

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

March 5, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, March 5, 2026, at 8:17 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Susan Leaming, Senior Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Ashleigh Fernando, Acting Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Judy Alonso, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; and Gean Asayas, Human Resources Assistant.

GUESTS PRESENT

Tai Felder, CSEA Chapter 2 1st Vice President; Dallas Emerle, Labor Relations Representative; Viola Mae Bledsoe, Instructional Aide - Special (Retired); and Appellant 29394989.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of February 19, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughn	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, thanked Ashleigh Fernando, Human Resources Technician, for stepping in as Interim Senior Administrative Secretary. Dr. Lee shared her appreciation for her support in coordinating projects and keeping the office organized.

Dr. Lee shared she been busy finalizing the CSPCA conference titled "Riding the Wave of Change: Innovation, Growth, and Leadership" being held on March 15–17, 2026. Dr. Lee, stated as part of the Program Committee she will lead a workshop on Classification 101, *"Don't Wipe Out: Staying Afloat in Classification and Compensation,"* and participating in a roundtable, *"When Decisions Are Challenged: Practical Approaches to Appeals."* Dr. Lee acknowledged Susan Leaming, Senior Personnel Analyst, for helping refine the workshop title.

Amy Van Fossen, Associate Personnel Analyst, reported that Recruitment and Testing is currently managing 49 recruitments at various stages, with 21 actively accepting applications, as well as ongoing in-person and online testing. She also highlighted two upcoming community engagement events in which the Personnel Commission will be participating. On March 25, 2026, staff will attend a Career and Resource Fair at Compton College. In addition, Marshall Middle School has invited the Personnel Commission to participate in its Open House on April 23, 2026, where staff will host a table and engage with parents, students, and other attendees.

Oralia Leyva, Certification Services Manager, reported that on the February 18, 2026, Board of Education meeting, there were 13 probationary appointments approved in classifications such as Behavior Intervention Assistant, Instructional Aide – Special, Nutrition Services Director, Recreation Aide and Recreation Aide – Expanded Learning. Ms. Leyva mentioned 20 limited-term employee appointments were approved in classifications including Custodian, Instructional Aide – Expanded Learning, Recreation Aide, Intermediate Office Assistant, Nutrition Services Worker, and others. Ms. Leyva stated 12 exempt assignments were also processed, those titles include Cafeteria Student Assistants, Student Tutors, and coaches. Ms. Leyva shared as of March 5, 2026, a total of 734 summer school applications have been received. Lastly, Ms. Leyva thanked staff for their hard work and willingness to help each other.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Associate Research Data Analyst
2. **RATIFY** job announcement bulletin for Carpenter
3. **RATIFY** job announcement bulletin for Custodian
4. **RATIFY** job announcement bulletin for Custodian (Catalina Island)
5. **RATIFY** job announcement bulletin for District Security Officer
6. **RATIFY** job announcement bulletin for Educational Research Analyst I
7. **RATIFY** job announcement bulletin for Educational Research Analyst II
8. **RATIFY** job announcement bulletin for Expanded Learning Supervisor
9. **RATIFY** job announcement bulletin for Intermediate Nutrition Services Worker
10. **RATIFY** job announcement bulletin for Intermediate Payroll Accounting Technician

11. **RATIFY** job announcement bulletin for Senior Nutrition Services Worker
12. **APPROVE** the certification of Assistant Director, Fiscal Services eligibility list 26-0135-5136 established 03/02/2026
13. **APPROVE** the certification of Campus Staff Assistant eligibility list 26-0113-5288 established 02/26/2026
14. **APPROVE** the certification of Fence Erector eligibility list 26-0123-0367 established 02/27/2026
15. **APPROVE** the certification of Head Start Instructional Aide – BL Spanish eligibility list 26-0102-5235 established 02/24/2026
16. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0160-5319 established 02/27/2026
17. **APPROVE** the certification of Instructional Aide – Special eligibility list 26-0145-0448 established 02/25/2026
18. **APPROVE** the certification of Instructional Aide – Special eligibility list 26-0157-0448 established 03/04/2026
19. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0156-5068 established 02/25/2026
20. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0163-5068 established 03/05/2026
21. **APPROVE** the certification of Recreation Aide eligibility list 26-0164-5255 established 03/03/2026
22. **APPROVE** the certification of Senior Office Assistant eligibility list 26-0074-0677 established 03/06/2026

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-11 and approve items 12-22.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughan	X		

OLD BUSINESS

None

NEW BUSINESS

1. **APPEAL** of the Examination Protest – Candidate ID 29394989

New Business Item 1 was moved into closed session.

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 32445314

New Business Item 2 was moved into closed session.

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 63360217

New Business Item 3 was moved into closed session.

4. **APPROVE** the Abolishment of Classifications: Cyber Security Manager, Administrator, Network and Information Systems, and Supervising Software Applications Engineer, Research, Planning and Evaluation.

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve item 4.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughan	X		

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, April 2, 2026, at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:29 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:05 a.m. with the following reportable actions:

1. **APPEAL** of the Examination Protest – Candidate ID 29394989

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to sustain staff's recommendation to deny the examination appeal of Candidate ID 29394989.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughan	X		

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 32445314

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to sustain staff's recommendation to remove Applicant 32445314 from current eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughan	X		

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 63360217

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to deny staff's recommendation and allow Applicant 63360217 to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:07 a.m.