



FEBRUARY 11, 2026 CSD BOD VOTING MEETING MINUTES

02/11/2026 [07:00 PM-08:00 PM] @ Alice Schafer Annex gym

FEBRUARY 11, 2026 CSD BOD VOTING MEETING MINUTES

1. Opening of Meeting

Mr. Nader opened the meeting and announced the Board would be going into an executive session for student and real estate matters.

The board reconvened at 7:40 pm.

Minutes

Mr. Nader opened the meeting and announced the Board would take a recess and go into an executive session to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss student and real estate matters.

The Board reconvened at 7:40 pm.

The following board members were present-

Mr. John Burnham, Mr. Robert Burnham, Mr. Hall, Mr. Horne, Mr. Klink, Mr. Nader, Mr. Schaefer and Mr. Williamson.

It is noted Mr. McQuiston was absent.

The following administrators were present-

Dr. Jardina, Mrs. Teed, Ms. Krankota, Mr. Welcheck, Mr. Kelly, District Attorney Jordan Shuber. Mr. Parks, Mr. Messerall and Mr. Pietroski.

2. Moment of Silence

3. Flag Ceremony

4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

5. Call to Order

6. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

7. Approval of Agenda with Additions

Request the Board to approve the Agenda with Additions.

Mr. Schaef announced the figures for item 14.F.

Item 14.E was Tabled.

Minutes

Motioned by Mr. Klink, second by Mr. Hall. Mr. Schaef announced item 14.F. required some figures, he provided them. Mr. Williamson motioned to table 14.E., second by Mr. Hall.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

8. Approval of Minutes

Request the Board to approve the following minutes;

November 5, 2025 CSD Policy Committee Meeting Minutes

November 12, 2025 CSD Budget and Finance Committee Meeting Minutes

December 3, 2025 CSD Buildings and Grounds Committee Meeting Minutes

January 7, 2026 CSD BOD Work Session Meeting Minutes

January 14, 2026 CSD BOD Voting Meeting Minutes

Minutes

Motion by Mr. Klink, second by Mr. Hall.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

9. TREASURERS REPORT -

9.a. Approve Treasurers Report - available at the voting meeting.

Request the Board to approve the Treasurers Report as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Klink, second by Mr. Williamson to approve items 9.A. through 11.B.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaef-no Mr. Williamson-yes

10. BUDGET TRANSFERS

10.a. Approve Budget Transfers

Request the Board to approve the Budget Transfers for January, 2025, as per detailed backup on Agenda Manager.

11. FINANCIALS - BILLS

11.a. Approve January 2026 General Fund 10 Bills in the amount of \$1,848,093.39

a. Approve General Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month of January, 2026 in the amount of \$1,848,093.39, as per detailed backup on Agenda Manager.

11.b. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$75,704.41

Request the Board to approve the Fund 50 Cafeteria Food Service Bills for January, 2026 in the amount of \$75,704.41, as per detailed backup on Agenda Manager.

12. INVESTMENT REPORT - As Information, January, 2026

January, 2026 available at the voting meeting.

13. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

13.a. General Fund Report - Revenues/Expenditures - January, 2026

January, 2026 available at the voting meeting.

13.b. Student Activity Fund Reports - CAMS & CASH

As information the Student Activity Fund Reports as follows;

CAMS - December, 2025 and October to December quarterly 2025

CASH - December, 2025 and October to December quarterly 2025

13.c. Cyber Charter Report - as information

January, 2026 available at the voting meeting.

13.d. Food Service Report - January, 2026

Available at the voting meeting.

14. OTHER FINANCIALS with Addition(s)

14.a. Approve Bethesda Lutheran Services Mental Health Liaison Agreement

Request the Board to approve the Mental Health Liaison Contract between Conneaut School District and Bethesda Lutheran Services, for the 2026/2027 school year, at a cost of \$31,903.80, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hall, second by Mr. Klink to approve items 14.A through 14.F, noting item 14.E is tabled.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaefer-yes Mr. Williamson-yes

14.b. Approve Disabled Veterans Real Property Tax Exemption Certification Request

Request the Board to approve the Disabled Veterans Real Property tax Exemption Certification Request(s), as per detailed backup on Agenda Manager.

