SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, December 11, 2025

Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on December 11)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION — 7:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Sunshine Gardens ES 5th grader Kaliyah Poythress.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REVIEW OF AGENDA

F. PTA COUNCIL REMARKS

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

H. PERSONNEL COMMISSION

I. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

J. SUPERINTENDENT'S REPORT

a. Holiday Greetings

b. CSBA Annual Conference

c. Strategic Plan Priorities Update

d. Student Roundtables Update

e. Other

K. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS
2. Isabelle "Izzy" Ruiz, Spring Student Trustee and ASB President ECHS

L. PUBLIC COMMENTS

For Items Not On the Agenda:

Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment in-person during the meeting:

Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:

In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. INFORMATION ONLY PRESENTATIONS
(Individual presentations are limited to a maximum of 10 minutes.)

1. TEACHING & LEARNING

a. Teaching and learning presentation: Sunshine Gardens Elementary School

Principal Leticia Gonzalez will present the educational priorities and programs at Sunshine Gardens Elementary School.

b. Performance Management – CAASPP

Assistant Superintendent Dr. Campbell will present information on SSFUSD's overall performance on the 2024-25 CAASPP results.

N. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. BUSINESS SERVICES

a. First Interim Financial Report

Assistant Superintendent Ted O will present, to the Board, the 2025-26 First Interim Financial Report, for the period ending October 31, 2025.

ACTION

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5. BUSINESS SERVICES

a. Approval of the First Interim Financial Report and Positive Certification of Financial Condition 1

Staff recommends the approval of the 1st Interim Financial Report and positive certification of financial condition for FY 2025-26, declaring that the SSFUSD will be able to meet its financial obligations for the current year and subsequent two fiscal years, as presented to the Board.

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION		
a.	Minutes of the November 13, 2025 Regular Board meeting.	2 – 41
2. TEACHING & LEARNING		
a.	Permission for ECHS Wrestling Team students to travel to Clovis, CA December 19 – 20, 2025.	42
b.	Permission for ECHS Wrestling Team students to travel to Chico, CA, January 2 – 3, 2026.	43
c.	Permission for staff to attend the California Teacher Induction conference in Sacramento, CA, January 11 – 13, 2026.	44
d.	Permission for SSFHS Cheerleading Team to travel to Las Vegas, NV, February 18 – 22, 2026.	45 – 46
e.	Permission for staff to attend the California All Titles conference in Los Angeles, CA, March 25 – 26, 2026.	47 – 48
f.	Permission for ECHS staff and students to travel to Greece, March 26 – April 6, 2026.	49 – 50
3. HUMAN RESOURCES		
a.	Certificated Personnel Assignment Order.	51
4. BUSINESS SERVICES		
a.	Purchase Order Listing, October 2025.	52 – 63
b.	Warrant Register, October 2025.	64 – 87
c.	Cash Receipts, October 2025.	88 – 99
d.	Gifts to the District, November 2025.	100 – 102
e.	Fundraising events for the 2025-26 school year.	103 – 104
f.	Professional services agreements under $25,000.	105 – 107

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INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Board Reorganization Meeting 108

Superintendent Dr. Moore and the Board of Trustees will provide information and remind the community about the upcoming SSFUSD Board of Trustees reorganization meeting scheduled for December 16, 2025.

2. HUMAN RESOURCES

a. Personnel Commission Appointment 109

Assistant Superintendent Hannon will provide information regarding the statutory process and timeline for appointing a new Personnel Commissioner.

3. STUDENT & FAMILY SERVICES

a. Summer School Programs 2026 110 – 113

Assistant Superintendent Dr. Garcia will share information on the 2026 Summer School Program plans for the District.

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ACTION *(continued)*

1. ADMINISTRATION

a. Resolution No. 25 – 65: School Board Recognition Month 114

Staff recommends the adoption of Resolution #25-65: To acknowledge the SSFUSD school board and its role in supporting student achievement.

b. Resolution No. 25 – 66: Trustee Compensation 115

The Board will discuss the adoption of Resolution #25-66: To allow stipend payment for Trustee Hsieh who was absent from the October 23, 2025 Community Forum.

2. TEACHING & LEARNING

a. Approval of the Agreement with Adventus Education LLC DBA HarperRand 116 – 121

Staff recommends approval of the agreement with HarperRand to support South San Francisco Adult Education in the development and administration of one or more of the following Career Technical Education (CTE) programs for the 2025–26 school year: Phlebotomy Technician (CPT1), Pharmacy Technician (PT), Electrocardiography Technician (EKG), and Billing and Coding Specialist (CBCS).

b. Approval of the Agreement with Precita Eyes Muralists Association, Inc. 122 – 124

Staff recommends approval of the Mural Project Agreement with Precita Eyes Muralists Association, Inc. for Baden High School.

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3. HUMAN RESOURCES

a. Adoption of the Tentative Agreement Between SSFUSD and SSFFAE 125 – 126

Staff recommends approval of the Tentative Agreement between the South San Francisco Unified School District (SSFUSD) and the South San Francisco Federation of Adult Educators (SSFFAE) for the 2025–2028 term.

4. STUDENT & FAMILY SERVICES

a. Approval of the MOU with NAMI San Mateo County 127 – 129

Staff recommends approval of the MOU with NAMI San Mateo County to provide mental health education, support, and resources for students through the "Uplift Teen Group" and "Ending the Silence" programs.

b. Approval of the MOU with Friends for Youth 130 – 135

Staff recommends approval of the MOU with Friends for Youth, a school-based group mentoring program, which provides weekly SEL-focused sessions led by trained staff and volunteers to support student connection, resiliency, and academic success.

5. BUSINESS SERVICES *(continued)*

b. Approval of Amendment No. 1 with ISI Inspection Services, Inc. 136 – 141

Staff recommends approval of Amendment No. 1 with ISI Inspection Services, Inc. for additional special inspection services for the El Camino High School Central Kitchen and Cafeteria project in the amount of $14,980.90.

c. Approval of Agreement with Hohbach-Lewin, Inc. for ECHS Modernization Project 142 – 162

Staff recommends approval of the agreement with Hohbach-Lewin, Inc. for Phase II design surveying and topographic services for the El Camino High School Modernization project in the amount of $59,400.00

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d. Approval of Agreement with Cornerstone Earth Group, Inc. for ECHS Modernization Project 163 – 199

Staff recommends approval of the agreement with Cornerstone Earth Group, Inc. for geotechnical and geological hazard evaluation services for the El Camino High School Modernization Project in the amount of $111,580.00.

e. Approval of Agreement with Hohbach-Lewin, Inc. for Monte Verde ES Modernization Project 200 – 223

Staff recommends approval of the agreement with Hohbach-Lewin, Inc. for utility surveying and topographic services for the Monte Verde Elementary School Modernization Project in the amount of $44,000.00.

f. Approval of Agreement with Cornerstone Earth Group, Inc. for Monte Verde ES Modernization Project 224 – 257

Staff recommends approval of the agreement with Cornerstone Earth Group, Inc. for geotechnical and geological hazard evaluation services for the Monte Verde Elementary School Modernization Project in the amount of $50,170.00.

g. Approval of Agreement with Pionic Unit for Junipero Serra ES Fence Installation 258 – 278

Staff recommends approval of the agreement for construction services with Pionic Unit Construction for the Junipero Serra Elementary School Upper Playground Fence Installation Project in the amount of $73,900.

h. Approval to Award a Contract to O'Connor Pipelines 279 – 281

Staff recommends approval to award a contract for District Office Accessibility Improvements Phase 2 to the lowest responsive and responsible bidder, O'Connor Pipelines, Inc., in the amount of $100,000.

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i. **Approval of Proposal with Cumming Group** 282 – 285

Staff recommends approval of the proposal with Cumming Group for project and construction management services to close out the legacy facility projects in the amount of $37,500.

j. **Approval of Proposal with Siemens Industry, Inc. for Monte Verde ES** 286 – 298

Staff recommends approval of the proposal with Siemens Industry, Inc. for the fire alarm control panel repair and replacement at Monte Verde Elementary School in the amount of $69,975.

k. **Approval of Proposal with Siemens Industry, Inc. for Junipero Serra ES** 299 – 311

Staff recommends approval of the proposal with Siemens Industry, Inc. for the fire alarm control panel repair and replacement at Junipero Serra Elementary School in the amount of $67,534.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

December 16, 2025 - ***Reorganization meeting***

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

January 22, 2026

- Presentation Teaching and Learning – South San Francisco HS
- Presentation Teaching and Learning – LCAP Report – CA Dashboard
- Presentation audited actuals report for the fiscal year ended June 30, 2025
- Approval of Migrant Ed MOU
- Recognition for outgoing Fall Student Trustee Ochoa
- Resolution honoring African American History Month (February)
- Williams report for 2nd quarter ending 12/31/25

February 12, 2026

- Presentation Teaching and Learning – Spruce Elementary
- Presentation Teaching and Learning – Multilingual Language Learners
- Report on Expanded Learning Opportunities Program (ELOP)
- Update on Governor's 2026-27 budget proposal
- Introduction of new Spring Student Trustee Ruiz
- Approval of DTS contract for 2026-27
- Approval of 2026 Young Audiences Professional Development MOU
- Approval of MOU w/ SVEF Elevate Math - 2026 Summer School Programs

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – Special Education
- Presentation on supplement to the annual LCAP update for 2026-27
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Joanna Marcelino, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).
A recording is made of the Open Session of each meeting and can be found via YouTube at: https://www.youtube.com/@ssfusdmeetings

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: December 11, 2025

RE: Approval of the 2025-26 1st Interim Financial Report

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The Education Code requires school districts to submit interim financial reports twice a year. The 1st Interim Financial Report reflects transactions as of October 31, 2025 and must be adopted by the Governing Board by December 15, 2025.

As part of the 1st Interim Financial Report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

The South San Francisco Unified School District is submitting a **positive certification** for the 2025-26 1st Interim Financial Report.

The complete 2025-26 1st Interim Financial Report is available on the South San Francisco Unified School District website under Business Services, Financial Reporting.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the positive certification for the 2025-26 1st Interim Financial Report as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of November 13, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION — 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:00 p.m.

1. To consider the approval for the return of a student from expelled status.
2. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
    a. Agency Designated Representative: Assistant Superintendent of Human Resources
    b. Employee Organization: South San Francisco Federation of Adult Educators, AFT Local 6179
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code § 54956.9, Subdivision (d)(2))

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Absent
Mr. Ted O, Assistant Superintendent, Business Services – Present

C. PLEDGE OF ALLEGIANCE was led by Ponderosa ES 5th grader Josephine Ko aka Jojo. Principal Erskine shared that Jojo is an active participant in her school community and an advocate for herself and others. She is an office and classroom helper with a positive attitude.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

Assistant Superintendent Hannon reported on item number one, to consider the approval for the return of a student from expelled status. The board took action to approve the return of student A-01 to the regular program at Baden High School. The motion was made by Trustee Hsieh, seconded by Trustee Murray, and carried by a vote of five ayes and zero nays.

In regard to item number three, conference with legal counsel anticipated litigation, the board took action to approve a settlement agreement between the South San Francisco Unified School District and Julia Rapoza in the amount of $35,000. The motion was made by Trustee Hsieh, seconded by Trustee Murray, and carried by a vote of five ayes and zero nays.

F. REVIEW OF AGENDA – None

G. PTA COUNCIL REMARKS

Natalie Long addressed the board and greeted President Anthony, the trustees, Superintendent Moore, members of the cabinet, and members of the community. She introduced herself as the president of the Ponderosa PTA, noting that this is her third-year volunteering in the PTA and her first year serving as president. She shared upcoming events happening around the district, including the Martin Elementary PTA hosting the Ruby Bridges Walk to School event on November 14, 2025. On November 15, the Buri Buri Elementary PTA will hold a garden workday and a restaurant fundraiser at Red Robin, and the South San Francisco High PTSA will host their South City High holiday bazaar from 10:00 a.m. to 2:00 p.m. Later in the month, on November 25, the Martin Elementary PTA will hold their annual Turkey Trot. She added that on December 6, 2025, the Westborough Middle School PTSA will host the WMS Holiday Bazaar.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – Elizabeth Bales-Stutes, President of South San Francisco Federation of Adult Educators greeted the board, the cabinet, Superintendent Moore, and the school community. She explained that she was unable to attend in person. She thanked Daudi Muli and Nathan Sundaram from Technology Services for enabling her remote participation, and she thanked Marwan Hannon for facilitating communication.

She stated that life in the United States has been extremely eventful this year and that the current social and political climate presents many challenges for South City educators and the students and families they serve. She emphasized the weight of the administration's actions on the school population and noted that, in her work with immigrants, she sees the stresses they face. She described how workers and families nationwide are under strain due to cuts to SNAP and WIC, job loss, reduced hours, and decreased buying power. She shared that her favorite Starbucks closed with less than 24 hours' notice, one of many closures, and stated that collective action is the only solution.

She noted that in response to mass ICE deployment in the Bay Area, the California Federation of Teachers joined Bay Resistance in protest, and on October 18 an estimated 7 million people participated in No Kings rallies nationwide. She added that the Starbucks employee union, Starbucks Workers United, picketed stores in 41 cities today to call for a fair contract on Red Cup Day. She closed by urging those who wish to support workers not to patronize Starbucks while the strike continues and thanked the board for their attention.

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA greeted the trustees, cabinet members, and community. She shared that teacher representatives reported positive news during October, noting successful Halloween celebrations and fall events. Skyline highlighted a very positive parent community and a successful trunk-or-treat event, and Monte Verde had a great fall carnival despite questionable weather. Martin Elementary reported that their instructional coach was very helpful with academics and behaviors.

She said that since Dr. Moore is encouraging teachers to share positive news, she wanted to mention the incredible work of Monte Verde teacher Mary Musallam, who once again implemented a wonderful fall carnival event, even though it was a struggle to secure enough parent volunteers this year. She explained that the event benefits the school tremendously because teachers donate their time to host events for an auction, where families bid for opportunities that give students quality time with teachers outside of school while also raising funds for the school.

She reported that Monte Verde, along with many other school sites, will participate in the annual Ruby Bridges Walk to School Day to honor the courage of a young girl who entered a newly desegregated school while facing a crowd of protesters. She reflected on reading the story of Martin Luther King Jr. to her first graders as part of the Wonders curriculum theme “Make It Better.” She shared that her students were shocked to learn there was a time when people were judged by the color of their skin, and although she loves that they believe this could not happen today, she worries when she sees the current political climate and the fragility of government systems. She expressed that she does not want her students to grow up in a country where they must fight so hard for equality again, and emphasized the importance of standing together and speaking up when things are not right. She said students need to know they can affect change and that this must be taught, hoping all will have the courage to do so.

She acknowledged the work that SSFCTA and SSFUSD have been doing behind the scenes to build trust, be responsive, and work together to meet goals, while also continuing to address areas where growth is needed. She brought forward one request on behalf of teachers, asking for reconsideration of the early cutoff for completing report cards. She explained that access to Infinite Campus is being closed a week before report cards are sent home, whereas in previous years school sites set their own windows and teachers had more time to add comments or input grades for students who had been absent. She noted that the window closes tomorrow even though report cards will not be distributed until next Friday or Monday. She asked for more time, stating that the perception among teachers is that the early cutoff is about control, and if that is not the case, she asked that it be changed or explained. She added that this trimester teachers did not even get a weekend to finish report cards and that they would be very thankful for extra time. She ended by wishing everyone a wonderful Thanksgiving.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION

Mr. Hannon announced that the next Personnel Commission meeting will take place on Monday, November 17, 2025, at 5:00 p.m. in the district office boardroom.

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT’S REPORT

a. **Introduction of New Colleagues** – Dr. Moore stated that at each board meeting it is customary in South San Francisco Unified to introduce new members of the leadership team to the board and the community. She

shared that tonight they were pleased to welcome four new South San Francisco Unified School District team members, each of whom would take a brief moment to introduce themselves and share a little about their background.

1. Vincent Chandler, Expanded Learning Opportunities Program Coordinator, shared that he has been in youth education for over 20 years and thanked the board, noting he was very excited and nervous to be there. He said he is originally from East Los Angeles and relocated to San Francisco 26 years ago. His first job was at an all-girls charter continuation high school, which he described as a phenomenal experience. He later moved into university instruction, lecturing, and then teaching middle college students at Skyline College in San Bruno. After 20 years in higher education, he wanted to do something different and was fortunate to find the position of ELOP coordinator. He shared that he started on July 1 and that the experience has been phenomenal, working with wonderful people and stellar students. He said he feels fortunate, blessed, and lucky to be here and thanked the board.

2. Allison Chow, HR Director of Talent Strategy, shared that she joined the district in July after previously consulting with the HR team on special projects. She explained that before that, she served as chief of staff to the CBO at Belmont-Redwood Shores School District, where she led strategic initiatives in the business services department. As she has gotten to know the South City community more deeply in her new role, she said she has been struck by how tight-knit the community is. She noted meeting many educators who are also parents of current students, alums of the schools, or related to other educators at different sites or departments. She said these connections make the district community special and help build a shared sense of commitment to students and families. She expressed excitement to join the community and hopes to contribute to strengthening it by building talent pipelines that ensure SSFUSD grows its own and becomes a leading destination for mission-driven educators committed to excellent outcomes for students. She thanked the board for welcoming her.

3. Roxanna Villasenor, Director of School Leadership, shared that she has been in education for over 25 years, primarily in the Sacramento area. Her career began as a high school, middle school, and science and math teacher, and she has since served in various site and district leadership roles. She emphasized her commitment to equity and access, creating opportunities for

students, and working with teams to build systems and develop leaders with balance, competence, purpose, and dedication to education. She said she was drawn to the South San Francisco community because of its strong sense of community. In her brief time in the district, she has been honored to witness the level of community support and respect both in and out of classrooms. She recognized the commitment to excellence and the drive among teams and leaders to provide the best education and opportunities for students. She expressed excitement to collaborate, listen, and be responsive to the needs of the community, and said she feels honored by the welcome she has received and looks forward to building more relationships.

4. Christelle Del Rosario, Director of Data, Ed Tech, and Accountability, shared that she has been in public education for more than 10 years, serving as a classroom teacher and as a district office leader in departments such as HR, technology, and curriculum and instruction. She described her return to teaching and learning as a homecoming and expressed excitement about building reliable data infrastructure to promote data literacy across the system. She said she aims to support new instructional and operational practices enhanced by technology, reduce ambiguity around accountability and success measures, and tell the story of the student experience in the schools. She concluded by expressing enthusiasm for the opportunity to contribute to schools where students can thrive and fulfill the promise of the Portrait of a Graduate and thanked the board for having her.

b. 2025 Career & College ePortfolio (C2E2) Competition –Awardees – Dr. Moore shared that SSFUSD had the highest number of ePortfolio completions and award recipients in San Mateo County this year. She explained that the C2E2 Competition celebrates high school students' creativity, career readiness, and innovation through digital portfolios highlighting their skills, experiences, and goals. This year, more than 3,200 students participated, with $5,000 in prizes awarded to the top entries.

SSFUSD students earned recognition across several categories, including Health Science & Medical Technology, Biotech, Culinary, and Art, Media & Entertainment. Dr. Moore noted that these accomplishments reflect the outstanding leadership of the CTE team, led by Jennifer Rockett, and the dedication and talent of the students.

c. Fire Prevention Poster Contest Winners – Dr. Moore reported that in October, the City of South San Francisco announced the winners of the

2025 Fire Prevention Month Poster Contest, which encouraged creativity and safety awareness among elementary students. The winning students were recognized with certificates at the City Council meeting on October 22, and their posters were displayed at the Linden Park Recreation Building.

She extended appreciation to the City of South San Francisco for celebrating the students' achievements and supporting fire safety education in the schools. Dr. Moore expressed pride in the students for their creativity and engagement, noting that their efforts exemplify Strategic Priority 2: Engaged Students, demonstrating how learning connects to community involvement and real-world awareness.

d. **SSFUSD and CTA Collaboration** – Dr. Moore acknowledged the partnership between the South San Francisco Unified School District Cabinet and the CTA. She noted that, as President Giusti shared, the district has been intentionally working to strengthen collaboration with CTA colleagues based on feedback received from staff. To support this, quarterly meetings have been scheduled to reflect on successes, challenges, and opportunities to co-create new pathways collaboratively and inclusively.

She highlighted progress and positive momentum from the most recent meeting at the end of October. The meeting was open, honest, and solutions-oriented, reflecting a shared commitment to deepening communication, collaboration, and trust. Both CTA and district leaders noted progress in increasing visibility of cabinet members at school sites and during district events, improved responsiveness in some areas, and a stronger sense of partnership through regular meetings and open dialogue. District and union leaders agreed that these shifts are helping foster a culture of accessibility and shared purpose while acknowledging there is more work to do.

Dr. Moore shared that discussions included celebrating staff, sharing the rationale behind district initiatives to increase transparency, coordinating joint messaging, leveraging existing structures for problem-solving, ensuring timely and transparent communication, and emphasizing reciprocity listening, adapting, and making shifts to strengthen the organization to better serve students. She described the conversations as constructive and forward-thinking, leaving participants with feelings of hope, calm, and commitment. She thanked President Giusti and the CTA executive board for their partnership, openness, and dedication to advancing the district's goals, priorities, and mission.

She also highlighted new communication efforts, including launching two

monthly newsletters featuring multiple schools with at least 50% of content drawn directly from student or staff voices. Engagement trends will be tracked and reader feedback gathered to ensure all schools are meaningfully represented. Additionally, the cabinet is working with site leaders on opportunities to connect with staff at school sites through lunch visits or attending lessons and activities. Dr. Moore concluded by noting that these efforts continue to build relationships, strengthen capacity, and keep lines of communication open, and she expressed pride in the work being done.

L. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS began with updates on recent school events and activities. On October 25, the drama department hosted their annual haunted house with activities including face painting and cookie decorating. On October 31, ASB hosted the annual fall fest during lunch, featuring a Halloween costume contest, games, goodie bags, a pie-eating contest, and a cookie decorating station, which included opportunities to pie ASB executive officers and several teachers. She noted that despite the messy fun, the event successfully brought the school community together.

   On October 29, Earth Club held their annual “Dinner in the Dark” in the SSFHS outdoor learning space for the fifth consecutive year, with a Halloween theme. Community members attended in costume, enjoyed Italian food prepared by club members, a jazz performance, a stamp rally, tabletop games, and other festivities.

   During the week of November 3–7, ASB’s rally commission organized a bell game spirit week and a quad rally to boost school spirit for the 63rd annual bell game on November 8 at El Camino High School. She congratulated both the JV and Varsity football teams for defeating their rival school for the third year in a row, keeping the bell, and praised the school community for their spirited support and new bell game merchandise. She noted that the football team’s successes have elevated school spirit and community connection as they advance to CCS, with the next away game against Terra Nova in the CCS quarterfinals at 7:00 p.m.

   Ochoa acknowledged all student-athletes for their dedication throughout fall sports and previewed winter sports, including wrestling, girls and boys’ basketball, and soccer. She also highlighted the folklorico classes’ performances in early November in celebration of Día de los Muertos, which allowed students of all cultures to learn, celebrate, and enjoy food and drinks. The classes also performed at Sunshine Gardens and Junipero Serra Elementary Schools.

2. Isabelle “Izzy” Ruiz, Spring Student Trustee and ASB President ECHS provided updates on recent and upcoming school events. In October, the school hosted the annual fall festival, Filipino American History Month activities, and Red Ribbon Week. The fall festival welcomed community members for a “spooktacular” evening, made possible by the school’s clubs, sponsors, and commissions under ASB chairperson. For Filipino American History Month, the ECHS Barkada Filipino Culture Club visited Makibaka, a museum at YBCA highlighting Filipino American stories and contributions. Peer counselors organized lunchtime activities and spirit days for Red Ribbon Week, including a “Say Boo to Drugs” activity where students wore Halloween costumes and wrote pledges to be drug-free.

   Looking ahead, the fall musical, Once Upon a Mattress, will be performed from November 20–23, and the senior class is fundraising for prom with a BJ’s fundraiser on November 18 and a car wash on December 7 during the Fungi Festival. The counseling team continues to support seniors with college applications through PIQ workshops and the Flex Your Future speaker series featuring professionals from various careers.

   Ruiz also highlighted a canned food drive organized by the service leadership commission in partnership with the Pacifica Resource Center, with collection bins open through November 25. She recognized all 68 seniors who completed their final fall sports season and noted standout achievements by the ECHS flag football team, including their inaugural El Camino versus South City game and a second-place league finish. She congratulated the South City Warriors for winning the bell game and wished them luck in the upcoming playoff game against Terra Nova.

   She concluded by acknowledging leadership team members, showcasing new school merchandise, including leadership jerseys, and thanked everyone for attending and supporting events, noting that the jerseys were designed to keep warm in the South City weather. She offered to provide flyers and answer questions, ending her report with well wishes for a safe drive home.

M. PUBLIC COMMENTS

Julia Rapoza addressed the board, expressing her gratitude for the settlement and support for labor during challenging times. She spoke about the difficulties educators face in discussing topics like diversity and inclusion, questioning what alternative language such as community, embrace, or warmth might be appropriate. She highlighted the dark history of the constitutional loyalty oath, referencing its origins in the Levering Act of the 1950s and its requirement for reporting suspected communists, drawing parallels to current governmental pressures on ideas.

Rapoza urged the board to consider language in alternative oaths that supports a broad range of beliefs and practices, including religious, ethical, and cultural diversity, so all individuals feel they belong and can participate in the community without compromising their conscience. She emphasized the importance of creating space for everyone to feel included, even if the word "inclusive" cannot be used, and thanked the board for their courage and dedication to supporting educators during a difficult time.

Jace Marzan greeted the board, cabinet, and community and introduced himself as a wellness counselor at Los Cerritos, noting his previous role as a school counselor at Westborough Middle School. He reflected on his experiences at Westborough, sharing how the quote "Once a Wildcat, always a Wildcat" has stayed with him through promotion ceremonies and continues to resonate.

He described reconnecting with wellness counselors, staff, and his former principal, Dr. Loraine Rossi De Campos, highlighting the support and encouragement he received. Marzan shared examples of the meaningful impact students have on him, including a drawing taped to his door, student expressions of comfort and encouragement, and feedback from a counseling survey expressing that they want the counselor to enjoy his role. He noted former students now volunteering with him at Los Cerritos and emphasized the mutual learning that occurs between staff and students.

Marzan concluded by reflecting on the importance of kindness, referencing World Kindness Day and quoting posters from Westborough Middle School: "In a world where you can be anything, be kind" and "An act of kindness, no matter how small, is never wasted." He thanked the board and community and wished everyone a good evening.

N. INFORMATION ONLY PRESENTATIONS

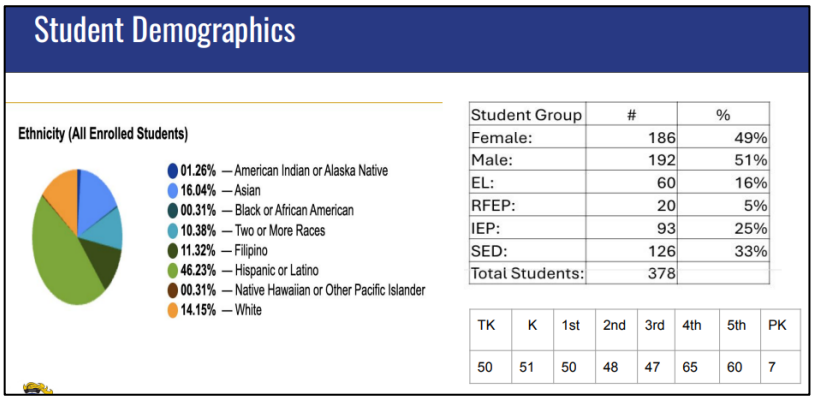
1. TEACHING & LEARNING

a. Teaching and learning presentation: Ponderosa Elementary School

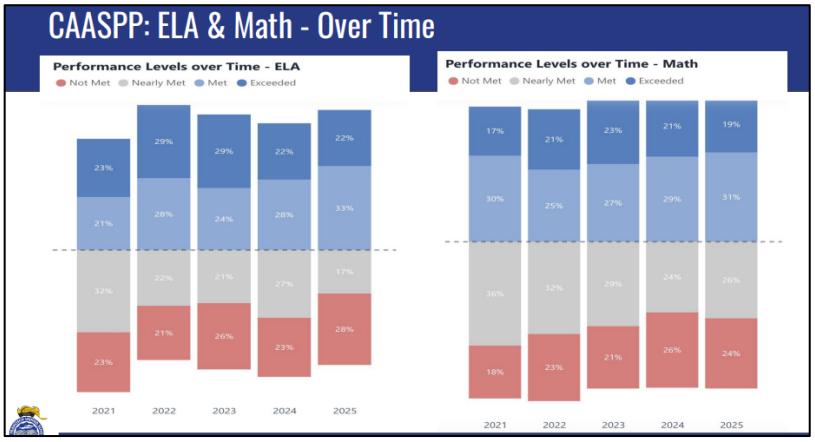
Dr. Moore introduced Principal Julie Erskine who presented the educational priorities and programs at Ponderosa Elementary School.

<u>Introduction/Student Demographics</u>
Principal Erskine addressed the board, highlighting how Ponderosa Elementary School demonstrates the district's core values, strategic priorities particularly exceptional instruction and engaged students and the graduate aims

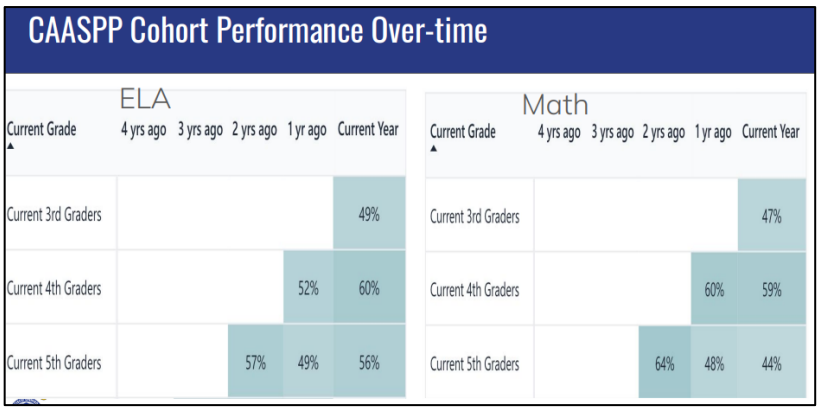
outlined in the Portrait of a Graduate. She shared that this year the school added an additional TK classroom as well as a pre-K TK special education classroom.



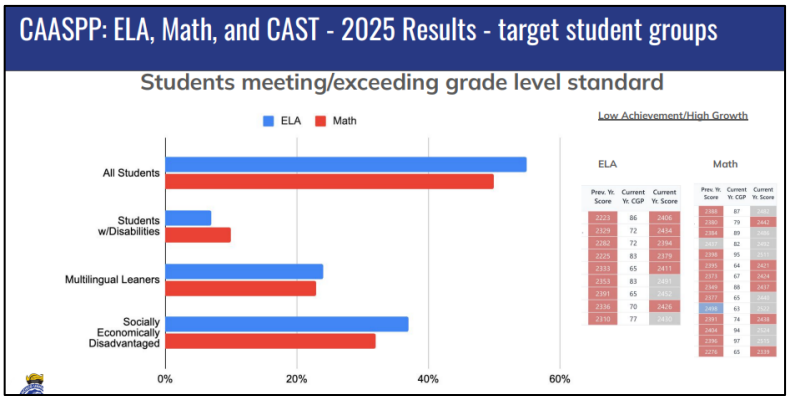
<u>CAASPP Assessments</u>
She reported that approximately 55% of students are meeting or exceeding standards in ELA and around 50% in math.



She also shared a cohort analysis of students over time, based on the previous year's test scores.

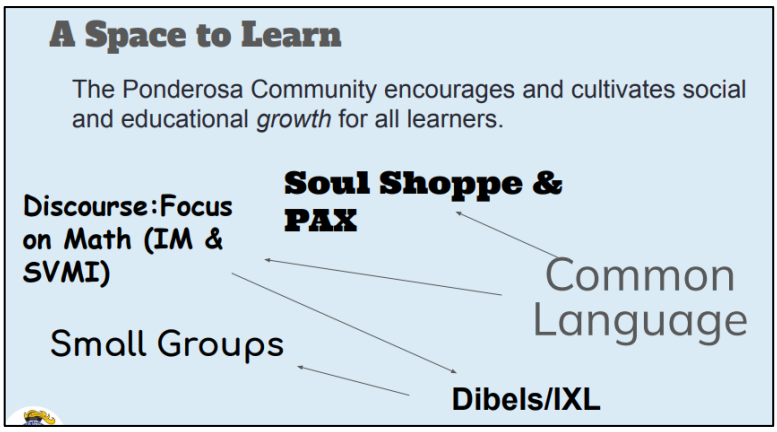


Principal Erskine explained that Ponderosa Elementary is continually working to better support target student groups, specifically students with disabilities, multilingual learners, and socioeconomically disadvantaged students. She emphasized the importance of recognizing student progress, highlighting several low-performing students who have made significant gains.



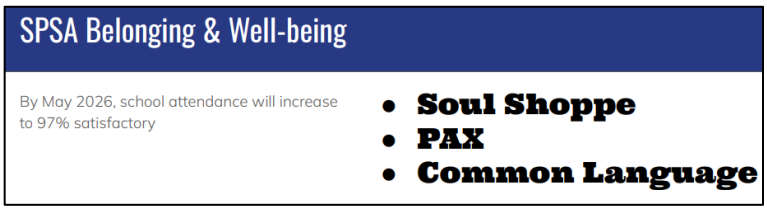
Mission & Goals

Ponderosa Elementary aims to create a space for learning, guided by the school's mission to encourage and cultivate educational growth for all learners. She noted that the school has established common agreements aligned with district priorities, using shared language for both social-emotional learning and academics. In mathematics and ELA, they implement small group instruction to support both belonging and academic growth, and they utilize DIBELS and IXL as common assessments driving this year's goals.

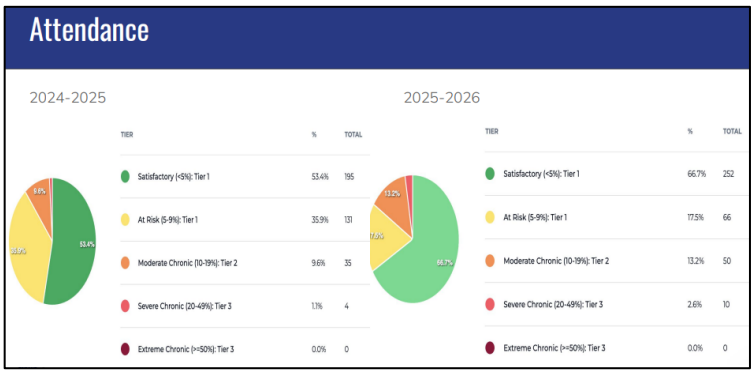


Attendance – Belonging

Principal Erskine explained that the school has chosen attendance as a measure of belonging, aiming for 97% satisfactory attendance. She highlighted common agreements that support and encourage students' desire to attend school.

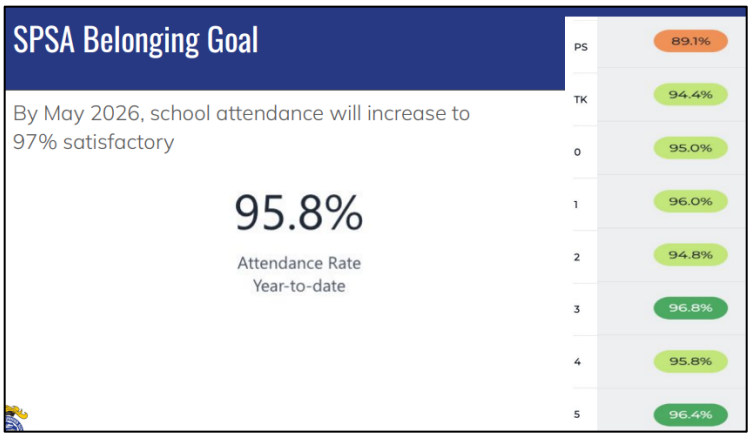


Ponderosa Elementary has made gains in attendance over the past few years, particularly over the last three years. Principal Erskine emphasized the school's ongoing commitment to daily attendance, encouraging students to come to school even if late, with the message that all students are always welcome.



The current attendance rate at Ponderosa Elementary is approximately 95.8% daily, noting that there is still room for

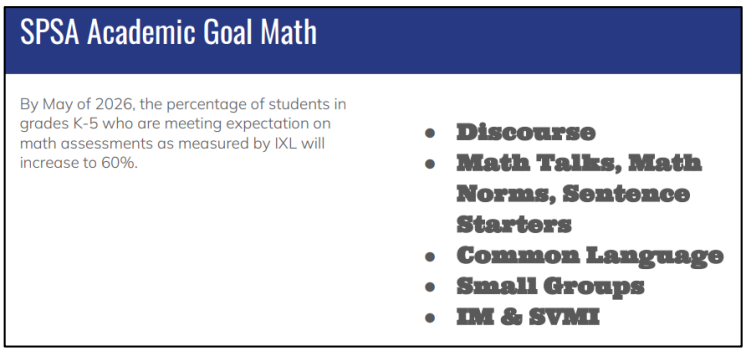
improvement, particularly among preschool students.



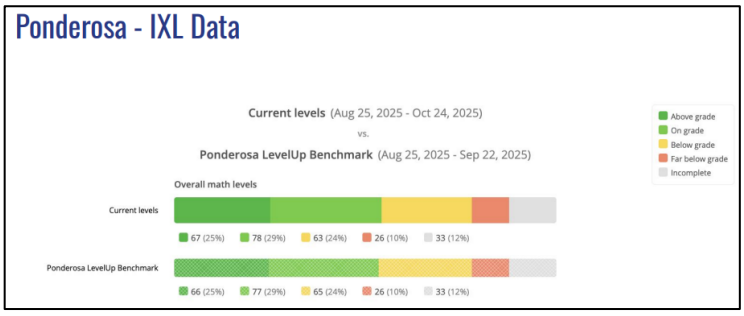
Principal Erskine described how Ponderosa Elementary fosters a sense of belonging, highlighting practices such as recognizing students for positive behavior, hosting Soul Shop workshops to guide grade levels on making things right with students, and maintaining PAX classrooms where students understand how to create a positive classroom environment. She also noted engaging activities, field trips, and community visits that contribute to making Ponderosa a welcoming place to learn.

<u>Academic Goal – Math</u>

Principal Erskine shared that Ponderosa Elementary's academic goal for math is for 60% of students to meet standards based on IXL. She highlighted common agreements and noted the use of IM practices in grades 3 through 5 and SVMI practices in kindergarten through grade 2.



The current math performance data indicates students are very close to meeting state standards and closely align with prior state test results.

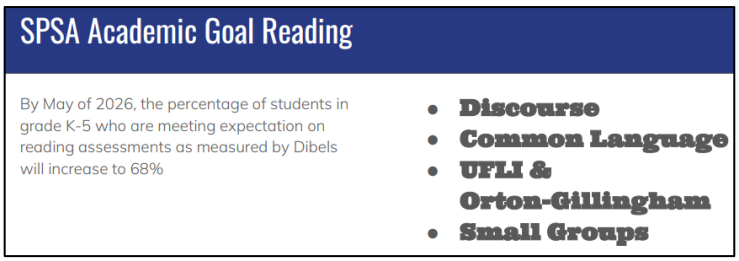


Principal Erskine described math instruction at Ponderosa, noting students work in partners using IM, participate in math talks, and engage in science-related activities on the playground that reflect common teaching practices. She highlighted the use of math norms, math-focused language during Math Night, and small group instruction.

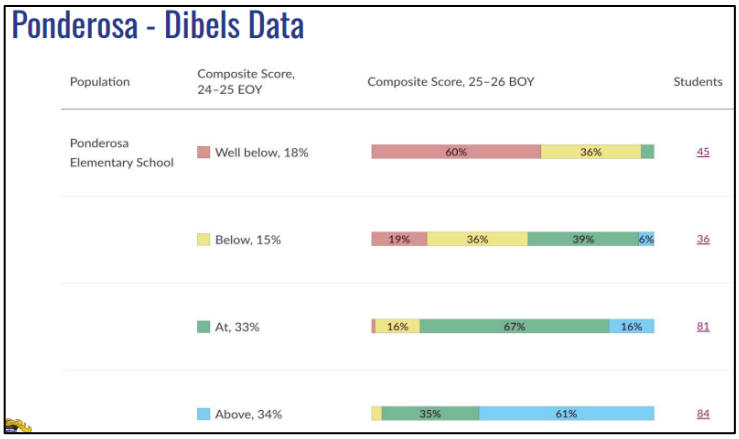


<u>Academic Goal – Reading</u>

Ponderosa's reading goal for DIBELS is for 68% of students to meet or exceed standards. Principal Erskine highlighted common instructional practices, noting that kindergarten through second-grade students participate in UFLI, all teachers have been trained, and kindergarten through third-grade teachers have received Orton-Gillingham training.



Principal Erskine presented DIBELS data, comparing last year's end-of-year goals to the start of the current school year. She highlighted students who were performing well below grade level and their performance at the beginning of this school year.



She described literacy instruction nothing that students participate in UFLI small group instruction, engage in Walkthrough California activities, and interact with community visitors who share about their jobs, with students responding to questions.

Partnerships

Principal Erskine emphasized the importance of partnerships as a core value at Ponderosa. She expressed gratitude for parents who actively participate and share their culture, and for South City students and alumni who contribute their volunteer talents to the school community.



Principal Erskine acknowledged the critical role of volunteers at Ponderosa, offering special thanks to the PTA and naming Natalie Long, Margarita Chenoweth, Jackie Chin, Heather Hefner, Danielle Langit, Nicole Longa, and Geoffrey Mitchell for their dedicated support at events.



Ponderosa team is comprised of about 60 members, including certificated and classified staff. Principal Erskine expressed gratitude for their daily partnership and camaraderie.



Trustee Richardson praised Ponderosa, describing it as a "country school" with a joyful atmosphere, noting the high attendance rate and the unique way the school celebrates its students. She acknowledged its popularity as a choice school in the district and expressed appreciation for the staff's efforts.

Trustee Lam expressed appreciation for Principal Erskine, sharing how much she enjoyed visiting Ponderosa during back-to-school day. She praised the school's positive atmosphere, noted the principal's familiarity with students, and expressed gratitude for the tour and her opportunity to learn more about the school community.

Trustee Hsieh praised Principal Erskine's presentation, highlighting the clear organization of goals, strategies, and outcomes for belonging, math, and English. She appreciated the logical structure of the slides and acknowledged the support of the Ponderosa community in helping achieve these goals.

Trustee Murray expressed appreciation for Principal Erskine and the Ponderosa community, noting the school's strong community, well-organized presentation, and clearly defined goals set for May 2026. She also thanked the community for supporting the school.

President Anthony echoed her colleagues, praising Ponderosa's strong community, PTA, family network, teachers, and staff. She expressed gratitude for the school's unified efforts and highlighted the meaningful impact of the Soul Shoppe program.

O. PRESENTATION WITH POTENTIAL ACTION – None

P. CONSENT AGENDA:

Trustee Richardson commented on item 1a. regarding the minutes on page 28, noting that while the board approved Trustee Murray's absence that day, the reason for the absence "illness" was not explicitly stated in the minutes. She mentioned that she didn't recall saying it aloud but remembered that in the past, Nalani, who previously prepared the minutes, always included "illness" as the reason for absences. Dr. Moore responded that the language indicating illness was included in the approved resolution. Trustee Richardson acknowledged this explanation and agreed to let it go, while noting the past

practice of including the reason for an absence in the minutes.

MOTION #86 (Murray/Hsieh) to approve items: 1a. Minutes of the October 9, 2025 Regular Board meeting; 1b. Minutes of the October 23, 2025 Community Forum; 2a. Permission for ECHS Cross Country Student to travel to Fresno, CA November 28 – 29, 2025; 2b. Permission for SSFHS Wrestling Team students to travel to Roseville, CA, December 19 – 20, 2025; 2c. Permission for SSFHS Wrestling Team students to travel to Aptos, CA, December 26 – 27, 2025; 2d. Permission for SSFHS Wrestling Team students to travel to Napa, CA, January 9 – 10, 2026; 2e. Permission for SSFHS Wrestling Team students to travel to Norwalk, CA, January 15 – 18, 2026; 2f. Permission for SSFHS Wrestling Team students to travel to Gilroy, CA, January 23 – 24, 2026; 2g. Permission for staff to attend the California School Nurses Organization (CSNO) in Monterey, CA, February 12 – 15, 2026; 2h. Permission for Westborough Advanced Music students to travel to Southern California areas, March 12 – 15, 2026; 2i. Permission for staff to attend the National Science Teachers Association (NTSA) in Anaheim, CA, April 15 – 18, 2026; 3a. Certificated Personnel Assignment Order; 3b. Classified Personnel Assignment Order; 4a. Permission for staff to attend the National School Counseling Leadership Conference in San Diego, CA, February 24 – 26, 2026; 4b. Permission for staff to attend the California Association for Bilingual Education (CABE) Conference in San Francisco, CA, March 4 – 7, 2026; 4c. Permission for Expanded Learning Opportunities Program (ELO-P) Coordinator to attend Professional Development Conferences in Long Beach, CA; National Harbor, MD; and Palm Springs, CA (February – May 2026); 5a. Purchase Order Listing, August 2025; 5b. Purchase Order Listing, September 2025; 5c. Warrant Register, August 2025; 5d. Warrant Register, September 2025; 5e. Cash Receipts, August 2025; 5f. Cash Receipts, September 2025; 5g. Gifts to the District, October 2025; 5h. Fundraising events for the 2025-26 school year; 5i. Professional services agreements under $25,000; 5j. Approval of Proposal from Producers Dairy

PUBLIC HEARING

President Anthony outlined the process for labor negotiations in accordance with California Government Code Section 3547. She explained that prior to commencing negotiations, all initial proposals from exclusive representatives and public-school employers related to matters within the scope of representation must be presented at a public meeting and then maintained as public records. She noted that the South San Francisco Unified School District and the South San Francisco Federation of Adult Educators (SSFFAE) will be negotiating a successor collective bargaining agreement for the 2025–2028 term. At the October 9th public meeting, the district submitted its initial proposal to the board. At the current meeting, the SSFFAE will submit its initial proposal, followed by a public hearing to allow members of the public to comment on the SSFFAE's proposal.

SSFFAE Initial Proposal

Elizabeth Bales-Stutes summarized the SSFFAE's initial proposals for the upcoming 2025–2028 collective bargaining agreement, noting that submissions had been made for Article 11 (Leaves), Article 12 (Compensation), Article 13 (Benefits), and Article 19 (Assignments).

A public hearing provided an opportunity for members of the public to comment on the SSFFAE proposal.

The Board meeting was suspended to open a public hearing at 8:02 p.m; The public hearing was closed and the Board meeting resumed at 8:02 p.m.

INFORMATION/DISCUSSION

1. STUDENT & FAMILY SERVICES

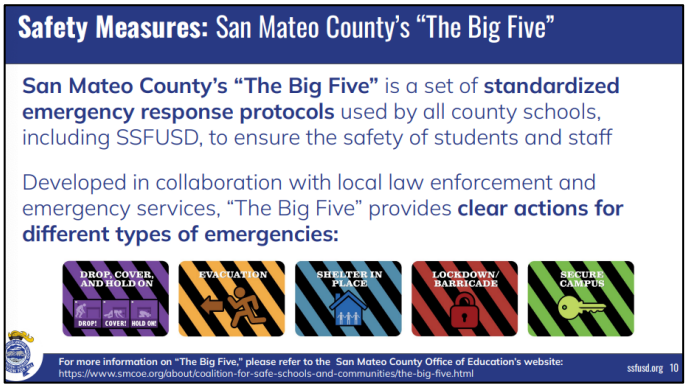
a. Update on Safe School Plans

Dr. Garcia introduced Director Ryan Sebers who shared updates to the Board on the 2025-26 Safe School Plans for the District.

Director Sebers addressed the board on the critical topic of school safety, emphasizing its foundational role in supporting the district's vision, values, and strategic priorities. He connected safety to the Portrait of a Graduate competencies Learn, Navigate, Impact, Thrive highlighting that students' ability to engage with these goals depends on a secure and trusting environment. She further linked safety to the district's core values, including community, authentic relationships, resilience, and equity, noting that trust, communication, and connectivity underpin a safe environment. Sebers also explained that safety is essential to the district's three strategic priorities for the year academic discourse, math, and belonging/well-being underscoring that students must feel physically and mentally secure to fully participate and achieve academically.



Director Sebers outlined several concrete steps the district is taking to strengthen safety across school sites. He explained that all district safety plans are built on the San Mateo County Office of Education's "Big Five" emergency response protocols, which provide a standardized framework for how schools respond to various incidents. These protocols guide staff and students through clear, consistent actions depending on the level and type of emergency. He noted that the Big Five serve as the backbone for campus safety planning and preparedness, helping ensure that every site follows aligned procedures and enters the appropriate state of readiness when needed.



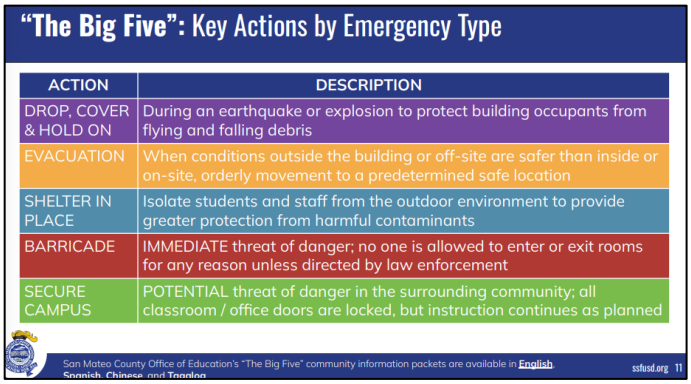
Director Sebers explained the Big Five states of readiness that guide all district emergency procedures:

1. Drop, Cover, and Hold – Used primarily for earthquakes or any situation where falling debris is possible and students and staff need to take cover and stabilize themselves.
2. Evacuation – Activated when being outside is safer than remaining indoors.
3. Shelter in Place – Used when staying inside is safer than going outdoors, but without an immediate or imminent

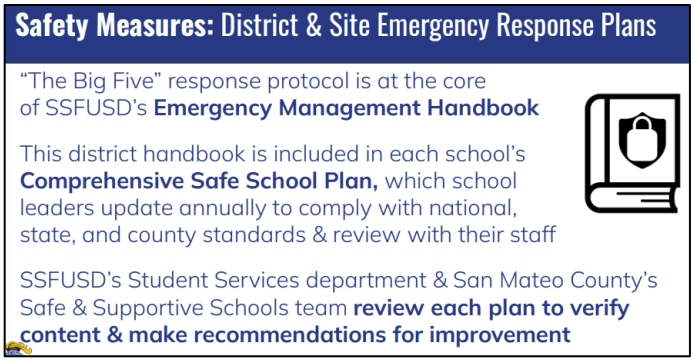
threat on campus.

4. Lockdown/Barricade – The most urgent response, used when there is an immediate threat of danger on campus, requiring doors to be secured and spaces barricaded.
5. Secure Campus – Implemented when there is a potential external threat near campus. This action limits access and movement while instruction continues.

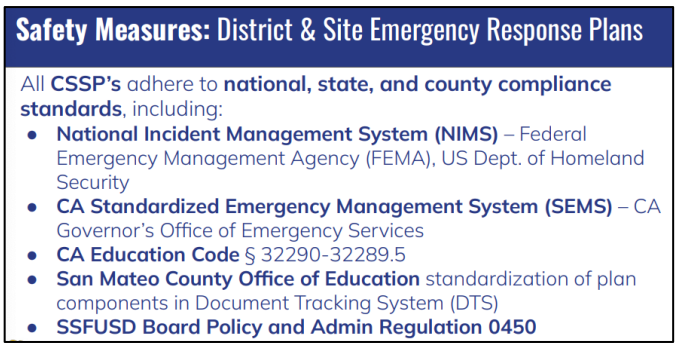
He noted that these five actions form the foundation for how all other emergency responses and site safety procedures are built and implemented.



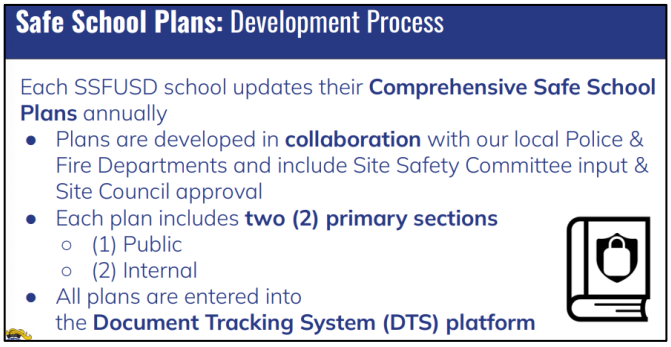
The district's safety work is based on the San Mateo County Office of Education's Big Five emergency protocols, which are incorporated into the District Emergency Management Handbook covering all major emergency procedures. Schools then use this to create their own annually updated Comprehensive Safe School Plans (CSSPs).



The district reviews these each year to ensure compliance with national, state, and county standards, as well as Education Code and board policy.

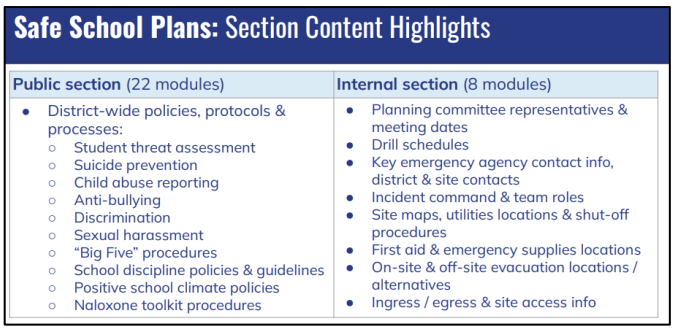


Director Sebers explained that each school updates its Safe School Plan with a site safety committee, which reviews past data, identifies improvements, and collaborates with law enforcement and emergency responders. The team updates two sections, public and internal, and submits everything through the Document Tracking System (DTS) to ensure consistency across all district and county plans.

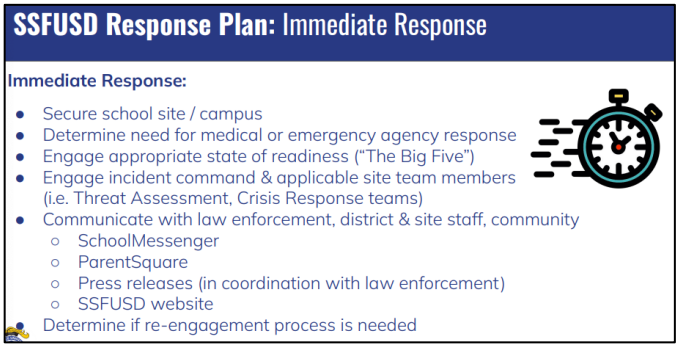


The public section of each Safe School Plan now includes 43 modules which expanded due to new legislative requirements. This section covers districtwide protocols such as student threat assessment, suicide prevention, and child abuse reporting.

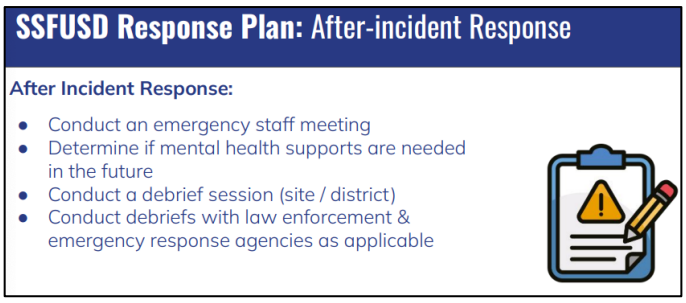
The internal section, made up of eight modules, contains site-specific details on how each school responds to emergencies. This includes evacuation locations, assigned roles and responsibilities, and the location of emergency supplies, building on the districtwide emergency handbook.



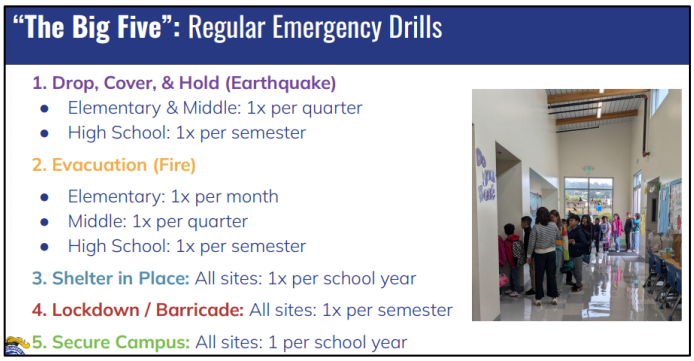
The district not only develops detailed safety plans but also reinforces them through regular drills and practiced procedures. During any crisis, staff focus first on the immediate response, securing the school, assessing needs, and activating the appropriate state of readiness. They then implement the incident command structure, follow established communication protocols, and, when appropriate, begin re-engagement processes to return the school to normal operations.



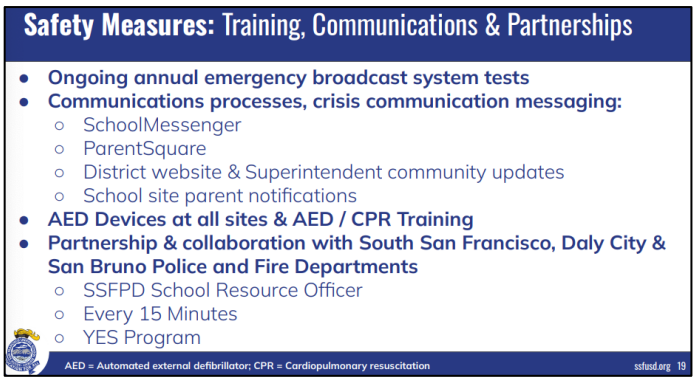
Director Sebers noted that once an incident has occurred, the district shifts into post-crisis management, which includes conducting debriefs, holding staff meetings, and ensuring mental health supports for students and employees. The district also reviews incidents with law enforcement and emergency responders to identify areas of improvement. He emphasized that safety plans are living documents, continuously reviewed, revised, and strengthened based on what is learned after each event.



Even with extensive protocols, no one can memorize every detail, which is why regular practice is essential. Each site follows a districtwide drill schedule, including state-required drills: Drop, Cover, and Hold, Evacuation, and at least one Lockdown/Barricade each year. Schools also conduct Shelter-in-Place and Secure Campus drills to ensure students and staff clearly understand the differences among all five states of readiness.



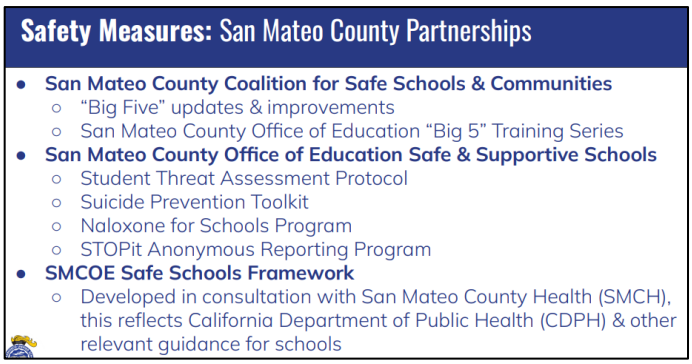
Director Sebers explained that the district also regularly tests its emergency broadcast system and communication protocols. This includes practicing crisis messaging through SchoolMessenger, ParentSquare, and the district website, and coordinating public information statements with law enforcement. The district also ensures that medical equipment, such as AEDs, is properly maintained and continues to strengthen partnerships with local law enforcement and emergency response agencies.



Although the district is called South San Francisco Unified, it also includes parts of Daly City and San Bruno. Because of this, safety coordination is more complex and requires working with multiple agencies, including Daly City PD and Fire, San Bruno PD and Fire, South San Francisco PD and Fire, the San Mateo County Sheriff's Office, BART Police, County Probation, and several others.



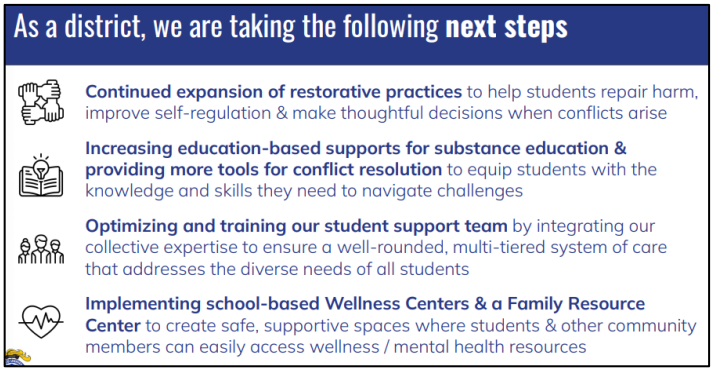
The district works closely with the San Mateo County Office of Education (SMCOE) for support in safety planning. SMCOE provides guidance on policies, procedures, and model practices through initiatives like the Coalition for Safe Schools and Communities and the Safe and Supportive Schools Division. The district also uses SMCOE's Safe Schools Framework as a reference for future health- or safety-related crises.



Director Sebers shared several district initiatives to enhance student safety and well-being:

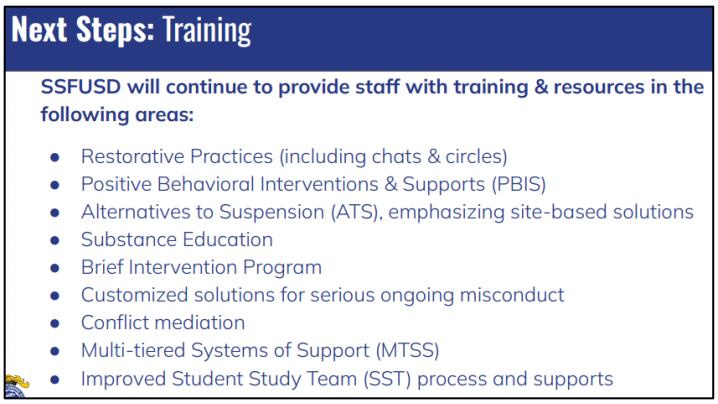
- Expansion of restorative practices: Multi-year approach to support social-emotional growth and positive student behavior.
- Substance education program: Introduced through Effective School Solutions, complementing school counseling services.
- Student and Family Services team: Under Dr. Garcia, the team is optimizing delivery of counseling and support, integrating wellness and academic counselors for more comprehensive services.
- Wellness and family resource centers: Progressing toward a wellness center model, with a Family Resource Center already implemented at South San Francisco High School.

These efforts aim to provide holistic support for students alongside safety protocols.



Director Sebers outlined additional staff training and support initiatives to strengthen student well-being. These efforts focus on preventive and responsive strategies to support

students' social-emotional and behavioral growth.



Director Sebers highlighted the new STOPit anonymous reporting program, now active at all sites for grades 4–12.

- Students can report concerns electronically via web or mobile app if they feel uncomfortable speaking directly to an adult.
- The system encourages students to connect with trusted adults and illustrates how reporting can improve safety for themselves and their peers.
- Support structures have been established to respond effectively to reports.
- The program has proven to be a valuable tool for enhancing school safety and promoting student well-being.

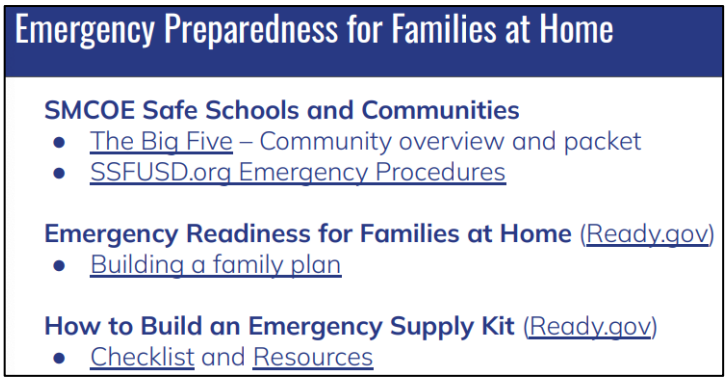


The district is exploring additional safety technologies, including Centegix, BluePoint Alert, and Raptor Technologies. These platforms have significantly updated their capabilities since last reviewed. The focus will be on evaluating district needs and integration, ensuring any new

technology adds real value to existing programs.



Director Sebers reminded families that emergency preparedness extends beyond schools. He encouraged families to familiarize themselves with the "Big Five" and referenced resources available on the district website, the San Mateo County Office of Education, and Ready.gov for creating home emergency plans, kits, and checklists.



Trustee Hsieh thanked Director Sebers for the comprehensive safety plan and asked about the STOPit program and drill scheduling. Director Sebers explained that STOPit is primarily directed at students and families, with staff assisting in monitoring only by agreement with site leaders, while employees have other reporting and support systems such as the EAP. Regarding drills, he noted that legally required drills, drop, cover, and hold; evacuation; and lockdown, follow state-mandated timelines, while additional drills are planned by site leaders using an emergency drill log to track outcomes and optimize scheduling. Drills are scheduled individually by each school, not district-wide, but must comply with state requirements and be reported before

the summer. Sebers emphasized the importance of consistency, advance planning, and using data to guide scheduling decisions.

Trustee Murray expressed appreciation for Director Sebers' presentation, noting the thoroughness of the safety overview. She acknowledged the scope of his work, agreeing that students cannot learn without feeling safe, and thanked him for the comprehensive efforts and detail provided.

Trustee Richardson raised concerns about students texting parents during incidents and asked how the district manages that. Director Sebers explained that while devices are ubiquitous, the district manages phone use through rules and emphasizes trust in the communication process, ensuring families receive accurate updates, which reduces panic and unnecessary messaging. Richardson also asked about changes in positive school climate and discipline policies over the past five years. Sebers noted a shift toward mental health support and restorative practices, with suspension and expulsion used as a last resort, and highlighted that anti-bullying, anti-discrimination, and fair instructional practices are embedded in policy. Richardson asked if these changes are effective; Sebers shared data showing an 80% reduction in suspensions over 15 years and near-zero expulsions in the past four years. Richardson acknowledged the district's progress, noting that the work is ongoing, and Sebers credited teachers' instructional strategies and classroom engagement for preventing issues that lead to office referrals and disciplinary actions.

The Board recessed at 8:30 p.m. and reconvened at 8:40 p.m.; Student Trustee Ochoa left the meeting at 8:30 p.m.

Trustee Murray asked whether all schools have Narcan on site. Director Sebers confirmed that every school health office is equipped with Narcan and that the district's emergency handbooks include detailed procedures for recognizing symptoms and administering naloxone.

Trustee Lam asked about how the district's safety procedures have been applied during actual incidents, including a prior intruder situation at South City High. Director Sebers explained that each unique event provides lessons that can be applied more broadly. In the intruder case, the district

strengthened campus vigilance, supervision during periods like lunch, and communication with law enforcement. Procedures were refined to ensure timely notifications, proper sequencing of calls, and effective coordination between staff and agencies, particularly highlighting South City PD's responsiveness.

Trustee Lam also asked about the district's communication with parents and students through platforms like Remind and the upcoming transition to ParentSquare. Sebers noted that multiple layers of communication are used, including the district website and school messenger, and that promotion and encouragement efforts are embedded within departments to ensure families receive and read messages.

