

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
REGULAR MEETING**

Date: February 26th, 2026

Time: 6:00PM

Location:

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Minutes

Board members in attendance:

X	Patrick Albright
X	Raven Banning
Absent	Pete Conrad
X	Michelle Duncan
X	Hannah Ebben
Absent	Matt Raile
X	Elizabeth Timpe

Administration in attendance:

Absent	Headmaster Bob Schaffer
Absent	Principal Robert Robinson
Absent	Principal Casey Churchill
Absent	Principal Sandy Stoltzfus
Absent	Principal Kathleen Kearney
Absent	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Assistant Principal Nancy Hoyer
Absent	Assistant Principal Kelsey Bailey
X	Senior Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
Absent	Director of Finance Michael Hofinger
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
Absent	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon
X	Director of Security Jim Ramirez
X	Office Manager/Registrar Tiffany Burgess
X	Lead Registrar Elise Harkey

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

STUDENT SPOTLIGHT

- Zoe Moran and Elijah Duchardt

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – January 29th, 2026
Motion to approve Regular Minutes from January 29, 2026
Motion: Mrs. Banning
Second: Mrs. Timpe
All in Favor

DEPARTMENT REPORTS

- Academic Support Team Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

CONSENT AGENDA

- Second Reading: Approve Greek 3 Course
Motion to Approve Consent Agenda
Motion: Mrs. Timpe
Second: Mrs. Duncan
All in Favor

UNFINISHED BUSINESS

- None

NEW BUSINESS

- None

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Timpe
- Advancement Committee – Mrs. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Conrad
- Governance Committee – Mr. Albright
- Parent Education Committee – Mrs. Timpe
- Policy Committee – Mrs. Duncan
- Security Committee – Mrs. Banning

POLICY REVIEW

- Policies 3.7 – 3.10, 4 (all)

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Michelle Duncan (Due: 03/10/2026, published: 03/13/2026)
~Athletics and Olympics

EXECUTIVE SESSION

- Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to annual headmaster performance evaluation.
Motion to move into Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to annual headmaster performance evaluation.
Motion: Mrs. Ebben
Second: Mrs. Banning
All in Favor
Entered into Executive Session at 7:35pm
Exited out of Executive Session at 8:00pm

ADJOURN

- Time: 8:00pm