

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING – February 11, 2026
WATERFORD ELEMENTARY SCHOOL**



APPROVED

I. MEETING CALLED TO ORDER 6:31 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post, filed with the clerk of the Township of Waterford, and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Rosemarie Hunter, Barbara Libak Fanz (arrived 7:00pm), Thomas Leach, Michael McClintock, Ehren O'Donnell, Stephen Umosella

Members absent: Benjamin De Vuyst, Jason Galante

Others present: Dr. Michael A. Nolan, Superintendent, Christopher Eberly, Business Administrator, Dan Long, Solicitor

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Mr. O'Donnell, seconded by Mr. Leach, and carried by unanimous voice consent to approve business not anticipated at the time of the agenda.

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Ms. Hunter, seconded by Mr. O'Donnell, and carried by unanimous voice consent to approve the resolution authorizing closed session at 6:52 p.m.

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by, Mr. O'Donnell, seconded by Mr. McClintock and carried by unanimous voice consent to return to open session at 7:02 p.m.

E. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

F. MISSION STATEMENT

Mr. O'Donnell read the Mission Statement.

G. STATEMENT TO THE PUBLIC

Mr. DeNafo read the Statement to the Public.

II. COMMITTEE REPORTS

A. EDUCATION –No report

B. PERSONNEL–No report.

C. BUSINESS– No report.

III. PRESENTATIONS

A. Students of the 2nd Marking Period- Dr. Nolan

1. **K-** Lorelei Midure- Ms. Handzus
2. **1st-** Rowan Reyes- Ms. Brown
3. **2nd-** Carter Silvestro- Ms. DeAntonellis
4. **3rd-** Colston Chew- Ms. Poulton
5. **4th-** Olivia Gallo- Ms. Chance
6. **5th-** Gianna DeAnnuntis- Ms. DeNafo
- 7- **6th-** Mason Angelino- Mr. Vitarelli

B. Annual Consolidated Financial Report- Scott Baron

C. SSDS Report-Period One-2025/2026 School Year- Heather Kondas

D. Annual District Wellness Summary Progress Report 2025/2026 School Year- Heather Kondas

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IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

A. A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Mr. McClintock, seconded by Mr. Leach, and carried by unanimous voice consent to close the meeting to the public.

V. MINUTES

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Business Administrator/Board Secretary. (Mr. Umosella and Mr. McClintock abstained from items A & B.)

A. Board Meeting January 21, 2026

B. Closed Session January 21, 2026

VI. SUPERINTENDENT'S REPORT

Upon the recommendations of the Superintendent, a motion was made by Mr. Leach, seconded by Ms. Hunter, and carried by a unanimous roll call vote to approve the following items:

A. Monthly District Reports-

1. Monthly Wellness Report
2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
Atco	1.15.2026	9:10 AM	N/A	<u>Code Blue</u>	N/A	6
Atco	1/20/26	11:30 AM	N/A	Shelter in place	214	40
Atco	1.22.26	2:45 PM	51 degrees cloudy	Fire	225	40
TR	1/7/26	9:55:00 AM	N/A	Active Shooter	242	60
TR	1/29/26	12:02 PM	N/A	<u>Code Blue</u>	n/a	8
TR	1/8/26	9:46:00 AM	46 degrees Sunny	Fire	247	62
WES	1/9/2026	9:35 AM	44 degrees Cloudy	Evac Bomb Threat	418	68
WES	1/6/26	9:56 AM	Cloudy 38 degrees	Fire	439	96
WES	1/29/26	2:00 PM	N/A	Code Blue	N/A	9

B. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	80	71
PK (4 yr. old)	71	104
PK (5 yr. old)	1	2
Sub Total:	152	175
K	110	86
1 st	109	121
2 nd	108	121
3 rd	97	118

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4 th	109	102
5 th	116	112
6 th	113	127
Sub Total:	762	787
Total:	914	962

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	0
Out of School Suspension	0	0	7

VIII.

SUPERINTENDENT'S RECOMMENDATIONS

A. EDUCATION

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. McClintock, and carried by a roll call vote to approve the items 1 through 8 and addendum item 9.

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. Field Trips for the 2025-2026 School Year:

Approve the following field trips for the 2025-2026 school year:

Location	Date	Grade	Staff	Total Adults/Students	Cost PP	Total
Diggerland, USA	5/29/26	K	Kindergarten Staff	39/125	\$24	Admission: \$3000 Transportation: \$537
Cape May Zoo	8/7/26	2	Grade 2 Staff	40/118	\$0	On-Site Parking: \$320 Transportation: \$1688

3. Calendar for the 2026-2027 School Year:

Approve the calendar for the 2026-2027 school year. (See Attachment A-3).

4. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act:

Approve the submission of the 2025-2026 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

5. Community Health Nursing Class Supervised Clinical Hours for Spring, 2026:

Approve the following student placement:

Name	College	Location	Grade	Nurse	Dates	# of Hours
Wright, Kathleen	Rowan	Atco	1-2	Hall, Kami	Complete by 4/10/26	20-25 Total Hours

6. Approve the following policy for the first reading:

- a. Policy #2530- Resource Materials
- b. Policy #2535- Library Materials

7. Approve the following policy for the second reading:

n/a

8. Acknowledge receipt of the following regulations:

- a. Regulation #2530- Resource Materials
- b. Regulation #2535- Library Material

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9. Field Trips for the 2025-2026 School Year:

Approve the following field trips for the 2025-2026 school year:

Location	Date	Grade	Staff	Total Adults/Students	Cost PP	Total
Cape May Zoo	5/7/26	2	Grade 2 Staff	40/118	\$0	On-Site Parking: \$320 Transportation: \$1688

B. PERSONNEL

Upon the recommendations of the Superintendent, a motion was made by Mr. Umosella, seconded by Ms. Libak Fanz, and carried by a roll call vote to approve items 1 through 10, and addendum items 11, 12, and 13.

1. Create / Abolish Support Staff Positions for the 2025-2026 School Year:

Approve the created / abolished Certified and Support Staff positions for the 2025-2026 school year:

Position	Loc.	Create/ Abolish	UPC	FTE	Account Number	Eff. Date
Permanent Teacher Substitute	District	Abolish	28-10-S8 / BAH	1.0	11-120-100-101-00-09-000	2.09.26
TOTAL				(1.0)		

2. Retirement of Certified Staff Member:

Approve the retirement of Elizabeth Friedman, Learning Disabilities Teacher Consultant, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC: 30-20-C1 / AYH)

3. Resignation of Support Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Gant, Michael	Atco	Custodian, pm shift	21-40-C3 / AHI	1.22.26

4. Addition of Substitute Position and Rate for 2025-2026 School Year:

Approve the addition and hourly rate for non-certified, substitute position:

Position	Rate
School Bus Driver	\$25.00 / hr

5. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following Substitutes for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Buonadonna, Gina	Teacher	134.06 / day	147.48 / day
	Paraprofessional	18.75 / hr	20.63 / hr

6. Stipend Position / Translation Services for the 2025-2026 School Year:

Approve the stipend position for translation services provided by the following staff member:

Name	Amount	Start Date	End Date
Coulter, Christina	\$500.00	9.02.25	6.30.26

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7. Appointment of Support Staff for the 2025-2026 School Year:

Approve the following Support Staff member(s) for the 2025-2026 school year, pending receipt of the required documentation:

Name	Assignment	UPC	Loc	Rate / Hour	Hours / Day	Days / Year	FTE
Fotrell, Christopher	Paraprofessional	20-50-EX / BCY	WES	18.88	6	185	1.0

8. Approve the following policy for the first reading:

- Policy # 9130- Public Complaints and Grievances
- Policy #1552- Sexual Harassment-Staff
- Policy #3362- Sexual Harassment-ABOLISH
- Policy #1220- Employment of Chief School Administrator

9. Approve the following policy for the second reading:

n/a

10. Acknowledge receipt of the following regulations:

- Regulation #9130- Public Complaints and Grievances
- Regulation #1552- Sexual Harassment-Staff

11. Create / Abolish Support Staff Positions for the 2025-2026 School Year:

Approve the created / abolished Certified and Support Staff positions for the 2025-2026 school year:

Position	Loc.	Create/ Abolish	UPC	FTE	Account Number	Eff. Date
Permanent Teacher Substitute	District	Abolish	28-10-S8 / BAH	1.0	11-120-100-101-00-09-000	2.08.26
Paraprofessional	Atco	Create	20-40-EX / AQH	1.0	11-000-217-106-00-00-040	2.12.26
TOTAL				0.0		

12. Appointment of Support Staff for the 2025-2026 School Year:

Approve the following Support Staff member for the 2025-2026 school year pending receipt of required documents:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Kalusa, Jason	Custodian	21-40-C3 / AHI	Atco	1	15.92 +.37 pm shift	8	260	1.0

13. Rescind Offer of Employment:

Approve to rescind the offer of employment for the following substitute:

Name	Substitute Position	Effective Date
Ethengain, Terri	Teacher Paraprofessional Non-Instructional (Café) Aide	2.11.26

C. BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Mr. Leach, seconded by Ms. Hunter, and carried by a roll call vote to approve items 1 through 13. (Mr. O'Donnell abstained from item 4 -Bill List #1.)

