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*The Conference Center at Wayne-Finger Lakes BOCES*

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Room Rates  
2025-2026 School Year

<i>Rooms</i>	<i>Daily Rate</i>	<i>Additional Services</i>
<b>CORTLAND</b> – Seats 45 theater-style, 30 with tables and chairs  <b>MCINTOSH</b> – Seats 45 theater-style, 30 with tables and chairs  <b>GALA</b> – Seats 110 theater-style, 70 with tables and chairs  <b>EMPIRE</b> – Seats 110 theater-style, 70 with tables and chairs  <b>CONCORD</b> – Seats 25 with tables and chairs  <b>NIAGARA</b> – Seats 45 theater-style, 30 with tables and chairs	\$300	<ul style="list-style-type: none"> <li>• For events scheduled after normal business hours a \$50/hour surcharge will apply.</li> <li>• For specialized technology support a \$50/hour surcharge will apply.</li> <li>• A list of approved caterers can be supplied upon request.</li> </ul>
<b>DIAMOND</b> – Seats 250 theater-style, 175 with tables and chairs	\$600	
<b>ORCHARD CAFÉ</b> – seats 125 with round tables and chairs	\$300	

*\*Room fees include - room set up, technology support, coffee service via a shared coffee station from 8am – 9:30am during normal business hours. Arc Ontario and Wayne County Community Schools will have coffee available to purchase between 9:30am – 12pm during normal business hours.*

*Location: 437 Vienna Street Newark, New York 14513  
Hours of Operation: Monday – Friday, 7:30am – 4:00pm*

*Conference Coordinator: Jessica Nightingale 315-332-7551 or [jessica.nightingale@wflboces.org](mailto:jessica.nightingale@wflboces.org)  
To request a reservation: [Wayne-Finger Lakes BOCES Conference Center Room Reservation Request Form](#)*

