

## MINUTES

**REGULAR BOARD MEETING  
KEANSBURG BOARD OF EDUCATION  
JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER  
FEBRUARY 17, 2026 - 7:00 P.M.**

**CALL TO ORDER** Christopher Hoff, President, called the Regular Meeting to order at 7:02 p.m.

**MEMBERS PRESENT** Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski

**MEMBERS ABSENT** Matthew Kitchen and Catherine Ryan

**OTHERS PRESENT** Kathleen O'Hare, Superintendent, Michael Sette, Board Secretary, John O. Bennett, Attorney

**PLEDGE OF ALLEGIANCE** Mr. Hoff led the Pledge of Allegiance and pointed out the emergency exits.

### **PRESENTATIONS/CORRESPONDENCES - 2025 Exemplary Educator: James McCarthy**

Christine Formica presented award to James McCarthy

### **STUDENT REPRESENTATIVE REPORTS**

#### **Keansburg High School - Kaylee Kenny:**

Thank you to all of our parents and families for their generous donations of baked goods for the 2028 sports sale. We are also looking forward to the gift auction on March 13th, which is always a highlight for our community. In addition to our fundraising efforts, we continue to celebrate student achievement and positive behavior. Our second zero-conduct party was a huge success, and we recently hosted an honor roll breakfast to recognize our students' hard work and academic dedication. The Key Club assisted the parade committee with their gift auction, and we are proud to have inducted five new students into the National Honor Society.

**Bolger Middle School - Chase Preston:**

Parent-Teacher Conferences were held on February 5th and 6th, and our Spelling Bee took place on the 6th, open to all grade levels. Congratulations to all of the students who participated. Our cheerleading, basketball, and wrestling seasons have wrapped up, and we were proud to have 13 starting wrestlers compete in the January 31st event. Spring baseball and softball are right around the corner. The PTA hosted a Valentine's Day Dance on February 13th, and the week of February 9th was Spirit Week, which brought great energy and school pride throughout the building.

**COMMITTEE REPORTS:**

**Finance Committee - Kenneth Cook:**

The Finance Committee met earlier today, and there is currently no new information to share. All board members have received a copy of the audit report for their review. This year, we have a new Governor, which will cause a slight delay in the budget process.

**Legislative Committee - Kenneth Cook:**

On February 3rd, there was an informative legislative panel.

**Audit Report by Robert Mulligan HFA:**

HFA presented the annual audit report with no findings. They answered questions from Kenneth Cook and Christopher Hoff.

**COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS - None**

**APPROVAL OF MINUTES**

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	January 20, 2026
EXECUTIVE SESSION	
SPECIAL MEETING - EXECUTIVE SESSION	

**FEBRUARY 17, 2026 MINUTES**

<b>APPROVAL OF MINUTES</b>	
MOVED BY	Kenneth Cook
SECONDED BY	Judy Ferraro
AYE	Brooke Clayton, Kenneth Cook, Judy Ferraro and Christopher Hoff
NAY	
ABSTAIN/RECUSE:	Patricia Frizell (R), Kim Kelaher-Moran (R), and Michael Mankowski (R)

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**1. RETIREMENT-2025-2026-DISTRICT**

Approve the following retirement, as submitted:

Johnson, Jeffrey                      Social Worker                      Account # 11-000-219-104-30  
 Eff. 7/1/26

Ref. Exhibit # 1

**2. PROFESSIONAL EMPLOYMENT-REVISION-2025-2026-DISTRICT**

Anderson, Thomas^                      \*Elem. Ed. / Spanish                      BA-1                      \$63,470.00                      JRB  
 Eff. To be determined upon receipt of certification                      Prorated  
 Account # 15-130-100-101-30

^Pending Certification

\*Job Title Revision

**3. LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Ryan, Lori	01/15/2026	01/26/2026
Ryan, Lori	02/02/2026	02/09/2026
Tonne, Sean	01/30/2026	02/09/2026

**4. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2025-2026-DISTRICT**

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2025-2026 school year at the rates listed below:

Conover, Tyrese^  
 Florenzo, Allison^\*

\$100.00 = Substitute Teacher  
 \$ 85.00 = Paraprofessional

^pending completion of paperwork  
 \*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5  
 Account # 11-130-100-101-30 6-8  
 Account # 11-140-100-101-40 9-12

5. **CHANGE IN DEGREE STATUS-MOVEMENT ON THE GUIDE-2025-2026-REVISION**

Approve the following revision to the following individuals for a Change in their Degree Status and Movement on the Guide as submitted.

