

TIMBERLANE REGIONAL BUDGET COMMITTEE
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
March 22, 2012
7:32 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair O'Neil called this March 22, 2012 regular meeting of the Timberlane Regional Budget Committee meeting to order at 7:32 PM. Roll call was taken.

Board Members Present

Dennis Francoeur, Donna Green, Cathy Lisi, Michelle O'Neil, Diane Rothwell, Gregory Spero and Barry Weymouth

Not in Attendance

Roger Barczak and Daniel Bush

Administrators Present

George Stokinger, Business Administrator

Madam Chair O'Neil asked Mr. Stokinger to send the new Budget Committee email list to the Technology Department for updating; he agreed.

Minutes

No minutes were presented for review.

Correspondence

None

Delegations and Individuals

None

Expenditures and Receipts Reports

None

Reports of Committees

Madam Chair O'Neill attended at the Curriculum and Assessment Committee meeting. Members of the Budget Committee reported on their district activities which include Pops concert and a Lips Sync fundraiser.

Unfinished Business

None

New Business

Review Election Results

Mr. Stokinger reported on the tie write-in votes' process which resulted in a Committee vacancy for a Plaistow seat. He then reviewed District-wide voting results as follows:

High School Physical Education/Athletic Locker Room, Team Rooms and Mini Gym Renovations and Reconstruction Project (Failed)

Operating Budget (Passed)

Capital Reserve Fund up to \$200,000 transfer from unassigned (Passed)

Collective Bargaining Agreement – Timberlane Teachers Association (Passed)

Authorization for Special Meeting–If article 5 is defeated to address article 5 cost items (Passed)

General Acceptance of Reports (Passed)

Mr. Stokinger then updated the Committee on the newly elected School Board members.

Madam Chair O’Neil informed of the committee assignments and noted that although membership is not required, it is important to have Committee representation at the meetings. Madam Chair O’Neil indicated she would like to continue on the Curriculum and Assessment Committee. She then responded to questions posed by Committee members concerning committee duties, time frames, attendance and other general information. Mr. Stokinger noted that a recap of the committee assignments, contact and meeting information is enclosed in each member’s packet this evening. He added that the committee School Board member assignment had not been determined but is expected to be at the next School Board meeting. Madam Chair O’Neill asked each member to email her their choice of committee assignments.

Mr. Stokinger provided an overview of the district outlining that the SAU office could be compared to a management company providing the administrative and financial support for the Hampstead and Timberlane Regional School Districts. SAU’s are authorized and governed by RSA 194-C. He then presented a PowerPoint presentation outlining the infrastructure of the SAU as it relates to each district. He reviewed the total 2012 budget for each district and the SAU.

He then reviewed the budget process which begins in September of each year for the next (not the current) school year. He noted the legal calendar and how dates are determined. He suggested each Committee member review the annual report which is an important document with a wealth of information. Madam Chair O’Neil noted that she finds it helpful to review the annual report and review the district websites and those of other districts. She noted that the Committee has control of approximately 10% of the overall budget, outlining collective bargaining contracts, number of staff, required expenses, etc. She also noted the importance of understanding how the budget impacts taxes.

Mr. Stokinger noted the meetings are taped and displayed through Vimeo on the district website, and then he outlined meetings schedules for the upcoming school year. He noted the bidding process as well as School Board policies. He demonstrated how to access documents, the Budget Committee portal, links to the Department of Revenue and the current TTA contract.

The next meeting’s schedule was noted.

Mr. Spero motioned to adjourn the meeting, seconded by Mrs. Rothwell. With no further discussion, the motion passed by a vote 7-0-0.

Madam Chair O’Neil adjourned the regular meeting at 8:45 pm.

Respectfully submitted,

Nancy Danahy

Secretary Pro Tem

Approved 4/12/2012