SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, November 13, 2025

Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on November 13)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION — 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:00 p.m.

1. To consider the approval for the return of a student from expelled status.
2. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
    a. Agency Designated Representative: Assistant Superintendent of Human Resources
    b. Employee Organization: South San Francisco Federation of Adult Educators, AFT Local 6179
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code § 54956.9, Subdivision (d)(2))

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Ponderosa ES 5th grader Josephine Ko.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Introduction of New Colleagues

b. 2025 Career & College ePortfolio (C2E2) Competition - Awardees

c. Fire Prevention Poster Contest Winners

d. SSFUSD and CTA Collaboration

L. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS
2. Isabelle “Izzy” Ruiz, Spring Student Trustee and ASB President ECHS

M. PUBLIC COMMENTS

For Items Not On the Agenda:

Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:

Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/11132025BoardMeeting beginning at 3:00 p.m. on Monday, November 10, until 3:00 p.m. on Thursday, November 13. These comments will be read by all Board members and posted on the District website’s 2025-26 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:

Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:

In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

N. INFORMATION ONLY PRESENTATIONS
(Individual presentations are limited to a maximum of 10 minutes.)

1. TEACHING & LEARNING

a. Teaching and learning presentation: Ponderosa Elementary School

Principal Julie Erskine will present the educational priorities and programs at Ponderosa Elementary School.

O. PRESENTATION WITH POTENTIAL ACTION – None

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION

a. Minutes of the October 9, 2025 Regular Board meeting. 1 – 35

b. Minutes of the October 23, 2025 Community Forum. 36 – 66

2. TEACHING & LEARNING

a. Permission for ECHS Cross Country Student to travel to Fresno, CA November 28 – 29, 2025. 67

b. Permission for SSFHS Wrestling Team students to travel to Roseville, CA, December 19 – 20, 2025. 68

c. Permission for SSFHS Wrestling Team students to travel to Aptos, CA, December 26 – 27, 2025. 69

d. Permission for SSFHS Wrestling Team students to travel to Napa, CA, January 9 – 10, 2026. 70

e. Permission for SSFHS Wrestling Team students to travel to Norwalk, CA, January 15 – 18, 2026. 71

f. Permission for SSFHS Wrestling Team students to travel to Gilroy, CA, January 23 – 24, 2026. 72

g. Permission for staff to attend the California School Nurses Organization (CSNO) in Monterey, CA, February 12 – 15, 2026. 73 – 74

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h. Permission for Westborough Advanced Music students to travel to Southern California areas, March 12 – 15, 2026. 75 – 76

i. Permission for staff to attend the National Science Teachers Association (NTSA) in Anaheim, CA, April 15 – 18, 2026. 77 – 78

3. HUMAN RESOURCES

a. Certificated Personnel Assignment Order. 79

b. Classified Personnel Assignment Order. 80

4. STUDENT & FAMILY SERVICES

a. Permission for staff to attend the National School Counseling Leadership Conference in San Diego, CA, February 24 – 26, 2026. 81 – 82

b. Permission for staff to attend the California Association for Bilingual Education (CABE) Conference in San Francisco, CA, March 4 – 7, 2026. 83 – 84

c. Permission for Expanded Learning Opportunities Program (ELO-P) Coordinator to attend Professional Development Conferences in Long Beach, CA; National Harbor, MD; and Palm Springs, CA (February – May 2026). 85 – 87

5. BUSINESS SERVICES

a. Purchase Order Listing, August 2025. 88 – 104

b. Purchase Order Listing, September 2025. 105 – 117

c. Warrant Register, August 2025. 118 – 136

d. Warrant Register, September 2025. 137 – 155

e. Cash Receipts, August 2025. 156 – 167

f. Cash Receipts, September 2025. 168 – 179

g. Gifts to the District, October 2025. 180 – 181

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h. Fundraising events for the 2025-26 school year. 182 – 185

i. Professional services agreements under $25,000. 186 – 188

j. Approval of Proposal from Producers Dairy. 189 – 190

PUBLIC HEARING

In accordance with California Government Code Section 3547, prior to commencing labor negotiations, all initial proposals of exclusive representatives and of public-school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public-school employer and thereafter shall be public records. The South San Francisco Unified School District ("District") and the South San Francisco Federation of Adult Educators ("SSFFAE") will be negotiating a successor collective bargaining agreement ("successor agreement") for the 2025-2028 term. 191 – 192

SSFUSD Initial Proposal

At the public meeting on October 9, 2025, the District submitted its initial proposal to the Board of Trustees and the SSFFAE, and the Assistant Superintendent of Human Resources presented the District's initial proposal for information and discussion. Following the presentation, a public hearing was conducted to provide an opportunity for members of the public to comment on the District's initial proposal.

SSFFAE Initial Proposal 193 – 194

At the next public meeting, on November 13, 2025, the SSFFAE will submit its initial proposal to the Board of Trustees and the District, and the SSFFAE representative(s) will present the SSFFAE's initial proposal for information and discussion. Following the presentation, a public hearing will be conducted to provide an opportunity for members of the public to comment on the SSFFAE's initial proposal.

A Public Hearing will provide an opportunity for members of the public to comment on the SSFFAE proposal.

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INFORMATION/DISCUSSION

1. STUDENT & FAMILY SERVICES

a. Update on Safe School Plans 195 – 196

Director Ryan Sebers will update, to the Board, information on the 2025-26 Safe School Plans for the District.

ACTION

1. ADMINISTRATION

a. Online Public Comments 197 – 199

The Board will discuss and provide direction on the future of online written public comments, originally implemented during COVID-19, to determine whether to continue, discontinue, or modify this practice in alignment with district values and legal requirements.

2. TEACHING & LEARNING

a. Approval of the South San Francisco Adult Education (SSFAE) Courses for 2024-25 and 2025-26 200 – 204

Staff recommends the approval of the SSFAE courses as listed for the 2024–25 and 2025–26 school years.

b. Approval of Physical Education Credit for Dance Courses 205 – 206

Staff recommends approval of the elective Dance courses, eligible for Physical Education credit (pending required conditions), for the 2025–2026 school year and future school years.

c. Approval of New Course – AP Psychology 207 – 217

Staff recommends approval of the AP Psychology course for implementation at South San Francisco and El Camino High Schools.

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d. Approval of New Course – Technical Theatre I 218 – 232

Staff recommends approval of the Technical Theatre I course for implementation at South San Francisco and El Camino High Schools.

e. Approval of New Course – Technical Theatre 2 233 – 248

Staff recommends approval of the Technical Theatre 2 course for implementation at South San Francisco and El Camino High Schools.

f. Approval of the SSFUSD Program Planning Handbook 249 – 303

Staff recommends approval of the 2025-26 SSFUSD High School Program Planning Handbook.

g. Approval of Personal Services Agreement and Interim Assignment MOUs 304 – 310

Staff recommends approval of the Personal Services Agreement with Carla Crenshaw, retired Director of Special Education, and the MOUs with Jonathan Berg, current Program Specialist, and Luca Tirapelle, MTSS Coordinator, to provide interim Special Education Program Specialist support from November 14, 2025, through June 15, 2026, or until the position is permanently filled, whichever occurs first.

3. HUMAN RESOURCES

a. Approval of the Contract with Peninsula Conflict Resolution Center (PCRC) 311 – 318

Staff recommends approval of the contract with the PCRC to provide consultative services in support of building a positive school climate at Los Cerritos Elementary School during the 2025–2026 school year.

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4. STUDENT & FAMILY SERVICES

a. Approval of the Expanded Learning Opportunities Program (ELO-P) Plan 319 – 339

Staff recommends approval of the ELO-P Plan for the 2025–2026 school year and authorization to post the approved plan on the District website within 30 days of Board approval.

5. BUSINESS SERVICES

a. Approval of Denial of Claim 340

Staff recommends the denial of the claim and referral to the District's insurance carrier.

b. Approval of Amendment #2 with Project Support Services, Inc. 341 – 369

Staff recommends approval of amendment No. 2 to the independent consultant agreement with Project Support Services, Inc. for phase II legacy DSA project close-out services, in the amount of $134,465.

c. Approval of Agreement with Cornerstone Earth Group for Junipero Serra TK Classroom Project 370 – 392

Staff recommends approval of the agreement with Cornerstone Earth Group for geotechnical services for the new TK Classroom Project at Junipero Serra Elementary School, in the amount of $35,450.

d. Approval of Agreement with Cornerstone Earth Group for El Camino High School Athletic Field Restroom Project 393 – 404

Staff recommends approval of the agreement with Cornerstone Earth Group for Geotechnical Services for the El Camino High School Athletic Field Restroom Project, in the amount of $39,545.

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e. Approval of Contract with Joseph Cumisky Construction Corporation for the District Office Maintenance Painting Project 405 – 406

Staff recommends approval of the contract with Joseph Cumisky Construction Corporation for the patching and painting of the District Corp Yard Maintenance Building at the District Office, in the amount of $65,790.

f. Approval of Contract with Casey Construction, Inc. for Alta Loma Middle School 407 – 410

Staff recommends approval to award a contract to the lowest responsive and responsible bidder, Casey Construction, Inc., for the Partial Storm Drain Replacement (Project 06-25) at Alta Loma Middle School, in the amount of $138,700.

g. Approval of Change Order No. 2 with McGuire and Hester for Westborough MS Field & Pavement Project 411 – 438

Staff recommends approval of Change Order No. 2 to the contract with McGuire & Hester for the Westborough Middle School Field and Pavement Improvements Project, in the amount of $93,576.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

December 11, 2025

- Presentation Teaching and Learning – Sunshine Gardens ES
- Presentation Update on Strategic Plan Priorities
- Presentation and approval of First interim budget report “positive certification”
- Attendance Update
- Multilingual Learner Master Plan
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- LCAP Public Budget Forum

December 16, 2025 - ***Reorganization meeting***

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

January 22, 2026

- Presentation Teaching and Learning – South San Francisco HS
- Presentation Teaching and Learning – LCAP Report – CA Dashboard
- Presentation audited actuals report for the fiscal year ended June 30, 2025
- Approval of Migrant Ed MOU
- Recognition for outgoing Fall Student Trustee Ochoa
- Resolution honoring African American History Month (February)
- Williams report for 2nd quarter ending 12/31/25

February 12, 2026

- Presentation Teaching and Learning – Spruce Elementary
- Presentation Teaching and Learning – Multilingual Language Learners
- Report on Expanded Learning Opportunities Program (ELOP)
- Update on Governor's 2026-27 budget proposal
- Introduction of new Spring Student Trustee Ruiz
- Approval of DTS contract for 2026-27
- Approval of 2026 Young Audiences Professional Development MOU
- Approval of MOU w/ SVEF Elevate Math - 2026 Summer School Programs

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – Special Education
- Presentation on supplement to the annual LCAP update for 2026-27
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Joanna Marcelino, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).
A recording is made of the Open Session of each meeting and can be found via YouTube at: https://www.youtube.com/@ssfusdmeetings

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of October 9, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION – 7:06 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Absent
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Absent
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business Services – Present

C. PLEDGE OF ALLEGIANCE Principal Hong introduced Los Cerritos 5th grader, Elly Jang. She shared that Elly was chosen for her outstanding dedication, positive attitude, and leadership in the classroom. Her teacher, Ms. Campos, described her as soft-spoken, polite, eager to learn, and kind to her classmates. Principal Hong shared that Elly is dependable, ensures everyone has a role during group work, and encourages her peers to do their best. Her positivity and hard work inspire those around her, and she was proudly recognized for representing Los Cerritos Elementary.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REVIEW OF AGENDA – None

F. PTA COUNCIL REMARKS – *Ms. Tina Jang assisted with translation for Maria Cobian.*

Ms. Cobian introduced herself as a fourth-year PTA volunteer and first-year president at Los Cerritos, with a daughter in third grade. She shared several upcoming school events for the month, beginning with the spirit wear design contest, which already has a winner, Ricardo Palomino. Orders are being placed for the new Los Cerritos gear, and a link can be provided for anyone interested in purchasing. She highlighted the October events, including Spirit Day on October 17 with the theme of Class Color Day, a Movie Night on October 24, and the Halloween Parade on October 31. She thanked the district for supporting the Los Cerritos community and giving students the opportunity to have fun by trick-or-treating at the district office. The next event will be the Book Fair from November 3 to 7, focused on encouraging students to read more and discover fun books. Ms. Cobian also shared that on November 14, the school will host a Friendship Dinner, which will be a potluck event. She took a moment to express appreciation for PTA members, volunteers, and parents attending the meeting. She recognized the strong parent support for Wednesday sales, which help raise funds for the school. Ms. Cobian noted that the Los Cerritos PTA is fully aligned with the district's Portrait of a Graduate and its goal of building community and a sense of belonging. The PTA continues to promote belonging and school spirit through events such as spirit days, movie nights, and assemblies. She concluded by thanking everyone for their support.

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA greeted the trustees, cabinet members, and community, sharing that she had promised to bring positive updates from school sites. She reported that during elementary parent-teacher conference week, Martin Elementary found the phone translation service extremely helpful in breaking language barriers, and Skyline Elementary saw nearly all families participate. She expressed appreciation for district office personnel being more present at school sites in a positive way and noted that Dr. Moore has been encouraging teachers to share good news about themselves and colleagues, emphasizing that recognition helps strengthen employee engagement.

She also cautioned that communication should go deeper than surface-level interactions. Over the past few months, her work has focused on responding to ongoing stress points within SSFUSD, issues that must be addressed for school sites and departments to thrive and effectively serve students. She compared the district to a car, saying that if one wheel is not working, the whole system cannot move forward. Ms. Giusti urged district leaders to take responsibility for addressing these concerns, as they have the ability to intervene and alleviate toxic workplace conditions so that focus can return to what benefits students most.

She closed by expressing sadness over the passing of Jane Goodall, whose life and work inspired her through their focus on empathy and action in social and environmental issues. Ms. Giusti shared Goodall's words: *"The least I can do is speak out for those who cannot speak for themselves. You cannot get through a single day without having an impact on the world around you. And what you do makes a difference. And you have to decide what kind of difference you want to make."*

California School Employees Association Chapter 197 – None

H. PERSONNEL COMMISSION

Mr. Hannon announced that the next Personnel Commission meeting will take place on Monday, October 20, 2025, at 5:00 p.m. in the district office boardroom.

I. ITEMS FROM THE BOARD – None

J. SUPERINTENDENT'S REPORT

Dr. Marcos Garcia provided the Superintendent's update on behalf of Dr. Moore, who was absent due to illness.

a. **Spruce ES Multilingual Language Learner Spotlight** – Earlier in the week, Spruce was invited by the San Mateo County Office of Education to host a panel presentation showcasing their journey and practices in serving multilingual students. The presentation described how the school reviewed and improved its instructional structures, strengthened collaboration among staff, and implemented a consistent designated ELD model that provides daily instruction from certificated teachers. The team also discussed how they use curriculum in intentional and aligned ways, the professional support they've received, and the positive results reflected in student growth data on the California Dashboard. The school shared videos of students who began as newcomers and, through effort and guidance, successfully reclassified as English proficient. The panel was composed of Principal Angelica Garduno, K–2 ELD educator Monica Gonzalez-Lopez, 3–5 ELD educator Andrea Tunkett, and Multilingual Learner ToSA Nahal Pacheco. They reflected on the successes and challenges of their work and

encouraged others to begin similar efforts even without dedicated ELD staff, emphasizing that collaboration and inclusion can start anywhere.

b. **Introduction of new colleagues** – Dr. Garcia explained that it is customary to invite new members of the leadership team to introduce themselves to the board and community. He then invited Principal Shari Balisi to come forward.

Principal Balisi greeted the board and community, sharing that she is the new principal of South San Francisco High School. She described her 27 years of experience in the San Francisco School District and explained that she was seeking a change in her career. She expressed her excitement about joining the South San Francisco community, praising the students as a gift to her work and expressing joy in seeing them in the classroom. Principal Balisi highlighted her enthusiasm for the various programs and events at the district, including the CTE program, AVID program, and ASB. She concluded by expressing gratitude for the opportunity to be part of the South San Francisco community.

c. **College & Career Fair** – Dr. Garcia shared information on the upcoming college and career fair. The district is partnering again with Jefferson Union High School District to host the event at Serramonte Mall on Thursday, October 16th, from 5:00 to 7:00 p.m. He noted that the fair is an important opportunity for students and families of all ages to explore college, career, and community resources. Dr. Garcia encouraged attendance, mentioning that there will be a raffle with prizes for students who sign in, and that a wide range of colleges, training programs, and career pathways will be represented. He urged families and students to attend and take advantage of this opportunity to learn about future educational and career options.

d. **Other** – None

K. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS began with greeting the board, cabinet, and community and noted the start of flu season. She reported that ASB had been busy, beginning with the homecoming rally where all classes performed dances. She congratulated the junior class for winning first place in the homecoming class competition and recognized the senior class for their close second place and for using the festivities to bond as a group. She acknowledged the time and dedication each class put into the event and praised their hard work.

   She highlighted that the sophomore class successfully executed the homecoming dance, featuring a Disney movie in the small gym while the dance took place in the big gym, and thanked the PTSA for their support and

donations, which contributed to the event's success.

Ochoa shared that the Earth Club will host its annual Dinner in the Dark on Wednesday, October 29, in the outdoor learning space from 6:00 to 8:30 p.m., with a Halloween theme. Students are encouraged to wear costumes, and the dinner will feature Italian food prepared by club members, as well as performances and activities. Pre-sale tickets are $15 from October 6 to 28, with tickets available at the door for $20.

She reported that the drama department's fall play, Blithe Spirit, will open on October 10 at 7:00 p.m., with additional showings on October 11 at 2:00 p.m. and 7:00 p.m., and encouraged community attendance. She also acknowledged Filipino and Hispanic Heritage Months, emphasizing the importance of representing all cultures on campus and creating inclusive spaces for students.

In sports, she noted that both the girls' flag football and cheer teams celebrated senior night, honoring graduating seniors. She congratulated the football team on their win against Fremont High School during the homecoming and Pink Out game and wished them luck for their upcoming away game against Terra Nova.

2. Isabelle "Izzy" Ruiz, Spring Student Trustee and ASB President ECHS began by greeting the board, cabinet, and community, noting the enjoyment of fall weather and that she had recovered her voice. She announced that El Camino will host CADA Area B on Monday, an annual event where middle and high school leadership programs from across the Bay Area come together to learn and share ideas. The campus will be transformed into a campsite to match the theme "Around the Campfire, Ignite Your Leadership," with decorations created by the creation commission and workshops led by seven student leaders. The event will welcome 20 high schools and 12 middle schools.

   She invited the community to the Fall Festival on October 25, featuring carnival games, activities, food trucks, and other festivities organized by ASB clubs and commissions, from 3:00 to 6:00 p.m. Ruiz highlighted Hispanic Heritage Month celebrations, where leadership and the Latin Club featured daily announcements on significant Hispanic figures, hosted lunch games, and created murals and classroom door decorations reflecting Hispanic culture. Filipino-American Month celebrations began October 15 in collaboration with the Barkada Filipino Club.

   Ruiz recognized National Custodian Appreciation Day, thanking custodians with a Panera breakfast and a banner, emphasizing their role as essential to education. She reported on the annual Playathon fundraiser for the music program, featuring performances by band and choir members and providing donation links via Instagram.

She shared updates on fall sports, noting achievements across cross country, girls golf, girls tennis, flag football, volleyball, and varsity and JV football. Key wins included the flag football team's consecutive shutouts and the varsity football win against Mills Vikings. She encouraged the community to attend upcoming games, including tomorrow's varsity and JV football games, with a reminder to wear pink for Breast Cancer Awareness Month, and highlighted the cheer team's senior night honoring 24 seniors. She concluded by thanking the board, cabinet, and community, wishing everyone an enjoyable three-day weekend.

Vice President Murray asked all the student representatives to stand, acknowledging their consistent attendance at board meetings. Trustee Richardson noted that the students had new jerseys and asked for details. Jaimelyn Ochoa explained that South City High School updates their jerseys every two years, and this year the new design was created by ASB Vice President Hailey Heng. The jerseys are black with a Golden Gate Bridge patch, and she mentioned that anyone interested could place an order.

L. PUBLIC COMMENTS

Megan Connery, a teacher at El Camino High School, raised a concern regarding the upcoming weather and cafeteria construction. She noted that Tuesday's forecast predicts a 77% chance of rain, and the cafeteria is currently under construction. While food service has set up canopies over the food, they have holes and function more as sun shades than protection from rain. She asked how the district plans to keep food dry and where students will eat during the rain. She mentioned that when she previously raised the issue at the oversight meeting, the response was "we hope it doesn't rain," and she sought clarification on what will actually be done to address the situation.

Jocelyn Corpuz, a parent at Los Cerritos with twin boys, one in special education and one neurotypical, addressed the board to raise a concern on behalf of other families. She emphasized the need to create a safe space for families to report urgent issues in schools, noting that many feel unable to speak up, particularly non-English speakers, due to fear of repercussions affecting their children. She described the challenge of providing firsthand accounts of incidents while maintaining safety and privacy, explaining that speaking at the board, which is recorded, does not feel safe for these families. Corpuz shared that she has witnessed and heard about students being harmed, teachers being intimidated, and broader impacts on the community. She urged the board to take decisive action to protect children, faculty, and families, address ongoing escalation, and refocus on solutions that prioritize education, community, and safety.

Michael Harris, South San Francisco community member, addressed the board

and community, noting that artificial intelligence is a current national priority. He shared a personal experience struggling to reach a human when dealing with AI, describing it as a disaster. He referenced the film Colossus: The Forbidden Project, in which two defense computers, one from the United States and one from the Soviet Union, gain control drawing a parallel to current concerns about AI. He also discussed political assassination and shared a photographic history of World War I, highlighting the assassination of Archduke Ferdinand and Sophie, which led to both World Wars. He noted that the book he brought, published in 1933, includes depictions of historical figures such as Adolf Hitler, Joseph Stalin, Benito Mussolini, and Gamal Pasha (Atatürk), and commented that civilization has not advanced much over the past 90 years. Harris mentioned current political developments, stating that Donald Trump has stopped seven wars and is working on the last two. He invited anyone interested to photograph the historical pages using their phones.

M. INFORMATION ONLY PRESENTATIONS

1. TEACHING & LEARNING

a. Teaching and Learning presentation: Los Cerritos Elementary School

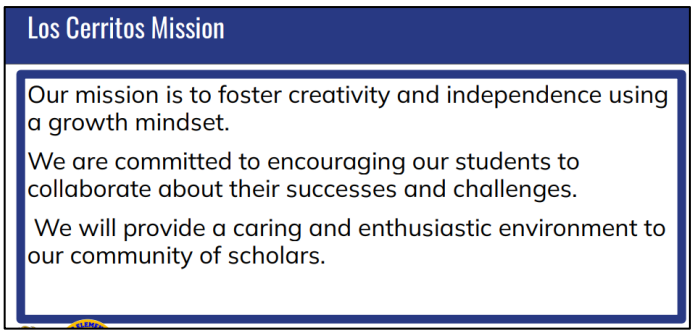
Dr. Campbell introduced Principal Karen Hong who presented the educational priorities and programs at Los Cerritos Elementary School.

Introduction & Mission

Principal Hong began her presentation by greeting the board, superintendent, cabinet, and community, expressing gratitude for the opportunity to present. She outlined that her report would highlight Los Cerritos Elementary's focus areas, growth, and successes.

She referenced the district's strategic plan, emphasizing its core values of care, authentic relationships, resilience, and equity. The plan's three priorities: academic discourse, math, and belonging, guide instruction, professional learning, and student support.

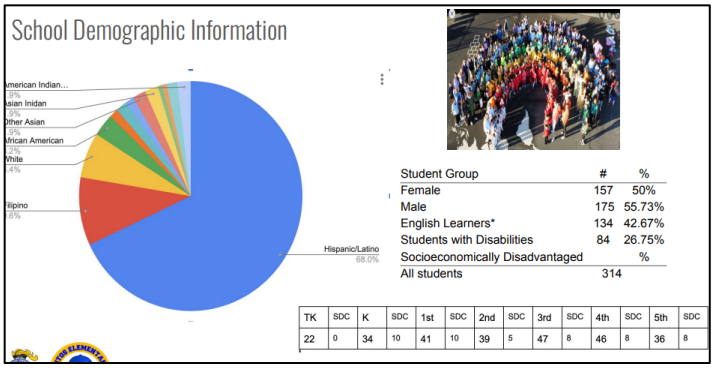
Principal Hong also shared Los Cerritos's mission to foster creativity, independence, and collaboration through a growth mindset within a caring and enthusiastic environment. She noted that her presentation would demonstrate how the school's initiatives align with both the site's mission and the district's overarching goals.



Demographics

Principal Hong shared that the school serves transitional kindergarten through fifth grade, including four special education classes and a resource specialist program, with a total enrollment of 314 students.

She noted that 42.67% of students are English learners and 26.75% are students with disabilities. A demographic breakdown by ethnicity was also presented on the slide to show the distribution of students across different groups. Hong explained that understanding who their students are helps the school prioritize specific instructional strategies and supports.

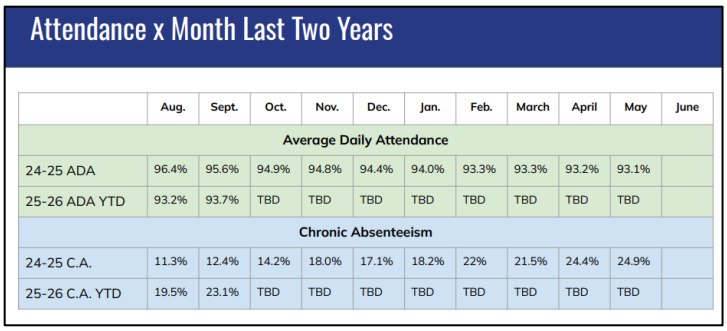


Attendance

Los Cerritos' first site-level priority for the year is to reduce chronic absenteeism, emphasizing that attendance directly affects student engagement and academic success. The school's goal is to decrease the percentage of chronically absent students by 10% by May 2026.

Principal Hong explained that consistent attendance is one of the strongest predictors of student success, as each day in class is vital for learning and relationship-building. She shared monthly attendance trends, showing both areas of

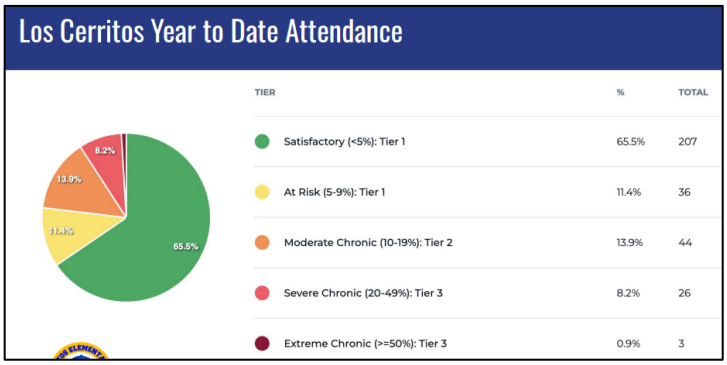
progress and where additional improvement is needed.



Attendance x Month Last Two Years

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Average Daily Attendance											
24-25 ADA	96.4%	95.6%	94.9%	94.8%	94.4%	94.0%	93.3%	93.3%	93.2%	93.1%	
25-26 ADA YTD	93.2%	93.7%	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	
Chronic Absenteeism											
24-25 C.A.	11.3%	12.4%	14.2%	18.0%	17.1%	18.2%	22%	21.5%	24.4%	24.9%	
25-26 C.A. YTD	19.5%	23.1%	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	

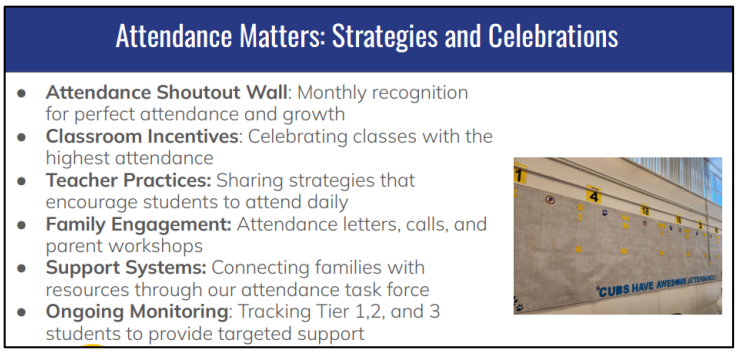
She explained that the year-to-date data categorizes students into three attendance tiers. Tier 1, Tier 2, and Tier 3, which helps the school identify which students are consistently attending and which groups require additional support to improve attendance.



Principal Hong outlined several strategies Los Cerritos is implementing to reduce chronic absenteeism and promote consistent attendance. Beginning in September, students with perfect attendance and those showing significant improvement are recognized monthly, with their photos and certificates displayed on an attendance recognition wall in the multi-use room. The school also fosters a culture of collaboration by encouraging teachers to share strategies that motivate daily attendance and launching friendly classroom competitions for the highest attendance rates.

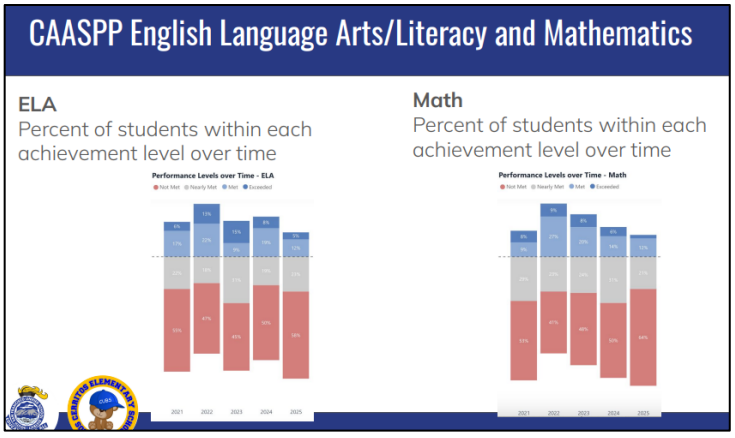
Additionally, Principal Hong expressed appreciation for the school's attendance task force, which includes Family Liaison Ms. Palomino, Attendance Clerk Ms. Irene, Wellness Counselor Mr. Marzan, and herself. Together, the team works to strengthen family communication and ensure that every student feels connected, valued, and excited to attend

school each day.



<u>California Assessment of Student Performance and Progress (CAASPP)</u>

Principal Hong then provided an overview of Los Cerritos' CAASPP data in English Language Arts and mathematics. She explained that while the results highlight areas for growth, they also serve as a valuable tool to guide instructional priorities and targeted support. The data underscores the need to strengthen Tier 1 instruction, aligning closely with the district's strategic priorities of enhancing academic discourse, math instruction, and fostering a sense of belonging among students.



<u>English Language Proficiency Assessments for California (ELPAC)</u>

Principal Hong reviewed the ELPAC results. While the data reflected areas of progress, she emphasized that there is still significant work ahead to help multilingual learners reach full language proficiency.

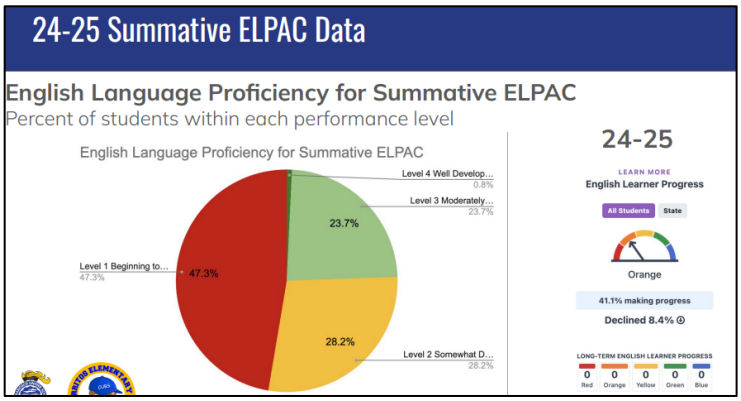
She introduced the school's second site-level goal, which

focuses on supporting multilingual learners. By May 2026, Los Cerritos aims for 50% of multilingual learners to increase their summative ELPAC score by at least one level on the spring 2026 assessment, a benchmark representing meaningful growth in language development and access to rigorous academic content.

To achieve this, the school is implementing several strategies:

- Using data-driven instruction to meet students' language and academic needs.
- Expanding academic discourse and structured student talk to build oral fluency and comprehension.
- Providing collaboration time for teachers to design high-quality designated ELD lessons.
- Offering professional learning on effective ELD practices and language scaffolding.
- Delivering targeted interventions for newcomers and students at varying proficiency levels.
- Conducting regular EL data analysis by grade to monitor progress and adjust instruction.

Principal Hong expressed appreciation for the dedication of Los Cerritos teachers, bilingual paraprofessionals Ms. Elizabeth and Ms. Brigette, instructional coach Ms. Smith, and multilingual learner TOSA Ms. Hartman for their collaboration and commitment to advancing this work. Together, she noted, these efforts will help ensure that multilingual learners have the tools, confidence, and language skills necessary to thrive both academically and socially.



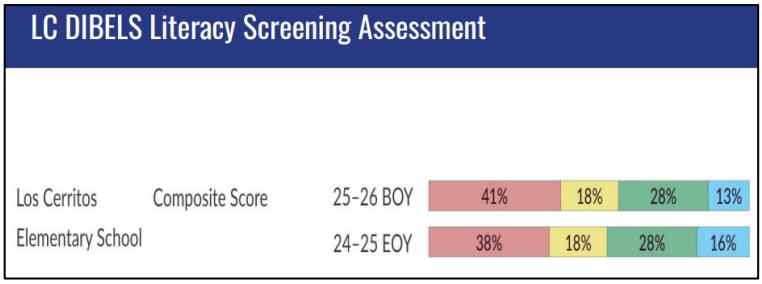
DIBELS

Principal Hong highlighted the critical role of reading specialists in advancing Los Cerritos' broader goal of improving student performance across all grades. These specialists ensure that students develop foundational literacy skills necessary to access and engage with grade-level content across subjects.

Their work includes:

- Providing targeted interventions for students who need additional support.
- Collaborating with classroom teachers to align instruction.
- Using data from literacy screenings to guide intervention strategies and monitor student growth.

Principal Hong acknowledged Ms. Steffey and Ms. Alvarez for their dedication, noting their tremendous impact on student success, not only academically but also in helping students build confidence as readers.



School Leadership Team

Principal Hong emphasized that all the initiatives at Los Cerritos, supporting multilingual learners, strengthening literacy, and promoting consistent attendance, are driven by strong leadership and collaboration within the school. The instructional leadership team is central to translating district priorities into effective site-level practices. Team members include:

- Wellness counselor: ensures a social-emotional perspective is applied to decisions and practices.
- Instructional coach: provides ongoing support and guidance to teachers across all grade levels.
- Reading specialists: focus on literacy instruction and foundational reading skills.

- Multilingual Teacher on Special Assignment (ToSA): guides strategies for multilingual learners.
- Principal Hong (Herself): provides overall leadership and coordination of priorities.

Together, this collaborative team ensures that attendance goals, multilingual learner growth, literacy initiatives, and PBIS strategies are implemented effectively and cohesively.



Professional Learning Community (PLC)

Principal Hong highlighted that Los Cerritos is continuing to strengthen professional learning communities (PLCs) as a key part of their instructional approach. PLCs provide structured opportunities for teachers to:

- Share instructional strategies with colleagues.
- Observe these strategies in action.
- Debrief and refine their practice to better support students.

PLCs help build a culture of continuous improvement, which directly contributes to student learning and overall success.



Positive Behavior Intervention and Supports (PBIS)

The third school goal at Los Cerritos focuses on fostering a safe, inclusive, and welcoming school climate where students feel supported and connected to the school community. PBIS, or Positive Behavioral Interventions and Supports, was identified as a priority based on informal data from the previous year, which highlighted the need for consistent and positive reinforcement. Through PBIS assemblies, the school is reinforcing expectations, celebrating successes, promoting a stronger sense of belonging and connection, and encouraging a shared responsibility for maintaining an inclusive school community.



Belonging – Spirit Days

Building on the focus of belonging, Principal Hong emphasized the importance of celebrating diversity and fostering school spirit. When students feel part of a vibrant and inclusive community, they become more engaged, confident, and connected to their peers and school. An example of this was the first spirit day of the year, Heritage Day, where students dressed to celebrate their heritage, and staff and parents participated by sharing and showcasing their own cultural backgrounds. The event highlighted the richness and pride within the Los Cerritos community and provided students an opportunity to shine as their identities were honored and celebrated. Principal Hong also recognized the PTA and parent volunteers for their support and partnership in making Spirit Days possible, noting that this collaboration creates meaningful experiences that celebrate students and strengthen the school community.



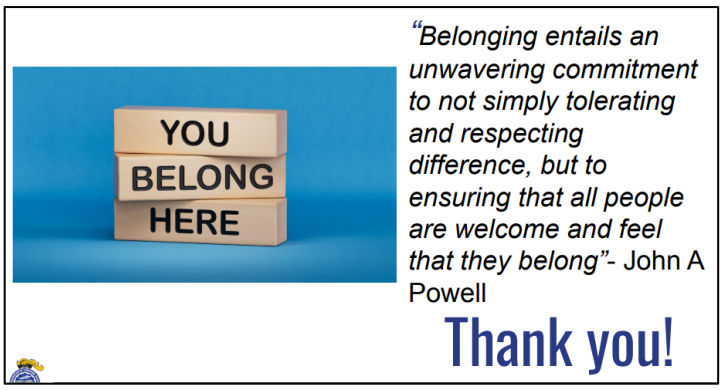
Community is Our Strength

Building on the celebration of diversity and school spirit, Principal Hong expressed gratitude for being part of a community where family engagement is deeply valued and recognized as a key strength. Morning announcements on the yard provide opportunities for parents to join the campus, celebrate student achievement, and experience the culture and pride of the school firsthand. A highlight of this engagement was when a second-grade teacher, Ms. Ringseis, led her class in a spirit day cheer. All students at Los Cerritos learned the cheer and participated, fostering a sense of community, belonging, and shared excitement across the school.



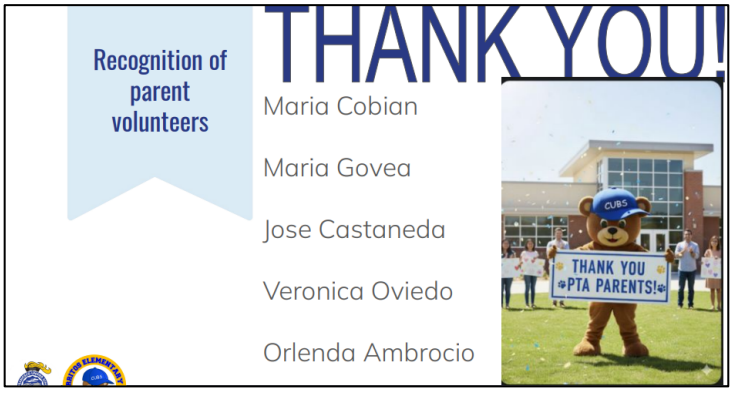
Belonging

Principal Hong shared a quote by John A. Powell that captures the essence of the school's priorities around belonging: "Belonging entails an unwavering commitment to not simply tolerating and respecting difference, but to ensuring that all people are welcome and feel that they belong."



Appreciation

Principal Hong concluded by expressing deep gratitude to the school's parent volunteers, acknowledging their partnership, collaboration, and unwavering support for students and staff. She highlighted their contributions to spirit days, festive events such as potlucks, movie nights, field day, book fairs, and other celebrations that enrich the school community. She emphasized that these efforts model the power of community and collaboration for students and publicly recognized volunteers Maria Cobian, Maria Govea, Jose Castaneda, Veronica Ovierdo, and Orlenda Ambrocio. She also noted that her Spanish has improved thanks to the supportive community and thanked everyone again for making a meaningful difference in the lives of students.



Trustee Hsieh expressed admiration for Principal Hong's humble, subtle, and powerful leadership, noting that it shines through in her presentation and reflects positively on the community. She thanked the parent and community volunteers for their support and emphasized the ongoing nature of community building and academic achievement. Trustee Hsieh expressed excitement for the next steps in advancing academic success and belonging, and she called

for continued support from both the school leadership and the community to achieve these goals.

Trustee Lam shared that she recently had the pleasure of visiting the campus for a formal classroom walk and appreciated seeing the school's history and the way priorities are woven into Principal Hong's presentation. She highlighted the importance of supporting students' attendance, sense of belonging, and needs of multilingual learners, and praised the contributions of the new team members, including wellness counselor Jace Marzan. Trustee Lam acknowledged that while challenges remain, there are opportunities ahead and expressed confidence in the team's ability to continue building a strong foundation and solving problems, wishing them continued success.

Trustee Richardson shared that she has visited the school many times and described it as a very happy place. She expressed curiosity about the number of languages represented among English learners, noting the diversity of the student population. Principal Hong explained that students speak Spanish, Arabic, Chinese, Filipino, and other dialects, and described how the school's strategies for multilingual learners are differentiated to meet varying levels of English proficiency. Trustee Richardson asked about TK, and Principal Hong shared that their TK program uses the SEEDS curriculum to build foundational reading skills and teach routines, social-emotional skills, and the joy of learning for three- and four-year-old students. Trustee Richardson appreciated the goals and praised Principal Hong's leadership, acknowledging the challenges the school has faced and the progress being made.

Vice President Murray thanked Principal Hong for the report, noting that having visited the school community frequently last year, she saw many familiar faces and described it as a warm community. She praised the school's emphasis on community and fostering a sense of belonging, expressing gratitude to Principal Hong and the staff for their work.

b. Teaching and Learning presentation:
District's Child Development Program

Dr. Campbell introduced Coordinator Eric Claybon who presented information on the Child Development Program.

Introduction

Mr. Claybon introduced himself as the Child Development Program Coordinator and shared that it was an honor to present information about the child development program.

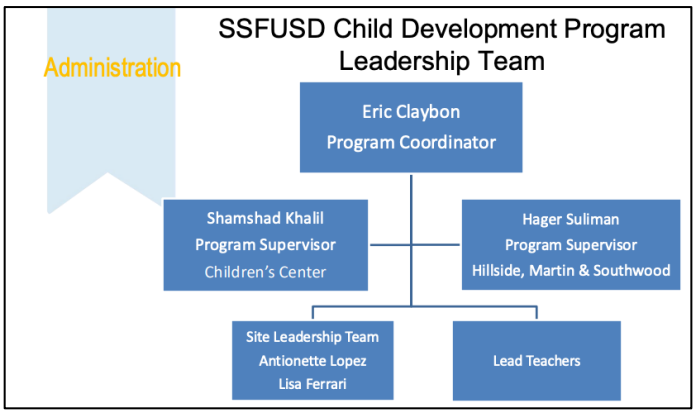
He stated that his presentation would include a program and data overview, goals and action plans, and time for questions if there were any. He explained that the Child Development Program is guided by the district's Portrait of a Graduate vision, core values, and strategic priorities aligned to the LCAP goals. The Portrait of a Graduate represents the district's commitment to students and families, ensuring that every student has the opportunity to develop in the four district graduate aims: the ability to learn consistently as their life and world change, navigate their futures purposefully, thrive as individuals, and impact their communities for the better.

Mr. Claybon shared that the district's strategic plan outlines five priorities that support achieving the Portrait of a Graduate commitment to all students by ensuring that instruction is exceptional, all students are engaged, partnerships are purposeful, educators are empowered, and systems are centered on equity.

He then highlighted the district-wide priorities for the 2025–2026 school year, which are exceptional instruction and engaged students. He noted that the Child Development Program priorities mirror those of the district. In the area of engaged students, the program will focus on belonging with an emphasis on students and families, and in the area of exceptional instruction, the program will continue to focus on SEEDS literacy implementation and the integration of math skills and concepts into the daily curriculum.

Leadership Team

Mr. Claybon stated that the Child Development Program is guided and supported by himself as the program coordinator, two program supervisors, Shamshad Khalil and Hager Suliman, newly elected site leadership team members, Antoinette Lopez and Lisa Ferrari, and nine lead teachers.

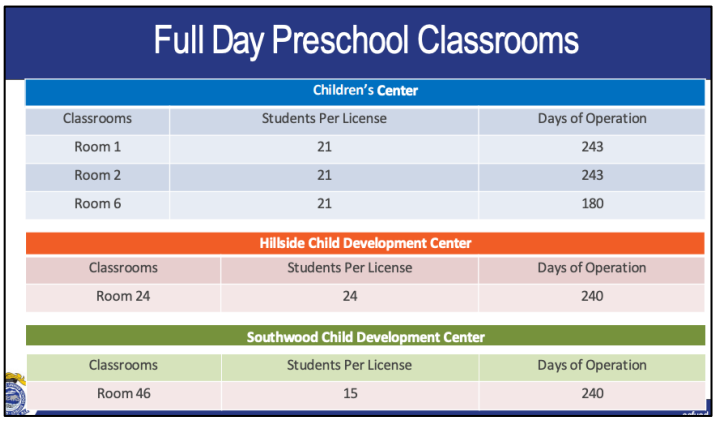


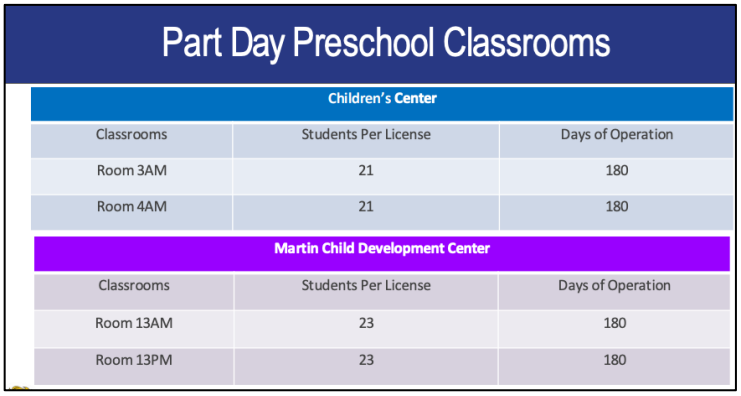
Locations

The Child Development Program has continued to offer quality child care in South San Francisco since 1943. At its four licensed locations, the program serves nine preschool classrooms under state and county contracts.

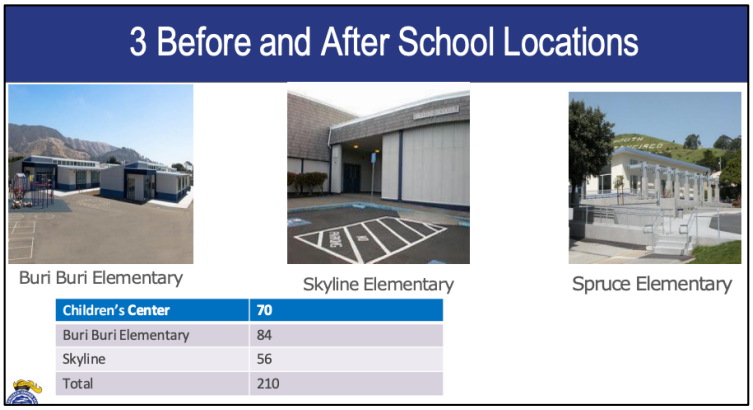


Mr. Claybon stated that the program is currently serving five full-day classrooms at the Children's Center, Hillside, and Southwood, as well as four part-day classrooms under the state and county contracts at the Children's Center and Martin.





Mr. Claybon explained that the Child Development Program also operates two school-age programs, one subsidized and the other fee-based. The subsidized program is located at the Children's Center with the capacity to serve 70 elementary school students. The fee-based program, called the District Extended Daycare Activities Program (DEDAP), is located at Buri Buri and Skyline Elementary Schools.



<u>Demographics</u>

Mr. Claybon presented preschool demographic data for the 2024–25 and 2025–26 program years, highlighting student ages, English learner percentages, students with IEPs, and how many remain in the district after preschool. He noted that the decline in four-year-olds served this year is due to the expansion of transitional kindergarten (TK).

Preschool Demographics

	2024-2025	2025-2026
Age Group	4 Years-Old: 61 59.8% 3 Years-Old: 40 39.2% 5 Years-Old: 1 1.0%	4 Years-Old: 25 29.1% 3 Years-Old: 40 46.5% 5 Years-Old: 0 0%
English Language Learners	ELD: 78 76.5% No ELD: 24 23.5%	ELD: 71 84.5% No ELD: 13 15.5%
IEP/IFSP	No IEP's: 78 76.5% With IEP's: 16 15.7% (27) Undetermined: 8 7.8%	No IEP's: 21 76.5% With IEP's: 24.4 24% (21) Undetermined: 3 3.49%
Continuing SSF Students	Continuing: 78 76.5% Leave the District: 16 15.7%	Continuing: Too Early Leave the District: Too Early

Seeds of Learning

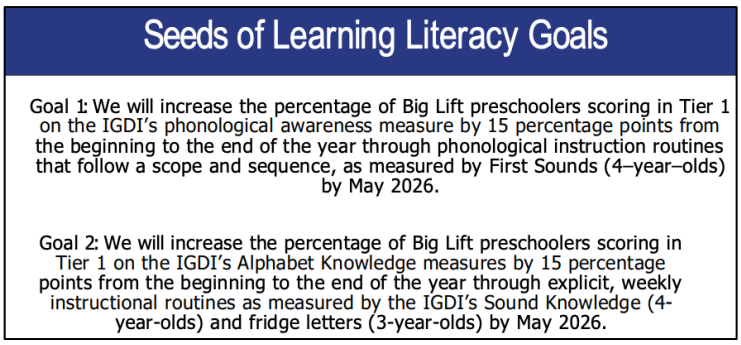
The program is now in its third year of SEEDS implementation. SEEDS of Learning is a professional learning framework designed to help early childhood educators prepare children for kindergarten by developing oral language, emergent literacy, and social-emotional skills. The framework centers on five key literacy predictors: oral language, phonological awareness, print concepts, alphabet principles, and vocabulary.

Seeds of Learning

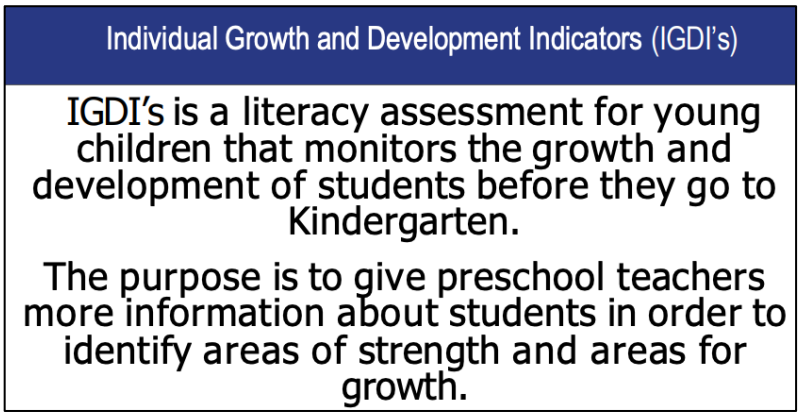
SEEDS of Learning is a **professional learning framework** that empowers early childhood educators to prepare all children for kindergarten through the development of oral language, emergent literacy, and social-emotional skills.

The Framework focuses on the Big 5 Literacy Predictors: oral language, phonological awareness, print concept, alphabetic principles and vocabulary.

This year, the literacy goals for the Child Development Program are to increase the phonological awareness scores of tier one students by 15 percent on the IGDI's assessment from the beginning to the end of the year and to increase the alphabet knowledge scores of tier one students by 15 percent on the same assessment over the same period.



Individual Growth and Development Indicators (IGDI's)
The Individual Growth and Development Indicators, or IGDIs, is a literacy assessment tool for young children that monitors their growth and development before entering kindergarten. Its purpose is to provide preschool teachers with detailed information about students to help identify areas of strength and areas needing growth.



Formal IGDIs data from last year shows that South San Francisco's three- and four-year-old students are performing at higher levels than other preschool programs in the Big Lift community. Three-year-olds demonstrated a 32% increase in oral language scores from September 2024 through May 2025, while four-year-olds showed a 16% increase in oral language scores and a 14% increase in sound identification. These gains reflect the third year of SEEDS implementation, which included training, coaching, professional learning communities, literacy leadership training, administrative walkthroughs, and dedicated staff support.

24-25 IGDI's Data

MIXED ORAL LANGUAGE 3-year-olds	Number of children with assessments at all 3 time points	% of Children Meeting Tier 1			
Agency		Fall	Winter	Spring	% Change
City of South San Francisco	0	0.0%	0.0%	0.0%	0.0%
Izzi Early Education	90	10.0%	14.4%	16.7%	6.7%
Peninsula Family Service	41	34.1%	34.1%	34.1%	0.0%
Cabrillo Los Listos	15	53.3%	46.7%	53.3%	0.0%
La Honda-Pescadero	12	33.3%	25.0%	41.7%	8.4%
San Bruno Park	36	47.2%	38.9%	33.3%	-13.9%
South San Francisco USD	41	34.1%	34.1%	65.9%	31.8%
Coastside Children's Programs	7	28.6%	42.9%	28.6%	0.0%
All The Big Lift Students	**242**	**28.1%**	**28.1%**	**34.3%**	**6.2%**
PICTURE NAMING (ORAL LANGUAGE) 4-year-olds		**Fall**	**Winter**	**Spring**	**% Change**
City of South San Francisco	0	0.0%	0.0%	0.0%	0.0%
Izzi Early Education	78	10.3%	7.7%	20.5%	10.2%
Peninsula Family Service	42	38.1%	28.6%	52.4%	14.3%
Cabrillo Los Listos	7	14.3%	42.9%	57.1%	42.8%
La Honda-Pescadero	6	33.3%	0.0%	16.7%	-16.6%
San Bruno Park	23	26.1%	8.7%	34.8%	8.7%
South San Francisco USD	50	40.0%	38.0%	56.0%	16.0%
Coastside Children's Programs	6	33.3%	16.7%	33.3%	0.0%
All The Big Lift Students	**212**	**25.9%**	**20.3%**	**38.2%**	**12.3%**
SOUND IDENTIFICATION 4-year-olds		**Fall**	**Winter**	**Spring**	**% Change**
City of South San Francisco	0	0.0%	0.0%	0.0%	0.0%
Izzi Early Education	74	36.5%	29.7%	50.0%	13.5%
Peninsula Family Service	41	25.0%	20.0%	33.0%	8.0%
Cabrillo Los Listos	6	33.3%	83.3%	83.3%	50.0%
La Honda-Pescadero	6	50.0%	33.3%	66.7%	16.7%
San Bruno Park	23	30.4%	30.4%	65.2%	34.8%
South San Francisco USD	51	66.7%	60.8%	80.4%	13.7%
Coastside Children's Programs	6	33.3%	33.3%	33.3%	0.0%
All The Big Lift Students	**207**	**48.3%**	**43.0%**	**66.2%**	**17.9%**

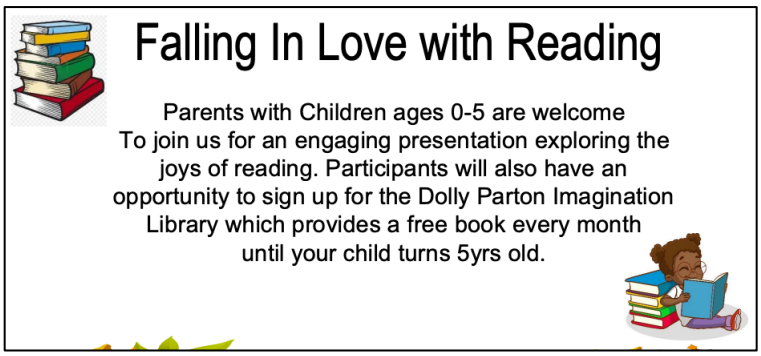
The program continues to focus on developing literacy skills that prepare children for academic success and establish consistent reading habits for students and families. Activities supporting this effort include the Raising a Reader platform and Literacy Bingo, a county-sponsored interactive literacy game designed for family participation.

Raising a Reader/ Lit Bingo





Mr. Claybon concluded with sharing that the program is also hosting an upcoming literacy event called Falling in Love with Reading, scheduled for October 23rd from 6:00 to 7:00 p.m. in the multi-use room at Martin Elementary School. Families with children ages zero through five are invited to attend.



Trustee Richardson expressed interest in attending the October 23rd literacy event to observe how young children are able to articulate or read. She inquired about whether children at this age have homework, noting that reading homework is typically assigned by second grade. Mr. Claybon responded that while there isn't formal homework, some packets are sent home to support phonological awareness, letter recognition, and sound recognition, ensuring students are engaged with these early literacy skills.

Trustee Lam shared her appreciation for Mr. Claybon and recalled visiting the program earlier in the year with Dr. Moore. She noted the diversity of students, including those with home languages other than English, and commended the intentionality and structure of the program, emphasizing that the results demonstrate students are well-prepared for kindergarten. She asked about the current wait list for preschool enrollment. Mr. Claybon responded that enrollment occurs throughout the year as spaces are available, noting that the Children's Center currently has four families on the wait list, who will be served if they qualify. Trustee Lam asked about income qualifications, and Mr. Claybon confirmed that they exist. Trustee Lam also inquired about the impact of the expanding TK program on preschool enrollment. Mr. Claybon explained that preschool remains a parent choice, but TK has significantly affected enrollment, with 31% fewer four-year-olds enrolled compared to the previous year. Trustee Lam acknowledged the impact and thanked him for the information.

Trustee Hsieh expressed appreciation for Mr. Claybon's presentation, noting that the data was well-organized. She asked for clarification regarding Goal One for the next year, specifically the 15% increase for Tier One students. Referring to slide 16, she asked if the current 31% in oral language for

South San Francisco Unified School District students would increase to 45% or 46%. Mr. Claybon confirmed that the goal, set by Big Lift partners, intends to increase the presented data by 15 percentage points. Trustee Hsieh sought further clarification about the calculation and acknowledged needing a side conversation for her understanding. Mr. Claybon offered to follow up with her later to provide a definitive explanation. Trustee Hsieh apologized for not asking in advance.

Vice President Murray thanked Mr. Claybon for his report, expressing that the program is one of her favorite places to visit because of the young children, and she expressed her appreciation.

The Board recessed at 8:26 p.m. and reconvened at 8:36 p.m.; Student Trustee Ochoa left the meeting at 8:26 p.m.

2. BUSINESS SERVICES

a. Citizens' Bond Oversight Committee annual report 24-25

Mr. O shared the Measure J Citizens Bond Oversight Committee report on behalf of Chairperson John Sanna, who was unable to attend due to illness. Mr. O. explained that the committee is responsible for providing an annual report to update the community on the operations and status of bond projects. The report communicates the financial status of the bond. Based on information provided by bond management, the committee finds that the bond funds have been spent accurately and correctly on the intended projects. The report was respectfully submitted on October 9, 2025, by John Sanna.

N. PRESENTATION WITH POTENTIAL ACTION – None

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

Trustee Lam inquired about consent item 5C regarding professional service agreements, specifically the extension of the district's subscription with Edlio, the current website provider. She asked for an update on the transition from Edlio to Finalsite, the new provider. Mr. O responded that, according to the Director of Technology, Mr. Sundaram, the target date for launching the new district website is November 2025. Staff are currently being trained and updating the site with current content to ensure a smooth transition. At this time, they do not anticipate needing to

extend the Edlio contract beyond December 31, 2025. Trustee Lam acknowledged that the amount for the extension was not large and expressed hope that no further extensions would be needed, adding that she enjoys discussing websites.

MOTION #67 (Hsieh/Lam) to approve items: 1a. Minutes of the September 11, 2025 Regular Board Meeting; 1b. Minutes of the September 25, 2025 Regular Board Meeting; 2a. SSFHS staff member to attend the Worlds of Flavor International Conference and Festival in Napa, CA on November 5 – 7, 2025; 2b. SSFHS staff member to attend the ACTFL Conference in New Orleans, LA on November 21 – 23, 2025; 2c. Westborough MS staff & Leadership students to attend the Disney's Youth Education Program in Anaheim, CA on February 12 – 15, 2026; 2d. Staff member(s) to attend the CTE Educating for Careers Conference in Sacramento, CA on March 1 – 3, 2026; 2e. Staff member(s) to attend the CUE Conference in Palm Springs, CA on March 19 – 21, 2026; 3a. Classified Personnel Assignment Order; 4a. Approval to participate in the California Healthy Kids Survey for the 2025-26 Spring administration; 5a. Gifts to the District; 5b. Fundraising events for the 2025-26 school year; 5c. Professional service agreements under $25,000. Motion Carried. (Unanimous)

PUBLIC HEARING

The Board meeting was suspended to open a public hearing at 8:42 p.m.

Vice President Murray announced that, in accordance with California Government Code section 3547, all initial proposals from exclusive representatives and public school employers regarding matters within the scope of representation must be presented at a public meeting and subsequently become public records. She stated that the South San Francisco Unified School District and the South San Francisco Federation of Adult Educators (SSFFAE) will be negotiating a successor collective bargaining agreement for the 2025–2028 term.

Mr. Hannon read the district's initial proposal to the South San Francisco Federation of Adult Educators (Local 6179) for successor contract negotiations. He stated that, pursuant to Government Code section 3547, the proposal is being submitted publicly. The district emphasized that its approach to negotiations will be guided by the board-adopted strategic plan, "Fulfilling Our Promise to Learners," and that proposals and counterproposals will address articles identified by the Federation in its eventual sunshine statement.

The district intends to "sunshine" articles including, but not limited to, Article 10 (Evaluation Procedures), Article 11 (Leaves of Absence), Article 12 (Compensation), Article 13 (Benefits), Article 20 (Duration), and any appendices affected by contract modifications. Additionally, the district reserved the right to negotiate subjects and articles not specified, consistent with the Educational Employment Relations Act. Mr. Hannon

concluded by expressing the district's commitment to collaborative, objective, and fact-based negotiations with the Federation.

Trustee Lam asked for clarification regarding the South San Francisco Federation of Adult Educators' contract, noting that it had lapsed on June 30th of this year and asking if they were still operating under the prior agreement.

Mr. Hannon confirmed that the current three-year contract expired on June 30, 2025, and that the district is in a "stay put" situation, meaning the existing contract remains in effect until a new contract is negotiated.

Trustee Lam then asked about the Federation's sunshine proposal. Mr. Hannon responded that he has been in communication with President Elizabeth Bales-Stutes and that the Federation intends to submit their sunshine proposal in November.

This Public Hearing provided an opportunity for members of the public to comment on the SSFUSD proposal. There were no comments.

The public hearing was closed and the Board meeting resumed at 8:46 p.m.

INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Williams Uniform Complaints for First Quarter Ending 9/30/25

Mr. Hannon reported that in accordance with Education Code section 35186, following the Williams case settlement, all California school districts must prepare quarterly reports summarizing the nature and resolution of any Williams uniform complaints received. These reports are submitted to the county superintendent of schools and publicly reported at a governing board meeting in April, July, October, and January. For the first quarter, July 1, 2025, through September 30, 2025, no complaints were filed.

ACTION

1. ADMINISTRATION

a. Resolution No. 25 – 61: Native American and Alaska Native Heritage Month

The resolution was read by Trustee Richardson.

MOTION #68 (Hsieh/Lam) To adopt Resolution #25-61: Honoring Native American and Alaska Native Heritage Month. (AYES: Richardson, Hsieh, Lam, Murray; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 25 – 62: Trustee Compensation

MOTION #69 (Lam/Hsieh) To adopt Resolution #25-62: To allow stipend payment for Trustee Murray who was absent from the September 25, 2025 Regular Board meeting and a waive of the reading. (AYES: Richardson, Hsieh, Lam; NOES: None; ABSTAIN: Murray). Motion Carried.

2. TEACHING & LEARNING

a. Approval of Agreement with the Regents of the University of California, BAWP

MOTION #70 (Hsieh/Lam) to approve the agreement with the Regents of the University of California, Bay Area Writing Project (BAWP), to partner with Baden High School to support teacher inquiry into effective writing practices across disciplines, with a focus on cultivating teacher leadership and serving multilingual students during the 2025-26 school year. Motion Carried. (Unanimous)

b. Approval of the Proposition 28 Annual Report for Arts and Music Education Funding for the 24-25 School Year

Trustee Lam asked for clarification regarding a report stating that no funds were spent in the 2024–25 school year, specifically inquiring about implementation plans for each school site to determine how funds would be allocated.

Dr. Campbell responded that implementation plans are still being developed to ensure the funds are spent. She noted that the district is currently using funds from the 2022–23 allocation and that there is a three-year window to spend these funds.

Trustee Lam appreciated the clarification, noting she had not realized funds from previous years were still being utilized.

MOTION #71 (Hsieh/Richardson) to approve the 2024-25 annual report for Proposition 28 which provides funding

allocated for arts and music education in SSFUSD. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of Agreement with RPh on the Go, LLC d/b/a Spindle

MOTION #72 (Lam/Hsieh) to approve the agreement with RPh on the Go, LLC d/b/a Spindle, to provide certificated and classified substitute support during the 2025-26 school year, in an amount not to exceed $150,000. Motion Carried. (Unanimous)

b. Approval of Agreement with The Regents of the University of California on behalf of UC Merced Extension Education Programs

MOTION #73 (Hsieh/Lam) to approve the Teacher Preparation Program agreement with The Regents of the University of California, on behalf of UC Merced Extension Education Programs, to provide student teaching and intern placements for university students for the 2025–2028 school years. Motion Carried. (Unanimous)

c. Approval of MOU with Santa Clara University

MOTION #74 (Hsieh/Richardson) to approve the Student Teaching MOU with Santa Clara University to provide student teacher placements for university students during the 2025–2028 school years. Motion Carried. (Unanimous)

d. Adoption of Tentative Agreement with CSEA Chapter 197 and Approval of AB 1200 Disclosure

Trustee Lam asked for clarification regarding the board's recent vote on a tentative agreement, noting that it had been approved previously even though it had not yet been ratified, and asked why it was being presented again with the AB 1200 disclosure included.

Mr. Hannon explained that at the September 25, 2025 board meeting, the tentative agreement along with the AB 1200 disclosure was presented, with adoption contingent upon ratification scheduled for September 30, 2025. Since CSEA voted to ratify the tentative agreement, it is now being brought back to the board as a complete package, providing a

reference for the AB 1200 disclosure connected to the agreement.

MOTION #75 (Hsieh/Richardson) to approve the Tentative Agreement between SSFUSD and CSEA Chapter 197 for the 2025–2028 term, and approval of the related AB 1200 Public Disclosure of Collective Bargaining Agreement. Motion Carried. (Unanimous)

e. Acceptance of Agreement with Unrepresented Employees and Approval of AB 1200 Disclosure

MOTION #76 (Hsieh/Lam) to approve the agreement with the District's unrepresented employees for the 2025–2028 term, and approval of the corresponding AB 1200 Public Disclosure. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Approval of Agreement with Infinity Communications and Compliance, Inc.

Trustee Richardson asked if this was related to the electric charging units.

Mr. Sundaram clarified that it was not. He explained that the firm assists the district in obtaining discounts on technology services and purchases, processes E-Rate discounts, and helps conduct RFPs for projects to ensure vendor compliance with E-Rate regulations. Trustee Richardson responded positively, noting that she liked hearing about discounts.

MOTION #77 (Hsieh/Lam) to approve the 2025–26 agreement with Infinity Communications and Compliance, Inc. for E-Rate consulting services in the amount of $26,000. Motion Carried. (Unanimous)

b. Approval of Agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants

Trustee Lam asked for clarification regarding Exhibit A on page 93, which showed a photo of the planned soil excavation sites marked with five circles on paved areas and playgrounds. She expressed concern about what would happen to the pavement after excavation and whether there

would be additional costs for repairs.

Mr. O confirmed that all areas would be patched and made safe for use afterward. Trustee Lam thanked him for the clarification.

Trustee Richardson added that she appreciated the visual schematics of the new TK structures, noting that they help parents see the district's efforts to ensure buildings are compliant with state standards.

MOTION #78 (Hsieh/Lam) to approve the agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants for geotechnical and geologic hazard evaluation services for the Sunshine Gardens Elementary School Modernization Project in the amount of $77,350. Motion Carried. (Unanimous)

c. Approval of Amendment #1 with BESS Test Lab, Inc.

MOTION #79 (Hsieh/Richardson) to approve Amendment No. 1 to the Independent Consultant Agreement with BESS Test Lab, Inc. for additional utility surveying services for the Spruce and Monte Verde Elementary School Modernization Projects under the Measure T Bond Program in the amount of $6,240. Motion Carried. (Unanimous)

d. Approval of Agreement with Cornerstone Earth Group

MOTION #80 (Hsieh/Richardson) to approve the agreement with Cornerstone Earth Group to provide geotechnical services for the Monte Verde Elementary School TK Classroom Building Project in the amount of $38,150. Motion Carried. (Unanimous)

e. Approval of Change Order #2 with Zone 4 Construction

MOTION #81 (Richardson/Hsieh) to approve the Change Order No. 2 to the agreement with Zone 4 Construction for additional construction services under Contract #07-24 for the District Office Accessibility Improvements Project in the amount of $13,627.50. Motion Carried. (Unanimous)

f. Approval of Agreement with AMS.NET, LLC. d/b/a MGT Impact Solutions

MOTION #82 (Lam/Hsieh) to approve the 2025–26 Managed Services Agreement with AMS.NET, LLC. to support District phone systems in the amount of $54,990.36. Motion Carried. (Unanimous)

g. Approval of Bid Rejection and CUPCCAA Authorization

Trustee Richardson asked about the metal buildings next to the district office, questioning whether they would be repainted or replaced. Mr. O explained that the buildings, used by maintenance staff, would be repainted and patched to extend their lifespan. Trustee Richardson noted the buildings' age and expressed that while she would support the repainting, she believes new buildings are needed.

Trustee Lam asked for clarification regarding the bid process, noting confusion about a public bid that had been issued incorrectly. Mr. O explained that there was a miscommunication with the vendor, as the bid was advertised incorrectly instead of using the CUPCCAA process, which is faster for projects under the $75,000 threshold. As a result, all formal bids will be rejected and the project will return to the CUPCCAA process for board approval at the next meeting. Trustee Lam confirmed understanding that the district will eventually seek vendors but must start over with the correct process.

MOTION #83 (Hsieh/Lam) to approve that, having received public bids for the District Office Corp Yard Maintenance Shop Painting Project, the Board reject all bids and authorize staff to complete the project under California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures for a project valued under $75,000. Motion Carried. (Unanimous)

h. Resolution No. 25-63: Authorizing Lease or Purchase of Relocatable Modular Classroom Structure for Junipero Serra Elementary School

Trustee Lam asked about the cost difference between the Monte Verde and Junipero Serra structures, noting that Junipero Serra's was $10,000 more despite appearing

identical on paper.

Mr. O explained that the additional cost is due to Junipero Serra requiring an extra outdoor water fountain in the play yard, which Monte Verde already has in place.

MOTION #84 (Hsieh/Lam) to adopt Resolution #25-63: Authorizing the purchase of a relocatable modular classroom building for Junipero Serra Elementary School pursuant to Public Contract Code Section 20118 and a waive of the reading. (AYES: Richardson, Hsieh, Lam, Murray; NOES: None). Motion Carried. (Unanimous)

i. Resolution No. 25-64: Authorizing Lease or Purchase of Relocatable Modular Classroom Structure for Monte Verde Elementary School

Trustee Lam commented that it is great that both Junipero Serra and Monte Verde are receiving new TK classrooms.

MOTION #85 (Lam/Hsieh) to adopt Resolution #25-64: Authorizing the purchase of a relocatable modular classroom building for Monte Verde Elementary School pursuant to Public Contract Code Section 20118 and a waive of the reading. (AYES: Richardson, Hsieh, Lam, Murray; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS – None

October 23, 2025 - *Community Forum*

- Los Cerritos Modernization & Artificial Intelligence (AI)

November 13, 2025

- Presentation Teaching and Learning – Ponderosa ES
- Presentation Teaching and Learning – CAASPP, CAST, & AP
- Student Presentation – P.E. Requirements
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant
- Approval of Summer Programs Plan

December 11, 2025

- Presentation Teaching and Learning – Sunshine Gardens ES
- Presentation and approval of First interim budget report “positive certification”
- Attendance Update

- Multilingual Learner Master Plan
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- LCAP Public Budget Forum

December 16, 2025 - ***Reorganization meeting***

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

January 22, 2026

- Presentation Teaching and Learning – South San Francisco HS
- Presentation Teaching and Learning – LCAP Report – CA Dashboard
- Presentation on audited actuals report for the fiscal year ended June 30, 2025
- Approval of Migrant Ed MOU
- Recognition for outgoing Fall Student Trustee Ochoa
- Resolution honoring African American History Month (February)
- Williams report for 2nd quarter ending 12/31/25

February 12, 2026

- Presentation Teaching and Learning – Spruce Elementary
- Presentation Teaching and Learning – Multilingual Language Learners
- Report on Expanded Learning Opportunities Program (ELOP)
- Update on Governor's 2026-27 budget proposal
- Introduction of new Spring Student Trustee Ruiz
- Approval of DTS contract for 2026-27
- Approval of 2026 Young Audiences Professional Development MOU
- Approval of MOU w/ SVEF Elevate Math - 2026 Summer School Programs

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – Special Education
- Presentation on supplement to the annual LCAP update for 2026-27
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Lam shared that the next regularly scheduled board meeting will instead feature a community forum focused on the Los Cerritos modernization project and a discussion on artificial intelligence, thanking Dr. Hsieh for bringing up the AI topic. Trustee Lam provided updates on recent activities, highlighting a visit to Parkway Heights Middle School where students organized a surprise haunted house and showcased club activities. She thanked Principal Nguyen, Ms. Deanna Moreno, and community partners, including Magic Tooth Bus and San Mateo County, for their support. Trustee Lam also noted her participation in professional development as a new board member, completing part two of the CSBA Masters in Governance course, which covered topics including supporting student achievement, using data to inform decisions, policy development, and targeted universalism for equity. She mentioned upcoming school carnivals, encouraging community members to invite the board so they can attend or be aware of the events.

Trustee Richardson shared that she recently completed the three mandatory trainings for staff, covering bloodborne pathogens, sexual harassment, and child abuse as a mandated reporter, noting that an additional training had been added. She attended the Guiding Coalition event, which was well attended by staff and included participation from the Bay Fund. Trustee Richardson observed the morning session and found it encouraging to see staff engagement and student support, expressing optimism about implementing similar initiatives in South San Francisco as seen in San Diego. She thanked staff members, including Dr. Garcia, Mr. Hannon, Heather Burns, and the ToSAs, emphasizing the collaborative effort and the strong leadership from the administration.

Vice President Murray thanked everyone for a great meeting and encouraged attendance at the community forum on October 23rd.

ADJOURNMENT – 9:21 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of October 23, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Absent
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present *(arrived at 6:47 PM)*

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Absent
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business Services – Absent

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

INFORMATION/DISCUSSION

E. COMMUNITY FORUM

a. **Introduction by Superintendent Shawnterra Moore –** Dr. Moore opened the discussion by greeting President Anthony, members of the Board, cabinet, and members of the community, and expressed appreciation for

their attendance. She reflected on last year's community forum, which focused on mental health and safety, two foundational elements of student well-being and belonging. This year, she explained, the focus expands to two new topics central to the district's strategic plan and core values: the modernization of Los Cerritos Elementary School and the topic of artificial intelligence.

Dr. Moore stated that the first conversation, centered on Los Cerritos, connects directly to Strategic Plan Priority Five: Equity-Centered Systems. This priority calls on the district to look critically at its practices, identify and remove barriers, and ensure that decisions keep equity at the center. She emphasized that the discussion is deeply grounded in this commitment and that the goal is to ensure that all district facilities reflect the care, quality, and opportunity desired for every child in South San Francisco Unified. She noted that the project is not only about modernization but about a human-centered design that ensures every student, regardless of zip code, learns in an environment that communicates, "You matter, you belong, and you deserve the best we can offer."

She then introduced the second topic, Artificial Intelligence, which aligns with Strategic Priority One: Exceptional Instruction, and with the district's Portrait of a Graduate. Under this priority, the district is committed to testing and growing innovative and engaging learning experiences that help students develop the abilities described in the Portrait of a Graduate to learn, to thrive, to navigate, and to impact the world around them. Dr. Moore explained that AI presents exciting opportunities to inspire intellectual curiosity, creativity, critical thinking, and problem-solving, which are key aspects of the district's learning aims. It also challenges educators to guide students in navigating technology fluently and responsibly.

Dr. Moore emphasized that the evening's conversation is about exploring how to integrate these ideas thoughtfully, ethically, and in a human-centered way, ensuring that technology supports teaching and learning rather than replacing it. Both topics, she explained, are designed to inform the Board and community, allowing reflection on the district's ongoing work to build equitable and innovative systems and experiences aligned with the shared vision for students.

She concluded by reaffirming the district's commitment to listening, learning, and collaborating together as one community. Dr. Moore then invited Director Lori Shelton to share more background and context about the Los Cerritos modernization project and to present options for the Board's consideration.

b. Los Cerritos Modernization

Ms. Shelton greeted President Anthony, the Board of Trustees, cabinet, and the South San Francisco public, and expressed appreciation for the opportunity to speak. She explained that the district began discussions

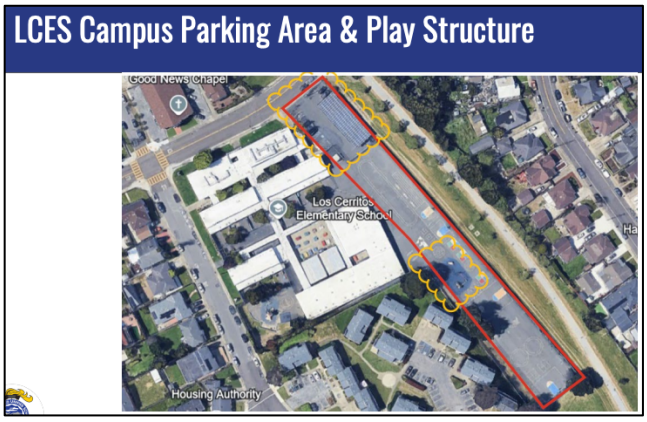
about the Los Cerritos modernization project several months ago, with the project assessment starting in late February 2024 and concluding in October 2024.

As the assessment was nearing completion, Ms. Shelton shared that the district discovered issues related to the use of Public Utilities Commission (PUC) land on which the playground was located. The district learned that there were challenges with the existing use permit, and that certain elements, such as solar installations and parking, were not permitted under the current conditions and would need to be discontinued.

In addition, she explained that new information from the South San Francisco Fire Department required the district to rearrange the campus's emergency vehicle driveway. These findings, she noted, brought forward several issues that required the district to revisit and rethink its initial assumptions about the scope of work that could be completed as part of the Los Cerritos modernization project.

Ms. Shelton explained that the presentation for the evening would provide an overview of the Los Cerritos project and outline key considerations moving forward. She stated that the discussion would begin with a review of the existing campus conditions, followed by an examination of the proposed modernization options. The presentation would also include information about interim housing options as previously directed by the Board, along with details on project cost, timeline, and next steps.

She explained that the red-highlighted section on the map represented the area owned by the Public Utilities Commission (PUC), which includes the school's play structure, parking area, and solar arrays. She noted that the yellow-highlighted portions indicated areas currently in violation of the school's use permit.



Ms. Shelton then introduced the team supporting the Los Cerritos modernization project. She noted that the district's architectural partners, HED Architects, were represented by Rob Filary and Leah Marthinsen. The district's representative from Kitchell was Erica Kodiyan, and staff members supporting the project included Calvin Wong and Gina DeMartini. Ms.

Shelton shared that Leah Marthinsen would begin by presenting an overview of the existing Los Cerritos campus as it stands today, followed by a look at projected plans for the campus in the future.

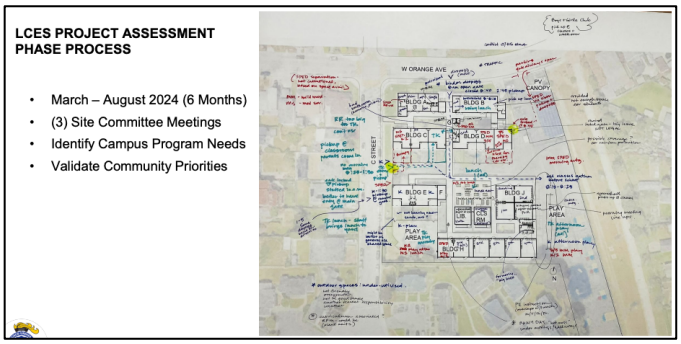
Ms. Marthinsen began by providing an overview of the Los Cerritos Elementary School campus layout for those who might not be familiar with it. She explained that the building located at the top left, on the north-northwest side of the site, is the administration building, referred to as Building A, which also houses some student support services. Adjacent to it is Building B, the multi-purpose building, which also includes student support services located on the stage area, an arrangement that will need to be addressed as part of any modernization effort.

She continued by noting that the remaining buildings on campus primarily serve as classroom spaces. Additionally, there are two portable buildings located near the center of the campus adjacent to the outdoor lunch area. These portables currently house the library as well as additional support and afterschool programs.



Ms. Marthinsen noted that the project assessment process lasted about six months. During that time, the team met regularly with the school site committee, as well as with Ms. Shelton and her staff. She explained that multiple site plans were developed and reviewed collaboratively with the committee to gain a deep understanding of the campus layout, identify key priorities, and determine the needs of the school community.

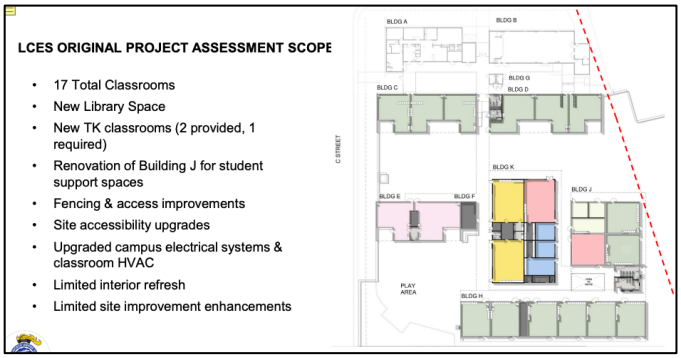
From that process, three primary goals emerged. The first was to improve campus security and access, particularly around the front entrance and how students enter and exit the school. The second goal was to ensure there would be enough classrooms to accommodate projected enrollment, with specific attention to the needs of incoming transitional kindergarten and kindergarten students. The third goal was to enhance facilities to better support Los Cerritos' extensive student support programs by creating consistent, appropriate spaces designed to serve students effectively.



Ms. Marthinsen explained that following the assessment process, the team developed a proposed scope of work that would align with the available budget allocation. The plan included constructing a new building at the center of the campus to house the library, student support services, and additional transitional kindergarten or kindergarten classrooms designed to meet current education code requirements.

In addition, the proposal included updates to the existing classroom buildings, primarily focused on interior finishes and HVAC system upgrades, as well as some site improvements to enhance outdoor gathering and classroom spaces. Security and fencing upgrades, particularly around the front entrance, were also included as a key priority identified during the assessment.

She noted, however, that the discovery of restrictions related to the San Francisco Public Utilities Commission (SFPUC) property significantly impacted the feasibility of the proposed plan, as the design relied on access through that area. As a result, the original plan could no longer move forward as intended. Ms. Marthinsen concluded by introducing Rob Filary, who would walk through the alternative options and the team's revised thinking following that development.

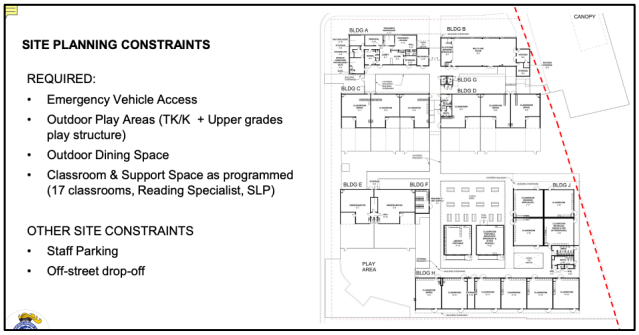


Mr. Filary thanked everyone for attending and explained that over the past four to five months, the team had been developing various options for the Los Cerritos modernization project after learning about the restrictions related to the portion of the campus located on the PUC property. He noted that this area currently includes parking, the solar canopy, and some play structures, and that one of the most significant challenges is the

requirement for emergency vehicle access for fire trucks and ambulances, which must now be fully accommodated within the district-owned portion of the site.

He shared that the team had explored several design alternatives and that the presentation would focus on two options identified as the most viable in meeting the needs of the campus while staying within budget constraints. Reviewing the existing conditions, he pointed out that everything on the campus must now fit within the district's property line, represented by the red dashed line on the site map.

Mr. Filary outlined the requirements that must be incorporated into the new site design, including adequate outdoor play areas for transitional kindergarten and kindergarten students, an outdoor dining space, and a total of seventeen classrooms to meet the current programmatic needs. Additionally, the design must account for staff parking that will be displaced and the off-street drop-off area, although he noted that the latter two elements were not fully addressed in the options being presented due to limited available space. He concluded by noting that the proposed options demonstrate how much had to be accommodated within the reduced campus footprint.



Option One proposes a two-story classroom building. Mr. Filary oriented the Board and community to the site plan, noting that north is at the top of the page, and described the layout as best as possible given the presentation format. To the north, the lighter-colored buildings represent existing structures. The gray-colored area indicates the new emergency vehicle access coming onto the site, designed to accommodate fire trucks with proper turning radii and a hammerhead turnaround, which occupies a significant portion of space.

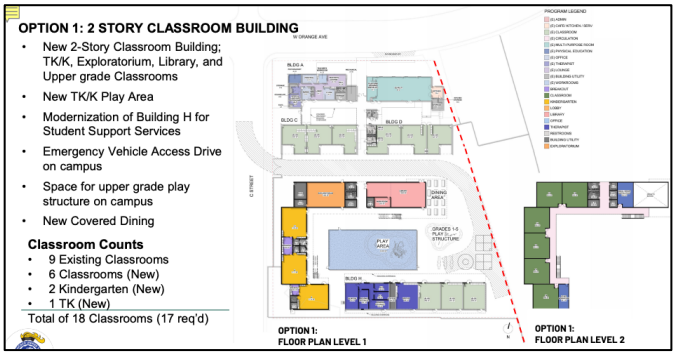
South of the emergency vehicle access, the bright yellow and orange areas represent the proposed new two-story construction. A blue element, located between the existing southernmost Building H and the new two-story building, denotes the TK play area. All spaces shown meet the current educational specifications, including district standards for play area sizes and programmatic spaces.

To the east of the pink block, which represents the library, is the proposed

dining area, reflecting the need to replace displaced spaces on the site. Additional space south of this area is allocated for an upper-grade play structure, relocated from the PUC property.

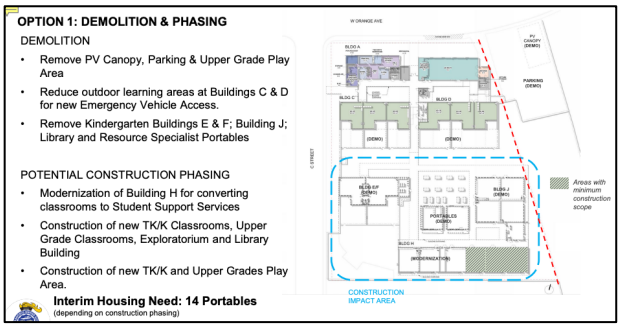
He noted that Option One provides eighteen classrooms, exceeding the district's requirement of seventeen, and includes additional new classroom construction on the second level, as represented by the green blocks on the plan. He also explained that the yellow area represents the TK and kindergarten complex, the orange area is the Exploratorium classroom, and the pink area denotes the library. The blue rectangle in the middle represents the TK play area. A darker purplish color indicates the modernization of Building H, which will accommodate resource specialists, speech-language pathologists, and reading specialists, creating a centralized community of student services.

On the second floor, the green areas represent the upper-grade classrooms. This option also allows for a teacher workspace and a smaller collaboration room, demonstrating that a significant amount of programmatic space can be accommodated within the two-story design.



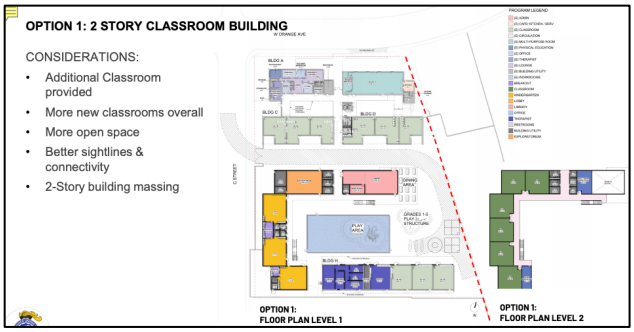
In Option One, the blue dashed line on the site plan indicates the portion of the campus that would be affected by construction. The southern portion of the campus, shown with a diagonal hatch in the bottom right corner, would undergo a light modernization including upgrades to lighting and interior finishes.

Mr. Filary noted that Building H would remain to house student services, while Building E, the current kindergarten classroom building, would be removed. The central portables, which currently include the library and a resource and afterschool classroom, as well as Building J, would also be removed. This southern area would therefore serve as the primary construction zone. Given these changes, he highlighted the need to address interim or temporary student housing during construction. If the northern portion of the campus were to remain operational, the southern portion under construction would require approximately fourteen portables to accommodate students temporarily.