14.c. Approve Authority for the Secretary of the Board and the Superintendent to Temporarily Invest School District Funds

WHEREAS, the Conneaut School District from time to time receives revenues or other funds that exceed the amount needed for anticipated expenditures; and

WHEREAS, the Conneaut School District, in order to make better investment of its funds which are not immediately needed for the operation of the school district, and to receive the highest rate of return thereon in order to generate additional income to the school district; and

WHEREAS, the Conneaut School District desires to have said funds invested as soon as practicable after the receipt of the same without the necessity of a delay until the school board holds a regular or special meeting; and

WHEREAS, the Conneaut School District desires to authorize the treasurer to make certain investments after being directed to do so by the secretary of the school board, all in accordance with law.

THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the treasurer of the Conneaut School District may, upon the request and direction of the secretary and Superintendent of the Conneaut School District make temporary investments of school district funds in United States treasury bills, or place such funds in time in United States treasury bills, or place such funds in time accounts or share accounts of institutions insured by the Federal Deposit Insurance Corporation of the Federal Savings and Loan Insurance Corporation to the extent that such accounts are so insured or in certificates of deposit to the extent that such certificates are secured by a proper bond or deposit agreement in accordance with the applicable principles of law governing the same, or in any other investments specifically permitted by the Public School Code of 1949 as amended, when, in the treasurer's judgment, the interest of the Conneaut School District would be enhanced thereby; and

BE IT FURTHER RESOLVED, that the treasurer of the Conneaut School District is hereby empowered to sell or dispose of such securities or investments as funds may be needed by the school district; and

BE IT FURTHER RESOLVED, that the Secretary and Superintendent of the Conneaut School District upon determining that certain funds belonging to the Conneaut School District should be invested in the manner set forth in this resolution, shall determine the best possible investment, the length of time said investments must be placed and all other important factors in order to protect and enhance the interests of the Conneaut School District; and that once having made a decision to make such investments said secretary shall request and direct the treasurer to invest in the manner set forth in this resolution; and

BE IT FURTHER RESOLVED, that the secretary and treasurer shall make a report to the Conneaut School Board, at its regular meeting after said investments are made, for the purpose of reporting the transactions that have taken place and requesting ratification by the Conneaut School Board of

the making of said investments by the treasurer and the actions of the treasurer and secretary regarding the same.

14.d. Approve 2023/2024 School Year Audit

Request the Board to approve the 2023/2024 school year audit as reviewed at the January 14, 2026 CSD Budget and Finance Committee meeting, as provided as information at the January 14, 2026 CSD BOD Voting Meeting and presented again at the February 11, 2026 CSD Budget and Finance Committee meeting.

14.e. Item Tabled - Approve Amendment to Compensatory Education Funds

This item was Tabled- Request the Board to approve a Amendment to Settlement Agreements concerning Transportation and Compensatory Education Fund, as per detailed backup on Agenda Manager.

14.f. Addition to Agenda - Approve Vacant Building Commercial Package Policy

Request the Board to approve vacant building commercial package policy for Conneaut Valley Middle School with coverage value of \$2.5 million and premium cost of \$55,497.60. First National insurance agency provided a (4) four coverage options premiums based on current market options.

15. BOARD CONCERNS

15.a. Correspondence - Thank you card

Minutes

Mr. Nader announced the Board received a thank you card from Mr. Cameron and the Music Department thanking the board.

15.b. Student Representatives - CASH Vo-Ag/FFA Presentation from the Farm Show

Minutes

Students Cassidy McCloskey, Melody Sumner and Mitchell Lasko provided a summary of their trip tot he State Farm Show in Harrisburg, Pa.

15.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Minutes

Mr. McQuiston was not present, Mr. Klink noted there was no meeting in January.

15.d. Northwest Tri-County Intermediate Unit #5 Representative - Ed Williamson, IU Board

Minutes

Mr. Williamson attended hsi first meeting, he participated in their budget meeting today at 4 pm. Also, he was impressed with their mission and vision statement how short it was and easy to remember. He would be intersted in revising ours.

15.e. Conneaut Education Association - Ranetta Cyphert, Co-President

Minutes

No update.

15.f. Conneaut Education Support Personnel Association - Jimmy Nix, President

Minutes

No update.