President Anthony thanked Director Sebers for the school plans and update, expressing her distress that lockdown and barricade drills are necessary in American schools and emphasized the importance of advocating for stronger gun control laws. Sebers responded by noting that the district implements a trauma-informed approach to these drills.

ACTION

1. ADMINISTRATION

a. Online Public Comments

Dr. Moore introduced the discussion on the future of public comments at board meetings, emphasizing that under the Brown Act, the public has a guaranteed right to comment, but the board can regulate the time, place, and manner of comments. The decision before the board was whether the temporary online portal should continue now that in-person public comment has fully resumed. President Anthony acknowledged a recent public comment that was unkind and opened the floor for discussion.

Trustee Hsieh expressed support for discontinuing the online portal, arguing that the board's role is governance and policy, not a frontline customer service desk. She noted that the online system is ineffective for complex issues and can give a false sense of engagement. Hsieh clarified that this recommendation does not limit public participation, as citizens can still comment in person, email the board,

contact district leadership, or schedule meetings for complex matters. She also emphasized reinforcing communication channels, reaffirming the board's anti-retaliation position in public comment instructions, and explained why other options, continuing the portal or suspending it for modification were less desirable.

Trustee Lam expressed an opposing view to Trustee Hsieh's, and advocated for keeping the online public comment option. She acknowledged the drawbacks but emphasized that public comment serves transparency, accountability, and community connection. Lam noted that while not legally required, the online portal has become part of the district's civic culture and provides accessibility for those who cannot attend meetings in person, such as parents with childcare obligations. She recognized that some comments may be negative or unproductive, but overall, she believes the portal has been beneficial and should be retained.

Trustee Murray stated she supports Option B, discontinuing the temporary online public comment feature. She clarified that while she values community feedback and is not afraid of criticism, the online comments are often anonymous, making it unclear whether they come from students, staff, or community members. She noted that some comments are repeated multiple times and questioned the credibility of the platform. She expressed that she would rather receive substantive feedback via email, which is more transparent and accountable.

Trustee Richardson expressed that she wants to balance allowing public input with protecting staff from unkind or harmful comments. She suggested keeping the online comment option but having someone review submissions and route them appropriately, HR for personnel issues or the relevant bargaining group for teacher concerns, focusing on the message rather than the anonymous sender. She emphasized that the goal is to respond to legitimate concerns without letting negativity dominate. She supports Option C, suspending the portal temporarily while a subcommittee or district leadership explores potential modifications, viewing it as a compromise that maintains public input but allows for improvements.
Trustee Murray responded that having someone review and

redirect comments before they reach the board is problematic. She noted that if someone intends to communicate directly with the board, a third party deciding where it should go undermines the process.

Trustee Lam clarified that while she supports keeping the online public comment option and believe some modifications could be made, she is not in favor of suspending it while changes are discussed. She expressed concern that suspending it could erode trust and create uncertainty about whether the form would return, so the board should decide either to keep it (with tweaks) or discontinue it.

President Anthony expressed strong concern about the tone of many anonymous public comments, describing them as inflammatory, unkind, and often venting rather than problem-solving. She emphasized that while public comments should highlight concerns or issues, disparaging anonymous remarks about colleagues are unproductive and contrary to the district's values of respect, teamwork, and effective communication. She noted that there are multiple other ways for the public to engage meaningfully, such as emailing the board or attending meetings in person. Anthony also disagreed with the idea that anonymous comments strengthen transparency or trust, arguing instead that they can undermine both. She voiced support for Option B, discontinuing the temporary online anonymous public comment portal.

Trustee Richardson asked for clarification on what "temporary online" meant, and President Anthony explained that it refers to the Google Form currently used to collect online public comments.

MOTION #87 (Murray/Hsieh) to proceed with Option B, Discontinuing the temporary online, written public comment feature, effective December 11, 2025, thereby returning to the district's pre-pandemic, standard procedure of in-person public comment as the established method for addressing the Board. (AYES: Hsieh, Murray, Anthony; NOES: Richardson, Lam). Motion Carried 3-2.

2. TEACHING & LEARNING

a. Approval of the South San Francisco Adult Education (SSFAE) Courses for 2024-25 and 2025-26

Trustee Richardson asked if the courses would receive A–G credit. Director Villasenor explained that adult education courses are generally designed for English language learners, job skills, or high school diploma completion, so college dual credit or advanced placement does not apply. The course catalog simply lists approved courses available for adult students to take within the program.

MOTION #88 (Hsieh/Murray) to approve the SSFAE courses as listed for the 2024–25 and 2025–26 school years. Motion Carried. (Unanimous)

b. Approval of Physical Education Credit for Dance Courses

MOTION #89 (Murray/Hsieh) to approve the elective Dance courses, eligible for Physical Education credit (pending required conditions), for the 2025–2026 school year and future school years. Motion Carried. (Unanimous)

c. Approval of New Course – AP Psychology

MOTION #90 (Murray/Hsieh) to approve the AP Psychology course for implementation at South San Francisco and El Camino High Schools. Motion Carried. (Unanimous)

d. Approval of New Course – Technical Theatre I

Trustee Lam expressed excitement about the new technical theater courses, noting the interdisciplinary nature with elements like design, construction, and art, and likening them to her work at the Exploratorium. Trustee Richardson agreed, emphasizing the value of students learning skills like makeup for high school drama productions, and asked about the duration of the course. Dr. Moore clarified that it is a year-long course for grades 9–12 and counts as a fine arts course under the A–G requirements. Trustee Richardson appreciated that students gain hands-on experience, such as sewing curtains, and mentioned her involvement in school productions. President Anthony added that it's exciting to see students have opportunities

like this, which weren't available when she was in high school.

MOTION #91 (Richardson/Lam) to approve the Technical Theatre I course for implementation at South San Francisco and El Camino High Schools. Motion Carried. (Unanimous)

e. Approval of New Course – Technical Theatre 2

MOTION #92 (Lam/Murray) to approve the Technical Theatre 2 course for implementation at South San Francisco and El Camino High Schools. Motion Carried. (Unanimous)

f. Approval of the SSFUSD Program Planning Handbook

MOTION #93 (Hsieh/Murray) to approve the 2025-26 SSFUSD High School Program Planning Handbook. Motion Carried. (Unanimous)

g. Approval of Personal Services Agreement and Interim Assignment MOUs

MOTION #94 (Murray/Hsieh) to approve the Personal Services Agreement with Carla Crenshaw, retired Director of Special Education, and the MOUs with Jonathan Berg, current Program Specialist, and Luca Tirapelle, MTSS Coordinator, to provide interim Special Education Program Specialist support from November 14, 2025, through June 15, 2026, or until the position is permanently filled, whichever occurs first. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of the Contract with Peninsula Conflict Resolution Center (PCRC)

MOTION #95 (Lam/Murray) to approve the contract with the PCRC to provide consultative services in support of building a positive school climate at Los Cerritos Elementary School during the 2025–2026 school year. Motion Carried. (Unanimous)

4. STUDENT & FAMILY SERVICES

a. Approval of the Expanded Learning Opportunities Program (ELO-P) Plan

MOTION #96 (Hsieh/Lam) to approve the ELO-P Plan for the 2025–2026 school year and authorization to post the approved plan on the District website within 30 days of Board approval. Motion Carried. (Unanimous)

5. BUSINESS SERVICES

a. Approval of Denial of Claim

MOTION #97 (Hsieh/Murray) to approve the denial of the claim and referral to the District's insurance carrier. Motion Carried. (Unanimous)

b. Approval of Amendment #2 with Project Support Services, Inc.

Trustee Richardson asked about the status and impact of legacy bond projects, noting she had seen some completed work, like the bridge at El Camino High School, but was unclear about the other projects. Director Shelton explained that some projects date back as far as 1999 and remain uncertified by the Division of State Architects (DSA). The current amendment involves nine projects that require additional work, including inspections, to ensure proper certification. Shelton emphasized that completing these projects is necessary to avoid blocking future bond and facilities projects, like those under Measure T. Most of the legacy projects are already completed physically but remain uncertified, and the consultant will guide the district through closing them out. Richardson sought clarification about "close out," noting the DSA could still require additional work, and Shelton confirmed that possibility exists. Mr. O added that failing to close these older projects could jeopardize approval for new projects.

MOTION #98 (Murray/Lam) to approve amendment No. 2 to the independent consultant agreement with Project Support Services, Inc. for phase II legacy DSA project close-out services, in the amount of $134,465. Motion Carried. (Unanimous)

c. Approval of Agreement with Cornerstone Earth Group for Junipero Serra TK Classroom Project

MOTION #99 (Hsieh/Murray) to approve the agreement with Cornerstone Earth Group for geotechnical services for the new TK Classroom Project at Junipero Serra Elementary School, in the amount of $35,450. Motion Carried. (Unanimous)

d. Approval of Agreement with Cornerstone Earth Group for El Camino High School Athletic Field Restroom Project

MOTION #100 (Richardson/Murray) to approve the agreement with Cornerstone Earth Group for Geotechnical Services for the El Camino High School Athletic Field Restroom Project, in the amount of $39,545. Motion Carried. (Unanimous)

e. Approval of Contract with Joseph Cumisky Construction Corporation for the District Office Maintenance Painting Project

MOTION #101 (Murray/Hsieh) to approve the contract with Joseph Cumisky Construction Corporation for the patching and painting of the District Corp Yard Maintenance Building at the District Office, in the amount of $65,790. Motion Carried. (Unanimous)

f. Approval of Contract with Casey Construction, Inc. for Alta Loma Middle School

President Anthony commented that Alta Loma has had ongoing issues, and she was glad to see efforts last year and hopes the current work will address the problems. Trustee Richardson expressed skepticism, saying she has given up on fully fixing recurring locker and moisture issues, while President Anthony remained hopeful that this project might resolve them.

MOTION #102 (Murray/Hsieh) to award a contract to the lowest responsive and responsible bidder, Casey Construction, Inc., for the Partial Storm Drain Replacement (Project 06-25) at Alta Loma Middle School, in the amount of $138,700. Motion Carried. (Unanimous)

g. Approval of Change Order No. 2 with McGuire and Hester for Westborough MS Field & Pavement Project

Trustee Lam asked for clarification on the timeline for completing painting and asphalt work on the front half of the paved area. Mr. O confirmed the work is expected after the school year, likely around March or April. Director Shelton added that finishing the painting and curing will take 2–3 weeks, making the end of the school year the only feasible window since spring break is too short and the area must remain available for drop-off. Trustee Lam then asked about the field, noting the anticipated February completion has been delayed. Director Shelton explained additional work is required, pushing completion to around April, and mentioned a change order is being prepared for the December board meeting.

MOTION #103 (Richardson/Murray) to approve Change Order No. 2 to the contract with McGuire & Hester for the Westborough Middle School Field and Pavement Improvements Project, in the amount of $93,576. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

President Anthony noted that there will be one and a half meetings in December, including a regular business meeting and a special meeting for reorganization.

December 11, 2025

- Presentation Teaching and Learning – Sunshine Gardens ES
- Presentation Update on Strategic Plan Priorities
- Presentation and approval of First interim budget report “positive certification”
- Attendance Update
- Multilingual Learner Master Plan
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- LCAP Public Budget Forum

December 16, 2025 ***- Reorganization meeting***

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

January 22, 2026

- Presentation Teaching and Learning – South San Francisco HS
- Presentation Teaching and Learning – LCAP Report – CA Dashboard
- Presentation audited actuals report for the fiscal year ended June 30, 2025
- Approval of Migrant Ed MOU
- Recognition for outgoing Fall Student Trustee Ochoa
- Resolution honoring African American History Month (February)
- Williams report for 2nd quarter ending 12/31/25

February 12, 2026

- Presentation Teaching and Learning – Spruce Elementary
- Presentation Teaching and Learning – Multilingual Language Learners
- Report on Expanded Learning Opportunities Program (ELOP)
- Update on Governor's 2026-27 budget proposal
- Introduction of new Spring Student Trustee Ruiz
- Approval of DTS contract for 2026-27
- Approval of 2026 Young Audiences Professional Development MOU
- Approval of MOU w/ SVEF Elevate Math - 2026 Summer School Programs

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – Special Education
- Presentation on supplement to the annual LCAP update for 2026-27
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Lam expressed appreciation for the dedication of Skyline Elementary and Junipero Elementary staff, highlighting their support for students' diverse needs, mental health resources, and leadership opportunities. She described observing students deeply engaging in math, noting the experience as inspiring and illustrative of the district's learning vision.

Trustee Lam also attended several community events: the Project READ fundraiser supporting adult literacy, the Bell Game highlighting school spirit and alumni engagement, and noted local efforts addressing food insecurity during the federal shutdown, praising district staff, PTAs, students, and the City Council for their support. She concluded by noting upcoming celebrations for Ruby Bridges, the CSBA conference, and the holidays, wishing everyone a happy Thanksgiving.

Trustee Richardson shared she attended the Falling in Love with Reading program, where parents are encouraged to read to their babies to foster early literacy. She mentioned she attended the community forum. She also participated in the ATP Student Coffee Event at the district office, enjoying interacting with students serving coffee. She also attended the Día de los Muertos celebration at South San Francisco High School, noting student engagement, cultural education, and festive displays.

She mentioned upcoming holiday events after the December CSBA conference and reflected on the annual Bell Game, observing alumni and school community participation. She also participated in a San Mateo County ICE Response event, led by a county attorney, focused on school protocols regarding ICE. Additionally, she attended the groundbreaking ceremony for the Boys and Girls Club's new two-story building, highlighting the inclusion of high school students and community donors. She concluded with confirming her attendance at the Ruby Bridges Day event the following morning.

Trustee Hsieh wished the community, cabinet, staff, and board a happy and safe Thanksgiving holiday.

Trustee Murray extended wishes of love and togetherness to the community for a happy Thanksgiving.

President Anthony announced that SSFUSD's litigation with USS Cal has been resolved. The litigation, which began in December 2016 over payment disputes related to 16 school facility modernization projects starting in 2013, involved more than eight years of legal proceedings with over 60 parties, numerous motions, and multiple mediation sessions. The district successfully disputed USS Cal's claims for additional compensation and ultimately reached a settlement with all parties, resulting in a financial recovery to support remediation of modernization work defects. President Anthony expressed satisfaction in concluding the dispute and looks forward to managing current and future school facility upgrade projects, and concluded by wishing everyone a happy Thanksgiving and noting the Ruby Bridges event the following morning.

ADJOURNMENT – 9:38 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: December 11, 2025

RE: Permission for El Camino High School Wrestling Team to attend the Zinkin Classic Invitational in Clovis, CA, December 19–20, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☒**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☐**N/A:** Not Applicable

BACKGROUND:

The purpose of this trip, scheduled for December 19–20, 2025, is for the El Camino High School Wrestling Team to participate in the Zinkin Classic Invitational at Buchanan High School in Clovis, CA. The team, consisting of 3–7 male students, will be accompanied by Japheth Aquino and will travel by district van. Participants will stay at University Square Hotel, 4961 N Cedar Avenue, Fresno, CA.

FISCAL IMPLICATIONS:

All travel expenses are covered by the Wrestling Team. No student will be denied participation due to financial constraints. There will be no overnight stipend provided.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the El Camino High School wrestling team to attend the Zinkin Classic Invitational on December 19–20, 2025.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: December 11, 2025

RE: Permission for El Camino High School Wrestling Team to attend the Joe Rios Memorial January 2-3, 2026 in Chico, CA

ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☒**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☐**N/A:** Not Applicable

BACKGROUND:

The purpose of this trip, scheduled for January 2–3, 2026, is for the El Camino High School Wrestling Team to participate in the Joe Rios Memorial at Chico High School in Chico, CA. The team, consisting of 4–7 male students, will be accompanied by Japheth Aquino and will travel by district van. Lodging will be at the Heritage Inn Express, located at 725 Broadway St., Chico, CA.

FISCAL IMPLICATIONS:

All travel expenses will be covered by the Wrestling Team. No student will be denied participation due to financial constraints. There will be no overnight stipend provided.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the El Camino High School wrestling team to attend the Joe Rios Memorial on January 2–3, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Lottie Kuwada, Induction Program Coordinator, Teaching & Learning

DATE: December 11, 2025

RE: Approval for staff member to attend the California Induction Conference in Sacramento, CA, January 11–13, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The California Induction Conference is an annual professional development event for educators and program leaders. The conference features workshops, networking opportunities, and discussions centered on the California Standards for the Teaching Profession (CSTPs).

Over the course of three days, participants will engage in interactive sessions designed to strengthen support for new teachers, elevate instructional leadership, and foster mentorship that empowers educators, builds connection, and shapes a future-ready induction experience.

The 2026 conference will be held January 11–13, 2026, at the SAFE Credit Union Convention Center in Sacramento, California.

FISCAL IMPLICATIONS:

The total cost for registration, travel, lodging and meals is expected to be approximately $2,015.00. MGMT: 340 will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve travel and related expenses for Lottie Kuwada, Induction Program Coordinator, to attend the California Induction conference in Sacramento, CA on January 11–13, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS

DATE: December 11, 2025

RE: Approval for SSFHS Cheerleading team to attend JAMZ School Cheer Nationals in Las Vegas, NV February 18 – 22, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☒**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☐**N/A:** Not Applicable

BACKGROUND:

The South San Francisco High School Cheerleading team will participate in the JAMZ Cheerleading Nationals in Las Vegas, NV, from February 18–22, 2026.

On February 18, the team will depart from San Francisco International Airport (SFO) by airplane to Harry Reid International Airport (LAS). Upon arrival, they will be transported by TCL Luxury Transportation charter bus directly to The Orleans Hotel, which is also the location of the competition at Orleans Arena.

The team will be chaperoned by Cheerleading Coach Janae Applegate and Assistant Volunteer Coach Jenny Arevalo. This trip provides an opportunity for the team to compete at the national level and represent South San Francisco High School for the first time in many years. Last year, the team won 1st place at a local JAMZ competition but was unable to attend Nationals. Attending this event has been a long-standing goal, and the team has been working diligently to achieve it.

Students are scheduled to fly from SFO on Wednesday, February 18 at 3:00 p.m. and return to SFO on Sunday, February 22 at 2:35 p.m.

FISCAL IMPLICATIONS:

The approximate cost per student is $647, which covers the following:

- Registration: $180
- Roundtrip Flight: $156
- Ground Transportation: $84
- Hotel Accommodation: $170
- Event Qualifier Competition: $57

The total estimated cost for all 12 athletes is $7,264. There is no cost to the District for this activity. The per-student fee of $647 includes room and board, competition registration, hotel accommodations, ground transportation, and airfare. Additional expenses for meals and souvenirs are determined individually by each family.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the South San Francisco High School Cheerleading Team's participation in the 2026 JAMZ Cheerleading Nationals in Las Vegas, NV.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Christelle Del Rosario, Director, Data, EdTech & Accountability

DATE: December 11, 2025

RE: Approval for Attendance at 2026 California All Titles Conference in Los Angeles, CA, March 25–26, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒**Goal 1:** Exceptional Instruction
☐**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☒**Goal 4:** Empowered Educators
☒**Goal 5:** Equity-Centered Systems
☐**N/A:** Not Applicable

BACKGROUND:

The California Department of Education (CDE) will host the 2026 California All Titles Conference on March 25–26, 2026, in Los Angeles, CA. This annual statewide convening provides updates, guidance, and professional learning on federal programs under Titles I, II, III, and IV, including compliance, reporting, and implementation practices designed to ensure equitable access and support student achievement.

Attendance at this conference will enable the Director of Data, EdTech & Accountability to:

- Receive direct updates from CDE and federal partners regarding accountability and reporting requirements.
- Participate in capacity-building workshops and in-person office hours covering all federal and state programs in which SSFUSD participates.
- Connect with state and district leaders to align categorical programs and monitoring practices with federal and state expectations.

FISCAL IMPLICATIONS:

The estimated costs for attendance are as follows:

- **Registration**: $800 × 1 person = $800
- **Lodging**: $200 per night × 2 nights = $400
- **Meals**: $75 per day × 2 days = $150
- **Airfare**: $250

Total Estimated Cost: $1,600

Expenses for this conference will be covered using Title I and Title II funds (Accounts 3010 and 4035).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve travel and related expenses for Christelle Del Rosario, Director of Data, EdTech & Accountability, to attend the 2026 California All Titles Conference on March 25–26, 2026, in Los Angeles, California.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: December 11, 2025

RE: Permission for El Camino High School students and staff to travel to Greece from March 26, 2026 – April 6, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☒**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☐**N/A:** Not Applicable

BACKGROUND:

The purpose of this field trip, scheduled for March 26–April 6, 2026, is to provide students with a unique opportunity to engage directly with Greek-speaking communities, immerse themselves in Greek culture, and explore seven distinct cities and regions in Greece. Participants will join an educational tour organized by Education First (EF), which includes a dedicated tour director for the duration of the trip, as well as local guides in each city.

This marks the fourth time the El Camino World Language Department is offering this enriching experience, with learning objectives that align closely with all District and LCAP goals. The educational tour, titled “Grecian Odyssey,” includes airfare, hotels, breakfast and dinner, and guided excursions throughout the itinerary.

Students will visit Athens, Corinth, the Argolida region, Epidaurus, Mycenae, the Olympia region, Delphi, and enjoy a Greek Island cruise. The group will consist of no more than 20 students, accompanied by three teacher/family chaperones. Travel will depart from San Francisco International Airport, with all transportation and tour logistics managed by Education First.

FISCAL IMPLICATIONS:

All program costs including transportation, meals, and lodging are fully covered by participating students and paid directly to Education First, which handles all trip arrangements. No student has been denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for El Camino High School students and staff to participate in the field trip to Greece, with departures scheduled no earlier than March 26, 2026, and no later than March 27, 2026, and returns scheduled no earlier than April 5, 2026, and no later than April 6, 2026.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

TRANSFER

Berg, Jonathan - From District Office to Spruce Elementary Effective: 12/1/2025

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: December 11, 2025

RE: Purchase Order Listing October 1, 2025 to October 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed October 1, 2025 to October 31, 2025 for the 2025/2026 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5820-090-230	20,000.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5870-090-230	60,000.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5880-090-230	65,000.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5899-090-230	5,000.00
PO26-01219	ADA Sports & Rackets LLC	PE Supplies	01-0000-0-1230-1000-4320-033-070	460.00
PO26-01246	Adroit Advanced Technologies I	Transportation - Homeless & Foster Youth	01-0000-0-1110-3600-5820-090-122	61,275.00
PO26-01246	Adroit Advanced Technologies I	Transportation - Homeless & Foster Youth	01-0805-0-1110-3600-5820-090-122	28,725.00
PO26-01249	Air Tutors Llc	Air Tutors	01-6762-0-1110-1000-5813-090-384	200,000.00
BPO26-00285	Albertsons/safeway Inc.	Supplies for Culinary Arts	01-0000-0-1219-1000-4320-033-070	2,500.00
PO26-01115	Allison Parks	Reading Intervention & PD Coordinator	01-3010-0-1110-1000-5801-016-301	14,912.00
PO26-01115	Allison Parks	Reading Intervention & PD Coordinator	01-4035-0-1110-1000-5801-016-343	4,550.00
PO26-01240	ALTA Language Services Inc	Language Assessments	01-0801-0-1110-1000-5899-090-415	127.00
VFS26-00006	Amazon Capital Services	Warehouse Restock	01-0000-0- - -9320- -	625.86
VFS26-00008	Amazon Capital Services	Warehouse Medical Supplies Restock - #MD0017	01-0000-0-0000-0000-9320-000-	185.40
PO26-01037	Amazon Capital Services	T & L Plates/Snacks/LC Students Walkthrough	01-0000-0-0000-2100-4320-090-762	10.98
PO26-01239	Amazon Capital Services	Amazon T & L/Math supplies	01-0000-0-0000-2100-4320-090-762	365.32
PO26-01037	Amazon Capital Services	T & L Plates/Snacks/LC Students Walkthrough	01-0000-0-0000-2110-4322-090-762	83.88
PO26-01037	Amazon Capital Services	T & L Plates/Snacks/LC Students Walkthrough	01-0000-0-0000-2110-5810-090-762	26.01
PO26-01131	Amazon Capital Services	Computer Repair Tool	01-0000-0-0000-2424-4320-090-735	77.05
PO26-01282	Amazon Capital Services	Shelving/Power Cords	01-0000-0-0000-2424-4320-090-735	108.70
PO26-01132	Amazon Capital Services	Apple TV Mounts	01-0000-0-0000-2424-4320-090-735	302.60
PO26-01154	Amazon Capital Services	MacBook Cases, Computer Adapters & Ink	01-0000-0-0000-2424-4320-090-735	455.31
PO26-01281	Amazon Capital Services	Tech Office Supplies	01-0000-0-0000-2424-4320-090-735	905.47
PO26-01155	Amazon Capital Services	iPad Cases	01-0000-0-0000-2424-4320-090-735	7,005.00
PO26-01300	Amazon Capital Services	Supplies & Furniture	01-0000-0-0000-3130-4320-090-503	2,472.88
PO26-01300	Amazon Capital Services	Supplies & Furniture	01-0000-0-0000-3130-4322-090-503	201.97
PO26-01157	Amazon Capital Services	Supplies	01-0000-0-0000-3140-4320-090-507	161.70
PO26-01144	Amazon Capital Services	Office Supplies	01-0000-0-0000-7300-4320-090-717	173.51
PO26-01119	Amazon Capital Services	HR Supplies	01-0000-0-0000-7400-4320-090-715	370.39
PO26-01073	Amazon Capital Services	Paper for Reprographics	01-0000-0-0000-7550-4320-090-718	1,200.01
PO26-01124	Amazon Capital Services	Office Supplies/Site Equipment	01-0000-0-1110-1000-4200-033-070	208.83
PO26-01188	Amazon Capital Services	AP Exam Prep Book	01-0000-0-1110-1000-4200-033-070	973.05
PO26-01140	Amazon Capital Services	T & L Office Items	01-0000-0-1110-1000-4200-090-762	110.89
PO26-01143	Amazon Capital Services	School Materials	01-0000-0-1110-1000-4320-002-070	420.42
PO26-01284	Amazon Capital Services	Keyboard for Office Computer	01-0000-0-1110-1000-4320-008-070	40.61
PO26-01250	Amazon Capital Services	TV Wall Mount	01-0000-0-1110-1000-4320-008-070	51.98
PO26-01285	Amazon Capital Services	Security Radio Chargers	01-0000-0-1110-1000-4320-008-070	59.18
PO26-01152	Amazon Capital Services	Tissue	01-0000-0-1110-1000-4320-008-070	102.71
PO26-01287	Amazon Capital Services	iPad Stands for Parent & Visitor Sign In/Out	01-0000-0-1110-1000-4320-008-070	104.36
PO26-01006	Amazon Capital Services	Office Supplies	01-0000-0-1110-1000-4320-008-070	157.08
PO26-01156	Amazon Capital Services	Office Furnishings	01-0000-0-1110-1000-4320-008-070	296.63

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-01088	Amazon Capital Services	Security Radios for Staff	01-0000-0-1110-1000-4320-008-070	523.29
PO26-00986	Amazon Capital Services	School Supply - Adapter	01-0000-0-1110-1000-4320-010-070	40.63
PO26-01141	Amazon Capital Services	School/Office Supplies	01-0000-0-1110-1000-4320-010-070	163.92
PO26-01125	Amazon Capital Services	School Supplies	01-0000-0-1110-1000-4320-013-070	384.56
PO26-01283	Amazon Capital Services	2nd Grade Supplies	01-0000-0-1110-1000-4320-014-070	85.68
PO26-01007	Amazon Capital Services	Art Supplies	01-0000-0-1110-1000-4320-021-322	877.83
PO26-01235	Amazon Capital Services	Wipes & Foot Rest	01-0000-0-1110-1000-4320-025-070	24.43
PO26-01004	Amazon Capital Services	White Board Replacement/Batteries	01-0000-0-1110-1000-4320-033-070	271.37
PO26-00989	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-033-070	328.09
PO26-01003	Amazon Capital Services	Complimentary Culinary Art Supplies	01-0000-0-1110-1000-4320-033-070	339.17
PO26-01124	Amazon Capital Services	Office Supplies/Site Equipment	01-0000-0-1110-1000-4320-033-070	611.60
PO26-01069	Amazon Capital Services	Office Furniture/Equipment	01-0000-0-1110-1000-4320-033-070	2,603.04
PO26-01140	Amazon Capital Services	T & L Office Items	01-0000-0-1110-1000-4320-090-762	357.21
PO26-00963	Amazon Capital Services	Books	01-0000-0-1110-2421-4200-021-451	981.06
PO26-01083	Amazon Capital Services	Books for Library	01-0000-0-1110-2421-4200-031-451	240.86
PO26-01082	Amazon Capital Services	Office Supplies	01-0000-0-1110-2421-4320-006-070	355.90
PO26-01005	Amazon Capital Services	Tennis Scorekeeper	01-0000-0-1202-1000-4320-033-322	653.71
PO26-01038	Amazon Capital Services	Classroom Supplies	01-0000-0-1214-1000-4320-032-070	856.06
PO26-00961	Amazon Capital Services	Classroom Supplies	01-0000-0-1216-1000-4320-032-070	137.40
PO26-00962	Amazon Capital Services	Classroom Supplies	01-0000-0-1216-1000-4320-032-070	148.56
PO26-01208	Amazon Capital Services	PE Supplies	01-0000-0-1230-1000-4320-033-070	156.76
PO26-01035	Amazon Capital Services	Classroom Supplies	01-0000-0-1237-1000-4320-032-070	50.57
PO26-01125	Amazon Capital Services	School Supplies	01-0805-0-1110-1000-4200-013-180	70.24
PO26-01125	Amazon Capital Services	School Supplies	01-0805-0-1110-1000-4320-013-180	350.65
PO26-01123	Amazon Capital Services	Lib Supplies	01-0805-0-1110-1000-4320-021-180	1,756.90
PO26-01235	Amazon Capital Services	Wipes & Foot Rest	01-0805-0-1110-1000-4320-025-180	36.08
PO26-01299	Amazon Capital Services	Medical Mini Fridge	01-0805-0-1110-1000-4320-025-180	41.74
PO26-01125	Amazon Capital Services	School Supplies	01-0805-0-4760-1000-4200-013-123	49.80
PO26-01125	Amazon Capital Services	School Supplies	01-0805-0-4760-1000-4320-013-123	41.72
PO26-01273	Amazon Capital Services	ELD Fidgets	01-0805-0-4760-1000-4320-025-123	44.62
PO26-01238	Amazon Capital Services	ML/EL Department Supplies	01-0805-0-4760-1000-4320-033-123	1,737.22
PO26-01237	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	896.29
PO26-01236	Amazon Capital Services	Lunch Protocol Student Incentives	01-3010-0-1110-1000-4320-008-301	114.23
PO26-01042	Amazon Capital Services	Student Enrichment Program	01-3010-0-1110-1000-4320-008-301	210.84
PO26-00990	Amazon Capital Services	UFLI Reader Library Bins	01-3010-0-1110-1000-4320-008-301	230.66
PO26-00967	Amazon Capital Services	Student PBIS	01-3010-0-1110-1000-4320-022-301	1,052.59
PO26-01298	Amazon Capital Services	Emergency Supplies	01-3010-0-1110-1000-4320-022-301	1,947.05
PO26-01297	Amazon Capital Services	Supplies for Elementary Wellness Classroom (SP)	01-3010-0-1110-1000-4320-090-301	978.99
PO26-01277	Amazon Capital Services	Supplies for Elementary Wellness Classroom (SSG)	01-3010-0-1110-1000-4320-090-301	1,190.99
PO26-01263	Amazon Capital Services	Books Rm. 2	01-3182-0-1110-1000-4200-031-387	1,081.99
PO26-01275	Amazon Capital Services	Sensory Table	01-3315-0-5730-1190-4320-090-205	219.85

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-01234	Amazon Capital Services	Los Cerritos TK Supplies	01-6053-0-1110-1000-4320-090-841	654.34
PO26-00995	Amazon Capital Services	CTE-Culinary Arts Supplies	01-6383-0-3800-1000-4320-033-336	44.94
PO26-01090	Amazon Capital Services	CTE Culinary Supplies	01-6383-0-3800-1000-4320-033-336	2,885.78
PO26-00995	Amazon Capital Services	CTE-Culinary Arts Supplies	01-6383-0-3800-1000-4420-033-336	1,197.63
PO26-01090	Amazon Capital Services	CTE Culinary Supplies	01-6383-0-3800-1000-4420-033-336	1,538.22
PO26-00968	Amazon Capital Services	Stainless Steel Work Table	01-6387-0-3800-1000-4320-032-394	274.69
PO26-01089	Amazon Capital Services	CTWEE Ambassador Items	01-6387-0-3800-1000-4320-033-394	448.06
PO26-01228	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4200-090-215	34.44
PO26-01120	Amazon Capital Services	Ergonomic Handlebar	01-6500-0-5760-1190-4320-090-215	64.77
PO26-01228	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4320-090-215	76.34
PO26-01227	Amazon Capital Services	iPad Cases	01-6500-0-5760-1190-4320-090-215	182.22
PO26-01232	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4320-090-245	98.57
PO26-01230	Amazon Capital Services	Classroom White Board	01-6500-0-5760-1190-4320-090-245	120.81
PO26-01121	Amazon Capital Services	iPad Cases	01-6500-0-5760-1190-4320-090-245	125.21
PO26-01233	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4320-090-245	162.81
PO26-01231	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4320-090-245	200.68
PO26-01226	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4320-090-245	245.58
PO26-01225	Amazon Capital Services	Student Supplies	01-6500-0-5760-1190-4320-090-245	328.00
PO26-01122	Amazon Capital Services	Presentation Cart & Stand	01-6500-0-5760-1190-4320-090-245	383.00
PO26-00997	Amazon Capital Services	Office Supplies	01-6500-0-5760-1190-4320-090-245	1,014.53
PO26-01008	Amazon Capital Services	Meeting Supplies	01-6500-0-5760-1190-4322-090-245	44.93
PO26-01125	Amazon Capital Services	School Supplies	01-6770-0-1110-1000-4320-013-186	80.85
PO26-00964	Amazon Capital Services	Theater Supplies	01-6770-0-1110-1000-4320-032-186	2,053.82
PO26-01091	Amazon Capital Services	Oxygen Tanks	01-7370-0-3800-1000-4320-033-368	597.20
PO26-01127	Amazon Capital Services	Supplies for SEL Activities	01-7399-0-1110-1000-4320-031-311	663.22
PO26-01129	Amazon Capital Services	Materials for Clubs	01-7399-0-1110-1000-4320-031-311	2,005.20
PO26-01128	Amazon Capital Services	Keyboard for Club	01-7399-0-1110-1000-4420-031-311	977.90
PO26-01079	Amazon Capital Services	Turkey Trot Supplies	01-9010-0-1110-1000-4320-021-356	273.80
PO26-01239	Amazon Capital Services	Amazon T & L/Math supplies	01-9010-0-1110-1000-4320-090-316	217.31
PO26-01084	Amazon Capital Services	Supplies	01-9010-0-5001-3900-4320-090-350	35.32
PO26-01086	Amazon Capital Services	Supplies	01-9010-0-5001-3900-4320-090-350	173.26
PO26-01085	Amazon Capital Services	Supplies	01-9010-0-5001-3900-4320-090-350	190.37
PO26-01212	Amazon Capital Services	Book	01-9010-0-5760-1190-4200-090-350	22.51
PO26-01040	Amazon Capital Services	Students Books	01-9010-0-5760-1190-4200-090-350	53.66
PO26-01210	Amazon Capital Services	Student Books	01-9010-0-5760-1190-4200-090-350	97.79
PO26-01078	Amazon Capital Services	Supplies	01-9010-0-5760-1190-4320-090-350	49.92
PO26-01204	Amazon Capital Services	Office Supplies	01-9010-0-5760-1190-4320-090-350	97.29
PO26-01213	Amazon Capital Services	Folding Gymnastics Mat	01-9010-0-5760-1190-4320-090-350	103.40
PO26-01203	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	133.33
PO26-01207	Amazon Capital Services	Student Sequencing Cards	01-9010-0-5760-1190-4320-090-350	152.36
PO26-01211	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	154.46

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-01077	Amazon Capital Services	Supplies	01-9010-0-5760-1190-4320-090-350	154.61
PO26-01205	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	175.23
PO26-01209	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	191.69
PO26-01000	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	194.69
PO26-01229	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	211.47
PO26-01081	Amazon Capital Services	Therapy Supplies	01-9010-0-5760-1190-4320-090-350	219.98
PO26-01001	Amazon Capital Services	Students Supplies	01-9010-0-5760-1190-4320-090-350	220.75
PO26-01002	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	280.17
PO26-01202	Amazon Capital Services	Office Supplies	01-9010-0-5760-1190-4320-090-350	298.94
PO26-01286	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	306.36
PO26-00998	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	310.11
PO26-01214	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	323.87
PO26-01099	Amazon Capital Services	Kitchen Supplies	01-9010-0-5760-1190-4320-090-350	427.86
PO26-01206	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	474.85
PO26-01036	Amazon Capital Services	New Classroom Supplies	01-9010-0-5760-1190-4320-090-350	536.59
PO26-01033	Amazon Capital Services	New Classroom Supplies	01-9010-0-5760-1190-4320-090-350	559.91
PO26-01034	Amazon Capital Services	New Classroom Supplies	01-9010-0-5760-1190-4320-090-350	706.26
PO26-01032	Amazon Capital Services	Students Supplies	01-9010-0-5760-1190-4320-090-350	847.38
PO26-01068	Amazon Capital Services	Dance Supplies	01-9206-0-1110-1000-4320-032-356	336.33
PO26-00966	Amazon Capital Services	Science Supplies	01-9219-0-1235-1000-4320-032-356	1,235.68
PO26-01041	Amazon Capital Services	Classroom Supplies	01-9219-0-1237-1000-4320-032-356	60.39
PO26-01068	Amazon Capital Services	Dance Supplies	01-9219-0-1245-1000-4320-032-356	64.00
PO26-00993	Amazon Capital Services	Wellness Center Supplies - 1	01-9305-0-1110-1000-4320-021-391	1,583.82
PO26-00992	Amazon Capital Services	Wellness Center Supplies 2	01-9305-0-1110-1000-4320-021-391	2,791.86
PO26-00965	Amazon Capital Services	Supplies for Wellness Center	01-9305-0-1110-1000-4320-031-391	1,358.85
PO26-01087	Amazon Capital Services	Wellness Center Materials	01-9305-0-1110-1000-4320-031-391	1,739.78
PO26-00993	Amazon Capital Services	Wellness Center Supplies - 1	01-9305-0-1110-1000-4420-021-391	626.64
PO26-00992	Amazon Capital Services	Wellness Center Supplies 2	01-9305-0-1110-1000-4420-021-391	747.13
PO26-01130	Amazon.com	AP Euro	01-6300-0-1110-1000-4100-090-307	973.05
PO26-01269	Amazon.com	PLTW Supply	01-6387-0-3800-1000-4320-090-394	17.56
PO26-00999	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	115.03
PO26-01296	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	124.71
PO26-01080	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	263.59
PO26-01189	Amazon.com	Math Supplies Unit 3 Secondary	01-9010-0-1110-1000-4100-090-316	823.71
PO26-01126	Amazon.com	Helix Cup WMS	01-9010-0-1110-1000-4320-090-055	182.55
PO26-00994	Amazon.com	Twig K-5 Supplies	01-9044-0-1110-1000-4320-090-062	384.30
PO26-01048	Amergis Healthcare Staffing In	NPA - Amergis: LVNs & RNs	01-0000-0-0000-3140-5899-090-507	5,000.00
PO26-01047	Amergis Healthcare Staffing In	NPA - Amergis: BCBAs & Psychologists	01-6500-0-5760-1180-5899-090-245	230,000.00
PO26-01047	Amergis Healthcare Staffing In	NPA - Amergis: BCBAs & Psychologists	01-6500-0-5760-3120-5899-090-245	248,300.00
PO26-01048	Amergis Healthcare Staffing In	NPA - Amergis: LVNs & RNs	01-6500-0-5760-3140-5899-090-245	280,078.00
PO26-01179	AMS.NET Inc	District Phone Systems Support	01-0000-0-0000-2424-5813-090-735	54,990.36

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-01067	AMS.NET Inc	Cisco Flex Plan Subscription Agreement (Yr 1 of 3)	01-0000-0-0000-2424-5813-090-735	63,360.00
PO26-01267	ANCHORPAD	CTE Photography ECHS	01-6387-0-3800-1000-4320-090-394	1,999.07
PO26-01161	Apple Inc	Apple TVs -Classrooms/JS	01-0000-0-0000-2424-4320-090-735	1,156.28
PO26-01134	Apple Inc	iPad Power Adapters	01-0000-0-0000-2424-4320-090-735	1,461.40
PO26-01160	Apple Inc	MacBook Air Power Adapters	01-0000-0-0000-2424-4320-090-735	2,966.63
PO26-01023	Apple Inc	Tech Supplies	01-0000-0-0000-3130-4320-090-503	75.81
PO26-01023	Apple Inc	Tech Supplies	01-0000-0-0000-3130-4420-090-503	1,150.78
PO26-01163	Apple Inc	Apple Pencil	01-0000-0-0000-7110-4320-090-713	75.82
PO26-01224	Apple Inc	iPad Airs	01-0000-0-1110-1000-4320-021-070	261.50
PO26-01010	Apple Inc	Apple TV	01-0000-0-1110-1000-4320-032-070	578.14
PO26-01224	Apple Inc	iPad Airs	01-0000-0-1110-1000-4420-021-070	1,372.43
PO26-01133	Apple Inc	MacBook Pro	01-0000-0-1110-1000-4420-090-762	3,398.28
PO26-01135	Apple Inc	Laptops	01-3182-0-1110-1000-4420-031-387	10,194.83
PO26-01261	Apple Inc	S6 Computer Lab-Replacement Keyboard/Mouse	01-6387-0-3800-1000-4320-033-394	2,809.28
PO26-01268	Apple Inc	CTE Photography	01-6387-0-3800-1000-4320-090-394	877.90
PO26-01268	Apple Inc	CTE Photography	01-6387-0-3800-1000-4420-090-394	18,116.80
PO26-01045	Apple Inc	VPP Card - Digital	01-6500-0-5760-1190-5813-090-245	2,500.00
PO26-01162	Apple Inc	Wellness Center Technology	01-9305-0-1110-1000-4420-021-391	1,521.52
PO26-01255	Arbortech Tree Care Inc	Tree Removal	01-8150-0-0000-8110-5899-025-741	5,400.00
PO26-01254	Arbortech Tree Care Inc	Tree Removal	01-8150-0-0000-8110-5899-033-741	3,260.00
PO26-01103	ASF CLEAN TEAM	Soft Rinse Pressure Washing - SSFHS	01-8150-0-0000-8110-5899-033-741	9,550.00
PO26-01101	ASF CLEAN TEAM	Pressure Washing	01-8150-0-0000-8110-5899-090-741	2,295.00
PO26-00970	ASF CLEAN TEAM	Gutter Cleaning	01-8150-0-0000-8110-5899-090-741	42,235.00
PO26-01278	Bio-Rad Laboratories Inc.	Biotech - ECHS	01-9010-0-1110-1000-4320-090-360	2,318.05
PO26-01220	Bjorem Speech Publications LLC	SLP Student Tools	01-9010-0-5760-1190-4320-090-350	154.19
BPO26-00283	Boudin Bakery/ Accounting/AR	Boudin Open PO - Food for Meetings	01-6500-0-5730-1190-4322-090-204	1,000.00
BPO26-00288	Boudin Bakery/ Accounting/AR	Catering for Meetings	01-6500-0-5760-1190-4322-090-245	5,000.00
PO26-01096	Boys & Girls Clubs Of The Peni	ELOP	01-2600-0-0000-8200-5899-090-358	1,296,147.00
PO26-01192	Bsn Sports Llc	Athletics - Wrestling Mats & Wipes	01-0000-0-1202-1000-4320-033-322	292.11
PO26-01201	Bsn Sports Llc	Baseball Polos	01-0000-0-1202-1000-5810-033-322	995.87
PO26-01015	Bsn Sports Llc	Athletics - Baseball Uniforms	01-0000-0-1202-1000-5810-033-322	4,884.19
PO26-01016	Bsn Sports Llc	Girls Flag Football Uniforms	01-0000-0-1203-1000-5810-033-322	1,414.21
PO26-01028	California Association Of Scho	2025 CASC Conference	01-0000-0-0000-3130-5210-090-503	5,053.00
PO26-01024	California Commission On Teach	25/26 SMCOE Teacher Credentialing	01-0000-0-1110-1000-5899-090-340	63,750.00
PO26-01071	California Interscholastic Fed	2025-26 CIF Membership & Dues	01-0000-0-0000-3900-5300-090-323	2,415.40
PO26-01102	CALIFORNIA MATHEMATICS COUNCIL	CMC North Conference 2025	01-9010-0-1110-1000-5210-090-056	4,210.00
PO26-01112	California Reading Association	CA Reading Association Virtual Conference	01-6266-0-1110-1000-5210-090-341	340.00
PO26-00974	CALIFORNIA SCIENCE TEACHERS AS	CASE 2025 Conference	01-9044-0-1110-1000-5210-090-062	2,850.00
PO26-01097	Cam Educational Services LLC	ELOP	01-2600-0-0000-8200-5899-090-358	644,400.00
PO26-00976	CATHOLIC CHARITIES - CYO TRAN	Kinder Field Trip	01-3010-0-1110-1000-5815-008-301	1,055.00
PO26-01292	CDW Government Inc	RPL TV - LC. Rm#3	01-0000-0-0000-2424-4420-090-735	1,002.68

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P.O.	Vendor	Description	Account	Amount
PO26-01215	CDW Government Inc	Adjustable Dual Monitor Arm Mounting	01-0000-0-0000-3130-4320-090-503	442.07
PO26-01013	CDW Government Inc	Tech Supplies	01-0000-0-0000-3130-4420-090-503	1,368.11
PO26-01221	CDW Government Inc	Tech for Classrooms	01-0000-0-1110-1000-4320-021-070	155.70
PO26-01221	CDW Government Inc	Tech for Classrooms	01-0000-0-1110-1000-4420-021-070	3,354.77
PO26-01014	CDW Government Inc	Technology	01-0805-0-1110-1000-4320-021-180	311.41
PO26-01171	CDW Government Inc	Technology	01-0805-0-1110-1000-4320-021-180	542.56
PO26-01171	CDW Government Inc	Technology	01-0805-0-1110-1000-4420-021-180	1,093.50
PO26-01014	CDW Government Inc	Technology	01-0805-0-1110-1000-4420-021-180	1,324.65
PO26-01271	CDW Government Inc	SMART TV for Classroom	01-3010-0-1110-1000-4320-008-301	115.58
PO26-01271	CDW Government Inc	SMART TV for Classroom	01-3010-0-1110-1000-4420-008-301	1,002.68
PO26-01221	CDW Government Inc	Tech for Classrooms	01-9010-0-1110-1000-4320-021-356	155.70
PO26-01170	CDW Government Inc	Television	01-9010-0-1110-1000-4420-009-356	1,002.72
PO26-01221	CDW Government Inc	Tech for Classrooms	01-9010-0-1110-1000-4420-021-356	3,354.76
PO26-01169	CDW Government Inc	Wellness Center Technology	01-9305-0-1110-1000-4420-021-391	1,118.30
PO26-01178	City Of South San Francisco	City of SSF - ELOP	01-2600-0-0000-8200-5899-090-358	1,110,480.00
PO26-01241	Community Products LLC DBA Rif	Rifton Chair	01-6500-0-5760-1190-4320-090-215	356.82
BPO26-00287	Costume World Inc Costume Worl	Theatre Supplies	01-6770-0-1110-1000-4320-032-186	8,000.00
PO26-00977	Crystal Communications	Portable Radios	01-0000-0-3200-1000-4420-031-070	2,064.19
PO26-00975	Crystal Communications	Student Safety - Portable Radios	01-0805-0-1110-1000-4320-022-180	1,091.10
PO26-01113	CuriOdyssey At Coyote Point	2nd Gr Fieldtrip	01-0805-0-1110-1000-5815-014-180	416.00
PO26-01100	DAYBREAK MEDICAL PC	Virtual Mental Health Services	01-6546-0-1110-1000-5899-090-401	138,300.00
PO26-01139	Dell Marketing LP	Computer/Paint Department	01-8150-0-0000-8110-4420-090-741	778.25
PO26-01017	Dell Marketing LP C/ODell USA	Tech Supplies	01-0000-0-0000-3130-4420-090-503	2,505.54
PO26-01018	Dell Marketing LP C/ODell USA	Desktop	01-0805-0-1110-1000-4420-021-180	1,368.21
PO26-01244	Dell Marketing LP C/ODell USA	Replacement Laptops	01-6500-0-5760-1190-4420-090-245	2,230.38
PO26-01295	Demco Inc.	Library Supplies	01-0000-0-1110-1000-4320-021-451	311.57
PO26-01064	Demco Inc.	Library Supplies	01-0000-0-1110-2421-4320-009-451	300.26
PO26-01109	Demco Inc.	Wellness Center Furniture	01-9305-0-1110-1000-4320-021-391	436.97
PO26-01109	Demco Inc.	Wellness Center Furniture	01-9305-0-1110-1000-4420-021-391	15,971.84
BPO26-00286	Discount Dance LLC	Theatre Supplies	01-6770-0-1110-1000-4320-032-186	2,000.00
PO26-01185	Document Tracking Services-DTS	Document Tracking Services -SARCS SPSA Translation	01-0000-0-0000-3900-5813-090-503	5,000.00
PO26-01151	Dooley Corporation Attn: David	NPA - Dooley Corporation	01-3327-0-5760-3120-5870-090-245	87,633.00
PO26-01151	Dooley Corporation Attn: David	NPA - Dooley Corporation	01-6546-0-5760-3120-5870-090-245	12,367.00
PO26-00973	DRAMATISTS PLAY SERVICE INC BR	Broadway Licensing	01-9219-0-1208-1000-5899-032-356	2,516.08
BPO26-00081	eFoodHandlers	Food Handler Program	01-3550-0-3800-1000-5899-033-333	1,605.00
PO26-01293	Elsa Esperante Calaca Lola's C	Staff Meeting Treats	01-0000-0-1110-1000-4322-033-070	420.00
PO26-01270	EPS Operations LLC	SPIRE	01-6762-0-1110-1000-4320-090-245	5,332.91
PO26-01150	Everyday Speech LLC	Everyday Speech Digital	01-6500-0-5760-1190-5813-090-245	8,500.00
PO26-01117	Fluency & Fitness	Digital Resources - Fluency & Fitness	01-3010-0-1110-1000-5813-008-301	258.00
PO26-01105	Follett Content Solutions	Library Books	01-0000-0-1110-2421-4200-008-451	395.35
PO26-01218	Follett Content Solutions	Library Books	01-0000-0-1110-2421-4200-009-451	153.75

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P.O.	Vendor	Description	Account	Amount
PO26-01062	Follett Content Solutions	Reorder of The Hunger Games for ELD	01-0805-0-4760-1000-4200-033-123	786.16
PO26-01011	Follett Content Solutions	Approved Novels Replacements	01-6300-0-1110-1000-4100-090-307	3,195.71
PO26-01272	Follett Content Solutions	Ethnic Studies	01-6300-0-1110-1000-4100-090-307	8,268.09
PO26-01058	Formax LLC	Cutting Machine Supplies	01-0000-0-1110-1000-4320-032-070	490.45
PO26-01056	Foster & Foster Consulting Act	GASB 101 Report / GASB 75 Roll-Forward Valuation	01-0000-0-0000-7600-5899-090-810	4,750.00
PO26-01181	GoTo Technologies USA Inc.	LogMeIn Rescue Subscription	01-0000-0-0000-2424-5813-090-735	20,254.00
VFS26-00007	Grainger	Warehouse Restock	01-0000-0- - -9320- -	4,459.36
PO26-01012	Heinemann	Math Expressions Hmwk Wkbks	01-6300-0-1110-1000-4100-090-307	4,504.88
VFS26-00011	Henry Schein Inc	Warehouse Medical Supplies Restock - #MD0067 & 0082	01-0000-0-0000-0000-9320-000-	1,051.51
PO26-01110	Holly Ayala Luna's Press Books	Books for Author Visit	01-0805-0-1110-1000-4200-013-180	110.69
PO26-01247	HOPSKIPDRIVE INC	Transportation - Homeless & Foster Youth	01-0805-0-1110-3600-5820-090-122	60,000.00
PO26-01145	Houghton Mifflin Harcourt Publ	ENGL 3D Digital Access Teacher Subscription	01-6300-0-1110-1000-5813-090-307	1,500.00
PO26-01060	Howies Hockey Inc DBA Howies A	Mouth Guards	01-0000-0-1202-1000-4320-032-322	136.78
PO26-01180	Infinity Communications & Cons	E-Rate Consulting Services	01-0000-0-0000-2424-5899-090-735	26,000.00
PO26-00982	IXL Learning	iXL Spanish License - Alta Loma Yr 3 of 3	01-6762-0-1110-1000-5813-090-384	787.00
PO26-01104	Jameco Electronics	Helix Cup	01-9010-0-1110-1000-4320-090-055	287.07
PO26-01259	Kelly Spicers Stores	Paper for Reprographics	01-0000-0-0000-7550-4320-090-718	402.08
PO26-01074	Kelly Spicers Stores	Paper for Reprographics	01-0000-0-0000-7550-4320-090-718	738.29
PO26-01174	Kelly Spicers Stores	Paper	01-0000-0-1110-1000-4320-002-070	1,722.29
PO26-01172	Kelly Spicers Stores	Copy Paper	01-0000-0-1110-1000-4320-008-070	1,722.29
PO26-01173	Kelly Spicers Stores	Paper Reorder	01-0805-0-1110-1000-4320-013-180	1,293.78
PO26-01149	KORAH GUILAR EDUCATIONAL PSYCH	Student Evaluation	01-6500-0-5760-1190-5899-090-245	7,360.00
PO26-01242	Lakeshore	Student Supplies	01-6500-0-5760-1190-4320-090-245	124.13
PO26-01107	Lakeshore Learning Materials,	Classroom Supplies	01-0000-0-1110-1000-4320-010-070	291.24
PO26-01245	Lakeshore Learning Materials,	TK Los Cerritos	01-6053-0-1110-1000-4320-090-841	345.47
PO26-01290	Law Office of Michael Zatopa Z	Settlement	01-0000-0-0000-7602-5888-090-726	56,000.00
PO26-01066	LEARNER-CENTERED COLLABORATIVE	25/26 Learner-Center Collaborative (LCC)	01-9010-0-1110-1000-5899-090-390	219,000.00
PO26-01280	Manning Achievement Products L	Cap Gown Tassel Units	01-3010-0-1110-1000-4320-033-301	10,548.00
PO26-00972	MEGA ELECTRIC & PV INC.	Relocation of Power/Data Pole at Room 62	01-8150-0-0000-8110-5899-032-741	9,600.00
VFS26-00010	MFASCO Health & Safety	Warehouse Medical Supplies Restock - #MD0025	01-0000-0-0000-0000-9320-000-	175.80
PO26-01164	MPS Attn: High School Order En	AP Euro SSFHS	01-6300-0-1110-1000-4100-090-307	7,206.92
PO26-00662	Music & Arts CA Dept 5295	Music Supplies	01-6770-0-1110-1000-4320-033-186	2,550.59
BPO26-00284	Musson Theatrical Inc.	Drama Supplies & Equipment	01-6770-0-1110-1000-4320-032-186	3,000.00
PO26-01147	Ncs Pearson Inc.	Protocols	01-6500-0-5760-1190-4320-090-245	1,224.81
PO26-01223	NJR Brisbane Liquor & Deli LLC	College Night Box Lunch	01-0000-0-1110-1000-4322-033-070	690.00
PO26-01289	NORFIN INC AMERICAN LEAK DETEC	Leak Detection	01-8150-0-0000-8110-5899-090-741	10,000.00
PO26-01258	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	60.79
PO26-01098	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	709.61
PO26-01093	ODP Business Solutions LLC	HR Office Supplies	01-0000-0-0000-7400-4320-090-715	69.21
PO26-00991	ODP Business Solutions LLC	HR Office Supplies	01-0000-0-0000-7400-4320-090-715	451.59
PO26-01094	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-8200-4320-090-760	441.43

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P.O.	Vendor	Description	Account	Amount
PO26-01158	ODP Business Solutions LLC	School/Office Supplies	01-0000-0-1110-1000-4320-010-070	360.95
PO26-00988	ODP Business Solutions LLC	School/Office Supplies	01-0000-0-1110-1000-4320-010-070	1,107.01
PO26-01159	ODP Business Solutions LLC	Rm 16 Class Supplies	01-0000-0-1110-1000-4320-014-070	251.42
PO26-01274	ODP Business Solutions LLC	Supplies 10-2025 (Pt2)	01-0805-0-1110-1000-4320-025-180	201.83
PO26-01262	ODP Business Solutions LLC	Supplies 10-2025	01-0805-0-1110-1000-4320-025-180	875.06
PO26-00983	ODP Business Solutions LLC	Office Supplies	01-6500-0-5760-1190-4320-090-245	3,282.83
PO26-01019	ODP Business Solutions LLC	Office Supplies	01-6520-0-5001-3900-4320-090-352	1,834.96
PO26-00996	ODP Business Solutions LLC	Resources for Hmwrk Center LCFF 6.2D	01-7399-0-1110-1000-4320-031-311	841.74
PO26-01072	ParentSquare Inc.	Communication Services	01-0000-0-0000-3900-5899-090-305	2,880.00
PO26-00985	PARTNERS IN SCHOOL INNOVATION	Partners in School Innovation (PSI)	01-9010-0-1110-1000-5899-090-390	598,000.00
PO26-01168	Pearson Education Inc	Construction eBook Access	01-6300-0-1110-1000-4100-090-307	5,075.00
PO26-01070	Peninsula Athletic League	Peninsula Athletic League Membership Fees	01-0000-0-0000-3900-5300-090-323	37,954.00
PO26-01116	Phoenix Holiday Dba Phoenix Tr	Outward Bound Charter-Peer Leaders/ASB Students	01-3010-0-1110-1000-5821-033-301	1,530.28
PO26-01198	Phoenix Holiday Dba Phoenix Tr	CTE Culinary Arts-Charter Bus	01-6383-0-3800-1000-5821-033-336	1,467.19
PO26-01183	Phoenix Holiday Dba Phoenix Tr	CTE-SMCOE Field Trip Charter	01-6388-0-3800-1000-5821-033-318	2,520.13
PO26-01199	Phoenix Holiday Dba Phoenix Tr	American Conservatory Theater FT-Charter Bus	01-6770-0-1110-1000-5821-033-186	1,273.50
PO26-01266	Printed Solid Inc.	PLTW ALMS	01-6387-0-3800-1000-4320-090-394	248.27
PO26-01137	Progress Glass Company Inc	Windows Replacement - Buri Buri	01-8150-0-0000-8110-5899-002-741	1,320.00
PO26-01136	Progress Glass Company Inc	Windows Replacement - DO & ECHS	01-8150-0-0000-8110-5899-032-741	1,320.00
PO26-01136	Progress Glass Company Inc	Windows Replacement - DO & ECHS	01-8150-0-0000-8110-5899-090-741	726.00
PO26-01253	Progress Glass Company Inc	Glass Replacement	01-8150-0-0000-8110-5899-090-741	4,858.00
PO26-01138	Progress Glass Company Inc	Windows Replacement - IMC	01-8150-0-0000-8110-5899-090-741	9,300.00
PO26-01021	Really Good Stuff	Student Classroom Library Bins	01-3010-0-1110-1000-4320-008-301	197.75
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-0000-0-1110-1000-5813-090-762	3,125.00
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-0805-0-1110-1000-5813-002-180	2,191.80
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-0805-0-1110-1000-5813-010-180	3,877.85
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-0805-0-1110-1000-5813-012-180	2,796.50
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-0805-0-1110-1000-5813-014-180	2,480.30
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-3010-0-1110-1000-5813-008-301	4,011.00
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-3010-0-1110-1000-5813-013-301	1,711.20
PO26-01118	Renaissance Learning	Accelerated Reader/Star various sites	01-9010-0-1110-1000-5813-009-356	9,663.75
VFS26-00005	Resource Solutions Of Sf Group	Warehouse Restock	01-0000-0- - -9320- -	5,859.42
PO26-01248	Restaurant Supply LLC	Refrigerators - Ponderosa & El Camino	01-7032-0-0000-3700-6430-090-820	10,584.90
PO26-01065	Riddell All American Sports	Athletics - Football Helmet & Accessories	01-0000-0-1202-1000-5810-033-322	1,865.25
PO26-01095	Right at School LLC	ELOP	01-2600-0-0000-8200-5899-090-358	370,000.00
PO26-01075	RINGSEIS, MICHAEL	CTE Brochure	01-3550-0-3800-1000-5899-090-333	4,950.00
PO26-01222	RJP Enterprises	Kiln Repair	01-0000-0-1110-1000-5600-025-070	426.69
PO26-01175	Robert Half	Student & Family Services - Temp Staff	01-0000-0-0000-3900-5899-090-503	72,000.00
PO26-01009	Rosalind Rae Marania The Baker	Cookies for Faculty Meeting	01-0000-0-1110-1000-4322-033-070	220.00
PO26-01186	Royal Pin Donuts	Senior Sunrise Donuts	01-9113-0-1110-1000-4320-033-356	197.40
PO26-01146	Sacramento County Office Of Ed	ELD Standard Bookmarks	01-4203-0-4760-1000-4320-090-330	34.12

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P.O.	Vendor	Description	Account	Amount
PO26-01279	San Francisco Opera Guild War	Assembly for Students	01-0805-0-1110-1000-5899-014-180	700.00
PO26-01148	San Joaquin Coe	SEIS Maintenance Fee	01-6500-0-5760-1190-5813-090-245	2,434.50
PO26-00978	Scholastic Inc	Classroom Magazines	01-0000-0-1110-1000-4320-025-070	1,078.88
PO26-00956	Scholastic Inc	Kit for Reading Lab	01-3010-0-1110-1000-4200-008-301	4,425.47
PO26-01057	Scholastic Inc	Scholastic Upfront Magazine	01-3010-0-1110-1000-4320-031-301	221.75
PO26-01216	School Health Corporation	Vision Screening Supplies	01-0000-0-0000-3140-4320-090-507	2,092.66
VFS26-00009	School Nurse Supply Inc	Warehouse Medical Supplies Restock	01-0000-0-0000-0000-9320-000-	3,295.90
PO26-01108	School Specialty LLC	Classroom Supplies	01-0000-0-1110-1000-4320-010-070	290.99
PO26-01276	Seawood Photo Inc.	CTE-Photo Supplies	01-3550-0-3800-1000-4420-033-333	8,691.11
PO26-01276	Seawood Photo Inc.	CTE-Photo Supplies	01-7339-0-3800-1000-4320-033-332	384.57
PO26-01291	Sehi Computer Products Inc	Toner Cartridge	01-0000-0-1227-1000-4320-033-070	106.22
PO26-01187	Service Press Inc.	Business Services Envelopes	01-0000-0-0000-7350-5810-090-717	445.81
PO26-00969	Service Press Inc.	Office Stationery	01-0000-0-1110-1000-5810-008-070	430.86
PO26-01294	Shi International Corp	Adobe Creative Cloud for Enterprise	01-0000-0-0000-2424-5813-090-735	24,530.00
PO26-01193	Silicon Valley Sports Official	Athletics - Football Officials	01-0000-0-1202-1000-5814-033-070	948.00
PO26-01194	Silicon Valley Sports Official	Athletics - Flag Football Officials	01-0000-0-1202-1000-5814-033-322	489.00
PO26-01196	Silicon Valley Sports Official	Athletics - Volleyball Game Officials	01-0000-0-1203-1000-5814-033-322	308.00
PO26-01195	Silicon Valley Sports Official	Athletics - Girls Volleyball Game Officials	01-0000-0-1203-1000-5814-033-322	1,029.00
PO26-01114	SMCOE	SMC Creates Art Ed. Conf.	01-0805-0-1110-1000-5210-014-180	414.40
PO26-01288	Softchoice	Annual Renewal - Office 365	01-0000-0-0000-2424-5813-090-735	41,992.25
PO26-01059	Solo Soccer Shop	Soccer Uniforms	01-0000-0-1202-1000-5810-032-322	3,863.38
PO26-01106	Soul Shoppe	Student SEL Program	01-3010-0-1110-1000-5899-014-301	8,900.00
PO26-00984	South City Lumber & Supply	Construction Class Supplies	01-6383-0-3800-1000-4320-033-314	682.32
PO26-01182	Sown To Grow Inc.	SEL Platform	01-0805-0-1110-1000-5813-021-180	5,000.00
PO26-01184	Staples #0488	1st Grade Supplies	01-0000-0-1110-1000-4320-002-070	205.05
PO26-01046	STEPPING STONES GROUP LLC, THE	NPA - Stepping Stones	01-6500-0-5760-3120-5899-090-245	160,000.00
PO26-00971	Stewart Signs	Controller for Buri Marquee	01-0000-0-0000-2424-4320-090-735	1,945.71
PO26-01176	Sunshine Gutters Inc	Rain Gutter Cleaning	01-8150-0-0000-8110-5899-009-741	660.28
PO26-01176	Sunshine Gutters Inc	Rain Gutter Cleaning	01-8150-0-0000-8110-5899-011-741	660.27
PO26-01176	Sunshine Gutters Inc	Rain Gutter Cleaning	01-8150-0-0000-8110-5899-012-741	660.27
PO26-01176	Sunshine Gutters Inc	Rain Gutter Cleaning	01-8150-0-0000-8110-5899-033-741	1,980.46
PO26-01217	Super Duper Publications	Student Supplies	01-9010-0-5760-1190-4320-090-350	279.92
PO26-01265	SUPER TEACHER WORKSHEETS	Subscription Student Worksheets - Math & ELA	01-3010-0-1110-1000-5813-008-301	24.95
PO26-01264	Tech Interactive, The The Tech	Tech Museum ECHS	01-6383-0-3800-1000-5815-032-312	1,016.00
PO26-01200	Tech Interactive, The The Tech	Tech Museum PHMS	01-6388-0-3800-1000-5815-090-318	1,036.00
PO26-01165	Tech Interactive, The The Tech	Tech Interactive AL/WMS	01-6388-0-3800-1000-5815-090-318	2,718.00
PO26-01166	Tech Interactive, The The Tech	Tech Museum SSFHS	01-7370-0-3800-1000-5815-090-368	1,139.00
PO26-01167	The Mcgraw-hill Companies	Wonders Workbooks	01-6300-0-1110-1000-4100-090-307	242.49
PO26-01197	The Write Tools	Teacher Training	01-0805-0-1110-1000-5899-014-180	15,100.00
PO26-00979	TriHex Athletic Apparel LLC	Custom Gear	01-9247-0-1202-1000-5810-032-322	5,276.89
PO26-00981	Uline	Office Furniture	01-0000-0-0000-3130-4320-090-503	780.56

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00981	Uline	Office Furniture	01-0000-0-0000-3130-4420-090-503	849.37
PO26-01031	United Coach Tours	Transportation	01-6388-0-1110-1000-5821-032-318	6,270.00
PO26-01031	United Coach Tours	Transportation	01-6388-0-1110-1000-5821-033-318	3,660.00
PO26-01025	United Coach Tours	Buses for Field Trips	01-7399-0-1110-1000-5821-031-311	10,000.00
PO26-01055	United Sound Inc.	Virtual Music Classes	01-6500-0-5760-1190-5899-090-245	7,200.00
PO26-01111	VB Golf LLC Mariners Point Gol	Range Card for Golf	01-9238-0-1110-1000-4320-032-322	200.00
PO26-01260	Worthington Direct	Lateral File Cabinet	01-3182-0-1110-1000-4420-031-387	1,323.12
PO26-01243	Young Audiences Of Northern Ca	Student Assemblies	01-3010-0-1110-1000-5899-008-301	8,964.00
	TOTAL FUND 01			**6,989,258.94**
PO26-01142	Amazon Capital Services	Office Supplies/Teacher Supplies/Textbooks	11-6391-0-4110-2700-4320-041-480	272.89
PO26-01142	Amazon Capital Services	Office Supplies/Teacher Supplies/Textbooks	11-6391-0-4145-1000-4200-041-145	132.16
PO26-01142	Amazon Capital Services	Office Supplies/Teacher Supplies/Textbooks	11-6391-0-4145-1000-4320-041-145	40.36
PO26-01063	Dell Marketing LP C/ODell USA	Computers for Labs	11-0000-0-4110-1000-4420-041-481	50,000.00
PO26-01063	Dell Marketing LP C/ODell USA	Computers for Labs	11-6391-0-4110-1000-4420-041-481	27,546.06
	TOTAL FUND 11			**77,991.47**
PO26-01044	Amazon Capital Services	Office Supplies	12-6105-0-8535-1000-4320-045-835	45.44
PO26-01039	Amazon Capital Services	Supplies	12-9010-0-8530-1000-4320-002-832	404.99
PO26-01153	Amazon Capital Services	Baby Disposable Diaper Bags	12-9010-0-8533-1000-4320-045-833	24.81
PO26-01044	Amazon Capital Services	Office Supplies	12-9010-0-8533-1000-4320-045-833	45.44
PO26-01043	Amazon Capital Services	Classroom/Office Supplies	12-9010-0-8533-1000-4320-045-833	172.04
PO26-01252	Department Of Social Services	Licensing Fees for Southwood CDC	12-9010-0-8533-1000-5899-045-833	363.00
PO26-01061	Discount School Supply	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	250.15
PO26-01191	Maria E. Verdin	Early Childhood Mental Health Consultant (ECMHC)	12-6105-0-8535-1000-5801-045-835	500.00
PO26-01191	Maria E. Verdin	Early Childhood Mental Health Consultant (ECMHC)	12-9010-0-8533-1000-5801-045-833	500.00
PO26-01190	ODP Business Solutions LLC	Office/Classroom Supplies	12-6105-0-8510-1000-4320-045-830	838.28
PO26-01256	ODP Business Solutions LLC	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	39.90
PO26-01190	ODP Business Solutions LLC	Office/Classroom Supplies	12-6105-0-8535-1000-4320-045-835	838.28
PO26-01256	ODP Business Solutions LLC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	39.91
PO26-01092	ODP Business Solutions LLC	Office Supplies	12-9010-0-8533-1000-4320-045-833	638.31
PO26-01190	ODP Business Solutions LLC	Office/Classroom Supplies	12-9010-0-8533-1000-4320-045-833	838.29
	TOTAL FUND 12			**5,538.84**
PO26-01251	Amazon Capital Services	Latches for Cambro Boxes	13-5310-0-0000-3700-4320-090-820	101.63
PO26-00987	Amazon Capital Services	Spray Bottles-ELCO	13-5310-0-0000-3700-4320-090-820	25.97
BPO26-00066	Gold Star Foods	Food Products	13-5310-0-0000-3700-4700-090-820	161,627.00
PO26-01020	TEC of California Inc. A TEC E	Transmission Differential & Rear Door Maint	13-5310-0-0000-3700-4320-090-820	415.64
PO26-01020	TEC of California Inc. A TEC E	Transmission Differential & Rear Door Maint	13-5310-0-0000-3700-5600-090-820	2,386.28
	TOTAL FUND 13			**164,556.52**
PO26-01030	Amazon Capital Services	Hand Wash Stations_ECHS Central Kitchen	21-9010-0-0000-8500-4420-098-926	2,634.80
PO26-01029	KITCHELL CORPORATION DBA Kitch	Kitchell-CEM Inc. - Project Management Agreement	21-9010-0-0000-8500-6205-098-900	1,612,784.81
PO26-01029	KITCHELL CORPORATION DBA Kitch	Kitchell-CEM Inc. - Project Management Agreement	21-9010-0-0000-8500-6272-025-960	269,426.16
PO26-01029	KITCHELL CORPORATION DBA Kitch	Kitchell-CEM Inc. - Project Management Agreement	21-9010-0-0000-8500-6272-032-926	265,684.17

PURCHASE ORDER LISTING - October 1, 2025 to October 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-01029	KITCHELL CORPORATION DBA Kitch	Kitchell-CEM Inc. - Project Management Agreement	21-9010-0-0000-8500-6272-098-926	266,849.67
	TOTAL FUND 21			**2,417,379.61**
PO26-01022	Gelfand Partners Architects	Architectural & Engineering Services	25-0000-0-0000-8500-6210-006-921	208,100.00
PO26-01026	SIM ARCHITECTS INC	Architectural & Engineering Services - MV TK	25-0000-0-0000-8500-6210-009-921	168,400.00
	TOTAL FUND 25			**376,500.00**
PO26-01027	ALL AMERICAN INSPECTION INC	DSA Inspection Services	40-9010-0-0000-8500-6285-090-972	3,500.00
	TOTAL FUND 40			**3,500.00**
	TOTAL # OF PURCHASE ORDERS:	**348**	**TOTAL P.O. AMOUNT**	**10,034,725.38**
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 6,989,258.94		
11	ADULT EDUCATION FUND	$ 77,991.47		
12	CHILD DEVELOPMENT FUND	$ 5,538.84		
13	FOOD SERVICE	$ 164,556.52		
14	DEFERRED MAINTENANCE			
21	BOND	$ 2,417,379.61		
25	CAPITAL FACILITIES	$ 376,500.00		
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 3,500.00		
73	FOUNDATION TRUST FUND			
	TOTAL PUCHASE ORDERS	**$ 10,034,725.38**		
CHANGE ORDERS:				
PO26-00004	Edlio LLC	Website Content Mgmt System Yearly Renewal '25-'26	01-0000-0-0000-2424-5813-090-735	3,550.00
BPO26-00248	Norman S.H. Kum	Misc. Printer Repair -Various Sites '25-'26	01-0000-0-0000-2424-5600-090-735	650.00
BPO26-00187	Resource Solutions of Sf Group	Open P.O. - Custodial Supplies	01-8150-0-0000-8110-4320-090-741	5,000.00
BPO26-00199	Robert Half	HR Temporary Staffing	01-0000-0-0000-7490-5899-090-716	25,000.00
BPO26-00036	Individual FoodService	Open PO - Supplies	13-5310-0-0000-3700-4340-090-820	10,000.00
PO26-00462	Atlas Technical	Geotechnical Services at Westborough MS	21-9010-0-0000-8500-6255-025-960	29,876.00
PO26-00460	Bess Testlabs Inc	Utility Survey Services for Spruce & MV	21-9010-0-0000-8500-6140-013-743	6,240.00
PO26-00599	Hamilton & Aitken Architects	Architect for the ECHS Central Kitchen - Phase 3	21-9010-0-0000-8500-6210-098-926	5,291.53-
PO26-00617	WICKMAN DEVELOPMENT	El Camino HS - Building J Classroom Alterations	40-9010-0-0000-8500-6270-032-946	464.00
PO26-00647	Zone 4 Construction Inc.	District Office Accessibility Improvements	40-9010-0-0000-8500-6270-090-940	5,930.00
	TOTAL CHANGE ORDERS			**81,418.47**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: December 11, 2025

RE: Warrant Register – October 1 to October 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report lists all the Warrants issued by the District from October 1 to October 31, 2025. For the period listed above, the Warrants total $9,686,213.59 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of October 1 to October 31, 2025. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Warrant Listing.

