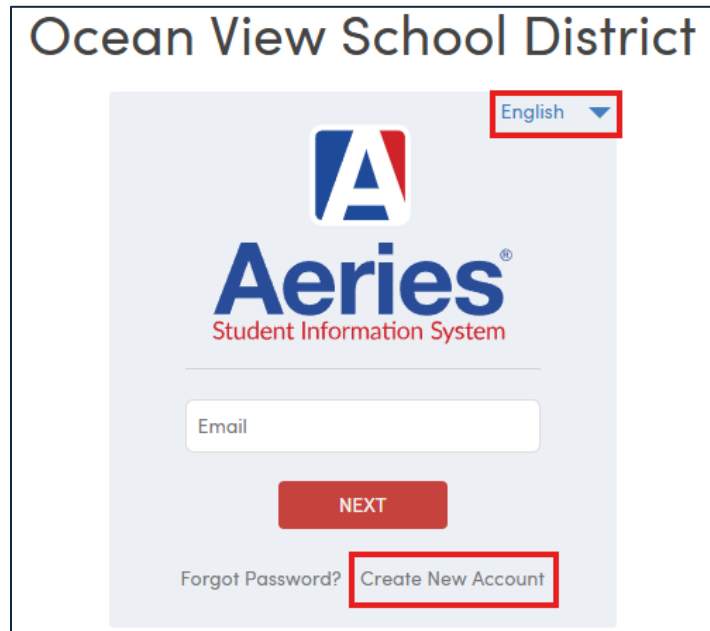


How to Create: AERIES PORTAL ACCOUNT

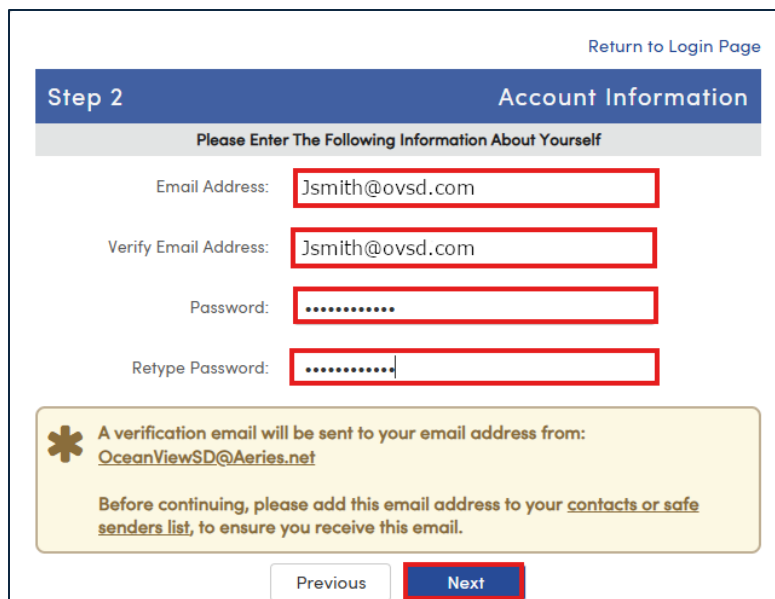
1. Go to <https://oceanviewsd.aeries.net/student/LoginParent.aspx>.
2. Click **“Create New Account”**
3. Click “English” to select your preferred language if needed.



4. Choose **“Parent/Guardian”** and then click **“Next”**.



5. Type in your **Email address twice to verify. Create a password and retype it.** Click **“Next”** to proceed.



How to Create: AERIES PORTAL ACCOUNT

6. Once you see “**Step 3: Email Verification**”, check your email inbox. You will receive a verification email from “**OceanViewSD@Aeries.net**”.

Return to Login Page

Step 3 Email Verification

✓ A verification email has been sent to your email address from:
OceanViewSD@Aeries.net

Click the [Confirm](#) link provided in the email or copy and paste the Email Code into the field below

Email Code:

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7. Open the confirmation email and click “**Confirm This Email Address**” button to finish the portal account registration.
 - a. If the “**Confirm This Email Address**” button does not work, go to Step #9

If you can, please click on the following links to confirm or reject this account:

[Confirm This Email Address](#)

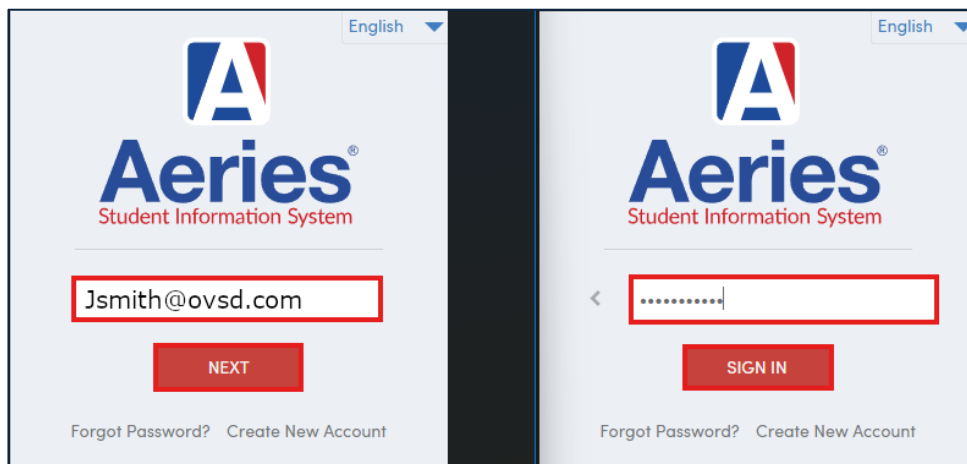
[Reject This Email Address](#)

If you are unable to click the links above, you need to copy and paste the following URL into your web browser's Address bar.
<https://oceanviewsd.aeries.net/student/ConfirmEmail.aspx>

8. You will see a confirmation that you are registered, then click “**Return to Login Page**” or go back to <https://oceanviewsd.aeries.net/student/LoginParent.aspx>.
 - a. (NOTE: If you confirmed your email address using the “**Confirm This Email Address**” button and you receive a confirmation message, you do not need to enter an email code).

