

Timberlane Regional School District Budget Committee
Atkinson, Danville, Plaistow, and Sandown

Regular Meeting
April 11, 2013
7:00 p.m.

SAU 55
Plaistow, New Hampshire

Call to Order:

Chairperson Spero called the meeting to order at 7:02 p.m.

Present: Mr. Spero, Mrs. O'Neil, Mr. Francoeur, Mr. Heffernan, Mrs. Rothwell, Mrs. Green, Ms. Gorman and Mr. Blair as the School Board Representative.

Pledge of Allegiance was recited.

Approval of Minutes:

Mrs. O'Neil made a motion and was seconded by Mr. Heffernan to approve the minutes of March 28, 2013 both the Organizational and Regular Meeting, with corrections.

Vote: Seven in favor, one abstain, Mr. Blair.

Reports of Committees:

Mr. Blair gave a brief description of items discussed at the last school board meeting. These items were math curriculum, food service contract, the athletic trainer bids and graduation day being moved to May 15, 2013.

At Mrs. Green's request, Dr. Metzler gave a brief description of the financial situation of the Food Service program. He reported the School Board heard a presentation requesting the program not to be managed by an outside management company for next year. The program is currently running at a substantial loss, part of which, can be attributed to the fees paid to the Management Company. The status of lunch account debts were briefly discussed and Dr. Metzler reminded families to pay attention to what the activity is on their student's lunch accounts. Please call if there are any questions or concerns. Mr. Stokinger explained the budget lines (revenue and expenditures) that compose the food service program. The program, up until this year, has always been self-supporting.

Mrs. O'Neil reported attending the well done Athletics Awareness night given by Mr. Fantasia. Mrs. Green commended the School Board for posting the District Report Card. She stated it is quite comprehensive and recommends everyone take the time to read it. She would like to see the most recent test scores added to the report. Mr. Heffernan reported attending the Foreign Language Honor Society program that was very well done. Mr. Francoeur reported also attending the Athletics Awareness program and reminded everyone the Boys Lacrosse home opener is Tuesday and the Concession Stand will be open.

New Business

Mr. Stokinger distributed revised copies of the By-Laws, an updated meeting schedule and an updated Budget Committee roster. Mrs. Rothwell made a motion and was seconded by Mrs. O'Neil to add #8 b to the By-Laws agenda section, Report of the School Board Representative

and to add in Other Business as #11 with renumbering from there on. Vote: Unanimous. The revised By-Laws will be added to the next agenda for approval.

School/Department Liaison

Mrs. Green described her idea of having each Budget Committee Member spend time with a School or Department Head to become much more familiar with that entities budget. For example since Mr. Francoeur seems very involved in the Athletics, he could become that Department liaison. Discussion of the pros and cons of this topic was discussed at length. By consensus the Committee Members wanted to continue with past practice and have the Principals and Department heads talk to the entire Budget Committee when needed, in addition to the traditional October Administrative Budget presentations.

Budget Committee Sharepoint Site Review

Mr. Stoking displayed what the current Sharepoint site looks like and asked for feedback from the Committee Members as to how to improve it. Many suggestions were made and agreed upon by consensus. Mr. Stoking will work on the requested changes and will notify all members to review the work he has done, to see if he remembered everything agreed upon.

Default Budget Development

At Mrs. Green's request, Mr. Stoking provided documentation and examples of how the Default Budget is developed. Mr. Stoking also provided a revised copy of the TRSD Budget indicating the increase of \$150,000 made at the Deliberative Session could be seen on page 12.

Future Agenda and Dates

The next Budget Committee meeting is scheduled for Thursday September 12, 2013. The next Facilities Committee meeting will be held on Tuesday May 12, 2013 here at the SAU Office. This is the meeting where the traditional fall facilities tours are scheduled. The Budget Committee, School Board and public are invited to tour our facilities for a review of what has been accomplished in the past year and discuss what needs to done in the next year. The first tour will probably be on September 12, 2013 here at the HS/MS complex at 6:00 p.m. followed by a brief Budget Committee meeting here at the SAU office. The other likely dates for the facilities tours will be September 17 and September 26th. Mrs. Green made a motion and was seconded by Mr. Heffernan to replace the scheduled December 26, 2013 meeting with Tuesday December 3, 2013. Mr. Stoking pointed out that would be two consecutive Tuesdays with Thanksgiving in between. Vote: 1 in favor, seven against. The motion fails.

Mrs. O'Neil made a motion and was seconded by Mrs. Rothwell to adjourn the meeting at 9:21 p.m. Vote: Unanimous.

Respectfully Submitted,
Kathy Smith
Recording Secretary
Approved 09/12/2013