

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA AND ORDER OF BUSINESS – REGULAR MEETING
Thursday, February 12, 2026**

**Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California**

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: <https://www.ssfusd.org/apps/pages/onlineboardmeeting>
(The link will be active shortly before 7:00 p.m.)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION — 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:30 p.m.

1. Public Employee Discipline/Dismissal/Release (Government Code [§ 54957](#))

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Spruce 5th grader, Christian Alba Diaz.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

- a. Introduction of Spring Student Trustee Ruiz
- b. Other

L. STUDENT TRUSTEE REPORTS

1. Isabelle "Izzy" Ruiz, Spring Student Trustee and ASB President ECHS
2. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS

M. PUBLIC COMMENTS

For Items Not On the Agenda:

Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment in-person during the meeting:

Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

N. INFORMATION ONLY PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

1. TEACHING & LEARNING

a. Teaching and learning presentation: Spruce Elementary

Principal Angelica Garduño Fletes will share, with the Board, educational priorities and programs at Spruce Elementary.

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b. Student presentation: Athletics and P.E. Credits

1 – 2

South San Francisco High School Junior, Yunn Lee will present information on Student Athletics and eligibility for Physical Education credit.

2. STUDENT & FAMILY SERVICES

a. Expanded Learning Opportunities Program (ELOP)

ELOP Coordinator Vincent Chandler will present a snapshot and overview of the ELO-Program.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. BUSINESS SERVICES

a. Los Cerritos ES Modernization & Interim Housing

Director Lori Shelton and Assistant Superintendent Ted O will present staff recommendations for the Los Cerritos ES modernization & interim housing.

ACTION

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2. BUSINESS SERVICES

3 – 4

a. Approval of Staff Recommendation for Los Cerritos Elementary School Modernization Option #2

Staff recommends approval of Option #2 (One-Story) for the Los Cerritos Elementary School Modernization Project under the Bond Program, including use of the Baden site for interim housing to support a partial relocation of the Los Cerritos Elementary School campus, at a total projected cost of \$34 million.

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION	
a. Minutes of the December 16, 2025 Special Board meeting.	5 – 9
b. Minutes of the January 22, 2026 Regular Board meeting.	10 – 53
2. TEACHING & LEARNING	
a. Permission for ECHS Wrestling Team students to travel to Watsonville, CA, February 20 – 21, 2026.	54
b. Permission for ECHS Wrestling Team students to travel to Bakersfield, CA, February 25 – March 1, 2026.	55
c. Permission for Special Ed staff to attend the Convergence 2026 Conference in San Francisco, CA, March 12 – 15, 2026.	56 – 57
d. Permission for SSFHS staff and students to participate in the Herman@s C2C College Tour in Southern California, March 19 – 21, 2026.	58 – 59
e. Permission for SSFHS staff and Earth Club students to camp at Camp Hoppy , Cazadero, CA, March 20 – 22, 2026.	60
f. Permission for Westborough Middle School staff and 8 th grade students to travel to Washington D.C. and New York, March 26 – April 1, 2026.	61 – 62
3. HUMAN RESOURCES	
a. Certificated Personnel Assignment Order.	63 – 64
b. Classified Personnel Assignment Order.	65 – 67
4. BUSINESS SERVICES	
a. Declaration of Surplus items.	68 – 74
b. Warrant Register, December 2025.	75 – 95
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d. Gifts to the District, January 2026.	108 – 109
e. Fundraising events for the 2025-26 school year.	110 – 111
f. Professional services agreements under \$25,000.	112 – 113

ACTION (continued)**PAGE****1. ADMINISTRATION****a. Approval of Board Members' Travel Request** 114 – 116

The Board will review and discuss President Pat Murray's and Trustee Mina Richardson's request to attend the [Coast2Coast Federal Advocacy Trip](#) in Washington D.C., April 11 – 15, 2026.

2. TEACHING & LEARNING**a. Approval to adopt the UFLI Foundations Curriculum** 117 – 118

Staff recommends adoption of the University of Florida Literacy Institute (UFLI) Foundations Curriculum as a supplemental phonics program for Grades K–2, effective in the 2026–2027 school year.

b. Approval of agreement with NWEA for MAP Growth Benchmark Assessment Licenses and Professional Learning 119 – 123

Staff recommends approval of a three-year agreement to purchase annual licenses for the NWEA MAP Growth Benchmark Assessments, including professional learning, for the 2026–2027 school year in the amount of \$360,690.

c. Approval of New Course – Tagalog (Filipino) 124 – 133

Staff recommends approval of the Tagalog (Filipino) course for implementation at SSFUSD high schools, beginning at El Camino High School in the 2026–2027 school year.

3. HUMAN RESOURCES**a. Approval of the MOU with South San Francisco Classroom Teachers Association (SSFCTA) for the Referral Bonus Program** 134 – 138

Staff recommends approval of the MOU with SSFCTA for the Referral Bonus Program, effective February 13, 2026 through August 31, 2026.

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- b. Approval of the MOU with South San Francisco Classroom Teachers Association (SSFCTA) for the Ambassador Program** 139 – 143

Staff recommends approval of the MOU with SSFCTA for the Ambassador Program, effective February 13, 2026 through August 31, 2026.

- c. Approval of the MOU with South San Francisco Classroom Teachers Association (SSFCTA) for the Early Notification Retirement Incentive** 144 – 146

Staff recommends approval of the MOU with SSFCTA for the Early Notification Retirement Incentive, effective for the 2025-2026 school year.

- d. Approval of the MOU with Classified School Employees Association Chapter 197 for the Early Notification Retirement Incentive** 147 – 149

Staff recommends approval of the MOU with CSEA 197 for the Early Notification Retirement Incentive, effective for the 2025-2026 school year.

- e. Approval of the Contract with 360 Degree Customer Inc.** 150 – 155

Staff recommends approval of a contract with 360 Degree Customer Inc. to provide certificated and classified substitute support for the 2025–2026 school year.

4. BUSINESS SERVICES (*continued*)

- b. Resolution No. 26-06 and Change Order #3 for Westborough Middle School Field & Pavement Improvements Project** 156 – 173

Staff recommends adoption of Resolution #26-06, declaring the futility of public bidding for additional construction work, and approval of Change Order #3 with McGuire and Hester for the Westborough Middle School Field and Pavement Improvements Project in the amount of \$502,026.

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- c. Approval of Amendment No. 2 with ISI Inspection Services, Inc. for El Camino HS Central Kitchen and Cafeteria Project** 174 – 179

Staff recommends approval of Amendment No. 2 to the agreement with ISI Inspection Services, Inc. for additional special inspection services for the El Camino High School Central Kitchen and Cafeteria project in the amount of \$24,996.90.

- d. Approval of Proposal with PCD Audio & Video System Integration for the District Office Board Room** 180 – 184

Staff recommends approval of the proposal from PCD Audio & Video System Integration to upgrade the audio/video system in the District Office Board Room in the amount of \$31,061.85.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – LCAP Mid-Year Updates
- Presentation – 2026-2027 Initiatives/Priorities
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

March 12, 2026

- Presentation Teaching and Learning – Skyline Elementary
- Presentation Teaching and Learning – Junipero Serra
- Presentation on Counseling
- Presentation and approval of Second interim budget report "positive certification"
- Approval of recommended dates for 2026-27 LCAP and budget hearings and adoptions

March 26, 2026

- Presentation Teaching and Learning – Westborough MS
- Presentation on Nutrition Services
- Presentation on Induction
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Approval of LCFF supplemental funded positions
- Resolutions for retirees

April 9, 2026

- Presentation Teaching and Learning – Buri Buri ES
- Presentation Performance Management – NGSS/Genentech
- Williams report for 3rd quarter ending 3/31/26
- Resolution for Earth Day (April 22)
- Approval of LCFF supplemental funded positions
- Approval of Skyline Middle College MOU for 2026-27
- Resolution for Day of the Teacher (5/5/2026)
- Resolution for Classified School Employee Week (5/17/23-5/23/26)

April 23, 2026

- Presentation Teaching and Learning – Monte Verde ES
- Presentation Performance Management – Multilingual Language Learners
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of SPSAs
- Resolution honoring Asian Pacific American Heritage Month (May)

May 2, 2026 – Special Meeting/Board Workshop *(District Office)*

- Board Workshop

May 7, 2026

- Recognition for outgoing Student Trustee Ruiz
- Presentation Teaching and Learning – El Camino HS
- Presentation on Structured Literacy Block
- Approval of the Board meeting calendar for the 2026-27 school year
- Approval for 5th graders to attend SMCOE Outdoor Education
- Approval of Graduates and Certificates of Completion - Baden HS, ECHS, SSFHS, and Adult Education
- Resolution for Fund 11 and Fund 14 account balances
- Resolution – Reappointment of CBOC members
- Approval of All City agreement for crossing guards for 2026-27
- Approval of MOU with Legarza Sports for 2026-27

May 21, 2026

- Presentation Teaching and Learning - Baden HS/ Adult Education
- Presentation on the Facilities Department
- Presentation Teaching and Learning – Special Education
- Approval of the Children’s Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Approval of updated Board Governance Handbook
- Approval of the agreement with SMCOE for Center for Learning Data Sharing
- Information on May revision of the Governor’s 2026-27 budget
- Approval of Bill Saving Facilities Consulting agreement for 2026-27
- Resolution in support of LGBTQ+ Pride Month (June)

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Joanna Marcelino, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District’s website: www.ssfusd.org (Click on *Board, Meetings*).

A recording is made of the Open Session of each meeting and can be found via YouTube at: <https://www.youtube.com/@ssfusdmeetings>

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Roxanna Villasenor, Director of School Leadership

DATE: February 12, 2026

RE: Physical Education Credit for Athletic Sports

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

Following a student request and subsequent Board presentation advocating for interscholastic athletic participation to count toward physical education (PE) credit, staff conducted additional research and held a follow-up meeting with the student to review current conditions, constraints, and policy considerations.

During the meeting, staff explained that changes of this scope are typically developed through a year-long representative committee process to ensure compliance, staffing stability, and instructional integrity. Staff also reviewed current master schedule data indicating that students currently have substantial elective access and scheduling flexibility, with some students maintaining shortened instructional days due to course availability. Staff further outlined the potential downstream impacts such a change could have on PE staffing allocations and program stability.

Despite these considerations, the student continues to advocate for expanded student choice through a sports-for-PE-credit model.

Additional policy review confirmed that the District has an existing Board Policy ([BP 6146.11 – Alternative Credits Toward Graduation](#)) that allows for the awarding of PE credit for district interscholastic athletics conducted outside the school day, provided the activity includes comparable instructional time and physical exertion. While this policy authority exists, the District has not established an operational process to implement it.

Research across multiple districts indicates a range of implementation models, commonly including:

- Completion of 9th grade PE prior to any exemption
- One full athletic season equating to five PE credits on a pass/fail basis
- Verification by the Athletic Director and school counselor
- Annual waivers and Board approval lists
- Credits applied toward graduation requirements but excluded from GPA calculations
- Formal exemption forms and tracking systems

Cabrillo Unified School District / Half Moon Bay High School provides the most detailed operational example. Other districts utilizing variations of this model include Acalanes Union High School District, Oakland Unified School District, San Ramon Valley Unified School District, Santa Rosa City Schools, and Los Gatos–Saratoga Union High School District.

Internal leadership and PE department discussions identified several significant concerns, including potential reductions in PE enrollment, corresponding impacts on certificated staffing, perceived erosion of PE program standards and identity, potential labor partner implications, and messaging risks suggesting PE coursework is optional rather than foundational.

Two possible future pathways were identified:

- **Option 1 – Implementation Path:** Establish a cross-functional committee during the 2026–2027 school year to design a compliant and monitored athletics-for-PE-credit process for potential implementation in the 2027–2028 school year.
- **Option 2 – Policy Alignment Path:** Revisit and revise [BP 6146.11](#) to align with neighboring districts that do not include interscholastic athletics language, thereby clarifying District intent and reducing policy ambiguity.

FISCAL IMPLICATIONS:

No immediate fiscal impact is associated with this information item. However, implementation of an athletics-for-PE-credit model could result in reduced PE course enrollment, potential certificated staffing reductions, and associated labor and budget implications. Any future action would require additional analysis of staffing, scheduling, and collective bargaining impacts.

RECOMMENDATION:

This item is presented for information only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent, Business Services
Lori Shelton, Director of Bond Program

DATE: February 12, 2026

RE: Approval of Option #2 (One-Story) for the Los Cerritos Elementary School Modernization Project Under the Bond Program and for staff to use the Baden site for Interim Housing for a partial relocation of the Los Cerritos Elementary School Campus

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

On June 12, 2025, the South San Francisco Unified School District Board of Trustees approved an amendment to the agreement with Harley Ellis Deveraux Corporation (HED) for additional architectural services for the Los Cerritos ES Modernization Project.

The original scope of work included an assessment of the school campus to determine the existing conditions, including operational and functional deficiencies, and improvement opportunities. The results of the assessment informed the Bond Team and District Leadership of the campus needs and requirements; and was the basis for determining the scope of work for the future modernization project at this site.

During the Project Assessment Phase, the bond team confirmed the boundaries of the Los Cerritos ES campus and the San Francisco Public Utility Commission (SFPUC) property lines. It was confirmed that the staff parking area solar panels and play yard structure are installed on the property owned by the San Francisco Public Utilities Commission. It was also discovered that the district's land-use permit for the SFPUC property is not current, the current use is not aligned with the permit limitations, and the district will be unable to utilize this area for interim housing during construction.

The amendment to the original agreement was prepared and incorporates additional services for the special studies examination of the Los Cerritos ES campus and to perform an interim housing study test fit for the Los Cerritos ES school at other school campuses during construction as discussed and approved by the Board of Trustees at the March 27, 2025 Special Board Meeting

Based on the results of the studies and options identified, staff are recommending Option #2 for the Los Cerritos Elementary School Modernization Project and the use of the Baden site for the partial staff interim housing. This option includes the following: New 1-Story Classroom Building (TK/K), New Exploratorium and Library, New TK/K Play Area, New Dining Shelter, Modernization of Building J for Student Support Services and Emergency Vehicle Access Drive on Campus from C Street.

Staff are recommending this option because it is the lowest cost option, and staff believes it will be able to cover the \$13.7 million additional costs. The construction timeline for this option to complete this project is shorter than the other options. The infrastructure improvements completed at Baden will not only be utilized for the interim housing project, but it will also be a long-term improvement for the Baden campus. Below are the estimated costs of the options.

Possible Options for Los Cerritos *	Estimated Costs	Current Bond Allocation for Los Cerrito ES	Additional Funding Needed
Option #1 - Two Story Classroom Building	\$43.8M	\$20.3M	\$23.5M
Option #2 - One Story Classroom Building **	\$34.0M	\$20.3M	\$13.7M
Option #3 - Merge Los Cerritos with Sunshine Gardens	\$70.0M	\$20.3M	\$49.7M

* Assuming Partial Campus Interim Housing at Baden
 ** This is staff's recommendation due to available funding

FISCAL IMPLICATIONS:

The total estimated cost of the project is \$34 million. This is \$13.7 million over and above the allocated Measure T bond amount of \$20.3 million for Los Cerritos Elementary School. Staff will be looking at reducing scope of work for this project to lower the overall costs as well as tapping into other funding sources, such as Measure J, State Facilities Matching Funds, and other Facilities Funds to make up the difference.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Option #2 (One-Story) for the Los Cerritos Elementary School Modernization Project under the Bond Program and for students and staff to use the Baden site for Interim Housing for a partial relocation of the Los Cerritos Elementary School campus at a total projected amount of \$34M.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of December 16, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION — 6:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Absent
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent,
Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent,
Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent,
Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business
Services – Present

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. BOARD OF TRUSTEES' REORGANIZATION – THE SUPERINTENDENT ASSUMES THE CHAIR

Superintendent Dr. Moore assumed the chair and facilitated the Board Reorganization using roll call votes.

Election of President

Trustees Lam and Anthony nominated Trustee Murray for President. Trustee Richardson nominated herself. She requested the opportunity to lead the meetings for one year. She stated that in the past three years, board norms, rules, and protocols had often been ignored, and emphasized the importance of fulfilling governance responsibilities and following policies, norms, and protocols. She noted that some board members had taken on additional responsibilities contrary to education code and governance norms, and expressed that the Board needed a president who understands and follows rules. She added that if she ever failed to follow rules, she would appreciate having it addressed by another board member. She stated that she had been passed over for years and had not had the opportunity to serve as president, and characterized this as an equity issue because she represents one of the most marginalized districts in the city. She asked for support from the Board.

Dr. Moore proceeded to a roll call vote. Trustee Anthony voted for Trustee Murray. Trustee Richardson voted for herself. Trustee Murray voted for herself. Trustee Lam voted for Trustee Murray.

Roll Call Vote:

For Murray: Anthony, Lam, Murray

For Richardson: Richardson

Result: Trustee Patricia Murray elected Board President (3–1).

After the vote, Trustee Richardson raised a point of order, stating that nominating a member for president was against the district's equity policy, and moved to invalidate the vote. She stated that the district's core values include equity and that she had not had the opportunity to serve, making the vote inequitable. Dr. Moore responded that the district's equity policy does not contain language regarding board reorganization or officer roles and therefore she did not see a policy violation.

Trustee Richardson reiterated that the vote violated district policy and that board members like herself had been passed over. She argued that this violated board policy adopted in 2019 regarding core values and appointments. Dr. Moore stated she did not share the same interpretation and restated the vote outcome. She noted that district board policy indicates that the role of Board President is not rotational.

Trustee Richardson acknowledged that the role is not rotational but stated that this does not remove the issue of lack of opportunity for other board members, citing past

abuses, bias, and committee appointment decisions. She stated that these actions had been unfair and that the Board could not disparage one member in order to elect another. She referenced past practices including secret ballots, lobbying, and private meetings, which she described as abuses.

Dr. Moore noted that some of the allegations presented had not been substantiated and recommended discussing governance issues at the Board's retreat, including review of relevant policy. She congratulated Trustee Murray as the newly elected Board President for 2025 and acknowledged Trustee Richardson's concerns regarding how she feels as part of the governance team, recommending further discussion at the next board retreat.

Election of Clerk

Trustee Anthony nominated Trustee Lam for Board Clerk. (AYES: Richardson, Lam, Murray, Anthony; NOES: None). Trustee Amy Lam was elected as Clerk.

Election of Vice President

Trustees Murray and Anthony nominated Trustee Hsieh for Vice President. (AYES: Lam, Murray, Anthony; ABSTAIN: Richardson, NOES: None). Trustee Dr. Chialin Hsieh was elected as Vice President.

F. NEW BOARD PRESIDENT ASSUMES THE CHAIR

President Murray thanked her colleagues for their trust in her. She expressed appreciation for the work done over the past year and stated that she would work hard with all trustees to strengthen relationships and support the Board in being its best.

ACTION

1. ADMINISTRATION

a. Resolution No. 25-67 Honoring President Amanda Anthony

Trustee Lam read the resolution.

MOTION # 122 (Lam/Richardson) adoption of Resolution #25-67: To honor Trustee Amanda Anthony for her service as President of the Board 2024-25. (AYES: Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried.

Trustee Anthony thanked the Board for a wonderful year. She noted that although votes were not always unanimous, she appreciated the thoughtful conversations that led to final decisions. She stated that it had been an honor to serve as

Board President, acknowledged the substantial work involved in the role, and expressed that she was looking forward to taking a break and to the year ahead.

G. PTA COUNCIL REMARKS – None

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA, noted she had no comments and extended congratulations to the Board on its reorganization.

California School Employees Association Chapter 197 – Jolene Malfatti, President of CSEA Chapter 197, congratulated the Board on its reorganization.

I. PUBLIC COMMENTS – None

ACTION *(continued)*

1. ADMINISTRATION *(continued)*

b. Selection of Board Subcommittees Participants

Dr. Moore reviewed the Board's protocol for committee assignments as outlined in the Board Governance Handbook. She stated that committee membership typically includes the Board President and a returning member, preferably the Clerk, on the City–School District Subcommittee, with the Vice President serving as alternate. The Vice President and another board member, preferably a new member if available, serve on the Bylaws Committee. The remaining trustee and the Vice President or Clerk serve on the Facilities Committee. Additional appointments may be decided by Board vote.

Trustee Anthony confirmed that the City–School District Subcommittee would consist of President Murray and Trustee Lam. For the Policies and Bylaws Subcommittee, she confirmed the protocol called for the Vice President and another board member. For the Facilities Subcommittee, she confirmed the protocol called for the Vice President or Clerk and another board member. She noted that the current assignments were Trustee Lam and President Murray on the Policies and Bylaws Subcommittee, and President Murray and Trustee Hsieh on the Facilities Subcommittee, and that

replacements would be needed. President Murray stated that Vice President Hsieh would remain on the Facilities Subcommittee. Trustee Anthony nominated Trustee Richardson to serve on the Facilities Subcommittee, and suggested that Trustee Hsieh serve on the Policies and Bylaws Subcommittee, with Trustee Anthony serving alongside her.

Dr. Moore stated that Trustee Hsieh had indicated she would support whatever the Board decided.

MOTION #123 (Anthony/Richardson) to approve Vice President Hsieh and Trustee Anthony to serve on the **Board Policies and Bylaws subcommittee**, President Murray and Trustee Lam to serve on the **City-School District subcommittee**, Vice President Hsieh and Trustee Richardson to serve on the **Facilities subcommittee**. Motion Carried. (Unanimous)

GOOD AND WELFARE

Trustee Anthony wished the community happy holidays and a wonderful break, and stated she looked forward to returning in January.

Trustee Richardson thanked everyone for attending, wished the community a happy new year, and thanked staff for their hard work on the District's five-year plan.

Trustee Lam congratulated her colleagues on their new leadership positions and thanked the Board for selecting her as Clerk. She expressed appreciation to outgoing President Anthony for her dedicated leadership, noting the Board made significant decisions this year while staying focused on student success. Trustee Lam reflected on her first year on the Board as a valuable learning experience and expressed gratitude to her fellow trustees, Dr. Moore, and the Cabinet for their guidance and support. She also thanked her family for their support throughout her first year. Trustee Lam acknowledged the South San Francisco Unified School District community and expressed her commitment to continue supporting staff professional growth, empowering students, and improving educational outcomes. She noted the ongoing work to address inequities and protect students from challenges posed by shifting federal policies, and emphasized the Board's commitment to closing the achievement gap. Trustee Lam concluded by expressing optimism for meaningful progress in the coming year and wished everyone happy holidays.

President Murray thanked everyone and wished the community happy holidays. She expressed hope that everyone would have time to relax and enjoy the break.

ADJOURNMENT – 6:33 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of January 22, 2026

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION — 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:30 p.m.

1. Superintendent evaluation.

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent,
Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent,
Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent,
Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business
Services – Present

- C. PLEDGE OF ALLEGIANCE** was led by South San Francisco High School senior and ASB President, Jaimelyn Ochoa.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION – None

F. REVIEW OF AGENDA – None

G. PTA COUNCIL REMARKS

Stephanie Tejada, current PTSA and Sports Boosters president at South City High, provided updates and thanked volunteers for their continued involvement. She shared her long history of service with SSFUSD and noted that PTAs and PTSAs across the District have remained active in hosting events since winter break.

Ms. Tejada highlighted recent and upcoming activities, including movie nights and restaurant fundraisers at Buri Buri Elementary, a Valentine's candy fundraiser and glow dance planning, a movie night at Martin Elementary, a planned school dance at Alta Loma Middle School, and a restaurant night fundraiser at Westborough Middle School.

She emphasized the importance of parent engagement at the high school level, noting that South City High's PTSA continues to support staff welcome events, host a holiday bazaar, organize restaurant takeovers, support ASB events, and partner with the counseling team for eighth grade parent night for incoming families. She also shared that senior parents have begun planning graduation-related activities.

Ms. Tejada concluded by thanking Principal Balisi, the counseling team, and ASB students for regularly attending PTSA meetings and keeping families informed about school and student activities, and expressed appreciation for the continued collaboration and support.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA shared site updates from SSFCTA representatives, noting several positive starts after winter break. Skyline Elementary reported a smooth return and a successful basketball pep rally, Monte Verde Elementary shared that students were happy to be back, and the Children's Center highlighted strong collaboration among teachers. Parkway Heights Middle reflected positively on a fall community pop-up event, and Martin Elementary appreciated the teacher workday before students returned as well as the need for mathematics-

focused professional development. Feedback on the January 5th professional development day was positive, particularly for its math focus and overall experience. Spruce Elementary reported no concerns, which Ms. Giusti attributed to regular, collaborative meetings between site representatives and the principal, and she encouraged similar practices across all sites.

She acknowledged that morale concerns still exist in some areas but expressed hope that increased communication will lead to improved conditions. Ms. Giusti concluded by thanking President Murray who would be honoring her father, Gerald Edward Scott Jr., who passed away on January 15 at age 87. She shared a brief tribute highlighting his strength, service as a Marine, dedication to his family, and the lasting impact he had on her life, closing with a heartfelt message of love and remembrance.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION

Mr. Hannon announced that the next Personnel Commission meeting will be held on Monday, February 23, 2026, at 5:00 p.m. in the District Office boardroom.

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT’S REPORT

- a. January 5th Staff Development** – Dr. Moore described the January 5th professional learning day as successful and an intentional experience for staff. She explained that the day began with a welcome that outlined the district’s three priorities, the commitment to sharing data more regularly, and the importance of working collaboratively with data to turn insight into action and guide the semester’s work. The opening session included a panel of students and staff, a team-building activity, and data snapshots shared by Dr. Campbell and Dr. Garcia to help staff understand progress, celebrate successes, and identify areas for continued growth.

She noted that educators were provided with clear pathways to support a more data-driven and focused approach, and that feedback was collected from approximately 350 educators. Most respondents indicated that the day felt intentional, aligned to district priorities, and energizing, with strong appreciation for student and educator voices and opportunities for collaboration. Areas for growth included broadening panel representation to strengthen belonging, allowing more time to analyze district data, and improving logistical planning such as parking.

Dr. Moore thanked the design teams, facilitators, leaders, partners, staff, and students, emphasizing that the day reflected the value of purposeful partnerships and the district’s commitment to empowering educators,

strengthening instruction, and elevating student engagement.

- b. SMCOE Acknowledgement (2025 Career & College ePortfolios Competition Awardees)** – Dr. Moore introduced Kris Shouse, Associate Superintendent of Educational Services from the San Mateo County Office of Education, to recognize student awardees and the staff supporting the 2025 College and Career ePortfolio program.

Ms. Shouse addressed the Board and shared that the ePortfolio competition included four categories, with four students placing in each. She reported that SSFUSD students earned all sixteen placements and credited this outcome to the consistent support provided by district staff. She explained that the ePortfolios require students to complete components such as public speaking, mock interviews, digital media, and personal branding, all evaluated through a rigorous standardized rubric to ensure quality and relevance for college and career readiness.

Ms. Shouse further reported that more than 800 ePortfolio submissions were received countywide, with over 150 completed by SSFUSD students. She noted that beyond the competition winners, more than 66 percent of SSFUSD participants demonstrated mastery by meeting at least 75 percent of the required standards, reflecting strong instructional practices and student engagement.

Ms. Shouse recognized CTE Coordinator Jennifer Rockett for her leadership and presented her with the Excellence in CTE Leadership Award from the Foundation for Learning and Innovation, as well as an Above and Beyond Award from the County Office of Education. She also acknowledged Collaborative Education partners Dawn Fregosa and Tim Perez for their support. Ms. Shouse concluded by encouraging community members to participate as industry volunteers and thanked the district for its continued commitment to student success through the ePortfolio program.

- c. Curriculum Implementation Walks** – Dr. Moore shared that the district has been learning alongside educators throughout the year and that what has been observed is encouraging and worth celebrating. Across two learning walks, the majority of classrooms were using Illustrative Math, with nearly all teachers engaging with the materials for the full lesson, demonstrating a strong commitment to high-quality instructional materials during a demanding school year.

She noted that the second learning walk, which included 77 classrooms, showed meaningful growth, including improvements in lesson structure, pacing, student engagement, and academic discourse. More classrooms

are moving toward partial and full alignment, which she described as expected during early implementation and reflective of deep change through practice and reflection. Dr. Moore acknowledged that the work remains in progress, particularly around problem-based instruction, academic discourse, scaffolding, and supporting students with grade-level mathematics.

She highlighted that nearly eight out of ten lessons included thoughtful adaptations, showing teachers are actively responding to student needs while maintaining lesson goals. Dr. Moore concluded by expressing pride in educators' professional courage and collective efforts, emphasizing that the data reflects momentum rather than a finish line and reaffirming the district's commitment to continued support for meaningful, engaging, and equitable math instruction for all students.

- d. **Recognition for outgoing Student Trustee Ochoa** – Dr. Moore recognized Jaimelyn Ochoa, Fall Student Trustee and ASB President at South San Francisco High School, for her leadership, academic focus, and dedication to student engagement. Jamielyn provided timely and informative updates, represented the student voice thoughtfully, and earned the respect and support of her peers. Although her term as Fall Student Trustee has concluded, she will continue sharing school updates throughout the year. The board expressed appreciation for her service and contributions.
- e. **Other** – Dr. Moore expressed pride in several members of the South City community. She announced that two members of the district leadership team will receive awards from Region 5 ACSA, noting that both honors are well deserved. Angelica Garduno of Spruce Elementary was selected as the 2026 ACSA Region 5 Elementary Principal of the Year, and Assistant Superintendent Marwan Hannon was selected as the 2026 ACSA Region 5 Personnel and Human Resources Administrator of the Year.

Dr. Moore also shared that the district was notified that one of its Special Ed educators, Ralph Barbosa, will be receiving an award from the San Mateo County SELPA Community Advisory Committee. She congratulated all of the award recipients.

L. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS, reported that following finals and winter break, South City ASB prepared for the new semester by hosting Culture Week, which included campus decorations, lunchtime activities, a map activity where students represented their ethnicity, performances by the Mariachi Club, a Fil-Am Club game, and cultural food sales by student clubs. She noted that the week created a strong sense of connection,

celebration, and community.

She shared that Club Rush 2.0 took place on January 21 in the small gym, with strong student turnout and high interest in campus clubs. Spirit Week activities were also underway, leading up to a rally featuring performances by the Folklórico program and Poly Club, student games, a tug-of-war, and the reveal of the prom theme. Prom ticket sales will begin February 16.

Student Trustee Ochoa provided updates on winter sports, including upcoming varsity basketball games against El Camino, successful performances by the wrestling team, a strong season for boys' soccer, and an undefeated season for varsity girls' soccer. She also shared that the Mock Trial team has begun competition and will continue matches at the San Mateo County Courthouse.

She announced that ASB election season is approaching, with informational meetings scheduled to share opportunities for student leadership. She also highlighted preparations for the annual History Day competition and invited board members to visit the South City Library Information Center at SSFHS to view student projects. Student Trustee Ochoa concluded by expressing gratitude for the opportunity to serve, emphasizing the importance of student voice, and sharing excitement for the continuation of the student trustee role.

2. Jasmine Chang, ASB Vice President and a junior at El Camino High School, provided the student report on behalf of Izzy Ruiz. She shared that El Camino will compete in a rivalry basketball event the following evening, with all four teams playing against South City. She wished all student athletes well and encouraged the community to attend.

She reported strong performances across winter sports, highlighting an undefeated season for varsity boys wrestling, an upcoming senior night with a planned spirit week, and successful seasons for both boys' and girls' soccer, including a recent rivalry win and a dominant girls victory against Westmoor. She encouraged attendance at upcoming matches before the season concludes.

Ms. Chang shared that the annual Winter Ball was held on January 9 at GAMA Ride in Foster City, offering students games, food, dancing, and entertainment. She also noted that counselors are hosting an elective fair during lunch to help students explore academic and extracurricular opportunities, while continuing classroom visits to support seniors with financial aid and scholarships.

She announced several upcoming student activities, including a puzzle, movie, and trivia night, intramural badminton events in partnership with the Boys and Girls Club, and the upcoming play, *The Importance of Being Earnest*. Ms. Chang concluded by thanking the board and community.

M. PUBLIC COMMENTS

Kimberly Quintana, senior social chair at South San Francisco High School, addressed the board regarding the return of Grad Night. She shared that after six years without a Grad Night, she believes it is time to reinstate the tradition in a way that honors the dedication and resilience of the graduating class. Ms. Quintana explained that students have consistently expressed interest in Disneyland as a Grad Night destination, describing it as a meaningful, once-in-a-lifetime experience that allows seniors to celebrate together before moving on to the next chapter of their lives. She noted that prior requests for PTSA support were not approved, which has made it difficult to fulfill the commitments she made to students as social chair. She emphasized that a Disneyland Grad Night would promote school unity, spirit, and student safety, while also demonstrating that student voices are valued. Ms. Quintana concluded by asking the board to consider this opportunity on behalf of the senior class and thanked them for their time and support.

Megan Connery, El Camino math teacher, shared concerns regarding emails some teachers have received about obtaining emergency credentials and being asked to cover the cost themselves for classes they were assigned to teach by the district. She noted that district leadership is aware of the issue and that it would be addressed later in the meeting. Ms. Connery concluded by encouraging attendees to wear blue the following day and to look up the significance of wearing blue on January 23.

N. INFORMATION ONLY PRESENTATIONS

1. TEACHING & LEARNING

a. Teaching and learning presentation: South San Francisco High School

Dr. Campbell introduced Principal Sharimar Manalang Balisi who presented the educational priorities and programs at South San Francisco High School.

Introduction

Principal Balisi greeted the board, district leadership, staff, committee members, and thanked the students for attending. She shared her gratitude for the opportunity to serve as principal of South San Francisco High School and to present the school's journey and vision. She explained she would discuss who South City is, what the data shows, how school culture is being strengthened, and the partnerships supporting the work. She noted feeling pride, resilience, and deep care in the community despite real

challenges, and described South City as rooted in culture, identity, pride, teamwork, and real-world learning through activities such as folklórico, athletics, CTE pathways, arts, and leadership. She emphasized the school's commitment to belonging, opportunity, and a path forward for every student, grounded in the vision of graduating resilient, empathetic lifelong learners prepared to contribute meaningfully to an ever-changing world, and stated this vision is a responsibility given the students, families, and barriers they face.

Who is South City?
South City's Vision

South San Francisco High School's Vision Statement:

"South San Francisco High School will graduate **resilient, empathetic, life-long learners** who will become **productive** and **globally conscious citizens** with useful skills to contribute to an ever-changing society."


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Demographics

Principal Balisi stated that to truly serve students, the school must be honest about the data and use it for reflection rather than judgment. She noted that South City serves a richly diverse student population, with a majority of students identifying as Hispanic, Latinx, or Asian, and many coming from historically underserved communities.

Ethnicity	Fall 2025	2025 - %
Total	1,233	100.00%
Hispanic or Latino	765	62.04%
Asian	339	27.49%
White	46	3.73%
Two or More Races	46	3.73%
Pacific Islander	15	1.22%
African American	14	1.14%
American Indian or Alaska Native	8	0.65%


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She added that nearly half of the students are socioeconomically disadvantaged, and many are multilingual learners, students with disabilities, or experiencing housing instability, all of which require intentional systems of support.

Student Populations	Fall 2025	2025 - %
Total	1,233	100.00%
Students with IEPs	193	15.65%
ML Students	231	18.73%
LTEL Students	116	9.41%
ML Students and Students with IEPs	51	4.14%
Foster Youth	1	0.08%
Homeless	53	4.30%
Socioeconomically Disadvantaged	614	49.80%

Attendance

Attendance data shows clear disparities, with the most underserved student groups also experiencing the greatest attendance challenges.

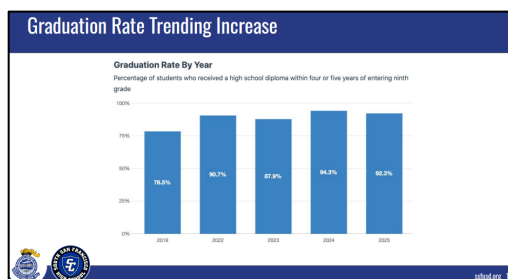
Average Daily Attendance x Student Groups									
Race / Ethnicity	22-23	23-24	24-25	25-26 YTD	Student Groups	22-23	23-24	24-25	25-26 YTD
Native People	89.8%	92.1%	92.0%	89.6%	Special Education	88.1%	88.0%	87.7%	89.7%
African American	92.7%	92.8%	90.2%	91.5%	Curr-EL	89.3%	89.6%	88.5%	88.1%
Latino	90.3%	90.9%	90.3%	91.2%	RFP	92.0%	93.0%	92.6%	93.9
Pacific Islander	94.6%	87.0%	89.4%	89.7%	Homeless	82%	85.4%	85.1%	82.4
Asian (includes Filipino)	95.2%	95.4%	95.3%	93.6%	Foster	74.0%	83.3%	62.9%	53.4%
White	92.6%	91.3%	90.4	90.6%					
2+ Races	92.9	94.1%	92.6%	93.7%					

Attendance declines and chronic absenteeism increase as students progress through the years, signaling unmet needs related to engagement, mental health, and stability.

Attendance x Month Last Two Years												
Average Daily Attendance												
	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	
24-25 ADA	96.1%	95.1%	94.3%	93.7%	93.4%	93.0%	92.4%	92.1%	91.8%	91.7%	N/A	
25-26 ADA YTD	95.4%	94.3%	93.4%	92.9%	92.6%	TBD	TBD	TBD	TBD	TBD	N/A	
Chronic Absenteeism												
	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	
24-25 C.A.	10.9%	13.0%	19.0%	24.2%	22.0%	22.9%	24.1%	24.6%	27.0%	26.8%	N/A	
25-26 C.A. YTD	12.4%	16.7%	21.0%	22.5%	23.8%	24.1%	TBD	TBD	TBD	TBD	N/A	

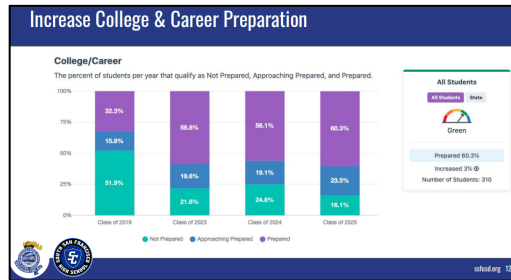
Graduation

Despite attendance challenges, the graduation rate continues to trend upward, reflecting the strength of staff, programs, and student perseverance.



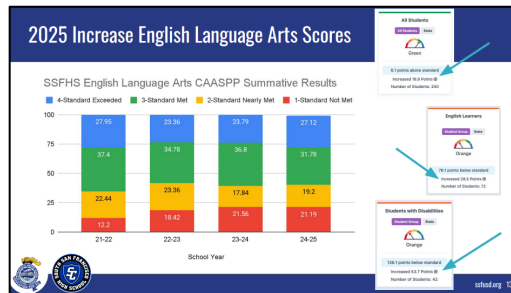
College & Career

Principal Balisi noted continued growth in college and career preparation, highlighting the district's nine CTE programs, along with AVID and dual enrollment opportunities.



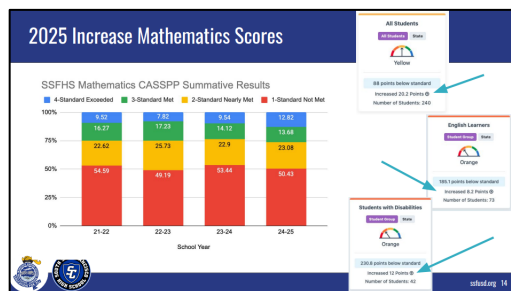
English Language Arts

Progress has been made in English language arts. Principal Balisi noted an overall increase of 16.9 points, with even higher growth among multilingual learners and students with disabilities.



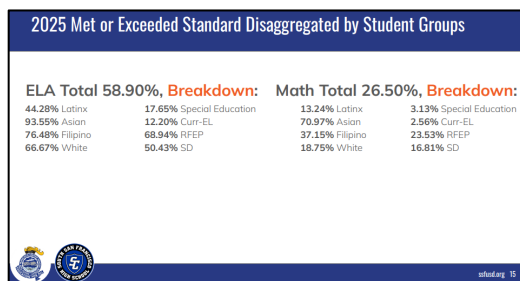
Math

She shared that math outcomes show a similar pattern, with overall progress across the school, though gains are smaller for students with the highest needs.



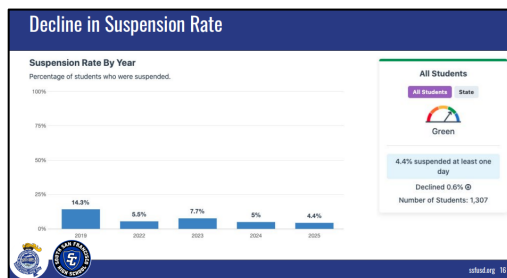
Principal Balisi explained that the data reinforces how traditionally underserved students continue to face the

greatest academic barriers, underscoring the need for equitable access and tiered supports.

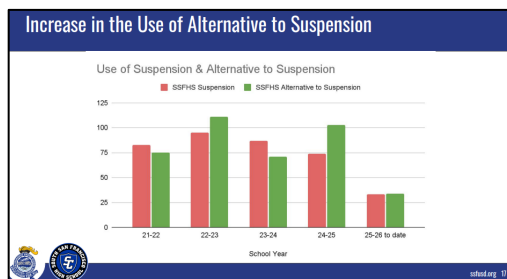


Suspension

Suspensions have declined, reflecting a shift away from punitive practices toward more restorative and instructional approaches.

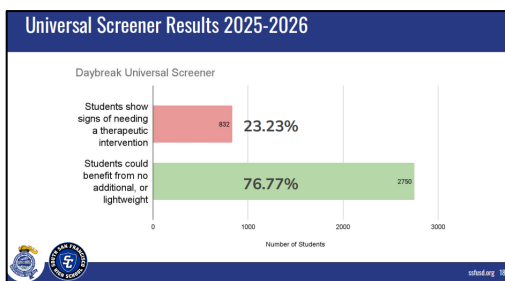


Increased use of alternatives to suspension are keeping students connected to school while addressing behavior through support and accountability.

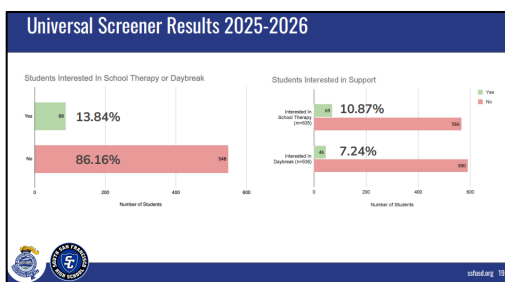


Universal Screener

She highlighted that universal screener data shows significant levels of anxiety, trauma, and mental health needs among students. At South San Francisco High School, 114 students, or about 17.57%, show signs of needing therapeutic intervention, while 535 students, roughly 82.43%, could benefit from additional or lighter support.

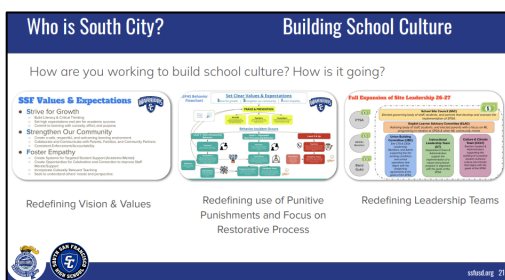


She shared a graph which illustrated the percentage of students who are interested in therapy and support, and the gap between those seeking help and those identified as needing it underscores that academic success is deeply linked to social-emotional well-being.



Portrait of a Graduate

SSFHS began grounding their work in the school's vision, redefining school culture through the Portrait of a Graduate, and strengthening tiered systems of support. As a school, Principal Balisi shared that they are actively redefining their vision and values, refocusing on restorative processes and tiered supports, and restructuring their leadership teams.



This work was not done in isolation. It was shaped collaboratively by faculty, staff, students, parents, and community partners through surveys, focus groups, and ongoing shared reflection with the staff.

Who is South City? **Redefining Vision & Values**

Input from:

- Spring 2024-2025 Admin Council Meeting
- 2024-2025 SWOT Analysis
- ELAC Parent Meeting Feedback
- Aug 2025 Staff Survey
- Fall 2025 ILT Walkthrough Observations and Data
- Fall 2025 Student Fishbowl
- Nov 2025 Admin Council and ILT Priorities
- Nov 2025 Full Staff Survey



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Principal Balisi shared that in November, the school team engaged in a collaborative reflection to identify core values. The team established three guiding values: **Strive for growth**, **Strengthen our community**, and **Foster empathy**. These principles will serve as the foundation for teaching, leadership, and student support at the school.

