

**TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE  
MEETING MINUTES**

**2019-2020 Budget Season  
October 10, 2019  
7:00 PM**

**Call to Order**

Vice Chairman McCormick called this October 10, 2019 meeting of the Timberlane Regional School District Budget Committee to order at 7:03 PM with the roll call.

**Roll Call**

**Present:** Peter Bealo, Brian Boyle, Alan David, David Gerns, Cathleen Gorman (7:07PM), Julie Hammond, Todd McCormick, Phil Sherwood

**Not in Attendance:** John Hughes, Michael Mascola

**Administrators Present:** Geoff Dowd, CFO/Business Administrator

**Pledge of Allegiance**

Mr. Boyle led the assembly in the Pledge of Allegiance.

**Approval of Minutes: (7:05 PM)**

The minutes for the September 26, 2019 meeting were presented and amended to add next year's proposed budget amount discussed by the school board.

*(Cathleen Gorman arrived at 7:07pm)*

<p><b>MOTION AND VOTE: Motion to accept the minutes as amended from the September 26, 2019 meeting, made by Peter Bealo; second by David Gerns. The motion passed 6-0-2 (Mr. Bealo and Ms. Gorman abstained).</b></p>
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**Correspondence:**

There was no correspondence discussed.

**Delegations and Individuals:**

There were no delegations and individuals

**Administrative Report:**

- Recording Secretary – Mr. Dowd publically informed the committee that Donna Reardon has resigned as Recording Secretary for the Timberlane Regional Budget Committee effective 10/25/2019.
- Mr. Dowd informed the committee that he presented the School Board budget during the last School Board Meeting. The proposed operating budget of \$75.406M was reviewed. Discussion ensued that the budget will reflect no changes in staffing, and that the Budget Committee will review the \$2M for Facilities with respect to building and site improvements. Discussion confirmed that the CIP Committee does have Budget Committee representation with Mr. Hughes and Mr. Gerns.

**Reports of Committees:**

**Budget Committee Members:**

- SAU Withdrawal Committee Update – Mr. Boyle informed the committee that although he was not present at the hearing with the Board of Education, he was aware that the state requested Timberlane formerly address the district responsibilities/liabilities. Hampstead was represented at the hearing. They will reconvene in November.

**School Board Rep:**

- CIP Committee – There is no official meeting scheduled at this time.
- Mr. Boyle explained the Director of Facilities interviews will be this week.

**New Business:**

**Proposed Budgets**

- Atkinson Academy – Principal Dayotis reviewed the summary sheet for Atkinson Academy. Discussion for increase pertained to math supplies/materials for students and an increase in overall supply cost. Mr. Bealo requested clarification of the decrease for playground equipment. Clarification was provided.
- Danville Elementary – Interim Principal Shawley reviewed the summary sheet for Danville Elementary. Discussing ensued about costs associated with increased enrollment in Kindergarten, the Homeland Security recommendation for blinds on 15 windows, and the request for an improved walkie talkie system for staff to ensure better communication. Clarification of the issues with the current walkie talkie system was provided to the committee, explaining the need for one system with one frequency.
- Pollard Elementary – Principal Blay reviewed the summary sheet for Pollard Elementary. Discussion ensued regarding increases for furniture replacement to finish two classrooms, and the need for six individual AC units for upstairs classrooms to improve the learning environment. Clarification was provided to the committee indicating that the rooms can reach the mid-90’s during the warmer months. The committee addressed the importance of reviewing district-wide air quality.
- The Budget Committee commended all schools.

**Old Business:**

- Director of Facilities position hiring is in process.
- Facilities tours will be scheduled once the Director of Facilities is in place.

**Adjournment:**

**MOTION AND VOTE: Motion to adjourn the meeting at 7:32pm, made by Mr. Bealo; second by Mr. Boyle. The motion passed unanimous (8-0-0).**

**Budget Committee Future Dates:**

October 24, 2019 – 7:00 PM at the SAU  
November 14, 2019 – 7:00 PM at the SAU  
November 26, 2019 – 7:00 PM at the SAU

Respectfully Submitted,

Donna P. Reardon

Approved by the Budget Committee on 10/24/2019

This Budget Committee Meeting was not recorded.