<b>Name</b>	<b>2025-2026 Salary</b>	<b>Guide</b>	<b>Step</b>
Campuzano, Shirley	\$93,920.00	MA+60	13
Fahnholz, Bridget	\$103,520.00	MA+60	16
Manoes, Britney	\$30,716.00	BA	5
Zielinski, Amy	\$99,690.00	MA+30	16

6. **VOLUNTEER-COMMUNITY SERVICE HOURS-JCCS**

Approve the following individual to complete 8 hours of community service at the Joseph C. Caruso School:

Bishop, Anthony

7. **COACH/ADVISOR POSITION-SPRING-2025-2026-KHS**

It is recommended that the following be approved for Spring coaching positions at the high school for the 25-26 school year.

<b><u>NAME</u></b>	<b><u>POSITION *</u></b>	<b><u>SALARY</u></b>
Bell, Malori	Head Softball Coach	\$9,609.00
Maguire, Tara	Assistant Softball Coach #1	\$7,197.00
Morfin, Uriel	Head Baseball Coach	\$9,609.00
Squeo, Richard	Weight Room Monitor (Spring)	\$3,387.00
Squeo, Richard	Weight Room Monitor (Summer)	\$3,387.00
Waltz, Ryan	Assistant Baseball Coach #1	\$7,197.00
White, Daniel	Head Tennis Coach (boys)	\$7,342.00

Account: 15-402-100-100-40

\*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

**8. COACH/ADVISOR POSITION-SPRING-2025-2026-JRB**

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Lee, Kimberly	Softball Coach	\$5,856.00
Mandell, Jacob	Baseball Coach - Split position	\$2,928.00
Saunter, Frank	Baseball Coach - Split position	\$2,928.00

Account: 15-402-100-100-30

\*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

**9. VOLUNTEER POSITIONS-2025-2026-JRB**

Approve the following individuals as volunteers for the following positions as submitted:

Adamson, Michael	Bolger Baseball
Lee, David	Bolger Softball

**10. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE 2025-2026-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

5/20	Hasenstab, Jennifer	NJTESOL 2026 Spring Conference	\$390.00
5/20	Kolesa, Monica	NJTESOL 2026 Spring Conference	\$390.00

**11. 2025-2026 ATTENDANCE AT DAANJ WORKSHOP**

Approve the attendance of the following employee to attend classes for a new certification to remain active in the Directors' Athletic Association of New Jersey on Monday, March 9, 2026, through Friday, March 13, 2026, at the Hard Rock Hotel in Atlantic City, NJ, at the cost of the current GSA rates, plus tolls and parking, not to exceed the total of \$1,197.38:

Ferraro, James

Account # 15-402-100-800-40

Account # 15-402-100-580-40

**DISCUSSION:**

**Christopher Hoff** asked about #6. **Ms. O'Hare** responded this is for a student who wants to volunteer at the school.

<b>APPROVAL OF PERSONNEL</b>	
MOVED BY:	Patricia Frizell
SECONDED BY:	Brooke Clayton
AYE:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski
NAY:	
ABSTAIN/RECUSE:	Judy Ferraro (R ) #11

The Superintendent of Schools recommends positive action on the following items:

**POLICY/REGULATION:**

**12. POLICY-1ST READING-ALERT 202**

8508 Luncheon Offer Versus Serve (OVS) (M)

Exhibit # 2

**13. POLICY-1ST READING-ALERT 234**

5701 Academic Integrity (Revised)

5710 Student Grievance (Revised)

9320 Cooperation With Law Enforcement Agencies (M) (Revised)

Exhibit # 3

**14. N.J.A.C. 6A:23A – FISCAL ACCOUNTABILITY, EFFICIENCY, AND BUDGETING PROCEDURES-ALERT-236-2ND READING**

- 0142.1 Nepotism (M) (Revised)
- 1220 Employment of Chief School Administrator (M) (Revised)
- 1552 Sexual Harassment – Staff (M) (New)
- 3362 Sexual Harassment (M) (Abolished)
- 4352 Sexual Harassment (M) (Abolished)