15.g. Committee Reports

16. OTHER

16.a. Approve 2025/2026 Graduating Seniors

Request Board approval of Graduating Seniors for 2025/2026 school year from Conneaut Area Senior High School, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Klink, second by Mr. Williamson to approve 16. A through 16. C. Dr. Jardina noted next years calendar has graduation on a Wednesday night not a Friday in June which moved the voting meeting to Tuesday that week. He wanted to make sure all were aware of that.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

16.b. Approve 2026/2027 SY School Calendar

Request the Board to approve the 2026/2027 school year school calendar, as per detailed backup on Agenda Manager.

16.c. Approve Sick Day Bank Request

Request the Board to approve the Sick Day Bank request, as per detailed backup on Agenda Manager.

17. OLD BUSINESS

18. NEW BUSINESS

19. PERSONNEL with Addition(s)

19.a. Approve Anderson Bus Driver Personnel Listing

Request the Board to approve the listing of the bus driver personnel from Anderson Bus Company, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Klink, second by Mr. Hall to approve 19.A through 19.L.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaef-no Mr. Williamson-yes

19.b. Approve Contracted Custodians Personnel Listing - updated list

Request the Board to approve the Contracted Custodians personnel listing, as per detailed backup on Agenda Manager.

19.c. Approve Leave Request(s)

Request the Board to approve the following leave request(s), as per detailed backups on Agenda Manager;

1. Kelly Allen, instructional aide, 1 Day, General Unpaid Leave, January 12, 2026.
2. Chelsea Caravella, instructional aide, 2 Days, General Unpaid Leave, February 6, 2026 and February 9, 2026.
3. Jill Creese, instructional aide, 2 Days, General Unpaid Leave, January 29, 2026 and January 30, 2026.
4. Shakiir Jordan, instructional aide, 1 Day, General Unpaid Leave, January 30, 2026.
5. Camille Kobrys, instructional aide, 1 Day, General Unpaid Leave, December 5, 2025.
6. Camille Kobrys, instructional aide, 1 Day, General Unpaid Leave, December 18, 2025.
7. Camille Kobrys, instructional aide, 1 Day, General Unpaid Leave, January 20, 2026.
8. Camille Kobrys, instructional aide, 1 Day, General Unpaid Leave, February 4, 2026.
9. Holly Luce, instructional aide, 1 Day, General Unpaid Leave, January 9, 2026.
10. Holly Luce, instructional aide, 1 Day, General Unpaid Leave, January 29, 2026.
11. Toni Messina, instructional aide, 2 Days, General Unpaid Leave, January 22, 2026 and January 23, 2026.
12. Robyn McIlwain, office aide, 1/2 Day, General Unpaid Leave, January 13, 2026.
13. Kimberly Motzing, instructional aide, 1 Day, General Unpaid Leave, April 7, 2026.
14. Mark Pepe, instructional aide, 1 Day, General Unpaid Leave, December 16, 2026.

15. Kelly Steigerwald, instructional aide, 2 Days, General Unpaid Leave, February 6, 2026 and February 9, 2026.
16. Emma Stevenson, instructional aide, 4 Days, General Unpaid Leave, February 9, 2026 through February 12, 2026.
17. Kimberly Worley, instructional aide, 1 Day, General Unpaid Leave, December 11, 2026.
18. Kimberly Worley, instructional aide, 5 Days, General Unpaid Leave, January 5, 2026 through January 9, 2026.

19.d. Approve Conference Request(s)

Request the Board to approve the following conference request(s);

1. Ashley Abbott to attend the Pennsylvania State Athletic Directors Association Conference in Hershey, Pa on March 18, 2026 through March 20, 2026. CASH Athletic Department budget costs: registration \$450.00, mileage \$399.62, hotel 3 nights @\$150.00=\$450,00 and meals \$180.00. Total CASH Athletic Department budget costs: \$1,479.62.

19.e. Approve Resignation

Request the Board to approve the following resignation as per detailed backup on Agenda Manager;

1. Camille Kobrys, instructional aide, effective February 27, 2026.

19.f. Approve Student Activities/Field Trip Request(s) with Addition

Request the Board to approve the following field trips/student activity trips;

Conneaut Area Senior High School

1. Glenn Cameron to take up to 27 Jazz band students to the Maplewood Jazz Festival on March 11, 2026. CASH Music Department budget costs: busing \$239.00.
2. Glenn Cameron to take six students to the PMEA District 2 Jazz Festival in Union City on February 12, 2026 and February 13, 2026. CASH Music Department Costs: substitute \$197.10, registration \$1,140.00, meals \$120.00. Total CASH Music Department costs: \$1,457.10.
3. Stephanie Hale, Adriane Doubet, Katy Berry, Renee Morini and a nurse to take eleven students to Kraynaks and Arbys for lunch on March 18, 2026. CASH Special Education budget costs: substitute \$197.10, busing \$229.00 and meals \$143.00. Total CASH Special Education budget costs: \$369.10.
4. Mike Hillman-Huber to take five students to the Student Government Mock Senate Session - Senator for a Day Program at Thiel College on April 14, 2026. CASH Social Studies budget costs: substitute: \$197.10, mileage \$27.55. Total CASH Social Studies budget costs: \$224.65.