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
A.R.T. Carpet	10/16/2025	722873	01-8150-0-0000-8110-5899-032-741	Carpet, Tile, Flooring	3,120.00
A.R.T. Carpet Total					3,120.00
ABUGHARIEB, HANIN M	10/06/2025	720236	01-3010-0-1110-1000-4320-022-301	BACK TO SCHOOL SUPPLIES	99.66
ABUGHARIEB, HANIN M Total					99.66
Action Sports	10/02/2025	719610	01-9010-0-0000-2700-5810-025-356	STAFF SHIRTS	1,176.77
Action Sports Total					1,176.77
ADROIT ADVANCED TECHNOLOGIES INC	10/13/2025	721832	01-0000-0-5760-3600-5820-090-781	NPA - Adroit	2,266.94
ADROIT ADVANCED TECHNOLOGIES INC	10/29/2025	726685	01-0000-0-1110-3600-5820-090-122	sedan service fee	7,866.19
ADROIT ADVANCED TECHNOLOGIES INC	10/29/2025	726685	01-0805-0-1110-3600-5820-090-122	sedan service fee	3,687.58
ADROIT ADVANCED TECHNOLOGIES INC Total					13,820.71
Advanced Integrated Pest Mgmt	10/09/2025	721346	01-0000-0-0000-8200-5807-090-760	JULY-SEP 2025	9,984.00
Advanced Integrated Pest Mgmt Total					9,984.00
Advanced Sign Solutions Sign Solutions Inc	10/13/2025	721833	01-9219-0-1202-1000-4320-032-356	Supplies	27.25
Advanced Sign Solutions Sign Solutions Inc	10/13/2025	721833	01-9233-0-1202-1000-4320-032-322	Supplies	99.00
Advanced Sign Solutions Sign Solutions Inc	10/13/2025	721833	01-9234-0-1203-1000-4320-032-322	Supplies	38.50
Advanced Sign Solutions Sign Solutions Inc	10/13/2025	721833	01-9246-0-1203-1000-4320-032-322	Supplies	44.00
Advanced Sign Solutions Sign Solutions Inc Total					208.75
AG Parts Worldwide Inc	10/27/2025	725476	01-0000-0-0000-2424-4320-090-735	supplies	491.70
AG Parts Worldwide Inc Total					491.70
AGADANG, SHELA MARIE S	10/09/2025	721343	01-3010-0-1110-1000-4320-022-301	WASTEBASKET & SUPPLIES	98.60
AGADANG, SHELA MARIE S Total					98.60
Air Tutors Llc	10/27/2025	725409	01-6762-0-1110-1000-5813-090-384	7/1/25-7/31/25	600.00
Air Tutors Llc Total					600.00
Airgas USA LLC	10/27/2025	725468	01-8150-0-0000-8110-4320-090-741	OXYGEN	44.54
Airgas USA LLC	10/29/2025	726653	01-8150-0-0000-8110-4320-090-741	OXYGEN	9.05
Airgas USA LLC Total					53.59
Akshaya Inc	10/23/2025	724733	01-0000-0-0000-2424-5899-090-735	temp services	10,780.00
Akshaya Inc	10/30/2025	726949	01-0000-0-0000-2424-5899-090-735	temp svc	5,600.00
Akshaya Inc Total					16,380.00
Alameda Electrical Distribution Inc	10/27/2025	725450	01-8150-0-0000-8110-4320-090-741	supplies	531.95
Alameda Electrical Distribution Inc Total					531.95
Albertsons/safeway Inc.	10/06/2025	720247	01-0000-0-1219-1000-4320-032-070	Culinary Arts Supplies	1,662.19
Albertsons/safeway Inc. Total					1,662.19
All City Management Services Inc	10/30/2025	726928	01-0000-0-0000-7300-5899-090-717	crossing guard services	16,649.62
All City Management Services Inc Total					16,649.62
Alpha Enterprise Corp.	10/27/2025	725477	01-8150-0-0000-8110-5600-090-741	supplies	835.26
Alpha Enterprise Corp. Total					835.26
ALTA Language Services Inc	10/27/2025	725439	01-0801-0-1110-1000-5899-090-415	testing	127.00
ALTA Language Services Inc Total					127.00
Amazon Capital Services	10/13/2025	721808	01-0000-0-1216-1000-4320-032-070	Supplies	764.73
Amazon Capital Services	10/20/2025	723443	01-0000-0-0000-8200-4320-022-759	Classroom Supplies	27.74
Amazon Capital Services	10/20/2025	723443	01-0000-0-1110-1000-4320-007-070	Emergency Items	427.95
Amazon Capital Services	10/20/2025	723443	01-0000-0-1110-1000-4320-008-070	Classroom & Student Supplies	78.19
Amazon Capital Services	10/20/2025	723443	01-0000-0-1110-1000-4320-022-070	Classroom Supplies	172.39
Amazon Capital Services	10/20/2025	723443	01-3010-0-1110-1000-4320-008-301	Classroom & Student Supplies	214.67
Amazon Capital Services	10/20/2025	723443	01-3010-0-1110-1000-4320-022-301	Classroom Supplies	891.83
Amazon Capital Services	10/20/2025	723444	01-0000-0-0000-2424-4320-090-735	iPad Cases	1,195.00
Amazon Capital Services	10/20/2025	723444	01-0000-0-0000-2424-4320-090-735	iPad Stand	104.81
Amazon Capital Services	10/20/2025	723444	01-0000-0-0000-2424-4320-090-735	Micro Server/10TB Hard Drive	1,300.11
Amazon Capital Services	10/20/2025	723444	01-0000-0-0000-7300-4320-090-717	Office Supplies	351.55
Amazon Capital Services	10/20/2025	723444	01-0000-0-0000-7550-4320-090-718	Office Supplies	738.91
Amazon Capital Services	10/20/2025	723444	01-0000-0-1110-1000-4320-006-070	Supplies	249.74
Amazon Capital Services	10/20/2025	723444	01-0000-0-1110-1000-4320-010-070	School Supply - Adapter	40.63
Amazon Capital Services	10/20/2025	723444	01-0000-0-1110-1000-4320-032-070	Paper Roll for Crafts	76.90

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	10/20/2025	723444	01-0000-0-1110-1000-4320-032-070	Supplies	29.42
Amazon Capital Services	10/20/2025	723444	01-0000-0-1255-1000-4320-032-070	Supplies	78.43
Amazon Capital Services	10/20/2025	723444	01-0805-0-1110-1000-4320-033-180	Cell Phone Lockers	-
Amazon Capital Services	10/20/2025	723444	01-0805-0-4760-1000-4200-022-123	ELD Reading	798.03
Amazon Capital Services	10/20/2025	723444	01-3550-0-3800-1000-4320-032-333	Supplies	362.44
Amazon Capital Services	10/20/2025	723444	01-6383-0-3800-1000-4320-032-312	Supplies	12.99
Amazon Capital Services	10/20/2025	723444	01-9010-0-0000-2700-4322-025-356	Food for Meetings	76.15
Amazon Capital Services	10/20/2025	723444	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies PHMS	189.68
Amazon Capital Services	10/20/2025	723445	01-0000-0-0000-2424-4320-090-735	Tech Tools	603.20
Amazon Capital Services	10/20/2025	723445	01-0000-0-0000-2700-4320-025-070	Presentation Clicker	54.92
Amazon Capital Services	10/20/2025	723445	01-0000-0-0000-8200-4320-032-759	Custodial Supplies	159.32
Amazon Capital Services	10/20/2025	723445	01-0000-0-1110-1000-4320-002-070	Student Supplies	427.21
Amazon Capital Services	10/20/2025	723445	01-0000-0-1110-1000-4320-010-070	Classroom and Office Supplies	496.82
Amazon Capital Services	10/20/2025	723445	01-0805-0-1110-1000-4320-006-180	Office Supplies	130.85
Amazon Capital Services	10/20/2025	723445	01-3010-0-1110-1000-4200-022-301	T&L Supplies / Wellness Center	18.98
Amazon Capital Services	10/20/2025	723445	01-3010-0-1110-1000-4320-022-301	T&L Supplies / Wellness Center	25.36
Amazon Capital Services	10/20/2025	723445	01-3182-0-1110-1000-4320-031-387	School Supplies	2,991.57
Amazon Capital Services	10/20/2025	723445	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies	46.08
Amazon Capital Services	10/20/2025	723445	01-9305-0-1110-1000-4320-022-391	T&L Supplies / Wellness Center	18.28
Amazon Capital Services	10/20/2025	723446	01-0000-0-0000-7110-4320-090-713	Trustee Materials	84.88
Amazon Capital Services	10/20/2025	723446	01-0000-0-0000-7150-4200-090-714	Supplies	6.17
Amazon Capital Services	10/20/2025	723446	01-0000-0-0000-7150-4320-090-714	Supplies	24.10
Amazon Capital Services	10/20/2025	723446	01-0000-0-1110-1000-4320-007-070	Emergency Bins for Classrooms	132.63
Amazon Capital Services	10/20/2025	723446	01-0000-0-1110-1000-4320-010-070	Student Tech & Emergency Procedure	307.44
Amazon Capital Services	10/20/2025	723446	01-0000-0-1110-1000-4320-014-070	Nurse Room Supplies	79.23
Amazon Capital Services	10/20/2025	723446	01-3010-0-1110-1000-4200-022-301	Classroom Supplies	71.96
Amazon Capital Services	10/20/2025	723446	01-3010-0-1110-1000-4320-007-301	Classroom Supplies	1,638.64
Amazon Capital Services	10/20/2025	723446	01-3010-0-1110-1000-4320-022-301	Classroom Supplies	436.31
Amazon Capital Services	10/20/2025	723446	01-3010-0-1110-1000-4420-007-301	Classroom Supplies	1,965.87
Amazon Capital Services	10/20/2025	723446	01-3550-0-3800-1000-4320-032-333	Supplies	452.22
Amazon Capital Services	10/20/2025	723446	01-9044-0-1110-1000-4320-090-063	Green Ninja Science Supplies	1,506.81
Amazon Capital Services	10/21/2025	723745	01-0000-0-1110-1000-4320-008-070	Classroom & Student Supplies	2.93
Amazon Capital Services	10/21/2025	723745	01-3010-0-1110-1000-4320-008-301	Classroom & Student Supplies	8.05
Amazon Capital Services	10/21/2025	723746	01-0000-0-1255-1000-4320-032-070	Supplies	20.75
Amazon Capital Services	10/21/2025	723747	01-0000-0-1110-1000-4320-002-070	Student Supplies	14.36
Amazon Capital Services	10/21/2025	723748	01-0000-0-0000-7150-4200-090-714	Supplies	3.55
Amazon Capital Services	10/21/2025	723748	01-0000-0-0000-7150-4320-090-714	Supplies	13.85
Amazon Capital Services	10/21/2025	723751	01-6300-0-1110-1000-4100-090-307	Work Experience CTE	432.40
Amazon Capital Services	10/21/2025	723751	01-6300-0-1110-1000-4100-090-307	Work Experience CTE	432.40
Amazon Capital Services	10/21/2025	723751	01-6300-0-1110-1000-4320-090-307	Green Ninja Science Supplies #2	111.84
Amazon Capital Services	10/21/2025	723751	01-9010-0-1110-1000-4100-090-316	Math Supplies Elementary	4,362.50
Amazon Capital Services	10/21/2025	723751	01-9010-0-1110-1000-4320-090-316	Math Supplies	99.44
Amazon Capital Services	10/21/2025	723751	01-9010-0-1110-1000-4320-090-316	Math Teacher Supplies	379.44
Amazon Capital Services	10/21/2025	723751	01-9010-0-1110-1000-4320-090-316	Math Unit 1 Secondary	6,112.37
Amazon Capital Services	10/21/2025	723751	01-9010-0-1110-1000-4320-090-316	Secondary Math Supplies	1,244.26
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-062	Twig K-5 Supplies	384.30
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-063	Green Ninja Science Supplies	188.83
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-063	Green Ninja Science Supplies WMS	321.60
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies	1,639.06
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies #2	215.20
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies AL #2	599.60
Amazon Capital Services	10/21/2025	723751	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies WMS	221.35
Amazon Capital Services	10/21/2025	723752	01-0000-0- - -9320- -	Warehouse Restock	625.86
Amazon Capital Services	10/21/2025	723752	01-0000-0-0000-7400-4320-090-715	HR Office Supplies	145.72

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	10/21/2025	723752	01-0000-0-0000-8200-4320-025-759	Grabbers	151.60
Amazon Capital Services	10/21/2025	723752	01-0000-0-0000-8200-4320-031-759	Custodial Supplies	389.81
Amazon Capital Services	10/21/2025	723752	01-0000-0-1110-1000-4320-010-070	Classroom Equipment	26.35
Amazon Capital Services	10/21/2025	723752	01-0000-0-1110-1000-4320-010-070	School Supplies	65.24
Amazon Capital Services	10/21/2025	723752	01-0000-0-1110-1000-4320-012-070	Supplies	206.33
Amazon Capital Services	10/21/2025	723752	01-0805-0-1110-1000-4200-025-180	Amal Unbound	137.12
Amazon Capital Services	10/21/2025	723752	01-0805-0-4760-1000-4320-012-123	New Teacher Supplies	163.66
Amazon Capital Services	10/21/2025	723752	01-3182-0-1110-1000-4200-031-387	Reading Books for Students Rm.3	586.85
Amazon Capital Services	10/21/2025	723752	01-3182-0-1110-1000-4320-031-387	Supplies for New Teachers	2,243.08
Amazon Capital Services	10/21/2025	723752	01-6388-0-3800-1000-4320-090-318	PLTW Science of Technology WMS	89.60
Amazon Capital Services	10/21/2025	723752	01-8150-0-0000-8110-4320-090-741	Maintenance Supplies	2,227.92
Amazon Capital Services	10/21/2025	723752	01-9010-0-1110-1000-4320-090-316	Office Supplies	71.52
Amazon Capital Services	10/21/2025	723752	01-9305-0-1110-1000-4320-031-391	Supplies for Wellness Center	1,358.85
Amazon Capital Services	10/23/2025	724730	01-9044-0-1110-1000-4320-090-063	Green Ninja Supplies	28.38
Amazon Capital Services	10/23/2025	724731	01-3182-0-1110-1000-4200-031-387	Reading Books for Students Rm.3	20.85
Amazon Capital Services	10/23/2025	724731	01-6388-0-3800-1000-4320-090-318	PLTW Science of Technology ALMS	17.49
Amazon Capital Services Total					45,225.45
Amergis Healthcare Staffing Inc.	10/23/2025	724744	01-3310-0-5760-1110-5899-090-201	ALMS	3,944.70
Amergis Healthcare Staffing Inc.	10/23/2025	724744	01-3310-0-5760-1110-5899-090-201	JSES	1,415.96
Amergis Healthcare Staffing Inc.	10/23/2025	724744	01-3310-0-5760-1110-5899-090-201	SSFHS	5,389.20
Amergis Healthcare Staffing Inc.	10/23/2025	724744	01-3310-0-5760-1110-5899-090-201	WBMS	2,684.70
Amergis Healthcare Staffing Inc.	10/23/2025	724745	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	8,884.35
Amergis Healthcare Staffing Inc.	10/23/2025	724746	01-6500-0-5760-1180-5899-090-245	BCBA	9,739.60
Amergis Healthcare Staffing Inc.	10/23/2025	724746	01-6500-0-5760-3120-5899-090-245	Psych	14,700.00
Amergis Healthcare Staffing Inc.	10/27/2025	725396	01-3310-0-5760-1110-5899-090-201	JSES	390.00
Amergis Healthcare Staffing Inc.	10/27/2025	725396	01-3310-0-5760-1110-5899-090-201	WBMS	160,114.62
Amergis Healthcare Staffing Inc.	10/27/2025	725397	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	1,311.75
Amergis Healthcare Staffing Inc.	10/27/2025	725397	01-3310-0-5760-1110-5899-090-201	WBMS	50,071.45
Amergis Healthcare Staffing Inc.	10/27/2025	725398	01-6500-0-5760-1180-5899-090-245	BCBA	23,075.00
Amergis Healthcare Staffing Inc.	10/27/2025	725398	01-6500-0-5760-3120-5899-090-245	Psych	15,680.00
Amergis Healthcare Staffing Inc.	10/30/2025	726960	01-3310-0-5760-1110-5899-090-201	SSFHS-SANTIAGO TORRES CASILLAS	1,119.60
Amergis Healthcare Staffing Inc.	10/30/2025	726960	01-3310-0-5760-1110-5899-090-201	WMS-VALERIE LOPEZ	2,403.45
Amergis Healthcare Staffing Inc. Total					300,924.38
American Fidelity Administrative Services Llc	10/23/2025	724747	01-0000-0-0000-7350-5899-090-717	TIME & ELIGIBILITY MONTHLY FEES	2,057.30
American Fidelity Administrative Services Llc Total					2,057.30
Amplify Education Inc.	10/20/2025	723424	01-0000-0-0000-3900-5899-090-305	mCLASS Training for Teachers	750.00
Amplify Education Inc. Total					750.00
ANDERSON-ROSSE, JENNIFER L	10/06/2025	720251	01-0000-0-1110-1000-4322-090-762	PROFESSIONAL DEV'T MEET	87.10
ANDERSON-ROSSE, JENNIFER L	10/06/2025	720251	01-6300-0-1110-1000-4320-090-307	TWIG SCIENCE FOOD FLOWERS	27.83
ANDERSON-ROSSE, JENNIFER L	10/06/2025	720251	01-9044-0-1110-1000-4320-090-062	PROFESSIONAL DEV'T MEET	27.58
ANDERSON-ROSSE, JENNIFER L Total					142.51
ANGELOT, KAI E	10/06/2025	720252	01-6500-0-5760-1190-4320-090-245	MEDICATION LOCK BOX	112.48
ANGELOT, KAI E Total					112.48
Aperture Media & Design Llc	10/06/2025	720213	01-3550-0-3800-1000-5899-090-333	video production	3,525.00
Aperture Media & Design Llc	10/06/2025	720213	01-6387-0-3800-1000-5899-090-394	video production	6,487.50
Aperture Media & Design Llc Total					10,012.50
Apple Inc	10/06/2025	720231	01-6383-0-3800-1000-4420-032-313	Mac Book	2,277.55
Apple Inc	10/06/2025	720231	01-6387-0-3800-1000-4420-090-394	Mac Book	2,277.55
Apple Inc	10/13/2025	721879	01-6383-0-3800-1000-4420-032-312	imac 24"	2,207.23
Apple Inc	10/20/2025	723421	01-0805-0-1110-1000-4320-021-180	Apple TVs	3,854.28
Apple Inc Total					10,616.61
Armour Petroleum Service & Equipment Corporation	10/02/2025	719611	01-8150-0-0000-8110-5899-090-741	MONITORING FUEL TANK	210.00
Armour Petroleum Service & Equipment Corporation	10/29/2025	726674	01-8150-0-0000-8110-5899-090-741	FUEL TANK MONITORING	210.00
Armour Petroleum Service & Equipment Corporation Total					420.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
AT&T	10/21/2025	723749	01-0000-0-0000-7200-5910-090-760	CALNET 3 - Charges Only	19,619.95
AT&T	10/21/2025	723749	01-6500-0-5760-2700-5910-090-245	CALNET 3 - Charges Only	203.29
AT&T	10/23/2025	724728	01-0000-0-0000-7200-5910-090-760	CALNET 3 - Charges Only	19,321.34
AT&T	10/23/2025	724728	01-6500-0-5760-2700-5910-090-245	CALNET 3 - Charges Only	201.81
AT&T Total					39,346.39
AVALOS, MARILLYN E	10/06/2025	720253	01-3010-0-4760-1000-4322-022-301	COFFE WITH THE PRINCIPAL	44.00
AVALOS, MARILLYN E Total					44.00
B & H Photo-Video Inc Remittance Processing Ctr.	10/16/2025	722867	01-0000-0-1110-1000-4320-090-762	POCKET TALKS FOR SITES/DISTRICT	11,496.27
B & H Photo-Video Inc Remittance Processing Ctr. Total					11,496.27
Baker Rae, The Roslind Rae Marania	10/13/2025	721892	01-0000-0-1110-1000-4322-033-070	COOKIES	220.00
Baker Rae, The Roslind Rae Marania Total					220.00
BARCELATA LONG, MARIA L	10/07/2025	720582	01-6266-0-1110-1000-5210-090-341	CABE LONG BEACH	341.55
BARCELATA LONG, MARIA L Total					341.55
Bases Loaded Sporting Goods Inc	10/29/2025	726663	01-0000-0-1203-1000-4320-033-322	12 SOFTBALLS	966.47
Bases Loaded Sporting Goods Inc Total					966.47
Battery Systems Inc	10/27/2025	725478	01-8150-0-0000-8110-4320-090-741	supplies	1,550.47
Battery Systems Inc Total					1,550.47
Bay Area Rapid Transit (BART)	10/27/2025	725469	01-3010-0-1110-1000-5815-022-301	TRAVEL AUTHORIZATION	1,128.60
Bay Area Rapid Transit (BART) Total					1,128.60
Beacon School	10/16/2025	722828	01-6500-0-5760-3120-5870-090-245	NPA - Beacon	43,680.72
Beacon School Total					43,680.72
BENCHMARK EDUCATION COMPANY	10/09/2025	721341	01-9302-0-1110-1000-4320-090-828	Big Lift - UFLI Decodable Reader Pkg (Grd K)	9,548.14
BENCHMARK EDUCATION COMPANY Total					9,548.14
Better Source	10/23/2025	724734	01-8150-0-0000-8110-4320-090-741	office furniture	8,589.48
Better Source Total					8,589.48
Blue Line Transfer	10/20/2025	723425	01-0000-0-0000-8200-5540-090-760	Open P.O. - Dump Fees	5,400.47
Blue Line Transfer Total					5,400.47
BOOKELICIOUS INC	10/16/2025	722875	01-0805-0-1110-1000-5899-013-180	Author Virtual Visit	169.00
BOOKELICIOUS INC Total					169.00
BORISSOFF, CHIAKI T	10/29/2025	726675	01-0805-0-1110-1000-4320-021-180	ACADEMIC NIGHT SUPPLIES	92.79
BORISSOFF, CHIAKI T	10/29/2025	726675	01-0805-0-4760-1000-4320-021-123	ACADEMIC NIGHT SUPPLIES	197.29
BORISSOFF, CHIAKI T Total					290.08
Boudin Bakery/ Accounting/AR	10/27/2025	725451	01-0000-0-0000-2700-4322-090-762	catering	283.83
Boudin Bakery/ Accounting/AR	10/30/2025	726922	01-0000-0-0000-7400-4322-090-715	catering services	1,020.82
Boudin Bakery/ Accounting/AR Total					1,304.65
BOYD, AARON	10/13/2025	721847	01-0000-0-1110-1000-5899-033-070	GIRLS GOLF TEAM MATCH	651.74
BOYD, AARON	10/13/2025	721847	01-0000-0-1110-1000-5899-033-070	GIRLS TENNIS TEAM PROMO CARDS & BANN	117.54
BOYD, AARON	10/20/2025	723439	01-0000-0-1110-1000-5810-033-070	SSFHS SCHOOL FRONT BANNERS	239.30
BOYD, AARON	10/21/2025	723741	01-0000-0-1110-1000-5810-033-070	FLAG FOTBALL TEAM PROMO	156.87
BOYD, AARON	10/21/2025	723741	01-0000-0-1203-1000-5899-033-322	GIRLS VARSITY GOLF TEAM MATCH	475.00
BOYD, AARON Total					1,640.45
Boys & Girls Clubs Of The Peninsula	10/20/2025	723412	01-2600-0-0000-8200-5899-090-358	SEP25 AFTER SCHOOL	129,614.70
Boys & Girls Clubs Of The Peninsula Total					129,614.70
Broadmoor Landscape Supply	10/13/2025	721834	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	873.85
Broadmoor Landscape Supply	10/13/2025	721843	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	124.93
Broadmoor Landscape Supply	10/20/2025	723426	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	193.38
Broadmoor Landscape Supply Total					1,192.16
BROCKMEYER, JASON W	10/16/2025	722868	01-9010-0-1110-1000-4322-090-057	OPENSCENCEED BIOLOGY & CHEMISTRY	1,414.42
BROCKMEYER, JASON W Total					1,414.42
Bronstein Music	10/02/2025	719612	01-0000-0-1227-1000-4320-025-322	MUSIC SUPPLIES	57.54
Bronstein Music	10/07/2025	720583	01-0000-0-1227-1000-4320-033-070	MAINTENANCE SUPPLY	47.90
Bronstein Music	10/07/2025	720583	01-0000-0-1227-1000-5600-033-070	MAINTENANCE SUPPLY	425.00
Bronstein Music Total					530.44
Bsn Sports Llc	10/16/2025	722876	01-0000-0-1203-1000-4320-033-322	Flag Footballs	2,915.12

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Bsn Sports Llc	10/29/2025	726664	01-0000-0-1202-1000-4320-033-322	WRESTLING MATS & WIPES	292.11
Bsn Sports Llc Total					3,207.23
BUTCHART, ELIZABETH M	10/06/2025	720248	01-3010-0-1110-1000-4320-022-301	SUPPLIES	108.71
BUTCHART, ELIZABETH M Total					108.71
CADA Central	10/27/2025	725479	01-0000-0-1110-1000-5300-022-070	membership	300.00
CADA Central Total					300.00
California Department Of Tax And Fee Administration	10/30/2025	726961	01-0000-0- - -9580- -	use tax 07/01 to 09/30/25	1,206.70
California Department Of Tax And Fee Administration Total					1,206.70
CALIFORNIA MATHEMATICS COUNCIL CMC NORTH	10/29/2025	726692	01-9010-0-1110-1000-5210-090-056	conference registration	3,990.00
CALIFORNIA MATHEMATICS COUNCIL CMC NORTH	10/30/2025	726916	01-9010-0-1110-1000-5210-090-056	conference registration	220.00
CALIFORNIA MATHEMATICS COUNCIL CMC NORTH Total					4,210.00
California Reading Association	10/27/2025	725410	01-6266-0-1110-1000-5210-090-341	registration fee	340.00
California Reading Association Total					340.00
California School Personnel Commissioners Association	10/27/2025	725452	01-0000-0-0000-7490-5210-090-716	registration	1,200.00
California School Personnel Commissioners Association Total					1,200.00
CALIFORNIA SCIENCE TEACHERS ASSOCIATION	10/16/2025	722829	01-9044-0-1110-1000-5210-090-062	CASE 2025 Conference	2,850.00
CALIFORNIA SCIENCE TEACHERS ASSOCIATION Total					2,850.00
California Sport Design	10/02/2025	719613	01-9219-0-1230-1000-4320-032-356	PE UNIFORMS	591.35
California Sport Design Total					591.35
California Water Service	10/20/2025	723416	01-0000-0-0000-8200-5530-090-760	utilitiy	65,555.44
California Water Service Total					65,555.44
Calpers Fiscal Services Division	10/21/2025	723739	01-0000-0-0000-0000-9564-000-	Health Prem Active & Retired	1,118,197.65
Calpers Fiscal Services Division	10/21/2025	723739	01-0000-0-0000-7340-5899-090-717	Health Prem Active & Retired	1,581.99
Calpers Fiscal Services Division	10/21/2025	723739	01-0000-0-0000-7600-3701-090-810	Health Prem Active & Retired	26,070.00
Calpers Fiscal Services Division	10/21/2025	723739	01-0000-0-0000-7600-3702-090-810	Health Prem Active & Retired	35,577.08
Calpers Fiscal Services Division	10/21/2025	723739	01-0000-0-0000-7600-5899-090-810	Health Prem Active & Retired	157.92
Calpers Fiscal Services Division Total					1,181,584.64
Cam Educational Services LLC	10/20/2025	723413	01-2600-0-0000-8200-5899-090-358	ELOP	58,581.82
Cam Educational Services LLC	10/21/2025	723736	01-2600-0-0000-8200-5899-090-358	ELOP-SEP 2025	58,581.82
Cam Educational Services LLC Total					117,163.64
Campbell Keller	10/16/2025	722862	01-0000-0-0000-7400-4420-090-715	OFFICE CHAIR	789.08
Campbell Keller Total					789.08
CAMPBELL, NIA	10/16/2025	722869	01-0000-0-1110-1000-5210-090-762	BAY AREA CATALYST-CAMBIAR, CLEVELAND	219.21
CAMPBELL, NIA Total					219.21
Canon Solutions America Inc	10/06/2025	720220	01-0000-0-0000-2424-5899-090-735	maintenance copier	2,208.53
Canon Solutions America Inc Total					2,208.53
Carolina Biological Supply Co	10/06/2025	720249	01-9044-0-1110-1000-4320-090-063	GREEN NINJA SUPPLIES	150.18
Carolina Biological Supply Co	10/07/2025	720578	01-9044-0-1110-1000-4320-090-063	GREEN NINJA SUPPLIES	97.17
Carolina Biological Supply Co Total					247.35
CATHOLIC CHARITIES - CYO TRANSPORTATION	10/27/2025	725402	01-3010-0-1110-1000-5815-008-301	KIINDER FIELD TRIP	1,055.00
CATHOLIC CHARITIES - CYO TRANSPORTATION Total					1,055.00
CDW Government Inc	10/13/2025	721835	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	284.95
CDW Government Inc	10/13/2025	721835	01-0000-0-1110-1000-4420-007-070	Classroom Doc Cameras	1,111.94
CDW Government Inc	10/13/2025	721835	01-0000-0-1110-1000-4420-032-070	TV	458.84
CDW Government Inc	10/13/2025	721835	01-0805-0-1110-1000-4420-033-180	Printer	787.45
CDW Government Inc	10/13/2025	721835	01-0805-0-1110-1000-5813-021-180	Software for Computers	251.64
CDW Government Inc	10/13/2025	721839	01-0000-0-1110-1000-4420-007-070	Document Camera	702.26
CDW Government Inc	10/20/2025	723422	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	1,373.72
CDW Government Inc	10/20/2025	723427	01-0000-0-0000-7300-4420-090-717	Printer	1,221.88
CDW Government Inc	10/27/2025	725480	01-0000-0-0000-2424-4320-090-735	dell 27 monitor	526.10
CDW Government Inc	10/27/2025	725480	01-0000-0-0000-2424-4320-090-735	toner	252.60
CDW Government Inc	10/29/2025	726686	01-3182-0-1110-1000-4420-031-387	diversitrack/TV	719.68
CDW Government Inc	10/30/2025	726914	01-3182-0-1110-1000-4420-031-387	diversitrack/TV	5,871.64
CDW Government Inc	10/30/2025	726950	01-0000-0-0000-2424-4320-090-735	dell monitor & usb	665.32

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
CDW Government Inc	10/30/2025	726950	01-0000-0-0000-2424-4320-090-735	toner	670.95
CDW Government Inc Total					14,898.97
Cengage Learning	10/02/2025	719614	01-6300-0-1110-1000-4100-090-307	AVT WORKBOOK	12,312.88
Cengage Learning	10/13/2025	721849	01-6300-0-1110-1000-4100-090-307	K12 PRINT+DIGITAL BUNDLE	14,046.24
Cengage Learning	10/16/2025	722883	01-6300-0-1110-1000-4100-090-307	TOOLKIT	7,617.18
Cengage Learning	10/20/2025	723414	01-6300-0-1110-1000-4100-090-307	TOOLKIT	10,835.32
Cengage Learning	10/20/2025	723428	01-6300-0-1110-1000-4100-090-307	AVT Gr 6 & 7	3,447.60
Cengage Learning	10/27/2025	725453	01-6300-0-1110-1000-4100-090-307	book	25.27
Cengage Learning Total					48,284.49
Certified Languages International Llc	10/16/2025	722819	01-6500-0-5760-1190-5899-090-206	NPA - Certified Languages	24,892.56
Certified Languages International Llc	10/16/2025	722819	01-6500-0-5760-3140-5899-090-245	Interpretations/Translations	189.75
Certified Languages International Llc Total					25,082.31
Chavez Group	10/20/2025	723429	01-0000-0-0000-7110-5899-090-713	Open PO for Closed Captioning	825.00
Chavez Group	10/30/2025	726951	01-0000-0-0000-7110-5899-090-713	close captioning	825.00
Chavez Group Total					1,650.00
City Auto Supply	10/20/2025	723430	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	184.52
City Auto Supply Total					184.52
City Of Daly City Utility Billing Division	10/02/2025	719615	01-0000-0-0000-8200-5530-090-760	7/8-9/5/2025 UTILITIES	899.79
City Of Daly City Utility Billing Division	10/02/2025	719615	01-0000-0-0000-8200-5530-090-760	7/9-9/9/2025 UTILITIES	2,737.91
City Of Daly City Utility Billing Division Total					3,637.70
City Of San Bruno Utility Billing	10/16/2025	722830	01-0000-0-0000-8200-5530-090-760	Open P.O. - Water & Sewer Monte Verde	480.86
City Of San Bruno Utility Billing Total					480.86
Clearlite Trophies Borba Recognition Co. Inc.	10/29/2025	726665	01-0000-0-1202-1000-4320-033-322	PLAQUE LASER ENGRAVED	25.00
Clearlite Trophies Borba Recognition Co. Inc.	10/29/2025	726665	01-0000-0-1202-1000-4320-033-322	WALNUT PLAQUE	38.46
Clearlite Trophies Borba Recognition Co. Inc. Total					63.46
Collaborative Education Advisors Fregosa Ventures	10/27/2025	725426	01-6387-0-3800-1000-5801-090-394	coaching consultant	5,000.00
Collaborative Education Advisors Fregosa Ventures Total					5,000.00
COLVIG, ELLEN J	10/29/2025	726676	01-0805-0-1110-1000-4320-021-180	TEAM BLDG MINDFULNESS	222.71
COLVIG, ELLEN J Total					222.71
Commission on Teacher Crendent ialing/ May Lee office comple	10/07/2025	720588	01-0000-0-1110-1000-5899-090-340	INSTITUTION FEE	1,320.00
Commission on Teacher Crendent ialing/ May Lee office comple Total					1,320.00
CONTRERAS, ALEJANDRA	10/29/2025	726666	01-0805-0-1110-1000-4320-022-180	CLASSROOM FAN	107.63
CONTRERAS, ALEJANDRA Total					107.63
Corodata Shredding Inc.	10/27/2025	725481	01-0000-0-0000-8200-5899-090-760	shredding services	2,826.37
Corodata Shredding Inc. Total					2,826.37
Costume World Inc Costume World Theatrical Inc	10/13/2025	721880	01-6770-0-1110-1000-4320-032-186	rentals	6,940.00
Costume World Inc Costume World Theatrical Inc Total					6,940.00
County Counsel County Of San Mateo	10/06/2025	720237	01-0000-0-0000-7400-5889-090-715	AUG 25 LEGAL SERVICE	3,376.00
County Counsel County Of San Mateo	10/06/2025	720237	01-0000-0-0000-7400-5889-090-715	JULY 25 LEGAL SERVICE	4,286.00
County Counsel County Of San Mateo Total					7,662.00
COVACHA, JONATHAN E	10/06/2025	720254	01-0000-0-1110-1000-4322-008-070	STAFF MEETINGS & EVAL CERT	434.34
COVACHA, JONATHAN E	10/27/2025	725403	01-0000-0-1110-1000-4322-008-070	STAFF MEET MATH COLLAB	365.03
COVACHA, JONATHAN E	10/27/2025	725403	01-3010-0-1110-1000-4320-008-301	STAFF MEET MATH COLLAB	17.35
COVACHA, JONATHAN E Total					816.72
Crown Castle Fiber LLC	10/29/2025	726655	01-0000-0-0000-2424-5899-090-735	circuit lines	9,606.89
Crown Castle Fiber LLC Total					9,606.89
Crystal Communications	10/02/2025	719616	01-0000-0-1110-1000-4420-025-070	RADIO EQUIPMENT	538.87
Crystal Communications	10/16/2025	722831	01-9206-0-1110-1000-4320-032-356	Portable Radios	1,374.14
Crystal Communications	10/16/2025	722831	01-9206-0-1110-1000-5899-032-356	Portable Radios	174.00
Crystal Communications Total					2,087.01
Curriculum Associates LLC	10/27/2025	725400	01-0805-0-1110-1000-4320-009-180	QUICK-WORD Handbooks	379.01
Curriculum Associates LLC Total					379.01
Dannis Woliver Kelley	10/06/2025	720238	01-8150-0-0000-8110-5889-090-741	PROFESSIONAL SERVICES	158.00
Dannis Woliver Kelley Total					158.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Dan's Drilling & Fencing Inc.	10/20/2025	723431	01-8150-0-0000-8110-5899-013-741	Install Swing Gate	870.00
Dan's Drilling & Fencing Inc. Total					870.00
Decker Equipment dba School fix	10/16/2025	722852	01-0000-0-0000-8200-4320-031-759	supplies	241.17
Decker Equipment dba School fix Total					241.17
Dell Marketing LP C/ODell USA LP	10/06/2025	720232	01-0000-0-0000-2424-4320-090-735	LITHIUM BATTERIES	80.36
Dell Marketing LP C/ODell USA LP	10/06/2025	720232	01-0000-0-1110-1000-4320-090-735	Chromebooks/licenses	56,016.08
Dell Marketing LP C/ODell USA LP	10/29/2025	726687	01-0805-0-1110-1000-4420-021-180	dell pro 24	1,368.20
Dell Marketing LP C/ODell USA LP	10/30/2025	726929	01-0000-0-0000-3130-4420-090-503	dell pro slim	2,505.52
Dell Marketing LP C/ODell USA LP Total					59,970.16
Demco Inc.	10/27/2025	725404	01-0000-0-1110-2421-4320-009-451	LIBRARY SUPPLIES	285.88
Demco Inc. Total					285.88
DEPT OF INDUSTRIAL RELATIONS PYMNT PROCESSING CTR	10/30/2025	726915	01-8150-0-0000-8110-5899-090-741	INSPECTIONS	125.00
DEPT OF INDUSTRIAL RELATIONS PYMNT PROCESSING CTR Total					125.00
DIAZ, MICHAEL ANTHONY P	10/29/2025	726667	01-9010-0-1110-1000-4320-090-360	BIOTECH CHOCO CHROMATOGRAPHY	42.21
DIAZ, MICHAEL ANTHONY P	10/29/2025	726667	01-9010-0-1110-1000-4320-090-360	LAB SYRINGE FILTER TIPS	219.72
DIAZ, MICHAEL ANTHONY P Total					261.93
Document Tracking Services Aaron Tarazon, Director	10/23/2025	724735	01-0000-0-0000-3900-5813-090-503	translation services	1,938.40
Document Tracking Services Aaron Tarazon, Director Total					1,938.40
Dunn-Edwards Corporation	10/06/2025	720239	01-8150-0-0000-8110-4320-090-741	PAINT SUPPLIES	106.86
Dunn-Edwards Corporation	10/13/2025	721844	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	267.20
Dunn-Edwards Corporation	10/30/2025	726934	01-8150-0-0000-8110-4320-090-741	PAINT SUPPLIES	88.60
Dunn-Edwards Corporation Total					462.66
ECHAVEZ LA ROCCA, MYLA J	10/30/2025	726918	01-0000-0-1110-1000-5210-010-070	CSEA PARAEDUCATOR CONFERENCE	1,328.28
ECHAVEZ LA ROCCA, MYLA J Total					1,328.28
Edlio LLC Collections	10/13/2025	721869	01-0000-0-0000-2424-5813-090-735	subscription fee to 12/31/25	3,550.00
Edlio LLC Collections Total					3,550.00
EFFECTIFF LLC	10/16/2025	722820	01-6500-0-5760-1190-5899-090-206	NPA - Effectiff	300.00
EFFECTIFF LLC Total					300.00
Effective School Solutions LLC	10/02/2025	719605	01-9010-0-1110-3900-5899-090-315	Effective School Solutions SY25-26	4,280.49
Effective School Solutions LLC	10/02/2025	719605	01-9305-0-1110-3900-5899-090-503	Effective School Solutions SY25-26	15,219.51
Effective School Solutions LLC	10/02/2025	719606	01-9010-0-1110-3900-5899-090-315	Effective School Solutions SY25-26	2,195.12
Effective School Solutions LLC	10/02/2025	719606	01-9305-0-1110-3900-5899-090-503	Effective School Solutions SY25-26	7,804.88
Effective School Solutions LLC	10/13/2025	721836	01-9010-0-1110-3900-5899-090-315	Effective School Solutions SY25-26	12,841.47
Effective School Solutions LLC	10/13/2025	721836	01-9305-0-1110-3900-5899-090-503	Effective School Solutions SY25-26	45,658.53
Effective School Solutions LLC Total					88,000.00
eFoodHandlers	10/13/2025	721837	01-3550-0-3800-1000-5899-033-333	Food Handler Program	1,605.00
eFoodHandlers Total					1,605.00
EILEEN ROLDAN	10/13/2025	721850	01-0000-0-0000-2424-4320-090-735	CHROMEBK LOST 2023 NOW FOUND REFUNI	260.00
EILEEN ROLDAN Total					260.00
Employment Development Dept State Of Calif/school Employee	10/16/2025	722821	01- - - - -9565- -	Q3-2025 SUI	10,669.30
Employment Development Dept State Of Calif/school Employee Total					10,669.30
Enome Inc	10/20/2025	723417	01-6500-0-5760-1190-5899-090-245	goalbook toolkit	75,505.50
Enome Inc Total					75,505.50
EPS Operations LLC	10/16/2025	722870	01-6500-0-5760-1190-4320-090-245	SPIRE 4E SINGLE LEVEL	1,331.65
EPS Operations LLC Total					1,331.65
ESGI LLC	10/30/2025	726952	01-3010-0-1110-1000-5813-008-301	esgi license	518.00
ESGI LLC Total					518.00
ESPIRITU JR, ABRAHAM G	10/21/2025	723744	01-9238-0-1202-1000-5899-032-322	MARINERS POINT GOLF MATCH	280.00
ESPIRITU JR, ABRAHAM G Total					280.00
ESTATE OF MARIE HACKLEY// C/O SHAWN R. HACKLEY	10/23/2025	724748	01-0000-0-0000-0000-9571-000-	REIM DENTAL M HACKLEY+	327.70
ESTATE OF MARIE HACKLEY// C/O SHAWN R. HACKLEY Total					327.70
ESTRADA, MARK A	10/07/2025	720584	01-7412-0-1110-1000-5210-032-362	UC COUNSELOR CONF	193.53
ESTRADA, MARK A	10/23/2025	724749	01-7412-0-1110-1000-5210-032-362	2025 CSU COUNSELOR CONFERENCE	195.30
ESTRADA, MARK A Total					388.83

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
EVANGELATOS, MALIK	10/29/2025	726668	01-3010-0-1110-2495-4320-022-301	MAPS OF USA, BYZANTINE, ROMAN	100.00
EVANGELATOS, MALIK Total					100.00
EverDriven Technologies LLC ALC Schools LLC	10/09/2025	721363	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	24,426.74
EverDriven Technologies LLC ALC Schools LLC	10/13/2025	721815	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	49,820.90
EverDriven Technologies LLC ALC Schools LLC	10/13/2025	721817	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	10,640.68
EverDriven Technologies LLC ALC Schools LLC	10/13/2025	721818	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	1,091.07
EverDriven Technologies LLC ALC Schools LLC Total					85,979.39
Ewing Irrigation Products Inc	10/02/2025	719617	01-8150-0-0000-8110-4320-090-741	IRRIGATION SUPPLIES	3,104.88
Ewing Irrigation Products Inc	10/16/2025	722877	01-8150-0-0000-8110-4320-090-741	Open P.O. - Irrigation Supplies	299.45
Ewing Irrigation Products Inc Total					3,404.33
Fagen Friedman & Fulfrost LLP	10/29/2025	726656	01-0000-0-0000-7400-5889-090-715	legal fees	4,494.00
Fagen Friedman & Fulfrost LLP	10/29/2025	726656	01-6500-0-5760-1190-5889-090-245	legal fees	7,336.50
Fagen Friedman & Fulfrost LLP Total					11,830.50
Fastrak	10/30/2025	726935	01-8150-0-0000-8110-5899-090-741	FACILITIES - CA 1093727 GMC	8.00
Fastrak	10/30/2025	726935	01-8150-0-0000-8110-5899-090-741	FACILITIES - CA 1499173 CHEV	8.00
Fastrak Total					16.00
Fastrak Violation Processing	10/06/2025	720240	01-0000-0-1202-1000-5899-032-322	CA 1499312	13.00
Fastrak Violation Processing Total					13.00
FERGUSON ENTERPRISES LLC #686	10/06/2025	720241	01-8150-0-0000-8110-4320-090-741	PLUMBING SUPPLIES	1,770.90
FERGUSON ENTERPRISES LLC #686	10/13/2025	721845	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	246.54
FERGUSON ENTERPRISES LLC #686	10/16/2025	722878	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	349.62
FERGUSON ENTERPRISES LLC #686	10/27/2025	725471	01-8150-0-0000-8110-4320-090-741	PLUMBING SUPPLIES	113.58
FERGUSON ENTERPRISES LLC #686	10/30/2025	726930	01-8150-0-0000-8110-4320-090-741	supplies	857.48
FERGUSON ENTERPRISES LLC #686	10/30/2025	726936	01-8150-0-0000-8110-4320-090-741	PLUMBING SUPPLIES	493.55
FERGUSON ENTERPRISES LLC #686 Total					3,831.67
FERRARI, ELIZABETH A	10/27/2025	725401	01-6500-0-5760-2490-5220-090-245	MILEAGE BET HILLSIDE & EL PORTAL	9.38
FERRARI, ELIZABETH A Total					9.38
First Alarm	10/16/2025	722879	01-8150-0-0000-8300-5806-090-741	Open P.O. for Monthly Security Monitoring	1,603.18
First Alarm	10/29/2025	726659	01-8150-0-0000-8300-5806-090-741	monitoring services	1,603.18
First Alarm Total					3,206.36
Flinn Scientific Inc.	10/02/2025	719609	01-0805-0-1110-1000-4320-033-180	Science Supplies	838.83
Flinn Scientific Inc.	10/27/2025	725405	01-0805-0-1110-1000-4320-033-180	SCIENCE SUPPLIES	935.25
Flinn Scientific Inc.	10/29/2025	726669	01-0805-0-1110-1000-4320-033-180	SCIENCE SUPPLIES	79.59
Flinn Scientific Inc. Total					1,853.67
Follett Content Solutions	10/27/2025	725472	01-0805-0-4760-1000-4200-033-123	HUNGER GAMES	786.16
Follett Content Solutions	10/30/2025	726942	01-0805-0-1110-1000-4200-033-180	library books	768.59
Follett Content Solutions	10/30/2025	726942	01-0805-0-4760-1000-4200-033-123	el library books	792.65
Follett Content Solutions Total					2,347.40
Foster & Foster Consulting Actuaries Inc	10/13/2025	721826	01-0000-0-0000-7600-5899-090-810	GASB 75 ROLL 2ND INSTALLMNT	2,250.00
Foster & Foster Consulting Actuaries Inc Total					2,250.00
GARCIA, MARCOS M	10/07/2025	720585	01-6266-0-1110-1000-5210-090-341	MTSS CONFERENCE	630.52
GARCIA, MARCOS M Total					630.52
GARCIA, TERESA J	10/16/2025	722822	01-0000-0-0000-7600-3702-090-810	2nd qtr fy25-26	156.00
GARCIA, TERESA J Total					156.00
Gnxcor USA Inc.	10/29/2025	726657	01-0000-0-0000-8200-5899-090-760	maintenance care	190.00
Gnxcor USA Inc. Total					190.00
GONZALEZ, ESTREYA	10/06/2025	720255	01-3010-0-1110-1000-4320-022-301	CLASSROOM SUPPLIES	109.37
GONZALEZ, ESTREYA Total					109.37
GONZALEZ, LAURA	10/06/2025	720256	01-0000-0-0000-8200-4322-090-760	DONUTS CUSTODIAN CLEANING MEET	88.00
GONZALEZ, LAURA Total					88.00
Goodheart-Willcox Company Inc	10/27/2025	725427	01-6300-0-1110-1000-4100-090-307	health books	11,944.91
Goodheart-Willcox Company Inc Total					11,944.91
GoTo Technologies USA Inc.	10/27/2025	725440	01-0000-0-0000-2424-5813-090-735	subscription	20,254.00
GoTo Technologies USA Inc. Total					20,254.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Grainger	10/02/2025	719618	01-8150-0-0000-8110-4320-090-741	INDUSTRIAL SUPPLIES	591.82
Grainger	10/13/2025	721846	01-0000-0- - -9320- -	Warehouse Restock	4,459.36
Grainger	10/13/2025	721846	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	739.76
Grainger	10/16/2025	722807	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	15.07
Grainger	10/20/2025	723433	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	771.61
Grainger	10/29/2025	726660	01-8150-0-0000-8110-4320-090-741	supplies	857.90
Grainger Total					7,435.52
Green Cab Peninsula	10/09/2025	721362	01-0000-0-5760-3600-5820-090-781	NPA - Green Cab	24,150.00
Green Cab Peninsula	10/13/2025	721814	01-0000-0-5760-3600-5820-090-781	NPA - Green Cab	8,850.00
Green Cab Peninsula Total					33,000.00
Green Ninja	10/13/2025	721838	01-6300-0-1110-1000-4100-090-307	Workbooks PHMS	17,585.10
Green Ninja	10/13/2025	721840	01-6300-0-1110-1000-4100-090-307	Workbooks PHMS	13,330.78
Green Ninja Total					30,915.88
HAFTER, JOSHUA	10/16/2025	722810	01-9236-0-1202-1000-5899-032-322	WESTMOOR CROSS COUNTRY	375.00
HAFTER, JOSHUA Total					375.00
HANSEN, TYLER	10/16/2025	722871	01-0000-0-1110-1000-5210-090-762	INFINTE CAMPUS CA FALL 2025 USER GRP	48.60
HANSEN, TYLER Total					48.60
Happy Numbers Inc	10/16/2025	722832	01-0000-0-1110-1000-5813-002-070	2nd Grade - Happy Numbers Premium Subscripti	1,850.00
Happy Numbers Inc Total					1,850.00
Heinemann	10/02/2025	719620	01-6300-0-1110-1000-4100-090-307	Math Expressions K-2	7,504.96
Heinemann	10/02/2025	719620	01-6300-0-1110-1000-4100-090-307	Math Expressions LC	7,465.99
Heinemann	10/02/2025	719620	01-6300-0-1110-1000-4100-090-307	Math Expressions SKY	6,357.05
Heinemann	10/02/2025	719620	01-9010-0-1110-1000-4100-090-316	Math Expressions K-2	18,652.78
Heinemann	10/02/2025	719620	01-9010-0-1110-1000-4100-090-316	Math Expressions K-2 Martin	6,664.85
Heinemann	10/02/2025	719620	01-9010-0-1110-1000-4100-090-316	Math Expressions MV	10,735.38
Heinemann	10/06/2025	720244	01-6300-0-1110-1000-4100-090-307	Math Expressions SG	7,819.19
Heinemann	10/06/2025	720244	01-9010-0-1110-1000-4100-090-316	Math Expressions K-2	4,958.55
Heinemann	10/06/2025	720244	01-9010-0-1110-1000-4100-090-316	Math Expressions PON	1,368.42
Heinemann	10/09/2025	721345	01-9010-0-1110-1000-4100-090-316	Math Expressions PON	77.00
Heinemann	10/13/2025	721809	01-9010-0-1110-1000-4100-090-316	Math Expressions PON	2,070.58
Heinemann Total					73,674.75
HERNANDEZ, BRIDGETT A	10/06/2025	720257	01-0000-0-1110-1000-5210-033-070	COUNSELOR CONFERENCE	117.28
HERNANDEZ, BRIDGETT A Total					117.28
Hillyard	10/09/2025	721347	01-0000-0-0000-8200-4320-010-759	TISUUE TOILET	435.42
Hillyard	10/20/2025	723423	01-0000-0-0000-8200-4320-010-759	Custodial Supplies	613.16
Hillyard	10/20/2025	723434	01-0000-0-0000-8200-4320-007-759	Open PO - Custodial Supplies	1,120.51
Hillyard Total					2,169.09
Home Depot Credit Services	10/30/2025	726943	01-8150-0-0000-8110-4320-090-741	supplies	3,257.34
Home Depot Credit Services	10/30/2025	726953	01-0000-0-0000-8200-4320-090-760	a/c 6035 3225 0255 4250	136.96
Home Depot Credit Services	10/30/2025	726953	01-8150-0-0000-8110-4320-090-741	a/c 6035 3225 0255 4250	2,496.63
Home Depot Credit Services Total					5,890.93
HONG, KAREN K	10/21/2025	723737	01-9010-0-1110-1000-4322-007-430	SNACKS FOR STAFF MEETING	9.99
HONG, KAREN K Total					9.99
Hopskipdrive Inc	10/29/2025	726688	01-0805-0-1110-3600-5820-090-122	transportation	6,374.65
Hopskipdrive Inc Total					6,374.65
Houghton Mifflin Harcourt Publishing Co	10/06/2025	720245	01-6300-0-1110-1000-4100-090-307	English 3D Student Materials	2,579.05
Houghton Mifflin Harcourt Publishing Co Total					2,579.05
HUFT, DAVID W	10/27/2025	725473	01-3010-0-1110-1000-4320-022-301	SUPPLIES	95.87
HUFT, DAVID W Total					95.87
Imagine Learning llc	10/16/2025	722886	01-9010-0-1110-1000-4100-090-316	PRINTED MATERIAL	2,417.25
IMAGINE LEARNING LLC	10/29/2025	726654	01-9010-0-1110-1000-4100-090-316	MATH CURRICULUM	820,524.82
IMAGINE LEARNING LLC	10/29/2025	726661	01-9010-0-1110-1000-4100-090-316	teachers edition matth	2,414.86
Imagine Learning llc Total					825,356.93
Infinity Communications & Consulting Inc.	10/27/2025	725441	01-0000-0-0000-2424-5899-090-735	consulting services	26,000.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Infinity Communications & Consulting Inc. Total					26,000.00
Interlight Lighting Corp	10/16/2025	722880	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	429.29
Interlight Lighting Corp Total					429.29
Interstate Traffic Control Products Inc.	10/29/2025	726677	01-8150-0-0000-8110-4320-090-741	SAFETY SIGNS	120.31
Interstate Traffic Control Products Inc. Total					120.31
IXL Learning	10/20/2025	723435	01-6762-0-1110-1000-5813-090-384	iXL Spanish License - Alta Loma Yr 3 of 3	787.00
IXL Learning Total					787.00
Johnstone Supply	10/29/2025	726662	01-8150-0-0000-8110-4320-090-741	supplies	134.63
Johnstone Supply	10/30/2025	726912	01-8150-0-0000-8110-4320-090-741	supplies	110.02
Johnstone Supply Total					244.65
KBA Document Solutions LLC	10/16/2025	722833	01-0000-0-1110-1000-5600-090-722	B/W Overage & Color Copies / Maintenance	21,148.22
KBA Document Solutions LLC	10/20/2025	723436	01-0000-0-1110-1000-5600-090-722	B/W Overage & Color Copies / Maintenance	258.21
KBA Document Solutions LLC Total					21,406.43
Keller Supply Company	10/30/2025	726937	01-8150-0-0000-8110-4320-090-741	PLUMBING SUPPLIES	872.08
Keller Supply Company Total					872.08
Kelly Spicers Facilities Solut ion	10/02/2025	719619	01-8150-0-0000-8110-4320-090-741	CUSTODIAL SUPPLIES	571.06
Kelly Spicers Facilities Solut ion Total					571.06
Kelly Spicers Stores	10/06/2025	720246	01-0000-0-0000-7550-4320-090-718	Paper for Reprographics	678.11
Kelly Spicers Stores	10/16/2025	722881	01-0000-0-1110-1000-4320-009-070	Paper	1,722.29
Kelly Spicers Stores	10/16/2025	722881	01-0000-0-1110-1000-4320-010-070	School and Office Supplies	2,819.33
Kelly Spicers Stores	10/21/2025	723750	01-0000-0- - -9320- -	KELLY COPY 98B ACID FREE	(1,349.81)
Kelly Spicers Stores	10/21/2025	723750	01-0000-0- - -9320- -	WAREHOUSE RESTOCK	1,722.29
Kelly Spicers Stores	10/23/2025	724729	01-0000-0-0000-7350-4320-090-717	GLOBAL OFFICE PAPER	1,156.98
Kelly Spicers Stores	10/27/2025	725406	01-0000-0-0000-7550-4320-090-718	PAPER FOR REPROGRAPHICS	738.29
Kelly Spicers Stores	10/27/2025	725406	01-0000-0-1110-1000-4320-002-070	PAPER	1,722.29
Kelly Spicers Stores	10/27/2025	725406	01-0000-0-1110-1000-4320-008-070	COPY PAPER	1,722.29
Kelly Spicers Stores Total					10,932.06
KRUG, FRANCES S	10/16/2025	722823	01-0000-0-0000-7600-3701-090-810	2nd qtr fy25-26	1,679.19
KRUG, FRANCES S Total					1,679.19
KUWADA, LOLETA	10/27/2025	725474	01-0000-0-1110-1000-4200-090-340	ARISE:ART OF TRANSFORMATIONAL COACH	79.11
KUWADA, LOLETA	10/27/2025	725474	01-6053-0-1110-1000-4320-090-841	SOUND POCKET CHART CARD	155.98
KUWADA, LOLETA Total					235.09
Lakeshore Learning Materials, Llc	10/02/2025	719621	01-0000-0-1110-1000-4420-007-070	trapezoid table	1,563.63
Lakeshore Learning Materials, Llc	10/16/2025	722853	01-0000-0-1110-1000-4320-002-070	supplies	448.73
Lakeshore Learning Materials, Llc Total					2,012.36
Lasertorium Office Systems Norman S.H. Kum	10/16/2025	722839	01-0000-0-0000-2424-5600-090-735	LABOR FOR HP LASERJET	596.50
Lasertorium Office Systems Norman S.H. Kum	10/16/2025	722887	01-0000-0-0000-2424-5600-090-735	labor/parts	1,087.51
Lasertorium Office Systems Norman S.H. Kum	10/27/2025	725442	01-0000-0-0000-2424-5600-090-735	repair services	536.06
Lasertorium Office Systems Norman S.H. Kum Total					2,220.07
Legarza Sports	10/13/2025	721858	01-6762-0-1110-1000-5899-090-384	P.E. PROGRAM	200,244.75
Legarza Sports Total					200,244.75
Lincoln Aquatics	10/09/2025	721350	01-8150-0-0000-8110-5600-032-741	pump w/strainer	17,567.83
Lincoln Aquatics	10/27/2025	725411	01-8150-0-0000-8110-4320-090-741	supplies	105.18
Lincoln Aquatics Total					17,673.01
LOPEZ-RIVAS, ALBERTO M	10/06/2025	720258	01-3010-0-1110-1000-4320-022-301	STANDARD OF EXCELLENCE BOOKS	89.91
LOPEZ-RIVAS, ALBERTO M	10/07/2025	720586	01-3010-0-1110-1000-5210-022-301	NAT'L MARIACHI EDUCATION WKSHOP	946.10
LOPEZ-RIVAS, ALBERTO M Total					1,036.01
LOWES BUSINESS ACCT/SYNCB	10/16/2025	722849	01-0000-0-0000-8200-4320-090-760	supplies	20.91
LOWES BUSINESS ACCT/SYNCB	10/16/2025	722849	01-8150-0-0000-8110-4320-090-741	supplies	3,911.03
LOWES BUSINESS ACCT/SYNCB Total					3,931.94
LUCARELLI, MADELINE M	10/29/2025	726670	01-3010-0-1201-1000-4320-022-301	GOUACHE PAINT & TAPE	93.55
LUCARELLI, MADELINE M Total					93.55
MAEDA, GAVIN	10/30/2025	726919	01-0000-0-0000-2424-5210-090-305	IC FALL USER GROUP	42.58
MAEDA, GAVIN Total					42.58

