

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, February 26, 2026**

The working session of the Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 6:30 pm on February 26, 2026.

Mrs. Jeanette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 6:30 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: John Maxwell

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

RECESS INTO EXECUTIVE SESSION

Moved by T. Scull and seconded by L Winkels that the Board of Education approve adopting the resolution to adjourn into executive session at 6:32 pm.

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures

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- ___ 7. Litigation, contract negotiations, or attorney-client privilege
- X 8. Personnel matters - Residency
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education resume the public portion of the meeting at 6:58 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on February 26, 2026.

Mrs. Jeanette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 7:01 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: John Maxwell

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

OATH OF OFFICE

Moved by J. Longo, seconded by Z. Mayer, to remove the Oath of Office agenda item for Board member Michael Sites, as the oath was completed prior to the start of the meeting.

Unanimously approved by voice vote. Motion carried.

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EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

Recognize four students who received the iCare Award for the months of November and December and two staff members who received the Golden Paw Award.

PUBLIC COMMENT

Moved by Z. Mayer and seconded by J. Longo that the Board of Education open the Audience Participation, for agenda items only, portion of the meeting at 7:14 pm.

Unanimously approved by voice vote. Motion carried.

No comments

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 7:15 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by T. Scull and seconded by J. Longo that the Board of Education approve the regular minutes for the November 20, 2025 meeting. .

Approved by voice vote. (M. Sites abstain) Motion carried.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

Moved by T. Scull and seconded by L. Winkels that the Board of Education approve the following item(s):

A. OLD BUSINESS

1. Complete the Board Self-Evaluation summary is available for board members on the NJSBA site. FAQ about Board Self-Evaluation

B. NEW BUSINESS

1. Approval to re-schedule the Reorganization meeting for Tuesday January 6, 2026 at 6:30 pm.

- C. **Superintendent's Update** - Working hard on literacy and data team. Approximately 83% of students had growth. Students are making meaningful progress. Commends literacy and data team in raising the scores. Mrs. Bacon/ PBSIS committee making incentives for attendance. Team of teachers planned a Snow Ball dance for PreK through fourth grade students. The student council planned Black History Month spirit week and our literacy coach planned Read Across America spirit week. Mentor and mentees going on trip soon. All class trips have been scheduled.

D. Principal's Update - None

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Unanimously approved by voice vote. Motion carried.

SUPERINTENDENT REPORT

Moved by T. Scull and seconded by J. Longo that the Board of Education approve the following item(s):

A. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 01/28/2026
Security Drill - 01/30/2026 (Table Top Drill)
Fire Drill - 02/19/2026
Security Drill - later date in February.
2. **Monthly Facility Self-Inspection List**- Review of the School Monthly Facility Self-Inspection List for January 2026 and February 2026 as completed by the Building and Grounds Manager.

B. Curriculum - None

C. Policy

CODE	POLICY	STATUS	REASON	Reading
5118	Non-Residents	Revision	Required	1st

D. Administrative

1. **Paraprofessional Staff** - Approve submission of the biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2025-2026 School Year.
2. **Student Safety Data System incident report** - Review report for Period 1 (September 1, 2025 to December 31, 2025), that was submitted to the Department of Education.

E. Personnel

1. **Mentor** - Approve employee number: 97339899 as the mentor for employee number: 5132523. Payment according to board policy.
2. **Mentor** - Approve employee number: 75010348 as the mentor for employee number: 58899564. Payment according to board policy.
3. **Mentor** - Approve employee number: 97411623 as the mentor for employee number: 76762020. Payment according to board policy.
4. **Board Game Club** - Approve Employee number: 66396565 to be an advisor for the Board Game Club at the QEA board approved rate due to the increased number of student participants.

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5. **Garden Club** - Approve Employee number: 51325231 to be co- advisor for the Garden Club at the QEA board approved rate.

6. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:

- a. Zoe Eldridge - Instructional
- b. Glennisse Smith - Custodial
- c. Allison Hughes - Non-Instructional
- d. Robert Foote - Instructional

Note: Individuals must complete all required paperwork and background check prior to beginning work.

