

West Campus PTA Minutes

January 13th, 2026 | 4:00 PM | Zoom Link

Attendees: Michael Anderson, Principal, Sam Miller, President, Madison Anderson, Treasurer, Carlee Ricketts, parent

Announcements:

Carlee is a parent of students at West and would like to become a member and help out in any way needed. She has been a part of PTA/PTO's before, involved in many aspects, including being an officer. We caught Carlee up on what has been our situation as a PTA at West and how we would like to see it grow.

PTA Results

December Coffee Cart was a successful event and very well received by the teachers. Possible opportunity to do a quarterly coffee cart if we can get a good deal and/or partner with a local company to help support the cost. Carlee mentioned having students in a "professional working" class who may be able to offset employee costs and get good experience.

Treasurer's Report

July 1, 2024 - June 30, 2025						
Date	Check #	Credits	Debits	Bal	Payee	Notes
7/1/2025		\$2,369.03		\$2,369.03		Opening Balance ENT
9/3/25		\$759.33		\$3,128.36	King Soopers	Earnings Apr - June
9/17/25			\$19.74	\$3,108.62	King Soopers	
10/3/2025			\$12.00	\$3,096.62	King Soopers	Donuts/Bagels Day
10/4/2025			\$62.29	\$3,034.33	Eistein Bagels	Donuts/Bagels Day
10/16/2025			\$201.97	\$2,832.36	Jimmy Johns	Parent-Teacher Conferences
11/1/2025		\$789.86		\$3,622.22	King Soopers	Earnings July - Sept
11/16/2025			\$66.96	\$3,555.26	King Soopers	Healthy Snack Station
11/17/2025			\$76.30	\$3,478.96	Sams Club	Healthy Snack Station
11/17/2025			\$18.66	\$3,460.30	King Soopers	Healthy Snack Station
1/13/2026		\$778.12		\$4,238.42	King Soopers	Earnings Oct-Dec
Balance		\$4,696.34	\$457.92	\$4,238.42		

Call Outs

- Because of the uncertainty of dissolution last month, no flyer or list was made. Focus on finishing the year and having a plan in place before next school year starts making sure we are all on the same page.

Upcoming Events

- Valentine's - 2/13
 - Student Carnation Grams - Give each student a flower on their way out of school w/note from PTA (bulk order from Costco or Walmart) - \$150 estimate.
 - King Soopers = \$1-\$3 per stem
 - Platte Floral = \$2/stem

■ Costco = \$68 for 100

- Teacher - Coffee station with donuts. Sam has Valentine's day fortune cookies and decorations from last year - \$100 estimate.
- Bingo for Books - 3/11
 - PTA Table with CMAS testing tips to hand out to students attached to a protein bar - \$100 estimate.
- Easter Eggs and Renew Coffee Cart - 4/6 & 4/13
 - 4/6 - Easter Egg baskets for classroom teachers (estimate: 40) - big easter eggs with \$1 scratcher, Emergen-C, Liquid IV packet and you are "eggcelent" note.
 - 4/13 - Coffee Cart - \$500 estimate.
- Field Day (May Date TBD)
 - Hats: Only do 50 and make them special prizes - estimate \$500
 - Other cool activities: Slip n' slide, bounce house, face paint (art students from coronado), temporary tattoos of West Logo - estimate \$500

New Business

N/A

Grants

N/A

Fundraisers

Snack Bar at events to raise money. Currently there are no snack bars since an adult is needed to collect the money. Carlee is interested in working with kids to execute a snack bar. Maybe more of a 2026-2027 plan since basketball is almost over.

Action Items

- ☐ Kayla to look into carnation orders.
- ☐ Carlee to create a cute note to attach to carnations and send to Kayla to print.
- ☐ Sam to bring donuts on Friday, 2/13.
- ☐ Michael to set up a coffee station, 2/13.
- ☐ PTA Member list to CO PTA - Sam to facilitate.
- ☐ Jonathan to look into the cost of easter eggs for the April event.
- ☐ Madison to reach out to Below Five to see if they have more items to give to West.

Next Meeting

Talk more about a plan for PTA moving forward. Carlee, interested in becoming Vice President, will cast vote. Follow up on any details for events.