Robertson County Board of Education
Special Board Meeting Minutes
January 21, 2026
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Darlene Gifford, Wendell Haag, Brandy Sutton, Superintendent/Interim Principal – Dr. Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/D.P.P. – Aaron Massey

Others- Instructional Supervisor/Career Ready Coach—Shand Gay, Thomas Mitchell, Jr., Autumn Turner, Brandon Turner, Ashton Myers, Amanda Myers, Chase Johnson, Jason England, Lyn England, Avery England, Alisha Nikki Brockman, Danielle Franzen, William McFarland, Saphira McFarland, Tanisha Bennett

Meeting was called to order by John Burns at 6:00 pm. All board members present.

ADOPT AGENDA
BOARD ITEM 012126-1
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve agenda.
VOTE: 5-0

RECOGNIZE STUDENTS OF THE MONTH

The following students of the month were recognized for January 2026: Maverick Franzon, Alex Thomas, Cade Johnson, Emma Sidebottom, Tucker Stears, Job McElfresh, Neil Bennett, Jaron Turner, Elnora Bennett, Avery England, Caraleigh Silvey, Saphira McFarland, Ashton Myers

MOTION TO RECESS
BOARD ITEM 012126-2
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to recess for three minutes.
VOTE: 5-0

REPORTS

AUDIT REPORT- Denise Keene
District Auditor, Denise M. Keene, was not present at the meeting, but will be attending the February board meeting.

DEAN OF STUDENTS' REPORT- Deana Rosenthal
Mrs. Rosenthal, Dean of Students, was not present at the meeting.

INSTRUCTIONAL SUPERVISOR/COLLEGE AND CAREER DIRECTOR REPORT-Shanda Gay

College Career Ready Director, Shanda Gay, presented to the Bard that dual credit students have began their 2nd semester of classes.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey

Mr. Massey, D.P.P./Assistant Superintendent, presented to the Board that there are currently 32 students enrolled in preschool and 390 enrolled in K-12th grades. The YTD attendance percentage is 94.38%.

FINANCE OFFICER'S REPORT- Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of December 31, 2025, and the general fund 1 ending cash balance as of December 31, 2025. The finance department presented to the Board that all tax forms for 2025 have been completed including W2 forms, 1099NEC forms, 1095C forms, and electronic files submitted to the IRS and Department of Revenue.

SUPERINTENDENT/INTERIM PRINCIPAL'S REPORT- Sanford Holbrook

Dr. Holbrook, Superintendent/Acting Principal, discussed with the Board the plans for the KSBA conference. The district is applying for the TENCO summer youth grant again this year. This is a budget year and gave an update on possible legislations that could affect school districts.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 012126-3

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the following board meeting minutes of December 18, 2025.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 012126-4

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 012126-5

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions. VOTE: 5-0

Travel Request

4/24/26- Billie Jo Gifford, Frank Gifford, Jessica Spillman-Murrell, Breanna Green, Deana Rosenthal, and Ann Grause to STLP Competition in Lexington, KY

School Related Student Trip Requests

1/24/26- Academic Team to Governors Cup District Tournament in Bracken County, KY

1/30/26- FCCLA to Star Events Competition at MCTC in Maysville, KY

2/21/26- Academic Team to Governors Cup Regional Tournament in Fleming County, KY

3/24/26-3/27/26- FCCLA to State Leadership Conference in Louisville, KY

4/24/26- STLP students to State STLP Competition in Lexington, KY

Out of State Trip Requests

3/26/26-3/27/26- Thomas Mitchell, Jr. to take 8th grade to the Titanic Museum/Wonder Works in Sevierville, TN

School Fundraisers

1/16/26-1/17/26- Athletic boosters to do an "Archery Shoot-A-Thon" fundraiser.

1/17/26- Athletic boosters to do a "Archery Photography" fundraiser.

1/20/26-2/16-26- Class of 2029 to do a "Candygrams" fundraiser.

1/20/26-2/5/26- HOSA to do a "Coin Clash" fundraiser.

1/25/26- FCCLA to do a "Rose Sponsorship" fundraiser.

Building Use Request

2/14/26- RCS Middle School and Thomas Mitchell, Jr. to hold a middle school dance in the RCS Cafeteria.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

None.

Resignations:

None.

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOARD ATTORNEY FOR 2026
BOARD ITEM 012126-6
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve to hire Claire Estill as the Robertson County School Board Attorney for 2026.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOARD TREASURER FOR 2026
BOARD ITEM 012126-7
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve to hire Tracy Teegarden as Robertson County School Board Treasurer for 2026.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOARD SECRETARY FOR 2026
BOARD ITEM 012126-8
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve to hire Dr. Sanford Holbrook as Roberton County School Board Secretary for 2025.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING 2026-2027 SCHOOL CALENDAR
BOARD ITEM 012126-9
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the 2026-2027 school calendar as presented.

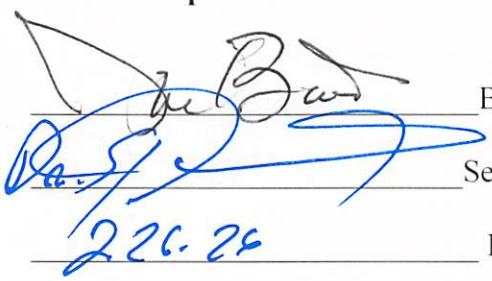
VOTE: 5-0

ACKNOWLEDGE ROBERTSON COUNTY DRAFT BUDGET FOR 2026-2027 SCHOOL YEAR
BOARD ITEM 012126-10
All Board members acknowledged the draft budget for 2026-2027 school year.

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 012126-11
None.

ADJOURNMENT
BOARD ITEM 012126-12
Motion was made by Mrs. Gifford and seconded by Mr. Haag to adjourn the meeting.
Time: 6:38 pm

VOTE: 5-0



_____ Board Chair

_____ Secretary

2.26.26
_____ Date