

Final
TIMBERLANE REGIONAL BUDGET COMMITTEE
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Organizational Meeting
March 28, 2013
7:00 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Mr. Stokinger called this March 28, 2013 Organizational meeting of the Timberlane Regional Budget Committee meeting to order at 7:02 PM. Roll call was taken.

Board Members Present

Mr. Spero, Mrs. O'Neil, Mr. Francoeur, Mr. Heffernan, Mrs. Rothwell, Mrs. Green, Ms. Gorman (not sworn in, not voting), Mr. Barzcak.

Administrators Present

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator

Pledge

Mrs. O'Neil led the assembly in the Pledge of Allegiance.

Mr. Stokinger welcomed the new Committee members and asked everyone to introduce themselves. Mr. Stokinger also distributed the most recent copy of the handbooks containing the updated RSA's 32, 33 and 195 as well as the by-laws of the Budget Committee. In addition he distributed a copy of the meeting calendar. The Budget Committee Sharepoint site was reviewed. Also reviewed was School Board policy BHC which states that outside of the meetings, Board Members (including Budget Committee Members) are private citizens. Building visits are also done as private citizens, unless authorized by and with the knowledge of the Board and the Superintendent.

Mr. Stokinger asked for nominations from the floor for the Budget Committee Chair position.

Motion: Mr. Spero nominated Mrs. O'Neil for the office of Budget Committee Chair. Mr. Francoeur seconded. Mrs. O'Neil stated she has been chairman for three years and respectfully declines the nomination. Mr. Heffernan nominated Mr. Spero as Chairman and Mrs. O'Neil seconded. Having no further nominations from the floor, Mr. Stokinger called for a vote in favor of Mrs. O'Neil for Chair? Vote: One in favor. Mr. Stokinger then asked for a show of hands from those voting in favor of Mr. Spero as Chair? Vote: Six in favor. Mr. Spero was elected as the new Chair and takes over the meeting.

Mr. Spero thanked the Committee Members for the vote of confidence and asked for nominations for Vice-Chair. Mrs. Rothwell nominated Mrs. O'Neil as Vice-Chair. Mr. Spero seconded the motion. Having no further nominations from the floor, Mr. Spero called for a vote. With a majority vote of 7-0, Mr. Spero declared Mrs. O'Neil as Vice-Chair of the Budget Committee.

Mr. Spero called for nominations for the appointment of the Recording Secretary for the Budget Committee for the ensuing year. Motion: Mrs. O'Neil nominated Mrs. Kathleen Smith for the position of Budget Committee Recording Secretary. Mr. Francoeur seconded. Having no further nominations from the floor, Mr. Spero called for a vote. With a unanimous vote, Mr. Spero appointed Mrs. Smith Recording Secretary of the Budget Committee.

Mr. Stokinger stated the By-Laws call for a review and adoption. Mrs. Green stated the By-Laws, in section V. call for an elected secretary which would be different than a recording secretary. It appears there should be a new section for the recording secretary appointment titled VI Appointments. Mrs. O'Neil made a motion to include a new section after V. c., of the officers section, entitled VI. Appointments and to include the recording secretary in that portion. Mrs. Green seconded the motion. Vote: Unanimous.

Mr. Stokinger provided a proposed calendar based upon the dates defined within the By-Laws. He stated no action was needed on the calendar at this time. Mrs. O'Neil requested the Budget Committee meetings be added to the school calendar on the recently redone website. Mrs. Green requested additional dates be added to the calendar. Mrs. O'Neil made the motion to add October 31, 2013 to the Budget Committee meeting calendar. Second was made by Mr. Francoeur. Vote: Unanimous. Mr. Stokinger stated he could have Draft 1 of the entire budget ready for the October 31, 2013 meeting.

Mrs. Green also requested that each member of the Budget Committee be assigned a portion of the proposed budget to meet with the department or principal for an in depth review of that portion of the proposed budget much like what is done in Hampstead. This topic was added to the agenda of the April 11, 2013 meeting.

Mrs. O'Neil made a motion to accept the Budget Committee By-Laws as amended. Mrs. Rothwell seconded the motion. Vote: Unanimous.

Mrs. O'Neil made a motion to adjourn the Organizational Meeting at 8:35 p.m. which was seconded by Mr. Francoeur. Vote: Unanimous.

Respectfully submitted,
Kathy Smith
Approved 4/11/2013