Who is South City? **SSF Values & Expectations**

- Strive for Growth**
 - Build Literacy & Critical Thinking
 - Set high expectations and aim for academic success
 - Commit to learning with curiosity, effort, and purpose
- Strengthen Our Community**
 - Create a safe, respectful, and welcoming learning environment
 - Collaborate and Communicate with Parents, Families, and Community Partners
 - Consistent Enforcement/Accountability
- Foster Empathy**
 - Create Systems for Targeted Student Support (Academic/Mental)
 - Create Opportunities for Celebration and Connection to improve Staff Morale/Support
 - Incorporate Culturally Relevant Teaching
 - Seek to understand others' needs and perspective



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Principal Balisi explained that the school's values directly align with the district's Portrait of a Graduate, ensuring that all work remains coherent and student-centered. South San Francisco High School's guiding values align with the graduate aims of Learn, Thrive, Navigate, and Impact.

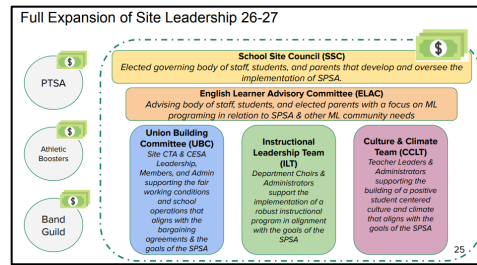
Who is South City? **Alignment to SSUSD POG**

LEARN constantly as their life and world change	NAVIGATE their future purposefully
Strive for Growth - Build Literacy & Critical Thinking - Set high expectations and aim for academic success - Commit to learning with curiosity, effort, and purpose Strengthen Our Community - Create a safe, respectful, and welcoming learning environment Foster Empathy - Create Systems for Targeted Student Support (Academic/Mental) - Incorporate Culturally Relevant Teaching	Strive for Growth - Commit to learning with curiosity, effort, and purpose Foster Empathy - Create Systems for Targeted Student Support (Academic/Mental) - Create Opportunities for Celebration and Connection to improve Staff Morale/Support - Seek to understand others' needs and perspective
THRIVE as a person	IMPACT their community for the better
Strive for Growth - Set high expectations and aim for academic success Foster Empathy - Create Opportunities for Celebration and Connection to improve Staff Morale/Support - Incorporate Culturally Relevant Teaching - Seek to understand others' needs and perspective	Strive for Growth - Commit to learning with curiosity, effort, and purpose Strengthen Our Community - Collaborate and Communicate with Parents, Families, and Community Partners Foster Empathy - Create Opportunities for Celebration and Connection to improve Staff Morale/Support - Seek to understand others' needs and perspective

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Principal Balisi shared that the school has implemented a full expansion of defined teams to allow operations to function systematically. She noted that as the District Office has restructured, the school site must mirror these systems to best serve students. This expansion also creates opportunities for greater certificated and classified leadership, increased staff participation, and amplification of

student voice across a variety of pathways.



Principal Balisi described the “gems” of South City High School. She shared that upon starting at the school, she recognized it as a “gem” and has gradually discovered many more strengths. She highlighted the school’s nine CTE pathways, AVID program, BARR program, Advanced Placement courses, and Middle College offerings. Principal Balisi emphasized that the next step is ensuring equitable access so that all students can fully benefit from these programs.

Who is South City?

- 9 CTE Pathways
 - Biotechnology, Computer Science, Construction, Culinary, Emergency Response Systems, Folklorico, Photography, Video Art
- Business & Entrepreneurship (To be added in 26-27)
- AVID Program
- BARR houses in 9th grade (English, Science, Math)
- Middle College
- LTELLS - Designated classes and Counselor
- AP & Honors classes open all
 - 14 AP Classes and 7 Honors Classes
- Peer Leaders Program
- Work Experience, Exploratory Work Experience, and Career Technical
- Co-taught Special Education Classes (English, Math, Science, and Video Art)

The Gems

A photograph of several small, irregularly shaped gemstones in various colors including green, yellow, orange, and brown, arranged on a white background.

Students bring the school’s values and programs to life each day through their leadership, participation in the arts and athletics, involvement in cultural celebrations, and engagement with the community.

Bringing the PoG to Life

- Student Leaders - Student Government, Athletes and Clubs
- Folklorico, Color Guard, Band, Drama
- National History Day
- College and Career Night
- Cultural Day

A photograph of a document titled 'Bringing the PoG to Life' which lists various school activities and includes a calendar for the year.

Appreciation

Principal Balisi emphasized that the work at South City would not be possible without the voices of students and families. She expressed deep gratitude for PTSA President

Stephanie Tejada and ASB President Jaimelynn Ochoa for their partnership, advocacy, and commitment to the school. She noted that both leaders welcomed her and began collaborating with her even before the start of the school year, with work beginning as early as July.



She also recognized the outstanding contributions of South City volunteers, describing them as the heartbeat of the school who generously give their time and talents to support students beyond the classroom. Principal Balisi noted that these volunteers often stay as late as 10 o'clock at night to ensure that students and staff are supported, fed, and cared for.



Trustee Richardson praised Principal Balisi's presentation, expressing that the school is progressing toward the district's goals for students. She noted that reductions in suspensions indicate positive outcomes and suggested that students seem happier overall. Trustee Richardson highlighted the excellence of the folklórico program led by Mr. Cruz, commending its cultural impact and the continually improving performances each year. She also acknowledged the breadth of student activities and the quality of the school's facilities. Trustee Richardson expressed appreciation for the detailed presentation and the positivity it conveyed, emphasizing that South City is moving in the right direction and that she feels optimistic about the school's trajectory.

Trustee Anthony welcomed Principal Balisi to the district, praising her positive energy, collaborative approach, and leadership in rebuilding school culture. She highlighted the newly established structures and SSF guiding values: Strive for Growth, Strengthen the Community, and Foster Empathy and expressed excitement about continued progress.

Trustee Lam expressed appreciation for Principal Balisi's leadership and noted her perspective as a parent at the school. She commended the supports for freshmen, particularly AVID and BARR, praised staff efforts, and noted the clarity of the data and narrative in the presentation. She asked Principal Balisi to share upcoming initiatives aimed at improving student outcomes.

Principal Balisi emphasized expanding the school's nine CTE pathways, including EMT, folklórico, and business, to ensure students can fully participate by 11th and 12th grade while earning college credit and workforce certifications. She also highlighted AVID and Middle College as key college- and career-readiness supports and identified student voice through ASB, the instructional leadership team, and school site council as a priority for the coming year.

Trustee Hsieh thanked Principal Balisi for a strong presentation and noted positive trends in graduation rates, academic performance, and the shift toward restorative practices aligned with the district's Portrait of a Graduate. She requested additional information on strategies to address chronic absenteeism and achievement gaps, as well as the outcome measures the Board should monitor over time.

Principal Balisi explained that the school is currently addressing these issues by shifting away from punitive approaches toward supportive, student-centered interventions. Counselors work directly with students to identify barriers and provide individualized support, in collaboration with the family liaison, attendance clerks, and counseling staff through regular data reviews. She also highlighted student Input through ASB and noted that while absenteeism is a broader challenge, South City's resources and programs offer opportunities to re-engage students and improve attendance.

President Murray thanked Principal Balisi for her report, commended the school community, and recognized the students, staff, and parents in attendance for their efforts and support.

2. BUSINESS SERVICES

a. Annual Audit Report for the Fiscal Year Ended June 30, 2025

Mr. Andrew Park, a representative from Eide Bailly, CPAs, presented the District's annual audit report for the fiscal year ended June 30, 2025, via Zoom.

He began his presentation by referencing the printed audit report and directed everyone to page 93, under the header "Summary of Auditor's Results," to follow along.

South San Francisco Unified School District Summary of Auditor's Results Year Ended June 30, 2025	
Financial Statements	
Type of auditor's report issued	Unmodified
Internal control over financial reporting	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Noncompliance material to financial statements noted?	No
Federal Awards	
Internal control over major program	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	Yes
Type of auditor's report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)	Yes
Identification of major programs	
Name of Federal Program or Cluster	Federal Financial Assistance Listing
Special Education (IDEA) Cluster	84.027, 84.027A, 84.173, 84.173A
Child Nutrition Cluster	10.553, 10.555
Dollar threshold used to distinguish between type A and type B programs	\$750,000
Auditee qualified as low-risk auditee?	No
State Compliance	
Internal control over state compliance program	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Other matters reported	No
Type of auditor's report issued on compliance for programs	Unmodified

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Mr. Park explained that the audit focused on three primary areas: the district's financial statements, compliance with federal awards, and compliance with state requirements. Regarding the financial statements for the year ended June 30, 2025, he reported an unmodified opinion, the highest level of assurance, confirming that no audit adjustments were necessary and that internal controls were properly implemented. This indicated that the unaudited actuals

previously presented to the board in September 2025 accurately reflected the district's financial position.

In auditing federal awards, Mr. Park noted that the special education cluster and the child nutrition cluster were reviewed. Both programs received an unmodified opinion. However, a non-compliance and internal control deficiency was reported, which was not related to these programs but stemmed from follow-up on a prior year's finding (FY 23-24) that had not yet been fully resolved.

Regarding state compliance requirements, Mr. Park explained that while these requirements evolve annually, about 80% remain consistent. Based on the audit procedures, the district received an unmodified opinion, with no internal control issues identified to ensure compliance.

Mr. Park concluded by summarizing that the audit results for the 24-25 fiscal year confirmed strong financial management, federal and state compliance, and proper internal controls across the district.

Trustee Richardson thanked Mr. Park for identifying the non-compliance and sought clarification, noting it did not appear related to meals or Special Ed. Mr. Park explained the finding stemmed from the 2023–24 audit and involved Title I, Part A funds, specifically a federally required documentation process for tracking graduation rates of underprivileged students when they exit the district. The issue persisted into the 2024–25 audit due to continued missing documentation, requiring it to be reported again.

Trustee Richardson asked whether a corrective action plan was in place and if the Board should be concerned. Mr. O noted the issue falls outside Business Services and he was not fully familiar with site-level documentation practices. Mr. Park clarified that the finding carries no fiscal penalty and relates to reporting compliance rather than misuse of funds, but is intended to prompt corrective action going forward.

b. Measure J/Bond Audit for the Fiscal Year Ended June 30, 2025

Mr. Andrew Park, a representative from Eide Bailly, CPAs, presented the Measure J Bond financial and performance audit for the fiscal year ended June 30, 2025, via Zoom. Mr. Park explained that the Measure J audit included a financial statement and a compliance review. The auditors issued an unmodified opinion for the financial statements as of June 30, 2025, with no internal control deficiencies. For compliance, the audit reviewed the \$1,074 in 2024–25 expenditures and found no exceptions. Mr. Park concluded that Measure J funds were spent appropriately and received a clean audit.

Scope of the Audit The scope of our performance audit covered the period of July 1, 2024 to June 30, 2025. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2025, were not reviewed or included within the scope of our audit or in this report. In planning and performing our performance audit, we obtained an understanding of the District internal control in order to determine if the internal controls were adequate to help ensure compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution but not for the purpose of expressing an opinion on the effectiveness of the District internal control. Accordingly, we do not express an opinion on the effectiveness of the District internal control. We did not audit the District financial statements. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. Methodology We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2025, for the Building Fund (Measure J). Within the fiscal year audited, we obtained the actual invoices, purchase orders, and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure J as to the approved bond projects list. We performed the following procedures: 1. We identified expenditures and projects charged to the general obligation bond proceeds by obtaining the general ledger and project listing. 2. We selected a sample of expenditures using the following criteria: a) We considered all expenditures recorded in all object codes. b) We considered all expenditures recorded in all projects that were funded from July 1, 2024 through June 30, 2025 from Measure J bond proceeds. c) We selected all expenditures that were individually significant expenditures. Individually significant expenditures were identified based on our assessment of materiality. 3. Our sample included two transactions totaling \$1,074. This represents 100% of the total expenditures of \$1,074. 4. We reviewed the actual invoices and other supporting documentation to determine that: a) Expenditures were supported by invoices with evidence of proper approval and documentation of receipting goods or services. b) Expenditures were supported by proper bid documentation, as applicable. c) Expenditures were expended in accordance with voter-approved bond project list. d) Bond proceeds were not used for salaries of school administrators or other operating expenses of the District. 16
5. We determined that the District has met the compliance requirement of Measure J if the following conditions were met: a) Supporting documents for expenditures were aligned with the voter-approved bond project list. b) Supporting documents for expenditures were not used for salaries of school administrators or other operating expenses of the District. The results of our tests indicated that the District expended Building Fund (Measure J) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Audit Results The results of our tests indicated that, in all material respects, the District has properly accounted for the expenditures held in the Building Fund (Measure J) and that such expenditures were made for authorized bond projects. This report is intended solely for the information and use of the District, Governing Board, and Citizens Oversight Committee and is not intended to be and should not be used by anyone other than this specified party. <i>Eide Bailly LLP</i> Rancho Cucamonga, California December 3, 2025

Trustee Richardson asked whether the \$1,074 spent under Measure J needed to be itemized in the audit. Mr. Park explained itemization was not required, as the auditor's role is to verify alignment with voter-approved expenditures. Trustee Richardson raised a concern about spending Measure J funds without an active citizens' bond oversight committee; Mr. Park deferred the legal question to staff.

Mr. O clarified the amount covered automatic bank fees for maintaining the bond, not discretionary spending. Trustee Richardson appreciated the separate documentation, noting community interest in Measure J proceeds, and thanked Mr. O.

President Murray reminded the Board that the district undergoes annual accounting and audits. Trustee Richardson noted prior audits did not include Measure J; President Murray clarified that Measure J had been included in past audits.

c. Measure T/Bond Audit for the Fiscal Year Ended June 30, 2025

Mr. Andrew Park, a representative from Eide Bailly, CPAs, presented the Measure T Bond financial and performance audit for the fiscal year ended June 30, 2025, via Zoom.

Mr. Park explained that the Measure T audit included a two-part review. For the financial statements as of June 30, 2025, the auditors issued an unmodified opinion with no internal control deficiencies. In the compliance portion, auditors tested approximately \$6.4 million, about 77% of total Measure T expenditures of \$8.3 million, using statistical sampling. No exceptions were found, and all expenditures complied with voter authorization. Mr. Park concluded that Measure T received a clean audit.

Scope of the Audit

The scope of our performance audit covered the period of July 1, 2024 to June 30, 2025. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2025, were not reviewed or included within the scope of our audit or in this report.

In planning and performing our performance audit, we obtained an understanding of the District internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution but not for the purpose of expressing an opinion of the effectiveness of the District internal control. Accordingly, we do not express an opinion on the effectiveness of the District internal control. We did not audit the District financial statements. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

Methodology

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2025, for the Building Fund (Measure T). Within the fiscal year audited, we obtained the actual invoices, purchase orders, and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure T as to the approved bond projects list. We performed the following procedures:

1. We identified expenditures and projects charged to the general obligation bond proceeds by obtaining the general ledger and project listing.
2. We selected a sample of expenditures using the following criteria:
 - a) We considered all expenditures recorded in all object codes.
 - b) We considered all expenditures recorded in all projects that were funded from July 1, 2024 through June 30, 2025 from Measure T bond proceeds.
 - c) We selected all expenditures that were individually significant expenditures. Individually significant expenditures were identified based on our assessment of materiality.
3. Our sample included 55 transactions and 3 employees totaling \$6,477,648. This represents 77% of the total expenditures of \$8,371,188.
4. We reviewed the actual invoices and other supporting documentation to determine that:
 - a) Expenditures were supported by invoices with evidence of proper approval and documentation of receipting goods or services.
 - b) Expenditures were supported by proper bid documentation, as applicable.
 - c) Expenditures were expended in accordance with voter-approved bond project list.
 - d) Bond proceeds were not used for salaries of school administrators or other operating expenses of the District.

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5. We determined that the District has met the compliance requirement of Measure T if the following conditions were met:
 - a) Supporting documents for expenditures were aligned with the voter-approved bond project list.
 - b) Supporting documents for expenditures were not used for salaries of school administrators or other operating expenses of the District.

The results of our tests indicated that the District expended Building Fund (Measure T) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

Audit Results

The results of our tests indicated that, in all material respects, the District has properly accounted for the expenditures held in the Building Fund (Measure T) and that such expenditures were made for authorized bond projects. Further, it was noted funds held in the Building Fund (Measure T) and expended by the District were used for salaries only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

This report is intended solely for the information and use of the District, Governing Board, and Citizens Oversight Committee and is not intended to be and should not be used by anyone other than this specified party.



Rancho Cucamonga, California
December 3, 2025

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. SSFUSD Strategic Plan Progress Update

Dr. Moore began her presentation by addressing the Board and community, noting that the district is in the second year

of its five-year strategic plan implementation. She expressed deep appreciation for the collaboration, support, and shared belief across the community in serving all students. She reflected that the district first named a bold vision for what it wanted to be true for every student and emphasized that this year the district has continued to take intentional steps to move that vision closer to reality. She observed staff making bold moves, shifting practices, trying new resources, and taking thoughtful risks to more intentionally center students, stating that these efforts reflect the change the district seeks.

Dr. Moore introduced two tools that complement the already approved strategic plan: the district scoreboard and the strategic plan targets. She explained that data is being used not as a compliance exercise but as a tool for learning, reflection, and continuous improvement, helping the district see what is working, where growth is needed, and where progress is being made. She added that these tools represent a commitment to transparency by providing the Board and the broader community with a clear and honest picture of district performance.

She reminded the Board that the strategic plan was co-created with the community and outlines the shared vision for student success, including the portrait of a graduate, core values, and five strategic priorities, and that the scoreboard and strategic plan targets are aligned with these frameworks.

Dr. Moore explained that the 2025–26 scoreboard is an internal tool used to track progress on district initiatives and is organized around the five strategic priorities of exceptional instruction, engaged students, purposeful partnerships, empowered educators, and equity-centered systems. She shared that the scoreboard includes indicators of success, key actions, deadlines, and quantitative goals, and that cabinet members are responsible for updating their sections each quarter to allow for collective review of progress and challenges.

She also introduced the updated strategic plan targets displayed alongside the scoreboard, noting that while the original strategic plan established high-level goals and sample metrics, cabinet was asked this fall to propose more

concrete targets to measure progress through 2029. These targets are likewise organized by the five priorities and include baseline data or plans for collecting baseline data. Dr. Moore stated that by the end of the school year, these targets will be incorporated into a public-facing dashboard through Open Architects. She concluded that together, the scoreboard and strategic plan targets represent a significant step forward for the district by planning further ahead, setting more ambitious goals, and clearly identifying how progress will be monitored.

Overview: SY25-26 Scoreboard and Strategic Plan Targets

Scoreboard / Initiative Progress Tracker SY25-26

Strategic Priority #1: Exceptional Instruction

Initiatives:

- Learning Walks
- Instructional Rounds (Problems of Practice)
- Math Curriculum Walks
- Data Dashboard

Measurable Outcomes:

- All students will demonstrate growth in learning.
- All students will demonstrate growth in learning.
- All students will demonstrate growth in learning.
- All students will demonstrate growth in learning.

By Date: By 2029

By Date: By 2029

Cabinet has also reviewed the illustrative measures from our Strategic Planning process and proposed more concrete measures for our **Strategic Plan Targets**, based on our goals, baseline data, and data sources (e.g., existing surveys)

Our **SY25-26 Scoreboard** is where Cabinet is tracking progress on our priority initiatives for the year, both in terms of key actions / deadlines and impact goals / success measures

SY25-26 Strategic Plan Targets (by Strategic Priority and Year)

Strategic Priority	Target	2025-26	2026-27	2027-28	2028-29	2029-30
SP1: Exceptional Instruction	Learning Walks	100%	100%	100%	100%	100%
	Instructional Rounds (Problems of Practice)	100%	100%	100%	100%	100%
	Math Curriculum Walks	100%	100%	100%	100%	100%
	Data Dashboard	100%	100%	100%	100%	100%
SP2: Engaged Students	Belonging Cohort	100%	100%	100%	100%	100%
	Wellness Counselors	100%	100%	100%	100%	100%
	Student Voice	100%	100%	100%	100%	100%
		100%	100%	100%	100%	100%
SP3: Purposeful Partnership	Family Resource Center (FRC)	100%	100%	100%	100%	100%
	CCCS* as a Community Resource / Hub	100%	100%	100%	100%	100%
	Family Engagement	100%	100%	100%	100%	100%
	Multilingual (ML) Learners' Success	100%	100%	100%	100%	100%

school.org 3

Dr. Moore shared the 2025–26 initiatives that make up the district's scoreboard, noting that they are aligned with the strategic plan priorities. She highlighted key focus areas, including fostering a sense of belonging for all students, increasing access to high-quality instructional materials through the implementation of Illustrative Math, and enhancing students' academic discourse to make learning visible and deepen understanding of content. She added that several additional initiatives support schools in advancing the district's strategic vision, emphasizing that all cabinet work is ultimately in service of exceptional instruction and improving the student experience across campuses.

Diving Deeper: SY25-26 Scoreboard Initiatives by Strategic Plan Priority (1 of 2)

SP1: Exceptional Instruction

- Learning Walks
- Instructional Rounds (Problems of Practice)
- Math Curriculum Walks
- Data Dashboard

SP2: Engaged Students

- Belonging Cohort
- Wellness Counselors
- Student Voice

SP3: Purposeful Partnership

- Family Resource Center (FRC)
- CCCS* as a Community Resource / Hub
- Family Engagement
- Multilingual (ML) Learners' Success

CCCS – Community Collaboration for Children's Success

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Related to empowered educators and equity-centered systems, Dr. Moore emphasized the cabinet's intentional approach to collaboration. She noted that by stepping back

to reflect on these initiatives and recognizing their interdependence, the cabinet is able to work in alignment and true collaboration. This approach is mirrored at the departmental level to better support schools. She described it as a deliberate shift toward interdependent work and away from operating in silos.

Diving Deeper: SY25-26 Scoreboard Initiatives by Strategic Plan Priority (2 of 2)

SP4: Empowered Educators - Recruitment - Performance Management - Portrait of an Educator (POE)	SP5: Equity-centered Systems - Annual Planning - Strategic Use of Leader Time (D.O.) - Progress Monitoring: Strategic Plan Targets & Scoreboard - Aligned Communications - Facility Improvements - Equitable Allocation of Site Discretionary Budgets - Technology Equipment Refresh
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Dr. Moore explained the quarterly monitoring process for initiatives under Priority One: Exceptional Instruction. Each initiative is assigned to a cabinet member who updates it quarterly, shares data on progress and key actions, and assigns a status of on track, at risk, off track, or N/A. This process helps assess action completion, reflect on impact, and identify gaps between actions and outcomes.

Cabinet members also conduct quarterly step-backs with principals, district leaders, and partners to ground discussions in data, clarify priorities, identify high-leverage next steps, and strengthen collaboration. Current focus areas include student belonging, academic discourse, and implementation of high-quality instructional math materials. Dr. Moore noted progress through learning walks, instructional rounds, and dashboard implementation, indicating the district is moving in the right direction.

Diving Deeper: Scoreboard Progress

Initiative	Q1 Status - Actions Taken	Q1 Status - Impact	Q2 Status - Actions Taken	Q2 Status - Impact
Learning Walks	On Track	On Track	On Track	On Track
Instructional Rounds (Problems of Practice)	On Track	On Track	On Track	On Track
Math Curriculum Walks	On Track	On Track	On Track	On Track
Data Dashboard	On Track	On Track	On Track	On Track

To be discussed at the Q2 Quarterly Stepback at the end of January

Legend

On Track	At Risk	Off Track	N/A - Planning Phase or Data Pending
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Dr. Moore reviewed initiatives and statuses for Engaged Students and Purposeful Partnerships, noting that items shown in gray or labeled “N/A” indicate initiatives still in the

planning phase or pending data collection, expected later in the spring.

Diving Deeper: Scoreboard Progress				
Initiative	Q1 Status - Actions Taken	Q1 Status - Impact	Q2 Status - Actions Taken	Q2 Status - Impact
Belonging Cohort			To be discussed at the Q2 Quarterly Stepback at the end of January	
Wellness Counselors				
Student Voice				
Family Resource Center				
CCCS as Community Hub				
Family Engagement				
ML Learners' Success				

Many initiatives are currently on track for Empowered Educators and Equity-Centered Systems which reflect progress made in these focus areas.

Diving Deeper: Scoreboard Progress				
Initiative	Q1 Status - Actions Taken	Q1 Status - Impact	Q2 Status - Actions Taken	Q2 Status - Impact
Recruitment			To be discussed at the Q2 Quarterly Stepback at the end of January	
Performance Management				
Portrait of an Educator				
Annual Planning				
Strategic Use of Leader Time				
Progress Monitoring: Strategic Plan Targets				

For Equity-Centered Systems, Dr. Moore shared that the color-coded statuses are not endpoints but markers of progress. She noted that quarterly data review and reflection allow the district to monitor progress and make real-time adjustments to stay aligned with goals.

Diving Deeper: Scoreboard Progress				
Initiative	Q1 Status - Actions Taken	Q1 Status - Impact	Q2 Status - Actions Taken	Q2 Status - Impact
Progress Monitoring: Scoreboard			To be discussed at the Q2 Quarterly Stepback at the end of January	
Aligned Communications				
Facility Improvements				
Equitable Allocation of Site Discretionary Budgets				
Technology Equipment Refresh				

Dr. Moore explained that while the 2025–26 scoreboard tracks annual initiatives, the strategic plan targets focus on long-term impact aligned with the Portrait of a Graduate, including deep learning, purposeful future navigation, community impact, and personal thriving. She emphasized that ambitious targets are measured over time, with shortfalls seen as opportunities to learn and adjust. For growth in ELA and math, strong implementation, high-

quality instructional materials, job-embedded coaching, instructional leadership, and professional learning are key. The 2029 targets reflect the district's commitment to executing the strategic plan with integrity and coherence rather than expecting immediate perfection.

Diving Deeper: Strategic Plan Targets (1 of 4)

Strategic Priority #1: Exceptional Instruction		2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Student Achievement for Student	No proficient / advanced on 3rd grade ELA & math (12.1)	51%	48%	57%	67%	73%	80%
	No proficient / advanced 4th grade ELA & math (12.2)	50%	47%	57%	66%	72%	80%
	No proficient / advanced 5th grade ELA & math (12.3)	47%	47%	54%	64%	70%	80%
	No of graduates eligible for UG/UGI (14.4)	50.0%	49.0%	50%	50%	74%	80%
	No of English Language learners who are reclassified each year (15.5)	44.0%	43.7%	40%	35%	35%	35%
Student Engagement	No of students who use our Portrait of a Graduate competencies to self-assess their learning and development (1.8)	40%	40%	40%	40%	40%	40%
	No of high school students who report understanding their career after high school (3.7)	84%	84%	85%	85%	85%	100%
	No of high school students who report they feel prepared for success after high school (3.8)	70%	70%	70%	80%	80%	80%
	No of teachers who report that they have the support and resources they need to be successful (3.9)	40%	40%	40%	40%	40%	40%
Educator Engagement	No of classroom observations that reflect instruction aligned with our vision and mission (4.1)	40%	40%	40%	40%	40%	40%
	No of educators who use various rubrics or scoring systems to assess all students are engaged in complex, rigorous work (4.2)	40%	40%	40%	40%	40%	40%

Focus student groups include English learners, students with disabilities, African American / Black, Latinx, and Pacific Islander students

The upcoming slides presented strategic plan targets for each priority, focusing primarily on student outcomes and engagement. Dr. Moore emphasized monitoring both lagging indicators (measured after the fact) and leading indicators (allowing proactive adjustments) to track adult actions, system conditions, and student success while celebrating progress.

Diving Deeper: Strategic Plan Targets (2 of 4)

Strategic Priority #2: Engaged Students		2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Student Achievement for Student	No of secondary students who report a sense of connectedness (2.1)	40%	40%	40%	40%	40%	40%
	No of secondary students who report they have opportunities for meaningful participation at school (2.2)	40%	40%	40%	40%	40%	40%
	No of students who report feeling a strong school at school (2.3)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.4)	40%	40%	40%	40%	40%	40%
	No of students who are chronically absent (2.5)	10.7%	10.7%	10.7%	10.7%	10.7%	10.7%
	No of students who are chronically absent (2.6)	10.7%	10.7%	10.7%	10.7%	10.7%	10.7%
	No of students who are chronically absent (2.7)	10.7%	10.7%	10.7%	10.7%	10.7%	10.7%
	No of students who are chronically absent (2.8)	10.7%	10.7%	10.7%	10.7%	10.7%	10.7%
	No of students who are chronically absent (2.9)	10.7%	10.7%	10.7%	10.7%	10.7%	10.7%
	No of students who are chronically absent (2.10)	10.7%	10.7%	10.7%	10.7%	10.7%	10.7%
Student Engagement	No of students who report they feel safe at school (2.1)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.2)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.3)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.4)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.5)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.6)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.7)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.8)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.9)	40%	40%	40%	40%	40%	40%
	No of students who report they feel safe at school (2.10)	40%	40%	40%	40%	40%	40%

For Purposeful Partnerships and Empowered Educators, the metrics focus on family and staff engagement.

Diving Deeper: Strategic Plan Targets (3 of 4)

Strategic Priority #3: Purposeful Partnerships		2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Student Achievement for Student	No of families who report they feel welcome to participate in school (3.1)	40%	40%	40%	40%	40%	40%
	No of families who report that school staff take parent concerns seriously (3.2)	40%	40%	40%	40%	40%	40%
	No of families who report that school staff take parent concerns seriously (3.3)	40%	40%	40%	40%	40%	40%
	No of families who report that school staff take parent concerns seriously (3.4)	40%	40%	40%	40%	40%	40%
	No of families who report that school staff take parent concerns seriously (3.5)	40%	40%	40%	40%	40%	40%
Student Engagement	No of students who report that school staff take parent concerns seriously (3.1)	40%	40%	40%	40%	40%	40%
	No of students who report that school staff take parent concerns seriously (3.2)	40%	40%	40%	40%	40%	40%
	No of students who report that school staff take parent concerns seriously (3.3)	40%	40%	40%	40%	40%	40%
	No of students who report that school staff take parent concerns seriously (3.4)	40%	40%	40%	40%	40%	40%
	No of students who report that school staff take parent concerns seriously (3.5)	40%	40%	40%	40%	40%	40%

For Equity-Centered Systems, progress and success are measured through input from principals and teachers, ensuring that staff perspectives guide implementation. She expressed gratitude to all contributors, staff, leaders, and

partners whose insights, data, and feedback have shaped the cabinet's approach and informed the district's path forward.

Diving Deeper: Strategic Plan Targets (4 of 4)

Strategic Priority #5: Equity-Centered Systems	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
100% of principals who agree that annual planning, staffing, and budgeting processes and decisions were transparent and equitable (S.1)	65%	65%	Baseline	75%	75%	75%
100% of school staffing decisions that align with the district's equity-based staffing guidelines (S.2)	65%	65%	65%	80%	80%	80%
100% of school and district leaders who use progress monitoring systems to assess and guide improvement efforts (S.3)	65%	65%	Baseline	75%	75%	75%
100% of teachers who agree that district-provided technology meets students' needs (S.4)	65%	65%	65%	Baseline	75%	75%

Dr. Moore concluded by reaffirming the purpose of the scoreboard and strategic plan targets, emphasizing that they promote transparency, accountability, and alignment with community-set goals for all students. She noted the focus is on working differently, with coherence, focus, and strategic support, rather than harder, and stressed that accountability is collective and collaborative. Dr. Moore closed by expressing confidence in the district's staff, students, and community, highlighting their shared progress toward the district's vision.

Next Steps

Scoreboard: More information will be shared on our Q2 and Q3 progress during our April 23rd Board meeting

Strategic Plan Targets: These targets will be monitored via our new Open Architects dashboard

Thank you!

The Board recessed at 8:25 p.m. and reconvened at 8:35 p.m.; Student Trustee Ochoa left the meeting at 8:25 p.m.

Trustee Richardson expressed appreciation for Dr. Moore's presentation, noting that her concise and targeted responses addressed many of the concerns she had about student outcomes. She reflected on the recent school visits, acknowledging that the progress observed demonstrates that the district's work is achievable. Trustee Richardson thanked Dr. Moore for her leadership and vision, crediting her as the driving force behind the district's forward momentum and expressing optimism about future outcomes. She praised the students' eloquence and engagement, noting that it reflects the impact of the new

strategic plan. Trustee Richardson also recognized the hard work of staff and acknowledged minor challenges, affirming her confidence that the district will continue to make progress.

Trustee Anthony expressed appreciation for the comprehensive range of metrics being used to monitor district progress, emphasizing that measurable data drives improvement. She noted the challenge in education of tracking outcomes that may take months or years to appear in data, and commended the district for thoughtfully selecting a variety of indicators. Trustee Anthony acknowledged that assigning numerical targets can feel daunting but affirmed confidence in staff's commitment to student success. She expressed curiosity about initiatives related to student wellness, particularly mental health support, noting that some actions appear not yet implemented. Overall, she conveyed optimism about continued progress across metrics, classrooms, campuses, and administrative areas, and thanked Dr. Moore for the presentation while affirming her support for the district's pursuit of excellence.

Trustee Lam thanked Dr. Moore for the presentation and echoed the remarks of Trustees Richardson and Anthony. She highlighted the importance of ambitious targets and noted that while 2028–29 may feel near, the district should aim high, reflecting its vision for student success. Trustee Lam referenced specific outcomes, including third, eighth, and eleventh grade ELA and math proficiency targets of 80%, and a 90% student sense of belonging, emphasizing that these numerical targets represent the district's aspirational goals.

She asked questions regarding the measurement of impact from initiatives such as learning walks and instructional rounds, noting that while these actions have started, it is not yet clear how their effectiveness is quantified. Dr. Moore responded that the current year serves as a baseline, with data collection focused on understanding classroom practices. Over time, the impact will be reflected in student outcomes tied to the district's assessments.

Trustee Lam also inquired about the timeline for the public-facing dashboard using Open Architects. Dr. Moore

explained that the dashboard is expected to launch before the end of the year, after targets have been finalized, and that the district chose this platform for ease of use and consistency with the internal dashboard used by school and district leaders.

Vice President Hsieh expressed appreciation for the strategic plan progress updates, commending Dr. Moore and her team for translating the community's vision into a concrete, measurable roadmap. She highlighted several key strengths:

1. Clear and ambitious five-year targets for each priority, moving the district from aspiration to accountability.
2. Courageous transparency in presenting baseline data, which builds trust and establishes an honest starting point even when challenges are revealed.
3. Holistic design connecting academic achievement, student belonging, family partnership, and educator empowerment, demonstrating the systemic thinking necessary for sustainable success.

Vice President Hsieh noted that the scoreboard concept is a strong management tool, providing clarity and ownership for administration, and aligns with the board's oversight role. She emphasized the board's responsibility to focus on the "what" and "why" while leaving the "how" to the administration.

She offered a suggestion for future updates: to structure them in two parts: first, a governance dashboard addressing outcomes such as student success, equity, proficiency, and attendance; and second, an operational summary outlining implementation status of initiatives. This distinction would allow the board to maintain oversight at a high level, focusing on progress toward goals rather than operational details.

Dr. Moore thanked Vice President Hsieh and acknowledged the collective effort of her cabinet, staff, site leaders, and educators. She appreciated the reminder about the board's governance role in distinguishing between the "what" and the "how," and confirmed she would discuss the suggestion with her team for consideration in future updates.

President Murray expressed gratitude to Dr. Moore and her cabinet for their ongoing leadership and dedication. She noted that the district's strategic direction aims to transform systems to ensure all students meet their potential and excel as individuals beyond the classroom. She praised the inclusion of students, teachers, and site leaders in initiatives such as learning walks and highlighted the cabinet's visible leadership and commitment to meaningful work.

Dr. Moore thanked President Murray and emphasized that the cabinet deeply believes in providing exceptional experiences for both students and staff to advance student outcomes. She acknowledged the board's leadership, oversight, and support in enabling bold decisions and actions. Dr. Moore recognized that the work is challenging and not always universally accepted but affirmed the district's collective commitment to serving students and moving the work forward.

ACTION

1. ADMINISTRATION

a. Approval of the District's Strategic Plan 2029 Targets and Measures

MOTION #124 (Hsieh/Anthony) to approve the SSFUSD Strategic Plan 2029 Targets and Measures. Motion Carried. (Unanimous)

P. CONSENT AGENDA:

Trustee Lam requested that item 2M be set aside and voted on separately, stating that she would like to recuse herself from voting on it because she works for the Exploratorium

MOTION #125 (Hsieh/Anthony) to approve items: 1b. Minutes of the December 11, 2025 Regular Board meeting; 2a. Permission for SSFHS Wrestling Team students to travel to Anderson, CA January 1 – 3, 2026; 2b. Permission for Skyline Elementary 5th Grade students to extend the school day from 7:30 a.m. to 4:00 p.m. to travel to Monterey Bay Aquarium, February 13, 2026; 2c. Permission for staff to attend the [SCOE CRAN-ference](#) in Mather, CA, February 17, 2026; 2d. Permission for SSFHS Wrestling Team students to travel to Watsonville, CA February 20 – 21, 2026; 2e. Permission for Sunshine Gardens Elementary staff to attend the [Growing School Gardens Summit](#) in Phoenix, AZ,

February 19 – 22, 2026; 2f. Permission for SSFHS Wrestling Team students to travel to Bakersfield, CA February 25 – March 1, 2026; 2g. Permission for ECHS staff to attend the [California Association of Directors of Activities \(CADA\) Conference](#) in Reno, NV on March 3 – 6, 2026; 2h. Permission for SSFHS Wrestling Team students to travel to Fresno, CA March 6 – 8, 2026; 2i. Permission for staff to attend [CSEA's 2026 Paraeducator Conference](#) in Ontario, CA, March 10 – 12, 2026; 2j. Permission for staff to attend the [Standards Institute Conference](#) in Atlanta, GA, March 16 – 19, 2026; 2k. Permission for Westborough Middle School Honor Society Students to travel to Yosemite National Park California, April 29 – May 3, 2026; 2l. Approval of the 2024 – 2025 School Accountability Report Cards (SARCs); 3a. Certificated Personnel Assignment Order; 3b. Approval of the Williams Uniform Complaints for the 2nd Quarter ending 12/31/2025 per Education Code Section 35186; 3c. Approval of the Student Teacher MOU with San Francisco State University for the 2025 – 2030 school years; 4a. Purchase Order Listing, November 2025; 4b. Warrant Register, November 2025; 4c. Cash Receipts, November 2025; 4d. Gifts to the District, December 2025; 4e. Fundraising events for the 2025-26 school year; 4f. Professional services agreements under \$25,000. Motion Carried. (Unanimous)

MOTION #126 (Anthony/Hsieh) to approve item 2m. Permission for staff to attend the Foundational Elementary Science Inquiry Institute NGSS Workshops at the Exploratorium in San Francisco, CA, March 5 – 6, 2026; (AYES: Richardson, Murray, Anthony, Hsieh; ABSTAIN: Lam; NOES: None). Motion Carried 4-1-0.

Trustee Anthony and President Murray discussed why item 1a was pulled from the consent agenda. The item in question was permission for Trustee Lam to attend the Chamber of San Mateo County Progress Seminar in Santa Rosa, California, from April 17th to 19th. Trustee Lam explained that this is an annual conference she has known about for years, hosted by the Chamber of San Mateo County, and that it is open to education, business, and government leaders. Trustee Richardson questioned the connection to education, noting that the topics appeared more municipal or business-focused rather than student-centered or aligned with Ed code. Trustee Lam clarified that while the topics are regional rather than strictly educational, past seminars have included subjects like climate resiliency and the conference allows for cross-sector collaboration. Trustee Anthony, a past attendee, added that the seminar helps build relationships between cities, school districts, agencies, and businesses, which benefits programs like the South San Francisco Education Foundation and CTE partnerships. Trustee Lam confirmed that she was only requesting the registration fee, which is under the \$2,000 annual board allowance.

MOTION #127 (Anthony/Hsieh) to approve items: 1a. Permission for Trustee Lam to attend the [Chamber San Mateo County Progress Seminar](#) in Santa Rosa, CA, April 17 – 19, 2026 (AYES: Murray, Anthony, Hsieh; ABSTAIN: Richardson; NOES: None). Motion Carried 4-1-0.

PUBLIC HEARING

The Board meeting was suspended to open a public hearing at 9:00 p.m.

Mr. Hannon shared that in accordance with education code sections 45245, 45246, (b) (2), 45247, and 45248. 88065, 88066(b) (2), 88067 any school district with a three-member personnel commission must have one member appointed by the governing board. A board meeting must be held no sooner than 30 days and no later than 45 days following the public announcement of the candidate to allow the public, employees, and employee organizations to comment on the recommended appointment. At the last regular board meeting on December 11th, 2025, the board publicly announced the recommendation of incumbent Reem Nasrah.

President Murray asked if this was the time to make the appointment, and Mr. Hannon confirmed that a vote was needed. Trustee Richardson asked about the current number of commission members, and Mr. Hannon stated there are three seats total, with two filled, one of which is expired and currently held by Reem Nasrah. Trustee Richardson inquired about the prior vacancy, and Mr. Hannon explained that interviews were held and a candidate was identified, but the third appointment cannot proceed until the second seat is secured. Trustee Richardson commented that it seemed there had been no one in the position for the whole year.

There were no public comments.

MOTION #128 (Anthony/Hsieh) to approve the appointment of Reem Nasrah as Personnel Commission (AYES: Richardson, Murray, Anthony, Hsieh; Lam; NOES: None). Motion Carried (Unanimous).

The Public Hearing was closed and the Board meeting resumed at 9:04 p.m.

INFORMATION/DISCUSSION**1. BUSINESS SERVICES****a. Update on Governor's 2026-27 Budget Proposal**

Mr. O provided an update on the Governor's 2026-27 State Budget Proposal. He noted that Governor Gavin Newsom released his proposal on January 9, 2026, presented by Joe Stephenshaw, Director at the Department of Finance.

On January 20th, Mr. O and his staff attended an in-person workshop by School Services of California in Sacramento to gather details for updating the District's 2025-26 Second Interim Financial Report. He reminded the board that the

proposal is still subject to change and the Governor may revise it through early May before the May Revision is released.

Director Stephenshaw described the budget as largely a “workload budget,” focusing on funding existing programs with a \$2.9 billion shortfall. Over 70% of new spending is proposed for core education and key enrichment programs, and nearly one-third of available funding is allocated to the Rainy-Day Fund. Risks noted include stock market volatility, federal policy changes, tariffs, immigration, inflation, and long-term projected deficits totaling \$45 billion in 2028-30. The Rainy-Day Fund is projected at \$4.1 billion at the end of 2026-27.

Regarding the Local Control Funding Formula, the Governor proposes full funding for 2026-27 with a 2.41% COLA, though this represents a slight revenue reduction compared to the 2025-26 fiscal year. Mr. O noted this does not impact the District because it is a Basic Aid/Community Funded district.

The budget proposes a \$62.4 million increase to the Expanded Learning Opportunities Program to stabilize Rate 2 at \$1,800 per student. Funding for Special Education is maintained with the 2.41% COLA. A one-time Student Support & Professional Development Discretionary Block Grant of \$2.8 billion is proposed to support attendance, rising costs, teacher professional development, recruitment, retention, and career pathways.

The Learning Recovery Emergency Block Grant is proposed at \$757.3 million, restoring funding cut in prior years and bringing the total to \$2.7 billion. The Governor continues to fully fund the Universal Meals Program, with a \$67.9 million reduction reflecting updated participation estimates. Other one-time investments include \$250 million for educator residency programs, \$40 million for student reading screenings, \$239.2 million for home-to-school transportation, and \$22.9 million for wildfire recovery.

Mr. O concluded that these are proposals at this time, with the Legislature reviewing them over the coming months. The May Revision will provide updated financial information, and staff will continue to gather information to share with the

board.

Trustee Richardson commented that she attended a Capital Advisor's budget perspective workshop and was pleasantly surprised that no major cuts are planned to existing programs. She inquired about school funding for the Palisades fires and noted that although initial reports suggested no funds would be sent to California, the advisers confirmed that significant funding was in fact provided, exceeding expectations.

ACTION (continued)

1. ADMINISTRATION (continued)

b. Resolution No. 26-01: African American History Month

The resolution was read by Trustee Lam.

MOTION #129 (Anthony/Hsieh) to adopt Resolution #26-01: Honoring African American History Month, February 2026. (AYES: Richardson, Lam, Murray, Anthony, Hsieh; NOES: None). Motion Carried. (Unanimous)

c. Resolution No. 26-02: School Counseling Week

The resolution was read by Trustee Lam.