7. **Extra-curricular positions** - Approve the appointment of the following teachers to the listed extra- curricular positions to be paid per Schedule B of the negotiated agreement for the remainder of the 2025-2026 school year:

Anti-bullying Specialist (1 position)

Employee Number: 97391619

F. **Facilities Use** - Approve the following requests for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUEST
Good News Club	Tuesdays beginning March 20 - April 21	3:15pm - 4:15pm	Classroom	Good News Club	Joanna Bond
Quinton TWP Youth League	2/10/26	5pm - 8pm	Gym	Basketball Picture	Jill Shipman
Quinton Ambulance Squad	03/29/26	12pm	Playground	Easter Egg Hunt	Joe Elwell
Salem Little League	03/16/2026	varying times	Softball Fields	Softball Practices	Jimmy Smith

G. **Student Personnel**

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.

2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of November 21, 2025 to December 18, 2025 with zero (0) incidents.

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of December 18, 2025 to February 25, 2026 with zero (0) incidents.

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Roll Call: Ayes: (8) G, Hofacker, J. Longo, Z. Mayer, J. Nacucchio, T. Scull, M. Sites, L. Winkels, J. Harrington

Noes: (5) **Policy (letter C)** - J. Longo, Z. Mayer, J. Nacucchio, T. Scull, J. Harrington

Abstain: (0) Recuse: (0) Motion Carried.

I. **BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

Moved by T. Scull and seconded by Z. Mayer that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **December, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **December 31, 2025**

2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of December 31, 2025

3. **Transfers** - Approve the transfer list for the month of December 2025.

4. **Bills To Be Paid** - Motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular board meeting. January Bills Paid, February Bills List

5. **Audit** - Approve the 2024-2025 Audit CAFR, AMR and Audit Resolution

6. **Transfer Resolution** - Approve the Resolution to request approval from the Department of Education to transfer funds out in excess of 10% of advertised budget line items and to transfer more than 10% into administrative line items. Transfer Resolution.

7. **Technology** - Approve the engagement of Northpoint Solutions to evaluate, support, maintain, and update Network Equipment onsite. Northpoint Proposal

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8. **Budget Meeting** - Approve the Board Meeting date for the Public Budget Hearing to March 26, 2026 to coincide with the new guidelines.
9. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.
10. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff	Location	Workshop/Seminar	Date	Cost
Corrine Finlaw, Erin White	Monroe TWP	Leading Early Literacy Instruction, Assessment, and Intervention	2/18/26	\$195.00
Karen Klaus	Mount Laurel	Both Sides of the Equation	2/17/26	\$145.00
Shannon Westfield, Mary Ann Ecret	Cherry Hill	Handle With Care Re-Certification	3/12/26	\$625.00
Deja Wiley, Alyssa Williams	Cherry Hill	Handle With Care Certification	3/9/26 - 3/10/26	\$1,200.00
Emily Gratz, Cassie Fagan	Rowan University	Strategies for Teaching Basic Multiplication and Division Facts	04/24/26	\$208.00

11. **Early Childhood Services** - Approve a revised agreement to provide Early Childhood Services to Mannington Board of Education at a prorated cost of \$55,000 effective January 1, 2026 to June 30, 2026.
12. **High Impact Tutoring Grant Cohort 3** - Approve the application of the NJDOE High Impact Tutoring Grant in the amount of \$80,000 to be utilized to support students' increased academic needs.
13. **Climate Literacy Innovation Grant**- Approve the application of the Climate Literacy Innovation Grant in the amount of \$45,863 to be used to create innovative, high-quality climate change learning opportunities.
14. **Out Of District Placements** - approve the student(s) listed be approved for Out of District Placement:

District Fiscally Responsible	Program/ School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
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Quinton TWP	LifeWorks Schools	2027963016	2/9/2 6	6/30/2 6	20-487-200-500-0	\$56 per educational hour
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Roll Call: Ayes: (8) G. Hofacker, J. Longo, Z. Mayer, J Nacucchio, T. Scull, M. Sites, L. Winkels, J. Harrington

Noes: (1) **Number 6** - G, Hofacker Abstain: (0) Recuse: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The December and January meeting minutes are submitted for review.
2. Salem City Weekly Update

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

PUBLIC COMMENT:

Moved by T. Scull and seconded by J. Longo that the Board of Education open the Audience Participation portion of the meeting at 7:46pm.

