

**TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE
MEETING MINUTES – Regular Meeting**

**2019-2020 Budget Season
March 28, 2019
7:10 PM**

**SAU 55
30 Greenough Road
Plaistow, NH**

Call to Order

Chairman Mascola called this March 28, 2019 meeting of the Timberlane Regional School District Budget Committee to order at 7:10 PM with the roll call.

Roll Call

Present: Brian Boyle, Alan David, David Gerns, Julie Hammond, John Hughes, Michael Mascola, Todd McCormick, Phil Sherwood
Business Administrator – Geoff Dowd

Absent: Peter Bealo, Cathleen Gorman

Approval of Minutes

The minutes for the February 8, 2019 meeting were presented.

MOTION AND VOTE: Motion to accept the minutes from the February 8, 2019 meeting, made by John Hughes, second by David Gerns. The motion passed unanimous (8-0-0).

Correspondence

There was no correspondence.

Delegations and Individuals

There were no delegations. The board will continue to circulate correspondence sent to budcom2@timberlane.net and Mr. Dowd will distribute at meetings.

Administrative Report

Mr. Dowd referred to the HealthTrust exhibit attached. GMR is at 5.5% (budget was 6.5%).

The Treasurer and Assistant Treasurer positions have been posted. Brief discussed ensued regarding the time commitment and stipend.

Reports of Committees [00:19:25]

Budget Committee Members: no updates. CIP looking for member from Budget Committee Board. John Hughes will start as of 4/17/19 meeting. David will participate as alternate backup.

School Board Rep: Brian Boyle will continue and has no update at this time.

Unfinished Business

Parking lot – nothing to update. Same format

New Business:

- The committee reviewed the election results and approved budget that will start after July 1, 2019.
- Mr. Dowd reviewed the organization and operation of SAU/District and identified the areas covered under superintendent are administration, curriculum, and leadership with financial and budget support under Mr. Dowd, as well as HR and transportation. Finance has 5 on staff and 14 altogether for SAU.

- The committee reviewed the budget process that is attached on SharePoint and discussed the agenda packets and where documents are saved (calendar and folder structure). The subcommittee came up with process last year and will continue to improve. Mr. Dowd will explore ways to better share information with the community and board to access.
- Chairman reviewed the proposed schedule for budget committee, specifically covering the draft for department presentations.
- The committee discussed the appointment of a committee member to SAU Withdrawal Study. Several were interested. Chairman will review and determine then notify the board.

Other Business:

- Please bring back questions for review of financials.
- The contact list will be redistributed for committee member information. The members were reminded to check notifications on SharePoint.

Future Agenda & Dates:

Budget Committee Meeting Dates:

- Thursday, April 11, 2019 – 7:00 pm SAU Office (Final scheduled meeting of school year)
 - Review RSA's/ByLaws, questions on financials, and agenda packet on SharePoint

Adjournment:

MOTION AND VOTE: Motion to adjourn the meeting at 8:20 PM, made by David Gerns, second by Todd McCormick. The motion passed unanimous (8-0-0).

Respectfully Submitted,



Sarah J. Vaira

Approved by the Budget Committee on April 11, 2019.

This meeting can be watched in its entirety at <https://vimeo.com/album/255893/video/327365639>