

\*\*\*\*\*Final\*\*\*\*\*

**TIMBERLANE REGIONAL BUDGET COMMITTEE**  
**Atkinson, Danville, Plaistow, Sandown**  
**New Hampshire**

Regular Meeting following Facilities Tours  
September 11, 2014  
7:00 PM

SAU 55 Office  
30 Greenough Road  
Plaistow, NH

**Call to Order (00:00:01)**

Madam Chair called the meeting of the Timberlane Regional Budget Committee meeting to order at 8:10 PM. Roll call was taken.

**Board Members Present (00:00:05)**

Mr. Spero, Mr. Grosky, Mrs. O'Neil, Mr. Horns, Mr. Heffernan, Mrs. Rothwell, Mr. Cantone, Ms. Gorman, Mr. Green and Mr. Blair, School Board Representative.

**Administrators Present**

George Stokinger, Business Administrator  
Kathy Smith, Assistant Business Administrator

**Pledge of Allegiance (00:00:45)**

The assembly recited the Pledge of Allegiance.

**Approval of Minutes (00:01:26)**

Mr. Heffernan motioned to approve the Regular Meeting minutes of April 10, 2014. Mr. Blair made a second to the motion. After discussion the vote was taken. Vote: Eight in favor, two abstained, Mr. Horns and Mr. Spero. Ms. Gorman made a motion to add the time stamp from the Vimeo of the meeting to the minutes for each agenda item. Mr. Green seconded the motion. Mr. Blair made a motioned to amend the motion to include the time stamp at the "start" of each agenda item. Mr. Stokinger recommended a clock for the clerk such as the one Mrs. Danahy uses for the School Board Meetings. He also recommended tabling the discussion to later in the meeting. Mr. Blair withdrew his motion and then Ms. Gorman withdrew her motion.

**Correspondences (00:12:49)**

Mr. Snicer of Atkinson wrote to the Budget Committee asking for a review of the line items where there is excess expenditures of \$5000 or more over budget. Mr. Buckley of Sandown wrote to the Budget Committee requesting the School District focus on reducing the spending and consider closing a school. His request was based on his reading of the NESDEC enrollment projections. Recording secretary Kathy Smith wrote to the Committee Chair resigning her position as recording secretary for the Budget Committee. Mrs. O'Neil made a motion to regretfully accept Mrs. Smith's resignation pending a replacement. Mr. Heffernan seconded Mrs. O'Neil's motion. Vote: Unanimous.

**Delegations and Individuals (00:17:50)**

None

**Administrative Report (00:17:55)**

None

**Report of Committees**

**Budget Committee Members (00:18:04)**

Mr. Green reported he questioned the School Board on June 5 regarding the excess expenditures of \$5000 or more over Budget. He also reported that he questioned the School Board on instituting a spending cap of 2 million dollars below the voter approved Budget, in order to sustain the 2 million dollar surplus. Ms. Gorman reported Mr. Green will be hosting a Town Hall meeting to review the Budget on December 7. Dr. Metzler and Mr. Stokinger will both be invited. Mr. Heffernan reported attending the Facilities Meeting this past Tuesday at the SAU. He stated Mr. Hughes gave a presentation regarding the summer projects which were all reviewed along with the current status of completion. Principals also reported out on each of their buildings and many Principals apparently have a bee problem due to the time of the year. October 21, 2014 is the next scheduled meeting for Facilities. Mrs. Gorman reported the Town of Sandown is hosting a Right-to-Know

seminar and anyone interested in participating should contact Lynn Blaisdell at the Town Hall.

**School Board Representative (00:28:29)**

None

**Unfinished Business (00:28:39)**

None

**New Business**

**Facilities Tours: (00:28:56)** Mrs. Rothwell commended the custodian staff for doing a great job preparing the building for school opening. Mr. Cantone expressed his opinion that an annual risk and safety audit be performed by the District insurance carrier. Mrs. O'Neil stated she has compared building energy costs from 2003 to 2013 where a trend of the cost of energy has increased while the usage has decreased showing the work Mr. Hughes has put into all the buildings to make them more efficient.

**Budget Training with Plaistow: (00:38:57)** Mr. Heffernan stated he would find out the status of the training session and get back to the Budget Committee as many members were interested in participating in the training.