5. Kaitlin Liszka and Krista Mathias to take up to 24 students to the Winter Area CDE Contests at the Lawrence County CTC on March 6, 2026. CASH Vo Ag budget costs: substitutes: \$394.20, busing \$250.00. Total CASH Vo Ag budget costs: \$644.20.
6. Kaitlin Liszka and Krista Mathias to take up to 25 students to CAMS for a Middle School Ag Event on March 11, 2026. CASH Vo Ag budget costs: substitutes: \$394.20, busing \$150.00. Total CASH Vo Ag budget costs: \$544.20.
7. Kaitlin Liszka to take seven students to the State Legislative Leadership Conference in Harrisburg, Pa from March 22, 2026 through March 24, 2026. CASH Ag Department budget costs: substitute \$394.20, registration \$1,740.00, mileage \$398.75. Total Vo Ag Department budget costs: \$2,532.95.
8. Kaitlin Liszka and Krista Mathias to take up to 36 students to the Spring Area CDE Contests at the Mercer County 4-H Park on April 17, 2026. CASH Vo Ag budget costs: Substitute Cost: \$394.20, busing \$250.00. Total CASH Vo-Ag Department budget costs: \$644.20.
9. Jason Werteleit, Jason Peters and Emmalee Austin to take up estimated 45 students to the PI Day at Penn West in Edinboro on March 19, 2026. CASH Math Department budget costs: substitutes \$394.20, busing \$250.00. Total CASH Math Department budget costs: \$644.20.
10. Elizabeth White to take four students to the Region 2 Chorus at DuBois Area High School on February 19, 2026 through February 21, 2026. CASH Music Department budget costs: substitute \$394.20, registration \$740.00 and meals \$180.00. Total CASH Music Department Costs: \$1,314.20.
11. **Added...** makeup for a trip originally scheduled 1/28/26 and 1/29/26. We had a 2 hour delay therefore trip was cancelled. Requesting new trip to bus thirteen 9th grade Vo Tech students to the new Aspiring Educator Program at Vo Tech on February 17, 2026. CASH Guidance cost: busing \$157.00.

Conneaut Lake Elementary School

1. Jordan Izbinski, Jennifer Storll, Laycia Ellis, a school nurse and an instructional aide to take the 1st grade students to the Erie Zoo on June 2, 2026. No Cost to the District, PTO Paid.
2. Tessa Stein, Heather Fuller, Jenna Kohler, Kristi Logan, Dalton Holbrook, Kim Worley, Heather Ahr, Mark Pepe, and a school nurse to take approximately 23 students to Chuck E Cheese in Erie, Pa. on March 20, 2026. CLE Special Education Department budget costs: registration \$380.00, busing \$204.00 and meals \$110.94. Total CLE Special Education budget costs: \$694.94.

Conneaut Valley Elementary School

1. Reilly Phipps, Miranda Stanley, Chelsea Caravella and a school nurse to take seven students to the Erie Children's museum on February 27, 2026. CVE Special Education budget costs: registration \$140.00, busing \$224.00 and meals \$25.00. Total CVE Special Education Budget costs: \$389.00.
2. Reilly Phipps, Chelsea Caravella, Miranda Stanley and a school nurse to take seven students to Chuck E Cheese in Erie, PA on March 20, 2026. CVE Special Education Budget Costs:

registrations \$150.00, meals \$36.98 and busing \$196.00. Total CVE Special Education budget costs: \$382.98.

19.g. Approve Fund Raising Request(s)

Request the Board to approve the following Fundraising Requests;

Conneaut Area Middle School and Conneaut Area Senior High School

1. CAMS and CASH Drama Club to conduct a CSD Theatre Alumni members performance of Old School Living (In Our Old School) with three performances held at CAMS auditorium on July 10, 11, and 12, 2026 and a rehearsal day TBD. Tickets between \$14 and \$16 and host a 50/50 drawing (adults only).

