Lunch Advisory Board Meeting Minutes

November 24, 2025

Meeting Notes

Members:

Kai Byrd (Superintendent)	Kendall Adams (Grade 5 Student)
Tom Reed-Swale (Principal)	Geno Bucci (Grade 5 Student)
Donna Ricciardi (Business Manager)	Brooklyn Adams (Grade 6 Student)
Peter Ferrara (Chartwells, Director of Dining Services)	Parker Balisciano (Grade 6 Student)
Caitlin Bruni (School Nurse)	Nathan Bukowski (Grade 6 Student)
Andrea Hubbard (Curriculum Coach)	Nash Dittman (Grade 6 Student)
Teri Brunelli (BOE Office Assistant, Food Service Coordinator)	William Fournier (Grade 6 Student)
Milena Bucci (Parent)	Erik Youngberg (Grade 6 Student)
Christine Youngberg (Parent)	

Approved

Attending: Kai Byrd, Donna Ricciardi, Teri Brunelli, Caitlin Bruni, Andrea Hubbard, Peter Ferrara, Milena Bucci, (Mrs. Byrd, Ms. Ricciardi, Mrs. Brunelli and Mr. Ferrara met with the students separately on November 20, 2025.)

Absent: Tom Reed-Swale, Chritine Youngberg

Visitors: None

Call to Order

1. Mrs. Brunelli called the meeting to order at 7:45 a.m. via Google Meet.

Approval of Minutes

1. **Motion** by Ricciardi, seconded by Byrd to approve the December 6, 2024 meeting minutes as presented. *The motion carries 7 yes, 0 abstain.*

2. **Motion** by Ferrara, seconded by Byrd to approve the April 4, 2025 meeting minutes as presented. *The motion carries 6 yes, 1 abstain*

Agenda

1. **BCS Food Service Program Update**
    - Mr. Ferrara provided an update on the BCS Food Service Program.
    - New milk cooler; great for younger students
    - Exciting changes to the menu; Constantly changing menu to students likes/dislikes
    - Mrs. Brunelli shared that there will be a taste test this month.

2. **Student Focus Group**
    - Mrs. Byrd and Mrs. Brunelli provided a summary of the discussions they had during the student focus group meeting.
        - Students shared what is going well in the cafeteria.
        - Students shared what they believe can be improved.

Future agenda items

- Approval of the November 24, 2025 minutes
- BCS Food Service Program Update
- Student Focus Group Update

Adjournment

Meeting adjourned at 7:59 a.m.

Next meeting: March 30, 2026

Approved