MOTION #130 (Anthony/Richardson) to adopt Resolution #26-02: Honoring School Counselors, February 2 – 6, 2026. (AYES: Richardson, Lam, Murray, Anthony, Hsieh; NOES: None). Motion Carried. (Unanimous)

2. TEACHING & LEARNING

a. Approval of the California State Preschool Program (CSPP) Continued Funding Application (CFA) and adoption of Resolution No. 26-03

MOTION #131 (Hsieh/Anthony) to approve the California Department of Education CSPP application and adopt Resolution #26-03: Authorizing CFA and delegation of signature authority for the 2026-27 school year with a waive of the reading. (AYES: Richardson, Lam, Murray, Anthony, Hsieh; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 26-04: Authorization of Child Care and Development Services Contract with the California Department of Social Services (CDSS)

MOTION #132 (Lam/Anthony) to adopt Resolution #26-04: Authorization of Child Care and Development Services Contract with CDSS for the 2026-27 school year with a waive of the reading. (AYES: Richardson, Lam, Murray, Anthony, Hsieh; NOES: None). Motion Carried. (Unanimous)

c. Approval to Reallocate Special Education Department Budget

Trustee Richardson asked whether invoices or contracts are required since the programs have different costs. Trustee Anthony and Dr. Moore explained that the board had previously approved maximum contract amounts and that the current proposal reallocates unused funds to other areas based on student needs. The board was reassured that vendors would be informed as necessary, and the reallocation reflects program management to better meet students' needs.

MOTION #133 (Hsieh/Anthony) to approve the Special Education Department to reallocate budget expenses from one publisher to another in order to better meet the curricular and coursework needs of students with Individualized Education Programs (IEPs). Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of Agreements for United States Citizenship and Immigration Services (USCIS) Nonimmigrant O-1A Teacher Visa Petitions

Trustee Anthony asked about recent USCIS fee increases for visas; Mr. Hannon, nodding in confirmation, stated that the current item is not affected.

Trustee Richardson inquired about potential liability if legal fees rise and whether teachers are required to remain in the district. Mr. Hannon explained that the board is exploring the O-1 visa process for current J-1 international exchange

teachers, especially in hard-to-staff areas like Special Education, and that district support would include a commitment from teachers to continue service for a set number of years.

MOTION #134 (Hsieh/Lam) to approve the agreements with Corpuz and Associates, P.C. to provide legal services for USCIS Nonimmigrant O-1A teacher visa petitions, and with the following teachers: Zaldy Alima, Revitche Quijano, and Maria Jessica Roa. Motion Carried. (Unanimous)

b. Approval of Agreement with New Direction Solutions, LLC (d/b/a ProCare Therapy)

Trustee Anthony expressed concern about ongoing difficulties with substitutes despite prior efforts. Mr. Hannon clarified that this is specifically targeted at mental health and wellness and is a temporary stopgap in response to recent staffing changes.

MOTION #135 (Hsieh/Anthony) to approve the agreement with New Direction Solutions, LLC (d/b/a ProCare Therapy) to support with certificated and classified substitute staffing for the 2025–26 school year. Motion Carried. (Unanimous)

4. STUDENT & FAMILY SERVICES

a. Approval of the Updated Multilingual Learner (ML) Master Plan

Vice President Hsieh acknowledged the tremendous work that went into the plan, noting that Dr. Moore and her team were thoughtful, collaborative, and deeply committed to students.

President Murray added thanks, echoing the appreciation and describing the plan as amazing.

MOTION #136 (Anthony/Lam) to approve the ML Master Plan with the proposed updates and changes. Motion Carried. (Unanimous)

b. Approval of the Service Proposal with Young Audiences of Northern California (YANC)

MOTION #137 (Hsieh/Lam) to approve the Service Proposal with YANC to provide 2026 STEAM Summer School services, in an amount not to exceed \$345,000. Motion Carried. (Unanimous)

c. Approval of the MOU with Silicon Valley Education Foundation (SVEF)

Trustee Lam asked about the source of the \$40,560 credit, and Dr. Garcia clarified that it came from the Silicon Valley Education Foundation contract for the Elevate Math summer program. Last year the contract was for 16 educators, but only 10 sections ran due to enrollment, creating the credit to be applied this year. Trustee Lam also asked about grade levels served, and Dr. Garcia explained that rising ninth graders typically attend, with all students receiving a 20-day program. They discussed the potential for credits if enrollment is low, with Dr. Garcia confirming that the goal is to fill all sections.

Trustee Anthony added although it may be from another budget account, that they should consider strategies to increase student enrollment and suggested that, if sections are under-enrolled, funds could be used for teacher training.

MOTION #138 (Hsieh/Richardson) to approve the MOU with SVEF to implement the Elevate Math Summer 2026 program, in the amount of \$155,600. Motion Carried. (Unanimous)

d. Approval of Amendment to the Agreement with Daybreak Health PC

MOTION #139 (Lam/Hsieh) to approve the amendment to the 2025-26 agreement with Daybreak Health PC which allows the provider to continue delivering Medi-Cal-covered mental health and substance use disorder services to students through the CYBHI program, with the State reimbursing providers directly. Motion Carried. (Unanimous)

5. BUSINESS SERVICES

a. **Approval of Amendment No. 1 with SIM Architects, Inc. for Monte Verde ES Modernization Project**

Trustee Richardson asked for clarification on the project since the itemized estimates didn't explain what the work entailed. Mr. O responded that this is the second part of the modernization phase and brought in Director Lori Shelton who was on Zoom for details.

Director Shelton explained that this amendment covers the design and construction phases of the project. The first part involved project assessments, which are complete, and now they are moving into design, construction documentation, and approval from the Division of State Architects. After approval, the project will proceed to construction, with the design team providing administrative and closeout services.

Trustee Richardson asked specifically what kinds of designs are involved and Director Shelton clarified that this is the next modernization phase for Monte Verde, focusing on site infrastructure improvements and addressing accessibility issues within the buildings.

MOTION #140 (Hsieh/Lam) to approve the Amendment No. 1 with SIM Architects, Inc. for design and construction administrative services for the Monte Verde ES Modernization Project in the amount of \$1,334,735. Motion Carried. (Unanimous)

b. **Approval of Amendment No. 1 with DSK Architects, Inc. for Spruce ES Modernization Project**

Trustee Lam asked for more details about the scope of the project at Spruce, noting the longer timeline for this work. Director Shelton explained that the projects vary in scope across the sites, and at Spruce, the focus is on modernizing several buildings. One major component is Building D, a two-classroom TK/K building, which will be completely replaced because renovating it would cost more than constructing a new building. The modernization plan also includes utility upgrades and other site improvements.

Trustee Richardson asked whether this building had been addressed previously under the Measure J bond program. Director Shelton clarified that it had not; these buildings were not updated under Measure J. Building D, part of the older school structures, had not received significant work for a long time. She also noted that very minimal work will be done in the oldest high school building because the extent of repairs needed exceeds the available funding.

MOTION #141 (Richardson/Anthony) to approve the Amendment No. 1 with DSK Architects, Inc. for design and construction administrative services for the Spruce ES Modernization Project in the amount of \$1,854,334. Motion Carried. (Unanimous)

c. Approval of Amendment No. 2 with Multistudio Architects for El Camino HS Modernization Project

Trustee Lam asked for more details about the scope of work at El Camino High School. Director Shelton explained that multiple buildings will undergo improvements, with a major focus on the gym and surrounding areas, including locker rooms. The project will also address campus accessibility, including slopes and pathways, to ensure safe access for students and staff. The scope varies across the campus due to its large size.

Trustee Anthony added that concerns had been raised in the past about campus security, noting that El Camino's open layout allowed easy access and there were gaps in security staffing. She asked if the project would include fencing or other physical security measures. Director Shelton clarified that no fencing is planned, but security will be enhanced through additional cameras and other monitoring improvements.

MOTION #142 (Anthony/Richardson) to approve the Amendment No. 2 with Multistudio Architects for design and construction administrative services for the El Camino HS Modernization Project in the amount of \$3,736,924. Motion Carried. (Unanimous)

d. Approval of Amendment No. 3 with Atlas Technical Consultants, LLC for Westborough MS Field & Pavement Improvement Project

MOTION #143 (Lam/Richardson) to approve the Amendment No. 3 with Atlas Technical Consultants, LLC for geotechnical and geological hazard evaluation services for the Westborough MS Field and Pavement Improvement Project, in the amount of \$62,638.75. Motion Carried. (Unanimous)

e. Resolution No. 26-05 and Agreement with ProCore Technologies, Inc. for Measure T Bond Program

MOTION #144 (Hsieh/Richardson) to adopt Resolution No. 26-05 and approval of a 5-year agreement with ProCore Technologies, Inc. for project management software and services for the Measure T Bond Program, in the amount of \$320,583.18 with a waive of the reading. (AYES: Richardson, Lam, Murray, Anthony, Hsieh; NOES: None). Motion Carried. (Unanimous)

f. Approval of Change Order No. 3 with Zone 4 Construction for District Office Accessibility Project

MOTION #145 (Hsieh/Richardson) to approve the Change Order No. 3 with Zone 4 Construction for additional construction services for the District Office Accessibility Improvements Project, in the amount of \$45,608.59. Motion Carried. (Unanimous)

g. Approval of Change Order No. 2 with Zone 4 Construction for Parkway Heights MS Building D Alteration Services

MOTION #146 (Anthony/Hsieh) to approve the Change Order No. 2 with Zone 4 Construction for Building D Alteration Services at Parkway Heights MS, resulting in a credit of \$22,536. Motion Carried. (Unanimous)

h. Approval of Change Order No. 1 with CWS Construction Group, Inc. for Spruce ES Security Gate & Fencing Project

Trustee Anthony shared that she got to see the new fence

in action on Monday and thought it was impressive. She noted that while the team is still figuring out some operational details, the system works really well.

Trustee Richardson added her appreciation for all the credits and the detailed explanations included throughout the agenda, complimenting the staff.

MOTION #147 (Hsieh/Lam) to approve the Change Order No. 1 with CWS Construction Group, Inc. for the new security gate and fencing project at Spruce ES, resulting in a credit of \$12,484.77. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

February 12, 2026

- Presentation Teaching and Learning – Spruce Elementary
- Presentation (SSFHS Student) – Athletics and P.E. Credits
- Presentation Performance Management – Multilingual Language Learners
- Report on Expanded Learning Opportunities Program (ELOP)
- Introduction of new Spring Student Trustee Ruiz
- Approval of DTS contract for 2026-27

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – Special Education
- Presentation Teaching and Learning – LCAP Mid-Year Updates
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

March 12, 2026

- Presentation Teaching and Learning – Skyline Elementary
- Presentation Teaching and Learning – Junipero Serra
- Presentation on Counseling
- Presentation on Structured Literacy Block
- Presentation and approval of Second interim budget report "positive certification"
- Approval of recommended dates for 2026-27 LCAP and budget hearings and adoptions

March 26, 2026

- Presentation Teaching and Learning – Westborough MS

- Presentation on Nutrition Services
- Presentation on Induction
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Approval of LCFF supplemental funded positions
- Resolutions for retirees

April 9, 2026

- Presentation Teaching and Learning – Buri Buri ES
- Presentation Performance Management – NGSS/Genentech
- Williams report for 3rd quarter ending 3/31/26
- Resolution for Earth Day (April 22)
- Approval of LCFF supplemental funded positions
- Approval of Skyline Middle College MOU for 2026-27
- Resolution for Day of the Teacher (5/5/2026)
- Resolution for Classified School Employee Week (5/17/23-5/23/26)

April 23, 2026

- Presentation Teaching and Learning – Monte Verde ES
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of SPSAs
- Resolution honoring Asian Pacific American Heritage Month (May)

May 2, 2026 – Special Meeting/Board Workshop *(District Office)*

- Board Workshop

May 7, 2026

- Recognition for outgoing Student Trustee Ruiz
- Presentation Teaching and Learning – El Camino HS
- Approval of the Board meeting calendar for the 2026-27 school year
- Approval for 5th graders to attend SMCOE Outdoor Education
- Approval of Graduates and Certificates of Completion - Baden HS, ECHS, SSFHS, and Adult Education
- Resolution for Fund 11 and Fund 14 account balances
- Resolution – Reappointment of CBOC members
- Approval of All City agreement for crossing guards for 2026-27
- Approval of MOU with Legarza Sports for 2026-27

May 21, 2026

- Presentation Teaching and Learning - Baden HS/ Adult Education
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records

- Approval of updated Board Governance Handbook
- Approval of the agreement with SMCOE for Center for Learning Data Sharing
- Information on May revision of the Governor's 2026-27 budget
- Approval of Bill Saving Facilities Consulting agreement for 2026-27
- Resolution in support of LGBTQ+ Pride Month (June)

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Anthony shared that she attended the San Mateo County School Boards Association presentation on career and technical education and found it very informative. She highlighted the district's strong work in CTE, noting the value of offering both introductory and completer courses so students can fully complete a pathway. She commended the instructional team, especially Ms. Rockett, for identifying qualified teachers and integrating these pathways into the program core, emphasizing how this benefits students. She also reported visiting Spruce on Monday for a Martin Luther King Day of Service workday, thanking Kaiser Permanente and Hands-On Bay Area for organizing the event. Volunteers, including herself, helped clean the gardens, install slats to block wind, paint a mural, and weed and prune trees, contributing to a cleaner and more welcoming campus environment.

Trustee Richardson shared a few highlights from her recent activities. In December, she attended the final jazz concert at El Camino High School and enjoyed the performance. She also went to pay her respects to Mrs. Brown, who had passed away, attending with Principals Erskine and Mirt on a rainy afternoon. Additionally, she attended the first youth concert organized by the "Prevention in Action: Schools, Communities, and Youth Voices" conference at CSM, hosted by the Juvenile Justice Delinquency and Prevention Commission. Trustee Richardson appreciated seeing the programs and support available to students after they leave school, particularly those at risk, and concluded her report with thanks.

Trustee Lam shared that after winter break, she had the opportunity to visit classrooms at Alta Loma Middle School. She described it as a valuable chance to get to know Principal Mendez better and learn about the work being done to promote student wellness and a sense of belonging. Trustee Lam highlighted the Sown-to-Grow program that Principal Mendez implemented, noting that the school's approach to supporting students goes beyond just that program. She appreciated seeing the variety of clubs and the lunch bunch program, and she specifically gave a shout-out to Ms. Hahn in the math classroom. Overall, she said it was a wonderful way to connect with the school community.

ADJOURNMENT 9:45 p.m. – In memory of: Judy Brown, Gerald Scott Jr., and Issa Ibrahim Baba

President Murray adjourned the meeting by honoring Judy Brown, who began her career as a kindergarten teacher at Ponderosa Elementary School, teaching there for 20 years, and then served as principal at Spruce Elementary School for 21 years before retiring in 2008. She also took a moment to remember the fathers of two members of the South San Francisco Unified School District community: Gerald Scott Jr., father of Shari Giusti, a Monte Verde Elementary teacher and president of the SSF Classroom Teachers Association, and Issa Ibrahim Baba, father of personnel commissioner Reem Nasrah. President Murray shared that Issa Ibrahim Baba, born in Palestine, built a life defined by faith, service, hard work, integrity, and generosity. He was a devoted husband and father who led by example, instilling values of compassion, resilience, and responsibility, while also contributing quietly to his Palestinian community. The Board extended its condolences to all families.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: February 12, 2026

RE: Permission for El Camino High School Wrestling Team to attend the CCS Masters Championship on February 20 – 21, 2026 in Watsonville, CA

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The purpose of this trip on February 20 – 21, 2026 is to have the El Camino Boys & Girls Wrestling Team participate in the CCS Masters Championship in Watsonville, CA. There will be 10 male students and 6 female students accompanied by Japheth Aquino, Ray Reyes, Marlon Diokno and female chaperone Chickie Le Jender, traveling by district vans. They will be staying at the Holiday Inn Express & Suites, 1855 Main Street in Watsonville, CA.

FISCAL IMPLICATIONS:

Traveling expenses are being financed by the Wrestling Team. No student will be denied the opportunity to participate due to financial restraints. There will be no overnight stipend.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for students from El Camino High School to attend the CCS Masters Championships, February 20 - 21, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: February 12, 2026

RE: Permission for El Camino High School Wrestling Team to attend the [2026 CIF State Wrestling Championships](#) February 25 – March 1, 2026 in Bakersfield, CA

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The purpose of this trip on February 25 – March 1, 2026 is to have the Boys & Girls El Camino Wrestling Team participate in the [2026 CIF State Wrestling Championships](#) at Dignity Health Arena in Bakersfield, CA. There will be 3-6 male students and 2-5 female students accompanied by Japheth Aquino, Ray Reyes, Marlon Diokno and female chaperone Chickie Le Jender, traveling by district vans. They will be staying at the Marriott Bakersfield, 801 Truxton Ave in Bakersfield, CA.

FISCAL IMPLICATIONS:

Traveling expenses are being financed by the Wrestling Team. No student will be denied the opportunity to participate due to financial restraints. There will be no overnight stipend.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for students from El Camino High School Wrestling Team to attend the [2026 CIF State Wrestling Championships](#), February 25 – March 1, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Sabrina Yacoub, Director of Special Education & Pupil Personnel

DATE: February 12, 2026

RE: Approval for District Staff to attend [Convergence 2026](#), sponsored by the California Speech-Language-Hearing Association (CSHA)

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☒ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

Approval is requested for twenty-two (22) Speech & Language Pathologists and four (4) district staff members to attend [Convergence 2026](#), sponsored by CSHA on March 12–15, 2026, taking place March 12–15, 2026, at the Hilton San Francisco Union Square, San Francisco, California.

Convergence is CSHA's annual statewide conference and serves as a primary professional learning forum for speech-language pathologists, speech-language pathology assistants, audiologists, and related professionals. The symposium offers more than 200 professional development, advocacy, and legislative sessions focused on evidence-based practices, recent advancements in the fields of speech, language, and hearing, and emerging research impacting service delivery in educational and clinical settings.

Conference sessions cover topics including assessment and intervention strategies, compliance with state and federal requirements, culturally and linguistically responsive practices, inclusive service models, collaboration within educational teams, and current legislative issues affecting speech-language and hearing services in schools. Attendance will support staff in maintaining professional licensure requirements, strengthening instructional and therapeutic practices, and ensuring high-quality services for students with speech and language needs.

Additional information:

- Conference details: [CSHA Convergence 2026](#)
- Organization website: [CSHA](#)

FISCAL IMPLICATIONS:

Special Education funds (MGMT: 350) will be utilized to cover the cost of this conference.

Estimated Expenses for 26 Staff Members:

Expense	Cost Details	Estimated Cost
Registration	\$549–\$769 per person	\$14,274 – \$19,994
Meals (Lunch)	\$20/day × 4 days × 26 staff	\$2,080
Transportation	Reimbursement options include mileage at \$0.725/mile, parking at \$70/day, or public transportation at approximately \$6.00 one way	Estimated \$10,000
Total Estimated Cost		\$26,354 – \$32,074

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve staff to attend the [Convergence 2026](#) as outlined above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Manalang Balisi, Principal - SSFHS

DATE: February 12, 2026

RE: Approval of Skyline College to host SSFHS to tour with [Herman@s C2C](#) HSI SoCal College Tour on March 19 – 21, 2026.

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|---|
| ☒ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☒ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

[Herman@s C2C](#) (Hispanic-Serving Institution, Connection to College) supports Latinx, first-generation students at South San Francisco High School, by creating a structured pathway from high school to college. Students enroll in College Success Factors and Transition to College courses that include campus exposure. Due to funding and distance limitations, college visits have been limited. This opportunity will provide 10 SSFHS students who completed both semesters of the counseling courses in Herman@s with insight into institutions/ resources that are intentionally designed to support the retention of Latinx students. Students will participate in a three-day tour of HSIs in Southern California. This proposal will benefit Skyline by enhancing one of the most successful and well-established dual enrollment programs on campus.

The tour will allow students to experience college environments where representation, belonging, and culturally responsive resources are visible and accessible. For many students, a college tour may be the first opportunity to experience college. This tour may also serve as a platform for addressing common concerns Herman@s students may have about pursuing higher education, such as affordability, academic rigor, or cultural adjustment. This project supports the college's mission to prioritize student success and equity. We are committed to ensuring that every student has the opportunity to thrive by identifying and addressing the unique challenges faced by first-generation and underrepresented students.

Mr. Daniel Flores, Counselor at SSFHS and Ms. Andrea Hernandez, Herman@s C2C at Skyline College will serve as chaperones, the group will travel by bus. The group will stay at the Courtyard Marriott at, 4427 W El Segundo Blvd, Hawthorne, CA. Parent approval forms will be collected by Mr. Daniel Flores.

Rationale:

Research and district equity goals emphasize that students who feel a sense of belonging are more likely to persist in college. For many participants, this tour may be their first direct exposure to college life. The experience will help students build confidence, explore support systems, and envision themselves in higher education.

Impact:

Over the past three years, approximately 70% of Herman@s C2C students have continued their education at Skyline College through programs such as Puente, Promise Scholars, and EOPS. This initiative strengthens an already successful dual enrollment program and aligns with the College's mission to advance equity, inclusion, and student success.

Outcomes:

Success will be measured through increased college enrollment, improved academic confidence, and strengthened social and navigational capital among participating students.

FISCAL IMPLICATIONS:

This trip will be completely funded by Skyline College's Presidents Innovation Fund for the 2025-2026 school year.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve SSFHS participation in the [Herman@s C2C](#) HSI SoCal College Tour hosted by Skyline College, March 19–21, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Manalang Balisi, Principal - SSFHS

DATE: February 12, 2026

RE: 2026 Earth Club Camping Trip to Cazadero, CA (Sonoma County) on March 20 – 22, 2026

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|---|
| ☒ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☒ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The purpose of this field trip to the Sonoma Redwoods in Cazadero, CA on Friday, March 20 – Sunday, March 22 is to provide Earth Club members of South San Francisco High School with an experiential learning opportunity. Students will have the chance to experience nature first-hand and enjoy hiking, nature walks, and learning about the ecosystem of the Sonoma Coast and local redwoods. Students will camp at [Camp Hoppy](#), a private campground. There is a bathhouse with hot showers, electrical sockets, and flush toilets. There is also a picnic table, outdoor kitchen, fire ring, and running water, the site is extremely safe and secure. Both Mr. Seelbach and Ms. Rhonda Clements will serve as district chaperones. Staff and students will be transported in district vans.

FISCAL IMPLICATIONS:

Entrance fees, bus transportation, food and campsite charges will be financed by the Earth Club's recycling efforts and fundraising. No student will be turned away based on financial circumstances. A maximum of 14 students will be allowed to attend due to bus capacity and attendance will be on a first-come, first-serve basis plus recycling duty requirements. There will be no cost to the District and all costs will be billed to the SSFHS Earth Club. Substitutes will be necessary for covering two classes in the afternoon for both chaperones; this cost is built into the budget.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for SSFHS Earth Club members to attend this field trip to [Camp Hoppy](#) in Cazadero, CA on March 20 – 22, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Loraine Rossi de Campos, Ed.D., Principal – Westborough Middle School

DATE: February 12, 2026

RE: Permission for Westborough Middle School Students and staff to Travel to Washington D.C. and New York, March 26 – April 1, 2026

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|---|
| ☒ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

Eligible 8th grade students who meet academic and behavioral expectations will participate in an educational trip to Washington, D.C. (four days) and New York City (three days) from Wednesday, March 26 through Thursday, April 1, 2026. Students will be excused from school for two instructional days.

Westborough teachers Ms. Angela Saelaw and Ms. Corinna Low, along with HR-cleared parent chaperones, will supervise students throughout the trip. Transportation at each destination will be provided by chartered bus through WorldStrides, a trusted educational travel company the District has partnered with for over two decades.

This once-in-a-lifetime experience will immerse students in American history and culture and directly supports 8th grade Social Studies standards. To participate, each student must complete the District's Voluntary Excursion/Field Trip Notice. Students will maintain a travel notebook during the trip and are expected to complete any required schoolwork prior to departure.

FISCAL IMPLICATIONS:

There will be no cost to the District for this trip. All expenses will be covered by participating students and families, including room and board, transportation, and substitute coverage. If needed, WorldStrides offers financial assistance to qualifying families upon request.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for Westborough Middle School eighth-grade students and staff to participate in a Washington, D.C. and New York trip from March 26 through April 1, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Certificated Assignment Order

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

In accordance with [Education Code section 35035](#), the Superintendent is seeking the Board's approval of the certificated assignment order as detailed on the attached report.

FISCAL IMPLICATIONS:

Approval of the certificated assignment order list reflects routine staffing actions, including new hires, reassignments, temporary contracts, retirements, and resignations. Any associated costs or savings are included within the District's existing budget and do not result in additional fiscal impact.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the certificated assignment order as submitted.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

RETIREMENT

Maurezzutt, Otilio - Teacher at El Camino High School Effective: 6/1/2026

Torres, Douglas - Teacher at El Camino High School Effective: 6/1/2026

Tindall, Pamela - Teacher at Alta Loma Middle School Effective: 6/1/2026

Teillon, Stephen - Teacher at Skyline Elementary School Effective: 6/1/2026

Devera, Luisa - Teacher at Skyline Elementary School Effective: 7/2/2026

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Classified Assignment Order

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

In accordance with [Education Code section 35035](#), the Superintendent is seeking the Board's approval of the classified assignment order as detailed on the attached report.

FISCAL IMPLICATIONS:

Approval of the classified assignment order list reflects routine staffing actions, including new hires, reassignments, temporary contracts, retirements, and resignations. Any associated costs or savings are included within the District's existing budget and do not result in additional fiscal impact.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the classified assignment order as submitted.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

Employment

Aguilar-Frias, Aileen, College Career Center Technician, South San Francisco High School - 7 hours per day | Range 34, Step 2 | Effective: November 10, 2025

Lopez, Ashley, Paraprofessional I - Special Education, Westborough Middle School - 6.0 hours per day | Range 26, Step 3 | Effective: November 17, 2025

McGee, Richard, District Security Assistant, District Office, 8 hours per day | Range 37, Step 1 | Effective: December 1, 2025

Garcia Benavides, Gisela - Nutrition Services Assistant I, El Camino High School, 7.5 hours per day | Range 25B, Step 5 | Effective: December 1, 2025

Cedeno Urquiola, Jose - Paraprofessional I - Child Development, Children Center, 7.5 hours per day | Range 25B, Step 2 | Effective: December 10, 2025

Rodriguez, Fernando- Custodian I, Martin Elementary School, 8 hours per day | Range 33B, Step 2 | Effective: December 15, 2025

Reyes, Alicia - School Community Liaison, Spruce Elementary School, 7.5 hours per day | Range 32B, Step 2 | Effective: December 15, 2025

Rodriguez, Maria- School Community Liaison, Martin Elementary School, 7.5 hours per day | Range 32B, Step 2 | Effective: October 23, 2025

Johnson, Andrew- IT Specialist II, District Office, 8 hours per day | Range 53B, Step 4 | Effective: October 20, 2025

Yamamoto, Miguel- IT Specialist II, District Office, 8 hours per day | Range 53B, Step 4 | Effective: October 20, 2025

Wen, Wenhui, Custodian I, El Camino High School - 8.0 hours per day | Range 33, step 1 | Effective: January 12, 2026

Promotion

Zermeno, Alex – Painter, Facilities/District Office, 8 hours per day | Range 46, Step 2 | Effective: January 20, 2026

Release from Probation

EIN 10263, Paraprofessional I - Special Education, Westborough Middle School, 6.0 hours per day | Range 26, Step 3 | Effective: January 23, 2026

Resignation

Johnson, Mark, Research Analyst, District Office, 7.5 hours per day | Range 44B, Step 5 | Effective: November 28, 2025

Guradamuz, Ruben, Warehouse Driver/Worker, Nutrition Services/District Office, 8 hours per day | Range 36B, Step 5 | Effective: November 7, 2025

Ortiz, Linda - School Support Secretary I, Alta Loma Middle School, 7.5 hours per day | Range 37A, Step 5 | Effective: January 2, 2026

Campbell, Aubriana, Campus Security, El Camino High School, 7 hours per day | Range 29B, Step 5 | Effective: February 20, 2026

Retirement

Arrieta, Trinidad - IT Specialist II, District Office - 8.0 hours per day | Range 53A, Step 5 | Effective: December 30, 2025 (corrected location)

Solano, Maria- Paraprofessional II - Special Education, Adult Education, 6 hours per day | Range 29A, Step 5 | Effective: December 31, 2025

Ayala, Michael- Skilled Maintenance Worker, Facilities/District Office, 8 hours per day | Range 48B, Step 4 | Effective: February 27, 2026

Chowdhury, Waziuddin - Director of Facilities, District Office, 7.5 hours per day | Range 21N, Step 6 | Effective: April 30, 2026

Schechter, Lisa- District Behaviorist, District Office, 8 hours per day | Range 3C, Step 5 | Effective: July 31, 2026

Temp Out of Class Pay

Mendoza, Rayline - Acting School Support Secretary I, Alta Loma Middle School, 7 hours per day | Range 37, Step 1 | Effective: January 20, 2026 - January 29, 2026

Transfer

Mendoza, Rayline – Campus Security from Parkway Heights Middle School to Alta Loma School, 7 hours per day | Range 29, Step 4 | Effective: January 12, 2026

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: February 12, 2026

RE: Declaration of Surplus Items

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The attached report is a list of items throughout the District that is unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The seven hundred ninety-four (794) items are detailed on the attached list and the total net book value for all the items is zero dollars (\$0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal (sale, recycle, etc.) will be deposited into Fund 01. Upon Board approval, the District will dispose of the items.

RECOMMENDATION:

Staff recommends that the Board of Trustees declare seven hundred ninety-four (794) items unusable and obsolete as surplus items with a net book value of zero dollars (\$0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items					
Fixed Asset Tag	Date in Service	Qty	Description	Serial Number	Location
39590	2/1/2019	1	HP Printer		PONDEROSA E.S.
44690	1/18/2018	1	DELL OPTIPLEX 5050		PONDEROSA E.S.
33732-1	2/1/2019	1	Document Printer		PONDEROSA E.S.
41162	4/11/2017	1	DELL LAPTOP		PONDEROSA E.S.
44859	2/1/2019	1	ACER CHROMEBOOK		PONDEROSA E.S.
28271	7/7/2011	1	DELL LAPTOP	5BJ56Q1	PONDEROSA E.S.
27206	11/17/2010	1	DELL LAPTOP		PONDEROSA E.S.
41154	3/16/2017	1	DELL LAPTOP	4DM23F2	PONDEROSA E.S.
44682	1/18/2018	1	DELL LAPTOP		PONDEROSA E.S.
27204	11/17/2010	1	DELL LAPTOP	5NJWZN1	PONDEROSA E.S.
45147	5/1/2018	1	DELL TOWER	949X7N2	ADULT ED / BADEN
41853	2/1/2019	1	DELL TOWER	BB4MKH2	ADULT ED / BADEN
39250	9/9/2016	1	DELL TOWER	2QC8RD2	ADULT ED / BADEN
38918	9/9/2016	1	DELL TOWER	1F66RD2	ADULT ED / BADEN
45153	6/4/2018	1	DELL TOWER	6WRYLN2	ADULT ED / BADEN
27950	1/27/2012	1	DELL TOWER	FBXMHS1	ADULT ED / BADEN
39243	2/1/2019	1	DELL TOWER	2Q96RD2	ADULT ED / BADEN
48175	3/1/2021	1	DELL TOWER	GTRXJ93	ADULT ED / BADEN
N/A	2/1/2019	13	KEYBOARDS		ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-081-1458	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-14GS	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-09ES	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-1KCS	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-093S	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	28107750NA	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OHN22V-72872-73LCDGB-A00	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OXJSTR-72872673-A3SU-A00	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B6-2CPL	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-030-IPCU	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-095S	ADULT ED / BADEN
N/A	2/1/2019	5	BOX OF MISCELLANEOUS CABLES		ADULT ED / BADEN
N/A	2/1/2019	3	BOXES OF HEADPHONES		ADULT ED / BADEN
N/A	2/1/2019	38	KEYBOARDS		ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	S9Z103901673	ADULT ED / BADEN
42369	2/1/2019	1	DELL TOWER		ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-09PXX3G-TV100-772-0LQB-A00	ADULT ED / BADEN

Declaration of Surplus Items					
Fixed Asset Tag	Date in Service	Qty	Description	Serial Number	Location
36297	2/1/2019	1	EPSON PRINTER		ADULT ED / BADEN
36825	2/1/2019	1	DELL LAPTOP		ADULT ED / BADEN
39226	9/9/2016	1	DELL TOWER		ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR		ADULT ED / BADEN
N/A	2/1/2019	1	KEYBOARD		ADULT ED / BADEN
39236	9/9/2016	1	DELL TOWER	2Q78RD2	ADULT ED / BADEN
39237	9/9/2016	1	DELL TOWER	2Q76RD2	ADULT ED / BADEN
39244	9/9/2016	1	DELL TOWER	2Q79RD2	ADULT ED / BADEN
N/A	2/1/2019	1	SONY DISC TOWER	(none)	ADULT ED / BADEN
27148	2/18/2011	1	DELL TOWER	1DN58P1	ADULT ED / BADEN
27151	2/18/2011	1	DELL TOWER	1DR78P1	ADULT ED / BADEN
41868	2/1/2019	1	DELL TOWER	18M75F2	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-097S	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-0G331H-64180-8AR-OJDL	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-044G93Z-728721A5-CGLU	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-03P-06VU	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OXJSTR-72872673-ASKU-A00	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-0B1-1K1S	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OY1GOM-74261-081-16CS	ADULT ED / BADEN
N/A	2/1/2019	1	DELL MONITOR	CN-OXJSTR-72872673-A4AU-A00	ADULT ED / BADEN
45035	2/1/2019	1	ACER C73ST	NXG55AA010723158C17600	D.O. TECHNOLOGY
N11414	2/1/2019	1	DELL CHROMEBOOK 3100	B2ZLM33	D.O. TECHNOLOGY
46262	2/1/2019	1	DELL CHROMEBOOK 3100	GT1HNV2	D.O. TECHNOLOGY
N10882	2/1/2019	1	DELL CHROMEBOOK 3100	7069M33	D.O. TECHNOLOGY
N13880	2/1/2019	1	DELL CHROMEBOOK 3100	2Z55943	D.O. TECHNOLOGY
N12332	2/1/2019	1	DELL CHROMEBOOK 3100	J13HY33	D.O. TECHNOLOGY
N10125	2/1/2019	1	DELL CHROMEBOOK 3100	75TNM33	D.O. TECHNOLOGY
N10067	2/1/2019	1	DELL CHROMEBOOK 3100	55FNM33	D.O. TECHNOLOGY
N21825	2/1/2019	1	DELL CHROMEBOOK 3100	4W2JXF3	D.O. TECHNOLOGY
48436	2/1/2019	1	ACER CHROMEBOOK CB315-4H	NXA20AA002151076B47600	D.O. TECHNOLOGY
46714	2/1/2019	1	DELL CBK 3100	6N857Y2	D.O. TECHNOLOGY
N11199	2/1/2019	1	DELL CBK 3100	7KKNM33	D.O. TECHNOLOGY
N20561	2/1/2019	1	DELL CBK 3100	C935L73	D.O. TECHNOLOGY
N13696	2/1/2019	1	DELL CBK 3100	60O2B43	D.O. TECHNOLOGY
N13629	2/1/2019	1	DELL CBK 3100	BF11B43	D.O. TECHNOLOGY
44712	12/1/2017	1	MACBOOK PRO	FVFQ28RHV29	D.O. TECHNOLOGY

Declaration of Surplus Items					
Fixed Asset Tag	Date in Service	Qty	Description	Serial Number	Location
N10016	2/1/2019	1	DELL CBK 3100	CLL9M33	D.O. TECHNOLOGY
N10148	2/1/2019	1	DELL CBK 3100	DW4NM33	D.O. TECHNOLOGY
N15560	2/1/2019	1	DELL CBK 3100	3856XF3	D.O. TECHNOLOGY
N16848	2/1/2019	1	XEROX DOCUMATE 152i	O5CU7C0374	D.O. TECHNOLOGY
N/A	2/1/2019	477	Weeded Library Books		EL CAMINO H.S.
28550	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
28538	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
28556	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
28511	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
28527	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
28555	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
28559	2/1/2019	1	AMAZON FIRE NOTEBOOK	N/A	MARTIN E.S.
N/A	2/1/2019	3	BOXES OF BROKEN ELECTRONICS	N/A	MARTIN E.S.
N/A	2/1/2019	1	VIEW SONIC MONITOR	STB 140940259	MARTIN E.S.
N/A	2/1/2019	1	29" FLAT SCREEN TV W/FRAME		MARTIN E.S.
14551	7/21/2008	1	COMPUTER MONITOR NEC MULTISYNC MODEL L172EN	4XK61192GA	MARTIN E.S.
36675	2/1/2019	1	COMPUTER TOWER HP COMPAQ 8000	MXL1131NOM	MARTIN E.S.
N/A	2/1/2019	1	LIGHTSPEED REDCAT AUDIO SYSTEM	N/A	MARTIN E.S.
24196	6/11/2007	1	DELL OPTIPLEX TOWER 745	FKGM2D1	MARTIN E.S.
N/A	2/1/2019	1	DELL OPTIPLEX TOWER 755	9XQ8DFI	MARTIN E.S.
N/A	2/1/2019	1	DELL MONITOR MODEL #1905FP	N/A	MARTIN E.S.
N/A	2/1/2019	1	DELL MONITOR MODEL #2007WFPB	MX-OHF730-46634-76M-4JRL	MARTIN E.S.
N/A	2/1/2019	1	DELL MONITOR MODEL #E178FPC	CN-OTP219-64180-7AH-15AS	MARTIN E.S.
40818	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
39069	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
39068	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
N/A	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
N/A	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
N/A	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
N/A	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
39035	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
39062	2/1/2019	1	USB SUPER DRIVE	N/A	MARTIN E.S.
33953	2/1/2019	1	DOCUMENT CAMERA AVERVISION F50HD	5306628600036	MARTIN E.S.
48113	2/1/2019	1	ACER MONITOR MODEL #V226HQL	MMLXLAA01704711C414273	MARTIN E.S.
36098	2/6/2015	1	DELL TOWER OPTIPLEX 980	GXYDCP1	MARTIN E.S.
N/A	2/1/2019	1	SWINGLINE ELECTRIC 2 HOLE PUNCH	N/A	MARTIN E.S.