Mr. Filary summarized Option One by highlighting several key considerations. This option provides an additional classroom, resulting in a total of eighteen classrooms, exceeding the district's program requirement of seventeen. The two-story design also creates more open space, allowing for slightly larger play areas compared to other options.

He noted that the reduction in the number of buildings and the increase in open space improves sight lines and visibility across the campus. However, he cautioned that the two-story massing represents a departure from the current campus vernacular, making it somewhat different in scale and appearance from the existing structures.

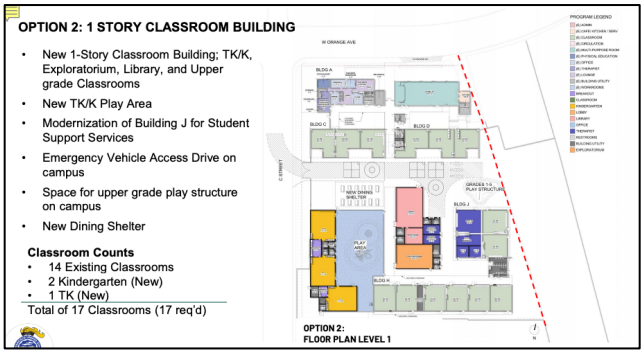


Option Two proposes a one-story classroom building. In this option, two new structures are planned: the central building, shown in pink and orange, would house the library, Exploratorium spaces, and some student support areas indicated in dark purplish-blue. The TK building would be a separate structure located on the west side of the campus.

He highlighted that the TK and kindergarten play area is positioned directly adjacent to these classrooms, creating a cohesive TK/K community. Unlike Option One, Building J would remain and receive additional modernization to better support student services, while Building H would undergo minor interior refreshes. This option provides seventeen classrooms, meeting the programmatic requirements established with the site committee.

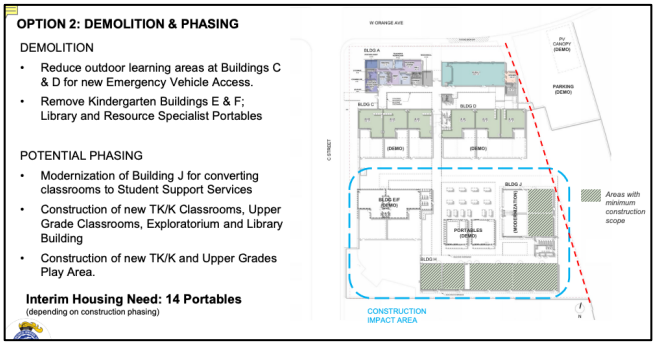
Mr. Filary emphasized that this approach preserves more of the existing classroom spaces and relies less on new construction. He reviewed the site plan, noting the yellow area represents the TK classrooms, the blue area is the adjacent play area, and the central library and Exploratorium building is highlighted in pink and orange. Building J and Building H remain in the

southern portion of the campus. The diagonal hatch pattern indicates the emergency vehicle access, which is slightly more condensed than in Option One to preserve sight lines. The upper-grade play structure is also included, positioned directly outside a classroom, though placement is constrained by the requirements for emergency access, dining, and other buildings.



Mr. Filary discussed the demolition and potential phasing for Option Two, noting that the approach is very similar to Option One. He explained that construction could be segmented by focusing on one new building at a time, keeping the construction area contained, and then moving on to the next building once the first is completed. This would allow for a phased approach across the campus.

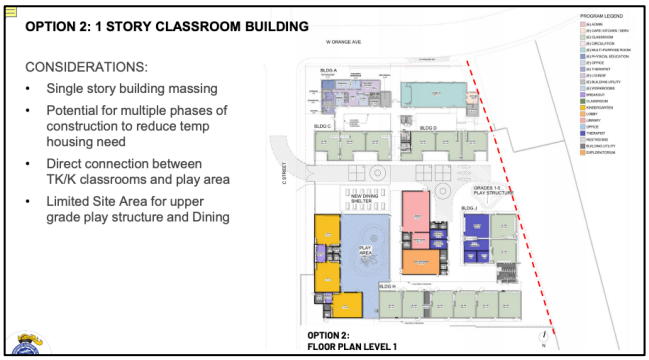
However, for practical purposes and student safety, he suggested that it would likely be necessary to close the southern half of the campus during construction. As a result, the number of portables required for interim student housing would remain the same as in Option One, with fourteen portables needed to accommodate students temporarily.



Mr. Filary highlighted the key considerations and differences between Options One and Two. Option Two features a single-story building mass divided into two separate structures, which offers some advantages for potential phasing of construction. The play area in this option is more directly connected to the TK and kindergarten classrooms, creating a cohesive learning environment.

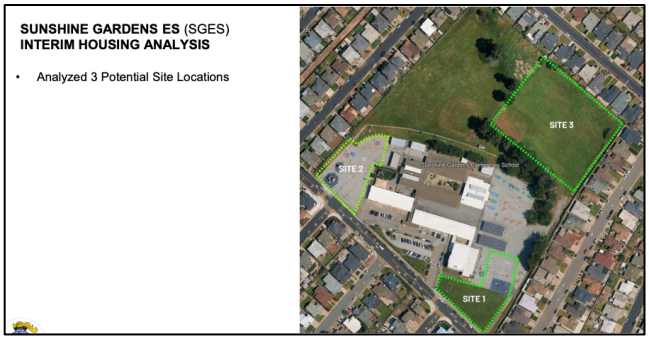
However, he noted a few drawbacks. The multiple buildings result in slightly reduced sight lines, making the layout more contained compared to Option

One. Additionally, the upper-grade playground is positioned directly adjacent to a classroom rather than at a slight distance, and the dining area is closer to buildings, which affects spacing and openness compared to the two-story design of Option One.



He explained that the team evaluated potential housing locations at Sunshine Gardens Elementary School and Baden High School.

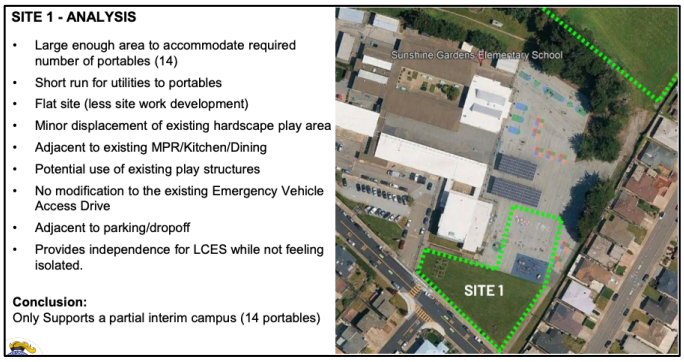
At Sunshine Gardens, which offers a larger footprint and more open space, the team was able to investigate multiple sites. They identified three potential locations: the first in the southwest portion of the campus, the second over the existing hardscape play area, and the third “up the hill” in the northern portion of the site near the field area. At Baden High School, they focused on evaluating a single site for the portables.



Mr. Filary reviewed the first potential site for interim housing at Sunshine Gardens Elementary School. He explained that the site could accommodate all fourteen portables required for Los Cerritos students. One advantage of this location is its proximity to existing buildings, which minimizes the length of utility runs and reduces costs. The site is also relatively flat, limiting earthwork and supporting accessibility.

He noted some potential drawbacks, including the need to use a portion of the existing play area, though the central blue play area could still be utilized. Another benefit is that the site aligns with the existing emergency vehicle access from the southwest portion, avoiding modifications and saving additional costs.

Mr. Filary emphasized that this site feels integrated with the overall campus while remaining somewhat separate, allowing Los Cerritos students to maintain their identity while potentially sharing amenities such as the kitchen and administrative or staff support. He concluded that Site One is a viable option for accommodating the fourteen portables and would later review associated costs.

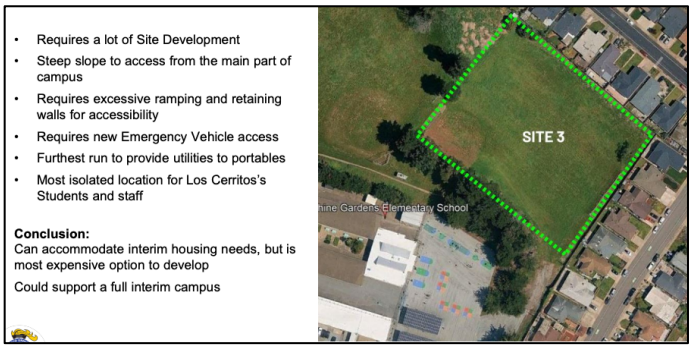


Mr. Filary noted that Site Two at Sunshine Gardens would not be feasible for the interim housing needs. While the site had some advantages, the team's test layouts showed that it could not accommodate all fourteen portables, so it was ruled out as an option.



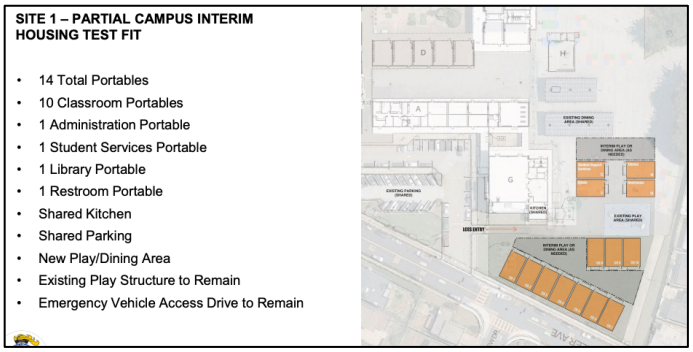
Site Three at Sunshine Gardens is the northern "up the hill" portion of the campus. Mr. Filary explained that the hilly terrain would require significant site development, including earth movement, retaining walls, and ramping to ensure accessibility for all students. Utility connections would also require longer runs, increasing costs, and emergency vehicle access to the site would be more complicated.

He noted that the site is more isolated and located away from the front of the campus, which could create challenges for student drop-off and overall integration with the campus. On the positive side, the site is expansive enough to accommodate all fourteen portables. He added that if the Los Cerritos campus were entirely closed for construction, the entire school could potentially be relocated to Site Three. A diagrammatic layout of this configuration was prepared for review.



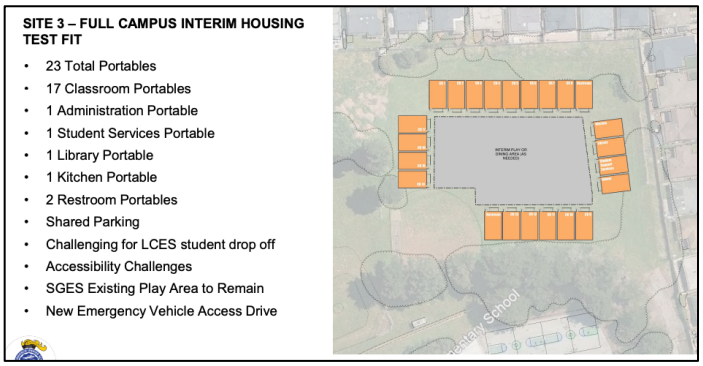
Mr. Filary recommended Sunshine Gardens Site One as the preferred location for interim student housing. He explained that the site can accommodate all fourteen portables, which would include ten classrooms displaced due to construction, one administrative portable, one for student services support, one library, and one restroom.

An advantage of this site is access to a shared kitchen, eliminating the need for a separate portable for kitchen functions. The site is also conveniently located near parking, which could support additional administrative staff or parent needs. Although no detailed designs have been finalized, the gray areas on the plan indicate potential dining and play spaces, demonstrating that the site can spatially meet the interim housing requirements.



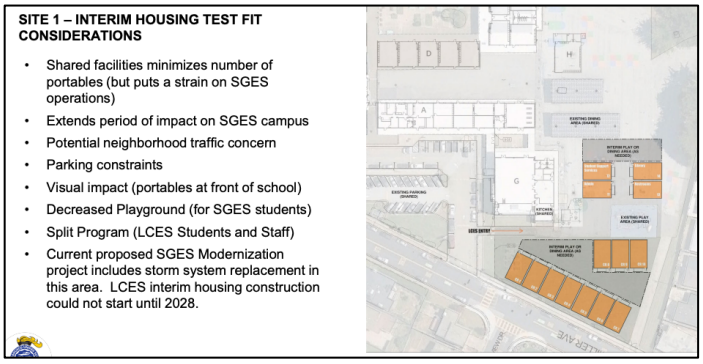
For Site Three, located on the hill in the northeast corner of Sunshine Gardens, He explained that this site could accommodate up to twenty-three portables, effectively housing the entire Los Cerritos campus if needed. The layout would include seventeen classrooms, one administrative portable, one for student services, and one library.

Unlike Site One, a shared kitchen is not available at this location, so a separate kitchen portable would be required. Due to the expansive layout, additional restroom portables would also be necessary to ensure accessibility. Parking would still rely on the shared lot at the front of the site, though he noted that the distance between portables and parking is not ideal, it could be managed if necessary.



Mr. Filary discussed additional considerations for Site One. He noted that because it is a shared facility, occupying a significant portion of Sunshine Gardens' campus could place a strain on their operations. Additional concerns include increased traffic from more parents dropping off students and potential parking challenges, which would require further analysis to determine if both campuses' needs could be met.

He also mentioned the visual impact to the neighborhood, as portables are not aesthetically appealing and would be placed in a highly visible area along the street frontage. Furthermore, Sunshine Gardens is itself undergoing a modernization project, and Los Cerritos students could not occupy the site until that construction is completed, potentially pushing the move to 2028.

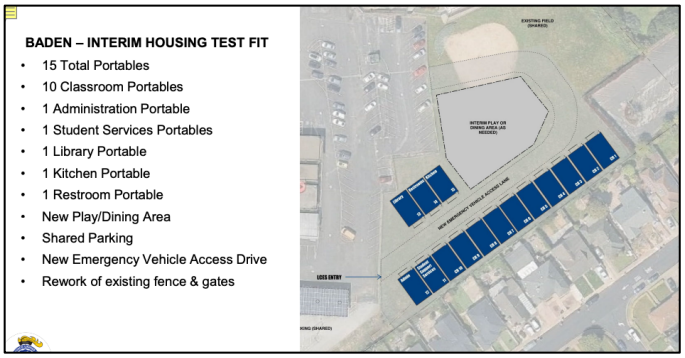


Mr. Filary then discussed Baden High School as an alternative site for interim housing. The team evaluated a single location, a field just outside the campus.

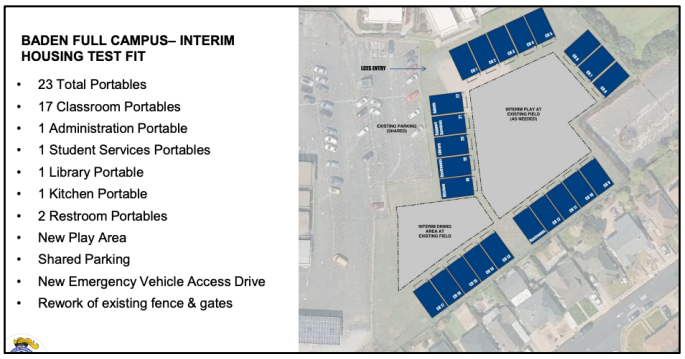


For this site, accommodating the fourteen displaced Los Cerritos classrooms would require an additional kitchen portable, bringing the total to fifteen portables. The layout would include ten classrooms, one restroom, one administrative unit, one student services unit, and space for dining and play areas.

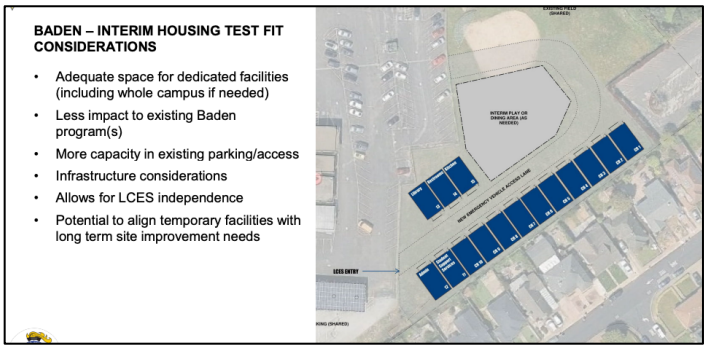
He emphasized the importance of emergency vehicle access, noting that the site would need a loop to allow fire trucks to enter and exit safely. Parking at the site was considered sufficient, allowing for shared use without significant constraints. Adjustments to fencing and gates would also be necessary to ensure appropriate access to the interim campus.



Mr. Filary explained that, similar to Sunshine Gardens, the Baden High School site could support the entire Los Cerritos campus if needed. The full complement of twenty-three portables could fit on the field, with ample space for play and dining areas. Shared parking with the existing campus would be utilized, but overall, the site could accommodate all interim housing needs effectively.



He noted that moving half the campus to the Baden High School field provides ample space and allows Los Cerritos to maintain some independence from the host campus due to the site's layout and proximity. Additionally, he observed that parking capacity at Baden appears greater than at Sunshine Gardens, which could reduce strain on the surrounding neighborhood.

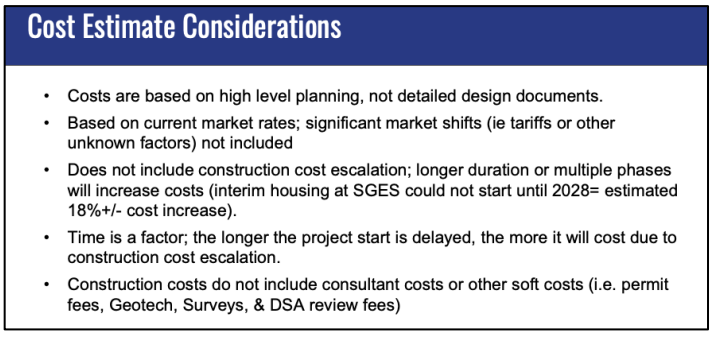


Ms. Marthinsen introduced the discussion on project costs, first setting baseline assumptions for context. She emphasized that the numbers presented are based on early-phase planning, as construction documents have not yet been completed and the full process with the school and campus has not occurred. As such, there is a significant contingency built into the estimates.

The cost estimates reflect current market rates and recent projects, but she noted that economic factors, such as tariffs or overall market fluctuations, could impact future costs. At this stage, the estimates do not include construction cost escalation, which would increase costs if project timelines extend. She referenced Sunshine Gardens as an example, noting that delays due to ongoing construction there would affect overall project costs.

President Anthony asked whether the 2028 timeline for interim housing at Sunshine Gardens applied only to Site One or both sites. Ms. Marthinsen clarified that both sites would be affected, as significant renovations are underway and it would not be feasible to conduct two projects of that scale simultaneously.

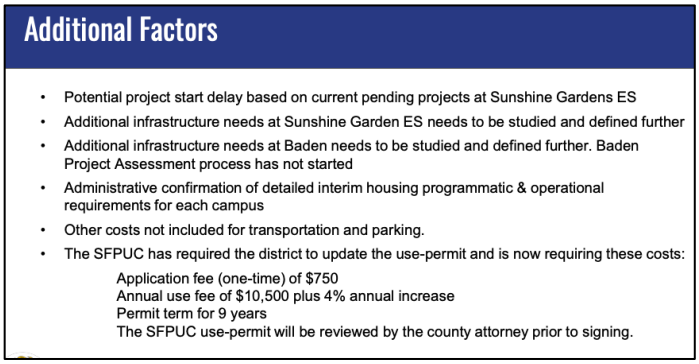
Ms. Marthinsen then explained that costs would be presented in two ways: first, construction costs, which reflect the contractor's bid and exclude consultant fees, DSA costs, surveying, and other administrative expenses; and second, total project costs, which include standard industry estimates for additional expenses to provide a sense of the overall scale.



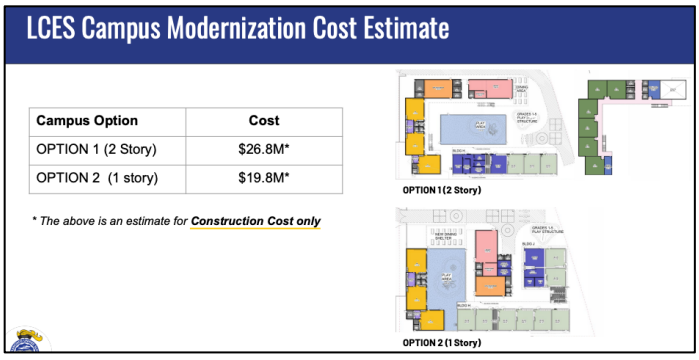
Ms. Marthinsen highlighted several additional uncertainties affecting early design and cost estimates. She noted that the exact timelines for construction at Sunshine Gardens and Baden High School remain

uncertain. Infrastructure needs at the interim campuses may change depending on the population and configuration of temporary housing. Operational questions for Los Cerritos also remain, including whether the full campus or only a portion would relocate, what functions would remain on-site, and how day-to-day operations would be managed at the temporary location.

She also mentioned that additional fees from the SFPUC have been communicated to Lori, representing another variable that could affect overall costs. Ms. Marthinsen then proceeded to review the numbers, starting with construction costs for the Los Cerritos modernization, followed by interim housing cost options, and concluding with total project cost estimates for the different project scenarios.

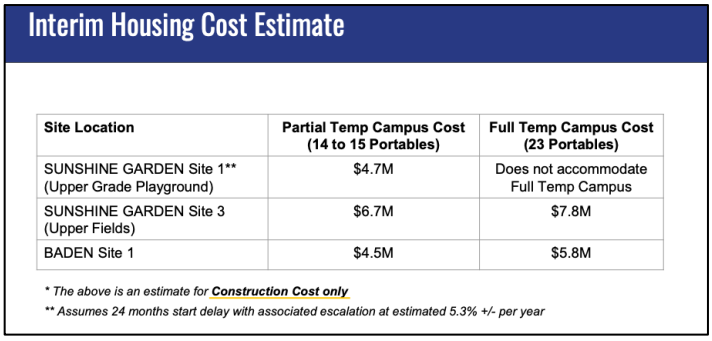


Option One is the two-story design, while Option Two is a single-story design. She explained that the one-story option is less expensive than the two-story option due to reduced new construction and a smaller overall square footage, which accounts for the primary cost difference between the two designs.



Ms. Marthinsen explained the interim housing cost options, noting that there are two potential sites at Sunshine Gardens and one at Baden High School, with the variable being whether the temporary housing accommodates part of the campus or the full campus. She noted that the highest costs are associated with Sunshine Gardens Site Three, the upper hill location, due to significant site development, earthwork, and infrastructure requirements, regardless of the scale of housing.

Trustee Richardson asked for clarification, confirming that these projections are only for interim or temporary housing. Ms. Marthinsen confirmed, apologizing for any confusion, and clarified that the current numbers reflect costs solely for the temporary campus located away from Los Cerritos, not for permanent modernization.



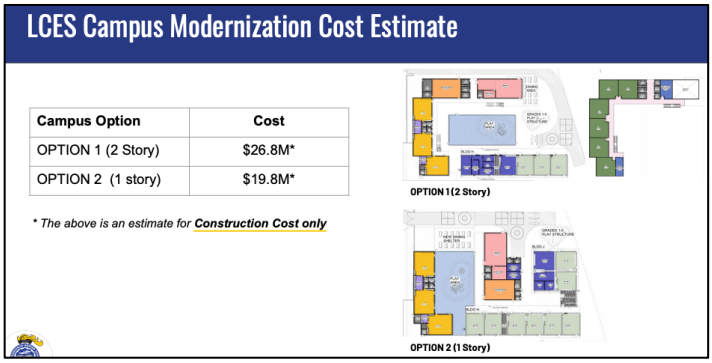
Interim Housing Cost Estimate

Site Location	Partial Temp Campus Cost (14 to 15 Portables)	Full Temp Campus Cost (23 Portables)
SUNSHINE GARDEN Site 1** (Upper Grade Playground)	$4.7M	Does not accommodate Full Temp Campus
SUNSHINE GARDEN Site 3 (Upper Fields)	$6.7M	$7.8M
BADEN Site 1	$4.5M	$5.8M

** The above is an estimate for **Construction Cost only***

*** Assumes 24 months start delay with associated escalation at estimated 5.3% +/- per year*

Ms. Marthinsen clarified that the construction costs presented on the previous slide represent only the modernization of the Los Cerritos campus. She emphasized that the total project cost must combine both campus modernization and interim housing, since temporary housing is required during construction.



LCES Campus Modernization Cost Estimate

Campus Option	Cost
OPTION 1 (2 Story)	$26.8M*
OPTION 2 (1 story)	$19.8M*

** The above is an estimate for **Construction Cost only***

OPTION 1 (2 Story)

OPTION 2 (1 Story)

Trustee Richardson asked about the SFPUC fees, noting her understanding that once the solar panels were removed and the previously encroached-upon area cleared, Los Cerritos would no longer have access, except potentially for a playground in the future. Ms. Shelton explained that the PUC will allow continued use of the area as a play yard, but no permanent structures may be built. During periods when the PUC conducts construction, the area will be unavailable, necessitating alternative play spaces on campus, and an annual fee will apply for continued use.

President Anthony asked whether rebuilding the campus entirely within the property lines would eliminate the need for the PUC space, and Ms. Shelton responded that it depends on the chosen option. Trustee Richardson also raised concerns about losing parking spaces, noting limited nearby options such as the Boys Club and the park. Ms. Marthinsen acknowledged the site's constraints, explaining that even fitting a few parking spaces is challenging, particularly with the SFPUC area removed and the large

emergency vehicle access paths required for safety.

Ms. Marthinsen presented a summary table of construction costs for the Los Cerritos modernization and interim housing options. The table showed the two modernization options on the left and the interim housing options across the top. She noted that total construction costs range from approximately $25 million to $35 million, depending on the combination of modernization and interim housing selected.

She explained that industry standards suggest adding roughly 40% to account for overall project costs beyond construction, which increases the projected total project cost to a range of $34 million to $48.4 million.

Cost Estimate: Construction Only

LOS CERRITOS CAMPUS MODERNIZATION		PARTIAL CAMPUS INTERIM HOUSING		FULL CAMPUS INTERIM HOUSING	
		BADEN**	SUNSHINE GARDEN (UPPER GRADE PLAYGROUND)	BADEN	SUNSHINE GARDENS (UPPER FIELD)
		$4.5M	$4.7M	$5.8M	$7.8M
OPTION 1 (2 story)	$26.8M	$31.3M*	$31.5M*	$32.6M*	$34.6M*
OPTION 2 (1 story)	$19.8M	$24.3M*	$24.5M*	$25.6M*	$27.6M*

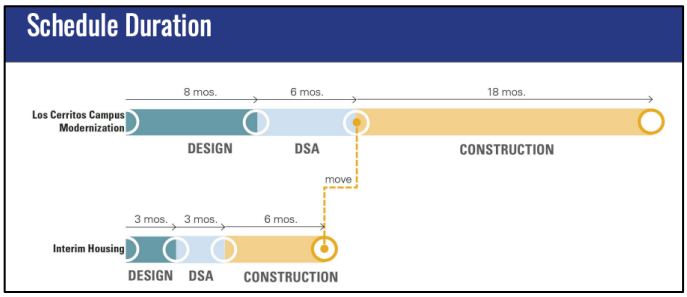
* The above is an estimate for **Construction Cost only**
** Includes extra portable for kitchen & more site development

In comparison, the original Los Cerritos budget allocation was $20.3 million, intended to cover the initial new construction modernization. The table also indicated the difference between the original allocation and the estimated costs for each option.

Cost Estimate: Construction + Soft Costs

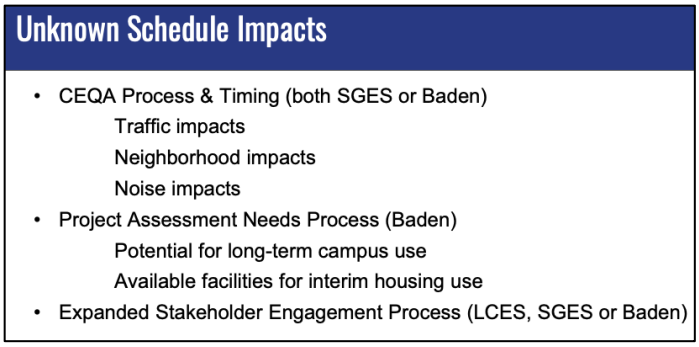
LOS CERRITOS CAMPUS MODERNIZATION		PARTIAL CAMPUS INTERIM HOUSING		FULL CAMPUS INTERIM HOUSING	
		BADEN*	SUNSHINE GARDEN (UPPER GRADE PLAYGROUND)	BADEN	SUNSHINE GARDENS (UPPER FIELD)
		$6.3M	$6.6M	$8.1M	$10.9M
OPTION 1 (2 story)	$37.5M	$43.8M	$44.1M	$45.6M	$48.4M
LCES Allocation	$20.3M	(+$23.5M)	(+$23.8M)	(+$25.3M)	(+$28.1)
OPTION 2 (1 story)	$27.7M	$34.0M	$34.3M	$35.8M	$38.6M
LCES Allocation	$20.3M	(+$13.7M)	(+$14.0M)	(+$15.3M)	(+$18.3M)

Ms. Marthinsen explained that, for a modernization project of Los Cerritos' scale, the typical timeline would include about six months for DSA approval and roughly a year and a half for construction so around 20–21 months in total. She emphasized that the interim housing project would need to be completed first, with its construction managed upfront to ensure it is ready before work begins at Los Cerritos. She also noted that there are many schedule uncertainties at this early phase.

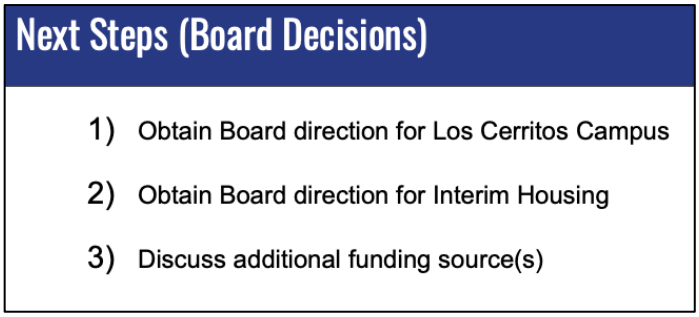


Ms. Marthinsen noted that if interim housing were placed at Baden, a project assessment would be needed to determine whether any existing spaces could accommodate the temporary campus or potentially serve a long-term use, which could help offset some upfront costs.

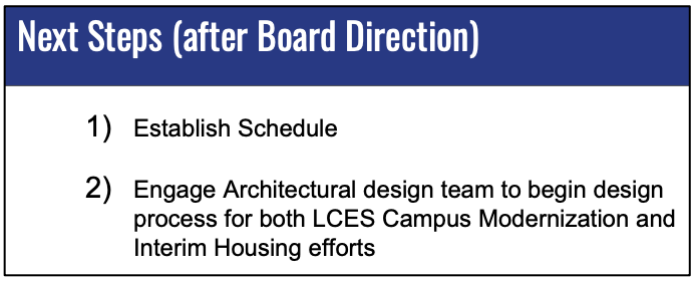
President Anthony asked about the timeline, referencing that either Sunshine Gardens site would result in a two-year delay. Ms. Shelton responded that the project assessment at Baden would likely be shorter, and some planning for Sunshine Gardens could be conducted concurrently while waiting for the space to become available, helping to potentially reduce delays.



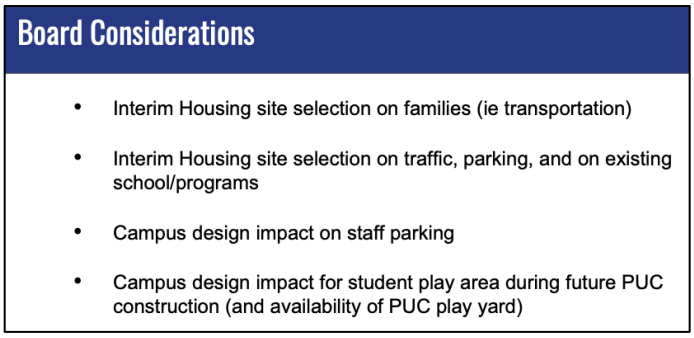
Ms. Shelton explained that the next steps involve getting Board direction on which Los Cerritos campus design option to move forward with and which interim housing option should be considered. She also noted that discussions about funding options will need to happen at a later time.



Ms. Shelton added that once those decisions are made, the team can begin developing schedules. If the Baden interim housing option is chosen, planning will start for that site to fully understand its logistics, followed by work on the rest of the Los Cerritos design and interim housing plans.



Ms. Shelton noted that board considerations include transportation to and from the selected interim site, traffic, parking, and existing programs at that site. Additional factors include staff parking and any design issues related to the SFPUC.



Vice President Murray asked about community outreach to parents, teachers, staff, and the broader community. Ms. Shelton explained that no outreach had occurred yet, as the board first needs to decide on an interim housing option. VP Murray emphasized the importance of engaging parents and teachers before making any decisions, noting concerns about building height, parking, and enrollment thresholds, and asked about the duration of student displacement and what would happen to solar panels, playgrounds, green space, and blacktop areas. Mr. Filary clarified that displacement could last around 18 months, that solar panels would be removed but required on new buildings, and that some green space and asphalt would remain, with design details still preliminary.

Trustee Richardson expressed a preference for Baden due to its existing parking and less impact on neighbors, asking if existing buildings would be replaced. Ms. Shelton clarified that some older buildings would remain. Trustee Lam raised questions about enrollment projections, the allocation of students to interim housing, and supporting students during the transition. Ms. Shelton noted that Sunshine Gardens had no usable space for interim housing, while Baden's assessment was pending, and that site administration would help determine which grades would move.

President Anthony and other trustees discussed Sunshine Gardens' site challenges, including grading, displacement, and shared use with organizations like the Boys and Girls Club, as well as parking concerns. President Anthony expressed a strong preference for option one with a two-story building at Baden, citing better space utilization, administrative

cohesion, and proximity to the current campus. Trustee Richardson agreed with Baden due to parking and neighborhood considerations, while Trustee Lam expressed support for option one but concerns about cost.

The board discussed engaging the community in a study session to gather input before finalizing decisions. Dr. Moore confirmed that a study session could be scheduled and that talking points had been shared with principal Hong to ensure consistent messaging. President Anthony suggested presenting the board's preliminary options at a community forum, gathering feedback, and returning to the board later for an action item. Trustee Lam requested additional analysis on funding the gap between the allocated $20 million and projected project costs, which Dr. Moore confirmed could be prepared for a future board discussion.

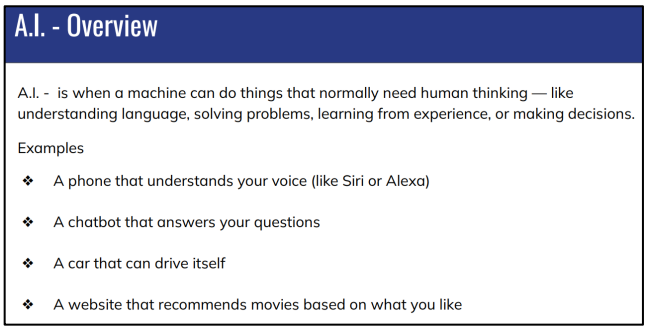
The Board recessed at 7:54 p.m. and reconvened at 8:04 p.m.

c. Artificial Intelligence

Dr. Campbell, Assistant Superintendent for Teaching and Learning, opened her presentation by greeting President Anthony, Vice President Murray, the Board of Trustees, Dr. Moore, Cabinet, and the South San Francisco community. She thanked Trustee Hsieh, who was not present, for identifying artificial intelligence (AI) as a topic of interest and the rest of the board for supporting it as a focus for a community forum, an area she described as one she is deeply passionate about.

She explained that her presentation would cover an overview of AI in education, its implications and impact on the educational community and profession, current and potential future uses within the district, and the need for guidelines and policies related to AI.

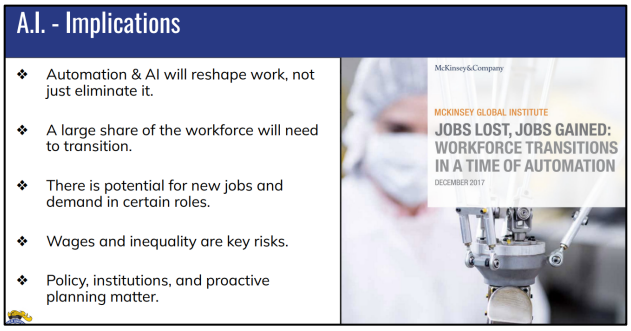
Dr. Campbell clarified that AI refers to computers performing tasks typically requiring human thinking. She gave familiar examples such as Siri, Alexa, customer service chatbots, self-driving cars like Waymo, and streaming platforms that recommend content based on user preferences. She noted that while AI seems new to many, its origins date back to 1956 at Dartmouth College, and over time it has gradually become integrated into daily life.



Dr. Campbell explained that she aims to ground all of her work in research, sharing that she participated in a fellowship on artificial intelligence with

Google and GSV. During that experience, she learned about a comprehensive 2017 study on AI and the future of work. The 163-page report examined how technology and AI would reshape employment across industries, including education and healthcare.

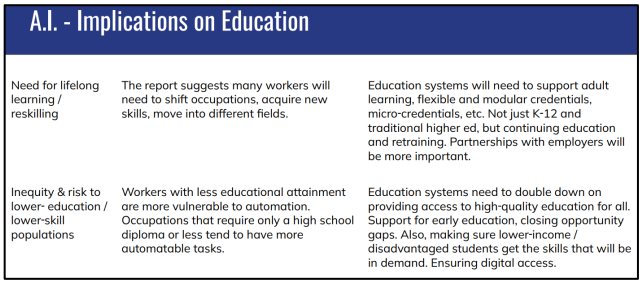
Summarizing its findings, she noted that while AI will lead to both job losses and job gains, the key takeaway is not fear, but understanding that the nature of work, and the skills required, will evolve. The study projected that by 2030, many of the roles and competencies used today will look very different. Dr. Campbell emphasized that policies and institutions must plan proactively for these changes, which is why she views this board discussion on AI as both timely and essential.



Dr. Campbell continued by discussing the implications of artificial intelligence on education, highlighting the growing need for lifelong learning and reskilling. She described this as a positive opportunity for educators, since schools play a vital role in preparing students for the future.

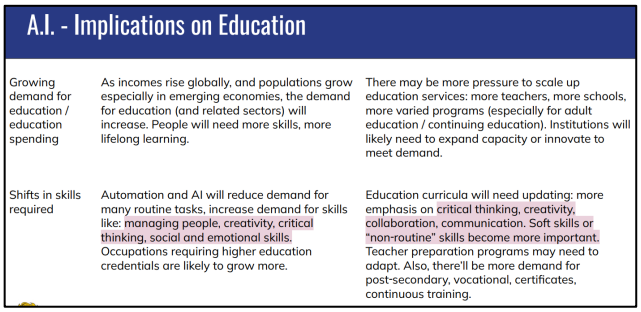
She explained that lifelong learning isn't limited to young people, it also applies to adults already in the workforce, who will need to adapt and develop new skills as technology evolves. This means that educators must engage students differently than in the past, ensuring they gain the critical thinking, creativity, and adaptability needed to compete in a rapidly changing world.

Dr. Campbell also pointed out AI's potential to help address inequities in education. However, she cautioned that equitable access to AI tools and technology must be prioritized. Just as ensuring all students have access to grade-level instruction is essential, she said, equal access and exposure to technology will be critical in helping level the playing field for every learner.



Dr. Campbell went on to address the growing demand for education and increased educational spending connected to AI integration. She explained that as districts adopt more AI platforms and technology tools, it's essential to carefully select programs and software with sustainability in mind. Because technology evolves rapidly, she emphasized the importance of planning for replenishment and upgrades, tools that work today may quickly become outdated or incompatible with future systems.

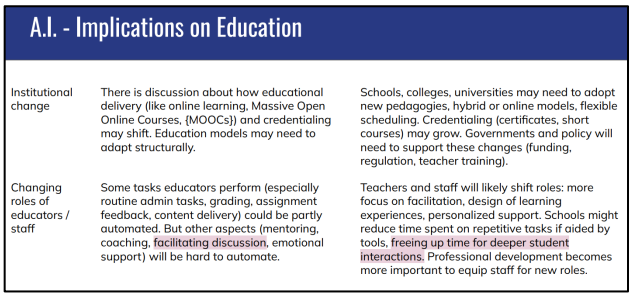
She also highlighted the ongoing shift in the types of skills required for success in the future workforce. Connecting this to the district's Portrait of a Graduate, Dr. Campbell noted that creativity, critical thinking, collaboration, communication, and social-emotional intelligence are essential competencies that align closely with the skills needed in an AI-driven world. She concluded by affirming that these goals are deeply embedded in South San Francisco Unified's commitment to preparing all students for success beyond graduation.



Dr. Campbell discussed how the rise of AI will bring institutional changes to education. She noted that the pandemic revealed both the potential and the challenges of online learning, while not every student thrives in a fully virtual environment, some benefit greatly from flexible and varied platforms. This highlights the importance of continuing to offer diverse learning opportunities that meet different needs.

She then spoke about the evolving roles of educators and staff. Traditionally, instruction centered on teachers delivering information while students absorbed it. However, education has shifted toward a model where teachers serve more as facilitators of learning. Dr. Campbell explained that this shift requires intentional planning, designing activities, selecting technologies, and crafting questions that allow students to take on the "cognitive lift" during class.

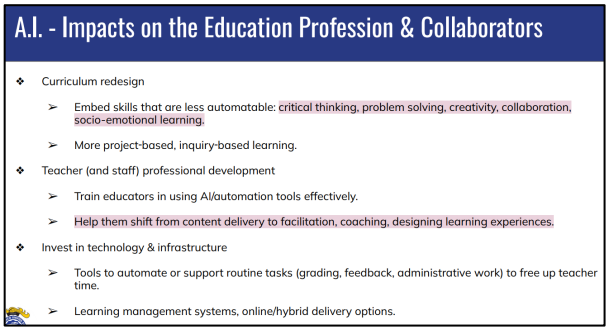
Incorporating AI into the classroom, she added, further underscores the importance of recognizing students as assets who bring valuable knowledge and perspectives. By leveraging AI tools thoughtfully, educators can free up time for deeper interaction, collaboration, and discussion, creating richer, more student-centered learning experiences.



She continued by noting several positive impacts that artificial intelligence could bring to education. Integrating AI into learning, she explained, will require rethinking how curriculum is designed, moving away from rote memorization toward cultivating higher-order skills such as problem-solving, creativity, and critical thinking. These are the competencies that will prepare students to thrive in a rapidly evolving workforce.

In addition, she emphasized that professional development for teachers should also evolve. Rather than focusing solely on content delivery, educators will need to shift toward facilitating learning experiences that help students question, analyze, and evaluate information. With information now so readily available, the teacher's role becomes guiding students to determine what is credible and how to use knowledge effectively.

Dr. Campbell also highlighted that embracing AI will necessitate greater investment in technology and infrastructure, ensuring that schools are equipped to support modern learning environments and equitable access to digital tools.

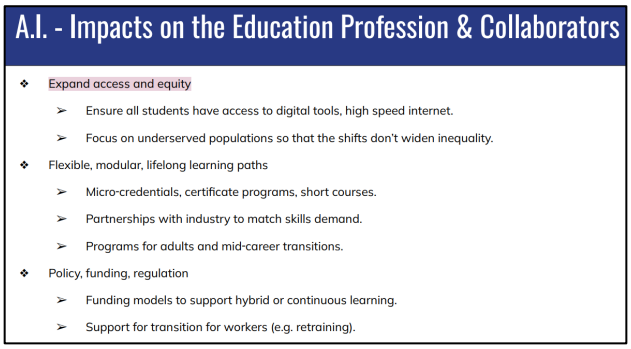


Another positive impact discussed was the potential for AI to expand equity and access in education. Drawing from her fellowship experience, Dr. Campbell described collaborating with an AI company to develop a platform that supports teachers in lesson planning and instructional design. The goal, she explained, was to create tools that help educators meet the diverse needs of their classrooms more effectively.

AI, she noted, could serve as a powerful support system for teachers by simplifying differentiation, a crucial yet challenging task when working with multilingual learners, students with special needs, and a wide range of learning styles. By inputting information about students' interests, grade

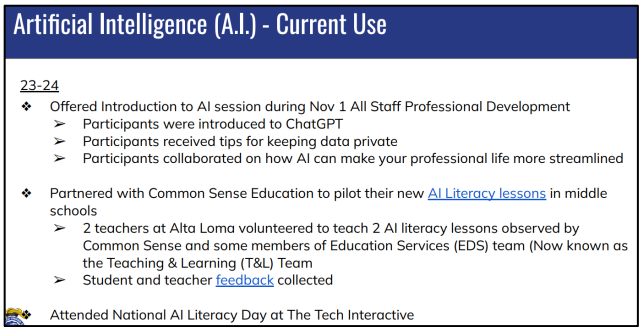
levels, and standards, educators could use AI tools to generate tailored lesson plans, learning groups, or activities that meet students where they are, saving valuable planning time.

Dr. Campbell added that AI could also provide adults with greater flexibility in credentialing and continuing education. However, she emphasized the importance of sustained investment, reminding the board that software and digital tools must be regularly updated to keep pace with the rapid evolution of AI and technology in schools.



Moving into current uses of AI within the district, she thanked Ed Tech Teacher on Special Assignment (ToSA) Gen Chan for gathering and sharing examples of both previous and ongoing efforts, noting that she herself was learning alongside the community.

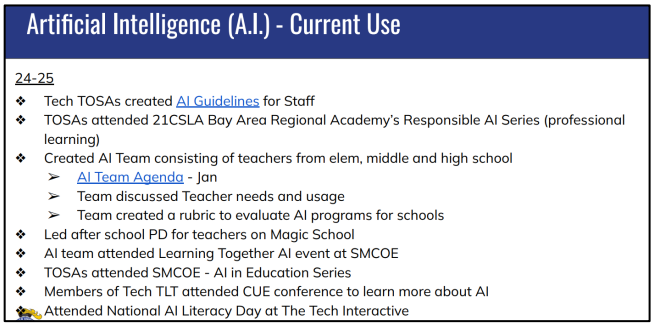
During the 2023–24 school year, there was an introduction to ChatGPT for staff that included guidance on maintaining data privacy and tips on using AI tools to streamline professional workflows. The district also partnered with Common Sense Education to pilot digital literacy lessons focused on responsible AI use. One school participated in the pilot, reporting a positive experience and providing constructive feedback on how the lessons supported student engagement and awareness.



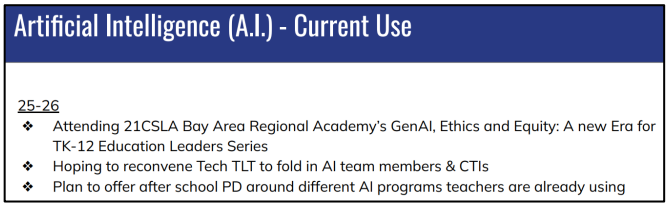
For the 2024–25 school year, the district's Ed Tech ToSAs expanded their work by creating AI guidelines for staff to ensure responsible and effective use across schools. There was continued recognition of concerns surrounding academic dishonesty, though it was noted that this issue predates AI. Educators are often able to recognize students' authentic writing styles, and AI can instead be leveraged as a tool to support thought

generation. For example, helping students overcome writer's block rather than replacing their own critical thinking.

An AI teacher team was also formed, consisting of teachers representing all grade levels, to share insights and explore classroom applications. This team has met for professional development sessions and has begun exploring tools such as Magic School, which supports instructional design and differentiation.

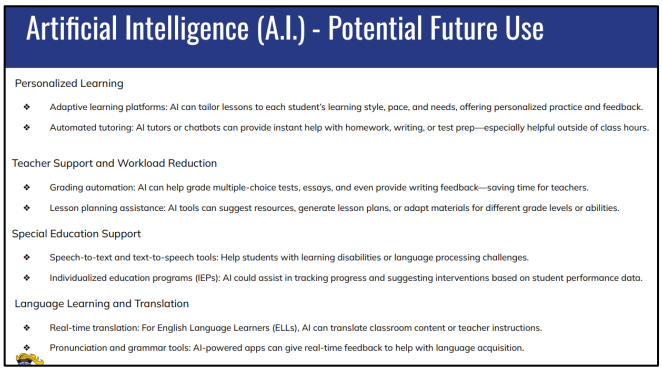


Looking ahead, the district plans to reconvene this teacher leader team to integrate AI-focused members, develop professional learning opportunities, and expand support for educators who are both new to and experienced with AI in their instructional practice.



In terms of professional use, one of the most immediate and impactful applications of AI is personalized learning for students. As the new assistant superintendent for teaching and learning, I've conducted learning walks to understand classroom instruction and environments. A strong foundation in Tier 1 instruction is essential, ensuring at least 80% of students receive high-quality first instruction so that Tier 2 and Tier 3 interventions can be effectively targeted. AI has the potential to help differentiate instruction in our diverse classrooms, reducing the "upside-down triangle" effect where too many students require remediation.

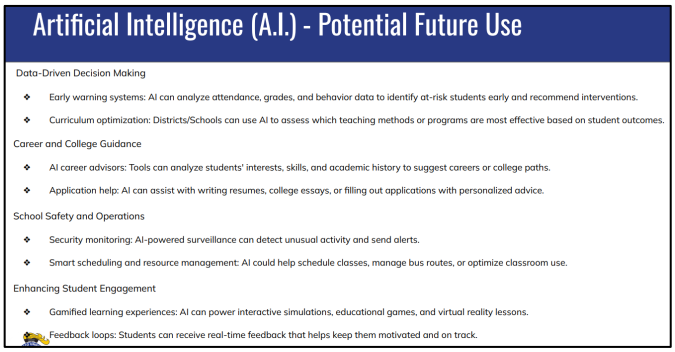
Beyond supporting students, AI can support teachers by saving time on routine tasks, allowing educators to focus on higher-value instructional work without compromising quality. Potential applications include special education supports like speech-to-text, scaffolds for multilingual learners, and translation services. AI can also enhance language acquisition efforts, whether designated or embedded, helping the district meet this ongoing instructional need more efficiently and effectively.



AI also has strong potential for data-driven decision making across multiple areas. Importantly, this does not involve student data in ways that violate privacy, student information remains protected under FERPA and district policies. Examples of potential uses include:

- College and career guidance: Students can input interests and goals, and AI can help generate personalized pathways or expose them to careers they might not have considered.
- School operations and safety: AI can analyze egress patterns, traffic flow, or logistical challenges, like the parking issues highlighted in a previous presentation, to suggest improvements.
- Student engagement and curriculum design: AI can assist in crafting lessons that are culturally relevant and responsive to student interests. While curriculum writers are experts, AI can support them by generating scenarios, stories, or problem-based learning opportunities that resonate with diverse student populations.

This use of AI allows the district to leverage technology strategically while safeguarding privacy and enhancing both instruction and operational efficiency.

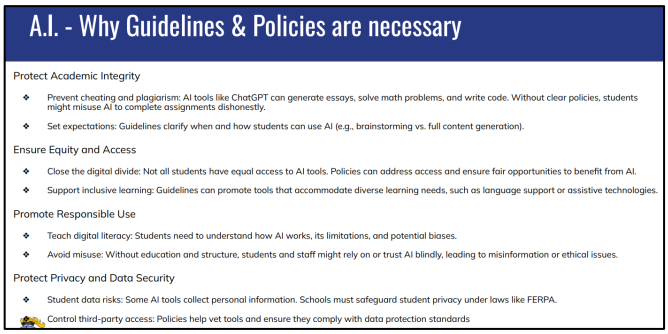


There is a critical need for guidelines and policies around AI use in our schools:

- Protect academic integrity: Engaging with AI responsibly ensures students learn to use it as a tool to express and develop their own thinking, rather than replace it.
- Ensure equity and access: Policies should guarantee that all

students have access, not just to AI technology, but to the grade-level learning opportunities that make meaningful use of AI possible.
- Promote responsible use: Students should be taught how to interact with AI ethically and thoughtfully, reinforcing it as a support rather than a shortcut.
- Protect student data and privacy: All AI use must comply with FERPA and other privacy regulations, safeguarding sensitive student information at all times.

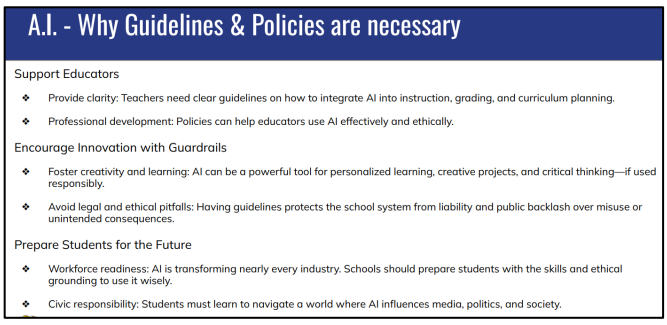
Clear guidelines and policies will allow the district to maximize AI's benefits while maintaining integrity, equity, and safety.



We want to support educators while creating guardrails for innovation. This means:

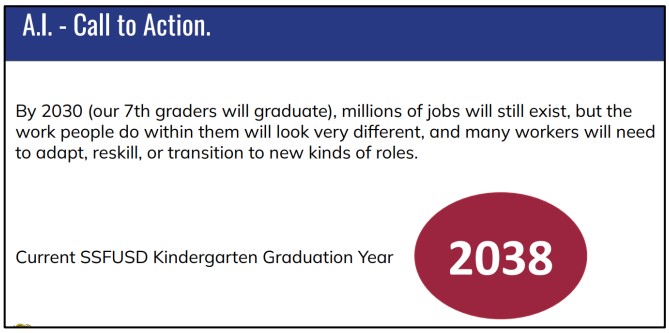
- Encouraging experimentation: Give teachers space to try new approaches and explore AI as a tool for learning.
- Moving beyond substitution: Use technology not just to replace traditional tools (like a smartboard for a chalkboard) but to redesign lessons in ways that would not be possible otherwise.
- Preparing students for the future: AI is here to stay, so our goal is to shift instruction so that students graduate ready and competitive for their post-secondary paths, whether that's college, career, or other endeavors.

In short, the district aims to leverage AI to enhance teaching and learning while ensuring students and educators thrive in a rapidly evolving educational landscape.



Dr. Campbell concluded with a call to action:

By 2030, millions of jobs will exist, but the nature of the work will be very different from today. For perspective, our current seventh graders will enter the workforce in that evolving landscape, and our current kindergarteners will graduate around 2038. This highlights the need to incorporate learning experiences now that prepare students for the future they will actually encounter, ensuring they have the skills, adaptability, and critical thinking necessary to thrive in a rapidly changing world.



Vice President Murray emphasized the need for a clear AI policy, citing CSBA guidance and the importance of protecting student data under state law (AB1584) and the National Data Privacy Agreement. She noted the difference between open and closed AI, recommending closed generative AI to limit outside influence. VP Murray also raised concerns about bias in AI outputs and stressed the importance of verifying AI-provided information.

Dr. Campbell agreed, highlighting that students should be taught to critically evaluate AI-generated content and that tools like Magic Schools can support tasks like IEP writing without inputting actual student data. Both agreed that careful policy development is essential as AI use expands in education.

Trustee Richardson lightheartedly asked whether there was “a mother computer somewhere in the sky” answering everyone’s questions, referring to the way people rely on AI tools for quick information and help with things they don’t know. President Anthony responded that it sounded like a hypothetical question, and Dr. Campbell replied in a teaching spirit, reassuring that there are no “dumb questions,” only opportunities to learn. She added that, to her knowledge, there isn’t a single “supercomputer” controlling AI, though she acknowledged the complexity of the systems involved. President Anthony clarified further that AI doesn’t come from one massive computer, but rather from many interconnected systems, “a lot of small computers working together, recognizing patterns minute by minute, second by second.”

Trustee Lam shared that she initially found the presentation on artificial intelligence a bit overwhelming, describing the feeling as being “surrounded by AI, like the Matrix.” She noted that AI is already a pervasive part of

everyday life, even her daughters use AI tools to generate random images, and said it's unrealistic to think of AI as something separate or avoidable. She expressed appreciation for the comprehensive overview of how AI intersects with education and daily life, emphasizing that the district must thoughtfully determine how to integrate AI into teaching and learning. Trustee Lam acknowledged the importance of pacing implementation carefully balancing innovation with capacity and ensuring that teachers and staff receive adequate training and support to adapt to new tools and expectations. She underscored the need to stay aligned with district values, vision, and strategic goals, noting that when used effectively, AI can enhance critical thinking, problem-solving, and creativity, rather than replace them. Lam cautioned that if AI begins to replace human thought, "then what's the point?". She highlighted the importance of student voice, echoing an insight from Ms. Navarte at Westborough: if we hand over our voice to AI, we risk losing it. Trustee Lam emphasized the need to help students feel confident that their voices and perspectives still matter in an increasingly AI-driven world.

Trustee Richardson shared that she gained a much deeper understanding of artificial intelligence from the presentation. She recalled attending a session at the California School Boards Association (CSBA) conference where tools like ChatGPT and Gemini were introduced, which initially sparked her curiosity. Reflecting on what she learned tonight, she said AI is "no longer a mystery" to her and lightheartedly added that she now feels she has "a friend AI, your friend." She thanked staff for "bringing AI out of the shadows," noting the importance of openly discussing it since it is already part of everyday life, "we're probably using it right now."

President Anthony expressed appreciation for the presentation and reflected on the complexities of using artificial intelligence responsibly. She responded to Trustee Richardson's comment that "AI could be your friend," noting that while that's a nice sentiment, it can also be "dangerous" since AI relies on pattern recognition and can reinforce user preferences repeatedly, "like social media on steroids." She suggested it's better to think of AI as a thought partner rather than a friend.

President Anthony commended Theo's insight on using AI to unlock learning and problem-solving, emphasizing that well-designed systems are essential for safeguards, especially in tutoring applications. She highlighted AI's potential to enhance teaching and learning, such as generating extra practice exercises for math or supporting reading comprehension, and noted its value in administrative tasks like IEP writing, contract generation, staff reports, and reviewing permits or RFPs, which can save time and resources. She also mentioned AI's role in facilities management, including creating digital twins of buildings to optimize energy use. President Anthony stressed the need for evolving AI policies and gathering student feedback on its use. She shared a San Francisco State professor's approach of documenting AI processes to promote ethical use and transparency and underscored the importance of critical thinking, noting that some AI tools,

like Google Gemini, can produce partially inaccurate or misleading information. She closed by thanking the presenters for sparking a thoughtful discussion on AI's growing role in education and district operations.

F. PUBLIC COMMENTS

Erica Ruiz, a parent of two students at Los Cerritos and two former students at Martin during its modernization, expressed surprise that the Los Cerritos community has not been involved in the current planning process. She emphasized the importance of community participation, stating that residents' voices should be included, especially regarding the project estimates and potential additional funding. She requested that the community be invited to future discussions, noting that she only learned about the current meeting through a text message. She concluded by thanking the board for listening and expressing her anticipation for an upcoming meeting where community input can be shared.

Two Westborough Middle School students, Angela Tian and Theo Wong, shared thoughtful perspectives on the role of AI in education.

Theo Wong, an eighth grader, spoke about the practical benefits of AI for both students and teachers. He explained how AI could help students review lessons at home and get real-time help with homework questions, noting his own frustration when he has to wait all weekend to ask a teacher for help. Theo also described AI as an "idea generator," comparing it to "a pot of soil", a foundation where ideas can grow and flourish, rather than something that replaces original thinking.

Angela Tian, leadership treasurer at Westborough, acknowledged concerns about academic dishonesty but pointed out that teachers already have tools, such as GoGuardian, to monitor student activity. She emphasized that students will learn to use AI responsibly, as humans naturally adapt to new tools and technologies.

Together, they concluded that schools should evolve with advancing technology, using AI to create better learning environments. As Theo summarized, "Students of the present are the teachers, architects, scientists, and lawyers of the future so they should learn the skills of the future."

Christina Hong, a parent of a sixth grader at Alta Loma Middle School and Buri Buri alum, introduced herself as the incoming 17th District PTA VP of Programs. She shared that she will focus on AI in education, cybersecurity, and acting as a liaison between parents, students, teachers, and staff across 86 schools in San Mateo County. She expressed excitement to support initiatives in these areas and emphasized the importance of preparing students to be leaders in a globally competitive future.

ADJOURNMENT – 8:48 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal - ECHS

DATE: November 13, 2025

RE: Approval for El Camino High School Athlete to Attend the CIF Cross Country State Championship in Fresno, CA November 28-29, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☒**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☐**N/A:** Not Applicable

BACKGROUND:

One male student athlete from El Camino High School has the opportunity to attend the CIF State Cross Country Championship at Woodward Park in Fresno, CA, on November 29, 2025. The student will be chaperoned by Coach Hafter and two of the student's guardians. Travel will occur via district van, departing November 28 and returning November 29. Lodging will be at LaQuinta Inn in Madera, CA.

FISCAL IMPLICATIONS:

Funding Source: School Site Fund Management 322
Total estimated costs for Lodging: $205 per night × 2 rooms = $410

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the El Camino High School student athlete's attendance at the CIF State Cross Country Championship on November 28-29, 2025.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS

DATE: November 13, 2025

RE: Permission for the South San Francisco High School Girls Varsity Wrestling Team to travel to Roseville, CA December 19 – 20, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The purpose of this trip on December 19 – 20, 2025, is to participate in a wrestling tournament hosted by Roseville High School. The team along with Coach Cuauhtemoc Cervantes and Female Chaperone/Volunteer Lena Eremeyeff will leave Friday, December 19th and return Saturday, December 20, 2025. Head Coach Cuauhtemoc Cervantes will be supervising the team. The group will be traveling to Roseville School by district van.

FISCAL IMPLICATIONS:

The South San Francisco High School Wrestling team will pay for tournament fees, and the district van. The group will be staying at the Best Western Hotel at 1900 Frontage Rd, Roseville, CA 92882. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the South San Francisco High School Girls Varsity Wrestling Team to travel to Roseville, CA December 19 – 20, 2025.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS

DATE: November 13, 2025

RE: Permission for the South San Francisco High School Boys Varsity Wrestling Team to travel to Aptos, CA, December 26 – 27, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The purpose of this trip on December 26 – 27, 2025 is to participate in a wrestling tournament hosted by Aptos High School. The team along with Coach Cuauhtemoc Cervantes will leave Friday, December 26th and return Saturday December 27, 2025. Head Coach Cuauhtemoc Cervantes will be supervising the team. The group will be traveling by district van.

FISCAL IMPLICATIONS:

The South San Francisco High School Wrestling team will pay for tournament fees, and the district van. The group will be staying at the Best Western Seacliff Inn located at 7500 Old Dominion Ct, Aptos, CA 95003. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the South San Francisco High School Boys Varsity Wrestling Team to travel to Aptos, CA, December 26 – 27, 2025.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS

DATE: November 13, 2025

RE: Permission for the South San Francisco High School Girls Varsity Wrestling Team to travel to Napa, CA January 9 – 10, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The purpose of this trip on January 9 – 10, 2026, is to participate in a wrestling tournament hosted by Vintage High School. The team along with Coach Cuauhtemoc Cervantes and Female Chaperone/Volunteer Lena Eremeyeff will leave Friday, January 9th and return Saturday, January 10, 2026. Head Coach Cuauhtemoc Cervantes will be supervising the team. The group will be traveling to Vintage High School by district van.

FISCAL IMPLICATIONS:

The South San Francisco High School Wrestling team will pay for tournament fees, and the district van. The group will be staying at the Motel 6 at 1473 Holiday Ln, Fairfield, CA 94534. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the South San Francisco High School Girls Varsity Wrestling Team to travel to Napa, CA January 9 – 10, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS

DATE: November 13, 2025

RE: Permission for the South San Francisco High School Girls Varsity Wrestling Team to travel to Norwalk, CA, January 15 – 18, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The purpose of this trip on January 15 – 18, 2026 is to participate in a wrestling tournament hosted by Huntington Beach High School. The team along with Coach Cuauhtemoc Cervantes and Female Chaperone Lena Eremeyeff will leave Thursday, January 15th and return Sunday, January 18th, 2026. Head Coach Cuauhtemoc Cervantes will be supervising the team. The group will be traveling to Norwalk High School by district van.

FISCAL IMPLICATIONS:

The South San Francisco High School Wrestling team will pay for tournament fees, and the district van. The group will be staying at the Best Western Surf City at 19360 Beach Blvd, Huntington Beach, CA 92648. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the South San Francisco High School Girls Varsity Wrestling Team to travel to Norwalk, CA, January 15 – 18, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS

DATE: November 13, 2025

RE: Permission for the South San Francisco High School Boys & Girls Varsity Wrestling Team to travel to Gilroy, CA, January 23 – 24, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The purpose of this trip on January 23 – 24, 2026 is to participate in a wrestling tournament hosted by Gilroy High School. The team along with Coach Cuauhtemoc Cervantes and Female Chaperone Lena Eremeyeff will leave Friday, January 23rd and return Saturday, January 24, 2026. Head Coach Cuauhtemoc Cervantes will be supervising the team. The group will be traveling to Gilroy High School by district van.

FISCAL IMPLICATIONS:

The South San Francisco High School Wrestling team will pay for tournament fees, and the district van. The group will be staying at the Motel 6 at 6110 Monterey Road, Gilroy, CA 95020. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the South San Francisco High School Boys & Girls Varsity Wrestling Team to travel to Gilroy, CA, January 23 – 24, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Sabrina Yacoub, Director of Special Education & Pupil Personnel

DATE: November 13, 2025

RE: Approval for Certified School Nurses to Attend the California School Nurses Organization Conference

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The California School Nurses Organization (CSNO) provides professional learning and statewide collaboration opportunities to strengthen the role of school nurses and district health teams in supporting student wellness and academic success. The annual CSNO Conference brings together school health professionals to address best practices in health equity, student medical care, and compliance across general and special education settings.

South San Francisco Unified School District's participation in this event directly supports district efforts to align health services with student safety, wellness, and access to learning. Attendance will build the capacity of the district's health team to implement consistent, evidence-based practices that meet both educational and health-related student needs.

This agenda item seeks approval for six (6) district staff members to attend the 76th Annual California School Nurses Organization (CSNO) Conference, scheduled for February 12–15, 2026, in Monterey, California. Attendance will be for Friday, February 13, and Saturday, February 14 only.

The attending team will include:

- Four (4) district-certified school nurses, and
- Up to Two (2) district leaders who support the district health team: Program Specialist and a Coordinator from Student Services.
- Attendance will be for Friday, February 13 and Saturday, February 14 only

More information about the conference is available at:

- CSNO Conference: https://csno.memberclicks.net/csno-conference
- CSNO Website: https://csno.memberclicks.net
- Conference Agenda: https://drive.google.com/file/d/1i8j-Y46lyqNaBp5At230tOnTjp4tc6gc/view

The early bird registration ($620 for members; $825 for non-members) deadline is January 14, 2026.

FISCAL IMPLICATIONS:

LEA Funds (Mgt 350) will be utilized for this conference. The estimated cost for 6 attendees is outlined below:

Expense	Estimated Cost (per person)
Registration Fee (member early bird pricing)	$620
Mileage Reimbursement	$200
Lodging (3 nights)	$1,000
Meals (3 days @ $75/day)	$225
Total Estimated Cost per attendee	**$2,045**
Total Estimated Cost for Conference	**$12,270 (6 attendees)**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve travel and related expenses for six (6) district staff members to attend the 76th Annual California School Nurses Organization (CSNO) Conference, February 12–15, 2026, in Monterey, California.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Loraine Rossi De Campos, Ed.D, Principal – Westborough MS

DATE: November 13, 2025

RE: Permission for Westborough Middle School Music Students to Travel to Southern California from March 12 - 15, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The Westborough Middle School Music Program is requesting permission to travel to Southern California to provide students in the Advanced Band with an opportunity to enhance their musical learning and performance experiences. The proposed trip dates are March 12–15, 2026.

Mr. Jonah Cabral, Westborough Music Director, will coordinate and lead the trip. He will accompany approximately 30 students (20 male and 10 female), along with five parent chaperones and Ms. Gaynon (WMS ELA Department). This provides an adult-to-student supervision ratio of approximately 1:9. Transportation will be provided via chartered bus.

Planned Activities:
Students will begin the trip by performing for a local elementary school within our district before departing for Southern California. During the visit, they will:

- Participate in a middle school music exchange with *Sierra Vista Middle School*
- Attend a high school music clinic at *Irvine High School*
- Perform at Disney California Adventure Park as part of the park's educational performance program

Lodging accommodations will be at the Embassy Suites by Hilton Brea, located at 900 E. Birch Street, Brea, CA 92821.

All participating students will be required to complete the necessary permission slips and documentation prior to the trip.

FISCAL IMPLICATIONS:

There will be no cost to the district. All expenses will be funded through the Music Program account, supported by fundraising efforts and field trip fees. These funds will cover Disneyland park admission, transportation, lodging, breakfast, two takeaway lunches, and substitute teacher coverage.

No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the Westborough Middle School Advanced Band to travel to Southern California from March 12 - 15, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Jason Brockmeyer, Director of Innovation, Community Outreach & Special Projects

DATE: November 13, 2025

RE: Staff members to attend the National Science Teachers Association (NSTA) Conference, April 15 – 18, 2026, in Anaheim, CA

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

At the National Science Teaching Association's (NSTA) National Conference on Science Education (NSTA ANA26)—one of the largest conferences focused exclusively on science teaching for K–20 teachers of science—educators will gather to discover best practices and strategies in science education. Attending NSTA ANA26 in Anaheim, California, from April 15-18, will provide access to high-quality, science-specific professional learning that is critical to the continued growth of science educators. The conference includes hundreds of peer-led sessions and workshops that directly apply to our work. This highly specialized conference will equip educators with actionable strategies and updated knowledge in key areas vital to successful learning in their practice—ensuring instruction aligns with state teaching standards and research-based teaching pedagogy.

Science curriculum and instruction specialists, Jennifer Rosse and Liz Beans, and director of innovation, Jason Brockmeyer, will also participate in the pre-conference leaders day on April 15. This day will focus on the implementation of high-quality

instructional materials (HQIM) in science classrooms, which is timely, as SSFUSD has already adopted HQIM and is now focused on supporting a successful implementation.

We request approval for twelve high school science teachers and three district science leaders to attend the National Science Teachers Association (NSTA) conference.

FISCAL IMPLICATIONS:

Estimated cost for 15 attendees:

- **Conference Registration:** $575 × 15 = **$8,625**
- **Travel (Flights):** $350 × 15 = **$5,250**
- **Transportation (to/from airport):** $400 × 15 = **$6,000**
- **Hotel:** $360/night × 3 nights × 15 rooms = **$16,200**
- **Meals:** $75/day × 3 days × 15 attendees = **$3,375**
- **Leaders Day Registration:** $200 × 3 leaders = **$600**
- **Hotel:** $360/night × 1 nights × 3 leaders = **$1,080**
- **Meals:** $75/day × 1 day × 3 leaders = **$225**

Total Estimated Costs: $41,355

Genentech funds (MGMT 01-9044-0-1110-1000-5210-090-064) will be used to cover expenses.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the participation of twelve high school science teachers and three district science leaders in the NSTA (National Science Teachers Association) conference, as part of the district's professional development efforts and strategic plan alignment.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

RESIGNATION

Malatesta, Bridgette, a teacher at Spruce Elementary School effective September 30, 2025

McCombs, Matthew a teacher at El Camino High School effective October 10, 2025

CERTIFICATED CONTRACTS | 2025–2026

Ahiyya, Vera - Probationary Contract at South San Francisco High School

Effective: 12/01/2025 | Salary Placement: C-17B

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

Alcala, Cassandra - School Support Secretary I, Alta Loma Middle School
7.5 hours per day | Range 37, Step 1 | Effective: September 25, 2025

Bautista, Cindy - Confidential Executive Assistant - Human Resources, District Office
7.5 hours per day | Range IC, Step 5 | Effective: January 20, 2026

Campbell, Ty - Paraprofessional, Martin Elementary School
6.0 hours per day | Range 25, Step 3 | Effective: October 27, 2025

Canonizado-Aquino, Jax - Paraprofessional I - Special Education, Spruce Elementary School
6.0 hours per day | Range 29, Step 3 | Effective: October 20, 2025

Dominguez, Eva - Paraprofessional, Ponderosa Elementary School
6.0 hours per day | Range 25, Step 2 | Effective: October 14, 2025

Luk, Kam - Custodian I, Monte Verde Elementary School
8.0 hours per day | Range 33, Step 2 | Effective: October 27, 2025

PROMOTION

Kelley, Brendan - Lead Painter, District Office
8.0 hours per day | Range 50, Step 4 | Effective: September 29, 2025

RETIREMENT

Arrieta, Trinidad - IT Specialist II - Child Development Program, District Office
8.0 hours per day | Range 53A, Step 5 | Effective: December 30, 2025

Barcelata-Long, Maria - School Community Liaison - Child Development Program, Children's Center
6.5 hours per day | Range 32A, Step 5 | Effective: December 30, 2025

Contreras, Maria - School Support Secretary I, South San Francisco High School
7.5 hours per day | Range 37A, Step 5 | Effective: December 31, 2025

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: November 13, 2025

RE: Approval for staff to attend National School Counselor Leadership Conference, February 24-26, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The National School Counseling Leadership Conference (NSCLC), hosted by Hatching Results, brings together leaders from across the country to strengthen comprehensive, data-driven counseling programs aligned to the ASCA National Model. Counselor on Special Assignment, Dr. Elin Cervantes and Assistant Superintendent of Student & Family Services, Dr. Garcia will attend on behalf of SSFUSD to deepen our district's capacity for implementing a vertically articulated counseling program aligned with our Strategic Plan and Portrait of a Graduate. They will share key takeaways with the counseling leadership team to inform districtwide practice.

FISCAL IMPLICATIONS:

Estimated cost for the Assistant Superintendent of Student and Family Services and the Counselor on Special Assignment to attend the National School Counselor Leadership Conference in San Diego, CA is listed below:

Item	$ / per person	# staff	Total
Registration fee	$899.00	2	$1,798.00
Hotel (x 2 nights, + tax and fees)	$1300.00	2	$2,600.00
Airfare (round-trip, estimated)	$300.00	2	$600.00
Food (dinner x 2 nights)	$100.00	2	$200.00
Total (estimated costs)			**$ 5,198.00**

The cost of the NSCLC Conference will be covered by professional development funds allocated in the SFS general fund budget. (01-0000-0-0000-3900-5210-090-503)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for our Assistant Superintendent of Student and Family Services and the District Counselor on Special Assignment to attend the National School Counselor Leadership Conference in San Diego, CA, on February 24-26, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: November 13, 2025

RE: Approval of staff to attend the CABE Conference in San Francisco, CA on March 4 – 7, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The California Association for Bilingual Education (CABE) supports the vision of biliteracy, multicultural competency and educational equity for all students. Designed to increase California's capacity to create caring and highly effective learning environments that promote multiliteracy and support for English learners.

The California Association for Bilingual Education is a long-running, conference held each spring. The conference provides staff members with three impactful days designed to inform the development and implementation of strong, successful and sustainable Dual Language programs.

We have 13 staff members that would like to attend, and with the help of our community liaisons, we will enlist seven parents to join us for the conference.

FISCAL IMPLICATIONS:

Estimated costs for 13 SSFUSD staff members and 7 SSFUSD parents/community members to attend the CABE Conference in San Francisco, CA March 4 - 7, 2026.

- **Registration for Administrator and Teachers:** $965.00 per person (7 people) = $6,755.00
- **Registration for six Community Liaisons and seven Parents:** $610 per person (13 people) = $7,930.00
- **Meals:** $75.00 per person 4-days ($300.00) x 20 people = $6,000.00

Total Estimated Costs: $20,685.00

Student and Family Services General Fund Allocation
(MGMT 01-0000-0-1110-3900-5210-090-503).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve staff and parents to attend the CABE Conference in San Francisco, CA on March 4 – 7, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: November 13, 2025

RE: Approval for ELOP Coordinator to attend three conferences between February 2026 – May 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND

As Coordinator of Expanded Learning and Afterschool Care for South San Francisco Unified School District, Vincent Chandler oversees program quality, partnerships, and expansion across 12 school sites with 6 providers. To strengthen this work, he is requesting professional development funds to attend three key conferences in 2026: the California Afterschool Network Site Coordinator Symposium, the National Afterschool Association Convention, and the BOOST Conference. These convenings provide access to best practices, leadership development, and national networks that will inform District afterschool expansion, enhance provider collaboration, and ensure programs meet the needs of students and families. More specific conference details include:

California Afterschool Network Site Coordinator Symposium
Purpose: Builds systems of support for site coordinators and expanded learning staff — aligned to Vincent's work in collaboration, capacity-building, and program consistency.
Dates: February 27–28, 2026
Location: Long Beach, CA

National Afterschool Association Convention
Purpose: National conference providing tools, networking, and strategies to advance equity, belonging, workforce development, and program sustainability.
Dates: March 11–14, 2026
Location: National Harbor, MD

BOOST Conference
Purpose: Premier expanded learning conference with 3,500+ attendees focused on trends, leadership practices, innovation, and research-based approaches.
Dates: April 28 – May 1, 2026
Location: Palm Springs, CA

FISCAL IMPLICATIONS:

The estimated total cost for ELOP Coordinator Vincent Chandler to attend three professional development conferences is $7,766.50. Funding Source: Student and Family Services General Fund Allocation (MGMT 01-0000-0-1110-3900-5210-090-503)

A detailed breakdown is provided below:

California Afterschool Network — Site Coordinator Symposium

Category	Amount
Conference Registration	$225.00
Airfare	$280.00
Ground Transportation & Parking	$150.00
Hotel (2 nights × $240)	$480.00
Meals ($75/day × 2.5 days)	$187.50
Total	**$1,322.50**

National Afterschool Association — Annual Conference

Category	Amount
Conference Registration	$615.00
Airfare	$556.00
Ground Transportation & Parking	$300.00
Hotel (4 nights × $516)	$2,064.00
Meals ($75/day × 4.5 days)	$337.50
Total	**$3,872.50**

BOOST Conference

Category	Amount
Conference Registration	$660.00
Airfare	$278.00
Ground Transportation & Parking	$300.00
Hotel (4 nights × $249)	$996.00
Meals ($75/day × 4.5 days)	$337.50
Total	**$2,571.50**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Vincent Chandler's participation in the California Afterschool Network Site Coordinator Symposium, the National Afterschool Association Convention, and the BOOST Conference. This professional development will support the district's afterschool and ELOP program expansion, strengthen provider collaboration, and ensure programs effectively meet the needs of students and families.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: November 13, 2025

RE: Purchase Order Listing August 1, 2025 to August 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed August 1, 2025 to August 31, 2025 for the 2025/2026 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
BPO26-00256	A BLACK TIE AFFAIR INC.	Open PO - Black Tie Affair	01-0000-0-0000-2110-4322-090-762	8,000.00
BPO26-00216	Aaa Fire Protection Services	Open P.O. for Kitchen Exhaust Hood Cleaning	01-0000-0-0000-8200-5899-090-760	8,000.00
PO26-00397	Ablenet Inc	Mounting Plate	01-6500-0-5760-1190-4320-090-215	38.46
PO26-00521	Academic Therapy Publications	Phonic Books	01-0805-0-1110-1000-4320-002-180	904.49
PO26-00393	Accrediting Commission For Sch	WASC Annual Accreditation	01-0000-0-0000-7150-5300-090-714	6,131.03
PO26-00193	Act Enviro	Hazardous Waste Removal	01-0000-0-0000-8200-5860-090-760	17,847.58
PO26-00326	ALTEN CONSTRUCTION LLC	Equipment for Kitchen Renovation	01-7032-0-0000-3700-4320-090-820	8,792.06
PO26-00326	ALTEN CONSTRUCTION LLC	Equipment for Kitchen Renovation	01-7032-0-0000-3700-4420-090-820	5,336.73
PO26-00326	ALTEN CONSTRUCTION LLC	Equipment for Kitchen Renovation	01-7032-0-0000-3700-6420-090-820	219,272.37
PO26-00425	Amazon Capital Services	Adapters, Replc Screen	01-0000-0-0000-2424-4320-090-735	784.05
PO26-00313	Amazon Capital Services	MacBook Covers/Office Supplies/Hand Cart	01-0000-0-0000-2424-4320-090-735	897.18
PO26-00593	Amazon Capital Services	Remotes & Laptop SSDs	01-0000-0-0000-2424-4320-090-735	151.51
PO26-00226	Amazon Capital Services	Tech Devices/Ext Drives, etc.	01-0000-0-0000-2424-4320-090-735	1,367.87
PO26-00592	Amazon Capital Services	VGA -HDMI Adapters	01-0000-0-0000-2424-4320-090-735	75.66
PO26-00423	Amazon Capital Services	Health Room Supplies	01-0000-0-0000-3140-4330-090-507	72.06
PO26-00558	Amazon Capital Services	General Supplies	01-0000-0-0000-7150-4320-090-714	75.36
PO26-00301	Amazon Capital Services	Office Supplies	01-0000-0-0000-7150-4320-090-714	109.70
PO26-00347	Amazon Capital Services	Office Supplies	01-0000-0-0000-7300-4320-090-717	26.35
PO26-00363	Amazon Capital Services	Office Items for HR	01-0000-0-0000-7400-4320-090-715	397.06
PO26-00347	Amazon Capital Services	Office Supplies	01-0000-0-0000-7550-4320-090-718	59.30
PO26-00589	Amazon Capital Services	Custodial Supplies	01-0000-0-0000-8200-4320-021-759	938.07
PO26-00477	Amazon Capital Services	Custodial Supplies	01-0000-0-0000-8200-4320-032-759	159.32
PO26-00438	Amazon Capital Services	Supplies	01-0000-0-0000-8200-4320-032-759	468.98
PO26-00362	Amazon Capital Services	Custodial Equipment	01-0000-0-0000-8200-4420-032-759	576.85
PO26-00312	Amazon Capital Services	Supplies	01-0000-0-0000-8200-4420-032-759	576.85
PO26-00590	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4200-002-070	11.82
PO26-00590	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-002-070	49.03
PO26-00573	Amazon Capital Services	Student Supplies	01-0000-0-1110-1000-4320-002-070	461.33
PO26-00572	Amazon Capital Services	Emergency Items	01-0000-0-1110-1000-4320-007-070	428.02
PO26-00355	Amazon Capital Services	Classroom & Student Supplies	01-0000-0-1110-1000-4320-008-070	78.47
PO26-00357	Amazon Capital Services	Classroom & Student Supplies	01-0000-0-1110-1000-4320-008-070	119.38
PO26-00356	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	122.99
PO26-00523	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	310.98
PO26-00254	Amazon Capital Services	Classroom and Office Supplies	01-0000-0-1110-1000-4320-010-070	496.82
PO26-00555	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-012-070	206.29
PO26-00476	Amazon Capital Services	Appliance	01-0000-0-1110-1000-4320-032-070	128.52
PO26-00436	Amazon Capital Services	Pocket Chart Cell Phones Storage Cabinet	01-0000-0-1110-1000-4320-032-070	1,153.05
PO26-00312	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-032-070	55.49
PO26-00575	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-032-070	135.76

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00575	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-032-451	19.56
PO26-00577	Amazon Capital Services	AP Environmental Science Supplies	01-0000-0-1110-1000-4320-033-070	809.85
PO26-00314	Amazon Capital Services	Nameplate	01-0000-0-1110-1000-4320-033-070	14.29
PO26-00315	Amazon Capital Services	Office/Science Supplies	01-0000-0-1110-1000-4320-033-070	260.23
PO26-00253	Amazon Capital Services	T & L Asst Supt Supplies	01-0000-0-1110-1000-4320-090-762	116.68
PO26-00354	Amazon Capital Services	Supplies	01-0000-0-1236-1000-4320-032-070	100.47
PO26-00557	Amazon Capital Services	Office Supplies	01-0805-0-1110-1000-4320-006-180	637.33
PO26-00353	Amazon Capital Services	Supplies	01-0805-0-1110-1000-4320-032-180	1,032.60
PO26-00574	Amazon Capital Services	Site/PE Supplies	01-0805-0-1110-1000-4320-033-180	977.00
PO26-00554	Amazon Capital Services	New Teacher Supplies	01-0805-0-4760-1000-4320-012-123	163.66
PO26-00470	Amazon Capital Services	Math Books	01-3010-0-1110-1000-4200-008-301	26.68
PO26-00444	Amazon Capital Services	T&L Supplies / Wellness Center	01-3010-0-1110-1000-4200-022-301	233.44
PO26-00355	Amazon Capital Services	Classroom & Student Supplies	01-3010-0-1110-1000-4320-008-301	30.75
PO26-00357	Amazon Capital Services	Classroom & Student Supplies	01-3010-0-1110-1000-4320-008-301	86.22
PO26-00523	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-008-301	136.23
PO26-00358	Amazon Capital Services	Student Writing Composition Books	01-3010-0-1110-1000-4320-008-301	129.54
PO26-00444	Amazon Capital Services	T&L Supplies / Wellness Center	01-3010-0-1110-1000-4320-022-301	311.92
PO26-00366	Amazon Capital Services	School Supplies	01-3182-0-1110-1000-4320-031-387	2,990.87
PO26-00546	Amazon Capital Services	UTK for Martin	01-6053-0-1110-1000-4320-090-841	42.84
PO26-00479	Amazon Capital Services	UTK for Sunshine Gardens	01-6053-0-1110-1000-4320-090-841	445.53
PO26-00360	Amazon Capital Services	Classroom Supplies	01-6500-0-5760-1190-4320-090-245	525.50
PO26-00264	Amazon Capital Services	Supplies	01-6500-0-5760-1190-4320-090-245	893.45
PO26-00306	Amazon Capital Services	Changing Table	01-6500-0-5760-1190-4420-090-245	504.32
PO26-00250	Amazon Capital Services	Changing Table for Pre-K	01-6500-0-5760-1190-4420-090-245	1,325.15
PO26-00576	Amazon Capital Services	Safety Patrol Supplies	01-9010-0-1110-1000-4320-008-366	103.26
PO26-00422	Amazon Capital Services	Area Rug	01-9010-0-1110-1000-4320-010-356	340.60
PO26-00214	Amazon Capital Services	Math Supplies Unit 1 Order #2	01-9010-0-1110-1000-4320-090-316	456.20
PO26-00215	Amazon Capital Services	Math Unit 1 Secondary	01-9010-0-1110-1000-4320-090-316	6,112.23
PO26-00434	Amazon Capital Services	Office Supplies	01-9010-0-1110-1000-4320-090-316	71.53
PO26-00433	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4200-090-350	9.66
PO26-00440	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4200-090-350	29.89
PO26-00443	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4200-090-350	109.00
PO26-00471	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4200-090-350	170.19
PO26-00472	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4200-090-350	158.57
PO26-00439	Amazon Capital Services	Students Book	01-9010-0-5760-1190-4200-090-350	171.75
PO26-00382	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	368.03
PO26-00431	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	70.28
PO26-00433	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	178.86
PO26-00435	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	190.70

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P.O.	Vendor	Description	Account	Amount
PO26-00437	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	350.44
PO26-00440	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	372.91
PO26-00442	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	272.58
PO26-00443	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	411.63
PO26-00471	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	120.09
PO26-00478	Amazon Capital Services	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	93.36
PO26-00371	Amazon Capital Services	Foldable Step	01-9010-0-5760-1190-4320-090-350	62.61
PO26-00441	Amazon Capital Services	Meeting Cards	01-9010-0-5760-1190-4320-090-350	43.93
PO26-00432	Amazon Capital Services	Nurse Health Supplies	01-9010-0-5760-1190-4320-090-350	268.11
PO26-00227	Amazon Capital Services	Office Supplies	01-9010-0-5760-1190-4320-090-350	281.50
PO26-00472	Amazon Capital Services	Student Supplies	01-9010-0-5760-1190-4320-090-350	191.73
PO26-00300	Amazon Capital Services	Changing Table	01-9010-0-5760-1190-4420-090-350	666.93
PO26-00556	Amazon Capital Services	Flag Football Belts	01-9011-0-1202-1000-4320-032-322	154.98
PO26-00444	Amazon Capital Services	T&L Supplies / Wellness Center	01-9305-0-1110-1000-4320-022-391	224.68
PO26-00183	Amazon.com	English Supplies	01-0805-0-1110-1000-4200-033-180	1,319.56
PO26-00183	Amazon.com	English Supplies	01-0805-0-1110-1000-4320-033-180	4,193.70
PO26-00427	Amazon.com	Work Experience CTE	01-6300-0-1110-1000-4100-090-307	432.47
PO26-00426	Amazon.com	Work Experience CTE	01-6300-0-1110-1000-4100-090-307	432.47
PO26-00430	Amazon.com	Green Ninja Science Supplies #2	01-6300-0-1110-1000-4320-090-307	111.83
PO26-00261	Amazon.com	PLTW Science of Technology WMS	01-6388-0-3800-1000-4320-090-318	89.60
PO26-00192	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	11.59
PO26-00192	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4420-090-741	118.05
PO26-00370	Amazon.com	Math Supplies Elementary	01-9010-0-1110-1000-4100-090-316	4,362.96
PO26-00359	Amazon.com	Math Supplies	01-9010-0-1110-1000-4320-090-316	378.30
PO26-00256	Amazon.com	Supplies Sped Meeting	01-9010-0-5760-1190-4320-090-350	245.41
PO26-00559	Amazon.com	Science Teacher Resource	01-9044-0-1110-1000-4200-090-063	448.35
PO26-00305	Amazon.com	Green Ninja Science Supplies	01-9044-0-1110-1000-4320-090-063	188.82
PO26-00302	Amazon.com	Green Ninja Science Supplies WMS	01-9044-0-1110-1000-4320-090-063	338.81
PO26-00304	Amazon.com	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	387.67
PO26-00368	Amazon.com	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	1,390.52
PO26-00369	Amazon.com	Green Ninja Supplies #2	01-9044-0-1110-1000-4320-090-063	215.18
PO26-00252	Amazon.com	Green Ninja Supplies AL #2	01-9044-0-1110-1000-4320-090-063	599.61
PO26-00367	Amazon.com	Green Ninja Supplies PHMS	01-9044-0-1110-1000-4320-090-063	189.67
PO26-00303	Amazon.com	Green Ninja Supplies WMS	01-9044-0-1110-1000-4320-090-063	221.31
PO26-00332	American Fidelity Administrati	Time & Eligibility Monthly Fees	01-0000-0-0000-7350-5899-090-717	15,414.00
BPO26-00239	Andre-Boudin Bakeries Inc.	Open PO for T & L Boudin Catering	01-0000-0-0000-2700-4322-090-762	6,000.00
PO26-00548	Andre-Boudin Bakeries Inc.	2025 Admin Retreat B & L	01-0000-0-0000-7150-4322-090-714	602.85
PO26-00548	Andre-Boudin Bakeries Inc.	2025 Admin Retreat B & L	01-0000-0-0000-7300-4322-090-717	602.85
PO26-00548	Andre-Boudin Bakeries Inc.	2025 Admin Retreat B & L	01-0000-0-0000-7400-4322-090-715	602.85

