

**Timberlane Regional School District Budget Committee**  
Atkinson, Danville, Plaistow, and Sandown

Regular Meeting  
April 12, 2012  
7:00 p.m.

SAU 55  
Plaistow, New Hampshire

**Call to Order:**

Chairperson O'Neil called the meeting to order at 7:02 p.m.

Present: Mr. Spero, Mrs. O'Neil, Mr. Francoeur, Mrs. Rothwell, Mrs. Green, Mrs. Lisi and Mr. Barczak as the School Board Representative.

Absent: Mr. Kimball.

Pledge of Allegiance was recited.

**Approval of Minutes:**

Mr. Spero made a motion and was seconded by Mrs. Lisi to approve the minutes of March 22, 2012 both Organizational and Regular Meeting, with corrections.

Vote: Six in favor, one abstain, Mr. Barczak.

Mrs. O'Neil reported Mr. Kimball has not answered a certified letter asking him to contact the central office to be sworn in for the Atkinson seat. It is unclear if he will accept the seat on the Budget Committee or not. His seat may be a vacancy for Atkinson which will be discussed at the next meeting. There is a confirmed vacancy for Plaistow if any voter from Plaistow is interested in that position, please write a letter to Mr. Stokinger expressing your interest and experience.

**Reports of Committees:**

Mrs. Green requested to discuss the terms of the future Superintendents contract. Mrs. O'Neil explained that is a topic discussed at the SAU Board Meeting and not a topic under the jurisdiction of the Timberlane Budget Committee. Mr. Stokinger explained RSA 194C which states the SAU Budget is allotted to the district budgets and is not a discussion item for the Budget Committees. Any input she wishes to share should be done at the upcoming SAU Board meeting. Mrs. O'Neil reported attending the Middle School Band concert. She also reported attending the Curriculum and Assessment Committee meeting.

Mr. Stokinger confirmed the Pupil Personnel Department will be present at the May 10, 2012 Meeting to give a brief presentation on their Budget and Facilities will give a brief presentation at the May 24, 2012 meeting.

Mr. John Holland, Technology Director and Mrs. Linda Heuer, Technology Coordinator were present to give a brief presentation on Technology in the Timberlane School District. Mr. Holland explained there are two major areas of Technology within the school district.

The first area is referred to as the Business Services side of Technology. These are the tools used to run the business of the school district. These tools are Budget Sense, the financial management program for the district. PowerSchool/InfoSnap the student information system and online student registration programs. Google Classroom Walkthrough used to help with teacher assessment and Applitrack, our online applicant tracking and recruiting program which interfaces with Budget Sense payroll. Other programs purchased and utilized by the District is MyLearningPlan/Oasys which is a professional development management and evaluation tool. TimeClock Plus which is used to record time and attendance for all staff. We also own and manage our Avaya IP office telephone system.

The second area of the Technology Department is Instructional Technology. This is what the students and teachers use to enhance the curriculum. The next few slides discussed the staff and their responsibilities within the Technology Department. The 2012-2013 Budget for Technology is up over 2011-2012 Budget by 2.2%. An inventory of all District owned Technology equipment and programs was reviewed over the next several slides. Finally Mrs. Heuer and Mr. Holland discussed the future of the programs and what new technologies will be added in the last few slides. Mr. Stokinger pointed out the State of NH used the Timberlane Technology Plan as the model plan for all other NH schools. Mrs. Heuer and Mr. Holland addressed a few questions before leaving the meeting. Mr. Barczak noted there are approximately 4300 students and 2476 computers. That would be 60% of students have a computer. Mrs. Heuer explained that no student is issued his/her own computer from the school district but are all shared in labs etc. Mr. Holland explained the 2476 computers also included staff computers but approximately 90% of the 2476 are for student use.

Future Budget Committee Agenda Dates were discussed briefly: Thursday May 10, 2012 and Thursday May 24, 2012.

The Facilities/Safety meeting will be held on Tuesday June 12, 2012 here at the SAU Office.

Committee assignments were reviewed. Mrs. Rothwell will attend the Facilities meetings, Mr. Francoeur will attend the Safety meetings Mr. Spero will attend the Technology meetings and Mrs. O'Neil will attend the Curriculum meetings.

Mr. Spero made a motion and was seconded by Mrs. Rothwell to adjourn the meeting at 7:55 p.m.

Vote: Unanimous.

Respectfully Submitted,  
Kathy Smith  
Recording Secretary  
Approved May, 10, 2012