

## SAU & School District Organization

SAUs are authorized and governed by  
RSA 194-C



### School Administrative Unit 55

- School Administrative Unit 55
  - Tax ID “A”            14 member board
- Hampstead School District
  - Tax ID “B”            5 member board
- Timberlane Regional School District
  - Atkinson, Danville, Plaistow, Sandown
  - Tax ID “C”            9 member board

## School Administrative Unit 55

- Hampstead School District
  - PreK-12, 1,425 students, 2 schools, 2 buildings
  - (high school students tuitioned to Pinkerton Academy)
- Timberlane Regional School District
  - PreK-12, 4,100 students, 7 schools, 9 buildings

## SAU 55

- Located at 30 Greenough Rd.
- 12 ½ administrative employees
- Leases ½ of 30 Greenough Rd from TRSD
- Facility and computer services purchased from TRSD

## 30 Greenough Rd

- SAU 55
- TRSD Special Educ./Student Serv. Depts.
- TRSD Curriculum Dept.
- TRSD Technology Administration

## SAU 55 Staff

- Superintendent and Asst. Superintendent
- Business Admin. and Asst. Business Admin.
- HR Director
- Transportation Coordinator
- Secretary and 1/2 Receptionist
- 5 Support Staff (Personnel, P/R, A/P, Purchasing, Federal Funds Bookkeeper, F&R Appl. 35 hrs/week)



## SAU 55 Statistics

	<u>W-2s</u>	<u>POs</u>	<u>PO lines</u>	<u>2014 Budget</u>
	(2012)	(2012)	(2012)	
SAU	24	60	74	\$1,352,057
HSD	350	1,660	3,111	\$23,958,883
TRSD	<u>1,098</u>	<u>4,003</u>	<u>10,446</u>	<u>\$65,422,418</u>
<b>Total</b>	<b>1,472</b>	<b>5,723</b>	<b>13,631</b>	<b>\$90,733,358</b>

## Other SAUs

- SAU 57, Salem
- SAU 17, Sanborn Regional (Kingston, Newton)
- SAU 21, (Hampton), Hampton Falls, No. Hampton, Seabrook, So. Hampton, Winnacunnet Coop (HS)
- SAU 16, Brentwood, East Kingston, Exeter Regional Coop (MS&HS), Exeter, Kensington, Newfields, Stratham

Timberlane Regional School  
District Budget Committee

2014 – 2015 budget season

**Timberlane Regional School  
District**

**Budget Preparation**

**Financial System**

**Infinite Visions**

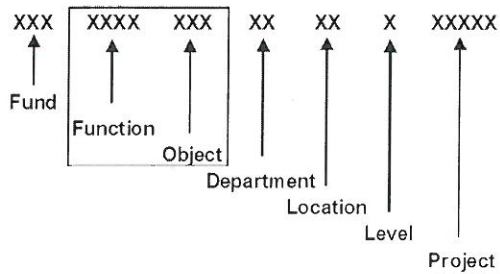
Tempe, AZ

(BudgetSense, UniFund LLC, Nashua, NH)

**Infinite Visions (BudgetSense)  
Integrated Financial System**

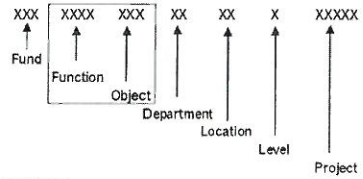
- Human Resources
- Payroll
- Remote Requisition
- Accounts Payable
- General Ledger
- Budgeting
- Bidding
- Fixed Assets

## Account Number Format



## Examples:

### Account Number Format



### Examples:

Middle School Math Textbooks: 100-1100-640-40-50-2-00000

School Board Misc Expense: 100-2319-899-01-33-4-00000

Reg Ed Textbook Summary: 100-1100-640-00-00-0-00000

## New Hampshire Financial Accounting Handbook For Local Education Agencies

1999 Edition  
(Revised August 2001)

New Hampshire Department of  
Education

## Accounting Handbook

available on-line at:

[www.education.nh.gov](http://www.education.nh.gov)

Data Collection & Reports > Financial Reports

[http://www.education.nh.gov/data/documents/fin\\_acct\\_handbk.pdf](http://www.education.nh.gov/data/documents/fin_acct_handbk.pdf)

(pdf format)



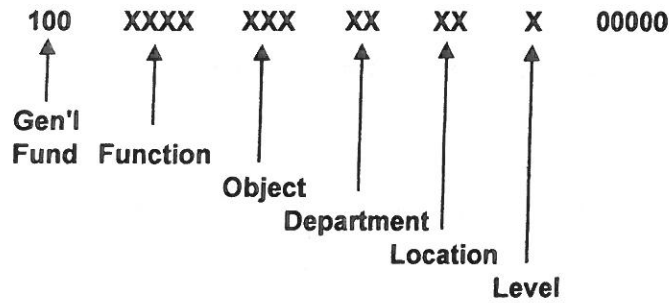
## TRSD Budget Process

- Financial system
- System generated
- School input
- District input
- Admin review
- Budget Comm. review
- Board review