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00548	Andre-Boudin Bakeries Inc.	2025 Admin Retreat B & L	01-0000-0-1110-1000-4322-090-762	602.83
PO26-00548	Andre-Boudin Bakeries Inc.	2025 Admin Retreat B & L	01-6266-0-1110-1000-4322-090-503	602.85
PO26-00551	Apple Inc	iPad Cases	01-0000-0-0000-2424-4320-090-735	1,645.38
PO26-00595	Apple Inc	Apple Pencil	01-0000-0-1110-1000-4320-033-070	97.79
PO26-00487	Apple Inc	T & L iPad Mini	01-0000-0-1110-1000-4420-090-762	707.09
PO26-00517	Apple Inc	iPads	01-6500-0-5760-1190-4320-090-245	47,190.26
PO26-00194	Armour Petroleum Service & Equ	Repairs - SB989 Testing	01-8150-0-0000-8110-5600-090-741	24,977.96
PO26-00258	Association Of California Scho	ACSA Personnel Admin Academy Registration-V. Roble	01-0000-0-0000-7400-5210-090-715	2,898.00
PO26-00335	AT&T	AT&T Circuit Charges ONLY	01-0000-0-0000-7200-5910-090-760	100,000.00
PO26-00334	AT&T	CALNET 3 - Charges Only	01-0000-0-0000-7200-5910-090-760	185,700.00
PO26-00334	AT&T	CALNET 3 - Charges Only	01-6500-0-5760-2700-5910-090-245	1,000.00
PO26-00211	Attainment Co. Inc	Curriculum - Print	01-6500-0-5760-1190-4320-090-245	5,603.66
PO26-00212	Attainment Co. Inc	Curriculum - Print	01-6500-0-5760-1190-4320-090-245	3,937.46
BPO26-00225	Auto Express Towing & Recovery	Open P.O. - Towing Services	01-0000-0-0000-8200-5899-090-760	1,000.00
BPO26-00223	Automatic Response Systems	Open P.O. - Trash Compactor Repairs	01-8150-0-0000-8110-5600-090-741	1,500.00
PO26-00337	AVID TRANSLATION LLC	Interpretation, ASL, Translation Services	01-6500-0-5760-1190-5899-090-245	400,000.00
BPO26-00259	AWT Corporation Protec Control	Open P.O. - Maintenance Supplies	01-8150-0-0000-8110-4320-090-741	4,000.00
BPO26-00210	B & S Crane & Rigging	Open P.O. for Crane & Erection Services	01-0000-0-0000-8200-5899-090-760	5,000.00
BPO26-00215	Bay Area Air Quality Mgt. Dist	Open P.O. for Annual Permit Renewal Invoice	01-0000-0-0000-8200-5899-090-760	271.00
BPO26-00222	Bay Area News Group	Open P.O. - Advertising	01-0000-0-0000-8200-5811-090-760	4,000.00
PO26-00568	BENCHMARK EDUCATION COMPANY	Big Lift - UFLI Decodable Reader Pkg (Grd K)	01-9302-0-1110-1000-4320-090-828	9,548.14
PO26-00513	BENCHMARK EDUCATION COMPANY	Big Lift - UFLI Decodable Readers	01-9302-0-1110-1000-4320-090-828	57,288.83
BPO26-00230	Benchmark Home Elevator	Open P.O. - Wheelchair Lifts Maintenance & Repairs	01-8150-0-0000-8110-5600-090-741	5,000.00
PO26-00339	Better Source	Furnishings for IMC Portable	01-8150-0-0000-8110-4320-090-741	8,589.87
PO26-00318	BLOOM BALLOON LLC	Welcome Back Decor	01-0000-0-1110-1000-5899-090-762	1,527.88
BPO26-00217	Blue Line Transfer	Open P.O. - Dump Fees	01-0000-0-0000-8200-5540-090-760	65,000.00
BPO26-00238	Bob Jr's Towing Inc	Open P.O. - Towing Services	01-8150-0-0000-8110-5899-090-741	1,000.00
PO26-00416	BOOKELICIOUS INC	Author Virtual Visit	01-0805-0-1110-1000-5899-013-180	169.00
PO26-00518	Brainpop Llc	School Subscription	01-0000-0-1110-1000-5813-002-070	4,500.00
BPO26-00258	Bronstein Music	Music Repairs	01-0000-0-1110-1000-4320-021-322	500.00
BPO26-00258	Bronstein Music	Music Repairs	01-0000-0-1227-1000-5600-021-322	500.00
PO26-00404	CA Assc, of Work Experience Ed	Workshop	01-0805-0-1110-1000-5210-032-180	400.00
PO26-00408	CALCP CAROCP CTE CONFERENCE	CTE Conference 2025	01-6387-0-3800-1000-5210-090-394	475.00
BPO26-00237	California Water Service Compa	Open P.O. - Water & Sewer	01-0000-0-0000-8200-5530-090-760	542,500.00
PO26-00277	Campbell Keller	HR - Office Chair	01-0000-0-0000-7400-4420-090-715	789.07
PO26-00278	Carolina Biological Supply Co	HS Science Kits	01-6300-0-1110-1000-4100-090-307	24,188.32
PO26-00220	Carolina Biological Supply Co	OpenSciEd HS Bio/Chem	01-6300-0-1110-1000-4100-090-307	9,846.34
PO26-00278	Carolina Biological Supply Co	HS Science Kits	01-6300-0-1110-1000-4320-090-307	379.74
PO26-00505	Carolina Biological Supply Co	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	150.18

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P.O.	Vendor	Description	Account	Amount
BPO26-00263	CBF Inc.	Data/Electrical Cabling Installs & Repairs, '25-26	01-0000-0-0000-2424-5600-090-735	75,000.00
PO26-00338	CDW Government Inc	Student Chromebook Adapters	01-0000-0-0000-2424-4320-090-735	4,779.56
PO26-00269	CDW Government Inc	Amplified Admin Tools Unlimited Software	01-0000-0-0000-2424-5813-090-735	7,635.00
PO26-00343	CDW Government Inc	Amplified IT - Collab. Membership Seat	01-0000-0-0000-2424-5813-090-735	600.00
PO26-00268	CDW Government Inc	Amplified Support/Google Ed Essentials	01-0000-0-0000-2424-5813-090-735	12,000.00
PO26-00267	CDW Government Inc	Google Workspace - 3 Yr	01-0000-0-0000-2424-5813-090-735	28,479.47
PO26-00533	CDW Government Inc	TV for Classroom	01-0000-0-1110-1000-4420-032-070	2,035.04
PO26-00288	CDW Government Inc	TVs w/Mount	01-0000-0-1110-1000-4420-032-070	2,923.03
PO26-00298	CDW Government Inc	T & L Asst Supt Screen for Office	01-0000-0-1110-1000-4420-090-762	2,059.56
PO26-00566	CDW Government Inc	Technology for Classrooms	01-3182-0-1110-1000-4420-031-387	6,591.32
PO26-00291	Cengage Learning	Intro Stats & Data 1 yr online ECHS	01-6300-0-1110-1000-4100-090-307	1,942.28
PO26-00279	Cengage Learning	World Cultures & Geo PHMS	01-6300-0-1110-1000-4100-090-307	14,412.85
PO26-00396	Center For The Collaborative C	SIPPS Skyline Elementary	01-0801-0-1110-1000-4320-090-172	1,591.31
PO26-00395	Center For The Collaborative C	SIPPS Material - DO	01-6762-0-1110-1000-4320-090-384	5,216.19
PO26-00537	CEV MULTIMEDIA LLC	Software Package	01-6387-0-1110-1000-5813-032-394	2,750.00
PO26-00294	Character Strong	Character Strong	01-3010-0-1110-1000-5813-022-301	2,098.00
BPO26-00227	City Of Daly City Utility Bill	Open P.O. - Water & Sewer Skyline & JS	01-0000-0-0000-8200-5530-090-760	25,000.00
BPO26-00228	City Of South San Francisco	Open P.O. - Water & Sewer	01-0000-0-0000-8200-5530-090-760	137,000.00
PO26-00531	Clay Planet	Supplies	01-0000-0-1110-1000-4320-032-070	2,930.57
PO26-00531	Clay Planet	Supplies	01-0000-0-1207-1000-4320-032-070	432.04
BPO26-00244	Clay Planet	Ceramic Supplies	01-0805-0-1110-1000-4320-033-180	6,000.00
PO26-00482	CODESP	CODESP Membership 2025/2026 - Testing Materials	01-0000-0-0000-7490-5300-090-716	2,850.00
PO26-00384	Comtel Service Company	Controller for Marquee	01-0000-0-0000-2424-4420-090-735	1,784.15
PO26-00394	Concord Theatricals Corp	Performance Fees	01-9219-0-1208-1000-5899-032-356	3,000.00
PO26-00492	Core Districts	CORE Districts - Year 1 of 2	01-0000-0-1110-1000-5300-090-762	2,500.00
PO26-00492	Core Districts	CORE Districts - Year 1 of 2	01-0000-0-1110-1000-5899-090-762	7,500.00
PO26-00527	Corodata Shredding Inc.	Shredding Services - District-Wide	01-0000-0-0000-8200-5899-090-760	9,000.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-2700-5889-090-762	500.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-3130-5889-090-503	500.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-7110-5889-090-713	10,000.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-7150-5889-090-714	15,000.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-7300-5889-090-717	5,000.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-7400-5889-090-715	66,000.00
PO26-00340	County Counsel County Of San M	Legal Services	01-0000-0-0000-7490-5889-090-716	500.00
PO26-00340	County Counsel County Of San M	Legal Services	01-6500-0-5760-1190-5889-090-245	5,000.00
PO26-00341	Crown Castle Fiber LLC	Point to Point Circuits-3yr Term, Yr2 of 3	01-0000-0-0000-2424-5899-090-735	67,680.00
PO26-00327	CRS - County Restaurant Supply	Roll In & Reach In Refrigerators	01-7032-0-0000-3700-4420-090-820	4,928.23
PO26-00327	CRS - County Restaurant Supply	Roll In & Reach In Refrigerators	01-7032-0-0000-3700-6420-090-820	5,563.82
PO26-00540	CTBOOK HOLDINGS LLC BULK BOOKS	Novel	01-0805-0-1110-1000-4200-032-180	2,482.08

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P.O.	Vendor	Description	Account	Amount
PO26-00351	Dannis Woliver Kelley	Expense Fees - Legal	01-8150-0-0000-8110-5899-090-741	750.00
PO26-00407	Dell Marketing LP	New Computer for Admin Asst.	01-0000-0-1110-1000-4420-010-070	1,368.33
PO26-00541	Dell Marketing LP	Desktop Computer	01-0805-0-1110-1000-4420-009-180	1,252.76
PO26-00550	Dell Marketing LP C/ODell USA	Chromebook Chrgrs/Districtwide Student/Teacher Use	01-0000-0-0000-2424-4320-090-735	4,944.38
PO26-00486	Dell Marketing LP C/ODell USA	Dell MASPO Computer	01-0000-0-1110-1000-4420-090-762	1,270.52
PO26-00585	Document Tracking Services-DTS	Document Tracking Services -SARCS SPSA Translation	01-0000-0-0000-3900-5813-090-305	414.20
PO26-00276	Docusign Inc	24-26 DocuSign Agreement	01-0000-0-0000-3900-5899-090-305	113,620.00
PO26-00392	DRAMATISTS PLAY SERVICE INC BR	Performance Fees	01-9219-0-1208-1000-5899-032-356	3,000.00
PO26-00536	Eai Education, Eric Armin Inc	White Board Wipes	01-0805-0-1110-1000-4320-009-180	593.00
PO26-00344	Edpuzzle Inc	Subscription	01-0805-0-1110-1000-5813-032-180	3,050.00
PO26-00539	eFoodHandlers	Food Handler's Course	01-3550-0-3800-1000-5899-032-333	1,050.00
PO26-00565	eFoodHandlers	eFood Manager Training	01-6383-0-3800-1000-5899-033-336	4,940.00
BPO26-00247	Eide Bailly LLP	Audit Services	01-0000-0-0000-7190-5887-090-717	84,500.00
BPO26-00211	Engie Services U.S. Inc.	Open P.O. for Global Energy/Services Company	01-8150-0-0000-8110-5899-090-741	15,000.00
PO26-00310	Enome Inc	Goal Book Toolkit Year 3 of 3	01-6500-0-5760-1190-5899-090-245	75,505.50
PO26-00210	EPS Operations LLC	Curriculum Print	01-6500-0-5760-1190-4320-090-245	20,090.31
PO26-00210	EPS Operations LLC	Curriculum Print	01-6500-0-5760-1190-5813-090-245	18,997.50
PO26-00209	EPS Operations LLC	Training/Coaching	01-6500-0-5760-1190-5899-090-245	31,100.00
PO26-00570	ESGI LLC (A Subsidiary of Rive	Student Progress Monitoring Online Subscription	01-3010-0-1110-1000-5813-008-301	518.00
PO26-00582	Everyday Labs Inc DBA In Class	Every Day Labs	01-0000-0-0000-3130-5899-090-503	86,878.75
PO26-00411	EWAN, STARLA A STARLA'S TEACHI	Health Careers Supplies	01-6383-0-3800-1000-4320-090-312	9,572.06
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-3130-5889-090-503	5,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7110-5889-090-713	2,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7120-5889-090-715	5,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7120-5889-090-716	1,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7120-5891-090-715	10,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7120-5891-090-716	5,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7150-5889-090-714	4,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7300-5889-090-717	2,100.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7400-5889-090-715	10,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-0000-0-0000-7490-5889-090-716	6,000.00
PO26-00547	Fagen Friedman & Fulfrost LLP	Legal Services	01-6500-0-5760-1190-5889-090-245	35,000.00
BPO26-00213	First Alarm	Open P.O. for Monthly Security Monitoring	01-8150-0-0000-8300-5806-090-741	20,000.00
PO26-00329	Flinn Scientific Inc.	Science Supplies	01-0805-0-1110-1000-4320-033-180	800.17
PO26-00330	Flinn Scientific Inc.	Science Supplies	01-0805-0-1110-1000-4320-033-180	205.69
PO26-00191	FLORES MORALES, JOSE D DBA NEW	Sunshine ES Tree Service	01-8150-0-0000-8110-5899-014-741	2,850.00
PO26-00190	FLORES MORALES, JOSE D DBA NEW	Tree Maintenance	01-8150-0-0000-8110-5899-090-741	1,550.00
PO26-00282	GATEWAY EDUCATION SAVVAS LEARN	Social Studies - BB	01-6300-0-1110-1000-4100-090-307	5,371.65
PO26-00415	GATEWAY EDUCATION SAVVAS LEARN	Social Studies - SG	01-6300-0-1110-1000-4100-090-307	2,209.64

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P.O.	Vendor	Description	Account	Amount
PO26-00414	GATEWAY EDUCATION SAVVAS LEARN	Social Studies - SKY	01-6300-0-1110-1000-4100-090-307	10,149.38
PO26-00519	Generation Genius Inc	School Subscription	01-0000-0-1110-1000-5813-002-070	795.00
PO26-00275	GIANT MICROBES INC.	Health Careers Class	01-6383-0-3800-1000-4320-090-312	279.34
BPO26-00208	Gnxcor USA Inc.	Open P.O. for Work Order Program	01-0000-0-0000-8200-5899-090-760	2,280.00
PO26-00429	Golden Gate Office Solutions	Folder-Inserter Maintenance	01-0000-0-0000-7550-5600-090-718	571.68
PO26-00292	Goodheart-Willcox Company Inc	Health SSFHS	01-6300-0-1110-1000-4100-090-307	11,944.91
PO26-00219	Green Ninja	Workbooks PHMS	01-6300-0-1110-1000-4100-090-307	29,273.91
PO26-00525	Guardian Innovations LLC	Football Guardian Caps XT	01-9011-0-1202-1000-4320-032-322	4,579.93
PO26-00218	Heinemann	Math Expressions LC	01-6300-0-1110-1000-4100-090-307	7,465.99
PO26-00216	Heinemann	Math Expressions SG	01-6300-0-1110-1000-4100-090-307	7,819.19
PO26-00217	Heinemann	Math Expressions SKY	01-6300-0-1110-1000-4100-090-307	8,676.96
PO26-00483	Heinemann	Math Expressions K-2	01-9010-0-1110-1000-4100-090-316	7,651.60
PO26-00485	Heinemann	Math Expressions K-2	01-9010-0-1110-1000-4100-090-316	11,001.18
PO26-00403	Heinemann	Math Expressions K-2 Martin	01-9010-0-1110-1000-4100-090-316	6,664.85
PO26-00398	Heinemann	Math Expressions MV	01-9010-0-1110-1000-4100-090-316	10,735.38
PO26-00564	HERCULES ACHIEVEMENT LLC DBA V	Yearbook	01-9219-0-1254-1000-5810-032-356	9,070.74
BPO26-00250	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-002-759	8,000.00
BPO26-00234	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-006-759	5,000.00
BPO26-00255	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-007-759	7,000.00
BPO26-00233	Hillyard	Open PO - Custodial	01-0000-0-0000-8200-4320-009-759	5,000.00
BPO26-00232	Hillyard	Janitorial Supplies	01-0000-0-0000-8200-4320-014-759	8,000.00
BPO26-00252	Hillyard	Custodial Supplies	01-0000-0-0000-8200-4320-021-759	12,000.00
BPO26-00253	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-025-759	6,900.00
BPO26-00254	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-031-759	2,400.00
BPO26-00254	Hillyard	Open PO - Custodial Supplies	01-6500-0-5760-1190-4320-041-212	1,600.00
BPO26-00251	Hillyard Inc	Custodial Supplies	01-0000-0-0000-8200-4320-013-759	12,375.00
PO26-00308	Hometown Medical Supplies LLC	Activity Chair	01-6500-0-5760-1190-6410-090-215	6,070.59
PO26-00309	Hometown Medical Supplies LLC	Activity Chair	01-6500-0-5760-1190-6410-090-215	6,299.41
PO26-00409	Hometown Medical Supplies LLC	Activity Chair	01-6500-0-5760-1190-6410-090-215	6,785.06
PO26-00421	Imagine Learning Inc.	IM Mathematics TE 6-12	01-9010-0-1110-1000-4100-090-316	2,417.25
PO26-00352	IMAGINE LEARNING LLC	23-26 3 yr Edgenuity Digital Library B/A 6.22.23	01-0000-0-0000-3900-5899-090-305	12,500.00
PO26-00569	IMAGINE LEARNING LLC	Mathematics Curriculum K-5	01-9010-0-1110-1000-4100-090-316	930,913.63
BPO26-00240	IML SECURITY SUPPLY	Open P.O. - Locksmith Supplies	01-8150-0-0000-8110-4320-090-741	2,500.00
PO26-00499	Infinite Campus Inc. Nw 6022	IC Service Request	01-0000-0-0000-3900-5899-090-305	4,062.50
BPO26-00257	Infinite Campus Inc. Nw 6022	Open PO - Infinite Campus Case Work	01-0000-0-0000-3900-5899-090-305	5,000.00
PO26-00331	INTAL-DE LEON, TIFFANY CLAIRE	Pupil Personnel Services	01-0000-0-0000-7602-5888-090-726	6,304.80
PO26-00391	ISOBE, MEGUMI	8/11/25 Welcome Back Photos	01-9026-0-1110-1000-5899-090-430	475.00
PO26-00399	IXL Learning	IXL Learning ELA/Math	01-6762-0-1110-1000-5813-090-384	82,350.00
PO26-00296	Jacob Ocampo	DJ for Welcome Back	01-0000-0-1110-1000-5899-090-762	700.00

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P.O.	Vendor	Description	Account	Amount
PO26-00410	JUICEMIND	CTE Java Script Subscription	01-6387-0-3800-3900-5813-090-394	600.00
PO26-00587	KBA Docusys Inc	NEW Copier - Ponderosa	01-0000-0-0000-7350-6410-090-717	12,304.70
PO26-00588	KBA Docusys Inc	NEW Copier - Nutrition Services	01-7032-0-0000-3700-6420-090-820	12,360.94
PO26-00529	Kelly Spicers Facilities Solut	Paper	01-0000-0-1110-1000-4320-009-070	1,722.29
PO26-00319	Kelly Spicers Facilities Solut	Copy Paper	01-0000-0-1110-1000-4320-014-070	1,079.52
PO26-00594	Kelly Spicers Facilities Solut	Color Copy Paper	01-0000-0-1110-1000-4320-033-070	275.57
BPO26-00260	Kelly Spicers Facilities Solut	Copy Paper for Baden, Adult Ed, ATP	01-0000-0-3200-1000-4320-031-070	510.00
BPO26-00260	Kelly Spicers Facilities Solut	Copy Paper for Baden, Adult Ed, ATP	01-6500-0-5760-1190-4320-041-212	340.00
BPO26-00245	Kelly Spicers Inc. Dba Kelly S	Copier Paper	01-0805-0-1110-1000-4320-033-180	12,600.00
PO26-00325	Kelly Spicers Stores	Copy Paper	01-0000-0-1110-1000-4320-002-070	1,722.29
PO26-00385	K-log Inc.	Furniture	01-3182-0-1110-1000-4320-031-387	847.64
PO26-00385	K-log Inc.	Furniture	01-3182-0-1110-1000-4420-031-387	15,626.27
BPO26-00248	Kum, Norman S.H. DBA Lasertori	Misc. Printer Repair -Various Sites '25-'26	01-0000-0-0000-2424-5600-090-735	2,000.00
PO26-00299	La Morena Restaurant Inc.	7/29/25 Admin Retreat Lunch	01-0000-0-0000-7150-4322-090-714	394.23
PO26-00299	La Morena Restaurant Inc.	7/29/25 Admin Retreat Lunch	01-0000-0-0000-7300-4322-090-717	394.23
PO26-00299	La Morena Restaurant Inc.	7/29/25 Admin Retreat Lunch	01-0000-0-0000-7400-4322-090-715	394.23
PO26-00299	La Morena Restaurant Inc.	7/29/25 Admin Retreat Lunch	01-0000-0-1110-1000-4322-090-762	394.24
PO26-00299	La Morena Restaurant Inc.	7/29/25 Admin Retreat Lunch	01-6266-0-1110-1000-4322-090-503	394.23
PO26-00266	Lakeshore	Classroom Supplies	01-0000-0-1110-1000-4320-010-070	946.73
PO26-00512	Lakeshore	Carpet	01-0000-0-1110-1000-4420-010-070	573.05
PO26-00266	Lakeshore	Classroom Supplies	01-0000-0-1110-1000-4420-010-070	1,647.14
PO26-00389	Lakeshore	Classroom Rug	01-3010-0-1110-1000-4420-008-301	573.05
PO26-00491	Lakeshore	25/26 TK Order for Buri Buri	01-6053-0-1110-1000-4320-090-841	1,089.77
PO26-00489	Lakeshore	UTK Ponderosa	01-6053-0-1110-1000-4320-090-841	344.34
PO26-00490	Lakeshore	UTK Spruce Order	01-6053-0-1110-1000-4320-090-841	1,095.89
PO26-00488	Lakeshore	UTK Sunshine Gardens	01-6053-0-1110-1000-4320-090-841	464.18
PO26-00489	Lakeshore	UTK Ponderosa	01-6053-0-1110-1000-4420-090-841	746.05
PO26-00405	Learning Without Tears	Classroom Materials	01-0805-0-1110-1000-4320-010-180	489.51
PO26-00297	Legarza Sports	25-26 Legarza Sports	01-6762-0-1110-1000-5899-090-384	800,979.00
BPO26-00209	Lucio Family Enterprises Inc.	Open P.O. for Trash Compactor Repairs	01-8150-0-0000-8110-5600-090-741	1,000.00
PO26-00188	MEGA ELECTRIC & PV INC.	Electrical Work at SSFHS Attendance Area	01-8150-0-0000-8110-5899-033-741	3,890.00
PO26-00189	MEGA ELECTRIC & PV INC.	Electrical Work - Ed. Services Office & IMC	01-8150-0-0000-8110-5899-090-741	19,700.00
PO26-00205	MHS Inc	Protocols - Print	01-6500-0-5760-1190-4320-090-245	150.50
PO26-00206	MHS Inc	Online Protocols	01-6500-0-5760-1190-5813-090-245	1,097.50
PO26-00549	MOONCHEF LLC	Welcome Back Lunch 8/11/25 (316)	01-0000-0-0000-7150-4322-090-714	4,461.14
PO26-00549	MOONCHEF LLC	Welcome Back Lunch 8/11/25 (316)	01-0000-0-0000-7300-4322-090-717	4,461.13
PO26-00549	MOONCHEF LLC	Welcome Back Lunch 8/11/25 (316)	01-0000-0-0000-7400-4322-090-715	4,461.13
PO26-00549	MOONCHEF LLC	Welcome Back Lunch 8/11/25 (316)	01-0000-0-1110-1000-4322-090-762	4,461.13
PO26-00549	MOONCHEF LLC	Welcome Back Lunch 8/11/25 (316)	01-6266-0-1110-1000-4322-090-503	4,461.11

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P.O.	Vendor	Description	Account	Amount
PO26-00502	MPS Attn: High School Order En	AP Composition	01-6300-0-1110-1000-4100-090-307	7,150.00
PO26-00503	MPS Attn: High School Order En	AP History Online Access	01-6300-0-1110-1000-4100-090-307	4,125.00
PO26-00501	MPS Attn: High School Order En	AP Language Composition	01-6300-0-1110-1000-4100-090-307	6,435.00
PO26-00500	MPS Attn: High School Order En	AP World History	01-6300-0-1110-1000-4100-090-307	1,100.00
PO26-00349	Music & Arts CA Dept 5295	Music Supplies	01-0805-0-1110-1000-4320-033-180	2,499.90
PO26-00413	Music For Minors Inc.	Music Education Classes	01-0000-0-1110-1000-5899-013-070	5,000.00
PO26-00496	Music For Minors Inc.	Music for Minors 25-26	01-3010-0-1110-1000-5899-014-301	12,339.92
PO26-00413	Music For Minors Inc.	Music Education Classes	01-9010-0-1110-1000-5899-013-356	12,719.20
PO26-00520	Mystery Science Inc.	School Subscription	01-0000-0-1110-1000-5813-002-070	1,999.00
PO26-00293	Navigate360 Llc	PBIS	01-3010-0-1110-1000-5813-022-301	2,531.40
PO26-00567	NCCER	HSBP Annual Renewal	01-6383-0-3800-1000-5899-033-314	549.38
BPO26-00212	New A&A Top and Trim	Open P.O. for Vehicle Upholstery Repair	01-8150-0-0000-8110-5600-090-741	2,000.00
PO26-00208	News2You Inc	Webinar	01-6500-0-5760-1190-5210-090-245	399.00
PO26-00207	News2You Inc	Online Curriculum	01-6500-0-5760-1190-5813-090-245	26,653.46
PO26-00323	Newsela Inc	Newsela 25/26	01-0000-0-0000-3900-5813-090-305	63,149.27
BPO26-00231	ODP Business Solutions LLC	Open PO - Office Supplies	01-0000-0-0000-2424-4320-090-735	5,500.00
PO26-00311	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7300-4320-090-717	502.87
PO26-00579	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7400-4320-090-715	302.38
PO26-00376	ODP Business Solutions LLC	Office Supplies for HR	01-0000-0-0000-7400-4320-090-715	77.24
PO26-00311	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7550-4320-090-718	203.27
PO26-00374	ODP Business Solutions LLC	Supplies	01-0000-0-0000-8200-4320-025-759	427.71
PO26-00578	ODP Business Solutions LLC	Office Supplies	01-0000-0-1110-1000-4320-002-070	292.51
PO26-00373	ODP Business Solutions LLC	Office and Classroom Supplies	01-0000-0-1110-1000-4320-008-070	564.73
PO26-00379	ODP Business Solutions LLC	Office and Classroom Supplies	01-0000-0-1110-1000-4320-008-070	313.61
PO26-00317	ODP Business Solutions LLC	Medicine Containers	01-0000-0-1110-1000-4320-009-070	340.15
PO26-00265	ODP Business Solutions LLC	Supplies	01-0000-0-1110-1000-4320-009-070	4,271.70
PO26-00316	ODP Business Solutions LLC	Supplies	01-0000-0-1110-1000-4320-009-070	1,488.84
PO26-00591	ODP Business Solutions LLC	School & Office Supplies	01-0000-0-1110-1000-4320-010-070	538.72
PO26-00480	ODP Business Solutions LLC	School Supplies	01-0000-0-1110-1000-4320-010-070	488.17
PO26-00450	ODP Business Solutions LLC	5th Grade Supplies	01-0000-0-1110-1000-4320-014-070	387.65
PO26-00561	ODP Business Solutions LLC	Rm 11 & Office Supplies	01-0000-0-1110-1000-4320-014-070	324.02
PO26-00449	ODP Business Solutions LLC	Rm 12 Supplies	01-0000-0-1110-1000-4320-014-070	189.77
PO26-00447	ODP Business Solutions LLC	Rm 13 Supplies	01-0000-0-1110-1000-4320-014-070	190.86
PO26-00453	ODP Business Solutions LLC	Rm 15 & Office Supplies	01-0000-0-1110-1000-4320-014-070	342.10
PO26-00448	ODP Business Solutions LLC	Rm 19 Supplies	01-0000-0-1110-1000-4320-014-070	193.44
PO26-00452	ODP Business Solutions LLC	Rm 22 Class Supplies	01-0000-0-1110-1000-4320-014-070	187.83
PO26-00451	ODP Business Solutions LLC	Rm 23 Class Supplies	01-0000-0-1110-1000-4320-014-070	189.11
PO26-00581	ODP Business Solutions LLC	Rm 24 Supplies	01-0000-0-1110-1000-4320-014-070	249.63
PO26-00446	ODP Business Solutions LLC	Rm 26 Supplies	01-0000-0-1110-1000-4320-014-070	191.59

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P.O.	Vendor	Description	Account	Amount
PO26-00445	ODP Business Solutions LLC	Rm 27 Supplies	01-0000-0-1110-1000-4320-014-070	197.60
PO26-00560	ODP Business Solutions LLC	Rm 7 Supplies	01-0000-0-1110-1000-4320-014-070	189.07
PO26-00475	ODP Business Solutions LLC	Supplies	01-0000-0-1110-1000-4320-022-070	823.43
PO26-00372	ODP Business Solutions LLC	Supplies	01-0000-0-1110-1000-4320-032-070	32.11
PO26-00481	ODP Business Solutions LLC	Supplies	01-0000-0-1110-1000-4320-032-070	98.65
PO26-00372	ODP Business Solutions LLC	Supplies	01-0000-0-1201-1000-4320-032-070	47.41
PO26-00372	ODP Business Solutions LLC	Supplies	01-0000-0-1235-1000-4320-032-070	5.21
PO26-00372	ODP Business Solutions LLC	Supplies	01-0000-0-1236-1000-4320-032-070	91.61
PO26-00454	ODP Business Solutions LLC	Stabilizer Base for Partitions in ELD Classroom	01-0805-0-4760-1000-4320-008-123	195.21
PO26-00474	ODP Business Solutions LLC	School Supplies	01-0805-0-4760-1000-4320-014-123	144.85
PO26-00373	ODP Business Solutions LLC	Office and Classroom Supplies	01-3010-0-1110-1000-4320-008-301	20.11
PO26-00379	ODP Business Solutions LLC	Office and Classroom Supplies	01-3010-0-1110-1000-4320-008-301	339.48
PO26-00473	ODP Business Solutions LLC	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	2,082.87
PO26-00475	ODP Business Solutions LLC	Supplies	01-3010-0-1110-1000-4320-022-301	2,234.78
PO26-00377	ODP Business Solutions LLC	School Supplies	01-3182-0-1110-1000-4320-031-387	1,735.57
PO26-00328	OLIVER PACKAGING AND EQUIPMENT	Rotary Accumulator for Production Line	01-7032-0-0000-3700-6420-090-820	10,212.95
PO26-00542	Open Architects, Inc.	Analytics Platform & Dashboard System	01-0000-0-0000-7150-5899-090-714	19,900.00
BPO26-00214	Orkin Exterminating Co Inc	Open P.O. for Pest Control Services	01-0000-0-0000-8200-5807-090-760	5,000.00
BPO26-00235	P G & E	Gas & Electric Services	01-0000-0-0000-8200-5510-090-760	1,200,000.00
PO26-00203	PAR INC	Protocols - Print	01-6500-0-5760-1190-4320-090-245	1,954.32
PO26-00204	PAR INC	Protocols - Digital	01-6500-0-5760-1190-5813-090-245	1,395.00
PO26-00200	Pearson Clinical Assessment	Protocols - Print	01-6500-0-5760-1190-4320-090-245	8,253.90
PO26-00201	Pearson Clinical Assessment	Protocols - Print	01-6500-0-5760-1190-4320-090-245	12,569.93
PO26-00202	Pearson Clinical Assessment	Protocols - Digital	01-6500-0-5760-1190-5813-090-245	32,099.55
PO26-00381	Peninsula Conflict Resolution	Peninsula Conflict Resolution Center	01-3182-0-1110-1000-5899-031-387	8,910.00
PO26-00257	Personnel Concepts	Labor Law Posters	01-0000-0-0000-7400-4320-090-715	1,182.54
BPO26-00043	Phoenix Holiday Dba Phoenix Tr	Athletic Transportation	01-0000-0-1202-3900-5821-033-322	30,000.00
BPO26-00044	Phoenix Holiday Dba Phoenix Tr	Band Transportation	01-0000-0-1227-3900-5821-033-322	15,200.00
PO26-00583	Plushy Feely Corp Kimochis	MTSS Curriculum	01-0000-0-0000-3130-4320-090-503	3,666.95
BPO26-00243	PRIMO BRANDS BLUE TRITON BRAND	Water Delivery Service	01-9107-0-1110-1000-4322-033-356	1,400.00
PO26-00199	Pro-ed Inc.	Protocols - Print	01-6500-0-5760-1190-4320-090-245	578.28
PO26-00400	Project Lead The Way Inc.	PLTW Automation & Robotic WMS	01-6387-0-3800-1000-4320-090-394	375.77
PO26-00402	Project Lead The Way Inc.	PLTW Automation & Robotics ALMS	01-6387-0-3800-1000-4320-090-394	730.67
PO26-00401	Project Lead The Way Inc.	PLTW Automation & Robotics PHMS	01-6387-0-3800-1000-4320-090-394	995.47
PO26-00213	Project Lead The Way Inc.	PLTW Energy and Environment WMS	01-6388-0-3800-1000-4320-090-318	108.56
BPO26-00246	PSAT/NMSQT	PSAT & NMSQT	01-9114-0-1110-1000-4320-033-356	200.00
PO26-00515	QBS LLC	Safety Care Training	01-6500-0-5760-1190-5899-090-245	25,000.00
PO26-00342	Quizizz Inc	Renewal Quote	01-0805-0-1110-1000-5813-022-180	4,233.44
PO26-00290	Ramsey Solutions	Financial Literacy Additional Text EC	01-6300-0-1110-1000-4100-090-307	878.73

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P.O.	Vendor	Description	Account	Amount
PO26-00420	Read Naturally Inc	Read Naturally Subscription	01-0805-0-1110-1000-5813-010-180	1,300.00
PO26-00406	Really Great Reading Company L	Reading Materials	01-0805-0-1110-1000-4320-002-180	1,438.27
PO26-00522	Really Great Reading Company L	Reading Materials	01-0805-0-1110-1000-4320-002-180	1,900.64
PO26-00406	Really Great Reading Company L	Reading Materials	01-0805-0-1110-1000-5813-002-180	99.00
PO26-00522	Really Great Reading Company L	Reading Materials	01-0805-0-1110-1000-5813-002-180	390.23
PO26-00053	RECREONICS	Starting Block for Swim	01-9011-0-1202-1000-4320-032-322	4,165.26
PO26-00498	Renaissance Learning	Renaissance DnA	01-0000-0-1110-1000-5813-090-305	66,538.00
VFS26-00001	Resource Solutions Of Sf Group	Stores Restock - #008834 Absorbent	01-0000-0- - -9320- -	408.74
PO26-00528	Resource Solutions Of Sf Group	Custodial Supplies	01-0000-0-0000-8200-4320-006-759	272.49
BPO26-00236	Rice Trucking-Soil Farm Inc	Open P.O. for Field Maintenance Supplies	01-8150-0-0000-8110-4320-090-741	1,500.00
PO26-00197	Riverside Insights	Protocols - Print	01-6500-0-5760-1190-4320-090-245	2,170.83
PO26-00198	Riverside Insights	Protocols - Digital	01-6500-0-5760-1190-5813-090-245	9,625.00
PO26-00333	Robert Half	Contracted I.T. Network Sys Admin Technician	01-0000-0-0000-2424-5899-090-735	145,000.00
PO26-00386	Rochester 100 Inc.	Office Supplies	01-0805-0-1110-1000-4320-006-180	509.82
BPO26-00204	Ron Turley Associates Inc.	Open P.O. - Annual Maintenance Agreement Software	01-8150-0-0000-8110-5813-090-741	5,000.00
PO26-00287	ROSE BRAND WIPERS INC	ECHS Stage Track Curtain Installation	01-8150-0-0000-8110-5899-032-741	29,210.02
BPO26-00207	Roto-rooter Inc	Open P.O. for Plumbing Repairs	01-8150-0-0000-8110-5600-090-741	2,000.00
BPO26-00242	Royal Pin Donuts	Open PO - T&L Food	01-0000-0-1110-1000-4322-090-762	2,000.00
BPO26-00242	Royal Pin Donuts	Open PO - T&L Food	01-0804-0-1110-1000-4322-090-177	2,000.00
BPO26-00242	Royal Pin Donuts	Open PO - T&L Food	01-6266-0-1110-1000-4322-090-341	2,000.00
PO26-00552	Royal Pin Donuts	Welcome Back Royal Pin Orders	01-9010-0-1110-1000-4322-090-353	5,882.45
BPO26-00221	Rozzi's Reproduction & Supply	Open P.O. - Printing Services	01-0000-0-0000-8200-5810-090-760	2,000.00
BPO26-00219	San Mateo County Environmental	Open P.O. - Environmental Health	01-0000-0-0000-8200-5899-090-760	9,500.00
PO26-00286	SAVVAS LEARNING COMPANY LLC	MyMath Lab - ECHS	01-6300-0-1110-1000-4100-090-307	7,608.15
PO26-00285	SAVVAS LEARNING COMPANY LLC	MyMath Lab - SSFHS	01-6300-0-1110-1000-4100-090-307	3,410.55
PO26-00281	SAVVAS LEARNING COMPANY LLC	Social Studies - JS	01-6300-0-1110-1000-4100-090-307	2,107.94
PO26-00284	SAVVAS LEARNING COMPANY LLC	Social Studies - LC	01-6300-0-1110-1000-4100-090-307	7,163.40
PO26-00283	SAVVAS LEARNING COMPANY LLC	Social Studies - MV	01-6300-0-1110-1000-4100-090-307	7,671.22
PO26-00418	Scholastic Classroom Magazine	Scholastic Subscription	01-0805-0-1110-1000-4320-010-180	1,109.88
PO26-00494	School Datebooks	Student Planners	01-0000-0-1110-1000-4320-014-070	454.15
PO26-00388	School Datebooks	Student Planners	01-3010-0-1110-1000-4320-008-301	832.71
PO26-00350	School Innovations & Achieveme	Annual Billing for Advisory Services	01-0000-0-0000-7390-5899-090-710	26,550.00
PO26-00493	School Mate	Student Folders	01-0000-0-1110-1000-4320-014-070	511.47
PO26-00511	School Outfitters LLC	TK Lunch Tables	01-0000-0-1110-1000-4420-010-070	3,750.35
PO26-00390	School Outfitters LLC	Collaborative Table	01-6500-0-5760-1190-4320-090-245	508.40
PO26-00390	School Outfitters LLC	Collaborative Table	01-9010-0-1110-1000-4320-002-356	508.40
BPO26-00224	School Safety Solutions LLC Ro	Open P.O. - Hazardous Waste Safety Program	01-0000-0-0000-8200-5899-090-760	45,000.00
PO26-00509	School Specialty LLC	School Supplies	01-0000-0-1110-1000-4320-010-070	690.03
PO26-00510	School's In LLC	Rug	01-9010-0-1110-1000-4320-010-356	478.26

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00024	SCN WORLDWIDE LLC DBA SCANTRON	Scantrons	01-0000-0-1110-1000-4320-032-070	411.59
PO26-00324	Screencastify LLC	Screencastify 25-26 SY	01-0000-0-0000-3900-5813-090-305	17,325.07
BPO26-00201	Sector Point Inc	Open P.O. Permit System Program	01-0000-0-0000-8200-5899-090-760	6,500.00
PO26-00224	Seesaw	Seesaw Digital Subscription	01-0000-0-0000-3900-5813-090-305	11,920.00
PO26-00495	Service Press Inc.	HIP Pockets	01-0000-0-1110-1000-5810-014-070	205.47
PO26-00321	Service Press Inc.	Business Cards	01-0000-0-1110-1000-5810-033-070	191.29
PO26-00260	SKYLIGHT PUBLISHING	CTE Computer - Java HS	01-6387-0-3800-1000-4200-090-394	68.20
PO26-00307	Smcsa C/o Louann Carlomagno, S	Annual Dues	01-0000-0-0000-7150-5300-090-714	200.00
BPO26-00200	Sonitrol/pacific West Security	Open P.O. for Alarm System Monitoring	01-8150-0-0000-8300-5806-090-129	125,000.00
PO26-00563	Soul Shoppe	Social Emotional Learning Assemblies & Workshops	01-3010-0-1110-1000-5899-008-301	8,900.00
BPO26-00220	South City Star Smog Test Only	Open P.O. - Vehicle Maintenance/Smog Testing	01-0000-0-0000-8200-5899-090-760	2,000.00
PO26-00514	Speech Corner LLC	Back To School Supplies	01-9010-0-5760-1190-4320-090-350	123.03
PO26-00532	Staples #0488	Supplies	01-0000-0-1110-1000-4320-032-070	46.70
BPO26-00218	STATE OF CA - DEPT OF INDUS. R	Open P.O. - Annual Inspections of Wheelchair Lifts	01-8150-0-0000-8110-5899-090-741	2,500.00
BPO26-00206	Steven's Bay Area Diesel Servi	Open P.O. for Vehicle Repairs	01-8150-0-0000-8110-5600-090-741	1,500.00
PO26-00419	Studies Weekly	Studies Weekly Subscription	01-0805-0-1110-1000-5813-010-180	549.25
BPO26-00202	TEC of California Inc. A TEC E	Open P.O. for Auto Repair	01-8150-0-0000-8110-5600-090-741	2,500.00
PO26-00504	The Mcgraw-hill Companies	ELA Grade 5 - New Class (Martin)	01-6300-0-1110-1000-4100-090-307	10,175.55
PO26-00506	The Mcgraw-hill Companies	Study Sync ELA 6-12 Digital	01-6300-0-1110-1000-4100-090-307	160,144.80
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-2700-5910-033-480	750.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-2700-5910-090-735	26,500.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-2700-5910-090-762	700.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-3130-5910-090-503	975.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-7200-5910-090-714	900.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-7200-5910-090-715	325.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-0000-0-0000-7200-5910-090-760	2,200.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	01-6500-0-5760-2700-5910-090-245	500.00
PO26-00348	Touchline Software Inc.	License Fees	01-0805-0-1110-1000-5813-032-180	495.00
PO26-00571	TURNER, GLENN Brightfusion Ltd	OpenSciEd HS	01-9044-0-1110-1000-4320-090-064	780.13
PO26-00428	Turnitin LLC	Turnitin	01-0000-0-1110-1000-5813-090-305	19,171.00
PO26-00242	Uline	Utility Tilt Truck	01-0000-0-0000-8200-4420-009-759	1,011.90
PO26-00320	Unica Party Rentals	Welcome Back Lunch Area	01-0000-0-1110-1000-5899-090-762	5,335.40
BPO26-00203	United Rentals (north America)	Open P.O. for Equipment Rentals	01-8150-0-0000-8110-5600-090-741	7,000.00
PO26-00270	United States Postal Service C	U.S. Mail Postage	01-0000-0-0000-7550-5920-090-718	25,000.00
PO26-00508	Ventris Learning LLC DBA Ventr	Reading Specialist Materials	01-0805-0-1110-1000-4200-010-180	578.77
BPO26-00229	Verizon Connect Nwf Inc.	Open P.O. - GPS Vehicle Tracking System	01-8150-0-0000-8110-5899-090-741	10,000.00
PO26-00412	Vex Robotics Inc.	PLTW Automation & Robotics AL	01-6388-0-3800-1000-4320-090-318	1,836.32
PO26-00223	Vex Robotics Inc.	PLTW Automation & Robotics PKY	01-6388-0-3800-1000-4320-090-318	1,928.57
PO26-00222	Vex Robotics Inc.	PLTW Automation & Robotics PKY #2	01-6388-0-3800-1000-4320-090-318	154.87

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00221	Vex Robotics Inc.	PLTW Automation & Robotics WMS	01-6388-0-3800-1000-4320-090-318	196.31
PO26-00507	Vista Higher Learning Inc.	World Language HS 8 Year Adoption	01-0000-0-1110-1000-4100-090-317	708,541.91
PO26-00417	Vista Higher Learning Inc.	Additional Textbooks Italian SSFHS	01-6300-0-1110-1000-4100-090-307	7,596.85
PO26-00274	VWR International	Health Careers CTE	01-6383-0-3800-1000-4320-090-312	2,776.43
BPO26-00241	Wave Business	District Wide Internet Service '25-'26 YR	01-0000-0-0000-2424-5850-090-735	24,000.00
BPO26-00226	Westborough Water District	Open P.O. - Water & Sewer Westborough	01-0000-0-0000-8200-5530-090-760	20,000.00
PO26-00195	Western Psychological Services	Protocols - Print	01-6500-0-5760-1190-4320-090-245	2,967.23
PO26-00196	Western Psychological Services	Protocols - Digital	01-6500-0-5760-1190-5813-090-245	728.00
PO26-00280	WILL, REBEKAH MARIE DBA REBEKA	Audiology Services	01-6500-0-5760-1190-5899-090-245	17,000.00
PO26-00228	Xerox Financial Services	Xerox Copier Lease - C405 / C60	01-0000-0-0000-7350-5600-090-717	300.00
PO26-00228	Xerox Financial Services	Xerox Copier Lease - C405 / C60	01-0000-0-0000-7550-5600-090-718	4,000.00
PO26-00295	Your Party Rental Company	Welcome Back Tables/Linen/Chairs	01-0000-0-1110-1000-5899-090-762	822.00
	TOTAL FUND 01			**8,411,194.98**
PO26-00535	Admin. Software Applications	ASAP Subscription	11-6391-0-4110-2490-5813-041-481	11,086.14
PO26-00361	Amazon Capital Services	Office Supplies	11-6391-0-4110-2700-4320-041-480	98.40
PO26-00553	Amazon Capital Services	Office Supplies	11-6391-0-4110-2700-4320-041-480	111.36
PO26-00553	Amazon Capital Services	Office Supplies	11-6391-0-4145-1000-4320-041-145	26.80
PO26-00334	AT&T	CALNET 3 - Charges Only	11-0000-0-4110-2700-5910-041-480	1,200.00
BPO26-00237	California Water Service Compa	Open P.O. - Water & Sewer	11-0000-0-0000-8200-5530-041-760	27,000.00
BPO26-00261	HERFF JONES LLC	Diplomas & Caps & Gowns	11-6391-0-4151-1000-4320-041-151	1,400.00
BPO26-00261	HERFF JONES LLC	Diplomas & Caps & Gowns	11-6391-0-4151-1000-5810-041-151	300.00
BPO26-00254	Hillyard	Open PO - Custodial Supplies	11-0000-0-0000-8200-4320-041-760	4,000.00
BPO26-00260	Kelly Spicers Facilities Solut	Copy Paper for Baden, Adult Ed, ATP	11-0000-0-4110-1000-4320-041-480	850.00
PO26-00538	Literacy Minnesota	Software Subscription	11-6391-0-4110-2490-5813-041-481	550.00
PO26-00375	ODP Business Solutions LLC	Standing Desk	11-6391-0-4110-2490-4420-041-481	890.97
PO26-00562	ODP Business Solutions LLC	Standing Desks	11-6391-0-4110-2490-4420-041-481	2,672.90
PO26-00378	ODP Business Solutions LLC	Office Supplies	11-6391-0-4110-2700-4320-041-480	536.68
PO26-00580	ODP Business Solutions LLC	Teachers Supplies	11-6391-0-4145-1000-4320-041-145	169.40
PO26-00580	ODP Business Solutions LLC	Teachers Supplies	11-6391-0-4151-1000-4320-041-151	18.82
BPO26-00235	P G & E	Gas & Electric Services	11-0000-0-0000-8200-5510-041-760	9,000.00
BPO26-00262	PSI Services LLC	HiSET Test Scoring	11-6391-0-4151-1000-5817-041-151	2,000.00
PO26-00534	Quia Subscriptions	Quia Subscription	11-6391-0-4110-2490-5813-041-481	200.00
PO26-00387	Ssf Chamber Of Commerce	Membership Dues	11-6391-0-4110-2490-5300-041-481	300.00
	TOTAL FUND 11			**62,411.47**
PO26-00365	Amazon Capital Services	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	103.00
PO26-00364	Amazon Capital Services	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	79.10
PO26-00249	Amazon Capital Services	District's Kick-Off Rally	12-6105-0-8535-1000-4320-045-835	23.60
PO26-00255	Amazon Capital Services	Office Supplies	12-6105-0-8535-1000-4320-045-835	105.66
PO26-00365	Amazon Capital Services	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	103.03

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00249	Amazon Capital Services	District's Kick-Off Rally	12-9010-0-8533-1000-4320-045-833	23.61
PO26-00524	Amazon Capital Services	Expanding Wall File Organizer	12-9010-0-8533-1000-4320-045-833	61.49
PO26-00255	Amazon Capital Services	Office Supplies	12-9010-0-8533-1000-4320-045-833	105.65
PO26-00334	AT&T	CALNET 3 - Charges Only	12-6105-0-8510-2700-5910-045-830	1,800.00
BPO26-00237	California Water Service Compa	Open P.O. - Water & Sewer	12-6105-0-8510-8200-5530-045-830	1,500.00
BPO26-00237	California Water Service Compa	Open P.O. - Water & Sewer	12-6105-0-8535-8200-5530-045-835	2,000.00
BPO26-00237	California Water Service Compa	Open P.O. - Water & Sewer	12-9010-0-8533-8200-5530-045-833	2,000.00
PO26-00484	Childcare Careers	The Education Team Contract	12-9010-0-8530-1000-5899-045-832	65,000.00
PO26-00336	Department Of Social Services	Licensing Fees for Martin CDC	12-9010-0-8533-1000-5899-045-833	363.00
PO26-00380	ODP Business Solutions LLC	Back to School Supplies	12-6105-0-8510-1000-4320-045-830	1,007.24
PO26-00380	ODP Business Solutions LLC	Back to School Supplies	12-6105-0-8535-1000-4320-045-835	1,007.14
PO26-00225	ODP Business Solutions LLC	Office Supplies	12-9010-0-8530-1000-4320-045-832	354.80
PO26-00380	ODP Business Solutions LLC	Back to School Supplies	12-9010-0-8533-1000-4320-045-833	1,007.14
PO26-00545	ODP Business Solutions LLC	Office Supplies	12-9010-0-8533-1000-4320-045-833	435.16
BPO26-00235	P G & E	Gas & Electric Services	12-6105-0-8510-8200-5510-045-830	10,000.00
BPO26-00235	P G & E	Gas & Electric Services	12-6105-0-8535-8200-5510-045-835	15,500.00
BPO26-00235	P G & E	Gas & Electric Services	12-9010-0-8533-8200-5510-045-833	15,500.00
	TOTAL FUND 12			**118,079.62**
PO26-00424	Amazon Capital Services	7/25 Request for 8 Probe Thermometers	13-5310-0-0000-3700-4320-090-820	87.60
PO26-00251	Amazon Capital Services	Standing desk converter-Melissa	13-5310-0-0000-3700-4320-090-820	406.04
PO26-00383	Amazon Capital Services	Water Test Kit for Sites	13-5310-0-0000-3700-4320-090-820	40.72
PO26-00334	AT&T	CALNET 3 - Charges Only	13-5310-0-0000-3700-5910-090-820	500.00
PO26-00526	Grainger (Branch 729)	Tape for Carts	13-5310-0-0000-3700-4320-090-820	48.70
PO26-00273	Patterson Lift Trucks Inc.	Fork Lift Tune Up	13-5310-0-0000-3700-5600-090-820	317.61
PO26-00530	Restaurant Supply LLC	Dollies For Food Delivery	13-5310-0-0000-3700-4320-090-820	8,197.01
PO26-00322	Royal Pin Donuts	Welcome Back Meeting NS 8/13	13-5310-0-0000-3700-4322-090-820	214.25
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	13-5310-0-0000-3700-5910-090-820	775.00
	TOTAL FUND 13			**10,586.93**
PO26-00465	ALLIED STORAGE CONTAINERS INC	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	21-9010-0-0000-8500-5600-032-926	2,090.86
PO26-00465	ALLIED STORAGE CONTAINERS INC	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	21-9010-0-0000-8500-5600-098-926	3,666.58
PO26-00263	Amazon.com	El Camino HS Temporary Space Supplies	21-9010-0-0000-8500-4320-090-926	28.29
PO26-00262	Amazon.com	Supplies for Bond	21-9010-0-0000-8500-4320-098-902	191.18
PO26-00466	Anchor Relocation Services Inc	Moving Services for ECHS Kitchen & Cafe	21-9010-0-0000-8500-5809-032-926	59,718.49
PO26-00466	Anchor Relocation Services Inc	Moving Services for ECHS Kitchen & Cafe	21-9010-0-0000-8500-5809-098-926	58,226.14
PO26-00248	Apple Inc	13" MacBook Air	21-9010-0-0000-8500-4420-098-902	1,150.78
PO26-00462	Atlas Technical Consultants Ll	Geotechnical Services at Westborough MS	21-9010-0-0000-8500-6255-025-960	38,636.00
PO26-00460	BESS TESTLABS INC	Utility Survey Services for Spruce & MV	21-9010-0-0000-8500-6140-009-743	17,616.00
PO26-00460	BESS TESTLABS INC	Utility Survey Services for Spruce & MV	21-9010-0-0000-8500-6140-013-743	26,514.00
PO26-00469	BETTER BUILDING CONSTRUCTION I	Construction Svcs -Temp. Meal Support Space	21-9010-0-0000-8500-6270-098-926	8,450.00

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00459	Cody Anderson Wasney Architect	Assessment Svs for SSFHS Modernization Project	21-9010-0-0000-8500-6210-033-743	124,777.00
PO26-00457	DSK LLP DBA DSK Architects	Assessment Services for Spruce ES	21-9010-0-0000-8500-6210-013-743	108,907.50
PO26-00463	FIVE STAR BANK	Escrow ACCT for McGuire and Hester	21-9010-0-0000-8500-6270-025-960	246,273.06
PO26-00467	Harley Ellis Devereaux Corpora	Architectural Services for LC Modernization	21-9010-0-0000-8500-6210-007-743	59,636.14
PO26-00468	ISI Inspection Services Inc.	Inspection Svcs for the ECHS Central & WMS Field	21-9010-0-0000-8500-6273-025-960	48,823.06
PO26-00468	ISI Inspection Services Inc.	Inspection Svcs for the ECHS Central & WMS Field	21-9010-0-0000-8500-6273-032-926	15,372.94
PO26-00468	ISI Inspection Services Inc.	Inspection Svcs for the ECHS Central & WMS Field	21-9010-0-0000-8500-6273-098-926	35,300.76
PO26-00455	Key Analytics	Measure T Cost Accounting & Tracking Program Svcs.	21-9010-0-0000-8500-5813-090-902	139,625.00
PO26-00461	MULTISTUDIO INC.	Architectural Services for ECHS Modernization	21-9010-0-0000-8500-6210-032-743	29,042.00
PO26-00464	PINELLI CONSTRUCTION INSPECTIO	Inspector Record Services	21-9010-0-0000-8500-6290-025-960	34,580.00
PO26-00464	PINELLI CONSTRUCTION INSPECTIO	Inspector Record Services	21-9010-0-0000-8500-6290-032-926	51,480.00
PO26-00464	PINELLI CONSTRUCTION INSPECTIO	Inspector Record Services	21-9010-0-0000-8500-6290-098-926	74,360.00
PO26-00458	SIM ARCHITECTS INC	Assessment Svs for the MV ES Modernization Project	21-9010-0-0000-8500-6210-009-743	84,018.00
BPO26-00249	T-Mobile USA Inc	T-Mobile Phone Services	21-9010-0-0000-8200-5910-090-902	650.00
PO26-00456	Verde Design Inc.	Landscape Services at Westborough MS	21-9010-0-0000-8500-6210-025-960	190,408.55
	TOTAL FUND 21			**1,459,542.33**
PO26-00543	19six Architects	Architectural and Engineering Services	40-9010-0-0000-8500-6210-033-946	90,410.00
PO26-00263	Amazon.com	El Camino HS Temporary Space Supplies	40-9010-0-0000-8500-4320-090-926	881.65
PO26-00544	DSK LLP DBA DSK Architects	Security Gate Update at Spruce ES Main Entrance	40-9010-0-0000-8500-6170-013-964	33,800.00
PO26-00259	MEGA ELECTRIC & PV INC.	Electrical Work - HR Dept. New Employees Cubicles	40-9010-0-0000-8500-6270-090-972	1,870.00
PO26-00586	Meteor Education LLC	Equipment for SSFHS	40-9010-0-0000-8110-4320-033-741	99,932.26
PO26-00272	Protech	Post Abatement Inspection & Final Testing Services	40-9010-0-0000-8500-6270-090-972	2,330.00
PO26-00271	WEB RESOURCE LLC DBA SCHOOL OU	TK Classroom Furniture - Ponderosa	40-9010-0-0000-8500-6410-010-946	9,065.20
	TOTAL FUND 40			**238,289.11**
PO26-00584	San Diego State University Att	Scholarship	73-0000-0-9000-3900-5880-032-717	3,000.00
	TOTAL FUND 73			**3,000.00**
	TOTAL # OF PURCHASE ORDERS:	**454**	**TOTAL P.O. AMOUNT**	**10,303,104.44**

PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 8,411,194.98		
11	ADULT EDUCATION FUND	$ 62,411.47		
12	CHILD DEVELOPMENT FUND	$ 118,079.62		
13	FOOD SERVICE	$ 10,586.93		
14	DEFERRED MAINTENANCE			
21	BOND	$ 1,459,542.33		
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 238,289.11		
73	FOUNDATION TRUST FUND	$ 3,000.00		
	TOTAL PUCHASE ORDERS	**$ 10,303,104.44**		

PURCHASE ORDER LISTING - August 1, 2025 to August 31, 2025

P.O.	Vendor	Description	Account	Amount
CHANGE ORDERS:				
PO26-00146	Amazon.com	Cell Phone Lockers	01-0805-0-1110-1000-4320-033-180	(16.49)
PO26-00117	Amazon.com	CTE Supplies	01-0805-0-1110-1000-4320-033-180	290.88
PO26-00166	CDW Government Inc	Bluebeam and AutoCAD LT 2026	01-8150-0-0000-8110-5813-090-741	231.13
BPO26-00188	Core & Main LP	Open P.O. - Fire Protection Supplies	01-8150-0-0000-8110-4320-090-741	2,500.00
PO26-00033	Kelly Spicers Inc.	School and Office Supplies	01-0000-0-1110-1000-4320-010-070	3,025.97
BPO26-00023	PROPHET CORPORATION, THE	PE Supplies	01-0000-0-1230-1000-4320-032-070	1,500.00
	TOTAL CHANGE ORDERS			**7,531.49**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: November 13, 2025

RE: Purchase Order Listing September 1, 2025 to September 30, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed September 1, 2025 to September 30, 2025 for the 2025/2026 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - September 1, 2025 to September 30, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00808	3p Learning	3P Learning Inc Subscriptions	01-0805-0-1110-1000-5813-006-180	575.00
PO26-00763	4MOST SPORT GROUP LLC	Baseball Field Renovation	01-8150-0-0000-8110-5899-033-741	17,500.00
BPO26-00280	A BLACK TIE AFFAIR INC.	Open PO - Black Tie Affair	01-0000-0-0000-3110-4322-090-503	8,000.00
BPO26-00267	A BLACK TIE AFFAIR INC.	Catering for Meetings	01-6500-0-5730-1190-4322-090-204	5,000.00
PO26-00865	A.R.T. Carpet	Carpet, Tile, Flooring	01-8150-0-0000-8110-5899-032-741	3,120.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5870-090-230	60,000.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5880-090-230	85,000.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5899-090-230	5,000.00
PO26-00794	Action Sports	Staff Shirts	01-9010-0-0000-2700-5810-025-356	1,176.77
PO26-00660	Adroit Advanced Technologies I	NPA - Adroit	01-0000-0-5760-3600-5820-090-781	669,787.00
PO26-00797	Advanced Sign Solutions Sign S	Supplies	01-9219-0-1202-1000-4320-032-356	27.25
PO26-00797	Advanced Sign Solutions Sign S	Supplies	01-9233-0-1202-1000-4320-032-322	99.00
PO26-00797	Advanced Sign Solutions Sign S	Supplies	01-9234-0-1203-1000-4320-032-322	38.50
PO26-00797	Advanced Sign Solutions Sign S	Supplies	01-9246-0-1203-1000-4320-032-322	44.00
PO26-00663	Akshaya Inc	Temp Agency/Consultant for Technology Srvcs	01-0000-0-0000-2424-5899-090-735	140,000.00
PO26-00901	All Volleyball Inc	Supplies for Volleyball	01-9245-0-1202-1000-5810-032-322	1,934.77
PO26-00881	Altimate Medical Inc	Gait Assistive Equipment	01-6500-0-5760-1190-6410-090-245	6,644.14
PO26-00952	Amazon Capital Services	T & L Books	01-0000-0-0000-2100-4200-090-762	162.66
PO26-00704	Amazon Capital Services	T & L Books/Supplies	01-0000-0-0000-2100-4200-090-762	379.27
PO26-00859	Amazon Capital Services	T & L Supplies	01-0000-0-0000-2100-4200-090-762	91.24
PO26-00753	Amazon Capital Services	T & L Meeting Supplies	01-0000-0-0000-2100-4320-090-762	358.48
PO26-00859	Amazon Capital Services	T & L Supplies	01-0000-0-0000-2100-4320-090-762	120.72
PO26-00753	Amazon Capital Services	T & L Meeting Supplies	01-0000-0-0000-2110-4322-090-762	178.98
PO26-00859	Amazon Capital Services	T & L Supplies	01-0000-0-0000-2110-4322-090-762	461.52
PO26-00859	Amazon Capital Services	T & L Supplies	01-0000-0-0000-2110-5810-090-762	21.15
PO26-00784	Amazon Capital Services	iPad Cases	01-0000-0-0000-2424-4320-090-735	1,769.16
PO26-00786	Amazon Capital Services	iPad Cases	01-0000-0-0000-2424-4320-090-735	1,195.05
PO26-00844	Amazon Capital Services	iPad Stand	01-0000-0-0000-2424-4320-090-735	104.81
PO26-00695	Amazon Capital Services	Micro Server/10TB Hard Drive	01-0000-0-0000-2424-4320-090-735	1,541.82
PO26-00642	Amazon Capital Services	UPS Testing Adapters/Supplies	01-0000-0-0000-2424-4320-090-735	151.47
PO26-00697	Amazon Capital Services	Presentation Clicker	01-0000-0-0000-2700-4320-025-070	54.92
PO26-00835	Amazon Capital Services	Supplies & Furniture	01-0000-0-0000-3130-4320-090-503	2,116.08
PO26-00698	Amazon Capital Services	Trustee Materials	01-0000-0-0000-7110-4320-090-713	84.88
PO26-00755	Amazon Capital Services	Supplies	01-0000-0-0000-7150-4200-090-714	9.72
PO26-00755	Amazon Capital Services	Supplies	01-0000-0-0000-7150-4320-090-714	37.95
PO26-00841	Amazon Capital Services	Office Supplies	01-0000-0-0000-7300-4320-090-717	351.72
PO26-00636	Amazon Capital Services	Sound Machine	01-0000-0-0000-7300-4320-090-717	106.55
PO26-00841	Amazon Capital Services	Office Supplies	01-0000-0-0000-7550-4320-090-718	739.27
PO26-00609	Amazon Capital Services	Classroom Supplies	01-0000-0-0000-8200-4320-022-759	27.74
PO26-00785	Amazon Capital Services	Grabbers	01-0000-0-0000-8200-4320-025-759	151.61
PO26-00861	Amazon Capital Services	Custodial Supplies	01-0000-0-0000-8200-4320-031-759	559.04

PURCHASE ORDER LISTING - September 1, 2025 to September 30, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00672	Amazon Capital Services	Folding Chair Rack	01-0000-0-0000-8200-4320-032-759	375.75
PO26-00699	Amazon Capital Services	Grading Smarter	01-0000-0-1110-1000-4200-025-070	494.16
PO26-00843	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-006-070	249.72
PO26-00745	Amazon Capital Services	Emergency Bins for Classrooms	01-0000-0-1110-1000-4320-007-070	132.64
PO26-00696	Amazon Capital Services	Classroom & Office Supplies	01-0000-0-1110-1000-4320-008-070	23.72
PO26-00603	Amazon Capital Services	Classroom & Student Supplies	01-0000-0-1110-1000-4320-008-070	81.12
PO26-00845	Amazon Capital Services	Classroom Supplies & Recess Equipment	01-0000-0-1110-1000-4320-008-070	160.83
PO26-00858	Amazon Capital Services	Office Supplies	01-0000-0-1110-1000-4320-008-070	60.48
PO26-00832	Amazon Capital Services	Classroom Equipment	01-0000-0-1110-1000-4320-010-070	26.35
PO26-00746	Amazon Capital Services	School Supplies	01-0000-0-1110-1000-4320-010-070	65.24
PO26-00752	Amazon Capital Services	Student Tech & Emergency Procedure	01-0000-0-1110-1000-4320-010-070	368.85
PO26-00744	Amazon Capital Services	Nurse Room Supplies	01-0000-0-1110-1000-4320-014-070	79.23
PO26-00787	Amazon Capital Services	Supply Closet Supplies	01-0000-0-1110-1000-4320-021-070	2,872.33
PO26-00838	Amazon Capital Services	Electives Supplies	01-0000-0-1110-1000-4320-021-322	73.14
PO26-00609	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-022-070	172.39
PO26-00635	Amazon Capital Services	Art Supplies 09-2025	01-0000-0-1110-1000-4320-025-070	125.06
PO26-00833	Amazon Capital Services	Paper Roll for Crafts	01-0000-0-1110-1000-4320-032-070	76.89
PO26-00836	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-032-070	29.43
PO26-00953	Amazon Capital Services	Supplies	01-0000-0-1110-1000-4320-032-070	363.20
PO26-00735	Amazon Capital Services	Art Class Supplies	01-0000-0-1110-1000-4320-033-070	3,748.39
PO26-00819	Amazon Capital Services	Art Supplies	01-0000-0-1110-1000-4320-033-070	539.38
PO26-00639	Amazon Capital Services	Culinary Arts Supplies	01-0000-0-1110-1000-4320-033-070	259.56
PO26-00813	Amazon Capital Services	Flag for Football Stadium	01-0000-0-1110-1000-4320-033-759	131.81
PO26-00704	Amazon Capital Services	T & L Books/Supplies	01-0000-0-1110-1000-4320-090-762	21.40
PO26-00787	Amazon Capital Services	Supply Closet Supplies	01-0000-0-1110-1000-4322-021-070	46.14
PO26-00816	Amazon Capital Services	Folding Machine	01-0000-0-1110-1000-4420-033-070	977.89
PO26-00837	Amazon Capital Services	Library Books & Supplies	01-0000-0-1110-2421-4200-002-451	288.34
PO26-00673	Amazon Capital Services	Induction Program Books	01-0000-0-1110-3900-4200-090-340	271.23
PO26-00671	Amazon Capital Services	Tennis Balls	01-0000-0-1202-1000-4320-032-322	476.22
PO26-00644	Amazon Capital Services	Supplies	01-0000-0-1255-1000-4320-032-070	99.20
PO26-00645	Amazon Capital Services	Supplies	01-0000-0-1255-1000-4320-032-070	399.92
PO26-00702	Amazon Capital Services	Amal Unbound	01-0805-0-1110-1000-4200-025-180	137.12
PO26-00661	Amazon Capital Services	English Dept Books	01-0805-0-1110-1000-4200-033-180	475.32
PO26-00754	Amazon Capital Services	Classroom Supplies	01-0805-0-1110-1000-4320-006-180	213.11
PO26-00703	Amazon Capital Services	Office Supplies	01-0805-0-1110-1000-4320-006-180	130.84
PO26-00669	Amazon Capital Services	ELA Department Order	01-0805-0-1110-1000-4320-021-180	2,060.89
PO26-00855	Amazon Capital Services	Emergency Backpack Supplies	01-0805-0-1110-1000-4320-021-180	1,739.16
PO26-00814	Amazon Capital Services	CPR Mask Health Office	01-0805-0-1110-1000-4320-033-180	17.92
PO26-00815	Amazon Capital Services	Health Office Supplies	01-0805-0-1110-1000-4320-033-180	103.88
PO26-00818	Amazon Capital Services	Social Studies Dept Supplies	01-0805-0-1110-1000-4320-033-180	1,279.81
PO26-00651	Amazon Capital Services	Toners	01-0805-0-1110-1000-4320-033-180	462.90

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P.O.	Vendor	Description	Account	Amount
PO26-00734	Amazon Capital Services	Various Class Supplies	01-0805-0-1110-1000-4320-033-180	1,524.25
PO26-00852	Amazon Capital Services	ELD Reading	01-0805-0-4760-1000-4200-022-123	798.03
PO26-00828	Amazon Capital Services	Classroom & PBIS Awards Supplies	01-3010-0-1110-1000-4200-007-301	14.56
PO26-00955	Amazon Capital Services	Classroom Materials & Reference Books	01-3010-0-1110-1000-4200-007-301	581.69
PO26-00605	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4200-007-301	70.87
PO26-00668	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4200-022-301	77.81
PO26-00828	Amazon Capital Services	Classroom & PBIS Awards Supplies	01-3010-0-1110-1000-4320-007-301	790.19
PO26-00831	Amazon Capital Services	Classroom & PBIS Supplies	01-3010-0-1110-1000-4320-007-301	1,963.15
PO26-00955	Amazon Capital Services	Classroom Materials & Reference Books	01-3010-0-1110-1000-4320-007-301	364.00
PO26-00605	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	703.76
PO26-00610	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	1,662.23
PO26-00860	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	1,987.48
PO26-00847	Amazon Capital Services	100 Bk Challenge & UFLI Storage	01-3010-0-1110-1000-4320-008-301	168.73
PO26-00696	Amazon Capital Services	Classroom & Office Supplies	01-3010-0-1110-1000-4320-008-301	368.15
PO26-00603	Amazon Capital Services	Classroom & Student Supplies	01-3010-0-1110-1000-4320-008-301	222.71
PO26-00845	Amazon Capital Services	Classroom Supplies & Recess Equipment	01-3010-0-1110-1000-4320-008-301	181.24
PO26-00750	Amazon Capital Services	Kinder & 1st Grade Parent Workshops Supplies	01-3010-0-1110-1000-4320-008-301	115.96
PO26-00606	Amazon Capital Services	Recess Equipment	01-3010-0-1110-1000-4320-008-301	747.95
PO26-00849	Amazon Capital Services	STEM Lab Camera	01-3010-0-1110-1000-4320-008-301	87.89
PO26-00846	Amazon Capital Services	Student Rug for Classroom	01-3010-0-1110-1000-4320-008-301	395.68
PO26-00609	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	891.84
PO26-00668	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	471.81
PO26-00610	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4420-007-301	1,994.17
PO26-00607	Amazon Capital Services	Reading Books for Students Rm.3	01-3182-0-1110-1000-4200-031-387	618.70
PO26-00608	Amazon Capital Services	Supplies for New Teachers	01-3182-0-1110-1000-4320-031-387	2,243.05
PO26-00747	Amazon Capital Services	Supplies	01-3550-0-3800-1000-4320-032-333	76.75
PO26-00749	Amazon Capital Services	Supplies	01-3550-0-3800-1000-4320-032-333	375.52
PO26-00850	Amazon Capital Services	Supplies	01-3550-0-3800-1000-4320-032-333	362.46
PO26-00817	Amazon Capital Services	CTE-Computer Science	01-3550-0-3800-1000-4320-033-333	81.35
PO26-00853	Amazon Capital Services	Martin UTK Supplies	01-6053-0-1110-1000-4320-090-841	1,440.01
PO26-00854	Amazon Capital Services	Sunshine Gardens UTK Program	01-6053-0-1110-1000-4320-090-841	334.24
PO26-00851	Amazon Capital Services	UTK Martin	01-6053-0-1110-1000-4320-090-841	26.60
PO26-00848	Amazon Capital Services	UTK Ponderosa	01-6053-0-1110-1000-4320-090-841	477.75
PO26-00701	Amazon Capital Services	Supplies	01-6383-0-3800-1000-4320-032-312	3,266.46
PO26-00836	Amazon Capital Services	Supplies	01-6383-0-3800-1000-4320-032-312	12.99
PO26-00893	Amazon Capital Services	Garage Mobile Chest	01-6387-0-3800-1000-4320-032-394	509.51
PO26-00834	Amazon Capital Services	Food for Meetings	01-9010-0-0000-2700-4322-025-356	76.15
PO26-00837	Amazon Capital Services	Library Books & Supplies	01-9010-0-1110-1000-4320-002-356	50.46
PO26-00732	Amazon Capital Services	Wellness Center Couch	01-9305-0-1110-1000-4320-033-391	241.59
PO26-00655	Amazon Capital Services	Wellness Center Supplies	01-9305-0-1110-1000-4320-033-391	1,254.06
PO26-00954	Amazon.com	HR Office Supplies	01-0000-0-0000-7400-4320-090-715	145.72

PURCHASE ORDER LISTING - September 1, 2025 to September 30, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00892	Amazon.com	CTE Health Science	01-6383-0-3800-1000-4320-032-312	1,048.37
PO26-00670	Amazon.com	Maintenance Supplies	01-8150-0-0000-8110-4320-090-741	2,227.94
PO26-00751	Amazon.com	Math Supplies	01-9010-0-1110-1000-4320-090-316	99.44
PO26-00748	Amazon.com	Math Teacher Supplies	01-9010-0-1110-1000-4320-090-316	379.46
PO26-00891	Amazon.com	Secondary Math Supplies	01-9010-0-1110-1000-4320-090-316	1,517.79
PO26-00604	Amazon.com	Unit 2 Math Supplies 6-12	01-9010-0-1110-1000-4320-090-316	1,648.06
PO26-00602	Amazon.com	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	65.86
PO26-00890	Amazon.com	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	70.83
PO26-00894	Amazon.com	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	182.61
PO26-00883	Amergis Healthcare Staffing In	NPA - Amergis Healthcare: Paraeducators	01-3310-0-5760-1110-5899-090-201	1,600,000.00
PO26-00782	American Logistics	NPA - Everdriven	01-0000-0-5760-3600-5820-090-781	1,000,000.00
PO26-00915	Amplify Education Inc	mCLASS Training for Teachers	01-0000-0-0000-3900-5899-090-305	750.00
PO26-00345	Amplify Education Inc	mCLASS DIBELS - Grades 3-6 (1yr)	01-7810-0-1110-1000-5813-090-270	10,800.00
PO26-00346	Amplify Education Inc	Software 3-Year License Renewal - mClass DIBELS	01-7810-0-1110-1000-5813-090-270	50,550.00
PO26-00907	Aperture Media & Design Llc	HS CTE Pathway Videos	01-3550-0-3800-1000-5899-090-333	7,050.00
PO26-00907	Aperture Media & Design Llc	HS CTE Pathway Videos	01-6387-0-3800-1000-5899-090-394	12,975.00
PO26-00917	Apple Inc	Apple TVs	01-0805-0-1110-1000-4320-021-180	3,854.42
PO26-00613	Apple Inc	Apple Computer	01-6383-0-3800-1000-4420-032-312	2,207.23
PO26-00611	Apple Inc	MacBook Pro ECHS	01-6383-0-3800-1000-4420-032-313	2,277.55
PO26-00612	Apple Inc	Apple Computer	01-6387-0-3800-1000-4420-090-394	2,277.55
PO26-00762	Arbortech Tree Care Inc	Tree Removal - Serra Vista	01-8150-0-0000-8110-5899-011-741	5,900.00
PO26-00764	Arbortech Tree Care Inc	Tree Removal - Serra Vista	01-8150-0-0000-8110-5899-011-741	3,900.00
PO26-00765	Arbortech Tree Care Inc	Tree Removal - Alta Loma	01-8150-0-0000-8110-5899-021-741	3,600.00
PO26-00766	Arbortech Tree Care Inc	Tree Removal - Foxridge	01-8150-0-0000-8110-5899-090-741	8,750.00
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5820-090-230	15,000.00
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5870-090-230	35,000.00
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5880-090-230	80,000.00
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5899-090-230	5,000.00
PO26-00630	AVID TRANSLATION LLC	Translation Services	01-0000-0-1110-1000-5899-032-070	700.00
PO26-00931	AVID TRANSLATION LLC	Translation Services	01-0000-0-4760-3900-5899-090-503	2,500.00
PO26-00935	B & H Photo-Video Inc Remittan	Pocket Talks for Sites/District	01-0000-0-1110-1000-4320-090-762	11,496.27
PO26-00820	B & H Photo-Video Inc Remittan	CTE-Video Arts	01-3550-0-3800-1000-4320-033-333	9,308.03
PO26-00925	BART Group Sales	6th Grade FT Exploratorium Travel	01-3010-0-1110-1000-5815-022-301	1,128.60
PO26-00821	Bases Loaded Sporting Goods In	Twelve (12) softballs	01-0000-0-1203-1000-4320-033-322	966.46
PO26-00950	BESS TESTLABS INC	Underground Utility Locating	01-8150-0-0000-8110-5899-012-741	2,425.00
PO26-00667	BEYNON SPORTS SURFACES INC.	SSFHS Extensive Repairs & Deep Cleaning	01-8150-0-0000-8110-5899-033-741	21,480.00
PO26-00827	Boudin Bakery/ Accounting/AR	Principal Ops Meeting 8/21	01-0000-0-0000-7400-4322-090-715	474.06
PO26-00792	Boudin Bakery/ Accounting/AR	Principal Ops Meeting 9/18	01-0000-0-0000-7400-4322-090-715	474.06
BPO26-00270	Bronstein Music	Open PO - Music Repairs	01-0000-0-1227-1000-4320-025-322	400.00
BPO26-00270	Bronstein Music	Open PO - Music Repairs	01-0000-0-1227-1000-5600-025-322	2,600.00
PO26-00638	Bsn Sports Llc	Baseballs	01-0000-0-1202-1000-4320-033-322	2,915.13

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P.O.	Vendor	Description	Account	Amount
PO26-00597	Bsn Sports Llc	Golf Team Visors	01-0000-0-1202-1000-4320-033-322	589.38
PO26-00596	Bsn Sports Llc	Flag Footballs	01-0000-0-1203-1000-4320-033-322	212.78
PO26-00724	C & L Sporting Goods Attn: Acc	Polos	01-9238-0-1110-1000-5810-032-322	1,845.90
PO26-00942	California School Personnel Co	PACE-Personnel Analyst Career Enhancement Training	01-0000-0-0000-7490-5210-090-716	1,200.00
BPO26-00282	Canon Solutions America Inc	Canon Managed Maintenance Services	01-0000-0-0000-2424-5899-090-735	16,000.00
PO26-00730	Canon Solutions America Inc	Canon Managed Printer Services	01-0000-0-0000-2424-5899-090-735	5,660.37
PO26-00637	Carolina Biological Supply Co	AP Environmental Science Supplies	01-0000-0-1110-1000-4320-033-070	304.32
PO26-00685	Carolina Biological Supply Co	Green Ninja Supplies	01-9044-0-1110-1000-4320-090-063	97.17
PO26-00951	CDW Government Inc	Printer	01-0000-0-0000-7300-4420-090-717	1,221.88
PO26-00804	CDW Government Inc	Classroom Doc Cameras	01-0000-0-1110-1000-4420-007-070	1,111.94
PO26-00719	CDW Government Inc	Document Camera	01-0000-0-1110-1000-4420-007-070	702.26
PO26-00803	CDW Government Inc	TV	01-0000-0-1110-1000-4420-032-070	1,360.78
PO26-00666	CDW Government Inc	Printer	01-0805-0-1110-1000-4420-033-180	787.45
PO26-00652	CDW Government Inc	Software for Computers	01-0805-0-1110-1000-5813-021-180	251.64
PO26-00677	Cengage Learning	AVT Gr 6 & 7	01-6300-0-1110-1000-4100-090-307	3,447.60
PO26-00912	Cengage Learning	AVT Gr 8 Consumable	01-6300-0-1110-1000-4100-090-307	1,231.29
PO26-00626	Cengage Learning	AVT Workbook	01-6300-0-1110-1000-4100-090-307	12,312.88
PO26-00888	Center For The Collaborative C	Professional Learning	01-6053-0-1110-1000-5210-090-841	1,800.00
PO26-00936	Center For The Collaborative C	Collaborative Classroom Pro Learning	01-6053-0-1110-1000-5899-010-841	1,200.00
PO26-00884	Certified Languages Internatio	Interpretations/Translations	01-6500-0-5760-3140-5899-090-245	5,500.00
PO26-00796	Chefs Toys Llc	Supplies	01-3550-0-3800-1000-4320-032-333	1,190.91
PO26-00779	Children's Health Council Esth	NPS - EBC	01-6500-0-5760-1180-5870-090-230	65,000.00
PO26-00779	Children's Health Council Esth	NPS - EBC	01-6500-0-5760-1180-5880-090-230	80,000.00
PO26-00779	Children's Health Council Esth	NPS - EBC	01-6500-0-5760-1180-5899-090-230	5,000.00
PO26-00733	CHULETAS INTERNATIONAL UNI PIZ	Faculty/Staff & Student BTS Night Dinner	01-9113-0-1110-1000-4322-033-356	2,000.00
PO26-00824	Clearlite Trophies Borba Recog	Athletics - Baseball perpetual plaque	01-0000-0-1202-1000-4320-033-322	27.47
PO26-00825	Clearlite Trophies Borba Recog	Plaques for Athletics	01-0000-0-1202-1000-4320-033-322	38.46
PO26-00731	Collaborative Education Adviso	Coaching Consultant	01-6387-0-3800-1000-5801-090-394	25,000.00
PO26-00623	Consolidated Partitions Inc	Furnish Accordion Partition and Installation	01-8150-0-0000-8110-5899-006-741	13,980.00
PO26-00768	CROWN WORLDWIDE MOVING AND STO	ECHS Computer Tables Move w/ Computers	01-8150-0-0000-8110-5809-032-741	961.62
PO26-00681	Crystal Communications	Radio Equipment	01-0000-0-1110-1000-4420-025-070	538.87
PO26-00795	Crystal Communications	Portable Radios	01-9206-0-1110-1000-4320-032-356	1,374.14
PO26-00795	Crystal Communications	Portable Radios	01-9206-0-1110-1000-5899-032-356	174.00
PO26-00799	Curriculum Associates LLC	QUICK-WORD Handbooks	01-0805-0-1110-1000-4320-009-180	375.38
PO26-00772	Curriculum Associates LLC	Protocols Print	01-6500-0-5760-1190-4320-090-245	1,204.13
PO26-00943	Dannis Woliver Kelley	Ed Lab Law Series 2025-2026	01-0000-0-0000-7400-5210-090-715	2,000.00
PO26-00919	Dan's Drilling & Fencing Inc.	Install Swing Gate	01-8150-0-0000-8110-5899-013-741	870.00
PO26-00687	Decker Equipment	Custodial Supplies	01-0000-0-0000-8200-4320-031-759	598.06
PO26-00620	Dell Marketing LP	Desktop Computer	01-0000-0-1110-1000-4420-033-070	1,368.20
PO26-00923	Effective School Solutions LLC	Effective School Solutions SY25-26	01-9010-0-1110-3900-5899-090-315	45,000.00
PO26-00923	Effective School Solutions LLC	Effective School Solutions SY25-26	01-9305-0-1110-3900-5899-090-503	160,000.00

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P.O.	Vendor	Description	Account	Amount
PO26-00770	FACILITRON INC.	Facility Inspection Tool (FIT)	01-0000-0-0000-8200-5899-090-760	15,472.05
PO26-00781	FIRST STUDENT INC	NPA - First Student	01-0000-0-5760-3600-5820-090-781	600,000.00
PO26-00921	Follett Content Solutions	Library Books	01-0000-0-1110-2421-4200-025-451	95.27
PO26-00717	Follett Content Solutions	Operation Redwood	01-0805-0-1110-1000-4200-025-180	874.61
PO26-00926	Follett Content Solutions	ELD Books	01-0805-0-4760-1000-4200-022-123	153.61
PO26-00777	FRED FINCH YOUTH & FAMILY SERV	NPS - Fred Finch	01-6500-0-5760-1180-5870-090-230	70,000.00
PO26-00777	FRED FINCH YOUTH & FAMILY SERV	NPS - Fred Finch	01-6500-0-5760-1180-5880-090-230	80,000.00
PO26-00619	FS.COM INC	Cisco Transceivers - Network Parts	01-0000-0-0000-2424-4320-090-735	650.46
PO26-00929	Gopher Sport NW5634	Student Activity Materials	01-0000-0-1110-1000-4320-002-070	630.66
PO26-00957	Gopher Sport NW5634	PE Equipment	01-0000-0-1110-1000-4320-025-322	2,305.29
PO26-00900	Graphic Technics	Supplies	01-0000-0-1110-1000-5810-032-322	192.28
PO26-00780	Green Cab Peninsula	NPA - Green Cab	01-0000-0-5760-3600-5820-090-781	130,000.00
PO26-00897	Guardian Innovations LLC	Football Guardian Caps	01-9011-0-1202-1000-4320-032-322	4,580.13
PO26-00898	Guardian Innovations LLC	Supplies for Flag Football	01-9011-0-1202-1000-4320-032-322	176.77
PO26-00940	Happy Numbers Inc	2nd Grade - Happy Numbers Premium Subscription	01-0000-0-1110-1000-5813-002-070	1,850.00
PO26-00886	Health Connected	Health Connected	01-6500-0-5760-1190-5899-090-245	10,000.00
PO26-00947	HEALTHY BUILDING SCIENCE INC.	Baden HS Sampling Visit & Lab Coordination	01-8150-0-0000-8110-5899-031-741	290.00
PO26-00801	Heinemann	Math Expressions K-2	01-9010-0-1110-1000-4100-090-316	4,958.55
PO26-00622	Heinemann	Math Expressions PON	01-9010-0-1110-1000-4100-090-316	7,655.08
VFS26-00002	Hillyard	Stores Replenishment - Gloves Med & Lrg	01-0000-0- - -9320- -	2,193.11
BPO26-00265	Hillyard	Custodial Supplies	01-0000-0-0000-8200-4320-008-759	10,000.00
BPO26-00268	Hillyard	Paper Towels & Toilet Paper	01-0000-0-0000-8200-4320-012-759	6,592.50
PO26-00632	Houghton Mifflin Harcourt Publ	English 3D Student Materials	01-6300-0-1110-1000-4100-090-307	1,338.28
PO26-00633	Houghton Mifflin Harcourt Publ	English 3D Student Materials	01-6300-0-1110-1000-4100-090-307	2,579.05
PO26-00723	Hudl	Sports Technology	01-0000-0-1110-1000-5813-032-322	1,099.00
PO26-00793	IMAGINE LEARNING LLC	add'l Teacher Editions - Math	01-9010-0-1110-1000-4100-090-316	2,414.83
PO26-00941	IXL Learning	Upgrade IXL Site License/So. Studies - 3 of 3	01-0000-0-1110-1000-5813-025-070	1,328.00
BPO26-00273	J.w. Pepper & Son Inc	Open PO - Music Supplies	01-0000-0-1110-1000-4320-025-322	1,300.00
PO26-00789	Junior Library Guild	Library Books	01-0000-0-1110-2421-4200-007-451	478.24
VFS26-00004	Kelly Spicers Facilities Solut	Warehouse Restock - #001811 Copy Paper	01-0000-0- - -9320- -	1,722.37
BPO26-00281	Kelly Spicers Facilities Solut	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-025-759	1,000.00
PO26-00682	Kelly Spicers Facilities Solut	Copy Paper Replenishment	01-0000-0-1110-1000-4320-007-070	2,150.80
BPO26-00269	Kelly Spicers Facilities Solut	Open PO - Paper	01-0000-0-1110-1000-4320-025-070	3,000.00
BPO26-00264	Kelly Spicers Facilities Solut	Open PO - Paper	01-0805-0-1110-1000-4320-021-180	4,000.00
PO26-00033	Kelly Spicers Inc. Dba Kelly S	School and Office Supplies	01-0000-0-1110-1000-4320-010-070	5,099.03
PO26-00914	Kelly Spicers Stores	Paper for Reprographics	01-0000-0-0000-7550-4320-090-718	678.11
PO26-00680	Lakeshore	2nd Grade Materials	01-0000-0-1110-1000-4320-002-070	448.73
PO26-00715	Lakeshore	Conference Tables	01-0000-0-1110-1000-4420-007-070	1,563.63
PO26-00927	Lakeshore Learning Materials,	Classroom Supplies	01-0805-0-1110-1000-4320-013-180	969.99
PO26-00959	Learning Without Tears	Learning Without Tears	01-6762-0-1110-1000-4320-090-384	13,000.00
PO26-00959	Learning Without Tears	Learning Without Tears	01-6762-0-1110-1000-5899-090-384	6,300.00

