

TIMBERLANE REGIONAL BUDGET COMMITTEE
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
April 9, 2015
7:00 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

1. Call to Order

Chairman Heffernan called this regular meeting of the Timberlane Regional Budget Committee meeting to order at 7:05 p.m.

2. Roll Call

Board Members Present: Mrs. Kate Delfino, Mr. Lee Dube, Ms, Cathleen Gorman, Chairman Dennis Heffernan, Mr. Joshua Horns, Mrs. Michelle O'Neil and Mr. Rob Collins, School Board Representative (7:20).

Administrators Present

Dr. Earl Metzler, Superintendent of Schools
Mr. George Stokinger, Business Administrator

3. Pledge of Allegiance

Chairman Heffernan led the Pledge of Allegiance.

4. Approval of Minutes (01:00)

Chairman Heffernan asked for a motion to approve the minutes from March 26, 2015. Time stamp was requested on future minutes.

MOTION: Mrs. O'Neil made a motion to approve both sets of minutes (Organization and Regular meetings). The motion was seconded by Mrs. Delfino. With no further discussion, the motion passed unanimously.

5. Correspondence (02:50)

None

6. Delegations and Individuals (03:00)

Mr. Green of Sandown spoke to the committee saying he was in favor of a Special Education audit which could be done by NESDEC. He also stated he had heard rumor of pending teacher layoffs (+/- 14) and had questions regarding that rumor. Chairman Heffernan said he thought since this was referencing personnel it was a School Board matter but asked Dr. Metzler if he would like to comment. Dr. Metzler had no comment.

7. Administrative Report (07:55)

Mr. Stokinger had nothing to report.

8. Reports of Committees (08:00)

a. Budget Committee Members: Chairman Heffernan noted there is a CIP meeting scheduled in May.
No other reports

b. School Board Representative
not present at the time, see report under Other Business

9. Unfinished Business (08:45)

Chairman Heffernan discussed committee assignments. He requested to continue to attend the Facility Committee. A discussion took place and Mr. Horns said he would attend Curriculum, Mrs Delfino would attend Safety which would leave the Technology Committee. Dr. Metzler suggested contacting Mr. Holland to confirm when the committee would be meeting.

10. New Business (12:30)

The Atkinson vacancy was discussed. It is anticipated the Selectmen would be appointing a representative within a couple weeks.

The revisions to the By-Laws from the previous meeting were reviewed.

The 2016-2016 meeting schedule was presented and reviewed. The committee agreed with the schedule.

There was a discussion of what is presented at the Public Hearing (money articles) and how warrant articles are developed.

There was a discussion of how to move forward with budget review next season.

The committee is satisfied with the summary report that was introduced last season. The committee requested comparative actual data by the first Fall meeting.

Mr. Heffernan inquired why there is only one meeting in September. It was noted this is per the By-Laws but the committee has the authority to add, change or cancel meetings.

MOTION: Mrs. O'Neil made a motion to have an additional meeting on September 24, 2015 after the facilities tour. The motion was seconded by Mr. Horns. The motion passed unanimously.

The format of the data requested was discussed and determined to be a comparison of 2015 actual to 2014 actual with dollar and percent change along with comparison of 2015 actual to 2015 budget with dollar and percent variance. Mr. Stokinger agreed to provide the requested report between August 22 and September 3, in time for the committee to review at the first meeting. It was confirmed that this report would be at the district level.

The committee wishes to continue with the individual visits by the schools and departments as was done last year.

11. Other Business (1:20:00)

Mrs. Delfino inquired if the Superintendent was going to have a budget survey. Dr. Metzler indicated he would do one if directed by the School Board (as he was last year). There was a discussion regarding the value of surveys.

Mr. Collins, School Board representative, noted that the School Board wishes to work with the Budget Committee in a collaborative manner and comply with the spirit of RSA 32:17.

It was noted that the committee likes the summary budget presentations traditionally held at the PAC in October but feels the individual school/department meetings are valuable. Dr. Metzler suggested that the PAC presentations be scheduled October 15 which is the second Board meeting in October.

Facilities tours were referenced, which will be scheduled by the Facilities Committee and posted.

12. Future Agenda and Dates (1:44:00)

Thursday, September 10, 2015 – 7:00 p.m. at SAU Office (or immediately after a facilities tour). This is the first scheduled meeting for the 2015-16 school year.

13. Adjournment (1:45:45)

With no further business Chairman Heffernan adjourned the meeting at 8:51 p.m.

Respectfully submitted,

George Stokinger