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1. Board Secretary's Certifications for the month of December 2025 (See Attachment C-1):

In accordance with 18A:17-9 for the month of December 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of December 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of December 2025 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month November 2025 (as per attached):

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 1,474,861.75
- Bills List #2- \$ 4,518.95
- Bills List #3- \$ 58,795.40
- Nutri-Serve- \$ 46,979.92

5. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
Archway Programs	Summer Program Services	6/29/2026	8/21/2026	N/A	5-a
Archway Programs	Evacuation Space	7/1/2025	6/30/2029	N/A	N/A

6. Tuition Contracts:

SID#	School	From	To	Amount	Send/Receive	Attachment
1438104272	Bonnie Brae	1/13/2026	6/2026	\$43,157	Send	N/A
1473364801	Archway-Early Learning	1/5/2026	6/2026	\$45,351.28	Send	N/A
5770303351	Hampton Academy	1/27/2026	6/15/2026	\$35,345.31	Send	N/A

7. Grants:

Grantor	School	Amount	Staff Member	Purpose	Attachment
Donor Choose	Atco	\$323.80	McGovern	Art Supplies	N/A
H&SA	Atco	\$1,688	Kondas	Busing Grade 2 Field Trip	N/A

- b. New Jersey Learning Acceleration Program - High-Impact Tutoring Competitive Grant (Cohort 3):

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Approve the submission of the New Jersey Learning Acceleration Program – High-Impact Tutoring Competitive Grant (Cohort 3) Application to the New Jersey Department of Education, and accept the funding (amount to be determined if application is approved) for the project period of May 1, 2026 to May 31, 2027.

8. Transportation:

SID#	Vendor	School	From	To	Amount	Send/Receive	Attachment
1473364801	Hammonton	Archway	1/5/2026	6/12/2026	\$4,675.63	Send	N/A

9. Out of District Professional Development:

Approve the following Out of District Professional Development for the 2025-2026 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Kondas, H.	01/15/2026	03/20/2026	Ewing Township, NJ	NJSBA 3 RD Annual Women's Leadership Conference	\$149.00	11-000-223-580-58-01-040
Komis, D.	01/30/2026	03/17/2026	Glassboro, NJ	LRC-South 2026 Inclusion Institute	No Fee	N/A
Kingsland, E.	01/30/2026	03/17/2026	Glassboro, NJ	LRC-South 2026 Inclusion Institute	No Fee	N/A

10. Facilities:

a. Use of Facilities for the 2025-2025 School Year:

Approve the Use of Facilities for the 2025-2026 school year:

Organization	Facility	Date & Time	Event	Cost
Archway Programs-Just Kids	Atco All-Purpose Room	2/19/2026 6:15pm-7:30pm	Just Kids Staff Meeting	\$0

- 11. WHEREAS** the Waterford Township Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

WHEREAS the Waterford Township Board of Education received the audit performed by Bowman & Company aka PKF O'Connor Davies and discussed said audit at its public meeting held on February 11, 2026 now

BE IT RESOLVED that the Waterford Township Board of Education accepts the audit and with no findings or recommendations for the 2024-2025 school year, fiscal year ending June 30, 2025. It is noted there is (0) ACFR/AMR findings listed.

12. Approve the Following Cooperative Purchasing Agreements:

- a. Somerset County Educational Services Commission. (See Attachment C-12)

13. Business-Related Policies:

a. Approve the following policies for the first reading:

1. Policy #8505- Wellness Policy/Nutrient Standards for Meals and Other Foods

b. Approve the following policies for the second reading:

n/a

c. Acknowledge receipt of the following regulations:

n/a

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D. BYLAWS

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter and carried by unanimous voice consent to approve the Bylaws.

1. Approve the following policy for the first reading :
n/a
2. Approve the following policy for the second reading :
n/a
3. Acknowledge receipt of the following regulations:
n/a

VIII. REPORTS

- a. **Legislation-** - Mr. Leach said nothing to report.
- b. **Camden County School Boards Association-** Ms. Libak Fanz gave an oral report.
- c. **New Jersey School Boards Association-** - Mr. McClintock gave an oral report.
- d. **Camden County Educational Services Commission-** – No report.
- e. **Hammonton—**Ms. Hunter gave an oral report.
- f. **Board President's Report-** Mr. DeNafo gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

None

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A.** A motion was made by Ms. Libak Fanz, seconded by Mr. Leach and carried by unanimous voice consent to open the meeting to the public.

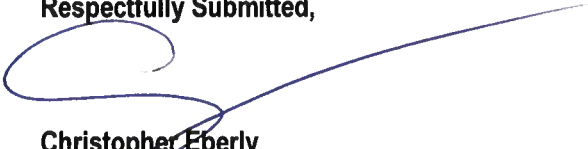
none

- B.** A motion was made by Mr. Leach, seconded by Mr. O'Donnell and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:58 p.m.

A motion was made by Ms. Hunter seconded by Mr. McClintock and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Christopher Eberly
Business Administrator/Board Secretary