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P.O.	Vendor	Description	Account	Amount
PO26-00759	Lincoln Aquatics	Pump & VFD	01-8150-0-0000-8110-5600-032-741	17,444.28
PO26-00788	LOWES BUSINESS ACCT/SYNCB	Janitorial Supplies	01-0000-0-0000-8200-4320-014-759	181.40
PO26-00806	Mathematics Association Of Ame	Math Contest	01-0000-0-1225-1000-5899-032-070	290.00
PO26-00913	MCATEER, JOHN DBA MCATEER PAIN	Painting of the Admin. Area at the DO	01-8150-0-0000-8110-5899-090-741	9,350.00
BPO26-00272	McMaster-Carr Supply Company	Open P.O. - Facilities Supplies	01-8150-0-0000-8110-4320-090-741	2,500.00
PO26-00885	Melaragno MD., Albert J.	NPI Authorization	01-6500-0-5760-1190-5899-090-245	7,000.00
PO26-00933	MILLIKEN, MICHAEL P	Leadership Coaching	01-0000-0-0000-7150-5801-090-714	6,300.00
PO26-00910	MPS Attn: High School Order En	AP Environmental Science Additional Books	01-6300-0-1110-1000-4100-090-307	8,357.43
PO26-00802	Music & Arts CA Dept 5295	Music Class Supplies	01-3010-0-1110-1000-4320-022-301	4,041.19
PO26-00783	NCCER	HS Subscription Construction	01-6383-0-3800-1000-5899-033-314	2,800.00
PO26-00899	Ncs Pearson Inc.	Student eCourses & Certification	01-6383-0-3800-1000-5899-032-313	2,710.30
PO26-00899	Ncs Pearson Inc.	Student eCourses & Certification	01-6387-0-3800-1000-5899-032-394	2,710.30
PO26-00879	Ncs Pearson Inc.	Protocols Digital	01-6500-0-5760-1190-5813-090-245	884.95
PO26-00761	NEW LIFE TREE SERVICE	Tree Removal at Martin ES	01-8150-0-0000-8110-5899-008-741	9,200.00
PO26-00760	NEW LIFE TREE SERVICE	Tree Removal at Westborough	01-8150-0-0000-8110-5899-025-741	3,050.00
BPO26-00278	NEW SPECIALTY'S HOLDINGS INC.	Open PO - Food for Meetings	01-0000-0-0000-3110-4322-090-503	2,000.00
BPO26-00277	NEW SPECIALTY'S HOLDINGS INC.	Open PO - Food for Meetings	01-0000-0-0000-7400-4322-090-715	2,000.00
PO26-00948	Ninyo & Moore Geotechnical And	Materials Testing & Special Inspection Services	01-8150-0-0000-8110-5899-033-741	8,760.00
PO26-00728	NOR-CAL Moving Services	Equipment Pick Up Move Cost	01-6387-0-3800-1000-5899-032-394	745.00
PO26-00928	Occupational Health Centers of	TB and Hep B Vaccinations	01-0000-0-0000-7400-5899-090-715	500.00
PO26-00928	Occupational Health Centers of	TB and Hep B Vaccinations	01-0000-0-0000-7400-5899-090-716	500.00
PO26-00711	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7340-4320-090-717	484.79
PO26-00711	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	197.76
PO26-00758	ODP Business Solutions LLC	Class Supplies	01-0000-0-1110-1000-4320-008-070	37.34
PO26-00646	ODP Business Solutions LLC	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	179.43
PO26-00675	ODP Business Solutions LLC	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	83.29
PO26-00757	ODP Business Solutions LLC	Office Supplies	01-0000-0-1110-1000-4320-010-070	1,506.53
PO26-00839	ODP Business Solutions LLC	Extra Chair for Classroom	01-0000-0-1110-1000-4320-013-070	120.20
PO26-00756	ODP Business Solutions LLC	Rm 21 Supplies	01-0000-0-1110-1000-4320-014-070	210.59
PO26-00712	ODP Business Solutions LLC	Rm 9 Supplies	01-0000-0-1110-1000-4320-014-070	231.50
PO26-00643	ODP Business Solutions LLC	Initial Supplies 09-2025	01-0000-0-1110-1000-4320-025-070	3,245.72
PO26-00676	ODP Business Solutions LLC	Supplies	01-0805-0-1110-1000-4320-009-180	850.61
PO26-00829	ODP Business Solutions LLC	Art Supplies	01-3010-0-1110-1000-4320-007-301	1,386.05
PO26-00616	ODP Business Solutions LLC	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	4,468.69
PO26-00758	ODP Business Solutions LLC	Class Supplies	01-3010-0-1110-1000-4320-008-301	51.75
PO26-00675	ODP Business Solutions LLC	Classroom Supplies	01-3010-0-1110-1000-4320-008-301	24.05
PO26-00615	ODP Business Solutions LLC	Class Supplies	01-3010-0-1110-1000-4320-022-301	3,355.14
PO26-00614	ODP Business Solutions LLC	Materials for Science Teacher	01-3182-0-1110-1000-4320-031-387	1,175.68
PO26-00658	Office Images Inc	T & L Motivational Pins	01-0000-0-0000-2100-4320-090-762	114.98
PO26-00868	Pavion Corp	Fire Alarm System Testing	01-0000-0-0000-8200-5899-090-760	88,998.75
PO26-00773	Pearson Clinical Assessment	Protocols/Kit Print	01-6500-0-5760-1190-4320-090-245	946.02

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P.O.	Vendor	Description	Account	Amount
PO26-00920	Raposo Engineering Inc	Installation Concrete Drain Box	01-8150-0-0000-8110-5899-021-741	2,300.00
PO26-00692	Raposo Engineering Inc	Asphalt Work SSF Adult School	01-8150-0-0000-8110-5899-031-741	4,873.00
PO26-00693	Raposo Engineering Inc	Asphalt Work Ponderosa ES	01-8150-0-0000-8110-5899-032-741	5,785.00
PO26-00621	Raposo Engineering Inc	Concrete Repairs at SSFHS	01-8150-0-0000-8110-5899-033-741	8,970.00
PO26-00690	Reed Charitable Foundation Inc	Teacher Training Conference	01-0805-0-1110-1000-5210-010-180	1,538.25
PO26-00497	REGENTS OF THE UNIVERSITY, THE	Open Science Training	01-9044-0-1110-1000-5210-090-064	44,727.00
VFS26-00003	Resource Solutions Of Sf Group	Warehouse Restock	01-0000-0- - -9320- -	8,182.76
PO26-00683	Restaurant Supply LLC	Baskets for Food Delivery	01-7032-0-0000-3700-4320-090-820	49,284.43
PO26-00800	RINGSEIS, MICHAEL	CTE Handbook	01-6387-0-3800-3900-5899-090-394	210.00
PO26-00656	ROGERS ATHLETIC COMPANY	Sports Padding	01-9011-0-1202-1000-4320-032-322	2,530.12
PO26-00867	ROSE BRAND WIPERS INC	Drapes Installation for ECHS	01-8150-0-0000-8110-5899-032-741	13,352.45
BPO26-00274	Royal Pin Donuts	Open PO - Food for Meetings	01-0000-0-0000-3110-4322-090-503	2,000.00
BPO26-00266	Royal Pin Donuts	OPEN PO - Royal Pin	01-0000-0-1110-1000-4320-021-070	400.00
BPO26-00266	Royal Pin Donuts	OPEN PO - Royal Pin	01-0000-0-1110-1000-4322-021-070	100.00
BPO26-00276	Ryan Herco Products Corp Ryan	OPEN PO - Fluid System Supplies	01-8150-0-0000-8110-4320-090-741	1,000.00
PO26-00665	San Joaquin Coe	EdJoin.org Account - Annual Membership	01-0000-0-0000-7400-5300-090-715	1,157.44
PO26-00665	San Joaquin Coe	EdJoin.org Account - Annual Membership	01-0000-0-0000-7490-5300-090-716	1,157.44
BPO26-00275	San Jose Sterilized Wiping Rag	Open P.O. - Paint Supplies	01-8150-0-0000-8110-4320-090-741	2,000.00
PO26-00774	Santa Clara County Off. Of Edu	NPS - SCCOE	01-6500-0-5760-1180-5880-090-230	150,000.00
PO26-00911	SAVVAS LEARNING COMPANY LLC	Social Studies Gr 2	01-6300-0-1110-1000-4100-090-307	478.46
PO26-00708	Scholastic Classroom Magazine	5th Grade Classroom Materials	01-0000-0-1110-1000-4320-002-070	932.30
PO26-00709	Scholastic Classroom Magazine	Classroom Magazines	01-0000-0-1110-1000-4320-002-070	2,108.76
PO26-00659	Scholastic Classroom Magazine	Scholastic Classroom Magazines	01-0000-0-1110-1000-4320-012-070	1,768.10
PO26-00710	Scholastic Classroom Magazine	Class Magazines	01-0000-0-1110-1000-4320-014-070	2,420.30
PO26-00707	Scholastic Classroom Magazine	Scholastic News Magazines	01-9010-0-1110-1000-4320-009-356	3,371.25
PO26-00657	Scholastic Inc	Scholastic Magazines	01-0000-0-1110-1000-4320-006-070	2,574.98
PO26-00958	Scholastic Inc	Student Classroom Magazines	01-3010-0-1110-1000-4320-008-301	2,656.17
PO26-00946	Scholastic Inc.	Language Arts/Reading All (Digital)	01-3010-0-1110-1000-5813-022-301	2,562.30
PO26-00721	School Datebooks	School Planners 2025-2026	01-0805-0-1110-1000-5810-025-180	267.17
BPO26-00279	School House Grocery	Open PO - Food for Meetings	01-0000-0-0000-3110-4322-090-503	2,000.00
PO26-00628	School Mate	Planners	01-0000-0-1110-1000-4320-012-070	509.82
PO26-00627	School Outfitters LLC	Table For Kids	01-9010-0-5760-1190-4320-090-350	958.05
PO26-00922	School Specialty LLC	Laminating & Office Supplies	01-0000-0-1110-1000-4320-010-070	686.37
PO26-00791	School Specialty LLC	School Supplies	01-0000-0-1110-1000-4320-010-070	85.07
PO26-00809	School Specialty LLC	Classroom Horseshoe Table	01-0805-0-1110-1000-4320-012-180	390.78
PO26-00830	School Specialty LLC	Reference Books & Classroom Supplies	01-3010-0-1110-1000-4200-007-301	142.66
PO26-00830	School Specialty LLC	Reference Books & Classroom Supplies	01-3010-0-1110-1000-4320-007-301	142.66
PO26-00664	SCN WORLDWIDE LLC DBA SCANTRON	Scantrons	01-0000-0-1110-1000-4320-033-070	2,349.65
PO26-00812	Scoot Education Inc.	Support Staffing Services	01-0000-0-0000-7400-5899-090-720	800,000.00
PO26-00790	Scripps National Spelling Bee	Scripps National Spelling Bee	01-0000-0-1110-1000-5899-025-070	206.50
PO26-00725	Service Press Inc.	Business Cards	01-0000-0-0000-2700-5810-025-070	191.29

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P.O.	Vendor	Description	Account	Amount
PO26-00718	Service Press Inc.	Payroll Envelopes	01-0000-0-0000-7340-5810-090-717	382.59
PO26-00930	Service Press Inc.	Payroll Envelopes (Window)	01-0000-0-0000-7340-5810-090-717	237.56
PO26-00945	Silicon Valley Mathematics Ini	Instructional Coaching Services	01-3182-0-1110-1000-5899-031-387	21,420.00
PO26-00736	Silicon Valley Sports Official	Football JV/Varsity Officials	01-0000-0-1202-1000-5814-033-322	3,792.00
PO26-00738	Silicon Valley Sports Official	Flag Football Officials	01-0000-0-1203-1000-5814-033-322	2,706.00
PO26-00826	Silicon Valley Sports Official	Girls Freshman Volleyball Officials	01-0000-0-1203-1000-5814-033-322	770.00
PO26-00737	Silicon Valley Sports Official	Girls JV/Varsity Volleyball Officials	01-0000-0-1203-1000-5814-033-322	2,590.00
PO26-00684	Solution Tree	T&C - Designing Engaging Assessment	01-0000-0-1110-1000-5210-002-070	5,383.00
PO26-00944	Soul Shoppe	Soul Shoppe	01-9010-0-1110-1000-5899-010-356	8,700.00
PO26-00640	South City Lumber & Supply	Construction Class Supplies	01-6383-0-3800-1000-4320-033-314	5,930.39
PO26-00798	SOUTHPAW ENTERPRISES INC	Classroom Supplies	01-0805-0-1110-1000-4320-006-180	294.36
PO26-00882	STEPPING STONES GROUP LLC, THE	NPA - Stepping Stones	01-3310-0-5760-1110-5899-090-201	1,500,000.00
PO26-00811	Studies Weekly	Social Studies Curriculum	01-0805-0-1110-1000-4320-013-180	1,191.92
PO26-00691	Studies Weekly	Social Studies Classroom Magazines	01-3010-0-1110-1000-4320-008-301	1,129.84
PO26-00807	Studies Weekly	Social Studies Student Magazines	01-3010-0-1110-1000-4320-008-301	931.19
PO26-00903	Sway Medical Inc	Sports+ Subscription	01-9011-0-1202-1000-5813-032-322	997.50
PO26-00937	Sylvia Katherine Eldredge	3 King Svcs for T & L Newsletter	01-0000-0-0000-2110-5899-090-762	23,000.00
PO26-00880	Teacher Synergy LLC DBA Teache	SLP Supplies	01-9010-0-5760-3150-5813-090-350	197.79
PO26-00778	The Avalon Academy	NPS - Avalon Academy	01-6500-0-5760-1180-5870-090-230	280,000.00
PO26-00778	The Avalon Academy	NPS - Avalon Academy	01-6500-0-5760-1180-5880-090-230	170,000.00
PO26-00906	The Mcgraw-hill Companies	Social Studies Digital Access 1yr - ECHS	01-6300-0-1110-1000-4100-090-307	41,929.86
PO26-00905	The Mcgraw-hill Companies	Social Studies Digital Access 1yr - SSFHS	01-6300-0-1110-1000-4100-090-307	36,250.80
PO26-00689	The Mcgraw-hill Companies	TK World of Wonders	01-6300-0-1110-1000-4100-090-307	347.05
PO26-00909	The Mcgraw-hill Companies	Wonders Gr 1 & 5	01-6300-0-1110-1000-4100-090-307	1,589.97
PO26-00908	The Mcgraw-hill Companies	Wonders Gr 5 Teacher Materials	01-6300-0-1110-1000-4100-090-307	656.72
PO26-00631	The Mcgraw-hill Companies	Wonders Workbooks TK, ELD	01-6300-0-1110-1000-4100-090-307	2,318.98
PO26-00629	The Mcgraw-hill Companies	WonderWorks 2-5 Workbooks	01-6300-0-1110-1000-4100-090-307	647.16
PO26-00902	THE TRUST FOR HIDDEN VILLA	Youth Development Program - Hidden Villa	01-6387-0-3800-1000-5815-032-394	3,200.00
PO26-00932	THOMPSON, BRUCE	Leadership Coaching	01-0000-0-0000-7150-5801-090-714	8,000.00
PO26-00960	TouchMath	Touch Math - Yr 2 of 3	01-6762-0-1110-1000-5899-090-384	45,000.00
PO26-00716	Uline	Office Furniture	01-0000-0-0000-2424-4320-090-735	475.92
PO26-00686	Uline	Custodial Supplies	01-0000-0-0000-8200-4320-031-759	545.47
PO26-00924	United Coach Tours	Student Transportation	01-0000-0-1110-1000-5821-022-070	6,297.00
PO26-00823	United Coach Tours	CTE Fieldtrip to SMCOE	01-6388-0-3800-1000-5899-033-318	3,660.00
PO26-00904	Varitronics LLC	Poster Paper for Science	01-9044-0-1110-1000-4320-090-062	203.25
PO26-00805	Ventris Learning LLC DBA Ventr	Instruction Materials	01-0805-0-1110-1000-4320-006-180	330.72
PO26-00678	Ventris Learning LLC DBA Ventr	Literacy Manuals	01-3010-0-1110-1000-4200-007-301	744.13
PO26-00729	Verge Analytics Inc DBA Verge	Supplies	01-6387-0-3800-1000-4320-032-394	3,439.09
PO26-00729	Verge Analytics Inc DBA Verge	Supplies	01-6387-0-3800-1000-4420-032-394	4,559.81
PO26-00916	VIG Solutions	Loaner/PC Laptops	01-0000-0-0000-2424-4420-090-735	2,823.64
PO26-00688	Vista Higher Learning Inc.	Additional Spanish books	01-6300-0-1110-1000-4100-090-307	31,239.90

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P.O.	Vendor	Description	Account	Amount
PO26-00939	Voyager Sopris Learning Inc.	Lexia Core5 Reading	01-0805-0-1110-1000-5813-006-180	11,050.00
PO26-00938	Voyager Sopris Learning Inc. L	Lexia English	01-0805-0-4760-1000-5813-006-123	4,725.00
PO26-00775	Weingarten Children's Center	NPS - Weingarten	01-6500-0-5760-1180-5870-090-230	70,000.00
PO26-00775	Weingarten Children's Center	NPS - Weingarten	01-6500-0-5760-1180-5880-090-230	95,000.00
PO26-00887	Welldom Inc	NPA - Welldom	01-3310-0-5760-1110-5899-090-201	80,000.00
PO26-00887	Welldom Inc	NPA - Welldom	01-6500-0-5760-1110-5899-090-201	300,000.00
PO26-00887	Welldom Inc	NPA - Welldom	01-6500-0-5760-1190-5899-090-245	300,000.00
BPO26-00271	WESTERN TRUCK FABRICATION INC	Open P.O. - Vehicle Equipment Repairs	01-8150-0-0000-8110-5600-090-741	5,000.00
PO26-00776	Wings Learning Center	NPS - Wings	01-6500-0-5760-1180-5870-090-230	73,000.00
PO26-00776	Wings Learning Center	NPS - Wings	01-6500-0-5760-1180-5880-090-230	75,000.00
PO26-00776	Wings Learning Center	NPS - Wings	01-6500-0-5760-1180-5899-090-230	2,000.00
PO26-00722	Zoo-phonics Inc	Support Student Learning	01-0805-0-4760-1000-4320-010-123	131.74
	TOTAL FUND 01			**10,004,074.35**
PO26-00889	Amazon Capital Services	ID Maker for Students	11-6391-0-4110-2490-4420-041-481	703.17
PO26-00705	Amazon Capital Services	Office Supplies	11-6391-0-4110-2700-4320-041-480	263.74
PO26-00720	Apple Inc	Career Navigator MacBook	11-6391-0-4110-2490-4420-041-481	2,277.55
PO26-00810	Burlington English Inc	ESL Burlington English Seats	11-6391-0-4110-2490-5813-041-481	28,800.00
	TOTAL FUND 11			**32,044.46**
PO26-00713	Charter Up LLC	Hillside/Southwood Preschool Fall Field Trip	12-9010-0-8533-1000-5821-045-833	1,302.96
PO26-00714	Charter Up LLC	Martin Preschool Fall Field Trip	12-9010-0-8533-1000-5821-045-833	1,347.34
PO26-00934	Department Of Social Services	Licensing Fees for Hillside CDC	12-9010-0-8533-1000-5899-045-833	605.00
PO26-00679	Discount School Supply	Changing Table	12-9010-0-8533-1000-4420-045-833	2,204.24
PO26-00918	SMCOE	Professional Development	12-6105-0-8535-1000-5210-045-835	722.07
PO26-00918	SMCOE	Professional Development	12-9010-0-8533-1000-5210-045-833	722.07
PO26-00840	Ventris Learning LLC DBA Ventr	Supplies for Buri Buri DEDAP	12-9010-0-8530-1000-4320-002-832	319.62
	TOTAL FUND 12			**7,223.30**
PO26-00674	Amazon Capital Services	Burn Spray SSFHS & JS for First Aid Kits	13-5310-0-0000-3700-4320-090-820	31.46
PO26-00706	Amazon Capital Services	Supplies for Sites	13-5310-0-0000-3700-4320-090-820	133.60
PO26-00700	Amazon Capital Services	Tools & Step Stool	13-5310-0-0000-3700-4320-090-820	48.86
PO26-00862	Grainger	Anti-Slip Tape	13-5310-0-0000-3700-4320-090-820	66.35
PO26-00864	Grainger	Stretch Wrap for Warehouse Trucks	13-5310-0-0000-3700-4320-090-820	582.07
PO26-00863	TEC of California Inc. A TEC E	Parts for Truck Maintenance	13-5310-0-0000-3700-4320-090-820	919.76
	TOTAL FUND 13			**1,782.10**
PO26-00871	DSK LLP DBA DSK Architects	Architectural - Engineering Design	14-0000-0-0000-8500-6270-022-945	27,550.00
	TOTAL FUND 14			**27,550.00**
PO26-00601	ALTEN CONSTRUCTION LLC	Escrow Account for El Camino HS CKC	21-9010-0-0000-8500-6270-032-926	309,639.25
PO26-00600	ALTEN CONSTRUCTION LLC	Lease Lease- Back ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-6270-032-926	5,883,145.75
PO26-00601	ALTEN CONSTRUCTION LLC	Escrow Account for El Camino HS CKC	21-9010-0-0000-8500-6270-098-926	224,462.55
PO26-00600	ALTEN CONSTRUCTION LLC	Lease Lease- Back ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-6270-098-926	4,264,788.45
PO26-00896	Amazon.com	El Camino HS Temporary Space Supplies	21-9010-0-0000-8500-4320-090-902	62.09
PO26-00743	CORNERSTONE EARTH GROUP INC	Geotechnical Engineering Study	21-9010-0-0000-8500-6255-098-926	22,030.60

PURCHASE ORDER LISTING - September 1, 2025 to September 30, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00739	EICHLER ASSOCIATES INC.	Commissioning Services-ECHS Central Kitchen & Cafe	21-9010-0-0000-8500-6290-032-926	14,000.00
PO26-00739	EICHLER ASSOCIATES INC.	Commissioning Services-ECHS Central Kitchen & Cafe	21-9010-0-0000-8500-6290-098-926	16,350.00
PO26-00599	Hamilton & Aitken Architects	Architect for the ECHS Central Kitchen - Phase 3	21-9010-0-0000-8500-6210-098-926	295,432.68
PO26-00641	MCGUIRE AND HESTER	Field & Pavement Improvements Project at WMS	21-9010-0-0000-8500-6270-025-960	4,940,615.19
PO26-00598	Noll & Tam Architects	Architectural Services for Sunshine Gardens	21-9010-0-0000-8500-6210-014-743	3,211,446.28
PO26-00740	Protech	Hazardous Materials Consulting Services for WBMS	21-9010-0-0000-8500-6273-025-960	38,552.00
PO26-00742	Protech	Haz.Matrls. Consulting Svc-ECHS Kitch. & Cafeteria	21-9010-0-0000-8500-6273-032-926	36,929.50
PO26-00741	Protech	Environmental Consulting - Temp. Meal Support	21-9010-0-0000-8500-6273-098-926	8,327.00
PO26-00742	Protech	Haz.Matrls. Consulting Svc-ECHS Kitch. & Cafeteria	21-9010-0-0000-8500-6273-098-926	31,169.50
	TOTAL FUND 21			**19,296,950.84**
PO26-00869	ACME BOILER & WATER HEATING CO	Plumbing Fixtures	40-9010-0-0000-8500-6270-033-946	5,989.68
PO26-00634	Amazon.com	El Camino HS Temporary Space Supplies	40-9010-0-0000-8500-4320-090-926	2,134.64
PO26-00895	Amazon.com	El Camino HS Temporary Space Supplies	40-9010-0-0000-8500-4320-090-926	1,364.38
PO26-00896	Amazon.com	El Camino HS Temporary Space Supplies	40-9010-0-0000-8500-4320-090-926	215.31
PO26-00842	BARTOS ARCHITECTURE INC	Additional Central Office Space	40-9010-0-0000-8500-6210-090-972	65,100.00
PO26-00769	Cis Inc.	Site Gate Alterations	40-9010-0-0000-8500-6170-013-964	1,800.00
PO26-00872	Cis Inc.	Construction Inspection ECHS Rm 46 Conversion	40-9010-0-0000-8500-6210-032-946	440.00
PO26-00625	Cis Inc.	Window & Louver Replacement	40-9010-0-0000-8500-6290-022-946	3,830.00
PO26-00618	Cis Inc.	ECHS Building J Classroom Remodel Project	40-9010-0-0000-8500-6290-032-946	4,920.00
PO26-00767	Cis Inc.	District Office Accessibility Improvements	40-9010-0-0000-8500-6290-090-940	5,600.00
PO26-00726	Cody Anderson Wasney Architect	Architectural Services	40-9010-0-0000-8500-6210-090-940	9,020.71
PO26-00949	Cumiskey Construction Corporat	Construction for IMC	40-9010-0-0000-8500-6270-090-972	48,630.00
PO26-00694	CUMMING MANAGEMENT GROUP INC	Construction Management Services	40-9010-0-0000-8500-6272-022-946	13,479.00
PO26-00694	CUMMING MANAGEMENT GROUP INC	Construction Management Services	40-9010-0-0000-8500-6272-032-946	13,479.00
PO26-00694	CUMMING MANAGEMENT GROUP INC	Construction Management Services	40-9010-0-0000-8500-6272-090-940	13,479.00
PO26-00649	CWS CONSTRUCTION GROUP INC	Spruce ES Security Gates	40-9010-0-0000-8500-6170-013-964	685,000.00
PO26-00624	Hamilton & Aitken Architects	Architectural Services	40-9010-0-0000-8500-6210-032-926	24,223.53
PO26-00650	Hibser Yamauchi Architects Inc	Skyline ES HVAC Replacement Project	40-9010-0-0000-8500-6170-012-945	58,793.11
PO26-00857	Kris Gilbert KG Inspection	DSA Inspector of Record - Close Out	40-9010-0-0000-8110-5899-090-902	5,500.00
PO26-00876	Ninyo & Moore Geotechnical And	School Security Gates Project	40-9010-0-0000-8500-6290-013-964	5,505.00
PO26-00877	Ninyo & Moore Geotechnical And	Building D Alterations Project	40-9010-0-0000-8500-6290-022-946	3,090.00
PO26-00878	Ninyo & Moore Geotechnical And	Building J Classroom Remodel Project	40-9010-0-0000-8500-6290-032-946	5,620.00
PO26-00727	Ninyo & Moore Geotechnical And	District Office Improvements Project	40-9010-0-0000-8500-6290-090-940	11,490.00
PO26-00870	OPENING TECHNOLOGIES INC.	Children's Center Pedestrian Gate Intercom	40-9010-0-0000-8500-6170-045-964	3,051.44
PO26-00771	Plum Architects Inc.	Architectural Services	40-9010-0-0000-8500-6270-032-946	4,210.00
PO26-00856	Project Support Services Inc.	DSA Close-Out Services	40-9010-0-0000-8110-5899-090-902	20,765.50
PO26-00874	Protech	District Office - New Accessibility Ramp	40-9010-0-0000-8500-6140-090-940	3,105.00
PO26-00875	Protech	Science Lab Conversion to Classroom 46	40-9010-0-0000-8500-6285-032-946	8,715.00
PO26-00866	SIM ARCHITECTS INC	ECHS Athletic Field for Stadium Restroom	40-9010-0-0000-8500-6210-032-922	168,000.00
PO26-00873	Underwood & Rosenblum Inc	Storm Drain Replacement	40-9010-0-0000-8500-6100-021-931	12,250.00
PO26-00617	WICKMAN DEVELOPMENT AND CONSTR	El Camino HS - Building J Classroom Alterations	40-9010-0-0000-8500-6270-032-946	366,523.67

PURCHASE ORDER LISTING - September 1, 2025 to September 30, 2025

P.O.	Vendor	Description	Account	Amount
PO26-00648	ZONE 4 CONSTRUCTION INC.	Parkway Heights Bldg D Alterations	40-9010-0-0000-8500-6270-022-946	382,961.75
PO26-00647	ZONE 4 CONSTRUCTION INC.	District Office Accessibility Improvements	40-9010-0-0000-8500-6270-090-940	475,494.60
	TOTAL FUND 40			**2,433,780.32**
PO26-00822	UC Regents Student Financial S	Dr. Nadeau Athletic Scholarship	73-0000-0-9000-3900-5880-033-717	5,000.00
	TOTAL FUND 73			**5,000.00**
	TOTAL # OF PURCHASE ORDERS:	**389**	**TOTAL P.O. AMOUNT**	**31,808,405.37**
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 10,004,074.35		
11	ADULT EDUCATION FUND	$ 32,044.46		
12	CHILD DEVELOPMENT FUND	$ 7,223.30		
13	FOOD SERVICE	$ 1,782.10		
14	DEFERRED MAINTENANCE	$ 27,550.00		
21	BOND	$ 19,296,950.84		
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 2,433,780.32		
73	FOUNDATION TRUST FUND	$ 5,000.00		
	TOTAL PUCHASE ORDERS	**$ 31,808,405.37**		
CHANGE ORDERS:				
BPO26-00081	eFoodHandlers	Food Handler Program	01-3550-0-3800-1000-5899-033-333	165.00
BPO26-00100	Ewing Irrigation Products Inc	Open P.O. - Irrigation Supplies	01-8150-0-0000-8110-4320-090-741	10,000.00
PO26-00331	INTAL-DE LEON, TIFFANY CLAIRE	Pupil Personnel Services	01-0000-0-0000-7602-5888-090-726	(13,695.20)
BPO26-00184	Kelly Spicers Facilities Solution	Open P.O. - Custodial Supplies	01-8150-0-0000-8110-4320-090-741	75,000.00
PO26-00002	Quadient Leasing Usa Inc	Postage Machine Maintenance	01-0000-0-0000-7550-5600-090-718	2,000.00
BPO26-00087	Childcare Careers	Substitute Staffing for Children's Center	12-6105-0-8535-1000-5899-045-835	26,000.00
BPO26-00087	Childcare Careers	Substitute Staffing for Children's Center	12-9010-0-8533-1000-5899-045-833	39,000.00
BPO26-00065	Producers Dairy Foods Inc.	Milk & Dairy Purchases	13-5310-0-0000-3700-4700-090-820	85,000.00
BPO26-00052	Service Press Inc.	Envelopes for Nutrition	13-5310-0-0000-3700-5810-090-820	285.74
PO26-00543	19six Architects	Architectural and Engineering Services	40-9010-0-0000-8500-6210-033-946	59,450.00
	TOTAL CHANGE ORDERS			**283,205.54**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: November 13, 2025

RE: Warrant Register – August 1 to August 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report lists all the Warrants issued by the District from August 1 to August 31, 2025. For the period listed above, the Warrants total $7,444,535.76 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of August 1 to August 31, 2025. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Warrant Listing.

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
360 Degree Customer Inc	08/04/2025	706125	01-6500-0- - -9510- -	ep250392	10,647.00
360 Degree Customer Inc Total					10,647.00
A BLACK TIE AFFAIR INC.	08/28/2025	711902	01-0000-0-0000-2110-4322-090-762	catering	302.22
A BLACK TIE AFFAIR INC. Total					302.22
A.R.T. Carpet	08/04/2025	706138	01-8150-0-0000-8110-5899-090-741	INSTALL D.O. IMC RM.	5,844.00
A.R.T. Carpet	08/04/2025	706138	01-8150-0-0000-8110-5899-090-741	INSTALL CUST. CARPET	1,120.00
A.R.T. Carpet Total					6,964.00
A+ Live Scan Services	08/25/2025	710304	01-0000-0- - -9510- -	ep250484	480.00
A+ Live Scan Services Total					480.00
A5 CAPITAL PARTNERS LLC	08/11/2025	707315	01-0000-0- - -9510- -	EP 250449	173.06
A5 CAPITAL PARTNERS LLC Total					173.06
ABAT, LORI	08/27/2025	711332	01-6500-0-5760-2490-5820-090-245	JULY MILEAGE REIMBURSE	5.04
ABAT, LORI Total					5.04
Ablenet Inc	08/11/2025	707316	01-9010-0- - -9510- -	EP 250446	538.39
Ablenet Inc Total					538.39
Accrediting Commission For Sch Western Assoc. Of Sch. & Col	08/21/2025	709404	01-0000-0-0000-7150-5300-090-714	membership fee fy25-26	5,580.00
Accrediting Commission For Sch Western Assoc. Of Sch. & Col Total					5,580.00
Accurate Label Designs Inc.	08/13/2025	707759	01-0000-0-0000-2700-4320-032-070	VISITOR ROLL LABEL	151.63
Accurate Label Designs Inc. Total					151.63
ACSA Attn: Member Services	08/11/2025	707311	01-0000-0-0000-7490-5210-090-716	professional development	8,298.00
ACSA Attn: Member Services	08/13/2025	707756	01-0000-0-0000-7490-5210-090-716	professional development	2,898.00
ACSA Attn: Member Services Total					11,196.00
Advanced Chemical Transport Dba Act Enviro	08/11/2025	707296	01-0000-0-0000-8200-5860-090-760	hazardous waste removal	17,358.48
Advanced Chemical Transport Dba Act Enviro Total					17,358.48
Airgas USA LLC	08/06/2025	706657	01-8150-0-0000-8110-4320-090-741	SUPPLIES	41.97
Airgas USA LLC	08/11/2025	707317	01-8150-0-0000-8110-4320-090-741	supplies	235.41
Airgas USA LLC	08/18/2025	708515	01-8150-0-0000-8110-4320-090-741	SUPPLIES	238.10
Airgas USA LLC Total					515.48
Alameda Electrical Distribution Inc	08/21/2025	709405	01-8150-0-0000-8110-4320-090-741	electrical supplies	509.56
Alameda Electrical Distribution Inc	08/25/2025	710291	01-8150-0-0000-8110-4320-090-741	electrical supplies	87.17
Alameda Electrical Distribution Inc	08/28/2025	711875	01-8150-0-0000-8110-4320-090-741	WHITE DIVICE BRACKET	83.46
Alameda Electrical Distribution Inc Total					680.19
ALBRECHT, BARRY F	08/27/2025	711346	01-9206-0-0000-2700-4322-032-356	BREAKFAST FOR ILT RETREAT	63.45
ALBRECHT, BARRY F Total					63.45
All City Management Svcs Inc.	08/28/2025	711856	01-0000-0-0000-7300-5899-090-717	school crossing guard svc.	1,682.80
All City Management Svcs Inc. Total					1,682.80
Alpha Enterprise Corp.	08/13/2025	707769	01-8150-0-0000-8110-5600-090-741	machine parts	635.78
Alpha Enterprise Corp. Total					635.78
Amazon Capital Services	08/13/2025	707788	01-0000-0- - -9510- -	251395	339.50
Amazon Capital Services	08/13/2025	707788	01-0000-0- - -9510- -	252061	103.19
Amazon Capital Services	08/13/2025	707788	01-0000-0- - -9510- -	252787	504.84
Amazon Capital Services	08/13/2025	707788	01-0000-0- - -9510- -	252825	242.48
Amazon Capital Services	08/13/2025	707788	01-0000-0- - -9510- -	252936	118.53
Amazon Capital Services	08/13/2025	707788	01-0000-0- - -9510- -	253180	374.63
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252800	66.02
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252976	91.09
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252977	91.09
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252978	87.80
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252979	222.21
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252980	83.62
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252981	222.21
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252982	109.66
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252983	61.42
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252984	61.42
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252985	211.23

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252986	149.88
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252987	211.23
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252988	51.56
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252989	51.56
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252990	222.21
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252991	141.72
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252992	141.72
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252993	199.73
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252994	241.12
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252995	39.46
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252996	141.72
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252997	31.64
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252998	261.78
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	252999	272.76
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253000	211.23
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253001	61.42
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253002	224.41
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253003	222.21
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253004	222.21
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253005	213.43
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253006	223.96
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253007	79.02
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253008	222.72
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253009	272.76
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253010	272.76
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253011	253.22
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253012	272.76
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253013	253.22
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253014	232.03
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253015	272.76
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253016	261.78
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253017	51.56
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253018	257.27
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253019	51.56
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253020	141.72
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253021	261.78
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253022	261.78
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253023	47.24
Amazon Capital Services	08/13/2025	707788	01-6500-0- - -9510- -	253040	229.05
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	251616	198.21
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	251732	103.25
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	252380	110.76
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	252643	1,189.71
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	253069	171.86
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	253153	114.82
Amazon Capital Services	08/13/2025	707788	01-8150-0- - -9510- -	253177	3,206.21
Amazon Capital Services	08/18/2025	708476	01-0000-0- - -9510- -	252936	7.90
Amazon Capital Services	08/18/2025	708476	01-6500-0- - -9510- -	252993	19.72
Amazon Capital Services	08/18/2025	708476	01-6500-0- - -9510- -	252998	10.98
Amazon Capital Services	08/18/2025	708476	01-6500-0- - -9510- -	253008	21.19
Amazon Capital Services	08/18/2025	708476	01-6500-0- - -9510- -	253014	21.19
Amazon Capital Services	08/18/2025	708476	01-6500-0- - -9510- -	253040	21.19
Amazon Capital Services	08/18/2025	708513	01-6388-0-3800-1000-4320-090-318	PLTW Design & Modeling ALMS	309.02
Amazon Capital Services	08/18/2025	708513	01-6388-0-3800-1000-4320-090-318	PLTW Energy & Environment WMS	20.82
Amazon Capital Services	08/18/2025	708513	01-6388-0-3800-1000-4320-090-318	PLTW Science of Technology ALMS	412.41

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	08/18/2025	708514	01-6388-0-3800-1000-4320-090-318	PLTW Auto & Robotics PHMS	204.33
Amazon Capital Services	08/18/2025	708514	01-6388-0-3800-1000-4320-090-318	PLTW Auto & Robotics PKY	30.16
Amazon Capital Services	08/18/2025	708514	01-6388-0-3800-1000-4320-090-318	PLTW Auto & Robotics WMS	64.22
Amazon Capital Services	08/18/2025	708514	01-6388-0-3800-1000-4320-090-318	PLTW Medical Detectives AL	24.34
Amazon Capital Services Total					16,485.18
American Fidelity Administrative Services Llc	08/11/2025	707265	01-0000-0-0000-7350-5899-090-717	June 2025 Monthly Fee	1,856.40
American Fidelity Administrative Services Llc	08/19/2025	708900	01-0000-0-0000-7350-5899-090-717	Time&eligibility svc	1,856.40
American Fidelity Administrative Services Llc	08/25/2025	710285	01-0000-0-0000-7350-5899-090-717	Time & eligibility svc.	5,026.30
American Fidelity Administrative Services Llc Total					8,739.10
Amplify Education Inc.	08/11/2025	707318	01-0000-0- - -9510- -	EP 250448	2,686.00
Amplify Education Inc. Total					2,686.00
ARINES, HEIDI D	08/28/2025	711882	01-0805-0-1110-1000-4320-021-180	AMAZON BOOKSHELF	98.88
ARINES, HEIDI D Total					98.88
Armour Petroleum Service & Equipment Corporation	08/06/2025	706658	01-8150-0-0000-8110-5899-090-741	SUPPLIES	210.00
Armour Petroleum Service & Equipment Corporation	08/11/2025	707288	01-8150-0-0000-8110-5899-090-741	operator inspection	210.00
Armour Petroleum Service & Equipment Corporation	08/11/2025	707297	01-8150-0-0000-8110-5600-090-741	diesel test boot	24,977.96
Armour Petroleum Service & Equipment Corporation Total					25,397.96
ASF CLEAN TEAM	08/11/2025	707319	01-8150-0-0000-8110-5899-032-741	roof and gutter cleaning	2,092.63
ASF CLEAN TEAM	08/11/2025	707319	01-8150-0-0000-8110-5899-033-741	roof and gutter cleaning	1,702.37
ASF CLEAN TEAM Total					3,795.00
AT&T	08/19/2025	708901	01-0000-0-0000-7200-5910-090-760	CALNET3	19,671.80
AT&T	08/19/2025	708901	01-6500-0-5760-2700-5910-090-245	CALNET3	204.65
AT&T	08/19/2025	708917	01-0000-0-0000-7200-5910-090-760	231 371-0063 609 4	65.60
AT&T	08/19/2025	708917	01-0000-0-0000-7200-5910-090-760	231-371-2596 271 5	301.33
AT&T	08/19/2025	708917	01-0000-0-0000-7200-5910-090-760	234 341-0882 686 2	301.33
AT&T	08/19/2025	708917	01-0000-0-0000-7200-5910-090-760	234 343-0139 137 5	301.33
AT&T	08/21/2025	709374	01-0000-0-0000-7200-5910-090-760	650-877-5285 411 6	3.84
AT&T Total					20,849.88
Banc Of America Public Capital corp.	08/25/2025	710309	01-0000-0-0000-9100-7438-090-739	Loan repayment	26,091.00
Banc Of America Public Capital corp.	08/25/2025	710309	01-0000-0-0000-9100-7439-090-739	Loan repayment	110,000.00
Banc Of America Public Capital corp. Total					136,091.00
BARILLAS, DIANA A	08/27/2025	711333	01-9010-0- - -9510- -	EP#250498	299.00
BARILLAS, DIANA A Total					299.00
BEACON ATHLETICS LLC	08/06/2025	706654	01-8150-0-0000-8110-5899-033-741	full infield tarp	18,496.37
BEACON ATHLETICS LLC Total					18,496.37
Beacon School	08/04/2025	706126	01-6546-0- - -9510- -	ep250396	55,549.38
Beacon School Total					55,549.38
BEN, MARIA ISABEL C	08/18/2025	708491	01-0000-0-0000-7350-5220-090-717	MILEAGE - COUNTY	40.60
BEN, MARIA ISABEL C	08/18/2025	708491	01-9010-0- - -9510- -	EP#250458	38.88
BEN, MARIA ISABEL C Total					79.48
Blue Line Transfer	08/13/2025	707777	01-0000-0-0000-8200-5540-090-760	trash/garbage/refuse	4,152.05
Blue Line Transfer Total					4,152.05
Boudin Bakery/ Accounting/AR	08/11/2025	707312	01-0000-0- - -9510- -	CATERING	933.33
Boudin Bakery/ Accounting/AR	08/14/2025	708137	01-6387-0- - -9510- -	EP250460	274.90
Boudin Bakery/ Accounting/AR	08/28/2025	711903	01-0000-0-0000-2700-4322-090-762	catering	369.30
Boudin Bakery/ Accounting/AR	08/28/2025	711903	01-0000-0-0000-7150-4322-090-714	catering	602.85
Boudin Bakery/ Accounting/AR	08/28/2025	711903	01-0000-0-0000-7300-4322-090-717	catering	602.85
Boudin Bakery/ Accounting/AR	08/28/2025	711903	01-0000-0-0000-7400-4322-090-715	catering	602.85
Boudin Bakery/ Accounting/AR	08/28/2025	711903	01-0000-0-1110-1000-4322-090-762	catering	602.83
Boudin Bakery/ Accounting/AR	08/28/2025	711903	01-6266-0-1110-1000-4322-090-503	catering	602.85
Boudin Bakery/ Accounting/AR Total					4,591.76
Boys & Girls Clubs Of The Peninsula	08/13/2025	707760	01-2600-0- - -9510- -	EP250417 - SUMMER PROGRAM	212,525.00
Boys & Girls Clubs Of The Peninsula Total					212,525.00
BRIANO, JAMES F	08/21/2025	709409	01-0000-0- - -9131- -	2025-26 GIFT FUND PC-ECHS	1,000.00
BRIANO, JAMES F	08/21/2025	709409	01-0000-0- - -9131- -	2025-26 PETTY CASH-ECHS	500.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
BRIANO, JAMES F	08/28/2025	711883	01-9010-0-1110-1000-4322-090-353	COFFEE WELCOME BACK	132.00
BRIANO, JAMES F Total					1,632.00
Broadmoor Landscape Supply	08/11/2025	707320	01-8150-0-0000-8110-4320-090-741	concrete sand	461.48
Broadmoor Landscape Supply	08/21/2025	709406	01-8150-0-0000-8110-4320-090-741	supplies	1,642.63
Broadmoor Landscape Supply	08/25/2025	710297	01-8150-0-0000-8110-4320-090-741	supplies	406.54
Broadmoor Landscape Supply Total					2,510.65
BROCKMEYER, JASON W	08/11/2025	707283	01-9010-0-1110-1000-4320-090-057	EP#250426	1,046.52
BROCKMEYER, JASON W	08/11/2025	707283	01-9010-0-1110-1000-4322-090-057	EP#250426	375.73
BROCKMEYER, JASON W Total					1,422.25
Bsn Sports Llc	08/06/2025	706656	01-8150-0-0000-8110-4420-033-741	REAR MOUNT BACKBOARD	3,677.66
Bsn Sports Llc Total					3,677.66
BUTCHART, ELIZABETH M	08/18/2025	708492	01-0000-0- - -9510- -	EP#250463	30.00
BUTCHART, ELIZABETH M Total					30.00
CADA Central	08/18/2025	708505	01-0000-0-1110-1000-5300-022-070	MEMBERSHIP	300.00
CADA Central Total					300.00
CALCP CAROCP CTE CONFERENCE	08/21/2025	709407	01-6387-0-3800-1000-5210-090-394	sep25 conference	475.00
CALCP CAROCP CTE CONFERENCE Total					475.00
California Water Service	08/13/2025	707778	01-0000-0-0000-8200-5530-090-760	utilities	57,326.76
California Water Service Total					57,326.76
Calpers Fiscal Services Division	08/21/2025	709368	01-0000-0-0000-0000-9564-000-	Health Prem Active & Retired	1,066,940.36
Calpers Fiscal Services Division	08/21/2025	709368	01-0000-0-0000-7340-5899-090-717	Health Prem Active & Retired	853.55
Calpers Fiscal Services Division	08/21/2025	709368	01-0000-0-0000-7600-3701-090-810	Health Prem Active & Retired	26,544.00
Calpers Fiscal Services Division	08/21/2025	709368	01-0000-0-0000-7600-3702-090-810	Health Prem Active & Retired	36,683.08
Calpers Fiscal Services Division	08/21/2025	709368	01-0000-0-0000-7600-5899-090-810	Health Prem Active & Retired	158.32
Calpers Fiscal Services Division	08/21/2025	709369	01-0000-0-0000-7600-3701-090-810	BASIC LIFE PREMIUM	686.16
Calpers Fiscal Services Division	08/21/2025	709369	01-0000-0-0000-7600-5899-090-810	BASIC LIFE PREMIUM	0.55
Calpers Fiscal Services Division Total					1,131,866.02
Carolina Biological Supply Co	08/27/2025	711354	01-0805-0-1110-1000-4320-033-180	SCIENCE	86.76
Carolina Biological Supply Co Total					86.76
CDW Government Inc	08/11/2025	707289	01-0000-0-0000-2424-4320-090-735	handheld transmit	364.63
CDW Government Inc	08/11/2025	707313	01-0000-0-0000-2424-4320-090-735	Dell monitors	846.28
CDW Government Inc	08/11/2025	707321	01-8150-0-0000-8110-5813-090-741	1yr subscription	533.89
CDW Government Inc	08/11/2025	707324	01-0000-0-0000-2424-4320-090-735	FLASH DRIVES	259.29
CDW Government Inc	08/11/2025	707324	01-0000-0-0000-2424-4320-090-735	MONITORS	622.31
CDW Government Inc	08/11/2025	707330	01-0000-0-0000-2424-4320-090-735	SUPPLIES	186.52
CDW Government Inc	08/18/2025	708516	01-8150-0-0000-8110-5813-090-741	SUPPLIES	469.90
CDW Government Inc	08/19/2025	708891	01-0000-0-0000-2424-4320-090-735	HEADPHONES	55.15
CDW Government Inc	08/19/2025	708902	01-8150-0-0000-8110-5813-090-741	BLUEBEAM REVIU BASIC	238.77
CDW Government Inc	08/21/2025	709396	01-0000-0-0000-2424-4320-090-735	supplies	336.37
CDW Government Inc	08/28/2025	711857	01-0000-0-1110-1000-4420-032-070	arm wall	917.68
CDW Government Inc	08/28/2025	711863	01-0000-0-0000-2424-4320-090-735	adapters	5,416.84
CDW Government Inc	08/28/2025	711869	01-0000-0-1110-1000-4420-032-070	2 commercial tv	1,803.89
CDW Government Inc	08/28/2025	711876	01-0000-0-0000-2424-4320-090-735	SURGE STRIPS	127.54
CDW Government Inc Total					12,179.06
CELILLO, SHARON A	08/18/2025	708493	01-0000-0-1110-1000-4322-033-600	CREDIT RECOVERY MEETING	205.64
CELILLO, SHARON A Total					205.64
Cengage Learning	08/27/2025	711355	01-6300-0-1110-1000-4100-090-307	ACADEMIC VOCABULARY TOOLKIT GR	1,723.81
Cengage Learning Total					1,723.81
Certified Languages International Llc	08/04/2025	706127	01-0000-0- - -9510- -	ep250398	41.25
Certified Languages International Llc	08/13/2025	707763	01-6500-0- - -9510- -	EP 250420	15,965.22
Certified Languages International Llc Total					16,006.47
CEV MULTIMEDIA LLC	08/28/2025	711858	01-6387-0-1110-1000-5813-032-394	student license	2,750.00
CEV MULTIMEDIA LLC Total					2,750.00
CHAN, VICTOR CHONG HO	08/28/2025	711884	01-0000-0-0000-8200-4320-032-759	6 PCS ANGLE BROOM	18.07
CHAN, VICTOR CHONG HO Total					18.07

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Character Strong	08/18/2025	708506	01-3010-0-1110-1000-5813-022-301	LICENSE RENEWAL	2,098.00
Character Strong Total					2,098.00
CHOW, ALLISON	08/21/2025	709388	01-0000-0-0000-7410-5210-090-715	46TH ANNUAL FALL CONFERENCE	494.05
CHOW, ALLISON	08/28/2025	711885	01-0000-0-0000-7400-5210-090-715	46TH FALL CONF-VERONIKA ROBLE	494.05
CHOW, ALLISON Total					988.10
CHRIST REACHING OUT WITNESS NO W	08/28/2025	711886	01-0000-0-8100-0000-8650-033-802	REF 6-19-25 HOLIDAY	859.54
CHRIST REACHING OUT WITNESS NO W Total					859.54
City Auto Supply	08/06/2025	706667	01-8150-0-0000-8110-4320-090-741	supplies	910.61
City Auto Supply	08/11/2025	707298	01-8150-0-0000-8110-4320-090-741	supplies	696.89
City Auto Supply Total					1,607.50
City Of San Bruno Utility Billing	08/11/2025	707274	01-0000-0-0000-8200-5530-090-760	utilities	259.22
City Of San Bruno Utility Billing Total					259.22
City Of South San Francisco Attn: Kimberly Morrison	08/18/2025	708477	01-2600-0- - -9510- -	EP250461	231,020.85
City Of South San Francisco Attn: Kimberly Morrison Total					231,020.85
CODESP	08/27/2025	711331	01-0000-0-0000-7490-5300-090-716	membership fee	2,850.00
CODESP Total					2,850.00
CONVERGINT TECHNOLOGIES LLC	08/18/2025	708529	01-0000-0- - -9510- -	EP250472	1,170.00
CONVERGINT TECHNOLOGIES LLC	08/18/2025	708530	01-0000-0- - -9510- -	EP250472	450.00
CONVERGINT TECHNOLOGIES LLC	08/19/2025	708898	01-0000-0- - -9510- -	EP250472	360.00
CONVERGINT TECHNOLOGIES LLC	08/19/2025	708899	01-0000-0- - -9510- -	EP250472	13,517.08
CONVERGINT TECHNOLOGIES LLC Total					15,497.08
Corodata Shredding Inc.	08/28/2025	711877	01-0000-0-0000-8200-5899-090-760	shredding	747.77
Corodata Shredding Inc. Total					747.77
COSICO, JEFFREY P	08/21/2025	709410	01-9011-0-1202-1000-4320-032-322	DISC NFHS SWIM BKSTROKE STARTIN	889.99
COSICO, JEFFREY P Total					889.99
County Counsel County Of San Mateo	08/19/2025	708913	01-0000-0-0000-7150-5889-090-714	legal	50.40
County Counsel County Of San Mateo	08/19/2025	708913	01-0000-0-0000-7400-5889-090-715	legal	2,898.00
County Counsel County Of San Mateo	08/21/2025	709376	01-0000-0-0000-7400-5889-090-715	LEGAL SERVICES	18,870.00
County Counsel County Of San Mateo Total					21,818.40
COVACHA, JONATHAN E	08/21/2025	709389	01-0000-0-1110-1000-4320-008-070	BACK TO SCHOOL MATERIALS TO INCI	488.36
COVACHA, JONATHAN E	08/21/2025	709389	01-9010-0-1110-1000-4322-008-356	BOY STAFF GATHERING - AAA DONATI	114.94
COVACHA, JONATHAN E	08/25/2025	710296	01-0000-0- - -9131- -	2025-26 PETTY CASH - PHMS	200.00
COVACHA, JONATHAN E	08/27/2025	711347	01-9010-0-1110-1000-4322-008-356	WELCOME BACK AMENITIES-DONATE	256.11
COVACHA, JONATHAN E	08/27/2025	711350	01-9010-0-1110-1000-4320-008-353	WELCOME BACK AMENITIES	102.03
COVACHA, JONATHAN E	08/27/2025	711350	01-9010-0-1110-1000-4322-008-353	WELCOME BACK AMENITIES	109.33
COVACHA, JONATHAN E Total					1,270.77
Crown Castle Fiber LLC	08/19/2025	708914	01-0000-0-0000-2424-5899-090-735	Flexible Private lines	18,007.69
Crown Castle Fiber LLC Total					18,007.69
Dan's Drilling & Fencing Inc.	08/06/2025	706659	01-8150-0-0000-8110-5899-010-741	INSTALL CHAIN LINK FENCING	4,670.00
Dan's Drilling & Fencing Inc.	08/06/2025	706659	01-8150-0-0000-8110-5899-022-741	INSTALL CHAIN LINK FENCING	1,260.00
Dan's Drilling & Fencing Inc. Total					5,930.00
DEL BIANCO, JACQUELINE N	08/28/2025	711907	01-6770-0-1110-1000-4320-014-186	BINOCULARS, PAINTS,SCARECROWS	62.05
DEL BIANCO, JACQUELINE N Total					62.05
DEL CAMPO, DERICK T	08/21/2025	709390	01-9206-0-1110-1000-4320-032-356	LINK CREW ORIENT-BBQ, SUPPLIES	739.02
DEL CAMPO, DERICK T Total					739.02
Dell Marketing LP C/ODell USA LP	08/14/2025	708138	01-0000-0-1110-1000-4420-090-762	DELL PRO SLIM PLUS QBS1250	1,270.51
Dell Marketing LP C/ODell USA LP	08/18/2025	708485	01-8150-0-0000-8110-4420-090-741	dell pro24 all in one	1,368.33
Dell Marketing LP C/ODell USA LP	08/28/2025	711878	01-0000-0-0000-2424-4320-090-735	adapters	988.88
Dell Marketing LP C/ODell USA LP Total					3,627.72
DEVIL MOUNTAIN WHOLE SALE NURS ERY	08/25/2025	710298	01-8150-0-0000-8110-4320-090-741	FLOWER SUPPLIES	256.53
DEVIL MOUNTAIN WHOLE SALE NURS ERY Total					256.53
Discount Fence Supply Inc DBA DF Supply Inc.	08/18/2025	708517	01-8150-0-0000-8110-4320-090-741	SUPPLIES	360.91
Discount Fence Supply Inc DBA DF Supply Inc. Total					360.91
Docusign Inc	08/19/2025	708892	01-0000-0-0000-3900-5899-090-305	ESIGNITURE	56,810.00
Docusign Inc Total					56,810.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
DOMINICAN UNIVERSITY OF CA	08/11/2025	707325	01-0000-0-1110-1000-4320-032-070	STUDENT ID#6056590	1,000.00
DOMINICAN UNIVERSITY OF CA Total					1,000.00
DROP SUPPORT LLC	08/18/2025	708518	01-6500-0- - -9510- -	EP250471	276.87
DROP SUPPORT LLC Total					276.87
Dunn-Edwards Corporation	08/11/2025	707326	01-8150-0-0000-8110-4320-090-741	SUPPLIES	3,384.10
Dunn-Edwards Corporation	08/21/2025	709411	01-8150-0-0000-8110-4320-090-741	PAINT SUPPLIES	2,563.10
Dunn-Edwards Corporation	08/28/2025	711887	01-8150-0-0000-8110-4320-090-741	PAINT SUPPLIES	73.09
Dunn-Edwards Corporation	08/28/2025	711908	01-8150-0-0000-8110-4320-090-741	PAINTING SUPPLIES	141.93
Dunn-Edwards Corporation Total					6,162.22
Edpuzzle Inc	08/28/2025	711904	01-0805-0-1110-1000-5813-032-180	unlimited interactive	3,050.00
Edpuzzle Inc Total					3,050.00
eFoodHandlers	08/28/2025	711894	01-6383-0-3800-1000-5899-033-336	FOOD MANAGER TRAINING	4,940.00
eFoodHandlers Total					4,940.00
Enome Inc	08/25/2025	710286	01-0000-0-0000-7350-5899-090-717	goalbook toolkit	Cancelled
Enome Inc Total					-
Ewing Irrigation Products Inc	08/04/2025	706139	01-8150-0-0000-8110-4320-090-741	supplies	4,250.51
Ewing Irrigation Products Inc	08/06/2025	706643	01-8150-0-0000-8110-4320-090-741	supplies	43.49
Ewing Irrigation Products Inc Total					4,294.00
Fastrak	08/27/2025	711348	01-8150-0-0000-8110-5899-090-741	LIC:CA 1599409 BAY BRIDGE	8.00
Fastrak Total					8.00
Fastrak Violation Processing	08/13/2025	707768	01-9010-0- - -9510- -	EP#250452	8.00
Fastrak Violation Processing Total					8.00
Federal Express Corporation DBA FedEx	08/18/2025	708478	01-9044-0-1110-1000-5920-090-064	POSTAGE	23.18
Federal Express Corporation DBA FedEx Total					23.18
FERGUSON ENTERPRISES LLC #686	08/11/2025	707322	01-8150-0-0000-8110-4320-090-741	supplies	216.19
FERGUSON ENTERPRISES LLC #686	08/13/2025	707758	01-8150-0-0000-8110-4320-090-741	supplies	50.38
FERGUSON ENTERPRISES LLC #686	08/28/2025	711888	01-8150-0-0000-8110-4320-090-741	1 SD ST KIT	252.14
FERGUSON ENTERPRISES LLC #686 Total					518.71
FINE, AMANDA J	08/27/2025	711334	01-9010-0- - -9510- -	EP#250496	250.00
FINE, AMANDA J Total					250.00
First Alarm	08/11/2025	707304	01-8150-0-0000-8300-5806-090-741	MONITORING SERVICES	1,603.18
First Alarm	08/18/2025	708519	01-8150-0-0000-8300-5806-090-741	MONITORING/SYSTEM	1,603.18
First Alarm Total					3,206.36
FLORES, JUANITA L	08/21/2025	709387	01-9010-0- - -9510- -	COMMUNITY LEARNING EXCHANGE	322.80
FLORES, JUANITA L Total					322.80
Flyers Energy LLC	08/13/2025	707757	01-0000-0- - -9510- -	EP 250450	9,279.59
Flyers Energy LLC Total					9,279.59
Follett Content Solutions	08/28/2025	711895	01-0000-0- - -9510- -	EP250503	1,476.36
Follett Content Solutions Total					1,476.36
Frontline Technologies Inc	08/06/2025	706661	01-0000-0-0000-7400-5813-090-715	FY 25/26 SUBSCRIPTION	39,125.29
Frontline Technologies Inc	08/06/2025	706661	01-0000-0-0000-7490-5813-090-716	FY 25/26 SUBSCRIPTION	39,125.29
Frontline Technologies Inc Total					78,250.58
GEORGE, SHERYL R	08/27/2025	711335	01-9010-0- - -9510- -	EP#250499	555.00
GEORGE, SHERYL R Total					555.00
GIANT MICROBES INC.	08/21/2025	709377	01-6383-0-3800-1000-4320-090-312	animal & plant cells	279.34
GIANT MICROBES INC. Total					279.34
Gnxcor USA Inc.	08/11/2025	707305	01-0000-0-0000-8200-5899-090-760	MAINTENANCE CARE	380.00
Gnxcor USA Inc.	08/21/2025	709408	01-0000-0-0000-8200-5899-090-760	maintenance care	190.00
Gnxcor USA Inc. Total					570.00
Golden Gate Office Solutions	08/21/2025	709397	01-0000-0-0000-7550-5600-090-718	maintenance for folder-inserter	571.68
Golden Gate Office Solutions Total					571.68
GONZALEZ, LETICIA M	08/21/2025	709414	01-0000-0- - -9131- -	2025-26 PETTY CASH - PHMS	200.00
GONZALEZ, LETICIA M	08/28/2025	711889	01-3010-0-1110-1000-5899-014-301	QR CODE GENERATOR ACCT	186.96
GONZALEZ, LETICIA M Total					386.96
Gopher Sport NW5634	08/27/2025	711351	01-0000-0-1230-1000-4320-032-070	PE SUPPLIES	1,371.16

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Gopher Sport NW5634 Total					1,371.16
Grainger	08/06/2025	706662	01-8150-0-0000-8110-4320-090-741	SUPPLIES	266.36
Grainger	08/11/2025	707275	01-8150-0-0000-8110-4320-090-741	supplies	1,618.11
Grainger	08/13/2025	707764	01-8150-0-0000-8110-4320-090-741	SUPPLIES	34.71
Grainger	08/28/2025	711896	01-0000-0- - -9510- -	EP250502	911.84
Grainger Total					2,831.02
Guardian Innovations LLC	08/28/2025	711879	01-9011-0-1202-1000-4320-032-322	FOOTBALL GUARDIAN CAPS	4,579.93
Guardian Innovations LLC Total					4,579.93
GUERRERO, JULIANA U	08/28/2025	711890	01-0000-0-1110-1000-5210-090-197	AVID SUMMER INSTITUTE 2025-2026	1,597.97
GUERRERO, JULIANA U Total					1,597.97
HAHN, MIRANDA L	08/28/2025	711891	01-0000-0-1110-1000-4320-021-322	SUPPLIES 6TH GRADE ELECTIVE	429.27
HAHN, MIRANDA L Total					429.27
HERFF JONES LLC	08/11/2025	707331	01-0000-0- - -9510- -	SUPPLIES	504.18
HERFF JONES LLC Total					504.18
Hillyard	08/11/2025	707306	01-0000-0- - -9510- -	CUSTODIAL SUPPLY	3,231.08
Hillyard	08/18/2025	708487	01-0000-0-0000-8200-4320-006-759	custodial supplies	3,306.14
Hillyard	08/18/2025	708520	01-0000-0-0000-8200-4320-009-759	CUSTODIAL SUPPLIES	2,196.02
Hillyard	08/25/2025	710292	01-0000-0-0000-8200-4320-033-759	custodial supplies	5,778.85
Hillyard	08/27/2025	711356	01-0000-0-0000-8200-4320-032-759	custodial supplies	3,468.09
Hillyard Total					17,980.18
Home Depot Credit Services	08/13/2025	707752	01-8150-0- - -9510- -	6035 3225 0255 4250	478.08
Home Depot Credit Services	08/13/2025	707752	01-8150-0-0000-8110-4320-090-741	6035 3225 0255 4250	1,541.30
Home Depot Credit Services Total					2,019.38
HONG, KAREN K	08/27/2025	711349	01-9010-0-1110-1000-4322-090-353	Staff and Family Newsletter Smore	179.00
HONG, KAREN K	08/27/2025	711349	01-9010-0-1110-1000-5813-007-430	WELCOME BACK MEETING	79.65
HONG, KAREN K Total					258.65
HONG, SELENE L	08/27/2025	711336	01-0000-0-0000-0000-8699-090-717	REISS STALE CK#922249	2,862.38
HONG, SELENE L Total					2,862.38
IMAGINE LEARNING LLC	08/18/2025	708479	01-9010-0-1110-1000-4100-090-316	LICENSES/BOOKS	2,233,598.28
IMAGINE LEARNING LLC	08/19/2025	708884	01-9010-0-1110-1000-4100-090-316	Core Onsite & virtual	84,250.00
IMAGINE LEARNING LLC Total					2,317,848.28
IML SECURITY SUPPLY	08/18/2025	708507	01-8150-0-0000-8110-4320-090-741	SUPPLIES	417.63
IML SECURITY SUPPLY Total					417.63
Intercare Holdings Insurance Services	08/25/2025	710282	01-0000-0- - -9589- -	WORK COMP STEPHANIE GARCIA	829.52
Intercare Holdings Insurance Services Total					829.52
Interlight Lighting Corp	08/11/2025	707327	01-8150-0- - -9510- -	ep250415	242.87
Interlight Lighting Corp Total					242.87
ISOBE, MEGUMI	08/25/2025	710311	01-9026-0-1110-1000-5899-090-430	EVENT PHOTGRAPHY	475.00
ISOBE, MEGUMI Total					475.00
IXL Learning	08/25/2025	710293	01-6762-0-1110-1000-5813-090-384	ixl site license	82,350.00
IXL Learning Total					82,350.00
Jacob Ocampo	08/18/2025	708521	01-0000-0-1110-1000-5899-090-762	DJ SERVICES	700.00
Jacob Ocampo Total					700.00
JACUINDE-LOSNO, SONIA	08/18/2025	708494	01-0000-0-1110-1000-5220-090-762	MILEAGE-SERRA VISTA	39.06
JACUINDE-LOSNO, SONIA	08/18/2025	708501	01-0000-0-1110-1000-4322-090-762	LUNCH SUPPLIES	287.92
JACUINDE-LOSNO, SONIA	08/27/2025	711352	01-9010-0-1110-1000-4322-090-353	Welcome Bk/PD suuplies for afternoon sn	934.81
JACUINDE-LOSNO, SONIA Total					1,261.79
Jamf LLC	08/13/2025	707749	01-0000-0-0000-2424-5813-090-735	maintence & support	53,069.85
Jamf LLC Total					53,069.85
JASMINE GUNDAYAO	08/11/2025	707284	01-6500-0-5760-2490-5820-090-245	EP#250431	56.42
JASMINE GUNDAYAO	08/27/2025	711337	01-6500-0-5760-2490-5820-090-245	JULY MILEAGE REIMBURSE	31.36
JASMINE GUNDAYAO Total					87.78
John The Sign Guy Llc	08/06/2025	706668	01-8150-0-0000-8110-4320-090-741	supplies	299.52
John The Sign Guy Llc Total					299.52
JONES & BARTLETT LEARNING LLC	08/19/2025	708885	01-6300-0- - -9510- -	CTE EMT TEXTBOOK	45,103.78

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JONES & BARTLETT LEARNING LLC Total					45,103.78
JUICEMIND	08/28/2025	711870	01-6387-0-3800-3900-5813-090-394	subscription	600.00
JUICEMIND Total					600.00
KARLA BOURDON	08/27/2025	711353	01-9010-0-1110-1000-5210-090-174	CEI CONFERENCE	214.87
KARLA BOURDON Total					214.87
KBA Document Solutions LLLC	08/18/2025	708508	01-0000-0-1110-1000-5600-090-722	MAINTENANCE	4,914.18
KBA Document Solutions LLLC	08/18/2025	708526	01-0000-0-1110-1000-5600-090-722	color copies	2,908.72
KBA Document Solutions LLLC Total					7,822.90
Kelly Spicers Facilities Solut ion	08/06/2025	706669	01-8150-0-0000-8110-4320-090-741	supplies	6,055.65
Kelly Spicers Facilities Solut ion	08/11/2025	707290	01-8150-0-0000-8110-4320-090-741	supplies	417.44
Kelly Spicers Facilities Solut ion	08/18/2025	708484	01-8150-0-0000-8110-4320-090-741	CUSTODIAL SUPPLIES	25,227.99
Kelly Spicers Facilities Solut ion	08/25/2025	710312	01-8150-0-0000-8110-4320-090-741	CUSTODIAL SUPPLIES	1,956.87
Kelly Spicers Facilities Solut ion	08/28/2025	711871	01-8150-0-0000-8110-4320-090-741	floor striper	8,481.80
Kelly Spicers Facilities Solut ion Total					42,139.75
Kelly Spicers Stores	08/04/2025	706122	01-0000-0-0000-7550-4320-090-718	paper	186.46
Kelly Spicers Stores	08/25/2025	710299	01-0000-0-1110-1000-4320-002-070	OFFICE PAPER	1,722.29
Kelly Spicers Stores	08/25/2025	710299	01-0000-0-1110-1000-4320-014-070	paper	1,079.52
Kelly Spicers Stores	08/25/2025	710299	01-0000-0-1110-1000-4320-022-070	OFFICE PAPER	1,354.10
Kelly Spicers Stores	08/28/2025	711859	01-0805-0-1110-1000-4320-033-180	PAPER	3,436.34
Kelly Spicers Stores Total					7,778.71
KEOUGH, MARIA C	08/27/2025	711338	01-6500-0- - -9510- -	EP#250489	15.12
KEOUGH, MARIA C Total					15.12
KIS	08/21/2025	709358	01-0000-0-0000-2424-5899-090-735	Email Protection	63,624.00
KIS Total					63,624.00
KWONG, HARRY S	08/19/2025	708888	01-9010-0- - -9510- -	EP#250459	21.44
KWONG, HARRY S Total					21.44
La Morena Restaurant Inc.	08/18/2025	708509	01-0000-0-0000-7150-4322-090-714	3 day workshop	394.23
La Morena Restaurant Inc.	08/18/2025	708509	01-0000-0-0000-7300-4322-090-717	3 day workshop	394.23
La Morena Restaurant Inc.	08/18/2025	708509	01-0000-0-0000-7400-4322-090-715	3 day workshop	394.23
La Morena Restaurant Inc.	08/18/2025	708509	01-0000-0-1110-1000-4322-090-762	3 day workshop	394.24
La Morena Restaurant Inc.	08/18/2025	708509	01-6266-0-1110-1000-4322-090-503	3 day workshop	394.23
La Morena Restaurant Inc. Total					1,971.16
Lakeshore	08/28/2025	711864	01-3010-0-1110-1000-4420-008-301	alphabet carpet	573.05
Lakeshore	08/28/2025	711872	01-0000-0-1110-1000-4320-010-070	supplies	946.73
Lakeshore	08/28/2025	711872	01-0000-0-1110-1000-4420-010-070	supplies	1,647.14
Lakeshore Total					3,166.92
Leader Services Attn: Accounting Department	08/13/2025	707779	01-9010-0-5001-3900-5899-090-350	medical	16,919.60
Leader Services Attn: Accounting Department Total					16,919.60
Learning Without Tears	08/28/2025	711865	01-0805-0-1110-1000-4320-010-180	digital student/teacher ed.	489.51
Learning Without Tears Total					489.51
LEE, ANGELINA G	08/11/2025	707267	01-9010-0-5760-3150-5300-090-350	EP#250432	225.00
LEE, ANGELINA G Total					225.00
Legarza Sports	08/19/2025	708893	01-6762-0-1110-1000-5899-090-384	PE PROGRAM 25/26	200,244.75
Legarza Sports Total					200,244.75
Lincoln Aquatics	08/11/2025	707299	01-8150-0-0000-8110-4320-090-741	muriatic acid	1,155.45
Lincoln Aquatics	08/13/2025	707770	01-8150-0-0000-8110-4320-090-741	muriatic acid	1,733.17
Lincoln Aquatics	08/13/2025	707780	01-8150-0-0000-8110-4320-090-741	supplies	378.68
Lincoln Aquatics Total					3,267.30
LOWES BUSINESS ACCT/SYNCB	08/13/2025	707771	01-0000-0-0000-8200-4320-090-760	a/c821 3105 920566 1	15.98
LOWES BUSINESS ACCT/SYNCB	08/13/2025	707771	01-8150-0- - -9510- -	ep250424 82131059205661	1,826.13
LOWES BUSINESS ACCT/SYNCB	08/13/2025	707771	01-8150-0-0000-8110-4320-090-741	a/c821 3105 920566 1	2,989.20
LOWES BUSINESS ACCT/SYNCB Total					4,831.31
Lucia Coria Vega	08/27/2025	711339	01-6500-0-5760-2490-5820-090-230	JULY MILEAGE REIMBURSE	356.72
Lucia Coria Vega Total					356.72
Magpantay, Gladys	08/27/2025	711340	01-6500-0- - -9510- -	EP#250494	47.60

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Magpantay, Gladys	08/27/2025	711340	01-6500-0-5760-2490-5820-090-245	JULY MILEAGE REIMBURSE	33.32
Magpantay, Gladys Total					80.92
Maxx Metals	08/06/2025	706663	01-8150-0-0000-8110-4320-090-741	SUPPLIES	885.68
Maxx Metals	08/06/2025	706670	01-8150-0-0000-8110-4320-090-741	supplies	332.65
Maxx Metals Total					1,218.33
MCATEER, JOHN DBA MCATEER PAINTING	08/13/2025	707761	01-8150-0-0000-8110-5899-090-741	PAINT IMC BUILDING	9,050.00
MCATEER, JOHN DBA MCATEER PAINTING Total					9,050.00
MEGA ELECTRIC & PV INC.	08/11/2025	707300	01-8150-0-0000-8110-5899-033-741	electrical srvices	3,890.00
MEGA ELECTRIC & PV INC.	08/11/2025	707300	01-8150-0-0000-8110-5899-090-741	electrical srvices	19,700.00
MEGA ELECTRIC & PV INC. Total					23,590.00
Melanie Huntley	08/27/2025	711341	01-6500-0- - -9510- -	EP#250491	96.32
Melanie Huntley	08/27/2025	711341	01-6500-0-5760-2490-5820-090-230	JULY MILEAGE REIMBURSE	108.36
Melanie Huntley Total					204.68
MENDEZ, NINA M	08/21/2025	709391	01-0000-0-1110-1000-4322-021-600	STEAM/ESY AND ELEVATE SUMMER S(	345.04
MENDEZ, NINA M Total					345.04
MetLife Insurance Company MetLife Small Business Center	08/21/2025	709367	01-0000-0- - -9573- -	BASIC LIFE PREMIUM	9,363.31
MetLife Insurance Company MetLife Small Business Center	08/21/2025	709367	01-0000-0-0000-7600-3701-090-810	BASIC LIFE PREMIUM	13.79
MetLife Insurance Company MetLife Small Business Center Total					9,377.10
Molina, Magaly	08/27/2025	711342	01-6500-0- - -9510- -	EP#250495	57.12
Molina, Magaly	08/27/2025	711342	01-6500-0-5760-2490-5820-090-245	JULY MILEAGE REIMBURSE	33.32
Molina, Magaly Total					90.44
MOLINA, NAYELI A	08/25/2025	710295	01-9206-0-1110-1000-4320-032-356	LINK CREW ORIENT -SUPPLIES	89.24
MOLINA, NAYELI A Total					89.24
MOORE NEWTON QUALITY HARDWOODS CORP	08/28/2025	711873	01-8150-0-0000-8110-4320-090-741	red oak	1,779.37
MOORE NEWTON QUALITY HARDWOODS CORP Total					1,779.37
MRC	08/19/2025	708886	01-0000-0-0000-7350-5600-090-717	COPIES	138.35
MRC Total					138.35
MUNOZ CAMPOS, MAIRA	08/21/2025	709392	01-0000-0-1110-1000-4320-022-070	OFFICE CHAIR	114.26
MUNOZ CAMPOS, MAIRA Total					114.26
Music & Arts CA Dept 5295	08/11/2025	707291	01-0000-0- - -9510- -	EP 250425	378.74
Music & Arts CA Dept 5295 Total					378.74
Nasco	08/04/2025	706137	01-9302-0- - -9510- -	ep250409	8.79
Nasco	08/04/2025	706137	01-9302-0- - -9510- -	ep250410	8.79
Nasco	08/04/2025	706137	01-9302-0- - -9510- -	ep250411	442.07
Nasco	08/04/2025	706137	01-9302-0- - -9510- -	ep250412	265.28
Nasco	08/04/2025	706137	01-9302-0- - -9510- -	ep250413	37.27
Nasco	08/06/2025	706647	01-9302-0- - -9510- -	ep250413	4.40
Nasco	08/06/2025	706664	01-0000-0- - -9510- -	EP250050	63.29
Nasco	08/06/2025	706664	01-9302-0- - -9510- -	EP250049	36.62
Nasco	08/06/2025	706664	01-9302-0- - -9510- -	EP250051	36.62
Nasco Total					903.13
Navigate360 Llc	08/18/2025	708488	01-3010-0-1110-1000-5813-022-301	PBIS REWARDS	2,531.40
Navigate360 Llc Total					2,531.40
NCCER	08/13/2025	707772	01-6387-0- - -9510- -	ep 250453	2.25
NCCER Total					2.25
NEW LIFE TREE SERVICE	08/27/2025	711358	01-8150-0-0000-8110-5899-010-741	ARBORIST SERVICE	2,250.00
NEW LIFE TREE SERVICE	08/27/2025	711358	01-8150-0-0000-8110-5899-014-741	ARBORIST SERVICE	2,850.00
NEW LIFE TREE SERVICE	08/27/2025	711358	01-8150-0-0000-8110-5899-021-741	ARBORIST SERVICE	3,200.00
NEW LIFE TREE SERVICE	08/27/2025	711358	01-8150-0-0000-8110-5899-031-741	ARBORIST SERVICE	2,200.00
NEW LIFE TREE SERVICE	08/27/2025	711358	01-8150-0-0000-8110-5899-090-741	ARBORIST SERVICE	1,550.00
NEW LIFE TREE SERVICE	08/28/2025	711853	01-8150-0-0000-8110-5899-014-741	ARBORIST SERVICE	5,950.00
NEW LIFE TREE SERVICE Total					18,000.00
Newsela Inc	08/21/2025	709370	01-0000-0-0000-3900-5813-090-305	online platform	63,149.27
Newsela Inc Total					63,149.27
NGUYEN, KATHIE N	08/21/2025	709415	01-0000-0- - -9131- -	2025-26 GIFT FUND P CASH - PHMS	1,000.00

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NGUYEN, KATHIE N	08/21/2025	709415	01-0000-0- - -9131- -	2025-26 PETTY CASH - PHMS	300.00
NGUYEN, KATHIE N Total					1,300.00
NGUYEN, NATASSJA	08/21/2025	709412	01-9206-0-1110-1000-4320-032-356	LINK CREW FRESHMAN ORIENTATION	309.34
NGUYEN, NATASSJA	08/21/2025	709412	01-9206-0-1110-1000-4320-032-356	LINK CREW FRESHMAN ORIENTATION	359.65
NGUYEN, NATASSJA Total					668.99
Northern California - Superintendents	08/04/2025	706140	01-0000-0-0000-7150-5300-090-714	Annual Dues	500.00
Northern California - Superintendents Total					500.00
ODP Business Solutions LLC	08/11/2025	707264	01-0000-0-1110-1000-4320-032-070	office supplies	324.61
ODP Business Solutions LLC	08/11/2025	707303	01-0000-0-0000-8200-4320-090-760	office supplies	330.99
ODP Business Solutions LLC	08/13/2025	707748	01-0000-0-1110-1000-4320-032-070	office supplies	19.47
ODP Business Solutions LLC	08/13/2025	707753	01-0000-0-0000-8200-4320-090-760	office supplies	63.79
ODP Business Solutions LLC	08/27/2025	711360	01-0000-0-1110-1000-4320-032-070	OFFICE SUPPLIES	338.27
ODP Business Solutions LLC	08/27/2025	711360	01-0000-0-1201-1000-4320-032-070	OFFICE SUPPLIES	88.29
ODP Business Solutions LLC	08/27/2025	711360	01-0000-0-1231-1000-4320-032-070	OFFICE SUPPLIES	87.46
ODP Business Solutions LLC	08/27/2025	711360	01-0000-0-1235-1000-4320-032-070	OFFICE SUPPLIES	369.35
ODP Business Solutions LLC	08/27/2025	711360	01-0805-0-1110-1000-4320-033-180	OFFICE SUPPLIES	1,462.16
ODP Business Solutions LLC	08/28/2025	711855	01-0000-0-1110-1000-4320-010-070	OFFICE SUPPLIES	5,439.91
ODP Business Solutions LLC	08/28/2025	711855	01-0805-0-1110-1000-4320-033-180	OFFICE SUPPLIES	4.47
ODP Business Solutions LLC Total					8,528.77
OLIVA, CATHERINE	08/27/2025	711343	01-6500-0- - -9510- -	EP#250492	23.80
OLIVA, CATHERINE	08/27/2025	711343	01-6500-0-5760-2490-5820-090-245	JULY MILEAGE REIMBURSE	16.66
OLIVA, CATHERINE Total					40.46
OLIVER PACKAGING AND EQUIPMENT COMPANY LLC	08/25/2025	710290	01-7032-0-0000-3700-6420-090-820	rotary accumulator	10,212.95
OLIVER PACKAGING AND EQUIPMENT COMPANY LLC Total					10,212.95
Otis Elevator Company	08/28/2025	711880	01-0000-0-0000-8200-5600-090-760	MAINTENANCE SVC	1,935.65
Otis Elevator Company Total					1,935.65
Outdoor Supply Hardware	08/11/2025	707333	01-8150-0-0000-8110-4320-090-741	SUPPLIES	479.68
Outdoor Supply Hardware Total					479.68
P & F Distributors	08/13/2025	707781	01-8150-0-0000-8110-4320-090-741	supplies	568.05
P & F Distributors Total					568.05
P G & E	08/13/2025	707782	01-0000-0-0000-8200-5510-090-760	UTILITIES	23,244.30
P G & E Total					23,244.30
PACHECO, NAHAL	08/18/2025	708495	01-6266-0- - -9510- -	EP#250430	84.93
PACHECO, NAHAL Total					84.93
Pearson Education Inc	08/25/2025	710300	01-6300-0-1110-1000-4100-090-307	HS DIGITAL MY MATH LAB	3,410.55
Pearson Education Inc Total					3,410.55
PENA, ROGER	08/11/2025	707285	01-6500-0-5760-2490-5820-090-245	EP#250427	32.76
PENA, ROGER	08/27/2025	711344	01-6500-0-5760-2490-5820-090-245	JULY MILEAGE REIMBURSE	7.00
PENA, ROGER Total					39.76
Peninsula Conflict Resolution Center	08/21/2025	709378	01-3182-0-1110-1000-5899-031-387	CONFLICT RESOLUTION SKILLS	8,910.00
Peninsula Conflict Resolution Center Total					8,910.00
Phoenix Holiday Dba Phoenix Transporation	08/28/2025	711897	01-0000-0-1202-3900-5821-033-322	CAPUCHINO HS	953.71
Phoenix Holiday Dba Phoenix Transporation Total					953.71
PHOMMALA, SOUNYI	08/19/2025	708895	01-0000-0- - -9589- -	Reissue lost p/r check 304614	2,490.01
PHOMMALA, SOUNYI Total					2,490.01
POWERSCHOOL GROUP LLC	08/06/2025	706665	01-0000-0-0000-2424-5813-090-735	School Messenger Eommunicate	12,037.92
POWERSCHOOL GROUP LLC Total					12,037.92
PRIMO BRANDS BLUE TRITON BRANDS, INC	08/18/2025	708522	01-0000-0-1110-1000-4322-032-070	WATER	456.75
PRIMO BRANDS BLUE TRITON BRANDS, INC	08/21/2025	709362	01-9107-0-1110-1000-4322-033-356	water	54.95
PRIMO BRANDS BLUE TRITON BRANDS, INC Total					511.70
Project Lead The Way Inc.	08/18/2025	708527	01-6388-0-3800-1000-4320-090-318	supplies	9,091.80
Project Lead The Way Inc.	08/19/2025	708897	01-6388-0-3800-1000-4320-090-318	supplies	142.78
Project Lead The Way Inc.	08/21/2025	709379	01-6388-0-3800-1000-4320-090-318	velcrow	10.44
Project Lead The Way Inc.	08/25/2025	710313	01-6387-0-3800-1000-4320-090-394	SUPPLIES	2,101.91
Project Lead The Way Inc.	08/28/2025	711898	01-6388-0-3800-1000-4320-090-318	SUPPLIES	2,175.53

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Project Lead The Way Inc. Total					13,522.46
QUALITY MANUFACTURING & DISTRIBUTING INC	08/11/2025	707276	01-8150-0-0000-8110-4320-090-741	GopherX smoke oil	1,967.04
QUALITY MANUFACTURING & DISTRIBUTING INC Total					1,967.04
Qualtrics LLC	08/13/2025	707762	01-6762-0-1110-1000-5813-090-384	DATA ANALITICS	42,975.00
Qualtrics LLC Total					42,975.00
Quizizz Inc	08/25/2025	710314	01-0805-0-1110-1000-5813-022-180	ONLINE SUBSCRIPTION	730.67
Quizizz Inc Total					730.67
R & H Wholesale Supply Inc	08/04/2025	706120	01-8150-0-0000-8110-4320-090-741	supplies	34.21
R & H Wholesale Supply Inc Total					34.21
RAMIREZ, MARTHA P	08/28/2025	711892	01-9206-0-1110-1000-4322-032-356	LUNCH:TXTBK MAT DISPOSAL CREW	122.76
RAMIREZ, MARTHA P Total					122.76
Ramsey Solutions	08/28/2025	711899	01-6300-0-1110-1000-4100-090-307	CURRICULUM	878.73
Ramsey Solutions Total					878.73
REATE, DIVINE M	08/21/2025	709393	01-0000-0-0000-8200-4322-090-760	SNACKS & WATER ANNUAL SAFETY TF	59.94
REATE, DIVINE M Total					59.94
RESIDEO LLC ADEMCO INC	08/06/2025	706666	01-8150-0-0000-8110-4320-090-741	SUPPLIES	41.73
RESIDEO LLC ADEMCO INC Total					41.73
Resource Solutions Of Sf Group	08/06/2025	706671	01-8150-0-0000-8110-4320-090-741	supplies	652.66
Resource Solutions Of Sf Group	08/21/2025	709380	01-8150-0-0000-8110-4320-090-741	custodial supplies	3,653.90
Resource Solutions Of Sf Group Total					4,306.56
RHOADES, RACHEL L	08/21/2025	709413	01-6266-0- - -9510- -	EP#250487	263.56
RHOADES, RACHEL L Total					263.56
RICHARDSON, GUILLERMINA A	08/18/2025	708496	01-0000-0-0000-7110-5210-090-713	NALEO CONF JULY 2025	232.98
RICHARDSON, GUILLERMINA A Total					232.98
Right at School LLC	08/18/2025	708480	01-2600-0- - -9510- -	ep250454	67,272.74
Right at School LLC Total					67,272.74
RINGSEIS, MICHAEL	08/06/2025	706651	01-6387-0-1110-1000-5899-090-394	WORK SHOP	630.00
RINGSEIS, MICHAEL Total					630.00
ROBBINS, BREEANA N	08/18/2025	708497	01-6388-0- - -9510- -	EP#250462	23.52
ROBBINS, BREEANA N Total					23.52
Robert Half	08/11/2025	707307	01-0000-0-0000-7490-5899-090-716	TEMP SVC	5,790.76
Robert Half	08/13/2025	707783	01-0000-0-0000-7490-5899-090-716	temp service	2,068.13
Robert Half	08/13/2025	707787	01-0000-0-0000-7490-5899-090-716	temp service	2,068.13
Robert Half	08/19/2025	708905	01-0000-0-0000-2424-5899-090-735	temp services	17,387.94
Robert Half	08/19/2025	708915	01-0000-0-0000-7490-5899-090-716	temp services	2,068.13
Robert Half	08/28/2025	711866	01-0000-0-0000-2424-5899-090-735	temp agency	7,552.92
Robert Half Total					36,936.01
Royal Pin Donuts	08/27/2025	711330	01-0000-0-0000-7150-4322-090-714	refreshments	51.50
Royal Pin Donuts	08/28/2025	711867	01-0000-0-1110-1000-4322-090-762	refreshments	51.50
Royal Pin Donuts	08/28/2025	711867	01-0804-0-1110-1000-4322-090-177	refreshments	51.50
Royal Pin Donuts	08/28/2025	711867	01-6266-0-1110-1000-4322-090-341	refreshments	51.50
Royal Pin Donuts	08/28/2025	711900	01-9010-0-1110-1000-4322-090-353	WELCOME BACK TO SCHOOL	5,882.45
Royal Pin Donuts Total					6,088.45
SAMPAYAN, TERESA O	08/21/2025	709416	01-0000-0- - -9131- -	2025-26 PETTY CASH - PHMS	200.00
SAMPAYAN, TERESA O Total					200.00
San Francisco State University bursar's Office Adm 155	08/11/2025	707328	01-9214-0-1110-1000-5880-032-356	STUDENT ID#924591223	1,000.00
San Francisco State University bursar's Office Adm 155 Total					1,000.00
San Mateo County Behavioral Health & Recovery	08/21/2025	709371	01-6546-0- - -9510- -	EP250476	12,410.00
San Mateo County Behavioral Health & Recovery Total					12,410.00
San Mateo Lawn Mower Shop	08/11/2025	707308	01-8150-0-0000-8110-4320-090-741	SUPPLIES	2,635.75
San Mateo Lawn Mower Shop Total					2,635.75
School Datebooks	08/28/2025	711860	01-0000-0-1110-1000-4320-014-070	SUPPLIES	454.15
School Datebooks Total					454.15
School Mate	08/28/2025	711861	01-0000-0-1110-1000-4320-014-070	SUPPLIES	511.47
School Mate Total					511.47