Declaration of Surplus Items					
Fixed Asset Tag	Date in Service	Qty	Description	Serial Number	Location
N/A	2/1/2019	1	DELL TOWER OPTIPLEX 980	4XXDCP1	MARTIN E.S.
N/A	2/1/2019	1	DELL COMPUTER MONITOR	N/A	MARTIN E.S.
48107	2/1/2019	1	ACER MONITOR V226HQL 22"	MMLXLAA01704711C3FA4273	MARTIN E.S.
N/A	2/1/2019	1	HP COMPUTER TOWER	MXL1131034	MARTIN E.S.
39053	2/1/2019	1	HP COLOR LASERJET PRO M452DN	VNB3K10117	MARTIN E.S.
N/A	2/1/2019	10	AC-ADAPTER 5W-		MARTIN E.S.
N/A	2/1/2019	6	65W - ADAPTER		MARTIN E.S.
N/A	2/1/2019	1	ETHERNET CABLE		MARTIN E.S.
N/A	2/1/2019	2	PENCIL SHARPENERS		MARTIN E.S.
N/A	2/1/2019	1	PHONE CORD		MARTIN E.S.
N/A	2/1/2019	1	BOX OF CABLES		MARTIN E.S.
N/A	2/1/2019	1	SAMSUNG FLAT SCREEN TV 40"	V8C3H9NB500526	MARTIN E.S.
N/A	2/1/2019	1	SMALL BOX OF CALCULATORS	N/A	MARTIN E.S.
47858	3/13/2023	1	KITCHENAID MIXER MODEL KSM8990WH	WB4136892	SOUTH SF H.S
08403	2/1/2019	1	KITCHENAID MIXER HEAVY DUTY MODEL K5SS		SOUTH SF H.S
08405	2/1/2019	1	KITCHENAID MIXER HEAVY DUTY MODEL K5SS		SOUTH SF H.S
N/A	2/1/2019	34	DELL MONITORS		ADULT ED
38926	9/9/2016	1	DELL TOWERS		ADULT ED
38908	9/9/2016	1	DELL TOWERS		ADULT ED
38902	9/9/2016	1	DELL TOWERS		ADULT ED
38914	9/9/2016	1	DELL TOWERS		ADULT ED
38922	9/9/2016	1	DELL TOWERS		ADULT ED
38924	9/9/2016	1	DELL TOWERS		ADULT ED
38928	9/9/2016	1	DELL TOWERS		ADULT ED
39265	9/9/2016	1	DELL TOWERS		ADULT ED
39266	9/9/2016	1	DELL TOWERS		ADULT ED
38910	9/9/2016	1	DELL TOWERS		ADULT ED
38917	9/9/2016	1	DELL TOWERS		ADULT ED
38903	9/9/2016	1	DELL TOWERS		ADULT ED
39260	9/9/2016	1	DELL TOWERS		ADULT ED
39259	9/9/2016	1	DELL TOWERS		ADULT ED
39258	9/9/2016	1	DELL TOWERS		ADULT ED
39269	9/9/2016	1	DELL TOWERS		ADULT ED
46953	6/13/2019	1	DELL TOWERS	4TWRDW2	ADULT ED
46951	6/13/2019	1	DELL TOWERS	4TWTDW2	ADULT ED
39270	9/9/2016	1	DELL TOWERS		ADULT ED

Declaration of Surplus Items					
Fixed Asset Tag	Date in Service	Qty	Description	Serial Number	Location
38916	9/9/2016	1	DELL TOWERS		ADULT ED
38906	9/9/2016	1	DELL TOWERS		ADULT ED
38904	9/9/2016	1	DELL TOWERS		ADULT ED
46952	6/13/2019	1	DELL TOWERS	4TSXDW2	ADULT ED
38905	9/9/2016	1	DELL TOWERS		ADULT ED
38909	9/9/2016	1	DELL TOWERS		ADULT ED
38921	9/9/2016	1	DELL TOWERS		ADULT ED
38911	9/9/2016	1	DELL TOWERS		ADULT ED
38927	9/9/2016	1	DELL TOWERS		ADULT ED
38920	9/9/2016	1	DELL TOWERS		ADULT ED
39256	9/9/2016	1	DELL TOWERS		ADULT ED
39257	9/9/2016	1	DELL TOWERS		ADULT ED
38915	9/9/2016	1	DELL TOWERS		ADULT ED
39242	9/9/2016	1	DELL TOWERS		ADULT ED
46949	6/13/2019	1	DELL TOWERS	4TSWDW2	ADULT ED
39246	9/9/2016	1	DELL TOWERS		ADULT ED
38913	9/9/2016	1	DELL TOWERS		ADULT ED
46963	6/13/2019	1	DELL TOWERS	4TVWDW2	ADULT ED
N/A	2/1/2019	1	DELL TOWERS	1F87RD2	ADULT ED
44200	2/1/2019	1	DELL TOWERS		ADULT ED
39253	9/9/2016	1	DELL TOWERS		ADULT ED
39252	9/9/2016	1	DELL TOWERS		ADULT ED
46950	6/13/2019	1	DELL TOWERS	4TVSDW2	ADULT ED
46964	6/13/2019	1	DELL TOWERS	4TWSDW2	ADULT ED
46961	6/13/2019	1	DELL TOWERS	4TTWDW2	ADULT ED
46962	6/13/2019	1	DELL TOWERS	4TTVDW2	ADULT ED
39249	9/9/2016	1	DELL TOWERS		ADULT ED
39251	9/9/2016	1	DELL TOWERS		ADULT ED
39248	9/9/2016	1	DELL TOWERS		ADULT ED
39255	9/9/2016	1	DELL TOWERS		ADULT ED
39267	9/9/2016	1	DELL TOWERS		ADULT ED
39268	9/9/2016	1	DELL TOWERS		ADULT ED
38925	9/9/2016	1	DELL TOWERS		ADULT ED
39261	9/9/2016	1	DELL TOWERS		ADULT ED
39172	9/9/2016	1	DELL TOWERS		ADULT ED
39263	9/9/2016	1	DELL TOWERS		ADULT ED

Declaration of Surplus Items					
Fixed Asset Tag	Date in Service	Qty	Description	Serial Number	Location
39262	9/9/2016	1	DELL TOWERS		ADULT ED
38929	9/9/2016	1	DELL TOWERS		ADULT ED
48176	3/1/2021	1	DELL TOWERS	GT3ZJ93	ADULT ED
39254	9/9/2016	1	DELL TOWERS		ADULT ED
N/A	2/1/2019	28	DELL MONITORS		ADULT ED
45047	2/1/2019	1	ACER CHROMEBOOK		ADULT ED
	Total Items:	794			

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: February 12, 2026

RE: Warrant Register – December 1 to December 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The attached report lists all the Warrants issued by the District from December 1 to December 31, 2025. For the period listed above, the Warrants total \$5,520,481.20 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of December 1 to December 31, 2025. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
DECEMBER 1 to DECEMBER 31, 2025

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
3p Learning	12/01/2025	733732	01-0805-0-1110-1000-5813-006-180	3P Learning Inc Subscriptions	575.00
3p Learning Total					575.00
A+ Live Scan Services	12/18/2025	739334	01-0000-0-0000-7400-5840-090-715	Livescan	256.00
A+ Live Scan Services Total					256.00
AAA Restaurant Fire Control LLC	12/17/2025	738663	01-8150-0-0000-8110-5899-009-741	Hydrant Flow Test - Monte Verde Elementary	1,025.00
AAA Restaurant Fire Control LLC	12/17/2025	738663	01-8150-0-0000-8110-5899-033-741	Hydrant Flow Test - SSFHS	1,025.00
AAA Restaurant Fire Control LLC Total					2,050.00
ABAT, LORI	12/04/2025	734843	01-6500-0-5760-2490-5820-090-245	AUG25 MILEAGE	61.32
ABAT, LORI Total					61.32
Abecedarian Abc Llc	12/04/2025	734868	01-0805-0-1110-1000-4320-012-180	UFLI Magnetic Letters	133.14
Abecedarian Abc Llc Total					133.14
ABING, MARK C	12/09/2025	735820	01-6500-0-5760-1190-5210-090-245	CODESTACK CONFERENCE	778.05
ABING, MARK C Total					778.05
Academic Entertainment, Inc.	12/15/2025	737514	01-3010-0-1110-1000-5899-007-301	Academic Entertainment Assembly	3,995.00
Academic Entertainment, Inc. Total					3,995.00
Achieve Kids	12/04/2025	734877	01-6500-0-5760-1180-5820-090-230	NPS - Achieve Kids	5,358.00
Achieve Kids	12/04/2025	734877	01-6500-0-5760-1180-5870-090-230	NPS - Achieve Kids	7,924.70
Achieve Kids	12/04/2025	734877	01-6500-0-5760-1180-5880-090-230	NPS - Achieve Kids	15,836.90
Achieve Kids	12/04/2025	734877	01-6500-0-5760-1180-5899-090-230	NPS - Achieve Kids	392.92
Achieve Kids	12/11/2025	736654	01-6500-0-5760-1180-5820-090-230		2,820.00
Achieve Kids	12/11/2025	736654	01-6500-0-5760-1180-5870-090-230		3,818.20
Achieve Kids	12/11/2025	736654	01-6500-0-5760-1180-5880-090-230		7,982.00
Achieve Kids	12/11/2025	736654	01-6500-0-5760-1180-5899-090-230		206.80
Achieve Kids	12/15/2025	737451	01-6500-0-5760-1180-5820-090-230		1,128.00
Achieve Kids	12/15/2025	737451	01-6500-0-5760-1180-5870-090-230		1,846.12
Achieve Kids	12/15/2025	737451	01-6500-0-5760-1180-5880-090-230		3,192.80
Achieve Kids	12/15/2025	737451	01-6500-0-5760-1180-5899-090-230		82.72
Achieve Kids Total					50,589.16
ACSA Attn: Member Services	12/18/2025	739341	01- - - -9585- -	R. VILLASENOR ACSA DUES	182.49
ACSA Attn: Member Services Total					182.49
ADROIT ADVANCED TECHNOLOGIES INC	12/04/2025	734878	01-0000-0-5760-3600-5820-090-781	NPA - Adroit	26,368.08
ADROIT ADVANCED TECHNOLOGIES INC	12/08/2025	735499	01-0000-0-5760-3600-5820-090-781	NPA - Adroit	5,234.56
ADROIT ADVANCED TECHNOLOGIES INC	12/11/2025	736673	01-0000-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	5,251.15
ADROIT ADVANCED TECHNOLOGIES INC	12/11/2025	736673	01-0805-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	2,461.68
ADROIT ADVANCED TECHNOLOGIES INC	12/15/2025	737466	01-0000-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	3,981.03
ADROIT ADVANCED TECHNOLOGIES INC	12/15/2025	737466	01-0805-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	1,866.26
ADROIT ADVANCED TECHNOLOGIES INC Total					45,162.76
AG Parts Worldwide Inc	12/01/2025	733712	01-0000-0-0000-2424-4320-090-735	Student Chromebook Repair Parts	1,041.07
AG Parts Worldwide Inc Total					1,041.07
Air Tutors Llc	12/04/2025	734879	01-6762-0-1110-1000-5813-090-384	Air Tutors	5,825.00
Air Tutors Llc Total					5,825.00
Airgas USA LLC	12/08/2025	735495	01-8150-0-0000-8110-4320-090-741	Open P.O. - Oxygen, Acetylene	105.00
Airgas USA LLC	12/08/2025	735541	01-8150-0-0000-8110-4320-090-741	Open P.O. - Oxygen, Acetylene	236.09
Airgas USA LLC	12/17/2025	738696	01-8150-0-0000-8110-4320-090-741	Open P.O. - Oxygen, Acetylene	403.11
Airgas USA LLC Total					744.20
Akshaya Inc	12/01/2025	733713	01-0000-0-0000-2424-5899-090-735	Temp Agency/Consultant for Technology Svcs	5,600.00
Akshaya Inc	12/11/2025	736632	01-0000-0-0000-2424-5899-090-735	Temp services	23,597.50
Akshaya Inc Total					29,197.50
Alameda Electrical Distribution Inc	12/08/2025	735542	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	40.54
Alameda Electrical Distribution Inc Total					40.54
Albany Athletics Boosters	12/01/2025	733726	01-9247-0-1203-1000-5899-032-322	ALBANY GIRLS WRESTLING TORUNAMENT	375.00
Albany Athletics Boosters Total					375.00
ALBRIGHT, JENNIFER C	12/17/2025	738655	01-9044-0-1110-1000-5210-090-062	CA NGSS FOUNDATION	60.82
ALBRIGHT, JENNIFER C Total					60.82
All City Management Services Inc	12/15/2025	737457	01-0000-0-0000-7300-5899-090-717	Crossing Guards Services	7,426.62
All City Management Services Inc Total					7,426.62
Allison Parks	12/15/2025	737515	01-3010-0-1110-1000-5801-016-301	Reading Intervention & PD Coordinator	1,981.32
Allison Parks	12/18/2025	739328	01-3010-0-1110-1000-5801-016-301		953.04
Allison Parks Total					2,934.36

BOARD WARRANT REGISTER
DECEMBER 1 to DECEMBER 31, 2025

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Alpha Enterprise Corp.	12/08/2025	735543	01-8150-0-0000-8110-5600-090-741	Open P.O. - Custodial Machine Repairs	838.76
Alpha Enterprise Corp. Total					838.76
Altimate Medical Inc	12/11/2025	736692	01-6500-0-5760-1190-6410-090-245	Gait Assistive Equipment	6,047.00
Altimate Medical Inc Total					6,047.00
Amazon Capital Services	12/01/2025	733723	01-0000-0-0000-2424-4320-090-735	iPad Cases	5,183.70
Amazon Capital Services	12/01/2025	733723	01-3010-0-1110-1000-4320-022-301	Student PBIS	25.77
Amazon Capital Services	12/01/2025	733742	01-0000-0-0000-7150-4320-090-714	General Supplies	37.82
Amazon Capital Services	12/01/2025	733742	01-0000-0-1110-1000-4320-032-070	Appliance	128.52
Amazon Capital Services	12/01/2025	733742	01-0000-0-1110-1000-4320-032-070	Supplies	363.17
Amazon Capital Services	12/01/2025	733742	01-0000-0-1216-1000-4320-032-070	Classroom Supplies	137.40
Amazon Capital Services	12/01/2025	733742	01-3010-0-1110-1000-4200-007-301	Classroom Materials & Reference Books	581.22
Amazon Capital Services	12/01/2025	733742	01-3010-0-1110-1000-4200-007-301	Classroom Supplies	56.17
Amazon Capital Services	12/01/2025	733742	01-3010-0-1110-1000-4320-007-301	Classroom & PBIS Awards Supplies	790.12
Amazon Capital Services	12/01/2025	733742	01-3010-0-1110-1000-4320-007-301	Classroom & PBIS Supplies	1,963.12
Amazon Capital Services	12/01/2025	733742	01-3010-0-1110-1000-4320-007-301	Classroom Materials & Reference Books	356.32
Amazon Capital Services	12/01/2025	733742	01-3010-0-1110-1000-4320-007-301	Classroom Supplies	2,614.92
Amazon Capital Services	12/01/2025	733742	01-6383-0-3800-1000-4320-032-312	Supplies	3,264.44
Amazon Capital Services	12/01/2025	733742	01-6387-0-3800-1000-4320-032-394	Garage Mobile Chest	509.50
Amazon Capital Services	12/02/2025	734119	01-3010-0-1110-1000-4320-007-301	Classroom Materials & Reference Books	7.68
Amazon Capital Services	12/11/2025	736631	01-0000-0-0000-2100-4200-090-762	T & L Books	162.64
Amazon Capital Services	12/11/2025	736631	01-0000-0-1110-1000-4200-090-762	Resource Ed Tech	225.07
Amazon Capital Services	12/11/2025	736631	01-0000-0-1110-1000-4320-010-070	PAX Prizes	366.54
Amazon Capital Services	12/11/2025	736631	01-0000-0-1110-1000-4320-014-070	2nd Grade Supplies	85.68
Amazon Capital Services	12/11/2025	736631	01-0000-0-1110-1000-4320-025-070		24.43
Amazon Capital Services	12/11/2025	736631	01-0000-0-1110-1000-4320-032-070	Supplies	43.06
Amazon Capital Services	12/11/2025	736631	01-0000-0-1237-1000-4320-032-070	Classroom Supplies	50.56
Amazon Capital Services	12/11/2025	736631	01-0805-0-1110-1000-4320-025-180		36.08
Amazon Capital Services	12/11/2025	736631	01-0805-0-1110-1000-4320-025-180	Medical Mini Fridge	41.74
Amazon Capital Services	12/11/2025	736631	01-0805-0-4760-1000-4320-025-123	ELD Fidgets	44.62
Amazon Capital Services	12/11/2025	736631	01-6053-0-1110-1000-4320-090-841	Sunshine Gardens UTK Program	296.95
Amazon Capital Services	12/15/2025	737448	01-6053-0-1110-1000-4320-090-841	UTK Martin	26.60
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-0000-9320-000-	Warehouse Medical Supplies Restock - #MD0017	185.40
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	30W PoE Splitter for Security Camera System	52.74
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	Computer Part	26.36
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	MacBook Air Dongles	603.20
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	Power Cables/Ph Case	22.46
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	Tech Carts	129.24
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	Tech Parts / Internal Hard Drives, etc.	26.36
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-2424-4320-090-735	Tech Supplies	122.57
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-7300-4320-090-717	Office Supplies	78.57
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-7400-4320-090-715	Office Items for HR	379.85
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-7550-4320-090-718	Paper for Reprographics	1,200.16
Amazon Capital Services	12/17/2025	738665	01-0000-0-0000-8200-4320-014-759	Janitorial Supplies	27.46
Amazon Capital Services	12/17/2025	738665	01-0000-0-1110-1000-4320-008-070	Art Supplies	14.41
Amazon Capital Services	12/17/2025	738665	01-0000-0-1110-1000-4320-032-451	Supplies	11.92
Amazon Capital Services	12/17/2025	738665	01-0000-0-1110-1000-4320-033-070	Supplies	328.09
Amazon Capital Services	12/17/2025	738665	01-3010-0-1110-1000-4320-008-301	Art Supplies	225.23
Amazon Capital Services	12/17/2025	738665	01-3010-0-1110-1000-4320-008-301	Arts and Crafts Club	313.16
Amazon Capital Services	12/17/2025	738665	01-8150-0-0000-8110-4320-090-741	Facilities Supplies	721.28
Amazon Capital Services	12/17/2025	738665	01-9219-0-1228-1000-4320-032-356	Supplies	25.23
Amazon Capital Services	12/17/2025	738666	01-0000-0- - -9510- -	EP250322 PO252784	105.95
Amazon Capital Services	12/17/2025	738666	01-0000-0- - -9510- -	EP250328 PO253183	763.11
Amazon Capital Services	12/17/2025	738666	01-0000-0- - -9510- -	EP250329 PO252830	82.38
Amazon Capital Services	12/17/2025	738666	01-0000-0-0000-2100-4320-090-762	Amazon T & L/Math supplies	365.29
Amazon Capital Services	12/17/2025	738666	01-0000-0-1110-1000-4200-090-762	T & L Office Items	110.89
Amazon Capital Services	12/17/2025	738666	01-0000-0-1110-1000-4320-090-762	T & L Office Items	441.55
Amazon Capital Services	12/17/2025	738666	01-0000-0-1110-1000-4320-090-762	T & L Office Rug	(93.02)
Amazon Capital Services	12/17/2025	738666	01-6053-0-1110-1000-4320-090-841	Los Cerritos TK Supplies	654.35
Amazon Capital Services	12/17/2025	738666	01-6053-0-1110-1000-4320-090-841	UTK Ponderosa	37.39

BOARD WARRANT REGISTER
DECEMBER 1 to DECEMBER 31, 2025

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	12/17/2025	738666	01-6300-0-1110-1000-4100-090-307	AP Euro	972.93
Amazon Capital Services	12/17/2025	738666	01-6383-0-3800-1000-4320-032-312	CTE Health Science	1,048.37
Amazon Capital Services	12/17/2025	738666	01-9010-0-1110-1000-4320-090-055	Helix Cup WMS	182.59
Amazon Capital Services	12/17/2025	738666	01-9010-0-1110-1000-4320-090-316	Amazon T & L/Math supplies	217.29
Amazon Capital Services	12/17/2025	738666	01-9010-0-1110-1000-4320-090-316	Secondary Math Supplies	119.52
Amazon Capital Services	12/17/2025	738666	01-9044-0-1110-1000-4200-090-062	Twig K-5 Supplies	171.51
Amazon Capital Services	12/17/2025	738666	01-9044-0-1110-1000-4320-090-062	Twig K-5 Supplies	1,404.82
Amazon Capital Services	12/17/2025	738666	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies	42.45
Amazon Capital Services	12/18/2025	739315	01-0000-0-0000-7400-4320-090-715	Office Items for HR	17.23
Amazon Capital Services	12/18/2025	739315	01-0000-0-1110-1000-4320-032-451	Supplies	5.64
Amazon Capital Services	12/18/2025	739315	01-9219-0-1228-1000-4320-032-356	Supplies	11.92
Amazon Capital Services	12/18/2025	739316	01-6388-0-3800-1000-4320-090-318	PLTW Medical Detectives AL	24.08
Amazon Capital Services	12/18/2025	739316	01-9010-0-1110-1000-4320-090-056	Frames	7.68
Amazon Capital Services Total					28,611.45
Ambrocente LLC	12/17/2025	738667	01-3010-0-1110-1000-5899-007-301	School Learning Assembly Program	1,400.00
Ambrocente LLC Total					1,400.00
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-3310-0-5760-1110-5899-090-201	ALMS - Para	1,275.75
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-3310-0-5760-1110-5899-090-201	D.O - Para	1,396.35
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-3310-0-5760-1110-5899-090-201	SSFHS - Para	1,110.15
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-3310-0-5760-1110-5899-090-201	WMS - Para	1,350.00
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-6500-0-5760-1110-5899-090-201	D.O - Sp Ed Teacher	6,877.50
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-6500-0-5760-1180-5899-090-245	D.O - BCBA	7,410.00
Amergis Healthcare Staffing Inc.	12/01/2025	733741	01-6500-0-5760-3120-5899-090-245	D.O - Psych	9,450.00
Amergis Healthcare Staffing Inc.	12/04/2025	734833	01-3310-0-5760-1110-5899-090-201	ALMS - Para	1,041.75
Amergis Healthcare Staffing Inc.	12/04/2025	734833	01-3310-0-5760-1110-5899-090-201	SGES - Para	37,087.97
Amergis Healthcare Staffing Inc.	12/04/2025	734833	01-3310-0-5760-1110-5899-090-201	WMS - Para	55,830.64
Amergis Healthcare Staffing Inc.	12/04/2025	734833	01-6500-0-5760-3120-5899-090-245	D.O - Psych	8,400.00
Amergis Healthcare Staffing Inc.	12/08/2025	735490	01-6500-0-5760-3140-5899-090-245	NPA - Amergis: LVNs & RNs	8,538.07
Amergis Healthcare Staffing Inc.	12/08/2025	735539	01-6500-0-5760-1110-5899-090-201	NPA - Amergis: Special Education Teacher	18,112.50
Amergis Healthcare Staffing Inc.	12/08/2025	735539	01-6500-0-5760-1180-5899-090-245	NPA - Amergis: BCBAs & Psychologists	8,862.10
Amergis Healthcare Staffing Inc.	12/08/2025	735539	01-6500-0-5760-3120-5899-090-245	NPA - Amergis: BCBAs & Psychologists	29,400.00
Amergis Healthcare Staffing Inc.	12/09/2025	735815	01-6500-0-5760-1180-5899-090-245	NPA - Amergis: BCBAs & Psychologists	2,622.10
Amergis Healthcare Staffing Inc.	12/09/2025	735815	01-6500-0-5760-3120-5899-090-245	NPA - Amergis: BCBAs & Psychologists	10,010.00
Amergis Healthcare Staffing Inc.	12/09/2025	735815	01-6500-0-5760-3140-5899-090-245	NPA - Amergis: LVNs & RNs	6,910.80
Amergis Healthcare Staffing Inc.	12/09/2025	735816	01-6500-0-5760-3140-5899-090-245	NPA - Amergis: LVNs & RNs	8,515.64
Amergis Healthcare Staffing Inc.	12/11/2025	736648	01-3310-0-5760-1110-5899-090-201	Para ALMS	1,314.90
Amergis Healthcare Staffing Inc.	12/11/2025	736648	01-3310-0-5760-1110-5899-090-201	Para D.O.	1,709.10
Amergis Healthcare Staffing Inc.	12/11/2025	736648	01-3310-0-5760-1110-5899-090-201	Para SSFHS	1,119.60
Amergis Healthcare Staffing Inc.	12/11/2025	736648	01-3310-0-5760-1110-5899-090-201	Para WMS	47,372.12
Amergis Healthcare Staffing Inc.	12/11/2025	736648	01-6500-0-5760-1110-5899-090-201	Sp Ed	3,937.50
Amergis Healthcare Staffing Inc.	12/11/2025	736648	01-6500-0-5760-1180-5899-090-245	BCBA 1180-245	2,925.00
Amergis Healthcare Staffing Inc.	12/15/2025	737449	01-3310-0-5760-1110-5899-090-201	Para ALMS	549.90
Amergis Healthcare Staffing Inc.	12/15/2025	737449	01-3310-0-5760-1110-5899-090-201	Para WMS	24,941.22
Amergis Healthcare Staffing Inc.	12/15/2025	737449	01-6500-0-5760-3120-5899-090-245	Psych 3120-245	10,500.00
Amergis Healthcare Staffing Inc.	12/15/2025	737449	01-6500-0-5760-3140-5899-090-245	LVN 3140-245	8,296.27
Amergis Healthcare Staffing Inc. Total					326,866.93
American Fidelity Administrative Services Llc	12/04/2025	734851	01-0000-0-0000-7350-5899-090-717	Time & Eligibility Monthly Fees	2,057.30
American Fidelity Administrative Services Llc Total					2,057.30
ANDERSON-ROSSE, JENNIFER L	12/02/2025	734120	01-9044-0-1110-1000-4320-090-062	SCIENCE INNOVATOR COHORT	319.02
ANDERSON-ROSSE, JENNIFER L	12/04/2025	734852	01-9044-0-1110-1000-4320-090-062	TWIG SCIENCE MATERIALS	91.01
ANDERSON-ROSSE, JENNIFER L	12/04/2025	734892	01-9044-0-1110-1000-5210-090-062	CASE	596.50
ANDERSON-ROSSE, JENNIFER L	12/08/2025	735489	01-9044-0-1110-1000-4320-090-062	BANANAS TWIG SCIENCE	6.45
ANDERSON-ROSSE, JENNIFER L Total					1,012.98
AP Exams AP Program	12/17/2025	738683	01-9218-0-1110-1000-4320-032-356	PSAT/NMSQT & AP Exams	734.22
AP Exams AP Program Total					734.22
Aperture Media & Design Llc	12/08/2025	735496	01-3550-0-3800-1000-5899-090-333	HS CTE Pathway Videos	3,525.00
Aperture Media & Design Llc	12/08/2025	735496	01-6387-0-3800-1000-5899-090-394	HS CTE Pathway Videos	6,487.50
Aperture Media & Design Llc Total					10,012.50
Apple Inc	12/11/2025	736677	01-6387-0-3800-1000-4320-090-394	imacs/apple supplies	877.90

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Apple Inc	12/11/2025	736677	01-6387-0-3800-1000-4420-090-394	imacs/apple supplies	18,116.80
Apple Inc	12/15/2025	737471	01-0000-0-0000-2424-4420-090-735	mac books/supplies	120,880.13
Apple Inc	12/17/2025	738743	01-9305-0-1110-1000-4320-021-391	Apple Pencil	227.44
Apple Inc	12/17/2025	738743	01-9305-0-1110-1000-4320-021-391	IPAD	1,096.47
Apple Inc	12/17/2025	738743	01-9305-0-1110-1000-4320-021-391	IPAD Case	197.61
Apple Inc Total					141,396.35
Arbortech Tree Care Inc	12/17/2025	738668	01-8150-0-0000-8110-5899-033-741	Tree Removal	3,260.00
Arbortech Tree Care Inc Total					3,260.00
ARCILLA-GONZALEZ, JENNY R	12/17/2025	738708	01-9044-0-1110-1000-5210-090-062	CA NGSS FOUNDATIONAL	43.83
ARCILLA-GONZALEZ, JENNY R Total					43.83
Arise Institute/research	12/11/2025	736693	01-6500-0-5760-1180-5820-090-230	NPS - Arise	302.00
Arise Institute/research	12/11/2025	736693	01-6500-0-5760-1180-5870-090-230	NPS - Arise	654.00
Arise Institute/research	12/11/2025	736693	01-6500-0-5760-1180-5880-090-230	NPS - Arise	488.00
Arise Institute/research	12/11/2025	736693	01-6500-0-5760-1180-5899-090-230	NPS - Arise	18.32
Arise Institute/research Total					1,462.32
Armour Petroleum Service & Equipment Corporation	12/08/2025	735544	01-8150-0-0000-8110-5899-090-741	Open P.O. - Monitoring Fuel Tank	2,561.39
Armour Petroleum Service & Equipment Corporation	12/17/2025	738697	01-8150-0-0000-8110-5899-090-741	Open P.O. - Monitoring Fuel Tank	210.00
Armour Petroleum Service & Equipment Corporation Total					2,771.39
ASF CLEAN TEAM	12/01/2025	733734	01-8150-0-0000-8110-5899-090-741	Gutter Cleaning	9,915.00
ASF CLEAN TEAM	12/04/2025	734869	01-8150-0-0000-8110-5899-090-741	Gutter Cleaning	1,000.00
ASF CLEAN TEAM	12/17/2025	738698	01-8150-0-0000-8110-5899-090-741	Gutter Cleaning	2,295.00
ASF CLEAN TEAM Total					13,210.00
AT&T	12/18/2025	739343	01-0000-0-0000-7200-5910-090-760		26,506.39
AT&T	12/18/2025	739343	01-6500-0-5760-2700-5910-090-245		203.29
AT&T Total					26,709.68
AVID TRANSLATION LLC	12/11/2025	736694	01-6500-0-5760-1190-5899-090-245	Inv Signed on 12/1/25, Interpretation ASL	3,068.00
AVID TRANSLATION LLC	12/15/2025	737452	01-6500-0-5760-1190-5899-090-245	Interpretation, ASL, Translation Services	15,940.00
AVID TRANSLATION LLC	12/15/2025	737478	01-6500-0-5760-1190-5899-090-245	Inv Signed on 12/1/25, Interpretation ASL	220.00
AVID TRANSLATION LLC Total					19,228.00
B & H Photo-Video Inc Remittance Processing Ctr.	12/11/2025	736659	01-3550-0-3800-1000-4420-033-333	CTE Photo Supplies	934.26
B & H Photo-Video Inc Remittance Processing Ctr. Total					934.26
Baker Rae, The Roslind Rae Marania	12/15/2025	737516	01-0000-0-1110-1000-4322-033-070	Thanksgiving Luncheon	250.00
Baker Rae, The Roslind Rae Marania Total					250.00
BALLESTEROS, KATE R	12/04/2025	734893	01-9044-0-1110-1000-5210-090-062	CASE	1,152.62
BALLESTEROS, KATE R	12/08/2025	735510	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM GENENTECH	71.54
BALLESTEROS, KATE R Total					1,224.16
BARNES, ELLYSON S	12/02/2025	734121	01-3010-0-1110-1000-5210-022-301	PARKING FEE EXPLORATORIUM	14.99
BARNES, ELLYSON S Total					14.99
BASCARA, CHRISTINE	12/04/2025	734844	01-6500-0-5760-2490-5820-090-245	AUG25 MILEAGE	52.36
BASCARA, CHRISTINE Total					52.36
Battery Systems Inc	12/17/2025	738747	01-8150-0-0000-8110-4320-090-741	Open P.O. - Battery Supplies	548.79
Battery Systems Inc Total					548.79
Bayside Business Forms, Inc.	12/17/2025	738669	01-6387-0-3800-1000-5810-090-394	Handbook Printing Services	285.68
Bayside Business Forms, Inc. Total					285.68
Beacon School	12/04/2025	734880	01-6500-0-5760-3120-5870-090-245	NPA - Beacon	39,886.72
Beacon School Total					39,886.72
Belcorp Ag LLC	12/18/2025	739329	01-8150-0-0000-8110-4320-090-741	Open P.O. for Lawn Mower Equipment & Supplies	1,862.33
Belcorp Ag LLC Total					1,862.33
BENCHMARK EDUCATION COMPANY	12/08/2025	735497	01-9302-0-1110-1000-4320-090-828	Big Lift - UFLI Decodable Readers	57,175.75
BENCHMARK EDUCATION COMPANY Total					57,175.75
BESS TESTLABS INC	12/17/2025	738670	01-8150-0-0000-8110-5899-012-741	Underground Utility Locating	2,425.00
BESS TESTLABS INC Total					2,425.00
Bicomong, Jamie	12/17/2025	738684	01-0000-0-1110-1000-4322-033-070	Thanksgiving Dinner	2,250.00
Bicomong, Jamie Total					2,250.00
Blue Line Transfer	12/17/2025	738671	01-0000-0-0000-8200-5540-090-760	Open P.O. - Dump Fees	4,580.41
Blue Line Transfer Total					4,580.41
Boudin Bakery/ Accounting/AR	12/04/2025	734866	01-0000-0-0000-2700-4322-090-762	Open PO for T & L Boudin Catering	795.45
Boudin Bakery/ Accounting/AR	12/04/2025	734866	01-0000-0-0000-7400-4322-090-715	Food for Meetings	601.53
Boudin Bakery/ Accounting/AR	12/08/2025	735493	01-0000-0-0000-2700-4322-090-762	Open PO for T & L Boudin Catering	117.79

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Boudin Bakery/ Accounting/AR	12/17/2025	738677	01-0000-0-0000-2700-4322-090-762	Open PO for T & L Boudin Catering	2,836.25
Boudin Bakery/ Accounting/AR	12/18/2025	739318	01-0000-0-0000-2700-4322-090-762	Open PO for T & L Boudin Catering	174.46
Boudin Bakery/ Accounting/AR	12/18/2025	739330	01-0000-0-1110-1000-4322-022-070	Open PO - Food for Meetings	182.33
Boudin Bakery/ Accounting/AR	12/18/2025	739335	01-0000-0-0000-2700-4322-090-762	Open PO for T & L Boudin Catering	1,540.93
Boudin Bakery/ Accounting/AR Total					6,248.74
BOYD, AARON	12/17/2025	738709	01-0000-0-1110-1000-5810-033-070	GIRLS VARS.BASKETBL CARDS & BANNER	117.55
BOYD, AARON Total					117.55
Boys & Girls Clubs Of The Peninsula	12/15/2025	737458	01-2600-0-0000-8200-5899-090-358	ELOP	129,614.70
Boys & Girls Clubs Of The Peninsula	12/15/2025	737477	01-2600-0-0000-8200-5899-090-358	ELOP	129,614.70
Boys & Girls Clubs Of The Peninsula Total					259,229.40
BRADLEY, KRISTIN J	12/09/2025	735821	01-0805-0-4760-1000-5210-033-123	ACTFL CONF. NEW ORLEANS	738.67
BRADLEY, KRISTIN J Total					738.67
Brainpop Llc	12/15/2025	737517	01-0000-0-1110-1000-5813-002-070		4,500.00
Brainpop Llc Total					4,500.00
Broadmoor Landscape Supply	12/01/2025	733735	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	527.07
Broadmoor Landscape Supply	12/17/2025	738699	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	264.73
Broadmoor Landscape Supply	12/17/2025	738748	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	2,446.24
Broadmoor Landscape Supply Total					3,238.04
BROCKMEYER, JASON W	12/04/2025	734894	01-9044-0-1110-1000-5210-090-062	CASE	1,454.22
BROCKMEYER, JASON W Total					1,454.22
Bronstein Music	12/17/2025	738678	01-0000-0-1110-1000-4320-021-322	Music Repairs	345.84
Bronstein Music	12/17/2025	738678	01-0000-0-1227-1000-5600-021-322	Music Repairs	1,575.00
Bronstein Music Total					1,920.84
Browning Group International Emergenetics International	12/15/2025	737518	01-0000-0-0000-2110-5210-090-762	T & L PD	1,899.00
Browning Group International Emergenetics International	12/17/2025	738651	01-0000-0-0000-2110-5210-090-762	T & L PD	5,215.00
Browning Group International Emergenetics International Total					7,114.00
Bsn Sports Llc	12/15/2025	737519	01-0000-0-1202-1000-5810-033-322	Baseball Polos	995.84
Bsn Sports Llc Total					995.84
California Reading Association	12/02/2025	734140	01-6266-0-1110-1000-5210-090-341	reissue chk\$999143	710.00
California Reading Association Total					710.00
California Water Service	12/04/2025	734839	01-0000-0-0000-8200-5530-090-760	utility	45,047.52
California Water Service Total					45,047.52
Calpers Fiscal Services Division	12/17/2025	738660	01-0000-0-0000-0000-9564-000-	JAN26 PREMIUMS	1,188,154.76
Calpers Fiscal Services Division	12/17/2025	738660	01-0000-0-0000-7340-5899-090-717	JAN26 PREMIUMS	950.52
Calpers Fiscal Services Division	12/17/2025	738660	01-0000-0-0000-7600-3701-090-810	JAN26 PREMIUMS	26,568.00
Calpers Fiscal Services Division	12/17/2025	738660	01-0000-0-0000-7600-3702-090-810	JAN26 PREMIUMS	36,818.83
Calpers Fiscal Services Division	12/17/2025	738660	01-0000-0-0000-7600-5899-090-810	JAN26 PREMIUMS	167.81
Calpers Fiscal Services Division Total					1,252,659.92
Cam Educational Services LLC	12/15/2025	737467	01-2600-0-0000-8200-5899-090-358	ELOP	117,163.64
Cam Educational Services LLC Total					117,163.64
CAMOZZI, NINA M	12/04/2025	734853	01-0000-0-1110-1000-5210-002-070	DESIGNING ENGAGING ASSESSMENT IN 5 WKSHOP	424.90
CAMOZZI, NINA M Total					424.90
Carolina Biological Supply Co	12/17/2025	738664	01-6300-0-1110-1000-4320-090-307	HS Science Kits	1,240.21
Carolina Biological Supply Co	12/18/2025	739314	01-0000-0-1110-1000-4320-033-070	AP Environmental Science Supplies	270.92
Carolina Biological Supply Co Total					1,511.13
CATHOLIC CHARITIES - CYO TRANSPORTATION	12/17/2025	738685	01-0000-0-1110-1000-5821-013-070	bus for field trip	2,383.00
CATHOLIC CHARITIES - CYO TRANSPORTATION Total					2,383.00
CBF Inc.	12/17/2025	738679	01-0000-0-0000-2424-5600-090-735	Data/Electrical Cabling Installs & Repairs, '25-26	1,898.00
CBF Inc. Total					1,898.00
CDW Government Inc	12/01/2025	733714	01-0000-0-0000-2424-5813-090-735	Amplified Support/Google Ed Essentials	12,000.00
CDW Government Inc	12/01/2025	733714	01-0000-0-0000-2424-5813-090-735	Google Workspace - 3 Yr	28,479.47
CDW Government Inc	12/04/2025	734870	01-0000-0-1110-1000-4320-006-070	Classroom Technology	210.99
CDW Government Inc	12/04/2025	734870	01-0000-0-1110-1000-4420-006-070	Classroom Technology	661.72
CDW Government Inc	12/04/2025	734870	01-0000-0-1110-1000-4420-032-070	Printer	880.70
CDW Government Inc	12/11/2025	736671	01-0000-0-0000-2424-4320-090-735	monitor	454.18
CDW Government Inc	12/11/2025	736671	01-0000-0-0000-2424-4320-090-735	supplies	124.86
CDW Government Inc	12/11/2025	736674	01-0000-0-0000-3130-4420-090-503	Tech Supplies	1,252.53
CDW Government Inc	12/11/2025	736674	01-9010-0-1110-1000-4420-009-356	Television	1,002.68
CDW Government Inc	12/11/2025	736678	01-0000-0-1110-1000-4320-021-070	tv's & mounts	444.65

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CDW Government Inc	12/11/2025	736678	01-0805-0-1110-1000-4320-021-180	tv's & mounts	542.57
CDW Government Inc	12/11/2025	736678	01-0805-0-1110-1000-4420-021-180	tv's & mounts	1,093.50
CDW Government Inc	12/11/2025	736678	01-9010-0-1110-1000-4320-021-356	tv's & mounts	444.66
CDW Government Inc	12/15/2025	737465	01-0000-0-0000-2424-4320-090-735	supplies	122.50
CDW Government Inc	12/15/2025	737470	01-0000-0-1110-1000-4320-021-070	tv's & mounts	57.78
CDW Government Inc	12/15/2025	737470	01-0000-0-1110-1000-4420-021-070	tv's & mounts	3,008.03
CDW Government Inc	12/15/2025	737470	01-9010-0-1110-1000-4320-021-356	tv's & mounts	57.79
CDW Government Inc	12/15/2025	737470	01-9010-0-1110-1000-4420-021-356	tv's & mounts	3,008.03
CDW Government Inc	12/17/2025	738744	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	434.84
CDW Government Inc Total					54,281.48
Certified Languages International Llc	12/04/2025	734881	01-6500-0-5760-1190-5899-090-206	NPA - Certified Languages	1,302.30
Certified Languages International Llc	12/08/2025	735500	01-6500-0-5760-3140-5899-090-245	Interpretations/Translations	179.85
Certified Languages International Llc	12/11/2025	736679	01-0000-0-1110-1000-5899-090-762	translation services	7,312.05
Certified Languages International Llc	12/15/2025	737480	01-0000-0-1110-1000-5899-090-762	translation services	597.75
Certified Languages International Llc	12/15/2025	737504	01-0000-0-1110-1000-5899-090-762	translation services	1,362.00
Certified Languages International Llc Total					10,753.95
CERVANTES, ELIN P	12/18/2025	739344	01-0000-0-0000-3900-5210-090-503	CASC CONFERENCE & RIVERSIDE	1,025.69
CERVANTES, ELIN P Total					1,025.69
CHAN, JENNIFER P	12/15/2025	737482	01-0000-0-0000-0000-9322-000-	COMMUTER CHK PAYROLL DISTRI.	6,000.00
CHAN, JENNIFER P	12/15/2025	737482	01-0000-0-0000-7340-5899-090-717	COMMUTER CHK PAYROLL DISTRI.	510.00
CHAN, JENNIFER P	12/15/2025	737482	01-0000-0-0000-7340-5920-090-717	COMMUTER CHK PAYROLL DISTRI.	38.00
CHAN, JENNIFER P Total					6,548.00
CHANDLER, VINCENT	12/17/2025	738710	01-2600-0-1110-1000-4200-090-358	BOOKS (4)	83.47
CHANDLER, VINCENT Total					83.47
Chavez Group	12/17/2025	738672	01-0000-0-0000-7110-5899-090-713	Open PO for Closed Captioning	453.75
Chavez Group Total					453.75
Chefs Toys Llc	12/01/2025	733736	01-3550-0-3800-1000-4320-032-333	Supplies	1,085.17
Chefs Toys Llc Total					1,085.17
Chico Unified School District Chico High School ASB	12/17/2025	738656	01-9247-0-1202-1000-5300-032-322	12TH ANNUAL JOE RIOS MEMORIAL WRESTLING TORUNAMENT	400.00
Chico Unified School District Chico High School ASB Total					400.00
Children's Health Council Esther B Clark School	12/15/2025	737453	01-6500-0-5760-1180-5820-090-230		3,444.00
Children's Health Council Esther B Clark School	12/15/2025	737453	01-6500-0-5760-1180-5870-090-230		8,279.50
Children's Health Council Esther B Clark School	12/15/2025	737453	01-6500-0-5760-1180-5880-090-230		14,910.00
Children's Health Council Esther B Clark School	12/15/2025	737453	01-6500-0-5760-1180-5899-090-230		606.80
Children's Health Council Esther B Clark School Total					27,240.30
Children's Health Council Esther B. Clark School At Chc	12/04/2025	734882	01-6500-0-5760-1180-5820-090-230	NPS - EBC	6,232.00
Children's Health Council Esther B. Clark School At Chc	12/04/2025	734882	01-6500-0-5760-1180-5870-090-230	NPS - EBC	7,746.50
Children's Health Council Esther B. Clark School At Chc	12/04/2025	734882	01-6500-0-5760-1180-5880-090-230	NPS - EBC	19,525.00
Children's Health Council Esther B. Clark School At Chc	12/04/2025	734882	01-6500-0-5760-1180-5899-090-230	NPS - EBC	869.20
Children's Health Council Esther B. Clark School At Chc	12/08/2025	735501	01-6500-0-5760-1180-5870-090-230	NPS - EBC	3,126.00
Children's Health Council Esther B. Clark School At Chc	12/08/2025	735501	01-6500-0-5760-1180-5880-090-230	NPS - EBC	7,100.00
Children's Health Council Esther B. Clark School At Chc	12/08/2025	735501	01-6500-0-5760-1180-5899-090-230	NPS - EBC	328.00
Children's Health Council Esther B. Clark School At Chc Total					44,926.70
CHOW, ALLISON	12/17/2025	738648	01-0000-0-0000-7400-5920-090-715	CERTIFIED MAIL POSTAGE RETURN SERVICE	10.77
CHOW, ALLISON Total					10.77
CHUPO, ARIEL J	12/11/2025	736649	01-0000-0-0000-7350-5220-090-717	NOV 25 MILEAGE	13.93
CHUPO, ARIEL J Total					13.93
City & County of San Francisco c/o Customer Service Bureau	12/18/2025	739322	01-0000-0-0000-7300-5600-090-717	App Fee for License P1783A	750.00
City & County of San Francisco c/o Customer Service Bureau	12/18/2025	739323	01-0000-0-0000-7300-5600-090-717	Use Fee - SSFUSD Los Cerritos ES	10,500.00
City & County of San Francisco c/o Customer Service Bureau Total					11,250.00
City Auto Supply	12/17/2025	738673	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	335.38
City Auto Supply	12/17/2025	738700	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	597.13
City Auto Supply	12/17/2025	738749	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	532.63
City Auto Supply Total					1,465.14
City of Daly City Dept of Recreation Svc	12/18/2025	739319	01-2600-0-0000-8200-5899-090-358	City of Daly City - ELOP	37,000.00
City of Daly City Dept of Recreation Svc Total					37,000.00
City Of Daly City Utility Billing Division	12/04/2025	734871	01-0000-0-0000-8200-5530-090-760	Open P.O. - Water & Sewer Skyline & JS	5,364.62
City Of Daly City Utility Billing Division Total					5,364.62
City Of San Bruno Utility Billing	12/17/2025	738750	01-0000-0-0000-8200-5530-090-760	Open P.O. - Water & Sewer Monte Verde	439.70

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City Of San Bruno Utility Billing Total					439.70
Clay Planet	12/18/2025	739336	01-0805-0-1110-1000-4320-033-180	Ceramic Supplies	3,376.54
Clay Planet Total					3,376.54
Clearlite Trophies Borba Recognition Co. Inc.	12/15/2025	737520	01-0000-0-1202-1000-4320-032-322	Athletic TrophiesAthletic Trophies	180.00
Clearlite Trophies Borba Recognition Co. Inc. Total					180.00
Collaborative Education Advisors Fregosa Ventures	12/11/2025	736660	01-6387-0-3800-1000-5801-090-394	Coaching Consultant	2,500.00
Collaborative Education Advisors Fregosa Ventures Total					2,500.00
COLVIG, ELLEN J	12/15/2025	737489	01-0805-0-1110-1000-4320-021-180	ALU CALM STRIPS-CHILL OUT ZONE	96.00
COLVIG, ELLEN J Total					96.00
Core & Main LP	12/17/2025	738701	01-8150-0-0000-8110-4320-090-741	Open P.O. - Fire Protection Supplies	966.71
Core & Main LP Total					966.71
Costume World Inc Costume World Theatrical Inc	12/04/2025	734872	01-6770-0-1110-1000-4320-032-186	Theatre Supplies	860.60
Costume World Inc Costume World Theatrical Inc Total					860.60
COVACHA, JONATHAN E	12/15/2025	737490	01-9010-0-1110-1000-4322-008-430	STAFF WINTER GATHERING COMM BLDG.	437.56
COVACHA, JONATHAN E	12/17/2025	738711	01-0000-0-1110-1000-4320-008-070	AMENITIES & MATERIALS	80.50
COVACHA, JONATHAN E	12/17/2025	738711	01-0000-0-1110-1000-4322-008-070	AMENITIES & MATERIALS	325.11
COVACHA, JONATHAN E Total					843.17
Crown Castle Fiber LLC	12/11/2025	736640	01-0000-0-0000-2424-5899-090-735	point to point service	10,233.66
Crown Castle Fiber LLC Total					10,233.66
CRS - County Restaurant Supply	12/04/2025	734860	01-7032-0-0000-3700-4420-090-820	Refrigerator	5,010.65
CRS - County Restaurant Supply	12/04/2025	734860	01-7032-0-0000-3700-6420-090-820	Refrigerator	5,589.12
CRS - County Restaurant Supply Total					10,599.77
CuriOdyssey At Coyote Point	12/17/2025	738686	01-0805-0-1110-1000-5815-014-180	2nd Gr Fieldtrip	416.00
CuriOdyssey At Coyote Point Total					416.00
Curriculum Associates LLC	12/04/2025	734883	01-6500-0-5760-1190-4320-090-245	Protocols Print	1,215.84
Curriculum Associates LLC	12/17/2025	738745	01-6500-0-5760-1190-5210-090-245	Webinar	600.00
Curriculum Associates LLC Total					1,815.84
Dannis Woliver Kelley	12/17/2025	738723	01-0000-0-0000-7400-5210-090-715	ed lab law series 2025-26	2,000.00
Dannis Woliver Kelley Total					2,000.00
Dan's Drilling & Fencing Inc.	12/17/2025	738680	01-8150-0-0000-8110-5899-033-741	Batting Cage for SSFHS	4,560.00
Dan's Drilling & Fencing Inc. Total					4,560.00
Decker Equipment dba School fix	12/17/2025	738687	01-0000-0-0000-8200-4320-031-759	Custodial Supplies	356.88
Decker Equipment dba School fix Total					356.88
DEL ROSARIO, CHRISTELLE J	12/15/2025	737491	01-0000-0-1110-1000-4320-090-762	OFFICE FURNITURE	120.85
DEL ROSARIO, CHRISTELLE J Total					120.85
Dell Marketing LP C/ODell USA LP	12/17/2025	738688	01-8150-0-0000-8110-4420-090-741	Laptop M.L./FAC.	1,629.77
Dell Marketing LP C/ODell USA LP	12/18/2025	739337	01-0805-0-4760-1000-4420-025-123	Dell Slim Pro Plus QBS1250	1,252.71
Dell Marketing LP C/ODell USA LP Total					2,882.48
Demco Inc.	12/17/2025	738746	01-9305-0-1110-1000-4420-021-391		7,711.16
Demco Inc.	12/18/2025	739317	01-0000-0-1110-2421-4320-014-451		154.32
Demco Inc. Total					7,865.48
DEPT OF INDUSTRIAL RELATIONS PYMNT PROCESSING CTR	12/18/2025	739324	01-8150-0-0000-8110-5899-090-741	inspections	225.00
DEPT OF INDUSTRIAL RELATIONS PYMNT PROCESSING CTR Total					225.00
DIAZ, MICHAEL ANTHONY P	12/04/2025	734845	01-6388-0-3800-1000-5210-090-318	CTE FALL ADVISORY MEET	23.59
DIAZ, MICHAEL ANTHONY P Total					23.59
Document Tracking Services Aaron Tarazon, Director	12/17/2025	738681	01-0000-0-0000-7150-5899-090-714	Document Translations [11/1/25 to 12/1/25]	390.46
Document Tracking Services Aaron Tarazon, Director Total					390.46
Dunn-Edwards Corporation	12/02/2025	734118	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	173.49
Dunn-Edwards Corporation	12/08/2025	735545	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	1,748.87
Dunn-Edwards Corporation	12/09/2025	735818	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	29.60
Dunn-Edwards Corporation	12/18/2025	739331	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	417.62
Dunn-Edwards Corporation Total					2,369.58
EDUCATION.COM HOLDINGS INC	12/17/2025	738652	01-3010-0-1110-1000-5813-007-301	Program Subscription License Renewal	150.00
EDUCATION.COM HOLDINGS INC Total					150.00
EFFECTIFF LLC	12/04/2025	734884	01-6500-0-5760-1190-5899-090-206	NPA - Effectiff	243.00
EFFECTIFF LLC Total					243.00
Emics Inc DBA Informed K12	12/11/2025	736633	01-0000-0-0000-7300-5813-090-717	Internal License	48,708.70
Emics Inc DBA Informed K12 Total					48,708.70
EPS Operations LLC	12/01/2025	733710	01-6500-0-5760-1190-5899-090-245	TRAINING COACH	31,100.00

