

**TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE
ORGANIZATIONAL MEETING MINUTES**

**2017-18 Budget Season
March 24, 2016 – Organizational Meeting
7:01 PM**

**SAU #55
36 Greenough Road
Plaistow, NH**

CALL TO ORDER [00:00:01] 7:01pm

Superintendent Dr. Earl Metzler called this March 24, 2016 Organizational Meeting of the Budget Committee meeting to order at 7:01 pm with the roll call, followed by the Pledge of Allegiance led by Dr. Metzler.

Budget Committee Members Present

Mr. Tony Cantone, Mr. Rob Collins (TRSB Rep), Mr. Alan David, Mrs. Kate Delfino, Mr. Lee Dube, Mr. Thomas Geary, Mr. W. David Gerns, Mr. Joshua Horns, and Mr. John Hughes. Absent: None.

Administrators Present

Dr. Earl Metzler, Superintendent of Schools
Mr. George Stokinger, Business Administrator
Mr. Geoffrey Dowd, Business Operations Coordinator

OPENING COMMENTS:

Dr. Metzler thanked all those board members for the previous budget season and congratulated new members on their elections. Mr. John Hughes from Danville, Mr. David Gerns from Plaistow and Mr. Alan David from Sandown were welcomed to the Committee and Mrs. Julie Hammond was welcomed back to the Committee. All were congratulated on their elections.

Dr. Metzler noted the roles and inherent checks and balances of the roles of the Budget Committee and the School Board. Over the past budget seasons, the School Board and Budget Committee worked collaboratively to accomplish the goals of each students, teachers, administrators and taxpayers.

ELECTIONS:

Mrs. Delfino proposed a Nomination. 7:04pm

NOMINATION: Nomination for Lee Dube as Chair, made by Mrs. Delfino. Second by Mr. Cantone.

DISCUSSION: Dr. Metzler asked if there were any other Nominations for Chair. There were no further Nominations. Dr. Metzler asked Mr. Dowd if he needed to read the Motion. Mr. Dowd clarified that there was no Motion, but this is a simple Nomination for Mr. Dube as Chair.

Dr. Metzler called the vote on the Nomination of Mr. Dube as Chair, which passed unanimously with 9 votes.

Chairman Dube thanked the Board for their vote of confidence and requested a motion for Vice Chair.

Mr. Horns made a Nomination. [00:03:40] 7:06pm

NOMINATION: Nomination for Mr. Geary as Vice Chair, made by Mr. Horns. Second by Mr. Cantone.

DISCUSSION: Chairman Dube asked if there were any other Nominations for Vice Chair.

Mrs. Hammond made a Nomination.

NOMINATION: Nomination for Mrs. Delfino as Vice Chair, made by Mrs. Hammond. Second by Mr. Cantone.

Chairman Dube requested clarification from Mr. Dowd on the nature of the vote. Mr. Dowd explained that with two Nominations on the floor, Chairman Dube could request a vote in favor of each by the board, or do the same by ballot.

Chairman Dube called the vote on the Nomination of Mr. Geary as Vice Chair, which obtained two favorable votes by Mr. Horns and Mr. Cantone.

Chairman Dube called the vote on the Nomination of Mrs. Delfino as Vice Chair, which obtained six favorable votes by Mr. Hughes, Mr. Gerns, Mrs. Hammond, Chairman Dube, Mrs. Delfino and Mr. David. Mr. Collins did not cast a vote.

Mr. Horns requested clarification on whether the first Motion carried since there were abstentions. If the Motion carried, we would not move forward to the second Motion. Discussion among board members ensued. Mr. Collins stated the Nominations were Nominations and as such, only votes in favor were counted. Dr. Metzler asked Mr. Dowd if the vote was OK as taken, or should it be retaken. Mr. Dowd clarified there were two Nominations made on the floor and each was seconded, although a second is not required. Although the Nominations may appear to be motions, they were Nominations and are treated differently.