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
School Safety Solutions LLC Ronald Dean Mansfield	08/11/2025	707309	01-0000-0-0000-8200-5899-090-760	waste removal	1,875.00
School Safety Solutions LLC Ronald Dean Mansfield Total					1,875.00
School Specialty LLC	08/13/2025	707784	01-0000-0-1110-1000-4320-010-070	supplies	378.39
School Specialty LLC Total					378.39
Schoolworks Inc	08/19/2025	708916	01-0000-0- - -9510- -	EP250477	2,500.00
Schoolworks Inc Total					2,500.00
Screencastify LLC	08/21/2025	709363	01-0000-0-0000-3900-5813-090-305	educator pro sitewide-annual	17,325.07
Screencastify LLC Total					17,325.07
SEIGEL, SATHYA D	08/28/2025	711909	01-0000-0-1110-1000-4322-090-177	BREAKFAST ELEM MATH TRAINING	26.15
SEIGEL, SATHYA D Total					26.15
Seneca Family Of Agencies	08/04/2025	706128	01-6500-0- - -9510- -	ep250400	5,770.00
Seneca Family Of Agencies Total					5,770.00
Service Press Inc.	08/13/2025	707766	01-0000-0-1110-1000-5810-032-070	SUPPLIES	339.22
Service Press Inc.	08/18/2025	708489	01-0000-0-0000-7350-5810-090-717	ENVELOPES	587.42
Service Press Inc. Total					926.64
Silicon Valley Mathematics Initiative	08/04/2025	706141	01-0000-0- - -9510- -	EP 250406	8,640.00
Silicon Valley Mathematics Initiative	08/06/2025	706655	01-0000-0- - -9510- -	EP 250406	5,685.00
Silicon Valley Mathematics Initiative Total					14,325.00
SKAINES, MELISSA H	08/11/2025	707286	01-6266-0-1110-1000-5210-090-341	EP#250429	123.84
SKAINES, MELISSA H Total					123.84
Smcsa C/o Dan Deguara, Superin	08/18/2025	708510	01-0000-0-0000-7150-5300-090-714	ASSOCIATION DUES	200.00
Smcsa C/o Dan Deguara, Superin Total					200.00
Sonitrol/pacific West Security	08/11/2025	707277	01-8150-0-0000-8300-5806-090-129	supplies	10,766.00
Sonitrol/pacific West Security	08/21/2025	709359	01-8150-0-0000-8300-5806-090-129	ALARM MONITORING	10,693.00
Sonitrol/pacific West Security	08/21/2025	709381	01-8150-0-0000-8300-5806-090-129	arlarm sys. monitoring	10,693.00
Sonitrol/pacific West Security Total					32,152.00
South City Fire Protection	08/11/2025	707278	01-8150-0-0000-8110-5899-090-741	ANNUAL MAINTENANE	153.00
South City Fire Protection	08/11/2025	707329	01-8150-0-0000-8110-5899-090-741	ANNUAL MAINTENANCE	574.00
South City Fire Protection	08/18/2025	708523	01-8150-0-0000-8110-5899-090-741	ANNUAL MAINTENANCE	1,900.34
South City Fire Protection	08/27/2025	711359	01-8150-0-0000-8110-5899-090-741	MAINTENANCE	792.00
South City Fire Protection	08/28/2025	711854	01-8150-0-0000-8110-5899-090-741	MAINTENANCE	202.00
South City Fire Protection Total					3,621.34
South City Lumber & Supply	08/11/2025	707295	01-8150-0-0000-8110-4320-090-741	SUPPLIEA	405.81
South City Lumber & Supply	08/13/2025	707751	01-8150-0-0000-8110-4320-090-741	SUPPLIEA	7.10
South City Lumber & Supply Total					412.91
South City Star Smog Test Only	08/13/2025	707755	01-0000-0-0000-8200-5899-090-760	auto services	71.70
South City Star Smog Test Only Total					71.70
South San Francisco Scavenger	08/13/2025	707785	01-0000-0-0000-8200-5540-090-760	Garbage pickup	7,811.92
South San Francisco Scavenger Total					7,811.92
South San Francisco Tire Service Inc.	08/06/2025	706672	01-8150-0-0000-8110-4320-090-741	flat repair	60.00
South San Francisco Tire Service Inc. Total					60.00
Spectrum Center Inc.	08/04/2025	706129	01-6500-0- - -9510- -	ep250401	79,204.34
Spectrum Center Inc. Total					79,204.34
SSFUSD/REVOLVING CASH FUND	08/25/2025	710294	01-0000-0-0000-7602-5888-090-726	Litigation	13,695.20
SSFUSD/REVOLVING CASH FUND Total					13,695.20
Standard Plumbing Supply Co.	08/11/2025	707301	01-8150-0-0000-8110-4320-090-741	supplies	170.95
Standard Plumbing Supply Co.	08/13/2025	707750	01-8150-0-0000-8110-4320-090-741	supplies	20.42
Standard Plumbing Supply Co.	08/13/2025	707773	01-8150-0-0000-8110-4320-090-741	a/c821 3105 920566 1	270.43
Standard Plumbing Supply Co.	08/13/2025	707773	01-8150-0-0000-8110-4320-090-741	supplies	1,280.44
Standard Plumbing Supply Co.	08/28/2025	711881	01-8150-0-0000-8110-4320-090-741	SUPPLIES	113.71
Standard Plumbing Supply Co. Total					1,855.95
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR	08/25/2025	710301	01-8150-0-0000-8110-5899-090-741	INSPECTIONS OF LIFTS	450.00
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR Total					450.00
State Of Ca Dept Of Justice Acctg Office, Cashiering Unit	08/25/2025	710306	01-0000-0- - -9510- -	ep250486	12,151.00
State Of Ca Dept Of Justice Acctg Office, Cashiering Unit Total					12,151.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
STEINBORN, MATTHEW	08/21/2025	709394	01-6500-0-5760-1190-5210-090-245	NAT'LASSOC SCHOOL PSYCHOLOGIST	274.00
STEINBORN, MATTHEW Total					274.00
STEPPING STONES GROUP LLC, THE	08/13/2025	707765	01-6500-0- - -9510- -	EP 250419	9,585.00
STEPPING STONES GROUP LLC, THE	08/13/2025	707774	01-0000-0- - -9510- -	ep 250451	12,415.00
STEPPING STONES GROUP LLC, THE Total					22,000.00
Stewart Chevrolet	08/06/2025	706673	01-8150-0-0000-8110-4320-090-741	wuppli3w	109.39
Stewart Chevrolet	08/06/2025	706673	01-8150-0-0000-8110-5600-090-741	wuppli3w	109.40
Stewart Chevrolet	08/11/2025	707302	01-8150-0-0000-8110-4320-090-741	supplies	99.62
Stewart Chevrolet	08/11/2025	707302	01-8150-0-0000-8110-5600-090-741	supplies	99.62
Stewart Chevrolet Total					418.03
Studies Weekly	08/28/2025	711862	01-0805-0-1110-1000-5813-010-180	magazines	549.25
Studies Weekly Total					549.25
SUNDARAM, RANGANATHAN M	08/18/2025	708498	01-0000-0-0000-2424-4420-090-735	MACBOOOK AIR	3,045.83
SUNDARAM, RANGANATHAN M	08/19/2025	708889	01-0000-0-0000-2424-4420-090-735	MACBOOOK AIR	5,263.85
SUNDARAM, RANGANATHAN M Total					8,309.68
The Adam-hill Company	08/11/2025	707310	01-8150-0-0000-8110-4320-090-741	GLOVES	529.89
The Adam-hill Company Total					529.89
TIRAPELLE, LUCA	08/18/2025	708502	01-6266-0-1110-1000-5210-090-341	MTSS CONFERENCE ANAHEIM CA	514.23
TIRAPELLE, LUCA Total					514.23
T-mobile	08/21/2025	709386	01-0000-0-0000-2700-5910-033-480	cell/hot spots/ermergency phones	61.70
T-mobile	08/21/2025	709386	01-0000-0-0000-2700-5910-090-735	cell/hot spots/ermergency phones	2,200.37
T-mobile	08/21/2025	709386	01-0000-0-0000-2700-5910-090-762	cell/hot spots/ermergency phones	39.65
T-mobile	08/21/2025	709386	01-0000-0-0000-3130-5910-090-503	cell/hot spots/ermergency phones	61.70
T-mobile	08/21/2025	709386	01-0000-0-0000-7200-5910-090-714	cell/hot spots/ermergency phones	71.80
T-mobile	08/21/2025	709386	01-0000-0-0000-7200-5910-090-715	cell/hot spots/ermergency phones	45.85
T-mobile	08/21/2025	709386	01-0000-0-0000-7200-5910-090-760	cell/hot spots/ermergency phones	179.50
T-mobile	08/21/2025	709386	01-6500-0-5760-2700-5910-090-245	cell/hot spots/ermergency phones	35.90
T-mobile Total					2,696.47
TOLENTINO, MARILOU C	08/25/2025	710283	01-0000-0-0000-7340-5920-090-717	USPS CERTIFIED MAIL TO EDD, COFFE	10.48
TOLENTINO, MARILOU C	08/25/2025	710283	01-0000-0-0000-7350-4322-090-717	USPS CERTIFIED MAIL TO EDD, COFFE	45.00
TOLENTINO, MARILOU C Total					55.48
Tpx Communications Co.	08/04/2025	706124	01-0000-0-0000-2424-5899-090-735	USAGE CHARGES	5,032.99
Tpx Communications Co.	08/28/2025	711868	01-0000-0-0000-2424-5899-090-735	voice conversion	4,996.77
Tpx Communications Co. Total					10,029.76
U.s Postal Service Cmrs-poc	08/21/2025	709382	01-0000-0-0000-7550-5920-090-718	postage for machine	12,500.00
U.s Postal Service Cmrs-poc Total					12,500.00
Uline	08/11/2025	707279	01-0000-0-0000-7550-4320-090-718	supplies	408.64
Uline	08/21/2025	709398	01-0000-0-0000-8200-4420-009-759	utility tilt truck	1,011.90
Uline	08/28/2025	711874	01-0000-0-1110-1000-4320-090-762	chairs/table/desk	639.85
Uline	08/28/2025	711874	01-0000-0-1110-1000-4420-090-762	chairs/table/desk	1,074.08
Uline Total					3,134.47
Unica Party Rentals	08/21/2025	709372	01-0000-0-1110-1000-5899-090-762	rentals	5,335.40
Unica Party Rentals Total					5,335.40
United Rentals (north America) Inc	08/11/2025	707280	01-8150-0-0000-8110-5600-090-741	TEMPORARY PAN	29.67
United Rentals (north America) Inc	08/19/2025	708894	01-8150-0-0000-8110-5600-090-741	FENCE MODULAR	29.67
United Rentals (north America) Inc	08/21/2025	709383	01-8150-0-0000-8110-5600-090-741	rental	283.60
United Rentals (north America) Inc Total					342.94
United Site Services	08/11/2025	707281	01-0000-0-0000-8200-5600-090-760	RENTAL	1,231.74
United Site Services	08/11/2025	707292	01-0000-0-0000-8200-5600-090-760	rentals	1,615.44
United Site Services	08/11/2025	707334	01-0000-0-0000-8200-5600-090-760	RENTAL	105.15
United Site Services	08/13/2025	707775	01-0000-0-0000-8200-5600-090-760	rental	1,365.07
United Site Services	08/13/2025	707786	01-0000-0-0000-8200-5600-090-760	restroom rentals	380.67
United Site Services	08/25/2025	710302	01-0000-0-0000-8200-5600-090-760	RENTALS	221.03
United Site Services Total					4,919.10
UPS Store	08/25/2025	710307	01-0000-0- - -9510- -	ep250485	4,968.58

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
UPS Store Total					4,968.58
VALENZUELA, JUDY	08/18/2025	708499	01-6500-0-5760-1190-4320-090-245	LOWES	98.55
VALENZUELA, JUDY	08/28/2025	711893	01-6500-0-5760-1190-4322-090-245	LUNCH FOR HEALTH TECH TRAINING	273.77
VALENZUELA, JUDY Total					372.32
VEAUDRY, KATELYN M	08/18/2025	708503	01-0000-0-1110-1000-5210-090-197	AVID SUMMER INSTITUTE SAN DIEGO (	178.06
VEAUDRY, KATELYN M	08/19/2025	708890	01-0000-0-1110-1000-5210-090-197	AVID SUMMER INSTITUTE SAN DIEGO (	119.29
VEAUDRY, KATELYN M Total					297.35
VEGA, ANDREYA C	08/18/2025	708500	01-6500-0-5760-1190-4320-090-204	AMAZON SUMMER SCHOOL SUPPLIES	61.45
VEGA, ANDREYA C Total					61.45
Verizon	08/11/2025	707293	01-8150-0-0000-8110-5899-090-741	vehicle tracking	871.70
Verizon Total					871.70
Vernier Software & Technology Inc	08/25/2025	710303	01-0805-0-1110-1000-4320-033-180	SOFTWARE	936.64
Vernier Software & Technology Inc Total					936.64
Vex Robotics Inc.	08/18/2025	708511	01-6388-0-3800-1000-4320-090-318	supplies	351.18
Vex Robotics Inc.	08/21/2025	709373	01-6388-0-3800-1000-4320-090-318	supplies	1,928.57
Vex Robotics Inc. Total					2,279.75
Vista Higher Learning Inc.	08/21/2025	709384	01-6300-0-1110-1000-4100-090-307	student editions	9,760.59
Vista Higher Learning Inc. Total					9,760.59
VITALIE, JEFFREY M	08/18/2025	708504	01-9011-0-1202-1000-4320-032-322	SHIP COSTSWIMBLOCKS RESURFACE	400.00
VITALIE, JEFFREY M Total					400.00
Wave	08/18/2025	708512	01-0000-0-0000-2424-5850-090-735	internet service	9,000.00
Wave Total					9,000.00
Welldom Inc	08/04/2025	706121	01-6500-0- - -9510- -	ep 250405	59,661.00
Welldom Inc	08/18/2025	708490	01-6500-0- - -9510- -	EP250466	2,289.00
Welldom Inc Total					61,950.00
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-2424-5813-090-735	CC CHARGES	503.17
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-7110-4322-090-713	CC CHARGES	150.83
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-7110-5210-090-713	CC CHARGES	57.00
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-7150-4322-090-714	CC CHARGES	5,051.34
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-7150-5210-090-714	CC CHARGES	563.49
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-7300-5813-090-717	CC CHARGES	40.00
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-0000-7400-4420-090-715	CC CHARGES	811.98
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-0000-0-1110-1000-5210-090-197	CC CHARGES	1,026.12
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-6053-0-1110-1000-5899-090-841	CC CHARGES	1,600.00
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-6266-0-1110-1000-5210-090-341	CC CHARGES	1,125.26
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-9026-0-0000-0000-8699-090-356	CC CHARGES	1,527.88
Wells Fargo Elite Card Payment Center	08/18/2025	708483	01-9044-0-1110-1000-4320-090-064	CC CHARGES	712.27
Wells Fargo Elite Card Payment Center Total					13,169.34
Wells Fargo Vendor Fin Serv	08/11/2025	707294	01-0000-0-1110-1000-5600-090-722	COPIER - AUG25 SVC	2,084.93
Wells Fargo Vendor Fin Serv	08/13/2025	707776	01-0000-0-1110-1000-5600-090-722	copier lease	2,084.93
Wells Fargo Vendor Fin Serv Total					4,169.86
WONG, ALANNA L	08/11/2025	707287	01-6266-0-1110-1000-5210-090-341	EP#250428	16.80
WONG, ALANNA L Total					16.80
Xerox Financial Services	08/11/2025	707314	01-0000-0-0000-7350-5600-090-717	LEASE	33.89
Xerox Financial Services	08/11/2025	707314	01-0000-0-0000-7550-5600-090-718	LEASE	451.92
Xerox Financial Services	08/21/2025	709360	01-0000-0-0000-7350-5600-090-717	LEASE	1.51
Xerox Financial Services	08/21/2025	709360	01-0000-0-0000-7550-5600-090-718	LEASE	20.11
Xerox Financial Services	08/21/2025	709399	01-0000-0-0000-7350-5600-090-717	lease	33.89
Xerox Financial Services	08/21/2025	709399	01-0000-0-0000-7550-5600-090-718	lease	451.92
Xerox Financial Services	08/25/2025	710287	01-0000-0-0000-7350-5600-090-717	lease	1.51
Xerox Financial Services	08/25/2025	710287	01-0000-0-0000-7550-5600-090-718	lease	20.11
Xerox Financial Services Total					1,014.86
YANG, JONNIE L	08/28/2025	711910	01-3010-0-1110-1000-4320-022-301	CLASS SETUP BUDGET	99.61
YANG, JONNIE L Total					99.61
Your Party Rental Company	08/21/2025	709385	01-0000-0-1110-1000-5899-090-762	rentals	822.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Your Party Rental Company Total					822.00
ZHANG, HUA	08/21/2025	709395	01-9206-0-0000-2700-4322-032-356	SNACKS INSTRUCTIONAL LEADERSHIF	72.27
ZHANG, HUA Total					72.27
			Fund 01	**Subtotal**	**$ 5,948,025.65**
AT&T	08/19/2025	708901	11-0000-0-4110-2700-5910-041-480	CALNET3	61.61
AT&T Total					61.61
California Water Service	08/13/2025	707778	11-0000-0-0000-8200-5530-041-760	utilities	2,177.18
California Water Service Total					2,177.18
DALISAY, REESA EDEN P	08/28/2025	711906	11-6391-0-4110-2490-5813-041-481	COMPACT UNDER DESK EQUIP	Cancelled
DALISAY, REESA EDEN P Total					-
Literacy Minnesota	08/28/2025	711905	11-6391-0-4110-2490-5813-041-481	subscription	550.00
Literacy Minnesota Total					550.00
P G & E	08/13/2025	707782	11-0000-0-0000-8200-5510-041-760	UTILITIES	24.54
P G & E Total					24.54
PSI Services LLC - ETS Digital	08/25/2025	710305	11-0000-0- - -9510- -	ep250483	193.00
PSI Services LLC - ETS Digital	08/25/2025	710308	11-0000-0- - -9510- -	ep250483	446.00
PSI Services LLC - ETS Digital Total					639.00
Ssf Chamber Of Commerce	08/11/2025	707323	11-0000-0- - -9510- -	EP 25044	300.00
Ssf Chamber Of Commerce Total					300.00
			Fund 11	**Subtotal**	**$ 3,752.33**
AT&T	08/19/2025	708901	12-6105-0-8510-2700-5910-045-830	CALNET3	61.64
AT&T Total					61.64
California Water Service	08/13/2025	707778	12-6105-0-8510-8200-5530-045-830	utilities	69.74
California Water Service	08/13/2025	707778	12-6105-0-8535-8200-5530-045-835	utilities	95.91
California Water Service	08/13/2025	707778	12-9010-0-8533-8200-5530-045-833	utilities	95.91
California Water Service Total					261.56
Charter Up LLC	08/11/2025	707266	12-6105-0-8510-1000-5821-045-830	FIELDTRIP TO HAPPY HALLOW	3,511.84
Charter Up LLC Total					3,511.84
Childcare Careers	08/18/2025	708482	12-6105-0-8535-1000-5899-045-835	Children's Center	2,699.82
Childcare Careers	08/18/2025	708482	12-9010-0-8533-1000-5899-045-833	Children's Center	2,699.82
Childcare Careers	08/18/2025	708482	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr	1,225.00
Childcare Careers	08/18/2025	708524	12-6105-0-8535-1000-5899-045-835	Children's Center	2,002.92
Childcare Careers	08/18/2025	708524	12-9010-0-8533-1000-5899-045-833	Children's Center	2,002.91
Childcare Careers	08/19/2025	708882	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr	1,225.00
Childcare Careers	08/19/2025	708883	12-6105-0-8535-1000-5899-045-835	Children's Center	2,689.00
Childcare Careers	08/19/2025	708883	12-9010-0-8533-1000-5899-045-833	Children's Center	2,689.00
Childcare Careers	08/19/2025	708896	12-6105-0-8535-1000-5899-045-835	Children's Center	3,166.38
Childcare Careers	08/19/2025	708896	12-9010-0-8533-1000-5899-045-833	Children's Center	3,166.37
Childcare Careers	08/19/2025	708896	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,700.00
Childcare Careers	08/27/2025	711345	12-6105-0-8535-1000-5899-045-835	Children's Center	3,820.32
Childcare Careers	08/27/2025	711345	12-9010-0-8533-1000-5899-045-833	Children's Center	3,820.31
Childcare Careers	08/27/2025	711345	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	2,632.00
Childcare Careers Total					35,538.85
Department Of Social Services MS 9-3-67	08/25/2025	710310	12-6105-0-8535-1000-5899-045-835	licensing fees	484.00
Department Of Social Services MS 9-3-67	08/25/2025	710310	12-9010-0-8533-1000-5899-045-833	licensing fees	484.00
Department Of Social Services MS 9-3-67 Total					968.00
Department Of Social Services Ms B-67	08/19/2025	708903	12-9010-0-8533-1000-5899-045-833	licensing fees	363.00
Department Of Social Services Ms B-67 Total					363.00
Global Industrial	08/13/2025	707767	12-6105-0-8510-1000-4320-045-830	SUPPLIES	401.56
Global Industrial	08/13/2025	707767	12-9010-0-8533-1000-4320-045-833	SUPPLIES	401.56
Global Industrial Total					803.12
Happy Hollow Park & Zoo	08/04/2025	706123	12-6105-0-8510-1000-5815-045-830	AUG 8, - FIELD TRIP	696.00
Happy Hollow Park & Zoo Total					696.00
Hillyard	08/11/2025	707332	12-6105-0-8510-8200-4320-045-830	SUPPLIES	61.29
Hillyard	08/11/2025	707332	12-6105-0-8535-8200-4320-045-835	SUPPLIES	61.28

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Hillyard	08/11/2025	707332	12-9010-0-8533-8200-4320-045-833	SUPPLIES	61.28
Hillyard Total					183.85
ODP Business Solutions LLC	08/27/2025	711360	12-6105-0-8510-1000-4320-045-830	OFFICE SUPPLIES	1,096.00
ODP Business Solutions LLC	08/27/2025	711360	12-6105-0-8535-1000-4320-045-835	OFFICE SUPPLIES	1,096.00
ODP Business Solutions LLC	08/27/2025	711360	12-9010-0-8530-1000-4320-045-832	OFFICE SUPPLIES	354.80
ODP Business Solutions LLC	08/27/2025	711360	12-9010-0-8533-1000-4320-045-833	OFFICE SUPPLIES	1,096.00
ODP Business Solutions LLC Total					3,642.80
P G & E	08/13/2025	707782	12-6105-0-8510-8200-5510-045-830	UTILITIES	416.87
P G & E	08/13/2025	707782	12-6105-0-8535-8200-5510-045-835	UTILITIES	856.51
P G & E	08/13/2025	707782	12-9010-0-8533-8200-5510-045-833	UTILITIES	856.51
P G & E Total					2,129.89
			Fund 12	**Subtotal**	**$ 48,160.55**
Advanced Integrated Pest Mgmt	08/04/2025	706131	13-5310-0-0000-3700-5807-090-820	pest control	83.00
Advanced Integrated Pest Mgmt	08/06/2025	706645	13-5310-0-0000-3700-5807-090-820	pest control	83.00
Advanced Integrated Pest Mgmt	08/19/2025	708906	13-5310-0-0000-3700-5807-090-820	pest control	166.00
Advanced Integrated Pest Mgmt Total					332.00
Amazon Capital Services	08/21/2025	709400	13-5310-0-0000-3700-4320-090-820	standing desk converter	406.04
Amazon Capital Services Total					406.04
Chavez Group	08/11/2025	707273	13-5310-0-0000-3700-4700-090-820	close captioning	Cancelled
Chavez Group Total					-
Danielsen Company	08/04/2025	706132	13-5310-0-0000-3700-4700-090-820	food	2,138.77
Danielsen Company	08/11/2025	707268	13-5310-0-0000-3700-4700-090-820	food	5,775.59
Danielsen Company Total					7,914.36
Daylight Foods Inc	08/04/2025	706133	13-5310-0-0000-3700-4700-090-820	food	90.83
Daylight Foods Inc	08/11/2025	707269	13-5310-0-0000-3700-4700-090-820	food	1,067.08
Daylight Foods Inc	08/19/2025	708907	13-5310-0-0000-3700-4700-090-820	food	405.15
Daylight Foods Inc	08/21/2025	709364	13-5310-0-0000-3700-4700-090-820	food	5,692.50
Daylight Foods Inc	08/21/2025	709401	13-5310-0-0000-3700-4700-090-820	food	5,788.79
Daylight Foods Inc Total					13,044.35
Gold Star Foods	08/04/2025	706134	13-5310-0-0000-3700-4700-090-820	food	3,832.84
Gold Star Foods	08/11/2025	707270	13-5310-0-0000-3700-4700-090-820	food	2,453.16
Gold Star Foods	08/19/2025	708908	13-5310-0-0000-3700-4700-090-820	food	4,539.89
Gold Star Foods	08/21/2025	709402	13-5310-0-0000-3700-4700-090-820	food	5,894.32
Gold Star Foods	08/25/2025	710288	13-5310-0-0000-3700-4700-090-820	food	136.00
Gold Star Foods Total					16,856.21
Grainger	08/06/2025	706648	13-5310-0-0000-3700-4320-090-820	stretch wrap,cast standard duty	547.44
Grainger Total					547.44
IdentiSys Incorporated	08/06/2025	706649	13-5310-0-0000-3700-4320-090-820	cartridge, cards	935.28
IdentiSys Incorporated Total					935.28
Image One Corporation	08/06/2025	706650	13-5310-0-0000-3700-4320-090-820	paper applications	3,251.19
Image One Corporation Total					3,251.19
Imperial Dade	08/04/2025	706135	13-5310-0-0000-3700-4340-090-820	SUPPLIES	4,506.97
Imperial Dade Total					4,506.97
Individual FoodService	08/06/2025	706646	13-5310-0-0000-3700-4340-090-820	tray food,cutlery kit,supplies	5,801.48
Individual FoodService Total					5,801.48
MOONCHEF LLC	08/25/2025	710289	13-5310-0-0000-3700-5801-090-820	meals	37,750.00
MOONCHEF LLC Total					37,750.00
ODP Business Solutions LLC	08/19/2025	708909	13-5310-0-0000-3700-4320-090-820	office supplies	264.89
ODP Business Solutions LLC	08/21/2025	709365	13-5310-0-0000-3700-4320-090-820	office supplies	9.24
ODP Business Solutions LLC Total					274.13
Patterson Lift Trucks Inc.	08/21/2025	709366	13-5310-0-0000-3700-5600-090-820	maintenance svc.	317.61
Patterson Lift Trucks Inc. Total					317.61
Producers Dairy Foods Inc.	08/04/2025	706136	13-5310-0-0000-3700-4700-090-820	MILK	338.18
Producers Dairy Foods Inc.	08/11/2025	707271	13-5310-0-0000-3700-4700-090-820	food	338.18
Producers Dairy Foods Inc.	08/19/2025	708910	13-5310-0-0000-3700-4700-090-820	food	338.18

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Producers Dairy Foods Inc.	08/21/2025	709403	13-5310-0-0000-3700-4700-090-820	food	6,423.31
Producers Dairy Foods Inc. Total					7,437.85
Sysco Food Services of SF	08/11/2025	707272	13-5310-0-0000-3700-4340-090-820	food	121.68
Sysco Food Services of SF	08/11/2025	707272	13-5310-0-0000-3700-4700-090-820	food	1,095.12
Sysco Food Services of SF	08/19/2025	708911	13-5310-0-0000-3700-4340-090-820	food	208.51
Sysco Food Services of SF	08/19/2025	708911	13-5310-0-0000-3700-4700-090-820	food	1,876.59
Sysco Food Services of SF Total					3,301.90
The Bonami Baking Company	08/19/2025	708912	13-5310-0-0000-3700-4700-090-820	food	973.16
The Bonami Baking Company Total					973.16
T-mobile	08/21/2025	709386	13-5310-0-0000-3700-5910-090-820	cell/hot spots/ermergency phones	61.70
T-mobile Total					61.70
			Fund 13	**Subtotal**	**$ 103,711.67**
WESTERN ROOFING SERVICE	08/04/2025	706142	14-0000-0- - -9510- -	ep250408 - Retention	9,949.10
WESTERN ROOFING SERVICE Total					9,949.10
			Fund 14	**Subtotal**	**$ 9,949.10**
ALLIED STORAGE CONTAINERS INC	08/27/2025	711328	21-9010-0-0000-8500-5600-032-926	Container Rentals - ECHS Cntrl. Kitch. & (	151.63
ALLIED STORAGE CONTAINERS INC	08/27/2025	711328	21-9010-0-0000-8500-5600-098-926	Container Rentals - ECHS Cntrl. Kitch. & (	265.90
ALLIED STORAGE CONTAINERS INC Total					417.53
Apple Inc	08/13/2025	707754	21-9010-0-0000-8500-4420-098-902	13" MacBook Air	1,150.78
Apple Inc Total					1,150.78
BETTER BUILDING CONSTRUCTION INC	08/04/2025	706130	21-0000-0- - -9510- -	EP 250414_PO 252883	160,550.00
BETTER BUILDING CONSTRUCTION INC Total					160,550.00
CORNERSTONE EARTH GROUP INC	08/19/2025	708879	21-0000-0- - -9510- -	EP 250468	2,385.90
CORNERSTONE EARTH GROUP INC Total					2,385.90
Dannis Woliver Kelley	08/06/2025	706660	21-0000-0-0000-8200-5889-098-902	LEGAL SERVICES	2,612.40
Dannis Woliver Kelley	08/06/2025	706660	21-9010-0-0000-8200-5889-090-902	LEGAL SERVICES	186.60
Dannis Woliver Kelley Total					2,799.00
DEMARTINI, GINA A	08/25/2025	710281	21-9010-0-0000-8500-4320-025-960	MAT DIRECTIONALSIGNAGE CONSTRU	7.56
DEMARTINI, GINA A	08/25/2025	710281	21-9010-0-0000-8500-4320-032-926	MAT DIRECTIONALSIGNAGE CONSTRU	7.55
DEMARTINI, GINA A Total					15.11
Department Of General Services office Of Fiscal Services	08/25/2025	710284	21-9010-0-0000-8500-6230-014-945	DSA fee for SGES HVAC	2,953.21
Department Of General Services office Of Fiscal Services Total					2,953.21
FIVE STAR BANK	08/19/2025	708880	21-0000-0- - -9510- -	EP 250470	43,726.94
FIVE STAR BANK Total					43,726.94
Hamilton & Aitken Architects	08/11/2025	707263	21-0000-0- - -9510- -	EP 250444_PO 250701	11,531.52
Hamilton & Aitken Architects Total					11,531.52
MCGUIRE AND HESTER	08/19/2025	708881	21-0000-0- - -9510- -	EP 250469	830,811.81
MCGUIRE AND HESTER Total					830,811.81
MULTISTUDIO INC.	08/28/2025	711852	21-9010-0-0000-8500-6210-032-743	Architectural Services for ECHS Moderniz	13,499.60
MULTISTUDIO INC. Total					13,499.60
Plum Architects Inc.	08/06/2025	706644	21-0000-0- - -9510- -	EP 250407_PO 252092	6,000.00
Plum Architects Inc. Total					6,000.00
Rozzi's Reproduction & Supply	08/06/2025	706674	21-9010-0-0000-8500-6260-025-960	Document for WB MS Field and pavement	252.22
Rozzi's Reproduction & Supply Total					252.22
SIM ARCHITECTS INC	08/27/2025	711329	21-9010-0-0000-8500-6210-009-743	Assessment Svs for the MV ES Moderniza	41,350.80
SIM ARCHITECTS INC Total					41,350.80
T-mobile	08/21/2025	709386	21-9010-0-0000-8200-5910-090-902	cell/hot spots/ermergency phones	51.60
T-mobile Total					51.60
Uline	08/21/2025	709361	21-9010-0-0000-8500-4420-098-926	8' Picnic Table for ECHS tepm. meal supp	11,382.40
Uline Total					11,382.40
Wells Fargo Elite Card Payment Center	08/18/2025	708483	21-9010-0-0000-8500-4300-098-926	CC CHARGES	211.86
Wells Fargo Elite Card Payment Center Total					211.86
Wells Fargo Vendor Fin Serv	08/06/2025	706653	21-9010-0-0000-8200-5600-098-902	Lease Agreement for Bond Copier	122.32
Wells Fargo Vendor Fin Serv Total					122.32
			Fund 21	**Subtotal**	**$ 1,129,212.60**

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
19six Architects	08/28/2025	711901	40-9010-0-0000-8500-6210-033-946	Project 024411.01 SSFHS	1,777.50
19six Architects Total					1,777.50
Cis Inc.	08/21/2025	709375	40-9010-0- - -9510- -	EP250480 BLDG D-001	770.00
Cis Inc.	08/21/2025	709375	40-9010-0- - -9510- -	EP250481 BLDG J-001	1,560.00
Cis Inc. Total					2,330.00
Hamilton & Aitken Architects	08/18/2025	708486	40-9010-0- - -9510- -	ep 250465	4,821.47
Hamilton & Aitken Architects	08/18/2025	708525	40-9010-0- - -9510- -	Hvac Upgrade	3,140.76
Hamilton & Aitken Architects Total					7,962.23
MEGA ELECTRIC & PV INC.	08/27/2025	711357	40-9010-0-0000-8500-6270-090-972	H/R DEPT CUBICLES	1,870.00
MEGA ELECTRIC & PV INC. Total					1,870.00
Ninyo & Moore Geotechnical And environmental Sciences	08/19/2025	708904	40-9010-0- - -9510- -	EP 250474	1,010.00
Ninyo & Moore Geotechnical And environmental Sciences Total					1,010.00
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250433	8,812.50
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250434	5,781.25
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250435	2,120.00
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250436	308.30
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250437	14,354.17
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250438	10,968.75
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250439	812.50
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250440	5,281.25
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250441	2,843.75
Project Support Services Inc.	08/11/2025	707282	40-9010-0- - -9510- -	EP 250442	5,187.50
Project Support Services Inc. Total					56,469.97
Protech	08/18/2025	708528	40-9010-0-0000-8500-6270-090-972	inspections	2,330.00
Protech Total					2,330.00
SCHOOL OUTLET	08/19/2025	708887	40-9010-0-0000-8500-6410-010-946	FURNITURE	9,065.20
SCHOOL OUTLET Total					9,065.20
Syserco Inc.	08/06/2025	706652	40-9010-0-0000-8200-5813-090-760	MAINTENANCE SVC	26,116.00
Syserco Inc. Total					26,116.00
Underwood & Rosenblum Inc	08/14/2025	708139	40-9010-0- - -9510- -	ep250457	2,550.00
Underwood & Rosenblum Inc Total					2,550.00
Wells Fargo Elite Card Payment Center	08/18/2025	708483	40-9010-0-0000-8110-5899-090-902	CC CHARGES	14,994.56
Wells Fargo Elite Card Payment Center Total					14,994.56
ZONE 4 CONSTRUCTION INC.	08/18/2025	708481	40-9010-0- - -9510- -	ep250455	75,248.40
ZONE 4 CONSTRUCTION INC. Total					75,248.40
			Fund 40	**Subtotal**	**$ 201,723.86**
Grand Total					**$ 7,444,535.76**

WARRANTS BY FUND SUMMARY			
	01	GENERAL FUND	5,948,025.65
	11	ADULT EDUCATION FUND	3,752.33
	12	CHILD DEVELOPMENT FUND	48,160.55
	13	NUTRITION SERVICES FUND	103,711.67
	14	DEFERRED MAINTENANCE	9,949.10
	21	BUILIDING FUND (BOND)	1,129,212.60
	25	CAPITAL FACILITES FUND	-
	40	SPECIAL RESERVE FUND	201,723.86
	73	FOUNDATION TRUST FUND	-
TOTAL WARRANT REGISTER			**$ 7,444,535.76**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: November 13, 2025

RE: Warrant Register – September 1 to September 30, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report lists all the Warrants issued by the District from September 1 to September 30, 2025. For the period listed above, the Warrants total $7,841,996.77 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of September 1 to September 30, 2025. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Warrant Listing.

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
4MOST SPORT GROUP LLC	09/23/2025	716861	01-8150-0-0000-8110-5899-033-741	field evaluation	2,500.00
4MOST SPORT GROUP LLC Total					2,500.00
A BLACK TIE AFFAIR INC.	09/22/2025	716441	01-0000-0-0000-2110-4322-090-762	catering services	5,667.82
A BLACK TIE AFFAIR INC.	09/23/2025	716865	01-0000-0-0000-2110-4322-090-762	catering services	1,069.14
A BLACK TIE AFFAIR INC. Total					6,736.96
Acacia Glass Corp	09/23/2025	716866	01-8150-0-0000-8110-4320-090-741	installation services	347.52
Acacia Glass Corp	09/29/2025	718681	01-8150-0-0000-8110-4320-090-741	installation services	5,496.18
Acacia Glass Corp	09/29/2025	718683	01-8150-0-0000-8110-4320-090-741	installation services	238.92
Acacia Glass Corp Total					6,082.62
ACSA Attn: Member Services	09/08/2025	713338	01-0000-0-0000-7400-5210-090-715	member billing v.roble	2,898.00
ACSA Attn: Member Services Total					2,898.00
ADROIT ADVANCED TECHNOLOGIES INC	09/22/2025	716489	01-0000-0-5760-3600-5820-090-781	NPA - Adroit	16,853.18
ADROIT ADVANCED TECHNOLOGIES INC	09/23/2025	716852	01-0000-0-5760-3600-5820-090-781	NPA - Adroit	31,348.32
ADROIT ADVANCED TECHNOLOGIES INC Total					48,201.50
Airgas USA LLC	09/29/2025	718691	01-8150-0-0000-8110-4320-090-741	Open P.O. - Oxygen, Acetylene	106.55
Airgas USA LLC Total					106.55
Akshaya Inc	09/22/2025	716451	01-0000-0-0000-2424-5899-090-735	temp services	21,840.00
Akshaya Inc Total					21,840.00
Alameda Electrical Distribution Inc	09/29/2025	718697	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	168.11
Alameda Electrical Distribution Inc Total					168.11
All City Management Services Inc	09/22/2025	716408	01-0000-0-0000-7300-5899-090-717	CROSSING GUARD SERVICES	8,402.64
All City Management Services Inc Total					8,402.64
Amazon Capital Services	09/08/2025	713319	01-6388-0-3800-1000-4320-090-318	PLTW Science of Technology ALMS	17.49
Amazon Capital Services	09/08/2025	713320	01-6388-0-3800-1000-4320-090-318	PLTW Auto & Robotics AL	19.51
Amazon Capital Services	09/08/2025	713354	01-0000-0-0000-2424-4320-090-735	Technology Network Items	355.54
Amazon Capital Services	09/08/2025	713363	01-0000-0-0000-2424-4320-090-735	Adapters, Replc Screen	783.99
Amazon Capital Services	09/08/2025	713363	01-0000-0-0000-2424-4320-090-735	MacBook Covers/Office Supplies/Hand Cart	897.13
Amazon Capital Services	09/08/2025	713363	01-0000-0-0000-7300-4320-090-717	Office Supplies	26.35
Amazon Capital Services	09/08/2025	713363	01-0000-0-0000-7550-4320-090-718	Office Supplies	59.30
Amazon Capital Services	09/08/2025	713363	01-0000-0-1110-1000-4320-008-070	Classroom & Student Supplies	113.01
Amazon Capital Services	09/08/2025	713363	01-0000-0-1236-1000-4320-032-070	Supplies	351.95
Amazon Capital Services	09/08/2025	713363	01-3010-0-1110-1000-4200-022-301	T&L Supplies / Wellness Center	214.46
Amazon Capital Services	09/08/2025	713363	01-3010-0-1110-1000-4320-008-301	Classroom & Student Supplies	81.62
Amazon Capital Services	09/08/2025	713363	01-3010-0-1110-1000-4320-022-301	T&L Supplies / Wellness Center	286.56
Amazon Capital Services	09/08/2025	713363	01-6500-0-5760-1190-4320-090-245	Suppies	513.03
Amazon Capital Services	09/08/2025	713363	01-9305-0-1110-1000-4320-022-391	T&L Supplies / Wellness Center	206.41
Amazon Capital Services	09/09/2025	713658	01-0000-0-0000-2424-4320-090-735	Technology Network Items	100.22
Amazon Capital Services	09/09/2025	713659	01-0000-0-0000-2424-4320-090-735	Tech Tools/Back Up Battery	43.94
Amazon Capital Services	09/09/2025	713659	01-0000-0-0000-2424-4420-090-735	Tech Tools/Back Up Battery	1,468.83
Amazon Capital Services	09/09/2025	713660	01-6500-0-5760-1190-4320-090-245	Suppies	26.32
Amazon Capital Services	09/09/2025	713661	01-6500-0-5760-1190-4320-090-245	Suppies	314.54
Amazon Capital Services	09/11/2025	714309	01-0000-0-0000-2424-4320-090-735	Remotes & Laptop SSDs	151.50
Amazon Capital Services	09/11/2025	714309	01-0000-0-0000-2424-4320-090-735	VGA -HDMI Adapters	75.66
Amazon Capital Services	09/11/2025	714309	01-0000-0-1110-1000-4320-008-070	Classroom & Student Supplies	47.25
Amazon Capital Services	09/11/2025	714309	01-0000-0-1110-1000-4320-008-070	Classroom Supplies	310.97
Amazon Capital Services	09/11/2025	714309	01-3010-0-1110-1000-4320-008-301	Classroom & Student Supplies	18.51
Amazon Capital Services	09/11/2025	714309	01-3010-0-1110-1000-4320-008-301	Classroom Supplies	136.23
Amazon Capital Services	09/15/2025	714992	01-0000-0-0000-7150-4320-090-714	General Supplies	37.54
Amazon Capital Services	09/15/2025	714994	01-0000-0-1110-1000-4320-008-070	Classroom & Student Supplies	31.22
Amazon Capital Services	09/15/2025	714994	01-3010-0-1110-1000-4320-008-301	Classroom & Student Supplies	12.24
Amazon Capital Services	09/15/2025	715024	01-0000-0-0000-2424-4320-090-735	MacBook Protective Cases/Districtwide Distribution	969.73
Amazon Capital Services	09/15/2025	715024	01-0000-0-0000-2424-4320-090-735	Tech devices/ext drives, etc	1,367.87
Amazon Capital Services	09/15/2025	715024	01-0000-0-1110-1000-4320-032-070	Supplies	171.11
Amazon Capital Services	09/15/2025	715024	01-0000-0-1110-1000-4320-032-070	Tissue	326.00
Amazon Capital Services	09/15/2025	715024	01-0000-0-1110-1000-4320-090-762	iPhone Case	40.63
Amazon Capital Services	09/15/2025	715024	01-0000-0-1201-1000-4320-032-070	Supplies	43.92
Amazon Capital Services	09/15/2025	715024	01-0000-0-1201-1000-4320-032-070	Tissue	32.60

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	09/15/2025	715024	01-0000-0-1214-1000-4320-032-070	Tissue	32.60
Amazon Capital Services	09/15/2025	715024	01-0000-0-1216-1000-4320-032-070	Supplies	99.10
Amazon Capital Services	09/15/2025	715024	01-0000-0-1216-1000-4320-032-070	Tissue	32.60
Amazon Capital Services	09/15/2025	715024	01-0000-0-1225-1000-4320-032-070	Supplies	136.72
Amazon Capital Services	09/15/2025	715024	01-0000-0-1225-1000-4320-032-070	Tissue	32.60
Amazon Capital Services	09/15/2025	715024	01-0000-0-1231-1000-4320-032-070	Supplies	84.42
Amazon Capital Services	09/15/2025	715024	01-0000-0-1235-1000-4320-032-070	Supplies	44.77
Amazon Capital Services	09/15/2025	715024	01-0000-0-1235-1000-4320-032-070	Tissue	97.80
Amazon Capital Services	09/15/2025	715024	01-0000-0-1236-1000-4320-032-070	Tissue	32.60
Amazon Capital Services	09/15/2025	715024	01-0000-0-1237-1000-4320-032-070	Tissue	32.60
Amazon Capital Services	09/15/2025	715024	01-0000-0-1255-1000-4320-032-070	Tissue	32.60
Amazon Capital Services	09/16/2025	715414	01-0000-0-0000-2424-4320-090-735	MacBook Protective Cases/Districtwide Distribution	18.67
Amazon Capital Services	09/18/2025	715902	01-0000-0-0000-7340-4320-090-717	Supplies	295.27
Amazon Capital Services	09/18/2025	715902	01-0000-0-0000-7350-4320-090-717	Supplies	138.45
Amazon Capital Services	09/18/2025	715902	01-0000-0-0000-7550-4320-090-718	Supplies	1,051.16
Amazon Capital Services	09/18/2025	715902	01-0000-0-1110-1000-4320-022-070	Supplies	532.89
Amazon Capital Services	09/18/2025	715902	01-6387-0-3800-1000-4320-090-394	EMT Class SSFHS	72.51
Amazon Capital Services	09/18/2025	715902	01-6388-0-3800-1000-4320-090-318	PLTW Energy & Environment ALMS	389.78
Amazon Capital Services	09/18/2025	715902	01-6388-0-3800-1000-4320-090-318	PLTW Science of Tech ALMS	29.76
Amazon Capital Services	09/18/2025	715902	01-8150-0-0000-8110-4320-090-741	Facilities Supplies	11.59
Amazon Capital Services	09/18/2025	715902	01-8150-0-0000-8110-4320-090-741	Facilities Supplies (Maintenance)	85.88
Amazon Capital Services	09/18/2025	715902	01-8150-0-0000-8110-4420-090-741	Facilities Supplies	118.05
Amazon Capital Services	09/18/2025	715902	01-9010-0-1110-1000-4320-090-316	Math Supplies Unit 1 Order #2	456.20
Amazon Capital Services	09/18/2025	715902	01-9010-0-1110-1000-4320-090-316	Math Teacher Supply	316.32
Amazon Capital Services	09/22/2025	716485	01-0000-0-0000-2100-4320-090-762	Boards for Supt/Asst Supt Offices	109.95
Amazon Capital Services	09/22/2025	716485	01-0000-0-0000-2100-4320-090-762	T & L Office Supplies/Furniture/Admin Retreat	323.55
Amazon Capital Services	09/22/2025	716485	01-0000-0-0000-2110-4320-090-762	T & L Office Items	646.61
Amazon Capital Services	09/22/2025	716485	01-0000-0-0000-2110-4322-090-762	T & L Office Supplies/Furniture/Admin Retreat	509.86
Amazon Capital Services	09/22/2025	716485	01-0000-0-0000-7150-4320-090-714	Boards for Supt/Asst Supt Offices	600.61
Amazon Capital Services	09/22/2025	716485	01-0000-0-1110-1000-4320-090-762	T & L Asst Supt Supplies	116.68
Amazon Capital Services	09/22/2025	716496	01-0000-0-0000-7350-4320-090-717	Admin training on AP/Receiving	188.16
Amazon Capital Services	09/22/2025	716496	01-0805-0-1110-1000-4200-033-180	World Language Supplies	29.12
Amazon Capital Services	09/22/2025	716496	01-0805-0-1110-1000-4320-033-180	Library Media Supplies	408.63
Amazon Capital Services	09/22/2025	716496	01-0805-0-1110-1000-4320-033-180	World Language Supplies	773.79
Amazon Capital Services	09/23/2025	716850	01-0000-0-0000-2110-4320-090-762	T & L Office Items	21.96
Amazon Capital Services	09/23/2025	716858	01-0805-0-1110-1000-4320-033-180	Library Media Supplies	16.32
Amazon Capital Services	09/29/2025	718704	01-0000-0-0000-2424-4320-090-735	UPS Testing Adapters/Supplies	151.47
Amazon Capital Services	09/29/2025	718704	01-0000-0-0000-3140-4330-090-507	Health Room Supplies	72.06
Amazon Capital Services	09/29/2025	718704	01-0000-0-0000-8200-4320-032-759	Supplies	468.98
Amazon Capital Services	09/29/2025	718704	01-0000-0-1110-1000-4320-025-070	Art Supplies 09-2025	125.06
Amazon Capital Services	09/29/2025	718704	01-0000-0-1110-1000-4320-032-070	Pocket Chart Cell Phones Storage Cabinet	1,153.05
Amazon Capital Services	09/29/2025	718704	01-0000-0-1110-1000-4320-032-070	Supplies	135.76
Amazon Capital Services	09/29/2025	718704	01-0000-0-1110-1000-4320-032-451	Supplies	19.56
Amazon Capital Services	09/29/2025	718704	01-0000-0-1202-1000-4320-032-322	Tennis Balls	476.22
Amazon Capital Services	09/29/2025	718704	01-0000-0-1255-1000-4320-032-070	Supplies	399.92
Amazon Capital Services	09/29/2025	718704	01-0805-0-1110-1000-4320-006-180	Office Supplies	637.33
Amazon Capital Services	09/29/2025	718704	01-3010-0-1110-1000-4320-008-301	Recess Equipment	747.95
Amazon Capital Services	09/29/2025	718704	01-9010-0-1110-1000-4320-008-366	Safety Patrol Supplies	103.26
Amazon Capital Services	09/29/2025	718704	01-9011-0-1202-1000-4320-032-322	Flag Football Belts	154.98
Amazon Capital Services	09/29/2025	718704	01-9044-0-1110-1000-4200-090-063	Science Teacher Resource	448.35
Amazon Capital Services	09/29/2025	718705	01-0000-0-0000-7150-4320-090-714	Office Supplies	109.70
Amazon Capital Services	09/29/2025	718705	01-0000-0-0000-8200-4420-032-759	Custodial Equipment	576.85
Amazon Capital Services	09/29/2025	718705	01-0000-0-0000-8200-4420-032-759	Supplies	576.85
Amazon Capital Services	09/29/2025	718705	01-0000-0-1110-1000-4320-008-070	Classroom Supplies	122.99
Amazon Capital Services	09/29/2025	718705	01-0000-0-1110-1000-4320-032-070	Supplies	55.49
Amazon Capital Services	09/29/2025	718705	01-0000-0-1236-1000-4320-032-070	Supplies	100.47
Amazon Capital Services	09/29/2025	718705	01-0805-0-1110-1000-4320-032-180	Supplies	1,032.60

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	09/29/2025	718705	01-3010-0-1110-1000-4320-008-301	Student Writing Composition Books	129.54
Amazon Capital Services	09/29/2025	718705	01-9010-0-1110-1000-4320-090-316	Math Supplies	378.30
Amazon Capital Services Total					25,750.10
Amergis Healthcare Staffing Inc.	09/29/2025	718751	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	53,829.00
Amergis Healthcare Staffing Inc.	09/30/2025	719028	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	97,480.80
Amergis Healthcare Staffing Inc. Total					151,309.80
American Fidelity Administrative Services Llc	09/22/2025	716428	01-0000-0-0000-7350-5899-090-717	Time & Eligibility Sep 2025	2,057.30
American Fidelity Administrative Services Llc Total					2,057.30
Amplify Education Inc.	09/23/2025	716853	01-7810-0-1110-1000-5813-090-270	mCLASS DIBELS - Grades 3-6 (1yr)	10,800.00
Amplify Education Inc. Total					10,800.00
ANDERSON-ROSSE, JENNIFER L	09/22/2025	716418	01-9010-0-1110-1000-4322-090-057	TLT & PD DAY MEET	303.00
ANDERSON-ROSSE, JENNIFER L	09/29/2025	718706	01-9044-0-1110-1000-4320-090-062	SAFEWAY TWIG SCIENCE MAT	3.78
ANDERSON-ROSSE, JENNIFER L Total					306.78
ANDREWS, STEPHANIE D	09/18/2025	715899	01-0000-0-1110-1000-4322-033-070	ADMIN COUNCIL LUNCHES	321.25
ANDREWS, STEPHANIE D Total					321.25
ANGELES, LEA P	09/22/2025	716419	01-0802-0-1110-1000-5815-090-197	REISSUE CK AVID SANTA CRUZ	891.85
ANGELES, LEA P Total					891.85
Apple Inc	09/02/2025	712344	01-9010-0-1110-1000-4420-090-316	ipad air	11,320.54
Apple Inc	09/15/2025	715016	01-0000-0-1110-1000-4320-033-070	APPLE PENCIL 1ST	97.79
Apple Inc	09/22/2025	716409	01-0000-0-1110-1000-4420-090-762	IPAD MINI	707.09
Apple Inc	09/22/2025	716452	01-0000-0-0000-2424-4320-090-735	ipad covers	1,645.00
Apple Inc	09/22/2025	716452	01-6500-0-5760-1190-4320-090-245	ipad covers	3,290.76
Apple Inc	09/22/2025	716452	01-6500-0-5760-1190-4320-090-245	ipad wifi	43,899.50
Apple Inc Total					60,960.68
Arbortech Tree Care Inc	09/23/2025	716862	01-8150-0-0000-8110-5899-011-741	tree removals	3,900.00
Arbortech Tree Care Inc	09/23/2025	716862	01-8150-0-0000-8110-5899-021-741	tree removals	3,600.00
Arbortech Tree Care Inc	09/24/2025	717575	01-8150-0-0000-8110-5899-090-741	TREE REMOVAL	8,750.00
Arbortech Tree Care Inc	09/29/2025	718679	01-8150-0-0000-8110-5899-011-741	tree removals	5,900.00
Arbortech Tree Care Inc Total					22,150.00
Armour Petroleum Service & Equipment Corporation	09/15/2025	714988	01-8150-0-0000-8110-5899-090-741	operator inspection	210.00
Armour Petroleum Service & Equipment Corporation Total					210.00
ARRIETA, TRINIDAD S	09/02/2025	712355	01-0000-0-0000-7350-4322-090-717	WATER FOR ERP USER TRAINING & ADMIN ASSIST T	8.38
ARRIETA, TRINIDAD S Total					8.38
ASF CLEAN TEAM	09/29/2025	718698	01-8150-0-0000-8110-5899-032-741	Roof & Gutter Cleaning	2,572.37
ASF CLEAN TEAM	09/29/2025	718698	01-8150-0-0000-8110-5899-033-741	Roof & Gutter Cleaning	2,092.63
ASF CLEAN TEAM Total					4,665.00
AT&T	09/08/2025	713364	01-0000-0-0000-7200-5910-090-760	231 371-0063 609 4	45.49
AT&T	09/08/2025	713364	01-0000-0-0000-7200-5910-090-760	231-371-2596 271 5	280.73
AT&T	09/08/2025	713364	01-0000-0-0000-7200-5910-090-760	234 341-0882 686 2	280.73
AT&T	09/08/2025	713364	01-0000-0-0000-7200-5910-090-760	234 343-0139 137 5	280.73
AT&T	09/09/2025	713662	01-0000-0-0000-7200-5910-090-760	650-877-5285 411 6	2.73
AT&T Total					890.41
AVID TRANSLATION LLC	09/22/2025	716490	01-6500-0-5760-1190-5899-090-245	Interpretation, ASL, Translation Services	3,185.00
AVID TRANSLATION LLC	09/23/2025	716854	01-6500-0-5760-1190-5899-090-245	Interpretation, ASL, Translation Services	15,572.38
AVID TRANSLATION LLC Total					18,757.38
B & S Crane & Rigging	09/22/2025	716491	01-0000-0-0000-8200-5899-090-760	Open P.O. for Crane & Erection Services	1,250.00
B & S Crane & Rigging Total					1,250.00
BERG, JONATHAN	09/08/2025	713330	01-6500-0-5760-1190-4322-090-245	BREAKFAST FOR HEALTH TECH MEET 8/7/2025	193.46
BERG, JONATHAN Total					193.46
Beynon Sports Surfaces Inc. Attn:Debbie Ruzicka	09/18/2025	715893	01-8150-0-0000-8110-5899-033-741	SSFHS repairs & cleaning	21,480.00
Beynon Sports Surfaces Inc. Attn:Debbie Ruzicka Total					21,480.00
Blue Line Transfer	09/22/2025	716410	01-0000-0-0000-8200-5540-090-760	WASTE/FEFUSE	8,286.50
Blue Line Transfer Total					8,286.50
BORISSOFF, CHIAKI T	09/08/2025	713333	01-0805-0-4760-1000-4320-021-123	PENCIL CASE BOXES	109.80
BORISSOFF, CHIAKI T Total					109.80
Boudin Bakery/ Accounting/AR	09/22/2025	716450	01-0000-0-0000-2700-4322-090-762	Open PO for T & L Boudin Catering	2,601.26
Boudin Bakery/ Accounting/AR	09/22/2025	716450	01-0000-0-0000-2700-4322-090-762	xRWEINF AWECIXWA	821.84

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Boudin Bakery/ Accounting/AR Total					3,423.10
BOYD, AARON	09/22/2025	716420	01-0805-0-1110-1000-4320-033-180	PODIUM GRAPHIC STICKER REPLACEMENT	50.54
BOYD, AARON	09/29/2025	718707	01-0000-0-1110-1000-5810-033-070	SSFHS CROSS COUNTRY TEAM BANNER & PROMO C	111.36
BOYD, AARON	09/29/2025	718707	01-0000-0-1110-1000-5810-033-070	SSFHS GIRLS GOLF PROMO CARDS	62.60
BOYD, AARON	09/29/2025	718707	01-0000-0-1110-1000-5810-033-070	SSFHS GIRLS VOLLEYBALL & CHEER PROMO POSTC	213.94
BOYD, AARON Total					438.44
BRAUN, MCKENNA L	09/11/2025	714310	01-0000-0-1110-1000-5210-033-070	MARIN BY THE BAY APSI	875.00
BRAUN, MCKENNA L Total					875.00
Bronstein Music	09/24/2025	717573	01-0000-0-1227-1000-4320-025-322	MUSIC REPAIRS	291.89
Bronstein Music	09/24/2025	717573	01-0000-0-1227-1000-5600-025-322	MUSIC REPAIRS	1,490.00
Bronstein Music Total					1,781.89
CA Assc, of Work Experience Educators (CAWEE)	09/02/2025	712345	01-0805-0-1110-1000-5210-032-180	oct25 conference	400.00
CA Assc, of Work Experience Educators (CAWEE) Total					400.00
CABANERO, JANELLE-VICTORIA B	09/11/2025	714319	01-3010-0-1110-1000-4320-022-301	AMAZON - CLASSROOM SUPPLIES	172.84
CABANERO, JANELLE-VICTORIA B Total					172.84
California Dept Of Education Attn: Cashier's Office	09/09/2025	713645	01-0000-0- - -9510- -	EP#250501	1,219.59
California Dept Of Education Attn: Cashier's Office	09/09/2025	713645	01-0000-0-0000-7300-5895-090-717	FY24-25 INT EARNED ON FEDERAL FUNDS	60.41
California Dept Of Education Attn: Cashier's Office Total					1,280.00
California Water Service	09/08/2025	713324	01-0000-0-0000-8200-5530-090-760	UTILITIES	62,260.46
California Water Service Total					62,260.46
Calpers Fiscal Services Division	09/22/2025	716405	01- - - - -9564- -	october 2025 premiums	1,161,429.89
Calpers Fiscal Services Division	09/22/2025	716405	01-0000-0-0000-7340-5899-090-717	october 2025 premiums	929.14
Calpers Fiscal Services Division	09/22/2025	716405	01-0000-0-0000-7600-3701-090-810	october 2025 premiums	24,909.84
Calpers Fiscal Services Division	09/22/2025	716405	01-0000-0-0000-7600-3702-090-810	october 2025 premiums	37,157.08
Calpers Fiscal Services Division	09/22/2025	716405	01-0000-0-0000-7600-5899-090-810	october 2025 premiums	159.76
Calpers Fiscal Services Division Total					1,224,585.71
Calpers Supplemental Income Plan	09/09/2025	713665	01- - - - -9585- -	457 ROTH TO CALPERS	100.00
Calpers Supplemental Income Plan Total					100.00
Canon Solutions America Inc	09/22/2025	716461	01-0000-0-0000-2424-5899-090-735	maintenance for copiers	5,653.17
Canon Solutions America Inc	09/29/2025	718723	01-0000-0-0000-2424-5899-090-735	maintenance	7.20
Canon Solutions America Inc Total					5,660.37
Carolina Biological Supply Co	09/09/2025	713668	01-6300-0-1110-1000-4100-090-307	science supplies	115.31
Carolina Biological Supply Co Total					115.31
CBF Inc.	09/15/2025	715012	01-0000-0-0000-2424-5600-090-735	DO ofc cable drops	3,958.00
CBF Inc.	09/15/2025	715012	01-0000-0-0000-2424-5600-090-735	Sped TV JobTss1817	1,262.00
CBF Inc.	09/16/2025	715407	01-0000-0-0000-2424-5600-090-735	XRP cables	7,657.52
CBF Inc.	09/22/2025	716411	01-0000-0-0000-2424-5600-090-735	FURNISH &INSTALL CABLE	4,582.00
CBF Inc. Total					17,459.52
CDW Government Inc	09/09/2025	713671	01-0000-0-0000-2424-4320-090-735	BATT TECH REPL LAMP VS240 ELPLP88	114.20
CDW Government Inc	09/09/2025	713671	01-0000-0-0000-2424-4320-090-735	CANON TONER CARTIDGE BLK	344.13
CDW Government Inc	09/09/2025	713671	01-0000-0-0000-2424-4320-090-735	EATON 6-OUTLET SURGE PROTECTOR	28.61
CDW Government Inc	09/09/2025	713671	01-0000-0-0000-2424-4320-090-735	LOGI B100 USB OPT BLK MOU	560.36
CDW Government Inc	09/09/2025	713671	01-0000-0-0000-2424-4320-090-735	PLUGABLE USB TO BLUETOOTH 5 ADAPTER	19.31
CDW Government Inc	09/11/2025	714308	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	618.97
CDW Government Inc	09/11/2025	714308	01-0000-0-1110-1000-4420-032-070	TV for Classroom	1,803.89
CDW Government Inc	09/11/2025	714308	01-8150-0-0000-8110-5813-090-741	Bluebeam and AutoCAD LT 2026	(238.77)
CDW Government Inc	09/15/2025	714993	01-0000-0-1110-1000-4420-032-070	TV for Classroom	231.16
CDW Government Inc	09/29/2025	718741	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	230.74
CDW Government Inc	09/30/2025	719025	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	200.28
CDW Government Inc Total					3,912.88
Cengage Learning	09/15/2025	714985	01-6300-0-1110-1000-4100-090-307	HS Supplemental ELD Lab Materials	13,030.91
Cengage Learning	09/15/2025	714991	01-6300-0-1110-1000-4100-090-307	Intro Stats & Data 1 yr online ECHS	1,942.28
Cengage Learning	09/29/2025	718708	01-6300-0-1110-1000-4100-090-307	AVT WORKBOOKS SKY	4,678.90
Cengage Learning Total					19,652.09
Center For The Collaborative Classroom	09/09/2025	713670	01-6762-0-1110-1000-4320-090-384	classroom supplies	5,216.19
Center For The Collaborative Classroom	09/29/2025	718750	01-6053-0-1110-1000-5210-090-841	PROFESSIONAL TRAINING	1,200.00
Center For The Collaborative Classroom	09/30/2025	719027	01-6053-0-1110-1000-5210-090-841	PROFESSIONAL TRAINING	600.00

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Center For The Collaborative Classroom Total					7,016.19
CERVANTES, ELIN P	09/08/2025	713334	01-6266-0-1110-1000-5210-090-341	ACSA NAT'L CONF LONG BEACH	1,921.51
CERVANTES, ELIN P Total					1,921.51
CHANDLER, VINCENT	09/09/2025	713646	01-0000-0-0000-3130-4320-090-503	ELOP SUPPLIES FOR FAMILIES & KIDS	128.64
CHANDLER, VINCENT Total					128.64
CHARGELAB USA INC.	09/22/2025	716442	01-0000-0-0000-2424-5899-090-735	reissue Inv.CL-22154US	2,400.00
CHARGELAB USA INC. Total					2,400.00
Chavez Group	09/22/2025	716412	01-0000-0-0000-7110-5899-090-713	CLOSED CAPTIONING	200.00
Chavez Group	09/22/2025	716475	01-0000-0-0000-7110-5899-090-713	reissue ep250104	800.00
Chavez Group	09/24/2025	717572	01-0000-0-0000-7110-5899-090-713	00164	155.00
Chavez Group Total					1,155.00
City Auto Supply	09/29/2025	718699	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	719.56
City Auto Supply Total					719.56
City Of San Bruno Utility Billing	09/22/2025	716413	01-0000-0-0000-8200-5530-090-760	UTILITIES - WATER	107.05
City Of San Bruno Utility Billing	09/29/2025	718745	01-0000-0-0000-8200-5530-090-760	water utility	186.01
City Of San Bruno Utility Billing Total					293.06
City Of South San Francisco	09/09/2025	713647	01-0000-0-1110-1000-5899-022-070	POLICE SECURITY SERVICES	260.00
City Of South San Francisco Total					260.00
Clay Planet	09/29/2025	718742	01-0000-0-1110-1000-4320-032-070	Supplies	2,930.57
Clay Planet	09/29/2025	718742	01-0000-0-1207-1000-4320-032-070	Supplies	432.04
Clay Planet Total					3,362.61
Collaborative Education Advisors Fregosa Ventures	09/22/2025	716462	01-6387-0-3800-1000-5801-090-394	consultant services	20,000.00
Collaborative Education Advisors Fregosa Ventures Total					20,000.00
Concord Theatricals Corp C/o Jpm-chase	09/08/2025	713365	01-9219-0-1208-1000-5899-032-356	PERFORMANCE FEE 1ST PYMT	310.00
Concord Theatricals Corp C/o Jpm-chase	09/15/2025	715017	01-9219-0-1208-1000-5899-032-356	PERFORMANCE FEES	2,298.17
Concord Theatricals Corp C/o Jpm-chase Total					2,608.17
Consolidated Partitions Inc	09/11/2025	714315	01-8150-0-0000-8110-5899-006-741	furnish accordian door	13,980.00
Consolidated Partitions Inc Total					13,980.00
Core & Main LP	09/08/2025	713331	01-8150-0-0000-8110-4320-090-741	CHRISTY BOX & REIN CONC EXTEN	-
Core & Main LP	09/08/2025	713331	01-8150-0-0000-8110-4320-090-741	LID/dIAMOND BLADE/REIN CONC	810.72
Core & Main LP Total					810.72
Core Districts	09/29/2025	718700	01-0000-0-1110-1000-5300-090-762	CORE Districts - Year 1 of 2	2,500.00
Core Districts	09/29/2025	718700	01-0000-0-1110-1000-5899-090-762	CORE Districts - Year 1 of 2	7,500.00
Core Districts Total					10,000.00
COSICO, JEFFREY P	09/22/2025	716421	01-9219-0-1202-1000-4320-032-356	FIELD MARKING PAINT GIRLS FLAG FOOTBALL	43.86
COSICO, JEFFREY P Total					43.86
COVACHA, JONATHAN E	09/09/2025	713648	01-0000-0-1110-1000-4322-008-070	AMENITIES SNACKS COSTCO	124.82
COVACHA, JONATHAN E Total					124.82
Crown Castle Fiber LLC	09/16/2025	715411	01-0000-0-0000-2424-5899-090-735	FIBER OPTICS	9,022.91
Crown Castle Fiber LLC Total					9,022.91
CROWN WORLDWIDE MOVING AND STORAGE LLC	09/23/2025	716864	01-8150-0-0000-8110-5809-032-741	return computere,desks,etc.	961.62
CROWN WORLDWIDE MOVING AND STORAGE LLC Total					961.62
Custom Ink Attn: Accts Receivable	09/22/2025	716414	01-0000-0-1110-1000-5810-032-070	T-SHIRTS	1,436.62
Custom Ink Attn: Accts Receivable Total					1,436.62
Dannis Woliver Kelley	09/11/2025	714316	01-8150-0-0000-8110-5889-090-741	legal fees	2,785.50
Dannis Woliver Kelley	09/15/2025	714996	01-0000-0-0000-7300-5889-090-717	legal fees	102.00
Dannis Woliver Kelley Total					2,887.50
DB3 LLC DBA SHRUUMZ FLAG FOOTBALL	09/02/2025	712353	01-0000-0-1203-1000-4320-033-322	flag sets	329.63
DB3 LLC DBA SHRUUMZ FLAG FOOTBALL Total					329.63
Dell Marketing LP C/ODell USA LP	09/11/2025	714317	01-0000-0-0000-2424-4320-090-735	usp-ac adapters	4,944.38
Dell Marketing LP C/ODell USA LP	09/11/2025	714317	01-0805-0-1110-1000-4420-009-180	dell pro slim plus	1,252.76
Dell Marketing LP C/ODell USA LP	09/23/2025	716867	01-0000-0-1110-1000-4420-010-070	dell pro 24 all in one	1,368.33
Dell Marketing LP C/ODell USA LP	09/23/2025	716867	01-0000-0-1110-1000-4420-033-070	dell pro 24 all in one	1,368.20
Dell Marketing LP C/ODell USA LP Total					8,933.67
DIAZ, MICHAEL ANTHONY P	09/11/2025	714311	01-9010-0-1110-1000-5210-090-360	SEAPHAGES DOSCOVERY WORKSHOP MARYLAND	14.96
DIAZ, MICHAEL ANTHONY P	09/29/2025	718709	01-9010-0-1110-1000-4320-090-360	BIOTECH CHEESE LAB MATERIALS	9.75
DIAZ, MICHAEL ANTHONY P Total					24.71

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Document Tracking Services Aaron Tarazon, Director	09/08/2025	713366	01-0000-0-0000-3900-5813-090-305	Monte Verde Elem School	414.20
Document Tracking Services Aaron Tarazon, Director Total					414.20
DRALA PROJECT INC., THE DBA THE REDESIGN GROUP	09/22/2025	716476	01-0000-0-0000-2424-5813-090-735	vmware software	140,023.98
DRALA PROJECT INC., THE DBA THE REDESIGN GROUP Total					140,023.98
Dunn-Edwards Corporation	09/22/2025	716422	01-8150-0-0000-8110-4320-090-741	PAINT SUPPLIES	258.20
Dunn-Edwards Corporation	09/22/2025	716422	01-8150-0-0000-8110-4320-090-741	ZERO RUST RED AEROSOL	42.65
Dunn-Edwards Corporation	09/29/2025	718710	01-8150-0-0000-8110-4320-090-741	PAINT SUPPLIES	422.80
Dunn-Edwards Corporation Total					723.65
ECO OFFICE INC DBA CREATIVE SOLUTIONS	09/08/2025	713367	01-0000-0- - -9510- -	EP250504	3,849.53
ECO OFFICE INC DBA CREATIVE SOLUTIONS Total					3,849.53
EIDE BAILLY LLP	09/02/2025	712356	01-0000-0-0000-7190-5887-090-717	ASB TRAINING SERVICES RENDERED 25/26 FISCAL Y	9,114.88
EIDE BAILLY LLP Total					9,114.88
EPS Operations LLC	09/22/2025	716460	01-6500-0-5760-1190-4320-090-245	INSPIRE ONE YEAR	2,620.47
EPS Operations LLC	09/22/2025	716460	01-6500-0-5760-1190-4320-090-245	STUDENT BUNDLE AND TEACHER SET	16,138.19
EPS Operations LLC	09/22/2025	716460	01-6500-0-5760-1190-5813-090-245	INSPIRE ONE YEAR	18,997.50
EPS Operations LLC Total					37,756.16
Everyday Labs Inc DBA In Class Today Inc	09/09/2025	713663	01-0000-0-0000-3130-5899-090-503	SOFTWARE RENEWAL	86,878.75
Everyday Labs Inc DBA In Class Today Inc Total					86,878.75
Ewing Irrigation Products Inc	09/11/2025	714320	01-8150-0-0000-8110-4320-090-741	IRRIGATION SUPPLIES	390.10
Ewing Irrigation Products Inc Total					390.10
Fagen Friedman & Fulfrost LLP	09/02/2025	712339	01-0000-0-0000-7120-5891-090-715	legal fees	3,136.36
Fagen Friedman & Fulfrost LLP	09/02/2025	712339	01-0000-0-0000-7400-5889-090-715	legal fees	2,245.93
Fagen Friedman & Fulfrost LLP	09/02/2025	712339	01-6500-0-5760-1190-5889-090-245	legal fees	5,829.64
Fagen Friedman & Fulfrost LLP	09/02/2025	712354	01-0000-0-0000-7400-5889-090-715	legal fees	1,008.00
Fagen Friedman & Fulfrost LLP	09/02/2025	712354	01-6500-0-5760-1190-5889-090-245	legal fees	4,243.00
Fagen Friedman & Fulfrost LLP Total					16,462.93
Fastrak	09/02/2025	712351	01-0000-0-1202-1000-5899-032-322	FOOTBALL BAY BRIDGE	8.00
Fastrak	09/09/2025	713672	01-8150-0-0000-8110-5899-090-741	LIC CA 1471990	16.00
Fastrak	09/11/2025	714291	01-8150-0-0000-8110-5899-090-741	LIC CA 1721357	8.00
Fastrak	09/22/2025	716423	01-8150-0-0000-8110-5899-090-741	LIC CA 1420883 FORD	16.00
Fastrak	09/29/2025	718711	01-8150-0-0000-8110-5899-090-741	GMC LIC CA 1499312	8.00
Fastrak Total					56.00
Fastrak Violation Processing	09/29/2025	718684	01-9010-0-1110-1000-5899-090-055	DELINGQUENT TOLL EVASION VIOLATION	5.00
Fastrak Violation Processing Total					5.00
Federal Express Corporation DBA FedEx	09/15/2025	715014	01-0000-0-0000-7300-5920-090-717	banc of American Public Capital	79.50
Federal Express Corporation DBA FedEx	09/15/2025	715014	01-0000-0-0000-7300-5920-090-717	previous late fees	77.42
Federal Express Corporation DBA FedEx	09/16/2025	715408	01-0000-0-1110-1000-5920-090-762	docusign	43.65
Federal Express Corporation DBA FedEx Total					200.57
FERGUSON ENTERPRISES LLC #686	09/08/2025	713335	01-8150-0-0000-8110-4320-090-741	HANSON LUCERN WHITE PLUMBING SUPPLIES	107.18
FERGUSON ENTERPRISES LLC #686	09/08/2025	713339	01-8150-0-0000-8110-4320-090-741	supplies	357.97
FERGUSON ENTERPRISES LLC #686	09/09/2025	713673	01-8150-0-0000-8110-4320-090-741	BRS MTR CART	416.52
FERGUSON ENTERPRISES LLC #686	09/11/2025	714321	01-8150-0-0000-8110-4320-090-741	ADJ CARRIER COUP WRCH	81.62
FERGUSON ENTERPRISES LLC #686	09/22/2025	716429	01-8150-0-0000-8110-4320-090-741	PLUMBING SUPPLIES	290.35
FERGUSON ENTERPRISES LLC #686	09/29/2025	718717	01-8150-0-0000-8110-4320-090-741	INV 6217396 REFUND	(138.08)
FERGUSON ENTERPRISES LLC #686	09/29/2025	718717	01-8150-0-0000-8110-4320-090-741	PLUMBING SUPPLIES	229.90
FERGUSON ENTERPRISES LLC #686 Total					1,345.46
Flyers Energy LLC	09/24/2025	717574	01-0000-0-0000-8200-4320-090-760	FUEL LUBRICANT	8,706.18
Flyers Energy LLC Total					8,706.18
FS.COM INC	09/22/2025	716477	01-0000-0-0000-2424-4320-090-735	transceiver module	650.46
FS.COM INC Total					650.46
Gnxcor USA Inc.	09/22/2025	716492	01-0000-0-0000-8200-5899-090-760	Open P.O. for Work Order Program	190.00
Gnxcor USA Inc. Total					190.00
GONZALEZ, LAURA	09/22/2025	716430	01-0000-0-0000-8200-4320-090-760	SANDWICH EOY WRAPUP STUDENT WORK PROG	219.97
GONZALEZ, LAURA	09/22/2025	716430	01-0000-0-0000-8200-4320-090-760	SNACKS SUMMER STUDENT WORK PROG	116.01
GONZALEZ, LAURA Total					335.98
GONZALEZ, LETICIA M	09/09/2025	713674	01-0000-0-1110-1000-4320-014-070	SUPPLIES FR AMAZON	151.82
GONZALEZ, LETICIA M	09/09/2025	713674	01-0000-0-1110-1000-4322-014-070	SNACKS FR COSTCO	233.03

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GONZALEZ, LETICIA M	09/09/2025	713674	01-0805-0-4760-1000-4320-014-123	SUPPLIES FR TARGET	41.43
GONZALEZ, LETICIA M	09/09/2025	713677	01-0000-0-1110-1000-4322-014-070	COSTCO-PIZZA BK TO SCHOOL NIGHT	73.65
GONZALEZ, LETICIA M Total					499.93
Grainger	09/08/2025	713349	01-8150-0-0000-8110-4320-090-741	supplies	1,018.80
Grainger	09/08/2025	713379	01-8150-0-0000-8110-4320-090-741	supplies	798.47
Grainger	09/11/2025	714298	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	281.50
Grainger	09/11/2025	714322	01-8150-0-0000-8110-4320-090-741	FILTER ,WATER COOLER	1,153.01
Grainger	09/15/2025	714986	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	15.64
Grainger Total					3,267.42
GUGLIELMONI, GINA M	09/09/2025	713666	01-0000-0- - -9589- -	over deduction union dues	74.05
GUGLIELMONI, GINA M Total					74.05
HANNON, JASON M	09/11/2025	714295	01-0000-0-0000-7400-5810-090-715	FEDEX PRINT CBA SSFUSD-SSFCTA	7,476.84
HANNON, JASON M Total					7,476.84
HAWKINS, CLAIRE	09/09/2025	713649	01-0000-0-3550-1000-4200-004-120	BOOK-COMMUNITY DAY SCHOOL	117.19
HAWKINS, CLAIRE Total					117.19
Hillyard	09/08/2025	713340	01-0000-0-0000-8200-4320-021-759	custodial supplies	2,467.39
Hillyard	09/08/2025	713340	01-0000-0-0000-8200-4320-031-759	custodial supplies	824.41
Hillyard	09/08/2025	713340	01-6500-0-5760-1190-4320-041-212	custodial supplies	549.61
Hillyard	09/08/2025	713350	01-0000-0-0000-8200-4320-013-759	aupplies	4,699.78
Hillyard	09/08/2025	713380	01-0000-0-0000-8200-4320-002-759	custodial suppliea	3,153.19
Hillyard	09/08/2025	713380	01-0000-0-0000-8200-4320-007-759	custodial suppliea	615.96
Hillyard	09/08/2025	713380	01-0000-0-0000-8200-4320-014-759	custodial suppliea	1,580.06
Hillyard	09/11/2025	714300	01-0000-0-0000-8200-4320-032-759	custodial supplies	1,480.32
Hillyard	09/11/2025	714318	01-0000-0-0000-8200-4320-025-759	custodial supplies	1,682.24
Hillyard Total					17,052.96
HOCKENOS, TIMOTHY W	09/22/2025	716424	01-0000-0-1110-1000-4320-033-070	SPONGES CHEM LAB	26.28
HOCKENOS, TIMOTHY W Total					26.28
Home Depot Credit Services	09/08/2025	713341	01-0000-0-0000-8200-4320-090-760	supplies	67.61
Home Depot Credit Services	09/08/2025	713341	01-8150-0-0000-8110-4320-090-741	supplies	1,232.44
Home Depot Credit Services	09/29/2025	718701	01-0000-0-0000-8200-4320-090-760	Open P.O. for Misc Supplies and Tools	65.33
Home Depot Credit Services	09/29/2025	718701	01-8150-0-0000-8110-4320-090-741	Open P.O. for Misc Supplies and Tools	1,190.94
Home Depot Credit Services Total					2,556.32
HONG, KAREN K	09/29/2025	718718	01-0000-0-1110-1000-4322-007-070	SCHOOL SITE COUNCIL SNACKS	19.38
HONG, KAREN K Total					19.38
Houghton Mifflin Harcourt Publishing Co	09/22/2025	716493	01-6300-0-1110-1000-4100-090-307	English 3D Student Materials	1,338.28
Houghton Mifflin Harcourt Publishing Co Total					1,338.28
IMAGINE LEARNING LLC	09/09/2025	713669	01-9010-0-1110-1000-4100-090-316	core onsite day	55,000.00
IMAGINE LEARNING LLC Total					55,000.00
Interlight Lighting Corp	09/22/2025	716415	01-8150-0-0000-8110-4320-090-741	LIGHT BULB/LAMP BSD	68.93
Interlight Lighting Corp Total					68.93
Interstate Traffic Control Products Inc.	09/08/2025	713381	01-8150-0-0000-8110-4320-090-741	signs/cones/strip paint	1,125.03
Interstate Traffic Control Products Inc. Total					1,125.03
KBA Document Solutions LLC	09/15/2025	714997	01-0000-0-0000-7350-6410-090-717	printer for ponderosa	12,304.70
KBA Document Solutions LLC	09/16/2025	715409	01-7032-0-0000-3700-6420-090-820	NS - PRINTER	12,360.94
KBA Document Solutions LLC	09/29/2025	718702	01-0000-0-1110-1000-5600-090-722	B/W Overage & Color Copies / Maintenance	5,947.02
KBA Document Solutions LLC Total					30,612.66
Kelly Spicers Facilities Solut ion	09/02/2025	712357	01-8150-0-0000-8110-4320-090-741	CUSTODIAL SUPPLIES	2,346.60
Kelly Spicers Facilities Solut ion	09/08/2025	713336	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	579.30
Kelly Spicers Facilities Solut ion	09/18/2025	715900	01-8150-0-0000-8110-4320-090-741	CUSTODIAL SUPPLIES	30,633.70
Kelly Spicers Facilities Solut ion	09/22/2025	716401	01-8150-0-0000-8110-4320-090-741	CUSTODIAL SUPPLIES	20,474.76
Kelly Spicers Facilities Solut ion Total					54,034.36
Kelly Spicers Stores	09/15/2025	714998	01-0000-0-1110-1000-4320-033-070	paper	275.57
Kelly Spicers Stores	09/29/2025	718712	01-0000-0-1110-1000-4320-007-070	COPY PAPER REPLENISHMENT	2,150.80
Kelly Spicers Stores	09/29/2025	718712	01-0000-0-1110-1000-4320-010-070	SCHOOL AND OFFICE SUPPLIES	1,909.85
Kelly Spicers Stores Total					4,336.22
KIPP Bayview Elementary School KIPP Northern California	09/29/2025	718692	01-0000-0-0000-0000-8096-090-717	In Lieu Porperty Taxes	37,704.00
KIPP Bayview Elementary School KIPP Northern California Total					37,704.00

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
KUWADA, LOLETA	09/22/2025	716431	01-0000-0-1110-1000-4320-090-340	NEW TEACHER ORIENTATION	57.95
KUWADA, LOLETA Total					57.95
KWAN, Janet	09/29/2025	718719	01-0000-0-1110-1000-4320-032-070	SNACKS & SUPPLIES HEALTH OFFICE	56.81
KWAN, Janet Total					56.81
Lakeshore Learning Materials, Llc	09/22/2025	716432	01-6500-0-5760-1190-4320-090-245	CLSS RM SUPPLIES	3,610.71
Lakeshore Learning Materials, Llc	09/22/2025	716432	01-6500-0-5760-1190-4420-090-245	CLSS RM SUPPLIES	3,961.01
Lakeshore Learning Materials, Llc	09/22/2025	716478	01-0000-0-1110-1000-4420-010-070	green clssroom crpt	573.05
Lakeshore Learning Materials, Llc Total					8,144.77
Leader Services Attn: Accounting Department	09/29/2025	718746	01-9010-0-5001-3900-5899-090-350	medical	269.79
Leader Services Attn: Accounting Department Total					269.79
LEE, AMANDA LILY M	09/15/2025	715000	01-3010-0-1110-1000-5810-008-301	PRINTING CURRICULUM	25.00
LEE, AMANDA LILY M Total					25.00
LEE, JONATHAN DANIEL	09/09/2025	713678	01-0000-0-1203-1000-4320-033-322	5 CASES OF TENNIS BALLS GIRLS TEAM	302.08
LEE, JONATHAN DANIEL Total					302.08
LEVINE, SARAH D	09/09/2025	713650	01-0805-0-1110-1000-4320-021-180	AMBASSADORS WELCOME BACK CELBRATE	123.59
LEVINE, SARAH D Total					123.59
Lincoln Aquatics	09/08/2025	713342	01-8150-0-0000-8110-4320-090-741	liquid chlorine	1,611.87
Lincoln Aquatics	09/22/2025	716479	01-8150-0-0000-8110-4320-090-741	liquid chlorine	1,504.41
Lincoln Aquatics	09/22/2025	716479	01-8150-0-0000-8110-4320-090-741	sodium bicarbonate	1,345.42
Lincoln Aquatics Total					4,461.70
LOW, CORINNA	09/29/2025	718713	01-6387-0-3800-1000-4320-090-394	PLTW ICE CREAM LAB SUPPLIES	16.98
LOW, CORINNA Total					16.98
LOWES BUSINESS ACCT/SYNCB	09/08/2025	713325	01-0000-0-0000-8200-4320-090-760	supplies	15.02
LOWES BUSINESS ACCT/SYNCB	09/08/2025	713325	01-8150-0-0000-8110-4320-090-741	supplies	2,807.79
LOWES BUSINESS ACCT/SYNCB Total					2,822.81
LU, EMILY	09/22/2025	716416	01-0000-0-0000-0000-8699-090-717	stale dated ck #5/8/	129.38
LU, EMILY Total					129.38
MACK III, ALBERT L	09/11/2025	714313	01-0000-0-1110-1000-4322-033-070	ADMIN COUNCIL MEETING SNACKS	106.42
MACK III, ALBERT L Total					106.42
MANALANG, SHARIMAR B	09/09/2025	713651	01-0000-0- - -9131- -	GIFT FUND PETTY CASH	1,000.00
MANALANG, SHARIMAR B	09/09/2025	713651	01-0000-0- - -9131- -	PETTY CASH	500.00
MANALANG, SHARIMAR B	09/09/2025	713675	01-0000-0-1110-1000-4322-033-070	COMMUNITY MEETING TREATS	246.24
MANALANG, SHARIMAR B	09/09/2025	713679	01-0000-0-1110-1000-4322-033-070	SNACKS ADMIN COUNCIL & FACULTY MEETS	254.89
MANALANG, SHARIMAR B Total					2,001.13
MARCELINO, JOANNA L	09/08/2025	713332	01-0000-0-0000-7150-4322-090-714	SANDWICH ADMIN RETREAT LUNCH	101.13
MARCELINO, JOANNA L Total					101.13
MARTINEZ, LEILAHNIE C	09/11/2025	714314	01-0000-0-0000-2700-5220-010-070	AUGUST 25 MILEAGE	11.20
MARTINEZ, LEILAHNIE C	09/15/2025	714995	01-0000-0-0000-2700-5220-010-070	JULY 25 MILEAGE	5.60
MARTINEZ, LEILAHNIE C Total					16.80
MARZAN, JACE E	09/24/2025	717576	01-0000-0-1110-2421-5210-007-070	ASCA25 LONG BEACH CA	1,544.64
MARZAN, JACE E	09/29/2025	718714	01-0000-0-1110-1000-4200-007-070	CASC MEMBERSHIP & BOOK	20.00
MARZAN, JACE E	09/29/2025	718714	01-0000-0-1110-1000-5300-007-070	CASC MEMBERSHIP & BOOK	95.00
MARZAN, JACE E Total					1,659.64
Mathematics Association Of America	09/29/2025	718724	01-0000-0-1225-1000-5899-032-070	digital competition	290.00
Mathematics Association Of America Total					290.00
Maxx Metals	09/22/2025	716453	01-8150-0-0000-8110-4320-090-741	parts	287.30
Maxx Metals Total					287.30
Medco Supply Company	09/16/2025	715412	01-0000-0-1230-1000-4320-032-070	hydrogen peroxide	2.88
Medco Supply Company Total					2.88
MetLife Insurance Company MetLife Small Business Center	09/22/2025	716406	01- - - - -9573- -	basic life premium oct25	9,875.18
MetLife Insurance Company MetLife Small Business Center	09/22/2025	716406	01-0000-0-0000-7600-3701-090-810	basic life premium oct25	13.79
MetLife Insurance Company MetLife Small Business Center Total					9,888.97
MOONCHEF LLC	09/02/2025	712336	01-0000-0-0000-7150-4322-090-714	CATERING SERVICES	4,461.14
MOONCHEF LLC	09/02/2025	712336	01-0000-0-0000-7300-4322-090-717	CATERING SERVICES	4,461.13
MOONCHEF LLC	09/02/2025	712336	01-0000-0-0000-7400-4322-090-715	CATERING SERVICES	4,461.13
MOONCHEF LLC	09/02/2025	712336	01-0000-0-1110-1000-4322-090-762	CATERING SERVICES	4,461.13
MOONCHEF LLC	09/02/2025	712336	01-6266-0-1110-1000-4322-090-503	CATERING SERVICES	4,461.11

