



# Cave Spring Middle School eNews

## Back-to-School Information:

Dear CSMS Parents/Guardians:

We are excited about the upcoming school year, and we are looking forward to welcoming our students back to school. I have outlined *Back-to-School* information below; please don't hesitate to contact the CSMS Front Office (540.772.7560), should you ever have any questions/concerns.

Sincerely,  
Fiona Hill  
CSMS Principal

**CSMS FRONT OFFICE PHONE NUMBER:** 540.772.7560

**FRONT OFFICE HOURS:** 7:30 AM to 4:30 PM

**ATTENDANCE OFFICE:** 540.562.3900 Ext. 30008

**BOOKKEEPER:** 540.562.3900 Ext. 30009

**SCHOOL NURSE:** 540.562.3900 Ext. 30039

**COUNSELING DEPARTMENT:** 540.562.3900 Ext. 30010

**CSMS WEBSITE:** [Cave Spring Middle School / Homepage \(rcps.us\)](http://Cave Spring Middle School / Homepage (rcps.us))

**PRINCIPAL:** Fiona Hill

**ASST. PRINCIPAL** (Last names A-K): Josh Noell

**ASST. PRINCIPAL** (Last Names L-Z): Stacey Galle

**COUNSELOR** (Last names A-K): Joan Farley

**COUNSELOR** (Last Names L-Z): Ryan Reynolds

### **SIXTH GRADE & NEW 7TH/8TH GRADE ORIENTATION:**

We are looking forward to meeting our 6th Grade Students, and our 7th & 8th grade students who are new to CSMS, on Monday, August 11, 2025, from 9:00 AM to 11:00 AM.

- ▶ Students with **Last Names A-K:**
- ▶ Students with last names **A-K** should be dropped-off and picked-up under the awning outside **Door #13 (Upper Brambleton Parking Lot)**. Staff members will be present to greet students and to escort students into the building.
- ▶ Students with **Last Names L-Z:**
- ▶ Students with last names **L-Z** should be dropped-off and picked up outside **Door #22 (CSMS Cafeteria Entrance)**. Staff members will be present to greet students and to escort students into the building.

### **BACK-TO-SCHOOL OPEN HOUSE:**

We will hold a *Back-to-School Open House* on Monday, August 11th from 5:00 PM to 7:00 PM. This is a wonderful opportunity to tour our building and meet your child's teachers. Paper copies of student schedules will be available for parents/students outside the auditorium; you may also access these schedules via your ParentVUE Account. Parents/students may enter the building via Door #1 (Main Front Office Entrance) and/or via Door #15 (Auditorium entrance).



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## School News:

### \*\*\*CSMS STUDENT SUPPLY LIST\*\*\*

## CAVE SPRING MIDDLE SCHOOL SUPPLY LIST (GRADES 6, 7, & 8)

- Pens (One Red, One Blue, One Black)
- Pencils (Four #2 Pencils)
- Colored Pencils (Pack of 12)
- Highlighter (One)
- Glue Sticks (Two)
- Pencil Pouch
  
- One Large Binder
- Pocket Dividers (Six)
- Loose Leaf Paper
- Lined Paper (College Ruled)
- Graph Paper (1/4" Squares)
  
- Ear buds
  
- Health/PE: Gym Clothes  
(Shorts, T-Shirt, & Tennis Shoes)
- Water Bottle

\*Individual teachers may request additional materials for their classes.

\*Donations of tissues and additional school supplies would be greatly appreciated.

Please send these donations to [the CSMS Front Office](#).

Thank you so much!



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## **BUS ROUTES:**

Bus Routes are available on the RCPS website. If your child plans to ride the school bus, please locate the AM and/or PM bus route information, as bus numbers/routes may change each school year.

Bus Routes: [Cave Spring Middle/High - Roanoke County Public Schools \(rcps.us\)](https://rcps.us)

## **CAFETERIA:**

### **Cafeteria Meal Prices**

Breakfast: \$1.75

Lunch: \$3.25

Payments may be made via cash or check. Online payments will be accepted @

[LINQ Connect - Making Schools Stronger](#)

The 2025-26 free/reduced meal application may be accessed via the following link:

[LINQ Connect - Making Schools Stronger](#)

## **IMMUNIZATIONS (7th GRADE STUDENTS):**

The Commonwealth of Virginia has passed a law requiring additional vaccines for students entering 7th grade. 7th Grade Students **CANNOT** attend school without a Tdap, Meningococcal, and HPV shot record on file at the school by August 14, 2025.

If you have not already done so, please submit a copy of your child's updated immunization record to the CSMS Front Office. Our FAX number is: 540.772.2195

Please access the RCPS website @ [Health Services - Roanoke County Public Schools \(rcps.us\)](https://rcps.us) for additional information.

## **RCPS POLICY 7.13**

### **Administering Medication to Students**

#### **A. Medications Prescribed for Individual Students**

*Employees of Roanoke County School Board may give medication prescribed for individual students only pursuant to the written order of a physician, physician assistant, or nurse practitioner and with written permission from the student's parent or guardian. Such medicine must be in the original container and delivered to the principal, school nurse, or school division designee by the parent or guardian of the student. Parents must also deliver the necessary supplies with which to administer medications (ex. syringes, spacers).*

#### **B. Nonprescription Medications**

*Employees of Roanoke County School Board may give nonprescription medication to students only with the written permission of the parent or guardian. Such permission shall include the name of the medication, the required dosage of the medication, and the time the medicine is to be given. Such medicine must be in an unopened original container and delivered to the principal, school nurse, or school division designee by the parent or guardian of the student.*

**\*Please contact our School Nurse @ 540.562.3900 Ext. 30039, should you have any questions.**



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## School News:

### \*\*\*CS CLEAR BAGS FOR SALE\*\*\*

Effective immediately, only clear bags may be brought into any/all ticketed events at RCPS schools. To accommodate this requirement, we have clear CS Logo bags available for sale.

(\$20 per bag or two bags for \$30)

To purchase a 12x12 bag, please call or stop by our Bookkeeper's Office (540.562.3900 Ext. 30009). We accept cash or checks made payable to CSMS.

Thank you!



### New Clear Bag Policy in Effect for Public Events:

To provide a safe environment for all, [Roanoke County Public Schools \(RCPS\) Middle and High Schools have introduced the following procedures](#) for guest events (these include athletic competitions, performances, concerts, and any event where the public is invited to attend):

- **Only clear bags allowed** (exceptions made for small clutches 4.5" x 6.5", medical supplies, and diaper bags which may be searched)
- No outside food or drinks allowed
- **All elementary and middle school age students must be accompanied by an adult at all times**
- No re-entry for ticketed events (exception for events with all-day passes)

These restrictions exclude players, participants, officials, and authorized individuals. Event staff, with the support of school administrators, will enforce these procedures. Those violating these procedures may be denied entry or may be asked to leave school property.

This is part of our ongoing efforts to enhance the safety and security of our schools.