**DISCUSSION:**

**Kenneth Cook** asked if number 1552 under #14 is replacing the bottom two? **Ms. O’Hare**, yes.

<b>APPROVAL OF POLICY AND REGULATION</b>	
MOVED BY:	Kenneth Cook
SECONDED BY:	Patricial Frizell
AYE:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski
NAY:	
ABSTAIN/RECUSE:	

The Superintendent of Schools recommends positive action on the following items:

**GENERAL**

**15. DISTRICT H-I-B. REPORT-2025-2026**

Approve the monthly District H-I-B- Report for the month of January, 2026

Ref. Exhibit # 4

16. **BEHAVIORIST OBSERVATION-DISTRICT**

Approve the following Behaviorist Observation Form, as submitted:

Behaviorist

Ref. Exhibit # 5

17. **DISPOSAL OF UNUSABLE/OUTDATED/BROKEN FURNITURE/EQUIPMENT-DISTRICT**

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

18. **ACCEPTANCE OF DONATIONS - KELC**

Approve the following donation(s) for the children of the Keansburg Early Learning Center from Donors Choose:

Funtery 48 pcs Kids winter beanie and glove set bulk pack  
(knit hat unisex magic gloves pack winter gift for Boy/Girl Donation x 8)

Approve the donation on February 5, 2026 from Alliance Orthopedics for a Staff Wellness Program consisting of five minute massages and a light lunch (wraps, sandwiches, pasta salad and green salad.) for the staff at KELC.

19. **SENIOR SEMINAR INTERNSHIP LOCATIONS-2025-2026**

Approve the following locations for Senior Seminar Internships:

Buffalo Wild Wings  
180 NJ-35, Eatontown, NJ 07724

**20. IN-STATE CLASS TRIPS-2025-2026-DISTRICT**

Approve the following In-State Class Trip(s) for the 2025-2026 school year:

<b>Date</b>	<b>Location</b>	<b>Grade(s)</b>	<b>Teacher</b>
2/5/26	KELC-Walking Trip	ASL 2 Students	P. Garripoli
3/16/2026	Count Basie Center for the Arts	3rd Grade	D. Enright
4/20/26	Holland Ridge Farm	2nd Grade	Ward, Bishop, Daley, Bell, Pigott, Longo

**DISCUSSION:**

**Kenneth Cook** - About # 19, can you add an internship at any time during the year? **Ms. O'Hare**, that internships just started last week.

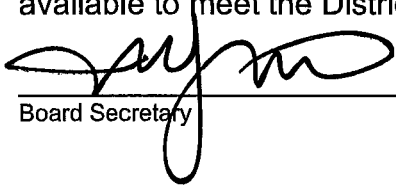
**Christopher Hoff** - Can we please send thank-you notes for donations?

<b>APPROVAL OF GENERAL</b>	
Moved By:	Judy Ferraro
Seconded By:	Kim Kelaher-Moran
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski
Nay:	
Abstain:	

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**BOARD SECRETARY'S MONTHLY CERTIFICATION - JANUARY 2026**

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in January 2026 in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

  
\_\_\_\_\_  
Board Secretary

**PAYROLL CERTIFICATION**

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the JANUARY 15, 2026 in the amount of \$963,750.72 and the JANUARY 30, 2026 in the amount of \$993,750.98 totaling \$1,957,501.70

The Superintendent of Schools recommends positive action on the following items:

**1. RECEIPT AND ACCEPTANCE OF JANUARY 2026 BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of January, 2026 be accepted as filed, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of January, 2026 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

**2. APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers.

**3. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,670,573.72

**4. 2025-2026 HOME INSTRUCTION**

Recommend the Board approve the following students to receive Home Instruction for the 2025-2026 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
5172304986	15	Learnwell	1-20-26	1-21-26	5 per week
3774101065	16	Learnwell	2-1-26	2-16-26	10 per week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

**5. 2025-2026 ATTENDANCE AT NJSBGA WORKSHOP**

Recommend the Board approve attendance of the following employee to attend classes for certification to remain active in the New Jersey School Buildings and Grounds Association Workshop on March 22, 2026 through March 25, 2026, in Atlantic City at the cost of \$69.00 per night lodging plus Resort/Occupancy fee \$31.00 per night, mileage at \$0.47 per mile plus tolls, parking, and meals at the GSA rate of \$68.00, per full day, \$51.00 per partial day, not to exceed total cost of \$675.00.