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MOONCHEF LLC Total					22,305.64
MOORE THOMAS, SHAWNTERRA A	09/08/2025	713337	01-0000-0-0000-7150-5210-090-714	SPEL WORKSHOP - SAN LUIS OBISPO	323.40
MOORE THOMAS, SHAWNTERRA A Total					323.40
MORENO, DEANNA L	09/09/2025	713652	01-9010-0-1110-1000-4322-022-430	TOTO'S PIZZA BACK TO SCHOOL	115.12
MORENO, DEANNA L Total					115.12
MPS Macmillan Holding LLC	09/24/2025	717578	01-6300-0-1110-1000-4100-090-307	online AP his wes	4,125.00
MPS Macmillan Holding LLC	09/24/2025	717578	01-6300-0-1110-1000-4100-090-307	online HS use lang	7,150.00
MPS Macmillan Holding LLC	09/24/2025	717578	01-6300-0-1110-1000-4100-090-307	online HS ways world	1,100.00
MPS Macmillan Holding LLC	09/29/2025	718685	01-6300-0-1110-1000-4100-090-307	online HS use lang	6,435.00
MPS Macmillan Holding LLC Total					18,810.00
MRC	09/22/2025	716454	01-0000-0-0000-7350-5600-090-717	copies	243.10
MRC	09/22/2025	716454	01-0000-0-0000-7550-5600-090-718	copies	0.65
MRC Total					243.75
Multi-Health Systems Inc. C/O T60002	09/22/2025	716433	01-6500-0-5760-1190-4320-090-245	PARENT FORM	150.50
Multi-Health Systems Inc. C/O T60002	09/22/2025	716480	01-6500-0-5760-1190-5813-090-245	online forms	1,097.50
Multi-Health Systems Inc. C/O T60002 Total					1,248.00
Music For Minors Inc.	09/08/2025	713344	01-3010-0-1110-1000-5899-014-301	Weekly music classes &f fee	12,120.44
Music For Minors Inc. Total					12,120.44
Mystery Science Inc. C/O Discovery Education Inc.	09/08/2025	713351	01-0000-0-1110-1000-5813-002-070	membership 2025-26	1,999.00
Mystery Science Inc. C/O Discovery Education Inc. Total					1,999.00
National Benefit Services	09/08/2025	713373	01- - - - -9585- -	457 ROTH TO FPX/IPSX	1,916.00
National Benefit Services Total					1,916.00
NCCER	09/08/2025	713382	01-6383-0-3800-1000-5899-033-314	HSBP RENEWAL FEE	549.38
NCCER Total					549.38
Ncs Pearson Inc.	09/02/2025	712346	01-6500-0-5760-1190-5813-090-245	digital assessment	32,099.55
Ncs Pearson Inc.	09/22/2025	716434	01-6500-0-5760-1190-4320-090-245	CLSS RM SUPPLIES	12,569.93
Ncs Pearson Inc. Total					44,669.48
Network Craze Technologies Inc	09/02/2025	712349	01-0000-0-0000-2424-4320-090-735	12FT HS COARD	59.66
Network Craze Technologies Inc	09/29/2025	718725	01-0000-0-0000-2424-4320-090-735	cisco ip phone	91.31
Network Craze Technologies Inc	09/29/2025	718747	01-0000-0-0000-2424-4320-090-735	cisco ip phones	2,669.75
Network Craze Technologies Inc Total					2,820.72
NGUYEN, KATHIE N	09/09/2025	713653	01-9010-0-1110-1000-4322-022-430	COSTCO PIZZA BACK TO SCHOOL	301.52
NGUYEN, KATHIE N Total					301.52
NOR-CAL Moving Services	09/22/2025	716463	01-6387-0-3800-1000-5899-032-394	1 bobtail 3 movers	745.00
NOR-CAL Moving Services Total					745.00
ODP Business Solutions LLC	09/08/2025	713345	01-0000-0-0000-2424-4320-090-735	supplis	19.75
ODP Business Solutions LLC	09/08/2025	713345	01-0000-0-1110-1000-4320-009-070	supplis	4,042.10
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-0000-2424-4320-090-735	office supplies	130.29
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-0000-7300-4320-090-717	office supplies	502.87
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-0000-7550-4320-090-718	office supplies	203.27
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-0000-8200-4320-025-759	office supplies	427.71
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-1110-1000-4320-008-070	office supplies	858.93
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-1110-1000-4320-009-070	office supplies	1,716.58
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-1110-1000-4320-032-070	office supplies	32.11
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-1201-1000-4320-032-070	office supplies	47.41
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-1235-1000-4320-032-070	office supplies	5.21
ODP Business Solutions LLC	09/08/2025	713362	01-0000-0-1236-1000-4320-032-070	office supplies	91.61
ODP Business Solutions LLC	09/08/2025	713362	01-3010-0-1110-1000-4320-008-301	office supplies	358.90
ODP Business Solutions LLC	09/08/2025	713362	01-3182-0-1110-1000-4320-031-387	office supplies	1,735.57
ODP Business Solutions LLC	09/22/2025	716497	01-0000-0-0000-2424-4320-090-735	classroom supplies	229.04
ODP Business Solutions LLC	09/22/2025	716497	01-0000-0-1110-1000-4320-009-070	classroom supplies	340.15
ODP Business Solutions LLC	09/22/2025	716497	01-0000-0-1110-1000-4320-014-070	classroom supplies	384.44
ODP Business Solutions LLC	09/22/2025	716497	01-0000-0-1110-1000-4320-014-070	Rm 12 Supplies	189.77
ODP Business Solutions LLC	09/22/2025	716497	01-0000-0-1110-1000-4320-014-070	Rm 19 Supplies	193.44
ODP Business Solutions LLC	09/23/2025	716859	01-0000-0-1110-1000-4320-014-070	classroom supplies	4.02
ODP Business Solutions LLC	09/23/2025	716860	01-0000-0-0000-7400-4320-090-715	supplies	364.44
ODP Business Solutions LLC	09/23/2025	716860	01-0000-0-1110-1000-4320-002-070	supplies	292.51

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ODP Business Solutions LLC	09/23/2025	716860	01-0000-0-1110-1000-4320-014-070	supplies	317.44
ODP Business Solutions LLC	09/23/2025	716860	01-0000-0-1110-1000-4320-022-070	supplies	823.43
ODP Business Solutions LLC	09/23/2025	716860	01-3010-0-1110-1000-4320-022-301	supplies	5,589.92
ODP Business Solutions LLC	09/29/2025	718678	01-0000-0-0000-7400-4320-090-715	supplies	15.18
ODP Business Solutions LLC	09/29/2025	718678	01-0000-0-1110-1000-4320-014-070	supplies	6.58
ODP Business Solutions LLC	09/30/2025	719030	01-0000-0-0000-7340-4320-090-717	Office Supplies	454.86
ODP Business Solutions LLC	09/30/2025	719030	01-0000-0-0000-7350-4320-090-717	Office Supplies	185.55
ODP Business Solutions LLC	09/30/2025	719030	01-0000-0-1110-1000-4320-014-070	SUPPLIES	246.83
ODP Business Solutions LLC	09/30/2025	719030	01-0000-0-1110-1000-4320-025-070	SUPPLIES	3,245.72
ODP Business Solutions LLC	09/30/2025	719030	01-0000-0-1110-1000-4320-032-070	SUPPLIES	98.65
ODP Business Solutions LLC	09/30/2025	719031	01-0000-0-0000-2424-4320-090-735	supplies	133.86
ODP Business Solutions LLC	09/30/2025	719031	01-0000-0-1110-1000-4320-014-070	supplies	715.02
ODP Business Solutions LLC	09/30/2025	719031	01-0805-0-4760-1000-4320-008-123	supplies	195.21
ODP Business Solutions LLC	09/30/2025	719031	01-0805-0-4760-1000-4320-014-123	supplies	144.85
ODP Business Solutions LLC Total					24,343.22
OPTERRA ENERGY SERVICES	09/08/2025	713368	01-8150-0-0000-8110-5899-090-741	SSFUSD BADEN & AD.ED	3,056.94
OPTERRA ENERGY SERVICES	09/08/2025	713368	01-8150-0-0000-8110-5899-090-741	WESTBOROUGH MS	4,054.99
OPTERRA ENERGY SERVICES	09/15/2025	715018	01-8150-0-0000-8110-5899-090-741	lc ac contractor	4,997.83
OPTERRA ENERGY SERVICES Total					12,109.76
Otis Elevator Company	09/29/2025	718748	01-0000-0-0000-8200-5600-090-760	maintenane servvices	2,002.40
Otis Elevator Company Total					2,002.40
Outdoor Supply Hardware	09/09/2025	713655	01-8150-0-0000-8110-4320-090-741	supplies	249.65
Outdoor Supply Hardware Total					249.65
P G & E	09/15/2025	714989	01-0000-0-0000-8200-5510-090-760	utilities	59,782.52
P G & E Total					59,782.52
PAR INC	09/22/2025	716435	01-6500-0-5760-1190-5813-090-245	ONLINE FORMS	1,395.00
PAR INC Total					1,395.00
Peninsula Battery Inc	09/08/2025	713346	01-8150-0-0000-8110-4320-090-741	supplies	78.86
Peninsula Battery Inc Total					78.86
Phoenix Holiday Dba Phoenix Transporation	09/24/2025	717579	01-0000-0-1202-3900-5821-033-322	transportatuion	3,027.16
Phoenix Holiday Dba Phoenix Transporation	09/29/2025	718686	01-0000-0-1202-3900-5821-033-322	transportatuion	990.50
Phoenix Holiday Dba Phoenix Transporation	09/29/2025	718726	01-0000-0-1202-3900-5821-033-322	transportation	3,710.98
Phoenix Holiday Dba Phoenix Transporation Total					7,728.64
PRIMO BRANDS BLUE TRITON BRANDS, INC	09/15/2025	715019	01-9107-0-1110-1000-4322-033-356	WATER	144.93
PRIMO BRANDS BLUE TRITON BRANDS, INC	09/22/2025	716417	01-9107-0-1110-1000-4322-033-356	WATER	144.93
PRIMO BRANDS BLUE TRITON BRANDS, INC Total					289.86
Pro-ed Inc.	09/22/2025	716436	01-6500-0-5760-1190-4320-090-245	FORMS	537.30
Pro-ed Inc.	09/22/2025	716440	01-6500-0-5760-1190-4320-090-245	FORMS	40.98
Pro-ed Inc. Total					578.28
Project Lead The Way Inc.	09/02/2025	712352	01-6388-0-3800-1000-4320-090-318	SUPPLIES	92.30
Project Lead The Way Inc. Total					92.30
Quadient Leasing USA Inc	09/29/2025	718749	01-0000-0-0000-7550-5600-090-718	service request	1,066.55
Quadient Leasing USA Inc Total					1,066.55
QUINTERO, BARBARA G	09/29/2025	718715	01-0805-0-1110-1000-4320-022-180	COUNSELING ESSENTIALS	114.79
QUINTERO, BARBARA G Total					114.79
Quizizz Inc	09/08/2025	713326	01-0805-0-1110-1000-5813-022-180	balance due	3,502.77
Quizizz Inc Total					3,502.77
R & H Wholesale Supply Inc	09/08/2025	713327	01-8150-0-0000-8110-4320-090-741	supplies	1,716.70
R & H Wholesale Supply Inc	09/22/2025	716455	01-8150-0-0000-8110-4320-090-741	padlocks & tumblers	34.97
R & H Wholesale Supply Inc	09/22/2025	716464	01-8150-0-0000-8110-4320-090-741	parts	3,348.41
R & H Wholesale Supply Inc	09/22/2025	716469	01-8150-0-0000-8110-4320-090-741	parts	2,258.97
R & H Wholesale Supply Inc Total					7,359.05
Raposo Engineering Inc	09/15/2025	714999	01-8150-0-0000-8110-5899-033-741	concrete repairs SSFHS	8,970.00
Raposo Engineering Inc	09/16/2025	715416	01-8150-0-0000-8110-5899-031-741	work done at Adult Ed.	4,873.00
Raposo Engineering Inc	09/18/2025	715892	01-8150-0-0000-8110-5899-032-741	work done at Ponderosa	5,785.00
Raposo Engineering Inc Total					19,628.00
Read Naturally Inc	09/02/2025	712347	01-0805-0-1110-1000-5813-010-180	live licenses	1,300.00

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Read Naturally Inc Total					1,300.00
Really Great Reading	09/02/2025	712343	01-0805-0-1110-1000-4320-002-180	workbooks	1,438.27
Really Great Reading	09/02/2025	712343	01-0805-0-1110-1000-5813-002-180	workbooks	99.00
Really Great Reading	09/11/2025	714301	01-0805-0-1110-1000-4320-002-180	workbook	1,900.64
Really Great Reading	09/11/2025	714301	01-0805-0-1110-1000-5813-002-180	workbook	390.23
Really Great Reading Total					3,828.14
Refrigeration Supplies Distributor	09/29/2025	718734	01-8150-0-0000-8110-4320-090-741	GLASS THEROMETER	79.17
Refrigeration Supplies Distributor Total					79.17
Regents of the University of C olorado	09/15/2025	714990	01-9044-0-1110-1000-5210-090-064	open sci ed wrkshp	42,316.00
Regents of the University of C olorado Total					42,316.00
Renaissance	09/02/2025	712350	01-0000-0-1110-1000-5813-090-305	SOFTWARE LICENSE	66,538.00
Renaissance Total					66,538.00
RESIDEO LLC, DBA ADI	09/22/2025	716494	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	129.29
RESIDEO LLC, DBA ADI	09/23/2025	716855	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	46.12
RESIDEO LLC, DBA ADI Total					175.41
Resource Solutions Of Sf Group	09/09/2025	713664	01-0000-0-0000-8200-4320-006-759	instant absorbent	272.49
Resource Solutions Of Sf Group	09/11/2025	714302	01-0000-0- - -9320- -	Instant absorbent	408.74
Resource Solutions Of Sf Group Total					681.23
RICHARDSON, GUILLERMINA A	09/15/2025	715020	01-0000-0-0000-0000-8699-000-000	stale check issued 02/28/25	523.47
RICHARDSON, GUILLERMINA A Total					523.47
Right at School LLC	09/02/2025	712340	01-2600-0- - -9510- -	ep 250490	67,272.74
Right at School LLC	09/02/2025	712340	01-2600-0- - -9510- -	ep 250491	67,272.74
Right at School LLC Total					134,545.48
RINGSEIS, MARLIS C	09/11/2025	714296	01-0000-0-1255-1000-4320-032-070	CTE BACK TO SCHOOL NIGHT	51.41
RINGSEIS, MARLIS C Total					51.41
RINGSEIS, MICHAEL	09/23/2025	716868	01-6387-0-3800-3900-5899-090-394	remaining balance graphic design	210.00
RINGSEIS, MICHAEL Total					210.00
RIOS, JOSIE I	09/09/2025	713654	01-6500-0-5730-2490-5220-090-205	MILEAGE HILLSIDE TO CA SCHOOL FOR THE DEAF	52.78
RIOS, JOSIE I Total					52.78
Riverside Insights	09/22/2025	716437	01-6500-0-5760-1190-4320-090-245	RESPONSE BOOK PACKAGE	2,170.83
Riverside Insights	09/22/2025	716481	01-6500-0-5760-1190-5813-090-245	vjv subscription	9,625.00
Riverside Insights Total					11,795.83
Robert Half	09/08/2025	713328	01-0000-0-0000-2424-5899-090-735	temp services	3,087.29
Robert Half	09/11/2025	714303	01-0000-0-0000-7490-5899-090-716	temp services	2,068.13
Robert Half	09/15/2025	715021	01-0000-0-0000-2424-5899-090-735	temp service	3,510.55
Robert Half	09/15/2025	715021	01-0000-0-0000-7490-5899-090-716	temp service	827.25
Robert Half	09/24/2025	717580	01-0000-0-0000-2424-5899-090-735	TEMP SERVICES	6,631.70
Robert Half	09/29/2025	718727	01-0000-0-0000-7490-5899-090-716	temp svcs	3,722.63
Robert Half Total					19,847.55
Rochester 100 Inc.	09/08/2025	713383	01-0805-0-1110-1000-4320-006-180	nick's communicator	509.82
Rochester 100 Inc. Total					509.82
ROSE BRAND WIPERS INC	09/16/2025	715413	01-8150-0-0000-8110-5899-032-741	supplies	29,210.02
ROSE BRAND WIPERS INC Total					29,210.02
Royal Pin Donuts	09/02/2025	712341	01-0000-0-1110-1000-4322-090-762	refreshments	15.00
Royal Pin Donuts	09/02/2025	712341	01-0804-0-1110-1000-4322-090-177	refreshments	15.00
Royal Pin Donuts	09/02/2025	712341	01-6266-0-1110-1000-4322-090-341	refreshments	15.00
Royal Pin Donuts	09/15/2025	715022	01-0000-0-1110-1000-4322-090-762	REFRESHMENTS	15.26
Royal Pin Donuts	09/15/2025	715022	01-0804-0-1110-1000-4322-090-177	REFRESHMENTS	15.27
Royal Pin Donuts	09/15/2025	715022	01-6266-0-1110-1000-4322-090-341	REFRESHMENTS	15.27
Royal Pin Donuts	09/29/2025	718735	01-0000-0-0000-3110-4322-090-503	refreshments	807.90
Royal Pin Donuts Total					898.70
SAHM, AMBERLYNN CELEN D	09/11/2025	714290	01-3010-0-1110-1000-4320-007-301	BAGS,TAPES,CONTAINERS,SOAP	45.84
SAHM, AMBERLYNN CELEN D Total					45.84
San Joaquin Coe	09/22/2025	716456	01-0000-0-0000-7400-5300-090-715	edjoin fees fy25/26	1,157.44
San Joaquin Coe	09/22/2025	716456	01-0000-0-0000-7490-5300-090-716	edjoin fees fy25/26	1,157.44
San Joaquin Coe Total					2,314.88
SAVVAS LEARNING COMPANY LLC	09/08/2025	713384	01-6300-0-1110-1000-4100-090-307	hss textbooks	3,646.81

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
SAVVAS LEARNING COMPANY LLC	09/29/2025	718728	01-6300-0-1110-1000-4100-090-307	text books	2,257.55
SAVVAS LEARNING COMPANY LLC Total					5,904.36
Scholastic Inc	09/22/2025	716482	01-0000-0-1110-1000-4320-006-070	magazines	2,574.97
Scholastic Inc	09/23/2025	716869	01-0000-0-1110-1000-4320-014-070	kids magazines	2,420.30
Scholastic Inc Total					4,995.27
School Datebooks	09/29/2025	718729	01-0805-0-1110-1000-5810-025-180	supplies	267.17
School Datebooks Total					267.17
School Outfitters	09/22/2025	716438	01-6500-0-5760-1190-4320-090-245	MOBILE TABLE	508.40
School Outfitters	09/22/2025	716438	01-9010-0-1110-1000-4320-002-356	MOBILE TABLE	508.40
School Outfitters Total					1,016.80
School Specialty LLC	09/11/2025	714304	01-0000-0-1110-1000-4320-010-070	supplies	690.03
School Specialty LLC Total					690.03
SCN WORLDWIDE LLC DBA SCANTRON	09/22/2025	716470	01-0000-0-1110-1000-4320-032-070	forms	411.59
SCN WORLDWIDE LLC DBA SCANTRON	09/29/2025	718736	01-0000-0-1110-1000-4320-033-070	SUPPLIES	2,349.65
SCN WORLDWIDE LLC DBA SCANTRON Total					2,761.24
Scoot Education Inc.	09/24/2025	717581	01-0000-0-0000-7400-5899-090-720	temp services	35,920.00
Scoot Education Inc.	09/24/2025	717582	01-0000-0-0000-7400-5899-090-720	temp services	76,325.83
Scoot Education Inc.	09/29/2025	718687	01-0000-0-0000-7400-5899-090-720	Temp Services	4,278.53
Scoot Education Inc.	09/29/2025	718688	01-0000-0-0000-7400-5899-090-720	temp services	5,802.00
Scoot Education Inc.	09/29/2025	718689	01-0000-0-0000-7400-5899-090-720	temp services	5,834.75
Scoot Education Inc.	09/29/2025	718696	01-0000-0-0000-7400-5899-090-720	temp services	100,110.28
Scoot Education Inc.	09/29/2025	718703	01-0000-0-0000-7400-5899-090-720	temp services	70,982.76
Scoot Education Inc. Total					299,254.15
Scripps National Spelling Bee	09/29/2025	718730	01-0000-0-1110-1000-5899-025-070	registration spelling bee	206.50
Scripps National Spelling Bee Total					206.50
Service Press Inc.	09/02/2025	712337	01-0000-0-1110-1000-5810-014-070	SUPPLIES	205.47
Service Press Inc. Total					205.47
Siemens Industry Inc.	09/08/2025	713370	01-8150-0-0000-8110-4320-090-741	echs service	1,325.00
Siemens Industry Inc. Total					1,325.00
Silicon Valley Sports Officials Association	09/08/2025	713352	01-0000-0-1202-1000-5899-032-322	Referee	4,559.00
Silicon Valley Sports Officials Association	09/08/2025	713385	01-0000-0-1202-1000-5899-032-322	referees	783.00
Silicon Valley Sports Officials Association	09/22/2025	716471	01-0000-0-1202-1000-5814-033-322	referee services	3,792.00
Silicon Valley Sports Officials Association	09/22/2025	716471	01-0000-0-1203-1000-5814-033-322	referee services	5,296.00
Silicon Valley Sports Officials Association Total					14,430.00
SKAINES, MELISSA H	09/11/2025	714323	01-3010-0-1110-1000-4320-022-301	BACK TO SCHOOL CLASSROOM SUPPLIES	102.51
SKAINES, MELISSA H Total					102.51
Solution Tree	09/23/2025	716870	01-0000-0-1110-1000-5210-002-070	dif workshop oct.20-21	5,383.00
Solution Tree Total					5,383.00
Sonitrol/pacific West Security	09/22/2025	716443	01-8150-0-0000-8300-5806-090-129	alarm system monitoring	10,693.00
Sonitrol/pacific West Security Total					10,693.00
South City Lumber & Supply	09/15/2025	715001	01-8150-0-0000-8110-4320-090-741	supplies	2,198.51
South City Lumber & Supply	09/16/2025	715399	01-6383-0-3800-1000-4320-033-314	supplies	5,930.39
South City Lumber & Supply	09/16/2025	715399	01-8150-0-0000-8110-4320-090-741	supplies	12.89
South City Lumber & Supply Total					8,141.79
South San Francisco Scavenger	09/22/2025	716457	01-0000-0-0000-8200-5540-090-760	waste	27,075.25
South San Francisco Scavenger Total					27,075.25
South San Francisco Tire Service Inc.	09/22/2025	716444	01-8150-0-0000-8110-4320-090-741	parts	2,292.09
South San Francisco Tire Service Inc. Total					2,292.09
Standard Plumbing Supply Co.	09/22/2025	716445	01-8150-0-0000-8110-4320-090-741	plumbers putty	2.03
Standard Plumbing Supply Co.	09/30/2025	719026	01-8150-0-0000-8110-4320-090-741	parts	74.67
Standard Plumbing Supply Co. Total					76.70
Staples Advantage	09/29/2025	718737	01-0000-0-1110-1000-4320-032-070	SUPPLIES	46.70
Staples Advantage Total					46.70
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR	09/15/2025	715023	01-8150-0-0000-8110-5899-090-741	INSPECTIONS	125.00
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR	09/22/2025	716472	01-8150-0-0000-8110-5899-090-741	inspections	450.00
STATE OF CA - DEPT OF INDUS. RELA. PYMNT. PROCESSING CTR Total					575.00
Steffi Octaviano	09/11/2025	714324	01-6500-0-5760-2490-5820-090-245	JULY 25 MILEAGE	30.38

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Steffi Octaviano	09/11/2025	714324	01-6500-0-5760-2490-5820-090-245	JUNE 25 MILEAGE	52.08
Steffi Octaviano Total					82.46
STEPPING STONES GROUP LLC, THE	09/02/2025	712342	01-3310-0- - -9510- -	ep250493	59,079.63
STEPPING STONES GROUP LLC, THE Total					59,079.63
TAM, CINDY M	09/09/2025	713644	01-0805-0-4760-1000-4322-032-123	SNACKS & LUNCH COLLABORATIVE MEET	107.55
TAM, CINDY M Total					107.55
T-mobile	09/08/2025	713329	01-0000-0-0000-2700-5910-033-480	CELL/HOT SPOTS/EMERGENCY PHONES	61.70
T-mobile	09/08/2025	713329	01-0000-0-0000-2700-5910-090-735	CELL/HOT SPOTS/EMERGENCY PHONES	2,201.37
T-mobile	09/08/2025	713329	01-0000-0-0000-2700-5910-090-762	CELL/HOT SPOTS/EMERGENCY PHONES	60.25
T-mobile	09/08/2025	713329	01-0000-0-0000-3130-5910-090-503	CELL/HOT SPOTS/EMERGENCY PHONES	61.70
T-mobile	09/08/2025	713329	01-0000-0-0000-7200-5910-090-714	CELL/HOT SPOTS/EMERGENCY PHONES	71.80
T-mobile	09/08/2025	713329	01-0000-0-0000-7200-5910-090-715	CELL/HOT SPOTS/EMERGENCY PHONES	56.65
T-mobile	09/08/2025	713329	01-0000-0-0000-7200-5910-090-760	CELL/HOT SPOTS/EMERGENCY PHONES	179.50
T-mobile	09/08/2025	713329	01-6500-0-5760-2700-5910-090-245	CELL/HOT SPOTS/EMERGENCY PHONES	35.90
T-mobile Total					2,728.87
Touchline Software Inc.	09/08/2025	713371	01-0805-0-1110-1000-5813-032-180	license fees	495.00
Touchline Software Inc. Total					495.00
Tpx Communications Co.	09/22/2025	716446	01-0000-0-0000-2424-5899-090-735	voice conversion	5,016.30
Tpx Communications Co. Total					5,016.30
Turnitin LLC	09/09/2025	713656	01-0000-0-1110-1000-5813-090-305	fedd back studio	19,171.00
Turnitin LLC Total					19,171.00
Twig Education Inc.	09/23/2025	716871	01-0000-0- - -9510- -	ep.250019 science kits	3,545.56
Twig Education Inc. Total					3,545.56
Uline	09/02/2025	712338	01-8150-0-0000-8110-4320-090-741	janitor cart/7 gal. container	417.71
Uline	09/11/2025	714305	01-8150-0-0000-8110-4320-090-741	32 gallon funnel lid	212.12
Uline	09/22/2025	716458	01-8150-0-0000-8110-4320-090-741	utility trk	1,102.53
Uline	09/29/2025	718738	01-0000-0-0000-8200-4320-031-759	ANGLE BROOMS	545.47
Uline	09/29/2025	718738	01-8150-0-0000-8110-4320-090-741	parts	1,115.53
Uline	09/30/2025	719023	01-8150-0-0000-8110-4320-090-741	frt/hndling	16.44
Uline Total					3,409.80
United Coach Tours	09/22/2025	716473	01-0000-0-1202-1000-5821-032-322	transportation services	1,170.00
United Coach Tours	09/22/2025	716473	01-3550-0-3800-1000-5821-032-333	transportation services	1,350.00
United Coach Tours	09/22/2025	716473	01-6387-0-3800-1000-5821-032-394	transportation services	1,350.00
United Coach Tours Total					3,870.00
United Site Services	09/08/2025	713347	01-0000-0-0000-8200-5600-090-760	fence rental	105.15
United Site Services	09/08/2025	713372	01-0000-0-0000-8200-5600-090-760	rental charges	1,365.07
United Site Services	09/11/2025	714306	01-0000-0-0000-8200-5600-090-760	rental services	1,615.44
United Site Services	09/29/2025	718731	01-0000-0-0000-8200-5600-090-760	rental svcs.	1,365.07
United Site Services Total					4,450.73
VARSITY YEARBOOK	09/09/2025	713657	01-9219-0-1254-1000-5810-032-356	2025 yearbook	9,070.74
VARSITY YEARBOOK Total					9,070.74
Ventris Learning LLC DBA Ventris Learning	09/29/2025	718739	01-0805-0-1110-1000-4200-010-180	teacher manual	576.14
Ventris Learning LLC DBA Ventris Learning Total					576.14
Verge Analytics Inc DBA Verge Genomics	09/22/2025	716447	01-6387-0-3800-1000-4320-032-394	thermo sci-freezer	3,439.09
Verge Analytics Inc DBA Verge Genomics	09/22/2025	716447	01-6387-0-3800-1000-4420-032-394	thermo sci-freezer	4,559.81
Verge Analytics Inc DBA Verge Genomics Total					7,998.90
Verizon	09/11/2025	714307	01-8150-0-0000-8110-5899-090-741	tracking services	871.70
Verizon Total					871.70
Vista Higher Learning Inc.	09/23/2025	716872	01-0000-0-1110-1000-4100-090-317	world language	14,673.87
Vista Higher Learning Inc.	09/29/2025	718682	01-0000-0-1110-1000-4100-090-317	world language	667,767.72
Vista Higher Learning Inc. Total					682,441.59
VWR International	09/22/2025	716474	01-6383-0-3800-1000-4320-090-312	simulator cube gen 2	2,776.43
VWR International Total					2,776.43
Wave	09/22/2025	716459	01-0000-0-0000-2424-5850-090-735	network services	4,500.00
Wave Total					4,500.00
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-2424-5210-090-735	CC CHAREGS	220.00
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-2424-5813-090-735	CC CHARGES	284.18

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-7110-4322-090-713	CC CHARGES	181.24
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-7110-5210-090-713	CC CHARGES	7,025.00
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-7150-4320-090-714	CC CHARGES	301.54
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-7300-5813-090-717	CC CHARGES	257.49
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-0000-7530-4320-090-717	CC CHARGES	285.31
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-0000-0-1110-1000-5899-090-762	CC CHARGES	110.53
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-8150-0-0000-8110-4320-090-741	CC CHARGES	1,769.18
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-9010-0-1110-1000-4320-090-353	CC CHARGES	1,554.18
Wells Fargo Elite Card Payment Center	09/18/2025	715895	01-9010-0-1110-1000-4322-090-316	CC CHARGES	8,814.14
Wells Fargo Elite Card Payment Center	09/22/2025	716400	01-0000-0-0000-2424-5813-090-735	CC CHARGES	20.00
Wells Fargo Elite Card Payment Center	09/22/2025	716400	01-0000-0-0000-7300-5813-090-717	CC CHARGES	1.38
Wells Fargo Elite Card Payment Center	09/22/2025	716400	01-9010-0-1110-1000-4322-090-316	CC CHARGES	5,423.44
Wells Fargo Elite Card Payment Center Total					26,247.61
Wells Fargo Vendor Fin Serv	09/08/2025	713353	01-0000-0-1110-1000-5600-090-722	leasing	2,084.93
Wells Fargo Vendor Fin Serv Total					2,084.93
Westborough Water District	09/22/2025	716465	01-0000-0-0000-8200-5530-090-760	utilities	3,116.98
Westborough Water District Total					3,116.98
Western Psychological Services	09/22/2025	716439	01-6500-0-5760-1190-4320-090-245	FORMS	2,967.23
Western Psychological Services	09/22/2025	716483	01-6500-0-5760-1190-5813-090-245	online forms	728.00
Western Psychological Services Total					3,695.23
WILL, REBEKAH MARIE DBA REBEKAH WILL AUDIOLOGY PC	09/22/2025	716448	01-6500-0-5760-1190-5899-090-245	consultant	2,100.00
WILL, REBEKAH MARIE DBA REBEKAH WILL AUDIOLOGY PC Total					2,100.00
WORLD PROMOTIONAL SERVICES INC	09/22/2025	716449	01-9010-0-1110-1000-4320-022-430	shirts	2,197.50
WORLD PROMOTIONAL SERVICES INC Total					2,197.50
Xerox Financial Services	09/22/2025	716466	01-0000-0-0000-7350-5600-090-717	maintenance	35.40
Xerox Financial Services	09/22/2025	716466	01-0000-0-0000-7550-5600-090-718	maintenance	472.03
Xerox Financial Services Total					507.43
Zoo-phonics Inc	09/29/2025	718732	01-0805-0-4760-1000-4320-010-123	alphabet cards	131.74
Zoo-phonics Inc Total					131.74
			Fund 01	**Subtotal**	**$ 4,210,180.97**
Admininistrative Software Applications Inc.	09/02/2025	712348	11-6391-0-4110-2490-5813-041-481	subscription fee	11,086.14
Admininistrative Software Applications Inc. Total					11,086.14
California Water Service	09/08/2025	713324	11-0000-0-0000-8200-5530-041-760	UTILITIES	2,585.53
California Water Service Total					2,585.53
Hillyard	09/08/2025	713340	11-0000-0-0000-8200-4320-041-760	custodial supplies	1,374.03
Hillyard Total					1,374.03
ODP Business Solutions LLC	09/08/2025	713362	11-6391-0-4110-2700-4320-041-480	office supplies	536.68
ODP Business Solutions LLC	09/23/2025	716860	11-6391-0-4110-2490-4420-041-481	supplies	3,563.87
ODP Business Solutions LLC	09/23/2025	716860	11-6391-0-4145-1000-4320-041-145	supplies	169.40
ODP Business Solutions LLC	09/23/2025	716860	11-6391-0-4151-1000-4320-041-151	supplies	18.82
ODP Business Solutions LLC Total					4,288.77
P G & E	09/15/2025	714989	11-0000-0-0000-8200-5510-041-760	utilities	24.54
P G & E Total					24.54
PRASAD, SEEMAA S	09/22/2025	716426	11-6391-0-4110-2490-4322-041-481	PROFESSION DAY LUNCH	260.76
PRASAD, SEEMAA S Total					260.76
			Fund 11	**Subtotal**	**$ 19,619.77**
Amazon Capital Services	09/08/2025	713318	12-9010-0- - -9510- -	PO252944 EP250157	86.75
Amazon Capital Services	09/22/2025	716496	12-6105-0-8535-1000-4320-045-835	District's Kick-Off Rally	23.60
Amazon Capital Services	09/22/2025	716496	12-6105-0-8535-1000-4320-045-835	Office Supplies	105.66
Amazon Capital Services	09/22/2025	716496	12-9010-0-8533-1000-4320-045-833	District's Kick-Off Rally	23.61
Amazon Capital Services	09/22/2025	716496	12-9010-0-8533-1000-4320-045-833	Office Supplies	105.65
Amazon Capital Services Total					345.27
California Water Service	09/08/2025	713324	12-6105-0-8510-8200-5530-045-830	UTILITIES	72.77
California Water Service	09/08/2025	713324	12-6105-0-8535-8200-5530-045-835	UTILITIES	100.09
California Water Service	09/08/2025	713324	12-9010-0-8533-8200-5530-045-833	UTILITIES	100.09
California Water Service Total					272.95
Childcare Careers	09/09/2025	713681	12-6105-0-8535-1000-5899-045-835	Children's Center	4,423.00

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Childcare Careers	09/09/2025	713681	12-9010-0-8533-1000-5899-045-833	Children's Center	4,423.00
Childcare Careers	09/11/2025	714297	12-6105-0-8535-1000-5899-045-835	Children's Center	2,566.50
Childcare Careers	09/11/2025	714297	12-9010-0-8533-1000-5899-045-833	Children's Center	2,566.50
Childcare Careers	09/11/2025	714297	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	1,047.00
Childcare Careers	09/30/2025	719029	12-6105-0-8535-1000-5899-045-835	Children's Center	5,307.00
Childcare Careers	09/30/2025	719029	12-9010-0-8533-1000-5899-045-833	Children's Center	5,307.00
Childcare Careers	09/30/2025	719029	12-9010-0-8533-1000-5899-045-833	Hillside Child Dev't Ctr.	3,588.00
Childcare Careers Total					29,228.00
Hillyard	09/08/2025	713340	12-6105-0-8510-8200-4320-045-830	custodial supplies	782.90
Hillyard	09/08/2025	713340	12-6105-0-8535-8200-4320-045-835	custodial supplies	782.90
Hillyard	09/08/2025	713340	12-9010-0-8533-8200-4320-045-833	custodial supplies	782.90
Hillyard Total					2,348.70
LEDEZMA, ALEJANDRA	09/11/2025	714312	12-9010-0-8530-1000-5220-045-832	JULY & AUG 25 MILEAGE13	16.10
LEDEZMA, ALEJANDRA Total					16.10
ODP Business Solutions LLC	09/23/2025	716860	12-6105-0-8510-1000-4320-045-830	supplies	1,007.24
ODP Business Solutions LLC	09/23/2025	716860	12-6105-0-8535-1000-4320-045-835	supplies	1,007.14
ODP Business Solutions LLC	09/23/2025	716860	12-9010-0-8533-1000-4320-045-833	supplies	1,442.30
ODP Business Solutions LLC Total					3,456.68
P G & E	09/15/2025	714989	12-6105-0-8510-8200-5510-045-830	utilities	340.74
P G & E	09/15/2025	714989	12-6105-0-8535-8200-5510-045-835	utilities	629.87
P G & E	09/15/2025	714989	12-9010-0-8533-8200-5510-045-833	utilities	629.87
P G & E Total					1,600.48
SULIMAN, HAGER I	09/22/2025	716427	12-9010-0-8533-1000-5899-005-833	CLASS 1 AND 2 TRAINING	362.59
SULIMAN, HAGER I Total					362.59
The Education Team	09/18/2025	715901	12-9010-0-8530-1000-5899-045-832	SUBSTITUTES STAFFING	6,980.79
The Education Team Total					6,980.79
			Fund 12	**Subtotal**	**$ 44,611.56**
Advanced Integrated Pest Mgmt	09/08/2025	713374	13-5310-0-0000-3700-5807-090-820	PEST CONTROL	166.00
Advanced Integrated Pest Mgmt	09/22/2025	716495	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	83.00
Advanced Integrated Pest Mgmt	09/23/2025	716856	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	83.00
Advanced Integrated Pest Mgmt	09/29/2025	718693	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	166.00
Advanced Integrated Pest Mgmt Total					498.00
Amazon Capital Services	09/15/2025	715003	13-5310-0-0000-3700-4320-090-820	THERMOMETER	87.60
Amazon Capital Services	09/16/2025	715401	13-5310-0-0000-3700-4320-090-820	SANATIZER KITS	40.72
Amazon Capital Services Total					128.32
Daylight Foods Inc	09/08/2025	713375	13-5310-0-0000-3700-4700-090-820	FOOD	3,305.72
Daylight Foods Inc	09/09/2025	713667	13-5310-0-0000-3700-4700-090-820	FOOD	20.30
Daylight Foods Inc	09/15/2025	715002	13-5310-0-0000-3700-4700-090-820	food	11,023.74
Daylight Foods Inc	09/16/2025	715400	13-5310-0-0000-3700-4700-090-820	food	72.12
Daylight Foods Inc	09/18/2025	715896	13-5310-0-0000-3700-4700-090-820	Food Products	1,224.09
Daylight Foods Inc	09/22/2025	716486	13-5310-0-0000-3700-4700-090-820	Food Products	3,489.53
Daylight Foods Inc	09/29/2025	718694	13-5310-0-0000-3700-4700-090-820	Food Products	1,922.89
Daylight Foods Inc Total					21,058.39
ESPINOZA, GEORGINA	09/24/2025	717571	13-5310-0-0000-3700-5220-090-820	SET UP LUNCH SERVICE	27.30
ESPINOZA, GEORGINA Total					27.30
Gold Star Foods	09/08/2025	713376	13-5310-0-0000-3700-4700-090-820	FOOD	6,447.03
Gold Star Foods	09/15/2025	715004	13-5310-0-0000-3700-4700-090-820	FOOD	8,387.90
Gold Star Foods	09/18/2025	715897	13-5310-0-0000-3700-4700-090-820	Food Products	7,866.75
Gold Star Foods	09/22/2025	716487	13-5310-0-0000-3700-4700-090-820	Food Products	7,089.58
Gold Star Foods	09/23/2025	716851	13-5310-0-0000-3700-4700-090-820	Food Products	8,537.28
Gold Star Foods	09/29/2025	718695	13-5310-0-0000-3700-4700-090-820	Food Products	9,154.23
Gold Star Foods Total					47,482.77
Grainger	09/08/2025	713377	13-5310-0-0000-3700-4320-090-820	ANTISLIP TAPE	48.69
Grainger Total					48.69
Imperial Dade	09/15/2025	715005	13-5310-0-0000-3700-4340-090-820	SUPPLIES	1,533.20
Imperial Dade	09/22/2025	716488	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	4,089.60
Imperial Dade Total					5,622.80

Description/ Vendor Name	Effective Date	Warrant/EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Individual FoodService	09/15/2025	715006	13-5310-0-0000-3700-4340-090-820	FOOD SVC. TOWEL	351.38
Individual FoodService	09/18/2025	715898	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	2,878.80
Individual FoodService Total					3,230.18
MOONCHEF LLC	09/22/2025	716403	13-5310-0-0000-3700-5801-090-820	meals	192,940.30
MOONCHEF LLC Total					192,940.30
NICOLE BARRERA-CICERO	09/22/2025	716425	13-5310-0-0000-0000-8634-090-820	LORENZO CICERO-LUNCH MONEY REF	56.00
NICOLE BARRERA-CICERO Total					56.00
ODP Business Solutions LLC	09/08/2025	713378	13-5310-0-0000-3700-4320-090-820	OFFICE SUPPLIES	226.79
ODP Business Solutions LLC	09/15/2025	715007	13-5310-0-0000-3700-4320-090-820	SUPPLIES	576.82
ODP Business Solutions LLC	09/29/2025	718720	13-5310-0-0000-3700-4320-090-820	office supplies	574.86
ODP Business Solutions LLC Total					1,378.47
Producers Dairy Foods Inc.	09/22/2025	716484	13-5310-0-0000-3700-4700-090-820	food	22,885.87
Producers Dairy Foods Inc.	09/29/2025	718721	13-5310-0-0000-3700-4700-090-820	food	6,980.69
Producers Dairy Foods Inc. Total					29,866.56
Royal Pin Donuts	09/22/2025	716404	13-5310-0-0000-3700-4322-090-820	refreshments	214.25
Royal Pin Donuts Total					214.25
San Mateo County Environmental	09/29/2025	718722	13-5310-0-0000-3700-5899-090-820	school food service	715.00
San Mateo County Environmental Total					715.00
Service Press Inc.	09/29/2025	718740	13-5310-0-0000-3700-5810-090-820	envelopes/flat print	416.54
Service Press Inc.	09/30/2025	719024	13-5310-0-0000-3700-5810-090-820	envelopes/flat print	389.64
Service Press Inc. Total					806.18
Sysco Food Services of SF	09/15/2025	715008	13-5310-0-0000-3700-4340-090-820	FOOD	248.12
Sysco Food Services of SF	09/15/2025	715008	13-5310-0-0000-3700-4700-090-820	FOOD	2,233.15
Sysco Food Services of SF	09/18/2025	715903	13-5310-0-0000-3700-4340-090-820	food	116.15
Sysco Food Services of SF	09/18/2025	715903	13-5310-0-0000-3700-4700-090-820	food	1,045.29
Sysco Food Services of SF Total					3,642.71
T-mobile	09/08/2025	713329	13-5310-0-0000-3700-5910-090-820	CELL/HOT SPOTS/EMERGENCY PHONES	61.70
T-mobile Total					61.70
Wells Fargo Elite Card Payment Center	09/18/2025	715895	13-5310-0-0000-3700-4320-090-820	CC CHARGES	1,763.98
Wells Fargo Elite Card Payment Center Total					1,763.98
			Fund 13	**Subtotal**	**$ 309,541.60**
ALLIED STORAGE CONTAINERS INC	09/02/2025	712334	21-9010-0-0000-8500-5600-032-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	109.88
ALLIED STORAGE CONTAINERS INC	09/02/2025	712334	21-9010-0-0000-8500-5600-098-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	307.65
ALLIED STORAGE CONTAINERS INC	09/23/2025	716873	21-9010-0-0000-8500-5600-032-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	307.65
ALLIED STORAGE CONTAINERS INC	09/23/2025	716873	21-9010-0-0000-8500-5600-098-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	109.88
ALLIED STORAGE CONTAINERS INC Total					835.06
ALTEN CONSTRUCTION LLC	09/08/2025	713355	21-9010-0-0000-8500-6270-032-926	Lease Lease- Back ECHS Central Kitchen & Cafeteria	524,687.57
ALTEN CONSTRUCTION LLC	09/08/2025	713355	21-9010-0-0000-8500-6270-098-926	Lease Lease- Back ECHS Central Kitchen & Cafeteria	486,781.90
ALTEN CONSTRUCTION LLC	09/08/2025	713356	21-9010-0-0000-8500-6270-032-926	Escrow Account for El Camino HS CKC	27,615.14
ALTEN CONSTRUCTION LLC	09/08/2025	713356	21-9010-0-0000-8500-6270-098-926	Escrow Account for El Camino HS CKC	25,620.10
ALTEN CONSTRUCTION LLC Total					1,064,704.71
Amazon Capital Services	09/22/2025	716496	21-9010-0-0000-8500-4320-090-926	El Camino HS Temporary Space Supplies	28.29
Amazon Capital Services	09/22/2025	716496	21-9010-0-0000-8500-4320-098-902	Supplies for Bond	(7.68)
Amazon Capital Services	09/23/2025	716858	21-9010-0-0000-8500-4320-098-902	Supplies for Bond	198.86
Amazon Capital Services Total					219.47
Anchor Relocation Services Inc	09/15/2025	714984	21-9010-0-0000-8500-5809-032-926	Moving Services for ECHS Kitchen & Cafe	7,030.39
Anchor Relocation Services Inc Total					7,030.39
Atlas Technical Consultants Llc	09/08/2025	713321	21-9010-0-0000-8500-6255-025-960	Geotechnical Services at Westborough MS	7,127.50
Atlas Technical Consultants Llc Total					7,127.50
Cody Anderson Wasney Architects Inc	09/08/2025	713322	21-9010-0-0000-8500-6210-033-743	Assessment Svs for SSFHS Modernization Project	35,201.25
Cody Anderson Wasney Architects Inc	09/08/2025	713348	21-9010-0-0000-8500-6210-033-743	Check Reissue for cancelled check# 635983	39,732.50
Cody Anderson Wasney Architects Inc Total					74,933.75
CORNERSTONE EARTH GROUP INC	09/23/2025	716857	21-9010-0-0000-8500-6255-098-926	Geotechnical Engineering Study	3,553.10
CORNERSTONE EARTH GROUP INC Total					3,553.10
Dannis Woliver Kelley	09/11/2025	714316	21-9010-0-0000-8200-5889-090-902	legal fees	1,210.50
Dannis Woliver Kelley Total					1,210.50
DSK LLP DBA DSK Architects	09/08/2025	713323	21-9010-0-0000-8500-6210-013-743	Assessment Services for Spruce ES	54,453.75

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DSK LLP DBA DSK Architects Total					54,453.75
FIVE STAR BANK	09/11/2025	714292	21-9010-0-0000-8500-6270-025-960	Escrow ACCT for McGuire and Hester	11,868.67
FIVE STAR BANK Total					11,868.67
Hamilton & Aitken Architects	09/08/2025	713357	21-9010-0-0000-8500-6210-098-926	Architect for the ECHS Central Kitchen - Phase 3	11,531.52
Hamilton & Aitken Architects Total					11,531.52
Harley Ellis Devereaux Corporation	09/08/2025	713358	21-9010-0-0000-8500-6210-007-743	Architectural Services for LC Modernization	18,547.38
Harley Ellis Devereaux Corporation	09/29/2025	718690	21-9010-0-0000-8500-6210-007-743	Architectural Services for LC Modernization	18,515.28
Harley Ellis Devereaux Corporation Total					37,062.66
ISI Inspection Services Inc.	09/23/2025	716874	21-9010-0-0000-8500-6273-032-926	Inspection Svcs for the ECHS Central & WMS Field	7,224.47
ISI Inspection Services Inc.	09/23/2025	716874	21-9010-0-0000-8500-6273-098-926	Inspection Svcs for the ECHS Central & WMS Field	3,685.11
ISI Inspection Services Inc.	09/24/2025	717577	21-9010-0-0000-8500-6273-025-960	Inspection Svcs for the ECHS Central & WMS Field	192.50
ISI Inspection Services Inc.	09/24/2025	717577	21-9010-0-0000-8500-6273-098-926	Inspection Svcs for the ECHS Central & WMS Field	13,089.12
ISI Inspection Services Inc. Total					24,191.20
MCGUIRE AND HESTER	09/11/2025	714293	21-9010-0-0000-8500-6270-025-960	Field & Pavement Improvements Project at WMS	225,504.73
MCGUIRE AND HESTER Total					225,504.73
MULTISTUDIO INC.	09/18/2025	715887	21-9010-0-0000-8500-6210-032-743	Architectural Services for ECHS Modernization	13,205.40
MULTISTUDIO INC. Total					13,205.40
Noll & Tam Architects	09/08/2025	713359	21-9010-0-0000-8500-6210-014-743	Architectural Services for Sunshine Gardens	130,931.00
Noll & Tam Architects	09/18/2025	715888	21-9010-0-0000-8500-6210-014-743	Architectural Services for Sunshine Gardens	65,465.49
Noll & Tam Architects Total					196,396.49
PINELLI CONSTRUCTION INSPECTION INC.	09/08/2025	713360	21-9010-0-0000-8500-6290-025-960	Inspector Record Services	5,460.00
PINELLI CONSTRUCTION INSPECTION INC.	09/08/2025	713360	21-9010-0-0000-8500-6290-032-926	Inspector Record Services	4,680.00
PINELLI CONSTRUCTION INSPECTION INC.	09/08/2025	713360	21-9010-0-0000-8500-6290-098-926	Inspector Record Services	6,760.00
PINELLI CONSTRUCTION INSPECTION INC.	09/09/2025	713676	21-9010-0-0000-8500-6290-098-926	Inspector Record Services	6,760.00
PINELLI CONSTRUCTION INSPECTION INC.	09/11/2025	714294	21-9010-0-0000-8500-6290-025-960	Inspector Record Services	5,460.00
PINELLI CONSTRUCTION INSPECTION INC.	09/11/2025	714294	21-9010-0-0000-8500-6290-032-926	Inspector Record Services	4,680.00
PINELLI CONSTRUCTION INSPECTION INC. Total					33,800.00
Sandis	09/22/2025	716407	21-9010-0-0000-8500-6140-014-743	Additional Land & Utility Surveying Service	29,470.00
Sandis	09/29/2025	718716	21-9010-0-0000-8500-6140-014-743	Additional Land & Utility Surveying Service	4,420.00
Sandis Total					33,890.00
Sertior	09/18/2025	715889	21-9010-0-0000-8500-6250-014-743	CEQA for Sunshine Gardens ES	10,743.66
Sertior Total					10,743.66
T-mobile	09/08/2025	713329	21-9010-0-0000-8200-5910-090-902	CELL/HOT SPOTS/EMERGENCY PHONES	51.60
T-mobile Total					51.60
Verde Design Inc.	09/02/2025	712335	21-9010-0-0000-8500-6210-025-960	Landscape Services at Westborough MS	29,285.00
Verde Design Inc.	09/11/2025	714299	21-9010-0-0000-8500-6210-025-960	Landscape Services at Westborough MS	18,606.25
Verde Design Inc.	09/15/2025	714987	21-9010-0-0000-8500-6210-025-960	Landscape Services at Westborough MS	18,606.25
Verde Design Inc. Total					66,497.50
Wells Fargo Elite Card Payment Center	09/22/2025	716400	21-9010-0-0000-8500-6230-025-945	CC CHARGES	8,647.66
Wells Fargo Elite Card Payment Center Total					8,647.66
Wells Fargo Vendor Fin Serv	09/08/2025	713361	21-9010-0-0000-8200-5600-098-902	Lease Agreement for Bond Copier	122.32
Wells Fargo Vendor Fin Serv	09/30/2025	719022	21-9010-0-0000-8200-5600-098-902	Lease Agreement for Bond Copier	122.32
Wells Fargo Vendor Fin Serv Total					244.64
			Fund 21	**Subtotal**	**$ 1,887,703.96**
19six Architects	09/15/2025	715011	40-9010-0-0000-8500-6210-033-946	project no. 024411.01	2,370.00
19six Architects Total					2,370.00
Amazon Capital Services	09/22/2025	716496	40-9010-0-0000-8500-4320-090-926	El Camino HS Temporary Space Supplies	881.65
Amazon Capital Services Total					881.65
BARTOS ARCHITECTURE INC	09/29/2025	718743	40-9010-0-0000-8500-6210-090-972	central office space	7,831.25
BARTOS ARCHITECTURE INC Total					7,831.25
CAW Architects Inc	09/22/2025	716467	40-9010-0-0000-8500-6210-090-940	d.o. access improvements	6,286.25
CAW Architects Inc	09/29/2025	718744	40-9010-0-0000-8500-6210-090-940	D.O. access improvements	1,933.75
CAW Architects Inc Total					8,220.00
Cis Inc.	09/15/2025	715009	40-9010-0-0000-8500-6290-032-946	REMODEL PROJECT	2,640.00
Cis Inc.	09/15/2025	715013	40-9010-0-0000-8500-6290-032-946	ECHS J CLSS RM REMODEL	2,160.00
Cis Inc.	09/16/2025	715403	40-9010-0-0000-8500-6290-022-946	WINDOW REPLACEMENT	1,870.00
Cis Inc.	09/18/2025	715890	40-9010-0-0000-8500-6290-022-946	window replacement	1,870.00

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Cis Inc.	09/23/2025	716863	40-9010-0-0000-8500-6170-013-964	spruce rolling gate	1,800.00
Cis Inc.	09/23/2025	716863	40-9010-0-0000-8500-6290-090-940	D.O. ada project	4,620.00
Cis Inc. Total					14,960.00
Cumiskey Construction Corporation	09/15/2025	715010	40-9010-0-0000-8500-6270-090-972	DIVIDE BUS. RM TO OFFICES	46,895.00
Cumiskey Construction Corporation	09/16/2025	715404	40-9010-0-0000-8500-6270-090-972	NEW ROOM AT IMC	29,100.00
Cumiskey Construction Corporation	09/18/2025	715894	40-9010-0-0000-8500-6270-090-972	balance due new rm -imc	300.00
Cumiskey Construction Corporation Total					76,295.00
CUMMING MANAGEMENT GROUP INC	09/16/2025	715415	40-9010-0-0000-8500-6272-022-946	svcs for ECHS & PRKWY	7,284.16
CUMMING MANAGEMENT GROUP INC	09/16/2025	715415	40-9010-0-0000-8500-6272-032-946	svcs for ECHS & PRKWY	7,284.16
CUMMING MANAGEMENT GROUP INC	09/16/2025	715415	40-9010-0-0000-8500-6272-090-940	svcs for ECHS & PRKWY	7,284.18
CUMMING MANAGEMENT GROUP INC	09/18/2025	715891	40-9010-0-0000-8500-6272-022-946	svcs for ECHS & PRKWY	6,046.67
CUMMING MANAGEMENT GROUP INC	09/18/2025	715891	40-9010-0-0000-8500-6272-032-946	svcs for ECHS & PRKWY	6,046.67
CUMMING MANAGEMENT GROUP INC	09/18/2025	715891	40-9010-0-0000-8500-6272-090-940	svcs for ECHS & PRKWY	6,046.66
CUMMING MANAGEMENT GROUP INC Total					39,992.50
CWS CONSTRUCTION GROUP INC	09/16/2025	715405	40-9010-0-0000-8500-6170-013-964	SPRUCE - SECURITY GATES	466,853.75
CWS CONSTRUCTION GROUP INC Total					466,853.75
Hamilton & Aitken Architects	09/15/2025	715015	40-9010-0-0000-8500-6210-032-926	ECHS food svc Improvemnts	4,821.47
Hamilton & Aitken Architects Total					4,821.47
Meteor Education LLC	09/08/2025	713343	40-9010-0-0000-8110-4320-033-741	furnitutre	99,932.26
Meteor Education LLC Total					99,932.26
Ninyo & Moore Geotechnical And environmental Sciences	09/22/2025	716468	40-9010-0-0000-8500-6290-090-940	testing & inspection	7,602.50
Ninyo & Moore Geotechnical And environmental Sciences Total					7,602.50
Plum Architects Inc.	09/29/2025	718680	40-9010-0-0000-8500-6270-032-946	admin - closeout	179.23
Plum Architects Inc. Total					179.23
Wells Fargo Elite Card Payment Center	09/18/2025	715895	40-9010-0-0000-8500-6230-090-932	CC CHARGES	2,251.99
Wells Fargo Elite Card Payment Center Total					2,251.99
WICKMAN DEVELOPMENT AND CONSTRUCTION	09/16/2025	715410	40-9010-0-0000-8500-6270-032-946	ECHS J CLSS RM J	333,959.67
WICKMAN DEVELOPMENT AND CONSTRUCTION Total					333,959.67
ZONE 4 CONSTRUCTION INC.	09/16/2025	715402	40-9010-0-0000-8500-6270-090-940	do accessibility improvements	77,391.64
ZONE 4 CONSTRUCTION INC.	09/16/2025	715406	40-9010-0-0000-8500-6270-022-946	PRKWY BLDG D. ALTERATION	218,796.00
ZONE 4 CONSTRUCTION INC. Total					296,187.64
			Fund 40	**Subtotal**	**$ 1,362,338.91**
LAMBERT-CONNOLLY, MICHELLE A	09/22/2025	Cancelled on	45922		-
LAMBERT-CONNOLLY, MICHELLE A Total					-
MARCELINO, JOANNA L	09/09/2025	Cancelled on	45909		-
MARCELINO, JOANNA L Total					-
			Fund 45	**Subtotal**	**$ -**
San Diego State University Attn: Financial Aid Office	09/08/2025	713369	73-0000-0-9000-3900-5880-032-717	M. LEVENE SCHOLARSHIP	3,000.00
San Diego State University Attn: Financial Aid Office Total					3,000.00
UC Regents/TritonPay Office Attn: Scholarships	09/29/2025	718733	73-0000-0-9000-3900-5880-033-717	Studen Scholarship	5,000.00
UC Regents/TritonPay Office Attn: Scholarships Total					5,000.00
			Fund 73	**Subtotal**	**$ 8,000.00**
Grand Total					**$ 7,841,996.77**
		WARRANTS BY FUND SUMMARY			
		01	GENERAL FUND		4,210,180.97
		11	ADULT EDUCATION FUND		19,619.77
		12	CHILD DEVELOPMENT FUND		44,611.56
		13	NUTRITION SERVICES FUND		309,541.60
		14	DEFERRED MAINTENANCE		-
		21	BUILIDING FUND (BOND)		1,887,703.96
		25	CAPITAL FACILITES FUND		-
		40	SPECIAL RESERVE FUND		1,362,338.91
		73	FOUNDATION TRUST FUND		8,000.00
		TOTAL WARRANT REGISTER			**$ 7,841,996.77**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: November 13, 2025

RE: Cash Receipts Summary – August 1 to August 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered System
☒ **N/A:** Not Applicable

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of August 1 to August 31, 2025. The report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of August 1 to August 31, 2025.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 01 GENERAL FUND					
Revenue					
8011	REV LIMIT ST AID CURR YR	3,356,626.00	637,758.00	2,718,868.00	0.8
8012	EPA ENTITLEMENT	1,476,100.00	-	1,476,100.00	1.0
8019	REV LIMIT ST AID PRI YRS	-	-	-	1.0
8021	HOMEOWNERS' EXEMPTION	385,678.65	-	385,678.65	1.0
8029	OTHR SUBVENT/IN-LIEU TAX	5,500.00	5,594.30	(94.30)	-
8041	SECURED ROLLS TAX	103,337,839.50	-	103,337,839.50	1.0
8042	UNSECURED ROLL TAXES	1,398,224.84	-	1,398,224.84	1.0
8043	PRIOR YEARS' TAXES	519,744.80	-	519,744.80	1.0
8047	COMM REDEVLPMNT FUNDS	39,833,303.14	-	39,833,303.14	1.0
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	(2,342,944.00)	1.0
8096	TRSF-CHARTER SCH/LIEU-PROP TAX	(83,672.00)	-	(83,672.00)	1.0
8097	PROPERTY TAXES TRANSFERS	6,223,687.10	669,940.98	5,553,746.12	0.9
8181	SP ED ENTITL PER UDC	1,844,998.37	-	1,844,998.37	1.0
8182	SP ED DISCRETNARY GRANTS	142,958.85	-	142,958.85	1.0
8285	INTAGENCY CONTR BETW LEAS	19,224.00	-	19,224.00	1.0
8290	ALL OTHER FEDERAL REVENUE	2,236,267.28	-	2,236,267.28	1.0
8319	OTHER ST APPORTNMNT-PR YR	21,734.00	197,134.90	(175,400.90)	-
8550	MANDATED COST REIMBURSE	361,734.44	-	361,734.44	1.0
8560	STATE LOTTERY REVENUE	2,104,475.00	-	2,104,475.00	1.0
8590	ALL OTHER STATE REVENUES	12,356,649.25	1,981,458.00	10,375,191.25	0.8
8625	COM REDEVEL FUND NOT SUBJ	4,736,395.72	-	4,736,395.72	1.0
8631	SALE OF EQUIP & SUPPLIES	11,600.00	-	11,600.00	1.0
8650	LEASES AND RENTALS	824,041.00	84,695.13	739,345.87	0.9
8660	INTEREST/FY21 INTEREST INCOME	2,614,075.60	-	2,614,075.60	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	1,382,938.13	166,776.46	1,216,161.67	0.9
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	13,301.00	1.0
8980	CONTRIB FROM UNRESTR REV	-	-	-	1.0
Total Revenue		182,780,480.67	3,743,357.77	179,037,122.90	
Total Fund 01 GENERAL FUND		182,780,480.67	3,743,357.77	179,037,122.90	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 11 ADULT EDUCATION FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	160,952.00	-	160,952.00	1.0
8590	ALL OTHER STATE REVENUES	1,357,721.00	-	1,357,721.00	1.0
8631	SALE OF EQUIP & SUPPLIES	300.00	-	300.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	58,889.25	-	58,889.25	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8671	ADULT EDUCATION FEES	2,940.00	-	2,940.00	1.0
Total Revenue		1,580,802.25	-	1,580,802.25	
Total Fund 11 ADULT EDUCATION FUND		1,580,802.25	-	1,580,802.25	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 12 CHILD DEVELOPMENT FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	315,096.46	-	315,096.46	1.0
8590	ALL OTHER STATE REVENUES	2,094,224.68	321,648.00	1,772,576.68	0.8
8660	INTEREST/FY21 INTEREST INCOME	39,450.00	-	39,450.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8673	CHILDREN'S CENTERS FEES	1,086.26	-	1,086.26	1.0
8689	ALL OTHR FEES & CONTRACTS	461,050.00	-	461,050.00	1.0
8699	ALL OTHER LOCAL REVENUE	1,495,916.15	-	1,495,916.15	1.0
8911	FROM GENERAL TO CHILD DEV	112,296.29	-	112,296.29	1.0
8990	CONTRIB FROM RESTR REV	-	-	-	1.0
Total Revenue		4,519,119.84	321,648.00	4,197,471.84	
Total Fund 12 CHILD DEVELOPMENT FUND		4,519,119.84	321,648.00	4,197,471.84	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 13 CAFETERIA FUND					
Revenue					
8222	CHILD NUTRITION-FEDERAL REIMB	2,048,880.96	-	2,048,880.96	1.0
8227	FED.REIMB.-CHILD CARE	85,448.80	-	85,448.80	1.0
8522	CHILD NUTRITION-STATE REIMB	2,913,256.00	-	2,913,256.00	1.0
8523	STATE REIMB.-CHILD CARE	14,000.00	-	14,000.00	1.0
8634	CHILD NUTRITION-DAILY SALES	81,667.00	35.00	81,632.00	1.0
8637	CHILD NUTRITION-STDNT CATERING	160,000.00	-	160,000.00	1.0
8638	CHILD NUTRITION-ADULT CATERING	297.00	(28.00)	325.00	1.1
8660	INTEREST/FY21 INTEREST INCOME	60,000.00	0.18	59,999.82	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		5,363,549.76	7.18	5,363,542.58	
Total Fund 13 CAFETERIA FUND		5,363,549.76	7.18	5,363,542.58	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND					
Revenue					
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	2,342,944.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	424,000.00	-	424,000.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2,766,944.00	-	2,766,944.00	
Total Fund 14 DEFERRED MAINTENANCE FUND		2,766,944.00	-	2,766,944.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	670,000.00	-	670,000.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		670,000.00	-	670,000.00	
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		670,000.00	-	670,000.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 21 BUILDING FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	4,350,000.00	-	4,350,000.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8951	PROCEEDS FRM SALE OF BOND	-	-	-	1.0
Total Revenue		4,350,000.00	-	4,350,000.00	
Total Fund 21 BUILDING FUND		4,350,000.00	-	4,350,000.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 25 CAPITAL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	350,000.00	-	350,000.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8681	MITIGATION/DEVELOPER FEES	500,000.00	6,988.76	493,011.24	1.0
Total Revenue		850,000.00	6,988.76	843,011.24	
Total Fund 25 CAPITAL FACILITIES FUND		850,000.00	6,988.76	843,011.24	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	2.00	-	2.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2.00	-	2.00	
Total Fund 35 CO SCHOOL FACILITIES FUND		2.00	-	2.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	100,000.00	-	100,000.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8912	BTW GENERAL & SP RESERVE	4,500,000.00	-	4,500,000.00	1.0
Total Revenue		4,600,000.00	-	4,600,000.00	
Total Fund 40 SPECIAL RESERVE FUND CAP		4,600,000.00	-	4,600,000.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 8/1/2025 To: 8/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 73 FOUNDATION TRUST FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	14,000.00	-	14,000.00	1.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	150.00	-	150.00	1.0
Total Revenue		14,150.00	-	14,150.00	
Total Fund 73 FOUNDATION TRUST FUND		14,150.00	-	14,150.00	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: November 13, 2025

RE: Cash Receipts Summary – September 1 to September 30, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered System
☒ **N/A:** Not Applicable

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of September 1 to September 30, 2025. The report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of September 1 to September 30, 2025.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 01 GENERAL FUND					
Revenue					
8011	REV LIMIT ST AID CURR YR	3,356,626.00	939,854.00	2,416,772.00	0.7
8012	EPA ENTITLEMENT	1,476,100.00	368,737.00	1,107,363.00	0.8
8019	REV LIMIT ST AID PRI YRS	-	-	-	1.0
8021	HOMEOWNERS' EXEMPTION	385,678.65	-	385,678.65	1.0
8029	OTHR SUBVENT/IN-LIEU TAX	5,500.00	5,594.30	(94.30)	-
8041	SECURED ROLLS TAX	103,337,839.50	-	103,337,839.50	1.0
8042	UNSECURED ROLL TAXES	1,398,224.84	-	1,398,224.84	1.0
8043	PRIOR YEARS' TAXES	519,744.80	-	519,744.80	1.0
8047	COMM REDEVLPMNT FUNDS	39,833,303.14	876,577.12	38,956,726.02	1.0
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	(2,342,944.00)	1.0
8096	TRSF-CHARTER SCH/LIEU-PROP TAX	(83,672.00)	(37,704.00)	(45,968.00)	0.5
8097	PROPERTY TAXES TRANSFERS	6,223,687.10	669,940.98	5,553,746.12	0.9
8181	SP ED ENTITL PER UDC	1,844,998.37	-	1,844,998.37	1.0
8182	SP ED DISCRETNARY GRANTS	142,958.85	-	142,958.85	1.0
8285	INTAGENCY CONTR BETW LEAS	19,224.00	-	19,224.00	1.0
8290	ALL OTHER FEDERAL REVENUE	2,699,198.28	738,619.16	1,960,579.12	0.7
8319	OTHER ST APPORTNMNT-PR YR	21,734.00	197,134.90	(175,400.90)	-
8550	MANDATED COST REIMBURSE	361,734.44	-	361,734.44	1.0
8560	STATE LOTTERY REVENUE	2,104,475.00	434,122.58	1,670,352.42	0.8
8590	ALL OTHER STATE REVENUES	12,364,456.25	3,824,028.66	8,540,427.59	0.7
8625	COM REDEVEL FUND NOT SUBJ	4,736,395.72	-	4,736,395.72	1.0
8631	SALE OF EQUIP & SUPPLIES	11,600.00	-	11,600.00	1.0
8650	LEASES AND RENTALS	824,041.00	265,657.84	558,383.16	0.7
8660	INTEREST/FY21 INTEREST INCOME	2,635,989.60	728,194.63	1,907,794.97	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	636,166.13	556,473.80	79,692.33	0.1
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	13,301.00	1.0
8974	PROCEEDS FRM SBITAS	-	182,862.96	(182,862.96)	1.0
8980	CONTRIB FROM UNRESTR REV	-	-	-	1.0
Total Revenue		182,526,360.67	9,750,093.93	172,776,266.74	
Total Fund 01 GENERAL FUND		182,526,360.67	9,750,093.93	172,776,266.74	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 11 ADULT EDUCATION FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	160,952.00	56,834.00	104,118.00	0.6
8590	ALL OTHER STATE REVENUES	1,357,721.00	462,980.00	894,741.00	0.7
8631	SALE OF EQUIP & SUPPLIES	300.00	-	300.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	58,889.25	18,054.61	40,834.64	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8671	ADULT EDUCATION FEES	2,940.00	-	2,940.00	1.0
Total Revenue		1,580,802.25	537,868.61	1,042,933.64	
Total Fund 11 ADULT EDUCATION FUND		1,580,802.25	537,868.61	1,042,933.64	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 12 CHILD DEVELOPMENT FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	315,096.46	109,050.19	206,046.27	0.7
8590	ALL OTHER STATE REVENUES	2,786,134.68	1,254,298.40	1,531,836.28	0.5
8660	INTEREST/FY21 INTEREST INCOME	39,450.00	23,578.27	15,871.73	0.4
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8673	CHILDREN'S CENTERS FEES	1,086.26	143.30	942.96	0.9
8689	ALL OTHR FEES & CONTRACTS	461,050.00	32,094.00	428,956.00	0.9
8699	ALL OTHER LOCAL REVENUE	1,495,916.15	635.35	1,495,280.80	1.0
8911	FROM GENERAL TO CHILD DEV	112,296.29	-	112,296.29	1.0
8990	CONTRIB FROM RESTR REV	-	-	-	1.0
Total Revenue		5,211,029.84	1,419,799.51	3,791,230.33	
Total Fund 12 CHILD DEVELOPMENT FUND		5,211,029.84	1,419,799.51	3,791,230.33	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 13 CAFETERIA FUND					
Revenue					
8222	CHILD NUTRITION-FEDERAL REIMB	2,048,880.96	25,270.26	2,023,610.70	1.0
8227	FED.REIMB.-CHILD CARE	85,448.80	14,701.13	70,747.67	0.8
8522	CHILD NUTRITION-STATE REIMB	2,913,256.00	13,367.37	2,899,888.63	1.0
8523	STATE REIMB.-CHILD CARE	14,000.00	368.49	13,631.51	1.0
8634	CHILD NUTRITION-DAILY SALES	81,667.00	11,462.63	70,204.37	0.9
8637	CHILD NUTRITION-STDNT CATERING	160,000.00	14,313.80	145,686.20	0.9
8638	CHILD NUTRITION-ADULT CATERING	297.00	(52.00)	349.00	1.2
8660	INTEREST/FY21 INTEREST INCOME	60,000.00	18,369.92	41,630.08	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		5,363,549.76	97,801.60	5,265,748.16	
Total Fund 13 CAFETERIA FUND		5,363,549.76	97,801.60	5,265,748.16	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND					
Revenue					
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	2,342,944.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	424,000.00	135,646.82	288,353.18	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2,766,944.00	135,646.82	2,631,297.18	
Total Fund 14 DEFERRED MAINTENANCE FUND		2,766,944.00	135,646.82	2,631,297.18	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	670,000.00	173,526.43	496,473.57	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		670,000.00	173,526.43	496,473.57	
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		670,000.00	173,526.43	496,473.57	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 21 BUILDING FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	4,350,000.00	1,559,236.00	2,790,764.00	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8951	PROCEEDS FRM SALE OF BOND	-	-	-	1.0
Total Revenue		4,350,000.00	1,559,236.00	2,790,764.00	
Total Fund 21 BUILDING FUND		4,350,000.00	1,559,236.00	2,790,764.00	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 25 CAPITAL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	350,000.00	111,633.86	238,366.14	0.7
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8681	MITIGATION/DEVELOPER FEES	500,000.00	62,819.15	437,180.85	0.9
Total Revenue		850,000.00	174,453.01	675,546.99	
Total Fund 25 CAPITAL FACILITIES FUND		850,000.00	174,453.01	675,546.99	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	2.00	0.34	1.66	0.8
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2.00	0.34	1.66	
Total Fund 35 CO SCHOOL FACILITIES FUND		2.00	0.34	1.66	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	100,000.00	23,095.85	76,904.15	0.8
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8912	BTW GENERAL & SP RESERVE	4,500,000.00	-	4,500,000.00	1.0
Total Revenue		4,600,000.00	23,095.85	4,576,904.15	
Total Fund 40 SPECIAL RESERVE FUND CAP		4,600,000.00	23,095.85	4,576,904.15	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 9/1/2025 To: 9/30/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 73 FOUNDATION TRUST FUND					
Revenue					
8660	INTEREST/FY21 INTEREST INCOME	14,000.00	6,298.33	7,701.67	0.6
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	150.00	-	150.00	1.0
Total Revenue		14,150.00	6,298.33	7,851.67	
Total Fund 73 FOUNDATION TRUST FUND		14,150.00	6,298.33	7,851.67	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: November 13, 2025

RE: Acceptance of Gifts

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of October 2025.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR OCTOBER 2025.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$85 from the Blackbaud Giving Fund to Alta Loma Middle School in support of student and school needs.

$1,000 from South San Francisco Education Foundation to SSFUSD in support of student wellness.

$100,000 from Genentech to SSFUSD in support of academic excellence and the needs of staff and students.

$5,921.15 from Snap Mobile Inc to El Camino High School in support of the Link Crew activities.

$9,860.35 from Snap Mobile Inc to El Camino High School in support of the ASB club and activities.

$600 from El Camino Golf Team to El Camino High School in support of ECHS' Girls Club activities.

$2,000 from AAA to Martin Elementary School in support of the Safety Patrol Program.

$500 from AAA to Martin Elementary School in support of the staff needs.

$5,000 from AAA to Martin Elementary School in support of the purchase of Ruby Bridges T-shirts.

$685.40 from American Online Giving Foundation, Inc to SSFUSD in support of student and staff needs.

$100 – two $50 checks from Blackbaud to Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$500 from DAFgiving360 on behalf of Rozalyn Agustin (Team Zawaideh) to Junipero Serra Elementary School in support of JS PTA, and Wacky Walk Event.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: November 13, 2025

RE: Acceptance of 2025-26 Fundraisers

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District.

The following fundraisers are being submitted for approval:

Junipero Serra Elementary School

Student Advisory Council	Winter Candy Grams – Students will sell a variety of candies to the community to raise funds for future school events, including Read Across JS Day. Commencing December 2025.

Sunshine Gardens Elementary School

5th Grade Class	Candy Fundraiser – Selling candies off campus to help offset the cost of Outdoor Education. Commencing throughout the 2025-26 school year.

Alta Loma Middle School

7th Grade Class	Cup-of-Noodle Sale – Selling ramen cups (soup) during the Halloween Festival. Commencing October 31, 2025.
Baking Club	Concessions Sale – Selling baked goods during the Halloween Festival. Commencing October 31, 2025.
Gardening Club	Otter Pops Sale – Selling popsicles during the Halloween Festival. Commencing October 31, 2025.
Gardening Club	Otter Pops Sale - Selling popsicles during the Day-on-the-Green Event. Commencing Spring 2026.
Japanime	Ramune Sale – Selling carbonated soft drinks during the Halloween Festival. Commencing October 31, 2025.
Leadership Club	See's Candies Fundraiser – Selling boxes of candies during the holiday season. Commencing October 1, 2025 through December 5, 2025.
LGBTQ+ & Allies Club	Takis Sale – Selling spicy chips during the Halloween Festival. Commencing October 31, 2025.
LGBTQ+ & Allies Club	Takis Sale – Selling spicy chips during the. Day-on-the-Green Event. Commencing Spring 2026.
Service Club	Nacho Sale – The club will host a Halloween nacho sale to raise funds that will support future club activities and expenses. Commencing October 31, 2025.
Softball Club	Cookies and Stickers Sale – Selling cookies and stickers during the Halloween Carnival. Commencing October 31, 2025.
Volleyball Club	Pizza Sale – Selling slices of pizza during the Halloween Festival. Commencing October 31, 2025.

Parkway Heights Middle School

8th Grade Council	Halloween Face Paint Stations – Face painting activity before and after school in celebration of Halloween and Día de los Muertos. Commencing October 31, 2025.

Westborough Middle School

8th Grade Class	Concessions Sale – Selling goodies like Spam musubi, chips, sodas, and more during the Volleyball Social Event. Commencing October 9, 2025.
8th Grade Class	Chocolate Sale – Selling chocolates to raise funds that will support future club activities and expenses.

South San Francisco High School

ASB	Starbread Sale – The club will sell bread before school to raise funds for future activities and events. Commencing November 12, 2025.
ASB	Valentine's Day Grams – Each gram is to include a custom card with two lovebug crafts, and optional bracelet for additional fee. Commencing February 2026.
ASB	Christmas Gram – Each gram is to include a custom card with a candy cane. The club will also sell hot cocoa with the gram for additional fee. Commencing December 12, 2025.
AVID	Conchas and Hot Chocolate Sale – The club will sell conchas and hot chocolate before school, during its lunchtime Costume Competition event, and after school to raise funds for future school activities. Commencing November 12 and 13, 2025.
AVID	Chocolate Box Sale – Selling World's Finest Chocolate bars for $2 each in order to raise funds for student college campus tours. Commencing November 2025 through December 2025.
AVID	Dave n' Busters Power Card Sale – Selling power cards to help raise funds for AVID programs. Commencing throughout the remainder of the 2025-26 school year.

Cooking Club	Pastries Sale – The club will sell muffins, cookies, and hot chocolate before and after school to raise funds for future activities and events. Commencing January 2026.
Research Club	Lumpia Sale – Selling Filipino-style egg rolls to help raise funds for the club. Commencing November 21, 2025.

FISCAL IMPLICATIONS:

All funds from approved fundraisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: November 13, 2025

RE: Professional Services Agreements Under $25,000

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Superintendent

$9,000 — Diligent Corporation – Subscription provides comprehensive agenda and board meeting management tools, enabling the District to efficiently create, publish, and distribute meeting materials. The platform includes unlimited templates for agendas and minutes and supports unlimited internal users. Commencing December 1, 2025 through June 30, 2027.

District Office – Business Services

$12,850 — Signal Solutions Building Technology - Services will be conducted at Parkway Heights Middle School and include the installation of thirty (30) new Category 6A network cables routed to the existing IDF, with terminations, patch panel mounting, and conduit installation as needed. Work also includes relocating one outlet, installing a customer-provided TV with an articulating wall mount, and performing full testing and certification per ANSI/TIA and BICSI standards to ensure compliance and optimal network performance. Commencing November 2025.

$11,500	RS+M Design Engineering – Providing aquatic consulting services for the heater replacement project at El Camino High School. The consultant will support the project through all key phases, including exploratory and narrative development, construction document preparation, agency review coordination, and construction administration. Commencing November 2025.
$1,780.32	Technical Safety Services (TSS) – To perform the legally required Biosafety Cabinet (A2) and Fume Hood certification tests at South San Francisco High School. Commencing November 2025.
$9,000	BKF Engineers - Site survey services at El Camino High School to document existing conditions and support design and DSA submission for the new Athletic Field Stadium Restroom Building. Commencing November 2025.
$15,530	Ninyo & Moore – To provide special testing and inspection services for the District Office Accessibility Improvements project. During excavation, unsuitable soil conditions were discovered requiring additional site visits and recommendations to ensure proper compaction and grading in accordance with DSA requirements. Commencing October 2025.

District Office – Teaching & Learning

$25,000	Certified Languages International – Providing in-person and virtual translation and interpretation services to support school site family engagement efforts aligned with LCAP Goal 1, Action 41. Commencing July 1, 2025 through June 30, 2026.
$1,899	Emergenetics International - This virtual professional development session will focus on team dynamics and collaboration within small groups. The 90-minute training aims to enhance communication, trust, and productivity among participants through interactive discussion and guided activities. Commencing December 16, 2025.

Westborough Middle School

$1,700	Young Audiences of Northern California – Providing a Lion Dance ME performance and demonstration on February 5, 2026, as part of its performing arts education program. The

presentation will feature a live cultural performance designed to engage students through music, movement, and storytelling while promoting appreciation for traditional Chinese lion dance artistry.

$1,560 Young Audiences of Northern California – The Folk Dances of Mexico program, performed by Ballet Folklórico Mexicano de Carlos Moreno, will provide students with a vibrant cultural arts experience highlighting traditional Mexican music and regional dances. This 45-minute performance and demonstration will enhance cultural awareness and appreciation of Mexican heritage through live artistic expression. Commencing November 25, 2025.

Buri Buri Elementary School

$8,900 Soul Shoppe Programs – Providing four on-campus workshop days as part of the "Tools of the Heart" social-emotional learning program. The services include access to a digital learning platform featuring online courses, livestream lessons, videos, quizzes, worksheets, and follow-up activities that reinforce students' emotional intelligence and interpersonal skills. Commencing throughout the 2025-26 school year.

Skyline Elementary School

$10,350 Soul Shoppe Programs - Providing social-emotional learning services for the 2025–26 school year, including the Planet Responsibility digital course, Free to Be Assembly Bundle, and two-Family Workshops. Commencing August 15, 2025 through May 30, 2025.

FISCAL IMPLICATIONS:

Listed above

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Robert Chan, Director of Nutrition Services

DATE: November 13, 2025

RE: Dairy Products Award for 2025-2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District issued Invitation for Bid (IFB #01-25) for the distribution of dairy products for the remainder of the 2025–2026 school year. The District received two proposals, one from Producers Dairy and one from Daylight Foods. Pricing was requested for the following six items:

1) Milk: 1% Low-fat (1/2-gallon container)
2) Chocolate Milk: Fat-free (1/2 pint)
3) Milk: 1% Low-fat (1/2 pint)
4) Vanilla Bulk Yogurt
5) Strawberry Milk: Fat-free (1/2 pint)
6) Orange Juice/Apple Juice (4 oz)

Awards will be made on an all-or-none basis. Based on the District's estimated usage, Producers Dairy submitted the lowest total bid of $214,247, compared to Daylight Foods bid of $237,016.55. Producers Dairy has served as the District's dairy distributor for the past two school years, and staff have reported satisfaction with their service.

FISCAL IMPLICATIONS:

This IFB recommendation represents the potential commitment and encumbrances of the Nutrition Services Fund in the amount of $214,247.

RECOMMENDATION:

It is recommended that the South San Francisco Board of Trustees approve the proposal from Producers Dairy in the amount of $214,247 for the distribution of dairy products for the remainder of the SY 2025-2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: November 13, 2025

RE: SSFFAE Local 6179 Initial Proposal to SSFUSD for Successor Agreement (FY 2025-2028)

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

In accordance with California Government Code Section 3547, prior to commencing labor negotiations, all initial proposals of exclusive representatives and of public-school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public-school employer and thereafter shall be public records. The South San Francisco Unified School District ("District") and the South San Francisco Federation of Adult Educators, AFT Local 6179 ("SSFFAE") will be negotiating a successor collective bargaining agreement ("successor agreement") for the 2025-2028 term.

SSFUSD Initial Proposal
At the public meeting on October 9, 2025, the District submitted its initial proposal to the Board of Trustees and the SSFFAE, and the Assistant Superintendent of Human Resources presented the District's initial proposal for information and discussion. Following the presentation, a public hearing was conducted to provide an opportunity for members of the public to comment on the District's initial proposal.

SSFFAE Initial Proposal
At the next public meeting on November 13, 2025, the SSFFAE will submit its initial proposal to the Board of Trustees and the District, and the SSFFAE representative(s) will present the SSFFAE's initial proposal for information and discussion. Following the presentation, a public hearing will be conducted to provide an opportunity for members of the public to comment on the SSFFAE's initial proposal.

A Public Hearing will provide an opportunity for members of the public to comment on the SSFUSD proposal.

FISCAL IMPLICATIONS:

To be determined.

RECOMMENDATION:

For Information and Discussion only.

California Federation of Teachers
AFT, AFL-CIO
A Union of Professionals

Representing faculty and classified workers in public and private schools and colleges, from early childhood through higher education

BAY AREA OFFICE
1330 Broadway, Suite 1601
Oakland, CA 94612
510-523-5238
510-523-5262 fax
www.cft.org

American Federation of Teachers, AFL-CIO

October 21st, 2025

J. Marwan Hannon
Assistant Superintendent, Human Resources
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Dear Mr Hannon:

Please accept this letter as formal notification from the South San Francisco Federation of Adult Educators (AFT Local 6179) of our intent to negotiate a successor collective bargaining agreement.

Our proposals will be as follows:

Article 11 – Leaves

11.14 Paid Holiday

Christmas, New Year's Day, Thanksgiving, and the day following Thanksgiving shall be designated as paid holidays.

Article 12 – Compensation

12.1 Salary

12.1.1 Effective for the 2025-2026 school year, all salaries will be increased by **four (4) percent.**

12.1.1 Effective for the 2026-2027 school year, all salaries will be increased by **four (4) percent.**

12.1.2 Effective for the 2027-2028 school year, all salaries will be increased by **four (4) percent.**

12.3 Stipend

12.3.1 A unit member who obtains a Master's Degree shall receive an additional annual stipend of $1000.

12.3.2 A unit member who secures an additional credential or certification pertinent to current or future curriculum planning shall receive a one-time stipend of $500.

Steps nine (9) and ten (10) will be integrated into the existing Hourly Salary Schedule (Appendix A).

Article 13 – Benefits

Article 19 – Assignments

19.2 A unit member who teaches twenty (20) or more hours per week will be paid an additional **two hours and fifteen minutes** per week for purposes of teaching preparation. The unit member shall be compensated at the regular hourly rate.

19.3 A unit member who teaches thirty (30) or more hours per week will be paid an additional **two hours and thirty minutes** per week for the purpose of teaching preparation. The unit members shall be compensated at the regular hourly rate.