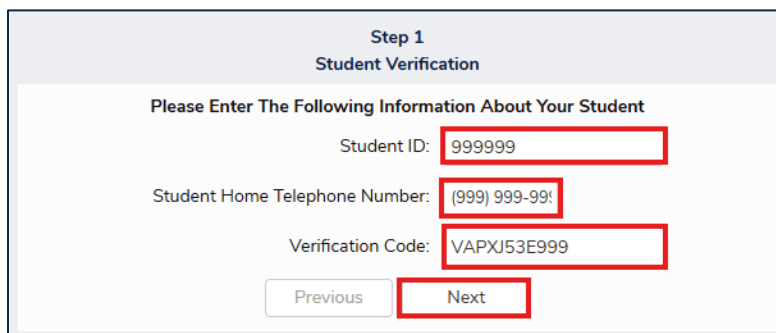
How to Create: AERIES PORTAL ACCOUNT

9. You will be returned to the login page where you can now enter your new OVSD portal email address and password you created in Step #5

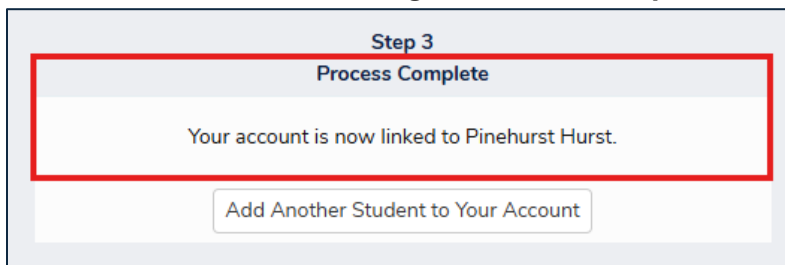


10. **Add student(s):** You should have received an email from your child's school site via Aeries Communications. With your students Permanent ID and Verification Code (VPC). You can locate the email by its title **"Action Required: Create Your Aeries Parent Portal Account"**.

- A. Enter your child's permanent ID (Student ID) number.
- B. Enter your primary telephone number.
- C. Enter the verification code.
- D. Click **Next** to complete setup.



- E. You should see a successful message **"Process Complete"**



How to Create: AERIES PORTAL ACCOUNT

- F. **Optional:** Click “**Add Another Student to Your Account**” if you have any additional students to add.

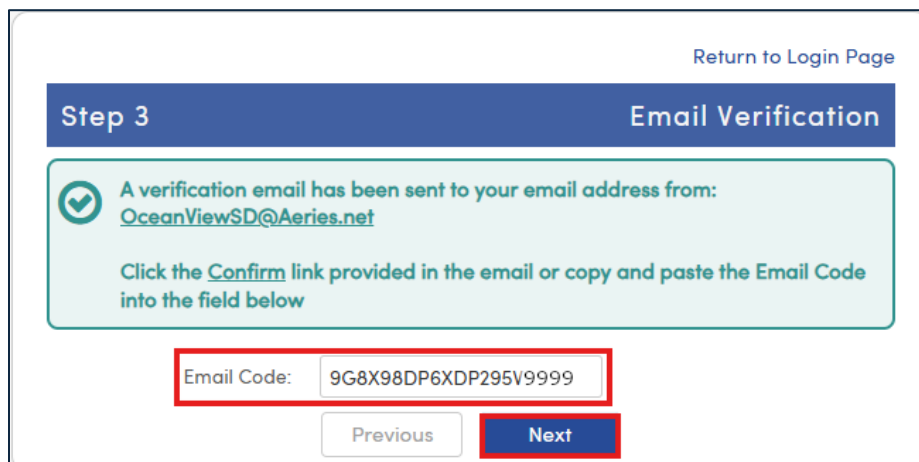
For additional Aeries help, please visit the [Information Technology](#) department page under “Aeries Parent Portal Assistance” tab.

OPTIONAL: Use the below steps only if you could not get past step #4 above or if clicking on “**Confirm this Email Address**” did not work. You will need to use the information at the bottom of the account confirmation email to proceed.

11. If the “**Confirm This Email Address**” button does not work. Type or copy/paste the email code provided in the account confirmation email. (Be careful copy/pasting. If you include any spaces when you copy from the email, the code may not work).

You will then be prompted for the following information which you can copy and paste into the page:
Email Address: Jsmith@ovsd.com
Email Code: 9G8X98DP6XDP295V9999

12. Go back to the screen titled “**Step 3: Email Verification**” in another window/tab. Type in or copy/paste the code in the box. If you are successful, go back to **Step #6** above.



Return to Login Page

Step 3 **Email Verification**

✓ A verification email has been sent to your email address from:
OceanViewSD@Aeries.net

Click the [Confirm](#) link provided in the email or copy and paste the Email Code into the field below

Email Code:

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