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EPS Operations LLC	12/01/2025	733710	01-6762-0-1110-1000-4320-090-245	SPIRE	5,332.91
EPS Operations LLC Total					36,432.91
Eric Armin Inc	12/18/2025	739338	01-0805-0-1110-1000-4320-009-180	White Board Wipes	593.00
Eric Armin Inc Total					593.00
EverDriven Technologies LLC ALC Schools LLC	12/08/2025	735502	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	47,581.00
EverDriven Technologies LLC ALC Schools LLC	12/11/2025	736655	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	19,625.00
EverDriven Technologies LLC ALC Schools LLC	12/15/2025	737454	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	25,197.50
EverDriven Technologies LLC ALC Schools LLC Total					92,403.50
Fagen Friedman & Fulfroft LLP	12/11/2025	736661	01-0000-0-0000-7300-5889-090-717	Legal Services	129.00
Fagen Friedman & Fulfroft LLP	12/11/2025	736661	01-0000-0-0000-7400-5889-090-715	Legal Services	714.00
Fagen Friedman & Fulfroft LLP	12/11/2025	736661	01-6500-0-5760-1190-5889-090-245	Legal Services	4,017.50
Fagen Friedman & Fulfroft LLP Total					4,860.50
Fastrak Violation Processing	12/11/2025	736651	01-8150-0-0000-8110-5899-090-741	LIC 1093727	13.00
Fastrak Violation Processing	12/11/2025	736651	01-8150-0-0000-8110-5899-090-741	LIC 1499173	13.00
Fastrak Violation Processing Total					26.00
FERGUSON ENTERPRISES LLC #686	12/08/2025	735546	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	471.80
FERGUSON ENTERPRISES LLC #686	12/17/2025	738702	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	93.48
FERGUSON ENTERPRISES LLC #686 Total					565.28
First Alarm	12/17/2025	738674	01-8150-0-0000-8300-5806-090-741	Open P.O. for Monthly Security Monitoring	1,603.18
First Alarm Total					1,603.18
Flinn Scientific Inc.	12/01/2025	733711	01-0805-0-1110-1000-4320-033-180	SCIENCE SUPPLIES	12.36
Flinn Scientific Inc. Total					12.36
Flyers Energy LLC	12/17/2025	738690	01-0000-0-0000-8200-4320-090-760	Open P.O. for Fuel & Lubricant Supplies	638.15
Flyers Energy LLC Total					638.15
Formax LLC	12/18/2025	739339	01-0000-0-1110-1000-4320-032-070	Cutting Machine Supplies	492.46
Formax LLC Total					492.46
FRED FINCH YOUTH & FAMILY SERVICES	12/04/2025	734885	01-6500-0-5760-1180-5870-090-230	NPS - Fred Finch	1,044.00
FRED FINCH YOUTH & FAMILY SERVICES	12/04/2025	734885	01-6500-0-5760-1180-5880-090-230	NPS - Fred Finch	5,528.52
FRED FINCH YOUTH & FAMILY SERVICES	12/11/2025	736656	01-6500-0-5760-1180-5880-090-230		7,064.22
FRED FINCH YOUTH & FAMILY SERVICES	12/15/2025	737455	01-6500-0-5760-1180-5870-090-230		1,740.00
FRED FINCH YOUTH & FAMILY SERVICES Total					15,376.74
GARCIA, ANALICIA M	12/15/2025	737492	01-0000-0-1110-1000-4320-021-070	COOKING/BAKING CLUB	130.72
GARCIA, ANALICIA M Total					130.72
GARDUNO FLETES, ANGELICA	12/15/2025	737483	01-9010-0-1110-1000-4322-013-430	FOOD BTSN, CONFERENCE WK, GOTN, STAFF MEET	516.00
GARDUNO FLETES, ANGELICA Total					516.00
GAYNON, REBECCA	12/15/2025	737484	01-0000-0-1110-1000-5300-025-322	DRAMA NOTEBK - 3MOS	29.95
GAYNON, REBECCA Total					29.95
GHA Technologies Inc	12/17/2025	738691	01-0000-0-0000-2424-5813-090-735	Verkada 5 yr License	1,451.80
GHA Technologies Inc Total					1,451.80
Gnxcor USA Inc.	12/17/2025	738703	01-0000-0-0000-8200-5899-090-760	Open P.O. for Work Order Program	190.00
Gnxcor USA Inc. Total					190.00
GONZALES, ANDREA N	12/15/2025	737493	01-3010-0-1110-1000-5815-033-301	SF MOMA FIELD TRIP	151.50
GONZALES, ANDREA N Total					151.50
GONZALEZ, ESTREYA	12/17/2025	738712	01-3010-0-1110-1000-4320-022-301	INTERSESSION SUPPLIES	104.26
GONZALEZ, ESTREYA Total					104.26
GONZALEZ, LETICIA M	12/02/2025	734122	01-9010-0-1110-1000-4320-014-430	CUSTODIAN APPRECIATION DAY	113.90
GONZALEZ, LETICIA M	12/15/2025	737494	01-0000-0-1110-1000-4320-014-070	STUDENT & STAFF APPRECIATION	159.38
GONZALEZ, LETICIA M	12/15/2025	737494	01-9010-0-1110-1000-4320-014-430	STUDENT & STAFF APPRECIATION	745.32
GONZALEZ, LETICIA M Total					1,018.60
Gow Supply Company	12/17/2025	738704	01-8150-0-0000-8110-4320-090-741	Open P.O. - Sheet Metal Supplies	80.99
Gow Supply Company	12/18/2025	739332	01-8150-0-0000-8110-4320-090-741		624.24
Gow Supply Company Total					705.23
Grainger	12/01/2025	733715	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	10.79
Grainger	12/08/2025	735547	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	376.82
Grainger	12/17/2025	738705	01-0000-0-0000-0000-9320-000-	Warehouse Restock	2,251.15
Grainger	12/17/2025	738705	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	2,633.32
Grainger	12/17/2025	738751	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	371.09
Grainger	12/18/2025	739333	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	1,393.82
Grainger	12/18/2025	739340	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	97.86

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Grainger Total					7,134.85
Green Cab Peninsula	12/11/2025	736657	01-0000-0-5760-3600-5820-090-781	NPA - Green Cab	12,600.00
Green Cab Peninsula	12/15/2025	737479	01-0000-0-5760-3600-5820-090-781	NPA - Green Cab	6,000.00
Green Cab Peninsula Total					18,600.00
GUGLIELMONI, GINA M	12/02/2025	734123	01-9010-0-1202-1000-4320-032-322	FOOTBALL SENIOR BANNERS	687.53
GUGLIELMONI, GINA M Total					687.53
HAFTER, JOSHUA	12/04/2025	734854	01-9236-0-1202-1000-5899-032-322	CROSS COUNTRY CIF CHAMPIONSHIP RACE	405.72
HAFTER, JOSHUA	12/11/2025	736652	01-9236-0-1202-1000-5220-032-322	NOV 25 MILEAGE	268.10
HAFTER, JOSHUA	12/15/2025	737495	01-9244-0-1202-1000-4320-032-322	SHOT PUT ALIGNMENT	267.66
HAFTER, JOSHUA	12/15/2025	737495	01-9244-0-1202-1000-5899-032-322	SPORTS CAMP NIKE THROWS CLINIC	460.00
HAFTER, JOSHUA Total					1,401.48
Hanna Interpreting Services LLC	12/11/2025	736658	01-6500-0-5760-1190-5899-090-206		37,156.25
Hanna Interpreting Services LLC Total					37,156.25
HANSEN, TYLER	12/01/2025	733716	01-0000-0-1110-1000-5210-090-762	STATEWIDE DATE GOVERNANCE ACADEMY	32.62
HANSEN, TYLER Total					32.62
Heinemann	12/01/2025	733737	01-6300-0-1110-1000-4100-090-307	Math Expressions Hmwk Wkbks	4,504.88
Heinemann	12/01/2025	733737	01-9010-0-1110-1000-4100-090-316	Math Expressions PON	2,049.25
Heinemann	12/11/2025	736676	01-9010-0-1110-1000-4100-090-316	Math Expressions PON	1,901.75
Heinemann	12/15/2025	737468	01-9010-0-1110-1000-4100-090-316	Math Expressions PON	177.48
Heinemann Total					8,633.36
HER, MARY S	12/18/2025	739345	01-0000-0-0000-3900-5210-090-501	CASC CONFERENCE & RIVERSIDE	779.15
HER, MARY S Total					779.15
Hillyard	12/11/2025	736662	01-0000-0-0000-8200-4320-025-759	Open PO - Custodial Supplies	1,154.68
Hillyard	12/11/2025	736662	01-2600-0-0000-8200-4320-025-328	Open PO - Custodial Supplies	122.38
Hillyard	12/15/2025	737521	01-0000-0-0000-8200-4320-021-759	Custodial Supplies	2,403.18
Hillyard	12/15/2025	737521	01-2600-0-0000-8200-4320-007-328	Open PO - Custodial Supplies	985.80
Hillyard	12/15/2025	737521	01-2600-0-0000-8200-4320-021-328	Custodial Supplies	500.00
Hillyard	12/17/2025	738692	01-0000-0-0000-8200-4320-013-759	Custodial Supplies	2,632.82
Hillyard	12/17/2025	738692	01-0000-0-0000-8200-4320-033-759	Custodial Supplies	1,451.40
Hillyard	12/17/2025	738692	01-2600-0-0000-8200-4320-013-328	Custodial Supplies	411.54
Hillyard	12/17/2025	738706	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	437.21
Hillyard	12/17/2025	738752	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	1,020.17
Hillyard Total					11,119.18
HO, JANICE E	12/04/2025	734855	01-0000-0-1110-1000-5210-002-070	DESIGNING ENGAGING ASSESSMENT IN 5 WKSHOP	221.29
HO, JANICE E Total					221.29
Home Depot Credit Services	12/04/2025	734873	01-0000-0-0000-8200-4320-090-760	Open P.O. for Misc Supplies and Tools	213.52
Home Depot Credit Services	12/04/2025	734873	01-8150-0-0000-8110-4320-090-741	Open P.O. for Misc Supplies and Tools	3,892.38
Home Depot Credit Services Total					4,105.90
Hopskipdrive Inc	12/17/2025	738693	01-0805-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	3,147.30
Hopskipdrive Inc Total					3,147.30
Houghton Mifflin Harcourt Publishing Co	12/01/2025	733738	01-6300-0-1110-1000-5813-090-307	ENGL 3D Digital Access Teacher Subscription	1,500.00
Houghton Mifflin Harcourt Publishing Co Total					1,500.00
Howies Hockey Inc DBA Howies Athletic Tape	12/01/2025	733739	01-0000-0-1230-1000-4320-032-070	PE Trainer's Supplies	3,305.49
Howies Hockey Inc DBA Howies Athletic Tape Total					3,305.49
HUERTAS, JOBELLE P	12/18/2025	739346	01-0000-0-0000-3900-5210-090-503	CASC CONFERENCE & RIVERSIDE	889.39
HUERTAS, JOBELLE P Total					889.39
HUNG, DANIEL	12/15/2025	737496	01-3010-0-1110-1000-4320-022-301	SUPPLIES FOR INTERCESSION	70.26
HUNG, DANIEL Total					70.26
IMAGINE LEARNING LLC	12/08/2025	735498	01-6762-0-1110-1000-5813-090-384	Imagine Learning Newcomer Licenses	15,000.00
IMAGINE LEARNING LLC	12/15/2025	737459	01-0000-0-0000-3900-5899-090-305	23-26 3 yr Edgenuity Digital Library B/A 6.22.23	12,500.00
IMAGINE LEARNING LLC Total					27,500.00
Intercare Holdings Insurance Services	12/17/2025	738661	01-0000-0- - -9589- -	WORKERS COMPENSATION	7,657.56
Intercare Holdings Insurance Services Total					7,657.56
IXL Learning	12/04/2025	734874	01-0000-0-1110-1000-5813-025-070	Upgrade IXL Site License/So. Studies - 3 of 3	1,328.00
IXL Learning	12/15/2025	737522	01-0805-0-1110-1000-5813-021-180	IXL Site License - Upgrade So. Studies - Payment 3	1,771.00
IXL Learning Total					3,099.00
J.w. Pepper & Son Inc	12/15/2025	737523	01-0000-0-1110-1000-4320-025-322		447.73
J.w. Pepper & Son Inc Total					447.73
JACKSON, CLARE R	12/02/2025	734124	01-3010-0-1110-1000-4320-031-301	PBIS RECOGNIZE STUDENT EARNED TOP CR	179.33

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JACKSON, CLARE R Total					179.33
JACUINDE-LOSNO, SONIA	12/04/2025	734846	01-0000-0-1110-1000-5220-090-762	AUG-OCT 25 MILEAGE	53.48
JACUINDE-LOSNO, SONIA	12/15/2025	737497	01-0000-0-1110-1000-4322-090-762	APPRECIATION CAKE	37.97
JACUINDE-LOSNO, SONIA Total					91.45
Jameco Electronics	12/15/2025	737524	01-9010-0-1110-1000-4320-090-055	Helix Cup	287.09
Jameco Electronics Total					287.09
John The Sign Guy Llc	12/17/2025	738707	01-8150-0-0000-8110-4320-090-741	Open P.O. - Safety Vests/Shirts	960.05
John The Sign Guy Llc Total					960.05
Johnstone Supply	12/17/2025	738694	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing/HVAC Supplies	264.68
Johnstone Supply Total					264.68
JUNIPERO SERRA ELEMENTARY SCHO OL	12/02/2025	734125	01-0000-0-1110-1000-5821-090-764	OUTDOOR ED UNITED COACH	1,960.00
JUNIPERO SERRA ELEMENTARY SCHO OL Total					1,960.00
KARLA IVONNE FLORES OROZCO	12/15/2025	737481	01-6387-0-3800-1000-4320-033-394	CTE-Folklorico Costumes ; Use tax less CDTFA Reg 1620	29,554.31
KARLA IVONNE FLORES OROZCO Total					29,554.31
KBA Document Solutions LLC	12/17/2025	738695	01-0000-0-1110-1000-5600-090-722	B/W Overage & Color Copies / Maintenance	3,544.07
KBA Document Solutions LLC Total					3,544.07
Keller Supply Company	12/17/2025	738753	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	94.23
Keller Supply Company Total					94.23
Kelly Spicers Facilities Solut ion	12/08/2025	735548	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	2,478.45
Kelly Spicers Facilities Solut ion Total					2,478.45
Kelly Spicers Stores	12/11/2025	736663	01-0000-0-1110-1000-4320-009-070	copy paper	1,722.29
Kelly Spicers Stores	12/11/2025	736663	01-0000-0-1110-1000-4320-032-070	Paper Supplies	2,422.04
Kelly Spicers Stores	12/15/2025	737460	01-0000-0-1110-1000-4320-032-070	Paper Supplies	91.53
Kelly Spicers Stores	12/17/2025	738675	01-0000-0-0000-7550-4320-090-718	Paper for Reprographics	426.97
Kelly Spicers Stores Total					4,662.83
KEOUGH, MARIA C	12/04/2025	734847	01-3010-0-1110-2495-4322-033-301	12THGR FAMILY NIGHT	190.94
KEOUGH, MARIA C Total					190.94
KWAN, JANET	12/02/2025	734126	01-0000-0-1110-1000-4320-032-070	SNACKS FOR HEALTH OFFICE	36.45
KWAN, JANET Total					36.45
Lakeshore Learning Materials, Llc	12/01/2025	733729	01-6053-0-1110-1000-4320-090-841	supplies	29.20
Lakeshore Learning Materials, Llc	12/11/2025	736641	01-0805-0-1110-1000-4320-013-180	supplies	969.99
Lakeshore Learning Materials, Llc	12/11/2025	736670	01-0000-0-1110-1000-4320-010-070	reissue check #711872	946.73
Lakeshore Learning Materials, Llc	12/11/2025	736670	01-0000-0-1110-1000-4420-010-070	reissue check #711872	1,647.14
Lakeshore Learning Materials, Llc	12/15/2025	737464	01-3010-0-1110-1000-4420-008-301	reissue check #711864	573.05
Lakeshore Learning Materials, Llc	12/15/2025	737505	01-0805-0-1110-1000-4320-012-180	supplies	756.60
Lakeshore Learning Materials, Llc	12/17/2025	738733	01-0000-0-1110-1000-4320-002-070	supplies	439.28
Lakeshore Learning Materials, Llc Total					5,361.99
Language Testing	12/01/2025	733724	01-0801-0-1110-1000-5899-090-415	ASSESSMENTS	5.00
Language Testing Total					5.00
Lasertorium Office Systems Norman S.H. Kum	12/11/2025	736642	01-0000-0-0000-2424-5600-090-735	reppair services	270.00
Lasertorium Office Systems Norman S.H. Kum Total					270.00
Law Office of Michael Zatopa Zatopa, Stephens & Kurzrock	12/11/2025	736634	01-0000-0-0000-7602-5888-090-726	Tuition for Hope Technology school	25,000.00
Law Office of Michael Zatopa Zatopa, Stephens & Kurzrock Total					25,000.00
LEE, PO YIN BOWIE	12/02/2025	734127	01-0802-0-1110-1000-5815-032-197	AVID LUNCH AT DINING COMMONS	402.19
LEE, PO YIN BOWIE Total					402.19
LEVINE, SARAH D	12/17/2025	738713	01-0000-0-1110-1000-4320-021-070	TRAIN SUP COMPETION PRIZE	158.21
LEVINE, SARAH D Total					158.21
LIM, JOAN	12/04/2025	734895	01-6770-0-1110-1000-5210-025-186	SMCOE ART ED CONFERENCE	132.98
LIM, JOAN Total					132.98
LIMAYE, ALEXIS A	12/17/2025	738714	01-9305-0-1110-3900-4320-032-391	APPROVED TRAINING	95.00
LIMAYE, ALEXIS A Total					95.00
Lincoln Aquatics	12/11/2025	736643	01-8150-0-0000-8110-4320-090-741	duplicate payment	(1,987.97)
Lincoln Aquatics	12/11/2025	736643	01-8150-0-0000-8110-4320-090-741	supplies	2,757.31
Lincoln Aquatics	12/11/2025	736684	01-8150-0-0000-8110-4320-090-741	supplies	962.88
Lincoln Aquatics Total					1,732.22
LOW, CORINNA	12/17/2025	738715	01-9044-0-1110-1000-4320-090-063	BESWAX SCIENCE GREEN NINJA UNIT 2	70.95
LOW, CORINNA Total					70.95
LOWES BUSINESS ACCT/SYNCR	12/08/2025	735520	01-0000-0-0000-8200-4320-090-760	supplies	24.94
LOWES BUSINESS ACCT/SYNCR	12/08/2025	735520	01-8150-0-0000-8110-4320-090-741	supplies	4,663.78

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LOWES BUSINESS ACCT/SYNCB Total					4,688.72
LUAULU, ELIZABETH R	12/04/2025	734848	01-0000-0-1110-1000-5220-090-762	OCT 2025 MILEAGE	31.64
LUAULU, ELIZABETH R Total					31.64
Maintex Inc.	12/15/2025	737506	01-8150-0-0000-8110-4320-090-741	supplies	861.42
Maintex Inc. Total					861.42
MANALANG, SHARIMAR B	12/18/2025	739347	01-9113-0-1110-1000-4322-033-356	LUMPIA PARTY TRAY FACULTY MEET	180.90
MANALANG, SHARIMAR B Total					180.90
Marine Science Institute	12/17/2025	738647	01-9010-0-1110-1000-5899-002-356	presentation	677.00
Marine Science Institute Total					677.00
MARTINEZ, LEILAHNIE C	12/11/2025	736653	01-0000-0-0000-2700-5220-032-070	ASB BANK DEPOSIT	16.80
MARTINEZ, LEILAHNIE C Total					16.80
MARZAN, JACE E	12/09/2025	735822	01-9305-0-1110-1000-5210-090-503	CA PBIS CONFERENCE-SAFE CREDIT UNION CENTER	1,539.22
MARZAN, JACE E Total					1,539.22
MASTRANGELO, JAMIE J	12/17/2025	738657	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM	78.13
MASTRANGELO, JAMIE J Total					78.13
Maxx Metals	12/08/2025	735521	01-8150-0-0000-8110-4320-090-741	tubing	261.08
Maxx Metals Total					261.08
MCCLOSKEY, LIAM JOSEPH	12/15/2025	737498	01-8150-0-0000-8110-4320-090-741	SALT & GRAN	50.94
MCCLOSKEY, LIAM JOSEPH Total					50.94
McGraw Hill LLC	12/01/2025	733708	01-6300-0-1110-1000-4100-090-307	BOOK	131.34
McGraw Hill LLC	12/09/2025	735823	01-6300-0-1110-1000-4100-090-307	textbooks	851.39
McGraw Hill LLC	12/11/2025	736629	01-6300-0-1110-1000-4100-090-307	textbooks	77.66
McGraw Hill LLC Total					1,060.39
MCLOUGHLIN, JOSEPH W	12/15/2025	737499	01-9010-0-1110-1000-4320-021-356	TURKEY TROT SHIRTS	1,195.48
MCLOUGHLIN, JOSEPH W Total					1,195.48
MENDEZ, NINA M	12/17/2025	738716	01-9010-0-1110-1000-4320-021-356	SHIRTS FOR TURKEY TROT	1,000.00
MENDEZ, NINA M Total					1,000.00
METCALFE, WENDY L	12/04/2025	734856	01-6500-0-5760-1190-4320-041-212	INGREDIENT TO PREP MEAL FOR CLASSROOM	44.57
METCALFE, WENDY L Total					44.57
MetLife Insurance Company MetLife Small Business Center	12/17/2025	738662	01-0000-0- - -9573- -	JAN26 BASIC LIFE PREMIUM	10,058.06
MetLife Insurance Company MetLife Small Business Center	12/17/2025	738662	01-0000-0-0000-7600-3701-090-810	JAN26 BASIC LIFE PREMIUM	13.79
MetLife Insurance Company MetLife Small Business Center Total					10,071.85
MOSS, KIMBERLY A	12/11/2025	736628	01-9010-0-1110-1000-5210-090-056	CMC NORTH PACIFIC GROVE	330.00
MOSS, KIMBERLY A	12/17/2025	738658	01-9010-0-1110-1000-5210-090-174	CEI: COHORT V PLLN SESSION	96.43
MOSS, KIMBERLY A Total					426.43
MOUSSA, AMI C	12/04/2025	734857	01-0000-0-1110-1000-5210-002-070	DESIGNING ENGAGING ASSESSMENT IN 5 WKSHOP	424.22
MOUSSA, AMI C Total					424.22
MPS Macmillan Holding LLC	12/01/2025	733709	01-6300-0-1110-1000-4100-090-307	HS AP HISTORY	6,825.65
MPS Macmillan Holding LLC	12/08/2025	735530	01-6300-0-1110-1000-4100-090-307	ap americas history	18,858.46
MPS Macmillan Holding LLC	12/09/2025	735824	01-6300-0-1110-1000-4100-090-307	ap americas history	14,156.70
MPS Macmillan Holding LLC Total					39,840.81
MRC	12/01/2025	733727	01-0000-0-0000-7350-5600-090-717	copies	252.55
MRC	12/01/2025	733727	01-0000-0-0000-7550-5600-090-718	copies	13.57
MRC	12/15/2025	737507	01-0000-0-0000-7350-5600-090-717	copies	200.71
MRC	12/15/2025	737507	01-0000-0-0000-7550-5600-090-718	copies	113.02
MRC Total					579.85
MULLASSERY, KARIE L	12/02/2025	734128	01-9010-0-1110-1000-4320-090-316	MATH CARD SORT CUTTING	22.45
MULLASSERY, KARIE L	12/04/2025	734896	01-0801-0-1110-1000-5210-090-177	NCSM ATLANTA GA	1,549.33
MULLASSERY, KARIE L Total					1,571.78
Music & Arts CA Dept 5295	12/09/2025	735825	01-0000-0-0000-0000-8699-090-717	reissue stale dated check	848.25
Music & Arts CA Dept 5295	12/11/2025	736685	01-0000-0-1215-1000-4320-032-322	music supplies	489.98
Music & Arts CA Dept 5295	12/11/2025	736685	01-0000-0-1215-1000-4320-032-322	reeds/music supplies	3,348.08
Music & Arts CA Dept 5295	12/11/2025	736685	01-0805-0-1110-1000-4320-033-180	reeds	52.71
Music & Arts CA Dept 5295	12/11/2025	736685	01-6770-0-1110-1000-4320-033-186	music supplies	616.22
Music & Arts CA Dept 5295	12/15/2025	737474	01-0000-0-1215-1000-4320-032-322	music supplies	22.48
Music & Arts CA Dept 5295	12/17/2025	738734	01-0000-0-1110-1000-4420-033-070	music supplies	6,868.64
Music & Arts CA Dept 5295	12/17/2025	738734	01-3010-0-1110-1000-4320-022-301	music supplies	2,719.50
Music & Arts CA Dept 5295 Total					14,965.86
NEFF COMPANY	12/18/2025	739325	01-9010-0-1202-1000-5810-033-322	chenille letters	969.65

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NEFF COMPANY Total					969.65
NEW LIFE TREE SERVICE	12/08/2025	735505	01-8150-0-0000-8110-5899-025-741	TREE SERVICES	13,900.00
NEW LIFE TREE SERVICE	12/08/2025	735505	01-8150-0-0000-8110-5899-032-741	TREE SERVICES	4,000.00
NEW LIFE TREE SERVICE Total					17,900.00
New School Of San Francisco	12/01/2025	733725	01-0000-0-0000-0000-8096-090-717	in-lieu of property tx charter schl	41,644.00
New School Of San Francisco Total					41,644.00
No Holden Back LLC	12/02/2025	734141	01-0000-0-0000-2700-5899-013-070	motivational messages	1,797.00
No Holden Back LLC Total					1,797.00
NORFIN INC AMERICAN LEAK DETECTION	12/11/2025	736686	01-8150-0-0000-8110-5899-090-741	leak detection services	695.00
NORFIN INC AMERICAN LEAK DETECTION Total					695.00
ODENCRANS, ERICA T	12/17/2025	738717	01-0000-0-1110-1000-4320-021-070	DART BOARD, BALLOON KIT GAMES	109.86
ODENCRANS, ERICA T	12/17/2025	738717	01-9010-0-1110-1000-4320-021-356	SHIRTS FOR TURKEY TROT	1,097.76
ODENCRANS, ERICA T Total					1,207.62
ODP Business Solutions LLC	12/02/2025	734139	01-0000-0-0000-2424-4320-090-735	supplies	181.15
ODP Business Solutions LLC	12/02/2025	734139	01-0000-0-0000-7350-4320-090-717	supplies	709.61
ODP Business Solutions LLC	12/02/2025	734139	01-0000-0-0000-8200-4320-090-760	supplies	441.41
ODP Business Solutions LLC	12/02/2025	734139	01-0000-0-1110-1000-4320-010-070	supplies	179.57
ODP Business Solutions LLC	12/02/2025	734139	01-0000-0-1110-1000-4320-013-070	supplies	120.19
ODP Business Solutions LLC	12/04/2025	734838	01-0000-0-1110-1000-4320-010-070	supplies	11.87
ODP Business Solutions LLC	12/04/2025	734899	01-0805-0-1110-1000-4320-025-180	supplies	1,050.55
ODP Business Solutions LLC	12/08/2025	735511	01-0805-0-1110-1000-4320-025-180	supplies	13.21
ODP Business Solutions LLC	12/08/2025	735540	01-0000-0-0000-2424-4320-090-735	SUPPLIES	61.28
ODP Business Solutions LLC	12/08/2025	735540	01-0000-0-0000-7340-4320-090-717	SUPPLIES	637.31
ODP Business Solutions LLC	12/08/2025	735540	01-0000-0-0000-7350-4320-090-717	SUPPLIES	261.16
ODP Business Solutions LLC	12/08/2025	735540	01-0000-0-1110-1000-4320-014-070	SUPPLIES	251.41
ODP Business Solutions LLC	12/08/2025	735540	01-6500-0-5760-1190-4320-090-245	SUPPLIES	3,282.84
ODP Business Solutions LLC	12/08/2025	735540	01-6520-0-5001-3900-4320-090-352	SUPPLIES	1,830.88
ODP Business Solutions LLC	12/09/2025	735817	01-6520-0-5001-3900-4320-090-352	SUPPLIES	4.09
ODP Business Solutions LLC	12/17/2025	738724	01-0000-0-0000-2424-4320-090-735	supplies	59.24
ODP Business Solutions LLC	12/17/2025	738735	01-0000-0-1110-1000-4320-008-070	supplies	157.13
ODP Business Solutions LLC Total					9,252.90
Otis Elevator Company	12/08/2025	735522	01-0000-0-0000-8200-5600-090-760	maintenance	2,002.40
Otis Elevator Company Total					2,002.40
Outdoor Supply Hardware	12/08/2025	735512	01-8150-0-0000-8110-4320-090-741	suplies	314.52
Outdoor Supply Hardware Total					314.52
P G & E	12/08/2025	735513	01-0000-0-0000-8200-5510-090-760	utilities	72,436.37
P G & E Total					72,436.37
PAR INC	12/08/2025	735523	01-6500-0-5760-1190-4320-090-245	forms	1,954.38
PAR INC Total					1,954.38
PARTNERS IN SCHOOL INNOVATION	12/01/2025	733720	01-9010-0-1110-1000-5899-090-390	professional development	149,500.00
PARTNERS IN SCHOOL INNOVATION Total					149,500.00
Pavion Corp	12/17/2025	738725	01-0000-0-0000-8200-5899-090-760	fire alarm testing	1,800.00
Pavion Corp Total					1,800.00
Peninsula Conflict Resolution Center	12/15/2025	737508	01-3182-0-1110-1000-5899-031-387	presentations	13,365.00
Peninsula Conflict Resolution Center Total					13,365.00
PERFECTION LEARNING CORPORATIO	12/11/2025	736687	01-6300-0-1110-1000-4100-090-307	history books	5,803.82
PERFECTION LEARNING CORPORATIO Total					5,803.82
PHILLIPS, KATHLEEN M	12/04/2025	734897	01-9044-0-1110-1000-5210-090-062	CASE	872.74
PHILLIPS, KATHLEEN M Total					872.74
Phoenix Transportation	12/02/2025	734134	01-6383-0-3800-1000-5821-033-314	transportation	1,582.16
Phoenix Transportation	12/02/2025	734134	01-6388-0-3800-1000-5821-033-318	transportation	2,520.13
Phoenix Transportation	12/08/2025	735524	01-0000-0-1202-3900-5821-033-322	transportation	3,243.00
Phoenix Transportation	12/08/2025	735524	01-0000-0-1227-3900-5821-033-322	transportation	5,305.50
Phoenix Transportation Total					12,650.79
Pie Ranch	12/17/2025	738736	01-6387-0-3800-1000-5815-032-394	farm education program	2,400.00
Pie Ranch Total					2,400.00
Pioneer Valley Books	12/17/2025	738737	01-3010-0-1110-1000-4320-007-301	book bags	156.52
Pioneer Valley Books Total					156.52
PRASAD, SEEMAA S	12/04/2025	734858	01-7399-0-1110-1000-4320-031-311	AFTERSCHOOL HOMEWORK CLUB SEL	584.24

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PRASAD, SEEMAA S Total					584.24
PRIMO BRANDS BLUE TRITON BRANDS, INC	12/02/2025	734135	01-0000-0-1110-1000-4322-032-070	water	198.98
PRIMO BRANDS BLUE TRITON BRANDS, INC Total					198.98
Progress Glass Company Inc	12/08/2025	735531	01-8150-0-0000-8110-4320-090-741	CAM HANDLES	1,537.00
Progress Glass Company Inc Total					1,537.00
Protech	12/17/2025	738645	01-8150-0-0000-8110-5899-090-741	professional svcs.	9,670.00
Protech Total					9,670.00
R & H Wholesale Supply Inc	12/18/2025	739326	01-8150-0-0000-8110-4320-090-741	supplies	6,088.30
R & H Wholesale Supply Inc Total					6,088.30
RAMICH, CREGG G	12/04/2025	734859	01-0000-0-1110-1000-5210-002-070	DESIGNING ENGAGING ASSESSMENT IN 5 WKSHOP	412.66
RAMICH, CREGG G Total					412.66
Rapoza, Julia	12/04/2025	734900	01-0000-0-0000-7602-5888-090-726	SETTLEMENT	35,000.00
Rapoza, Julia Total					35,000.00
Refrigeration Supplies Distributor	12/08/2025	735525	01-8150-0-0000-8110-4320-090-741	supplies	1,661.47
Refrigeration Supplies Distributor	12/11/2025	736635	01-8150-0-0000-8110-4320-090-741	supplies	144.25
Refrigeration Supplies Distributor	12/17/2025	738649	01-8150-0-0000-8110-4320-090-741	supplies	13.36
Refrigeration Supplies Distributor Total					1,819.08
RESIDEO LLC, DBA ADI	12/17/2025	738676	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	186.67
RESIDEO LLC, DBA ADI Total					186.67
Resource Solutions Of Sf Group	12/11/2025	736636	01-0000-0-0000-0000-9320-000-	liners	4,743.08
Resource Solutions Of Sf Group Total					4,743.08
REYES, RAY A	12/17/2025	738718	01-9247-0-1202-1000-4320-032-322	GEAR WRESTLING TEAM	996.79
REYES, RAY A Total					996.79
RINGSEIS, MARLIS C	12/01/2025	733722	01-6387-0-3800-1000-5210-090-394	CTE ADVISORY MEETING	23.94
RINGSEIS, MARLIS C Total					23.94
RJP Enterprises	12/02/2025	734142	01-0000-0-1110-1000-5600-025-070	kiln repair	438.45
RJP Enterprises Total					438.45
Ro Health	12/04/2025	734888	01-6500-0-5760-3140-5899-090-245	npa	11,274.10
Ro Health	12/08/2025	735506	01-6500-0-5760-3140-5899-090-245	npa	7,599.49
Ro Health Total					18,873.59
Robert Half	12/02/2025	734143	01-0000-0-0000-2424-5899-090-735	temp work	1,493.85
Robert Half	12/08/2025	735532	01-0000-0-0000-3900-5899-090-503	TEMP SERVICES	1,621.62
Robert Half	12/11/2025	736680	01-0000-0-0000-7400-5899-090-715	temp services	4,908.36
Robert Half	12/15/2025	737487	01-0000-0-0000-3900-5899-090-503	temp svcs	2,059.20
Robert Half	12/17/2025	738726	01-0000-0-0000-7400-5899-090-715	temp services	8,148.43
Robert Half Total					18,231.46
ROCKETT, JENNIFER D	12/17/2025	738659	01-6387-0-3800-1000-5210-090-394	CTE CONF. RANCHO MIRAGE, CA	639.54
ROCKETT, JENNIFER D Total					639.54
ROGERS ATHLETIC COMPANY	12/15/2025	737509	01-9011-0-1202-1000-4320-032-322	sports padding	2,530.14
ROGERS ATHLETIC COMPANY Total					2,530.14
Rogers Stringer & McClelland, Inc	12/17/2025	738727	01-8150-0-0000-8110-5899-032-741	echs heat replacement	3,000.00
Rogers Stringer & McClelland, Inc Total					3,000.00
Royal Pin Donuts Inc Royal Donuts	12/02/2025	734136	01-0000-0-1110-1000-4322-022-070	refreshments	153.50
Royal Pin Donuts Inc Royal Donuts	12/02/2025	734136	01-0000-0-1110-1000-4322-090-762	refreshments	15.16
Royal Pin Donuts Inc Royal Donuts	12/02/2025	734136	01-6266-0-1110-1000-4322-090-341	refreshments	15.17
Royal Pin Donuts Inc Royal Donuts	12/02/2025	734136	01-9010-0-1110-1000-4322-090-316	refreshments	15.17
Royal Pin Donuts Inc Royal Donuts	12/08/2025	735533	01-0000-0-0000-3110-4322-090-503	refreshments	363.00
Royal Pin Donuts Inc Royal Donuts	12/11/2025	736645	01-0000-0-0000-3110-4322-090-503	refreshments	134.25
Royal Pin Donuts Inc Royal Donuts Total					696.25
San Francisco Opera Guild War Memorial Opera House	12/08/2025	735514	01-0805-0-1110-1000-5899-014-180	opera together program	700.00
San Francisco Opera Guild War Memorial Opera House Total					700.00
San Francisco USD Lowell High School	12/15/2025	737485	01-9233-0-1202-1000-5899-032-322	BOYS VARSITY LOWELL CARDINAL CLASSIC TOURNAMENT	450.00
San Francisco USD Lowell High School Total					450.00
San Joaquin County Office of Education	12/01/2025	733717	01-0000-0-0000-3900-5813-090-501	maintenance fee	8,805.78
San Joaquin County Office of Education Total					8,805.78
San Mateo County Mock Trial Greg Jouriles, Coordinator	12/17/2025	738738	01-0000-0-1110-1000-5899-090-762	entry fee	300.00
San Mateo County Mock Trial Greg Jouriles, Coordinator Total					300.00
SANCHEZ, CARMEN	12/17/2025	738719	01-0000-0-0000-7400-5899-090-715	TB TEST SCREENING UCSF	45.00
SANCHEZ, CARMEN Total					45.00

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Sartor - Quality Saw Works	12/11/2025	736681	01-8150-0-0000-8110-4320-090-741	services	156.00
Sartor - Quality Saw Works Total					156.00
Scholastic Inc	12/02/2025	734133	01-0000-0-1110-1000-4320-002-070	scholastic news	2,051.58
Scholastic Inc	12/02/2025	734133	01-0000-0-1110-1000-4320-002-070	storyworks	840.00
Scholastic Inc	12/04/2025	734834	01-0000-0-1110-1000-4320-002-070	storyworks	92.30
Scholastic Inc Total					2,983.88
Scholastic Inc.	12/11/2025	736682	01-3010-0-1110-1000-4320-008-301	books	549.64
Scholastic Inc. Total					549.64
School Health Corporation	12/17/2025	738739	01-0000-0-0000-3140-4420-090-507	medical equipment	742.01
School Health Corporation Total					742.01
School Safety Solutions LLC Ronald Dean Mansfield	12/01/2025	733728	01-0000-0-0000-8200-5899-090-760	waste inventory	6,900.00
School Safety Solutions LLC Ronald Dean Mansfield	12/15/2025	737510	01-0000-0-0000-8200-5899-090-760	hazardous waste	4,497.50
School Safety Solutions LLC Ronald Dean Mansfield	12/17/2025	738740	01-0000-0-0000-8200-5899-090-760	hazardous waste svc.	2,118.75
School Safety Solutions LLC Ronald Dean Mansfield Total					13,516.25
School Services Of California,	12/08/2025	735515	01-0000-0-0000-7350-5899-090-717	services for jul25-jun26	4,920.00
School Services Of California, Total					4,920.00
Scoot Education Inc.	12/08/2025	735528	01-0000-0-0000-7400-5899-090-720	Temp Service	137,023.89
Scoot Education Inc.	12/15/2025	737475	01-0000-0-0000-7400-5899-090-720	permanent placement	5,250.00
Scoot Education Inc. Total					142,273.89
SEIGEL, SATHYA D	12/02/2025	734129	01-9010-0-1110-1000-4320-090-316	SORT CUTTING, ORGANIZER	103.33
SEIGEL, SATHYA D	12/04/2025	734898	01-0801-0-1110-1000-5210-090-177	NCSM ATLANTA GA	996.91
SEIGEL, SATHYA D	12/15/2025	737500	01-9010-0-1110-1000-4320-090-056	CARD SORT CUTTING & SWAG	31.49
SEIGEL, SATHYA D	12/15/2025	737500	01-9010-0-1110-1000-4320-090-316	CARD SORT CUTTING & SWAG	57.09
SEIGEL, SATHYA D Total					1,188.82
Serramonte Ford	12/17/2025	738728	01-8150-0-0000-8110-4320-090-741	pad	95.59
Serramonte Ford Total					95.59
Service Press Inc.	12/04/2025	734840	01-0000-0-0000-2700-5810-025-070	printing services	191.29
Service Press Inc.	12/11/2025	736637	01-0000-0-0000-7110-5810-090-713	Business cards	70.43
Service Press Inc. Total					261.72
Shutterfly Lifetouch	12/11/2025	736688	01-0805-0-1110-1000-5899-031-180	photo bundle service	368.10
Shutterfly Lifetouch Total					368.10
Sigillo Supply	12/17/2025	738729	01-8150-0-0000-8110-4320-090-741	parts	211.43
Sigillo Supply Total					211.43
Silicon Valley Mathematics Initiative	12/09/2025	735826	01-9010-0-1110-1000-5899-090-316	professional learning	2,040.00
Silicon Valley Mathematics Initiative	12/11/2025	736630	01-9010-0-1110-1000-5899-090-316	professional learning	28,560.00
Silicon Valley Mathematics Initiative Total					30,600.00
Silverspot Graphics	12/11/2025	736646	01-9237-0-1202-1000-5810-032-322	jerseys	2,973.22
Silverspot Graphics Total					2,973.22
Skillsusa California	12/17/2025	738741	01-3550-0-3800-1000-5300-090-333	membership fee	600.00
Skillsusa California	12/17/2025	738741	01-3550-0-3800-3900-5899-090-333	membership fee	2,440.00
Skillsusa California Total					3,040.00
Slakey Brothers	12/17/2025	738730	01-8150-0-0000-8110-4320-090-741	ignitor hot surface gas	76.79
Slakey Brothers Total					76.79
SMCOE County School Service Fund	12/08/2025	735516	01-0805-0-1110-1000-5210-014-180	conference	414.40
SMCOE County School Service Fund Total					414.40
SMITHEY, LUKAS	12/17/2025	738720	01-6770-0-1110-1000-4320-032-186	LUMBER & SUPPLIES THEATRE -FALL MUSICAL	176.76
SMITHEY, LUKAS Total					176.76
Sonitrol/pacific West Security	12/08/2025	735526	01-8150-0-0000-8300-5806-090-129	monitoring	10,693.00
Sonitrol/pacific West Security Total					10,693.00
Soul Shoppe	12/17/2025	738650	01-0805-0-1110-1000-5899-012-180	digital course	7,350.00
Soul Shoppe	12/17/2025	738650	01-0805-0-4760-1000-5899-012-123	digital course	3,000.00
Soul Shoppe Total					10,350.00
South City Lumber & Supply	12/08/2025	735519	01-8150-0-0000-8110-4320-090-741	supplies/parts	398.64
South City Lumber & Supply Total					398.64
South City Star Smog Test Only	12/08/2025	735527	01-0000-0-0000-8200-5899-090-760	smog test	71.70
South City Star Smog Test Only Total					71.70
South San Francisco Scavenger	12/15/2025	737473	01-0000-0-0000-8200-5540-090-760	garbage pick up	8,540.81
South San Francisco Scavenger Total					8,540.81
Spectrum Center Inc.	12/04/2025	734889	01-6500-0-5760-1180-5870-090-230	nps	4,038.30

