1202 Wood Ave
Sumner, WA 98390
sumnersd.org/athletics
(253) 891-5555

KNOW VALUE SUPPORT FUTURE READY

Facility Use Food Truck/Trailer Requirements

From time to time, organizations request permission to operate a Food Truck or Trailers on School District property in connection with various events. The following outlines the Sumner-Bonney Lake School District requirements related to Food Truck or Trailer operations on District Property:

1. **Advance Approval Required:** The request to include Food Trucks/Trailers must be submitted as a part of the **initial facility use schedule request.** The request must specify the **number and type** of Food Trucks/Trailers. An additional **Event Manager** may be required and will be charged to the facility user. All approvals must be granted and arrangements finalized **prior to the day of the event.**

2. **Certificate of Insurance (COI):** **SBLSD COI Requirements** The Food Truck/Trailer vendor must provide a current COI directly to the District listing the Sumner Bonney Lake School District as an **Additional Insured** and as the **Certificate Holder**: Sumner-Bonney Lake School District 1202 Wood Ave., Sumner, WA 98390

3. **Operating Permit Requirement:** Vendors operating on SBLSD property must hold a valid **Tacoma-Pierce County Health Department** permit. The permit must be current (unexpired), visibly displayed, and presented to the Event Manager on duty upon request. **All Food Truck/Trailer staff must have a valid Food Handler's permit available on site.**

4. **Parking and Placement:** Food Trucks/Trailers must park only in designated areas as directed by the Event Manager on duty.

5. **Restrooms and Handwashing:** District locations hosting Food Trucks/Trailers must have restroom facilities available. At sites where only portable toilets are available, a **portable handwashing station** should be provided. Hand sanitizer stations near Food Trucks/Trailers are recommended as a supplemental measure.

Compliance Requirement

Failure to comply with these requirements may result in the District denying approval for Food Trucks/Trailers at future events hosted by the organization. The District reserves the right to revoke approval if requirements are not met. We appreciate your cooperation in ensuring safe and successful events at SBLSD facilities. If you have any questions, please contact the District Athletics/Facility Scheduling Department.