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
MARINDA, RIZZA G	10/16/2025	722811	01-0000-0-0000-7300-5920-090-717	USPS CERTIFIED MAIL	10.48
MARINDA, RIZZA G Total					10.48
MARTINEZ, LEILAHNIE C	10/16/2025	722865	01-0000-0-0000-2700-5220-032-070	SEP 2025 BANK DEPOSIT	14.00
MARTINEZ, LEILAHNIE C Total					14.00
MATEO, ALLISON	10/06/2025	720259	01-3010-0-1110-1000-4320-022-301	SCH SUPP WELLNESS CENTER	110.76
MATEO, ALLISON Total					110.76
Maxx Metals	10/13/2025	721881	01-8150-0-0000-8110-4320-090-741	parts	537.91
Maxx Metals	10/29/2025	726679	01-8150-0-0000-8110-4320-090-741	parts	82.41
Maxx Metals	10/29/2025	726689	01-8150-0-0000-8110-4320-090-741	SUPLIES	2,826.91
Maxx Metals Total					3,447.23
MCDONALD, RACHEL M	10/06/2025	720242	01-9215-0-1110-1000-4320-032-356	FRAMES PICS CERTIFICATIONS	107.86
MCDONALD, RACHEL M Total					107.86
Mcgraw-hill Llc	10/02/2025	719607	01-6300-0-1110-1000-4100-090-307	digital	75,499.02
Mcgraw-hill Llc	10/02/2025	719607	01-6300-0-1110-1000-4100-090-307	textbook	1,169.07
Mcgraw-hill Llc	10/02/2025	719607	01-6300-0-1110-1000-4100-090-307	textbooks	8,504.34
Mcgraw-hill Llc	10/06/2025	720233	01-6300-0-1110-1000-4100-090-307	AUBSCRIPTION BUNDLE	9,388.66
Mcgraw-hill Llc	10/06/2025	720233	01-6300-0-1110-1000-4100-090-307	ONLINE SUBSCRIPTION	160,144.80
Mcgraw-hill Llc	10/07/2025	720594	01-6300-0-1110-1000-4100-090-307	books	322.70
Mcgraw-hill Llc Total					255,028.59
MENDEZ, NINA M	10/27/2025	725407	01-0000-0-1110-1000-5815-021-322	ART FIELDTRIP	548.40
MENDEZ, NINA M Total					548.40
MetLife Insurance Company MetLife Small Business Center	10/21/2025	723740	01-0000-0- - -9573- -	BASIC LIFE PREMIUM	9,964.43
MetLife Insurance Company MetLife Small Business Center	10/21/2025	723740	01-0000-0-0000-7600-3701-090-810	BASIC LIFE PREMIUM	13.79
MetLife Insurance Company MetLife Small Business Center Total					9,978.22
MIKAMO, STEPHANIE	10/16/2025	722812	01-0805-0-1110-1000-5210-032-180	ASCA 2025 CONFERENCE	926.96
MIKAMO, STEPHANIE Total					926.96
MONACO, BRENDAN	10/16/2025	722813	01-0000-0-1110-1000-4320-022-070	TRIPOD STAMPS BATTERIES	85.50
MONACO, BRENDAN Total					85.50
MORENO, DEANNA L	10/06/2025	720260	01-0805-0-4760-1000-4322-022-123	STAFF PBIS SNACKS	61.55
MORENO, DEANNA L	10/06/2025	720260	01-9010-0-1110-1000-4322-022-430	STAFF PBIS SNACKS	318.21
MORENO, DEANNA L	10/23/2025	724727	01-0000-0-1110-1000-4322-090-762	PRE LAUNCH CALIBRATION AT PARKWAY	28.71
MORENO, DEANNA L Total					408.47
Mouser Electronics Inc.	10/02/2025	719622	01-8150-0-0000-8110-4320-090-741	power supplies	868.42
Mouser Electronics Inc. Total					868.42
MRC	10/16/2025	722888	01-0000-0-0000-7350-5600-090-717	copies	168.44
MRC	10/16/2025	722888	01-0000-0-0000-7550-5600-090-718	copies	96.46
MRC Total					264.90
MULLASSERY, KARIE L	10/16/2025	722814	01-9010-0-1110-1000-4320-090-316	MATHCUT OUT PROJECT	39.56
MULLASSERY, KARIE L	10/16/2025	722814	01-9010-0-1110-1000-4320-090-316	OFFICE DEPOT CARD SORT CUT	19.78
MULLASSERY, KARIE L	10/16/2025	722814	01-9010-0-1110-1000-4320-090-316	OFFICE DEPOT CUT SERV-MATH MATERIALS	13.19
MULLASSERY, KARIE L Total					72.53
Music & Arts CA Dept 5295	10/13/2025	721819	01-0805-0-1110-1000-4320-033-180	reeds	1,891.88
Music & Arts CA Dept 5295	10/13/2025	721819	01-6770-0-1110-1000-4320-033-186	reeds	1,495.17
Music & Arts CA Dept 5295 Total					3,387.05
Music For Minors Inc.	10/09/2025	721351	01-0000-0-1110-1000-5899-013-070	weekly music classes	2,750.00
Music For Minors Inc.	10/09/2025	721351	01-9010-0-1110-1000-5899-013-356	weekly music classes	6,995.57
Music For Minors Inc. Total					9,745.57
NCCER	10/27/2025	725454	01-6383-0-3800-1000-5899-033-314	subscription	2,800.00
NCCER Total					2,800.00
NELSON, SINEAD P	10/13/2025	721851	01-9011-0-1202-1000-5810-032-322	AWAY FLAG FOOTBALL JERSEYS	471.81
NELSON, SINEAD P	10/13/2025	721851	01-9011-0-1202-1000-5810-032-322	HOME FLAG FOOTBALL JERSEYS	483.66
NELSON, SINEAD P Total					955.47
Network Craze Technologies Inc	10/06/2025	720234	01-0000-0-0000-2424-4320-090-735	CISCO IP PHONE 7942	511.85
Network Craze Technologies Inc	10/16/2025	722889	01-0000-0-0000-2424-4320-090-735	cisco ip phone	348.84

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Network Craze Technologies Inc	10/30/2025	726944	01-0000-0-0000-2424-4320-090-735	cisco ip phone	434.16
Network Craze Technologies Inc Total					1,294.85
NEW LIFE TREE SERVICE	10/13/2025	721820	01-8150-0-0000-8110-5899-008-741	REMOV TREE DEDRIS	9,200.00
NEW LIFE TREE SERVICE Total					9,200.00
NG, MELANIE J	10/16/2025	722872	01-3010-0-1110-1000-4320-022-301	LAPTOP CASE DECORATIONS	97.23
NG, MELANIE J Total					97.23
NG, TIFFANY R	10/13/2025	721852	01-0000-0-1110-1000-4322-033-070	SNAKCS FOR PARAPROFESSIONAL MEET	39.50
NG, TIFFANY R	10/29/2025	726671	01-0805-0-4760-1000-4322-033-123	ELAC MEETING PARENT MEALS	483.78
NG, TIFFANY R Total					523.28
NGUYEN, NATASSJA	10/16/2025	722866	01-9206-0-1110-1000-4320-032-356	LINK CREW SUPPLIES	628.54
NGUYEN, NATASSJA Total					628.54
Occupational Health Centers of CA, A Medical Corp.	10/07/2025	720589	01-0000-0-0000-7400-5899-090-715	TB TESTING	122.00
Occupational Health Centers of CA, A Medical Corp.	10/07/2025	720589	01-0000-0-0000-7400-5899-090-716	TB TESTING	122.00
Occupational Health Centers of CA, A Medical Corp.	10/09/2025	721348	01-0000-0-0000-7400-5899-090-715	TB TESTING	35.00
Occupational Health Centers of CA, A Medical Corp.	10/09/2025	721348	01-0000-0-0000-7400-5899-090-716	TB TESTING	35.00
Occupational Health Centers of CA, A Medical Corp.	10/16/2025	722854	01-0000-0-0000-7400-5899-090-715	health svcs	78.00
Occupational Health Centers of CA, A Medical Corp.	10/16/2025	722854	01-0000-0-0000-7400-5899-090-716	health svcs	78.00
Occupational Health Centers of CA, A Medical Corp. Total					470.00
ODENCRANS, ERICA T	10/20/2025	723440	01-0000-0-1110-1000-4320-021-070	YOGA TRAINING MANUAL	52.27
ODENCRANS, ERICA T Total					52.27
ODP Business Solutions LLC	10/02/2025	719603	01-0000-0-1110-1000-4320-014-070	SUPPLIES	2.80
ODP Business Solutions LLC	10/02/2025	719604	01-0000-0-1110-1000-4320-014-070	supplies	4.02
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-008-070	Classroom Supplies	262.70
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-008-070	supplies	19.42
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-010-070	School & Office Supplies	538.72
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-010-070	School Supplies	486.86
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-014-070	Rm 7 Supplies	188.98
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-014-070	Rm 9 Supplies	246.74
ODP Business Solutions LLC	10/09/2025	721364	01-0000-0-1110-1000-4320-014-070	supplies	387.65
ODP Business Solutions LLC	10/09/2025	721364	01-0805-0-1110-1000-4320-009-180	Supplies	851.45
ODP Business Solutions LLC	10/09/2025	721364	01-3010-0-1110-1000-4320-007-301	Classroom Supplies	4,406.73
ODP Business Solutions LLC	10/09/2025	721364	01-3010-0-1110-1000-4320-008-301	Classroom Supplies	24.05
ODP Business Solutions LLC	10/09/2025	721364	01-3010-0-1110-1000-4320-008-301	supplies	0.69
ODP Business Solutions LLC	10/13/2025	721816	01-0000-0-1110-1000-4320-014-070	Rm 9 Supplies	11.03
ODP Business Solutions LLC	10/13/2025	721827	01-0000-0-1110-1000-4320-014-070	SUPPLIES	191.58
ODP Business Solutions LLC	10/13/2025	721827	01-3010-0-1110-1000-4320-022-301	SUPPLIES	2,082.87
ODP Business Solutions LLC	10/13/2025	721827	01-3182-0-1110-1000-4320-031-387	SUPPLIES	1,175.69
ODP Business Solutions LLC	10/13/2025	721868	01-0000-0-0000-7340-4320-090-717	SUPPLIES	30.17
ODP Business Solutions LLC	10/13/2025	721868	01-0000-0-0000-7350-4320-090-717	SUPPLIES	12.31
ODP Business Solutions LLC	10/13/2025	721868	01-0000-0-1110-1000-4320-008-070	SUPPLIES	37.34
ODP Business Solutions LLC	10/13/2025	721868	01-0000-0-1110-1000-4320-010-070	SUPPLIES	1,506.47
ODP Business Solutions LLC	10/13/2025	721868	01-0000-0-1110-1000-4320-014-070	SUPPLIES	209.04
ODP Business Solutions LLC	10/13/2025	721868	01-3010-0-1110-1000-4320-008-301	SUPPLIES	51.74
ODP Business Solutions LLC	10/29/2025	726693	01-0000-0-0000-2424-4320-090-735	office supplies	44.91
ODP Business Solutions LLC	10/29/2025	726693	01-0000-0-1110-1000-4320-010-070	office supplies	1,107.01
ODP Business Solutions LLC	10/29/2025	726693	01-3010-0-1110-1000-4320-007-301	office supplies	1,446.20
ODP Business Solutions LLC	10/30/2025	726917	01-0000-0-0000-2424-4320-090-735	office supplies	4.89
ODP Business Solutions LLC Total					15,332.06
Office Images Inc dba Trainers Warehouse	10/16/2025	722855	01-0000-0-0000-2100-4320-090-762	pel pins	127.62
Office Images Inc dba Trainers Warehouse Total					127.62
OLDS, BARBARA F	10/16/2025	722824	01-0000-0-0000-7600-3701-090-810	2nd qtr fy25-26	1,703.31
OLDS, BARBARA F Total					1,703.31
ONG, KALLY K	10/23/2025	724750	01-3010-0-1110-1000-5210-033-301	2025 CSU COUNSELOR CONFERENCE	143.50
ONG, KALLY K Total					143.50

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Otis Elevator Company	10/30/2025	726945	01-0000-0-0000-8200-5600-090-760	maintenance svc.	2,002.40
Otis Elevator Company Total					2,002.40
Outdoor Supply Hardware	10/13/2025	721882	01-8150-0-0000-8110-4320-090-741	parts	319.19
Outdoor Supply Hardware Total					319.19
ParentSquare Inc. Lockbox # 713541	10/13/2025	721870	01-0000-0-0000-3900-5899-090-305	communication svcs	2,880.00
ParentSquare Inc. Lockbox # 713541 Total					2,880.00
PARTNERS IN SCHOOL INNOVATION	10/16/2025	722840	01-9010-0-1110-1000-5899-090-390	PROFESSIONAL SVC PER MOU	149,500.00
PARTNERS IN SCHOOL INNOVATION Total					149,500.00
Pavion Corp	10/06/2025	720221	01-0000-0-0000-8200-5899-090-760	1 year fire ata	88,998.75
Pavion Corp Total					88,998.75
Pearson Education Inc	10/27/2025	725428	01-6300-0-1110-1000-4100-090-307	digital access	5,075.00
Pearson Education Inc Total					5,075.00
Peninsula Athletic League	10/13/2025	721871	01-0000-0-0000-3900-5300-090-323	BASIC MEMBERSHIP FEES	17,550.00
Peninsula Athletic League	10/13/2025	721871	01-0000-0-0000-3900-5300-090-323	trustee acct. fees	20,404.00
Peninsula Athletic League Total					37,954.00
Phoenix Holiday Dba Phoenix Transporation	10/02/2025	719623	01-0000-0-1202-3900-5821-033-322	transportation	1,530.28
Phoenix Holiday Dba Phoenix Transporation	10/16/2025	722890	01-0000-0-1202-3900-5821-033-322	transportation	3,168.42
Phoenix Holiday Dba Phoenix Transporation Total					4,698.70
PRASAD, SEEMAA S	10/06/2025	720261	01-0000-0- - -9131- -	2025-26 BADEN PETTY CASH	300.00
PRASAD, SEEMAA S	10/16/2025	722847	01-6500-0-5760-1190-4320-041-212	van gas	60.00
PRASAD, SEEMAA S Total					360.00
PRIMO BRANDS BLUE TRITON BRANDS, INC	10/07/2025	720595	01-0000-0-1110-1000-4322-032-070	water services	292.84
PRIMO BRANDS BLUE TRITON BRANDS, INC Total					292.84
PROTEC CONTROLS	10/27/2025	725429	01-8150-0-0000-8110-4320-090-741	supplies	3,145.00
PROTEC CONTROLS Total					3,145.00
QUIST, STEVEN	10/16/2025	722815	01-8150-0-0000-8110-4320-090-741	TWISTER WIRE CONNECTOR	42.82
QUIST, STEVEN Total					42.82
R & H Wholesale Supply Inc	10/16/2025	722841	01-8150-0-0000-8110-4320-090-741	PARTS	2,659.79
R & H Wholesale Supply Inc Total					2,659.79
Really Good Stuff	10/20/2025	723418	01-3010-0-1110-1000-4320-008-301	classroom bins	197.75
Really Good Stuff Total					197.75
Recreonics	10/07/2025	720596	01-9011-0-1202-1000-4320-032-322	starting block for swim	4,165.26
Recreonics Total					4,165.26
Refrigeration Supplies Distributor	10/13/2025	721883	01-8150-0-0000-8110-4320-090-741	parts	106.87
Refrigeration Supplies Distributor	10/16/2025	722842	01-8150-0-0000-8110-4320-090-741	PARTS	154.32
Refrigeration Supplies Distributor	10/27/2025	725412	01-8150-0-0000-8110-4320-090-741	supplies	313.15
Refrigeration Supplies Distributor	10/30/2025	726946	01-8150-0-0000-8110-4320-090-741	supplies	84.71
Refrigeration Supplies Distributor Total					659.05
Renaissance	10/27/2025	725444	01-0000-0-1110-1000-5813-090-762	accelerated reader	3,125.00
Renaissance	10/27/2025	725444	01-0805-0-1110-1000-5813-002-180	accelerated reader	2,191.80
Renaissance	10/27/2025	725444	01-0805-0-1110-1000-5813-010-180	accelerated reader	3,877.85
Renaissance	10/27/2025	725444	01-0805-0-1110-1000-5813-012-180	accelerated reader	2,796.50
Renaissance	10/27/2025	725444	01-0805-0-1110-1000-5813-014-180	accelerated reader	2,480.30
Renaissance	10/27/2025	725444	01-3010-0-1110-1000-5813-008-301	accelerated reader	4,011.00
Renaissance	10/27/2025	725444	01-3010-0-1110-1000-5813-013-301	accelerated reader	1,711.20
Renaissance	10/27/2025	725444	01-9010-0-1110-1000-5813-009-356	accelerated reader	9,663.75
Renaissance Total					29,857.40
RESIDEO LLC, DBA ADI	10/20/2025	723437	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	333.85
RESIDEO LLC, DBA ADI	10/27/2025	725413	01-8150-0-0000-8110-4320-090-741	supplies	791.04
RESIDEO LLC, DBA ADI Total					1,124.89
Resource Solutions Of Sf Group	10/06/2025	720235	01-0000-0- - -9320- -	LINERS	7,148.69
Resource Solutions Of Sf Group	10/13/2025	721872	01-0000-0- - -9320- -	SUPPLIES	5,859.15
Resource Solutions Of Sf Group	10/23/2025	724736	01-0000-0- - -9320- -	all purpose mop-blue-5"	1,033.70
Resource Solutions Of Sf Group Total					14,041.54

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
REYES BARAHONA, DAYSI A	10/27/2025	725467	01-0000-0- - -9589- -	reissue check #401432	781.84
REYES BARAHONA, DAYSI A Total					781.84
REYES, RAY A	10/16/2025	722816	01-9247-0-1202-1000-5300-032-322	USA WRESTLING CHARTER	635.00
REYES, RAY A Total					635.00
Riddell All American Sports	10/30/2025	726924	01-0000-0-1202-1000-5810-033-322	football supplies	1,865.25
Riddell All American Sports Total					1,865.25
RIGG, RICHARD J	10/16/2025	722825	01-0000-0-0000-7600-3701-090-810	2nd qtr fy25-26	433.59
RIGG, RICHARD J Total					433.59
Right at School LLC	10/20/2025	723415	01-2600-0-0000-8200-5899-090-358	ELOP	67,272.72
Right at School LLC Total					67,272.72
Ro Health	10/13/2025	721828	01-6500-0-5760-3140-5899-090-245	07/06-0712/25 SVS.	1,750.00
Ro Health	10/13/2025	721828	01-6500-0-5760-3140-5899-090-245	08/10-08/16/25 SVCS	3,225.60
Ro Health	10/13/2025	721828	01-6500-0-5760-3140-5899-090-245	08/24-08/30/25 SVCS	6,234.20
Ro Health	10/13/2025	721828	01-6500-0-5760-3140-5899-090-245	0817-08/23/25 SVCS	6,418.30
Ro Health	10/30/2025	726938	01-6500-0-5760-3140-5899-090-245	npa	1,041.40
Ro Health Total					18,669.50
Robert Half	10/13/2025	721829	01-0000-0-0000-7490-5899-090-716	TEMP SVCS	7,123.96
Robert Half	10/23/2025	724737	01-0000-0-0000-2424-5899-090-735	temp services	6,490.28
Robert Half	10/27/2025	725445	01-0000-0-0000-7490-5899-090-716	temp service	2,068.13
Robert Half	10/27/2025	725445	01-0000-0-0000-7490-5899-090-716	temp services	1,957.83
Robert Half Total					17,640.20
ROBINSON, THOMAS R	10/20/2025	723441	01-7339-0-3800-1000-4320-033-332	ADOBE,CAMERA REPAIR CARDBOARD	820.58
ROBINSON, THOMAS R Total					820.58
ROCKETT, JENNIFER D	10/16/2025	722817	01-6387-0-3800-1000-5815-090-394	CULINARY INSTITUTE OF AMERICAN	289.35
ROCKETT, JENNIFER D Total					289.35
Ron Turley Associates Inc.	10/29/2025	726680	01-8150-0-0000-8110-5813-090-741	SaaS renewal fee	6,416.77
Ron Turley Associates Inc. Total					6,416.77
Royal Pin Donuts	10/13/2025	721873	01-0000-0-0000-7150-4322-090-714	REFRESHMENTS	75.40
Royal Pin Donuts	10/23/2025	724738	01-0000-0-0000-7150-4322-090-714	refreshments	35.85
Royal Pin Donuts Total					111.25
Rozzi's Reproduction & Supply	10/29/2025	726681	01-0000-0-0000-8200-5810-090-760	printing services	120.86
Rozzi's Reproduction & Supply Total					120.86
Rudis	10/13/2025	721821	01-9247-0-1202-1000-5810-032-322	CUSTUM GEAR	5,276.89
Rudis Total					5,276.89
Ryan Herco Products Corp	10/06/2025	720222	01-8150-0-0000-8110-4320-090-741	clamp fuseal	187.14
Ryan Herco Products Corp Total					187.14
Sacramento County Office Of Ed attn: Financial Services	10/23/2025	724739	01-4203-0-4760-1000-4320-090-330	eld standards	34.12
Sacramento County Office Of Ed attn: Financial Services Total					34.12
Safety-Kleen Systems Inc.	10/13/2025	721884	01-0000-0-0000-8200-5860-090-760	parts	421.04
Safety-Kleen Systems Inc. Total					421.04
SAHM, AMBERLYNN CELEN D	10/29/2025	726678	01-3010-0-1110-1000-4200-007-301	CLASSRM BKS REPLACEMENT	79.42
SAHM, AMBERLYNN CELEN D Total					79.42
SALUMBIDES, VINCENT C	10/29/2025	726672	01-3010-0-1110-1000-4320-022-301	BLACK INK & MARKER SET	98.34
SALUMBIDES, VINCENT C Total					98.34
SAMPAYAN, TERESA O	10/06/2025	720243	01-0805-0-1110-1000-4320-006-180	WHITE BOARD DRY ERASE	261.43
SAMPAYAN, TERESA O Total					261.43
San Francisco Window & Door Co	10/27/2025	725414	01-8150-0-0000-8110-4320-090-741	supplies	950.41
San Francisco Window & Door Co Total					950.41
San Mateo Lawn Mower Shop	10/29/2025	726682	01-8150-0-0000-8110-4320-090-741	supplies	5,305.42
San Mateo Lawn Mower Shop Total					5,305.42
SAVVAS LEARNING COMPANY LLC	10/02/2025	719608	01-6300-0-1110-1000-4100-090-307	textbooks	21,096.98
SAVVAS LEARNING COMPANY LLC	10/27/2025	725415	01-6300-0-1110-1000-4100-090-307	supplies	478.46
SAVVAS LEARNING COMPANY LLC	10/30/2025	726925	01-6300-0-1110-1000-4100-090-307	text books	7,670.87
SAVVAS LEARNING COMPANY LLC Total					29,246.31

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Scholastic Inc	10/09/2025	721349	01-0000-0-1110-1000-4320-025-070	MAGAZINES	1,078.88
Scholastic Inc	10/13/2025	721822	01-0805-0-1110-1000-4320-010-180	MAGAZINES	1,109.91
Scholastic Inc	10/16/2025	722857	01-3010-0-1110-1000-4320-031-301	new york times	221.75
Scholastic Inc	10/16/2025	722891	01-3010-0-1110-1000-4320-008-301	magazines	2,684.93
Scholastic Inc Total					5,095.47
School Datebooks	10/27/2025	725430	01-3010-0-1110-1000-4320-008-301	supplies	832.60
School Datebooks Total					832.60
School Mate	10/29/2025	726690	01-0000-0-1110-1000-4320-012-070	PLANNERS	509.82
School Mate Total					509.82
School Safety Solutions LLC Ronald Dean Mansfield	10/16/2025	722843	01-0000-0-0000-8200-5899-090-760	SAFETY BINDERS	1,237.50
School Safety Solutions LLC Ronald Dean Mansfield	10/27/2025	725446	01-0000-0-0000-8200-5899-090-760	removal/hazard waste	506.25
School Safety Solutions LLC Ronald Dean Mansfield Total					1,743.75
School Specialty LLC	10/13/2025	721859	01-0000-0-1110-1000-4320-010-070	SUPPLIES	85.07
School Specialty LLC	10/27/2025	725447	01-0000-0-1110-1000-4320-010-070	supplies	686.33
School Specialty LLC	10/30/2025	726932	01-0000-0-1110-1000-4320-010-070	book stand	290.99
School Specialty LLC Total					1,062.39
School's In LLC	10/27/2025	725448	01-9010-0-1110-1000-4320-010-356	rug	476.08
School's In LLC Total					476.08
Scoot Education Inc.	10/02/2025	719628	01-0000-0-0000-7400-5899-090-720	temp services	8,347.00
Scoot Education Inc.	10/02/2025	719629	01-0000-0-0000-7400-5899-090-720	temp services	51,360.27
Scoot Education Inc.	10/02/2025	719630	01-0000-0-0000-7400-5899-090-720	temp services	31,961.26
Scoot Education Inc.	10/06/2025	720216	01-0000-0-0000-7400-5899-090-720	temp services	493.00
Scoot Education Inc.	10/06/2025	720217	01-0000-0-0000-7400-5899-090-720	temp services	33,969.98
Scoot Education Inc.	10/06/2025	720218	01-0000-0-0000-7400-5899-090-720	temp services	5,514.00
Scoot Education Inc.	10/13/2025	721890	01-0000-0-0000-7400-5899-090-720	TEMP SVC	113,107.28
Scoot Education Inc.	10/13/2025	721891	01-0000-0-0000-7400-5899-090-720	TEMP SVC	131,167.46
Scoot Education Inc.	10/23/2025	724732	01-0000-0-0000-7400-5899-090-720	temp services	124,730.28
Scoot Education Inc.	10/27/2025	725438	01-0000-0-0000-7400-5899-090-720	temp services	13,638.48
Scoot Education Inc.	10/30/2025	726941	01-0000-0-0000-7400-5899-090-720	temp. svc.	79,887.71
Scoot Education Inc. Total					594,176.72
Seesaw Learning, Inc Lockbox	10/20/2025	723419	01-0000-0-0000-3900-5813-090-305	DIGITAL SUBSCRIPTION	11,920.00
Seesaw Learning, Inc Lockbox Total					11,920.00
SEIGEL, SATHYA D	10/29/2025	726673	01-9010-0-1110-1000-4320-090-316	ODP CUTTING CARD SORTS	57.09
SEIGEL, SATHYA D Total					57.09
Serramonte Ford	10/07/2025	720597	01-8150-0-0000-8110-4320-090-741	keys	814.43
Serramonte Ford Total					814.43
Service Press Inc.	10/13/2025	721874	01-0000-0-0000-7340-5810-090-717	ENVELOPES	622.12
Service Press Inc.	10/27/2025	725416	01-0000-0-0000-7350-5810-090-717	envelopes	445.81
Service Press Inc.	10/27/2025	725431	01-0000-0-1110-1000-5810-008-070	envelopes	430.84
Service Press Inc. Total					1,498.77
SHIHADEH, SAHAR R	10/16/2025	722826	01-0000-0-0000-7600-3702-090-810	2nd qtr fy25-26	156.00
SHIHADEH, SAHAR R Total					156.00
SHINAULT, JESSICA A	10/13/2025	721853	01-0000-0-1110-1000-4200-008-070	MTSS READING IMPROVEMENT	37.75
SHINAULT, JESSICA A Total					37.75
Silicon Valley Sports Officials Association	10/06/2025	720223	01-0000-0-1202-1000-5899-032-322	referee games	4,573.00
Silicon Valley Sports Officials Association	10/27/2025	725455	01-0000-0-1202-1000-5814-033-070	feferees	948.00
Silicon Valley Sports Officials Association	10/27/2025	725455	01-0000-0-1202-1000-5814-033-322	feferees	489.00
Silicon Valley Sports Officials Association	10/27/2025	725455	01-0000-0-1203-1000-5814-033-322	feferees	1,337.00
Silicon Valley Sports Officials Association	10/30/2025	726926	01-0000-0-1203-1000-5814-033-322	referee	770.00
Silicon Valley Sports Officials Association Total					8,117.00
SKAINES, MELISSA H	10/06/2025	720262	01-3010-0-1110-1000-4320-022-301	PE TEACHER SUPPLIES	26.24
SKAINES, MELISSA H Total					26.24
SKYLIGHT PUBLISHING	10/13/2025	721860	01-6387-0-3800-1000-4200-090-394	AP CS EXAM JAVA	66.96
SKYLIGHT PUBLISHING Total					66.96

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Sonitrol/pacific West Security	10/16/2025	722850	01-8150-0-0000-8300-5806-090-129	trip & svc charge	115.00
Sonitrol/pacific West Security	10/16/2025	722858	01-8150-0-0000-8300-5806-090-129	trip charge/svc call	195.00
Sonitrol/pacific West Security Total					310.00
Soul Shoppe	10/06/2025	720214	01-9010-0-1110-1000-5899-010-356	respect differences package	8,700.00
Soul Shoppe	10/23/2025	724740	01-3010-0-1110-1000-5899-014-301	digital course	8,900.00
Soul Shoppe Total					17,600.00
South City Lumber & Supply	10/13/2025	721831	01-6383-0-3800-1000-4320-033-314	suppleis	682.32
South City Lumber & Supply	10/13/2025	721831	01-8150-0-0000-8110-4320-090-741	supplies	881.15
South City Lumber & Supply Total					1,563.47
South San Francisco Scavenger	10/13/2025	721885	01-0000-0-0000-8200-5540-090-760	GARBAGE	29,920.65
South San Francisco Scavenger Total					29,920.65
South San Francisco Tire Service Inc.	10/07/2025	720590	01-8150-0-0000-8110-4320-090-741	TIRES	555.12
South San Francisco Tire Service Inc. Total					555.12
SOUTHPAW ENTERPRISES INC	10/13/2025	721886	01-0805-0-1110-1000-4320-006-180	SUSPENSION & HGT ADJ KIT	294.36
SOUTHPAW ENTERPRISES INC Total					294.36
Southwood Plumbing And Heating	10/27/2025	725417	01-8150-0-0000-8110-5899-090-741	supplies	103.63
Southwood Plumbing And Heating Total					103.63
SPECIALTY'S CAFE & BAKERY	10/07/2025	720591	01-0000-0-0000-7400-4322-090-715	CATERING	303.94
SPECIALTY'S CAFE & BAKERY	10/23/2025	724741	01-0000-0-0000-7400-4322-090-715	lunch	225.92
SPECIALTY'S CAFE & BAKERY Total					529.86
Spectrum Center Inc.	10/27/2025	725424	01-6500-0-5760-1180-5820-090-230	nps	7,985.25
Spectrum Center Inc.	10/27/2025	725424	01-6500-0-5760-1180-5870-090-230	nps	68,084.10
Spectrum Center Inc.	10/27/2025	725424	01-6500-0-5760-1180-5880-090-230	nps	111,856.50
Spectrum Center Inc.	10/27/2025	725424	01-6500-0-5760-1180-5899-090-230	nps	5,078.40
Spectrum Center Inc. Total					193,004.25
Standard Plumbing Supply Co.	10/07/2025	720598	01-8150-0-0000-8110-4320-090-741	parts	95.03
Standard Plumbing Supply Co.	10/13/2025	721823	01-8150-0-0000-8110-4320-090-741	PARTS	80.50
Standard Plumbing Supply Co.	10/13/2025	721887	01-8150-0-0000-8110-4320-090-741	parts	16.09
Standard Plumbing Supply Co.	10/30/2025	726947	01-8150-0-0000-8110-4320-090-741	supplies	62.10
Standard Plumbing Supply Co. Total					253.72
Staples Advantage	10/29/2025	726691	01-0000-0-1110-1000-4320-002-070	SUPPLIES	205.04
Staples Advantage Total					205.04
STARLA'S CREATIVE TEACHING TIP EWAN STARLA A.	10/16/2025	722884	01-6383-0-3800-1000-4320-090-312	TEACHING MATERIALS	9,572.06
STARLA'S CREATIVE TEACHING TIP EWAN STARLA A. Total					9,572.06
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR	10/27/2025	725449	01-8150-0-0000-8110-5899-090-741	inspections	125.00
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR Total					125.00
STEPPING STONES GROUP LLC, THE	10/13/2025	721830	01-6500-0-5760-3120-5899-090-245	SPED SVCS.	22,547.75
STEPPING STONES GROUP LLC, THE	10/27/2025	725425	01-3310-0-5760-1110-5899-090-201	npa	52,666.98
STEPPING STONES GROUP LLC, THE Total					75,214.73
Stewart Signs	10/27/2025	725432	01-0000-0-0000-2424-4320-090-735	led display	1,945.71
Stewart Signs Total					1,945.71
Studies Weekly	10/13/2025	721861	01-3010-0-1110-1000-4320-008-301	CA STUDIES WEEKLY	931.19
Studies Weekly	10/16/2025	722859	01-3010-0-1110-1000-4320-008-301	studies weekly	1,129.84
Studies Weekly Total					2,061.03
SUMMERS, LINDSAY A	10/06/2025	720263	01-0000-0- - -9510- -	EP#250464	130.41
SUMMERS, LINDSAY A	10/06/2025	720263	01-0000-0-1110-1000-4322-090-600	STAFF TRAINING 7/11/25	192.63
SUMMERS, LINDSAY A Total					323.04
Sway Medical Inc	10/02/2025	719624	01-9011-0-1202-1000-5810-032-322	tracking software	997.50
Sway Medical Inc Total					997.50
Sylvia Katherine Eldredge	10/16/2025	722834	01-0000-0-0000-2110-5899-090-762	3 King Svcs for T & L Newsletter	2,500.00
Sylvia Katherine Eldredge	10/16/2025	722882	01-0000-0-0000-2110-5899-090-762	3 King Svcs for T & L Newsletter	2,000.00
Sylvia Katherine Eldredge Total					4,500.00
TAI, SAMMANTHA	10/27/2025	725475	01-3010-0-1110-1000-4320-022-301	POKEBALLS, POKEMON STAMPS	93.08
TAI, SAMMANTHA Total					93.08

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
TAM, HELEN	10/06/2025	720264	01-3010-0-1110-1000-4320-022-301	SCIENCE LAB TRAY HDMI	87.66
TAM, HELEN Total					87.66
Teacher Synergy LLC	10/06/2025	720215	01-9010-0-5760-3150-5813-090-350	digital software	197.79
Teacher Synergy LLC Total					197.79
Tech Interactive, The The Tech Museum Of Innovation	10/27/2025	725456	01-6388-0-3800-1000-5815-090-318	field trip	3,754.00
Tech Interactive, The The Tech Museum Of Innovation	10/27/2025	725456	01-7370-0-3800-1000-5815-090-368	field trip	1,139.00
Tech Interactive, The The Tech Museum Of Innovation	10/30/2025	726933	01-6383-0-3800-1000-5815-032-312	field trip	1,016.00
Tech Interactive, The The Tech Museum Of Innovation Total					5,909.00
The Avalon Academy	10/20/2025	723420	01-6500-0-5760-1180-5870-090-230	NPS - Avalon Academy	13,020.50
The Avalon Academy	10/20/2025	723420	01-6500-0-5760-1180-5880-090-230	NPS - Avalon Academy	7,370.00
The Avalon Academy	10/30/2025	726939	01-6500-0-5760-1180-5870-090-230	nps	10,188.67
The Avalon Academy	10/30/2025	726939	01-6500-0-5760-1180-5880-090-230	nps	6,365.00
The Avalon Academy Total					36,944.17
THE TRUST FOR HIDDEN VILLA	10/02/2025	719625	01-6387-0-3800-1000-5815-032-394	youth developemet program	3,200.00
THE TRUST FOR HIDDEN VILLA Total					3,200.00
TOM, MICHAEL G	10/06/2025	720250	01-0805-0-1110-1000-4320-021-180	MICROSCOPE SLIDES	98.82
TOM, MICHAEL G Total					98.82
TouchMath	10/16/2025	722860	01-6762-0-1110-1000-5899-090-384	onsite training	37,500.00
TouchMath Total					37,500.00
Tpx Communications Co.	10/27/2025	725457	01-0000-0-0000-2424-5899-090-735	voice conversion	4,945.91
Tpx Communications Co. Total					4,945.91
Uline	10/06/2025	720225	01-0000-0-0000-2424-4320-090-735	chair * cart	475.92
Uline	10/13/2025	721824	01-8150-0-0000-8110-4320-090-741	fire blanket	138.21
Uline	10/13/2025	721824	01-8150-0-0000-8110-4320-090-741	parts	846.32
Uline	10/16/2025	722851	01-8150-0-0000-8110-4320-090-741	supplies	563.49
Uline	10/27/2025	725458	01-0000-0-0000-3130-4320-090-503	mobile file	780.56
Uline	10/27/2025	725458	01-0000-0-0000-3130-4420-090-503	mobile file	849.37
Uline Total					3,653.87
United Coach Tours	10/06/2025	720226	01-0000-0-1202-1000-5821-032-322	transportation	3,420.00
United Coach Tours	10/13/2025	721875	01-0000-0-1110-1000-5821-022-070	TRANSPORTATION	6,297.00
United Coach Tours	10/16/2025	722844	01-7399-0-1110-1000-5821-031-311	TRANSPORTATION	2,035.00
United Coach Tours Total					11,752.00
United Rentals (north America) Inc	10/09/2025	721352	01-8150-0-0000-8110-5600-090-741	fence modular	29.67
United Rentals (north America) Inc	10/13/2025	721888	01-8150-0-0000-8110-5600-090-741	FENCE MODULAR	29.67
United Rentals (north America) Inc Total					59.34
United Site Services	10/02/2025	719627	01-0000-0-0000-8200-5600-090-760	rental charges	1,615.44
United Site Services	10/13/2025	721825	01-0000-0-0000-8200-5600-090-760	fence rental	105.15
United Site Services	10/27/2025	725418	01-0000-0-0000-8200-5600-090-760	rentals	1,365.07
United Site Services	10/30/2025	726948	01-0000-0-0000-8200-5600-090-760	rentals	1,615.44
United Site Services Total					4,701.10
VALENZUELA, JUDY	10/13/2025	721854	01-6500-0-5760-1190-4420-090-245	CHANGING TABLE WMS	505.41
VALENZUELA, JUDY Total					505.41
Varitronics LLC	10/13/2025	721862	01-9044-0-1110-1000-4320-090-062	PAPER UNIV BOND24	202.92
Varitronics LLC Total					202.92
Ventris Learning LLC DBA Ventris Learning	10/27/2025	725433	01-0805-0-1110-1000-4320-006-180	teacher manual	330.73
Ventris Learning LLC DBA Ventris Learning Total					330.73
Verizon	10/07/2025	720592	01-8150-0-0000-8110-5899-090-741	TRACKING SYSTEM	878.02
Verizon Total					878.02
Vex Robotics Inc.	10/13/2025	721863	01-6388-0-3800-1000-4320-090-318	PARTS	1,836.32
Vex Robotics Inc. Total					1,836.32
VIEYRA, DELIA	10/16/2025	722827	01-0000-0-0000-7600-3702-090-810	2nd qtr fy25-26	52.00
VIEYRA, DELIA Total					52.00
VIG Solutions	10/16/2025	722845	01-0000-0-0000-2424-4420-090-735	loaner laptops	2,835.52
VIG Solutions Total					2,835.52

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Vista Higher Learning Inc.	10/13/2025	721889	01-6300-0-1110-1000-4100-090-307	SPANISH BOOKS	31,239.91
Vista Higher Learning Inc.	10/16/2025	722885	01-0000-0-1110-1000-4100-090-317	ACTIVITIES MANUAL	3,295.92
Vista Higher Learning Inc. Total					34,535.83
VITALIE, JEFFREY M	10/07/2025	720579	01-3010-0-1110-1000-4320-022-301	IPAD AIR 11 CASE	23.78
VITALIE, JEFFREY M Total					23.78
Wave	10/16/2025	722846	01-0000-0-0000-2424-5850-090-735	dedicated internet	4,500.00
Wave Total					4,500.00
WEAVER, BRIDGET G	10/13/2025	721855	01-0000-0-1110-1000-4200-008-070	MTSS READING IMPROVEMENT	45.24
WEAVER, BRIDGET G Total					45.24
WEBER, RACHEL	10/27/2025	725408	01-0805-0-1110-1000-4320-021-180	MOBILE WHITE BOARD EASEL	130.53
WEBER, RACHEL Total					130.53
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-0000-9320-000-	CC CHARGES	4,311.71
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-0000-9322-000-	CC CHARGES-Commuter Chk-Board Meeting	9,000.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-2424-5813-090-735	CC CHARGES-AWS	284.18
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7110-4320-090-713	CC CHARGES	46.15
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7110-4322-090-713	CC CHARGES	362.86
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7110-5899-090-713	CC CHARGES-Ticket	20.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7150-4322-090-714	CC CHARGES-Commuter Chk-Board Meeting	351.60
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7300-5210-090-717	CC CHARGES	890.70
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7300-5899-090-717	CC CHARGES	601.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7340-5899-090-717	CC CHARGES-Svc charge	765.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7340-5920-090-717	CC CHARGES	38.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-7350-4320-090-717	CC CHARGES	662.61
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-0000-8200-5899-002-760	CC CHARGES	250.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-1110-1000-5815-032-070	CC CHARGES	33.60
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-0000-0-1110-1000-5899-090-762	CC CHARGES	(42.05)
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-3550-0-3800-1000-4320-033-333	CC CHARGES	1,659.86
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-6053-0-1110-1000-5210-090-841	CC CHARGES-Training	600.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-6383-0-3800-1000-5899-033-336	CC CHARGES	467.59
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-6500-0-5760-1190-5210-090-245	CC CHARGES	700.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-8150-0-0000-8110-4320-090-741	CC CHARGES	1,463.81
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-9010-0-0000-2700-4320-032-356	CC CHARGES-Supplies	797.50
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-9206-0-1110-1000-4320-032-356	CC CHARGES	622.63
Wells Fargo Elite Card Payment Center	10/20/2025	723438	01-9305-0-1110-1000-5210-090-503	CC CHARGES	4,193.00
Wells Fargo Elite Card Payment Center	10/21/2025	723735	01-0000-0-0000-2424-5899-090-735	CC CHARGES	20.00
Wells Fargo Elite Card Payment Center	10/21/2025	723735	01-0000-0-0000-7300-5899-090-717	CC CHARGES	20.00
Wells Fargo Elite Card Payment Center	10/21/2025	723735	01-6383-0-3800-1000-6420-033-336	CC CHARGES-Worktable	6,546.55
Wells Fargo Elite Card Payment Center Total					34,666.30
Wells Fargo Vendor Fin Serv	10/07/2025	720593	01-0000-0-1110-1000-5600-090-722	LEASING	2,084.93
Wells Fargo Vendor Fin Serv Total					2,084.93
WESTERN TRUCK FABRICATION INC	10/27/2025	725419	01-8150-0-0000-8110-5600-090-741	supplies	1,304.79
WESTERN TRUCK FABRICATION INC	10/29/2025	726683	01-8150-0-0000-8110-5600-090-741	supplies	1,304.79
WESTERN TRUCK FABRICATION INC Total					2,609.58
Wings Learning Center	10/30/2025	726940	01-6500-0-5760-1180-5870-090-230	nps	924.20
Wings Learning Center	10/30/2025	726940	01-6500-0-5760-1180-5880-090-230	nps	1,452.00
Wings Learning Center	10/30/2025	726940	01-6500-0-5760-1180-5899-090-230	nps	61.50
Wings Learning Center Total					2,437.70
Workwise Compliance	10/30/2025	726927	01-0000-0-0000-7400-4320-090-715	labor law posters	1,187.51
Workwise Compliance Total					1,187.51
Xerox Financial Services	10/27/2025	725434	01-0000-0-0000-7350-5600-090-717	leasing	35.40
Xerox Financial Services	10/27/2025	725434	01-0000-0-0000-7550-5600-090-718	leasing	472.03
Xerox Financial Services Total					507.43
Yamaha Golf Cars Of Ca Inc	10/16/2025	722861	01-8150-0-0000-8110-4320-090-741	hub assy	370.09
Yamaha Golf Cars Of Ca Inc Total					370.09

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
YANG, JONNIE L	10/06/2025	720265	01-3010-0-1110-1000-4320-022-301	SHOE RACK FOR PANTHER BOUTIQUE	65.91
YANG, JONNIE L Total					65.91
Young Audiences Of Northern California	10/27/2025	725435	01-3010-0-1110-1000-5899-008-301	assembly program	3,120.00
Young Audiences Of Northern California Total					3,120.00
YOUNG, JODI L	10/16/2025	722818	01-0000-0-1110-1000-4320-022-070	PLAN BK 25-26-SY HAIR TIES	35.08
YOUNG, JODI L Total					35.08
			Fund 01	**Subtotal**	**$ 5,876,672.64**
Amazon Capital Services	10/20/2025	723444	11-6391-0-4110-2490-4420-041-481	ID Maker for Students	703.16
Amazon Capital Services	10/20/2025	723444	11-6391-0-4110-2700-4320-041-480	Office Supplies	263.76
Amazon Capital Services	10/20/2025	723445	11-6391-0-4110-2700-4320-041-480	Office Supplies	209.79
Amazon Capital Services	10/20/2025	723445	11-6391-0-4145-1000-4320-041-145	Office Supplies	26.80
Amazon Capital Services Total					1,203.51
Apple Inc	10/16/2025	722874	11-6391-0-4110-2490-4420-041-481	Career Navigator MacBook	2,277.55
Apple Inc Total					2,277.55
AT&T	10/21/2025	723749	11-0000-0-4110-2700-5910-041-480	CALNET 3 - Charges Only	61.27
AT&T	10/23/2025	724728	11-0000-0-4110-2700-5910-041-480	CALNET 3 - Charges Only	92.09
AT&T Total					153.36
California Water Service	10/20/2025	723416	11-0000-0-0000-8200-5530-041-760	utilitiy	3,502.00
California Water Service Total					3,502.00
PRASAD, SEEMAA S	10/16/2025	722847	11-6391-0-4145-1000-4320-041-145	dollar store	10.00
PRASAD, SEEMAA S	10/16/2025	722847	11-6391-0-4145-1000-4320-041-145	halloween candy	40.00
PRASAD, SEEMAA S	10/16/2025	722847	11-6391-0-4145-1000-4320-041-145	home depot	25.00
PRASAD, SEEMAA S	10/16/2025	722847	11-6391-0-4151-1000-5815-041-151	tickets/mission dolores	40.00
PRASAD, SEEMAA S Total					115.00
PSI Services LLC - ETS Digital	10/16/2025	722856	11-6391-0-4151-1000-5817-041-151	digital fees	108.00
PSI Services LLC - ETS Digital Total					108.00
			Fund 11	**Subtotal**	**$ 7,359.42**
Albertsons/safeway Inc.	10/06/2025	720247	12-6105-0-8535-1000-4320-045-835	Open PO for Food Items (Parent Meetings)	48.57
Albertsons/safeway Inc.	10/06/2025	720247	12-9010-0-8533-1000-4320-045-833	Open PO for Food Items (Parent Meetings)	48.57
Albertsons/safeway Inc. Total					97.14
Amazon Capital Services	10/20/2025	723443	12-9010-0-8533-1000-4320-045-833	Expanding Wall File Organizer	61.48
Amazon Capital Services	10/20/2025	723445	12-6105-0-8510-1000-4320-045-830	Classroom Supplies	103.00
Amazon Capital Services	10/20/2025	723445	12-6105-0-8535-1000-4320-045-835	Classroom Supplies	79.10
Amazon Capital Services	10/20/2025	723445	12-9010-0-8533-1000-4320-045-833	Classroom Supplies	103.03
Amazon Capital Services Total					346.61
AT&T	10/21/2025	723749	12-6105-0-8510-2700-5910-045-830	CALNET 3 - Charges Only	61.28
AT&T	10/23/2025	724728	12-6105-0-8510-2700-5910-045-830	CALNET 3 - Charges Only	60.85
AT&T Total					122.13
California Water Service	10/20/2025	723416	12-6105-0-8510-8200-5530-045-830	utilitiy	74.70
California Water Service	10/20/2025	723416	12-6105-0-8535-8200-5530-045-835	utilitiy	102.74
California Water Service	10/20/2025	723416	12-9010-0-8533-8200-5530-045-833	utilitiy	102.74
California Water Service Total					280.18
Charter Up LLC	10/27/2025	725470	12-9010-0-8533-1000-5821-045-833	FILOLI HOUSE & GARDEN	2,650.30
Charter Up LLC Total					2,650.30
Childcare Careers	10/02/2025	719601	12-6105-0-8535-1000-5899-045-835	Children's Center	145.00
Childcare Careers	10/02/2025	719601	12-9010-0-8533-1000-5899-045-833	Children's Center	145.00
Childcare Careers	10/07/2025	720581	12-6105-0-8535-1000-5899-045-835	Children's Center	5,575.40
Childcare Careers	10/07/2025	720581	12-9010-0-8533-1000-5899-045-833	Children's Center	5,575.38
Childcare Careers	10/07/2025	720581	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,316.50
Childcare Careers	10/09/2025	721342	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,225.00
Childcare Careers	10/21/2025	723738	12-6105-0-8535-1000-5899-045-835	Children's Center	2,413.13
Childcare Careers	10/21/2025	723738	12-9010-0-8533-1000-5899-045-833	Children's Center	2,413.12
Childcare Careers	10/23/2025	724726	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,765.17
Childcare Careers	10/23/2025	724742	12-6105-0-8535-1000-5899-045-835	Children's Center	2,430.04

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Childcare Careers	10/23/2025	724742	12-9010-0-8533-1000-5899-045-833	Children's Center	2,430.04
Childcare Careers	10/23/2025	724742	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,516.00
Childcare Careers	10/30/2025	726921	12-6105-0-8535-1000-5899-045-835	Children's Center	1,693.88
Childcare Careers	10/30/2025	726921	12-9010-0-8533-1000-5899-045-833	Children's Center	1,693.87
Childcare Careers	10/30/2025	726921	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,401.00
Childcare Careers Total					31,738.53
CLAYBON, ERIC C	10/21/2025	723742	12-0000-0- - -9131- -	2025-2026 PETTY CASH	400.00
CLAYBON, ERIC C Total					400.00
Department Of Social Services MS 9-3-67	10/20/2025	723432	12-9010-0-8533-1000-5899-045-833	Licensing Fees for Hillside CDC	605.00
Department Of Social Services MS 9-3-67	10/30/2025	726923	12-9010-0-8533-1000-5899-045-833	licensing fees	363.00
Department Of Social Services MS 9-3-67 Total					968.00
FRIAS, DARLIN	10/16/2025	722864	12-9010-0-8533-1000-5210-045-833	SEP 25 SMCOE	19.60
FRIAS, DARLIN Total					19.60
Hillyard	10/20/2025	723434	12-6105-0-8510-8200-4320-045-830	Children's Center Custodial Supplies	29.15
Hillyard	10/20/2025	723434	12-6105-0-8535-8200-4320-045-835	Children's Center Custodial Supplies	29.16
Hillyard	10/20/2025	723434	12-9010-0-8533-8200-4320-045-833	Children's Center Custodial Supplies	29.17
Hillyard Total					87.48
Maria E. Verdin	10/27/2025	725443	12-6105-0-8535-1000-5801-045-835	consulting	500.00
Maria E. Verdin	10/27/2025	725443	12-9010-0-8533-1000-5801-045-833	consulting	500.00
Maria E. Verdin Total					1,000.00
The Education Team	10/02/2025	719600	12-9010-0-8530-1000-5899-045-832	The Education Team Contract	2,248.49
The Education Team	10/07/2025	720587	12-9010-0-8530-1000-5899-045-832	Buri Buri - Child Dev't	2,998.48
The Education Team	10/09/2025	721344	12-9010-0-8530-1000-5899-045-832	Buri Buri - Child Dev't	2,992.15
The Education Team	10/20/2025	723442	12-9010-0-8530-1000-5899-045-832	CHILD CARE	2,992.15
The Education Team	10/23/2025	724751	12-9010-0-8530-1000-5899-045-832	SUBSTITUTE STAFFING	3,846.55
The Education Team	10/30/2025	726920	12-9010-0-8530-1000-5899-045-832	SUBSTITUTE STAFFING-BURI BURI	3,739.65
The Education Team Total					18,817.47
			Fund 12	**Subtotal**	**$ 56,527.44**
Advanced Integrated Pest Mgmt	10/16/2025	722835	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	166.00
Advanced Integrated Pest Mgmt	10/27/2025	725459	13-5310-0-0000-3700-5807-090-820	pest control	166.00
Advanced Integrated Pest Mgmt Total					332.00
Amazon Capital Services	10/09/2025	721359	13-5310-0-0000-3700-4320-090-820	Supplies for Sites	133.62
Amazon Capital Services	10/13/2025	721811	13-5310-0-0000-3700-4320-090-820	Burn Spray SSFHS & JS for First Aid Kits	31.46
Amazon Capital Services	10/13/2025	721811	13-5310-0-0000-3700-4320-090-820	Tools & Step Stool	48.86
Amazon Capital Services	10/29/2025	726652	13-5310-0-0000-3700-4320-090-820	spray bottles	25.97
Amazon Capital Services Total					239.91
AT&T	10/21/2025	723749	13-5310-0-0000-3700-5910-090-820	CALNET 3 - Charges Only	50.81
AT&T	10/23/2025	724728	13-5310-0-0000-3700-5910-090-820	CALNET 3 - Charges Only	50.23
AT&T Total					101.04
Bay Area News Group	10/13/2025	721810	13-5310-0-0000-3700-5811-090-820	Newspaper Ads for Bid Process	404.24
Bay Area News Group Total					404.24
California Dept. Of Tax And Fee Administration	10/30/2025	726913	13-5310-0-0000-0000-8638-090-820	use tax 0701-09/30/25	24.00
California Dept. Of Tax And Fee Administration Total					24.00
CARLOS KU	10/13/2025	721848	13-5310-0-0000-0000-8634-090-820	GIANNA KU LUNCH MONEY REFUND	26.20
CARLOS KU Total					26.20
Daylight Foods Inc	10/09/2025	721360	13-5310-0-0000-3700-4700-090-820	Food Products	1,076.69
Daylight Foods Inc	10/16/2025	722836	13-5310-0-0000-3700-4700-090-820	Food Products	8,210.20
Daylight Foods Inc	10/27/2025	725460	13-5310-0-0000-3700-4700-090-820	food	2,036.70
Daylight Foods Inc	10/27/2025	725463	13-5310-0-0000-3700-4700-090-820	food	4,351.80
Daylight Foods Inc	10/30/2025	726954	13-5310-0-0000-3700-4700-090-820	food	2,324.49
Daylight Foods Inc Total					17,999.88
ESPINOZA, GEORGINA	10/16/2025	722863	13-5310-0-0000-3700-5220-090-820	SEP25 SSFHS-ECHS	15.75
ESPINOZA, GEORGINA	10/21/2025	723743	13-5310-0-0000-3700-5220-090-820	SEP25 MILEAGE 35	30.45
ESPINOZA, GEORGINA Total					46.20

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Gold Star Foods	10/09/2025	721361	13-5310-0-0000-3700-4700-090-820	Food Products	12,717.68
Gold Star Foods	10/16/2025	722837	13-5310-0-0000-3700-4700-090-820	Food Products	2,275.38
Gold Star Foods	10/27/2025	725461	13-5310-0-0000-3700-4700-090-820	food	8,163.36
Gold Star Foods	10/27/2025	725464	13-5310-0-0000-3700-4700-090-820	food	7,006.83
Gold Star Foods	10/29/2025	726651	13-5310-0-0000-3700-4700-090-820	food	5.40
Gold Star Foods	10/30/2025	726955	13-5310-0-0000-3700-4700-090-820	food	9,243.78
Gold Star Foods Total					39,412.43
Grainger	10/16/2025	722838	13-5310-0-0000-3700-4320-090-820	Stretch Wrap for Warehouse Trucks	582.08
Grainger Total					582.08
Imperial Dade	10/27/2025	725465	13-5310-0-0000-3700-4340-090-820	supplies	737.62
Imperial Dade	10/30/2025	726956	13-5310-0-0000-3700-4340-090-820	supplies	859.23
Imperial Dade Total					1,596.85
Individual FoodService	10/27/2025	725466	13-5310-0-0000-3700-4340-090-820	supplies	293.92
Individual FoodService	10/30/2025	726957	13-5310-0-0000-3700-4340-090-820	food	4,541.69
Individual FoodService Total					4,835.61
MOONCHEF LLC	10/13/2025	721876	13-5310-0-0000-3700-5801-090-820	MEALS	294,374.25
MOONCHEF LLC Total					294,374.25
ODP Business Solutions LLC	10/06/2025	720227	13-5310-0-0000-3700-4320-090-820	supplies	420.30
ODP Business Solutions LLC	10/13/2025	721856	13-5310-0-0000-3700-4320-090-820	SUPPLIES	276.51
ODP Business Solutions LLC	10/30/2025	726958	13-5310-0-0000-3700-4320-090-820	supplies	199.94
ODP Business Solutions LLC Total					896.75
Producers Dairy Foods Inc.	10/06/2025	720228	13-5310-0-0000-3700-4700-090-820	food	6,978.81
Producers Dairy Foods Inc.	10/13/2025	721877	13-5310-0-0000-3700-4700-090-820	FOOD	5,027.91
Producers Dairy Foods Inc.	10/27/2025	725422	13-5310-0-0000-3700-4700-090-820	food	5,195.89
Producers Dairy Foods Inc.	10/27/2025	725462	13-5310-0-0000-3700-4700-090-820	food	6,066.78
Producers Dairy Foods Inc.	10/30/2025	726959	13-5310-0-0000-3700-4700-090-820	food	7,321.00
Producers Dairy Foods Inc. Total					30,590.39
Restaurant Supply LLC	10/13/2025	721857	13-5310-0-0000-3700-4320-090-820	MILK CRATE DOLLY	8,236.62
Restaurant Supply LLC Total					8,236.62
Sysco Food Services of SF	10/06/2025	720229	13-5310-0-0000-3700-4700-090-820	food	750.37
Sysco Food Services of SF	10/27/2025	725423	13-5310-0-0000-3700-4340-090-820	food	146.39
Sysco Food Services of SF	10/27/2025	725423	13-5310-0-0000-3700-4700-090-820	food	1,169.07
Sysco Food Services of SF Total					2,065.83
TEC of California Inc. A TEC Equipment Company	10/06/2025	720230	13-5310-0-0000-3700-4320-090-820	truck parts	919.76
TEC of California Inc. A TEC Equipment Company	10/13/2025	721878	13-5310-0-0000-3700-4320-090-820	SVC ON TRANSMISSION	415.64
TEC of California Inc. A TEC Equipment Company	10/13/2025	721878	13-5310-0-0000-3700-5600-090-820	SVC ON TRANSMISSION	2,386.28
TEC of California Inc. A TEC Equipment Company Total					3,721.68
			Fund 13	**Subtotal**	**$ 405,485.96**
Stewart Signs	10/06/2025	720224	14-0000-0-0000-8500-6410-090-965	led display	19,319.00
Stewart Signs Total					19,319.00
			Fund 14	**Subtotal**	**$ 19,319.00**
ALLIED STORAGE CONTAINERS INC	10/27/2025	725395	21-9010-0-0000-8500-5600-032-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteri	307.65
ALLIED STORAGE CONTAINERS INC	10/27/2025	725395	21-9010-0-0000-8500-5600-098-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteri	109.88
ALLIED STORAGE CONTAINERS INC Total					417.53
ALTEN CONSTRUCTION LLC	10/13/2025	721841	21-9010-0-0000-8500-6270-032-926	Lease Lease- Back ECHS Central Kitchen & Cafe	697,565.21
ALTEN CONSTRUCTION LLC	10/13/2025	721841	21-9010-0-0000-8500-6270-098-926	Lease Lease- Back ECHS Central Kitchen & Cafe	339,844.26
ALTEN CONSTRUCTION LLC	10/13/2025	721842	21-9010-0-0000-8500-6270-032-926	Escrow Account for El Camino HS CKC	36,713.96
ALTEN CONSTRUCTION LLC	10/13/2025	721842	21-9010-0-0000-8500-6270-098-926	Escrow Account for El Camino HS CKC	17,886.54
ALTEN CONSTRUCTION LLC Total					1,092,009.97
Amazon Capital Services	10/23/2025	724743	21-9010-0-0000-8500-4420-098-926	Hand Wash Stations_ECHS Central Kitchen	2,634.80
Amazon Capital Services	10/27/2025	725436	21-9010-0-0000-8500-4320-090-902	temporary space supplies	1.59
Amazon Capital Services Total					2,636.39
Atlas Technical Consultants Llc	10/29/2025	726684	21-9010-0-0000-8500-6255-025-960	Geotechnical Services at Westborough MS	17,783.90
Atlas Technical Consultants Llc Total					17,783.90

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
CA Financial Investments Inc. DBA Key Analytics	10/06/2025	720219	21-9010-0-0000-8500-5813-090-902	Measure T Cost Accounting & Tracking Program	10,875.00
CA Financial Investments Inc. DBA Key Analytics Total					10,875.00
CAW Architects Inc	10/02/2025	719602	21-9010-0-0000-8500-6210-033-743	Assessment Svs for SSFHS Modernization Projec	15,537.50
CAW Architects Inc	10/27/2025	725399	21-9010-0-0000-8500-6210-033-743	Assessment Svs for SSFHS Modernization Projec	12,368.00
CAW Architects Inc Total					27,905.50
CORNERSTONE EARTH GROUP INC	10/16/2025	722808	21-9010-0-0000-8500-6255-098-926	Geotechnical Engineering Study	1,317.00
CORNERSTONE EARTH GROUP INC Total					1,317.00
DSK LLP DBA DSK Architects	10/16/2025	722809	21-9010-0-0000-8500-6210-013-743	Assessment Services for Spruce ES	36,302.50
DSK LLP DBA DSK Architects Total					36,302.50
FIVE STAR BANK	10/13/2025	721812	21-9010-0-0000-8500-6270-025-960	Escrow ACCT for McGuire and Hester	55,642.19
FIVE STAR BANK Total					55,642.19
Hamilton & Aitken Architects	10/07/2025	720580	21-9010-0-0000-8500-6210-098-926	Architect for the ECHS Central Kitchen - Phase 3	11,531.53
Hamilton & Aitken Architects	10/29/2025	726650	21-9010-0-0000-8500-6210-098-926	Architect for the ECHS Central Kitchen - Phase 3	11,531.52
Hamilton & Aitken Architects Total					23,063.05
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/09/2025	721358	21-9010-0-0000-8500-6205-098-900	Kitchell-CEM Inc. - Project Management Agreeme	226,513.59
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/09/2025	721358	21-9010-0-0000-8500-6272-025-960	Kitchell-CEM Inc. - Project Management Agreeme	64,090.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/09/2025	721358	21-9010-0-0000-8500-6272-032-926	Kitchell-CEM Inc. - Project Management Agreeme	61,002.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/09/2025	721358	21-9010-0-0000-8500-6272-098-926	Kitchell-CEM Inc. - Project Management Agreeme	60,226.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/29/2025	726658	21-9010-0-0000-8500-6205-098-900	Kitchell-CEM Inc. - Project Management Agreeme	103,336.23
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/29/2025	726658	21-9010-0-0000-8500-6272-025-960	Kitchell-CEM Inc. - Project Management Agreeme	23,879.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/29/2025	726658	21-9010-0-0000-8500-6272-032-926	Kitchell-CEM Inc. - Project Management Agreeme	22,745.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	10/29/2025	726658	21-9010-0-0000-8500-6272-098-926	Kitchell-CEM Inc. - Project Management Agreeme	23,170.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc. Total					584,961.82
MCGUIRE AND HESTER	10/13/2025	721813	21-9010-0-0000-8500-6270-025-960	Field & Pavement Improvements Project at WMS	1,057,201.53
MCGUIRE AND HESTER Total					1,057,201.53
PINELLI CONSTRUCTION INSPECTION INC.	10/09/2025	721357	21-9010-0-0000-8500-6290-025-960	Inspector Record Services	5,200.00
PINELLI CONSTRUCTION INSPECTION INC.	10/09/2025	721357	21-9010-0-0000-8500-6290-032-926	Inspector Record Services	5,460.00
PINELLI CONSTRUCTION INSPECTION INC.	10/09/2025	721357	21-9010-0-0000-8500-6290-098-926	Inspector Record Services	6,760.00
PINELLI CONSTRUCTION INSPECTION INC. Total					17,420.00
			Fund 21	**Subtotal**	**$ 2,927,536.38**
1-888-4-ABATEMENT INC.	10/16/2025	722848	40-9010-0-0000-8500-6270-090-972	abatement of hazardous material	8,797.26
1-888-4-ABATEMENT INC. Total					8,797.26
19six Architects	10/13/2025	721864	40-9010-0-0000-8500-6210-033-946	PROJECT NO.024411.01	11,240.00
19six Architects Total					11,240.00
Amazon Capital Services	10/07/2025	720599	40-9010-0-0000-8500-4320-090-926	El Camino HS Temporary Space Supplies	2,034.29
Amazon Capital Services	10/09/2025	721356	40-9010-0-0000-8500-4320-090-926	El Camino HS Temporary Space Supplies	92.61
Amazon Capital Services	10/27/2025	725436	40-9010-0-0000-8500-4320-090-926	temporary space supplies	370.68
Amazon Capital Services	10/27/2025	725436	40-9010-0-0000-8500-4320-090-926	temporay space supplies	1,269.50
Amazon Capital Services Total					3,767.08
BARTOS ARCHITECTURE INC	10/27/2025	725420	40-9010-0-0000-8500-6210-090-972	modular office addition	10,000.00
BARTOS ARCHITECTURE INC Total					10,000.00
Cumiskey Construction Corporation	10/09/2025	721353	40-9010-0-0000-8500-6270-090-972	siding @ IMC Bldg	48,630.00
Cumiskey Construction Corporation Total					48,630.00
DSK LLP DBA DSK Architects	10/13/2025	721865	40-9010-0-0000-8500-6170-013-964	PROJECT NO.01-25	25,700.00
DSK LLP DBA DSK Architects Total					25,700.00
Hamilton & Aitken Architects	10/13/2025	721866	40-9010-0-0000-8500-6210-032-926	ECHS CAFETERIA	4,821.47
Hamilton & Aitken Architects	10/30/2025	726931	40-9010-0-0000-8500-6210-032-926	echs food svc improvements	4,821.47
Hamilton & Aitken Architects Total					9,642.94
Ninyo & Moore Geotechnical And environmental Sciences	10/27/2025	725421	40-9010-0-0000-8500-6290-090-940	special inspection services	881.25
Ninyo & Moore Geotechnical And environmental Sciences Total					881.25
Project Support Services Inc.	10/16/2025	722806	40-9010-0-0000-8110-5899-090-902	DSA CLOSE-OUT SVCS.	17,823.68
Project Support Services Inc.	10/27/2025	725437	40-9010-0-0000-8110-5899-090-902	reimbursement	33.96
Project Support Services Inc. Total					17,857.64
Underwood & Rosenblum Inc	10/02/2025	719626	40-9010-0-0000-8500-6100-021-931	storm drain replacement	1,700.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Underwood & Rosenblum Inc Total					1,700.00
Wells Fargo Elite Card Payment Center	10/20/2025	723438	40-9010-0-0000-8110-5899-090-902	CC CHARGES	9,269.36
Wells Fargo Elite Card Payment Center	10/21/2025	723735	40-9010-0-0000-8110-5899-090-902	CC CHARGES	19,986.48
Wells Fargo Elite Card Payment Center Total					29,255.84
WICKMAN DEVELOPMENT AND CONSTRUCTION	10/09/2025	721354	40-9010-0-0000-8500-6270-032-946	ECHS building J	9,353.70
WICKMAN DEVELOPMENT AND CONSTRUCTION Total					9,353.70
ZONE 4 CONSTRUCTION INC.	10/09/2025	721355	40-9010-0-0000-8500-6270-022-946	PARKWY ms Bldg D	54,286.80
ZONE 4 CONSTRUCTION INC.	10/13/2025	721867	40-9010-0-0000-8500-6270-090-940	D.O. ACCESSIBILITY	162,200.24
ZONE 4 CONSTRUCTION INC. Total					216,487.04
			Fund 40	**Subtotal**	**$ 393,312.75**
Grand Total					**$ 9,686,213.59**
		WARRANTS BY FUND SUMMARY			
		01	GENERAL FUND		5,876,672.64
		11	ADULT EDUCATION FUND		7,359.42
		12	CHILD DEVELOPMENT FUND		56,527.44
		13	NUTRITION SERVICES FUND		405,485.96
		14	DEFERRED MAINTENANCE		19,319.00
		21	BUILIDING FUND (BOND)		2,927,536.38
		25	CAPITAL FACILITES FUND		-
		40	SPECIAL RESERVE FUND		393,312.75
		73	FOUNDATION TRUST FUND		-
		TOTAL WARRANT REGISTER			**$ 9,686,213.59**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: December 11, 2025

RE: Cash Receipts Summary – October 1 to October 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered System
☒ **N/A:** Not Applicable

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of October 1 to October 31, 2025. The report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of October 1 to October 31, 2025.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 01 GENERAL FUND					
Revenue					
8011	REV LIMIT ST AID CURR YR	3,356,626.00	939,854.00	2,416,772.00	0.7
8012	EPA ENTITLEMENT	1,476,100.00	368,737.00	1,107,363.00	0.8
8019	REV LIMIT ST AID PRI YRS	-	-	-	1.0
8021	HOMEOWNERS' EXEMPTION	385,678.65	-	385,678.65	1.0
8029	OTHR SUBVENT/IN-LIEU TAX	5,500.00	5,594.30	(94.30)	-
8041	SECURED ROLLS TAX	103,337,839.50	-	103,337,839.50	1.0
8042	UNSECURED ROLL TAXES	1,398,224.84	-	1,398,224.84	1.0
8043	PRIOR YEARS' TAXES	519,744.80	-	519,744.80	1.0
8047	COMM REDEVLPMNT FUNDS	39,833,303.14	876,577.12	38,956,726.02	1.0
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	(2,342,944.00)	1.0
8096	TRSF-CHARTER SCH/LIEU-PROP TAX	(83,672.00)	(37,704.00)	(45,968.00)	0.5
8097	PROPERTY TAXES TRANSFERS	6,223,687.10	669,940.98	5,553,746.12	0.9
8181	SP ED ENTITL PER UDC	1,844,998.37	-	1,844,998.37	1.0
8182	SP ED DISCRETNARY GRANTS	142,958.85	-	142,958.85	1.0
8285	INTAGENCY CONTR BETW LEAS	19,224.00	-	19,224.00	1.0
8290	ALL OTHER FEDERAL REVENUE	2,699,198.28	738,619.16	1,960,579.12	0.7
8319	OTHER ST APPORTNMNT-PR YR	21,734.00	197,134.90	(175,400.90)	-
8550	MANDATED COST REIMBURSE	361,734.44	-	361,734.44	1.0
8560	STATE LOTTERY REVENUE	2,104,475.00	434,122.58	1,670,352.42	0.8
8590	ALL OTHER STATE REVENUES	12,364,456.25	3,824,028.66	8,540,427.59	0.7
8625	COM REDEVEL FUND NOT SUBJ	4,736,395.72	-	4,736,395.72	1.0
8631	SALE OF EQUIP & SUPPLIES	11,600.00	-	11,600.00	1.0
8650	LEASES AND RENTALS	824,041.00	265,657.84	558,383.16	0.7
8660	INTEREST/FY21 INTEREST INCOME	2,635,989.60	728,194.63	1,907,794.97	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	636,166.13	556,473.80	79,692.33	0.1
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	13,301.00	1.0
8974	PROCEEDS FRM SBITAS	-	182,862.96	(182,862.96)	1.0
8980	CONTRIB FROM UNRESTR REV	-	-	-	1.0
Total Revenue		182,526,360.67	9,750,093.93	172,776,266.74	
Total Fund 01 GENERAL FUND		182,526,360.67	9,750,093.93	172,776,266.74	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 11 ADULT EDUCATION FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	160,952.00	56,834.00	104,118.00	0.6
8590	ALL OTHER STATE REVENUES	1,357,721.00	462,980.00	894,741.00	0.7
8631	SALE OF EQUIP & SUPPLIES	300.00	-	300.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	58,889.25	18,054.61	40,834.64	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8671	ADULT EDUCATION FEES	2,940.00	-	2,940.00	1.0
Total Revenue		1,580,802.25	537,868.61	1,042,933.64	
Total Fund 11 ADULT EDUCATION FUND		1,580,802.25	537,868.61	1,042,933.64	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 12 CHILD DEVELOPMENT FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	315,096.46	109,050.19	206,046.27	0.7
8590	ALL OTHER STATE REVENUES	2,786,134.68	1,254,298.40	1,531,836.28	0.5
8660	INTEREST/FY21 INTEREST INCOME	39,450.00	23,578.27	15,871.73	0.4
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8673	CHILDREN'S CENTERS FEES	1,086.26	143.30	942.96	0.9
8689	ALL OTHR FEES & CONTRACTS	461,050.00	32,094.00	428,956.00	0.9
8699	ALL OTHER LOCAL REVENUE	1,495,916.15	635.35	1,495,280.80	1.0
8911	FROM GENERAL TO CHILD DEV	112,296.29	-	112,296.29	1.0
8990	CONTRIB FROM RESTR REV	-	-	-	1.0
Total Revenue		5,211,029.84	1,419,799.51	3,791,230.33	
Total Fund 12 CHILD DEVELOPMENT FUND		5,211,029.84	1,419,799.51	3,791,230.33	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 13 CAFETERIA FUND					
Revenue					
8222	CHILD NUTRITION-FEDERAL REIMB	2,048,880.96	25,270.26	2,023,610.70	1.0
8227	FED.REIMB.-CHILD CARE	85,448.80	14,701.13	70,747.67	0.8
8522	CHILD NUTRITION-STATE REIMB	2,913,256.00	13,367.37	2,899,888.63	1.0
8523	STATE REIMB.-CHILD CARE	14,000.00	368.49	13,631.51	1.0
8634	CHILD NUTRITION-DAILY SALES	81,667.00	11,462.63	70,204.37	0.9
8637	CHILD NUTRITION-STDNT CATERING	160,000.00	14,313.80	145,686.20	0.9
8638	CHILD NUTRITION-ADULT CATERING	297.00	(52.00)	349.00	1.2
8660	INTEREST/FY21 INTEREST INCOME	60,000.00	18,369.92	41,630.08	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		5,363,549.76	97,801.60	5,265,748.16	
Total Fund 13 CAFETERIA FUND		5,363,549.76	97,801.60	5,265,748.16	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND					
Revenue					
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	2,342,944.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	424,000.00	135,646.82	288,353.18	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2,766,944.00	135,646.82	2,631,297.18	
Total Fund 14 DEFERRED MAINTENANCE FUND		2,766,944.00	135,646.82	2,631,297.18	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	670,000.00	173,526.43	496,473.57	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		670,000.00	173,526.43	496,473.57	
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		670,000.00	173,526.43	496,473.57	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 21 BUILDING FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	4,350,000.00	1,559,236.00	2,790,764.00	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8951	PROCEEDS FRM SALE OF BOND	-	-	-	1.0
Total Revenue		4,350,000.00	1,559,236.00	2,790,764.00	
Total Fund 21 BUILDING FUND		4,350,000.00	1,559,236.00	2,790,764.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 25 CAPITAL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	350,000.00	111,633.86	238,366.14	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8681	MITIGATION/DEVELOPER FEES	500,000.00	62,819.15	437,180.85	0.9
Total Revenue		850,000.00	174,453.01	675,546.99	
Total Fund 25 CAPITAL FACILITIES FUND		850,000.00	174,453.01	675,546.99	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	2.00	0.34	1.66	0.8
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2.00	0.34	1.66	
Total Fund 35 CO SCHOOL FACILITIES FUND		2.00	0.34	1.66	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	100,000.00	23,095.85	76,904.15	0.8
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8912	BTW GENERAL & SP RESERVE	4,500,000.00	-	4,500,000.00	1.0
Total Revenue		4,600,000.00	23,095.85	4,576,904.15	
Total Fund 40 SPECIAL RESERVE FUND CAP		4,600,000.00	23,095.85	4,576,904.15	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 10/1/2025 To: 10/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 73 FOUNDATION TRUST FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	14,000.00	6,298.33	7,701.67	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	150.00	-	150.00	1.0
Total Revenue		14,150.00	6,298.33	7,851.67	
Total Fund 73 FOUNDATION TRUST FUND		14,150.00	6,298.33	7,851.67	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: December 11, 2025

RE: Acceptance of Gifts

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of November 2025.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR NOVEMBER 2025.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$45.09 from Chipotle Mexican Grill to El Camino High School in support of the ECHS Golf Club and activities.

