

West Campus PTA Minutes

March 10th, 2026 | 4:00 PM | Zoom Link

Attendees: Tamara, Title 1 Rep for SAC, Kayla R., Admin, Sam Miller, President, Madison Anderson, Treasurer, Michael Anderson, Principal, Jonathan Spohr, Volunteer, Carlee Ricketts, Vice President, Meghan Duncan, D11 bond allocation rep for West

Announcements

Election on hold, Carlee not available to later in the meeting. Will continue next meeting.
PTA convention April 11th - 12th at UCCS. Register by 3/21 - copta.org/convention (must be a member and serves as a requirement for officers). If a convention cannot be attended, trainings are available online.

PTA Results

Valentines Carnation Grams were a hit! Will be doing it again next year. Thank you Carlee for the idea.

Treasurer's Report

July 1, 2024 - June 30, 2025							Upcoming			
Date	Check #	Credits	Debits	Bal	Payee	Notes	Date	Item	Credit	Debit
7/1/2025		\$2,369.03		\$2,369.03		Opening Balance ENT	4/13/26	Renew Coffee Bar		\$450.00
9/3/25		\$759.33		\$3,128.36	King Soopers	Earnings Apr - June				
9/17/25			\$19.74	\$3,108.62	King Soopers					
10/3/2025			\$12.00	\$3,096.62	King Soopers	Donuts/Bagels Day				
10/4/2025			\$62.29	\$3,034.33	Eistein Bagels	Donuts/Bagels Day				
10/16/2025			\$201.97	\$2,832.36	Jimmy Johns	Parent-Teacher Conferences				
11/1/2025		\$789.86		\$3,622.22	King Soopers	Earnings July - Sept				
11/16/2025			\$66.96	\$3,555.26	King Soopers	Healthy Snack Station		Totals	\$0.00	\$450.00
11/17/2025			\$76.30	\$3,478.96	Sams Club	Healthy Snack Station		Balance	-\$450.00	
11/17/2025			\$18.66	\$3,460.30	King Soopers	Healthy Snack Station				
12/15/2026			\$500.00	\$2,960.30	Coffee Station					
1/6/2026			\$176.00	\$2,784.30	Insurance					
1/20/2026			\$31.00	\$2,753.30	Give Backs					
1/29/2026		\$10.00		\$2,763.30	Give Backs					
1/28/2026			\$139.98	\$2,623.32	Costco	Valentines Flowers				
2/10/2026		\$778.12		\$3,401.44	King Soopers	Earnings Oct-Dec				
3/5/2026			\$131.88	\$3,269.56	Costco	CMAS Food Bars				
Balance		\$3,928.22	\$457.92	\$3,470.30						

Call Outs

- Thanks to Carlee and Madison for pulling through on the protein bars and testing tips!
- Tamara, Title 1 rep for SAC introduced herself on the call to listen in and see what PTA is about for West.
- Meghan Duncan provided a list for D11 bond allocation - capital planning. Meghan went over the list provided (see below) and went in depth of how D11 will be allocating funds for improvements, found at (link here). Getting feedback from parents and students is essential. She will be at Bingo Night with a table and a way for parents to mark what they find most beneficial to West. She will also be providing a listening session on 3/12. Meghan would like to

get the community involved. Sam opened up about the possibility of getting feedback from the community at WCC. Any input will need to be submitted to Meghan by 3/17.

Upcoming Events

- Bingo for Books - 3/11
 - PTA Table with CMAS testing tips to hand out to students attached to a protein bar. Onsite: Madison, Kayla, Jonathan, Carlee, Michael (table set up). Sam cannot attend due to work.
- Easter Eggs and Renew Coffee Cart - 4/6 & 4/13
 - 4/6 - Easter Egg baskets for classroom teachers (estimate: 40) - big easter eggs with \$1 scratcher, Emergen-C, Liquid IV packet and you are "eggcelent" note.
 - Kayla confirmed on 3/9 that all items are at West in Lindsay's office.
 - PTA to purchase \$1 Scratchers.
 - Sam confirmed she can assemble and drop them off for Kayla before Spring Break.
 - 4/13 - Renew Coffee Cart emailed back with new prices to review.
 - Madison reviewed and made an agreement on cost. Renew to send over contract to sign. West PTA to pay \$7.50/drink with a minimum charge of \$450. Madison sent a confirmation email to Hannah at Renew Coffee. Hannah will send Kayla the order form.
- Field Day - 5/8
 - Hats probably not doable unless we order this month. Teachers running event are Coach Eagle and Mr. Conway.
 - Activities we are narrowing down are face paint (art students from coronado), ice cream truck, snow cone machine.
 - Carlee can help with snow cone and help.
 - Note of potential Palmer students coming to help with stations.

New Business

Grants

Fundraisers

Action Items

- ☐ Sam to send link for trainings and any additional information.
- ☐ Madison to purchase scratchers and deliver to Kayla.
- ☐ Michael and Johnathan will distribute eggs to teachers morning of 4/6.
- ☐ Michael and Kayla to help Carlee with snow cone machine.
- ☐ Kayla to ask Coach Eagle and Mr. Conway what the plan is for Field Day and what PTA could help provide (e.g., ice cream)
- ☐ Sam and Carlee connect with Coronado Art teacher for volunteer students to help face paint.
- ☐ Kayla to share flyer for bond/link and Madison to share list to drive.
- ☐ Sam to check in the Program Admin at WCC about gathering input for D11 bond allocation.

Next Meeting

Election and next year plan, PTA results for April event, follow up on Field day plan/duties, results on votes for bond allocation for West.