

Timberlane Regional School District Budget Committee  
Atkinson, Danville, Plaistow, Sandown

Special Budget Committee Meeting  
June 10, 2010

SAU 30 Greenough Road  
Plaistow, NH

Mrs. O'Neil opened the meeting at 7:05 p.m.

Present: Mr. Mullen, Mrs. O'Neil, Ms. Conte, Mr. Bouchard, Mr. Collins, Mr. Murray and Ms. Rochford (7:25 pm).

Absent: Mrs. Lisi, Mrs. Chaput and Mr. Balanoff.

Administrators present were: Mr. Stokinger, Business Administrator and Mr. Jim Hughes, Director of Facilities.

Mrs. O'Neil led the Pledge of Allegiance.

Mr. Bouchard made a motion to accept the minutes of May 13, 2010 with amendments, and was seconded by Mr. Collins.

Vote: Four in favor, two abstain: Mr. Murray and Mr. Collins.

Mrs. O'Neil recommended jumping down to New Business so Mr. Hughes could make his presentation and then leave while the budget Committee finished the rest of the agenda items.

Mr. Hughes gave a brief overview and a PowerPoint presentation describing the facilities department responsibilities and current staffing to the Budget Committee. Slide one described how "Customer Service is integral part of our job, not an extension of it". The second slide summarized the square footage and acreage for each property owned by the District. Custodial/Maintenance staffing and shifts were listed for the various properties on the next group of slides. Mr. Hughes then described how increasing energy efficiency has been one of his main goals since he has come to work for the District. Energy efficiency has been improved by various methods, from replacing lighting fixtures in the gymnasiums to window and door replacements and complete boiler replacements when needed. Six of the seven school buildings have now earned Energy Star Rating awards from the EPA. Danville is the one building which has not been awarded this rating at this time. Fuel and electrical usage was also reviewed for the past four years. A clear decline in usage was seen at almost all buildings except the SAU Office. Mr. Hughes reviewed the long term plans regarding continued improvement in energy efficiency, site development for the athletic fields and continued facility renovation/reconstruction to keep the buildings in the best condition possible. Mrs. O'Neil asked about any plans for behind the Danville Elementary School? Mr. Hughes explained that he knows the PTA is upset that he recently removed a back stop that was there, but it did not meet our safety standards and had to be removed. There are no other plans at this time to replace the back stop or work on that field. There was a brief discussion of the Capital Improvement Plan including the latest proposal by the architect to build a new High School and renovate the existing HS into a modern Middle School. Mr. Stokinger suggested that the Budget Committee members attend the School Board

workshop that is being held on Monday June 21, 2010 at the SAU Office at 2:30 pm to review this plan. It is not a regular meeting but a workshop which is also open to the public. Mr. Mullen asked Mr. Collins to inquire if this School Board workshop could be videotaped. Mr. Mullen made note and would bring it to the School Board at the next regular meeting. Mrs. O'Neil stated she notices every year the District is replacing windows. She asked if we are close to finishing all the necessary window replacements. Mr. Hughes stated we are not. He replaces only a small percentage of windows every year as the budget allows. Window replacement is a long term project due to the size and age of all the District buildings. The projects list was provided by Mr. Stokinger and Mr. Hughes stated that his team is ready to go and has actually started some summer projects already. For example the Atkinson kitchen renovation has had the stage area demolished over the last school vacation in prep for the summer reconstruction. The project bids have all been posted and received for almost all the projects with a few minor exceptions still to be determined over the next few weeks. Mr. Mullen asked if the maintenance garage was scheduled to be moved to a different location. Mr. Hughes stated not at this time. Mr. Bouchard asked for more details in regards to the budget for the Generator at the SAU. Mr. Hughes explained that the generator project by itself was budgeted for approximately \$40,000 while renovations to the computer room to provide a proper environmentally controlled space for the numerous servers that run the District networks, is approximately \$35,000. The server room renovation project has also already been started. The next topic for discussion was the old wood shop in the High school being converted into a two classroom clean and dirty lab for the Robotics and Engineering programs. Also briefly discussed was the Sandown Consolidation and whether or not the School Board would move forward with proposing it again to the voters. Mr. Collins said it was definitely a cost savings to do so, but it was clear the voters said no and he believes that proposal is on hold for now.

The next scheduled Budget Committee meeting is June 24, 2010 where the Technology Department has confirmed providing a brief presentation describing what the Technology Department provides and their long and short term plans.

Ms. Rochford made a motion and was seconded by Mr. Bouchard, to adjourn at 8:02 p.m.  
Vote: Unanimous.

Respectfully submitted:  
Kathy Smith,  
Recording Secretary  
Approved September 9, 2010