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Spectrum Center Inc.	12/04/2025	734889	01-6500-0-5760-1180-5880-090-230	nps	4,340.70
Spectrum Center Inc.	12/04/2025	734889	01-6500-0-5760-1180-5899-090-230	nps	303.60
Spectrum Center Inc.	12/08/2025	735507	01-6500-0-5760-1180-5820-090-230	nps	5,733.00
Spectrum Center Inc.	12/08/2025	735507	01-6500-0-5760-1180-5870-090-230	nps	44,877.53
Spectrum Center Inc.	12/08/2025	735507	01-6500-0-5760-1180-5880-090-230	nps	72,122.40
Spectrum Center Inc.	12/08/2025	735507	01-6500-0-5760-1180-5899-090-230	nps	3,036.00
Spectrum Center Inc. Total					134,451.53
SSFHS Performing Arts Boosters	12/04/2025	734849	01-9010-0-1110-1000-5600-033-322	UHAUL RENTAL & GAS	264.11
SSFHS Performing Arts Boosters	12/15/2025	737501	01-9010-0-1110-1000-5600-033-322	UHAUL RENTAL CONTRACT	782.21
SSFHS Performing Arts Boosters Total					1,046.32
SSFUSD - DEDAP	12/08/2025	735517	01-2600-0-0000-8200-5899-090-358	elop students	16,155.00
SSFUSD - DEDAP Total					16,155.00
Standard Plumbing Supply Co.	12/01/2025	733718	01-8150-0-0000-8110-4320-090-741	parts	9.90
Standard Plumbing Supply Co. Total					9.90
STEINBORN, MATTHEW	12/15/2025	737502	01-6500-0-5760-1190-4320-090-245	SHIPPING PACK & PRINT MAT	90.54
STEINBORN, MATTHEW Total					90.54
STEPPING STONES GROUP LLC, THE	12/04/2025	734890	01-6500-0-5760-3120-5899-090-245	npa	7,049.00
STEPPING STONES GROUP LLC, THE Total					7,049.00
Stewart Chevrolet	12/11/2025	736639	01-8150-0-0000-8110-4320-090-741	supplies	224.77
Stewart Chevrolet Total					224.77
Studies Weekly	12/08/2025	735534	01-0805-0-1110-1000-4320-013-180	CA. studies weekly	1,191.92
Studies Weekly Total					1,191.92
SULLIVAN, TIMOTHY	12/02/2025	734130	01-9219-0-1208-1000-4320-032-356	FALL MUSICAL LUMBER, RITA MORENO AWARDS	840.30
SULLIVAN, TIMOTHY Total					840.30
Sunbelt Staffing	12/11/2025	736683	01-0000-0-0000-7400-5899-090-715	garbage pick up	2,925.00
Sunbelt Staffing Total					2,925.00
Sunshine Gutters Inc	12/08/2025	735535	01-8150-0-0000-8110-5899-009-741	gutters services	1,980.64
Sunshine Gutters Inc	12/08/2025	735535	01-8150-0-0000-8110-5899-033-741	gutters services	5,940.88
Sunshine Gutters Inc Total					7,921.52
Super Duper Publications	12/09/2025	735827	01-9010-0-5760-1190-4320-090-350	classroom supplies	279.94
Super Duper Publications Total					279.94
Sylvia Katherine Eldredge 3 KINGS SERVICES	12/01/2025	733740	01-0000-0-0000-2110-5899-090-762	3 King Svcs for T & L Newsletter	2,000.00
Sylvia Katherine Eldredge 3 KINGS SERVICES	12/11/2025	736672	01-0000-0-0000-2110-5899-090-762	newletters services	1,500.00
Sylvia Katherine Eldredge 3 KINGS SERVICES Total					3,500.00
TAI, SAMMANTHA	12/02/2025	734131	01-3010-0-1110-1000-4320-022-301	STRAWBERI DNA LAB	23.54
TAI, SAMMANTHA Total					23.54
TAKAHA, AVERY	12/18/2025	739348	01-9305-0-1110-1000-5210-090-503	CA PBIS CONFERENCE	1,612.89
TAKAHA, AVERY Total					1,612.89
TAM, CINDY M	12/02/2025	734132	01-0805-0-4760-1000-4322-032-123	ELAC FOOD FR COSTCO	68.56
TAM, CINDY M Total					68.56
The Avalon Academy	12/04/2025	734886	01-6500-0-5760-1180-5870-090-230	NPS - Avalon Academy	12,964.00
The Avalon Academy	12/04/2025	734886	01-6500-0-5760-1180-5880-090-230	NPS - Avalon Academy	5,788.00
The Avalon Academy	12/08/2025	735503	01-6500-0-5760-1180-5870-090-230	NPS - Avalon Academy	11,811.75
The Avalon Academy	12/08/2025	735503	01-6500-0-5760-1180-5880-090-230	NPS - Avalon Academy	5,788.00
The Avalon Academy	12/15/2025	737456	01-6500-0-5760-1180-5870-090-230		19,841.92
The Avalon Academy	12/15/2025	737456	01-6500-0-5760-1180-5880-090-230		11,576.00
The Avalon Academy Total					67,769.67
THE STANDARD	12/18/2025	739342	01- - - -9585- -	CANCELLED & REISSUE CHK# 737923	5,721.47
THE STANDARD Total					5,721.47
The Write Tools	12/01/2025	733730	01-0805-0-1110-1000-5899-014-180	training fees/expenses	7,550.00
The Write Tools Total					7,550.00
THOMPSON, BRIANNA E	12/18/2025	739349	01-0000-0-0000-3900-5210-090-501	CASC CONFERENCE & RIVERSIDE	729.90
THOMPSON, BRIANNA E Total					729.90
Tickled Pink in Primary LLC Fluency & Fitness+	12/15/2025	737525	01-3010-0-1110-1000-5813-008-301	Digital Resources - Fluency & Fitness	258.00
Tickled Pink in Primary LLC Fluency & Fitness+ Total					258.00
T-mobile	12/08/2025	735536	01-0000-0-0000-2700-5910-033-480	cell/emgy/hotspots	61.72
T-mobile	12/08/2025	735536	01-0000-0-0000-2700-5910-090-735	cell/emgy/hotspots	2,215.41
T-mobile	12/08/2025	735536	01-0000-0-0000-2700-5910-090-762	cell/emgy/hotspots	92.72
T-mobile	12/08/2025	735536	01-0000-0-0000-3130-5910-090-503	cell/emgy/hotspots	61.72

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T-mobile	12/08/2025	735536	01-0000-0-0000-7200-5910-090-714	cell/emgy/hotspots	71.82
T-mobile	12/08/2025	735536	01-0000-0-0000-7200-5910-090-715	cell/emgy/hotspots	56.67
T-mobile	12/08/2025	735536	01-0000-0-0000-7200-5910-090-760	cell/emgy/hotspots	179.55
T-mobile	12/08/2025	735536	01-6500-0-5760-2700-5910-090-245	cell/emgy/hotspots	35.91
T-mobile Total					2,775.52
TRAUTMAN, GREGORY R	12/17/2025	738721	01-0000-0-1235-1000-4320-033-070	INK, TISSUES,BATTERY,PENCILS,BIOGBAG	135.67
TRAUTMAN, GREGORY R Total					135.67
Uline	12/11/2025	736647	01-9305-0-1110-1000-4320-021-391	mobile tables	2,618.81
Uline	12/11/2025	736689	01-6387-0-3800-1000-4320-033-394	desk/stool/wagon	434.05
Uline	12/11/2025	736689	01-6387-0-3800-1000-4420-033-394	desk/stool/wagon	915.70
Uline	12/15/2025	737511	01-8150-0-0000-8110-4320-090-741	supplies	383.45
Uline	12/17/2025	738731	01-8150-0-0000-8110-4320-090-741	lid & container	1,796.95
Uline Total					6,148.96
Uni Pizzeria & Grill	12/11/2025	736690	01-9113-0-1110-1000-4322-033-356	catering	420.00
Uni Pizzeria & Grill Total					420.00
United Coach Tours	12/08/2025	735537	01-7399-0-1110-1000-5821-031-311	transportation	690.00
United Coach Tours	12/11/2025	736691	01-9206-0-1110-1000-5821-032-356	transportation	845.00
United Coach Tours Total					1,535.00
United Rentals (north America) Inc	12/08/2025	735518	01-8150-0-0000-8110-5600-090-741	rental	29.67
United Rentals (north America) Inc Total					29.67
United Site Services	12/17/2025	738732	01-0000-0-0000-8200-5600-090-760	rental charges	1,970.20
United Site Services Total					1,970.20
VALENZUELA, AMBER N	12/04/2025	734850	01-9236-0-1202-1000-5810-032-322	CROSS COUNTRY T-SHIIRT	400.00
VALENZUELA, AMBER N Total					400.00
Ventris Learning LLC DBA Ventris Learning	12/15/2025	737512	01-3010-0-1110-1000-4200-007-301	tteacher manual	744.14
Ventris Learning LLC DBA Ventris Learning Total					744.14
Verizon	12/08/2025	735538	01-8150-0-0000-8110-5899-090-741	tracking services	909.60
Verizon Total					909.60
Vertiv Operating Company Veritiv - Tracy	12/15/2025	737513	01-0000-0-0000-0000-9320-000-	dust mops	263.77
Vertiv Operating Company Veritiv - Tracy Total					263.77
Wave	12/17/2025	738742	01-0000-0-0000-2424-5850-090-735	dedicated internet	4,500.00
Wave Total					4,500.00
Weingarten Children's Center	12/08/2025	735508	01-6500-0-5760-1180-5870-090-230	nps	5,226.58
Weingarten Children's Center	12/08/2025	735508	01-6500-0-5760-1180-5880-090-230	nps	6,012.42
Weingarten Children's Center Total					11,239.00
Welldom Inc	12/04/2025	734891	01-3310-0-5760-1110-5899-090-201	npa	2,527.85
Welldom Inc	12/04/2025	734891	01-6500-0-5760-1110-5899-090-201	npa	1,728.37
Welldom Inc	12/04/2025	734891	01-6500-0-5760-1190-5899-090-245	npa	3,135.78
Welldom Inc Total					7,392.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-2424-5813-090-735	RECURRING MO. PYMNT FOR IT	20.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-2424-5813-090-735	SUBSCRIPTION FOR J.S.	284.18
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7110-4322-090-713	11/13 board meeting	180.85
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7110-5210-090-713	csba credit	(375.00)
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7110-5210-090-713	Passion of power	26.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7110-5210-090-713	SSF chamber of commerce	65.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7110-5210-090-713	state of the city	121.08
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7110-5210-090-713	trivia challege dinner	67.44
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7150-4322-090-714	11/14 quarterly step back	691.93
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7150-4322-090-714	11/20 principal ops meeting	507.92
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7150-4322-090-714	student roundtable	136.22
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7300-4320-090-717	Engraving Svcs for plaques	1,159.45
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7300-5210-090-717	CASBO CONF MAR/APR26	6,403.24
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7300-5210-090-717	COONTRACTING CONF.	270.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7300-5210-090-717	Governor's budget Wrkshp	1,775.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7300-5813-090-717	RECURRING MO. PYMNT FOR IT	20.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7400-5210-090-715	LODGING FOR CONF	392.68
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-0000-7400-5210-090-715	LODGING FOR CONF.	896.02
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-1110-1000-4320-090-762	Amazon T&L dept	402.85
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-1110-1000-5899-090-762	Red Door E T & L Dept	431.10

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Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-1219-1000-4320-032-070	echs culinary	1,639.70
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0000-0-1219-1000-4320-033-070	ssfns culinary	1,315.77
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0805-0-1110-1000-5813-033-180	Engraving Svcs for plaques	397.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-0805-0-1110-1000-5813-033-180	SUBSCRIPTION FOR R.N.	149.99
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-6383-0-3800-1000-4420-033-336	IOWES -PARTIAL PAYMENT	10,046.53
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-6387-0-3800-1000-4322-090-394	CHAPERONE LUNCHES	1,158.45
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-6387-0-3800-1000-4322-090-394	LUNCHES FOR CTE	68.76
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-6387-0-3800-1000-5210-090-394	CTE CONF.	135.89
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-6387-0-3800-1000-5813-032-394	SUBSCRIPTION FOR M.R.	397.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	01-8150-0-0000-8110-4320-090-741	PURCHASE FOR FACILITIES	185.43
Wells Fargo Elite Card Payment Center Total					28,970.48
Wells Fargo Vendor Fin Serv	12/09/2025	735828	01-0000-0-1110-1000-5600-090-722	leasing	2,084.93
Wells Fargo Vendor Fin Serv Total					2,084.93
WILL, REBEKAH MARIE DBA REBEKAH WILL AUDIOLOGY PC	12/15/2025	737488	01-6500-0-5760-1190-5899-090-245	audiologist services	1,400.00
WILL, REBEKAH MARIE DBA REBEKAH WILL AUDIOLOGY PC Total					1,400.00
Wings Learning Center	12/01/2025	733731	01-6500-0-5760-1180-5870-090-230	nps	6,917.41
Wings Learning Center	12/01/2025	733731	01-6500-0-5760-1180-5880-090-230	nps	6,897.00
Wings Learning Center	12/01/2025	733731	01-6500-0-5760-1180-5899-090-230	nps	225.50
Wings Learning Center Total					14,039.91
Xerox Financial Services	12/02/2025	734137	01-0000-0-0000-7350-5600-090-717	leasing	33.90
Xerox Financial Services	12/02/2025	734137	01-0000-0-0000-7550-5600-090-718	leasing	451.91
Xerox Financial Services	12/04/2025	734835	01-0000-0-0000-7350-5600-090-717	leasing	1.51
Xerox Financial Services	12/04/2025	734835	01-0000-0-0000-7550-5600-090-718	leasing	20.11
Xerox Financial Services Total					507.43
YANOVER, DAVID A	12/15/2025	737486	01-6388-0-3800-1000-5210-090-318	SMCOE COUNTY WIDE CTE ADVISORY	22.12
YANOVER, DAVID A Total					22.12
YEE, ELAINE E	12/18/2025	739313	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM	58.52
YEE, ELAINE E Total					58.52
Youth Services Bureaus Of The Ymca	12/01/2025	733721	01-6762-0-1110-1000-5899-090-384	School Counseling	354,289.00
Youth Services Bureaus Of The Ymca	12/15/2025	737476	01-6762-0-1110-1000-5899-090-384	safety progam/counselors	121,430.75
Youth Services Bureaus Of The Ymca Total					475,719.75
			Fund	Subtotal	\$ 4,819,936.32
AT&T	12/18/2025	739343	11-0000-0-4110-2700-5910-041-480		61.27
AT&T Total					61.27
California Water Service	12/04/2025	734839	11-0000-0-0000-8200-5530-041-760	utility	1,807.90
California Water Service Total					1,807.90
P G & E	12/08/2025	735513	11-0000-0-0000-8200-5510-041-760	utilities	589.42
P G & E Total					589.42
PSI Services LLC - ETS Digital	12/15/2025	737472	11-6391-0-4151-1000-5817-041-151	exam fees	156.00
PSI Services LLC - ETS Digital Total					156.00
Wells Fargo Elite Card Payment Center	12/17/2025	738682	11-0000-0-4151-1000-5813-041-151	RECURRING SUBSCRIPTION FOR E.BALES	199.00
Wells Fargo Elite Card Payment Center Total					199.00
			Fund 11	Subtotal	\$ 2,813.59
Amazon Capital Services	12/11/2025	736631	12-9010-0-8533-1000-4320-045-833	Classroom Supplies	138.82
Amazon Capital Services Total					138.82
AT&T	12/18/2025	739343	12-6105-0-8510-2700-5910-045-830		61.29
AT&T Total					61.29
California Water Service	12/04/2025	734839	12-6105-0-8510-8200-5530-045-830	utility	116.63
California Water Service	12/04/2025	734839	12-6105-0-8535-8200-5530-045-835	utility	160.43
California Water Service	12/04/2025	734839	12-9010-0-8533-8200-5530-045-833	utility	160.43
California Water Service Total					437.49
Charter Up LLC	12/11/2025	736675	12-6105-0-8535-1000-5821-045-835	Preschool Field Trip Transportation	1,410.34
Charter Up LLC	12/11/2025	736675	12-9010-0-8533-1000-5821-045-833	Preschool Field Trip Transportation	2,861.27
Charter Up LLC Total					4,271.61
Childcare Careers	12/04/2025	734841	12-6105-0-8535-1000-5899-045-835	Children's Center	3,094.75
Childcare Careers	12/04/2025	734841	12-9010-0-8533-1000-5899-045-833	Children's Center	3,094.75
Childcare Careers	12/04/2025	734841	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	3,717.00
Childcare Careers Total					9,906.50
Discount School Supply	12/17/2025	738689	12-6105-0-8535-1000-4320-045-835		250.15

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Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Discount School Supply	12/17/2025	738689	12-9010-0-8533-1000-4420-045-833		2,243.78
Discount School Supply Total					2,493.93
Maria E. Verdin	12/11/2025	736644	12-6105-0-8535-1000-5801-045-835	consulting services	1,750.00
Maria E. Verdin	12/11/2025	736644	12-9010-0-8533-1000-5801-045-833	consulting services	1,750.00
Maria E. Verdin Total					3,500.00
ODP Business Solutions LLC	12/04/2025	734899	12-6105-0-8510-1000-4320-045-830	supplies	822.31
ODP Business Solutions LLC	12/04/2025	734899	12-6105-0-8535-1000-4320-045-835	supplies	822.30
ODP Business Solutions LLC	12/04/2025	734899	12-9010-0-8533-1000-4320-045-833	supplies	822.31
ODP Business Solutions LLC	12/08/2025	735540	12-6105-0-8510-1000-4320-045-830	SUPPLIES	821.28
ODP Business Solutions LLC	12/08/2025	735540	12-6105-0-8535-1000-4320-045-835	SUPPLIES	861.17
ODP Business Solutions LLC	12/08/2025	735540	12-9010-0-8530-1000-4320-002-832	SUPPLIES	310.53
ODP Business Solutions LLC	12/08/2025	735540	12-9010-0-8533-1000-4320-045-833	SUPPLIES	861.19
ODP Business Solutions LLC	12/09/2025	735817	12-9010-0-8530-1000-4320-002-832	SUPPLIES	7.92
ODP Business Solutions LLC	12/17/2025	738724	12-9010-0-8533-1000-4320-045-833	supplies	262.25
ODP Business Solutions LLC	12/17/2025	738735	12-9010-0-8533-1000-4320-045-833	supplies	185.69
ODP Business Solutions LLC Total					5,776.95
P G & E	12/08/2025	735513	12-6105-0-8510-8200-5510-045-830	utilities	461.29
P G & E	12/08/2025	735513	12-6105-0-8535-8200-5510-045-835	utilities	906.18
P G & E	12/08/2025	735513	12-9010-0-8533-8200-5510-045-833	utilities	906.18
P G & E Total					2,273.65
Spruce PTA	12/11/2025	736638	12-6105-0-8535-1000-4320-045-835	pumpkins	312.00
Spruce PTA	12/11/2025	736638	12-9010-0-8533-1000-4320-045-833	pumpkins	312.00
Spruce PTA Total					624.00
The Education Team	12/04/2025	734842	12-9010-0-8530-1000-5899-045-832	Buri Buri Child Dev't Ctr	6,617.97
The Education Team	12/04/2025	734842	12-9010-0-8530-1000-5899-045-832	Skyline ES	152.00
The Education Team Total					6,769.97
The Standard	12/19/2025	Cancelled	12-9010-0-8530-1000-5899-045-832		-
The Standard Total					-
			Fund 12	Subtotal	\$ 36,254.21
Advanced Integrated Pest Mgmt	12/04/2025	734861	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	166.00
Advanced Integrated Pest Mgmt	12/11/2025	736664	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	166.00
Advanced Integrated Pest Mgmt Total					332.00
Amazon Capital Services	12/08/2025	735491	13-5310-0-0000-3700-4320-090-820	Oven sleeves	39.64
Amazon Capital Services	12/11/2025	736626	13-5310-0-0000-3700-4320-090-820	Latches for Cambro Boxes	101.60
Amazon Capital Services	12/11/2025	736665	13-5310-0-0000-3700-4320-090-820	Fridge Freezer Thermometers	53.75
Amazon Capital Services	12/15/2025	737461	13-5310-0-0000-3700-4320-090-820	Peelers for Kitchens	30.66
Amazon Capital Services	12/15/2025	737461	13-5310-0-0000-3700-4320-090-820	Q10 Sanitizer Kits	43.52
Amazon Capital Services Total					269.17
AT&T	12/18/2025	739343	13-5310-0-0000-3700-5910-090-820		50.81
AT&T Total					50.81
Daylight Foods Inc	12/04/2025	734862	13-5310-0-0000-3700-4700-090-820	Food Products	5,504.05
Daylight Foods Inc	12/04/2025	734867	13-5310-0-0000-3700-4700-090-820	Food Products	4,992.74
Daylight Foods Inc	12/08/2025	735494	13-5310-0-0000-3700-4700-090-820	Food Products	82.56
Daylight Foods Inc	12/11/2025	736666	13-5310-0-0000-3700-4700-090-820	Food Products	5,035.85
Daylight Foods Inc	12/17/2025	738754	13-5310-0-0000-3700-4700-090-820	Food Products	5,117.89
Daylight Foods Inc Total					20,733.09
ESPINOZA, GEORGINA	12/11/2025	736650	13-5310-0-0000-3700-5220-090-820	SERVING LUNCH	39.69
ESPINOZA, GEORGINA	12/15/2025	737450	13-5310-0-0000-3700-5220-090-820	SERVING LUNCH	3.57
ESPINOZA, GEORGINA Total					43.26
Gold Star Foods	12/04/2025	734863	13-5310-0-0000-3700-4700-090-820	Food Products	26,411.51
Gold Star Foods	12/08/2025	735492	13-5310-0-0000-3700-4700-090-820	Food Products	5,368.08
Gold Star Foods	12/11/2025	736667	13-5310-0-0000-3700-4700-090-820	Food Products	11,415.56
Gold Star Foods Total					43,195.15
Grainger	12/17/2025	738755	13-5310-0-0000-3700-4320-090-820	Tie Downs for Trucks	767.00
Grainger Total					767.00
Imperial Dade	12/04/2025	734864	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	2,699.08
Imperial Dade Total					2,699.08
Individual FoodService	12/04/2025	734865	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	3,228.60
Individual FoodService Total					3,228.60

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Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
MOONCHEF LLC	12/04/2025	734875	13-5310-0-0000-3700-5801-090-820	MEALS	244,874.30
MOONCHEF LLC Total					244,874.30
Producers Dairy Foods Inc.	12/02/2025	734138	13-5310-0-0000-3700-4700-090-820	food	8,882.83
Producers Dairy Foods Inc.	12/11/2025	736668	13-5310-0-0000-3700-4700-090-820	food	11,154.60
Producers Dairy Foods Inc.	12/15/2025	737462	13-5310-0-0000-3700-4700-090-820	food	605.97
Producers Dairy Foods Inc.	12/17/2025	738722	13-5310-0-0000-3700-4700-090-820	food	7,131.39
Producers Dairy Foods Inc. Total					27,774.79
Sysco Food Services of SF	12/04/2025	734836	13-5310-0-0000-3700-4700-090-820	food	280.95
Sysco Food Services of SF	12/11/2025	736669	13-5310-0-0000-3700-4340-090-820	food	11.78
Sysco Food Services of SF	12/11/2025	736669	13-5310-0-0000-3700-4700-090-820	food	936.68
Sysco Food Services of SF Total					1,229.41
TEC of California Inc. A TEC Equipment Company	12/04/2025	734876	13-5310-0-0000-3700-4320-090-820	MOTOR/SOLENOID	1,158.63
TEC of California Inc. A TEC Equipment Company Total					1,158.63
T-mobile	12/08/2025	735536	13-5310-0-0000-3700-5910-090-820	cell/emgy/hotspots	61.72
T-mobile Total					61.72
Wells Fargo Elite Card Payment Center	12/17/2025	738682	13-5310-0-0000-3700-4420-090-820	BUFFET BAR FOR MARTIN SALAD BAR	834.49
Wells Fargo Elite Card Payment Center Total					834.49
YESHI HU	12/15/2025	737503	13-5310-0-0000-0000-8634-090-820	LUNCH MONEY REIMBURSEMENT	67.30
YESHI HU Total					67.30
			Fund 13	Subtotal	\$ 347,318.80
DSK LLP DBA DSK Architects	12/08/2025	735529	14-0000-0-0000-8500-6270-022-945	dsk Job No; 23074	3,475.00
DSK LLP DBA DSK Architects Total					3,475.00
			Fund	Subtotal	\$ 3,475.00
ALLIED STORAGE CONTAINERS INC	12/17/2025	738654	21-9010-0-0000-8500-5600-032-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	307.65
ALLIED STORAGE CONTAINERS INC	12/17/2025	738654	21-9010-0-0000-8500-5600-098-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	109.88
ALLIED STORAGE CONTAINERS INC Total					417.53
Allison Parks	12/01/2025	Cancelled	21-9010-0-0000-8500-5600-098-926		-
Allison Parks Total					-
Amazon Capital Services	12/15/2025	737463	21-9010-0-0000-8500-4320-098-902	Office Supplies	144.41
Amazon Capital Services Total					144.41
CAW Architects Inc	12/09/2025	735812	21-9010-0-0000-8500-6210-033-743	Assessment Svs for SSFHS Modernization Project	14,928.75
CAW Architects Inc Total					14,928.75
Hamilton & Aitken Architects	12/17/2025	738653	21-9010-0-0000-8500-6210-098-926	Architect for the ECHS Central Kitchen - Phase 3	11,531.52
Hamilton & Aitken Architects Total					11,531.52
Harley Ellis Devereaux Corporation	12/09/2025	735813	21-9010-0-0000-8500-6210-007-743	Architectural Services for LC Modernization	9,257.64
Harley Ellis Devereaux Corporation Total					9,257.64
MULTISTUDIO INC.	12/18/2025	739320	21-9010-0-0000-8500-6210-032-743	Architectural Services for ECHS Modernization	2,337.00
MULTISTUDIO INC. Total					2,337.00
Noll & Tam Architects	12/17/2025	738644	21-9010-0-0000-8500-6210-014-743	Architectural Services for Sunshine Gardens	13,093.10
Noll & Tam Architects Total					13,093.10
PINELLI CONSTRUCTION INSPECTION INC.	12/09/2025	735819	21-9010-0-0000-8500-6290-032-926	Inspector Record Services	9,100.00
PINELLI CONSTRUCTION INSPECTION INC.	12/11/2025	736627	21-9010-0-0000-8500-6290-025-960	Inspector Record Services	3,120.00
PINELLI CONSTRUCTION INSPECTION INC.	12/11/2025	736627	21-9010-0-0000-8500-6290-098-926	Inspector Record Services	6,240.00
PINELLI CONSTRUCTION INSPECTION INC. Total					18,460.00
T-mobile	12/08/2025	735536	21-9010-0-0000-8200-5910-090-902	cell/emgy/hotspots	51.62
T-mobile Total					51.62
Wells Fargo Vendor Fin Serv	12/09/2025	735814	21-9010-0-0000-8200-5600-098-902	Lease Agreement for Bond Copier	122.32
Wells Fargo Vendor Fin Serv Total					122.32
			Fund 21	Subtotal	\$ 70,343.89
Gelfand Partners Architects	12/15/2025	737469	25-0000-0-0000-8500-6210-006-921	project # 2516.00	43,145.00
Gelfand Partners Architects Total					43,145.00
School Facility Consultants	12/18/2025	739327	25-0000-0-0000-8100-5899-090-717	professional services	2,666.25
School Facility Consultants Total					2,666.25
SIM ARCHITECTS INC	12/01/2025	733719	25-0000-0-0000-8500-6210-009-921	MONTE VERDE BLDG. PROJECT	55,900.00
SIM ARCHITECTS INC Total					55,900.00
			Fund 25	Subtotal	\$ 101,711.25
19six Architects	12/08/2025	735504	40-9010-0-0000-8500-6210-033-946	PROJECT NO 024411.01	9,262.50
19six Architects Total					9,262.50
Hibser Yamauchi Architects Inc	12/04/2025	734837	40-9010-0-0000-8500-6170-012-945	project# 6241.000	409.35

BOARD WARRANT REGISTER
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[illegible]

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: February 12, 2026

RE: Cash Receipts Summary – December 1 to December 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|--|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered System |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of December 1 to December 31, 2025. The report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of December 1 to December 31, 2025.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 12/01/2025 To: 12/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 01 GENERAL FUND					
Revenue					
8011	REV LIMIT ST AID CURR YR	3,356,626.00	1,241,950.00	2,114,676.00	0.6
8012	EPA ENTITLEMENT	1,474,946.00	737,473.00	737,473.00	0.5
8019	REV LIMIT ST AID PRI YRS	-	-	-	1.0
8021	HOMEOWNERS' EXEMPTION	367,579.00	55,443.38	312,135.62	0.8
8029	OTHR SUBVENT/IN-LIEU TAX	-	5,594.30	(5,594.30)	1.0
8041	SECURED ROLLS TAX	103,583,363.00	50,805,108.61	52,778,254.39	0.5
8042	UNSECURED ROLL TAXES	5,641,846.00	5,754,100.17	(112,254.17)	-
8043	PRIOR YEARS' TAXES	242,999.00	243,011.99	(12.99)	-
8047	COMM REDEVLPMNT FUNDS	41,361,682.00	876,577.12	40,485,104.88	1.0
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	(2,342,944.00)	1.0
8096	TRSF-CHARTER SCH/LIEU-PROP TAX	(42,028.00)	(79,348.00)	37,320.00	-
8097	PROPERTY TAXES TRANSFERS	6,500,140.30	1,339,881.96	5,160,258.34	0.8
8181	SP ED ENTITL PER UDC	1,826,412.69	3,566.77	1,822,845.92	1.0
8182	SP ED DISCRETNARY GRANTS	159,840.98	92,398.81	67,442.17	0.4
8285	INTAGENCY CONTR BETW LEAS	19,224.00	-	19,224.00	1.0
8290	ALL OTHER FEDERAL REVENUE	2,736,156.28	657,283.82	2,078,872.46	0.8
8319	OTHER ST APPORTNMNT-PR YR	21,734.00	197,134.90	(175,400.90)	-
8550	MANDATED COST REIMBURSE	367,275.46	369,206.00	(1,930.54)	-
8560	STATE LOTTERY REVENUE	2,068,113.00	582,067.04	1,486,045.96	0.7
8590	ALL OTHER STATE REVENUES	15,588,184.00	4,659,931.88	10,928,252.12	0.7
8625	COM REDEVEL FUND NOT SUBJ	4,923,591.00	-	4,923,591.00	1.0
8631	SALE OF EQUIP & SUPPLIES	11,600.00	-	11,600.00	1.0
8650	LEASES AND RENTALS	824,179.68	429,860.17	394,319.51	0.5
8660	INTEREST/FY21 INTEREST INCOME	2,635,989.60	728,194.77	1,907,794.83	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	1,087,809.33	640,756.10	447,053.23	0.4
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	13,301.00	1.0
8974	PROCEEDS FRM SBITAS	-	200,073.55	(200,073.55)	1.0
8980	CONTRIB FROM UNRESTR REV	-	-	-	1.0
Total Revenue		192,427,620.32	69,540,266.34	122,887,353.98	
Total Fund 01 GENERAL FUND		192,427,620.32	69,540,266.34	122,887,353.98	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
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Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 11 ADULT EDUCATION FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	147,390.00	-	147,390.00	1.0
8590	ALL OTHER STATE REVENUES	1,388,948.00	578,726.00	810,222.00	0.6
8631	SALE OF EQUIP & SUPPLIES	300.00	-	300.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	58,889.25	18,054.61	40,834.64	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8671	ADULT EDUCATION FEES	2,940.00	-	2,940.00	1.0
8699	ALL OTHER LOCAL REVENUE	25,800.00	-	25,800.00	1.0
Total Revenue		1,624,267.25	596,780.61	1,027,486.64	
Total Fund 11 ADULT EDUCATION FUND		1,624,267.25	596,780.61	1,027,486.64	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 12 CHILD DEVELOPMENT FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	287,865.32	109,050.19	178,815.13	0.6
8590	ALL OTHER STATE REVENUES	2,607,438.00	1,371,560.40	1,235,877.60	0.5
8660	INTEREST/FY21 INTEREST INCOME	64,450.00	23,578.75	40,871.25	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8673	CHILDREN'S CENTERS FEES	1,086.26	744.87	341.39	0.3
8689	ALL OTHR FEES & CONTRACTS	398,615.00	90,569.00	308,046.00	0.8
8699	ALL OTHER LOCAL REVENUE	1,438,596.52	86,518.55	1,352,077.97	0.9
8911	FROM GENERAL TO CHILD DEV	112,296.29	-	112,296.29	1.0
8990	CONTRIB FROM RESTR REV	-	-	-	1.0
Total Revenue		4,910,347.39	1,682,021.76	3,228,325.63	
Total Fund 12 CHILD DEVELOPMENT FUND		4,910,347.39	1,682,021.76	3,228,325.63	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 13 CAFETERIA FUND					
Revenue					
8222	CHILD NUTRITION-FEDERAL REIMB	1,733,880.96	315,262.38	1,418,618.58	0.8
8227	FED.REIMB.-CHILD CARE	85,448.80	25,766.30	59,682.50	0.7
8522	CHILD NUTRITION-STATE REIMB	2,958,256.00	548,788.37	2,409,467.63	0.8
8523	STATE REIMB.-CHILD CARE	14,000.00	658.14	13,341.86	1.0
8634	CHILD NUTRITION-DAILY SALES	81,667.00	17,089.31	64,577.69	0.8
8637	CHILD NUTRITION-STDNT CATERING	160,000.00	21,418.14	138,581.86	0.9
8638	CHILD NUTRITION-ADULT CATERING	297.00	(52.00)	349.00	1.2
8660	INTEREST/FY21 INTEREST INCOME	60,000.00	18,369.92	41,630.08	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		5,093,549.76	947,300.56	4,146,249.20	
Total Fund 13 CAFETERIA FUND		5,093,549.76	947,300.56	4,146,249.20	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND					
Revenue					
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	2,342,944.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	524,000.00	135,646.82	388,353.18	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2,866,944.00	135,646.82	2,731,297.18	
Total Fund 14 DEFERRED MAINTENANCE FUND		2,866,944.00	135,646.82	2,731,297.18	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	670,000.00	173,526.43	496,473.57	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		670,000.00	173,526.43	496,473.57	
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)		670,000.00	173,526.43	496,473.57	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 21 BUILDING FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	4,350,000.00	1,559,236.00	2,790,764.00	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8951	PROCEEDS FRM SALE OF BOND	-	-	-	1.0
Total Revenue		4,350,000.00	1,559,236.00	2,790,764.00	
Total Fund 21 BUILDING FUND		4,350,000.00	1,559,236.00	2,790,764.00	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 25 CAPITAL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	350,000.00	111,633.86	238,366.14	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8681	MITIGATION/DEVELOPER FEES	550,000.00	75,849.17	474,150.83	0.9
Total Revenue		900,000.00	187,483.03	712,516.97	
Total Fund 25 CAPITAL FACILITIES FUND		900,000.00	187,483.03	712,516.97	

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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	2.00	0.34	1.66	0.8
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2.00	0.34	1.66	
Total Fund 35 CO SCHOOL FACILITIES FUND		2.00	0.34	1.66	

SAN MATEO COUNTY OFFICE OF EDUCATION
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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	90,000.00	23,095.85	66,904.15	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8912	BTW GENERAL & SP RESERVE	4,923,591.00	-	4,923,591.00	1.0
Total Revenue		5,013,591.00	23,095.85	4,990,495.15	
Total Fund 40 SPECIAL RESERVE FUND CAP		5,013,591.00	23,095.85	4,990,495.15	

SAN MATEO COUNTY OFFICE OF EDUCATION
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Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 73 FOUNDATION TRUST FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	14,000.00	6,298.33	7,701.67	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	150.00	-	150.00	1.0
Total Revenue		14,150.00	6,298.33	7,851.67	
Total Fund 73 FOUNDATION TRUST FUND		14,150.00	6,298.33	7,851.67	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: February 12, 2026

RE: Acceptance of Gifts

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of January 2026.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accepts the gifts on behalf of the District.

**TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT –
ACCEPTANCE OF GIFTS FOR JANUARY 2026.**

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

\$410.74 from the ECHS PTSA to El Camino High School in support of wrestling activities.

\$533 from the ECHS PTSA to El Camino High School in support of the Senior Sunset event.

\$500 from CADA to El Camino High School in support of leadership conferences.

\$350 – Three check donations were received totaling \$350 (\$200, \$100, and \$50) from Blackbaud to Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

\$1,000 from Zita and Daniel Kline to Alta Loma Middle School in support of staff and student needs.

\$306 from Blackbaud to SSFUSD in support of district needs.

\$250 from Cliff Lentz to El Camino High School in support of the wrestling team and activities.

\$1,500 from the Excelsior Running Club to El Camino High School in support of the XC activities.

\$139.78 from the American Online Giving Fund to El Camino High School in support of ECHS activities, for use under the principal's discretion.

\$200 from Blackbaud Giving Fund to El Camino High School in support of ECHS activities, for use under the principal's discretion

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: February 12, 2026

RE: Acceptance of 2025-26 Fundraisers

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District.

The following fundraisers are being submitted for approval:

South San Francisco High School

Class of 2026 Splash a Senior – Student volunteers will participate in a dunk tank activity designed to promote school spirit and senior bonding. The event will be held in the quad during lunch. Commencing February 20, 2026.

Class of 2026 Senior Movie Night – Tickets will be sold for Senior Movie Night, featuring Spider-Man: Homecoming, to be held in the Big Gym. Commencing February 27, 2026 at 6PM.

Westborough Middle School

8th Grade Class Basketball Social – Selling concessions and collecting entrance fees during the Basketball Social. Commencing January 2026.

Buri Buri Elementary School

All Grades

Walk-a-thon – A peer-to-peer fundraising event in which students collect pledges for an on-site walk. Commencing February 20, 2026 and March 20, 2026.

FISCAL IMPLICATIONS:

All funds from approved fundraisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: February 12, 2026

RE: Professional Services Agreements Under \$25,000

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|---|
| ☒ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

\$9,025	Signal Solutions – To provide end-to-end installation of Category 6A cabling and camera infrastructure at the Hillside site, including conduit, termination, testing, labeling, and mounting four security cameras, in full compliance with industry standards and building codes. Commencing January 2026.
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\$13,500	Casey Construction - To supply and install a 3' x 3' x 7' deep catch basin over existing piping and extend an existing abandoned 12" storm drain to connect to the new catch basin at the Alta Loma Middle School site. Commencing February 2026.
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District Office – Teaching & Learning

\$15,600	Branching Minds - To deliver a half-day, on-site MTSS Foundations training designed to build a shared understanding of the MTSS framework and support effective
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use of the Branching Minds platform to improve instructional practices and proactively address student needs. Commencing throughout the 2026-27 school year.

\$24,023

The New Teacher Project (TNTP) – To provide one-on-one coaching to the Alta Loma Middle School principal to enhance school culture, accelerate student achievement, and support sustainable practices through improved systems and structures. Commencing February through June 2026.

South San Francisco High School

\$1,300

SMCOE Mock Trial - Approval of an agreement with the San Mateo County Office of Education (SMCOE) to provide support services for the County High School Mock Trial Program at South San Francisco High School, including coordination with county clerks to develop mock trial programs for high school students. Commencing throughout the 2025-26 school year.

Not to Exceed \$20,000

Rocket Alumni Solutions - To provide touchscreen software designed to display informational content and serve as a digital recognition tool for students and staff. Commencing throughout the 2025-26 school year.

Buri Buri Elementary School

\$892

Marine Science Institute - To provide a four-session Inland Voyage program for Buri Buri students, promoting environmental stewardship through hands-on exploration of San Francisco Bay ecosystems. Commencing March 16, 2026.

FISCAL IMPLICATIONS:

Listed above

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: February 12, 2026

RE: Approval for Trustees Patricia Murray and Mina Richardson to Attend the [Coast2Coast Federal Advocacy Trip](#) in Washington, D.C., April 11 - 15, 2026

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The [Coast2Coast Federal Advocacy Trip](#) is an annual federal advocacy conference hosted jointly by the California School Boards Association (CSBA) and the Association of California School Administrators (ACSA). The 2026 Coast2Coast Federal Advocacy Trip will take place Monday, April 13 through Wednesday, April 15, 2026, in Washington, D.C. with an optional pre-conference session scheduled for Sunday, April 12. Here is the [conference agenda](#).

The Coast2Coast Federal Advocacy Trip provides California school governance leaders with the opportunity to engage directly with federal policymakers and national education leaders on issues impacting nearly 6 million PreK–12 students statewide. This three-day event brings together school and county board members, superintendents, and cabinet-level leaders from across California to elevate local and statewide education priorities on the national stage.

The conference begins with California-specific education policy sessions, federal political briefings, and networking opportunities with Washington, D.C. leaders and influencers. The event culminates in structured advocacy meetings with California’s congressional representatives, allowing participants to communicate district priorities and discuss federal policies affecting public education.

Board President Patricia Murray and Trustee Mina Richardson have requested to attend this conference. Key benefits of attending include professional development focused on federal education policy and advocacy, direct engagement with congressional representatives, and opportunities to collaborate with education leaders from across the state. Attendance will support the Board's role in governance, advocacy, and advancing equitable educational opportunities for students in South San Francisco Unified School District.

At their April 13, 2023 meeting, Trustees approved the following: The Board creates a space for activities that might involve out-of-state travel or professional learning that aligns with District goals and it will be brought before the Board, and that Trustees also follow Board policy so they are in alignment with the same rules expected of staff. Trustees may wish to discuss and determine which specific federal education issues the Board would like to prioritize for advocacy during this conference.

If approved, President Murray and Trustee Richardson will be invited to share information from conference sessions and advocacy meetings, as well as their professional learning experience, to benefit the Board and community at a future Board meeting.

The conference registration fees are as follows: Early registration is \$799 per attendee (October 7, 2025 – February 26, 2026); regular registration is \$949 per attendee (February 27, 2026 – March 19, 2026); and late registration is \$1,199 per attendee (beginning March 20, 2026, until sold out).

An optional pre-conference activity is available at an additional cost of \$130 per participant, which includes a guided educational visit to Mount Vernon, the historic home of George Washington.

FISCAL IMPLICATIONS:

Funds will be paid from the Trustee professional development and travel allowance as provided under [Board Bylaw 9250 – Remuneration, Reimbursement and Other Benefits](#) which provides an annual allowance of \$2,000 per Trustee. Trustees who have utilized a portion of their annual allowance may apply any remaining balance toward the estimated costs associated with this conference.

As the estimated total cost of this travel exceeds the annual allowance, any expenses beyond the remaining balance will be brought forward to the Board for discussion and determination of an appropriate funding source if the Trustee elects not to pay the difference out of pocket.

Estimated costs per attendee, if approved this evening, are as follows:

Option 1: Conference Attendance Including Pre-Conference (April 11–15)

- Conference Registration: \$799
- Optional Pre-Conference Activity: \$130
- Airfare: \$500 (depart April 11, return April 15; prices subject to change based on availability at the time of booking)
- Hotel: \$2,600 (4 nights; check-in April 11, check-out April 15)
- Meals: \$375 (\$75 per day)
- Local Transportation: \$100

Total Estimated Cost per Attendee: \$4,504.00

Option 2: Conference Attendance Without Pre-Conference (April 12–15)

- Conference Registration: \$799
- Airfare: \$650 (depart April 12, return April 15; prices subject to change based on availability at the time of booking)
- Hotel: \$2,000 (3 nights; check-in April 12, check-out April 15)
- Meals: \$300 (\$75 per day)
- Local Transportation: \$100

Total Estimated Cost per Attendee: \$3,849.00

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Trustees Murray and Richardson request to attend the 2026 [Coast2Coast Federal Advocacy Trip](#) in Washington, D.C. April 11 – 15, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: February 12, 2026

RE: University of Florida Literacy Institute [UFLI] for Grades K-2 Supplemental Phonics Program

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☒ Goal 5: Equity-Centered Systems |
| ☒ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

From 2020-2022, a team of Elementary classroom educators and Reading Specialists piloted three supplemental phonics programs: SIPPS, Wilson Foundations, and Sadlier: From Phonics to Reading. In December 2022, the pilot team provided a non-recommendation for classroom educators to adopt one of these three programs and a recommendation to adopt SIPPS for Reading Specialists' intervention groups.

For the past three school years, various school sites have successfully implemented the University of Florida Literacy Institute [UFLI] Foundations Curriculum as a supplemental phonics program for Grades K-2, or K-3 as applicable. It is important to note that UFLI Foundations was published as we were finishing our one-and-a-half-year pilot of a supplemental phonics program.