# Account Number Format



## Function Code:

Function describes the activity.  
See list

## Object Code:

Object is the service or commodity.  
See list

## Department Codes:

See list

## Location Codes:

01	SAU Office
02	Atkinson
08	Pollard
10	Danville
11	Sandown Central
12	Sandown North
33	District
50	Timberlane Reg. Middle School
60	Timberlane Reg. High School
62	Performing Arts Center

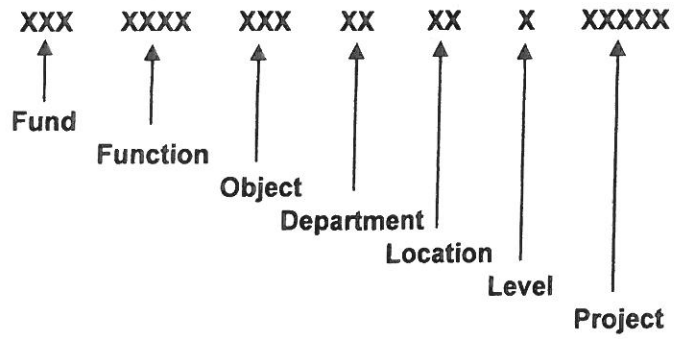
14,15,16,17 used to indicate level of Out of District  
Special Educ. Tuition (1200-56?)  
preschool-14, elem-15, middle-16, high-17

35	District Elementary Curriculum
37	District Secondary Curriculum

## Level Codes:

1	Elementary
2	Middle
3	High
4	District

## Account Number Format



### Examples:

School Board Misc Expense: 100-2319-890-01-33-4-00000  
High School Math Textbooks: 100-1100-640-40-60-3-00000  
Federal Project (Prof. Dev.): 220-2213-320-23-33-0-44567

## TRSD Account Codes

### Function (Program) Codes

<u>Code</u>	<u>Description</u>	<u>Code</u>	<u>Description</u>
1100	REGULAR EDUCATION	2410	OFFICE OF THE PRINCIPAL
1200	SPECIAL EDUCATION	2490	OTHER SERVICES.SCHOOL ADMINISTRATION
1300	VOCATIONAL EDUCATION	2510	CONTRACTED SERVICES-MEDICAID
1410	STUDENT ACTIVITIES	2562	Support Services
1420	ATHLETICS	2610	SUPERVISION AND OPERATION OF PLANT
1430	SUMMER SCHOOL	2620	OPERATING BUILDINGS SERVICES
1490	DRIVER EDUCATION	2630	CARE AND OPERATION OF GROUNDS
1820	COMMUNITY SERVICES	2640	CARE AND UPKEEP OF EQUIPMENT
2110	ATTENDANCE AND SOCIAL WORK SERVICES	2650	VEHICLE OPERATION AND MAINTENANCE
2112	ATTENDANCE	2660	SECURITY SERVICES
2113	SOCIAL WORK SERVICES	2721	REGULAR PROGRAM TRANSP
2114	STUDENT ACCOUNTING SERVICES	2722	SPECIAL EDUCATION TRANSP
2122	GUIDANCE	2723	VOCATIONAL TRANSPORTATION
2123	TESTING	2724	ATHLETIC TRANSPORTATION
2126	PLACEMENT SERVICES	2725	FIELD TRIP TRANSPORTATION
2134	HEALTH SERVICES	2729	MUSIC TRANSPORTATION
2143	PSYCHOLOGICAL SERVICES	2840	COMPUTER SERVICES
2149	SERESC	2900	SUPPORT SERVICES-OTHER
2152	SPEECH	3300	COMMUNITY SERVICES
2169	OTHER PHYSICAL AND OCCUPATIONAL THERAP	4200	SITE IMPROVEMENT
2190	OTHER PUPIL SERVICES	4300	Architecture and Engineering Services
2210	IMPROVEMENT OF INSTRUCTION	4500	BUILDING ACQUISITION AND CONSTRUCTION
2212	INSTRUCTION AND CURRICULUM DEVELOPMENT	4520	ELEM/SEC (ESEA) TITLE 1
2213	PROFESSIONAL IMPROVEMENT	4530	ELEM/SEC (ESEA) ALL OTHER PROGRAMS
2219	OTHER IMPROVEMENT OF INSTRUCTION	4540	VOCATIONAL EDUCATION
2222	SCHOOL LIBRARY SERVICES	4600	BUILDING IMPROVEMENT
2223	AUDIO VISUAL	5110	PRINCIPAL ON DEBT
2224	EDUCATIONAL TV	5120	INTEREST ON DEBT
2311	SCHOOL BOARD SALARIES	5210	TRANSFERS TO GENERAL FUND
2312	SCHOOL BOARD CLERK	5221	FOOD SERVICE FUND
2313	TREASURER	5222	FEDERAL PROJECTS
2314	DISTRICT MEETING	5223	PERFORMING ARTS CTR PROGRAMS
2317	AUDIT	5230	CAPITAL PROJECTS FUNDS
2318	LEGAL FEES	5250	CAPITAL RESERVE FUNDS
2319	OTHER SCHOOL BOARD SERVICES	5300	FOOD SERVICE
2320	SAU #55 BUDGET	5310	ALLOCATIONS TO CHARTER SCHOOLS
2330	SPECIAL AREA ADMINISTRATIVE SERVICES		
2340	DIRECTORS OF CURRICULUM		