**Budget Survey: (00:42:50)** Mr. Stoking reported the Budget Survey has been extended until September 21, 2014 where results will then be presented to School board. Mr. Heffernan requested the next time something that relates to Budget is presented to the public, that the Budget Committee members be forewarned. Mr. Green stated he believes all the survey information needed was the one given on March 11, 2014 with the vote. Mrs. Gorman stated it is misleading because the Budget Committee sounds like it is involved when it is not.

**Budget Committee representative to CIP Committee: (00:49:54)** Mr. Stoking reported the School Board is forming a Capital Improvement Committee of about 12 people. Mr. Heffernan, being very active on the Facilities Committee has volunteered to be the Budget Committee representative to the CIP. Mrs. O'Neil motioned to elect Mr. Heffernan as the CIP representative from the Budget Committee. Mr. Blair seconded the motion. Mr. Green asked for comments from Mr. Heffernan regarding his agenda as representative to the CIP. Vote: Nine in favor, one abstain, Mr. Heffernan.

**Health Trust Return of Surplus: (00:57:45)** Mr Stoking reviewed the status of the LGC Health Trust refunds. He stated for 13-14 unanticipated revenue was received in the amount of \$855,000 which was recorded in the local revenue account. So far in 14-15 \$320,000 has been received with an anticipation of another \$320,000 to come. This money has not been spent but returned to the voters in the surplus to offset taxes. Some of the original refund did come in the form of premium holiday. Discussion ensued.

**Line item over expenditures: (01:14:14)** Mr. Stoking stated that all the major line item overages in excess of \$5000 was either directed by (such as new modulars, security measures) or approved by the School Board (re-organization of administration at the HS). Discussion ensued. Mr. Grosky made a motion to have available to the Committee, at the next meeting, a summary report of line item expenditures from FY 13-14 of overspent lines of \$5000 or more. Ms. Gorman seconded the motion. Mr. Blair made a motion to amend with no second to show by percentage of overage. Mrs. O'Neil moved the original question and was seconded by Mr. Grosky. Vote on the original motion to have available to the Committee, at the next meeting, a summary report of line item expenditures from FY 13-14 of overspent lines of \$5000 or more. Nine in favor, One abstain, Mr. Blair. Mr. Green made a motion to post monthly financial reports in a live excel spreadsheet. Ms. Gorman seconded the motion. Vote: Three in favor, Ms. Gorman, Mr. Green and Mr. Grosky. Seven against, Mr. Heffernan, Mrs. O'Neil, Mrs. Rothwell, Mr. Spero, Mr. Blair, Mr. Horn and Mr. Cantone. Motion fails.

**Committee Goals and Objectives: (01:47:54)** Ms. Gorman motioned to not move forward with this agenda item. Mr. Heffernan seconded the motion. Vote: Nine in favor, one against, Mr. Blair.

**Tasks to accomplish Goals and Objectives: (01:48:00)** Mrs. O'Neil motioned to not discuss agenda item "Tasks to accomplish Goals and Objectives". Mr. Cantone seconded the motion. Vote: Unanimous.

**Other Business: (01:54:40)** Mrs. Rothwell reported to have sold her house and has submitted her written resignation effective September 29, 2014. Mrs. O'Neil motioned to regretfully accept her resignation, effective September 29. Ms. Gorman seconded the motion. Vote: Seven in favor, two against, Mr. Heffernan and Mr. Cantone and one abstain, Mrs. Rothwell. Mrs. O'Neil motioned to add the time stamp to the agenda items. Ms. Gorman seconded the motion. Vote: Unanimous. Mr. Green motioned to add a meeting for Thursday September 25, 2014, after the facility tours. Ms. Gorman seconded the motion. Vote: Three in favor, Mr. Green, Ms. Gorman and Mr. Horns, six against and one abstain, Mr. Blair. Ms. Gorman brought up for discussion the email policy set by the District Lawyer. Mrs. Rothwell stated distributing information is not the problem but the "reply all" causes the communication to be a meeting.

**Future Agenda and Dates**

Thursday October 9, 2014-7:00 p.m., at SAU Boardroom.  
Thursday October 23, 2014-7:00 p.m., at SAU Boardroom.  
Thursday November 13, 2014-7:00 p.m., at SAU Boardroom.

Mr. Heffernan made a motion and was seconded by Mr. Grosky to adjourn the meeting at 10:30 p.m. Vote:  
Unanimous.

Respectfully submitted,  
Kathy Smith  
Approved 10/09/2014