As stated in the Teacher Manual, "UFLI Foundations is an explicit and systematic program created by the team at the University of Florida Literacy Institute. The program introduces students to the foundational reading skills necessary for proficient reading. It follows a carefully developed scope and sequence designed to ensure that students systematically acquire each skill needed and learn to apply each skill with automaticity

and confidence. The program is designed to be used for core instruction in the primary grades or for intervention with struggling students in any grade.”

UFLI aligns to the Science of Reading and is a 30-minute portion of our 120-minute daily Structured Literacy Blocks in the primary grades. UFLI provides explicit instruction in Word Recognition: Phonological Awareness, Decoding, and Sight Recognition. Instruction is also for Language Comprehension: Background Knowledge, Vocabulary, Language Structure, Verbal Reasoning, and Literacy Knowledge. A formal district adoption would elevate our foundational reading instruction in the primary grades. Also, it is important to note that UFLI is used as a core curriculum during our Big Lift Inspiring Summers program for Rising Kindergarten - Rising 3rd Grade.

Over the past two school years, we used TK-3 Big Lift grant funds to purchase take-home reader programs for Martin, Spruce, Los Cerritos, Sunshine Gardens, Ponderosa, and Junipero Serra. This program provides one decodable book to be sent home with K-2 students each night that aligns to the phonics skill explicitly taught in that day’s lesson. The program expands students’ access to books and opportunity to practice foundational reading skills.

FISCAL IMPLICATIONS:

No expected cost for the 2026-2027 school year. Over the past three years, sites purchased their UFLI Curriculum Teacher Manuals. We used TK-3 Big Lift grant funds to purchase the manuals for Buri Buri and Monte Verde in April 2025. If costs occur, the total cost will be very low as the UFLI teacher manual is \$70 plus shipping and handling.

We intend to use Big Lift grant funding from TK-3 to purchase the UFLI take-home reader program for Skyline, Buri Buri, and Monte Verde Elementary Schools.

RECOMMENDATION:

It is the recommendation of the South San Francisco Unified School District to adopt the University of Florida Literacy Institute [UFLI] Foundations Curriculum as a supplemental phonics program for Grades K-2, effective in the 2026-2027 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: February 12, 2026

RE: K-12 Implementation of NWEA Map Growth Benchmark Assessments

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☒ Goal 5: Equity-Centered Systems |
| ☒ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

Since 2023, the South San Francisco Unified School District has actively researched valid, reliable ELA and Math Benchmark Assessments for Grades K-12. During the 2023-2024 school year, an Elementary team administered Benchmark Assessments from i-Ready Diagnostic and IXL. The pilot team had no recommendation to adopt either assessment.

In September 2025, a district team reconvened to research and explore an ELA and Math Benchmark Assessment for Grades K-12. We explored NWEA Map Growth, i-Ready Inform, and STAR Renaissance. We read research, communicated with vendors, and engaged in vendor presentations on the assessments. As a team, we identified our primary and secondary purposes for implementing an ELA and Math Benchmark Assessment. Primary purposes of the Benchmark Assessment include progress-checks towards year-end outcomes, program and site monitoring, and identifying students at risk of not meeting proficiency targets. Secondary purposes include instructional-decision making, system planning, and communicating clear progress to key stakeholders. In addition, a K-12 Benchmark Assessment will allow us to make data-informed decisions for reclassification purposes, as well as Special Education purposes.

On January 8, 2026, the district team reached a 100% consensus to obtain School Board approval for the NWEA Map Growth Assessments. 86.4% of the team indicated that the NWEA Map Growth Assessments mostly or fully aligns to our primary and secondary purposes for a Benchmark Assessment. Upon our research, the NWEA Map Growth Assessment also appears to be the most valid and reliable assessment.

While not moving forward for recommendation for the 2026-2027 school year, it is important to note that there is a personalized learning platform that could be purchased in addition to the NWEA Map Growth Assessment Suite. It is recommended that educators and administrators complete one full year of administering the assessment before implementing the personalized learning platform in Grades K-8, potentially in 2027-2028.

FISCAL IMPLICATIONS:

Total cost: \$360,690 over three years (LCAP 1.4):

- 2026–2027: \$163,490
- 2027–2028: \$98,600
- 2028–2029: \$98,600

Includes:

- Licenses Benchmark Assessment for ELA and Math for Grades K-12 [based on 7,500 students]
- Seven hours of Professional Learning sessions [can be rolled over to 2027-2028 if needed]
- Annual district license fee

RECOMMENDATION:

It is the recommendation of the South San Francisco Unified School District to enter into a three-year agreement to purchase annual licenses for the NWEA MAP Growth Benchmark Assessments, which includes one year of professional learning totaling seven hours, for the 2026–2027 school year in the amount of \$360,690.



SALES ORDER

Order Date: 02/02/2026

Start Date: 08/01/2026

Order #: 00132686

End Date: 07/31/2029

Prepared For

Account Name: South San Francisco Unified School District

Agency Code: 27566

Primary Contact: Lindsay Summers

Email: lsummers@ssfusd.org

Customer Information

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080
United States

Bill-To Information

South San Francisco Unified School District
398 B ST
SOUTH SAN FRANCISCO, CA 94080-4423
United States

NWEA Sales Point of Contact

Shaheen Khal

shaheen.khal@hnhco.com

(916) 753-6544

Products & Services

Start Date	End Date	Products	Quantity	List Price	Sales Price	Total Price	Item Discount
Year 1							
8/1/2026	7/31/2027	MAP Growth K-12	7,500	\$14.50	\$13.00	\$97,500.00	-\$11,250.00
8/1/2026	7/31/2027	MG: Basics for Teachers (Onsite, 3-hour session, up to 35 participants)	10	\$2,100.00	\$2,100.00	\$21,000.00	\$0.00
8/1/2026	7/31/2027	MG: Basics for Leaders (Onsite, 3-hour session, up to 35 participants)	2	\$2,100.00	\$2,100.00	\$4,200.00	\$0.00
8/1/2026	7/31/2027	MAP Growth Basics: Introduction (Virtual, 1-hour session, up to 30 participants)	1	\$630.00	\$630.00	\$630.00	\$0.00
8/1/2026	7/31/2027	MG: Reports for Teachers- Analyze Start of Year Data (Virtual, 2-hour session, up to 30 participants)	10	\$1,260.00	\$1,260.00	\$12,600.00	\$0.00



Start Date	End Date	Products	Quantity	List Price	Sales Price	Total Price	Item Discount
8/1/2026	7/31/2027	MG: Reports for Leaders- Analyze Start of Year Data (Virtual, 2-hour session, up to 30 participants)	3	\$1,260.00	\$1,260.00	\$3,780.00	\$0.00
8/1/2026	7/31/2027	MG: Reports for Teachers: Analyze Growth Data Virtual (2 hour-session, up to 30 participants)	10	\$1,260.00	\$1,260.00	\$12,600.00	\$0.00
8/1/2026	7/31/2027	MG: Reports for Leaders: Analyze Growth Data Virtual (2-hour session, up to 30 participants)	3	\$1,260.00	\$1,260.00	\$3,780.00	\$0.00
8/1/2026	7/31/2027	MAP: Action Planning with MAP Data (Onsite, 3-hour session, up to 35 participants)	3	\$2,100.00	\$2,100.00	\$6,300.00	\$0.00
8/1/2026	7/31/2027	MAP Growth Foundations Online Annual License	1	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00
Year 1 Sub-Total						\$163,490.00	-\$11,250.00
Year 2							
8/1/2027	7/31/2028	MAP Growth K-12	7,500	\$14.50	\$13.00	\$97,500.00	-\$11,250.00
8/1/2027	7/31/2028	MAP Growth Foundations Online Annual License	1	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00
Year 2 Sub-Total						\$98,600.00	-\$11,250.00
Year 3							
8/1/2028	7/31/2029	MAP Growth K-12	7,500	\$14.50	\$13.00	\$97,500.00	-\$11,250.00
8/1/2028	7/31/2029	MAP Growth Foundations Online Annual License	1	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00
Year 3 Sub-Total						\$98,600.00	-\$11,250.00

3-Year Discount	-\$33,750.00
3-Year Subtotal	\$360,690.00
Estimated Tax	\$0.00
3-Year Grand Total	\$360,690.00

Invoicing Information

Unless otherwise specified, payment terms are Net 30. Remittance instructions will be included with your invoice.

Until this Sales Order is signed, the pricing is valid for 30 days from the Order Date listed at the top of this document. Please confirm the billing address or specify changes to your Sales Point of Contact.

For a copy of the latest NWEA division W-9, it is available at <https://support.hmhco.com/s/article/Billing-and-Invoices>. Click on "Requesting a W-9" and select "NWEA".

The Tax ID for NWEA, a division of Houghton Mifflin Harcourt Publishing Company, is 04-1456030.

Terms and Conditions

This Sales Order is between Customer and NWEA, a division of Houghton Mifflin Harcourt Publishing Company, and is subject to the HMH Standard PreK-12 Terms of Purchase located at <https://www.hmhco.com/terms-of-purchase> (the "Agreement") for the Products and Services listed above. By signing this Sales Order, you agree you have read, understand, and agree to the Agreement.



Subscription Period: 3 Years. At the expiration of the Subscription Period noted herein, this Schedule will automatically expire.

Invoicing and Payment Terms:

Subscription Period	Fee Schedule
8/1/2026 – 7/31/2027	\$163,490.00
8/1/2027 – 7/31/2028	\$98,600.00
8/1/2028 – 7/31/2029	\$98,600.00
Total Fees Due:	\$360,690.00

Subscriber will receive an invoice on the day the Subscription Period starts and will pay in accordance with the terms of the Agreement.

Signature

Customer
Signature: _____

Customer
Printed Name: _____

Date: _____

Customer Title _____



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: February 12, 2026

RE: Approval of New Course for 2026-2027: Tagalog (Filipino)

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|---|
| ☒ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The following course is being submitted to the Board of Trustees for consideration and approval for implementation for the 2026-2027 school year:

- Tagalog (Filipino) (new) at SSFUSD High Schools, beginning at ECHS

The course overview is presented below with background information including a review of course content, audience, and monitoring. This course was developed collaboratively by El Camino High School administrators, teachers, and community members in direct response to the linguistic, cultural, and demographic composition of the student body. The curriculum is grounded in the foundations of established Filipino language and culture programs in the Bay Area and reflects school and district priorities for equity, access, and cultural relevance. The course is fully aligned with the California World Language Standards and is designed to meet UC/CSU A–G admission requirements. As part of the review process, course development teams and site administrators were required to consider impact on master schedule and staffing, and how students would be supported to access and successfully complete the course.

Tagalog (Filipino) (SSFUSD)

The primary driver for this course is the demographic composition of the South San Francisco Unified School community. Given our large Filipino student population, there is a significant and expressed desire for a curriculum that reflects the heritage and linguistic backgrounds of our families. While South San Francisco High Schools currently offer multiple levels of Spanish and French, the addition of Tagalog provides a necessary expansion of our World Language department. Providing this new option will benefit the student body by offering a more diverse selection of courses that align with the specific interests of our community. This course will not

only attract heritage learners looking to formalize their speaking and writing skills but also non-heritage students interested in the rich history and language of the Philippines, thereby fostering a more inclusive and culturally responsive campus climate.

Additionally, this course addresses the specific needs of our student body by providing a diverse option for World Language acquisition. For heritage learners, Tagalog offers a unique opportunity to build literacy in a language they may already encounter at home, bridging the gap between conversational Tagalog and formal academic proficiency. For beginning learners, the curriculum is designed to scaffold functional, linguistic, and comprehension skills through multimodal instruction. By offering a language that is highly relevant to the local South San Francisco community, we differentiate our elective offerings to meet the social and cognitive needs of students who may feel underrepresented in traditional European language courses.

This course is designed as an introductory course for beginning language students of Tagalog. It will focus primarily on the speaking, writing, and reading skills of the students as they use the Filipino language. Topics to be covered in the course include: Functional Skills; Linguistic Skills; Vocabulary Skills; Comprehension Skills.

FISCAL IMPLICATIONS:

Initial plans are to allocate 4 sections (up to 32 students) the students will be made up of 9th - 12th grade students. While there will be some need to purchase a text for each student, *Tagalog for Beginners: An Introduction to Filipino, the National Language of the Philippines*. The cost of this purchase is estimated to be \$3,500.

Potential Impact:

The introductory Tagalog course will serve as a rigorous pathway for students to fulfill the Language Other Than English requirement for high school graduation. Furthermore, it aligns with the University of California (UC) and California State University (CSU) "E" subject requirement. Providing Tagalog ensures that our students have equitable access to diverse ways of meeting these benchmarks, ensuring compliance with state standards while expanding the portfolio of courses that lead to college readiness.

Monitoring Progress and Effectiveness:

The viability of the program will be monitored with both quantitative and qualitative data including course enrollments and completions, grades, UC/CSU a-g rate, California Dashboard College and Career Readiness rates, and student and teacher feedback.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the following new course for implementation beginning in the 2026-2027 school year:

- Tagalog (Filipino) 1- SSFUSD

New Course Proposal Form

Author Jerell Maneja & Chris Laveglia	Date January 27, 2026
--	-----------------------

Course Title	Tagalog (Filipino) Language				
Course Description	This introductory Filipino (Tagalog) language course develops foundational skills in listening, speaking, reading, and writing through structured practice in basic grammar, vocabulary, and comprehension. Students learn essential sentence patterns, everyday expressions, greetings, and culturally appropriate language use, including introductory honorifics and respect particles. Filipino history and cultural practices are integrated to support communicative competence and cultural awareness while students engage in short, guided exchanges and sentence-level writing in familiar contexts.				
Length of Course	☐ Semester ☒ Year ☐ Other				
Grade Level	☒ 9-12	☐ 9	☐ 10	☐ 11	☐ 12
Department	☐ English ☐ Mathematics ☐ Science ☐ Social Science ☒ World Language ☐ Physical Education ☐ Visual & Performing Arts ☐ Career Technical Education* ☐ Other				
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	N/A				
Corequisite	N/A				
Is Course A-G	☐ No	☒ Yes. If yes indicate the A-G category ☐ A- History ☐ B- English ☐ C- Math ☐ D- Science (lab) ☒ E- World Language ☐ F- Fine Art (cannot be taught online) ☐ G- Elective ☐ History/Social Science ☐ English ☐ ELD ☐ Math ☐ Math/Computer ☐ Lab Science Biology/ Life Science ☐ Physical Science ☐ Integrated Science ☐ Language other than English ☐ Visual and Performing Arts ☐ Interdisciplinary			
Honors Credit?	☒ ~~No~~ ☐ Yes <i>You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.</i>				

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

Student Interest and Engagement

The primary driver for this course is the demographic composition of the South San Francisco Unified School community. Given our large Filipino student population, there is a significant and expressed desire for a curriculum that reflects the heritage and linguistic backgrounds of our families. While South San Francisco High Schools currently offer multiple levels of Spanish, French, and Italian, the addition of Tagalog provides a necessary expansion of our World Language department. Providing this new option will benefit the student body by offering a more diverse selection of courses that align with the specific interests of our community. This course will not only attract heritage learners looking to formalize their speaking and writing skills but also non-heritage students interested in the rich history and language of the Philippines, thereby fostering a more inclusive and culturally responsive campus climate.

Differentiation for Student Needs

This course addresses the specific needs of our student body by providing a diverse option for World Language acquisition. For heritage learners, Tagalog offers a unique opportunity to build literacy in a language they may already encounter at home, bridging the gap between conversational Tagalog and formal academic proficiency. For beginning learners, the curriculum is designed to scaffold functional, linguistic, and comprehension skills through multimodal instruction. By offering a language that is highly relevant to the local South San Francisco community, we differentiate our elective offerings to meet the social and cognitive needs of students who may feel underrepresented in traditional European language courses.

Compliance and Graduation Requirements

The introductory Tagalog course will serve as a rigorous pathway for students to fulfill the Language Other Than English requirement for high school graduation. Furthermore, it aligns with the University of California (UC) and California State University (CSU) "E" subject requirement. Providing Tagalog ensures that our students have equitable access to diverse ways of meeting these benchmarks, ensuring compliance with state standards while expanding the portfolio of courses that lead to college readiness.

Alignment with District Goals

The implementation of this course directly supports the District's commitment to equity, inclusion, and the "Portrait of an Educator" and "Portrait of a Graduate" frameworks. By validating the linguistic assets of our Filipino community, the district demonstrates a commitment to cultural competency. This course promotes global citizenship and communication skills, preparing students to engage effectively in a multicultural society. Furthermore, it strengthens the partnership between the school

and the South San Francisco community by recognizing and celebrating the local cultural capital.

2. Do you have sufficient highly qualified staff to teach this course?

This course will be taught by a California credentialed teacher with experience in teaching the course.

3. Do you have the necessary facilities, equipment, and materials?

El Camino High School has all necessary equipment and facilities needed.

4. What is the anticipated enrollment in this course?

The anticipated pool of students are four sections of up to 32 students, per section. The students will be made up of 9th-12th graders.

5. Funding

Items Needed	Estimate Cost (if known)
Textbooks	\$ 3,500
Supplementary materials	N/A
Staffing	N/A
Technology	N/A
Other	N/A

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course

The introductory Tagalog course aims to develop Novice-level proficiency in the Filipino language through a balanced focus on the four language domains: listening, speaking, reading, and writing. Aligned with the California World Language Standards, the course is structured around the curricular strands—Communication, Cultures, and Connections—to ensure students do not just learn grammar in

isolation but use it to navigate real-world contexts. Students will engage in Interpersonal, Interpretive, and Presentational modes of communication, allowing them to collaborate with peers, interpret authentic Filipino media, and present information about their own lives and the broader Tagalog-speaking world. By the end of the course, students will be able to use formulaic and created language to participate in culturally appropriate interactions, building a foundation for lifelong linguistic and cultural literacy.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

The development of this course is a direct response to the demographic makeup of South San Francisco Unified School District, where the Filipino community represents a significant and vibrant portion of our student population. The need was determined through a student interest survey conducted by the World Language Department, identifying a clear demand for heritage language representation alongside our existing Spanish, French, and Italian offerings. The overarching goal is to launch Tagalog 1 for the 2026–2027 school year and subsequently expand the program to include Tagalog 2 and 3 in the following years. This phased implementation ensures a sustainable pathway for students to achieve advanced linguistic proficiency and cultural competency throughout their high school careers.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]

Number of Units **6** (minimum of 5 for a yearlong course; 4 for a semester course)

Unit 1: Pagpapakilala (Introductions & Greetings)

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn in the **unit**

In this introductory unit, students learn the essential linguistic and cultural foundations for social interaction in the Filipino language. They master formal and informal greetings, introductions, and the critical use of respect markers such as *po* and *opo* to navigate social hierarchies. Key skills include identifying personal pronouns, basic sentence structures, and the ability to exchange fundamental personal information. By the conclusion of the unit, students will be able to initiate and sustain a brief culturally appropriate conversation with peers and elders.

Assignment Summary: In 3 - 5 sentences, describes the **product** students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students submit a short written dialogue consisting of 3–5 simple sentences using greetings and leave-takings. An accompanying audio recording demonstrates accurate pronunciation, pacing, and intonation in Filipino.

Assessments: (Fall and Spring finals. Include proficiency scale)

Pronunciation and listening comprehension check; interpersonal greeting role-play assessed with a novice-level rubric; vocabulary and usage quiz; fall final exam

Unit 2: Ang Aking Pamilya at Tahanan (My Family & Home)

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn in the unit

In this unit, students explore the central role of the family (*pamilya*) and the household within Filipino culture while expanding their descriptive vocabulary. They learn to identify immediate and extended family members, utilize possessive pronouns to indicate relationships, and apply basic adjectives to describe physical traits and personalities. Students also practice identifying rooms and common objects within a home to describe their personal living spaces. By the end of the unit, students will be able to speak and write about their family structures and home environments using simple, cohesive sentences.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students write a 3–5 sentence paragraph describing their family or community using appropriate vocabulary and respect markers. A short reflective response explains how respectful language is used when talking about others.

Assessments: (Fall and Spring finals. Include proficiency scale)

Presentational writing task with emphasis on pronunciation and vocabulary usage; cultural awareness check with compare/contract focused rubric; speaking assessment; fall final - Evaluation based on clarity, organization, effective communication, and vocabulary use.

Unit 3: Ang Buhay Estudyante (Student Life & School)

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn in the unit

This unit focuses on the academic and social environment of the school, allowing students to navigate their daily routines in Tagalog. Students will learn to identify classroom objects, school subjects, and campus locations while mastering the vocabulary needed to discuss their class schedules and time. Linguistic skills focus on expressing likes, dislikes, and needs using verbs related to studying and school activities. By the conclusion of the unit, students will be able to describe their school day and compare the educational experience within the South San Francisco Unified School District with typical school life in the Philippines.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Student produce a written narrative in Tagalog describing their typical school day; students deliver an oral presentation describing their classroom environment; students perform a partner interview to discuss daily schedules; students write a reflection to compare the school experience in SSFUSD and the Philippine context

Assessments: (Fall and Spring finals. Include proficiency scale)

Presentational writing task scored with paragraph-level rubric; cultural awareness check; speaking/grammar assessment; fall/spring final

Unit 4: Pagkain at Pamimili (Food & Shopping)

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn in the unit

Students explore the vital cultural pillar of Filipino cuisine while developing functional transaction skills for the marketplace and dining. This unit covers vocabulary for common fruits, vegetables, and traditional dishes, alongside the numerical system and currency used for shopping at a *palengke* (market). Students practice Communication, Cultures, and Connections, by connecting language to the cultural significance of communal eating (*Salosalo*) and the etiquette of hospitality. By the end of the unit, students will be able to order food in a restaurant setting, ask for prices, and express preferences for different flavors and ingredients.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students perform a short role-play set in a palengke/restaurant; students write a short descriptive paragraph about a favorite Filipino dish or meal; students prepare a brief oral presentation simulating an order at a Filipino restaurant

Assessments: (Fall and Spring finals. Include proficiency scale)

Comprehension and vocabulary understanding and appropriate use assessments on identifying items ordered, food choices, and preferences; oral task and written assignments for simulated food order; spring final. Evaluations based on clarity, organization, effective communication, and vocabulary use.

Unit 5: Mga Libangan at Paglalakbay (Leisure & Travel)

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn in the unit

The unit broadens the students' perspective to include recreational activities and the geography of the Philippines. Students learn to use action verbs to describe hobbies, sports, and weekend plans, while also learning the names of major islands and regions. The curriculum introduces future tense markers to allow students to discuss upcoming travel plans or summer goals. Upon completion, students will be able to present a basic travel itinerary and discuss their personal interests, bridging their local California lifestyle with the broader Tagalog-speaking world.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students write a short narrative describing hobbies, sports, or typical weekend activities; students research and select one major island or region of the Philippines, student prepare a short oral presentation outlining a basic travel plan to the Philippines

@Fall and Spring finals. Include proficiency scale)

Identification of vocabulary relevant to location, activities, and time references; paired conversation focusing on ability to sustain basic interaction and convey meaning; presentation on a hobby to assess sentences, use of language structures, and cultural references; spring final. Evaluations based on clarity, organization, effective communication, and vocabulary use.

Unit 6: Kasaysayan at Kultura (History and Culture)

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn in the **unit**

In this culminating unit, students explore the historical and cultural forces that have shaped the Philippines and the Filipino-American experience. Students learn to use the past tense to discuss significant historical figures, national symbols, and the evolution of the Filipino flag. The content bridges the gap between the archipelago and the local South San Francisco community, examining the history of the Filipino diaspora and the contributions of Filipinos to California. By the end of the unit, students will be able to narrate simple historical events and explain the cultural significance of major holidays like *Araw ng Kalayaan* (Independence Day) and *Pasko* (Christmas).

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students submit a short cultural description of 3–5 sentences explaining a Filipino tradition or celebration. Students also prepare a brief oral summary to share their learning with classmates

Assessments: (Fall and Spring finals. Include proficiency scale)

Cultural presentation assessed with a novice rubric; listening comprehension quiz tied to cultural content; spring final. Evaluations based on clarity, organization, effective communication, and vocabulary use.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year). Every course must include at least one primary text/instructional material that every student in the class will access individually.

Title	Type of Material: Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety? Yes, no
Tagalog for Beginners	Textbook/ Online Audio	Joi Barrios	Tuttle Publishing		https://tuttlepublishing.com/language-books/tagalog/textbooks/tagalog-for-beginners-paperback-with-disc	This textbook is the primary book. Sections aligned with units listed above are covered in their entirety.

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Signatures:

Site Approval by	James Briano, Principal	Date	03 February 2026
District Approval by		Date	

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	
Grade High-Low	
State Category Code	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the Referral Bonus Program 2026-2027

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|--|
| ☐ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The South San Francisco Unified School District (“SSFUSD” or “District”) and the South San Francisco Classroom Teachers Association (“SSFCTA” or “Association”) hereby agree to this Memorandum of Understanding (“MOU”), effective February 13, 2026 and expiring August 31, 2026, for the purpose of authorizing additional duties and compensation to eligible participating employees related to piloting a referral bonus program designed to enhance recruitment efforts of candidates into any of the SSFCTA certificated represented positions listed under Article 2 – Recognition, Section A – Inclusions, of the Collective Bargaining Agreement in force between the District and the Association.

In alignment with the District’s Strategic Plan “Fulfilling Our Promise to Learners,” Priority 4 (Empowered Educators), Initiative 4.C. (Recruitment), the SSFUSD Referral Bonus Program is designed to recognize and empower our current SSFUSD staff as high-leverage recruiters for our District. As our best advocates, SSFUSD staff are uniquely positioned to share the value proposition of working within our District to prospective candidates. This strategic initiative will reward current, active employees in good standing with the District for their efforts in helping us to fill vacant positions throughout the District for the 2026-2027 school year.

FISCAL IMPLICATIONS:

The District and the Association agree that the eligible participating employees shall receive additional compensation not to exceed sixteen (16) hours at the certificated unit member hourly rate of pay of sixty dollars (\$60) for additional duties performed. The payment installment shall be distributed to each eligible participating employee during the September 2026 monthly payroll cycle. Enclosed is a copy of the signed MOU that outlines the terms and conditions of the agreement.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the enclosed Memorandum of Understanding between the South San Francisco Unified School District and the South San Francisco Classroom Teachers Association for the Referral Bonus Program for the 2026-2027 school year, as presented to the Board.



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

398 B St. South San Francisco, CA 94080

P: (650) 877-8700 | F: (650) 583-4717

www.ssfusd.org

Dr. Shawnterra Moore, Superintendent

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION**

RE: REFERRAL BONUS PROGRAM

Overview:

The South San Francisco Unified School District ("SSFUSD" or "District") and the South San Francisco Classroom Teachers Association ("SSFCTA" or "Association") hereby agree to this Memorandum of Understanding ("MOU"), effective February 13, 2026, and expiring August 31, 2026, for the purpose of authorizing additional duties and compensation to eligible participating employees related to piloting a referral bonus program designed to enhance recruitment efforts of candidates into any of the SSFCTA certificated represented positions listed under Article 2 (Recognition), Section A (Inclusions), of the Collective Bargaining Agreement in force between the District and the Association.

Purpose:

In alignment with the District's Strategic Plan "Fulfilling Our Promise to Learners," Priority 4 (Empowered Educators), Initiative 4.C. (Best-In-Class Talent Systems), the SSFUSD Referral Bonus Program is designed to recognize and empower our current SSFUSD staff as high-leverage recruiters for our District. As our best advocates, SSFUSD staff are uniquely positioned to share the value proposition of working within our District to prospective candidates. This strategic initiative will reward current, active employees in good standing with the District for their efforts in helping us to fill vacant certificated SSFCTA represented positions throughout the District for the 2026-2027 school year.

Eligibility Criteria:

The District and the Association agree that eligible participating employees shall be defined as SSFCTA bargaining unit members who meet the following criteria:

1. The Association member is a current, active employee in good standing with the District.
2. The Association member possesses a valid credential authorized and issued by the California Commission on Teacher Credentialing.
3. The Association member commits to promoting the District as an employer of choice and helps us attract top talent for our schools and organization who reflect the diversity of our students, families, and community.

Additional Duties and Compensation:

1. The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("referral bonus") equal to five-hundred dollars (\$500) for every one (1) candidate referred for a certificated SSFCTA represented position vacancy who is subsequently employed into a qualifying vacancy.
 - 1.1. The payment installment(s) shall be distributed in the September 2026 monthly payroll cycle.
 - 1.2. For every one (1) referred candidate, only one (1) Association member shall be eligible for the applicable referral bonus payment.
 - 1.3. In the event that multiple Association members refer the same candidate, the first referral received by the District based on the timestamp of submission shall be eligible for the applicable referral bonus payment.
 - 1.4. There shall be no limit on the number of referral bonuses payable to any individual Association member.
 - 1.5. Any individual Association member who is also selected for the SSFUSD Ambassador Program shall not be eligible to receive a referral bonus for any referred candidates that were identified through local recruitment events and activities related to the roles and responsibilities of the SSFUSD Ambassador Program.
 - 1.6. Any referral made for a candidate who has worked with the District under the terms of a staffing agency contract within the current school year (2025-2026) or the preceding two (2) school years shall be ineligible to receive a referral bonus.
2. In order to verify each referral, the referring Association member and the referred candidate shall fulfill the following requirements:
 - 2.1. The referring Association member shall complete and submit a District ambassador program referral form through which they identify the referred candidate by their full name and provide the referred candidate's contact information.

- 2.2. The referred candidate shall complete and submit their job application and professional references section through which they identify the referring Association member by their full name and provide the referring Association member's contact information.
- 2.3. Referred candidates offered employment shall report to work in order for the referral bonus to be payable to the referring Association member.
3. The expiration of this MOU shall not affect an Association member's eligibility to receive the referral bonus payment set forth above so long as the candidate was referred and all required referral documentation (i.e., District ambassador program referral form and District job application and professional references for employment) was received by the District prior to the expiration date of this MOU.
4. Eligible participating employees shall be paid from the Bay Ed Fund account code: 01-9026-0-1110-1000-1140-090-430.

The District and the Association agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

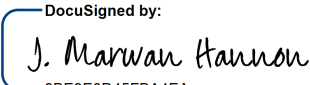
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Shari Giusti
President, South San Francisco Classroom Teachers Association

2/4/2026

Date

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J. Marwan Hannon
Assistant Superintendent, Human Resources

1/29/2026

Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the Ambassador Program 2026-2027

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|--|
| ☐ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The South San Francisco Unified School District (“SSFUSD” or “District”) and the South San Francisco Classroom Teachers Association (“SSFCTA” or “Association”) hereby agree to this Memorandum of Understanding (“MOU”), effective February 13, 2026 and expiring August 31, 2026, for the purpose of authorizing additional duties and compensation to eligible participating employees related to piloting an ambassador program designed to enhance recruitment efforts of candidates into any of the SSFCTA certificated represented positions listed under Article 2 – Recognition, Section A – Inclusions, of the Collective Bargaining Agreement in force between the District and the Association.

In alignment with the District’s Strategic Plan “Fulfilling Our Promise to Learners,” Priority 4 (Empowered Educators), Initiative 4.C. (Recruitment), the SSFUSD Ambassador Program is designed to recognize and empower our current SSFUSD staff as high-leverage recruiters for our District. As our best advocates, SSFUSD staff are uniquely positioned to share the value proposition of working within our District to prospective candidates. This strategic initiative will reward current, active employees in good standing with the District for their efforts as ambassadors representing the District and engaging in various recruitment events and activities throughout the 2026-2027 hiring season

FISCAL IMPLICATIONS:

The District and the Association agree that eligible participating employees shall receive additional compensation for additional duties performed, not to exceed sixteen (16) hours at the certificated unit member hourly rate of sixty dollars (\$60), for a maximum cost of nine hundred sixty dollars (\$960) per eligible participating employee. Compensation shall be paid during the September 2026 monthly payroll cycle. Enclosed is a copy of the signed MOU that outlines the terms and conditions of the agreement.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the enclosed Memorandum of Understanding between the South San Francisco Unified School District and the South San Francisco Classroom Teachers Association for the Ambassador Program for the 2026-2027 school year, as presented to the Board.



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398 B St. South San Francisco, CA 94080

P: (650) 877-8700 | F: (650) 583-4717

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Dr. Shawnterra Moore, Superintendent

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION**

RE: AMBASSADOR PROGRAM

Overview:

The South San Francisco Unified School District (“SSFUSD” or “District”) and the South San Francisco Classroom Teachers Association (“SSFCTA” or “Association”) hereby agree to this Memorandum of Understanding (“MOU”), effective February 13, 2026, and expiring August 31, 2026, for the purpose of authorizing additional duties and compensation to eligible participating employees related to piloting an ambassador program designed to enhance recruitment efforts of candidates into any of the SSFCTA certificated represented positions listed under Article 2 (Recognition), Section A (Inclusions), of the Collective Bargaining Agreement in force between the District and the Association.

Purpose:

In alignment with the District’s Strategic Plan “Fulfilling Our Promise to Learners,” Priority 4 (Empowered Educators), Initiative 4.C. (Best-In-Class Talent Systems), the SSFUSD Ambassador Program is designed to recognize and empower our current SSFUSD staff as high-leverage recruiters for our District. As our best advocates, SSFUSD staff are uniquely positioned to share the value proposition of working within our District to prospective candidates. This strategic initiative will reward current, active employees in good standing with the District for their efforts as ambassadors representing the District and engaging in various recruitment events and activities throughout the 2026-2027 hiring season.

Eligibility Criteria:

The District and the Association agree that eligible participating employees shall be defined as SSFCTA bargaining unit members who meet the following criteria:

1. The Association member is a current, active employee in good standing with the District.
2. The Association member possesses a valid credential authorized and issued by the California Commission on Teacher Credentialing.

3. The Association member commits to promoting the District as an employer of choice and helps us attract top talent for our schools and organization who reflect the diversity of our students, families, and community.
4. The Association member confirms their interest and availability outside of contract work hours (i.e., before or after the work day, and/or during the weekend) to attend and participate in local recruitment events and activities related to the roles and responsibilities of the SSFUSD Ambassador Program.

The District and the Association agree that the tiebreaker criteria shall be defined as follows:

1. To the extent practicable, there shall be representation of Association members who reflect the diversity of our students, families, and community.
2. To the extent practicable, there shall be representation of Association members from all school sites, grade spans (Early Childhood Education; TK-5; 6-8; 9-12+), content areas, credential types, and years of professional education experience (1-5 years; 6-10 years; 11-15 years; 15+ years).
3. If multiple Association members who meet the same criteria apply to be considered for the SSFUSD Ambassador Program, then the Human Resources Department shall conduct a screening process and immediate supervisor reference check to determine the single most qualified candidate.

Additional Duties and Compensation:

1. The District and the Association agree that the eligible participating employees shall perform up to sixteen (16) hours of additional duties including, but not limited to, the following:
 - 1.1. Participate in job hiring fairs and group interview days as District representatives for prospective candidates;
 - 1.2. Host information sessions at regionally accredited college and university institutions for prospective candidates in credential programs;
 - 1.3. Share insights with prospective candidates about the District's strategic plan, the organizational work culture, compensation and benefits, and other important aspects of the employee experience; and
 - 1.4. Serve as a point of contact to guide prospective candidates through the District's application process.
2. The District and the Association agree that the eligible participating employees shall receive additional compensation not to exceed sixteen (16) hours at the certificated unit member hourly rate of pay of sixty dollars (\$60) for additional duties performed:

- 2.1. The payment installment shall be distributed to each eligible participating employee during the September 2026 monthly payroll cycle.
- 2.2. If the eligible participating employee performs all of the additional duties described herein, and the additional duties exceed the sixteen (16) hours of authorized additional duties agreed upon in this MOU, then the District shall ensure eligible participating employees complete and submit pre-approved timecards for all hours worked in excess at the certificated unit member hourly rate of sixty dollars (\$60) per one hour of excess work performed, in accordance with the Article 7 - Compensation and Benefits, Section F - Hourly Rate, of the Collective Bargaining Agreement in force between the District and the Association.
- 2.3. If the eligible participating employee is required to travel to and from local recruitment events and activities and uses a personally-owned vehicle, then the employee shall complete and submit a District mileage reimbursement form with supporting documentation in order to be reimbursed at the current Internal Revenue Service (IRS) standard mileage rate.
3. Eligible participating employees shall be paid from the Bay Ed Fund account code: 01-9026-0-1110-1000-1140-090-430.

The District and the Association agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

DocuSigned by:  A05B67E1AEEA47F... Shari Giusti President, South San Francisco Classroom Teachers Association	2/4/2026 Date
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DocuSigned by:  9BE9E0D45FBA4EA... J. Marwan Hannon Assistant Superintendent, Human Resources	1/29/2026 Date
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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Memorandum of Understanding with South San Francisco Classroom Teachers Association for the Early Notification Retirement Incentive (2025-2026)

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The South San Francisco Unified School District (“District”) and the South San Francisco Classroom Teachers Association (“SSFCTA”) (collectively, the “Parties”) hereby agree to this Memorandum of Understanding (“MOU”), effective the 2025-2026 school year only, for the purpose of authorizing incentive compensation (“Early Notification Retirement Incentive”) to eligible participating employees.

FISCAL IMPLICATIONS:

The District and the Association agree that eligible participating employees shall receive the early notification retirement incentive in the form of a one-time, off salary schedule payment (“stipend”) equal to five thousand dollars (\$5,000), prorated for part-time eligible participating employees, distributed in one installment payment during the June 2026 monthly payroll cycle. Enclosed is a copy of the fully executed MOU that details the terms and conditions including, but not limited to, the financial implications. The General Fund (01) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the early notification retirement incentive for the 2025-2026 school year.



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398 B Street | South San Francisco, CA 94080

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
THE SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
EARLY NOTIFICATION RETIREMENT INCENTIVE**

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("SSFCTA") (collectively, the "Parties") hereby agree to this Memorandum of Understanding ("MOU"), effective the 2025-2026 school year only, for the purpose of authorizing incentive compensation ("Early Notification Retirement Incentive") to eligible participating employees.

The parties hereby agree as follows:

1. Eligible participating employees shall be defined as SSFCTA bargaining unit members who are current, active employees in good standing with the District, and accumulated at least ten (10) years of service credit in a certificated represented position while employed with the District.
2. Eligible participating employees shall receive the early notification retirement incentive in the form of a one-time, off salary schedule payment ("stipend") equal to five thousand dollars (\$5,000), prorated for part-time eligible participating employees, distributed in one installment payment during the June 2026 monthly payroll cycle.
3. Eligible participating employees who opt for the early notification retirement incentive shall:
 - Complete and submit an irrevocable signed and dated letter of retirement from employment with the District via Informed K12 [SSFUSD Notice of Retirement 2025-2026](#), effective June 30, 2026 ("effective retirement date"), by no later than March 2, 2026.

- Agree not to seek or gain reemployment in a certificated represented position within the District for thirty-nine (39) months subsequent to the effective retirement date.

The parties agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

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Shari Giusti President, South San Francisco Classroom Teachers Association	Date
DocuSigned by:  9BE9E0D45FBA4EA...	1/28/2026
J. Marwan Hannon Assistant Superintendent, Human Resources	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Memorandum of Understanding with South San Francisco Classified School Employees Association Chapter 197 for the Early Notification Retirement Incentive (2025-2026)

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☒ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The South San Francisco Unified School District ("District") and the Classified School Employees Association (CSEA) 197 (collectively, the "Parties") hereby agree to this Memorandum of Understanding ("MOU"), effective the 2025-2026 school year only, for the purpose of authorizing incentive compensation ("Early Notification Retirement Incentive") to eligible participating employees.

FISCAL IMPLICATIONS:

The District and the Association agree that eligible participating employees shall receive the early notification retirement incentive in the form of a one-time, off salary schedule payment ("stipend") equal to five thousand dollars (\$5,000), prorated for part-time eligible participating employees, distributed in one installment payment during the June 2026 monthly payroll cycle. Enclosed is a copy of the fully executed MOU that details the terms and conditions including, but not limited to, the financial implications. The General Fund (01) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Memorandum of Understanding with the South San Francisco Classified School Employees Association Chapter 197 for the early notification retirement incentive for the 2025-2026 school year.



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
THE CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION CHAPTER 197
EARLY NOTIFICATION RETIREMENT INCENTIVE**

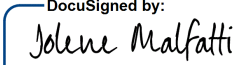
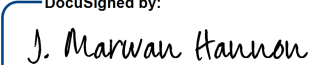
The South San Francisco Unified School District ("District") and the Classified School Employees Association Chapter 197 ("CSEA") (collectively, the "Parties") hereby agree to this Memorandum of Understanding ("MOU"), effective the 2025-2026 school year only, for the purpose of authorizing incentive compensation ("Early Notification Retirement Incentive") to eligible participating employees.

The parties hereby agree as follows:

1. Eligible participating employees shall be defined as CSEA bargaining unit members who are current, active employees in good standing with the District, and accumulated at least ten (10) years of service credit in a classified represented position while employed with the District.
2. Eligible participating employees shall receive the early notification retirement incentive in the form of a one-time, off salary schedule payment ("stipend") equal to five thousand dollars (\$5,000), prorated for part-time eligible participating employees, distributed in one installment payment during the June 2026 monthly payroll cycle.
3. Eligible participating employees who opt for the early notification retirement incentive shall:
 - Complete and submit an irrevocable signed and dated letter of retirement from employment with the District via Informed K12 [SSFUSD Notice of Retirement 2025-2026](#), effective the last day of the applicable calendar year based on the employee's status as a ten, eleven, or twelve month employee ("effective retirement date"), by no later than March 2, 2026.

- Agree not to seek or gain reemployment in a classified represented position within the District for thirty-nine (39) months subsequent to the effective retirement date.

The parties agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

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Jolene Malfatti President, Classified School Employees Association Chapter 197	Date
DocuSigned by:  98E9E0D45FBA4EA...	1/28/2026
J. Marwan Hannon Assistant Superintendent, Human Resources	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: February 12, 2026

RE: Approval of 1-Year Contract with 360 Degree Customer Inc

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|--|--|
| ☒ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☒ Goal 2: Engaged Students | ☒ Goal 5: Equity-Centered Systems |
| ☒ Goal 3: Purposeful Partnerships | ☐ N/A: Not Applicable |

BACKGROUND:

The South San Francisco Unified School District has a continued need for substitutes to fill certificated and classified vacancies on a daily basis. To meet the staffing needs of our district, the Human Resources Department seeks to enter a one-year agreement with 360 Degree Customer Inc. 360 Degree Customer Inc provides substitute staffing for a wide variety of essential certificated and classified positions, including positions that fall under the Special Education Department. 360 Degree Customer Inc provides comprehensive pre-employment screening of their substitutes to ensure that they are qualified and meet applicable professional standards. 360 Degree Customer Inc will be responsible to pay their substitutes directly and bill us for substitutes we use only. We anticipate using 360 Degree Customer Inc for district and site vacancies.

FISCAL IMPLICATIONS:

The current estimated cost is not to exceed \$130,600. Personnel Services (715) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the contract with 360 Degree Customer Inc to support the South San Francisco Unified School District with our need for certificated and classified substitutes for the 2025-26 school year.

PROFESSIONAL SERVICES AGREEMENT

By this agreement made and entered into on the December 12th, 2025, between the **South San Francisco Unified School District**. (hereinafter referred to as SSFUSD) located at **398 B Street. South San Francisco, CA 94080** and **360 Degree Customer Inc** (hereinafter referred to as Consultant) located at 473 Sapena Court # 7 Santa Clara, CA 95054, in consideration of their mutual covenants, the parties hereto agree as follows:

- A. DUTIES OF CONSULTANT The Consultant shall provide the following Professional services, studies and/or reports. The Special Education Teacher will also need to hold IEP meetings, complete IEPs, track and monitor all services, and attend meetings and trainings.

Provide direct therapy service, recommend equipment to carry out therapy program in consultation with director, principals, teacher/school staff and parents. Continuous service unless contractor gives 45 day notice or superintendent gives 45 day notice to terminate or amend.

- B. CONTRACT PERIOD: The Consultant's work as specified in this agreement shall commence on Date as specified in Addendum A

- C. COMPENSATION For the full performance of this agreement, the SSFUSD shall pay the Consultant as follows: Consultant's Fee :

- a.) For Consultant : Name of the Consultant and Rate as Specified in Addendum A
- b.) Consultants will work for 5 days (40 billable hours) per week as per school year calendar

Payment to be made as follows: Payments to be made every month within 45 days of receipt of invoice.

D. GENERAL TERMS AND CONDITIONS

2. INDEMNIFICATION:

- a.) Except with regard to professional negligence, as provided in paragraph (b) below, the
- b.) Consultant shall indemnify, hold harmless and defend the (SSFUSD) and each of its, officers, officials, employees, volunteers and agents from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by SSFUSD, the Consultant or any other person and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expense), arising or alleged to have arisen directly or indirectly out of the active or passive negligence of the Consultant or any of its employees or agents in the performance of this contract. The Consultant's obligations under the preceding sentence shall apply regardless of whether the SSFUSD or any of its, officers, officials, employees, volunteers or agents are actively or passively negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the active negligence or by the willful misconduct of the SSFUSD.