Sincerely,

Sue Pak, JD
Field Representative
California Federation of Teachers

Cc: Elizabeth Bales-Stutes, President, AFT 6179
Seemaa Prasad, Principal

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services
Ryan Sebers, Director – Student Services & Emergency Communications Coordinator

DATE: November 13, 2025

RE: 2025-26 Safe School Plans

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

On an annual basis, our schools are required to have a Comprehensive Safe School Plan (CSSP) that meets the following mandatory standards:

- National Incident Management System (NIMS) – Federal Emergency Management Agency (FEMA), US Dept. of Homeland Security
- CA Standardized Emergency Management System (SEMS) – CA Governor's Office of Emergency Services
- CA Education Code § 32290-32289.5
- San Mateo County Office of Education standardization of plan components in Document Tracking System (DTS)
- SSFUSD Board Policy and Admin Regulation 0450

Each school site has completed a Comprehensive Safe School Plan for the current school year, which has been submitted to the Office of Student Services. Plan submissions occur each October, and are reviewed by the District and San Mateo County Office of Education. Each plan includes two sections, Public and Internal, encapsulating a variety

of district-wide policies, protocols, and practices, in addition to comprehensive emergency procedures and other safety contingencies.

All plans include the District's Emergency Response Handbook and County-wide "Big Five" emergency response protocols developed by the San Mateo County Coalition for Safe Schools and Communities. "The Big Five" has been adopted by the San Mateo County Office of Education, as well as police and fire departments within San Mateo County.

All District schools' plans have been completed and submitted to the District Office. The plans are being reviewed to be sure all requirements have been met.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: November 13, 2025

RE: Public Comments

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

PURPOSE:

This memo is presented for the Board's discussion and action regarding the future of the public comment process at our Board meetings. Specifically, the Board is asked to provide direction on whether to continue, discontinue, or modify the option for submitting online, written public comments, a practice adopted as a temporary measure during the COVID-19 pandemic.

The purpose of this discussion and evaluation is to ensure our public participation methods align with our district's core values of transparency and respect, support effective problem-solving, and fully comply with our legal obligations for public access.

BACKGROUND & LEGAL FRAMEWORK:

During the pandemic, the online comment feature served as a critical bridge to maintain public access when health concerns limited in-person attendance. As we have returned to full in-person operations, it is appropriate to evaluate this temporary measure.

Our public comment process is governed by California's Ralph M. Brown Act (Gov. Code §54950 et seq.).

- **Public's Right:** The Brown Act guarantees the public's right to address the Board on any item of public interest (§54954.3(a)).
- **Board's Authority:** The Act also grants the Board the authority to "adopt reasonable regulations" to manage the time, place, and manner of public comment (§54954.3(b)).

This decision is not about *whether* the public can comment, but about the *method* (or "manner") the district provides for that comment. The Board must determine if the temporary online portal remains a necessary or effective "manner" of participation now that the in-person "manner" is fully restored.

ANALYSIS OF ONLINE COMMENT FEATURE:

To inform your deliberation, the following is a balanced analysis of the factors surrounding the continuation of the temporary online public comment feature.

A. Potential Benefits of Continuing Online Comments (Pros):

- **Accessibility for Scheduling Conflicts:** The option allows individuals who cannot attend meetings in person due to work, family obligations, or other constraints to still have their comments entered into the public record.
- **Perceived Comfort:** Some members of the public have expressed that they feel more comfortable sharing feedback through a written, remote channel, particularly when discussing sensitive issues.
- **Alignment with a Subset of Peer Districts:** While a majority of San Mateo County districts have returned to in-person-only comments, a few (e.g., Portola Valley SD, Redwood City SD, San Mateo Union HSD) have continued to offer a virtual or written option.
- **Manageable meeting flow:** Can help manage the time and flow of in-person meetings by allowing some comments to be submitted in writing, beforehand.

B. Potential Challenges of Continuing Online Comments (Cons):

- **Ineffectiveness in Problem-Solving:** The Board is a governance body that addresses district-wide policy. The online, one-way comment system is not structured to investigate or resolve individual, specific concerns, especially when submitted without contact information. This format prevents the dialogue necessary for true resolution and can create a dead-end for the complainant.
- **Impediment to Direct Collaboration and Dialogue:** We strive to be a district where individuals feel empowered to bring concerns forward directly. True problem-solving requires dialogue, empathy, and a shared commitment to solutions. An anonymous digital portal is often counter-productive to building this collaborative, solutions-oriented culture.
- **Depersonalization of Communication:** Unlike in-person comments, written text can easily strip away tone, empathy, and nuance, leading to increased misunderstandings and a more transactional, less human interaction.
- **Alignment with Majority of Peer Districts:** A recent survey shows that the vast majority of our peer districts (including Bayshore SD, Belmont-Redwood Shores SD, Jefferson Union HSD, Millbrae, San Bruno, Woodside, and others) have returned to

in-person public comment as the primary, established method for productive and respectful governance.

OUR UNWAVERING COMMITMENT TO HEARING EVERY VOICE:

Regardless of the Board's decision on this specific *channel*, the district remains committed to ensuring all constituents have multiple, meaningful ways to be heard. We will continue to promote and enhance the following established pathways:

1. **In-Person Public Comment at Board Meetings:** This remains the primary, legally mandated method for the public to address the Board directly. It fosters a transparent and accountable environment in compliance with the Brown Act.
2. **Email to the Board:** As always, the public may email the Board at [email addresses can be found on this page - https://www.ssfusd.org/apps/pages/school-board]. All comments are received and reviewed by Board members.
3. **Direct Contact with District Leadership:** The most effective path to resolving a specific problem is to speak directly with the administrators who can address it. We are committed to listening and partnering to solve challenges.
4. **Scheduled Meetings:** We invite individuals to schedule meetings with district leaders for deeper, more productive dialogue on complex issues.

We take seriously the concern that some may fear retaliation. Our district has a firm and unwavering policy against retaliation and is committed to enforcing it. Our goal is to earn community trust and create an environment where everyone feels safe to engage in direct, good-faith dialogue.

RECOMMENDATION FOR BOARD ACTION:

The Cabinet presents this analysis for your thoughtful consideration. The Board is asked to take action on this item and provide direction on one of the following options. This action would be an adoption of a "reasonable regulation" regarding the *manner* of public comment, as permitted under Gov. Code §54954.3(b).

- **Option A:** Continue the online, written public comment feature in its current form.
- **Option B:** Discontinue the temporary online, written public comment feature, effective December 11, 2025, thereby returning to the district's pre-pandemic, standard procedure of in-person public comment as the established method for addressing the Board.
- **Option C:** Suspend the online comment feature while a board subcommittee or district leadership explores potential modifications.

Based on the Board's direction, the Superintendent will implement the chosen path forward.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Seemaa Prasad, Principal – Baden HS & Adult Education

DATE: November 13, 2025

RE: South San Francisco Adult Education Course Approvals for 2024-25 and 2025-26 School Years

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Under California law, school districts and county offices of education that provide adult education programs must ensure that all courses are approved by their governing board and are on record with the California Department of Education (CDE).

Specifically, courses of study for adult schools are subject to approval under Education Code (Ed. Code) § 51056

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the courses listed for the South San Francisco Adult Education for the 2024-25 and 2025-26 school years.

California Department of Education

Date: October 30, 2024

To: Seemaa Prasad
Principal
South San Francisco Unified School District
South San Francisco Adult Education

CDS:41 - 69070

From: Adult Education Office
David Stang
dstang@cde.ca.gov
916–322-2175
Adult Education Office, California Department of Education
Education Programs Consultant

Subject: Course Approval for 2024–25

Your request for approval of the following 30 courses have been received, recorded, and approved for the 2024–25 school year.

Number	Name	Course Outline Year	Study Date
2403	Algebra 1	2024	
9975	Basic Computer Literacy	2024	
2102	Basic English	2024	
2402	Basic Mathematics	2024	
9978	Career Exploration	2024	
2607	Chemistry	2024	
9997	Community Access Skills and Functional Academics	2024	
2450	Computer Literacy	2024	
9991	Computers in the Workplace	2024	
2618	Earth Science	2024	
2701	Economics	2024	
2131	English 10	2024	
2132	English 11	2024	
2133	English 12	2024	
2130	English 9	2024	
2823	Fundamentals of Art	2024	
2400	General Mathematics	2024	
2413	Geometry	2024	
9972	Government	2024	
9995	Government and History (Citizenship Preparation)	2024	
9998	Life Skills and functional Academics	2024	
9999	Multi-subject High School Diploma Courses	2024	
2610	Physical Science	2024	
2613	Physics	2024	
2424	Pre-Algebra	2024	

2206	Spanish	2024	
9969	Test Preparation	2024	
2709	United States History	2024	
9996	Workplace Skills and Functional Academics	2024	
2711	World History: Survey	2024	

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

[ED 51056; 52504; 52506; 5CCR 10508 (b)
Adult Education Handbook for California (2023)

Career Technical Education: Before establishing a career technical education training program, each member of a local adult education consortium, or the consortium as a whole, shall conduct a job market study of the labor market area in which it proposes to establish the career technical education training program or rely upon the most recent job market study of the labor market area conducted by the local workforce development board. The study shall use local labor market information and consider a supply analysis of existing career technical education training programs for adults maintained by high schools, community colleges, and other postsecondary educational institutions in the geographic area to ensure that the anticipated employment demand for adults enrolled in the proposed training program justifies the establishment of the proposed courses of instruction (EC 84906(a)(3)(A).

After completing the job market study and before establishing the career technical education training program, the governing body of a member of a local adult education consortium, or the consortium as a whole, as applicable, shall determine if the job market study justifies the proposed career technical education program (EC 84906(a)(3)(B).

Refer to the Job Market Study in 84906(a) for more information. Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.

California Department of Education

Date: July 16, 2025

To: Seemaa Prasad
Principal
South San Francisco Unified School District
South San Francisco Adult Education

CDS:41 - 69070

From: Adult Education Office
David Stang
dstang@cde.ca.gov
916–322-2175
Adult Education Office, California Department of Education
Education Programs Consultant

Subject: Course Approval for 2025–26

Your request for approval of the following 41 courses have been received, recorded, and approved for the 2025–26 school year.

Number	Name	Course Outline Year	Study Date
9987	Academic ESL	2025	
9980	Advanced ESL	2025	
2403	Algebra 1	2025	
2404	Algebra II	2025	
9975	Basic Computer Literacy	2025	
2102	Basic English	2025	
2402	Basic Mathematics	2025	
9982	Beginning ESL	2025	
9976	College Exploration	2025	
9997	Community Access Skills and Functional Academics	2025	
2450	Computer Literacy	2025	
9991	Computers in the Workplace	2025	
2701	Economics	2025	
9992	Employability and Life Skills I	2025	
2131	English 10	2025	
2132	English 11	2025	
2133	English 12	2025	
2130	English 9	2025	
9986	ESL MultiLevel	2025	
2823	Fundamentals of Art	2025	
9979	General Elective	2025	
9983	General ESL	2025	
2400	General Mathematics	2025	
2413	Geometry	2025	
9972	Government	2025	

9995	Government and History (Citizenship Preparation)	2025	
2535	Health	2025	
9981	Intermediate ESL	2025	
7900	Introduction to Health Science and Medical Technoloogy	2025	
8100	Introduction to Information and Communication Technologies	2025	
8300	Introduction to Marketing, Sales, and Service	2025	
2621	Life Science	2025	
9998	Life Skills and functional Academics	2025	
2610	Physical Science	2025	
2206	Spanish	2025	
9969	Test Preparation	2025	
9993	Understanding Healthcare	2025	
2709	United States History	2025	
9985	VESL (Vocational ESL)	2025	
9996	Workplace Skills and Functional Academics	2025	
2711	World History: Survey	2025	

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

[ED 51056; 52504; 52506; 5CCR 10508 (b)
Adult Education Handbook for California (2023)

Career Technical Education: Before establishing a career technical education training program, each member of a local adult education consortium, or the consortium as a whole, shall conduct a job market study of the labor market area in which it proposes to establish the career technical education training program or rely upon the most recent job market study of the labor market area conducted by the local workforce development board. The study shall use local labor market information and consider a supply analysis of existing career technical education training programs for adults maintained by high schools, community colleges, and other postsecondary educational institutions in the geographic area to ensure that the anticipated employment demand for adults enrolled in the proposed training program justifies the establishment of the proposed courses of instruction (EC 84906(a)(3)(A).

After completing the job market study and before establishing the career technical education training program, the governing body of a member of a local adult education consortium, or the consortium as a whole, as applicable, shall determine if the job market study justifies the proposed career technical education program (EC 84906(a)(3)(B).

Refer to the Job Market Study in 84906(a) for more information. Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: November 13, 2025

RE: Clarification on Board Policy 6142.7: Physical Education credit for Dance Course

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following course is being submitted to the Board of Trustees for consideration and approval for implementation for the 2025-2026 school year:

Physical Education Credit for Dance Courses

Course Description
Dance 1, 2, 3, and 4 — Grades 10–12
(See course descriptions in the "Visual and Performing Arts" section of the course handbook.)
Currently, Dance courses may be taken to fulfill SSFUSD Fine Arts or elective credits, but not core Physical Education credit.

Course Description
Advanced Dance — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Audition and consent of instructor.

Under existing Board Policy and Administrative Regulation 6142.7, the Board retains the authority to approve Dance as a course in grades 10–12 for which Physical Education credit may be granted, provided the following conditions are met:

1. The course is taught by a teacher holding a valid Physical Education credential.

2. Students are administered the State Board of Education's FITNESSGRAM assessment in the appropriate grade levels.

3. The course provides a developmentally appropriate sequence of instruction aligned with the California Model Content Standards for Physical Education and the state curriculum framework.

4. Students continue to have access to the Two-Year, Permanent, or Other PE Exemptions, as outlined in Board Policy and state education code.

This process will strengthen consistency between district policy and instructional practice, ensure compliance with state requirements, and provide students with expanded opportunities to meet graduation requirements through diverse, standards-aligned physical education experiences.

Audience
This course would be available to all students in grades 10 through 12 as an elective course.

FISCAL IMPLICATIONS

Instructional materials: In addition to currently adopted District materials, this course will use supplemental texts, online curriculum, and open-source materials.

RECOMMENDATION

It is recommended that the South San Francisco Unified School District Board of Trustees approve the new elective Dance course, to be implemented at South San Francisco and El Camino High Schools, and eligible for Physical Education credit (provided that conditions are met) for the 2025–2026 school year and future years.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: November 13, 2025

RE: Approval for New Course – AP Psychology

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. Students explore and apply psychological theories, key concepts, and research findings across major areas, including the biological bases of behavior, cognition, development, learning, social psychology, personality, and mental and physical health. They engage in critical thinking, data analysis, and evidence-based communication, preparing for the College Board Advanced Placement Psychology exam.

The addition of AP Psychology expands opportunities for high school students to participate in rigorous, college-level coursework while developing analytical and scientific reasoning skills. The course supports multiple career interests, including health sciences, education, and social services. It aligns with the district's goals of providing exceptional instruction and engaging students through relevant, inquiry-based learning experiences that connect academic study to real-world applications.

FISCAL IMPLICATIONS:

- **Textbooks:** AP Psychology (approved College Board text) – $29,003.63

Funding will be provided through site or district instructional materials funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the addition of the AP Psychology course at ECHS and SSFHS as a new offering within the Social Science Department for 11th and 12th-grade students.

New Course Proposal Form

Author ***Marleen Goo***	Date June 4, 2025

Course Title	AP Psychology				
Course Description	***THe AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. While considering the studies that have shaped the field, students explore and apply psychological theories, key concepts, and phenomena associated with major units of study, including biological bases of behavior, cognition, development, learning, social psychology, personality, and mental and physical health. Throughout the course, students apply psychological concepts and employ psychological research methods and data interpretation to evaluate claims, consider evidence, and effectively communicate ideas.***				
Length of Course	❑ Semester	❑ Year	❑ Other		
Grade Level	❑ 9-12	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ English	❑ Mathematics	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	❑ Visual & Performing Arts	❑ Career Technical Education*	❑ Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	***N/A***				
Corequisite	**N/A**				
Is Course A-G	☐ No	☐ Yes. If yes indicate the A-G category ❑ A- History ❑ B- English ❑ C- Math ❑ D- Science (lab) ❑ E- World Language ❑ F- Fine Art (cannot be taught online) ❑ G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English ❑ Visual and Performing Arts ❑ Interdisciplinary			

Honors Credit?	☑ ~~No~~	☐ Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?	***This course is classroom based.***	

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

The AP Psychology course is driven by several key factors that align with both school and district goals while serving the needs of our student population. Below, I outline the rationale behind this course.

Replacing CP Psychology with AP Psychology offers students a more rigorous and in-depth exploration of the field, equivalent to an introductory college-level psychology course. This elevated curriculum better prepares students for higher education by fostering critical thinking and analytical skills, and provides the potential to earn college credit.

Student Interest and Engagement:

- ***There has been a notable increase in student interest in AP Psychology, as evidenced by programming and informal feedback from students, parents, and educators.***
- ***Offering AP PSychology provides an opportunity to capitalize on this interest and engage students in an Advanced Placement course.***

Differentiation for Student Needs:

- ***An AP Psychology course caters to the diverse academic needs of our student population by providing a challenging, college-level option for those with a strong interest and aptitude in the social sciences. This differentiated offering supports students aiming for higher education by preparing them for rigorous college coursework.***
- ***AP Psychology offers a compelling alternative for students who may seek a different intellectual challenge than traditional core subjects. It provides a robust pathway for those with a keen interest in human behavior and mental processes to excel in a demanding, yet engaging, academic environment.***
- ***AP Psychology's exploration of personal experience and real-world application helps students develop a deeper and more memorable understanding of complex psychological concepts. The course's interactive nature, coupled with opportunities for peer collaboration, not only enhances learning and critical thinking but also provides a strong foundation for future collegiate study.***

Compliance and Graduation Requirements:

- ***The inclusion of Psychology aligns with state and district graduation requirements, which emphasize a well-rounded education encompassing various disciplines, including social sciences.***

Alignment with District Goals:

- ***An AP Psychology course directly aligns with our district's commitment to increasing***

access and enrollment in advanced placement courses for students from traditional impacted demographics. By providing a rigorous, college-level introduction to psychological concepts, this course offers an accessible entry point into AP for a broader range of students, fostering academic success and college readiness within a field that often resonates with diverse student experience and interests.

2. **Do you have sufficient highly qualified staff to teach this course?**

This course will be taught by a California credentialed teacher with experience in teaching the course.

3. **Do you have the necessary facilities, equipment, and materials?**

El Camino High School has all necessary equipment and facilities needed.

4. **What is the anticipated enrollment in this course?**

The anticipated pool of students are four sections of up to 32 students, per section. The students will be made up of 11th and 12th graders.

5. **Funding**

Items Needed	**Estimate Cost (if known)**
Textbooks	*$29,003.63*
Supplementary materials	*N/A*
Staffing	*N/A*
Technology	*N/A*
Other	*N/A*

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course
The course framework includes two essential components, Science Practices and Course Content.

The science practices and skills are central to the study and practice of psychology. Students should develop and apply the described skills on a regular basis over the span of the course. The course content is organized into units of study that provide a suggested sequence for the course. These units comprise the content and conceptual understandings that colleges and universities typically expect students to be proficient in to qualify for college credit and/or placement.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

The decision to transition to AP Psychology stemmed from both significant student interest in a more rigorous, college-level psychology course and a teacher's passion for leading such a program. This shift allows us to offer an in-depth curriculum that not only fosters critical thinking and analytical skills but also provides students the opportunity to earn college credit, better preparing them for higher education. This AP course offering is in alignment with a school-wide goal of making AP courses more accessible.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]

Number of Units 6 (minimum of 5 for a yearlong course; 4 for a semester course)

Unit 1: Psychological Perspectives and Research Methods

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Unit 1 introduces students to foundational concepts in psychology, focusing on various psychological perspectives such as biological, evolutionary, and cognitive, as well as key domains like clinical, developmental, and social psychology. Students explore essential research methods, including the scientific method, experimental design, and ethical considerations in psychological research. The unit emphasizes critical thinking, the role of skepticism and curiosity in the scientific process, and the importance of ethical standards in both human and animal research. It also covers statistical methods used to analyze and interpret data, preparing students to engage with psychological research critically and responsibly.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Naturalistic Observation Project: For the naturalistic observation project, students will observe and document behavior in a real-world setting, such as a public space, classroom, or family environment. They will record their observations using objective, non-intrusive methods, noting specific behaviors, context, and any patterns they observe. Students will submit a detailed report, including a description of the setting, a summary of observed behaviors, and an analysis of the findings based on relevant psychological concepts. The report should be 2-3 pages long, with a clear connection to the strengths and weaknesses of naturalistic observation discussed in class.

Assessments: (Fall and Spring finals. Include proficiency scale)

Assessments in this unit will include several key components designed to support student learning and prepare them for the AP exam. First, students will work on unit projects, which will be

progressively developed over the course of the unit, allowing them to apply what they've learned in a cumulative way. Daily quizzes will be given to ensure students stay up-to-date with the reading assignments and actively engage with the material, helping them retain key concepts. Periodic progress checks will be administered to give students the opportunity to practice both multiple-choice and free-response questions, offering valuable feedback on their understanding and improving their exam-taking skills. In addition, students will create flashcards that contribute to collective knowledge production in the classroom, helping reinforce important terms and concepts. Finally, unit exams will be used to simulate the structure and pacing of the AP exam, allowing students to practice under test conditions and build confidence for the actual exam.

Unit 2: Biological Bases of Behavior
Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**
Unit 2 focuses on the biological bases of behavior, exploring how heredity and environment interact to shape our thoughts, emotions, and actions. Key topics include the nature vs. nurture debate, evolutionary psychology, and behavior genetics, with a focus on twin and adoption studies. Students learn about the structure and function of the nervous system, neurons, neurotransmitters, and the brain, along with the impact of psychoactive drugs and hormones on behavior. The unit also covers sensory processes, including vision, hearing, and touch, emphasizing how we detect and interpret stimuli from the environment.
Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?
Sleep Journal & Dream Analysis: For the sleep journal and dream analysis assignment, students will submit a completed sleep log that tracks their sleep patterns for one week, including bedtimes, wake times, and any notable disruptions. In addition, students will create an art piece that represents one of their dreams, incorporating symbols, emotions, and themes observed in the dream. Finally, they will write a 1-2 page reflection that analyzes their sleep patterns, connects dream content to psychological theories, and explores the possible relationship between their dreams and waking life experiences. The entire submission will include the completed sleep log, the artistic representation of a dream, and the written reflection.
Assessments: (Fall and Spring finals. Include proficiency scale)
Assessments in this unit will include several key components designed to support student learning and prepare them for the AP exam. First, students will work on unit projects, which will be progressively developed over the course of the unit, allowing them to apply what they've learned in a cumulative way. Daily quizzes will be given to ensure students stay up-to-date with the reading assignments and actively engage with the material, helping them retain key concepts. Periodic progress checks will be administered to give students the opportunity to practice both multiple-choice and free-response questions, offering valuable feedback on their understanding and improving their exam-taking skills. In addition, students will create flashcards that contribute to collective knowledge production in the classroom, helping reinforce important terms and concepts. Finally, unit exams will be used to simulate the structure and pacing of the AP exam, allowing students to practice under test conditions and build confidence for the actual exam.

Unit 3: Cognition
Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**
Unit 3 covers the complex processes involved in cognition, including perception, thinking, problem-solving, and memory. Students explore how we organize and interpret sensory information through bottom-up and top-down processing, and how our perceptions are influenced by biological, psychological, and social factors. The unit also delves into memory, examining how information is encoded, stored, and retrieved, as well as the challenges we face in forgetting and memory distortion. Additionally, students learn about intelligence, including its measurement through IQ tests and theories of intelligence such as Gardner's multiple intelligences and Sternberg's triarchic theory.
Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?
Intelligence Fishbowl: For the intelligence fishbowl assignment, students will participate in a class discussion where they take turns sharing their understanding of intelligence theories, including those of Spearman, Thurstone, Gardner, and Sternberg. Each student will present their thoughts on how these theories apply to real-life scenarios, such as educational settings or career choices. The final product will include a 1-2 page reflection where students summarize the key points discussed in the fishbowl, analyze which intelligence theory resonates most with them, and explain how it relates to their own experiences. The reflection should also incorporate relevant examples to demonstrate their understanding of the theories.
Assessments: (Fall and Spring finals. Include proficiency scale)
Assessments in this unit will include several key components designed to support student learning and prepare them for the AP exam. First, students will work on unit projects, which will be progressively developed over the course of the unit, allowing them to apply what they've learned in a cumulative way. Daily quizzes will be given to ensure students stay up-to-date with the reading assignments and actively engage with the material, helping them retain key concepts. Periodic progress checks will be administered to give students the opportunity to practice both multiple-choice and free-response questions, offering valuable feedback on their understanding and improving their exam-taking skills. In addition, students will create flashcards that contribute to collective knowledge production in the classroom, helping reinforce important terms and concepts. Finally, unit exams will be used to simulate the structure and pacing of the AP exam, allowing students to practice under test conditions and build confidence for the actual exam.

Unit 4: Development and Learning
Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**
Unit 4 focuses on developmental and learning processes throughout the lifespan. Students explore themes such as stability versus change, nature versus nurture, and continuous versus discontinuous development, examining how physical, cognitive, and social changes occur from

infancy to adulthood. The unit covers various aspects of development, including Piaget's and Vygotsky's theories on cognitive development, gender identity, and attachment styles. Additionally, students study classical and operant conditioning, observational learning, and the cognitive and neurological factors that influence how we learn and adapt behaviors.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Film Analysis: For the film analysis assignment, students will watch Three Identical Strangers and Whale Rider and analyze how the themes of nature vs. nurture in Three Identical Strangers and culture, gender, identity, and belonging in Whale Rider are portrayed. Students will write a 3-4 page comparative essay that examines how these themes are explored through character development, plot, and cinematography in each film. The analysis should include specific examples from the films to support their arguments, drawing connections to psychological theories and concepts discussed in class. The final product should demonstrate critical thinking and a clear understanding of the themes within the context of the films.

Assessments: (Fall and Spring finals. Include proficiency scale)

Assessments in this unit will include several key components designed to support student learning and prepare them for the AP exam. First, students will work on unit projects, which will be progressively developed over the course of the unit, allowing them to apply what they've learned in a cumulative way. Daily quizzes will be given to ensure students stay up-to-date with the reading assignments and actively engage with the material, helping them retain key concepts. Periodic progress checks will be administered to give students the opportunity to practice both multiple-choice and free-response questions, offering valuable feedback on their understanding and improving their exam-taking skills. In addition, students will create flashcards that contribute to collective knowledge production in the classroom, helping reinforce important terms and concepts. Finally, unit exams will be used to simulate the structure and pacing of the AP exam, allowing students to practice under test conditions and build confidence for the actual exam.

Unit 5: Social Psychology and Personality

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Unit 5 explores key topics in social psychology and personality, examining how individuals form impressions of others, the influences of attitudes, and the dynamics of social behavior. It covers attribution theory, the processes behind attitude formation and change, and the impact of social influences like conformity, obedience, and group dynamics. The unit also delves into the psychodynamic and humanistic theories of personality, exploring how traits, social cognitive factors, and personal experiences shape individual personalities. Additionally, students learn about motivation, emotion, and factors that drive behavior, such as hunger, aggression, and altruism.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

For the personality presentation assignment, students will explain their own personality using concepts from psychology. They will select and apply relevant theories, such as the Big Five personality traits, Freud's psychoanalytic theory, or Carl Rogers' humanistic theory, to describe how

these concepts align with their personal experiences and behavior. The presentation should be 5-7 minutes long and include specific examples of their own traits, behaviors, and life experiences that reflect the psychological theories discussed in class. Visual aids (such as slides) and a clear connection between theory and self-reflection are required to enhance the explanation. The final product will be assessed based on clarity, depth of self-reflection, and accurate application of psychological concepts.

Assessments: (Fall and Spring finals. Include proficiency scale)

Assessments in this unit will include several key components designed to support student learning and prepare them for the AP exam. First, students will work on unit projects, which will be progressively developed over the course of the unit, allowing them to apply what they've learned in a cumulative way. Daily quizzes will be given to ensure students stay up-to-date with the reading assignments and actively engage with the material, helping them retain key concepts. Periodic progress checks will be administered to give students the opportunity to practice both multiple-choice and free-response questions, offering valuable feedback on their understanding and improving their exam-taking skills. In addition, students will create flashcards that contribute to collective knowledge production in the classroom, helping reinforce important terms and concepts. Finally, unit exams will be used to simulate the structure and pacing of the AP exam, allowing students to practice under test conditions and build confidence for the actual exam.

Unit 6: Mental and Physical Health

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Unit 5 covers mental and physical health, focusing on psychological responses to stress, coping mechanisms, and the treatment of psychological disorders. It introduces health psychology, discussing stress responses, the General Adaptation Syndrome, and the impact of chronic stress on the immune system. The unit also explores positive psychology, including the role of gratitude, personal strengths, and post-traumatic growth in well-being. It examines psychological disorders, their classification, and treatment methods, such as psychotherapy, cognitive-behavioral therapy (CBT), and biomedical therapies, while emphasizing the ethical principles that guide therapeutic practices.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Mental Health Podcast: For the mental health podcast assignment, students will create an audio or video podcast that explores a specific mental health topic, such as stress, coping strategies, or a particular psychological disorder. The podcast should be 5-10 minutes long and include an introduction to the topic, relevant facts or research, personal insights or real-world examples, and a conclusion summarizing key takeaways. Students are expected to use clear, engaging language and provide accurate information from credible sources. The final product should be well-organized, with attention to sound quality and pacing to maintain listener interest.

Assessments: (Fall and Spring finals. Include proficiency scale)

Assessments in this unit will include several key components designed to support student learning

and prepare them for the AP exam. First, students will work on unit projects, which will be progressively developed over the course of the unit, allowing them to apply what they've learned in a cumulative way. Daily quizzes will be given to ensure students stay up-to-date with the reading assignments and actively engage with the material, helping them retain key concepts. Periodic progress checks will be administered to give students the opportunity to practice both multiple-choice and free-response questions, offering valuable feedback on their understanding and improving their exam-taking skills. In addition, students will create flashcards that contribute to collective knowledge production in the classroom, helping reinforce important terms and concepts. Finally, unit exams will be used to simulate the structure and pacing of the AP exam, allowing students to practice under test conditions and build confidence for the actual exam.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year). Every course must include at least one primary text/instructional material that every student in the class will access individually.

Title	Type of Material: Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety? Yes, no
Myers' Psychology for AP Supp Mat Proposal	Textbook	Myers, David G.	Worth Publisher	4th Edition, 2024	https://www.bfwpub.com/high-school/us/product/Myers-Psychology-for-the-AP-Course/p/1319281168	This textbook is the primary book. Sections aligned with units listed above are covered in their entirety.
Unit Lesson Plans For High School Teachers of Psychology.	Various	American Psychological Association	Updated 2024	N/A	https://www.apa.org/ed/precollege/topss/lessons	Supplementary material used as needed.

Signatures:

Site Approval by	James Briano, Principal	Date	06 June 2025
District Approval by		Date	

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	
Grade High-Low	
State Category Code	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: November 13, 2025

RE: Approval of New Course - Technical Theatre 1

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Technical Theatre 1 introduces students to the creative and technical processes behind live performance. Students explore how designers, directors, producers, and technicians collaborate to bring theatre to life while developing practical skills in stagecraft, set design, lighting, costuming, and sound. The course emphasizes safety, teamwork, communication, and empathy, core principles of a successful theatre environment.

Students gain hands-on experience by supporting two full-scale productions (a fall musical and a spring play) and assisting with campus concerts and performances in dance, band, orchestra, and choir. This experiential learning approach fosters collaboration, creativity, and problem-solving, aligning with California Visual and Performing Arts (VAPA) standards and industry expectations in the Arts, Media, and Entertainment sector.

Offering Technical Theatre 1 expands access to the performing arts and strengthens the district's commitment to providing high-quality, engaging, and inclusive learning opportunities that nurture diverse talents and prepare students for college and career pathways in technical and performing arts.

- **Course Title:** Technical Theatre 1
- **Initiating Site:** El Camino High School
- **Department:** Visual and Performing Arts

- **Grade Level:** 9–12
- **Course Length:** Yearlong
- **A–G Category:** F – Fine Art

FISCAL IMPLICATIONS:

- **Textbooks:** $3,500
- **Supplementary Materials:** $20,000 annually for consumable goods (lumber, batteries, makeup supplies, light bulbs, paint, etc.)
- **Technology:** $5,000 annually for technical licenses and replacement of technical equipment as needed
- **Other:** $1,000 annually for one field trip per semester to see a local live theatre production (e.g., American Conservatory Theatre, Berkeley Repertory Theatre)

Funding will be provided through site or district instructional materials funds and may be supplemented through VAPA program allocations.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the addition of the Technical Theatre 1 course as a new offering within the Visual and Performing Arts Department for both El Camino High School and South San Francisco High School, serving grades 9–12.

New Course Proposal Form

Author **Tim Sullivan**	21 December 2023

Course Title	Technical Theatre 1				
Course Description	***In Technical Theatre 1, we will explore how designers, directors, producers, and technicians create live performances. We will learn the safety rules and etiquette of theatre scene and costume shops, including how to safely use hand and power tools. We will work together as an ensemble, exploring how teamwork, effective communication, and empathy are at the heart of this art form. Using skills learned in class, we will help produce two full scale productions: a fall musical and a spring play. We will also assist with the production of dance, band, orchestra, and choir concerts, as well as other events on campus.***				
Length of Course	❑ Semester	☒ Year	❑ Other		
Grade Level	☒ 9-12	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ English	❑ Mathematics	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	☒ Visual & Performing Arts	❑ Career Technical Education*	❑ Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	***Required for any course that is not level 1/intro if also applying for UC approval***				
Corequisite					
Is Course A-G	• No	Yes. If yes indicate the A-G category A- History B- English C- Math D- Science (lab) E- World Language F- Fine Art (cannot be taught online) G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English ❑ Visual and Performing Arts			

		❑ Interdisciplinary
Honors Credit?	No	• Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?		***Classroom-based***

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

El Camino High School has a thriving and growing Drama program that mounts two productions annually: a fall musical and a spring play. We have about 15-25 students currently involved in the technical side of each production. The technical team meets once a week for about two hours under the supervision of the Drama teacher and a technical director who designs the set and other technical elements of each production. As such, the students are only able to gain limited technical skills. Instituting a course would enable us to expand our students' technical and mechanical skills, while also opening up possibilities for our students to become involved and ultimately lead the design process for each production over time.

In addition to the students who have already expressed an interest in a Theatre Tech class, ECHS' visual arts courses are currently overenrolled. This course is at the intersection between visual and performing arts and would help bridge this gap within our VAPA program.

On a practical level, this course would benefit the entire ECHS community, as students would be effectively trained in technical skills such as lighting and sound that can be used to support the school in events such as band concerts, dance shows, rallies, and sporting events. It would help us ensure that students handling volunteer positions at school events have been adequately trained in safety and the technical knowledge to interact appropriately with costly audio-visual and lighting equipment.

2. **Do you have sufficient highly qualified staff to teach this course?**

Tim Sullivan (current Drama and English teacher at ECHS) holds a preliminary single-subject teaching credential in English and Theatre, as well as a preliminary CTE credential in Arts, Media, and Entertainment. Both credentials are due to be cleared at the end of his induction in spring 2024.

He previously taught four levels of Technical Theatre (F-category) classes at Lowell High School in SFUSD. This was one of the more popular courses in the VAPA department and was oversubscribed each year.

In these courses, he worked as the classroom instructor in collaboration with visiting guest teaching artists secured through the American Conservatory Theatre's education program. We would seek to establish a similar partnership at ECHS, with working theatre professionals teaching more technical skills (for example, set construction, lighting and sound design) under the supervision of a credentialed ECHS teacher.

3. **Do you have the necessary facilities, equipment, and materials?**

Classes would take place in ECHS' Little Theatre space which has adequate equipment to run this course

The course would require the purchase of consumable goods for the purpose of this course, including lumber, batteries, fabric, clothing, properties, light bulbs. The cost of these consumable goods is estimated to be $10,000 per semester.

In addition, our aim is to be able to hire visiting teaching artists who are experts in their respective technical theatre fields on a rotating basis. We estimate the cost of hiring guest artists to be $3,000-5,000 per semester. This is approximately the same cost as a stipend for hiring a technical director for each production, which would re-allocate to the hiring of guest artists.

4. **What is the anticipated enrollment in this course?**

We anticipate this course would have 15-25 students in one section its first year. Our goal would be to expand the program over time to consist of 4 levels within 1-2 sections, depending on student interest.

Students would be recruited from the current Drama club members as well as through building bridges between ECHS and SSFUSD middle school Drama programs by inviting middle schools to our productions and potentially offering opportunities for ECHS to provide technical support for productions at middle schools in the future.

5. **Funding**

Items Needed	**Estimate Cost (if known)**
Textbooks	*$3,500*
Supplementary materials	*$20,000 annually for consumable goods (lumber, batteries, makeup supplies, light bulbs, paint, etc.)*
Staffing	***1 section*** ***1 credentialed instructor*** ***Visiting teaching artists - $6-10k annually***
Technology	*$5,000 annually for technical licenses and replacement of technical equipment as needed*
Other	*$1,000 for one field trip per semester to see a local live theatre production (i.e. American Conservatory Theatre, Berkeley Repertory Theatre)*

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course

Your audience is Board members and educators who may not be familiar with either the content scope and sequence or what past practice has been. Please be explicit in addressing how this course serves student needs.

What are the student learning outcomes for this course? How does it align or further school and district goals?

Students will be able to design and create the technical elements of a theatrical production. Students will master a variety of technical skills across a broad spectrum of content areas, such as stage management, set construction, costume, sound, prop, and lighting design. The course also supplements coursework in other subjects; for example, students will be given a practical application of the literary analysis tools they are learning in ELA courses and conducting historical research to complete authentic designs. The course meets the district's goals of college and career readiness through fulfilling UC graduation requirements under the “F” category. The heavy focus on collaboration and teamwork, as well as the project-based learning approach to the curriculum, align with the district’s portrait of a graduate and give the students an opportunity to share their learning with the full SSFUSD community as part of two full-scale productions annually.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

How does this course fit into the broader offerings at the school - is it filling a gap or replacing/updating an existing course? Were other organizations (community college partners, university professors, other districts) involved in the development process?

This course is replacing and updating the existing (but currently defunct) “Stagecraft” course in the SSFUSD course deck. It has been revised to meet UC requirements for graduation under the “F” (fine arts) category. The proposed instructor, Tim Sullivan, previously taught the course at Lowell High School, and has developed the curriculum in conjunction with educators and technical theatre professionals at the American Conservatory Theatre. It also fills a need for formalizing the training of students to be able to run technical elements at school events beyond the two annual Drama productions, including concerts and rallies.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]

Number of Units 6 (minimum of 6 for a yearlong course; 4 for a semester course)

Unit 1: Types of Theatres & Careers - Theatre Hierarchy and Structure
*PLEASE DUPLICATE THIS CHART FOR EACH UNIT

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will be able to define the various members of a theatrical production team, identify their responsibilities, and analyze the ways these roles work together to produce a play or musical.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

After viewing clips, reading interviews, and performing some example tasks from each role, students will review and discuss the roles in small groups. Students will then write a reflection identifying how at least three roles intersect and are differentiated from each other. This reflection will be approximately two paragraphs in length.

Assessments: (Fall and Spring finals. Include proficiency scale)

Written Reflection Rubric

	Excellent 23-25 points	**Very Good 20-22 points**	**Fair 17-19 points**	**Poor 0-16 points**
Address the prompt	All questions within the prompt are addressed effectively.	Most questions within the prompt are addressed effectively, but a 1-2 are not clearly answered.	Some questions within the prompt are addressed; 3-4 are not clearly answered.	Few to no questions within the prompt are addressed; 5 or more are not clearly answered, or the essay is mostly off-topic.
Content Accuracy and Analysis	The student appropriately references 4 or more separate roles within theatre and identifies the connections between those roles.	The student appropriately references 3 separate roles within theatre and identifies the connections between those roles.	The student appropriately references 2 separate roles within theatre and identifies the connections between those roles.	The student appropriately references 1 role within theatre and fails to identify the connections between roles.
Give specific examples, provide effective introduction and conclusions	Gives two to three specific examples to support claims throughout; introductory and concluding paragraphs effectively summarize the author's opinions	Gives one to two specific examples to support claims throughout; introductory and concluding paragraphs summarize the author's opinions for the most part	Gives one to two specific examples to support claims sometimes; introductory and concluding paragraphs summarize the author's opinions but are vague	Rarely gives clear examples to support claims. Introductory and concluding paragraphs do not summarize the author's opinions

Edit for spelling, grammar, and clarity	No errors that would be caught by a spelling/ grammar check; thoughts are clear throughout	1-3 errors that would be caught by a spelling/ grammar check; thoughts are mostly clear throughout	More than 3 errors that would be caught by a spelling/ grammar check; thoughts are somewhat clear	More than 5 errors that would be caught by a spelling/ grammar check; thoughts are not clear

Unit 2: Theatre and Shop Safety

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will learn how to ensure their safety when working with the tools and machinery in a theatre and a scene shop. Students must pass a safety assessment with 100% of the questions answered correctly before working with power tools or machinery.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

After viewing demonstrations and having a chance to review written and verbal safety instructions for the tools and machinery they will encounter in a theatre or scene shop, students will work in small groups to review the information and develop quizzes based on the information. Following this review, they must pass a multiple-choice safety exam with 100% accuracy before being able to use these tools and machinery.

Assessments: (Fall and Spring finals. Include proficiency scale)

Theatre Tech Safety Exam

Score: 100% - Pass. Student may now use tools and machinery in the theatre and scene shop.
Score: 80-98% - Not a pass. Student will be given the option to study independently or in small groups and can try the exam again during the next Flex period.
Score: 79% or below - Not a pass. Student will be assigned to a small group to review the safety information and quiz each other before attempting the exam again at the next Flex period.

No student may use tools or machinery without passing the safety exam with 100% accuracy. Students will be given alternate assignments while other students are working with tools until they are able to pass the exam.

Unit 3: Set Construction Basics

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will be able to use a variety of tools and construction methods to build a set that meets artistic, pragmatic, and safety standards. After learning about constructing Hollywood- and

Theatrical-style flats, they will choose one type to design, build, and label using popsicle sticks, card stock, and glue guns. Finally, they will work collaboratively with the instructor and their peers to construct a set piece using appropriate power tools and the design

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will create a model of a flat using popsicle sticks, card stock, and glue guns. They will calculate the correct measurements to build their model to scale. They will label each section of the model flat using the correct terminology. Finally, they will paint their model meeting the expectations outlined in their particular design brief.

Assessments: (Fall and Spring finals. Include proficiency scale)

Popsicle Stick Model Rubric

	Excellent 3.5-4.0 points	**Very Good 2.5-3 points**	**Fair 1.5-2 points**	**Poor 0-1 points**
Design Accuracy: Original Measurements; Scaled Measurements; Parts Labeled Correctly	The model demonstrates 100% accuracy in all of these areas.	The model demonstrates accuracy in all of these areas with only 1-2 errors.	The model mostly demonstrates accuracy in all of these areas with 3-4 errors.	The model does not demonstrate accuracy in all of these areas with 5 or more errors.
Creative Design	The model demonstrates personal creativity while also meeting the “client’s wishes” outlined in the creative brief.	The model demonstrates personal creativity while also meeting most of the “client’s wishes” outlined in the creative brief.	The model demonstrates some personal creativity while also meeting some of the “client’s wishes” outlined in the creative brief.	The model does not demonstrates personal creativity or does not meet the “client’s wishes” outlined in the creative brief.
Finishing	The model has been finished with neat painting that fits within the lines (no more than 1 error); it is glued together accurately without excessive glue (no more than 1 untidy joint).	The model has been finished with neat painting that mostly fits within the lines (2-3 errors); it is glued together accurately without excessive glue (2-3 untidy joints).	The model has been finished with painting that somewhat fits within the lines (4+ errors); it is glued together accurately without excessive glue (4+ untidy joints).	The model has been not been finished; the painting, gluing, and/or labeling are incomplete.

Unit 4: Introduction to Costume Design

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will be able to create a design vision board, costume sketch, and purchase list for a character in a play or musical. They will learn how costume designers conduct historical research to create accurate costumes. Through mastering concepts such as color theory, they will understand how to make creative choices that help tell a story.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will create a complete design for a character in a play or musical. They will assemble a vision board (physical poster or slide show) with images, quotes, music, color palettes, and other inspiration for their designs. They will then create a physical sketch and a purchase list with links to examples of costume pieces that could be purchased or fabric that could be used to create their designs within the budget allocated.

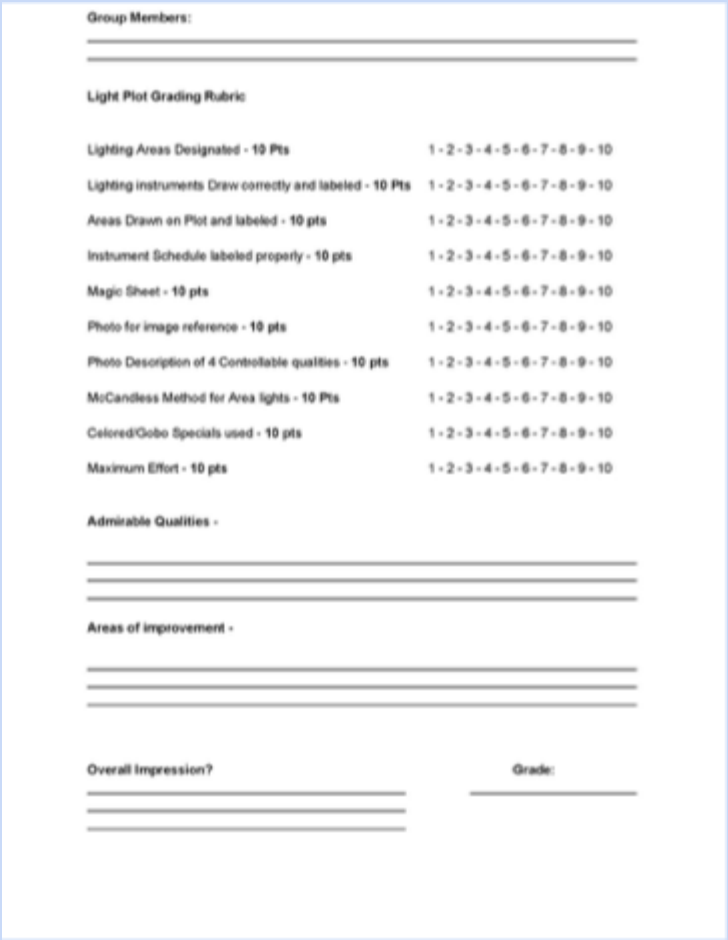
Assessments: (Fall and Spring finals. Include proficiency scale)

Costume Design Project Rubric

	Excellent 3.5-4.0 points	**Very Good 2.5-3 points**	**Fair 1.5-2 points**	**Poor 0-1 points**
Vision Board	The vision board is complete and gives a clear depiction of the student's artistic vision, including at least 5 images of historical research, a color palette, and at least one example of music or other media that will inspire the design.	The vision board is complete and gives a mostly clear depiction of the student's artistic vision, including at least 3 images of historical research, a color palette, and at least one example of music or other media that will inspire the design.	The vision board is somewhat complete and gives a depiction of the student's artistic vision, including at least 3 images of historical research, a color palette, and at least one example of music or other media that will inspire the design, but one of these areas is incomplete or missing.	The vision board is not complete and does not give a clear depiction of the student's artistic vision, including fewer than 3 images of historical research, a color palette, and at least one example of music or other media that will inspire the design. Two or more of these areas are missing or incomplete.
Sketch	The sketch provided clearly shows the student's design ideas including accurate	The sketch provided clearly shows the student's design ideas including accurate	The sketch provided shows the student's design ideas including accurate	The sketch provided does not show the student's design ideas clearly including accurate

	measurements, historical accuracy, colors, and texture notes.	measurements, historical accuracy, colors, and texture notes, but one of these areas is incomplete.	measurements, historical accuracy, colors, and texture notes, but one of these areas is missing or more than one area is incomplete.	measurements, historical accuracy, colors, and texture notes, but two or more of these areas are missing or incomplete.
Purchase List	A purchase list is included with each item or the materials required to create the costume design. The proposed purchases fit within the assigned budget.	A purchase list is included with each item or the materials required to create the costume design, but 1-2 items are not specified or incomplete. The proposed purchases fit within the assigned budget.	A purchase list is included with each item or the materials required to create the costume design, but 3 or more are not specified or incomplete. The proposed purchases may not fit within the assigned budget.	A purchase list is included with each item or the materials required to create the costume design, but 4 or more are not specified or incomplete. The proposed purchases do not fit within the assigned budget.

Unit 5: Introduction to Lighting Design
Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**
Students will be able to create a lighting plot demonstrating their understanding of lighting tools, instruments, techniques, and theory. They will learn the different types of lighting instruments and how to hang and focus them to create effects and moods. They will understand color theory as it applies to lighting and how lighting designers work closely with other designers on a production to ensure a cohesive vision. They will also learn various lighting theories including the McCandless method.
Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?
Students will work in groups of four to create a lighting plot featuring four separate lighting looks for a photoshoot. Students will demonstrate their understanding of using angles and color to set a mood. They will accurately identify the lighting instruments and techniques they have used to create their lighting looks.
Assessments: (Fall and Spring finals. Include proficiency scale)
Lighting Plot Design Project Rubric



Group Members:

Light Plot Grading Rubric

Lighting Areas Designated - **10 Pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Lighting instruments Draw correctly and labeled - **10 Pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Areas Drawn on Plot and labeled - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Instrument Schedule labeled properly - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Magic Sheet - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Photo for image reference - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Photo Description of 4 Controllable qualities - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
McCandless Method for Area lights - **10 Pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Colored/Gobo Specials used - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10
Maximum Effort - **10 pts**	1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10

Admirable Qualities -

Areas of improvement -

Overall Impression?

Grade:

Unit 6: Introduction to Sound Design

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will be able to create a playlist featuring sound design and music using QLab software. They will learn how sound designers ethically source and create effects that help tell a narrative story. They will use QLab to edit their sound effects and music into a cohesive playlist.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will work individually to create a sound playlist of 3-5 minutes in length that demonstrates a day in their life. After writing a short narrative of their average day, the students will record sounds they hear throughout the day and then edit these to be used for their soundscapes. Their completed projects should include a paragraph narrative of their day, at least six ambient sound effects they have captured throughout their week. They will present their completed project by reading their narrative while playing their soundscape.

Assessments: (Fall and Spring finals. Include proficiency scale)

"A Day in My Shoes" Soundscape Presentation Rubric				
	Excellent 3.5-4.0 points	**Very Good 2.5-3 points**	**Fair 1.5-2 points**	**Poor 0-1 points**
Narrative	The narrative describes a full day in the student's life in 1-2 paragraphs (approximately 3-5 minutes when read aloud). It uses descriptive details that correspond with the ambient sounds in the playlist.	The narrative describes a full day in the student's life in at least 1 paragraph (approximately 2-4 minutes when read aloud). It uses descriptive details that correspond with the ambient sounds in the playlist.	The narrative mostly describes a full day in the student's life in at least 1 paragraph (approximately 2-3 minutes when read aloud). It uses descriptive details that correspond with the ambient sounds in the playlist, but 1-2 are missing or incomplete.	The narrative does not fully describes a full day in the student's life in fewer than 1 paragraph (less than 2 minutes when read aloud). It uses few descriptive details that correspond with the ambient sounds in the playlist; 3 or more are missing or incomplete.
Playlist	The playlist is put together accurately and creatively in QLab featuring at least si6x ambient sounds found during the student's day. The sound clips have been recorded and edited effectively so they can be heard clearly.	The playlist is put together accurately and creatively in QLab featuring at least 5 ambient sounds found during the student's day. The sound clips have been recorded and edited effectively so they can be heard clearly; 1-2 are not clear.	The playlist is put together mostly accurately and creatively in QLab featuring at least 3 ambient sounds found during the student's day. The sound clips have been recorded and edited effectively so they can be heard clearly; 1-2 are not clear.	The playlist is not put together accurately or creatively in QLab. It features 3 or fewer ambient sounds found during the student's day. The sound clips have not been recorded and edited effectively and 3 or more cannot be heard clearly.
Presentation	The student effectively presents their material; the playlist and their spoken narrative work seamlessly together with no gaps or pauses. The presentation is between 3-5 minutes in length.	The student effectively presents their material for the most part; the playlist and their spoken narrative work together with only 1-2 gaps or pauses. The presentation is between 3-5 minutes in length.	The student presents their material somewhat effectively; the playlist and their spoken narrative work together but there are 3-5 gaps or pauses. The presentation is less than 3 or more than 5 minutes in length.	The student does not present their material effectively; the playlist and their spoken narrative have more than 5 gaps when put together. The presentation is less than 2 minutes in length.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year)

Type of Material: Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety? Yes, no
Textbook: *Stagecraft Fundamentals: A Guide and Reference for Theatrical Production*	Rita Kogler Carver	Focal Press	4th Edition, 2023	https://www.routledge.com/Stagecraft-Fundamentals-A-Guide-and-Reference-for-Theatrical-Production/KoglerCarver/p/book/9781032124506	Yes
Play for Analysis: *A Raisin in the Sun*	Lorraine Hansberry	Samuel French	Acting Edition	https://www.concordtheatricals.com/s/2794/a-raisin-in-the-sun	Yes
Play for Analysis: *She Kills Monsters*	Qui Nguyen	Samuel French	Acting Edition	https://www.concordtheatricals.com/s/8807/she-kills-monsters	Yes
Play for Analysis: *My Fair Lady/Pygmalion*	Alan Jay Lerner, Frederick Loewe, and G. Bernard Shaw	Signet Classics	50th Anniversary edition, 2006	https://www.amazon.com/Pygmalion-Fair-Lady-Signet-Classics/dp/0451530098	Yes
Play for Analysis: *Anon(ymous)*	Naomi Iizuka	Playscripts	Standard Edition	https://www.playscripts.com/play/1258	Yes
Play for Analysis: *Anna in the Tropics*	Nilo Cruz	Dramatists Play Service	Acting Edition	https://www.dramatists.com/cgi-bin/db/single.asp?key=3432	Yes

Signatures:

Site Approval by	James Briano, Principal	Date	22 May 2024

District Approval by		Date

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	
Grade High-Low	
State Category Code	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: November 13, 2025

RE: Approval of New Course - Technical Theatre 2

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Technical Theatre 2 builds upon the foundational knowledge gained in Technical Theatre 1, offering students advanced opportunities to apply and expand their understanding of theatrical design, production, and management. Students engage in specialized projects in set construction, lighting design, sound engineering, and costume creation, while taking on leadership roles as department heads for school productions.

The course introduces emerging technologies used in professional theatre settings, such as projection mapping, automated lighting, and digital sound systems. Students also gain exposure to the business aspects of theatre, including budgeting, marketing, and production management—developing both creative and organizational skills essential for success in the arts and related industries.

This course supports the district's strategic goals by deepening student engagement through hands-on, collaborative learning and by strengthening connections to the Arts, Media, and Entertainment sector. Technical Theatre 2 provides a pathway for students interested in careers in stagecraft, design, and technical production, aligning with college and career readiness standards.

- **Course Title:** Technical Theatre 2
- **Department:** Visual and Performing Arts
- **Grade Level:** 9–12

- **Course Length:** Yearlong
- **A–G Category:** F – Fine Art
- **Delivery Model:** Classroom-based
- **Prerequisite:** Successful completion of Technical Theatre 1 or equivalent experience (instructor approval required)

FISCAL IMPLICATIONS:

- **Textbooks:** $3,500
- **Supplementary Materials:** $20,000 annually for consumable goods (lumber, batteries, makeup supplies, light bulbs, paint, etc.)
- **Technology:** $5,000 annually for technical licenses and replacement of technical equipment as needed
- **Other:** $1,000 annually for one field trip per semester to see a local live theatre production (e.g., American Conservatory Theatre, Berkeley Repertory Theatre)

Funding will be provided through site or district instructional materials funds and may be supplemented through VAPA program allocations.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the addition of the Technical Theatre 2 course as a new offering within the Visual and Performing Arts Department for both El Camino High School and South San Francisco High School, serving grades 9–12.

New Course Proposal Form

Author **Tim Sullivan**	24 March 2025

Course Title	Technical Theatre 2				
Course Description	***Technical Theatre 2 builds upon the foundational knowledge gained in Technical Theatre 1, diving deeper into specialized areas of theatrical design and production. Students will engage in advanced projects in set construction, lighting design, sound engineering, and costume creation. This course emphasizes leadership skills, as students will take on roles as department heads for school productions. We will explore cutting-edge technologies in theatre, including projection mapping, automated lighting systems, and digital sound design. Students will also study the business aspects of theatre, including budgeting, marketing, and production management.***				
Length of Course	❑ Semester	☒ Year	❑ Other		
Grade Level	❑ 9-12	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ English	❑ Mathematics	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	☒ Visual & Performing Arts	❑ Career Technical Education*	❑ Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	***Successful completion of Technical Theatre 1 or equivalent experience, subject to instructor approval***				
Corequisite					
Is Course A-G	• No	Yes. If yes indicate the A-G category A- History B- English C- Math D- Science (lab) E- World Language F- Fine Art (cannot be taught online) G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English			

		❑ Visual and Performing Arts ❑ Interdisciplinary
Honors Credit?	No	• Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?		***Classroom-based***

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

El Camino High School's thriving Drama program has seen significant growth in both student interest and production quality over the past few years. While our current Technical Theatre 1 course provides a solid foundation, there is a clear need for an advanced course to further develop student skills and leadership in theatrical production.

Technical Theatre 2 addresses several key needs:

Advanced Skill Development: Students who have completed Technical Theatre 1 have expressed a strong desire to deepen their knowledge and skills in specific areas of theatrical design and technology. This course will provide that opportunity, allowing students to specialize in areas such as advanced set construction, digital lighting design, sound engineering, and costume creation.

Leadership Opportunities: As our productions have grown in complexity, there is a need for student leaders who can take on roles as department heads. Technical Theatre 2 will cultivate these leadership skills, preparing students to manage teams and oversee aspects of production.

Technology Integration: The theatrical industry is rapidly evolving with new technologies. This course will introduce students to cutting-edge tools and techniques, such as CAD software for set design, digital audio workstations for sound design, and projection mapping for visual effects. This will better prepare students for college-level theatre programs and industry careers.

Interdisciplinary Learning: Technical Theatre 2 will reinforce and apply concepts from other academic areas. For example, students will use geometry and physics in set construction, computer science in lighting programming, and history in period costume design. This aligns with our school's goal of promoting interdisciplinary connections.

College and Career Readiness: For students considering careers in technical theatre or related fields (such as event production, film and TV, or concert technology), this course will provide crucial advanced training and portfolio development opportunities.

Community Impact: The skills developed in this course will benefit the entire ECHS community. Students will be better equipped to support school events beyond theatre productions, including concerts, assemblies, and sporting events, enhancing the overall quality of our school's programming.

Differentiation: This course provides an important option for students who excel in and are passionate about technical theatre, allowing them to pursue this interest at a higher level. It also helps

address the current over-enrollment in our visual arts courses by providing an additional advanced option in the performing arts.

Compliance and Standards: Technical Theatre 2 will be designed to meet both the UC "F" category requirements for Visual and Performing Arts, supporting our school's commitment to providing courses that fulfill multiple graduation and college admission criteria.

No Disruption to Master Schedule: Technical Theatre 2 is intended to be taught in the same period as the existing Drama 2-4 class, ensuring collaboration between students working on- and off-stage on productions. It also means that the current Drama/Stagecraft teacher will still be available to teach two sections of ELA, so there will be no impact on the master schedule from the addition of this course.

By offering Technical Theatre 2, we will create a more comprehensive theatre arts pathway, better serve our advanced students, and contribute to the overall richness of our school's arts programming.

2. **Do you have sufficient highly qualified staff to teach this course?**

Tim Sullivan (current Drama and English teacher at ECHS) holds single-subject teaching credentials in English and Theatre, as well as a CTE credential in Arts, Media, and Entertainment.

He previously taught four levels of Technical Theatre (F-category) classes at Lowell High School in SFUSD. This was one of the more popular courses in the VAPA department there and was oversubscribed each year.

In these courses, he worked as the classroom instructor in collaboration with visiting guest teaching artists secured through the American Conservatory Theatre's education program. We would seek to establish a similar partnership at ECHS, with working theatre professionals teaching more technical skills (for example, set construction, lighting and sound design) under the supervision of a credentialed ECHS teacher.

3. **Do you have the necessary facilities, equipment, and materials?**

Classes would take place in ECHS' Little Theatre space which has adequate equipment to run this course

The course would require the purchase of consumable goods for the purpose of this course, including lumber, batteries, fabric, clothing, properties, light bulbs. The cost of these consumable goods is estimated to be $10,000 per semester.

In addition, our aim is to be able to hire visiting teaching artists who are experts in their respective technical theatre fields on a rotating basis. We estimate the cost of hiring guest artists to be $3,000-5,000 per semester.

These budgets and resources are intended to be shared across both levels of Stagecraft (1 and 2) and are already covered by Prop. 28 funding for the new Stagecraft program. The district may be able to apply to increase the funding for this program with the addition of a second tier. In the event that the program secures additional funding, we intend to allocate this to additional visiting teaching artists, equipment purchases and upgrades, as well as consumable materials for the productions created during the Stagecraft classes.

4. **What is the anticipated enrollment in this course?**

We anticipate this course would have 10-15 students in one section its first year. Our goal would be to expand the program over time to consist of 4 levels within 1-2 sections, depending on student interest.

Students would be recruited from the current Drama club members as well as through building bridges between ECHS and SSFUSD middle school Drama programs by inviting middle schools to our productions and potentially offering opportunities for ECHS to provide technical support for productions at middle schools in the future.

5. **Funding**

Items Needed	**Estimate Cost (if known)**
Textbooks	*$3,500*
Supplementary materials	*$20,000 annually for consumable goods (lumber, batteries, makeup supplies, light bulbs, paint, etc.)*
Staffing	***1 section** (taught within existing Drama 2-4 section)* ***1 credentialed instructor*** ***Visiting teaching artists - $6-10k annually***
Technology	*$5,000 annually for technical licenses and replacement of technical equipment as needed*
Other	*$1,000 for one field trip per semester to see a local live theatre production (i.e. American Conservatory Theatre, Berkeley Repertory Theatre)*
Note	The budgets above are intended to be shared between Technical Theatre 1 and 2 and are already covered by Prop. 28 funding for the new Stagecraft program. The district may be able to apply to increase the funding for this program with the addition of a second tier. In the event that the program secures additional funding, we intend to allocate this to additional visiting teaching artists, equipment purchases, and consumables for the productions created during the Stagecraft classes.

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course

Your audience is Board members and educators who may not be familiar with either the content scope and sequence or what past practice has been. Please be explicit in addressing how this course serves student needs.

What are the student learning outcomes for this course? How does it align or further school and district goals?

Technical Theatre 2 is an advanced technical theatre course designed to build upon the foundational skills acquired in Technical Theatre 1. This course serves our students' needs by providing in-depth, hands-on experience in various aspects of theatrical production, fostering leadership skills, and preparing students for college and career opportunities in the arts and technology sectors.

Key Student Learning Outcomes:

Advanced Technical Proficiency: Students will master complex techniques in set construction, lighting design, sound engineering, and costume creation. They will learn to use industry-standard software and equipment, such as CAD for set design, digital lighting consoles, and professional audio mixing boards.

Design Conceptualization and Execution: Students will develop original design concepts for main stage productions, learning to translate artistic vision into practical, realized designs. This process enhances critical thinking and problem-solving skills.

Production Leadership: Students will take on roles as department heads for school productions, developing crucial leadership, communication, and team management skills that are transferable to many career paths.

Technology Integration: Students will become proficient in using and troubleshooting advanced theatre technologies, including automated lighting systems, digital sound design software, and projection mapping tools.

Project Management: Students will learn to create and manage production schedules, budgets, and resource allocation, gaining real-world experience in project management.

Portfolio Development: Students will curate a professional portfolio showcasing their technical theatre work, preparing them for college applications and job interviews in related fields.

Critical Analysis: Students will develop the ability to analyze and critique professional theatrical productions, enhancing their analytical and communication skills.

Alignment with SSFUSD Portrait of a Graduate and District Goals:

Technical Theatre 2 strongly aligns with the SSFUSD Portrait of a Graduate, supporting students in their journey to LEARN, THRIVE, NAVIGATE, and IMPACT. Here's how the course supports each of these key areas:

LEARN:

- Intellectual curiosity and critical thinking: Students will embrace a growth mindset as they tackle complex design challenges, asking questions and using evidence to inform their decisions.
- Academic excellence: The course reinforces concepts from various academic disciplines, promoting mastery across subjects.
- Creativity and resourcefulness: Students will explore their creativity through original designs and find innovative solutions to technical theatre problems.

THRIVE:

- Self-awareness: Through leadership roles in productions, students will gain confidence in their identities and understand their impact on others.
- Wellness: The collaborative nature of theatre production promotes emotional well-being and social connections.

- Real-world readiness: Students will develop crucial life skills such as time management, goal setting, and self-discipline as they navigate the demands of theatrical production.

NAVIGATE:

- Career and/or college readiness: The course prepares students for success in college theatre programs and careers in technical theatre or related fields.
- Technology skills: Students will become fluent in current theatre technologies, applying these skills to solve complex production challenges.
- Financial literacy: Through budgeting for productions, students will gain practical experience in financial decision-making.

IMPACT:

- Collaboration: The course emphasizes teamwork, effective communication, and respect as students work together towards common production goals.
- Community service and engagement: Students will have opportunities to support school and community events, using their technical skills to enhance various programs.
-

Additionally, Technical Theatre 2 aligns with the SSFUSD Mission Statement by providing:

- Exceptional instruction in technical theatre arts
- Engaging experiences through hands-on production work
- Equitable and accessible opportunities for students to excel in non-performance aspects of theatre
- Support for our diverse student body by offering multiple pathways to success in the arts

By offering this advanced course, we ensure that students are equipped to learn constantly as their world changes, thrive as individuals, navigate their future with purpose, and positively impact their community through their technical theatre skills and collaborative experiences.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

How does this course fit into the broader offerings at the school - is it filling a gap or replacing/updating an existing course? Were other organizations (community college partners, university professors, other districts) involved in the development process?

Expanding the Theatre Arts Pathway:
Technical Theatre 2 is a crucial addition to our existing theatre arts program, creating a more comprehensive pathway for students interested in technical theatre. It builds upon our current Technical Theatre 1 course, filling a significant gap in advanced technical training. This course completes a clear progression:

- Drama 1 (Introduction to Theatre)
- Technical Theatre 1 (Fundamentals of Stagecraft)
- Drama 2-4 (Advanced Drama)
- Technical Theatre 2 (Advanced Stagecraft)

This sequence allows students to specialize in technical theatre, paralleling the performance-focused track of Drama 1, 2, 3, and 4.

Bridging Visual and Performing Arts:
Technical Theatre 2 serves as a bridge between our visual arts and performing arts departments. It offers an

additional option for students interested in design and technology within an artistic context, helping to alleviate the current oversubscription in our visual arts courses.

Updating Existing Curriculum:
Technical Theatre 2 is replacing and significantly updating our previously defunct "Stagecraft" course. The new curriculum incorporates modern theatre technologies and practices, ensuring our students are learning current industry standards.

Cross-Disciplinary Connections:
The course reinforces and applies concepts from other academic areas, including mathematics, physics, computer science, and history. This interdisciplinary approach aligns with our school's goal of promoting connections across subject areas.

Development Process:

The development of Technical Theatre 2 has been a collaborative effort involving various stakeholders:

High School Faculty: Our Drama teacher, Tim Sullivan, who previously taught Technical Theatre at Lowell High School, led the curriculum development process in collaboration with our Visual Arts and CTE departments.

Professional Theatre Partnerships: We consulted with education specialists from the American Conservatory Theatre (A.C.T.) in San Francisco to ensure our curriculum aligns with professional standards and practices.

Industry Professionals: Local theatre technicians and designers were consulted to ensure the course content reflects current industry practices and technologies.

Other School Districts: We researched and consulted with other Bay Area school districts with strong technical theatre programs, including San Mateo Union High School District and Palo Alto Unified School District, to learn from their experiences and best practices.

Student Input: Current and former students involved in our theatre program provided feedback on what advanced skills they wished to learn, helping to shape the course content.

This collaborative development process ensures that Technical Theatre 2 not only fits seamlessly into our existing curriculum but also provides cutting-edge, relevant instruction that prepares our students for future success in technical theatre and related fields.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]
Number of Units 6 (minimum of 6 for a yearlong course; 4 for a semester course)

Unit 1: Advanced Set Design and Construction
*PLEASE DUPLICATE THIS CHART FOR EACH UNIT

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will delve into complex set design principles and advanced construction techniques. They will learn to use industry-standard CAD software for precise technical drawings. The unit covers advanced carpentry skills, including complex joinery and the use of alternative materials. Students

will also explore scenic painting techniques to create realistic textures and finishes.

Target Standards:

PROF.TH:Cr1 - Generate and conceptualize artistic ideas and work.
ADV.TH:Cr2 - Organize and develop artistic ideas and work.
ADV.TH:Pr4 - Select, analyze, and interpret artistic work for presentation.
ADV.TH:Pr5 - Develop and refine artistic techniques and work for presentation.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will design and construct a complex set piece that incorporates multiple levels, moving parts, or specialized finishes. They will submit a complete design package including CAD drawings (ground plan, elevations, and section views), a scaled model, a materials list, a budget, and a construction timeline. The final product will be a fully realized set piece that will be used in an upcoming school production.

Assessments: (Fall and Spring finals. Include proficiency scale)

Design Package: Evaluated on accuracy, creativity, and completeness
Construction Process: Assessed on skill application, problem-solving, and safety adherence
Final Set Piece: Judged on quality, functionality, and adherence to design

Proficiency Scale:
4 - Exceeds expectations: Design is innovative, construction is flawless, exceeds industry standards
3 - Meets expectations: Design is thorough, construction is solid, meets industry standards
2 - Approaching expectations: Design has minor flaws, construction needs refinement
1 - Below expectations: Design is incomplete, construction has major flaws or safety issues

Unit 2: Advanced Lighting Design and Programming

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

This unit focuses on complex lighting design concepts and advanced programming techniques. Students will learn to use professional lighting design software and work with intelligent lighting fixtures. They will explore color theory in depth, understand advanced photometrics, and learn to create dynamic, cue-based lighting designs. The unit also covers networking for lighting systems and troubleshooting common issues.

Target Standards:

ADV.TH:Cr1 - Generate and conceptualize artistic ideas and work.
ADV.TH:Cr3 - Refine and complete artistic work.

ADV.TH:Pr6 - Convey meaning through the presentation of artistic work.
ADV.TH:Re7 - Perceive and analyze artistic work.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will create a complete lighting design for a full-length production. This includes a light plot, channel hookup, color key, cue sheet, and renderings or previsualization of key moments. They will program their design on the school's lighting console, demonstrating proficiency with complex cues, effects, and the use of moving lights. Students will also write a design concept statement explaining their artistic choices.

Assessments: (Fall and Spring finals. Include proficiency scale)

- Lighting Design Package: Evaluated on creativity, technical accuracy, and completeness
- Programming Execution: Assessed on skill with the lighting console and effective use of fixtures
- Design Concept and Presentation: Judged on clarity of vision and professionalism

Proficiency Scale:
4 - Exceeds expectations: Design is innovative, programming is sophisticated, concept is insightful
3 - Meets expectations: Design is effective, programming is competent, concept is clear
2 - Approaching expectations: Design has minor issues, programming needs refinement, concept lacks depth
1 - Below expectations: Design is flawed, programming is incorrect, concept is unclear or missing

Unit 3: Advanced Sound Design and Engineering

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will explore advanced sound design principles and audio engineering techniques. They will learn to use digital audio workstations (DAWs) for complex sound editing and mixing. The unit covers sound system design, including speaker placement and signal flow. Students will also delve into live mixing techniques, sound effects creation, and the integration of sound with other technical elements.

Target Standards:

ADV.TH:Cr2 - Organize and develop artistic ideas and work.
ADV.TH:Pr5 - Develop and refine artistic techniques and work for presentation.
ADV.TH:Cn10 - Synthesize and relate knowledge and personal experiences to make art.
ADV.TH:Cn11 - Relate artistic ideas and works with societal, cultural, and historical context to deepen understanding.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will create a comprehensive sound design for a theatrical production. This includes a sound plot, cue sheet, system diagram, and a collection of original and edited sound effects and music cues. They will set up and operate the sound system for a live performance, demonstrating skills in mic placement, live mixing, and troubleshooting. Students will also submit a design concept statement and a post-production reflection.

Assessments: (Fall and Spring finals. Include proficiency scale)

- Sound Design Package: Evaluated on creativity, technical accuracy, and completeness
- Live Mixing Performance: Assessed on skill with the sound board, cue execution, and problem-solving
- Concept and Reflection: Judged on clarity of artistic vision and depth of post-production analysis

Proficiency Scale:
4 - Exceeds expectations: Design is innovative, live execution is flawless, reflection shows deep understanding
3 - Meets expectations: Design is effective, live execution is smooth, reflection is thorough
2 - Approaching expectations: Design has minor issues, live execution needs improvement, reflection lacks depth
1 - Below expectations: Design is flawed, live execution has major issues, reflection is superficial or missing

Unit 4: Advanced Costume and Makeup Design

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

This unit focuses on advanced costume construction techniques and specialized makeup applications. Students will learn pattern modification, working with challenging fabrics, and creating period-accurate costumes. They will explore prosthetic makeup techniques, wig styling, and the use of airbrush makeup. The unit also covers costume plot creation, budget management, and the integration of costumes with other design elements.

ADV.TH:Cr1 - Generate and conceptualize artistic ideas and work.
ADV.TH:Cr3 - Refine and complete artistic work.
ADV.TH:Pr4 - Select, analyze, and interpret artistic work for presentation.
ADV.TH:Re9 - Apply criteria to evaluate artistic work.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will design and create a complete costume for a lead character in a period play, including any necessary makeup or hair design. They will submit a design package including sketches, fabric swatches, a costume plot, and a budget. Students will construct the costume, demonstrating advanced sewing techniques. They will also create and apply any required makeup or prosthetics,

documenting the process with photos and a written explanation of techniques used.

Assessments: (Fall and Spring finals. Include proficiency scale)

- Design Package: Evaluated on historical accuracy, creativity, and completeness
- Costume Construction: Assessed on quality of construction, fit, and adherence to design
- Makeup Application: Judged on technique, effectiveness, and relation to overall design
- Process Documentation: Evaluated on thoroughness and reflection

Proficiency Scale:
4 - Exceeds expectations: Design is innovative, construction is professional-quality, makeup is transformative
3 - Meets expectations: Design is effective, construction is well-executed, makeup enhances character
2 - Approaching expectations: Design has minor issues, construction needs refinement, makeup is basic
1 - Below expectations: Design is flawed, construction has major issues, makeup is ineffective or missing

Unit 5: Production Management and Stage Management

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students will learn the principles of production management and advanced stage management techniques. They will explore creating and managing production schedules, budgets, and resource allocation. The unit covers leadership skills, effective communication in a production setting, and conflict resolution. Students will also learn about technical rehearsal processes, calling complex shows, and managing backstage operations.

ADV.TH:Pr5 - Develop and refine artistic techniques and work for presentation.
ADV.TH:Pr6 - Convey meaning through the presentation of artistic work.
ADV.TH:Cn10 - Synthesize and relate knowledge and personal experiences to make art.
ADV.TH:Cn11 - Relate artistic ideas and works with societal, cultural, and historical context to deepen understanding.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will serve as either production manager or stage manager for a school production. They will create and maintain all necessary paperwork, including production calendars, contact sheets, rehearsal reports, and performance reports. Production managers will develop a comprehensive budget and resource allocation plan. Stage managers will create a complete prompt book and call script. Both roles will lead production meetings and submit a final reflection on their experience.

Assessments: (Fall and Spring finals. Include proficiency scale)

- Production Paperwork: Evaluated on accuracy, completeness, and professionalism
- Leadership and Communication: Assessed through peer and director evaluations

- Final Reflection: Judged on depth of analysis and evidence of learning

Proficiency Scale:
4 - Exceeds expectations: Paperwork is comprehensive, leadership is exemplary, reflection shows deep insight
3 - Meets expectations: Paperwork is complete, leadership is effective, reflection is thorough
2 - Approaching expectations: Paperwork has minor issues, leadership needs improvement, reflection lacks depth
1 - Below expectations: Paperwork is incomplete, leadership is ineffective, reflection is superficial or missing

Unit 6: Emerging Theatre Technologies

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

This unit explores cutting-edge technologies in theatre production. Students will learn about projection mapping, interactive media in performance, and virtual reality in theatre. They will explore the use of automation in scenery and rigging systems. The unit also covers the integration of social media and live streaming in theatrical marketing and performance.

ADV.TH:Cr1 - Generate and conceptualize artistic ideas and work.
ADV.TH:Cr2 - Organize and develop artistic ideas and work.
ADV.TH:Pr6 - Convey meaning through the presentation of artistic work.
ADV.TH:Re8 - Interpret intent and meaning in artistic work.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students will conceptualize and execute a short performance piece that incorporates at least two emerging theatre technologies. They will submit a design package detailing their concept, the technologies used, and how they enhance the storytelling. Students will create any necessary digital content (e.g., projection media, interactive elements) and program/operate the technologies during the performance. They will also write a research paper on a chosen emerging theatre technology and its potential impact on the industry.

Assessments: (Fall and Spring finals. Include proficiency scale)

- Design Package: Evaluated on creativity, technical understanding, and feasibility
- Performance Execution: Assessed on successful integration of technology and storytelling
- Research Paper: Judged on depth of research, analysis, and writing quality

Proficiency Scale:
4 - Exceeds expectations: Design is innovative, execution is flawless, research is insightful
3 - Meets expectations: Design is effective, execution is successful, research is thorough
2 - Approaching expectations: Design has minor issues, execution needs refinement, research lacks depth
1 - Below expectations: Design is flawed, execution is unsuccessful, research is superficial or incorrect

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year)

Type of Material: Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety? Yes, no
Play for Analysis: *A Raisin in the Sun*	Lorraine Hansberry	Samuel French	Acting Edition	https://www.concordtheatricals.com/s/2794/a-raisin-in-the-sun	Yes
Play for Analysis: *She Kills Monsters*	Qui Nguyen	Samuel French	Acting Edition	https://www.concordtheatricals.com/s/8807/she-kills-monsters	Yes
Play for Analysis: *My Fair Lady/Pygmalion*	Alan Jay Lerner, Frederick Loewe, and G. Bernard Shaw	Signet Classics	50th Anniversary edition, 2006	https://www.amazon.com/Pygmalion-Fair-Lady-Signet-Classics/dp/0451530098	Yes
Play for Analysis: *Anon(ymous)*	Naomi Iizuka	Playscripts	Standard Edition	https://www.playscripts.com/play/1258	Yes
Play for Analysis: *Anna in the Tropics*	Nilo Cruz	Dramatists Play Service	Acting Edition	https://www.dramatists.com/cgi-bin/db/single.asp?key=3432	Yes

Signatures:

Site Approval by	James Briano, Principal	Date	27 March 2025
District Approval by		Date	

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	

Department	
Grade High-Low	
State Category Code	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Roxanna Villasenor, Director of School Leadership

DATE: November 13, 2025

RE: 2025-2026 SSFUSD Program Planning Handbook

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The 2025–2026 Program Planning Handbook provides comprehensive information about courses offered at all District secondary schools. It also includes details on graduation requirements, Career Technical Education (CTE) pathways, and college preparation resources to help students plan a well-rounded academic journey.

The handbook serves as a critical resource for students and families, ensuring they have access to accurate and up-to-date information on the wide range of programs and opportunities available to support informed decision-making, exploration of interests, and preparation for future college and career pathways.

The Program Planning Handbook is provided electronically via the District website for ease of access and sustainability.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 2025-2026 Program Planning Handbook.

PROGRAM PLANNING HANDBOOK



2025-2026

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
PROGRAM PLANNING HANDBOOK

This program handbook is published annually by the South San Francisco Unified School District. It includes information about high school graduation requirements, post-secondary planning, and the courses available to students enrolled in South San Francisco Unified School District's high schools. Students and families are encouraged to review the information in this handbook and consult with their school counselor for additional guidance in selecting the appropriate courses needed for graduation and their post-secondary goals.

SUPERINTENDENT
Dr. Shawnterra Moore

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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

South San Francisco Unified School District (SSFUSD) engaged in a two-year process of community engagement as part of our process for development of a new strategic plan. Based on what we heard from our community — about the lived reality today and the aspirations for tomorrow — we redefined our north stars as a district: our mission, graduate profile, and core values.

MISSION STATEMENT

In partnership with our community, South San Francisco Unified School District (SSFUSD) will provide exceptional instruction, engaging experiences, and equitable and accessible opportunities and resources to further support our diverse student body so that students are equipped to learn, thrive, navigate their future with purpose, and impact their community.

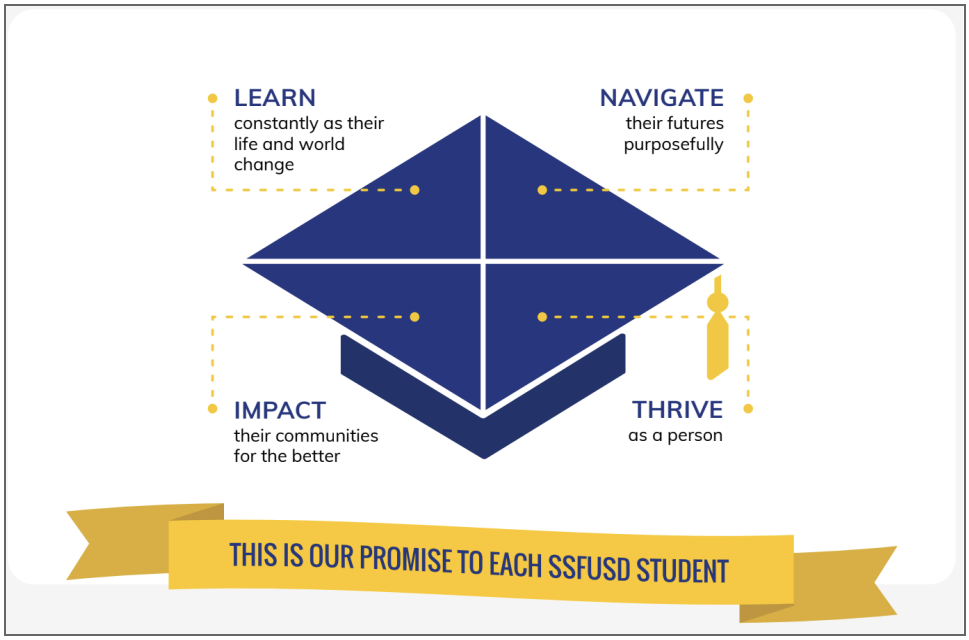
CORE VALUES

We C.A.R.E.
As we work toward this vision, we commit to operating in alignment with these values:

- **Community is our strength.** We recognize that our success relies on collective agency. Thus, we empower students and staff to set growth goals and actively involve families in the educational journey. We value everyone's voice, and we ensure that perspectives are heard and respected in decision-making processes. By fostering a sense of purpose and engagement, we enable all members of our community to feel empowered and inspired.
- **Authentic relationships matter.** We value authenticity and provide an environment where people can be their true selves. We acknowledge and respect different cultures and identities, and also strive to build cultural competence within our community. We recognize that relationships are crucial for growth and belonging. We foster empathy, mentorship, connection, a sense of belonging, love, and care within our community.
- **Resilience propels us forward.** We believe that students, staff, and families must cultivate resilience and perseverance. Holding ourselves accountable, we practice continuous improvement, maintain positive attitudes, and nurture a growth mindset. We understand the significance of experiencing both comfort and productive struggle as we navigate change in the face of adversity. We learn from mistakes and embrace imperfection.
- **Equity is our north star.** We have an unwavering belief in our students' potential to learn and excel, and we hold all students to high expectations. We recognize the importance of adapting to their individual needs, acknowledging that a one-size-fits-all approach falls short. We continually analyze and reflect on our systems to identify and break down barriers that hinder our ability to support all students. We remain flexible and take calculated risks in pursuit of excellence, particularly in addressing the needs of our most marginalized students.

PORTRAIT OF A GRADUATE

If we are successful, our students will leave SSFUSD prepared to:



As an educational community united in our commitment to equity, we work together to ensure that every graduate has the essential academic and social-emotional skills, knowledge, and habits to:

GRADUATE AIM	CHARACTERISTIC	DESCRIPTION
LEARN constantly as their life and world change	Intellectual curiosity and critical thinking Academic excellence Creativity and resourcefulness	• Embraces a growth mindset and love of learning by seeking understanding, asking questions, and using data and evidence • Demonstrates mastery of all academic disciplines needed for post-secondary success • Explores their creativity and finds new and innovative ways to solve problems
THRIVE as a person	Self-awareness Wellness Real-world readiness	• Confidently embraces their identities and understands their values, intentions, and impact on others • Lives a healthy lifestyle that promotes their physical, mental, and emotional well-being • Uses life skills including time management, goal setting, self-discipline, motivation, and self-advocacy to navigate day-to-day responsibilities, overcome obstacles, and feel successful
NAVIGATE their future purposefully	Career and/or college readiness Technology skills Financial literacy	• Understands their options after high school (education, careers, entrepreneurship), and is prepared for success in whatever path they choose • Uses current technologies fluently to meet their needs and solve problems • Understands the importance of money management and has the skills to make informed short and long-term financial decisions
IMPACT their community for the better	Collaboration Community service and engagement	• Demonstrates empathy, compassion, kindness, teamwork, effective communication, and respect to collaborate effectively toward a common goal • Finds opportunities to support others and be involved in their communities

PROGRAM PLANNING HANDBOOK 2025 - 2026
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The South San Francisco Unified School District is committed to equal opportunity and does not discriminate in any program or activity on the basis of sex, race, ethnic background, national origin, religion, sexual orientation or disability in accordance with provisions of Title VI and Title VII of the Civil Rights Act, Title IX of the Education Amendments of 1973, Section 504 of the Rehabilitation Act of 1973 and California Government Code 5 12940. Any inquiries regarding this nondiscrimination policy or the filing of a discrimination complaint may be directed to:

J. Marwan Hannon
Assistant Superintendent Human Resources
District Officer for Section 504 and Title IX
Phone: (650) 877-8725

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT GRADUATION REQUIREMENTS

High School Graduation Requirements beginning with Class of 2025

CONTENT AREA and COURSES	CREDITS
English	40
Mathematics *1 year Algebra* *1 year Geometry/Math* *1 year Algebra 2/Advanced Math*	30
History/Social Science *1 year World History* *1 year U.S. History* *1 semester Economics* *1 semester Government*	30
Health	5
Science *1 year physical* *1 year biological*	20
Physical Education	20
Fine Arts, World Language, or Career Technical Ed	10
Elective Courses (minimum)	65
TOTAL	**220**

General Remarks

- A one-period course for one semester (18 weeks) equals five high school credits. (5 credits)
- A one-period course for a year (36 weeks) equals ten high school credits. (10 credits)
- A normal course load for one year, including Physical Education, is six (30 credits) or seven (35 credits) courses per semester, for a total of up to 70 credits per year.
- The requirement for graduation is a minimum of 220 credits.
- Students taking honors and advanced placement courses shall receive one extra point for each semester grade of C or better for the purpose of calculating class rank and Honor Roll.
- Students who retake a course they have already passed (grade mark of D or higher) cannot receive credit unless the course has the designation **MBRFC** (**M**ay **B**e **R**epeated **F**or **C**redit) in this guide.
- Grades stated as prerequisites are always the final grade given in semester or year courses.
- Students must successfully complete Algebra 1 or any combination equivalent to one year of Algebra 1 to be eligible to graduate.
- The state's four-year Physical Education requirement has been suspended as the state is working to revise the Physical Fitness tests and calculation of Healthy Fitness zones. SSFUSD students must take two years of Physical Education courses to meet graduation requirements.
- Prerequisites as listed can be an indicator of success but any student may enroll in any course in the normal curriculum sequence (SSFUSD Board Policy 6155).
- Students who qualify for free and reduced lunch also qualify for a reduced cost on AP exams.
- Students who enter their senior year with 165 credits are in good standing and on track to graduate, and may be eligible to take a minimum of 5 courses.

District Fine Arts Graduation Requirement
The classes listed below meet the District's Fine Arts requirement. For information regarding UC/CSU Visual and Performing Arts requirements, consult your high school counselor.

1. Art
2. Band
3. Ceramics
4. Chorus
5. Drama
6. Photography
7. Video Arts
8. Dance

Advanced Placement
The Advanced Placement Program (AP) enables students to pursue college-level studies while still in high school. Students who earn a qualifying score on an AP Exam are typically eligible to receive college credit and/or placement into advanced courses in college. Students who are enrolled in an AP course are expected to take the AP exam. Financial assistance is available to eligible students through the counseling office.

SSFUSD is committed to making equitable access a guiding principle for all Advanced Placement programs.

State of Seal of Biliteracy
Through the California Department of Education, the Seal of Biliteracy recognizes students who have studied and attained proficiency in two or more languages by high school graduation. This award celebrates students for their biliterate language skills and provides motivation for them to succeed in school. Many employers take language abilities into consideration when hiring and may offer a stipend or "differential pay" for employees who speak more than one language.

A student who graduates from high school must have achieved a high level of literacy and fluency in one or more language(s) in addition to English.

