

**TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE
MEETING MINUTES**

**2017-18 Budget Season
September 22, 2016
7:30 PM**

**SAU #55
30 Greenough Road
Plaistow, NH**

CALL TO ORDER [00:00:05] 7:30 pm

Chairman Dube called this September 22, 2016 meeting of the Budget Committee to order at 7:30 pm with the roll call.

Budget Committee Members Present

Mrs. Kate Delfino, Mrs. Julie Hammond, Mr. Lee Dube, Mr. John Hughes, Mr. Alan David, Mr. W. David Gerns, Mr. John Hughes, Mr. George Manos, and Mr. Robert Collins (TRSB Rep arrived 7:49PM), Absent: Mr. Tony Cantone, Mr. Thomas Geary.

Administrators Present

Mr. George Stokinger, Business Administrator

Chairman Dube led the Committee in the Pledge of Allegiance.

Delegations and Individuals: None.

Chairman Dube welcomed Mr. George Manos from Danville, he was recently appointed by the Board of Selectman in Danville to fulfill the representation with the Timberlane Regional Budget Committee.

Unfinished Business:

Technology Plan Status:

Chairman Dube will follow up with Dr. Metzler for a status on the plan.

Year-to-Year Expense Comparison:

A discussion ensued regarding staffing and the budgetary information that is provided in the annual report as well as the details of the comparison report. The committee noted NESDEC trending reports are available online, with the staffing reports available later in October. They agreed further discussions are needed on staffing, trends, programs and understanding the budget reports and process.

Capital Improvement Plan:

List of proposed/planned capital improvements

Mrs. Delfino confirmed Mrs. Sherman is schedule to present the Capital Improvement Plan to the committee at the October 13th meeting.

New Business:

Plan Agenda for joint meeting with Board

Mr. Collins confirmed the joint Budget and School Board meeting is scheduled for Tuesday November 22, 2016. Chairman Dube asked committee members to email him their thoughts on discussions they would like to have with the School Board. His intention is to create an agenda at the November 10th meeting for the joint session with the School Board.

Staffing and Enrollment Reports /Projections:

Mr. Stoking expects he will provide the 2016 staffing reports for the committee in October. The report is based on information as of October 1, 2016. Mr. Collins explained the Average Daily Membership for each town, which is calculated at the end of the school year.

Major Budget Drivers:

Mr. Stoking informed the committee he has received the New Hampshire Retirement System Employer contributions rates for the next two years. He outlined the percentage of increase based of salary is 10.78% for teachers and 1.88% for employees. He is expecting the Guarantee Maximum Rate for insurance in October.

Correspondence: Nothing received.

APPROVAL OF MINUTES: [01:07:20] 8:37pm

Discussion on changes to the minutes

MOTION: Motion to Accept the Minutes from the September 8, 2016 Meeting as Modified. Made by Mr. Gerns, seconded Mr. David

Discussion: None

Chairman Dube called the Motion, which passed unanimously (7-0-0).

Administration Reports:

Mr. Stoking reviewed the information included in each member's packet, which included the updates to the Budget Committee By-Laws, committee member list and the 2017 Annual Meeting and Election calendar.

Committee Reports: None

School Board:

Mr. Collins informed the committee the Technology Plan is expected to be presented to the school board then budget committee thereafter. He presumes the presentation to the committee will be sometime in October.

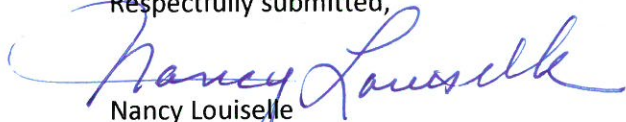
ADJOURNMENT [01:12:40] 8:42 pm

MOTION: Motion to Adjourn. Made by Mr. Gerns and seconded by Mr. Manos.

DISCUSSION: None.

Chairman Dube called the Motion to Adjourn, which passed unanimously (7-0-0).

Respectfully submitted,



Nancy Louisele
Recording Clerk

Approved by the Budget Committee on October 13, 2016.
This meeting may be watched in its entirety by logging onto:
<https://vimeo.com/album/255893/video/184072803>.