

March 30, 2026

Johnson Controls Building Solutions  
Madison Kishineff  
588 Parsons Drive, Suite B  
Medford, OR 97501

Re: ITB 26-00-22 Fire Alarm Testing & Inspections

Please consider this as a notice of intent to award your firm the above-mentioned project. Upon return of the signed contract and receipt of your Performance & Payment/Materials Bonds, we will issue you a purchase order for the first of a two-year contract for Fire Alarm Testing & Inspections in the amount of \$36,339.67. You will also need to provide proof of insurance and a list of the employees that will be working on site.

We look forward to working with your firm.

Thank you,

Pamela Thoren  
Purchasing Manager  
Medford School District 549C