Furnback, John 2025-2026 NJSBGA Annual Conference

**6. NEW JERSEY LEARNING ACCELERATION PROGRAM: HIGH-IMPACT TUTORING GRANT-COHORT 3-26-AB04-H02- MAY 1, 2026- MAY 31, 2027**

Approve the submission of the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant-Cohort 3-26-AB04-H02, for the May 1, 2026, to May 31, 2027 school year. The award amount will be determined when the application is approved.

**DISCUSSION:**

**Michael Mankowski** inquired about the dates listed under item #6 of the grant, noting that they do not align with the district's school year. **Ms. O'Hare** confirmed that those dates reflect the official grant period.

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT</b>	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski
Nay:	
Abstain:	

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM**

The Superintendent of Schools recommends positive action on the following items:

**BS-1 APPROVE RESOLUTION FOR CONSERVATION EASEMENT – PORT MONMOUTH SCHOOL PROPERTY**

WHEREAS, the State of NJ has requested that a conservation easement be placed on the property next to the expansion of the PORT MONMOUTH SCHOOL, and

WHEREAS, the attorney has prepared the appropriate easement together with LAN ENGINEERING, Consulting engineers for the Board, and

WHEREAS, the placement of this easement will preserve and protect the environmentally sensitive areas in the parcel:

NOW, THEREFORE BE IT RESOLVED by the Keansburg Board of Education, that a conservation easement is to be placed on Block 154, Lot 8 in accordance with the description prepared by LAN Engineering.

BE IT FURTHER RESOLVED that the appropriate individuals are authorized to execute the final easement and file the same with the County of Monmouth.

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT ADDENDUM</b>	
Moved By:	Brooke Clayton
Seconded By:	Judy Ferraro
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski
Nay:	
Abstain:	

**PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS:**

**Jessica Mankowski** - The Keansburg Education Association is hosting its annual Read Across America event on March 5, 2026, from 6:00 to 8:00 pm. We would like to invite all board members to be guests or readers at the event.

**OLD/NEW COMMUNICATIONS**

**Brooke Clayton** - I attended the basketball game at Union Beach in which two of our students each got their 300th point. I wanted to give a shout-out to Union Beach Athletics, who allowed us to stop the game to honor them both. It was a really proud moment for them and their families

**Kenneth Cook** - Thank you to the audit team. We have come a long way in a short period of time. And congratulations to Jimmy McCarthy on his award..

**Kim Kelaher-Moran** - I want to wish Mr. Johnson well on his retirement. I am also pleased to hear that he will continue running the Father Time program.

**Patricia Frizell** - None

**Judy Ferraro** - I want to congratulate Mr. Johnson on his retirement.

**Michael Mankowski** - Apologies for missing the last meeting. Congratulations to Mr. McCarthy; it was great to be here for that tonight. I want to recognize Mr. Johnson's retirement. The Father/Daughter dance is this weekend, and I will be there. Congratulations to two of our high school athletes: Shawn Retta for breaking the school record for wrestling wins, and Gabby Flanzbaum for reaching 1,000 points in basketball.

FEBRUARY 17, 2026 MINUTES

**Christopher Hoff** - Congratulations to Mr. Johnson on his retirement and to Mr. McCarthy on receiving his award. He is one of my favorite teachers. I attended the tri-school musical, and it was amazing. I would also like to acknowledge our students' achievements in both academics and athletics, particularly their milestone accomplishments in wrestling and basketball. Congratulations to Mr. Ferraro and Mr. Hoff for winning the division for the first time in school history, along with a record-setting season for wins. I also want to thank Mrs. Leak and her team for their support of the Keansburg St. Patrick's Day Parade Committee gift auction. Lastly, I'd like to extend an invitation to everyone for the upcoming parade on March 28, 2026.

**ADJOURNMENT OF MEETING**

<b>MOTION TO ADJOURN</b>	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran and Michael Mankowski
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Judy Ferraro, and unanimously carried, the meeting adjourned at 7:42 pm.

Respectfully submitted,



Michael Sette  
Assistant Business Administrator/Board Secretary