$100 from Ivy Benette Mecano to El Camino High School in support of academic excellence, for use under the principal's discretion.

$1,055.10 from American Online Giving Foundation to El Camino High School in support of academic excellence, for use under the principal's discretion.

$100 from South City Physical Therapy to El Camino High School in support of ASB activities.

$500 from Hatch Realty Group Inc to El Camino High School in support of ASB activities.

$65 from American Online Giving Foundation to El Camino High School in support of academic excellence, for use under the principal's discretion.

$175 from Architect Holdings Limited DBA On The Stage, an online donation to El Camino High School in support of the drama club/productions.

$100 from Sequoia Produce Sales to El Camino High School in support of ECHS Prom.

$295 from various benefactors to El Camino High School in support of academic excellence, for use under the principal's discretion.

$2,881.38 from American Online Giving Fund to Alta Loma Middle School in support of academic excellence, for use under the principal's discretion.

$170 – two $85 donations from Blackbaud Giving Fund to Alta Loma Middle School in support of academic excellence, for use under the principal's discretion.

$661.58 from Dorian Studios to Alta Loma Middle School in support of academic excellence, for use under the principal's discretion.

$40,000 from Monte Verde Walk-a-thon to Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$247.50 from Panda Restaurant Group to Martin Elementary School in support of academic excellence, for use under the principal's discretion.

$690 from American Online Giving Foundation to SSFUSD in support of student and staff needs.

$640 from multiple benefactors to Westborough Middle School in support of academic excellence, for use under the principal's discretion.

$20,000 from San Mateo NECA-IBEW LMCC Trust to El Camino High School to support partial cost of the new ECHS Scoreboard.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: December 11, 2025

RE: Acceptance of 2025-26 Fundraisers

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District. The following fundraisers are being submitted for approval:

Alta Loma Middle School

Art Club	Hot Chocolate Fundraisers – Commencing December 2025.
Art Club	Pizza Slices Sale – Commencing November 13, 2025 through February 15, 2026.
Drama Club	Snack Sale – Selling a variety of snacks during the Fall Play. Commencing November 22, 2025.

El Camino High School

ASB	Winter Ball Tickets – Tickets will be available for purchase at the door for $50 each at GAMA Ride in San Mateo. Commencing January 10, 2026.

Drama Club	Fall Musical Ticket Sale – Ticket sales will take place at the Little Theatre entrance during the Fall Musical. Commencing November 2025.
World Wide Media Club	Donut Fundraiser – Selling donuts at the ECHS courtyard. Commencing November 17, 2025.
Baking Club	Bobaville Fundraiser – Selling boba drinks after school. Commencing November 18, 2025.

FISCAL IMPLICATIONS:

All funds from approved fundraisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: December 11, 2025

RE: Professional Services Agreements Under $25,000

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

$9,600	All American Inspection, Inc. – To retain a certified in-plant inspector to provide QA/QC services during the fabrication of the Junipero Serra ES and Monte Verde ES TK modular classroom buildings. The inspector is responsible for ensuring that the modular buildings are fabricated in compliance with DSA-approved designs, engineering specifications, and required quality standards. Commencing January 2026.
$10,490	RMA Group – In compliance with the Division of State Architect (DSA) regulations, the District will retain a certified in-plant special inspection firm to inspect and test the fabrication of the structural steel for the Junipero Serra ES TK modular classroom building. Commencing January 2026.
$10,490	RMA Group - In compliance with the Division of State Architect (DSA) regulations, the District will retain a certified

	in-plant special inspection firm to conduct the inspection and testing of structural steel fabrication for the Monte Verde ES TK modular classroom. Commencing January 2026.
$14,260	Pionic Unit Construction - Removal and disposal of the rusted metal door frame at Skyline ES, followed by the supply and installation of a new metal door frame, mullion, and door closer. The existing FRP doors will be reinstalled. Two coats of corrosion-preventive paint will be applied to the new door frame. Commencing January 2, 2026.
Not to Exceed $25,000	School Facility Consultant - Assist the District in determining and maximizing eligibility for State funding for school facilities under the School Facilities Program. This includes preparing and submitting State applications for eligible projects, monitoring relevant State meetings that may impact the District's applications, and providing planning services as requested by the District throughout FY 2025-26.
$10,000	Cumming Group – To support the District Office project by providing construction management services through January 31, 2026. Their scope includes on-site project supervision, review of change orders, schedule and quality monitoring, and coordination of inspections and construction activities.
$11,715	ProTech - The scope includes limited environmental screening for the Alta Loma Middle School Partial Storm Drain Replacement project, consisting of asphalt sampling for asbestos analysis and soil screening along roughly 740 linear feet of trench excavation. Approximately 440 cubic yards of material will be evaluated for potential contaminants to guide off-site disposal, with final waste characterization performed after excavation. Commencing November 2025.

District Office – Human Resources

$4,500	Frontline ERP – Guided the implementation of the Frontline Central module for SSFUSD, supporting HR’s transition to using the platform for employee onboarding. Commencing December 2025.

District Office – Teaching & Learning

$13,464	Regents of the University of Colorado – Providing three OpenSciEd workshops, specifically units B.4, C.4, and P.5. Commencing January 5, 2026.
Not to Exceed $25,000	Fregosa Ventures, Inc./Dawn Fregosa – The services provided include the annual High Quality CTE Pathway self-evaluation, Skyline matriculation alignment, and compliance support for Perkins V and CTEIG growth, along with monitoring CA CTEIG/GSPP benchmarks and offering course and instructional expertise. Commencing January 2026.
$8,400	Be GLAD – Providing training that offers 14 hours of bilingual PD focused on Guided Language Acquisition Design, equipping seven educators with strategies to support multilingual learners. The training aligns with LCAP Goal 7, Action A.

El Camino High School

Not to Exceed $25,000	Gamaride - A family entertainment and arcade venue that offers space rentals, food services, and prepaid game credits for arcade activities during the Winter Ball. Commencing January 10, 2026.
$1,500	Jordan Moore/DJ Moore - A DJ (disc jockey) who will introduce and play recorded popular music at the ECHS Winter Ball on January 10, 2026.
$600	Pixalshot – Providing photobooth services during the ECHS Winter Ball on January 10, 2026.

FISCAL IMPLICATIONS:

Listed above

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: December 11, 2025

RE: Board Reorganization Meeting – December 16, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

Each year, the Board of Trustees holds an Annual Reorganizational Meeting in accordance with Education Code § 35143. During this meeting, the Board elects its officers for the upcoming year including the Board President, Vice President, and Clerk and conducts other reorganization activities as required by Board Bylaws and state law.

At the May 8, 2025 Board meeting, the Board approved the date and time for this year's reorganizational meeting, which will take place on December 16, 2025 at 6:00 PM and will be held in the Baden High School gym.

The purpose of this Information/Discussion item is to remind the Board and the community of the scheduled reorganization meeting and ensure awareness of the date, time, and statutory purpose of the session.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

This item is for information only. No action is required.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: December 11, 2025

RE: Announcement of Intended Appointee to the Personnel Commission

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

In accordance with the statutory procedures outlined in California Education Code Sections 45245–45248, the Governing Board shall publicly announce the name of the person it intends to appoint or reappoint to the Personnel Commission, if the vacancy is its appointee. The term of Commissioner Reem Nasrah expired on December 1, 2025. This position is the designated appointee of the Governing Board. A commissioner whose term has expired may continue to discharge the duties of the office until a successor is appointed, but for no more than 90 calendar days. At a board meeting to be held after 30 and within 45 days of the Governing Board's announcement of its intended appointee, the Governing Board in open hearing shall provide the public and employees and employee organizations the opportunity to express their views on the qualifications of those persons recommended by the Governing Board for appointment. A public hearing and final appointment are scheduled for the Board meeting on January 22, 2026.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

For Information and Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: December 11, 2025

RE: Review of 2026 SSFUSD Summer School Programs

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District will offer the following summer school programs:

- Extended School Year
- Preschool Summer Program
- Elementary School Programs
- Middle School Programs
- High School Programs
- STEAM Grades 3 - 8
- Academic Language Academy
- Literacy Academy - K - 6
- Seamless Summer Meal Program and National Breakfast Lunch Program

PRESCHOOL SUMMER PROGRAM

Extended School Year – 20 days
The Extended School Year Program is for special education students that need additional schooling as outlined by their IEP.

ELEMENTARY SUMMER PROGRAMS

Extended School Year – 20 days
The Extended School Year Program is for special education students that need additional schooling as outlined by their IEP.

Migrant Education – 20 days
A summer bridge program will be offered to elementary migrant education students. This program will focus on reinforcing literacy and math skills.

Big Lift Inspiring Summers – 20 days
First 5 of San Mateo and Silicon Valley Community Foundation have provided grant funding to support Kindergarten, 1st grade, 2nd grade and 3rd grade readiness programs.

Elementary STEAM Project Based Learning Program - 20 days
This program is for 3rd through 5th grade students to support learning in the curricular areas of Science Technology Engineering Arts Mathematics (STEAM) through Project based learning lessons. Students will focus on building their 21st Century competencies: Communication, Critical thinking, Creativity and Collaboration.

MIDDLE SCHOOL PROGRAMS

Extended School Year - 20 days
The Extended School Year Program is for special education students that need additional schooling as outlined by their IEP.

Middle School STEAM Project Based Learning Program - 20 days
This program is for 6th through 8th grade students to support learning in the curricular areas of Science Technology Engineering Arts Mathematics (STEAM) through Project based learning lessons. Students will focus on building their 21st Century competencies: Communication, Critical thinking, Creativity and Collaboration.

Math Intervention - 20 days
This math intervention program (Elevate) will provide students in grades 3 – 8 with support on critical Common Core mathematics skills and lessons which will motivate them as they prepare for the math pathway of their choice.

Migrant Education – 20 days
A summer bridge program will be offered to elementary migrant education students. This program will focus on reinforcing literacy and math skills. Migrant education is funded with

federal migrant education funds.

HIGH SCHOOL PROGRAMS

Non-Graduation Seniors 15 days per session
This program is scheduled for two 3-week sessions for seniors who lack five or ten credits toward graduation. Students will attend for three weeks for five units and six weeks for ten units.

Core Academic Summer School 15 days per session
This program will operate for two 3-week sessions and will provide students with the opportunity to make up subjects in the following core academic areas:

- English/Language Arts
- History/Social Science
- Science
- Mathematics
- Physical Education
- Health
- ELD classes
- CTE
- Resource teacher(s) to support ESY eligible SWD in ELA and math

Migrant Education Program – 20 days
A summer bridge program will be offered to high school migrant education students This program will focus on reinforcing literacy, math skills, STEAM and/or College and Career.

FISCAL IMPLICATIONS:

SSFUSD will fund most of the 2026 Summer School Programs via LCAP Supplemental monies, federal monies and use some of the Expanding Learning Opportunity Program monies.

The Big Lift Inspiring Summers will be funded by a First 5 and Silicon Valley Community Foundation grant.

The Migrant Education program will be funded with federal Migrant Education funds.

The district would like to continue our partnership with Young Audiences and we've allocated up to $250,000 from the Expanded Learning Opportunity Grant to support Visual

and Performing Arts education during our STEAM programs and other Summer School programs.

At this time, we are allocating $1,600,000 to support the 2026 Summer Programs. Please note that I cannot give the exact breakdown of each program at this time.

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #25-65

SCHOOL BOARD RECOGNITION MONTH
JANUARY 2026

WHEREAS, SSFUSD is proud to join more than 1,000 local educational agencies, represented by nearly 5,000 school board members in the State, in recognizing the contributions of board members during January 2026 School Board Recognition Month; and

WHEREAS, the mission of public schools is to meet the diverse educational needs of all children and empower pupils to become competent, productive, and thoughtful contributors to a democratic society in an ever-changing world is more important now than ever before; and

WHEREAS, an excellent and continuously improving public education system is vital to the quality of life of all California citizens and communities; and

WHEREAS, local school board members are committed to children and believe that all students can be successful learners, and that the best education for every pupil is tailored to their individual academic, social-emotional, physical, and mental health needs; and

WHEREAS, school board members work tirelessly alongside parents, certificated and classified educational professionals, and other community members to create effective learning environments where all pupils can thrive; and

WHEREAS, school board members are strong advocates for public education who are responsible for communicating the needs of the school district to the public and for understanding the interests and expectations of the diverse communities they represent; and

WHEREAS, Superintendent Shawnterra Moore has said that Board members are our elected representatives and a vital link between the school district and the community, setting the foundation and vision for the District, directing resources where they are most needed, and ensuring accountability to the community by monitoring progress toward goals. Their end goal, of course, is to support and elevate student achievement and student well-being; and

WHEREAS, School Board Recognition Month is an ideal time to recognize and celebrate the Californians serving on school boards who help guide the education of pupils in grades K–12 and who prepare them for the opportunities and unprecedented challenges of the 21st century and beyond;

NOW, THEREFORE, BE IT RESOLVED, that the South San Francisco Unified School District declares its appreciation to the members of our Board of Education and proclaims January 2026 as School Board Recognition Month. We invite our community to join us in honoring Amanda Anthony, Dr. Chialin Hsieh, Amy Lam, Patricia Murray, and Mina Richardson for their dedication, leadership, and commitment to student success.

REGULARLY PASSED AND ADOPTED this 11th day of December 2025.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #25-66

Trustee Compensation

WHEREAS, California Education Code Section 35120 (a) (9) (c) states:

"A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting the member is performing services outside the meeting for the school district or districts, the member was ill or on jury duty, or the absence was due to a hardship considered acceptable by the board."

Trustee Hsieh was absent from the Community Forum due to a work commitment;

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees adopts Resolution #25-66 and approves payment for the absence at the following Board of Trustees' meeting in accordance with California Education Code Section 35120 (a) (9) (c) to:

Trustee Chialin Hsieh	October 23, 2025 Community Forum

REGULARLY PASSED AND ADOPTED this 11th day of December 2025.

AYES in Favor of Resolution	NOES Against Resolution
_____	_____
_____	_____
_____	_____
_____	_____

ATTEST:

_____
Clerk/Secretary of the Board

_____
Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Seemaa Prasad, Principal – Alternative Education, Baden High School

DATE: December 11, 2025

RE: Approval of HarperRand MOU with South San Francisco Adult Education (SSFAE)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

As a member of the San Mateo County Consortium for Adult & Career Education (SMCCACE) and a recipient of both the Workforce Innovation and Opportunity Act (WIOA) Title II grant and the California Adult Education Program (CAEP) state funding, the South San Francisco Unified School District (SSFUSD) remains committed to providing high-quality Career Technical Education (CTE) opportunities for adult learners. The District currently offers courses in Gateway to Health Careers, the Office Assistant Pathway, and College and Career Transitions.

HarperRand has been a valued partner in delivering CTE programming at South San Francisco Adult Education for several years, supporting the development and administration of these courses. We are requesting to continue this partnership, with a goal of enrolling 25 students per course—representing full capacity.

We are confident that, through a combination of HarperRand's marketing and outreach efforts and our own community engagement, we can successfully recruit and serve adult learners from across South San Francisco.

The four courses are as follows:

Billing and Coding Specialist (CBCS) – 160 hours of classroom instruction and 160-hour medical office externship (Cost: $2,995)

Phlebotomy Technician (CPT1) – 70 hours of classroom instruction and a 40-to-100-hour clinical phlebotomy externship (Cost: $2,495)

Pharmacy Technician (PT) – 70 hours of classroom instruction and a 40-to-100-hour clinical phlebotomy externship (Cost: $2,495)

Electrocardiography Technician (EKG) – 70 hours of classroom instruction and a 40-to-100-hour clinical phlebotomy externship (Cost: $2,495)

Scholarships: Consultant and School shall make available 4 program scholarships per year equal to the full cost of tuition. School shall determine assignment of student scholarships. Each scholarship award can be divided between 2 students at the discretion of the School. One scholarship student is permitted per class.

FISCAL IMPLICATIONS:

SSFUSD Adult Education (SSFAE) will retain 5% of the revenue generated by the classes, as outlined in the agreement. This is estimated to be approximately $150 per enrolled student.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement between South San Francisco Adult Education and HarperRand for the 2025/26 school year.

Billing and Coding Specialist Schedule 2026

Days Off	
1/19	9/7
2/16	10/12
5/25	11/11
6/19	11/23-11/27
7/3-7/4	12/21-1/1

Monday Starts	M - Th Evening; 5:30pm - 9:30pm		
Month	Start	End	No Class
Jan	1/12/2026	3/18/2026	2/16
Feb			
March	3/23/2026	5/26/2026	5/25
April			
May			
June	6/1/2026	8/3/2026	
July			
August	8/10/2026	10/14/2025	9/7, 10/12
September			
October	10/19/2026	1/12/2027	11/11, 11/23-11/27, 12/21-1/1
November			
December			

Tuesday Starts	M - Th Evening; 5:30pm - 9:30pm		
Month	Start	End	No Class
Jan			
Feb	2/3/2026	4/8/2026	2/16
March			
April	4/14/2026	6/17/2026	5/25,
May			
June	6/23/2026	8/25/2026	
July			
August			
September	9/1/2026	11/5/2026	9/7, 10/12
October			
November	11/10/2026	2/4/2027	11/11, 11/23-11/27, 12/21-1/1, 1/18
December			

Monday Starts	M - Th Day 8:30am-12:30pm		
Month	Start	End	No Class
Jan	1/26/2026	3/31/2026	2/16
Feb			
March			
April	4/6/2026	6/9/2026	5/25
May			
June	6/15/2026	8/17/2026	
July			
August	8/24/2026	10/28/2026	9/7, 10/12
September			
October			
November	11/2/2026	1/27/2027	11/11, 11/23-11/27, 12/21-1/1, 1/18
December			

Tuesday Starts	M - Th Day 8:30am-12:30pm		
Month	Start	End	No Class
Jan	1/20/2026	3/25/2026	2/16
Feb			
March	3/31/2026	6/3/2026	5/25
April			
May			
June	6/9/2026	8/11/2026	
July			
August	8/18/2026	10/22/2026	9/7, 10/12
September			
October	10/27/2026	1/21/2026	11/11, 11/23-11/27, 12/21-1/1, 1/18
November			
December			

Monday Starts	M - Th Day 1:00 PM - 5:00 PM		
Month	Start	End	No Class
Jan	2/9/2026	4/7/2026	2/16
Feb			
March			
April	4/13/2026	6/16/2026	5/25
May			
June	6/22/2026	8/24/2026	
July			
August	8/31/2026	11/4/2026	9/7, 10/12
September			
October			
November	11/16/2026	2/9/2027	11/23-11/27, 12/21-1/1, 1/18
December			

Tuesday Starts	M - Th Day 1:00 PM - 5:00 PM		
Month	Start	End	No Class
Jan			
Feb	2/24/2026	4/28/2026	
March			
April	5/5/2026	7/8/2026	5/25
May			
June			
July	7/14/2026	9/16/2026	9/7
August			
September	9/22/2026	12/3/2026	11/11, 11/23-11/27
October			
November			
December			

Phlebotomy Technician Schedule 2026

Days Off	
1/19	7/3-7/4
2/9	9/7
2/16	10/12
3/16-3/27	11/11
5/25	11/23-11/27
6/15 - 6/19	12/21-1/1

M - Th Evening; 5:00pm - 9:00pm			
Month	Start	End	No Class
January			
February			
March	03/16/26	04/30/26	3/30-4/3
April			
May	05/11/26	06/22/26	05/25/25
June			
July	07/06/26	08/13/26	
August	08/31/26	10/13/26	9/7, 10/12
September			
October	10/26/26	12/14/26	11/11, 11/23-11/27
November			
December			

M - F Morning Day; 9:00 AM - 1:00 PM			
Month	Start	End	No Class
January			
February			
March			
April	04/06/26	05/07/26	
May			
June	06/01/26	07/06/26	7/3-7/4
July	07/27/26	08/27/26	
August			
September	09/14/26	10/16/26	10/12/25
October			
November	11/02/26	12/11/26	11/11, 11/23-11/27
December			

EKG Technician Schedule 2026

Days Off	
1/19	9/7
2/16	10/12
5/25	11/11
6/19	11/23-11/27
7/3-7/4	12/21-1/1

MONDAY Starts	Mon & Weds Evening; 5:30pm - 9:30pm		
Month	Start	End	No Class
Jan	1/12/2026	2/4/2026	1/19
Feb	2/23/2026	3/17/2026	
March	3/30/2026	4/21/2026	
April			
May	5/4/2026	5/27/2026	5/25
June	6/1/2026	6/23/2026	
July	7/6/2026	7/28/2026	
August	8/10/2026	9/1/2026	
September	9/14/2026	10/6/2026	
October	10/19/2026	11/10/2026	
November	11/16/2026	12/15/2026	11/23-11/27
December			

TUESDAY S	Tues & Thurs Day 8:30am-12:30pm		
Month	Start	End	No Class
Jan	1/20/2026	2/11/2026	
Feb			
March	3/24/2026	4/15/2026	
April	4/28/2026	5/20/2026	
May			
June	6/2/2026	6/24/2026	
July	7/7/2026	7/29/2026	
August			
September	9/8/2026	9/30/2026	
October			
November	11/17/2026	12/16/2026	11/23-11/27
December			

Pharmacy Technician Schedule 2026

Days Off	
1/19	9/7
2/16	10/12
3/30-4/3	11/11
5/25	11/23-11/27
6/19	12/21-1/1
7/3-7/4	

M - Th Evening; 5:00pm - 9:00pm			
Month	Start	End	No Class
January			
February			
March			
April	04/06/26	06/24/26	5/25
May			
June			
July	07/13/26	09/30/26	9/7
August			
September			
October	10/19/26	01/28/27	10/11, 11/23-11/27, 12/21-1/1
November			
December			

M - F Morning Day; 9:00 AM - 1:00 PM			
Month	Start	End	No Class
January			
February			
March	3/16/2026	05/26/26	3/30-4/3, 5/25
April			
May			
June	06/15/26	08/19/26	6/19, 7/3-7/4
July			
August			
September	09/14/26	11/18/26	10/12, 11/11
October			
November			
December			

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Seemaa Prasad, Principal – Alternative Education, Baden High School

DATE: December 11, 2025

RE: Baden High School Mural Project

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Baden High School serves a diverse student population, many of whom have experienced academic and personal challenges in traditional school settings. As part of ongoing efforts to strengthen student belonging and school community pride, both staff and students have expressed interest in creating a permanent art piece that reflects their collective identities, values, and aspirations.

Precita Eyes Muralists Association, Inc. has an extensive history of partnering with schools and communities to create collaborative public art that celebrates cultural diversity and elevates youth voice. Their educational model emphasizes student participation at every stage of the mural process from concept development and design to painting and installation.

FISCAL IMPLICATIONS:

The total project cost is $29,990. All costs related to materials, artist facilitation, and supplies will be covered through Equity Multiplier funding. No additional district funds are requested at this time.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement between Baden High School and Precita Eyes Muralists Association, Inc. for a student-led mural project designed to advance student belonging, cultural representation, and school community pride.

PRECITA EYES MURALISTS ASSOCIATION INC.

Since 1977: Celebrating 48 Years of Community Mural Art and Culture

2981 24th Street • San Francisco, CA 94110 • Phone: (415) 285-2287 • 348 Precita Avenue • San Francisco, CA 94110 • Phone: (415) 285-2311 • www.precitaeyes.org

BADEN HIGH SCHOOL: MURAL PROJECT AGREEMENT

This agreement is made and entered on October 15, 2025, between **PRECITA EYES MURALISTS ASSOCIATION, INC**. *2981 24th Street, San Francisco, CA 94110*, and **BADEN HIGH SCHOOL,** *825 Southwood Dr. South San Francisco, CA 94080***,** regarding the mural project at their site

PRECITA EYES MURALISTS Contacts: Paola Reyes Melendez, Education Director, (702) 408-7093, paola@precitaeyes.org. Susan Cervantes, Founding Director, (415)285-2287, susan@precitaeyes.org.

BADEN HIGH SCHOOL contacts: Clare Jackson, Assistant Principal, cjackson@ssfusd.org, 415-671-5087. Seemaa Prasad, Principal, sprasad@ssfusd.org 650-877-8455.

1. **PRECITA EYES MURALISTS agrees**:
   a. To facilitate a mural design workshop with up to a group of (20) students for a mural wall measuring 12ft tall by 36ft wide
   b. To submit an in-scale, full-color mural design, and narrative for school approval
   c. To provide a Certificate of General Liability Insurance for the project.
   d. To provide experienced muralist(s) to lead a 6-week mural apprenticeship/ class
   e. To collaborate with the students in the priming, gridding, transferring, and painting of their mural design
   f. To complete any painting or touch ups needed after the end of the 6-week apprenticeship
   g. To apply a protective coating onto the mural
   h. To coordinate with BADEN HIGH SCHOOL staff for a 6-week mural schedule with student participation, start date TBD Projected Late January/February (weather permitting)

      i. Mural Project Timeline Projection:

      Week 1: Lead muralist(s) introduction. (1) Mural Design Workshop 3H. Discuss themes for the mural, draw out ideas, and develop a rough composite. in January
      Week 2-3: Muralist(s) research and develop drawings for mural concepts in scale with a narrative
      Week 4: Mural design completed and presented for review and approval. In late January/February
      –School APPROVES/gives feedback

      6 weeks start here with the students in March
      Week 1: Drop off of mural supplies and equipment. The walls will be primed with student assistance.
      Week 2-3: The Muralist(s) will then grid and transfer the mural design with the students
      Week 4-6: Painting with students/ Completion of the mural painting
      Week 7: Muralist touch-ups

Week 8: Varnishing the mural/ Completion of the mural

2. **BADEN HIGH SCHOOL agrees**:

   a. To pay **PRECITA EYES MURALISTS ASSOCIATION, INC**. a total of **$29,990** for the Mural
      i. To pay the sum of **$9,990** upon signature of this agreement
      ii. To pay the sum of **$10,000** upon the approval of the mural design
         i. To pay 3% of the total budget ($899) per additional revision
      iii. To pay the sum of **$10,000** upon the successful completion of the mural project
   b. To provide a meeting space for the Design workshop and the participants with chairs, tables, and wall space to tape a mural composite to
   c. To allow access to facilities, restrooms, water, and storage space for mural materials
   d. To have a teacher present for behavior management while working with students
   e. To complete any landscaping needed in advance of the project start date

3. **CREDITS:**

   a. **PRECITA EYES MURALISTS** will include on the mural painting an appropriate copyright notice, reading as follows:
      i. "Title, © **2025 Precita Eyes Muralists**, Directed by …..... Credits and acknowledgments of students and other participants can follow or be placed in another location".
      ii. **BADEN HIGH SCHOOL** agrees to include a similar notice on any reproduction for non-commercial use.

4. PRESERVATION OF THE MURAL PAINTING:

   a. **BADEN HIGH SCHOOL** will be the owner of the mural and will be solely responsible for its maintenance.
   b. If any damage occurs to the mural painting, at their discretion, **BADEN HIGH SCHOOL** will notify **Precita Eyes Muralists Association Inc.** for possible maintenance or restoration of the mural.

The undersigned agrees to the contents of the **BADEN HIGH SCHOOL MURAL PROJECT AGREEMENT:**

Date October 15, 2025	Date
Paola Reyes Melendez	Ted O
Education Director	Assistant Superintendent of Business Services
PRECITA EYES MURALISTS	South San Francisco Unified School District

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: December 11, 2025

RE: Adoption of Tentative Agreement between the South San Francisco Unified School District and the South San Francisco Federation of Adult Educators for the 2025-2028 Term

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

During the 2025 fall semester, representatives of the South San Francisco Unified School District ("SSFUSD" or "District") and the South San Francisco Federation of Adult Educators, AFT Local 6179 ("SSFFAE") negotiated a Tentative Agreement regarding all open Articles specified in the original Initial (Sunshine) Proposals that were presented at the October 9, 2025 and November 13, 2025 regular Board meetings. Attached to this memorandum is the signed Tentative Agreement dated December 5, 2025.

FISCAL IMPLICATIONS:

All associated costs will be covered by the Adult Education Program categorical funding (Fund 11).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt the Tentative Agreement between the South San Francisco Unified School District and the South San Francisco Federation of Adult Educators for the 2025-2028 term.

TENTATIVE AGREEMENT
for Successor Agreement 2025-2028
between
South San Francisco Unified School District
and
South San Francisco Federation of Adult Educators, Local 6179, CFT/AFT/AFL-CIO

December 5, 2025 @ 10:42 AM

Article 12 – Compensation

12.1 Salary

12.1.1 Effective for the 2025-2026 school year, all salaries will be increased by four (4) percent.

12.1.2 Effective for the 2026-2027 school year, all salaries will be increased by four (4) percent.

12.1.3 Effective for the 2027-2028 school year, all salaries will be increased by four (4) percent.

Article 20 – Duration

The District and the Federation agree that the term of the Agreement shall remain in full force and effect from July 1, 2025 through June 30, 2028 with no reopeners.

South San Francisco Federation of Adult Educators (SSFFAE), Local 6179, CFT/AFT/AFL-CIO

Signed by: Elizabeth Bales 65D0EF08E34F4E5... 12/5/2025
Elizabeth Bales, President
SSFFAE, Local 6179, CFT/AFT/AFL-CIO

DocuSigned by: 9E0F177A172E421... 12/5/2025
Sue Pak, JD
Field Representative
California Federation of Teachers

South San Francisco Unified School District

Signed by: Seemaa Prasad 80566202470A46D... 12/5/2025
Seemaa Prasad, Principal
Alternative Education

DocuSigned by: J. Marwan Hannon 9BE0E0D45FBA4EA... 12/5/2025
J. Marwan Hannon, Assistant Superintendent
Human Resources

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: December 11, 2025

RE: NAMI MOU for the 2025–2026 school year

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

NAMI San Mateo County (NAMI SMC) and the South San Francisco Unified School District (SSFUSD) have established a collaborative partnership to support student mental health through education, prevention, and early-intervention programming. As schools continue to experience increased demand for mental health support, the district sought community-based partnerships that offer evidence-informed resources accessible to students across grade levels.

NAMI SMC brings nationally recognized programs designed to reduce stigma, increase mental health literacy, and equip youth with practical skills to support their own wellness. Through this Memorandum of Understanding, NAMI SMC will provide two key services: Uplift Teen Groups, which offer facilitated peer support and coping-skills development, and Ending the Silence (ETS) presentations, which educate students, families, and staff about mental health conditions, warning signs, and how to seek help.

FISCAL IMPLICATIONS:

The partnership between NAMI San Mateo County and the South San Francisco Unified School District is a non-financial agreement, and no exchange of funds will occur between the parties. Both organizations agree to collaborate in good faith to provide the outlined mental health programs without cost to the district or to NAMI SMC.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with NAMI to support South San Francisco Unified students for the 2025-2026 school year.

MEMORANDUM OF UNDERSTANDING
Between
NAMI San Mateo County
and
South San Francisco Unified School District

Purpose:

The purpose of this Memorandum of Understanding (MOU) is to establish a collaborative partnership between NAMI San Mateo County and the South San Francisco Unified School District to provide mental health education, support, and resources for students through two key programs:

1. **Uplift Teen Group** - an interactive, supportive group designed to help students build emotional resilience, practice coping strategies, and connect with peers in a safe, stigma-free environment.
2. **Ending the Silence (ETS)** - a mental health awareness presentation that educates students about mental health conditions, warning signs, and how to seek help for themselves or their peers. The presentation can be provided to students, staff, and families.

I. Responsibilities of NAMI San Mateo County

NAMI SMC agrees to:

1. Coordinate and facilitate the Uplift Teen Group sessions with trained NAMI facilitators.
2. Deliver the Ending the Silence presentations with certified NAMI presenters, including a young adult with lived experience and a lead presenter.
3. Provide all necessary materials, resources, and curriculum for both programs.
4. Maintain confidentiality and follow all applicable privacy and consent guidelines for student participation.
5. Communicate regularly with SSFUSD's designated contact(s) regarding scheduling, logistics, and feedback.
6. Provide data and feedback summaries, when appropriate, to help evaluate program impact.

II. Responsibilities of South San Francisco Unified School District

SSFUSD agrees to:

1. Designate a staff member or liaison to coordinate logistics and communication with NAMI SMC.
2. Identify appropriate student participants for the Uplift Teen Group and assist with outreach and consent forms as needed.

3. Schedule time and space for both the Uplift Teen Group and Ending the Silence presentations.
4. Ensure staff presence during sessions/presentations as appropriate for supervision and support.
5. Support NAMI SMC in promoting the programs to students and families, if applicable.

III. Term and Termination

This MOU will be effective as of **December 12, 2025,** and remain in effect through **June 30, 2026**, unless terminated earlier by either party. Either organization may terminate this MOU with written notice of at least 30 days in advance.

IV. Non-Financial Agreement

This partnership involves no exchange of funds. Both organizations agree to collaborate in good faith to achieve shared goals around student mental health and wellbeing.

V. Confidentiality

Both parties agree to maintain the confidentiality of all student information, in compliance with NAMI and the school's privacy laws and policies.

VI. Signatures

For NAMI San Mateo County:
Name: _____
Title: _____
Signature: _____
Date: _____

For South San Francisco Unified School District:
Name: _____
Title: _____
Signature: _____
Date: _____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: December 11, 2025

RE: Friends For Youth MOU for the 2025–2026 school year

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

South San Francisco Unified School District (SSFUSD) and Friends For Youth are entering into a continued partnership to provide school-based group mentoring services for district students during the 2025–2026 academic year. Friends For Youth, a nonprofit with more than four decades of experience serving underserved youth, is nationally recognized for strong mentoring practices, volunteer screening, and youth safety standards.

Through this Memorandum of Understanding, SSFUSD counselors and administrators will be able to refer students ages 11–24+ who may benefit from additional adult support and structured social-emotional programming. Friends For Youth will deliver weekly group mentoring sessions that focus on resilience-building, positive adult relationships, academic encouragement, and socio-emotional learning. These sessions will be facilitated by trained Friends For Youth staff and supported by screened and supervised volunteer mentors.

The collaboration establishes a coordinated system between Friends For Youth program staff and a designated SSFUSD site liaison to manage referrals, logistics, and communication regarding student progress. Program activities will include SEL lessons, guest speakers, enrichment projects, and structured group activities. Friends For Youth will also administer pre- and post-program assessments to measure student outcomes and report findings to district leadership.

FISCAL IMPLICATIONS:

South San Francisco Unified School District agrees to purchase program-related supplies on behalf of Friends for Youth, including snacks, food, and activity materials. No additional costs are associated with the program or staffing beyond reimbursement for food and activity expenses.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with Friends for Youth to support South San Francisco Unified students for the 2025-2026 school year.

MEMORANDUM OF UNDERSTANDING

Between **South San Francisco Unified School District** and **Friends For Youth**

INTRODUCTION

This Memorandum of Understanding (MOU) describes and confirms an agreement between South San Francisco Unified School District (SSFUSD) and Friends for Youth (FFY).

The purpose of this MOU is to formalize expectations and strengthen the collaboration between both parties to provide high-quality group mentoring services forSouth San Francisco Unified School District students.

I. DESCRIPTION OF SERVICES AND PURPOSE OF COLLABORATION

Friends for Youth (FFY) is a nonprofit organization that has provided quality mentoring services to underserved youth on the Peninsula since 1979. FFY is nationally recognized for its leadership in mentoring and volunteer screening to ensure youth safety.

Through this MOU, South San Francisco Unified School District counselors and administrators will be able to refer students (ages 11–24+) who may benefit from additional adult support to FFY's school-based group mentoring program.

FFY will provide a Group Program Coordinator and Director of Programs to oversee and implement weekly sessions throughout the school year. Each session will be anchored by at least one paid staff member who leads activities and ensures safety and engagement.

Group mentoring sessions include socio-emotional learning lessons, guest speakers, creative projects, and structured activities that promote resiliency, connection, and academic success.

FFY will recruit, screen, train, and supervise volunteer mentors at a ratio of 1 adult to 10 youth to support these sessions over approximately 12-30 weeks per school year.

FFY staff will collaborate closely with a designated South San Francisco Unified School District staff liaison to coordinate logistics, referrals, and student support. FFY will also administer pre- and post-evaluation surveys to assess program impact and share results with school leadership.

II. TERMS OF UNDERSTANDING

This agreement takes effect upon signature and will remain in place for the 2025–2026 academic year, unless terminated as outlined in Section XIII.

The MOU may be reviewed quarterly and amended upon written mutual agreement.

III. SCHOOL AND DISTRICT OBLIGATIONS

A. South San Francisco Unified School District will designate an administrator to oversee program implementation and act as the primary point of contact for FFY.

B. The administrator will distribute FFY's referral form, coordinate with staff for student participation, and ensure parent/guardian consent.

C. South San Francisco Unified School District staff will stay in communication with FFY to support student engagement, attendance, and success.

D. The school will serve as the primary reporting agency for mandated reporting of child abuse, neglect, or harm to self/others, following the protocol outlined in Appendix A.

E. The school will help FFY access necessary student information to facilitate referrals and evaluate outcomes.

F. South San Francisco Unified School District agrees to purchase program supplies on behalf of Friends for Youth including snacks, food, and activity expenses and supplies. **There are no costs associated with the program or staff time itself outside of activity and food reimbursement funding.**

IV. FRIENDS FOR YOUTH OBLIGATIONS

A. FFY agrees to provide the services outlined in Section I.

B. Any additional activities beyond those described will be jointly determined by South San Francisco Unified School District and Friends For Youth representatives.

C. FFY will ensure that all staff comply with mandated reporting procedures described in Appendix A.

D. FFY will screen all staff providing services at South San Francisco Unified School District sites. FFY screening process includes a background check via livescan fingerprinting, and a DMV record check via Sterling Direct, a passing score on the Diana Screen, proof of vaccination and negative TB test results, and mandated reporter training.

E. FFY will maintain Comprehensive General Liability Insurance with a minimum coverage of $1,000,000 per occurrence, naming the South San Francisco Unified School District, its Board, officers, and employees as additional insured.

V. REMAINING TERMS

Sections V through XIV (Insurance, Governing Law, Conflict Resolution, Non-Discrimination, Equal Employment Opportunity, Hold Harmless, Confidentiality, Retention of Records, Termination, and Notices) remain consistent with the 2024–2025 MOU, updated to reflect South San Francisco Unified School District and the 2025–2026 academic year.

SIGNATURE PAGE

The signing of this MOU is not a formal undertaking. It reflects the shared commitment of both parties to the objectives stated above.

South San Francisco Unified School District

_____ _____

Name: Date:

Friends For Youth

_____ _____

Cecilia Chu, Executive Director Date:

APPENDIX A — REPORTING PROCESS

In cases of suspected child abuse, neglect, or harm to self/others:

1. FFY staff will immediately notify the designated South San Francisco Unified School District administrator and follow the school's reporting process.
2. South San Francisco Unified School District staff will file mandated reports to the appropriate child protective or law enforcement agency per Penal Code §11164 et seq.
3. Written confirmation of the report will be shared with FFY within 24 hours.
4. FFY will provide a written incident summary to the Director of Student Services within 24 hours.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent, Business Services
Lori Shelton, Director of Bond Program

DATE: December 11, 2025

RE: Approval of Amendment No. 1 to the Independent Consultant Agreement with ISI Inspection Services, Inc. for additional special inspection services required for the El Camino High School Central Kitchen and Cafeteria Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

On May 8, 2025, the Board of Trustees approved the independent consultant agreement with ISI Inspection Services, Inc. to provide special inspection services for the El Camino High School Central Kitchen and Cafeteria project as well as the Westborough Middle School Field and Pavement Improvements project.

This agreement modification includes additional special inspection services required for the El Camino HS Central Kitchen and Cafeteria Project. These inspections are mandated by DSA and fall outside the Inspector of Record's scope, thereby necessitating specialized testing and inspection services.

FISCAL IMPLICATIONS:

The total cost of the additional services is $14,980.90. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	May 8, 2025	$102,687.86
Amendment No. 1	December 11, 2025	$14,980.90
Total Amended Compensation		**$ 117,668.76**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment No. 1 to the independent consultant agreement with ISI Inspection Services, Inc. for additional special inspection services for the El Camino HS Central Kitchen and Cafeteria project in the amount of $14,980.90.

El Camino H.S. Cafeteria (01-121228)
1320 Mission Road
South San Francisco, CA 94080

BUDGET ESTIMATE TO PROVIDE
ADDITIONAL SPECIAL INSPECTION & MATERIAL TESTING SERVICES

I. FIELD AND LABORATORY SERVICES			Quantity	Rate	Amount
C. Fireproofing					
1. 2901	Fireproofing Inspections	5 visit(s)	20 hrs	$112.00 /hr	$2,240.00
2. 3701	Density of Spray Applied Fireproofing		4 each	$82.00 /ea	$328.00
3. 2912	Cohesion/Adhesion Test Kit (SFRM)		8 each	$56.00 /ea	$448.00

Contract Amendment for Additional Services Requested

II. PROPOSAL CLARIFICATIONS

Reinspections:
Reinspections and weather-related setbacks are not included in our estimated hours. These conditions may result in additional costs. Client hereby acknowledges that even with diligent special inspections and/or testing by ISI, construction defects, deficiencies, and/or omissions in the contractor's work may arise. Client understands and hereby agrees that the contractor is solely responsible for its means and methods, the quality and completeness of the construction work and for adhering to the applicable construction plans and specifications.

Time and Materials Charges:
This bid proposal is an estimate to perform services. Prices quoted are valid through November 30, 2025. Actual charges are based solely upon time spent on the job site and the required and/or requested testing and laboratory services. Invoices will be submitted on a monthly basis in accordance with this proposal. All invoices include a summary of work performed to date, budget balance remaining, and a 10% administrative fee.

ISI will only provide special inspection and material testing services if client acknowledges that this fee proposal is merely an estimate of future code-required services. If client or client's representative (including contractor) keeps requesting ISI's services even beyond our approved budget, client accepts financial responsibility to pay for any and all services provided by ISI. In addition, Client recognizes that on occasion, due to the schedule of the contractor or relevant subcontractors, occasional overtime may be required. ISI will typically have no notice of this until the day the overtime occurs. Client agrees to compensate ISI for such overtime.

El Camino H.S. Kitchen (01-122032)
1320 Mission Road
South San Francisco, CA 94080

BUDGET ESTIMATE TO PROVIDE
ADDITIONAL SPECIAL INSPECTION & MATERIAL TESTING SERVICES

I. FIELD AND LABORATORY SERVICES			Quantity	Rate	Amount
A. Earthwork Services					
1. 2701	Utilities/Subgrade/AB Compaction Testing (portal-to-portal)	10 visit(s)	40 hrs	$116.00 /hr	$4,640.00
2. 3462	Maximum Density Curves (ASTM D1557)		2 ea	$370.00 /ea	$740.00
B. Post-Installed Anchors					
1. 2903	Post-Installed Anchor/Bolt Installation	4 visit(s)	16 hrs	$112.00 /hr	$1,792.00
2. 2904	Proof-Load Testing (torque or pull)	4 visit(s)	16 hrs	$116.00 /hr	$1,856.00
D. Engineering/Project Management/Miscellaneous					
1. 1221	Project Manager		9 hrs	$175.00 /hr	$1,575.00
2.	10% Administrative Fee				$1,361.90

Contract Amendment for Additional Services Requested [redacted]

II. PROPOSAL CLARIFICATIONS

Reinspections:
Reinspections and weather-related setbacks are not included in our estimated hours. These conditions may result in additional costs. Client hereby acknowledges that even with diligent special inspections and/or testing by ISI, construction defects, deficiencies, and/or omissions in the contractor's work may arise. Client understands and hereby agrees that the contractor is solely responsible for its means and methods, the quality and completeness of the construction work and for adhering to the applicable construction plans and specifications.

Time and Materials Charges:
This bid proposal is an estimate to perform services. Prices quoted are valid through November 30, 2025. Actual charges are based solely upon time spent on the job site and the required and/or requested testing and laboratory services. Invoices will be submitted on a monthly basis in accordance with this proposal. All invoices include a summary of work performed to date, budget balance remaining, and a 10% administrative fee.

ISI will only provide special inspection and material testing services if client acknowledges that this fee proposal is merely an estimate of future code-required services. If client or client's representative (including contractor) keeps requesting ISI's services even beyond our approved budget, client accepts financial responsibility to pay for any and all services provided by ISI. In addition, Client recognizes that on occasion, due to the schedule of the contractor or relevant subcontractors, occasional overtime may be required. ISI will typically have no notice of this until the day the overtime occurs. Client agrees to compensate ISI for such overtime.

AMENDMENT NO. 1
TO
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT
FOR SPECIAL INSPECTION SERVICES
(Agreement # 25018)
WITH
ISI INSPECTION SERVICES, INC.

EL CAMINO HIGH SCHOOL
CENTRAL KITCHEN & RENOVATION PROJECT

December 12, 2025

Amendment No. 1 to the Agreement for Special Inspection Services for El Camino HS Central Kitchen and Cafeteria Project as approved by the Board on May 8, 2025.

The work includes additional special inspection services required for the El Camino HS Central Kitchen and Cafeteria Project.

Section 4 Compensation, compensation under section 4.0 is amended and summarized below to reflect the added special inspection services associated with the El Camino HS Central Kitchen & Cafeteria Project.

District agrees to pay Consultant for services satisfactorily rendered pursuant to this Amendment a total fee not to exceed **One Hundred Seventeen Thousand Six Hundred Sixty-Eight and 76/100 Dollars** (**$117,668.76**). District shall pay Consultant according to the following terms and conditions:

Compensation under the Agreement as stated in Section 4.0; and is updated and summarized below.

Central Kitchen:

I. FIELD AND LABORATORY SERVICES		Quantity	Rate	Amount
A. Earthwork Services				
1. 2701 Utilities/Subgrade/AB Compaction Testing (portal-to-portal)	10 visit(s)	40 hrs	$116.00 /hr	$4,640.00
2. 3462 Maximum Density Curves (ASTM D1557)		2 ea	$370.00 /ea	$740.00
B. Post-Installed Anchors				
1. 2903 Post-Installed Anchor/Bolt Installation	4 visit(s)	16 hrs	$112.00 /hr	$1,792.00
2. 2904 Proof-Load Testing (torque or pull)	4 visit(s)	16 hrs	$116.00 /hr	$1,856.00
D. Engineering/Project Management/Miscellaneous				
1. 1221 Project Manager		9 hrs	$175.00 /hr	$1,575.00
2. 10% Administrative Fee				$1,361.90

Central Kitchen Total: $11,964.90

Cafeteria:

C. Fireproofing					
1. 2901	Fireproofing Inspections	5 visit(s)	20 hrs	$112.00 /hr	$2,240.00
2. 3701	Density of Spray Applied Fireproofing		4 each	$82.00 /ea	$328.00
3. 2912	Cohesion/Adhesion Test Kit (SFRM)		8 each	$56.00 /ea	$448.00

Cafeteria Total: $3,016.00

Amendment No. 1 Total: $14,980.90

Agreement	Date	Total
Original Agreement	May 8, 2025	$102,687.86
Amendment No. 1	December 11, 2025	$14,980.90
Total Amended Compensation		**$ 117,668.76**

No other sections of the Independent Consultant Agreement are modified in any way.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment. This Amendment consists of 4 pages, with Consultant's Proposal attached.

By _____ _____
Ted O Date
Assistant Superintendent - Business Services
South San Francisco Unified School District

By _____ 11/21/2025
Antoine Megevand Date
Project Manager
ISI Inspection Services, Inc.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: December 11, 2025

RE: Approval of Agreement with Hohbach-Lewin, Inc. for Phase II Design Surveying and Topographic Services for the El Camino High School Modernization Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District is acquiring the services of Hohbach-Lewin, Inc. to provide phase II design surveying and topographic services for the modernization project at El Camino High School under the Measure T Bond Program.

On November 16, 2023, the Board of Trustees approved a Request for Qualifications (RFQ) for a pool of seven (7) firms to provide phase II design surveying and topographical services. The District requested a proposal from Hohbach-Lewin, Inc. Following a detailed evaluation, Hohbach-Lewin Inc. offered a competitive fee structure and satisfied all project requirements.

FISCAL IMPLICATIONS:

The cost of services is $59,400.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement with Hohbach-Lewin, Inc. for phase II design surveying and topographic services for the El Camino High School Modernization project in the amount of $59,400.00.

INDEPENDENT CONSULTANT AGREEMENT FOR SURVEYING AND TOPGRAPHIC SERVICES
AGREEMENT #26007

This Independent Consultant Agreement for **Surveying and Topographic** Services ("Agreement") is made and entered into as of the **12th day of December, 2025** by and between the South San Francisco Unified School District, ("District") and **Hohbach-Lewin, Inc.** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of architecture, landscape architecture, environmental, engineering, land surveying, and construction project management services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide **Surveying and Topographic** services as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **December 12, 2025** and will diligently perform as required and complete performance by **February 27, 2026** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   ___X___ Signed Agreement
   ___X___ Workers' Compensation Certification
   ___X___ Prevailing Wage Certification
   ___X___ Fingerprinting/Criminal Background Investigation Certification
   ___X___ Insurance Certificates and Endorsements
   ___X___ W-9 Form
   _____ Other: _____

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Fifty-Nine Thousand Four Hundred and 00/100** Dollars **($59,400.00)** District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

4.1.1.	Base Bid Area	$44,900
4.1.2.	Optional Area #1	$7,250
4.1.3.	Optional Area #2	$7,250

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. [RESERVED]

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District.

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Performance of Services.**

8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

8.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

8.3. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

8.4. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

8.5. **[RESERVE]**

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Deliverables.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim

until the time the claim is denied, including any time utilized by any applicable meet and confer process.

13. **Termination**.

13.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three days after the day of mailing, whichever is sooner.

13.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

13.2.1. material violation of this Agreement by Consultant; or

13.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

14. **Indemnification**.

14.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

14.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 14.1 above. Consultant's obligation pursuant to this Article includes reimbursing District

for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 14.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

14.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

15. **Insurance**.

15.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

15.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

15.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

15.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

15.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

15.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

15.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

15.2.3. An endorsement stating that District and its Board of Trustees, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

15.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

15.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

15.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

16.1. **Labor Code Requirements**: Consultant shall comply with all applicable provisions of the California Labor Code, Division 3, Part 7, Chapter 1, Articles 1 – 5, including, without limitation, the payment of the general prevailing per diem wage rates for

public work projects of more than one thousand dollars ($1,000). Copies of the prevailing rate of per diem wages are on file with District.

16.1.1. **Registration**: If applicable, before a public works contract can be awarded, Consultant and its subcontractor(s) shall be registered with the Department of Industrial Relations in accordance with Labor Code section 1771.1. At least one week before commencing work, Consultant shall provide to District the name and DIR registration number for Consultant and any applicable subcontractor.

16.1.2. **Certified Payroll Records**: Consultant and its subcontractor(s) shall keep accurate certified payroll records of workers and shall electronically submit certified payroll records directly to the Department of Industrial Relations weekly or within ten (10) days of any request by District or the Department of Industrial Relations.

16.1.3. **Labor Compliance**: Consultant shall perform the Services of the Project while complying with all the applicable regulations, including section 16000, et seq., of Title 8 of the California Code of Regulations and is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations.

17. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **COVID-19 Requirements.** For all workers on District property, Consultant and Consultant's personnel shall comply with all applicable federal, state and local laws regarding COVID-19 including, without limitation, applicable terms in CDPH State Public Health Officer Orders.

19. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

20.1. All site visits shall be arranged through District;

20.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

20.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

20.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

20.5. Consultant and Consultant's employees shall not use student restroom facilities; and

20.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

21. **Disabled Veteran Business Enterprises**. Education Code section 17076.11 requires school districts using funds allocated pursuant to the State of California School Facility Program for the construction or modernization of a school building to have a participation goal of at least three percent (3%), per year, of the overall dollar amount expended each year by the school district, for disabled veteran business enterprises ("DVBE"). In accordance therewith, Consultant must submit, upon request by District, appropriate documentation to District identifying the steps Consultant has taken to solicit DVBE participation in conjunction with this Agreement, if applicable.

22. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

23. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

23.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

23.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

24. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

25. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

26. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage

prepaid, return receipt required, or sent by overnight delivery service, or electronic mail transmission, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District 398 B Street South San Francisco, CA 94080 ATTN: Lori Shelton, Director of Bond Program EMAIL: lshelton@ssfusd.org	Hohbach-Lewin Inc. 260 Sheridan Ave. Suite 150 Palo Alto, CA 94306 ATTN: William Henn Director of Civil Engineering EMAIL: bhenn@hohbach-lewin.com

Any notice personally given or sent by electronic mail transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

27. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

28. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

29. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection

expenses, witness fees, court costs and attorney's fees.

35. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

36. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

37. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

38. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authority and empowered to enter into this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2025	Dated: 11/19, 2025
South San Francisco Unified School District	**Hohbach-Lewin, Inc.**
Signed By: _____	Signed By: William Henn
Print Name: Ted O	Print Name: William Henn
Print Title: Assistant Superintendent Business Services	Print Title: Director of Civil Engineering

Information regarding Consultant:

License No.: 8227 Robert Dains

Address: 260 Sheridan AvePalo Alto 94306

Telephone: 650-468-2335

Facsimile: _____

E-Mail: bhenn@hohbach-lewin.com

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
X Corporation, State: _____
____ Limited Liability Company
____ Other: _____

94-3293369: Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Project Name: El Camino HS Modernization
Project Address: 1320 Mission Road, South San Francisco, CA 94080

Scope of Work:

Vendor will prepare a standalone Topographic Survey Plan of the portions of the property as shown on the attached exhibit resulting from a campus tour with representatives of Multistudio Architects and the SSFUSD Bond Management Team, Tuesday November 11, 2025 The plan will be drafted in an AutoCAD format and will indicate the following:

- Spot elevations and contours at a one-foot interval to determine drainage pattern based on the local vertical datum.
- Location of existing structures with finish floor elevations and associated exterior grades.
- Location and elevation of covered walkways and building overhangs. Top and bottom elevations of parapet walls and covered walkways will be shown for structures in the survey area.
- Visible utilities.
- Underground utilities will be shown by visual observation and a review of available record information. Sources of said record information will be noted on the survey.
- Accessible underground utilities such as sanitary sewer and storm drain. Pipe inverts and sizes will also be shown.
- Tree locations and sizes for trees 4" diameter or greater with approximate driplines.
- Location and elevation of existing site features such as, but not limited to, fences, gates, paved drivable access roads, walls, walks, covered walkways, patios and other hardscape.
- Property line boundary data and lot square-footage based upon record information (property corners will not be marked or set on the ground).
- Easements, if any, if a title report is provided to us with this agreement.

Additional notes and information:

- No field work will take place while school is in session.
- This is a prevailing wage project.
- The services of a utility locator will not be used. • Procurement of a title report is not included in the scope of work.

Base Bid Area:

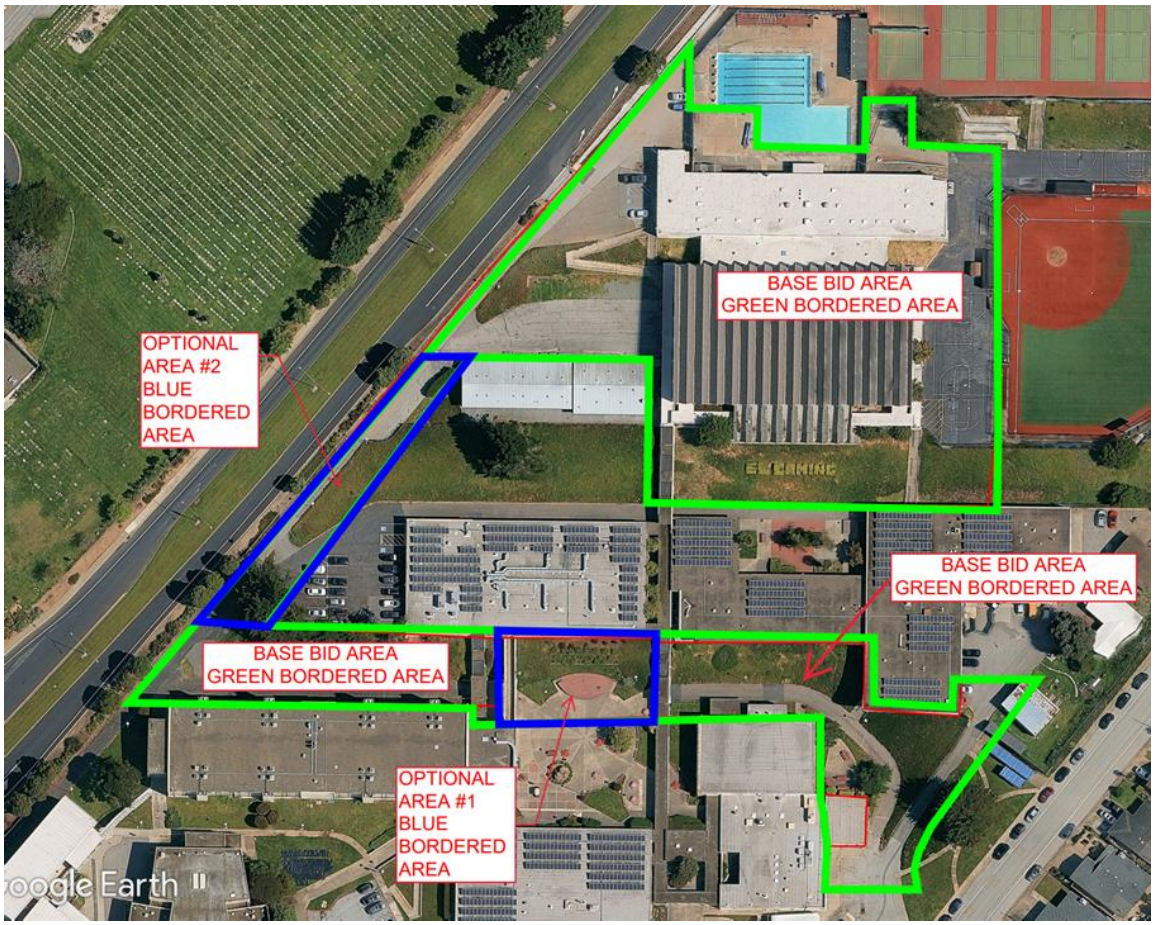
1. Base Bid Area: Signified by the Green Bordered Area in the drawing below
   a. Field survey scope of work inclusive of drafting to prepare final survey drawing.