Chairman Dube congratulated Mrs. Delfino on her Nomination. Chairman Dube stated there was a package of RSA's distributed at each meeting. RSA's 32, 33 and 195 are pertinent to the work of the board. The Committee By-Laws have been attached. RSA 671:33 relating to elections has also been included. Mr. Cantone asked Mr. Stokinger whether there were any meaningful changes to the RSA's in relation to the work of the Committee.

APPOINTMENTS:

Chairman Dube noted the Committee needed to appoint a Recording Secretary. Chairman Dube asked Mr. Dowd if he would be willing to serve. Mr. Dowd responded in the affirmative.

Mrs. Delfino made a Motion. [00:09:19]

MOTION: Motion to Appoint Mr. Dowd as Recording Secretary made by Mrs. Delfino. Second by Mr. Cantone.

DISCUSSION: None.

Chairman Dube called the Motion Appoint Mr. Dowd as Recording Secretary which passed unanimously (9-0-0).

REVIEW AND ADOPTION OF BY-LAWS:

Mr. Stokinger included a schedule of proposed meeting dates based on the By-Laws in the packet which was distributed. The only conflict is Thanksgiving week. Chairman Dube recommended having members review the dates and discuss any changes at the next meeting.

Mr. Horns made a Motion. [00:11:26]

MOTION: Motion to By Strike Section II, Paragraph B of the By-Laws made by Mr. Horns. Second by Mrs. Delfino.

DISCUSSION: Mr. Horns stated in the previous year, there was no ability to change the meeting agenda order. Chairman Dube questioned whether to strike the section or simply re-order it. Mr. Gerns stated that there could be way to include everything in the agenda, but strike "order". Everything will be included, but does not need to be in that order.

Mr. Horns made a Motion to Amend. [00:11:26]

MOTION: Motion to Amend the Motion to Change the First Sentence of Section II, Paragraph B of the By-Laws by Changing "shall" to "may", made by Mr. Horns. Second by Mrs. Delfino.

DISCUSSION: No Discussion.

Chairman Dube called the vote on the Motion to Change the First Sentence of Section II, Paragraph B of the By-Laws by Changing "shall" to "may", which passed (8-0-1), with Mr. Collins abstaining.

Mr. Horns made a Motion to Amend. [00:15:50]

MOTION: Motion to Amend the Motion to Change Section III, First Sentence by Changing "any three members" to "a quorum of members", made by Mr. Horns. Second by Mrs. Delfino.

DISCUSSION: Mr. Horns stated that a quorum of members would be required to hold a meeting, so it would make sense that a quorum would be required to call the meeting. Otherwise, three people could call a meeting, requiring Mr. Stokinger and Mr. Dowd to attend, when there is no quorum to support the meeting.

Mr. Gerns stated that if the issue were important enough, three members could call a meeting, but if you aren't able to get a quorum, then it should be important enough for a quorum to attend. Chairman Dube stated that he understood the logic, but if three members feel there is a need for a meeting, they should not have to convince a quorum outside of the meeting, to call a meeting. Mr. Collins stated that if a quorum is needed, under the rules of the school board, a quorum would constitute a meeting. You could end up having a meeting trying to get enough members to call a Special Meeting.

WITHDRAWAL OF MOTION: Mr. Horns Withdrew his Motion. [00:20:44]

Mrs. Delfino made a Motion. [00:21:05]

MOTION: Motion to Adopt the By-Laws as Amended, made by Mrs. Delfino. Second by Mr. Cantone.

DISCUSSION: No Discussion.

Chairman Dube called the vote on the Motion to Adopt the By-Laws as Amended, which passed unanimously (9-0-0).

ADJOURNMENT:

Chairman Dube noted that with the Organizational Meeting Agenda complete, the Committee will need to adjourn.

Mr. Horns made a Motion. [00:21:20] 7:22pm

MOTION: Motion to Adjourn made by Mr. Horns, second by Mr. Gerns. Adjournment accepted by general consent.
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Respectfully submitted,

Geoffrey Dowd
Recording Clerk

Approved by the Budget Committee on April 14, 2016.

This meeting may be watched in its entirety by logging onto <https://vimeo.com/160399568>.