

TIMBERLANE REGIONAL SCHOOL DISTRICT
Atkinson, Danville, Plaistow, Sandown
New Hampshire

BY LAWS OF THE SCHOOL DISTRICT BUDGET COMMITTEE

I. ANNUAL ORGANIZATION MEETING OF THE SCHOOL DISTRICT BUDGET COMMITTEE

Unless changed by a two-thirds vote of those present, the order of business for each Annual Organizational Meeting of the Timberlane Regional School District Budget Committee shall be as follows:

- A. Opening of meeting by the Superintendent or a member of his staff. Distribution of copies of RSA Chapters 32, 33 and 195 and these By Laws.
- B. Elections - A plurality shall be sufficient.
 - 1. Chair.
 - 2. Vice Chair
 - 3. Others, if desired
 - 4. Review and Adopt By Laws
 - 5. Adjournment

The Annual Organization Meeting shall be held on the first Thursday following the School Board Organization Meeting.

After adjournment of this meeting, the Committee may reconvene in special meeting if it wishes to consider additional matters. The order of business for such special meeting shall be that established for regular meetings.

II. REGULAR BUDGET COMMITTEE MEETINGS

- A. The Budget Committee shall meet on the second Thursday of each month at 7:00 p.m. at the School Administrative Unit No. 55 Office (or upon adequate notice, at another location or time) during the months of April, September, February; shall hold two meetings a month during the months of October through January; shall hold one meeting in March immediately following the organizational meeting and shall not meet during the months of May through August.
- B. The order of business at a regular meeting shall be as follows:
 - 1. Opening of the meeting by the Chair.

2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes of previous meeting (s)
5. Correspondence
6. Delegations and Individuals
7. Administrative Report
8. Reports of Committees
 - a. Reports of Budget Committee Members
 - b. Report of the School Board Representative
9. Unfinished Business
10. New Business
11. Other Business
12. Future Agenda and Dates
13. Adjournment

III. SPECIAL MEETINGS

A special meeting shall be held at the call of the Chair or at joint request of any three members. Notice shall be given of all matters that are to be considered at such special meetings. Matters other than those for which notice was given can be acted upon if all members are present.

IV. QUORUM

A majority of legal members shall constitute a quorum for the transaction of business. Legal members for the purpose of determining a quorum will consist of the majority of legally elected and appointed members plus the appointed school board representative or his alternate.

V. OFFICERS

- A. The Chair shall preside at all meetings of the Committee. He/she shall execute all documents requiring signatures on behalf of the Committee, except as otherwise provided by law or by the Committee. He/she shall have the right to offer resolutions, to discuss questions, and to vote thereon.
- B. In the absence of the Chair or in the event of his/her disability, the Vice Chair shall perform his/her duties.
- C. In the absence of both the Chair and Vice Chair, a temporary Chair will be elected by the members present.

VI. APPOINTMENTS

- A. The recording secretary shall keep a record of the Committee proceedings and shall keep on file all paper, reports and documents relating to the business of the Committee. He/she shall make minutes available for public inspection per state statute and will issue minutes of

the meetings to the Committee members and the administrative staff per state statute. Such minutes are subject to correction at the next meeting.

VII. ATTENDANCE

If a member fails to attend two successive meetings without being excused by the Chair, the Secretary shall notify the member, Chair, and Moderator of the District of the provisions of RSA 32 regarding attendance.

VIII. VACANCIES

If a vacancy occurs among the officers of the Committee or among the appointments made by the Committee, the vacancy shall be an order of business for the next regular meeting in accordance with RSA 671:33.

IX. COMMITTEES

- A. The Chair may appoint Standing Committees as required.
- B. At the request of a majority of the Committee, the Chair shall appoint special purpose committees comprised of less than the full membership. The committees shall be discharged on completion of their assignment. The Chair and the Superintendent may be ex-officio members of any such committees.

X. PARLIAMENTARY PROCEDURE

- A. Procedures not provided for in the By Laws shall be governed by a majority vote so designated by a show of hands unless otherwise requested.

XI. AMENDMENTS

These By Laws may be amended or suspended in whole or in part only upon a two-thirds vote of the members present and voting. Written notice no less than 15 days prior to the meeting to amend the By Laws is required unless all members are present.