TRSD Account Codes

Object Codes

Dept Codes

<u>Code</u>	<u>Description</u>	<u>Code</u>	<u>Description</u>	<u>Code</u>	<u>Description</u>
100	Personal Services-Salaries				
111	Administrative Salaries	580	Travel	1	ADMINISTRATION
112	Teacher/Specialist Salaries	590	Miscellaneous Purchased Services	2	ADULT EDUCATION
113	Nurses Salaries	600	Supplies	3	ART
114	Educational Assistants Salaries	610	Supplies	4	ATHLETICS
115	Office Salaries	620	Utilities	5	AUDIO VISUAL
116	Custodial Salaries	621	Natural Gas	6	ADMIN-ELEM
117	Home Instruction	622	Electricity	7	ADMIN-MIDDLE
118	Community Service	623	Bottled Gas	8	ADMIN-HIGH SCHOOL
119	Food Service Salaries	624	Fuel Oil	9	BUSINESS
122	Substitute Salaries- Teachers	626	Gasoline	10	XXX
123	Long Term Substitutes	629	Other Energy	11	TECHNOLOGY
124	Substitute Salaries- Assistants	630	Food	12	CUSTODIAL
126	Substitute Salaries-Custodian	631	Coffee	14	INFORMATION SERVICES
129	Substitute Salaries- Food Service	632	Milk	15	DRIVER ED
140	Sabbatical Leave Salaries	640	Textbooks	17	STUDENT ASSIST PROGRAM
200	Personal Services-Employee Bene	641	Workbooks	18	ENGLISH/LANGUAGE ARTS
210	Group Insurance	650	Software	20	XXX
211	Employee share of insurance	710	Land & Improvements	21	FOOD SERVICE
220	Social Security Contributions	720	Buildings	22	FOREIGN LANGUAGE
231	Non-teacher Retirement	730	Equipment	23	FEDERAL PROGRAMS
232	Teacher Retirement	733	New Equipment	25	GENERAL ELEMENTARY
240	Tuition Reimbursement	734	New Computer/Netwk Equip	26	GUIDANCE
250	Unemployment Compensation	737	Replacement Equipment	27	GENERAL MIDDLE SCHOOL
260	Worker's Compensation	738	Replacement Computer/Netwrk	28	GENERAL HIGH SCHOOL
270	Health Benefits	770	Computer Purchase-Staff	29	ENRICHMENT
290	Other Employee Benefits	810	Dues and Fees	30	HEALTH
300	Purchased Prof & Technical Servic	830	Interest	31	HOME TECHNOLOGY
310	Official/Admin Services	880	xxx	32	HUMANITIES
314	Prof Svce-Treatment	890	Miscellaneous Expense	33	XXX
315	Prof Svce-Prevention	910	Principal	34	INDUSTRIAL TECHNOLOGY
320	Professional Edu Services	930	Fund Transfers	35	GATEWAY
321	Prof Services for Instruction			36	XXX
330	Other Professional Services			37	LIBRARIES
340	Technical Services			40	MATH
390	Game Expenses			41	MUSIC
410	Utility Services			42	Drama
420	Cleaning Services			44	NURSES
421	Snow Plowing			45	OTHER STUDENT ACTIVITIES
430	Repair and Maintenance			47	.PHYS ED
432	Plumbing & Electric Repair			50	READING
440	Rentals			51	XXX
441	Rental Land & Buildings			53	SCIENCE
450	Construction Services			54	SOCIAL STUDIES
460	Special Projects			56	SUMMER SCHOOL
490	Other Purchased Property Serv			60	SPECIAL EDUC-GENERAL
519	Student Transportation			61	SPECIAL EDU-MULTI
520	Insurance			62	SPECIAL EDUC-EXT SCH YR
531	Telephone			63	SPECIAL EDUC-EH
532	Data Communications			64	SPECIAL EDUC-ASD
534	Postage			65	SPECIAL EDUC-NOT USED
540	Advertising			66	SPECIAL EDUC-NOT USED
550	Printing			67	SPECIAL EDUC-PRESCHOOL
561	Tuition-Other LEA's in State			68	SPECIAL EDUC-NOT USED
563	Tuition-Private			69	SPECIAL EDUC-OT/PT
564	Tuition-Private			70	XXX
569	Other Tuition				