Unanimously approved by voice vote. Motion carried.

Amanda Ehle: Asks about agenda items only and all other items portions of the agenda. Asks if the agenda item only section needs to be at the end because there is no time to review it. Updates on the gym? Parents are driving all over to get the kids to basketball. Does not feel basketball is very supported. She is on the QTYL board and there are no updates.

- J. Harrington adds we're working with engineers, lawyers, and insurance. There are no answers yet.
- G. Herman adds she does communicate with Vance.

A. Ehle: Parent involvement, you guys want all this fundraising but parents are not allowed into the build. Are we hiding something or doing something? Inclusion Coffee was here. Why were parents not involved?

- G. Herman adds there were parents that were coming into the building and threatening a child and that was not safe or appropriate. Staff did not feel comfortable with parents coming in for that reason. Teachers have sent home opportunities for parents to read to students and other events. This year we do not have a home and school. We do not have a home and school because parent involvement was not there. Staff has stepped up to continue events home and school would normally provide to students to ensure they do not go without. Invited parents in during literacy night. Talked about parents signing a document that will be shared, stating the understanding of expectations when coming into the building and any concerns need to go to admin and not to families.

A. Ehle: Students can't respect each other.

- M. Bacon adds coffee was a staff incentive. Parents were involved in Literacy Night and it was an open invitation where parents can tell admin what is working and not working.
- J. Longo wants to make one final comment and applaud all parents because basketball has been really really hard. The school did not have any evidence that the gym floor issues were going to happen.

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Erin White, Literacy Coach: BRIDGE grant team taking a lot of initiative and collecting the data. Focus on the kindergarten through third grade population. When they start learning how to read. NJTSSER goes through frame work and tasks that the team needs to complete. Consultants work with the team that keeps the team on a schedule and keeping up on deadline. Tasks might include programs that are in place to see what's working and not working. Weakness is we haven't had a phonics-first training. Lots of new teachers came in so the team is implementing. Making sure things are fluid per grade level. Checking on fidelity on the assessments that we do. One teacher gives an assessment the same way someone else might give. Class wide intervention plans and finally analyzing the data. Getting that data through the teachers and I-Ready. Look at phonics and comprehension. Given K-8th grade. Once that data is collected, students are put onto tiers. Tier 1 is okay with basic instruction. Tier 2 needs some intervention in the classroom. Tier 3 is intervention that might be pulled out of the classroom. Not all students will start on a certain tier. We like it when students move tiers. Classwide interventions notice through our data that sight words are an issue for our elementary students. Coming up with games and assessments to help with those sight words. Second and third grade will be working on reading fluency. Students making great progress and growth. BRIDGE grant team needs to meet monthly with their consultant and they've been asked to make a 3-5 minute video to present their plan and success because QTS stood out to them. Says she is very proud to be a part of the team. With I-Ready, they'll find the students' level, focus on their individual needs in ELA and math. Either direction. Some gifted kids might stand out and be challenged. Students get their minutes in throughout the week. Working as a class to pass two levels and rewards. Extra recess time or class reward. Just to motivate the students to work toward those goals. Gwen had mentioned about the March incentive for attendance. Individual elite status, no tardy or absence, or discipline. Classroom rewards too so students can encourage each other. Classroom parties and one large party in April. Celebrate the eighth graders at their last basketball game. Teachers and staff support our students as much as we can. We do try to celebrate them on announcements with scores in sports or birthday shout outs.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by T. Scull and seconded by L. Winkels that the Board of Education close the Audience Participation portion of the meeting at 8:11 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT

Moved by M. Sites and seconded by L. Winkels that there being no further business to come before the Board of Education, the meeting be adjourned at 8:11 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus
Business Administrator/ Board Secretary