Conneaut Area Senior High School

1. CASH Softball to sell spiritwear at \$15 to \$32 each starting March 4, 2026 through March 20, 2026. Proceeds to help pay for team banquet, equipment, gifts etc.
2. Conneaut Area FFA to sell Krispy Kreme donuts at \$12 and \$15 starting February 12, 2026 through March 19, 2026. Proceeds to help pay for FFA.

Conneaut Lake Elementary School

1. CLES PTO to sell Daffins candies at \$2/each starting February 16, 2026 through February 27, 2026. Proceeds to help pay for transportation and field trips.

19.h. Approve Athletic Intramural/Initiative Request

Request the Board to approve the following athletic intramural/initiative, as per detailed backup on Agenda Manager.

Conneaut Area Middle School

1. Trish Prebor to conduct CAMS Girls' Lacrosse from February 15, 2026 to May 15, 2026 for up to 30 hours at \$23.50/hour. Last years program had 14 students participate.

19.i. Approve Supplemental Coaches for 2025/2026 SY

Request the Board to approve the following supplemental coaches for the 2025/2026 school year; (Note; all coaches have submitted all their clearances and have been reviewed by the Superintendent prior to going to the Board);

Conneaut Area Senior High School

Todd Turner as V/JV Girls Lacrosse Assistant Coach

Conneaut Area Middle School

Jennifer Klink as 7th & 8th Grade Boys' Volleyball Assistant Coach

Jonathan Reilly as Jr. High Assistant Baseball Coach

Nathan Resele as 7th & 8th Grade Boys Volleyball Assistant Coach

Carlie Reynolds as 7th Grade Girls' Volleyball Assistant Coach

19.j. Approve Superintendent to Hire with Change

Request the Board to authorize the Superintendent to supervise the posting, interviewing and hiring for positions open or become open and bring name(s) to the next regular voting meeting.

Autistic Support Teacher @ CAMS/CASH

~~PT Autistic Support Paraprofessional @ CVE~~

PT Emotional Support Paraprofessional @ CAMS

19.k. Addition to Agenda Approve ESS Substitute Personnel

Request the Board to approve ESS Substitute Personnel listing, as per detailed backup on Agenda Manager.

19.l. Addition to Agenda - Approve Appointment

Request the Board to approve the appointment of Shauna Little as a Part Time Autistic Support Paraprofessional at Conneaut Valley Elementary School, effective, February 23, 2026 at a rate of \$17.72/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

20. CURRICULUM

21. BUILDINGS AND GROUNDS

21.a. Approve Facility Use Request with Fee Waiver(s)

Request the Board to approve the following facility use requests with fee waivers, detailed backups on Agenda Manager.

Conneaut Area Middle School

1. Mary Morris, requestor for the CAMS and CASH Drama Clubs to use the CAMS auditorium and cafeteria for a CSD Alumni Performance Old School Living (In Our Old School), 3 performances July 10, 11 and 12, 2026 with rehearsal to be determined. Asking for fees to be waived.

Minutes

Motion by Mr. Hall, second by Mr. Klink to approve 21.A and 22.A.

Motion passed by roll call.

Mr. J Burnham-yes Mr. R. Burnham-yes Mr. Hall-yes Mr. Horne-yes Mr. Klink-yes Mr. McQuiston-absent Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

22. TRANSPORTATION

22.a. Approve Revised and New Bus Routes

Request the Board to approve the Revised and New Bus Routes, as per detailed backup on Agenda Manager.

23. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

24. BOARD CONCERNS with Change

The next regular scheduled Board meeting will be;

~~CANCELLED - March 4, 2026 CSD Buildings & Grounds Committee Meeting~~

March 4, 2026 CSD Policy Committee Meeting

March 4, 2026 CSD BOD Work Session Meeting

March 11, 2026 CSD Budget & Finance Committee Meeting

March 11, 2026 CSD BOD Voting Meeting

25. EXECUTIVE SESSION

There was no executive session at the end of tonight's meeting as it was moved to the beginning.

26. ADJOURNMENT

Minutes

Motioned by Mr. Klink, second by Mr. Hall to adjourn at 8:00 PM.

27. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

27.a. 90 Day Enrollment - as information REVISED.

Christine Krankota, Board Secretary

Steve Nader, Board President