## TIMBERLANE REGIONAL SCHOOL DISTRICT

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### RECOUNT RESULTS

School District Moderator Steve Ranlett hereby declares the results of the ballot recount for the Timberlane Regional School District as it relates to Article 6 - Timberlane Support Staff Union One-Year Collective Bargaining Agreement as follows:

### ARTICLE 6 PASSES

YES	NO	TOWN
932	611	Atkinson
420	549	Danville
530	345	Plaistow
364	737	Sandown
<b>2246</b>	<b>2242</b>	<b>TOTAL</b>

Moderator Ranlett and School District Clerk Lorna Walker wish to thank the many who assisted in the recount process.

*Steve Ranlett, School District Moderator  
Lorna Walker, School District Clerk  
March 22, 2014*



TIMBERLANE REGIONAL SCHOOL DISTRICT 2014 ANNUAL VOTING RESULTS

#1: Election of Officers

	<u>Atkinson</u>	<u>Danville</u>	<u>Plaiستow</u>	<u>Sandown</u>
School Board (3 yr term)	Mike Mascola	Rob Collins	Sue Sherman	Donna Green
School Board (1 yr term)			Peter Bealo	
Budget Committee (3 yr term)	Jason Grosky		Diane Rothwell	
Budget Committee (1 yr term)			Tony Cantone	
District Moderator (3 yr term)	Steve Ranlett	Steve Ranlett	Steve Ranlett	Steve Ranlett

2014 MARCH VOTING RESULTS

	<u>Atkinson</u>	<u>Danville</u>	<u>Plaiستow</u>	<u>Sandown</u>	Total	Pass/Fail
#2: Operating Budget	YES	920	422	500	2106	Y
	NO	607	558	353	2373	(N) Fail
#3: School Administration Unit Budget	YES	887	397	454	1987	Y
	NO	632	578	393	2465	(N) Fail
#4: Capital Reserve Fund	YES	918	423	483	2217	Y
	NO	602	553	364	2235	(N) Fail
#5: Sandown Kitchen Renovation	YES	836	348	460	2105	Y
	NO	699	612	392	2352	(N) Fail
#6: One Year Collective Bargaining Agreement (TSSU Support Staff)	YES	931	420	519	2233	(Y) (Pass)
	NO	613	547	333	2229	(N) (Pass)
#7: Authorization for Special Meeting on Costs items	YES	1108	604	603	2910	(Y) (Pass)
	NO	412	344	242	1491	(N) (Pass)
#8: General Acceptance of Reports	YES	1292	706	701	3467	(Y) (Pass)
	NO	213	227	114	853	(N) (Pass)
#9: Rescind SAU Budget on Warrant Petition by Julie Knight et al	YES	1011	508	520	3069	HSD 593
	NO	413	385	265	2416	756 (Pass)



Timberlane Regional School District

Budget Committee  
Committee Assignments, Contacts and Meeting Info

Committee: Curriculum & Assessment      Facilities      Safety      Technology

Bud Comm Reps.:  
alternate:

Board Members:

Chair: N. Steenson  
K. Delfino

N. Steenson

N. Steenson

Admin Rep.:

Scott Strainge  
382-6119 x2227  
[scott.strainge@timberlane.net](mailto:scott.strainge@timberlane.net)

George Stokinger  
382-6119 x2221  
[george.stokinger@timberlane.net](mailto:george.stokinger@timberlane.net)

G. Stokinger & Scott Strainge  
382-6119 x2221 or x2227  
[scott.strainge@timberlane.net](mailto:scott.strainge@timberlane.net)

John Holland  
382-6119 x2219  
[john.holland@timberlane.net](mailto:john.holland@timberlane.net)

Meeting Schedule

Day: 2nd Thurs. of month  
Time: 4:00 pm  
Location: SAU Board Room

Tuesdays (4 times a year)  
8:30am  
SAU Board Room

Tuesdays (various, same as Fac.)  
10:15am  
SAU Board Room

4th Tuesday of month  
3:30 pm  
SAU Board Room

2013-2014 Mtgs

5/13/2014

5/13/2014

2014-2015 Mtgs TBD

TBD

TBD

TBD