Adopted: 11/28/73

Amended:	5/21/82	4/14/94	3/25/10
	5/18/83	3/23/00	3/28/13
	6/19/85	3/22/01	4/11/13
	3/25/87	3/24/05	
	4/12/90	3/27/08	
	5/14/92	3/26/09	

Ch. 106
HB 352 Eff. 8.23.13
amend

RSA 659:102 Preservation of Checklists. *Within 90 days of the closing of the polls for each regular state general election, and for each presidential primary election, the supervisors of the checklist in the towns, and the corresponding officers in the cities, shall send one of the marked checklists which were used in that election, certified by the officers, to the state archives. In addition,(no changes in rest of paragraph)....*

Ch. 231
SB 112 Eff. 9.13.13
amend

RSA 663:3 Form of Ballot. The following words shall be printed above the constitutional amendment questions on all ballots containing such questions: "Questions Relating to Constitutional Amendments Proposed by the Convention to Revise the Constitution" or "*Questions Relating to Constitutional Amendments Proposed by the Legislature to Revise the Constitution,*" whichever is appropriate. A constitutional question shall include, in the text of the question, the text of the article of the constitution as it is proposed to be amended, and the results of the vote taken on ordering the proposed amendment to third reading in both the senate and the house of representatives or at the constitutional convention, whichever is appropriate.

Ch. 231
SB 112 Eff. 9.13.13
amend

RSA 663:3-a Voter's Guides. *I. If the general court proposes the constitutional amendment, the text of the statement for the voter's guide, if any, shall be included in the resolution proposing the constitutional amendment. The joint committee on legislative facilities may authorize the printing or distribution of the voter's guide.*

II. If the constitutional convention proposes the constitutional amendment, the text of the statement for the voter's guide, if any, shall be included in the resolution proposing the constitutional amendment.

Ch. 209
HB 308 Eff. 9.8.13
amend

RSA 664:6, IV. Any political committee whose receipts or expenditures do not exceed \$500 for a reporting period need not file. However, when a committee's accumulated receipts or expenditures for an election exceed \$500 the committee shall file a statement at the next reporting deadline, *and shall continue to file at each reporting deadline.*

Ch. 24
HB 206 Eff. 7.15.13
amend

RSA 664:17 Placement and Removal of Political Advertising. No political advertising shall be placed.....land over which the right-of-way passes. No person shall remove, deface, or knowingly destroy any political advertising which is placed on or affixed to public property or any private property except *for removal by the owner of the property, persons authorized by the owner of the property, or a law enforcement officer removing improper advertising.* Political advertising placed on or affixed to any public property may be removed by state, city, or town maintenance or law enforcement personnel. Political advertising removed prior to election day by state, city, or town maintenance or law enforcement personnel shall be kept *until one week after the election* at a place designated by the state, city or town so that the candidate may retrieve the items.

Ch. 70
HB 506 Eff. 6.6.13
NEW

RSA 669:7 *Notwithstanding RSA 669:7 or any other provision of law, the town of Derry may combine the position of tax collector and treasurer.*

Ch. 114
HB 115 Eff. 8.24.13
amend

RSA 671:33, IV. *In a cooperative school district, the remaining budget committee members representing the same town or towns as the departed member shall fill a vacancy on the budget committee, provided that there are at least 2 such members. If there are less than 2 remaining members on the budget committee representing the same town or towns as the departed member, or if the remaining members are unable, by majority vote, to agree upon an appointment, the selectmen of the town or towns involved shall fill the vacancy by majority vote in convention. If the selectmen are unable to fill the vacancy then the cooperative school district moderator shall make the appointment. If the vacancy is for the cooperative school board representative to the cooperative school district budget committee, such vacancy shall be filled by the cooperative school board. A member appointed to fill a vacancy under this subparagraph shall serve until*

the next district election when the voters of the district shall elect a replacement for the unexpired term.

The following RSA's were to be amended effective September 1, 2013 at 12:01 a.m. pursuant to Chapter 284; Laws of 2012. **They will now take effect on September 1, 2015 at 12:01 a.m. pursuant to Chapter 278; Laws of 2013.**

RSA 5:6-d, III Election Fund Reimbursement (amendment)
RSA 658:29 Statutes Posted (amendment)
RSA 658:29-a Proof of Voter Identity Instructions to be Posted (amendment)
RSA 659:13-b Affidavit of Religious Exemption (new)
RSA 654:31-a Right to Know Exemption (amendment)
RSA 33-A:3-a CLVI Disposition and Retention Schedule (amendment)

TIMBERLANE REGIONAL SCHOOL DISTRICT

NOTICE OF ANNUAL FACILITIES TOUR

Dr. Earl Metzler, Superintendent
George Stokinger, Business Administrator
James Hughes, Facilities Director

Nancy Steenson, Facilities Committee Chair
Gregory Spero, Budget Committee Chair
Rob Collins, School Board Chair