2. Optional Area #1: Signified by the Blue Bordered Area labeled Optional Area 1 in the drawing below.
    a. Field survey scope of work inclusive of drafting to prepare final survey drawing.
3. Optional Area #2: Signified by the Blue Bordered Area labeled Optional Area 2 in the drawing below.
    a. Field survey scope of work inclusive of drafting to prepare final survey drawing.

Reimbursables:

None

EXHIBIT A



Survey Exhibit

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

Fee Schedule:
Principal Surveyor $225 per hour
CAD Drafter $120 per hour
Field Survey Crew $325 per hour

WORKERS' COMPENSATION CERTIFICATION

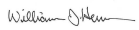
Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 11/19/25

Name of Consultant: Hohbach-Lewin, Inc

Signature: 

Print Name and Title: William Henn Director of Civil Engineering

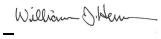
(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

PREVAILING WAGE AND
RELATED LABOR REQUIREMENTS CERTIFICATION

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

Date: 11/19/25

Name of Consultant: Hohbach-Lewin, Inc

Signature: 

Print Name and Title: William Henn Director of Civil Engineering

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

X ☐ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☐ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code Section 45122.1.

A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code Section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: Dains Land Surveying

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date:

Name of Consultant: Hohbach-Lewin, Inc

Signature: _____

Print Name: William Henn

Title: Director of Civil Engineering

Attachment B-2,

South San Francisco Unified School District 2025-2026 School Year Calendar
Board Adopted February 8, 2024

FALL SEMESTER 2025

JULY — 0

M	T	W	R	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

4 Independence Day

AUGUST — 12

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11-12 Staff Development Day
13 Teacher Workday
14 First Day of Instruction

SEPTEMBER — 21

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Labor Day
29-30 K-5 PTC Week (Min. Day)

OCTOBER — 22

M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

13 Indigenous Peoples' Day
1-3 K-5 PTC Week (Min. Day)

NOVEMBER — 16

M	T	W	R	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

11 Veterans Day
26-28 Thanksgiving Break

DECEMBER — 15

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22-31 Winter Break

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SPRING SEMESTER 2026

JANUARY — 17

M	T	W	R	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

1-2 Winter Break
5 Staff Development Day
6 Teacher Workday
19 Dr. Martin Luther King Day

FEBRUARY — 18

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

16 Presidents' Day
17 Lunar New Year
23-27 K-5 PTC Week (Min. Day)

MARCH — 20

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

30-31 Spring Break

APRIL — 19

M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

1-3 Spring Break

MAY — 20

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

25 Memorial Day
29 Last Day of Instruction

JUNE — 0

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Teacher Workday
19 Juneteenth

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District Holidays
School Holidays
Staff Development (Non-Student Day)
Teacher Workday (Non-Student Day)
Parent Teacher Conference Week
Report Card Grades

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: December 11, 2025

RE: Approval of Agreement with Cornerstone Earth Group, Inc. for Geotechnical and Geological Hazard Evaluation Services for the El Camino High School Modernization Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District is acquiring the services of Cornerstone Earth Group, Inc. to provide geotechnical and geological hazard evaluation services for the El Camino High School Modernization project. The scope of work includes subsurface investigation, laboratory testing, geotechnical reporting, geological hazards assessment, hazardous waste soil characterization, and design-phase support.

On November 16, 2023, the Board of Trustees approved a Request for Qualifications (RFQ) for a pool of five (5) firms to provide geotechnical and geological hazard evaluation services. The District issued a Request for Proposal (RFP) for geotechnical engineering services. Cornerstone Earth Group Inc. is currently under contract for Geotechnical Services related to the Cafeteria and Central Kitchen project. Following a detailed evaluation, staff determined that Cornerstone Earth Group, Inc. offers a competitive fee structure while meeting all the project requirements.

FISCAL IMPLICATIONS:

The cost of the services is $111,580.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Cornerstone Earth Group, Inc. for Geotechnical and Geological Hazard Evaluation Services for the El Camino High School Modernization Project in the amount of $111,580.00.

Date:	October 28, 2025 (revised November 18, 2025)
Prepared For:	Mr. Calvin Wong, Bond Project Manager **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT** Measure T Bond Program 398 B Street South San Francisco, California 94080
Re:	Geotechnical Services El Camino High School Modernization 1320 Mission Road South San Francisco, California

Dear Mr. Wong:

We are pleased to present this proposal for geotechnical services for the above referenced project. Our proposal includes a description of the geotechnical aspects of the project along with our scope and fees for geotechnical services for design and construction of the proposed improvements.

The project site is located at 1320 Mission Road, South San Francisco, California. We have discussed the site with you, reviewed relatively recent aerial photographs of the site, and visited the site. The site is currently occupied by the El Camino High School campus. We understand that the campus is undergoing a campus-wide modernization to improve site functionality, updated facilities, and address long-term infrastructure needs.

Based on our review of the Request for Proposal, dated October 20, 2025, the project includes improvements to the gymnasium and locker rooms to address structural deficiencies and ensure ADA compliance. The project scope also includes the addition of new exterior elevators to enhance accessibility, construction of new retaining walls to support the widening of the existing driveway for fire truck access, and replacement of the existing canopy structures with new canopies requiring new foundations. Utilities, landscaping, and other improvements necessary for site development are also planned. The site is bounded by Evergreen Drive to the southeast, Mission Road to the southwest, Lawndale Boulevard to the northwest, and residential development to the northeast.

Our team to support the project is presented below.

Nick S. Devlin, P.E., Principal Engineer/Project Manager and lead geotechnical engineer will be the authorized representative and primary contact for the District. Nick has over 19 years' geotechnical experience and his responsibilities will include coordination and management of the geotechnical investigation, preparation of correspondences and summary reports discussing our findings and recommendations, design plan reviews, management of engineering staff and subcontractors, attendance at project meetings, interaction and communication with the District

and design team, and management of field technicians during the construction phase of the project.

Stephen Ohlsen, P.E., G.E., Senior Project Engineer/QA Reviewer will be the Geotechnical Engineer-of-Record and Quality Assurance Reviewer. Stephen has over 9 years' geotechnical experience and his responsibilities will include quality assurance reviews of all reports and correspondence, and as needed, attendance at project meetings and interaction and communication with the District and design team.

Chris Heiny, P.G., C.Hg., Principal Geologist, will be the lead environmental geologist and has over 16 years' environmental consulting experience. Chris' responsibilities will include but not limited to hazardous waste characterization of off-site soil disposal and preparation of correspondences and summary reports discussing our findings and recommendations.

Christopher Hitchcock, C.E.G., Principal Engineering Geologist with InfraTerra, is a practicing Certified Engineering Geologist (C.E.G.) with over 27 years of professional experience. Christopher's responsibilities will include evaluation of site geologic conditions along with characterization of geologic and seismic hazards in accordance with CGS Note 48 guidelines.

We refer you to the text of the attached proposal for further details. To help us continue to add value to your projects, please reach out to ndevlin@cornerstoneearth.com. Your opinion is important to us. If you have any questions concerning our proposal, please call and we will be glad to discuss them with you.

Sincerely,

CORNERSTONE EARTH GROUP, INC.

Nicholas S. Devlin, P.E.
Principal Engineer

Copies: Addressee (PDF by email)



The Agreement

Thank you for requesting Cornerstone Earth Group to prepare and submit this agreement for geotechnical services. We have revised our proposal dated October 28, 2025 to include an Owner Controlled Allowance for the amount not to exceed $10,000. The following describes our understanding of the project and presents our proposed scope of work and our estimated cost and schedule for completing the work. This document will serve as our agreement to work together.

Our Experience

Our principal geotechnical group has over 130 years of combined geotechnical experience and has completed thousands of projects throughout the Bay Area and California. Our experience in the area includes the recent El Camino High School Kitchen Modernization, and projects at the nearby Holy Cross Cemetery and Cypress Lawn Memorial Park and a medical office building at 840 El Camino Real. Our breadth of experience in the Bay Area will add value to your project in design and construction. Services we can provide include the following.

- ☑ Foundation Investigations
- ☑ Liquefaction Analysis
- ☑ Pavement Evaluation and Design
- ☑ Levee Evaluations
- ☑ Slope Stability Evaluation
- ☑ Geologic/Seismic Hazards Clearance
- ☑ Earthquake Engineering
- ☑ Retaining Structures
- ☑ Soil Stabilization
- ☑ Fault Investigations
- ☑ Subsurface Exploration
- ☑ Site Selection/EIR input
- ☑ Sustainable Development Input
- ☑ Failure Investigations
- ☑ Dewatering Review
- ☑ Field, Laboratory & InSitu Testing

If desired, our firm also provides a wide variety of environmental engineering services to help protect your investment during property development and property transfers. Please contact us should you need assistance in environmental assessment or mitigation of your property.

Base Scope

Based on the RFP, we have defined the following Tasks 1 through 5. Task 6 is provided below as an additional service, Geotechnical Observation and Testing During Construction.

TASK 1 – SITE INVESTIGATION

File Review

Prior to our investigation, we will review select information available in our files pertinent to the site conditions in the vicinity of the project.

Field Exploration

Health and Safety Plan

We will prepare project-specific Health and Safety Plans (HSP) for the sites pertaining to the specific geotechnical on-site field activities. The HSPs will provide information including the proper personal safety equipment to be worn on-site, directions to the nearest public emergency room, and information for the key contact personnel involved in the project.

Geologic Reconnaissance

We will perform a reconnaissance of the site and the nearby site vicinity to evaluate the potential presence of geologic hazards, including fault rupture, slope instability, springs, expansive soils, and other features indicative of potential geologic hazards.

Cone Penetration Tests (CPT)

To explore the subsurface conditions, we will perform four (4) Cone Penetration Tests (CPTs) using 20-ton truck-mounted or track-mounted CPT equipment. Our CPTs will extend to depths of approximately 50 to 100 feet. The approximate locations of our exploratory CPTs are shown on the attached Proposed Exploration Plan; final location of all explorations may be modified in the field, as needed.

Cone Penetration Tests (CPT) are a method of providing rapid data collection and correlation with soil classification and characterization. A CPT consists of hydraulically pushing a steel cone equipped with load cells to collect information regarding the soil profile. CPTs give a near continuous subsurface profile, which make them ideal for certain engineering analyses, including liquefaction analysis. [Shear wave velocity measurements will be obtained from our deeper CPT to assist with classifying the site conditions and for use in our ground motion hazard analysis (GMHA).]

Exploratory Borings

To explore the subsurface conditions and supplement our CPTs, we will drill, log and sample seven (7) exploratory borings at the site using conventional truck-mounted hollow-stem auger, or limited access, track-mounted , hollow stem auger drilling equipment. Our conventional borings will extend to depths of approximately 15 to 30 feet. We will collect soil samples from our borings for visual classification, laboratory testing, and for correlation with CPT exploration data. The approximate locations of our borings are shown on the attached Proposed Exploration Plan; final location of all explorations may be modified in the field, as needed.

Infiltration Testing

We will perform in-situ infiltration tests at four (4) locations. Tests are at estimated depths ranging from approximately ½ to 2 feet below existing grade or 6” below base rock in paved areas (whichever is deeper). Tests will be performed using the Guelph permeameter method based on site access and

existing ground surface conditions. Sidewalls of the test holes will be scarified prior to pre-saturating the hole for up to 24 hours, unless a shorter time is warranted based on the soil condition encountered. After the test holes are pre-saturated, the tests will be performed the same day or as determined by the soil condition encountered. The duration of each test will range from approximately 1 to 3 hours each, depending on the rate of infiltration. Upon completion, the test holes will be backfilled with on-site spoils. The test data will be evaluated, and the infiltration and/or percolation rate will be determined in inches per minute of percolation, or another convenience unit. We will summarize our test results and findings as part of the geotechnical report.

Utility Clearance

We will mark our exploration locations at least two working days prior to beginning our explorations as required by law and notify the regional utility notification center – Underground Service Alert (USA), and you, so that public and private utilities can be identified and marked at the ground surface. Where practical we will mark our locations in white paint, or otherwise designate our exploration locations, as requested by USA. Utility operators/owners are required to mark their utilities at the ground surface prior to the start of work. California law requires that we receive notification that our marked exploration locations have been cleared by each subscribing utility operator with nearby facilities before we proceed with our exploration. Failure of these utility operators to respond with the status of their facilities may result in delays to our schedule that is outside of our control.

To reduce the risk of damaging unidentified underground utilities during site exploration, we will also contract with a private utility locator. We are not responsible for damage to utilities that are not clearly identified. We also request that you forward a copy of utility location plans or drawings, if available, to aid in determining our exploration locations.

Permits, Site Access and Disposal of Drill Spoils

Our explorations will be permitted and backfilled with cement grout in accordance with San Mateo County Environmental Health Department guidelines.

We assume that clear site access will be provided for our equipment at the time of drilling. Exploration equipment is typically heavy, and drilling is a destructive process that disturbs surface soils and other improvements. For the purpose of this proposal, site restoration is limited to general clean-up and does not include the restoration of the site.

During our site exploration, drill spoils generated during drilling will be left near our explorations. If desired, we can move drill spoils on site to a location designated by you or the property owner. If it is desired to have the drill spoils drummed for testing and off-site disposal, an optional cost to dispose of drill spoils is presented below. Drumming, testing and disposal of drill spoils are outside of our current scope of work.

Disposal of Soil Cuttings

During our site exploration, drill spoils generated during our investigation will be placed in 55-gallon drums, sampled, tested, and disposed of at an off-site location. The drums will be stored on-site at a location designated by you and will remain there for approximately 3 to 4 weeks while the laboratory analyzes the soil samples.

Drum testing consist of taking drummed soil cutting liner and Core N' Ones (CNO) samplers, placing them on ice, and sending the off to an analytical testing lab to ensure that the soil is not contaminated and is safe to dump to the local landfills. We are assuming up to eight (8) drums would be needed to contain the cuttings from the borings due to the number and depth of the borings.

A district representative will be required to sign the manifest paperwork prior to removal of the drums. We will contact you immediately if the materials cannot be off-hauled to a non-hazardous disposal facility and will update you with the additional costs prior to removing the drums from the property. We note that the soil/drum disposal coordination has become increasingly challenging and several vendors have recently left the marketplace and are no longer providing these services. We also note that landfill operators have been asking for more and more testing that is taking longer to get approval to dispose of these materials. Accordingly, the project team should plan on having the drums stored at a discreet, accessible location on-site for a period of at least one month to allow us to have the testing performed and coordinated. The exact timing of the drum removal cannot be projected, but we will be diligent on trying to have these materials off-hauled.

Laboratory Testing

To evaluate the index and engineering properties of site soils, the following laboratory tests are anticipated:

- In-situ Moisture/Density tests, American Society for Testing and Materials (ASTM) D2216 and D7263 Test Procedures
- Grain Size Distribution tests, ASTM D1140 and D422
- Atterberg Limit tests, ASTM D4318
- Resistance (R-value) test, Caltrans Test Method 301
- Soil corrosion tests, including pH, sulfate, resistivity and chloride, ASTM and Caltrans Test Methods

TASK 2 – GEOTECHNICAL REPORT

Engineering Analysis and Report Preparation

The engineering analysis phase of work will focus on developing site grading recommendations and geotechnical design parameters for foundations, retaining structures and pavement areas. The data obtained from the field investigation and the laboratory testing program will be utilized in the engineering analysis.

Following the completion of the engineering analysis, a report will be prepared with our conclusions and recommendations. The report will include the following items:

- Site plan showing exploratory boring and CPT locations
- Logs of exploratory borings and CPTs, including depth to groundwater (if encountered)
- Laboratory test results
- A detailed discussion of our findings and recommendations, including:

    - ✓ Site conditions
    - ✓ Subsurface conditions
    - ✓ Geologic hazards including the liquefaction potential and seismicity
    - ✓ Seismic Design Parameters in accordance with the 2025 CBC and ASCE 7-22
    - ✓ Site preparation and earthwork recommendations
    - ✓ Foundation type and design recommendations
    - ✓ Lateral earth pressures for retaining wall design
    - ✓ Preliminary slope stability
    - ✓ Interior and exterior slab-on-grade recommendations
    - ✓ Flexible asphalt and rigid concrete pavement recommendations

A Geotechnical Engineer, G.E., and Certified Engineering Geologist, C.E.G., will sign the report as required by CGS.

TASK 3 – GEOLOGIC HAZARDS EVALUATION

Our certified engineering geologist will perform a geologic hazards review in accordance with DSA and CGS requirements. Our geologic hazards review will include the following:

- Review of site historical aerial photographs
- Summary of aerial photograph study, and site visit
- Summarize the project site geology
- Preparation of regional geologic and fault maps
- Preparation of site geologic map and representative geologic cross sections, as required
- Evaluate geologic hazards including fault rupture, landslide hazards, strong ground shaking, liquefaction potential, flooding, and other geologic hazards as appropriate.

Report

The summary of the above will be incorporated into our geotechnical report to provide one document for submission to DSA and CGS.

TASK 4 – HAZMAT WASTE CHARACTERIZATION FOR SOIL

Purpose

The purpose of the environmental scope of work is to collect soil samples for laboratory analysis. Information from these samples can be used for project planning purposes and may be suitable for disposal profiling purposes, depending on the volume, depth, and location of soil

that will require off-site disposal. Our scope of work does not include the sampling of other on-site materials, such as asphalt, concrete, or water. Note that additional analysis may be required by off-site soil receiving facilities based on their acceptance criteria, volume of soil requiring disposal, and/or the results obtained from samples collected under this scope of work.

Soil Sample Collection and Laboratory Analyses

Cornerstone will collect two discrete soil samples for laboratory analysis from four of the exploratory borings advanced under our geotechnical scope of work (eight samples total). From each boring, soil samples will be collected from the upper approximately 1 foot of soil and from a second randomly selected depth up to approximately 5 feet. We assume that the samples will be collected under the same mobilization as our geotechnical scope of work.

The eight samples will be collected in clean, new stainless steel liners, ends capped, and labeled with a unique identifier. Samples selected for volatile organic compound (VOC) analyses will be collected in three 5-gram Core-N-One capsules. The samples collected will be placed in an ice-chilled cooler and transported to the project laboratory under chain of custody control.

The eight samples collected will be analyzed for the following laboratory tests:

- Total petroleum hydrocarbons in the diesel range (TPHd) and motor oil range (TPHo) (EPA Test Method 8015M)
- 17 California Assessment Manual (CAM) metals (EPA Test Method 6010B/7471A)
- Organochlorine pesticides (OCPs) and polychlorinated biphenyls (PCBs) (EPA Test Method 8081/8082)
- Semi-volatile organic compounds (SVOCs) (EPA Test Method 8270C/SIM)
- VOCs and total petroleum hydrocarbons in the gasoline range (EPA Test Method 8260B)
- Asbestos (CARB 435 / PLM 100-point count).

In addition, our fees include soluble metal analysis of up to four samples. Note that additional analyses may be recommended based on the results obtained from the four samples analyzed and/or based on our field observations. Any additional analyses will be communicated to you to obtain your authorization.

We will request a standard 5-business day laboratory response time; however, the actual response will depend on the laboratory's workload. One additional week will be required for receipt of the soluble metal results, if required.

Report

Cornerstone will prepare a soil quality evaluation letter report documenting our sampling protocols, field observations, and laboratory analytical results. The report will include a vicinity map, site plan, summary tables, and laboratory reports. We will provide our conclusions and recommendations where appropriate based on the analytical results.

Tasks 1 – 4 Schedule

We are prepared to begin scheduling our work upon receiving your written approval of this agreement.

Our approximate schedule is as follows:

- Week 1-2: Permitting, Mark Exploration Locations, USA Notification
- Week 3: Field Exploration, File Review, Laboratory Testing
- Week 4: Engineering Analysis, Report Preparation
- Week 5: Internal QA Review, Issue Report

TASK 5 – DESIGN PHASE SUPPORT

Cornerstone recognizes that the geotechnical investigation and geologic hazards evaluation report will be reviewed by CGS. Our fee also includes an allotment of office time to respond to CGS review comments of our geotechnical report. We assume that their comments, if any, can be addressed with a supplemental letter and that no additional field exploration or laboratory testing would be required by them, so additional drilling and/or laboratory testing is not included in our fee estimate for the purposes of providing a response to CGS's comments.

Cornerstone will assist the project Architect in completing the Work Order application for the review process, if desired. The District will be responsible to pay the fee associated with the review and submitting the Application and Work Order. We can submit/upload our final report to CGS electronically, if requested.

We will also attend project meetings or provide supplemental consultation on an as-needed basis, and also review the foundation, civil, and landscape plans for conformance with the recommendations in our geotechnical report. We will prepare plan review letters for submittal. The time-and-expense (T&E) cost for this service is presented in Table 1 below.

Optional Service

OWNER CONTROLLED ALLOWANCE

At the discretion of the owner, we have included an owner controlled allowance for additional unforeseen testing. The time-and-expense (T&E) cost for this service is presented in Table 1 below.

Proposal Fees

We will perform our services for the fees shown in Table 1. Our services will be provided in accordance with the terms and conditions previously negotiated with South San Francisco Unified School District. If unforeseen conditions are encountered, or if we experience delays or circumstances beyond our control, we will notify you immediately to discuss modifications to the

scope of services and/or project fees. Payment for services shall be due upon receipt of Cornerstone Earth Group's Invoice. To be recognized, any dispute over charges must be claimed in writing within 30 days of the billing date. Disputes or questions about a statement shall not be cause for withholding payment for remaining portions due. Requested changes to this contract must be approved in writing before we proceed.

Additional services that are not outlined in this proposal shall be charged on a time-and-expense basis

TABLE 1 – GEOTECHNICAL SERVICES

Task	Fee	Initial to Authorize
Tasks 1 through 4 (Fixed Fee)	**$96,330**	
Task 1 – Site Investigation	($58,780)	
Task 2 – Geotechnical Analysis and Report	($13,570)	
Task 3 – Geologic Hazards Evaluation	($3,540)	
Task 4 – Hazmat Waste Characterization for Soil and existing Asphalt Paving	($20,440)	
Task 5 – Design Phase Support (Fixed Fee)	**$5,250**	
Optional – Owner Controlled Allowance (T&E)	**$10,000**	

Assumptions and Limitations

- The Client will coordinate site access/permission to enter.
- The site is accessible to rubber-tired, truck-mounted and limited access, track mounted drill rig and CPT equipment.
- The project will be submitted to DSA for review
- The project is subject to California Prevailing Wage Law
- A DIR number will be provided prior to performing any fieldwork
- Our site investigation (Task 1) cost assumes that all on-site activities, including soil boring and infiltration testing, must be scheduled during non-student school hours (i.e., after 5:00 PM on weekdays or on weekends, staff development days or other nonstudent school days) to avoid disruption to school operations.
- If available, site plans provided for our use will show the locations of all underground utility lines and structures. We will not be responsible for damage to any such lines or structures that are not shown accurately on the plans provided to us or properly marked by USA subscriber companies.
- Some disturbance to the ground surface and vegetation may occur as a result of accessing the desired locations of subsurface exploration. Although we will be careful to

limit the extent of such occurrences, they cannot be avoided and this proposal does not include any costs to re-grade, re-vegetate, landscape or otherwise repair disturbed areas.

- This proposal includes disposal of excess soil cuttings that may be generated during drilling.
- The building will be subject to the provisions in the 2025 CBC and ASCE 7-22. If a site response analysis is desired or required, we will provide a supplemental work scope and fee to perform this analysis.

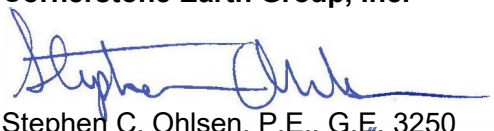
Authorization

Please acknowledge your receipt of and agreement with the terms and conditions contained in this agreement by signing this agreement and returning one signed original to us.

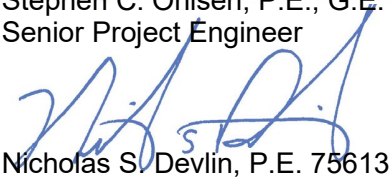
We thank you for this opportunity and look forward to working with you on this important project. Should you have any questions regarding this proposal, or if we may be of further service, please contact us at your convenience.

Sincerely,

Cornerstone Earth Group, Inc.



Stephen C. Ohlsen, P.E., G.E. 3250
Senior Project Engineer



Nicholas S. Devlin, P.E. 75613
Principal Engineer

NSD:SCO:EA:

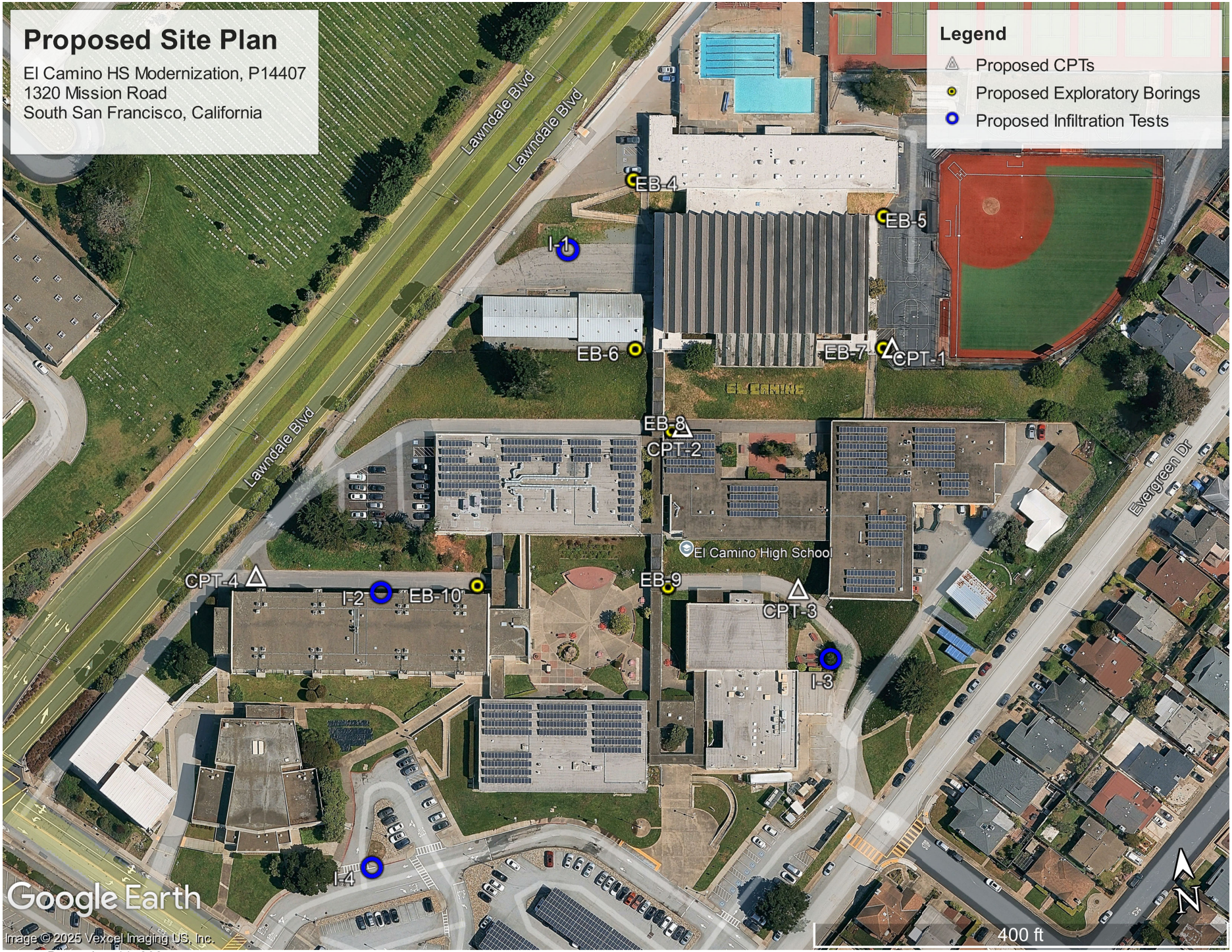
Copies: Addressee (PDF by email)

Attachments: Proposed Exploration Plan
Schedule of Hourly Rates

South San Francisco Unified School District

_____
Name Date

_____
Please Print Name and Title


Proposed Site Plan
El Camino HS Modernization, P14407
1320 Mission Road
South San Francisco, California
Legend
Proposed CPTs
Proposed Exploratory Borings
Proposed Infiltration Tests
Lawndale Blvd
Lawndale Blvd
Lawndale Blvd
Evergreen Dr
EB-4
EB-5
I-1
EB-6
EB-7
CPT-1
EB-8
CPT-2
El Camino High School
CPT-4
I-2
EB-10
EB-9
CPT-3
I-3
I-4
Google Earth
Image © 2025 Vexcel Imaging US, Inc.
400 ft
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Prevailing Wage Hourly Fee Rates and Equipment Charges

Through December 31, 2025

	Regular	Overtime
Administrative Assistant	$125	$125
Engineering Technician I	$199	$298.50
Construction Services Administrator	$160	$160
Engineering Technician II	$199	$298.50
Technical Illustrator/CAD Operator	$180	$180
Supervisory Technician	$199	$298.50
Staff Engineer or Geologist	$199	$298.50
Senior Supervisory Technician	$210	$315
Senior Staff Engineer or Geologist	$227	$340.50
Project Engineer or Geologist	$250	$250
Principal Construction Services	$315	$315
Senior Project Engineer or Geologist	$273	$273
Principal Engineer or Geologist	$315	$315
Senior Principal Engineer or Geologist	$350	$350

Charges for personnel will be made in accordance with the above rates. For field engineers, geologists and technicians, regular rates are normal workday construction hours (Monday through Friday). For time spent over 8 hours in a day, time spent after 5 p.m., time spent on swing shifts, and time spent on Saturdays by field personnel, overtime rates will be charged at 1.5 times the hourly rate. Work on Sundays and holidays and work in excess of 12 hours in one day will be charged at 2.0 times the hourly rate. Field rates are based on a 48-hour notice. For less than a 48-hour notice, a 10 percent surcharge will be added. All field personnel, vehicle and equipment charges are portal to portal. Reproduction of project documents will be charged as a project expense. The hourly rate for professional staff to attend legal proceedings will be 2.0 times the hourly rate specified above.

Equipment Charges	
Vehicle	$28 per hour
Nuclear Density Gauge	$11 per test
55-Gallon Drum	$100 each
GPS Unit	$90 per day
Hand Auger Equipment	$50 per day
Power Auger	$125 per day
PDR-1000 Dust Meter (3)	$300 per day, $1,200 per week, $4,000 per month
PID ppm_v	$130 per day, $600 per week, $2,000 per month
PID ppb_v	$150 per day, $650 per week, $2,200 per month
Air Pump	$80 per day, $350 per week, $1,000 per month
Weather Station	$80 per day, $350 per week, $1,000 per month
Benkelman Beam	$175 per day, $750 per week, $2,800 per month
Double Ring Infiltrometer	$100 per day
Dynamic Cone	$100 per day
Differential Pressure Gauge	$50 per day
Air Flow Sensors	$50 per day
Pressure Control Testing	$275 per day
Depth Sounder	$50 per day
Air Monitors (1)	$700 per month
Liner and Two Caps	$12 each
Core N One Sampler	$50 each triplicate sample
Core N One Handle	$60 each
Modeling Software	$25 per hour
Plotter	$10 per plot
Drone	$50 per hour

Geotechnical Laboratory Tests		
	Tests Run During Normal Workday Hours	Tests Run Outside Workday Hours
Compaction Curve	$330 each	$495 each
Compaction Check Point	$170 each	$270 each
Plasticity Index	$250 each	$350 each
Sieve/Hydrometer	$250 each	$350 each
Moisture Content	$8 each	$10 each
Moisture/Density	$30 each	$50 each
-#200 Wash	$60 each	$80 each
Sieve < ¾ inch Liner (small)	$125 each	$190 each
Sieve > ¾ inch Bucket (Large)	$225 each	$330 each
Lime Stability	$360 each	$550 each
Consolidation	$415 each	$680 each
Soil Corrosion Testing	$235 each	$450 each

Direct Expenses

Reimbursement for the direct expenses listed below incurred in connection with the Work will be billed at cost plus 18 percent.

1) Drillers, utility locators, laboratories, contractors, hygienists, and consultants
2) Rented vehicles, public transportation, tolls, and air flights
3) Permits and special fees, insurances and licenses required to perform Work
4) Computer programs and rented field equipment
5) Large volume copying of project documents
6) Maps, photographs, and environmental databases
7) Overnight or same day delivery charges
8) Copying or production of over-sized figures and plans

If personnel are assigned to a project 100 miles or more from an office, $175 per diem per person allowance will be charged. Unless mutually agreed in writing, Cornerstone will hold samples collected during the performance of the Work no longer than thirty (30) calendar days after their date of collection; project samples requested to be held greater than thirty (30) calendar days will be billed at $100 per every ninety (90) calendar days. If payment is not received within 30 days of invoice date, the samples will be discarded.

Payment

Payment for Work completed is due upon receipt of Cornerstone's statement. Fixed fee or lump sum services will be billed for the agreed fixed fee. A service charge of 1.5 percent per month will be charged on accounts not paid within 30 days.

Prevailing Wage

Client must notify Cornerstone in writing if the Work is subject to "prevailing wage" under local, state or federal laws.

INDEPENDENT CONSULTANT AGREEMENT FOR
GEOTECHNICAL AND GEOLOGIC HAZARD EVALUATION SERVICES
(Agreement #26005)

This Independent Consultant Agreement for Geotechnical and Geological Hazard Evaluation Services ("Agreement") is made and entered into as of the **12th** day of **December, 2025** by and between the South San Francisco Unified School District, ("District") and **Cornerstone Earth Group Inc.** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of engineering services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide Geotechnical and Geological Hazard Evaluation services as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **December 12, 2025** and will diligently perform as required and complete performance by **February 28, 2026** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   X Signed Agreement
   X Workers' Compensation Certification
   X Prevailing Wage Certification
   X Fingerprinting/Criminal Background Investigation Certification
   X Insurance Certificates and Endorsements
   X W-9 Form
   _____ Other: _____

4. **Compensation**. The breakdown of the contract value is:
   Task 1 Site Investigation - $58,780.00
   Task 2 Geotechnical Report - $13,570.00
   Task 3 Geological Hazards Evaluation - $3,540.00
   Task 4 Hazmat Waste Characterization for Soil - $20,440.00

Task 5 Design Phase Support - $5,250.00
Owner Controlled Allowance of $ 10,000.00 for unforeseen conditions.
Total $111,580.00

District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **One Hundred Eleven Thousand Five Hundred and Eighty Dollars ($111,580.00)** District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. [RESERVE]

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

9. **Performance of Services.**

9.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

9.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

9.3. **Safety and Security**. Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services, and as otherwise agreed upon by the Parties.

9.5. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

9.6. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

9.6.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

9.6.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

9.7. [RESERVE]

10. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other

intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

In the event District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that District uses any fully or partially completed documents without Consultant's full involvement, District shall remove all title blocks and other information that might identify Consultant.

12. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

13. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

14. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

15. **Termination**.

15.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

15.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

15.2.1. material violation of this Agreement by Consultant; or

15.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage; or

15.2.3. Consultant is adjudged as bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination for cause, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15.3. Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification**.

16.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to

bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

16.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 16.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 16.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

16.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

17. **Insurance**.

17.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

17.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.

17.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of District for all work performed by Consultant, its employees, agents and subcontractors. If any class of employee or employees engaged in performing any portion of the Services under this

Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

17.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus Five (5) years thereafter.

17.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

17.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

17.2.2. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

17.2.3. An endorsement stating that District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance.

17.2.4. An endorsement stating that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

17.2.5. An endorsement stating that there shall be a waiver of any subrogation.

17.2.6. Consultant's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

17.2.7. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

17.2.8. Insurance written on a "claims made" basis shall be retroactive to a date that coincides with or precedes Consultant's commencement of Work, including subsequent policies purchased as renewals or replacements.

17.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

17.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby

acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

18. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

19. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

    19.1. **[Reserved]**

20. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

21. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

    21.1. All site visits shall be arranged through District;

    21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

    21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

    21.4. Once at such location, Consultant and Consultant's employees shall not change

locations without contacting District;

21.5. Consultant and Consultant's employees shall not use student restroom facilities; and

21.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

22. **[RESERVE]**

23. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

24. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District ATTN: Lori Shelton, Director-Bond Program 398 B Street South San Francisco, CA 94080 EMAIL: lshelton@ssfusd.org	Cornerstone Earth Group Inc. 1259 Oakmead Parkway Sunnyvale, CA 94085 ATTN: Stephen Ohlsen EMAIL: sohlsen@cornerstoneearth.com

Any notice personally given or sent by electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **Amendments, Changes and Modifications.** This Agreement may not be amended, changed, modified, altered or terminated without the written agreement of both Parties hereto.

28. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

29. **Governing Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

35. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

36. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

37. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

38. **Execution of Other Documents**. The parties to the Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2025	Dated: November 18, 2025
South San Francisco Unified School District	Cornerstone Earth Group, Inc.
Signed By: _____	Signed By: _____
Print Name: Ted O	Print Name: Nicholas S. Devlin
Print Title: Assistant Superintendent – Business Services	Print Title: Principal Engineer

Information regarding Consultant:

License No.: 905816

Address: 1259 Oakmead Parkway
Sunnyvale, CA 94085

Telephone: 408-245-4600

Facsimile: _____

E-Mail: sohlsen@cornerstoneearth.com

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
__X_ Corporation, State: California
_____ Limited Liability Company
_____ Other: _____

20-5639935: Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Project: El Camino HS Modernization
Project Address: 1320 Mission Road South San Francisco, CA 94080

A. Base Scope

Task 1 - Site Investigation

- Review existing geotechnical and geologic data, if available.
- Coordinate with the District's architect and project team to confirm areas of proposed construction and sitework.
- Obtain exploration / encroachment permits as needed and notify USA for utility clearance.
- Perform a field investigation including soil borings and sampling to assess subsurface conditions.
- Conduct laboratory testing to analyze soil classification, expansion, strength, and other properties relevant to design. Proposers should identify whether they recommend corrosion testing based on site conditions and include a separate line item in their fee proposal if applicable.
- The Proposer shall recommend an appropriate number and location of soil borings and/or test pits based on the proposed improvements and known site conditions. The boring program should be sufficient to support the design of new foundations, assess seismic hazards (including liquefaction potential if applicable), and comply with DSA and CGS requirements. The District will review and approve the proposed boring plan prior to mobilization. Refer to Attachment A, annotated campus plan dated October 20, 2025.
- Proposers should include a recommended number, depth, and diameter of borings and describe any assumptions regarding boring locations and site access. If applicable, include traffic control, utility clearance, and backfill/restoration in the proposal. Provided an appropriate number of unit costs for additional site borings with defined depths.
- Remove excess drill spoils generated by borings storing off-site at the conclusion of onsite boring activities. No boring spoils shall remain on site. Excess drill spoils, if deemed hazardous material, shall be off hauled from site and appropriately disposed. Provide an allowance for . disposal of any spoils determined to be hazardous
- This report should address the required paving structural sections (for concrete and asphalt pavements), earthwork and compaction recommendations, soil bearing pressures, surcharge pressures, settlement issues, soil infiltration/percolation rates, groundwater levels, and corrosion recommendations. In addition, the report should include recommendations for infiltration and permeable pavement BMPs for stormwater treatment.
- Assessment shall include stormwater infiltration testing in designation location at approximately 2'-6" below existing grade or 6" below base rock in paved areas (whichever is deeper); Double Ring Infiltrometer method to be used or equivalent.

On-site activities, including soil boring and infiltration testing, must be scheduled during non-student school hours (i.e., after 5:00 PM on weekdays or on weekends, staff development days or other non-student school days) to avoid disruption to

school operations. Proposers should confirm availability and include any associated cost implications in their proposal.

Task 2 - Geotechnical Report

- Provide a draft and final geotechnical report that includes:
  - Site and subsurface conditions
  - Seismic design parameters in accordance with 2025 CBC, ASCE 7-22.
  - Soil bearing capacity.
  - Foundation design recommendations (including shallow and deep options, such as pier foundations)
  - Site grading and subgrade preparation
  - The structural scope of this project includes potential renovations and new construction at multiple locations in different buildings on the school campus. Geotechnical input will be needed for a variety of different locations and take into consideration the existing buildings and foundations adjacent to those locations.
  - Please see the attached markup of the site plan, Attachment A, indicating our understanding of the current structural scope that will need geotechnical input. The geotechnical engineer should coordinate the scope of their investigations in relation to the structural scope items identified in our markup. Site grading and subgrade preparation
  - Lateral earth pressures for retaining wall design, as needed.
  - Temporary shoring design recommendations, as needed.
  - Slope stability
  - Slab-on-grade design (interior and exterior)
  - Pavement sections (AC and PCC)
  - Subsurface drainage and moisture protection
  - Ground improvement strategies, if needed

Task 3 - Geological Hazards Evaluation

- A Certified Engineering Geologist shall perform a geological hazards evaluation in accordance with DSA and CGS (CGS Note 48) requirements. The evaluation and resulting documentation shall include, but not be limited to:
  - Review of site historical aerial photographs
  - Summary of aerial photographic study and site visit (Geologic Reconnaissance
  - Summary of regional geology and seismicity
  - Summary of project site geology
  - Preparation of a site geologic map and representative geologic cross sections, as required.
  - Evaluation of geologic hazards including, but not limited to:
    - Fault rupture
    - Historical ground failures
    - Landslide hazards
    - Strong ground shaking
    - Liquefaction potential (including ground deformation/rupture evaluation) and seismic (dry sand) settlement potential.
    - Lateral spreading potential
    - Flooding and reservoir inundation potential
    - Seismically induced waves – tsunami and seiche, as appropriate
    - Volcanic eruption (although pretty low here in the BA)
    - Potential for naturally occurring asbestos (NOA)

Task 4 - Hazmat Waste Characterization for Soil

- Conduct in situ soil testing for the purpose of hazardous waste characterization in support of offsite soil disposal. Ideally these samples would be taken during soil boring activities. Soil samples and existing asphaltic concrete pavement samples within the vicinity of potential boring locations to be analyzed for hazardous waste classification in accordance with California Code of Regulations (CCR) Title 22.
    - Analysis of the following parameters shall be conducted:
        - CAM 17 Metals – EPA Methods 6020B/7471
        - Volatile Organic Compounds (VOCs) with Gasoline Range Organics (GRO) – EPA Method 8260B
        - Semi-Volatile Organic Compounds (SVOCs), Low Level – EPA Method 8270C
        - Polycyclic Aromatic Hydrocarbons (PAHs/PARs) – EPA Method 8310 (HPLC)
        - Polychlorinated Biphenyls (PCBs) – EPA Method 8082
        - Organochlorine Pesticides – EPA Method 8081 (Low Level)
    - The drums of soil generated during the investigation will be profiled and disposed of at an appropriately licensed facility.
    - Testing should include an allowance for additional testing for further unforeseen testing such as STLC, TCLP, etc.

Task 5 - Design Phase Support – Agency and Document Review

- Available to provide interpretations of geotechnical recommendations as requested by Architect, Structural Engineer, or other design consultants, as well as responses to DSA Plan Check comments.
- Provide clarifications and responses to CGS review comments.
- Review DSA Plan Check submittal grading, foundation, landscape, and utility plans and specifications to confirm conformance with the geotechnical recommendations and provide a plan review letter.

B. Additional Services

Task 6 - Construction Administration and Observation (Geotechnical Engineer of Record (GER or GEOR) role

- Provide an *estimate of fees* for construction-phase geotechnical observation, reviews of contractor submittals for compliance with design intent, design support, and testing services, including field density testing and foundation observations. Please refer to the attached preliminary project schedule Attachment B.
- The additional service should be presented as separate, itemized tasks within the fee proposal.

Drawing attached.

END OF EXHIBIT A

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

Attached both straight time and overtime rates here.

END OF EXHIBIT B

Prevailing Wage Hourly Fee Rates and Equipment Charges

Through December 31, 2025

	Regular	Overtime
Administrative Assistant	$125	$125
Engineering Technician I	$199	$298.50
Construction Services Administrator	$160	$160
Engineering Technician II	$199	$298.50
Technical Illustrator/CAD Operator	$180	$180
Supervisory Technician	$199	$298.50
Staff Engineer or Geologist	$199	$298.50
Senior Supervisory Technician	$210	$315
Senior Staff Engineer or Geologist	$227	$340.50
Project Engineer or Geologist	$250	$250
Principal Construction Services	$315	$315
Senior Project Engineer or Geologist	$273	$273
Principal Engineer or Geologist	$315	$315
Senior Principal Engineer or Geologist	$350	$350

Charges for personnel will be made in accordance with the above rates. For field engineers, geologists and technicians, regular rates are normal workday construction hours (Monday through Friday). For time spent over 8 hours in a day, time spent after 5 p.m., time spent on swing shifts, and time spent on Saturdays by field personnel, overtime rates will be charged at 1.5 times the hourly rate. Work on Sundays and holidays and work in excess of 12 hours in one day will be charged at 2.0 times the hourly rate. Field rates are based on a 48-hour notice. For less than a 48-hour notice, a 10 percent surcharge will be added. All field personnel, vehicle and equipment charges are portal to portal. Reproduction of project documents will be charged as a project expense. The hourly rate for professional staff to attend legal proceedings will be 2.0 times the hourly rate specified above.

Equipment Charges	
Vehicle	$28 per hour
Nuclear Density Gauge	$11 per test
55-Gallon Drum	$100 each
GPS Unit	$90 per day
Hand Auger Equipment	$50 per day
Power Auger	$125 per day
PDR-1000 Dust Meter (3)	$300 per day, $1,200 per week, $4,000 per month
PID ppm_v	$130 per day, $600 per week, $2,000 per month
PID ppb_v	$150 per day, $650 per week, $2,200 per month
Air Pump	$80 per day, $350 per week, $1,000 per month
Weather Station	$80 per day, $350 per week, $1,000 per month
Benkelman Beam	$175 per day, $750 per week, $2,800 per month
Double Ring Infiltrometer	$100 per day
Dynamic Cone	$100 per day
Differential Pressure Gauge	$50 per day
Air Flow Sensors	$50 per day
Pressure Control Testing	$275 per day
Depth Sounder	$50 per day
Air Monitors (1)	$700 per month
Liner and Two Caps	$12 each
Core N One Sampler	$50 each triplicate sample
Core N One Handle	$60 each
Modeling Software	$25 per hour
Plotter	$10 per plot
Drone	$50 per hour

Geotechnical Laboratory Tests		
	Tests Run During Normal Workday Hours	Tests Run Outside Workday Hours
Compaction Curve	$330 each	$495 each
Compaction Check Point	$170 each	$270 each
Plasticity Index	$250 each	$350 each
Sieve/Hydrometer	$250 each	$350 each
Moisture Content	$8 each	$10 each
Moisture/Density	$30 each	$50 each
-#200 Wash	$60 each	$80 each
Sieve < ¾ inch Liner (small)	$125 each	$190 each
Sieve > ¾ inch Bucket (Large)	$225 each	$330 each
Lime Stability	$360 each	$550 each
Consolidation	$415 each	$680 each
Soil Corrosion Testing	$235 each	$450 each

Direct Expenses

Reimbursement for the direct expenses listed below incurred in connection with the Work will be billed at cost plus 18 percent.

1) Drillers, utility locators, laboratories, contractors, hygienists, and consultants
2) Rented vehicles, public transportation, tolls, and air flights
3) Permits and special fees, insurances and licenses required to perform Work
4) Computer programs and rented field equipment
5) Large volume copying of project documents
6) Maps, photographs, and environmental databases
7) Overnight or same day delivery charges
8) Copying or production of over-sized figures and plans

If personnel are assigned to a project 100 miles or more from an office, $175 per diem per person allowance will be charged. Unless mutually agreed in writing, Cornerstone will hold samples collected during the performance of the Work no longer than thirty (30) calendar days after their date of collection; project samples requested to be held greater than thirty (30) calendar days will be billed at $100 per every ninety (90) calendar days. If payment is not received within 30 days of invoice date, the samples will be discarded.

Payment

Payment for Work completed is due upon receipt of Cornerstone's statement. Fixed fee or lump sum services will be billed for the agreed fixed fee. A service charge of 1.5 percent per month will be charged on accounts not paid within 30 days.

Prevailing Wage

Client must notify Cornerstone in writing if the Work is subject to "prevailing wage" under local, state or federal laws.

WORKERS' COMPENSATION CERTIFICATION

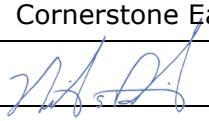
Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 11/18/2025

Name of Consultant: Cornerstone Earth Group, Inc.

Signature: 

Print Name and Title: Nicholas S. Devlin, Principal Engineer

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

☐ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☒ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code section 45122.1.

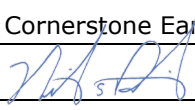
A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

Date: 11/18/2025

Name of Consultant: Cornerstone Earth Group, Inc.

Signature: 

Print Name: Nicholas S. Devlin

Title: Principal Engineer

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: Jesse Serpa / Cornerstone

Name/Company: Rogelio Armenta / Cornerstone

Name/Company: Benjamin Moss / Cornerstone

Name/Company: Kyle Surber / Exploration Geo Services

Name/Company: Abraham Carabello / EGI

Name/Company: Daniel Arballo / EGI

Name/Company: Thomas O'Brien / Bess Testlab

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: June 14, 2024

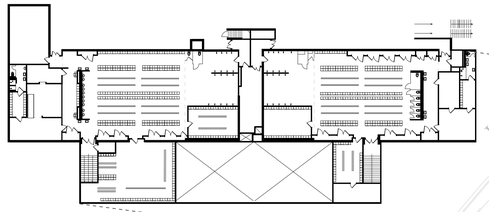
Name of Consultant: Cornerstone Earth Group

Signature:

Print Name: Nicholas S. Devlin

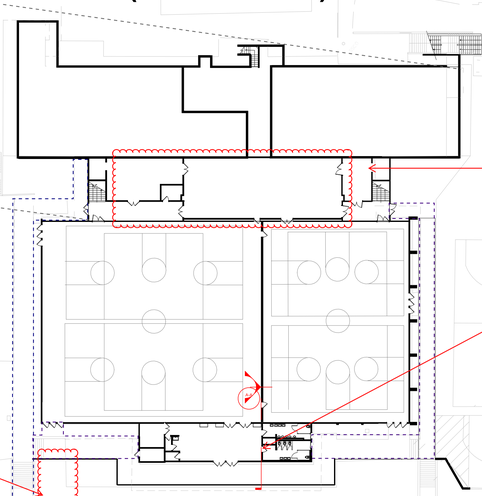
Title: Principal Engineer

TT General Comments:1. Note that the design code shall be the 2025 California Building Code, referencing ASCE 7-22. Please update code references.2. Based on the foundation notes in the existing structural drawings, circa 1960 and 1962, allowable soil pressure at footings was 1500psf for dead load only, and 2250psf for dead plus live load. Please comment on whether the original design criteria is valid for existing foundations (that may potentially see increased load) and new foundations (if needed).3. Please provide seismic design criteria, including the Site Class. Per ASCE 7-22 11.4.7, a site-specific analysis is not required unless the Site Class is F.



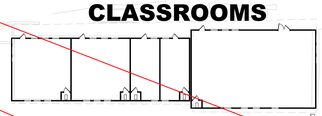
UNIT E1 - LOCKER ROOM (UPPER LEVEL)

UNIT E2 - LOCKER ROOM (LOWER LEVEL)



APPROXIMTE LOCATION OF INFILTRATION TEST

UNIT 2, 3, 4, 5 WEIGHT ROOM AND CLASSROOMS

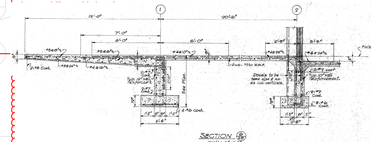


TT: Please provide geotechnical recommendations for new foundations

TT: Existing canopy structures within the drive aisle will be demolished and replaced with new canopies to facilitate fire truck access. Please provide geotechnical recommendations for new foundations.Existing canopy posts are supported on continuous grade beams in both

TT: Please provide geotechnical recommendations for new foundations within the clouded area of the existing Unit E2, for a new elevator and upper level catwalk. Existing building foundations consist of shallow continuous footings below foundation walls and spread footings at columns.

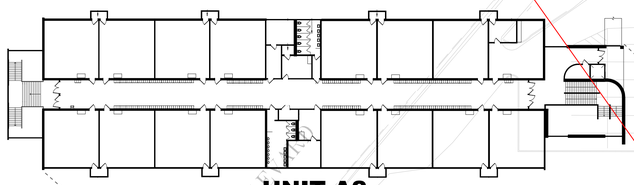
TT: The existing gym building is typically founded on a continuous wall footing supporting precast tilt-up walls. See snip below for a section through the cantilevered southern slab, the wall footing at the exterior storefront, and the wall footing at the precast tilt-up walls. The bottom of existing footing is expected to be at 7'-0" below top of grade. Please comment on the



SECTION A-A

UNIT G - GYM

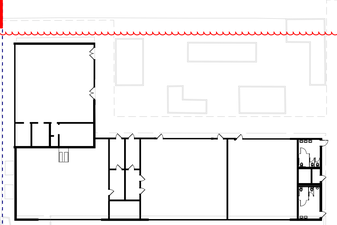
TT: New retaining walls will be required at the base of the existing slope to support widening of the existing driveway for fire truck access. Please provide geotechnical recommendations for design lateral earth pressures and feedback on



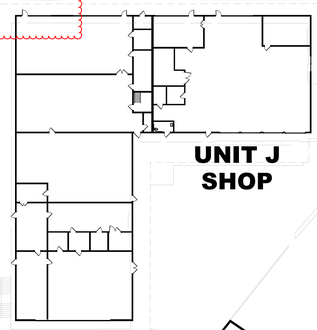
UNIT A2 CLASSROOM (L2)



UNIT B CULINARY + SCIENCE



UNIT H - ARTS

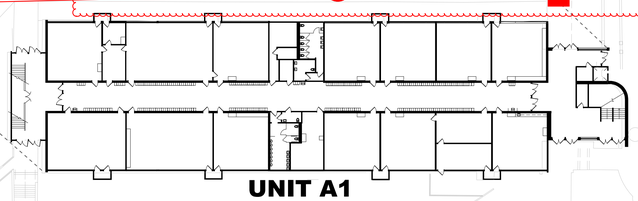


UNIT J SHOP

UNIT 1 STORAGE

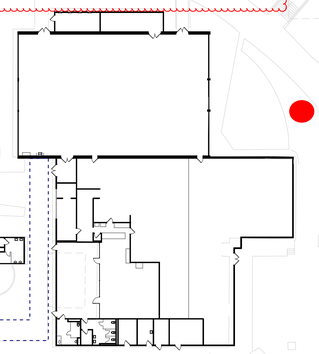
UNIT 11 STORAGE

APPROXIMTE LOCATION OF INFILTRATION TEST

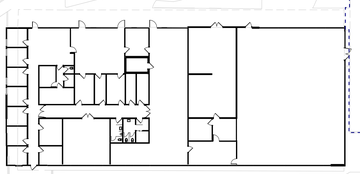


UNIT A1 CLASSROOM (L1)

APPROXIMTE LOCATION OF INFILTRATION TEST

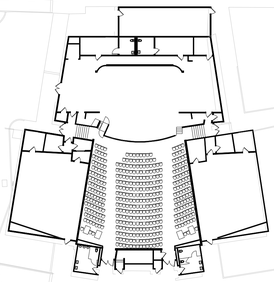


UNIT C CAFETERIA



UNIT D ADMIN

UNIT D - RR



UNIT F THEATRE

APPROXIMTE LOCATION OF INFILTRATION TEST

Attachment A, El Camino High School Site Plan Geo-Technical Services RFP Diagram indicates areas of investigation as identified by the Architect, project Structural Engineer and Civil Engineers.This diagram is included within the RFP for ECHS Modernization Geo-technical Services issued the week of October20, 2025, this diagram is dated October 20, 2025, BMT-KCEM

LAWNDALE BOULEVARD

EVERGREEN DRIVE

BAYWOOD AVENUE

MISSION ROAD

multistudio

EL CAMINO HIGH SCHOOL

ADDRESS

PROJECT NUMBER: PROJECT #

OWNER:	ARCHITECT:
NAME	**MULTISTUDIO**
ADDRESS	4200 PENNSYLVANIA
ADDRESS	KANSAS CITY, MO 64111
PHONE #	816.931.6655
WEBSITE	MULTI.STUDIO

CONSULTANT:	CONSULTANT:
NAME	**NAME**
ADDRESS	ADDRESS
ADDRESS	ADDRESS
PHONE #	PHONE #
WEBSITE	WEBSITE
CONSULTANT:	CONSULTANT:
NAME	**NAME**
ADDRESS	ADDRESS
ADDRESS	ADDRESS
PHONE #	PHONE #
WEBSITE	WEBSITE
CONSULTANT:	CONSULTANT:
NAME	**NAME**
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WEBSITE	WEBSITE
CONSULTANT:	CONSULTANT:
NAME	**NAME**
ADDRESS	ADDRESS
ADDRESS	ADDRESS
PHONE #	PHONE #
WEBSITE	WEBSITE

ISSUE DATE: PROJECT ISSUE DATE

REVISIONS

NUMBER	DESCRIPTION	DATE

UNLESS A PROFESSIONAL SEAL WITH SIGNATURE AND DATE IS AFFIXED, THIS DOCUMENT IS PRELIMINARY AND IS NOT INTENDED FOR CONSTRUCTION, RECORDING PURPOSES OR IMPLEMENTATION

NOT FOR CONSTRUCTION

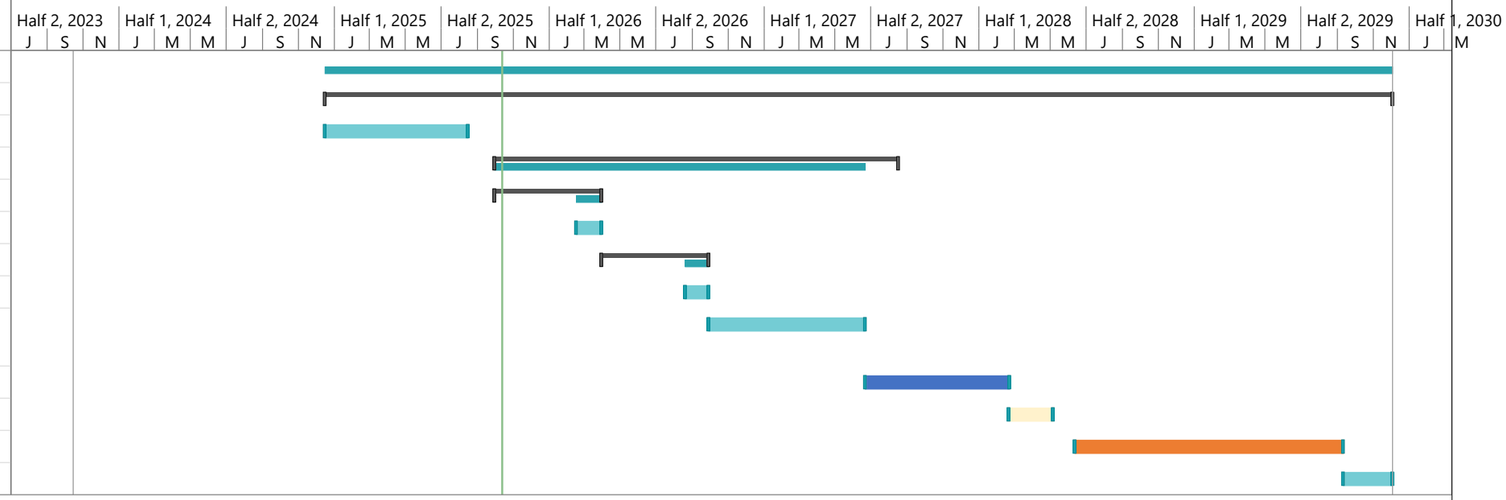
SHEET FOR REFERENCE ONLY

EXISTING SITE PROGRAM LAYOUT

PR000.1

PROJECT STATUS/PHASE

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
1		**Group 2 Projects**				
2		**El Camino HS Project**	**1296 days?**	**Mon 12/16/24**	**Mon 12/3/29**	
3		Phase Assessment	175 days	Mon 12/16/24	Fri 8/15/25	
4		**Design**	**490 days?**	**Tue 9/30/25**	**Mon 8/16/27**	
5		**Schematic Phase**	**130 days**	**Tue 9/30/25**	**Mon 3/30/26**	
6		Owner Review	31 days	Mon 2/16/26	Mon 3/30/26	
7		**Design Development Pha**	**130 days?**	**Tue 3/31/26**	**Mon 9/28/26**	
8		Owner Review	28 days	Thu 8/20/26	Mon 9/28/26	
9		Construction Document Phase	190 days	Tue 9/29/26	Mon 6/21/27	
10		DSA Review	175 days	Tue 6/22/27	Mon 2/21/28	
11		Bid/RFP	55 days	Mon 2/21/28	Fri 5/5/28	
12		Construction	326 days	Mon 6/12/28	Mon 9/10/29	
13		Project Close-out	60 days	Tue 9/11/29	Mon 12/3/29	



Attachment B-1, El Camino High School Site Plan Geo-Technical Services RFP Draft project schedule included within the RFP for ECHS Modernization Geo-technical Services issued the week of October20, 2025, this diagram is dated October 20, 2025, BMT-KCEM

Project: 24-03-21 Program Sche
Date: Mon 10/13/25

Task	Project Summary	Manual Task	Start-only	Deadline
Split	Inactive Task	Duration-only	Finish-only	Progress
Milestone	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress
Summary	Inactive Summary	Manual Summary	External Milestone	

Attachment B-2, ECHS RFP Geo-technical Services RFP- 10.20.2025

South San Francisco Unified School District 2025-2026 School Year Calendar
Board Adopted February 8, 2024

FALL SEMESTER 2025

JULY — 0

M	T	W	R	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

4 Independence Day

AUGUST — 12

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11-12 Staff Development Day
13 Teacher Workday
14 First Day of Instruction

SEPTEMBER — 21

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Labor Day
29-30 K-5 PTC Week (Min. Day)

OCTOBER — 22

M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

13 Indigenous Peoples' Day
1-3 K-5 PTC Week (Min. Day)

NOVEMBER — 16

M	T	W	R	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

11 Veterans Day
26-28 Thanksgiving Break

DECEMBER — 15

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22-31 Winter Break

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SPRING SEMESTER 2026

JANUARY — 17

M	T	W	R	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

1-2 Winter Break
5 Staff Development Day
6 Teacher Workday
19 Dr. Martin Luther King Day

FEBRUARY — 18

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

16 Presidents' Day
17 Lunar New Year
23-27 K-5 PTC Week (Min. Day)

MARCH — 20

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

30-31 Spring Break

APRIL — 19

M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

1-3 Spring Break

MAY — 20

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

25 Memorial Day
29 Last Day of Instruction

JUNE — 0

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Teacher Workday
19 Juneteenth

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District Holidays
School Holidays
Staff Development (Non-Student Day)
Teacher Workday (Non-Student Day)
Parent Teacher Conference Week
Report Card Grades

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: December 11, 2025

RE: Approval of Agreement with Hohbach-Lewin, Inc. for Utility Surveying and Topographic Services for Monte Verde Elementary School Modernization Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District is acquiring the services of Hohbach-Lewin, Inc. to provide utility surveying and topographic services for the modernization project at Monte Verde Elementary School under the Measure T Bond Program.

On November 16, 2023, the Board of Trustees approved a Request for Qualifications (RFQ) for a pool of seven (7) firms to provide surveying and topographical services. The District requested proposals from Hohbach-Lewin, Inc., Ruggeri-Jensen-Azar, and Wilsey Ham. After a thorough review, Hohbach-Lewin Inc. emerged as the most cost-effective option, offering a competitive fee structure while meeting all the project requirements.

FISCAL IMPLICATIONS:

The cost of services is $44,000.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement with Hohbach-Lewin, Inc. for utility surveying and topographic services for the Monte Verde Elementary School Modernization project in the amount of $44,000.00.

September 14, 2025
October 8, 2025 (Revised)
October 20, 2025 (Revised)

Calvin Wong
Bond Project Managers
South San Francisco USD
398 B Street
South San Francisco, CA 94080

Project: Monte Vered ES Survey
San Bruno, CA
Hohbach-Lewin, Inc. Project No. 19316.32

Subject: Proposal for Survey Services

Calvin:

As requested, we are providing a proposal for a topographic survey of Monte Verde Elementary School site. See the exhibit below for area to be surveyed.

PRINCIPALS:
DOUGLAS HOHBACH S.E.
DAN LEWIN S.E.
JOAQUIM ROBERTS S.E.
ANTHONY LEE S.E.
SAM SHIOTANI S.E.
LES TSO S.E.
KEVIN MORTON S.E.

ASSOCIATE PRINCIPALS:
STUART LOWE S.E.
MICHAEL RESCH S.E.

SENIOR ASSOCIATES:
VICKY RUNDORFF S.E.
GREG RODRIGUES S.E.
EDDIE HUI S.E.
STACY GADDINI S.E.
BRENT CRAWFORD S.E.

ASSOCIATES:
BRIAN HO S.E.
PHYLLIS MAK S.E.
MOHAMED IBRAHIM S.E.
MOLLY SOUKHASEUM S.E.
ANDREW ARNOLD P.E.
DRAGOS URSU S.E.

DIRECTOR OF CIVIL ENGINEERING:
BILL HENN

Surveying Services:

1. Procure Title Report

2. Topographic Survey Plan: By ground survey we update an existing Topographic, Boundary and Utility Survey prepared by Underwood & Rosenblum dated July 31, 2012 (provided by District). These areas are due to improvements constructed since the time of the original survey and are shown on the attached Exhibit "A". The plan will be drafted in an AutoCAD format and will indicate the following:

- Spot elevations and contours at a one-foot interval to determine drainage pattern based on the local vertical datum.
- Location of existing structures with finish floor elevations and associated exterior grades Visible and overhead utilities.
- Underground utilities will be shown per available record information Accessible underground utilities such as sanitary sewer and storm drain. Pipe inverts and sizes will also be shown.
- Tree locations and sizes for trees 1-1/2" diameter or greater with approximate driplines.
- Location and elevation of existing site features such as, but not limited to, fences, gates, driveways, fronting street pavement, walls, walks, patios and other hardscape.