- c.) Specifically regarding professional negligent errors or omissions, the Consultant shall indemnify,

hold harmless, and defend the SSFUSD, its officers, officials, employees, volunteers or agents, from any and all loss, liability, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by the SSFUSD, the Consultant or any other person, and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) incurred by SSFUSD, the Consultant, or any other person, to the proportionate extent that it arises out of or in connection with the professional negligent errors or omissions of the Consultant in the performance of this contract.

d.) If the Consultant should subcontract all or any portion of the work to be performed under this agreement, the Consultant shall require each Sub-Consultant to indemnify, hold harmless and defend the SSFUSD, its officers, officials, employees and agents in accordance with the terms of the preceding paragraphs.

2. NON-DISCRIMINATION No discrimination shall be made in the employment of persons under this agreement because of the race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
3. CONFLICT OF INTEREST Before executing this agreement, the Consultant shall disclose to the SSFUSD the identities of any board member, officer, or employee of the SSFUSD, or relatives thereof, who the Consultant knows or should know will have any financial interest resulting from this agreement.
4. LICENSE AND AUTHORITY: The Consultant will maintain all necessary licenses during the term of this agreement. If other than a natural person, Consultant is duly authorized to enter into this agreement by its governing or controlling body. Evidence or copies of all necessary licenses must accompany this agreement.
5. EQUIPMENT AND FACILITIES SSFUSD and The Consultant will agree on all necessary equipment and facilities to render services pursuant to this agreement.
6. ASSIGNMENT Without the written consent of the SSFUSD, this agreement is not assignable by the Consultant.
7. NON-SOLICITATION OF EMPLOYEES: SSFUSD agrees to not solicit for hire employees of Contractor for a period of not less than 1 (One) Year following the last date of that employee's services to SSFUSD. After completion of 1 full billable year, SSFUSD may hire the said employee after paying a referral fee to contractor. This fee will be agreed between SSFUSD and the contractor.
8. SUCCESSORS AND ASSIGNS. This agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
9. TIME. Time is the essence of this agreement.
10. GOVERNING LAW. The validity of this agreement and any of its terms or provisions as well as the rights and duties of the parties hereunder shall be governed by the laws of the state of Washington State.
11. WITHHOLDING. The SSFUSD shall not withhold or set aside any money on behalf of the Consultant for Federal Income Tax, State Income Tax, Social Security Tax, Unemployment Insurance, Disability Insurance, or any other federal or state fund whatsoever.
12. CHANGES OR ALTERATIONS. No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of the SSFUSD.
13. HEADINGS. All section headings contained herein are for clarification and convenience of reference only and are not intended to limit the scope of any provision of the agreement.

14. TERMINATION. The SSFUSD may terminate this agreement and be relieved of the payment of any consideration to the Consultant should the Consultant fail to perform under this agreement. Either party may also terminate this agreement upon 45 days written notice to other party with or without cause. In the event of elective termination (without cause), SSFUSD agrees to pay Consultant for work completed to date of termination.
15. AMBIGUITY. The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
16. COPYRIGHT. Any written or electronic media product produced as a result of this contract shall be a work for hire and shall be the property of the SSFUSD.
17. Insurance: Consultant will maintain at least the following minimum amounts of insurance - General Liability \$2,000,000 per occurrence and \$4,000,000 aggregate; Workers Compensation in accordance with state regulations; Employer's Liability \$1,000,000; Excess Liability over General Liability and Employer's Liability \$5,000,000 per occurrence, \$5,000,000 aggregate, Professional Liability of \$1,000,000 per occurrence and \$3,000,000 aggregate and Sexual Abuse and Molestation - \$1,000,000 per occurrence and \$3,000,000 aggregate. Consultant will provide SSFUSD District with copies of Certificates of Insurance that reflect the minimum amounts listed above

E. VENDOR IS A CONSULTANT AND NOT AN EMPLOYEE

This agreement is not a contract of employment. At all times the Consultant shall be deemed to be an independent Consultant and is not authorized to bind the SSFUSD to any contracts or other obligations, or to state or imply that he or she is an employee or authorized representative of the SSFUSD, or to utilize the SSFUSD's letterhead or logo without the prior consent of the SSFUSD. Each of the following factors, in addition to other provisions of this Agreement, confirms the Consultant's status as an independent Consultant and not an employee. Except as otherwise set forth herein or agreed to by the parties in writing, the Consultant and SSFUSD agree to comply with each of the following factors as is necessary to maintain independent Consultant status, each of which shall form a part of this Agreement:

INSTRUCTIONS	The SSFUSD shall provide job specifications and instructions.
TRAINING	The SSFUSD would provide training and meetings that the consultant needs to attend
RIGHT TO HIRE OTHERS	The consultant (mentioned below in Addendum - A) would not be allowed to hire others to do their work.
WORK ESSENTIAL TO SSFUSD	The consultant's work is essential to SSFUSD in relation to them providing all of the services provided in section
TIME TO PURSUE OTHER WORK	The Consultant may pursue other work during our agreement but not if it interferes with the hours and days worked at SSFUSD or any other provisions listed in part A.
JOB LOCATION	SSFUSD controls the job location.
BASIS OF PAYMENT	Payment shall be by the time expended.
WORK FOR MULTIPLE FIRMS	The Consultant may work for multiple firms simultaneously.
MATERIALS, TOOLS & EQUIPMENTS	All Materials, Tools and equipment for the job shall be provided by SSFUSD.

SERVICES AVAILABLE TO PUBLIC	The Consultant's services are available to the general public.
RIGHT TO TERMINATE	The Consultant may not be terminated except as allowed for under the agreement.
PROGRESS REPORTS	The consultant would have to make progress reports for the students which is a monitoring issue of the goals and services for the student.

F. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES This Agreement constitutes the entire understanding of the parties. The Contract Initiator's and Consultant's signatures below signify both an understanding and acceptance of the contract provisions.

G. CONTRACT INITIATOR (SSFUSD Representative) CONSULTANT

Signature: _____

Date Signed: _____

Branch / Dept.: _____

Address (or Mail Code): _____

Phone / Fax: Ph: _____

E-Mail Address: _____

Signature: gubneesh Mukhija

Date Signed: 12/12/2025

Title: Director

Company Name & Address: 360 Degree Customer Inc

473 Sapena Court # 7 Santa Clara, CA 95054

Phone / Fax: Ph 408-431-4249, Fx 408-719-9900

E-Mail Address: shelly@360customer.com

ADDENDUM – A

Term : 2025 - 2026

Title : Special Education Teacher

Rate : \$108/ Hour

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: February 12, 2026

RE: Adoption of Resolution #26-06 Declaring the Futility of Public Bidding of Additional Construction Work and Approval of Change Order #3 to the Westborough Middle School Field and Pavement Improvements Project

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The South San Francisco Unified School District Board of Trustees awarded a contract for the Field and Pavement Improvements project to McGuire and Hester on April 24, 2025. The original contract award was for \$5,800,000.00. This project includes but is not limited to the reconstruction of the athletic field, installing accessible paths of travel to the athletic field and drop-off locations, addition of pedestrian lighting and accessible parking, creation of queuing zone for student drop-off, grading, and pavement improvements on the play yard.

Several unforeseen conditions and design coordination issues were identified, necessitating changes and additional work not included in the original design. Change Order #3 includes work to replace the compromised storm drain system extending from the hillside above the field down through the field and toward the center south end of the field. This work as well as additional excavation and storm drain replacement is required to complete the Project. Corresponding compensable time extension is included in the additional cost.

With the previous approved Change Orders #1 and #2 and approval of Change Order #3, the total Change Orders to date on this contract will be \$857,029.00. This represents 14.78% of the base contract value.

Because the cumulative Change Order amount is above 10% of the original contract value, the Board needs to approve Resolution #26-06 Declaring the Futility of Public Bidding of Additional Construction on the project. The resolution contains recitals to support the findings required under the Public Contract Code.

In order to avoid further District impact and to allow for the timely return of students and staff, District staff authorized the Contractor to proceed with the changed scope of work. The Change Order is not final until approved by the Board.

FISCAL IMPLICATIONS:

The total cost of Change Order #3 is \$502,026.00. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	April 24, 2025	\$5,800,000.00
Change Order #1	September 11, 2025	\$261,427.00
Change Order #2	November 13, 2025	\$93,576.00
Change Order #3	February 12, 2026	\$502,026.00
Total Amended Compensation		\$6,657,029.00
Percent Change from Original Agreement		14.78%

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt Resolution #26-06 Declaring the Futility of Public Bidding of Additional Construction Work and approve Change Order #3 to the contract with McGuire and Hester for the Westborough MS Field and Pavement Improvements project, in the amount of \$502,026.00.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

**BOARD OF TRUSTEES' RESOLUTION DECLARING FUTILITY OF PUBLIC BIDDING
ADDITIONAL CONSTRUCTION WORK AT THE FIELD AND PAVEMENT
IMPROVEMENTS PROJECT AT WESTBOROUGH MS AND APPROVING CHANGE
ORDER No. 3 FOR THAT WORK**

RESOLUTION No. 26-06

WHEREAS, on or about March 19, 2025 the South San Francisco Unified School District ("District") formally and publicly opened bids for a contract to perform work including, but not limited to the **Field and Pavement Improvements** at Westborough Middle School ("Project");

WHEREAS, McGuire and Hester ("Contractor") was the lowest responsive, responsible bidder for the Project, and, in response to the bid, on April 24, 2025, the District's Board of Trustees ("Board") awarded a contract for the Project to Contractor for Five Million Eight-Hundred Thousand Dollars (\$5,800,000.00) ("Contract Price");

WHEREAS, the District encountered unforeseen erosion and severely compromised storm drain systems across the play yard and the lower field, which conditions were not visible or reasonably identifiable during the design phase, causing erosion and impacting the site and designed drainage;

WHEREAS, the Contractor was requested by the District to perform additional work necessary to repair the existing erosion and replace the compromised storm drain system extending from the play yard level down to the field in order to complete the Project, including additional excavation, storm drain replacement, associated rephasing of work, and a corresponding compensable time extension;

WHEREAS, the Contractor has issued to the District proposed change orders, which have been previously authorized by District staff, under which Contractor performed the additional work on the Project;

WHEREAS, the District staff authorized the Change Order in excess of the Public Contract Code limit of ten percent (10%) of the base contract in order to avoid further District financial and schedule impacts and to allow for the timely use and availability of the new artificial turf field by students and staff;

WHEREAS, the Contractor has issued to the District Change Order #3, which includes requests to perform additional work to replace the compromised storm drain system extending from the hillside above the field down through the field and toward the center south end of the field, and which will cause the cumulative value of Change Orders on the project to be in excess of 10% of the original contract sum;

WHEREAS, Contractor has submitted documentation to the District supporting its costs for performing the additional work for the Change Orders #3;

WHEREAS, Contractor's price to perform the additional work for Proposed Change Order #3 is reasonable;

WHEREAS, creating and bidding a design for the additional work covered by

Contractor's proposed change order would have created or will create significant disruption to Contractor, coordination and interference problems with Contractor, delay Contractor's performance of the work, and create a potential claim by (a) Contractor in completing the base scope work, and (b) the new contractor performing the additional scope work;

WHEREAS, if the District were to bid the additional work, other resulting bids would and will likely be higher than the price of Contractor's proposed change orders, because Contractor is already mobilized on the Project;

WHEREAS, having a new contractor perform the additional work would result and will result in waste and significant delays, which would be at the expense of the District, while the new contractor mobilizes on the Project;

WHEREAS, having a new contractor perform the additional work could create a potential dispute over the warranty for the surrounding work being performed by Contractor;

WHEREAS, Public Contract Code section 20111, subdivision (b), states that a school district is required to competitively bid any public works project with a contract value of \$15,000 or more;

WHEREAS, Public Contract Code section 20118.4, subdivision (a), states that the governing board of a school district "may authorize the contractor to proceed with performance of the change or alteration [to a contract], without the formality of securing bids, if the cost so agreed upon does not exceed the greater of the following: (1) The amount specified in Section 20111 or 20114 . . . [or] (2) Ten percent of the original contract price";

WHEREAS, notwithstanding Public Contract Code sections 20111 and 20118.4, California law provides a narrow exception to competitive bidding law where such bidding would be futile, undesirable, or impractical and would cause additional delay and cost (*Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631; *Los Angeles Dredging Company v. City of Long Beach* (1930) 2 Cal. 348), so that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result, or where they do not produce any advantage . . . a statute requiring competitive bidding does not apply" (*Hiller v. City of Los Angeles* (1961) 197 Cal.App.2d 685, 694);

WHEREAS, bidding the additional work would have further delayed and will delay completion and increase the cost of the Project;

WHEREAS, bidding the additional work would not have produced an advantage to the District;

WHEREAS, based on the foregoing, it would have been and will be incongruous, futile, and unavailing to solicit bids for the additional work; and

WHEREAS, the District therefore desires to execute Change Order #3 with Contractor to complete the work on the Project;

NOW, THEREFORE, the Board of Trustees of the South San Francisco Unified School District hereby resolves, determines, and finds the following:

1. That the foregoing recitals are true.
2. For the reasons stated above, public bidding of the additional work would not

have produced and will not produce an advantage to the District, and would have produced and will produce a net burden and distinct disadvantages to the District.

3. Based on the foregoing, it would be and will be incongruous, undesirable, impractical, futile, and unavailing to publicly bid the additional work.
4. That the Board hereby approves Change Order #3 without further advertising for or inviting of bids.
5. That the District's superintendent or her designee is authorized to take all steps and perform all actions necessary to execute and implement the change order.

APPROVED, PASSED, AND ADOPTED by the Board of Trustees, at a regular meeting held on the 12th day of February, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Patricia Murray
President of the Board of Trustees of the
South San Francisco Unified School District

Attested to:

Amy Lam
Clerk of the Board of Trustees of the
South San Francisco Unified School District

CHANGE ORDER FORM

South San Francisco Unified School District
 398 B Street
 South San Francisco, CA 94080

CHANGE ORDER NO.:**03****CHANGE ORDER**

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960

Date: 01.27.2026
DSA File No.: 41-28
DSA Appl. No.: 01-122100

The following parties agree to the terms of this Change Order:

Owner:

South San Francisco Unified School District
 398 B Street
 South San Francisco, CA 94080

Contractor:

McGuire and Hester
 9009 Railroad Avenue
 Oakland, CA 94603

Architect:

Verde Design, Inc. STE 200
 2455 The Alameda
 Santa Clara, CA 95050

Project Inspector:

Pinelli Construction, Inc.
 258 Cedar Street
 San Carlos, CA 94070

Reference	Description	Cost	Calendar Days Ext.
PCO #013 Requested by: M&H Performed by: M&H Reason: Unforeseen Condition	M&H COR#21.3 Demolish and replace existing storm drainage piping system from connection at Catch Basin on the edge of 1C to the outfall Catch Basin	\$502,026.00	66
Contract time will be adjusted as follows:			
Previous Completion Date: January 12, 2026 66 Calendar Days Extension (zero unless otherwise indicated) Current Completion Date: March 19, 2026	Original Contract Amount:	\$5,800,000.00	
	Amount of Previously Approved Change Order(s):001 & 002	\$355,003.00	
	Amount of this Change Order:	\$502,026.00	
	Contract Amount:	\$6,657,329.00	
	Total percentage of Change Order amounts to original contract sum to date:	14.8%	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District’s governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor’s costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

DISTRICT: SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT By: _____ Ted O, Assistant Superintendent Business Services Date: _____	CONTRACTOR: MCGUIRE AND HESTER Signed by: By: <u>David Buffa</u> David Buffa, Area Manager Date: <u>1/30/2026</u>
ARCHITECT: VERDE DESIGN, INC. DocuSigned by: By: <u>Devin Conway</u> Devin Conway, Principal Date: <u>1/30/2026</u>	PROJECT INSPECTOR PINELLI CONSTRUCTION INSPECTION, INC. DocuSigned by: By: <u>Tim Pinelli</u> Tim Pinelli, Inspector of Record Date: <u>1/30/2026</u>

END OF DOCUMENT

PROPOSED CHANGE ORDER FORM

South San Francisco Unified School District
 398 B Street
 South San Francisco, CA 94080

PCO NO.:

013

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960
RFI #: ASI 010 & 011
M&H COR #21.3
Reason: Unforeseen Condition

Date: 01.27.2026
DSA File No.: 41-28
DSA Appl. No.:01-122100

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

Proposed Change Order Summary:

During the course of construction a sink hole was discovered in the upper playground area next to an existing catch basin, upon opening this up an subsequent investigation work it was determined that debris in the storm drain line was causing water to be displaced through pipe joints and a perforated pipe section creating the sink hole. Through more investigation it was determined that the remaining down flow of the system was also clogged with debris, therefore it was the districts direction to remove and replace ~646 LF of storm drainage piping with new 24" ID piping. This work directly impacted the completion of the project and therefore the contractor requests 66 calendar day schedule extension for this work.

	<u>WORK PERFORMED OTHER THAN BY CONTRACTOR</u>	<u>ADD</u>	<u>DEDUCT</u>
(a)	<u>Material</u> (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	\$0.00	
(b)	<u>Add Labor</u> (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	\$0.00	
(c)	<u>Add Equipment</u> (attach suppliers' invoice)	\$0.00	
(d)	<u>Subtotal</u>	\$6,545.00	
(e)	<u>Add overhead and profit for any and all tiers of Subcontractor</u> , the total not to exceed ten percent (10%) of Item (d)	\$655.00	
(f)	<u>Subtotal</u>	\$7,200.00	
(g)	<u>Add General Conditions</u> (if Time is Compensable) (attach supporting documentation) 66 days @ \$45.83/day	\$3,025.00	
(h)	<u>Subtotal</u>	\$10,225.00	
(i)	<u>Add Overhead and Profit for Contractor</u> , not to exceed five percent (5%) of Item (h)	\$511.00	
(j)	<u>Subtotal</u>	\$10,736.00	
(k)	<u>Add Bond and Insurance</u> , not to exceed two percent (2%) of Item (j)	\$215.00	
(l)	<u>TOTAL</u>	\$10,951.00	

(m)	Time (zero unless indicated; "TBD" not permitted)	66 Calendar Days	
	WORK PERFORMED BY CONTRACTOR	ADD	DEDUCT
(a)	Material (attach itemized quantity and unit cost plus sales tax)	\$95,544.00	
(b)	Add Labor (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	\$89,582.00	
(c)	Add Equipment (attach suppliers' invoice)	\$102,755.00	
(d)	Add General Conditions (if Time is Compensable) (attach supporting documentation) 66 days @ \$1,981.33/day	\$130,768.00	
(e)	Subtotal	\$418,649.00	
(f)	Add Overhead and Profit for Contractor , not to exceed fifteen percent (15%) of Item (e)	\$62,797.00	
(g)	Subtotal	\$481,446.00	
(h)	Add Bond and Insurance , not to exceed two percent (2%) of Item (g)	\$9,629.00	
(i)	TOTAL	\$491,075.00	
	Grand Total	\$502,026.00	
(j)	Time (zero unless indicated; "TBD" not permitted)	66 Calendar Days	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project including, without limitation, cumulative impacts. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

SUBMITTED BY:

**CONTRACTOR:
MCGUIRE AND HESTER
9009 RAILROAD AVENUE
OAKLAND, CA 94603**

By: Signed by: Isaac Jeronimo
25E7B845EA1B401...
Isaac Jeronimo, Project Manager

Date: 1/29/2026

END OF DOCUMENT

01/27/2025

Sent Via Email

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: M&H COR 021.3 – Remove & Replace 24” Storm Drain System-Phase 2

Reference: ASI 10 – Drainage Swale Replacement
ASI 11 – Drainage Infrastructure Replacement and Revised Drainage
8.4.25_Drainage System Replacement – Request for Pricing
McGuire and Hester Serial Letter 005rev3

General:

Attached is a lump sum T&M cost proposal for the removal and replacement of the existing 24” storm drain (SD) system from the existing drain inlet (DI) at the hillside, down towards the toe of the Hillside, and South of the toe as referenced in Verde ASI 11. The anticipated scope includes approximately 646 linear feet of removal and replacement of the existing storm drain system. A marked-up site plan is attached for reference.

McGuire and Hester is requesting an extension of 66 calendar days associated with this scope of work. The costs related to the requested 66 calendar days are captured in Section (d), General Conditions for compensable days, of the Proposed Change Order Form and are supported by *McGuire and Hester Serial Letter 005rev3 – Project Extended Overhead Daily Cost* dated 01/26/206.

Inclusions:

1. Pothole for crossing utilities.
2. Remove and replace ~646 LF of 24” Storm Drain system.
3. Installation of new 24” ADS corrugated pipe.
4. Placement of ¾” Drain Rock wrapped in Mirafi 140N fabric per *RFI 034 – 16in SD Remove & Replace Pipe Zone* response when
5. Off-haul and disposal of excavated material from pipe.
6. Trench backfill to be native material with the exception of the pipe bedding zone.
7. Demo, remove and backfill ~229 LF of 24” SD system per *8.4.25_Drainage System Replacement PDF*.
8. Existing pipe removal to be 16” RCP (reinforced concrete pipe).
9. Overtime cost, as needed.
10. Dirt off-haul of soil from pipe zone displacement.

Exclusion/Clarifications:

1. Excavation of unsuitable soils.

www.McGuireandHester.com

CORPORATE OFFICE 2810 HARBOR BAY PKWY ALAMEDA CA 94502 ● OAKLAND OFFICE 9009 RAILROAD AVENUE OAKLAND CA 94603 ● PH 510 632 7676

SACRAMENTO OFFICE 1016 N. MARKET BLVD # 20 SACRAMENTO CA 95834 ● PH 916 372 8910

February 12, 2026

Contractors License Numbers; CA:95879, AZ:251628, NV:72399, OR:184930

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2. Handling, removal, or disposal of hazardous material; Asbestos Concrete Pipe material is included.
3. Dewatering of subsurface groundwater.
4. Relocation or removal of existing utilities (it is assumed that the proposed improvements is free of conflicts).
5. Testing and inspection by others.
6. Design, Permits and Fees.
7. M&H reserves its right to seek additional compensation for extended overhead and other compensable time resulting from this unforeseen work with the removal and replacement of the existing storm drain system, including, but not limited to, previously performed exploratory work and all related activities.
8. adjust the total number of calendar days based on directive issuance, completion, and acceptance of all exploratory work.
9. Project schedule to be mutually agreeable and will allow M&H to perform its work in an efficient sequence and manner.

Cost Summary:

Description	Quantity	Unit	Cost	COR 21.3
Remove & Replace 24" SD-PH2	1	LS	\$345,395	\$345,395
Project Extended Overhead Daily Cost	66	DAYS	\$2,373.20	\$156,631
COR 021.3 Total				\$502,026.00

Please feel free to contact the undersigned with any questions or if further clarification is needed.

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
Cell: 510.510.7710 | ijeronimo@mcguireandhester.com

www.McGuireandHester.com

CORPORATE OFFICE 2810 HARBOR BAY PKWY ALAMEDA CA 94502 • OAKLAND OFFICE 9009 RAILROAD AVENUE OAKLAND CA 94603 • PH 510 632 7676

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Denise D. Baker, PLS
(510)526-0993

August 22, 2025

Attn: Isaac Jeronimo/Victor Noguera
McGuire & Hester

PCO #2 – ASI 10 REVISIONS

**WESTBOROUGH MS FIELD & PAVEMENT IMPROVEMENTS
SOUTH SAN FRANCISCO, CA**

TOTAL PROJECT FEE \$4,160

SCOPE OF WORK:

Office survey (calculations, cutsheets, etc.) and field survey for ASI 10 revisions –
including additional storm drain, concrete swale, and retaining curb.

12 hrs. field @ \$280/hr

4 hrs. office @ \$200/hr

The proposal will remain in effect for 90 days.

A handwritten signature in black ink that reads 'Denise D. Baker'.

Denise D. Baker, LS 7947
dbaker@constructionsurveyinc.com
DIR Reg # 1000011157

**Construction Survey, Inc. is signatory to Operating Engineers Local 3 and
a certified DBE/WBE firm (CUCP Firm No. 40114)**

800 Bancroft Way, Suite 201 ♦ Berkeley, CA 94710 ♦ Fax (866)867-1588

Invoice



800 BANCROFT WAY, SUITE 201
BERKELEY, CA 94710
(510)526-0993 FAX (866)867-1588

DATE	INVOICE #
9/8/2025	2752

BILL TO
McGUIRE & HESTER 2810 HARBOR BAY PARKWAY ALAMEDA, CA 94502

PROJECT
Westborough MS M&H #5182 South San Francisco, CA
CSI JOB # 250504

[illegible]

01/26/2025

*Sent Via Email***Serial Letter 005rev3**

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: Project Extended Overhead Daily Cost

Reference: Construction Document 00 63 57-1 General Conditions

This letter serves to formally document and support extended project overhead costs incurred as a direct result of compensable project delay. The costs identified herein are time-related to project unforeseen conditions and related work activities. The attached supplemental information is to outline McGuire and Hester's Overhead Daily Cost and is provided for use in the preparation of any forthcoming extended overhead change order arising from project unforeseen conditions and related work activities.

The total extended overhead cost of \$71,196.00 documented by this serial letter includes labor, equipment, site facilities, and subcontracted services, as detailed in the attached cost backup provided under separate cover. This amount represents one calendar month and equates to a daily extended overhead rate of \$2,373.20 per calendar day, calculated by dividing the total monthly amount by thirty (30) calendar days. This daily rate includes applicable markup percentages as identified on Page 2 of this serial letter.

Extended overhead hours were calculated by converting the additional contract time into weeks, days and hours as required and consistent with industry standard practice. Overhead costs are time-based and represent the actual durations for project management and general conditions required to remain on site. The conversion is as follows:

- $30 \text{ Calendar Days} \div 7 \text{ Days/Week} = 4.2857 \text{ Weeks}$
- $4.2857 \text{ Weeks} \times 40 \text{ Hours/Week} = 171.4 \text{ Hours}$
- Rounded Reasonably 171.4 to 171 Hours

This serial letter is submitted for record purposes and to preserve M&H's contractual rights. M&H expressly reserves the right to seek recovery of these and any additional extended overhead costs resulting from ongoing or future project delays.

www.McGuireandHester.com

CORPORATE OFFICE 2810 HARBOR BAY PKWY ALAMEDA CA 94502 • OAKLAND OFFICE 9009 RAILROAD AVENUE OAKLAND CA 94603 • PH 510 632 7676

SACRAMENTO OFFICE 1016 N. MARKET BLVD # 20 SACRAMENTO CA 95834 • PH 916 372 8910

February 12, 2026

Contractors License Numbers; CA:95879, AZ:251628, NV:72399, OR:184930

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**Cost Summary:**

Description	Quantity	Unit	Cost	Total
Project Extended Overhead Daily Cost	1	DAY	\$2,373.20	\$2,373.20
Total				\$2,373.20

Please feel free to free to contact the undersigned with any questions or if further clarification is needed.

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
 Cell: 510.510.7710 | ijeronimo@mcguireandhester.com
 No.: 5182

www.McGuireandHester.com

CORPORATE OFFICE 2810 HARBOR BAY PKWY ALAMEDA CA 94502 ● OAKLAND OFFICE 9009 RAILROAD AVENUE OAKLAND CA 94603 ● PH 510 632 7676

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February 12, 2026

Contractors License Numbers; CA:95879, AZ:251628, NV:72399, OR:184930

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McGuire & Hester Supplemental Information**Change Request Summary Sheet**

Date Submitted

26-Jan-26

Project Extended Overhead

WORK PERFORMED OTHER THAN BY CONTRACTOR (SUB)		Subtotal
(A)	Materials/Trucking	\$ -
(B)	Labor	\$ -
(C)	Equipment	\$ -
	Subcontractors	\$ 1,375
(E)	<i>Subtotals</i>	\$ 1,375
(F)	Add. Overhead/Profit (5%)	\$ 69
(G)	<i>Subtotals</i>	\$ 1,444
(H)	Add. Bond/Insurance (2%)	\$ 29
(I)	Subcontractor Subtotals	\$ 1,473

WORK PERFORMED BY CONTRACTOR		Subtotal
(A)	Materials/Trucking	\$ 6,601
(B)	Labor	\$ 45,315
(C)	Equipment	\$ 7,524
(E)	<i>Subtotals</i>	\$ 59,440
(F)	Add. Overhead/Profit (15%)	\$ 8,916
(G)	<i>Subtotals</i>	\$ 68,356
(H)	Add. Bond/Insurance (2%)	\$ 1,367
(I)	Subcontractor & Contractor Subtotals	\$ 71,196

McGuire & Hester Supplemental Information	Totals	\$ 71,196
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Zila
10880 Wilshire Blvd
Suite 1101
CA 90024-4112
Phone # 323.455.5012
E-mail accounting@zilaco.com
www.zilaco.com

Invoice

Invoice #	IA-01442-01
Date	10/22/2025
Due Date	11/14/2025

Bill To

McGuire and Hester
9009 Railroad Avenue
Oakland, CA 94603

Project

P.O. No.

Westborough Middle School Field and Pave	P5182-01
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Item	Description	Quantity	Rate	Amount
Inspections	6/19/2025, 6/24/2025, 7/3/2025, 7/8/2025, 7/14/2025, 7/23/2025, 7/30/2025, 8/7/2025, 8/15/2025, 8/22/2025, 8/29/2025, 9/5/2025, 9/12/2025, 9/19/2025, 9/26/2025, 9/29/2025, 10/10/2025, 10/14/2025, 10/17/2025, 10/21/2025 Extended schedule requires additional SWPPP QSP site visits. Based on prior visits have been 4 - 7 per month @ \$275 per visit, estimate 5 visits per month = \$1375.00/month divided by 30 days = \$45.83/day	20	275.00	5,500.00
			Total	\$5,500.00

Please make all checks payable to Zila

Mail to:
Zila
10880 Wilshire Blvd, Suite 1101
Los Angeles, CA 90024

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent, Business Services
Lori Shelton, Director of Bond Program

DATE: February 12, 2026

RE: Approval of Amendment No. 2 to the Independent Consultant Agreement with ISI Inspection Services, Inc. for Additional Special Inspection Services Required for the El Camino High School Central Kitchen and Cafeteria Project

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

On May 8, 2025, the Board of Trustees approved the independent consultant agreement with ISI Inspection Services, Inc. to provide special inspection services for the El Camino High School Central Kitchen and Cafeteria project as well as the Westborough Middle School Field and Pavement Improvements project.

This agreement modification includes special inspection services required as a result of additional scope added to the El Camino High School Central Kitchen phase, including, but not limited to, soils compaction, rebar doweling inspections, concrete placement observation and compression testing, shop welding, and field welding. These inspections are mandated by the Division of the State Architect (DSA) and fall outside the Inspector of Record's scope, thereby necessitating specialized testing and inspection services.

FISCAL IMPLICATIONS:

The total cost of the additional services is \$24,996.90. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	May 8, 2025	\$102,687.86
Amendment No. 1	December 11, 2025	\$14,980.90
Amendment No. 2	February 12, 2026	\$24,996.90
Total Amended Compensation		\$ 142,665.66

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment No. 2 to the independent consultant agreement with ISI Inspection Services, Inc. for additional special inspection services for the El Camino HS Central Kitchen and Cafeteria project in the amount of \$24,996.90.



El Camino H.S. Kitchen (01-122032)
1320 Mission Road
South San Francisco, CA 94080

**BUDGET ESTIMATE TO PROVIDE
ADDITIONAL SPECIAL INSPECTION & MATERIAL TESTING SERVICES**

I. FIELD AND LABORATORY SERVICES			Quantity	Rate	Amount
A. Post-Installed Anchors					
1. 2903	Post-Installed Anchor/Bolt Installation	7 visit(s)	28 hrs	\$112.00 /hr	\$3,136.00
2. 2904	Proof-Load Testing (torque or pull)	7 visit(s)	28 hrs	\$116.00 /hr	\$3,248.00
B. Concrete					
1. 2301	Concrete Sampling & Testing	6 visit(s)	24 hrs	\$112.00 /hr	\$2,688.00
2. 2305	Batch Plant Inspection	6 visit(s)	24 hrs	\$112.00 /hr	\$2,688.00
3. 3101	Concrete Compression Test		31 ea	\$50.00 /ea	\$1,550.00
C. Steel/Welding					
1. 2601	Field/Shop Welding Inspection	10 visit(s)	80 hrs	\$114.00 /hr	\$9,120.00
D. Engineering/Project Management					
1. 1221	Project Manager		3 hrs	\$175.00 /hr	\$525.00
2. 1215	DSA-291 Lab Verified Reports (Interim or Final)		2 ea	\$340.00 /ea	\$680.00
3.	10% Administrative Fee				\$1,361.90
Contract Amendment for Additional Services Requested					\$24,996.90

II. PROPOSAL CLARIFICATIONS

Reinspections:

Reinspections and weather-related setbacks are not included in our estimated hours. These conditions may result in additional costs. Client hereby acknowledges that even with diligent special inspections and/or testing by ISI, construction defects, deficiencies, and/or omissions in the contractor's work may arise. Client understands and hereby agrees that the contractor is solely responsible for its means and methods, the quality and completeness of the construction work and for adhering to the applicable construction plans and specifications.

Time and Materials Charges:

This bid proposal is an estimate to perform services. Prices quoted are valid through November 30, 2026. Actual charges are based solely upon time spent on the job site and the required and/or requested testing and laboratory services. Invoices will be submitted on a monthly basis in accordance with this proposal. All invoices include a summary of work performed to date, budget balance remaining, and a 10% administrative fee.

ISI will only provide special inspection and material testing services if client acknowledges that this fee proposal is merely an estimate of future code-required services. If client or client's representative (including contractor) keeps requesting ISI's services even beyond our approved budget, client accepts financial responsibility to pay for any and all services provided by ISI. In addition, Client recognizes that on occasion, due to the schedule of the contractor or relevant subcontractors, occasional overtime may be required. ISI will typically have no notice of this until the day the overtime occurs. Client agrees to compensate ISI for such overtime.



El Camino H.S. Kitchen (01-122032)
1320 Mission Road
South San Francisco, CA 94080

**BUDGET ESTIMATE TO PROVIDE
ADDITIONAL SPECIAL INSPECTION & MATERIAL TESTING SERVICES**

III. BASIS OF CHARGES

A. Minimum Hourly Charges:

9003	Show-up/Cancellation	2 hours
9003NS	Show-up/Cancellation (Night Shift)	8 hours
	Inspector/Technician services (0 - 4 hours)	4 hours
	Inspector/Technician services (4 - 8 hours)	8 hours

B. Rate for Field Inspectors:

	Basic Rate	\$ 112.00/hr
	Basic Rate w/ Testing Equipment	\$ 116.00/hr
	Overtime (over 8 hrs Monday-Friday; first 8 hrs on Saturdays)	1.5 x Basic Rate
	Double-time (over 12 hrs Mon-Fri; over 8 hrs on Sat; Sundays & Holidays)	2 x Basic Rate
	Work performed on "RUSH" schedule	1.5 x Basic Rate
	Night Shift Differential (shifts starting after 2pm/before 4am)	1.125 x Basic Rate

C. Expenses:

1307	Travel Time, if required	\$ 90.00/hr
1305	Auto Mileage, if required	\$ 0.700/mi
1306	Per Diem (Or cost if greater than \$125.00/day)	\$ 157.00/day
1308	Miscellaneous Expenses (Parking/Tolls/Airfare)	At Cost
1314	Outside Services	Cost + 10%
1318	Skidmore Rental	\$ 1235.00/day

* Technical personnel are members of the Operating Engineers (AFL-CIO) Local No. 3 and the above charges are a part of our contractual commitment. Rates are subject to an annual COLA increase of 6% adjustment on December 1st of each year to cover any increase in ISI's cost due to changes in wages, benefits, working conditions and other provisions of the Union Labor Agreement and Prevailing Wage requirements. Inspection services are charged portal to portal from dispatch location and are subject to mileage and travel. For assignments that require equipment such as nuclear gauges, hydraulic systems for proof-load testing, high-strength torque wrench etc., billing time will include picking up and dropping off the equipment at ISI's laboratory as well as round trip travel.

* ISI warrants that its services will be in accordance with that degree of care and skill ordinarily exercised under similar circumstances by members of its profession in the vicinity as of the date the services are performed. This warranty is exclusive and is in lieu of any other warranty or representation, expressed or implied. ISI, its officers, directors, employees, agents, affiliates and independent contractors liability pursuant to this Contract and/or for alleged negligent acts or omissions shall be limited to the sum paid by the Client to the Consultant. No action, claim or proceeding shall be maintained against ISI unless such is filed or brought within two years from the date of Substantial Completion or final payment to ISI, whichever occurs first.

**AMENDMENT NO. 2
TO
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT
FOR SPECIAL INSPECTION SERVICES
(Agreement # 25018)
WITH
ISI INSPECTION SERVICES, INC.

EL CAMINO HIGH SCHOOL
CENTRAL KITCHEN & CAFETERIA PROJECT**

February 12, 2026

Amendment No. 2 to the Agreement for Special Inspection Services for El Camino HS Central Kitchen and Cafeteria Project as approved by the Board on February 12, 2026.

The work includes additional special inspection services required for the El Camino HS Central Kitchen and Cafeteria Project.

Section 4 Compensation, compensation under section 4.0 is amended and summarized below to reflect the added special inspection services associated with the El Camino HS Central Kitchen & Cafeteria Project.

District agrees to pay Consultant for services satisfactorily rendered pursuant to this Amendment a total fee not to exceed **One Hundred Forty-Two Thousand Six-Hundred Sixty-Five and 66/100 Dollars (\$142,665.66)**. District shall pay Consultant according to the following terms and conditions:

Compensation under the Agreement as stated in Section 4.0; and is updated and summarized below.

Central Kitchen Phase:

I. FIELD AND LABORATORY SERVICES		Quantity	Rate	Amount
A. Post-Installed Anchors				
1. 2903	Post-Installed Anchor/Bolt Installation	7 visit(s) 28 hrs	\$112.00 /hr	\$3,136.00
2. 2904	Proof-Load Testing (torque or pull)	7 visit(s) 28 hrs	\$116.00 /hr	\$3,248.00
B. Concrete				
1. 2301	Concrete Sampling & Testing	6 visit(s) 24 hrs	\$112.00 /hr	\$2,688.00
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D. Engineering/Project Management				
1. 1221	Project Manager	3 hrs	\$175.00 /hr	\$525.00
2. 1215	DSA-291 Lab Verified Reports (Interim or Final)	2 ea	\$340.00 /ea	\$680.00
3.	10% Administrative Fee			\$1,361.90
Contract Amendment for Additional Services Requested				\$24,996.90

Amendment No. 2 Total: \$24,996.90

Agreement	Date	Total
Original Agreement	May 8, 2025	\$102,687.86
Amendment No. 1	December 11, 2025	\$14,980.90
Amendment No. 2	February 12, 2026	\$24,996.90
Total Amended Compensation		\$ 142,665.66

No other sections of the Independent Consultant Agreement are modified in any way.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment. This Amendment consists of 4 pages, with Consultant's Proposal attached.

By _____
Ted O
Assistant Superintendent - Business Services
South San Francisco Unified School District

Date

By _____

Date

ISI Inspection Services, Inc.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Nathan Sundaram, Director of Technology

DATE: February 12, 2026

RE: Approval of Audio/Video System Upgrade for the District Office Board Room

ALIGNMENT WITH STRATEGIC PLAN:

- | | |
|---|---|
| ☐ Goal 1: Exceptional Instruction | ☐ Goal 4: Empowered Educators |
| ☐ Goal 2: Engaged Students | ☐ Goal 5: Equity-Centered Systems |
| ☐ Goal 3: Purposeful Partnerships | ☒ N/A: Not Applicable |

BACKGROUND:

The District Office uses its Board room for many staff meetings, which include the monthly Operations Meetings, the Facilities Sub-Committee Meetings, the Citizens' Bond Oversight Committee Meetings and the City/District Subcommittee Meetings. For some of these Brown Act public meetings, the District is required to provide individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in the meeting. The current existing audio and video equipment is not able to meet the needs of individuals who require disability-related modification or accommodation.

After speaking with an individual who requires special accommodation, doing some research on the types of equipment, and engaging vendors with the capacity and capability to perform this type of upgrade, our Director of Technology has determined that the equipment from PCD Audio & Video System Integration best fits the needs for the District Office Board Room.

FISCAL IMPLICATIONS:

The cost of this project is \$31,061.85. This will be paid for by the District Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposal from PCD Audio & Video System Integration in the amount of \$31,061.85 for upgrading the audio/video system at the District Office Board Room.



November 4, 2025

**Nathan Sundaram – IT Dept.
South San Francisco Unified School District
398 B Street
South San Francisco CA 94080**

RE: District Office Board Room

Nathan,

Thank you for reaching out to PCD and giving us the opportunity to apply our decades of expertise in creating the right solution for the South San Francisco Unified School District. For over 40 years, we have proudly served clients from Monterey to Eureka, delivering high-quality, reliable audiovisual systems tailored to their specific needs. We look forward to bringing that same depth of experience to your project—ensuring you receive the functionality you need with the dependability you can trust. Enclosed is our design proposal for AV System for your District Office Board Room.

PCD Solution Proposal

After reviewing your requirements with you on site and taking a detailed look into possible solutions, PCD is pleased to offer the following Audiovisual Solution Proposal. Our recommended scope of work is tailored to your needs and built on proven AV design standards and reliable technologies to ensure lasting performance.

Project Overview

The SSFUSD Board Room project includes the design and installation of a turnkey meeting AV system, to improve the user experience. The District Board Room is located at 398 B St in South San Francisco CA.

Needs Analysis

The South San Francisco Unified School District Board Room requires a new audiovisual system. The space is currently finished and equipped with an outdated and non-functioning system.

The requirements will be as follows:

1. Need improved Microphones and speakers for Conferencing and Board Meeting functions.
2. Incorporate existing Assisted Listening devices and possibly add additional assisted listening devices.
3. Remove notworking/not used Projector from ceiling and use that mount for the new conference ceiling microphone.
4. Remove existing podium from room including old unused equipment, freeing up additional space.
5. Add Furniture Rack to house wiring and equipment next to display at front of room.
6. OPTIONAL – Upgrade to proper size display for the room – 85"

Solution

PCD would provide and install a new AV System which will include the following for the Board Room:

1. (1) Shure MXA920W-S Ceiling Microphone, including wiring back to the new 35" furniture equipment rack at the front of the room next to the display.
2. (4) Shure MXP-3W Ceiling Surface Mounted Microphones.
3. (1) Shure MXN-AMP Network Amplifier
4. (1) Middle Atlantic MFR-1627GE Furniture Equipment Rack, with locking front door.
5. (1) Netgear 8-port Network switch
6. (1) APC UPS BVK750MK2 battery backup
7. (1) Extron IPCP Control Processor and (1) Extron TLP PRO 525T Tabletop touch panel for top of furniture rack
8. (1) Symetrix Radius NX4X4 Digital Signal Processor
9. Includes all wiring, cables, connectors and labor
10. Design drawings and as-built documentation
11. Comprehensive training and narrative system operation guide for quick clarity of operation of the system.
12. 1-year (no cost) or 5-year (paid Continuing Support Plan) warranty on all parts and labor.
All Electrical work to be done by others

Phase 2 - ***NOT INCLUDED ON THIS PROPOSAL***

Board Room:

1. (1) TBD - Samsung Interactive Display to replace the existing display. Correct size for the room.
2. (1) TBD - Articulating Arm mount for the display.
3. (1) TBD - Creston SAROS-SB200-P-B Sound Bar (or similar) for the display.
4. (2) HDMI cables to connect the display and Soundbar.

Proposal Pricing (pricing valid for 30 days)

Base system = Total price of the AV system, including cost of product, installation, commissioning, and training and includes the 5-year PCD continuing support with remote monitoring and annual maintenance as well as re-training of staff at no extra cost.

Complete AV Project cost Without Continuing Support Plan, including initial system training and 1-year warranty
\$31,061.85

Please feel free to reach out to me with any questions or needs for clarification.

Best regards,

JAMIE WOODS
SALES DESIGN CONSULTANT

o: 707.546.3633 x131

c: 707.835.3098

w: www.pcdinc.net



1032 MAXWELL DRIVE, SANTA ROSA, CA 95401

707.546.3633 FAX 707.575.6818

CONTRACTOR'S LICENSE NUMBER 527657

RE: Acceptance of proposal

Name: _____

Title: _____

Signature: _____

Date: _____