The TRSD Facilities Committee will meet jointly with the TRSD Budget Committee and the TRSD School Board to conduct their annual tour of District schools. Tour dates, times and locations (in order of tour) are as follows:

THURSDAY, SEPTEMBER 12 AT 6:00 PM

Timberlane Regional High School, 36 Greenough Road, Plaistow
Timberlane Performing Arts Center, 40 Greenough Road, Plaistow
Timberlane Regional Middle School, 44 Greenough Road, Plaistow

TUESDAY, SEPTEMBER 17 AT 6:00 PM

Sandown North Elementary, 23 Stage Coach Road, Sandown
Sandown Central Elementary, 295 Main Street, Sandown
Danville Elementary, 23 School Street, Danville

THURSDAY, SEPTEMBER 26 AT 6:00 PM

Pollard School, 120 Main Street, Plaistow
Atkinson Academy, 17 Academy Ave, Atkinson

Members of the public are welcome to attend.

The Timberlane Regional Facilities Committee reserves the right to amend these dates, location, or times as necessary. Log on to www.timberlane.net for more information.

September 2, 2013

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

Dear Budget Committee and Vice- Chair:

I have decided that I am interested again in being part or the Budget Committee and would request to fill the Plaistow Vacancy. And since you know who I am I guess I don't really need to introduce myself. I look forward to serving the district again and will see fit to attend more of the meetings this time around.

Regards,

Barry Weymouth

Stokinger, George

From: Stokinger, George
Sent: Thursday, April 18, 2013 10:30 PM
To: Gregory Spero; Michelle O'Neil
Subject: FW: RE:
Attachments: Dear Budget Committee and Vice.docx

FYI *George*

From: Weymouth Associates Consulting real estate financial-biz [<mailto:bweymouthnh@hotmail.com>]
Sent: Thursday, April 18, 2013 10:02 PM
To: Stokinger, George
Subject: RE:

George:

Ok...pretty simple did not really have to introduce myself...so it is what it is....pass it on if you will sir.

Best,

Barry Weymouth

From: George.Stokinger@timberlane.net
To: bweymouthnh@hotmail.com
CC: gregory.spero@bcbsma.com; michelle_oneil@yahoo.com
Subject: RE:
Date: Wed, 17 Apr 2013 14:11:21 +0000

Hi Barry,

There is a Plaistow vacancy on the Budget Committee.

The committee just finished the work for the Spring, with the next meeting being Thursday September 12.

It would be best to send in a letter of interest and plan on attending the 9/12 meeting (as you may remember, that meeting usually follows a tour of the Greenough Rd campus).

I have copied Greg Spero, Chair and Michelle O'Neil, Vice Chair on this email.

George Stokinger
Business Administrator, SAU 55
Hampstead School District
Timberlane Regional School District

From: Weymouth Associates Consulting real estate financial-biz [<mailto:bweymouthnh@hotmail.com>]
Sent: Tuesday, April 16, 2013 8:32 PM

To: Stokinger, George

Subject:

George:

Hello, I was thinking that I wish to be involved again on the school budget if there is till that one position open for Plaistow. Do you still need a letter of intent as i was just on the board or? Let me know George...tk

Regards,

Barry Weymouth

Stokinger, George

From: Stokinger, George
Sent: Thursday, May 09, 2013 10:38 AM
To: Gregory Spero; Michelle O'Neil
Subject: FW: Your message re Bud Comm

Greg, Michelle,

I spoke with Jason Grosky in late April regarding the vacant Atkinson position and he has sent this email to confirm his interest in the position.

I explained our season and that the next meeting is in September and also directed him to the website for further information.

George

From: Jason B. Grosky [<mailto:jasonbgrosky@comcast.net>]
Sent: Wednesday, May 08, 2013 3:46 PM
To: Stokinger, George
Subject: Re: Your message re Bud Comm

Hi George,

Following up on our conversation, please accept this email as confirmation that I am interested in serving as Atkinson's representative. Should you need anything further, please let me know.

Thanks,

Jason B. Grosky
18 Indian Ridge Rd.
Atkinson
327-4488

On Apr 24, 2013, at 17:41, "Stokinger, George" <George.Stokinger@timberlane.net> wrote:

Hi Jason,

I received your voice message and wanted to acknowledge that.

There is a vacancy for Atkinson on the Budget Committee.

We can speak on Thursday if you like. I won't be in until around 10:00am.

Please leave me a voice message or return this email with your phone number and a good time to call.

I look forward to speaking with you and thank you for your interest.

George Stokinger
Business Administrator, SAU 55
Hampstead School District
Timberlane Regional School District