- Property line boundary data will be shown per said Underwood & Rosenblum survey.
- Easements, if any, per title report procured in Item 1, above.
- Datum Note: Horizontal and Vertical Datum will be based on said Underwood & Rosenblum survey, which may not be the NAD83 and NAVD88 datums. 3. Underground Utility Survey: We will contract a utility locator service to mark locatable and traceable underground utilities in the area shown on the attached Exhibit “B”.

PART TWO:

Monte Verde Park: We will contract an aerial photogrammetrist to prepare an aerial survey of Monte Verde Park as shown on the attached Exhibit “C”. Please note extensive tree canopy around the perimeter of the park which will be obscured and not shown on the survey. No ground surveying or utility location will be done in this area. Additional notes and information: No field work will take place while school is in session. This is a prevailing wage project.

We can schedule work on the project upon your authorization. Please allow four weeks for completion of Part Two. Time to completion of Part One is dependent on date of authorization and will be a minimum of 8 weeks to possibly 12 weeks due to no field work approved to take place while school is in session. Upon completion you will be furnished with a signed print of the Topographic Survey Plan. AutoCAD and PDF electronic file will also be sent to you.

Part Three

We confirm the Fence Line/Boundary that is highlighted on U&R survey is correct. If the fence is shown correctly, we will install offset stakes and prepare an exhibit documenting information so new fence can be built on property line. We won’t be filing any mapping to the County for this boundary information. See exhibit for area of property line we will be confirming and doing stake offsets.

Exclusions:

1. Arborist Tree Survey
2. Surveying Mapping

Fee Schedule:

Principal Surveyor	$225 per hour
CAD Drafter	$120 per hour
Field Survey Crew	$325 per hour

Survey Fees
Our fees are based on Prevailing Wages

Part One:

- Field survey scope of work inclusive of drafting to prepare final survey drawing: Approximately 7 days of field survey, 4 days of drafting and 2 days of plan checking - $18,500

- Utility survey scope of work inclusive of drafting to prepare final survey drawing: Lump sum - $8,000
- Title Report: Lump Sum - $1,500

Part Two:

- Field survey scope of work inclusive of drafting to prepare final survey drawing: Approximately 1 days of field survey, 2 days of drafting and 1/2 days of plan checking $3,000
- Cost of the aerial survey: Lump Sum - $8,500

Part Three:

No Reimbursable Expenses

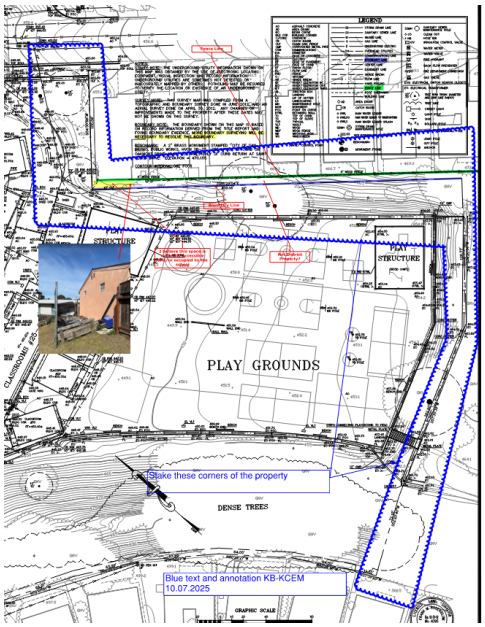
Any meetings outside of the ones defined in the scope of the project will also be billed on a labor and expenses basis.

We will bill at the completion of project milestones. These invoices will include charges for percentage completion of basic services, and expended labor for any authorized additional services and for reimbursable expenses.

Please contact me with any questions or comments. We are looking forward to assisting you on this project.

Sincerely,

William J Henn
Director of Civil Engineering



Boundary and Stake Offset Exhibit

INDEPENDENT CONSULTANT AGREEMENT FOR SURVEYING AND TOPGRAPHIC SERVICES
AGREEMENT #26004

This Independent Consultant Agreement for **Utility Surveying and Topographic** Services ("Agreement") is made and entered into as of the **12th day of December, 2025** by and between the South San Francisco Unified School District, ("District") and **Hohbach-Lewin, Inc. Structural and Civil Engineers** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of architecture, landscape architecture, environmental, engineering, land surveying, and construction project management services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** Consultant shall provide **Utility Surveying and Topographic** services as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term.** Consultant shall commence providing services under this Agreement on **December 12, 2025** and will diligently perform as required and complete performance by **February 27, 2026** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents.** Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   ___X___ Signed Agreement
   ___X___ Workers' Compensation Certification
   ___X___ Prevailing Wage Certification
   ___X___ Fingerprinting/Criminal Background Investigation Certification
   ___X___ Insurance Certificates and Endorsements
   ___X___ W-9 Form
   _____ Other: _____

4. **Compensation.** District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Forty-Four Thousand and 00/100** Dollars **($44,000.00)** District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

4.1.1.	Part One: Field Survey, Utility Survey & Title Report	$28,000
4.1.2.	Part Two: Field Survey and Aerial Survey	$11,500
4.1.3.	Part Three:	$4,500
4.1.4.	Reimbursable Allowance	$0.00

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. [RESERVED]

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District.

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Performance of Services.**

8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

8.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover.

Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

8.3. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

8.4. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

8.5. **[RESERVE]**

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Deliverables.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District.

For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

13. **Termination.**

13.1. **For Convenience by District.** District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three days after the day of mailing, whichever is sooner.

13.2. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

13.2.1. material violation of this Agreement by Consultant; or

13.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

14. **Indemnification.**

14.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

14.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 14.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 14.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

14.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

15. **Insurance.**

15.1. **Coverage.** Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

15.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

15.1.2. **Workers' Compensation and Employer's Liability Insurance.** Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

15.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

15.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

15.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

15.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

15.2.3. An endorsement stating that District and its Board of Trustees, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

15.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

15.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

15.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

16.1. **Labor Code Requirements**: Consultant shall comply with all applicable provisions of the California Labor Code, Division 3, Part 7, Chapter 1, Articles 1 – 5, including, without limitation, the payment of the general prevailing per diem wage rates for public work projects of more than one thousand dollars ($1,000). Copies of the prevailing rate of per diem wages are on file with District.

16.1.1. **Registration**: If applicable, before a public works contract can be awarded, Consultant and its subcontractor(s) shall be registered with the Department of Industrial Relations in accordance with Labor Code section 1771.1. At least one week before commencing work, Consultant shall provide to District the name and DIR registration number for Consultant and any applicable subcontractor.

16.1.2. **Certified Payroll Records**: Consultant and its subcontractor(s) shall keep accurate certified payroll records of workers and shall electronically submit certified payroll records directly to the Department of Industrial Relations weekly or within ten (10) days of any request by District or the Department of Industrial Relations.

16.1.3. **Labor Compliance**: Consultant shall perform the Services of the Project while complying with all the applicable regulations, including section 16000, et seq., of Title 8 of the California Code of Regulations and is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations.

17. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **COVID-19 Requirements.** For all workers on District property, Consultant and Consultant's personnel shall comply with all applicable federal, state and local laws regarding COVID-19 including, without limitation, applicable terms in CDPH State Public Health Officer Orders.

19. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

20.1. All site visits shall be arranged through District;

20.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

20.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

20.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

20.5. Consultant and Consultant's employees shall not use student restroom facilities; and

20.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

21. **Disabled Veteran Business Enterprises.** Education Code section 17076.11 requires school districts using funds allocated pursuant to the State of California School Facility Program for the construction or modernization of a school building to have a participation goal of at least three percent (3%), per year, of the overall dollar amount expended each year by the school district, for disabled veteran business enterprises ("DVBE"). In accordance therewith, Consultant must submit, upon request by District, appropriate documentation to District identifying the steps Consultant has taken to solicit DVBE participation in conjunction with this Agreement, if applicable.

22. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

23. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

23.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

23.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

24. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

25. **Confidentiality.** Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

26. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service as follows:

District:	**Consultant:**
South San Francisco Unified School District 398 B Street South San Francisco, CA 94080 ATTN: Lori Shelton, Director of Bond Program EMAIL: lshelton@ssfusd.org	Hohbach-Lewin Inc. Structural and Civil Engineers 260 Sheridan Ave. Suite 150 Palo Alto, CA 94306 ATTN: William Henn Director of Civil Engineering EMAIL: bhenn@hohbach-lewin.com

Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

27. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

28. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

29. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

35. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

36. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

37. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

38. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authority and empowered to enter into this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2025	Dated: 10/30, 2025
South San Francisco Unified School District	**Hohbach-Lewin, Inc. Structural and Civil Engineers**
Signed By: _____	
Print Name: Ted O	Signed By: William Henn
Print Title: Assistant Superintendent Business Services	Print Name: William Henn
	Print Title: Director of Civil Engineering

Information regarding Consultant:

License No.: Daniel Lewin C38406

Address: 260 Sheridan Ave Suite
Palo Alto, CA 94306

Telephone: 650-468-2335

Facsimile: _____

E-Mail: bhenn@hohbach-lewin.com

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
__X_ Corporation, State: CA
_____ Limited Liability Company
_____ Other: _____

94-3293369:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Scope of Work:

PART One:

1. Procure Title Report
2. Topographic Survey Plan: By ground survey we update an existing Topographic, Boundary and Utility Survey prepared by Underwood & Rosenblum dated July 31, 2012 (provided by District). These areas are due to improvements constructed since the time of the original survey and are shown on the attached Exhibit "A". The plan will be drafted in an AutoCAD format and will indicate the following:
    a. Spot elevations and contours at a one-foot interval to determine drainage pattern based on the local vertical datum.
    b. Location of existing structures with finish floor elevations and associated exterior grades Visible and overhead utilities.
    c. Underground utilities will be shown per available record information Accessible underground utilities such as sanitary sewer and storm drain. Pipe inverts and sizes will also be shown.
    d. Tree locations and sizes for trees 1-1/2" diameter or greater with approximate driplines.
    e. Location and elevation of existing site features such as, but not limited to, fences, gates, driveways, fronting street pavement, walls, walks, patios and other hardscape.
    f. Property line boundary data will be shown per said Underwood & Rosenblum survey.
    g. Easements, if any, per title report procured in Item 1, above.
    h. Datum Note: Horizontal and Vertical Datum will be based on said Underwood & Rosenblum survey, which may not be the NAD83 and NAVD88 datums. 3. Underground Utility Survey: We will contract a utility locator service to mark locatable and traceable underground utilities in the area shown on the attached Exhibit "B".

PART TWO:

Monte Verde Park: We will contract an aerial photogrammetrist to prepare an aerial survey of Monte Verde Park as shown on the attached Exhibit "C". Please note extensive tree canopy around the perimeter of the park which will be obscured and not shown on the survey. No ground surveying or utility location will be done in this area. Additional notes and information: No field work will take place while school is in session. This is a prevailing wage project.

We can schedule work on the project upon your authorization. Please allow four weeks for completion of Part Two. Time to completion of Part One is dependent on date of authorization and will be a minimum of 8 weeks to possibly 12 weeks due to no field work approved to take place while school is in session. Upon completion you will be furnished with a signed print of the Topographic Survey Plan. AutoCAD and PDF electronic file will also be sent to you.

Part THREE:

We confirm the Fence Line/Boundary that is highlighted on U&R survey is correct. If the fence is shown correctly, we will install offset stakes and prepare an exhibit documenting information so new fence can be built on property line. We won't be filing any mapping to the County for this boundary information. See exhibit for area of property line we will be confirming and doing stake offsets.

Title Report:

Hohbach-Lewin, Inc. will order a preliminary title report for the property within the scope of work.

Title Review:

Title review consists of review of the documents associated with the title report and ensuring that the boundary and easement are plotted based on these documents.

Reimbursables:

None

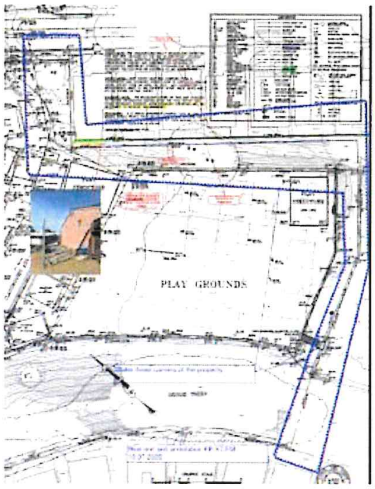
Deliverables:

Upon completion you will be furnished with a signed print of the Topographic Survey Plan. AutoCAD and PDF electronic file will also be sent to you.

EXHIBIT A



Monte Vered ES Survey
October 8, 2025



Boundary and Stake Offset Exhibit

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

Fee Schedule:
Principal Surveyor $225 per hour
CAD Drafter $120 per hour
Field Survey Crew $325 per hour

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 10/30/25

Name of Consultant: Hohbach-Lewin, Inc William Henn

Signature: William J Henn

Print Name and Title: William Henn Director of Civil Engineering

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

PREVAILING WAGE AND
RELATED LABOR REQUIREMENTS CERTIFICATION

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

Date: 10/30/25

Name of Consultant: Hohbach- Lewin, Inc William Henn

Signature: William J Henn

Print Name and Title: William Henn

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

☐ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☐ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code Section 45122.1.

A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code Section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: William Henn – Hohbach-Lewin

Name/Company: Robert Dains – Dains Land Surveying

Name/Company: Kyle Conner – Dains Land Surveying

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date:

Name of Consultant: Hohbach-Lewin – William Henn

Signature: William J. Henn

Print Name: William Henn

Title: Director of Civil Engineering

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: December 11, 2025

RE: Approval of Agreement with Cornerstone Earth Group, Inc. for Geotechnical and Geological Hazard Evaluation Services for the Monte Verde Elementary School Modernization Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District is acquiring the services of Cornerstone Earth Group, Inc. to provide geotechnical and geological hazard evaluation services for the Monte Verde Elementary School Modernization project. The scope of work includes, but not limited to subsurface investigation, laboratory testing, geotechnical reporting, geological hazards assessment, hazardous waste soil characterization, and design-phase support.

On November 16, 2023, the Board of Trustees approved a Request for Qualifications (RFQ) for a pool of five (5) firms to provide geotechnical and geological hazard evaluation services. The District issued a Request for Proposal (RFP) for geotechnical and geological hazard evaluation services. After a thorough review, staff determined that Cornerstone Earth Group inc. offers a competitive fee structure while meeting all the project requirements.

FISCAL IMPLICATIONS:

The cost of the service is $50,170.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Cornerstone Earth Group, Inc. for geotechnical and geological hazard evaluation services for the Monte Verde Elementary School Modernization project in the amount of $50,170.00.

INDEPENDENT CONSULTANT AGREEMENT FOR
GEOTECHNICAL AND GEOLOGIC HAZARD EVALUATION SERVICES
(Agreement #26006)

This Independent Consultant Agreement for Geotechnical and Geological Hazard Evaluation Services ("Agreement") is made and entered into as of the **12th** day of **December, 2025** by and between the South San Francisco Unified School District, ("District") and **Cornerstone Earth Group Inc.** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of engineering services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide Geotechnical and Geological Hazard Evaluation services as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **December 12, 2025** and will diligently perform as required and complete performance by **February 28, 2026** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   X Signed Agreement
   X Workers' Compensation Certification
   X Prevailing Wage Certification
   X Fingerprinting/Criminal Background Investigation Certification
   X Insurance Certificates and Endorsements
   X W-9 Form
   _____ Other: _____

4. **Compensation**.
   District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Fifty Thousand One Hundred and Seventy Dollars ($50,170.00)** District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows: The breakdown of the contract value is:

Task 1 Site Investigation -	$15,340.00
Task 2 Geotechnical Report -	$13,110.00
Task 4 Hazmat Waste Characterization for Soil -	$10,220.00
Task 5 Design Phase Support -	$1,500.00
Owner Controlled Allowance for unforeseen conditions.	$10,000.00
Total	$50,170.00

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. [RESERVE]

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows: **None.**

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows: **None.**

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

9. **Performance of Services.**

9.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice,

control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

9.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

9.3. **Safety and Security**. Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services, and as otherwise agreed upon by the Parties.

9.5. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

9.6. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

9.6.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

9.6.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

9.7. [RESERVE]

10. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

In the event District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that District uses any fully or partially completed documents without Consultant's full involvement, District shall remove all title blocks and other information that might identify Consultant.

12. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

13. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

14. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

15. **Termination**.

    15.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant.

Notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

15.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

15.2.1. material violation of this Agreement by Consultant; or

15.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage; or

15.2.3. Consultant is adjudged as bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination for cause, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15.3. Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification**.

16.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

16.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 16.1 above. Consultant's obligation pursuant to this Article includes reimbursing District

for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 16.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

16.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

17. **Insurance**.

17.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

17.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.

17.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of District for all work performed by Consultant, its employees, agents and subcontractors. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

17.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus Five (5) years thereafter.

17.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

17.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

17.2.2. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

17.2.3. An endorsement stating that District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance.

17.2.4. An endorsement stating that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

17.2.5. An endorsement stating that there shall be a waiver of any subrogation.

17.2.6. Consultant's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

17.2.7. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

17.2.8. Insurance written on a "claims made" basis shall be retroactive to a date that coincides with or precedes Consultant's commencement of Work, including subsequent policies purchased as renewals or replacements.

17.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

17.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

18. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this

Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

19. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

    19.1. **[Reserved]**

20. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

21. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

    21.1. All site visits shall be arranged through District;

    21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

    21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

    21.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

    21.5. Consultant and Consultant's employees shall not use student restroom facilities; and

    21.6. If Consultant and Consultant's employees find themselves alone with a student,

Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

22. **[RESERVE]**

23. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

24. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail, addressed as follows:

District:	**Consultant:**
South San Francisco Unified School District ATTN: Lori Shelton, Director-Bond Program 398 B Street South San Francisco, CA 94080 EMAIL: lshelton@ssfusd.org	Cornerstone Earth Group Inc. ATTN: Stephen Ohlsen Senior Project Engineer 1259 Oakmead Parkway Sunnyvale, CA 94085 EMAIL: sohlsen@cornerstoneearth.com

Any notice personally given or sent by electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **Amendments, Changes and Modifications.** This Agreement may not be amended, changed, modified, altered or terminated without the written agreement of both Parties hereto.

28. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

29. **Governing Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

35. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

36. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

37. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

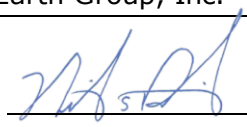
38. **Execution of Other Documents**. The parties to the Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2025	Dated: November 20, 2025
South San Francisco Unified School District	Cornerstone Earth Group, Inc.
Signed By: _____	Signed By: 
Print Name: Ted O	Print Name: Nicholas S. Devlin
Print Title: Assistant Superintendent – Business Services	Print Title: Principal Engineer

Information regarding Consultant:

License No.: 905816

Address: 1259 Oakmead Parkway
Sunnyvale, CA 94085

Telephone: 408-245-4600

Facsimile: _____

E-Mail: sohlsen@cornerstoneearth.com

Type of Business Entity:
_____Individual
_____Sole Proprietorship
_____Partnership
_____Limited Partnership
__X_ Corporation, State: California
_____Limited Liability Company
_____Other: _____

20-5639935: Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Project: Monte Verde ES Modernization
Project Address: 2551 St. Cloud Drive San Bruno, CA 94066

A. Base Scope

Task 1 - Site Investigation

- Review existing geotechnical and geologic data, if available.
- Coordinate with the District's architect and project team to confirm areas of proposed construction and sitework.
- Obtain exploration / encroachment permits as needed and notify USA for utility clearance.
- Perform a field investigation including soil borings and sampling to assess subsurface conditions.
- Conduct laboratory testing to analyze soil classification, expansion, strength, and other properties relevant to design. Proposers should identify whether they recommend corrosion testing based on site conditions and include a separate line item in their fee proposal if applicable.
- The Proposer shall recommend an appropriate number and location of soil borings and/or test pits based on the proposed improvements and known site conditions. The boring program should be sufficient to support the design of new foundations, assess seismic hazards (including liquefaction potential if applicable), and comply with DSA and CGS requirements. The District will review and approve the proposed boring plan prior to mobilization. Refer to Attachment A, annotated campus plan dated October 20, 2025.
- Proposers should include a recommended number, depth, and diameter of borings and describe any assumptions regarding boring locations and site access. If applicable, include traffic control, utility clearance, and backfill/restoration in the proposal. Provided an appropriate number of unit costs for additional site borings with defined depths.
- Remove excess drill spoils generated by borings storing off-site at the conclusion of onsite boring activities. No boring spoils shall remain on site. Excess drill spoils, if deemed hazardous material, shall be off hauled from site and appropriately disposed. Provide an allowance for . disposal of any spoils determined to be hazardous
- This report should address the required paving structural sections (for concrete and asphalt pavements), earthwork and compaction recommendations, soil bearing pressures, surcharge pressures, settlement issues, soil infiltration/percolation rates, groundwater levels, and corrosion recommendations. In addition, the report should include recommendations for infiltration and permeable pavement BMPs for stormwater treatment.
- Assessment shall include stormwater infiltration testing in designation location at approximately 2'-6" below existing grade or 6" below base rock in paved areas (whichever is deeper); Double Ring Infiltrometer method to be used or equivalent.

On-site activities, including soil boring and infiltration testing, must be scheduled during non-student school hours (i.e., after 5:00 PM on weekdays or on weekends, staff development days or other non-student school days) to avoid disruption to

school operations. Proposers should confirm availability and include any associated cost implications in their proposal.

Task 2 - Geotechnical Report

- Provide a draft and final geotechnical report that includes:
  - Site and subsurface conditions
  - Seismic design parameters in accordance with 2025 CBC, ASCE 7-22.
  - Soil bearing capacity.
  - Foundation design recommendations (including shallow and deep options, such as pier foundations)
  - Site grading and subgrade preparation
  - The structural scope of this project includes potential renovations and new construction at multiple locations in different buildings on the school campus. Geotechnical input will be needed for a variety of different locations and take into consideration the existing buildings and foundations adjacent to those locations.
  - Please see the attached markup of the site plan, Attachment A, indicating our understanding of the current structural scope that will need geotechnical input. The geotechnical engineer should coordinate the scope of their investigations in relation to the structural scope items identified in our markup. Site grading and subgrade preparation
  - Lateral earth pressures for retaining wall design, as needed.
  - Temporary shoring design recommendations, as needed.
  - Slope stability
  - Slab-on-grade design (interior and exterior)
  - Pavement sections (AC and PCC)
  - Subsurface drainage and moisture protection
  - Ground improvement strategies, if needed

Task 3 – Not Required

Task 4 - Hazmat Waste Characterization for Soil

- Conduct in situ soil testing for the purpose of hazardous waste characterization in support of offsite soil disposal. Ideally these samples would be taken during soil boring activities. Soil samples and existing asphaltic concrete pavement samples within the vicinity of potential boring locations to be analyzed for hazardous waste classification in accordance with California Code of Regulations (CCR) Title 22.
  - Analysis of the following parameters shall be conducted:
    - CAM 17 Metals – EPA Methods 6020B/7471
    - Volatile Organic Compounds (VOCs) with Gasoline Range Organics (GRO) – EPA Method 8260B
    - Semi-Volatile Organic Compounds (SVOCs), Low Level – EPA Method 8270C
    - Polycyclic Aromatic Hydrocarbons (PAHs/PARs) – EPA Method 8310 (HPLC)
    - Polychlorinated Biphenyls (PCBs) – EPA Method 8082
    - Organochlorine Pesticides – EPA Method 8081 (Low Level)
  - The drums of soil generated during the investigation will be profiled and disposed of at an appropriately licensed facility.
  - Testing should include an allowance for additional testing for further unforeseen testing such as STLC, TCLP, etc.

Task 5 - Design Phase Support – Agency and Document Review

- Available to provide interpretations of geotechnical recommendations as requested by Architect, Structural Engineer, or other design consultants, as well as responses to DSA Plan Check comments.
- Provide clarifications and responses to CGS review comments.
- Review DSA Plan Check submittal grading, foundation, landscape, and utility plans and specifications to confirm conformance with the geotechnical recommendations and provide a plan review letter.

Drawing attached.

END OF EXHIBIT A

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

Prevailing Wage Hourly Fee Rates and Equipment Charges

Through December 31, 2025

	Regular	Overtime
Administrative Assistant	$125	$125
Engineering Technician I	$199	$298.50
Construction Services Administrator	$160	$160
Engineering Technician II	$199	$298.50
Technical Illustrator/CAD Operator	$180	$180
Supervisory Technician	$199	$298.50
Staff Engineer or Geologist	$199	$298.50
Senior Supervisory Technician	$210	$315
Senior Staff Engineer or Geologist	$227	$340.50
Project Engineer or Geologist	$250	$250
Principal Construction Services	$315	$315
Senior Project Engineer or Geologist	$273	$273
Principal Engineer or Geologist	$315	$315
Senior Principal Engineer or Geologist	$350	$350

Charges for personnel will be made in accordance with the above rates. For field engineers, geologists and technicians, regular rates are normal workday construction hours (Monday through Friday). For time spent over 8 hours in a day, time spent after 5 p.m., time spent on swing shifts, and time spent on Saturdays by field personnel, overtime rates will be charged at 1.5 times the hourly rate.

END OF EXHIBIT B

WORKERS' COMPENSATION CERTIFICATION

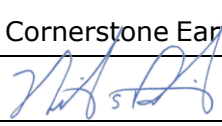
Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: Novewmber 20, 2025

Name of Consultant: Cornerstone Earth Group

Signature: 

Print Name and Title: Nicholas S. Devlin, Principal Engineer

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

☐ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

X Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code section 45122.1.

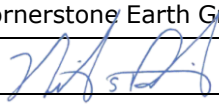
A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

Date: November 20, 2025

Name of Consultant: Cornerstone Earth Group

Signature: 

Print Name: Nicholas S. Devlin

Title: Principal Engineer

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: Jesse Serpa / Cornerstone

Name/Company: Rogelio Armenta / Cornerstone

Name/Company: Benjamin Moss / Cornerstone

Name/Company: Kyle Surber / Exploration Geo Services

Name/Company: Abraham Carabello / EGI

Name/Company: Daniel Arballo / EGI

Name/Company: Thomas O'Brien / Bess Testlab

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

Name/Company:

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: November 20, 2025

Name of Consultant: Cornerstone Earth Group

Signature:

Print Name: Nicholas S. Devlin

Title: Principal Engineer

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

Attachment B-2,

South San Francisco Unified School District 2025-2026 School Year Calendar
Board Adopted February 8, 2024

FALL SEMESTER 2025

JULY — 0

M	T	W	R	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

4 Independence Day

AUGUST — 12

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11-12 Staff Development Day
13 Teacher Workday
14 First Day of Instruction

SEPTEMBER — 21

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Labor Day
29-30 K-5 PTC Week (Min. Day)

OCTOBER — 22

M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

13 Indigenous Peoples' Day
1-3 K-5 PTC Week (Min. Day)

NOVEMBER — 16

M	T	W	R	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

11 Veterans Day
26-28 Thanksgiving Break

DECEMBER — 15

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22-31 Winter Break

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SPRING SEMESTER 2026

JANUARY — 17

M	T	W	R	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

1-2 Winter Break
5 Staff Development Day
6 Teacher Workday
19 Dr. Martin Luther King Day

FEBRUARY — 18

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

16 Presidents' Day
17 Lunar New Year
23-27 K-5 PTC Week (Min. Day)

MARCH — 20

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

30-31 Spring Break

APRIL — 19

M	T	W	R	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

1-3 Spring Break

MAY — 20

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

25 Memorial Day
29 Last Day of Instruction

JUNE — 0

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1 Teacher Workday
19 Juneteenth

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District Holidays | School Holidays | Staff Development (Non-Student Day) | Teacher Workday (Non-Student Day) | Parent Teacher Conference Week | Report Card Grades

CORNERSTONE EARTH GROUP

Date:	November 18, 2025
Prepared For:	Mr. Calvin Wong, Bond Project Manager **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT** Measure T Bond Program 398 B Street South San Francisco, California 94080
Re:	Geotechnical Services Monte Verde Elementary School Modernization 2551 St. Cloud Drive San Bruno, California

Dear Mr. Wong:

We are pleased to present this proposal for geotechnical services for the above referenced project. Our proposal includes a description of the geotechnical aspects of the project along with our scope and fees for geotechnical services for design and construction of the proposed improvements.

The project site is within the Monte Verde Elementary School campus located at 2551 St. Cloud Drive, San Bruno, California. We have discussed the site with you, reviewed relatively recent aerial photographs of the site, and visited the site. We understand that the campus is undergoing a campus-wide modernization to improve site functionality, updated facilities, and address long-term infrastructure needs in addition to mitigation of on-site stormwater.

Based on our conversations with Kitchell and Sim Architects, we understand the modernization project is focused on improvements to the existing original structures and may include an addition to Building B. In addition to the building modernization, the project will consist of stormwater improvements to help address and mitigate the known flooding issue at the southeastern edge of the campus. Stormwater improvements being considered include infiltration basins and/or treatment basins and associated utility trenching. We also understand that our geotechnical investigation will not be subject to Note 48 requirements and/or California Geological Survey (CGS) review.

The site is bounded by St. Cloud Drive to the northwest, Shannon Drive and residential development to the northeast, Monte Verde Park to the southeast, and an existing slope and residential development to the southwest.

Our team to support the project is presented below.

Nick S. Devlin, P.E., Principal Engineer/Project Manager and lead geotechnical engineer will be the authorized representative and primary contact for the District. Nick has over 19 years' geotechnical experience and his responsibilities will include coordination and management of

1259 Oakmead Parkway | Sunnyvale, CA 94085
T 408 245 4600

3697 Mt. Diablo Boulevard, Suite 310 | Lafayette, CA 94549
T 925 988 9500

www.cornerstoneearth.com

the geotechnical investigation, preparation of correspondences and summary reports discussing our findings and recommendations, design plan reviews, management of engineering staff and subcontractors, attendance at project meetings, interaction and communication with the District and design team, and management of field technicians during the construction phase of the project.

Stephen Ohlsen, P.E., G.E., Senior Project Engineer/QA Reviewer will be the Geotechnical Engineer-of-Record and Quality Assurance Reviewer. Stephen has over 9 years' geotechnical experience and his responsibilities will include quality assurance reviews of all reports and correspondence, and as needed, attendance at project meetings and interaction and communication with the District and design team.

Chris Heiny, P.G., C.Hg., Principal Geologist, will be the lead environmental geologist and has over 16 years' environmental consulting experience. Chris' responsibilities will include but not limited to hazardous waste characterization of off-site soil disposal and preparation of correspondences and summary reports discussing our findings and recommendations.

Christopher Hitchcock, C.E.G., Principal Engineering Geologist with InfraTerra, is a practicing Certified Engineering Geologist (C.E.G.) with over 27 years of professional experience. Christopher's responsibilities will include evaluation of site geologic conditions along with characterization of geologic and seismic hazards in accordance with CGS Note 48 guidelines.

We refer you to the text of the attached proposal for further details. To help us continue to add value to your projects, please reach out to ndevlin@cornerstoneearth.com. Your opinion is important to us. If you have any questions concerning our proposal, please call and we will be glad to discuss them with you.

Sincerely,

CORNERSTONE EARTH GROUP, INC.

Nicholas S. Devlin, P.E.
Principal Engineer

Copies: Addressee (PDF by email)



The Agreement

Thank you for requesting Cornerstone Earth Group to prepare and submit this agreement for geotechnical services. The following describes our understanding of the project and presents our proposed scope of work and our estimated cost and schedule for completing the work. This document will serve as our agreement to work together. We understand that our report will not be submitted to the California Geological Survey (CGS) for review and therefore is not subject to Note 48 requirements.

Our Experience

Our principal geotechnical group has over 150 years of combined geotechnical experience and has completed thousands of projects throughout the Bay Area and California. As you know, we completed the geotechnical investigation for the El Camino High School Kitchen project and are currently providing geotechnical observation and testing during construction. Additionally, we have completed our geotechnical investigations for the Monte Verde Elementary School Modular Classrooms project, and the Junipero Serra Elementary School TK Classroom project. Our breadth of experience in the Bay Area will add value to your project in design and construction. Services we can provide include the following.

- ☑ Foundation Investigations
- ☑ Liquefaction Analysis
- ☑ Pavement Evaluation and Design
- ☑ Levee Evaluations
- ☑ Slope Stability Evaluation
- ☑ Geologic/Seismic Hazards Clearance
- ☑ Earthquake Engineering
- ☑ Retaining Structures
- ☑ Soil Stabilization
- ☑ Fault Investigations
- ☑ Subsurface Exploration
- ☑ Site Selection/EIR input
- ☑ Sustainable Development Input
- ☑ Failure Investigations
- ☑ Dewatering Review
- ☑ Field, Laboratory & InSitu Testing

If desired, our firm also provides a wide variety of environmental engineering services to help protect your investment during property development and property transfers. Please contact us should you need assistance in environmental assessment or mitigation of your property.

Base Scope

We have defined the following Tasks 1 through 5. Task 6 is provided below as an additional service, Geotechnical Observation and Testing During Construction.

TASK 1 – SITE INVESTIGATION

File Review

Prior to our investigation, we will review select information available in our files pertinent to the site conditions in the vicinity of the project.

Field Exploration

Health and Safety Plan

We will prepare project-specific Health and Safety Plans (HSP) for the sites pertaining to the specific geotechnical on-site field activities. The HSPs will provide information including the proper personal safety equipment to be worn on-site, directions to the nearest public emergency room, and information for the key contact personnel involved in the project.

Geologic Reconnaissance

We will perform a reconnaissance of the site and the nearby site vicinity to evaluate the potential presence of geologic hazards, including fault rupture, slope instability, springs, expansive soils, and other features indicative of potential geologic hazards.

Exploratory Borings

To explore the subsurface conditions including groundwater if encountered, we will drill, log and sample two exploratory borings at the site using conventional truck-mounted hollow-stem auger, or limited access, track-mounted , hollow stem auger drilling equipment. Our conventional borings will extend to depths of approximately 10 to 15 feet. We will collect soil samples from our borings for visual classification and laboratory testing. The approximate locations of our borings are shown on the attached Proposed Exploration Plan; final location of all explorations may be modified in the field, as needed.

Storm Water Infiltration Testing

The design of subsurface drainage systems including detention basins and bio-swales typically requires adequate subsurface data, percolation characteristics, and hydraulic conductivity of the underlying soil. This information is typically needed by the civil engineer for the hydraulic design of such facilities and/or systems.

We will perform three tests at a depth of 30 inches below the existing site grades or 6 inches below the pavement section, whichever is deeper. In addition, the testing will consist of the double-ring infiltrometer procedures (ASTM D3385-18).

Utility Clearance

We will mark our exploration locations at least two working days prior to beginning our explorations as required by law and notify the regional utility notification center – Underground Service Alert (USA), and you, so that public and private utilities can be identified and marked at the ground surface. Where practical we will mark our locations in white paint, or otherwise designate our exploration locations, as requested by USA. Utility operators/owners are required to mark their utilities at the ground surface prior to the start of work. California law requires that we receive notification that our marked exploration locations have been cleared by each subscribing utility operator with nearby facilities before we proceed with our exploration. Failure

of these utility operators to respond with the status of their facilities may result in delays to our schedule that is outside of our control.

To reduce the risk of damaging unidentified underground utilities during site exploration, we will also contract with a private utility locator. We are not responsible for damage to utilities that are not clearly identified. We also request that you forward a copy of utility location plans or drawings, if available, to aid in determining our exploration locations.

Permits, Site Access and Disposal of Drill Spoils

Our explorations will be permitted and backfilled with cement grout in accordance with San Mateo County Environmental Health Department guidelines.

We assume that clear site access will be provided for our equipment at the time of drilling. Exploration equipment is typically heavy, and drilling is a destructive process that disturbs surface soils and other improvements. For the purpose of this proposal, site restoration is limited to general clean-up and does not include the restoration of the site.

During our site exploration, drill spoils generated during drilling will be left near our explorations. If desired, we can move drill spoils on site to a location designated by you or the property owner. If it is desired to have the drill spoils drummed for testing and off-site disposal, an optional cost to dispose of drill spoils is presented below. Drumming, testing and disposal of drill spoils are outside of our current scope of work.

Disposal of Soil Cuttings and Pavement

During our site exploration, drill spoils generated during our investigation will be placed in 55-gallon drums, sampled, tested, and disposed of at an off-site location. The drums will be stored on-site at a location designated by you and will remain there for approximately 3 to 4 weeks while the laboratory analyzes the soil samples.

Drum testing consists of taking drummed soil cutting liner and Core N' Ones (CNO) samplers, placing them on ice, and sending the off to an analytical testing lab to ensure that the soil is not contaminated and is safe to dump to the local landfills. We are assuming up to eight (8) drums would be needed to contain the cuttings from the borings due to the number and depth of the borings.

A district representative will be required to sign the manifest paperwork prior to removal of the drums. We will contact you immediately if the materials cannot be off-hauled to a non-hazardous disposal facility and will update you with the additional costs prior to removing the drums from the property. We note that the soil/drum disposal coordination has become increasingly challenging and several vendors have recently left the marketplace and are no longer providing these services. We also note that landfill operators have been asking for more and more testing that is taking longer to get approval to dispose of these materials. Accordingly, the project team should plan on having the drums stored at a discreet, accessible location on-site for a period of at least one month to allow us to have the testing performed and

coordinated. The exact timing of the drum removal cannot be projected, but we will be diligent on trying to have these materials off-hauled.

Laboratory Testing

To evaluate the index and engineering properties of site soils, the following laboratory tests are anticipated:

- In-situ Moisture/Density tests, American Society for Testing and Materials (ASTM) D2216 and D7263 Test Procedures
- Grain Size Distribution tests, ASTM D1140 and D422
- Atterberg Limit tests, ASTM D4318

TASK 2 – GEOTECHNICAL REPORT

Engineering Analysis and Report Preparation

The engineering analysis phase of work will focus on developing site grading recommendations and geotechnical design parameters for foundations, retaining structures and pavement areas. The data obtained from the field investigation and the laboratory testing program will be utilized in the engineering analysis.
Following the completion of the engineering analysis, a report will be prepared with our conclusions and recommendations. The report will include the following items:

- Site plan showing exploratory boring and CPT locations
- Logs of exploratory borings and CPTs, including depth to groundwater (if encountered)
- Laboratory test results
- A detailed discussion of our findings and recommendations, including:

    - ✓ Site conditions
    - ✓ Subsurface conditions
    - ✓ Geologic hazards including the liquefaction potential and seismicity
    - ✓ Seismic Design Parameters in accordance with the 2025 CBC and ASCE 7-22
    - ✓ Site preparation and earthwork recommendations
    - ✓ Foundation type and design recommendations
    - ✓ Lateral earth pressures for retaining wall design
    - ✓ Interior and exterior slab-on-grade recommendations
    - ✓ Flexible asphalt and rigid concrete pavement recommendations

TASK 3 – GEOLOGIC HAZARDS EVALUATION

Based on the nature of the proposed improvements, our geotechnical investigation will not be subject to a full geologic hazards evaluation as required by Note 48. In addition, our report will not be reviewed by CGS.

TASK 4 – HAZMAT CHARACTERIZATION FOR SOIL AND AC

Purpose

The purpose of the environmental scope of work is to collect soil samples for laboratory analysis. Information from these samples can be used for project planning purposes and may be suitable for disposal profiling purposes, depending on the volume, depth, and location of soil that will require off-site disposal. Our scope of work does not include the sampling of other on-site materials, such as asphalt, concrete, or water. Note that additional analysis may be required by off-site soil receiving facilities based on their acceptance criteria, volume of soil requiring disposal, and/or the results obtained from samples collected under this scope of work.

Soil Sample Collection and Laboratory Analyses

Cornerstone will collect two discrete soil samples for laboratory analysis from two of the exploratory borings advanced under our geotechnical scope of work (four samples total). From each boring, soil samples will be collected from the upper approximately 1 foot of soil and from a second randomly selected depth up to approximately 5 feet. We assume that the samples will be collected under the same mobilization as our geotechnical scope of work.

The four samples will be collected in clean, new stainless steel liners, ends capped, and labeled with a unique identifier. Samples selected for volatile organic compound (VOC) analyses will be collected in three 5-gram Core-N-One capsules. The samples collected will be placed in an ice-chilled cooler and transported to the project laboratory under chain of custody control.

The four samples collected will be analyzed for the following laboratory tests:

- Total petroleum hydrocarbons in the diesel range (TPHd) and motor oil range (TPHo) (EPA Test Method 8015M)
- 17 California Assessment Manual (CAM) metals (EPA Test Method 6010B/7471A)
- Organochlorine pesticides (OCPs) and polychlorinated biphenyls (PCBs) (EPA Test Method 8081/8082)
- Semi-volatile organic compounds (SVOCs) (EPA Test Method 8270C/SIM)
- VOCs and total petroleum hydrocarbons in the gasoline range (EPA Test Method 8260B)
- Asbestos (CARB 435 / PLM 100-point count).

In addition, our fees include soluble metal analysis of up to two samples. Note that additional analyses may be recommended based on the results obtained from the two samples analyzed and/or based on our field observations. Any additional analyses will be communicated to you to obtain your authorization.

We will request a standard 5-business day laboratory response time; however, the actual response will depend on the laboratory's workload. One additional week will be required for receipt of the soluble metal results, if required.

Report

Cornerstone will prepare a soil quality evaluation letter report documenting our sampling protocols, field observations, and laboratory analytical results. The report will include a vicinity map, site plan, summary tables, and laboratory reports. We will provide our conclusions and recommendations where appropriate based on the analytical results.

Tasks 1 – 4 Schedule

We are prepared to begin scheduling our work upon receiving your written approval of this agreement.

Our approximate schedule is as follows:

- Week 1-2: Permitting, Mark Exploration Locations, USA Notification
- Week 3: Field Exploration, File Review, Laboratory Testing
- Week 4: Engineering Analysis, Report Preparation
- Week 5: Internal QA Review, Issue Report

TASK 5 – DESIGN PHASE SUPPORT

We will provide supplemental consultation on an as-needed basis, and also review the foundation, civil, and landscape plans for conformance with the recommendations in our geotechnical report. The fixed fee cost for this service is presented in Table 1 below.

Optional Service

OWNER CONTROLLED ALLOWANCE

At the discretion of the owner, we have included an owner controlled allowance for additional unforeseen testing such as STLC and TCLP. The time-and-expense (T&E) not to exceed cost for this service is presented in Table 1 below.

Proposal Fees

We will perform our services for the fees shown in Table 1. Our services will be provided in accordance with If unforeseen conditions are encountered, or if we experience delays or circumstances beyond our control, we will notify you immediately to discuss modifications to the scope of services and/or project fees. Payment for services shall be due upon receipt of Cornerstone Earth Group's Invoice. To be recognized, any dispute over charges must be claimed in writing within 30 days of the billing date. Disputes or questions about a statement shall not be cause for withholding payment for remaining portions due. Requested changes to this contract must be approved in writing before we proceed.

Additional services that are not outlined in this proposal shall be charged on a time-and-expense basis

TABLE 1 – GEOTECHNICAL SERVICES

Task	Fee	Initial to Authorize
Tasks 1 through 3 (Fixed Fee)	**$28,450**	_____
Task 1 – Site Investigation	($15,340)	
Task 2 – Geotechnical Analysis and Report	($13,110)	
Task 3 – Geologic Hazards Evaluation*	($0)*	
Task 4 – Hazmat Characterization for Soil and AC (Fixed Fee)	**$10,220**	_____
Task 5 – Design Phase Support (Fixed Fee)	**$1,500**	_____
Optional – Owner Controlled Allowance (T&E)	**$10,000**	_____
TOTAL FEE	**$50,170**	

*Cost assumes a geologic hazards evaluation will not be required based on the nature of the proposed improvements and not being subject to Note 48.

Assumptions and Limitations

- The Client will coordinate site access/permission to enter.
- The site is accessible to rubber-tired, truck-mounted drill rig equipment.
- This project is subject to California Prevailing Wage Law.
- A DIR number will be required prior to performing our proposed field work.
- Our geotechnical investigation will not be subject to CGS review or Note 48 requirements.
- If available, site plans provided for our use will show the locations of all underground utility lines and structures. We will not be responsible for damage to any such lines or structures that are not shown accurately on the plans provided to us or properly marked by USA subscriber companies.
- Some disturbance to the ground surface and vegetation may occur as a result of accessing the desired locations of subsurface exploration. Although we will be careful to limit the extent of such occurrences, they cannot be avoided and this proposal does not include any costs to re-grade, re-vegetate, landscape or otherwise repair disturbed areas.
- The building will be subject to the provisions in the 2025 CBC including seismic ground motion values in accordance with Chapter 11; Section 11.4, and ASCE 7-22 Chapters 20 and 21. This proposal includes a ground motion hazard analysis in accordance with Chapter 21.2 of the ASCE 7-22. If a site response analysis is desired or required by

Chapter 21.1 of the ASCE 7-22, we will provide a supplemental work scope and fee to perform this analysis.

Authorization

Please acknowledge your receipt of and agreement with the terms and conditions contained in this agreement by forwarding a copy of the standard terms and conditions previously negotiated with our firm with this scope of work attached.

We thank you for this opportunity and look forward to working with you on this important project. Should you have any questions regarding this proposal, or if we may be of further service, please contact us at your convenience.

Sincerely,

Cornerstone Earth Group, Inc.

Nicholas S. Devlin, P.E.
Principal Engineer
75613

BTM::NSD

Copies: Addressee (PDF by email)

Attachments: Proposed Exploration Plan
Fee Schedule

South San Francisco Unified School District

_____
Name Date

_____
Please Print Name and Title

CORNERSTONE EARTH GROUP

Prevailing Wage Hourly Fee Rates and Equipment Charges

Through December 31, 2025

	Regular	Overtime
Administrative Assistant	$125	$125
Engineering Technician I	$199	$298.50
Construction Services Administrator	$160	$160
Engineering Technician II	$199	$298.50
Technical Illustrator/CAD Operator	$180	$180
Supervisory Technician	$199	$298.50
Staff Engineer or Geologist	$199	$298.50
Senior Supervisory Technician	$210	$315
Senior Staff Engineer or Geologist	$227	$340.50
Project Engineer or Geologist	$250	$250
Principal Construction Services	$315	$315
Senior Project Engineer or Geologist	$273	$273
Principal Engineer or Geologist	$315	$315
Senior Principal Engineer or Geologist	$350	$350

Charges for personnel will be made in accordance with the above rates. For field engineers, geologists and technicians, regular rates are normal workday construction hours (Monday through Friday). For time spent over 8 hours in a day, time spent after 5 p.m., time spent on swing shifts, and time spent on Saturdays by field personnel, overtime rates will be charged at 1.5 times the hourly rate. Work on Sundays and holidays and work in excess of 12 hours in one day will be charged at 2.0 times the hourly rate. Field rates are based on a 48-hour notice. For less than a 48-hour notice, a 10 percent surcharge will be added. All field personnel, vehicle and equipment charges are portal to portal. Reproduction of project documents will be charged as a project expense. The hourly rate for professional staff to attend legal proceedings will be 2.0 times the hourly rate specified above.

Equipment Charges	
Vehicle	$28 per hour
Nuclear Density Gauge	$11 per test
55-Gallon Drum	$100 each
GPS Unit	$90 per day
Hand Auger Equipment	$50 per day
Power Auger	$125 per day
PDR-1000 Dust Meter (3)	$300 per day, $1,200 per week, $4,000 per month
PID ppm_v	$130 per day, $600 per week, $2,000 per month
PID ppb_v	$150 per day, $650 per week, $2,200 per month
Air Pump	$80 per day, $350 per week, $1,000 per month
Weather Station	$80 per day, $350 per week, $1,000 per month
Benkelman Beam	$175 per day, $750 per week, $2,800 per month
Double Ring Infiltrometer	$100 per day
Dynamic Cone	$100 per day
Differential Pressure Gauge	$50 per day
Air Flow Sensors	$50 per day
Pressure Control Testing	$275 per day
Depth Sounder	$50 per day
Air Monitors (1)	$700 per month
Liner and Two Caps	$12 each
Core N One Sampler	$50 each triplicate sample
Core N One Handle	$60 each
Modeling Software	$25 per hour
Plotter	$10 per plot
Drone	$50 per hour

Geotechnical Laboratory Tests	Tests Run During Normal Workday Hours	Tests Run Outside Workday Hours
Compaction Curve	$330 each	$495 each
Compaction Check Point	$170 each	$270 each
Plasticity Index	$250 each	$350 each
Sieve/Hydrometer	$250 each	$350 each
Moisture Content	$8 each	$10 each
Moisture/Density	$30 each	$50 each
-#200 Wash	$60 each	$80 each
Sieve < ¾ inch Liner (small)	$125 each	$190 each
Sieve > ¾ inch Bucket (Large)	$225 each	$330 each
Lime Stability	$360 each	$550 each
Consolidation	$415 each	$680 each
Soil Corrosion Testing	$235 each	$450 each

Direct Expenses

Reimbursement for the direct expenses listed below incurred in connection with the Work will be billed at cost plus 18 percent.

1) Drillers, utility locators, laboratories, contractors, hygienists, and consultants
2) Rented vehicles, public transportation, tolls, and air flights
3) Permits and special fees, insurances and licenses required to perform Work
4) Computer programs and rented field equipment
5) Large volume copying of project documents
6) Maps, photographs, and environmental databases
7) Overnight or same day delivery charges
8) Copying or production of over-sized figures and plans

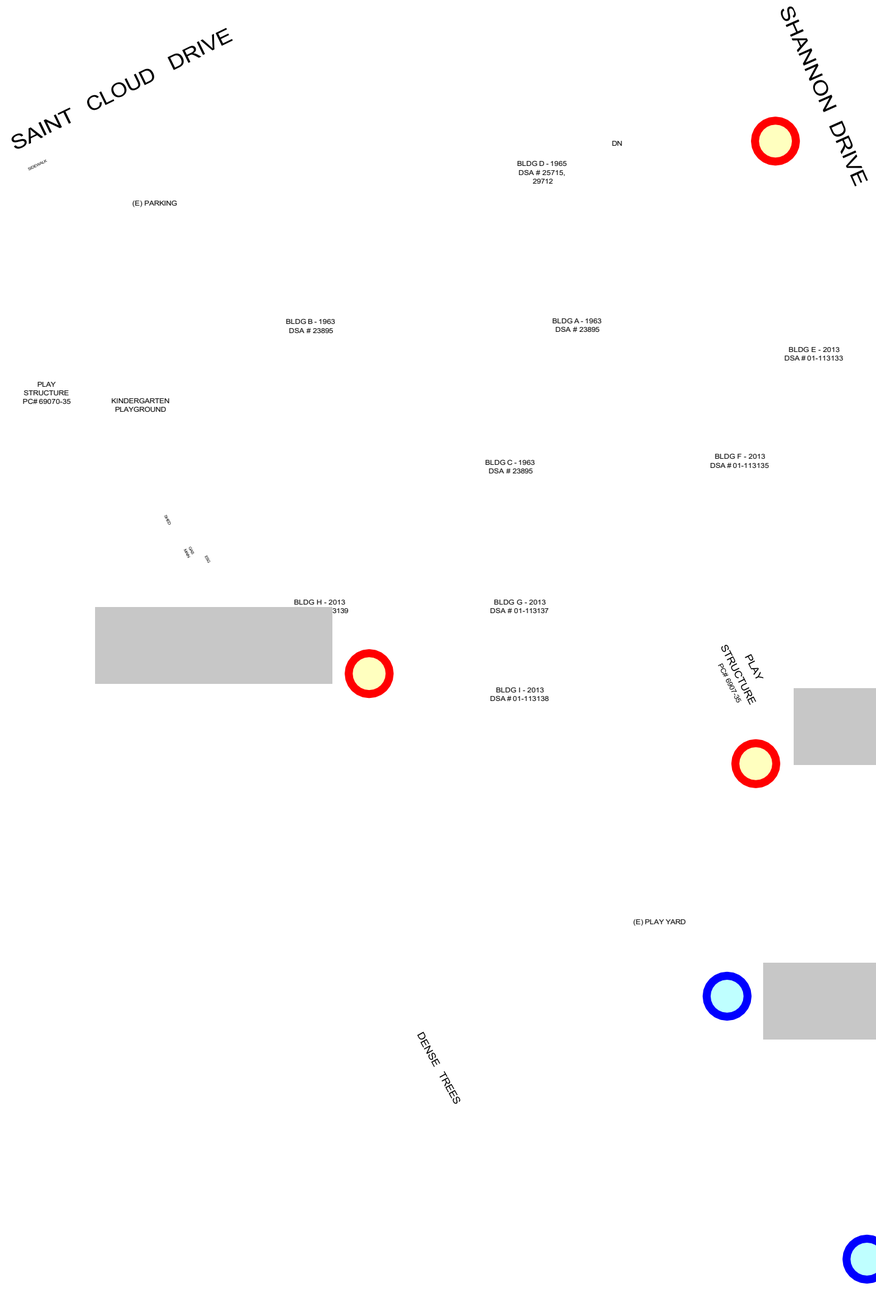
If personnel are assigned to a project 100 miles or more from an office, $175 per diem per person allowance will be charged. Unless mutually agreed in writing, Cornerstone will hold samples collected during the performance of the Work no longer than thirty (30) calendar days after their date of collection; project samples requested to be held greater than thirty (30) calendar days will be billed at $100 per every ninety (90) calendar days. If payment is not received within 30 days of invoice date, the samples will be discarded.

Payment

Payment for Work completed is due upon receipt of Cornerstone's statement. Fixed fee or lump sum services will be billed for the agreed fixed fee. A service charge of 1.5 percent per month will be charged on accounts not paid within 30 days.

Prevailing Wage

Client must notify Cornerstone in writing if the Work is subject to "prevailing wage" under local, state or federal laws.



Architecture Planning Interiors
3675 Mt. Diablo Blvd., Suite 310
Lafayette, CA 94549
(415) 362-6081
www.simarchitectsinc.com

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Client Logo

Consultant Logo

Stamp/Seal

MONTE VERDE ELEMENTARY SCHOOL

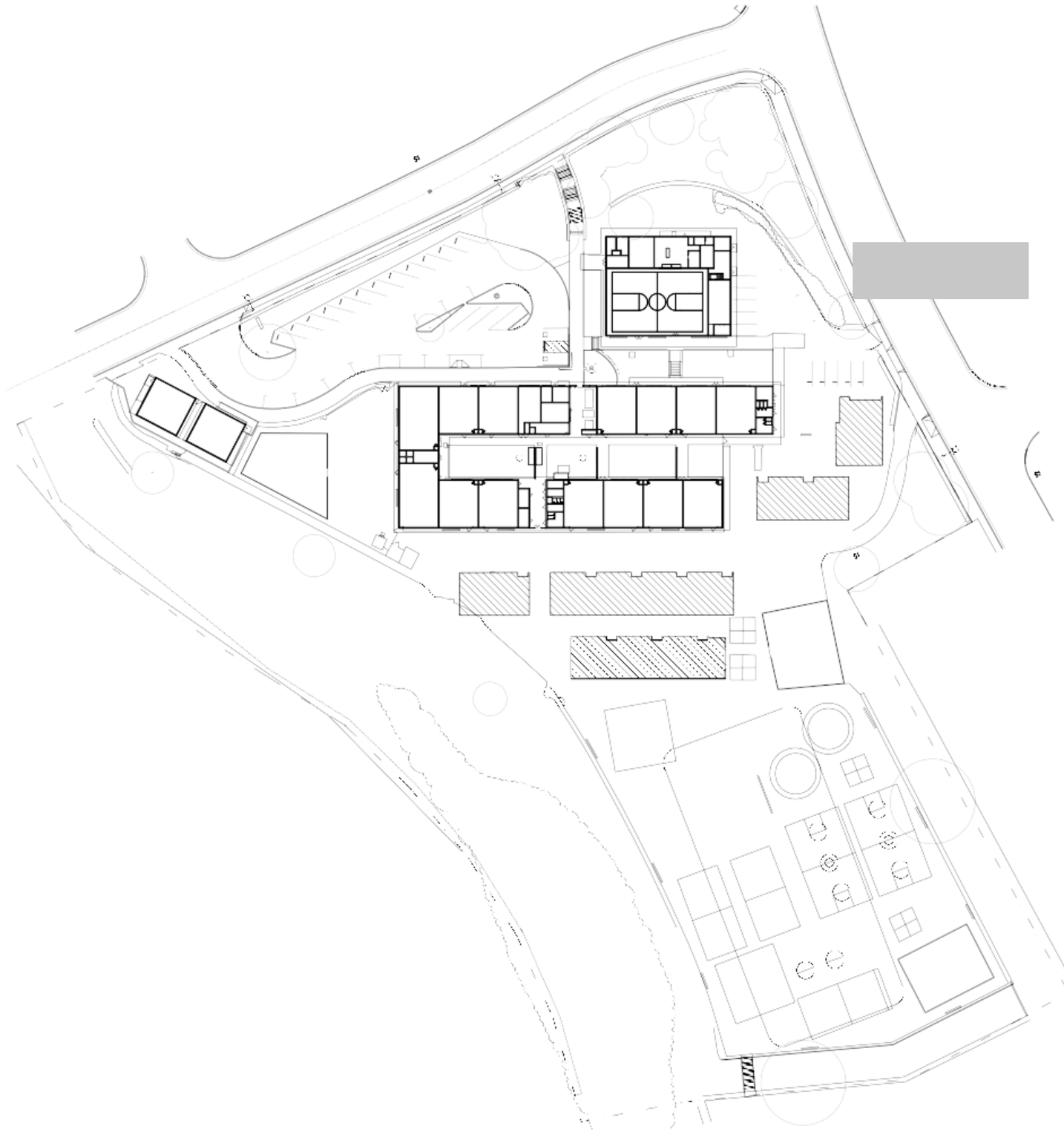
2551 St Cloud Dr,
San Bruno , CA 94066

Date: 00/00/2023
Revisions Schedule

Issued	No.	Date

Project No: 1234
Sheet Title:

EXISTING SITE PLAN



Scale: 1" = 30'-0"

Sheet No: A01

SIM

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: December 11, 2025

RE: Approval of Agreement for Construction Services with Pionic Unit Construction for the Junipero Serra Elementary School Upper Playground Fence Installation

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

Junipero Serra Elementary School has an open hillside area directly behind the lower campus walkway where students frequently travel during recess and passing periods. The slope is uneven and, in several places, drops off sharply into the landscaped embankment. To improve student safety and limit access to this sloped area, the District is proposing to install a new fence line along the top edge of the walkway.

The fence will create a continuous barrier to prevent students from climbing the hillside while still allowing controlled access for Facilities and Buildings & Grounds staff. Two gated openings will be included so staff can enter for routine maintenance and vegetation control.

FISCAL IMPLICATIONS:

Facilities Fund 40: $73,900

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement for Construction Services with Pionic Unit Construction for the Junipero Serra Elementary School Upper Playground Fence Installation Project in the amount of $73,900.

Pionic Unit Construction Inc

315 Sycamore Street, Pacifica , CA 94044
Phone : 650-438-1956 Fax : 650-355-5923
Lic. # 1040377

Client : Robert Kitchens, Project Manager, Facilities Department of SSFUSD
Project : Installation of New Chainlink Fence and gates at Junipero Serra Elementary School
Location : 151 Victoria Street, Daly City, CA 94015
File # : PUCI/021/25 **Date : 11/28/2025**

Cost proposal

We agree to furnish all labor, materials and equipment to complete the works as described below:

Item	Work Description	Quantity	Amount
	Scope of Work for the installation of new 6 ft high chainlink fence and gates along the school site facing the hill slope		
1	Drill holes for concrete footings for the (N) 6 ft high chainlink fence and gates including	1 sum	
	- 12" dia. X 26" depth hole for chainlink fence posts	61 ea	
	- 12" dia. X 36 " depth hole for gate posts	4 ea	
2	Place 3000 PSI concrete for setting the 2 1/2" dia. chainlink fence posts and 4" dia gate posts	65 ea	
3	Remove and disposal of the excavated soil, brush, vegetation and debris within the fence alignment to the approved dump site	1 sum	
4	Supply and install (N) 6 ft high chainlink fencing including	600 ft	
	- 2 1/2" dia. X 8 ft galvanized posts		
	- 17 gauge galvanized fence rails		
	- 6 ft high 9 gauge galvanized chainlink mesh		
	- All associated fittings and hardware.		
5	Supply and install (N) 12 ft wide double swing commercial gates including gate posts, hinges, latches, bracing, center stops and associated hardware.	2 ea	
6	Clean and tidy the work area upon completion of the installation	1 sum	
7	Provide the required Workers' Compensation Insurance	1 sum	
	TOTAL AMOUNT : **SEVENTY THREE THOUSAND AND NINE HUNDRED DOLLARS ONLY**		
		Total Amount	**$73,900.00**

Approved By : _____
Print Name : _____
Title : _____
Company : _____
Date : _____

Estimated By : ***Felix Li***
Date : ***11/28/2025***

AGREEMENT FOR CONSTRUCTION SERVICES (SMALL PROJECTS)

THIS AGREEMENT is made and entered into this 11th day of December 2025, by and between Pionic Unit Construction ("Contractor") and South San Francisco Unified School District ("District") ("Contract").

1. The Contractor shall furnish to the District for a total price of Seventy-Three Thousand, Nine Hundred Dollars ($73,900) ("Contract Price"), the following services ("Services" or "Work"):

   Installation of a new 6ft high chain-link fence and gates along the school playground site.

   Contractor's duties and services under this Contract shall not include preparing or assisting the District with any portion of the District's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the District. The District shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this Project. Contractor's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor shall cooperate with the District to ensure that all bidders for a subsequent contract on any subsequent phase of this Project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Contractor pursuant to this Contract.

2. Payment for the Work shall be made in accordance with the Terms and Conditions.

3. Contractor shall perform the Work at **Junipero Serra Elementary School** at 151 Victoria Street ("Site"). The Project is the scope of Work performed at the Site.

4. Work shall be completed within 20 consecutive calendar days ("Contract Time") from the date specified in the District's Notice to Proceed, unless terminated earlier by the District for cause or for convenience.

   It is understood and agreed that the Work shall be performed and completed as required in the Contract Documents (as defined herein) including, without limitation, the Drawings and Specifications and submission of all documents required to secure funding or by the Division of the State Architect ("DSA") for close-out of the Project, under the direction and supervision of, and subject to the approval of, the District or its authorized representative.

5. Contractor agrees that if the Work is not completed within the Contract Time and/or pursuant to the completion schedule, construction schedule, or project milestones developed pursuant to provisions of the Contract, it is understood, acknowledged, and agreed that the District will suffer damage which is not capable of being calculated. Pursuant to Government Code section 53069.85, Contractor shall pay to the District, as fixed and liquidated damages for these incalculable damages, the sum of One hundred Dollars ($100.00) per day for each and every calendar day of delay beyond the Contract Time or beyond any completion schedule, construction schedule, or project milestones established pursuant to the Contract.

6. Reserved

7. Contractor shall not commence the Work under this Contract until the Contractor has submitted and the District has approved the performance bond, payment (labor and material) bond, the certificate(s) and the endorsement(s) of insurance required under the Terms and Conditions and the District has issued a Notice to Proceed.

8. Reserved

9. Inspection and acceptance of the Work shall be performed by Construction Manager of the Facilities Department of the District.

10. Any notice required or permitted to be given under this Contract shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile or email, addressed as follows:

District	**Contractor**
South San Francisco Unified School District Ted O tedo@ssfusd.org	Name: Pionic Unit Construction Felix Li felixwkli315@gmail.com

Any notice personally given or sent by facsimile or email shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

11. Contractor shall guarantee all labor and material used in the performance of this Contract for a period of one (1) year from the date of the District's written approval of the Work.

12. This Contract incorporates by this reference the Terms and Conditions attached hereto. Contractor, by executing this Contract, agrees to comply with all the Terms and Conditions.

13. Each exhibit attached hereto is hereby incorporated herein by reference.

14. Each party has the full power and authority to enter into and perform this Contract, and the person signing this Contract on behalf of each party has been properly authorized and empowered to enter into this Contract.

15. This Contract may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Contract binding all the Parties hereto.

16. By signing this Contract, Contractor certifies, under penalty of perjury, that all the information provided in the Contract Documents is true, complete, and correct.

[SIGNATURES ON FOLLOWING PAGE]

ACCEPTED AND AGREED on the date indicated below:

Dated: _____, 20___	Dated: _____, 20___
South San Francisco Unified School District	**Contractor**: _____
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Print Title: _____	Print Title: _____
Address: _____	License No.: _____
Telephone: _____	Address: _____
E-Mail: _____	Telephone: _____
	E-Mail: _____

Information regarding Contractor:

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
_____ Corporation, State: _____
_____ Limited Liability Company
_____ Other: _____

_____:
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY; TERMS AND CONDITIONS FOLLOW]

TERMS AND CONDITIONS TO CONTRACT

1. NOTICE TO PROCEED: District shall provide a Notice to Proceed to Contractor pursuant to the Contract at which time Contractor shall proceed with the Work.

2. STANDARD OF CARE: Contractor shall perform, diligently prosecute and complete the Work in a good and workmanlike manner within the Contract Time, and in strict conformity with all Contract Documents.

3. SITE EXAMINATION: Contractor has examined the Site and certifies that it accepts all measurements, specifications and conditions affecting the Work to be performed at the Site. By submitting its quote, Contractor warrants that it has made all Site examination(s) that it deems necessary as to the condition of the Site, its accessibility for materials, workers and utilities, and Contractor's ability to protect existing surface and subsurface improvements. No claim for allowance of time or money will be allowed as to any other undiscovered condition on the Site.

4. PERMITS, LICENSES AND REGISTRATION: Contractor and all of its employees, agents, and subcontractors shall secure and maintain in force, at Contractor's sole cost and expense, all licenses, registration and permits as are required by law, in connection with the furnishing of materials, supplies, or services herein listed.

5. PROJECT INSPECTION CARD: Contractor shall verify that forms DSA 152 Project Inspection Card (or current version) are issued for the Project prior to commencement of construction.

6. NOTIFICATION: Contractor shall notify the Architect and Project Inspector, in writing, of the commencement and completion of construction of each and every aspect of the work at least 48 hours in advance by submitting form DSA 156 (or current version) to the Project Inspector. Forms are available on the DSA's website at: http://www.dgs.ca.gov/dsa/Forms.aspx.

7. LABOR, MATERIALS AND EQUIPMENT: Contractor shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to furnish the services herein described, the services to be performed at such times and places as directed by and subject to the approval of the authorized District representative indicated in the Work specifications attached hereto. Unless otherwise specified, all materials shall be new and previously unused, and of the manufacturer's latest model or the best of their respective kinds and grades as noted or specified, and workmanship shall be of good quality.

8. SUBSTITUTIONS: No substitutions of material from those specified in the Work Specifications shall be made without the prior written approval of the District. Contractor shall be responsible for any re-design costs occasioned by District's acceptance and/or approval of any substitute, as well as any costs that the District incurs for professional services, including DSA fees. District may deduct those costs from any amounts owing to Contractor for the review of the request for substitution, even if the request for substitution is not approved. Contractor shall, in the event that a substitute is less costly than that specified, credit the District with one-hundred percent (100%) of the net difference between the substitute and the originally specified material.

9. INDEPENDENT CONTRACTOR: Contractor represents and warrants that Contractor is an independent contractor or business entity that is: (i) free from the control and direction of the District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of the District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to Consultant's employees.

10. CONTRACTOR SUPERVISION: Contractor shall provide competent supervision of personnel employed on the job Site, use of equipment, and quality of workmanship.

11. WORKERS: Contractor shall at all times enforce strict discipline and good order among its employees and the employees of its subcontractors and shall not employ or work any unfit person or anyone not skilled in work assigned to him or her. Any person in the employ of the Contractor or a

subcontractor whom the District may deem incompetent or unfit shall be dismissed from the Site and shall not again be employed at Site without written consent from the District.

12. SUBCONTRACTORS: Subcontractors, if any, engaged by the Contractor for any Service or Work under this Contract shall be subject to the approval of the District. Contractor agrees to bind every subcontractor by the terms of the Contract as far as such terms are applicable to subcontractor's work, including, without limitation, all registration, indemnification, insurance, bond, and warranty requirements. If Contractor shall subcontract any part of this Contract, Contractor shall be fully responsible to the District for acts and omissions of its subcontractor and of persons either directly or indirectly employed by itself. Nothing contained in the Contract Documents shall create any contractual relations between any subcontractor and the District.

13. SAFETY AND SECURITY: Contractor is responsible for maintaining safety in the performance of this Contract. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

14. TRENCH SHORING: If this Contract is in excess of $25,000 and is for the excavation of any trench deeper than five (5) feet, Contractor must submit and obtain District acceptance, in advance of excavation, of a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If the plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.

15. EXCAVATIONS OVER FOUR FEET: If this Contract includes excavations over four (4) feet, Contractor shall promptly, and before the following conditions are disturbed, notify the District, in writing, of any: (1) Material that the Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site differing from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract. The District shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the Work shall issue a change order under the procedures described in the Contract. In the event that a dispute arises between the District and the Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in the Contractor's cost of, or time required for, performance of any part of the work, the Contractor shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all Work to be performed under the contract. The Contractor shall retain any and all rights provided either by Contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

16. LEAD-BASED PAINT: Pursuant to the Lead-Safe Schools Protection Act (Education Code section 32240 et seq.) and other applicable law, no lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall be utilized on this Project, and only trained and state-certified contractors, inspectors and workers shall undertake any action to abate existing risk factors for lead. Pursuant to the Renovation, Repair and Painting Rule (title 40 of the Code of Federal Regulations part 745 (40 CFR 745)), all contractors who disturb lead-based paint in a six-square-foot area or greater indoors or a 20-square-foot area or greater outdoors must be trained by an EPA-accredited provider and certified by the EPA. Contractor must execute the Lead-Based Paint Certification, if applicable.

17. GENERAL PERMIT FOR STORM WATER DISCHARGES ASSOCIATED WITH CONSTRUCTION AND DISTURBANCE ACTIVITIES:

17.1. Contractor acknowledges that all California school districts are obligated to develop and implement the following requirements for the discharge of storm water to surface waters from its construction and land disturbance activities pursuant to the Clean Water Act and Porter Cologne Water Quality Act. District has determined that the construction of this Project requires enrollment in the Construction Storm Water Permit. District has filed certain submittals referred to as Permit Registration Documents ("PRDS") with the Regional Water Control Board ("Storm Water Pollution Prevention Plan" or "SWPPP").

17.2. Contractor shall comply with any District SWPPP that is approved by the District and applicable to the Project, at no additional cost to the District. Contractor shall pay any fees and any penalties

that may imposed by a regulatory agency for its non-compliance with the SWPPP during the course of Work.

17.3. Contractor shall provide a Qualified Storm Water Practitioner ("QSP") at no additional cost to the District, who shall perform on-site inspections and implement and monitor any and all SWPPP requirements applicable to the Project, including required visual observations, sampling, analysis, reporting and record keeping, including of Total Maximum Daily Loads ("TMDL") of pollutants and construction dewatering and discharge, and Best Management Practices ("BMP").

18. CLEAN UP: Debris shall be removed from the Site. The Site shall be in order at all times when work is not actually being performed and shall be maintained in a reasonably clean condition.

19. PROTECTION OF WORK AND PROPERTY: Contractor shall erect and properly maintain at all times, as required by conditions and progress of the Work, all necessary safeguards, signs, barriers, lights, and security persons for protection of workers and the public, and shall post danger signs warning against hazards created by the Work. In an emergency affecting life and safety of life or of Work or of adjoining property, Contractor, without special instruction or authorization from District, is permitted to act at his discretion to prevent such threatened loss or injury.

20. FORCE MAJEURE: "Force Majeure" means any event or circumstance unknown at the time of contracting that is beyond the parties' control and makes performance of the contract impractical or impossible. The Party seeking to have its performance obligation(s) excused must demonstrate that there was such an insuperable interference occurring without the party's intervention as could not have been prevented by the exercise of prudence, diligence, and care, by providing prompt notice to the other Party, including full particulars of such event, of its inability to perform its obligations due to such event, following commencement of the claiming Party's inability to so perform its obligations. To the extent satisfying these conditions, Force Majeure events include the following: acts of God, war, civil unrest, epidemic, fire, smoke, volcanic eruption, earthquake, strike, unusually severe weather, flood, or shortage of transportation facilities, lock out, or commandeering of materials, product, plant, or facilities by the government. Force Majeure shall not be based on a Party's financial inability to perform under this Agreement unless there exists extreme and unreasonable difficulty, expense, injury, or loss involved. A Force Majeure event does not include an act of negligence or intentional wrongdoing by a Party. Any Party claiming a Force Majeure event shall use reasonable diligence to remove the condition that prevents performance and shall not be entitled to suspend performance of its obligations in any greater scope or for any longer duration than is required by the Force Majeure event. Each Party shall use its best efforts to mitigate the effects of such Force Majeure event, remedy its inability to perform, and resume full performance of its obligations hereunder. Costs imposed by the government on sales or importation of goods or materials including, without limitation, tariffs or taxes, are not Force Majeure.

21. CORRECTION OF ERRORS: Contractor shall perform, at its own cost and expense and without reimbursement from the District, any work necessary to correct errors or omissions that are caused by the Contractor's failure to comply with the approved plans and specifications and the standard of care required herein. Schedule delays resulting from unauthorized work shall be Contractor's responsibility.

22. NO RELIEF FROM OBLIGATIONS BASED ON REVIEW BY OTHER PERSONS: Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents by act or omission of the District, Architect, Construction Manager, Project Inspector, or DSA or other entities having jurisdiction including, but not limited to, administration of the Contract, review of submittals, or by tests, observation, inspection, or permit/interconnection approvals.

23. DISTRICT'S RIGHT TO PERFORM WORK: If the Contractor should neglect to prosecute the Work properly or fail to perform any provisions of this Contract, the District, after **FORTY-EIGHT (48)** hours' written notice to the Contractor, may make good such deficiencies, without prejudice to any other remedy it may have, including but not limited to the District hiring its own forces or another contractor to replace the Contractor's nonconforming Work, in which case the District shall either issue a deductive Change Order, a Construction Change Directive, or invoice the Contractor for the cost of that work. Contractor shall pay any invoices within thirty (30) days of receipt of same or District may withhold those amounts from payment(s) otherwise due to Contractor.

24. ACCESS TO WORK: District representatives, Architect, and Project Inspector shall at all times have access to the Work wherever it is in preparation or in progress. Contractor shall provide safe and proper facilities for such access.

25. OCCUPANCY: District reserves the right to occupy buildings at any time before formal Contract completion and such occupancy shall not constitute final acceptance or approval of any part of the Work covered by this Contract, nor shall such occupancy extend the date specified for completion of the Work.

26. PAYMENT: On a monthly basis, Contractor shall submit an application for payment based upon the estimated value for materials delivered or services performed under the Contract as of the date of submission ("Application for Payment"). Within thirty (30) days after District's approval of the Application for Payment, Contractor shall be paid a sum equal to ninety-five percent (95%) of the value of the Work performed (as verified by Architect and Inspector and certified by Contractor) up to the last day of the previous month, less the aggregate of previous payments and amount to be withheld. The District may withhold or deduct from any payment an amount necessary to protect the District from loss because of: (1) liquidated damages which have accrued as of the date of the application for payment; (2) any sums expended by the District in performing any of Contractor's obligations under the Contract which Contractor has failed to perform or has performed inadequately; (3) defective Work not remedied; (4) stop payment notices as allowed by state law; (5) reasonable doubt that the Work can be completed for the unpaid balance of the Total Contract price or by the scheduled completion date; (6) unsatisfactory prosecution of the Work by Contractor; (7) unauthorized deviations from the Contract; (8) failure of the Contractor to maintain or submit on a timely basis proper and sufficient documentation as required by the Contract or by District during the prosecution of the Work; (9) erroneous or false estimates by the Contractor of the value of the Work performed; (10) any sums representing expenses, losses, or damages, as determined by the District, incurred by the District for which Contractor is liable under the Contract; and (11) any other sums which the District is entitled to recover from Contractor under the terms of the Contract or pursuant to state law, including section 1727 of the California Labor Code. The failure by the District to deduct any of these sums from a progress payment shall not constitute a waiver of the District's right to such sums. The District shall retain five percent (5%) from all amounts owing as retention. Retention shall be paid pursuant to Public Contract Code sections 7107, 7200 and 7201.

27. AUDIT. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Contract. Contractor shall retain these books, records, and systems of account during the Term of this Contract and for five (5) years thereafter. Contractor shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Work covered by this Contract. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Contractor and shall conduct audit(s) during Contractor's normal business hours, unless Contractor otherwise consents.

28. CHANGE IN SCOPE OF WORK:

28.1. Changes in Scope of Work. Any change in the scope of the Work, method of performance, nature of materials or price thereof, or any other matter materially affecting the performance or nature of the Work shall not be paid for or accepted unless such change, addition, or deletion is approved in advance and in writing by a valid change order executed by the District. Contractor specifically understands, acknowledges, and agrees that the District shall have the right to request any alterations, deviations, reductions, or additions to the Project or Work, and the cost thereof shall be added to or deducted from the amount of the Contract Price by fair and reasonable valuations. Contractor shall include maximums of ten percent (10%) mark-up for all tiers of subcontractors, five percent (5%) for overhead and profit, and two and one-half percent (2.5%) for bonds and insurance. Contractor also agrees to provide the District with all information requested to substantiate the cost of the change order and to inform the District whether the Work will be done by the Contractor or a subcontractor. In addition to any other information requested, Contractor shall submit, prior to approval of the change order, its request for a time extension (if any), as well as all information necessary to substantiate its belief that such change will delay the completion of the Work. If Contractor fails to submit its request for a time extension or the necessary supporting information, it shall be deemed to have waived its right to request such extension.

28.2. Allowances. If there is an Allowance, then Contractor shall not bill for or be due any portion of an Allowance unless Owner has identified specific work, Contractor has submitted a price for that work or Owner has proposed a price for that work, Owner has accepted the cost for that work, and Owner has executed an Allowance Expenditure Directive incorporating that work. Allowance

Expenditure Directives shall be based on Contractor's costs, without overhead and profit, for products, delivery, installation, labor, insurance, payroll, taxes, bonding and equipment rental will be included in Allowance Expenditure Directive authorizing expenditure of funds from the Allowance. No overhead and profit shall be added to the Allowance Expenditure Directive.

29. INDEMNIFICATION:

29.1. To the furthest extent permitted by California law, Contractor shall indemnify and hold harmless the District and its Governing Board, agents, representatives, employees, consultants, and volunteers (the "Indemnified Parties") from any and all demands, damages, injuries, losses, expenses, liabilities, claims, suits, and actions (the "Claims") of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, directly or indirectly arising from, arising out of, connected with, or resulting from the performance of this Contract unless the claims are caused by the active negligence or willful misconduct of the Indemnified Parties and/or defects in design furnished by the Architect, as found by a court or arbitrator of competent jurisdiction, in which case the Contractor's indemnification and hold harmless obligation shall be reduced by the proportion of the Indemnitees' and/or Architect's liability.

29.2. Contractor shall also, to the furthest extent permitted by California law, defend the Indemnified Parties at Contractor's own expense, including attorneys' fees and costs, from any and all claims directly or indirectly arising from, arising out of, connected with, or resulting from the performance of this Contract unless the claims are caused by the active negligence or willful misconduct of the Indemnified Parties and/or defects in design furnished by the Architect, as found by a court or arbitrator of competent jurisdiction, in which case, without impacting Contractor's obligation to provide an immediate and ongoing defense of the Indemnified Parties, the Contractor's defense obligation shall be retroactively reduced by the proportion of the Indemnitees' and/or Architect's liability. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the District.

29.3. Pursuant to Public Contract Code section 9201, the District shall provide timely notification to Contractor of the receipt of any third-party claim relating to this Contract. The District shall be entitled to recover its reasonable costs incurred in providing said notification.

29.4. If the Indemnitees provide their own defense due to failure to timely respond to tender of defense, rejection of tender of defense, or conflict of interest of proposed counsel, Contractor shall reimburse Indemnitees for any expenditures, including reasonable attorney's fees and costs.

29.5. The District may retain so much of the moneys due the Contractor as shall be considered necessary, until disposition of any such suit, claims or actions for damages or until the District has received written agreement from the Contractor that it will unconditionally defend the Indemnified Parties, and pay any damages due by reason of settlement or judgment.

29.6. The Contractor's defense and indemnification obligations hereunder shall survive the completion of Work, including the warranty/guarantee period, and/or the termination of the Contract.

30. PAYMENT BOND AND PERFORMANCE BOND: Contractor shall not commence the Work until it has provided to the District, in a form acceptable to the District, a Payment (Labor and Material) Bond and a Performance Bond, each in an amount equivalent to one hundred percent (100%) of the Contract Price issued by a surety admitted to issue bonds in the State of California and otherwise acceptable to the District.

31. CONTRACTOR'S INSURANCE:

31.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits not less than the amount indicated below. If Contractor normally carries insurance in an amount greater than the minimum amounts required by District, that greater amount shall become the minimum required amount of insurance for purposes of the

Contract. Therefore, Contractor hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Contract.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Combined Single Limit	$ 1,000,000
Workers' Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

31.1.1. Commercial General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

31.1.2. Workers' Compensation and Employers' Liability Insurance. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Contract are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

31.2. Proof of Insurance. The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

31.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation notice will be sent, and length of notice period.

31.2.2. A clause stating: "This policy shall not be canceled until notice has been mailed to the District, stating date of cancellation. Date of cancellation shall not be less than thirty (30) days after date of mailing notice."

31.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, and Employers' Liability Insurance.

31.2.4. All policies except the Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

31.2.5. An endorsement stating that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District.

31.2.6. An endorsement stating that there shall be a waiver of any subrogation.

31.2.7. Contractor's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

31.3. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

32. WARRANTY/QUALITY: Unless a longer warranty is called for elsewhere in the Contract Documents, the Contractor, manufacturer, or their assigned agents shall guarantee the workmanship,

product or service performed against defective workmanship, defects or failures of materials for a minimum period of one (1) year from filing the Notice of Completion with the county in which the Site is located. All workmanship and merchandise must be warranted to be in compliance with applicable California energy, conservation, environmental, and educational standards.

33. CONFIDENTIALITY: The Contractor shall maintain the confidentiality of any student, parent, personnel, and/or disciplinary information that Contractor encounters while performing the Work. This requirement shall be ongoing and shall survive the expiration or termination of this Contract.

34. LIMITATION OF DISTRICT LIABILITY: District's financial obligations under this Contract shall be limited to the payment of the compensation provided in this Contract. Notwithstanding any other provision of this Contract, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, or lost bonding capacity, arising out of or in connection with this Contract for the services performed in connection with this Contract.

35. COMPLIANCE WITH LAWS: Contractor shall give all notices and comply with all laws, ordinance, rules and regulations bearing on conduct of the Work as indicated or specified. If Contractor observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.

36. LABOR CODE REQUIREMENTS: Contractor represents that Contractor and all Subcontractors shall not be presently debarred, suspended, proposed for disbarment, declared ineligible or excluded. Contractor shall comply with all applicable provisions of the California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 – 5, including, without limitation, the payment of the general prevailing per diem wage rates for public work projects of more than one thousand dollars ($1,000). Copies of the prevailing rate of per diem wages are on file with the District or available online at http://www.dir.ca.gov/. In addition, the Contractor and each subcontractor shall comply with Section 1735 forbidding discrimination and Sections 1777.5 and 1777.6 concerning the employment of apprentices by Contractor or subcontractors.

36.1. Registration: Contractor and its subcontractor(s) shall be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 and in accordance with Labor Code section 1771.1.

36.2. Registered Subcontractor List: Within 30 days of the award of contract or prior to commencing the Work under this Contract, whichever occurs first, Contractor shall provide District all information required by Labor Code section 1773.3, as amended by Stats. 2017, Ch. 28, Sec. 21, for Company and all tiers of Subcontractors to enable District to provide notice to the Department of Industrial Relations (DIR) of the Contract (PWC-100 form). Contractor shall submit and maintain an updated Registered Subcontractor List including all Subcontractors of any tier furnishing labor, material, or equipment to the Project.

36.3. Certified Payroll Records: Contractor and its subcontractor(s) shall upload certified payroll records ("CPR") electronically using California Department of Industrial Relations' (DIR) eCPR System by uploading the CPRs by electronic XML file or entering each record manually using the DIR's iform (or current form) online directly to the DIR on no less than every 30 days while Work is being performed and within 30 days after the final day of Work performed on the Project, and within ten (10) days of any request by the District or Labor Commissioner at http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html or current application and URL, showing the name, address, social security number, work classification, straight time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the Contractor and/or each subcontractor in connection with the Work.

36.4. Labor Compliance: Contractor shall perform the Work of the Project while complying with all the applicable regulations, including section 16000, et seq., of Title 8 of the California Code of Regulations and is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations.

37. ANTI-DISCRIMINATION: Contractor herein agrees to comply with the provisions of the California Fair Employment and Housing Act as set forth in part 2.8 of division 3 of the California Government Code, commencing at section 12900; the Federal Civil Rights Act of 1964, as set forth in Public Law 88-352, and all amendments thereto; Executive Order 11246; and all administrative rules and regulations found to be applicable to Contractor and all of its subcontractors. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).

38. DISABLED VETERAN BUSINESS ENTERPRISES: Section 17076.11 of the Education Code requires school districts using funds allocated pursuant to the State of California School Facility Program for the construction or modernization of a school building (SFP Funds) to have a participation of at least three percent (3%), per year, of the overall dollar amount expended each year by the school district, for disabled veteran business enterprises (DVBE). If this Contract uses SFP Funds, Contractor must submit, with its executed Contract, appropriate documentation to the District identifying the steps Contractor has taken to solicit DVBE participation in conjunction with this Contract.

39. ANTI-TRUST CLAIM: Contractor and its subcontractor(s) agree to assign to the District all rights, title, and interest in and to all causes of action they may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the Contract or a subcontract. This assignment shall be made and become effective at the time the District tenders final payment to the Contractor, without further acknowledgment by the parties.

40. CONTRACTOR CLAIMS: In the event of any demand by Contractor for (A) a time extension, including, without limitation, for relief from damages or penalties for delay assessed by the District under the Contract, (B) payment by the District of money or damages arising from work done by, or on behalf of, the Contractor pursuant to the Contract and payment of which is not otherwise expressly provided for or to which Contractor is not otherwise entitled to, or (C) an amount of payment disputed by the District, the parties shall attempt to resolve the dispute by those procedures set forth in Public Contract Code section 9204 and/or Article 1.5 (commencing with section 20104) of Chapter 1, Part, 3, Division 2, of the Public Contract Code, if applicable, the provisions of which are each attached hereto and incorporated herein by this reference. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Contractor shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Contractor's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Contractor submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process. Pending resolution of the dispute, Contractor and its subcontractors shall continue to perform the Work under the Contract and shall not cause a delay of the Work, including the disputed work, during any dispute, claim, negotiation, mediation, or arbitration proceeding, except by written agreement of the District.

41. ATTORNEY FEES/COSTS: Should litigation be necessary to enforce any terms or provisions of this Contract, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

42. TERMINATION:

42.1. If Contractor fails to perform the Services and Contractor's duties to the satisfaction of the District, or if Contractor fails to fulfill in a timely and professional manner Contractor's obligations under this Contract, or if Contractor violates any of the terms or provisions of this Contract, District shall have the right to terminate this Contract and/or Contractor's right to perform the Work of the Contract for cause effective immediately upon the District giving written notice thereof to Contractor. Contractor and its performance bond surety, if any, shall be liable for all damages caused to the District by reason of Contractor's failure to perform and complete the Contract. In the event termination for cause is determined to have not been for cause, the termination shall be deemed to have been a termination for convenience effective as of the same date as the purported termination for cause.

42.2. District shall also have the right in its sole discretion to terminate the Contract and/or Contractor's right to perform the Work of the Contract for its own convenience upon District giving three (3) days' written notice thereof to the Contractor. In case of a termination for

convenience, Contractor shall be paid for the actual cost for labor, materials, and services performed including, without limitation, Contractor's and its subcontractor(s)' mobilization and/or demobilization costs, that is unpaid and can be documented through timesheets, invoices, receipts, or otherwise. If Contractor objects to the termination for convenience, including disagreement on the actual cost, the District retains the right to all the options available to the District under a termination for cause.

42.3. Termination shall have no effect upon any of the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of termination.

43. ASSIGNMENT OF CONTRACT: Contractor shall not assign or transfer in any way any or all of its rights, burdens, duties, or obligations under this Contract without the prior written consent of the District.

44. TIME IS OF THE ESSENCE: Time is of the essence in the performance of and compliance with each of the provisions and conditions of this Contract.

45. CALCULATION OF TIME: For the purposes of this Contract, "days" refers to calendar days unless otherwise specified.

46. GOVERNING LAW: This Contract shall be governed by and construed in accordance with the laws of the State of California with venue of any action in a County in which the District administration office is located.

47. BINDING CONTRACT: This Contract shall be binding upon the parties hereto and upon their successors and assigns, and shall inure to the benefit of said parties and their successors and assigns.

48. DISTRICT WAIVER: District's waiver of any term, condition, covenant or waiver of a breach of any term, condition or covenant shall not constitute the waiver of any other term, condition or covenant or the waiver of a breach of any other term, condition or covenant.

49. CAPTIONS AND INTERPRETATIONS: Paragraph headings in this Contract are used solely for convenience, and shall be wholly disregarded in the construction of this Contract. No provision of this Contract shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Contract shall be construed as if jointly prepared by the parties.

50. INVALID TERM: If any provision of this Contract is declared or determined by any court of competent jurisdiction to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining parts, terms and provisions shall not be affected thereby, and said illegal, unenforceable or invalid part, term or provision will be deemed not to be a part of this Contract.

51. PROVISIONS REQUIRED BY LAW DEEMED INSERTED: Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

52. ENTIRE CONTRACT: This Contract sets forth the entire agreement between the parties hereto and fully supersedes any and all prior agreements, understandings, written or oral, between the parties hereto pertaining to the subject matter thereof.

53. NO ORAL MODIFICATIONS: No oral agreement or conversation with any officer, agent, or employee of District, either before or after execution of Contract, shall affect or modify any of the terms or obligations contained in any of the documents comprising the Contract.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

Public Contract Code section 9204

(a) The Legislature finds and declares that it is in the best interests of the state and its citizens to ensure that all construction business performed on a public works project in the state that is complete and not in dispute is paid in full and in a timely manner.

(b) Notwithstanding any other law, including, but not limited to, Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2, Chapter 10 (commencing with Section 19100) of Part 2, and Article 1.5 (commencing with Section 20104) of Chapter 1 of Part 3, this section shall apply to any claim by a contractor in connection with a public works project.

(c) For purposes of this section:

(1) "Claim" means a separate demand by a contractor sent by registered mail or certified mail with return receipt requested, for one or more of the following:

(A) A time extension, including, without limitation, for relief from damages or penalties for delay assessed by a public entity under a contract for a public works project.

(B) Payment by the public entity of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public works project and payment for which is not otherwise expressly provided or to which the claimant is not otherwise entitled.

(C) Payment of an amount that is disputed by the public entity.

(2) "Contractor" means any type of contractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who has entered into a direct contract with a public entity for a public works project.

(3) (A) "Public entity" means, without limitation, except as provided in subparagraph (B), a state agency, department, office, division, bureau, board, or commission, the California State University, the University of California, a city, including a charter city, county, including a charter county, city and county, including a charter city and county, district, special district, public authority, political subdivision, public corporation, or nonprofit transit corporation wholly owned by a public agency and formed to carry out the purposes of the public agency.

(B) "Public entity" shall not include the following:

(i) The Department of Water Resources as to any project under the jurisdiction of that department.

(ii) The Department of Transportation as to any project under the jurisdiction of that department.

(iii) The Department of Parks and Recreation as to any project under the jurisdiction of that department.

(iv) The Department of Corrections and Rehabilitation with respect to any project under its jurisdiction pursuant to Chapter 11 (commencing with Section 7000) of Title 7 of Part 3 of the Penal Code.

(v) The Military Department as to any project under the jurisdiction of that department.

(vi) The Department of General Services as to all other projects.

(vii) The High-Speed Rail Authority.

(4) "Public works project" means the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind.

(5) "Subcontractor" means any type of contractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who either is in direct contract with a contractor or is a lower tier subcontractor.

(d) (1) (A) Upon receipt of a claim pursuant to this section, the public entity to which the claim applies shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Upon receipt of a claim, a public entity and a contractor may, by mutual agreement, extend the time period provided in this subdivision.

(B) The claimant shall furnish reasonable documentation to support the claim.

(C) If the public entity needs approval from its governing body to provide the claimant a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the public entity shall have up to three days following the next duly publicly noticed meeting of the governing body after the 45-day period, or extension, expires to provide the claimant a written statement identifying the disputed portion and the undisputed portion.

(D) Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply.

(2) (A) If the claimant disputes the public entity's written response, or if the public entity fails to respond to a claim issued pursuant to this section within the time prescribed, the claimant may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute.

(B) Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the claimant sharing the associated costs equally. The public entity and claimant shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to applicable procedures outside this section.

(C) For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

(D) Unless otherwise agreed to by the public entity and the contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has been commenced.

(E) This section does not preclude a public entity from requiring arbitration of disputes under private arbitration or the Public Works Contract Arbitration Program, if mediation under this section does not resolve the parties' dispute.

(3) Failure by the public entity to respond to a claim from a contractor within the time periods described in this subdivision or to otherwise meet the time requirements of this section shall result in the claim being deemed rejected in its entirety. A claim that is denied by reason of the public entity's failure to have responded to a claim, or its failure to otherwise meet the time requirements of this section, shall not constitute an adverse finding with regard to the merits of the claim or the responsibility or qualifications of the claimant.

(4) Amounts not paid in a timely manner as required by this section shall bear interest at 7 percent per annum.

(5) If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against a public entity because privity of contract does not exist, the contractor may present to the public entity a claim on behalf of a subcontractor or lower tier subcontractor. A subcontractor may request in writing, either on their own behalf or on behalf of a lower tier subcontractor, that the contractor present a claim for work which was performed by the subcontractor or by a lower tier subcontractor on behalf of the subcontractor. The subcontractor requesting that the claim be presented to the public entity shall furnish reasonable documentation to support the claim. Within 45 days of receipt of this written request, the contractor shall notify the subcontractor in writing as to whether the contractor presented the claim to the public entity and, if the original contractor did not present the claim, provide the subcontractor with a statement of the reasons for not having done so.

(e) The text of this section or a summary of it shall be set forth in the plans or specifications for any public works project that may give rise to a claim under this section.

(f) A waiver of the rights granted by this section is void and contrary to public policy, provided, however, that (1) upon receipt of a claim, the parties may mutually agree to waive, in writing, mediation and proceed directly to the commencement of a civil action or binding arbitration, as applicable; and (2) a public entity may prescribe reasonable change order, claim, and dispute resolution procedures and requirements in addition to the provisions of this section, so long as the contractual provisions do not conflict with or otherwise impair the timeframes and procedures set forth in this section.

(g) This section applies to contracts entered into on or after January 1, 2017.

(h) Nothing in this section shall impose liability upon a public entity that makes loans or grants available through a competitive application process, for the failure of an awardee to meet its contractual obligations.

(i) This section shall remain in effect only until January 1, 2027, and as of that date is repealed, unless a later enacted statute that is enacted before January 1, 2027, deletes or extends that date.

Public Contract Code sections 20104 – 20104.6

§ 20104.

(a) (1) This article applies to all public works claims of three hundred seventy-five thousand dollars ($375,000) or less which arise between a contractor and a local agency.

(2) This article shall not apply to any claims resulting from a contract between a contractor and a public agency when the public agency has elected to resolve any disputes pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2.

(b) (1) "Public work" means "public works contract" as defined in Section 1101 but does not include any work or improvement contracted for by the state or the Regents of the University of California.

(2) "Claim" means a separate demand by the contractor for (A) a time extension, (B) payment of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public work and payment of which is not otherwise expressly provided for or the claimant is not otherwise entitled to, or (C) an amount the payment of which is disputed by the local agency.

(c) The provisions of this article or a summary thereof shall be set forth in the plans or specifications for any work which may give rise to a claim under this article.

(d) This article applies only to contracts entered into on or after January 1, 1991.

§ 20104.2.

For any claim subject to this article, the following requirements apply:

(a) The claim shall be in writing and include the documents necessary to substantiate the claim. Claims must be filed on or before the date of final payment. Nothing in this subdivision is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims.

(b) (1) For claims of less than fifty thousand dollars ($50,000), the local agency shall respond in writing to any written claim within 45 days of receipt of the claim, or may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses to the claim the local agency may have against the claimant.

(2) If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of the local agency and the claimant.

(3) The local agency's written response to the claim, as further documented, shall be submitted to the claimant within 15 days after receipt of the further documentation or within a period of time no greater than that taken by the claimant in producing the additional information, whichever is greater.

(c) (1) For claims of over fifty thousand dollars ($50,000) and less than or equal to three hundred seventy-five thousand dollars ($375,000), the local agency shall respond in writing to all written claims within 60 days of receipt of the claim, or may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses to the claim the local agency may have against the claimant.

(2) If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of the local agency and the claimant.

(3) The local agency's written response to the claim, as further documented, shall be submitted to the claimant within 30 days after receipt of the further documentation, or within a period of time no greater than that taken by the claimant in producing the additional information or requested documentation, whichever is greater.

(d) If the claimant disputes the local agency's written response, or the local agency fails to respond within the time prescribed, the claimant may so notify the local agency, in writing, either within 15 days of receipt of the local agency's response or within 15 days of the local agency's failure to respond within the time prescribed, respectively, and demand an informal conference to meet and confer for settlement of the issues in dispute. Upon a demand, the local agency shall schedule a meet and confer conference within 30 days for settlement of the dispute.

(e) Following the meet and confer conference, if the claim or any portion remains in dispute, the claimant may file a claim as provided in Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the claimant submits his or her written claim pursuant to subdivision (a) until the time that claim is denied as a result of the meet and confer process, including any period of time utilized by the meet and confer process.

(f) This article does not apply to tort claims and nothing in this article is intended nor shall be construed to change the time periods for filing tort claims or actions specified by Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code.

§ 20104.4.

The following procedures are established for all civil actions filed to resolve claims subject to this article:

(a) Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to nonbinding mediation unless waived by mutual stipulation of both parties. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court or by stipulation of both parties. If the parties fail to select a mediator within the 15-day period, any party may petition the court to appoint the mediator.

(b) (1) If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1141.11 of that code. The Civil Discovery Act (Title 4 (commencing with Section 2016.010) of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration.

(2) Notwithstanding any other provision of law, upon stipulation of the parties, arbitrators appointed for purposes of this article shall be experienced in construction law, and, upon stipulation of the parties, mediators and arbitrators shall be paid necessary and reasonable hourly rates of pay not to exceed their customary rate, and such fees and expenses shall be paid equally by the parties, except in the case of arbitration where the arbitrator, for good cause, determines a different division. In no event shall these fees or expenses be paid by state or county funds.

(3) In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, any party who after receiving an arbitration award requests a trial de novo but does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, pay the attorney's fees of the other party arising out of the trial de novo.

(c) The court may, upon request by any party, order any witnesses to participate in the mediation or arbitration process.

§ 20104.6.

(a) No local agency shall fail to pay money as to any portion of a claim which is undisputed except as otherwise provided in the contract.

(b) In any suit filed under Section 20104.4, the local agency shall pay interest at the legal rate on any arbitration award or judgment. The interest shall begin to accrue on the date the suit is filed in a court of law.

EXHIBIT "A"

SCOPE OF WORK

Item	Work Description	Quantity	Amount
	Scope of Work for the installation of new 6 ft high chainlink fence and gates along the school site facing the hill slope		
1	Drill holes for concrete footings for the (N) 6 ft high chainlink fence and gates including - 12" dia. X 26" depth hole for chainlink fence posts - 12" dia. X 36 " depth hole for gate posts	1 sum 61 ea 4 ea	
2	Place 3000 PSI concrete for setting the 2 1/2" dia. chainlink fence posts and 4" dia gate posts	65 ea	
3	Remove and disposal of the excavated soil, brush, vegetation and debris within the fence alignment to the approved dump site	1 sum	
4	Supply and install (N) 6 ft high chainlink fencing including - 2 1/2" dia. X 8 ft galvanized posts - 17 gauge galvanized fence rails - 6 ft high 9 gauge galvanized chainlink mesh - All associated fittings and hardware.	600 ft	
5	Supply and install (N) 12 ft wide double swing commercial gates including gate posts, hinges, latches, bracing, center stops and associated hardware.	2 ea	
6	Clean and tidy the work area upon completion of the installation	1 sum	
7	Provide the required Workers' Compensation Insurance	1 sum	
	TOTAL AMOUNT : **SEVENTY THREE THOUSAND AND NINE HUNDRED DOLLARS ONLY**		
		Total Amount	**$73,900.00**

PREVAILING WAGE CERTIFICATION

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project, including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

[IF THIS PROJECT USES FEDERAL FUNDS, DISTRICT SHOULD INCLUDE THE FOLLOWING] I hereby certify that I will also conform to the Federal Labor Standards Provisions regarding minimum wages, withholding, payrolls and basic records, apprentice and trainee employment requirements, equal employment opportunity requirements, Copeland Act requirements, Davis-Bacon and Related Act requirements, Contract Work Hours and Safety Standards Act requirements, and any and all other applicable requirements for federal funding for all Work on the above Project.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

WORKERS' COMPENSATION CERTIFICATION

Labor Code section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
>
> b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

(In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Work under this Contract.)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: December 11, 2025

RE: Approval of Contract with O'Connor Pipelines Inc. for Bid No: 07-24b_District Office Accessibility Improvements Project - Phase 2

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District Office Accessibility Improvements project was substantially completed at the end of October 2025. The existing accessible parking area that the project relied on was identified by the DSA Inspector of Record (IOR) to have surface slopes exceeding the allowable 2%. The Inspector wanted that to be rectified before he could accept the project as being complete. The District therefore proceeded to direct the Contractor to remove the asphalt area in order to correct the deficiencies. What followed was another revelation of soft and spongy sub-surface soil, that the Geo-technical Engineer of Record wants to be removed and replaced with a compacted and competent soil, prior to having the asphalt pavement completed.

Between the Change Order already enacted to mitigate soil issues discovered earlier, the cumulative cost had exceeded 10% of the original Contract amount where the earlier Contract had to be terminated. Public Contract Code Section 20118.4 requires rebidding projects exceeding the same percentage, and where the new Scope, albeit adjacent, was not part of the original Scope of Work.

To that effect, the District conducted a public bid process for this Phase 2 of the original project utilizing the CUPCCAA, the informal project delivery method. Five bidders submitted their bids, which were opened on November 25, 2025. They are:

O'Connor Pipelines, Inc.	$ 100,000
Interstate Grading and Paving, Inc.	$ 115,000
Galeb Paving, Inc.	$ 115,670
BNO Builders, Inc.	$ 205,500
CWS Construction Group, Inc.	$ 287,500

The lowest responsive, responsible bidder is O'Connor Pipelines, Inc. with $100,000.

FISCAL IMPLICATIONS:

By this action: $100,000 will be paid from Fund 40 (Facilities Fund)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve a contract for District Office Accessibility Improvements Phase 2 to the lowest responsive, responsible bidder, O'Connor Pipelines, Inc. in the amount of $100,000.

Bid Opener: Wazi Chowdhury	
Bid Recorder: Wazi Chowdhury	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

BID OPENING	2025-11-25	3:00 PM

BID TABULATION: **PROJECT 07-24 DISTRICT OFFICE: ACCESSIBILITY IMPROVEMENTS- PHASE 2**

BIDDERS	SIGNED BID FORM	BID BOND	SUBCON LIST	SITE VISIT CERT	NON-COLLUSION	ADDENDA ACKNOWLEDG.	BASE BID AMOUNT	ALTERNATE # 1
O'CONNOR PIPELINES INC.	✓	✓	✓	✓	✓	NA	$100,000.00	NA
GALEB PAVING INC.	✓	✓	✓	✓	✓	NA	$115,670.00	NA
BNO BUILDERS INC.	✓	✓	✓	✓	X	NA	$205,500.00	NA
INTERSTATE GRADING AND PAVING INC.	✓	✓	✓	✓	✓	NA	$115,000.00	NA
CWS CONSTRUCTION GROUP INC.	✓	✓	✓	✓	✓	NA	$287,500.00	NA

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury – Director of Facilities & Safety

DATE: December 11, 2025

RE: Approval of Proposal with Cumming Group for Project/Construction Management Services to Help Close out the Legacy SSFUSD Facility Projects

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

SSFUSD has as many as ten "uncertified projects" at DSA. Most of these projects date back to the 1990s and were never closed, with items left incomplete. The items can be as benign as 'incomplete paperwork' to portions of the project that were not constructed/completed to the DSA's satisfaction.

The current policy of DSA requires the districts to get these "legacy projects" certified, or risk not being allowed to do any construction projects moving forward. Not addressing the situation will have a deleterious effect on securing approval from DSA for the projects at hand as well as for any future projects that may be carried out by the Facilities Department and the Bond Team.

The intent is to secure some Project/Construction Management help from Cumming Group, who will go through the outstanding items that may require issuance of smaller informal contracts (e.g. CUPCCAA) to satisfy the requirements of the DSA to certify these projects.

FISCAL IMPLICATIONS:

By this action: $37,500 Facilities Funds (Fund 40)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposal for Project/ Construction Management Services to Cumming Group in the amount of $37,500 to close out the legacy facility projects.

CUMMING GROUP

1111 Broadway
Suite 300
Oakland, CA 94507

cumming-group.com

November 24, 2025

Wazi Chowdhury, RA, LEED AP
Director of Facilities/Safety
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Re: CM Services for DSA Closeout of non-certified projects.

Dear Mr. Chowdhury:

Cumming Management Group, Inc. ("Cumming") is pleased to submit our proposal to South San Francisco Unified School District to assist with the DSA certification of aging non-certified project. We have included our understanding of the project, fee proposal, and hourly rates in this proposal.

Cumming recognizes your need for the highest quality services at an economical cost. We are flexible, willing to work within the project's budget to provide these services and would be happy to discuss our proposed fees in a future discussion.

Cumming is excited by the prospect of working with the South San Francisco Unified School District Team. Please feel free to contact me at (510) 604-0853 or by email at tmathers@cumming-group.com should you have any questions regarding this proposal.

Sincerely,



Teri Mathers, RA
Director, Project Management

Cc: Jorge Rojas, Vice President, Project Management, CCM, PMP

A. Project Understanding

Project Description
South San Francisco Unified School District is requesting Cumming to assist PSS with DSA close-out of non-certified projects. The District continues to have nine to ten old projects that were never accepted and/ or certified by the office of the DSA. Many of these projects date back to 1990s.

DSA will not review and approve any new projects, including but not limited to Facilities or Bond program projects at those sites until the legacy projects are closed out. The Bond program has retained a consultant to follow up with DSA on confirming the required submittal, but many of these projects will require small independent projects to address the deficiencies and garner the acceptance of DSA.

The Cumming proposal will include closing out the afore-mentioned project and also fees to administer small projects, preferably utilizing the CUPCCAA negotiated project delivery method, to close out these uncertified projects at various schools, including but not limited to Monte Verde ES (higher priority) , Ponderosa ES etc.

We are proposing to continue providing Construction Management services through January 31, 2026.

B. Scope of Services

Cumming Group proposes to provide services to South San Francisco Unified School District. We propose to provide Construction Management services. A Project Manager will be provided to assist with DSA closeout. General services that Cumming will provide are as follows:

Construction Phase Services:

Maintain Part-Time On-site Staff. Maintain a field staff to administer the work of the construction contractors. Monitor the work for conformity with plans and specifications.

Review Change Order. Review contractor's PCO's. Negotiate final PCO cost. Assure PCO's are in compliance with contract documents. Prepare change order for signature.

Monitor Progress of the Work. Review contractor's construction schedules. Focus on critical path. Observe construction progress and report deviations from the schedule which will jeopardize job progress. Collaborate with contractors to develop and implement correction actions.

Facilitate Project Documentation. Facilitate RFI, Submittal, PCO, and CO processes. Review for conformity with plans and specifications and provide recommendations.

Construction Quality Assurance. Observe and inspect work in progress and report defects and deficiencies. Recommend corrective action where required.

Shutdown Coordination. Coordinate shutdown requests with contractor, building occupants, maintenance team.

Access Interruption Coordination. Coordinate access interruption requests with contractor, building occupants, maintenance team.

DSA Inspectors Coordination. Coordinate inspection of project site.

Process Payment Requests. Develop and implement a procedure for the review and processing of contractor payment applications. Review contractor's schedule of values for use in processing payments.

D. Fee Proposal

We propose to provide our services on a time and materials basis according to the Hourly Rate schedule described in this proposal. We will invoice monthly in arrears based on actual time spent and we will always strive to be as time and cost-efficient as possible. Any funds not utilized will not be billed and credited back to the District.

The chart below represents our anticipated efforts. We will only exceed the estimated total cost by obtaining authorization from South San Francisco Unified School District.

TEAM MEMBER	2026 HOURLY	SUB-TOTAL
Director	$242.00	$2,500.00
Senior Project Manager	$222.00	$35,000.00
PROPOSED TOTAL FEE (NOT TO EXCEED)		**$37,500.00**

One year after the effective date of the Agreement, and annually thereafter, rates will increase by the greater of (i) the change in percentage during the prior twelve (12) month period in the Consumer Price Idex for Urban Wage Earners and Clerical Workers (CPI-W), or (ii) four and one half percent (4.5%).

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: December 11, 2025

RE: Approval of Proposal with Siemens for the Monte Verde Elementary School Fire Alarm Control Panel Replacement

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

Monte Verde Elementary School has a Fire Alarm Control Panel (FACP) that has reached the end of its operational lifespan. The system has experienced repeated trouble conditions and unstable performance, requiring frequent attention from District maintenance staff. These interruptions not only increase response time for Facilities, but also pose a risk of delayed or failed alarm activation during an emergency.

The District is moving forward with the replacement of the existing FACP to ensure the campus remains protected by a dependable and fully code-compliant fire alarm system. The work will involve removing the existing panel, installing a new unit, reconnecting all field circuits, programming and testing the system, and verifying proper operation with the fire alarm monitoring service.

FISCAL IMPLICATIONS:

Facilities Fund 40: $69,975

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposal with Siemens for the Fire Alarm Control Panel Repair & Replacement at Monte Verde Elementary School in the amount of $69,975.

SIEMENS

PROPOSAL
SSFUSD MVES MXL-IQ Migration

PREPARED BY
Siemens Industry, Inc. ("Siemens")

PREPARED FOR
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

DELIVERED ON
December 02, 2025

K12 EDUCATION

Transforming the Everyday



SIEMENS

Contact Information

Proposal #:	10222497
Date:	December 02, 2025

Sales Executive:	Carlos A. Perez
Branch Address:	46897 Bayside Pkwy #200 Fremont, CA, 94538
Telephone:	510-358-6467
Email Address:	carlos.cp.perez@siemens.com

Customer Contact:	Robert Kitchens
Customer:	SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Address:	398 B ST
	SOUTH SAN FRANCISCO CA 94080
Services shall be provided at:	Monte Verde Elementary School
	2551 St. Cloud Dr., San Bruno CA 94066

SIEMENS

Scope of Work

Fire Alarm Control Panel Upgrade:

Thank you for the opportunity to provide this Design Build, Fire Alarm proposal for the upgrade of the obsolete MXL-IQ FACP located at Monte Verde Elementary School. This Siemens proposal is based on:

- MVES TK Drawings by Belden Consulting Engineers , dated 10/20/2025
- Site survey conducted on 11/25/2025

Overview:

This quotation includes labor and materials to upgrade the existing Siemens MXL-IQ fire alarm panel to a Siemens Desigo Fire Safety Modular Panel. Doing this will allow the new panel to communicate with the existing field devices, provide room for expansion to the TK classroom and minimize costs of a full system replacement due to obsolescence. A cellular communicator and set up of a cellular monitoring account is included in this proposal (the charge for monitoring service is separate from this cost). Siemens scope includes but is not limited to:

- Providing a new Fire Alarm Control Panel (with new backbox to be installed by others)
- Providing new batteries for the FACP
- Providing a new smoke detector above the FACP (to be installed by others)
- Providing a new cellular communicator (to be installed by others)
- Providing a new document box (to be installed by others)
- Providing new devices for the TK classroom

With the upgrade of the FACP, 100% pre-testing of all fire alarm devices connected to the panel will be required by the AHJ and is included in this proposal.

See below for inclusions, clarifications, exclusions, equipment list and pricing.

Inclusions

1. Engineering labor for drawings and submittals
2. Project Management labor
3. Technician labor for Programming of FACP
4. Technician labor for Programming field devices
5. Technician labor to assist with:
    1. One (1) pre-test of system
    2. One (1) final test with SFFD
    3. One trip for Safe-off and Coordination
6. Shipping, freight and taxes
7. Fire alarm panel terminations
8. Prevailing Wage Rates
9. One (1) year warranty
10. Customer Training

SIEMENS

Clarifications

1. Siemens will be providing parts and smarts for this project.
2. Siemens technicians will arrive onsite once the electrical contractor confirms the wiring is free of ground faults and the fire alarm field devices are installed.
3. Electrical Contractor is responsible for installing backboxes, wire, conduit and fire alarm field devices.
4. Pretests & System Commissioning is a Siemens' Technician at the FACP only. Installing Electrical Contractor to provide personnel to test field devices.
5. Assumes all pre-testing, IOR and final AHJ testing will be performed during weekend hours.
6. Assumes work to be done in one phase.
7. Siemens will need to be provided with architectural backgrounds in Auto CAD files, approved fire protection report, and full set of construction documents, free of charge.
8. Work will not be performed until subcontract or purchase order and CAD files have been provided.
9. Siemens is not responsible for additional costs due to unforeseen requirements by the Authority Having Jurisdiction (AHJ), or any other conditions. Additional labor and/or material will require back charge or change order to Siemens.
10. Siemens turnaround for Drawings & Submittals range from 6 to 8 weeks after receipt of Purchase Order or Executed Contract and Current Architectural CAD files.
11. Project will require engineered plan check and submittals. No work shall be performed until approvals have been received. The liability for any work prior to approvals shall be the sole responsibility of the owner/company requesting said work.
12. Lead time on equipment is normally 3-5 weeks once drawings are approved by the Authority Having Jurisdiction (AHJ) or customer
13. Siemens will provide three (3) submittal sets of drawings, three (3) construction sets and three (3) as built sets.
14. All work to be performed during normal working hours, Monday thru Friday, 6:00am to 4:00pm.

SIEMENS

Exclusions

1. Fire Alarm Permit and Inspection Fees
2. Cost associated with multiple trips to the job site due to incompletion by others
3. Cost associated with schedule acceleration or multiple unplanned phases
4. Costs associated with bypassing the system during construction
5. Building and construction permit fees
6. Electrical permit and inspection fees
7. Creating base building auto cad drawings for the project
8. Ceiling and/or wall removal, replacement, patching, and painting
9. Overtime or After hours work (except as specifically noted)
10. Additional testing due to others
11. 120 VAC power
12. Conduit raceway, Electrical boxes and supports
13. Performance or payment bonds
14. Bonding or special insurance
15. Per project aggregate general liability insurance
16. Scaffolding and lifts
17. Security system interface or door lock release
18. Demolition work
19. Mass Notification System
20. Explosion-Proof and Hazardous Location Devices
21. Any Fire Magnetic Door Holder(s)
22. Gas detection system
23. Seismic Structural Calculations
24. Any removal of hazardous substances or working in a hazardous environment
25. Any costs associated with fire watch
26. Concrete Coring or access hatches
27. Mounting of Duct Detectors (By others)
28. HVAC Unit and/or Fire Smoke Damper shutdown connections (By others)
29. Roof Penetrations and patching
30. Fire caulking, sleeves or fire proofing
31. Any existing fire alarm system troubles
32. Two Way Voice Communications/Two Way Fire Fighter Communications
33. ERRCS System
34. Permit extensions if project exceeds scheduled completion by one (1) year.
35. Weekly Coordination Meetings
36. Phasing
37. Installation or termination field devices or device labelling
38. Installation of cellular communicator
39. Submission to DSA

SIEMENS

Equipment List

TK Classroom

Panel

Qty	Ref #	Description
1	D-MOD-250-ZIC4A-EP	Desigo Modular Fire Alarm Panel Electronics Package
1	CAB3-BB	LARGE SIZE (3 ROW) ENCLOSURE BACKBOX - BLACK FIELD MOUNTED
1	CAB3-BD-OD-LP	INCLUDES: (1) CAB3-BD,(1) BCL AND (1) OD-LP
1	FCA2015-U1	Dialer module (DACT)
1	LPB	Siemens Local Page Board
1	LVM	Siemens Handheld Paging Microphone
2	CC-5	Siemens 5 Slot Card Cage Assembly
1	ZIC-8B	(8) NAC ZONES CODED OR NON CODED ONE CARD SLOT CC-5/CC-2
1	XVCC	Modular System Voice Control Card
2	ZAC-40	Siemens 40 Watt Zone Amplifier Card
2	PW-PS12350	Battery

Panel Parts

Qty	Ref #	Description
1	SLE-MAX2-CFBPS	DUAL SIM FIRE COMM, VERIZON+AT<(>&<)>T NETWORKS, PLUS IP RED METAL ENCLSR, W/PS POWERED BY DIRECT AC, OR OPTIONAL PLUG-IN TRANSFORMER SUITABLE FOR DACT (CID, 4/2) OR FACP RELAY REPORTING (4 EOLR INPUTS) UL864 10TH ED COMM FIRE, NFPA 2010,2013,2019,2
1	SSU00625	AS Built Drawing Box 37 tall x 5 ½ x 4
2	MLC	MXL LINE CARD FOR XLS
1	XTRI-D	Addressable Dual Input Monitor Modular w/ Isolator

FA Devices

Qty	Ref #	Description
4	FDO421	Smoke detector
10	DB-11	Siemens Addressable Detector Base
6	FDT421	Siemens Addressable Heat Detector
1	SC-SS-WW-F	Spkr/Str (Wall,Wht,Fire)
1	SC-ST-WW-F	Str (Wall, Wht, Fire)

Qty	Ref #	Description
2	SL23RSPS-FR	WP Spk/St FIRE 3R

SIEMENS

Sell Price

Total Quote Price	**$69,975.00***

This price is firm for 30 days from the date of this proposal.

Siemens reserves the right to adjust prices to reflect the impact of any new or modified taxes, duties, tariffs, or equivalent measures, whether direct or indirect, imposed by any U.S. or foreign governmental authority that are applicable to our offering, including any hardware, software, or service components contained therein.

SIEMENS

Payment Terms

Payment Terms Acceptance Agreement

The total price of: $69,975.00 and the estimated return on investment are based on the items outlined in this proposal. ANY STATEMENTS MADE HEREIN REGARDING SAVINGS THAT MAY BE ACHIEVED BY IMPLEMENTING THE SERVICES OFFERED IN THIS PROPOSAL ARE ESTIMATES ONLY. NO WARRANTY, EITHER EXPRESSED OR IMPLIED, SHALL BE CONSTRUED TO ARISE FROM SUCH STATEMENTS, NOR SHALL SUCH STATEMENTS BE CONSTRUED AS CONSTITUTING A GUARANTEE BY SIEMENS THAT SUCH SAVINGS WILL OCCUR IF THE SERVICES ARE IMPLEMENTED.

The Buyer acknowledges that when accepted by the Buyer as proposed by Siemens Industry, Inc., this Proposal and the Siemens Buildings Projects Business Standard Terms and Conditions, (together with any other documents incorporated into the forgoing) shall constitute the entire agreement of the parties with respect to its subject matter. BY EXECUTION HEREOF, THE SIGNER CERTIFIES THAT (S)HE HAS READ ALL OF THE TERMS AND CONDITIONS AND DOCUMENTS, THAT SIEMENS OR ITS REPRESENTATIVES HAVE MADE NO AGREEMENTS OR REPRESENTATIONS EXCEPT AS SET FORTH THEREIN, AND THAT (S)HE IS DULY AUTHORIZED TO EXECUTE THE SIGNATURE PAGE ON BEHALF OF THE BUYER.

Proposal is valid for thirty (30) days from the delivery date of December 02, 2025. Payment is due within 30 days of invoice date.

Payment Terms: 25% mobilization in advance, progress payments

Total: $69,975.00

Siemens Industry, Inc. invoices paid by credit card may be subject to a surcharge of up to 2%.

SIEMENS

Siemens Terms of Sale (STS)

Terms of Sale (Click to download)
Base Terms (United States)

Price Escalation. If, during the term of this Contract, the price of various materials or labor or logistics are increased as reflected by CRU/IHS Markit/CMAI/COMEX market index, then Siemens may increase the Contract Sum or apply a surcharge to Customer accordingly.

To the extent applicable, the following Supplements are incorporated and made part of the Siemens Terms of Sale:

Click on supplement(s) below to read/download
Solutions Supplemental Terms
Hardware Supplemental Terms

The order of precedence is stated in the Base Terms (United States).

To the extent the Offerings are purchased through an existing master or frame agreement, the terms and conditions of that agreement shall apply instead of the Siemens Terms of Sale.

Siemens reserves the right to adjust prices to reflect the impact of any new or modified taxes, duties, tariffs, or equivalent measures, whether direct or indirect, imposed by any U.S. or foreign governmental authority that are applicable to the Offerings, including any hardware, software, or service components contained therein.

Siemens is entitled to amend these terms and conditions at any time without prior notice. Previous and Retired versions of Base Terms & Supplemental Terms can be found here: www.siemens.com/terms-of-sale

SIEMENS

Signature Page

Proposed by:

Siemens Industry, Inc.

Company

Carlos A. Perez

Name

10222497

Proposal #

$69,975.00

Proposal Amount

December 02, 2025

Date

Accepted by:

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Company

Name (Printed)

Signature

Title

Date

Purchase Order # ☐ PO for billing/pmnt only ☐ PO not required

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: December 11, 2025

RE: Approval of Proposal with Siemens for the Junipero Serra Elementary School Fire Alarm Control Panel Replacement

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

Junipero Serra Elementary School has a Fire Alarm Control Panel (FACP) that has reached the end of its operational lifespan. The system has experienced repeated trouble conditions and unstable performance, requiring frequent attention from District maintenance staff. These interruptions not only increase response time for Facilities, but also pose a risk of delayed or failed alarm activation during an emergency.

The District is moving forward with the replacement of the existing FACP to ensure the campus remains protected by a dependable and fully code-compliant fire alarm system. The work will involve removing the existing panel, installing a new unit, reconnecting all field circuits, programming and testing the system, and verifying proper operation with the fire alarm monitoring service. This improvement is a life-safety priority and is being scheduled to align with as little disturbance of students and staff as possible.

FISCAL IMPLICATIONS:

Facilities Fund 40: $67,534

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve a proposal with Siemens for the Fire Alarm Control Panel Repair & Replacement at Junipero Serra Elementary School in the amount of $67,534.

SIEMENS

PROPOSAL
SSFUSD JSES MXL-IQ Migration

PREPARED BY
Siemens Industry, Inc. ("Siemens")

PREPARED FOR
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

DELIVERED ON
December 02, 2025

K12 EDUCATION

Transforming the Everyday



SIEMENS

Contact Information

Proposal #:	10222650
Date:	December 02, 2025

Sales Executive:	Carlos A. Perez
Branch Address:	46897 Bayside Pkwy #200 Fremont, CA, 94538
Telephone:	510-358-6467
Email Address:	carlos.cp.perez@siemens.com

151 Victoria Street, Daly City, CA 94015

Customer Contact:	Robert Kitchens
Customer:	SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Address:	398 B ST
	SOUTH SAN FRANCISCO CA 94080
Services shall be provided at:	Junipero Serra Elementary School
	151 Victoria St., Daly City CA 94105

SIEMENS

Scope of Work

Fire Alarm Control Panel Upgrade:

Thank you for the opportunity to provide this Design Build, Fire Alarm proposal for the upgrade of the obsolete MXL-IQ FACP located at Monte Verde Elementary School. This Siemens proposal is based on:

- JSES TK Fire Alarm Plan
- Site survey conducted on 11/25/2025

Overview:

This quotation includes labor and materials to upgrade the existing Siemens MXL-IQ fire alarm panel to a Siemens Desigo Fire Safety Modular Panel. Doing this will allow the new panel to communicate with the existing field devices, provide room for expansion to the TK classroom and minimize costs of a full system replacement due to obsolescence. A cellular communicator and set up of a cellular monitoring account is included in this proposal (the charge for monitoring service is separate from this cost). Siemens scope includes but is not limited to:

- Providing a new Fire Alarm Control Panel (with new backbox to be installed by others)
- Providing new batteries for the FACP
- Providing a new smoke detector above the FACP (to be installed by others)
- Providing a new cellular communicator (to be installed by others)
- Providing a new document box (to be installed by others)
- Providing new devices for the TK classroom

With the upgrade of the FACP, 100% pre-testing of all fire alarm devices connected to the panel will be required by the AHJ and is included in this proposal.

See below for inclusions, clarifications, exclusions, equipment list and pricing.

Inclusions

1. Engineering labor for drawings and submittals
2. Project Management labor
3. Technician labor for Programming of FACP
4. Technician labor for Programming field devices
5. Technician labor to assist with:
    1. One (1) pre-test of system
    2. One (1) final test with SFFD
    3. One trip for Safe-off and Coordination
6. Shipping, freight and taxes
7. Fire alarm panel terminations
8. Prevailing Wage Rates
9. One (1) year warranty
10. Customer Training

Clarifications

1. Siemens will be providing parts and smarts for this project.
2. Siemens technicians will arrive onsite once the electrical contractor confirms the wiring is free of ground faults and the fire alarm field devices are installed.
3. Electrical Contractor is responsible for installing backboxes, wire, conduit and fire alarm field devices.
4. Pretests & System Commissioning is a Siemens' Technician at the FACP only. Installing Electrical Contractor to provide personnel to test field devices.
5. Assumes all pre-testing, IOR and final AHJ testing will be performed during weekend hours.
6. Assumes work to be done in one phase.
7. Siemens will need to be provided with architectural backgrounds in Auto CAD files, approved fire protection report, and full set of construction documents, free of charge.
8. Work will not be performed until subcontract or purchase order and CAD files have been provided.
9. Siemens is not responsible for additional costs due to unforeseen requirements by the Authority Having Jurisdiction (AHJ), or any other conditions. Additional labor and/or material will require back charge or change order to Siemens.
10. Siemens turnaround for Drawings & Submittals range from 6 to 8 weeks after receipt of Purchase Order or Executed Contract and Current Architectural CAD files.
11. Project will require engineered plan check and submittals. No work shall be performed until approvals have been received. The liability for any work prior to approvals shall be the sole responsibility of the owner/company requesting said work.
12. Lead time on equipment is normally 3-5 weeks once drawings are approved by the Authority Having Jurisdiction (AHJ) or customer
13. Siemens will provide three (3) submittal sets of drawings, three (3) construction sets and three (3) as built sets.
14. All work to be performed during normal working hours, Monday thru Friday, 6:00am to 4:00pm.

Exclusions

1. Fire Alarm Permit and Inspection Fees
2. Cost associated with multiple trips to the job site due to incompletion by others
3. Cost associated with schedule acceleration or multiple unplanned phases
4. Costs associated with bypassing the system during construction
5. Building and construction permit fees
6. Electrical permit and inspection fees
7. Creating base building auto cad drawings for the project
8. Ceiling and/or wall removal, replacement, patching, and painting
9. Overtime or After hours work (except as specifically noted)
10. Additional testing due to others
11. 120 VAC power
12. Conduit raceway, Electrical boxes and supports
13. Performance or payment bonds
14. Bonding or special insurance
15. Per project aggregate general liability insurance
16. Scaffolding and lifts
17. Security system interface or door lock release
18. Demolition work
19. Mass Notification System
20. Explosion-Proof and Hazardous Location Devices
21. Any Fire Magnetic Door Holder(s)
22. Gas detection system
23. Seismic Structural Calculations
24. Any removal of hazardous substances or working in a hazardous environment
25. Any costs associated with fire watch
26. Concrete Coring or access hatches
27. Mounting of Duct Detectors (By others)
28. HVAC Unit and/or Fire Smoke Damper shutdown connections (By others)
29. Roof Penetrations and patching
30. Fire caulking, sleeves or fire proofing
31. Any existing fire alarm system troubles
32. Two Way Voice Communications/Two Way Fire Fighter Communications
33. ERRCS System
34. Permit extensions if project exceeds scheduled completion by one (1) year.
35. Weekly Coordination Meetings
36. Phasing
37. Installation or termination field devices or device labelling
38. Installation of cellular communicator
39. Submission to DSA

SIEMENS

Equipment List

TK Classroom

Panel

Qty	Ref #	Description
1	D-MOD-250-ZIC4A-EP	Desigo Modular Fire Alarm Panel Electronics Package
1	CAB3-BB	LARGE SIZE (3 ROW) ENCLOSURE BACKBOX - BLACK FIELD MOUNTED
1	CAB3-BD-OD-LP	INCLUDES: (1) CAB3-BD,(1) BCL AND (1) OD-LP
1	FCA2015-U1	Dialer module (DACT)
1	LCM-8	(8) LED MODULE MOUNTS TO ID-MP
1	ID-MP	Siemens Inner Door Module Mounting Plate
1	LPB	Siemens Local Page Board
1	LVM	Siemens Handheld Paging Microphone
2	CC-5	Siemens 5 Slot Card Cage Assembly
1	ZIC-8B	(8) NAC ZONES CODED OR NON CODED ONE CARD SLOT CC-5/CC-2
1	XVCC	Modular System Voice Control Card
1	ZIC-4A	Siemens 4 Notification Appliance Circuit Card
1	CAB-BATT	Siemens Battery Enclosure Cabinet
2	PW-PS12350	Battery

Panel Parts

Qty	Ref #	Description
1	SLE-MAX2-CFBPS	DUAL SIM FIRE COMM, VERIZON+AT<(>&<)>T NETWORKS, PLUS IP RED METAL ENCLSR, W/PS POWERED BY DIRECT AC, OR OPTIONAL PLUG-IN TRANSFORMER SUITABLE FOR DACT (CID, 4/2) OR FACP RELAY REPORTING (4 EOLR INPUTS) UL864 10TH ED COMM FIRE, NFPA 2010,2013,2019,2
1	SSU00625	AS Built Drawing Box 37 tall x 5 ½ x 4
1	MLC	MXL LINE CARD FOR XLS
1	XTRI-D	Addressable Dual Input Monitor Modular w/ Isolator

FA Devices

Qty	Ref #	Description
5	FDO421	Smoke detector
12	DB-11	Siemens Addressable Detector Base

Qty	Ref #	Description
7	FDT421	Siemens Addressable Heat Detector
1	SC-SS-WW-F	Spkr/Str (Wall,Wht,Fire)
1	SC-SP-WW-F	Spk (Wall, Wht, Fire)

SIEMENS

Sell Price

Total Quote Price	**$67,534.00***

This price is firm for 30 days from the date of this proposal.

Siemens reserves the right to adjust prices to reflect the impact of any new or modified taxes, duties, tariffs, or equivalent measures, whether direct or indirect, imposed by any U.S. or foreign governmental authority that are applicable to our offering, including any hardware, software, or service components contained therein.

Payment Terms

Payment Terms Acceptance Agreement

The total price of: $67,534.00 and the estimated return on investment are based on the items outlined in this proposal. ANY STATEMENTS MADE HEREIN REGARDING SAVINGS THAT MAY BE ACHIEVED BY IMPLEMENTING THE SERVICES OFFERED IN THIS PROPOSAL ARE ESTIMATES ONLY. NO WARRANTY, EITHER EXPRESSED OR IMPLIED, SHALL BE CONSTRUED TO ARISE FROM SUCH STATEMENTS, NOR SHALL SUCH STATEMENTS BE CONSTRUED AS CONSTITUTING A GUARANTEE BY SIEMENS THAT SUCH SAVINGS WILL OCCUR IF THE SERVICES ARE IMPLEMENTED.

The Buyer acknowledges that when accepted by the Buyer as proposed by Siemens Industry, Inc., this Proposal and the Siemens Buildings Projects Business Standard Terms and Conditions, (together with any other documents incorporated into the forgoing) shall constitute the entire agreement of the parties with respect to its subject matter. BY EXECUTION HEREOF, THE SIGNER CERTIFIES THAT (S)HE HAS READ ALL OF THE TERMS AND CONDITIONS AND DOCUMENTS, THAT SIEMENS OR ITS REPRESENTATIVES HAVE MADE NO AGREEMENTS OR REPRESENTATIONS EXCEPT AS SET FORTH THEREIN, AND THAT (S)HE IS DULY AUTHORIZED TO EXECUTE THE SIGNATURE PAGE ON BEHALF OF THE BUYER.

Proposal is valid for thirty (30) days from the delivery date of December 02, 2025. Payment is due within 30 days of invoice date.

Payment Terms: 25% mobilization in advance, progress payments

Total: $67,534.00

Siemens Industry, Inc. invoices paid by credit card may be subject to a surcharge of up to 2%.

SIEMENS

Siemens Terms of Sale (STS)

Terms of Sale (Click to download)
Base Terms (United States)

Price Escalation. If, during the term of this Contract, the price of various materials or labor or logistics are increased as reflected by CRU/IHS Markit/CMAI/COMEX market index, then Siemens may increase the Contract Sum or apply a surcharge to Customer accordingly.

To the extent applicable, the following Supplements are incorporated and made part of the Siemens Terms of Sale:

Click on supplement(s) below to read/download
Solutions Supplemental Terms
Hardware Supplemental Terms

The order of precedence is stated in the Base Terms (United States).

To the extent the Offerings are purchased through an existing master or frame agreement, the terms and conditions of that agreement shall apply instead of the Siemens Terms of Sale.

Siemens reserves the right to adjust prices to reflect the impact of any new or modified taxes, duties, tariffs, or equivalent measures, whether direct or indirect, imposed by any U.S. or foreign governmental authority that are applicable to the Offerings, including any hardware, software, or service components contained therein.

Siemens is entitled to amend these terms and conditions at any time without prior notice. Previous and Retired versions of Base Terms & Supplemental Terms can be found here: www.siemens.com/terms-of-sale

SIEMENS

Signature Page

Proposed by:

Siemens Industry, Inc.

Company

Carlos A. Perez

Name

10222650

Proposal #

$67,534.00

Proposal Amount

December 02, 2025

Date

Accepted by:

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Company

Name (Printed)

Signature

Title

Date

Purchase Order # ☐ PO for billing/pmnt only ☐ PO not required