The student must demonstrate:

1. Demonstrate English Proficiency through one of the following methods:
    a. Completion of all English Language Arts requirements for graduation with an overall grade point average of 3.0 in those classes.
    b. Passing the California Assessment of Student Performance and Progress (CAASPP) for English Language Arts, or any successor test, administered in grade eleven, with a score of "Standard Met" (achievement level 3) or "Standard Exceeded" (achievement level 4), or at the achievement level determined by the Superintendent for any successor test.
    c. Advanced Placement (AP) Assessment: Pass an English AP examination with a score of 3 or higher (AP English Language and Composition, AP English Literature or Composition, or AP Seminar).
2. Proficiency in one or more languages, other than English, demonstrated through one of the following methods:
    a. Passing a World Language Advanced Placement (AP) examination with a score of 3 or higher, or an International Baccalaureate (IB) examination with a score of 4 or more.
    b. Successful completion of a four-year high school course of study in a World Language, attaining an overall grade point average of 3.0 or higher in that course of study, and

demonstrating oral proficiency in the language comparable to that required to pass an AP or IB examination.

c. Passing an approved district test with a score of proficient or higher, demonstrating proficiency in all of the modes of communication (reading, writing, and speaking) that characterize communication in the language.

3. In addition to the requirements mentioned above, students who are classified as English learners must attain an oral language composite score of level 4 on the English Language Proficiency Assessments for California (ELPAC).

California Scholarship Federation (CSF)

The California Scholarship Federation, CSF, is an Academic Honor Society. It is a statewide Academic Honor Society for 10th, 11th, and 12th grade students. Membership is on a semester basis and requires that a student have at least 3 or more A's in academic courses. To qualify for lifetime membership, a student must have been a semester member 4 times with one of the semesters in their senior year. By senior year, students who qualify as lifetime members are recognized at graduation with a golden sash which is worn over their graduation gown. For more information see the CSF advisor and review the guidelines: https://csf-cjsf.org/wp-content/uploads/2021/03/CSF-Bylaws-amended-20201007.pdf

Concurrent Enrollment

The College Connection Concurrent Enrollment Program is an enrichment program designed to provide current high school students, who are enrolled in the 9th grade or above, the opportunity to get an early start on their college education. Students will receive college credit for all coursework successfully completed while still in high school, and in some courses, you can earn both high school and college credits. College enrollment fees are free to high school students who are California residents. Please see your counselor if interested in this program. For information about Skyline Community College's Concurrent Enrollment program, visit https://skylinecollege.edu/outreach/concurrentenrollment.php.

Middle College at Skyline College

Middle College is an alternative education program offered by the South San Francisco Unified School District in collaboration with Skyline College that offers 11th and 12th high school students a tuition-free, accelerated pathway focused on college and career preparation. Students take classes full-time on the Skyline College campus to earn their high school along with college credits that can be applied toward certificates, an associate degree, or transfer to four-year university. The Middle College program is located on the Skyline College campus in San Bruno.

Middle College at Skyline College offers:

- A mature alternative to the traditional high school environment
- An opportunity to get a head start on your college degree while earning your high school diploma
- A transition to college in a flexible, supportive and academically enriched environment
- A refreshing challenge with increased individual attention
- FREE Tuition

To be eligible students will:

- Be a Junior in good academic standing with a minimum GPA of 2.0

- Have completed Geometry with a minimum grade of C
- Have completed English 2CP with a minimum grade of C
- Have completed PE 9
- Have earned a minimum of 100 high school credits

For more information, please contact Director Martina Center-Goodman at (650) 738-4245 or skylinemiddlecollege@smccd.edu, or visit: https://www.skylinecollege.edu/middlecollege/index.php.

COLLEGE INFORMATION

The State of California provides three separate and independent systems of higher education, consisting of 116 community colleges, 23 California State University campuses, and 9 University of California campuses.

Community Colleges

Admission to community college requires graduation from high school, passing the General Education Diploma (GED), California High School Proficiency exam (CHSPE), or other high school equivalency exam, or being eighteen years of age. Community Colleges offer a variety of courses and programs including more than 90 career-technical programs as well as courses leading to hundreds of Associate Degrees and Certificates. Students may take courses to complete lower-division requirements for the first two years of college and then transfer once they have met the appropriate requirements for their chosen program or major. California Community Colleges offer free or heavily discounted tuition through College Promise and local grant programs; check with your school counselor and the respective community college admissions offices for more information.

Information for local community colleges is listed below:

Cañada College
4200 Farm Hill Blvd
Redwood City, CA 94061
Admissions: (650) 306-3452
https://canadacollege.edu/

City College of San Francisco
50 Frida Kahlo Way
San Francisco, CA 94112
Admissions: (415) 239-3858
https://www.ccsf.edu/

College of San Mateo
1700 W. Hillsdale Boulevard
San Mateo, CA 94402
Admissions: (650) 574-6165
https://collegeofsanmateo.edu/

Skyline College
3300 College Drive
San Bruno, CA 94066
Admissions: (650) 738-4251
https://skylinecollege.edu/

University of California and California State Universities

For the UC and CSU systems, eligibility for entrance is determined through a comprehensive review of transcripts (course history and grade point average), standardized test results if provided (optional), and the student's application including resume, short answer and essay responses.

Students seeking public higher education in California will have the same minimum preparatory course requirements for admission to both the California State University and the University of California. For highly competitive campuses or programs, students are strongly encouraged to take a rigorous course of study beyond the minimum admission requirements.

UC and CSU Minimum Requirements for Admission

(full version: https://admission.universityofcalifornia.edu/counselors/_files/documents/csu-uc-a-g-comparison-matrix.pdf)

AREA	SUBJECT	CALIFORNIA STATE UNIVERSITY	UNIVERSITY OF CALIFORNIA
A	History/Social Science	2 years	2 years
B	English	4 years	4 years
C	Mathematics	3 years required *(including Algebra, Geometry, advanced math)*	3 years required *(including Algebra, Geometry, and Algebra 2)* (4 years recommended)
D	Laboratory science	1 year of Biological Science 1 year of a Physical Science	2 years required (3 years recommended - Biology, Chemistry, Physics or applied/interdisciplinary science)
E	Language other than English	2 years required in same language	2 years required in same language (3 years recommended)
F	Visual and performing arts	1 year in same discipline	1 year in same discipline
G	College-preparatory elective	1 year	1 year

Courses must be completed with a grade of "C" or higher
For UC: a) 11 of the 15 courses must be completed prior to senior year; b) Geometry cannot be validated or omitted

Students should begin taking courses to fulfill the university admission requirements during the ninth grade. Students accepted for admission must meet the grade, course, and examination requirements. To satisfy the subject requirements, students must complete each semester of high school courses listed below with a minimum grade of "C" and an overall grade point average defined by the university. This sequence of courses is also known as the "a-g" subjects or requirements. Students must take 15 units of high school courses to fulfill the subject requirement, seven units of which must be taken in the last two years of high school. (A unit is equal to an academic year or two semesters of study.) To be acceptable to the university, the courses must appear on a list certified by the high school principal as meeting the university's minimum admissions requirements. UC Schools recommend an additional year of math, science and foreign language. For additional information, consult your high school counselor.

- University of California admission requirements
- California State University admission requirements

Other Colleges and Universities

Students interested in gaining admission to colleges or universities other than those described will find generally that meeting University of California standards is sufficient. Students are encouraged to meet with their school counselor, College/Career Advisor, and research the colleges and universities they are interested in early in their high school career to assure that entrance requirements are met. Some colleges, universities, or programs also require letters of recommendation or standardized test scores: students must research all application and admissions requirements so they can plan ahead to meet all requirements.

College Eligibility For Student Athletes

Students who plan to compete in collegiate athletics must go through a separate eligibility process in addition to the college application process. There are two main bodies for collegiate athletics, the NCAA and the NAIA; these are two separate organizations with different eligibility criteria and processes. Student athletes are highly encouraged to contact the college's athletics department for information and guidance specific to their sport and program. Students begin the process of applying for athletic eligibility during their junior year.

National Collegiate Athletic Association (NCAA)

The NCAA currently has separate eligibility criteria for Division I and Division II programs. Eligibility is based on completion of certain course requirements, grade point average, and the score on the ACT or SAT. Only core courses are used to calculate grade point average. Students must certify their amateurism as part of the eligibility process. For more information about NCAA eligibility, visit the NCAA eligibility website: https://web3.ncaa.org/ecwr3/.

DIVISION I 16 Core-Course Rule*	**DIVISION II** 16 Core-Course Rule
16 Core Courses: 4 years of English 3 years of mathematics (Algebra I or higher) 2 years of natural/physical science (1 year of lab if offered by high school) 1 year of additional English, mathematics, or natural/physical science 2 years of social science 4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy)	16 Core Courses: 3 years of English 2 years of mathematics (Algebra I or higher) 2 years of natural/physical science (1 year of lab if offered by high school) 3 years of additional English, mathematics, or natural/physical science 2 years of social science 4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy)

**10 core courses must be completed prior to the beginning of the senior year; 7 of the 10 must be in English, math, or science.*

National Association of Intercollegiate Athletics (NAIA)

Student athletes planning to compete in NAIA athletics must complete the NAIA eligibility process. Eligibility is based on grade point average, high school standing, and the score on the ACT or SAT. Students must be considered amateur athletes. For more information about NAIA eligibility and to register online, visit the NAIA eligibility center: https://play.mynaia.org/.

An entering freshman must:

- Be a graduate of an accredited high school;
- Meet two of the three following requirements:
    - Test score: achieve a minimum of 18 on the ACT or 860 on the SAT (combined score of critical reading and math only)
    - High School GPA: achieve a minimum overall high school GPA of 2.0 on a 4.0 scale
    - Class rank: graduate in the top half of your high school class

California College Guidance Initiative - SSFUSD Partnership

South San Francisco Unified School District has partnered with the California College Guidance Initiative (CCGI) to offer a college and career planning tool that will help your student develop a well-informed post-secondary plan. The web-based tool, CaliforniaColleges.edu, offers students, families, and educators a single access point for college, career, and financial planning.

The California College Guidance Initiative (CCGI) is a non-profit organization that works with California schools and districts to ensure that all high school seniors graduate from high school with clear post-secondary goals and a plan for how to achieve them. As part of this partnership, SSFUSD will share transcript data with CaliforniaColleges.edu so that students have access to exclusive tools and resources to support their college and career planning based on their course history. These resources are only provided when a district uploads students' transcript data in accordance with all state and federal student privacy laws. Parents/guardians who do not want their student to have access to these transcript-informed college and career planning tools must indicate their preference in the Annual Enrollment Update completed through the Infinite Campus Parent Portal prior to the start of the school year.

The benefits of the transcript-informed functionality include access to California State University (CSU) and University of California (UC) eligibility tools to view progress toward meeting the UC/CSU a-g requirements. This will help your student know if they are taking the right courses in high school to meet their goals after graduation. Students can use this platform to keep track of application deadlines and apply directly to a California Community College, CSU, or UC from CaliforniaColleges.edu.

The SSFUSD transcript-informed accounts allow course information from your student's account to these applications. Students can also launch and track their financial aid applications directly from their accounts.

Financial Aid

In compliance with the Financial Aid Integration Act (AB 469, passed in 2021) all California 12th graders are required to complete a Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application (CADAA). This bill was passed in part to address the financial barrier that many students face when pursuing post-secondary education. As part of this legislation, schools are required to provide information to students and families about financial aid options for post-secondary education and to provide support for students and families in completing the applications.

SSFUSD high school seniors will receive information about financial aid, including support for completing the FAFSA or CADAA, through senior class presentations and evening workshops delivered by our school counseling teams and College and Career Advisors. Beginning with the Class of 2024, students will be guided to use the CaliforniaColleges.edu (provided by CCGI) system to launch the FAFSA or CADAA application.

The FAFSA or CADAA is required for most financial assistance programs in postsecondary education.

COURSE DESCRIPTIONS

Career Technical Education

Students engage in an instructional program that integrates academic and technical preparation and focuses on career awareness, career exploration, and career preparation in pathways that emphasize real-world, occupationally relevant experiences of significant scope and depth.

The South San Francisco Unified School District offers courses in seven CTE Industry Sectors: Arts, Media, and Entertainment; Building and Construction Trades; Health Science and Medical Technology; Hospitality, Tourism, and Recreation; Information and Communication Technologies; Public Services; and Transportation.

Arts, Media, and Entertainment

Photography 1 & 2 — Grades 9, 10, 11 & 12

Year Course
Meets district fine arts graduation requirements
Fulfills "f" of UC/CSU A-G admission requirements
Dual Enrollment eligible (Skyline College) - SSFHS only
Designed for students wishing to gain the basic knowledge and techniques of photography. Content includes information on camera selection, (composition, design principles, historical background) film developing, and print enlarging. Both studio and field work are explored. Operation of a SLR 35mm camera, film exposure and development, darkroom procedures, proper and safe use of photographic chemistry, how to enlarge, print and develop photographs, dodging and burning techniques, expanded composition and design principles, finishing and presentation of work. This course meets the district's Fine Art requirement.

Advanced Digital Photography — Grades 10, 11 & 12

Year Course
Meets district fine arts graduation requirements
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Photography 1 with a C- or better
Dual Enrollment eligible (Skyline College)
Digital Photography is a one-year course for students interested in hands-on photography using digital cameras and computers. Students will build on the elements of art and principles of design learned in Photography 1. This course will familiarize students with digital photography equipment-including DSLRs, materials, and methods through theory and hands-on practice. Students will learn the principles of photography, studying and emulating a variety of photographic styles. Students will create a digital portfolio of original compositions. Students will develop the abilities to aesthetically value critiques of their own work and that of their classmates. Students will learn workflow, from assignment through post-production, using Photoshop and Lightroom.

Video Art — Grades 9, 10, 11 & 12

Year Course
Meets district fine arts graduation requirements
Fulfills "f" of UC/CSU A-G admission requirements
This course will cover pre-production planning, writing and script editing, on-camera acting, technical work, critical analysis, post-production editing, and presentation to outside audiences. Students learn the history of film and video communication, the fundamentals of composition and movement, the aesthetic of light, color, and sound, and the art of storytelling, production design, and directing. Students also learn the art of digital editing and graphic design, creative design in commercial and broadcast productions, career explorations, and portfolio development.

Advanced Video Art — Grades 10, 11 & 12

Meets district fine arts graduation requirements
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Pass Video Art with a C- or better
This is a Project-Based course focusing on the use of current industry software (ex. Final Cut Pro) in digital video editing and production. Units will be designed around the creation of projects for students to design, build, create, or perform. Advanced Video Art is designed to be the capstone course in a pathway series (Design, Visual & Media Arts), which completes a comprehensive training in multimedia design. Students learn advanced camera, lighting and editing techniques as they work on individual projects or collaborate with other students on film shorts or video projects. They will produce short works based on scripts they have written and then publish them as part of their student portfolios.

Beginning Folklorico Dance — Grades 9, 10, 11 & 12

Year Course (SSFHS only)
Fulfills "f" of UC/CSU A-G admission requirements
This course in Folklorico dance covers a variety of creative dance movement experiences. Students will be exposed to basic dance techniques and principles, including exploration of various rhythms, dance styles, spatial relationships, and the use of kinetic energy. The Folklorico dances emphasized in this course will come primarily from Mexico and Latin America. Students will be required to perform in one or more productions. Lectures, readings, written work and visual presentations on the history and culture of each region will further develop an appreciation and understanding of how and why these ethnic dances evolved. Students are required to perform at school functions and community functions.

Intermediate Folklorico Dance — Grades 9, 10, 11 & 12

Year Course (SSFHS only)
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: "C" in Beginning Folklorico Dance, dance experience, or teacher recommendation
This class is a continuation of skills and dances learned in Beginning Folklorico dance. The intermediate level will further develop authentic style and technique as well as additional dances as a prerequisite for the Advanced level. In-depth study of ethnic dances will require written work and visual presentations on the history and culture of the specific region studied by the students. Students are required to perform at school and community functions.

Advanced Folklorico Dance — Grades 10, 11 & 12
Year Course (SSFHS only)
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: "C" in Intermediate Folklorico Dance, advanced dance experience or teacher recommendation
This class is a continuation of skills and dances learned in Intermediate Folklorico Dance. Advanced dance skills and principles will be further developed. A greater emphasis will be given to authentic style, visual presentations and performances throughout the year. In depth study of ethnic dances will be required including written work and lectures. Students are required to perform at school and community functions.

Building and Construction Trades

Construction Technology 1 — Grades 9, 10, 11 & 12
Year Course (SSFHS only)
Fulfills "g" of UC/CSU A-G admission requirements
This course will introduce students to the basic skills necessary to pursue a career in construction. The course covers foundations, flooring, framing, plumbing, electrical ,windows, doors, cabinetry, use of hand tools, and construction math. Integrated into the course is workplace safety, interpersonal skills, problem solving, and construction technology career exploration. Students may elect in their 11th or 12th grade year to apply this course credit toward math elective credit to fulfill SSFUSD graduation requirements only.

Construction Technology 2 — Grades 10, 11 & 12
Year Course (SSFHS only)
Fulfills "g" of UC/CSU A-G admission requirements
Prerequisite: Pass Construction Technology 1 with a C- or better
This course prepares students to enter the construction trades in a variety of apprenticeship programs through completion of the Multi-Craft Core Curriculum (MC3). The Multi-Craft Core Curriculum expands on construction math, blueprint reading, tools and materials, and safety while also introducing green construction and financial literacy. Students may elect in their 11th or 12 grade year to apply this course credit toward math elective credit to fulfill SSFUSD graduation requirements only. Students will work toward the Osha 10 certificate as part of this course.

Health Science and Medical Technology

Biotechnology 1 & 2 (BTEC 400 at Skyline College) — Grades 10, 11 & 12

Year Course

Fulfills “d” of UC/CSU A-G admission requirements

Dual Enrollment eligible (Skyline College)

Prerequisite: “C” or better in Biology and concurrent enrollment in Algebra 1 or higher.

Biotechnology Year 1 is a one-year laboratory course with dual enrollment at Skyline Community College, designed to give students an introduction to the scientific concepts and basic laboratory research techniques currently used in the field of biotechnology. The first semester starts with a focus on mastering basic standard laboratory operating procedures, extensive record-keeping through a laboratory notebook, communication skills, safety, and proper use of equipment. Over the course of the year, students will learn about growing bacteria cells, using a microscope, DNA and protein isolation, and genetic engineering. Through extensive research and laboratory experience, students will also evaluate career opportunities in the field.

Biotechnology 3 & 4 (BTEC 170 & 171 at Skyline College) — Grades 11 & 12

Year Course

Fulfills “d” of UC/CSU A-G admission requirements

Dual Enrollment eligible (Skyline College)

Prerequisite: "C" or better in Biotechnology 1&2

Biotechnology Year 2 is a one-year laboratory course with dual enrollment at Skyline Community College designed to provide students with ongoing exposure to scientific concepts and some sophisticated laboratory research techniques currently used in the field of biotechnology. Students will continue to develop their laboratory skills, record-keeping systems, critical thinking, and reading and communication skills. In laboratory experiments, students will focus on elevating and mastering Biotechnology 1 & 2 concepts, as well as exploring plant biology, agricultural biotechnology, and pharmaceutical development. Students will explore applications of biotechnology ranging from bioremediation, plant hybridization, bioinsecticides, and human therapeutics. Students will also continue to evaluate and explore career opportunities in the field.

Biotechnology 5 & 6 Honors (BTEC 484 & 486 at Skyline College) — Grade 12

Year Course (offered at SSFHS; open to all SSFUSD students)

Fulfills “d” of UC/CSU A-G admission requirements

Dual Enrollment eligible (Skyline College)

Prerequisite: "C" or better in Biotechnology 3-4 and 5-6 instructor approval OR Consent of instructor.

Biotechnology Independent Research is a research-orientated laboratory experience designed to promote discovery of novel bacterial viruses (phages). Students work in teams to conduct research projects that incorporate microbiology, virology, molecular biology, and the use of bioinformatics tools and computational analysis software. First semester emphasis is on hypothesis-driven research on phage biology, reading and understanding scientific literature, and improving critical thinking skills such as evaluating hypotheses and identifying sources of errors. The second semester will focus on quantitative data analysis, viral genome annotation, and presentation skills. At the end of the course, students will produce a seminar-style presentation and a research paper describing their research project.

Health Science 1
Year Course (offered at ECHS only)
Fulfills “d” of UC/CSU A-G admission requirements
Health Science 1 offers a comprehensive introduction to the world of health care, blending historical perspectives with contemporary trends. This course is designed to provide students with foundational knowledge in various areas, including medical terminology, human anatomy and physiology, human growth and development, health care systems, and careers in health care. The goal is for students to retain and apply this information in the second-year class. This retention of information will be demonstrated through their ability to understand the structure, purpose, and function of the human body's systems, as well as to gain knowledge of various health science careers and the requirements for success in those fields. Assessment methods include quizzes, tests, and projects. Students who complete the Health Sciences 1 course will be eligible for the subsequent course section, which focuses on the more hands-on aspects of health sciences careers.

Health Science 2 - Sports Medicine
Year Course (offered at ECHS only)
Fulfills “g” of UC/CSU A-G admission requirements
Prerequisite:Health Science 1 with a “C” or better in both semesters
Students will learn about the overarching umbrella of sports medicine and athletic training with a focus on the care of athletes and the prevention, assessment, and rehabilitation of athletic related injuries. Much of the course will teach the students real-world skills that can be applied to roles in the sports medicine and athletic training career settings and other settings of the healthcare industry.

Hospitality, Tourism, and Recreation

Culinary Arts 1 — Grades 10, 11, & 12
Year Course
Fulfills “g” of UC/CSU A-G admission requirements
Dual Enrollment eligible (Skyline College)
Culinary Arts 1 is an introductory course in the Food Service and Hospitality pathway. Students will learn the management and culinary skills needed for a career in the restaurant and foodservice industry with an emphasis on safety, sanitation, and kitchen management essentials. Students will participate in hands-on labs throughout the course to enhance their learning opportunities. Guest speakers and field trips will provide college and career awareness within the foodservice industry. Students who complete this course may earn a Food Handler’s Certification.

Culinary Arts 2 — Grades 11 & 12
Year Course
Fulfills “g” of UC/CSU A-G admission requirements
Prerequisite: Pass Culinary Arts 1 with a C- or better
Dual Enrollment eligible (Skyline College)
A continuation course for Culinary Arts, students will continue to learn the management and culinary skills needed for a career in the restaurant and foodservices industry. The curriculum focuses on safety, sanitation, nutrition, cost analysis, sustainability, and global cuisine. Students will participate in group and individual hands-on labs throughout the course to challenge their skills and techniques. Guest speakers and field trips will provide college and career awareness within the foodservice industry. Students who complete this course may earn a ServSafe Food Protection Manager Certification.

Information and Communication Technologies

Webpage Design 1 — Grades 9, 10, 11 & 12
Year Course
Fulfills “g” of UC/CSU A-G admission requirements
Prerequisite: Basic typing skills, basic computer use, and fundamental use of the Internet. This is an entry-level course designed to teach students the process of planning, designing, and building professional web pages. Students will leave with a working knowledge of HTML and CSS.

Webpage Design 2 — Grades 10, 11, & 12
Year Course (SSFHS Only)
Fulfills SSFUSD graduation requirement only
Prerequisite: Webpage Design 1
This is an advanced course designed to teach JavaScript so students can create dynamic web pages. Students will leave with a working knowledge of JavaScript.

Exploring Computer Science — Grades 9, 10, 11 & 12
Year Course
Fulfills “g” of UC/CSU A-G admission requirements
Prerequisites: Approval of instructor, or "C" in both semesters of Geometry is recommended
Introduce students to the breadth of the field of computer science through an exploration of engaging and accessible topics. Rather than focusing the entire course on learning particular software tools or programming languages, the course is designed to focus on the conceptual ideas of computing and help students understand why certain tools or languages might be utilized to solve particular problems. The goal of the course is to develop in students the computational practices of algorithm development, problem solving and programming within the context of problems that are relevant to the lives of today's students. Students will also be introduced to topics such as interface design, limits of computers, and societal and ethical issues.

AP Computer Science A (Advanced Placement) — Grades 10, 11 & 12
Year Course
Fulfills “c - additional math” of UC/CSU A-G admission requirements
Prerequisites: “C” or better in Exploring Computer Science or Webpage Design 2, or approval of instructor
Students will learn to solve problems with a computer using the Java Programming Language. In using Java, students will learn about Object-Oriented Program Design, Program Implementation, Program Analysis, Standard Data Structures, Standard Algorithms, and Computing in Context.

Public Services

Emergency Medical Response (EMT) 1 – Grades 10, 11,12
Year Course (offered at SSFHS only)
Pending UC/CSU status
Prerequisite: "C" or better in Biology and concurrent enrollment in Chemistry or Physics
This course provides students with an outline of the Emergency Medical Services (EMS) system, state and community emergency systems, introduces students to environment citizen emergency assessment, skill development, as well as provides pathophysiology and immediate action and care for various emergencies. It covers techniques of emergency environmental, community action, and medical care within the responsibilities of the first responders, fires service careers, and emphasizes the development of student skills in recognition of symptoms of illnesses and injuries and proper procedures of emergency care. Emphasis is placed on communication, operations, community action, and patient care in accordance with the California State EMS agencies.

Work Based Learning

Exploratory Work Experience — Grades 11 & 12
Semester Course
Fulfills SSFUSD graduation requirement only
Prerequisite: Approval of Work Experience Coordinator, good attendance record and a minimum 2.0 cumulative gpa required.
Exploratory Work Experience is a program designed to offer students high school credit for exploring different career fields by volunteering at a variety of non-profit community agencies in the South San Francisco area. For example, students may work with young children, explore elementary school teaching, help senior citizens, or develop clerical skills. Many of the positions where students can learn new skills are at nearby elementary schools and child care centers. Other work sites include the local Boys' and Girls' club, army/navy recruiting stations, city hall, public libraries, and senior citizens centers. **MBRFC**

Work Experience Education — Grades 11 & 12
Semester Course
Fulfills SSFUSD graduation requirement only
Prerequisite: Approval of Work Experience Coordinator.
Work Experience Education is on-the-job training which allows students to learn as they earn. The course emphasizes supervised work with pay for school credit. It is the combined effort of school and community enabling students to discover, through the workplace, their career interests and aptitudes. To be eligible, students must be in their junior or senior year and at least sixteen years old. Students can earn five or ten credits based upon the number of hours employed, completion of work related instruction, the presentation of weekly time cards, and attendance at weekly student-teacher meetings. **MBRFC**

Career Technical Work Experience - Grades 11 & 12
Semester Course
Fulfills SSFUSD graduation requirement only
Prerequisite: Approval of Work Experience Coordinator.
Career Technical Work Experience is for the student who is working in a pathway specific job placement or internship. The course is an opportunity for the student to gain valuable paid work experience in their pathway field while earning credits at the high school. To be eligible, students must be in their junior or senior year and at least sixteen years old. Students can earn five or ten credits based upon the number of hours employed, completion of work related instruction, the presentation of weekly time cards, and attendance at weekly student-teacher meetings. This course can apply to any CTE pathway depending on the placement and location. MBRFC

Electives / Other

AVID 9, 10, 11 & 12 (Advancement Via Individual Determination)
Four-Year Sequence of Courses
AVID 10, 11 & 12 fulfill "g" of UC/CSU A-G admission requirements
AVID is a college readiness program designed to help students develop the skills they need to be successful in college. The program places special emphasis on growing writing, critical thinking, teamwork, organization and reading skills. AVID provides intensive academic support with tutorials and strong student/teacher relationships, and creates a positive peer group for students. College and career exposure is central to the AVID mission. Students in the AVID program are expected to enroll in the AVID elective course in each of their four years of high school, to take at least two higher-level courses (such as honors, AP, college courses) and apply to a four-year college or university during their high school career. Applications for admission to the program are available during the course selection process.

Clerical Aide — Grades 11 & 12
Year Course
Fulfills SSFUSD graduation requirement only
Prerequisite: Teacher Recommendation
This course is designed to prepare students for employment in a dynamic and professional office environment. Students take on a high-level of responsibility working directly with administrators, counselors and clerical staff to develop professional communication, customer service, organizational, and time management skills. **MBRFC**

Credit Recovery/Edgenuity — Grades 9, 10, 11 & 12
Semester Course
This is not a credit-bearing course. Students are enrolled in the course to complete coursework through a personalized program to recover high school graduation requirements as an additional learning option during the regular school day. Courses are assigned through coordination with the student's high school counselor; credits and grades are posted based on completion of coursework. Edgenuity is the online coursework that allows students to recuperate these credits. Students will need to develop the skills to become a self-disciplined learner, critical for 21st century workplace and college options. Credits are not earned from enrollment in the section but through the courses completed through Edgenuity's web-based program. **See your counselor for details**.

Peer Counseling - Grades 10, 11, & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

The goal of this year-long class is to train students in communication techniques and core counseling skills used to provide peer socio-emotional support and intervention. Peer counselors will learn skills in decision-making, problem solving, conflict resolution, ethics and confidentiality, active listening, emotional regulation and coping strategies, and other counseling and self-care strategies. Peer counselors will reflect on their own culture, relationships, environment, and experiences that shape them to foster empathy and understanding in their work with their peers. Peer counselors will also act as mental health ambassadors on campus that will help organize events and education around anti-bullying, substance use prevention, and mental health awareness among other wellness-related topics. **MBRFC**

Peer Counseling - Grades 11 & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

Prerequisite: Interview, application, and teacher recommendation

The goal of this year-long class is to train students in communication techniques and core counseling skills used to provide peer socio-emotional support and intervention. Peer counselors will learn skills in decision-making, problem solving, conflict resolution, ethics and confidentiality, active listening, emotional regulation and coping strategies, and other counseling and self-care strategies. Peer counselors will reflect on their own culture, relationships, environment, and experiences that shape them to foster empathy and understanding in their work with their peers. Peer counselors will also act as mental health ambassadors on campus that will help organize events and education around anti-bullying, substance use prevention, and mental health awareness among other wellness-related topics. **MBRFC**

Student Leadership — Grades 9, 10, 11 & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

Prerequisite: Open to students who are members of a school-sanctioned association and teacher recommendation.

The leadership class is designed to facilitate the Student Government program. The class is intended to provide time for Associated Student Body (ASB) members to accomplish their goals and duties as representatives of the student body. Students develop their leadership skills in long and short term goal setting, time management/organization, communication, school and community service, interpersonal relations, problem-solving, team building, and evaluation and reflection. Leadership has two goals: one, increase the positive school culture through academic and social events, and two, help students enrolled in the class become more effective leaders. This includes mastery of the following core leadership skills: communication, planning/organization, problem-solving, constructive feedback/evaluation, writing critically, reflectively, and persuasively; creativity, professionalism, confidence/public speaking, persistence, empathy, and service. **MBRFC**

Teaching Assistant — Grades 11 & 12
Year Course
Fulfills SSFUSD graduation requirement only
Prerequisite: Teacher Recommendation
This course allows students to serve as teaching assistants in class. **MBRFC**

English Language Arts

English 1CP (College Prep) — Grade 9

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

This class is aligned with the Common Core State Standards (CCSS) for grades 9-10. It introduces world literature, focusing on exploration of novels, short stories, drama, mythology and non-fiction. Writing instruction includes the expository essay, business and technical writing and autobiographical/biographical essays. Grammar instruction focuses on the parts of speech and sentences, phrases, punctuation and sentence construction. There is a specific technology focus at each high school. Summer reading is assigned for all students.

English 1 Honors — Grade 9

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

This is an intensive honors level class designed to meet the needs of students performing at an advanced level for their grade. Extensive reading and writing are required. Students are expected to have strong critical analysis, reading and writing skills. Students can expect to complete all parts for the summer assignment, read a minimum of four novels or plays over the course of the year, write a minimum of two essays per quarter, and adhere to high expectations for meeting deadlines, communicating with teachers, and displaying academic responsibility and maturity.

English 2CP (College Prep) — Grade 10

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

This course bridges ninth grade world literature with eleventh grade American literature in classes aligned to the Common Core State Standards (CCSS). It focuses on multicultural literature that reflects the culturally diverse population in our school community. Other novels/plays are selected by the instructor from the district reading list for tenth grade. Writing instruction focuses on the expository essay, biographical narratives/character sketches, persuasive essay and a career research report. Grammar instruction builds upon basic skills taught in ninth grade with an emphasis on subject verb agreement and effective sentence construction and variation. Summer reading is assigned for all students.

English 2 Honors — Grade 10

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

This is an intensive honors level class designed to meet the needs of students performing at an advanced level for their grade. Extensive reading and writing are required. Students are expected to have strong critical analysis, reading and writing skills. Students can expect to complete all parts for the summer assignment, read a minimum of four novels or plays over the course of the year, write a minimum of two essays per quarter, and adhere to high expectations for meeting deadlines, communicating with teachers, and displaying academic responsibility and maturity.

English 3CP (College Prep) — Grade 11

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

This course includes a survey of American literature in classes that are aligned to the state language arts standards. Teachers use both chronological and thematic approaches. Grammar focuses on correct use of verbs, phrases and clauses. Writing focus areas include response to literature, narrative writing, compare/contrast essays and multimedia presentations. Basic research skills are reviewed. Summer reading is assigned for all students.

English 4 – Expository Read & Writing Course (ERWC) — Grade 12

Year course

Fulfills "b" of UC/CSU A-G admission requirements

This class, developed by the UC/CSU system, is designed for college-bound seniors who want to prepare for the rigors of college level reading and writing across subject matter. The emphasis is on rhetorical reading and writing, argumentative writing, critical thinking, and author argument. Extensive writing and reading is done throughout the year, with an emphasis on expository reading.

AP Language & Composition (Advanced Placement) — Grade 11

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

In this college-level course, students will complete all parts of the summer assignment, write at least one essay every 1-2 weeks, read 5-6 books of fiction and nonfiction over the course of the year and will learn to compose and closely analyze a variety of nonfiction text including: exposition, narration, persuasion, speech, film, art and advertisement. Students will examine the purposes, audience expectations and subjects of a variety of written forms. Close attention will be paid to the conventions and constructions of language as they contribute to effectiveness in writing.

AP Literature and Composition (Advanced Placement) — Grade 12

Year Course

Fulfills "b" of UC/CSU A-G admission requirements

This college-level course includes an intensive study of British and American Literature. The course covers 9-10 novels, an average of 1-2 weekly essays, critical analysis of poetry, and a focus on literary interpretation. Students are prepared for and are expected to take the advanced placement test in the spring. Passing the AP test makes a student eligible for college credit for this course. Critical thinking and analytical writing skills are emphasized. Extensive reading and writing are assigned throughout the year. Students are required to complete summer reading.

English Elective Courses

Creative Writing — Grades 9, 10, 11 & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

Creative Writing is an English elective course that focuses on the exploration of short fiction, poetry, writing for a visual medium (Script), and memoir. The course will culminate in a written portfolio that includes one revised short story, three to five polished poems, a three-act manuscript, and a short memoir. Students draft, revise, and polish fiction and poetry through writing exercises, developing familiarity with literary terms and facility with the writing process as they study elements of creative writing. Elements of fiction writing (both short and in script form) explored in this course include attention to specific detail, observation, character development, setting, plot, and point of view. In the poetry units, students learn about the use of sensory details and imagery, figurative language, and sound devices including rhyme, rhythm, and alliteration. They also explore poetic forms ranging from found poems and slam poetry to traditional sonnets and villanelles.The course will engage the students in writing exercises so they may explore the central theme: Identity. As the course progresses, students will be asked to explore the essential questions:Who am I? How do I learn who I am? How does my identity develop as I grow? How is my identity influenced by AND separate from my family, my friends, and my community? How do my identities, culture, and society shape my experiences in the world? Does my individual identity contribute to or conflict with our society at large? How do elements of identity intersect with elements of voice and power?

Journalism 1 — Grades 10, 11 & 12

Year Course

Fulfills SSFUSD graduation requirement only

This is a one-year course introducing students to the field of journalism. This class includes news gathering techniques, press law and ethics, new trends in journalism, methods of printing, different types of news writing, photography, layout and design, and advertising. The course covers the first steps of newsgathering to the final stages of production.

Public Speaking and Debate

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

This course will develop and improve public speaking, argumentative, and critical thinking skills in communication settings. Students will prepare and deliver speeches and participate in several in class debates and forums on current topics. Techniques will be taught to control speech anxiety, and structure and organize information to present to a variety of audiences. As such, the fundamentals of physical and vocal delivery skills, use of language and gesturing, as well as listening skills will be learned. Please note that time requirements are given for each speech.

Yearbook Production — Grades 9, 10, 11 & 12

Year Course

Fulfills SSFUSD graduation requirement only

This class is responsible for the production of the school yearbook. Students are instructed in basic journalistic skills in the areas of layout, design, writing, business, and photography. **MBRFC**

English Language Development

The English Language Development (ELD) program serves beginning and intermediate level English Learners (ELs) who are new to school in the United States. The goal of the program is to enable students to communicate effectively in English for academic, social, and career success. Students take one to three ELD classes a day and are eligible to take ELD classes with other EL students in the Social Studies, Math, and Science departments. Students exit the ELD program as soon as they are able to succeed in mainstream English. Most students exiting the program are still ELs; however, their level of English fluency is high enough for their success in mainstream English.

ELD Lab 1 — Grades 9, 10, 11 & 12

Year Course (SSFHS only)

This course is taken concurrently with Emerging ELA (SSFHS) or ELD 3 (ECHS) This course is offered to students whose native language is not English. It is structured as a beginning language dealing with survival skills in oral English Primary language support is available in this course. **MBRFC once**

ELD Lab 2 — Grades 9, 10, 11 & 12

Year Course

Prerequisite: Test and teacher recommendation

This course is offered to students whose native language is not English. Emphasizing further development of conversational skills, this course includes additional written practice in grammar, phonetics, sentence development, and short paragraphs. **MBRFC once**

ELD Lab 3 — Grades 9, 10, 11 & 12

Year Course

Prerequisite: Test and teacher recommendation

This course is offered to students whose native language is not English. This course continues instruction in basic English conversational skills. Primary language support is available.

ELD 4 Lab — Grades 9, 10, 11 & 12

Year Course

Prerequisite: Enrollment date, Test and Teacher recommendation; Concurrent enrollment in grade level EL English course

This course is for intermediate ELs and is designed as a bridge from ELD to mainstream English. To exit ELD 4 and go into mainstream English, students must read at the 8th grade level and be able to write a coherent essay.

ELD 3 — Grades 9, 10, 11 & 12

Year Course

Prerequisite: Enrollment date, test results, and teacher recommendation

Fulfills “b” of UC/CSU admission requirement.

This course is for advanced ELs. Students develop their speaking, listening, reading, and writing skills. Emphasis is placed on increasing vocabulary skills and the use of idioms, short compositions, reading, and grammar.

Emerging ELA - Grade 9, 10, 11, 12
Year Course
Prerequisite: Enrollment date, test results, and teacher recommendation
Fulfills SSFUSD graduation requirement only
This class is to be taken concurrently with ELD Lab 1. This course is for Novice/Emergent ELs. Students develop their speaking, listening, reading, and writing skills. Emphasis is placed on increasing vocabulary skills and the use of idioms, short compositions, reading, and grammar.

English 1CP (College Prep) (EL) — Grade 9
Year Course
Fulfills "b" of UC/CSU A-G admission requirements
This class is aligned with the Common Core State Standards (CCSS) for grades 9-10 and integrates the California State Standards for English Language Development. It introduces world literature, focusing on exploration of novels, short stories, drama, mythology and non-fiction. Writing instruction includes the expository essay, business and technical writing and autobiographical/biographical essays. Grammar instruction focuses on the parts of speech and sentences, phrases, punctuation and sentence construction. There is a specific technology focus at each high school.

English 2CP (College Prep) (EL) — Grade 10
Year Course
Fulfills "b" of UC/CSU A-G admission requirements
This course bridges ninth grade world literature with eleventh grade American literature in classes aligned to the Common Core State Standards (CCSS) and integrates the California State Standards for English Language Development. It focuses on multicultural literature that reflects the culturally diverse population in our school community. Other novels/plays are selected by the instructor from the district reading list for tenth grade. Writing instruction focuses on the expository essay, biographical narratives/character sketches, and persuasive essay/presentation. Grammar instruction builds upon basic skills taught in ninth grade with an emphasis on subject verb agreement and effective sentence construction and variation.

English 3CP (College Prep) (EL) — Grade 11
Year Course
Fulfills "b" of UC/CSU A-G admission requirements
This course includes a survey of American literature in classes that are aligned to the Common Core State Standards (CCSS) and integrates the California State Standards for English Language Development. Teachers use both chronological and thematic approaches. Grammar focuses on correct use of verbs, phrases and clauses. Writing focus areas include response to literature, narrative writing, compare/contrast essays and multimedia presentations. Basic research skills are reviewed.

English 4 – Expository Read & Writing Course (ERWC) (EL) — Grade 12
Year course
Fulfills "b" of UC/CSU A-G admission requirements
This class, developed by the UC/CSU system, is designed for college-bound seniors who want to prepare for the rigors of college level reading and writing across subject matter. The course integrates the California State Standards for English Language Development to ensure access to content for all students. The emphasis is on rhetorical reading and writing, argumentative writing, critical thinking, and analyzing an author's argument. Extensive writing and reading is done throughout the year, with an emphasis on expository reading.

Controversial Issues in America

Year course
Fulfills “g” of UC/CSU A-G admission requirements
Course placement determined by ML and Counseling staff
From affirmative action to physician-assisted suicide, abortion to mandatory military service, this course will engage students in the study, discussion and debate of current controversial topics in the United States. In grappling with these moral questions, students will dig into the research on these issues, apply concepts of political philosophy, evaluate conflicting source material and arguments, and attempt to answer the question, "what is the right thing to do?" The units will follow the structure: present the topic, research, read and analyze sources, engage in structure writing activities, debates and discussions, and culminate in a position paper on a self-determined topic relating to the overall Unit focus.

Controversial Issues in Teen Culture

Year course
Fulfills “g” of UC/CSU A-G admission requirements
Course placement determined by ML and Counseling staff
In this second Controversial Issues course for long-term English Learners, students will explore and analyze current controversial issues and teen culture. They will state a position and defend it using credible sources and concise academic language, present recommendations and proposals to address current issues facing teenagers in American Society. Students will improve their ability to identify, analyze, and evaluate arguments in order to write, present, and persuade audiences. Students will conduct qualitative and quantitative research, and synthesize data and information. Ultimately, students will utilize the skills they've developed over the course of the year to address an important issue faced by their generation. They will edit their writing and speeches for clarity, purpose, audience, and voice, i.e., syntax variety, diction, and tone.

Mathematics

Students in the Class of 2025 or later must complete a total of three years of math including Algebra 1 to graduate. Students are encouraged to take a minimum of four years of math to maximize their options for college and career after high school.

Effective Fall 2025, UC/CSU "c" math requirements have been updated to clarify which courses meet and/or validate the 3 course "foundational" requirement. Students should note that courses such as Statistics and Data Science no longer validate or fulfill the foundational math requirement, but may count as additional math courses.

Foundational math	Math disciplines that will validate Algebra II/Math III	Math disciplines that will not validate Algebra II/Math III
• Algebra I • Geometry • Algebra II • Math I • Math II • Math III	• Precalculus • Calculus • Other Advanced Math	• Statistics • Computer Science • Additional Math

<u>Algebra 1 — Grades 9, 10, 11 & 12</u>
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
The course is aligned with the Common Core State Standards for Algebra 1. Topics include signed numbers and properties of real numbers, equations, inequalities, functions, lines, systems of equations and inequalities, polynomials and exponents, factoring, quadratic functions, rational functions and equations, and radical functions and equations. Successful completion of Algebra 1 or a higher level Math Course is a graduation requirement.

<u>Algebra 1 (EL) — Grades 9, 10, 11, 12</u>
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: Concurrent enrollment in ELD Lab 1, 2, or 3r
The curriculum and standards in this course parallel the mainstream course.

<u>Geometry — Grades 9, 10, 11 & 12</u>
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
The course is aligned with the Common Core State Standards for Geometry. Topics include undefined terms, geometric reasoning, parallel and perpendicular lines, triangle congruence, properties of triangles, quadrilaterals and polygons, similarity, right triangle trigonometry, perimeter, circumference and area, volume and surface area, circles, and transformational geometry.

Geometry (EL) — Grades 9, 10, 11 & 12
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: Concurrent enrolment in ELD labe 1, 2, or 3
The curriculum and standards in this course parallel the mainstream course.

Honors Geometry — Grades 9, 10, 11 & 12
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Students must meet 2 of 4 criteria: "B" or higher in both semesters of Algebra 1, an eligible score on the MDTP Geometry Readiness exam, CAASPP score, or iXL diagnostic score
The course is aligned with the Common Core State Standards for Geometry, but places an emphasis on rigor and advanced problem solving.

Algebra 2 — Grades 9, 10, 11 & 12
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: Algebra 1
The course is aligned with the Common Core State Standards for Algebra 2. Topics include functions, equations and their graphs, linear systems, quadratic functions, polynomial expressions and functions, radical expressions and functions, rational expressions and functions, exponential and logarithmic functions, conic sections, sequences and series, probability and statistics, and matrices.

Honors Algebra 2 — Grades 9, 10, 11 & 12
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Students must meet 2 of 4 criteria: "B" or higher in both semesters of Algebra 1, an eligible score on the MDTP Algebra 2 Readiness exam, CAASPP score, or iXL diagnostic score
The course is aligned with the Common Core State Standards for Algebra 2, but places an emphasis on rigor and advanced problem solving.

Explorations in Data Science - Grades 11 & 12
Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: Algebra 1
In this course students will learn to understand, ask questions of, and represent data through project-based units. The units will give students opportunities to be data explorers through active engagement, developing their understanding of data analysis, sampling, correlation/causation, bias and uncertainty, modeling with data, making and evaluating data-based arguments, and the importance of data in society. At the end of the course, students will have a portfolio of their data science work to showcase their newly developed knowledge and understanding. Beginning in 2025, this course may be counted as a 3rd year math course for SSFUSD graduation requirements, but does not fulfill the foundational 3 course requirement for UC/CSU "c" admissions requirements.

Pre-Calculus — Grades 9, 10, 11 & 12

Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: Algebra 2 or Algebra 2 Honors
The course is aligned with selected Common Core State Standards (CCSS) for Mathematical Analysis, Linear Algebra, and Trigonometry. Fall semester topics include functions and their graphs, the arithmetic of complex numbers, exponential and logarithmic functions, and topics in analytic geometry. Spring semester topics include radian measure, trigonometric functions and their graphs, problem solving using trigonometric relationships and laws, identities, and solving trigonometric equations.

Probability and Statistics — Grades 10, 11 & 12

Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: Algebra 2 or Precalculus
The course is aligned with selected Common Core State Standards (CCSS) for Statistics & Probability. Topics include basic principles of descriptive statistics, exploratory data analysis, design of experiments, sample distributions and estimation, fitting models to data, measuring and interpreting probability. Examples from games of chance, business, medicine, policy-making, the natural and social sciences, and sports will be explored. A graphing calculator (TI-83) is required for the course. It is used extensively as a learning tool to expose students to the power and simplicity of statistical software for data analysis. Beginning in 2025, this course may be counted as an additional math course for UC/CSU admissions requirements, but does not fulfill the foundational 3 course requirement.

AP Statistics – Grades 11 & 12

Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: "B" or better grade in both semesters of Algebra 2 or Precalculus
AP Statistics involves the study of four main areas: exploratory analysis, planning a study, probability, and statistical inference. In contrast to a typical math course AP Statistics is taught as an activity based course in which students actively construct their own understanding of the concepts and techniques of statistics. Beginning in 2025, this course may be counted as an additional math course for UC/CSU admissions requirements, but does not fulfill the foundational 3 course requirement.

AP Calculus AB (Advanced Placement) — Grade 11 & 12

Year Course
Fulfills "c" of UC/CSU A-G admission requirements
Prerequisite: "B" or better grade in both semesters of Precalculus
The course is aligned with the AP Calculus AB Content Standards published by the College Board. Topics include the use of a graphing calculator, limits, the average and instantaneous rates of change, derivatives (rules for differentiation, implicit differentiation, and higher derivatives), graphical analysis using derivatives, L'Hospital's Rule, continuity theorems (Intermediate Value Theorem, Extreme Value Theorem, Rolle's Theorem, and the Mean Value Theorem), applications of the derivative (motion, optimization, linear approximation, and scientific contexts), antiderivatives, Riemann sums, the definite integral, the Fundamental Theorem of Calculus, the average value of a function, applications of the integral (area, volume, and scientific contexts), simple differential equations (including exponential growth and decay), and slope fields.

Financial Literacy — Grade 12

Year Course
SSFUSD Elective credit
Fulfills “g” of UC/CSU A-G admission requirements
Prerequisite: Algebra 1

The goal of this course is to guide students in building a strong foundation in logical thinking and problem solving that will enable them to make good decisions concerning matters of money and finance in their daily lives. Students will use technology that will allow them to present the skills and knowledge they gain from this course and apply them to real-life situations. Students are introduced to such everyday life skills as examining money decisions Americans make, learn how to budget, learn how to get and stay out of debt, read their credit score, identify possible career options, learn how to balance a checking account, compare health plans, learn how to use and read W-2s, learn about home mortgages, calculate for retirement, and track inflation. Students may apply this course credit as math elective credit to fulfill SSFUSD graduation requirements only.

Physical Education

The district shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support the district's coordinated student wellness program and encourage students' lifelong fitness.

For grades 9-12, the overall course of study shall include the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives. (Education Code 33352; 5 CCR 10060)

(Unless the student has been otherwise exempted pursuant to other sections of the Education Code). The principal of alternative schools has the option to waive up to 10 credits of Physical Education, excluding grade 9 Physical Education.

Physical Education — Grades 9 & 10

Year Course
Fulfills SSFUSD graduation requirement only
The required Physical Education core curriculum for grades 9 and 10 is designed to give students of varied skill and coordination levels beginning learning experiences in each of the following five areas: aquatics, self-defense, body development and fitness, individual/dual sports, and team sports. A learning progression of individual skill development is emphasized in conjunction with the development of endurance, strength, flexibility, and conceptual learning specific to each activity unit. In the 10th Grade there shall be an elective program of not less than one quarter or more than one semester of elective unit activities. These units shall consist of: Aquatics, Rhythms/Dance, Self Defense, Individual/Dual Sports, Team Sports, Body Conditioning/Aerobics, Physical Fitness.

Physical Education — Grades 11 & 12 (Elective Program)

Semester Course
Fulfills SSFUSD graduation requirement only
The elective Physical Education curriculum for grades 11 and 12 is designed to give students with varied abilities and interests additional learning experiences with an emphasis on lifetime sports.
Self-assessment and the continued development of endurance, strength, flexibility, and conceptual learning specific to each activity unit are primary program goals. Students will take part in a combination of both team sports (9^{th} grade focus) and/or individual sports (10^{th} grade focus) depending on the availability of the facilities not taken over by the CORE courses. Similar to the 9^{th} and 10^{th} grade courses, these students may undergo both skills tests and knowledge tests accordingly.

Advanced Physical Education Conditioning — Grades 11 & 12 (Elective Program)

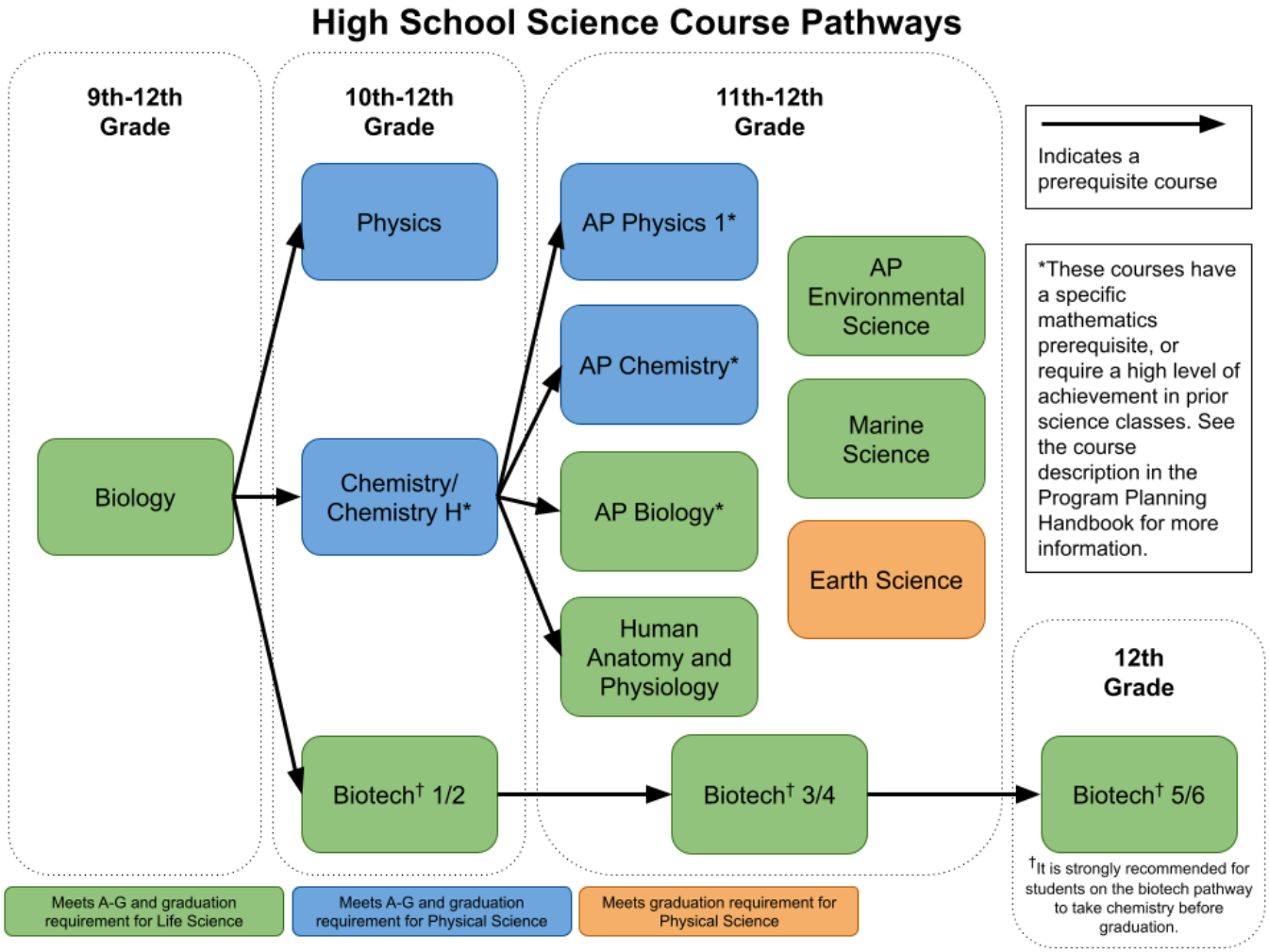
Semester Course
Fulfills SSFUSD graduation requirement only
Prerequisite: Must have completed PE 9 and 10
This course is designed for students interested in strength and conditioning. This course may not be used as a make-up/substitute for the 9th-10th CORE Physical Education requirement. **MBRFC**

Dance 1, 2, 3, 4 — Grades 10, 11 & 12
Year Course
Fulfills SSFUSD graduation requirement
Prerequisite: Must have completed PE 9
Please see course descriptions in the "Visual and Performing Arts" section of this handbook.

Advanced Dance— Grades 10, 11 & 12
Year Course
Fulfills SSFUSD graduation requirement
Prerequisite: Must have completed PE 9
Please see course descriptions in the "Visual and Performing Arts" section of this handbook.

Yoga — Grades 9, 10, 11 & 12
Semester Course
Fulfills SSFUSD Elective credit graduation requirement only
This course is designed to introduce and expose students to the practice of yoga as an integrated part of their Physical Education experience as well as a vehicle to discover the importance of connecting their mind with their physical well-being. The applications throughout the course allow students to experience the immediate benefits of yoga and adopt the ideals as a lifelong practice. Yoga benefits include greater flexibility, improved strength, balance, posture and overall awareness of the body through relaxation and breathing activities. For all grades as an elective course, not to be used in place of 9th or 10th grade Core Physical Education. **MBRFC**

Science



Biology — Grades 9, 10, 11 & 12
Year Course
Fulfills "d" of UC/CSU A-G admission requirements
This course includes the nature of scientific investigation, the history of biological concepts, the relationship of organisms to the environment, the function of animal physiology and an overview of evolution. This course may also include a biotechnology unit. This course is required for all students wishing to enter a UC or CSU.

Biology (EL)
Year Course
Fulfills "d" of UC/CSU A-G admission requirements
Prerequisite: Concurrent enrollment in ELD lab 1, 2, or 3 1-3
The curriculum and standards in this course parallel the mainstream course. The teacher scaffolds the material to make it accessible to ELs.

AP Biology — Grades 11 & 12

Year Course
Fulfills "d" of UC/CSU A-G admission requirements
Prerequisite: "A" in Biology, "A" in Chemistry, or teacher recommendation
Advanced Placement Biology is a second-year elective class in Biology. It is a college preparatory course and fulfills one year of the CSU/UC lab requirements. Additionally, students will complete all labs and requirements mandated by the College Board. The course is highly recommended for students who will be studying biological science in college.

Biotechnology 1 & 2 (BTEC 400 at Skyline College) — Grades 10, 11 & 12

Year Course
Fulfills "d" of UC/CSU A-G admission requirements
Dual Enrollment eligible (Skyline College)
Prerequisite: Biology
Biotechnology Year 1 is a one-year laboratory course with dual enrollment at Skyline Community College, designed to give students an introduction to the scientific concepts and basic laboratory research techniques currently used in the field of biotechnology. The first semester starts with a focus on mastering basic standard laboratory operating procedures, extensive record-keeping through a laboratory notebook, communication skills, safety, and proper use of equipment. Over the course of the year, students will learn about growing bacteria cells, using a microscope, DNA and protein isolation, and genetic engineering. Through extensive research and laboratory experience, students will also evaluate career opportunities in the field.

Biotechnology 3 & 4 (BTEC 170 & 171 at Skyline College) — Grades 11 & 12

Year Course
Fulfills "d" of UC/CSU A-G admission requirements
Dual Enrollment eligible (Skyline College)
Prerequisite: Biotechnology 1&2
Biotechnology Year 2 is a one-year laboratory course with dual enrollment at Skyline Community College designed to provide students with ongoing exposure to scientific concepts and some sophisticated laboratory research techniques currently used in the field of biotechnology. Students will continue to develop their laboratory skills, record-keeping systems, critical thinking, and reading and communication skills. In laboratory experiments, students will focus on elevating and mastering Biotechnology 1 & 2 concepts, as well as exploring plant biology, agricultural biotechnology, and pharmaceutical development. Students will explore applications of biotechnology ranging from bioremediation, plant hybridization, bioinsecticides, and human therapeutics. Students will also continue to evaluate and explore career opportunities in the field.

Biotechnology 5 & 6 Honors (BTEC 484 & 486 at Skyline College) — Grade 12
Year Course (offered at SSFHS; open to all SSFUSD students)
Fulfills "d" of UC/CSU A-G admission requirements
Dual Enrollment eligible (Skyline College)
Prerequisite: Biotechnology 1-2 and 3-4 OR consent of instructor
Biotechnology Independent Research is a research-orientated laboratory experience designed to promote discovery of novel bacterial viruses (phages). Students work in teams to conduct research projects that incorporate microbiology, virology, molecular biology, and the use of bioinformatics tools and computational analysis software. First semester emphasis is on hypothesis-driven research on phage biology, reading and understanding scientific literature, and improving critical thinking skills such as evaluating hypotheses and identifying sources of errors. The second semester will focus on quantitative data analysis, viral genome annotation, and presentation skills. At the end of the course, students will produce a seminar-style presentation and a research paper describing their research project.

Chemistry — Grades 10, 11 & 12
Year Course
Fulfills "d" of UC/CSU A-G admission requirements
Prerequisite: Completion of Biology and Algebra 1
Chemistry is a college preparatory lab science course using experimentation to introduce the qualitative and quantitative principles of chemistry. This course is recommended for those students aspiring to a university degree or who plan to seek a career in a scientific field. Students who are planning to complete 3 or more years of high school science or who are planning to take an AP science course are strongly encouraged to take Chemistry in their 10th grade year.

Chemistry Honors — Grades 10 & 11
Year Course
Fulfills "d" of UC/CSU A-G admission requirements
Prerequisite: "A" in Biology, completion of Geometry, and concurrent enrollment in Algebra 2
This course is a college preparatory lab science course utilizing experimentation to introduce the principles of chemistry. Both experiments and principles are emphasized through discussion and problem solving. This course offers a study of the nature of matter, atomic theory, the states of matter, kinetic theory, chemical bonding, properties of solution, acids and bases, chemical reactions, ionization, equations, and chemical calculations. Chemistry Honors demands a more detailed and in depth understanding of the subject matter.

AP Chemistry — Grades 11 & 12
Year Course (Offered Bi-Annually)
Fulfills "d" of UC/CSU A-G admission requirements
Prerequisite: "A" in Chemistry or "B" in Chemistry Honors, concurrent enrollment in Algebra 2
The AP Chemistry course provides students with training for such knowledge and skills through guided inquiry labs, a focused curriculum on content relevant to today's problems, and an exam that assesses students' mental models of the particulate nature of matter instead of memorization of rules to understand chemistry. The AP Chemistry course is designed to be taken only after the successful completion of either Chemistry or Chemistry Honors.

Earth Science — Grades 11 & 12

Year Course

Fulfills "g" of UC/CSU A-G admission requirements

This course is designed to fulfill the physical science requirement for high school graduation. Earth Science is a college preparatory course designed to provide students with broad-base background and appreciation of our ever-changing planet and its place in our universe, provide quantitative analysis and experimentation tools to develop student's scientific and critical thinking skills, and to provide extensive preparation and comprehensive coordination between botany, mineralogy, meteorology, astronomy, physics, and the Earth sciences.

AP Environmental Science – Grades 11 & 12

Year Course (offered every other year)

Fulfills "d" of UC/CSU A-G admission requirements

Prerequisite: Completion of Biology, Chemistry, and Algebra 1

The AP Environmental Science course is designed to engage students with the scientific principles, concepts, and methodologies required to understand the interrelationships within the natural world. The course requires that students identify and analyze natural and human-made environmental problems, evaluate the relative risks associated with these problems, and examine alternative solutions for resolving or preventing them. Environmental science is interdisciplinary, embracing topics from geology, biology, environmental studies, environmental science, chemistry, and geography.

Human Anatomy and Physiology — Grades 11 & 12

Year Course

Fulfills "d" of UC/CSU A-G admission requirements

Prerequisite: Biology and Chemistry

Human Anatomy and Physiology is a college preparatory lab science elective course for the student interested in a career that requires an understanding of the basic principles of biology and human physiology. This course is recommended for those students who will be seeking additional education in the biological sciences and especially those students interested in vocations in the medical professions.

Physics — Grades 10, 11 & 12

Year Course

Fulfills "d" of UC/CSU A-G admission requirements

Prerequisite: Completion of Biology and Algebra 1

Physics is a college preparatory lab science course that allows students to learn the principles of physics through a wide variety of laboratory experiments and projects. The main topics covered in physics are Forces and Motion, Conservation of Energy and Momentum, Heat and Thermodynamics, Waves, and Electricity and Magnetic Phenomena. The course is intended to complete the trilogy of fundamental science, which includes Biology, Chemistry and Physics.

AP Physics 1 — Grades 11 & 12

Year Course

Fulfills “d” of UC/CSU A-G admission requirements

Prerequisite: Completion or concurrent enrollment in Algebra 2, “B” in Chemistry

Advanced Placement Physics 1 fulfills one semester of the UC/CSU lab requirements. This course is an algebra-based, introductory college-level physics course where students use inquiry-based investigations as they explore topics in Newtonian mechanics (including rotational motion); work, energy, and power; mechanical waves and sound; and introductory electrical circuits. This class is highly recommended for students who will be studying science in college.

Social Science

Students in the Class of 2024 or prior must successfully complete 3 years of Social Science: 1 year of World History, 1 year of US History, 1 semester of Economics, and 1 semester of Government. In 2024 or later students in 9th grade will take a semester of Intro to Ethnic Studies or World Geography and 1 semester of Health.

Health — Grades 9, 10, 11 & 12

Semester Course
Fulfills SSFUSD graduation requirement only
A course designed to cover areas required by the state of California in Health. The course deals with health-related subjects which include CPR, first aid, alcohol, tobacco, narcotics, and comprehensive sexual and reproductive health education

Modern World History — Grade 10

Year Course
Fulfills "a" of UC/CSU A-G admission requirements
The Modern World History course examines the major events from the 1700s to the present day that helped shape the modern world, as we know it. This course will study the rise of democratic ideas, the French Revolution, the Industrial Revolution, Imperialism, WWI, WWII, the Cold War, and will end with the study of contemporary issues and Globalization. Included will be the analysis of historical themes present in different events, as well as cause and effect relationships throughout time.

AP European History — Grade 10, 11, & 12

Year Course
Fulfills "a" of UC/CSU A-G admission requirements
AP European History is a college-level course. Students investigate significant events, individuals, developments, and processes in four historical periods from approximately 1450 to the present. Students develop and use skills, practices, and methods to analyze primary and secondary sources; develop historical arguments; make historical comparisons; and utilize reasoning about contextualization, causation, and continuity and change over time. The course also provides six themes that students explore throughout the course in order to make connections among historical developments in different times and places: interaction of Europe and the world; poverty and prosperity; objective knowledge and subjective visions; states and other institutions of power; individual and society; and national and European identity.

Modern World History (EL)

Year Course
Fulfills "a" of UC/CSU A-G admission requirements
Prerequisite: Concurrent enrollment in ELD
The curriculum and standards in this course parallel the mainstream course. The teacher scaffolds the material to make it accessible to ELs.

AP World History (Advanced Placement) — Grade 10, 11, & 12

Year Course
Fulfills "a" of UC/CSU A-G admission requirements
AP World History is a college-level course focusing on developing students' understanding of world history from approximately 1200 to the present. The course has students investigate the content of

world history for significant events, individuals, developments, and processes in six historical periods, and develop and use the same thinking skills and methods employed by historians in order to make connections among historical developments in different times and places encompassing the five major geographical regions of the globe: Africa, the Americas, Asia, Europe, and Oceania.

United States History — Grade 11
Year Course
Fulfills "a" of UC/CSU A-G admission requirements
This course examines the major turning points in American history and concentrates on the twentieth century. Among the topics reviewed will be the Progressive Era, the Jazz Age, the Great Depression, World War II, the Cold War, Watergate, and the Reagan Years.

United States History (EL)
Year Course
Fulfills "a" of UC/CSU A-G admission requirements
Prerequisite: Concurrent enrollment in ELD lab 1, 2, or 3 The curriculum and standards in this course parallel the mainstream course. The teacher scaffolds the material to make it accessible to ELs.

AP United States History — Grade 11
Year Course
Fulfills "a" of UC/CSU A-G admission requirements
An advanced survey course geared towards developing: an appreciation for and understanding of the process of historical inquiry; an understanding of the history of the U.S. in political, economic, social and cultural terms; and focusing on improvement of writing, research, and critical reading skills.

American Government — Grade 12
Semester Course
Fulfills "a" of UC/CSU A-G admission requirements
Students will gain a working understanding of the American Government. The curriculum is tailored so that it reflects the democracy in which we live by encouraging participation, interest, and representation. By the end of the semester the students will have gained an understanding of the Constitution, Civil Rights, the use of the Media, Political Parties, the Election Process, local government, state government, the court system, and the federal government's three branch system.

AP American Government & Politics — Grade 12
Semester Course (ECHS Only: Students enrolled in AP Government are expected to take AP Macroeconomics)
Fulfills "a" of UC/CSU A-G admission requirements
This course provides an analytical perspective on government and politics in the United States. This course involves both the study of general concepts used to interpret U.S. politics and the analysis of specific case studies. It also requires familiarity with the various institutions, groups, beliefs, and ideas that constitute U.S. political reality. Major units include: Constitutional Underpinnings of United States Government; Political Beliefs and Behaviors; Political Parties; Interest Groups; Mass Media; Institutions of National Government: The Congress; The Presidency; The Bureaucracy and The Federal Courts; Public Policy; and Civil Rights and Civil Liberties.

AP Macroeconomics — Grade 12

Semester Course
Fulfills "g" of UC/CSU A-G admission requirements
(ECHS Only: Students enrolled in AP Macroeconomics are expected to take AP Government)
AP Macroeconomics is a one-semester college level course. At the end of this course each student will be prepared to take an AP Exam in Macroeconomics. Achievement on the AP test may allow students to earn up to three college credits. Macroeconomics is the understanding of economic principles and how they are applied to the economy. The program is aimed at providing students with the analytical skills necessary to deal with problems in the economy. The course aims at making students ready to take more advanced economic courses in college.

AP Microeconomics – Grade 12

Semester Course
Fulfills "g" of UC/CSU A-G admission requirements
AP Microeconomics is an introductory college-level microeconomics course. Students cultivate their understanding of the principles that apply to the functions of individual economic decision-makers by using principles and models to describe economic situations and predict and explain outcomes with graphs, charts, and data as they explore concepts like scarcity and markets; costs, benefits, and marginal analysis; production choices and behavior; and market inefficiency and public policy.

Economics — Grade 12

Semester Course
Fulfills "g" of UC/CSU A-G admission requirements
Economics is designed to expose the student to the operations of the free market and competitive economic systems. Emphasis will be placed on free market operation and theory, supply & demand, the price system competition and the many roles played by the various government agencies in the free market. Students will be introduced to both micro and macroeconomic concepts. Students will be exposed to a financial planning unit in which each student will be expected to participate in a stock simulation.

Ethnic Studies — Grade 9, 10, 11 & 12

Semester Course
Fulfills "g" of UC/CSU A-G admission requirements
This course is an interdisciplinary course that examines comparative and historical perspectives to examine language, family structures and traditions, economic and social issues, political policies, and values of diverse groups within the United States. Students will critically examine the complexities of individual and community identity, how it is constructed and its connection to both power and privilege. By the end of the semester, students will have gained an understanding of the intersections among race, ethnicity, nationality, gender, class, age, sexuality, and religion.

Ethnic Studies Honors — Grade 11 & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

Ethnic Studies Honors is designed to give 11th and 12th grade students an introduction to the experiences of ethnic communities that are rarely represented in textbooks. It is also a compelling way to examine race, ethnicity, nationality, and culture in the United States. The course equips students with a critical lens to see the world and their place in it by understanding systems and power at the root of American society and aims to motivate students to actively engage in our democracy.

Intro to Ethnic Studies - Grades 9, 10, 11, 12

Semester Course

Fulfills “g” of UC/CSU A-G admission requirements

Introduction to Ethnic Studies is a course that relies on critical thinking to examine race, gender, class, sexuality, ethnicity, and intersectionality in the United States. It is the study of our communities and the people within them, considering identity as it relates to ethnicity and social structures past and present. Students study the impact of systems of oppression in the United States, as well as the cultural resilience of vulnerable communities. This class amplifies the diverse experiences of groups not represented in textbooks and challenges traditional viewpoints of US History. This course is intended for 9th grade students and includes the development and application of academic skills that students will need in subsequent Social Studies courses.

Psychology — Grades 11 & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

Primarily a senior course, Psychology is also open to a limited number of juniors when space is available. This course offers the opportunity to develop a better understanding of why individuals behave as they do. Areas of study include the development of personality, emotional development, mental health, mental illness, psychoanalysis and behavior modification, learning and intelligence, family and social relationships, and communication. The content of the course relates to the problems that high school students may encounter. An elective course, it is not used as a makeup for other social studies classes.

AP Psychology - Grades 11 & 12

Year Course

Fulfills “g” of UC/CSU A-G admission requirements

The AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. Students explore and apply psychological theories, key concepts, and research findings across major areas, including the biological bases of behavior, cognition, development, learning, social psychology, personality, and mental and physical health. They engage in critical thinking, data analysis, and evidence-based communication, preparing for the College Board Advanced Placement Psychology exam.

World Geography and Culture — Grade 9

Semester Course
Fulfills “a” of UC/CSU A-G admission requirements
Fulfills SSFUSD graduation requirement only
Designed for general level and college-prep freshman, this course serves as an introduction into *Modern World History*. Students will study the history, physical geography, politics, culture, literature, religion, architecture, social structure, and economy of the seven world regions. This course will provide students with a global awareness and a multicultural perspective, ultimately preparing students for their role as a global citizen in today’s world.

Special Education

The Individual Education Plan (IEP) will indicate the amount of time a student requires Specialized Academic Instruction (SAI) whether in the general education classroom or a separate setting. Students enrolled in the programs offered through the Department of Special Education will be assigned a Special Education case manager who works with the school counselors on student schedules and classes, implements the student's IEP (Individualized Education Plan) and acts as the liaison for the student, parent, classroom teacher, administration, academic counselor and related service providers.

Students may be referred for special education assessment by their parent, teacher or school counselor. All requests for an evaluation are processed through the Student Study Team (SST). State eligibility criteria must be met for a student to receive special education services. Placement services are determined by the IEP team. All efforts to provide instruction in the least restrictive environment are made.

Transition Partnership Program (TPP)

The Transition Partnership Program (TPP) connects high school students with disabilities to the California Department of Rehabilitation (DOR) and assists with their transition to work. TPP helps students overcome barriers to employment; assistance may include direct job development, vocational training, or post-secondary education. The TPP provides enhanced vocational rehabilitation services for at least one year prior to the student leaving high school. Services include training and school classes or programs to enable students to obtain employment. This may include community based instruction, vocational and work-site training, job placement, work incentive wages, and follow-up services. This is a cooperative program with the California Department of Rehabilitation.

Workability 1

The mission of Workability I (WAI) is to promote the involvement of key stakeholders including students, families, educators, employers and other agencies in planning and implementing an array of services that will culminate in successful student transition to employment, lifelong learning and quality of life. The WAI program provides comprehensive pre-employment skills training, employment placement and follow-up for high school students in special education who are making the transition from school to work, independent living and post-secondary education or training. The WAI program offers special education students the opportunity to complete their secondary education while also obtaining marketable job skills. The WAI program seeks employers in the business community who will give students with special needs a chance to prove themselves. The WAI program is a grant funded by the California Department of Education.

Visual and Performing Arts

All courses in this department meet the district fine arts requirement.

Art 1 — Grades 9, 10, 11 & 12
Year or Semester Course
Fulfills "f" of UC/CSU A-G admission requirements
A general survey course covering work in principles and elements of design in a variety of art media. Reading and writing are a required part of the course.

Art 2 — Grades 9, 10, 11 & 12
Year or Semester Course
Fulfills "f" of UC/CSU A-G admission requirements
A continuation of Art 1. A general survey course covering work in principles and elements of design in a variety of art media. Reading and writing are a required part of the course.

Art 3 — Grades 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: "C" in Art 1 and Art 2
Advanced study of painting and drawing with an emphasis on individual creative projects. Reading and writing are a required part of the course.

Art 4 — Grade 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: "C" in Advanced Art 1, 2, 3 or teacher recommendation
A continuing exploration of creative and individual artwork. The student may specialize in a particular area of interest. Reading and writing are a required part of the course.

Advanced Art 5 — Grade 12
Year Course
Fulfills SSFUSD graduation requirement only
Prerequisite: "C" in Advanced Art 1, 2, 3, 4 or teacher recommendation
A continuing exploration of creative and individual artwork. The student may specialize in a particular area of interest. Reading and writing are a required part of the course.

Ceramics 1 — Grades 9, 10, 11 & 12
Semester Course
Fulfills "f" of UC/CSU A-G admission requirements
An introductory course in ceramics. Students have an opportunity to explore a variety of ceramic techniques such as clay carving, pinch, slab, teacher recommendation and sculpture techniques. Basic glazing techniques and firing procedures are introduced. Reading and writing are a required part of the course.

Ceramics 2 — Grades 9, 10, 11 & 12
Semester Course
Fulfills “f” of UC/CSU A-G admission requirements
A continuation of Ceramics 1. Students have an opportunity to explore a variety of ceramic techniques such as clay carving, pinch, slab, teacher recommendation and sculpture techniques. Basic glazing techniques and firing procedures are introduced. Reading and writing are a required part of the course. Successful completion of the course meets the District's fine arts requirements.

Ceramics 3 — Grades 10, 11 & 12
Year Course
Fulfills “f” of UC/CSU A-G admission requirements
Prerequisite: “C” in Ceramics 1 and Ceramics 2 or teacher recommendation
An advanced course in the study of ceramics with the introduction of additional creative techniques. Emphasis is placed on the individual creative process and upon sculptural forms. Reading and writing are a required part of the course.

Ceramics 4 — Grade 12
Year Course
Fulfills SSFUSD graduation requirement only
Prerequisite: “C” in Ceramics 1, 2, and 3 or teacher recommendation
A continuing exploration of creative and individual ceramic work. The student may specialize in a particular area of interest. Reading and writing are a required part of the course.

Performing Arts

Chorus — Grades 9, 10, 11 & 12
Year Course
Fulfills “f” of UC/CSU A-G admission requirements
This course is designed to help the untrained young voice. The course covers basic principles in vocal production, tone, diction, projection of the individual voice, and reading of music. A variety of music will be performed, including “rock”, jazz, folk, and classical. Emphasis will be placed on performance. This class, primarily for the 9th grade, could be used as a training ground and a feeder group for the mixed chorus. Attendance at all performances is required.

Advanced Chorus — Grades 10, 11 & 12
Year Course
Fulfills “f” of UC/CSU A-G admission requirements
Prerequisite: Previous singing experience or teacher recommendation required
This course offers students the opportunity to continue to develop the basics of singing, to study all types of music ranging from classical to “rock”, and to perform frequently. Emphasis will be placed on the study of advanced choral music with regard to the fine art of interpretation and tone production. Attendance at all performances is required. **MBRFC**

Concert Band — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Previous basic instrumental training and teacher recommendation
A class designed for the band student not quite ready for the difficult music literature offered in Symphonic Band. It is also an excellent opportunity for current Symphonic Band members to study a new or secondary instrument. Attendance at all performances is required. **MBRFC**

Jazz Ensemble — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Teacher recommendation
This is a course offered to a limited number of advanced students interested in ensemble playing and modern music. Rehearsal and training are carried on throughout the year in areas of musicianship, improvisation, sight reading, and the establishment of excellent musical standards. Literature to be covered will range from jazz standards to contemporary jazz ensemble literature. Attendance at all performances is required. **MBRFC**

Advanced Jazz Ensemble — Grades 9, 10, 11 & 12
Year Course
Prerequisite: Teacher recommendation
This is a capstone course offered to a limited number of advanced students interested in ensemble playing and modern music. Rehearsal and training are carried on throughout the year in areas of musicianship, improvisation, sight reading, and the establishment of excellent musical standards. Literature to be covered will range from jazz standards to contemporary jazz ensemble literature. Attendance at all performances is required. **MBRFC**

String Ensemble — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Teacher recommendation
String Ensemble is a yearlong course for students wishing to explore music as a career path. The purpose of the course is to prepare students to become pragmatic and analytical within the domain of music by laying a foundation in the fundamentals of music. Students will learn to play a wide variety of technical exercises, pieces of music from a variety of cultures and genres and will develop skills of learning techniques, personal discipline, and communal responsibility. **MBRFC**

Symphonic Band — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Previous advance band experience or teacher recommendation
This is an elective course open to all students. The student's proficiency on the instrument must be great enough to insure active band participation. Band activities include a football band, concert band, and ensembles. Students are encouraged to participate in as many of these groups as possible. By performing, students gain self-confidence, a sense of teamwork, and responsibility. Attendance at all performances is required. **MBRFC**

Dance 1 — Grades 9, 10, 11 & 12
Year Course (Dance classes require special shoes)
Fulfills "f" of UC/CSU A-G admission requirements
This course in theater dance covers the basic principles of jazz, tap, and ballet. It is recommended for students who have had little or no dance training and who are interested in studying dance as an art form. Students are required to perform at all school functions and community functions. Some written work is required.

Dance 2, 3, 4 — Grades 10, 11 & 12
Year Course (Dance classes require special shoes)
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: "C" in Dance 1 or teacher recommendation
This course is an extension of skills learned in the previous dance course. Students are exposed to a variety of dance forms and have the opportunity to experience further skill development, creativity, and group choreography. Written work may be required. Students are required to perform at all school functions and community functions.

Advanced Dance — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: Audition and consent of instructor.

Drama 1 — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements:
Study and exercise in the basic elements of drama, this course includes both performance technique and audience responsibility. Areas of study include pantomime, improvisation, voice and diction, dialects, and acting styles. Also included is a study of the history of theater and its development to the present through the reading of representative plays. The class requires student preparation and involvement in acted scenes from these plays. After school crew hours are required at El Camino High School in lieu of homework.

Drama 2, 3, & 4 — Grades 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Prerequisite: "C" grade in previous Drama course or teacher recommendation
An advanced course in drama, including performance and directing projects. Emphasis is given to the study of modern trends in theater. Students must participate in dramatic productions in order to receive an "A."

Technical Theatre 1 — Grades 9, 10, 11 & 12
Year Course
Fulfills "f" of UC/CSU A-G admission requirements
Technical Theatre 1 introduces students to the creative and technical processes behind live performance. Students explore how designers, directors, producers, and technicians collaborate to bring theatre to life while developing practical skills in stagecraft, set design, lighting, costuming, and sound. The course emphasizes safety, teamwork, communication, and empathy, core principles of a successful theatre environment.

Technical Theatre 2 — Grades 10, 11 & 12

Year Course

Fulfills "f" of UC/CSU A-G admission requirements

Technical Theatre 2 builds upon the foundational knowledge gained in Technical Theatre 1, offering students advanced opportunities to apply and expand their understanding of theatrical design, production, and management. Students engage in specialized projects in set construction, lighting design, sound engineering, and costume creation, while taking on leadership roles as department heads for school productions.

Beginning Folklorico Dance — Grades 9, 10, 11 & 12

Year Course

Fulfills "f" of UC/CSU A-G admission requirements

This course in Folklorico dance covers a variety of creative dance movement experiences. Students will be exposed to basic dance techniques and principles, including exploration of various rhythms, dance styles, spatial relationships, and the use of kinetic energy. The Folklorico dances emphasized in this course will come primarily from Mexico and Latin America. Students will be required to perform in one or more productions. Lectures, readings, written work and visual presentations on the history and culture of each region will further develop an appreciation and understanding of how and why these ethnic dances evolved. Students are required to perform at school functions and community functions.

Intermediate Folklorico Dance — Grades 9, 10, 11 & 12

Year Course

Fulfills "f" of UC/CSU A-G admission requirements

Prerequisite: Beginning Folklorico Dance, dance experience, or teacher recommendation

This class is a continuation of skills and dances learned in Beginning Folklorico dance. The intermediate level will further develop authentic style and technique as well as additional dances as a prerequisite for the Advanced level. In-depth study of ethnic dances will require written work and visual presentations on the history and culture of the specific region studied by the students. Students are required to perform at school and community functions.

Advanced Folklorico Dance — Grades 10, 11 & 12

Year Course

Fulfills "f" of UC/CSU A-G admission requirements

Prerequisite: Intermediate Folklorico Dance, advanced dance experience or teacher recommendation

This class is a continuation of skills and dances learned in Intermediate Folklorico Dance. Advanced dance skills and principles will be further developed. A greater emphasis will be given to authentic style, visual presentations and performances throughout the year. In depth study of ethnic dances will be required including written work and lectures. Students are required to perform at school and community functions. **MBRFC**

World Language

To meet UC and CSU "A–G" college admission requirements, students must complete at least two years of the same world language—though three years are strongly recommended for competitive applicants.

Students who demonstrate high proficiency in English and another language may also qualify for the California State Seal of Biliteracy, an official recognition of multilingual achievement that appears on both the high school diploma and transcript.

Students may choose from French, Italian, or Spanish, with introductory courses (French 1, Italian 1, or Spanish 1) recommended in 9th grade to allow for continued progression through advanced levels.

Please note: World Language courses can only be entered during the fall semester. Early planning ensures students stay on track for graduation and college eligibility.

French 1, Italian 1, Spanish 1 — Grades 9, 10, 11 & 12
Year Course
Fulfills "e" of UC/CSU A-G admission requirements
A beginning course in the study of grammar, vocabulary, and conversational skills. The development of listening, speaking, reading, and writing skills is emphasized. An introduction to the respective country's history and culture is included.

French 2, Italian 2, Spanish 2 — Grades 9, 10, 11 & 12
Year Course
Fulfills "e" of UC/CSU A-G admission requirements
Prerequisite: Previous language course or teacher recommendation
A continuing course in the study of grammar, conversation, dialogue, vocabulary building, elementary readings, and culture. Interpretive, Interpersonal and Presentational assignments and projects require an increasing intensity of focus and practice as the student progresses toward the Intermediate levels of proficiency.

French 3, Italian 3, Spanish 3 — Grades 9, 10, 11 & 12
Year course
Fulfills "e" of UC/CSU A-G admission requirements
Prerequisite: "C" or better in previous language course with teacher recommendation
Level three is an intermediate course in conversation, reading, writing, grammar, and culture. Skills will be acquired and practiced in the Interpretive, Interpersonal and Presentational modes, (as with all other levels) as students progress through increasingly advanced levels of proficiency.

French 4 — Grades 9, 10, 11 & 12
Year Course
Fulfills "e" of UC/CSU A-G admission requirements
Prerequisite: "B" or better in previous language course with teacher recommendation
An advanced course emphasizing literature, writing, grammar, and conversation.

AP Italian — Grades 10, 11 & 12

Year Course
Fulfills “e” of UC/CSU A-G admission requirements
Prerequisite: “B” or better in Italian 3
AP Italian is an advanced course taught in Italian which addresses six themes: global challenges, science and technology, personal and public identities, beauty and aesthetics, families and communities, and contemporary life. Students will read newspaper articles, literary excerpts and a variety of other authentic print materials. Students will develop writing skills through interacting with these materials as well as a variety of media such as songs, film clips, news broadcasts and more. Each area of study will also be addressed through conversation and presentations on cultural topics.

AP Spanish— Grades 11 & 12

Year Course
Fulfills “e” of UC/CSU A-G admission requirements
Prerequisite: "B" or better in Spanish 3
This course is designed for students who have built a strong foundation in all four skills of second language learning: listening, speaking, reading and writing. The curriculum is offered to those who have an interest in continuing the study and/or use of the language beyond the high school preparation courses, and are prepared for a rigorous and challenging course of study. It includes a survey of literature from various Latin American and Spanish authors and poets, cultural topics and current events around the world. Interpretive, Interpersonal, and Presentational assignments and projects integrate critical-thinking; require analysis and synthesis of articles and broadcasts as well as reflection on personal experiences. In addition, they are designed to correlate with the six themes outlined and required by the College Board. This class includes a comprehensive review of previously acquired proficiency in grammar in intensive preparation for the Advanced Placement Spanish Language and Culture exam.

Spanish for Native Speakers 1 — Grades 9, 10, 11 & 12

Year Course
Fulfills “e” of UC/CSU A-G admission requirements
Prerequisite: Students must be fluent in speaking and listening in Spanish. All students planning to enroll will take a placement test or need teacher approval.
This course is designed for students who have grown up speaking Spanish in the home. The focus is to improve the reading, writing and presentational skills while introducing the student to literature and a wide variety of vocabulary. This course will allow students to reactivate the Spanish they have learned previously and develop it further, to learn more about their language and cultural heritage, to acquire Spanish academic language skills, to enhance career opportunities, and to fulfill the world language college admission requirement.

Spanish for Native Speakers 2 — Grades 9, 10, 11 & 12

Year Course
Fulfills “e” of UC/CSU A-G admission requirements
Prerequisite: Spanish for Native Speakers 1 or teacher recommendation
This course is designed to supplement and reinforce the first level of Spanish for Native Speakers, in addition to preparing students for the AP Spanish Language course. The three language aims of reading, writing and speaking are interrelated and intensified. The study of grammar, vocabulary, idiomatic expressions, and culture are emphasized through reading a variety of poetry, articles, and short stories by Latino authors, as well as writing assignments including essays and creative writing.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed. D., Assistant Superintendent, Teaching & Learning
Sabrina Yacoub, Director of Special Education & Pupil Personnel

DATE: November 13, 2025

RE: Approval of Personal Services Agreement and Interim Assignment MOUs for Program Specialist Position 2025-2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

One of the SSFUSD Special Education Department Program Specialists has elected to return to the classroom to teach at Spruce Elementary School, which has experienced frequent teacher turnover in its specialized program serving students with extensive needs. To ensure continuity of support for the elementary sites previously under their supervision, the Special Education Department requests approval to hire a retired Director of Special Education to temporarily backfill the position on a part-time basis, and to temporarily assign additional duties of the Program Specialist position to the current Program Specialist and the Multi-Tiered System of Supports (MTSS) Coordinator until the vacated position is permanently filled.

FISCAL IMPLICATIONS:

The total cost of the three agreements equals $120,266.71. The breakdown is as follows:

- Retired Director of Special Education = $77,625
- Current Program Specialist = $16,000
- MTSS Coordinator = $16,000
- Salary Benefits = $10,641.71

These expenditures will be funded through the savings generated by the vacant Program Specialist position.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Personal Services Agreement with Carla Crenshaw, retired Director of Special Education, and the MOUs with Jonathan Berg, current Program Specialist, and Luca Tirapelle, MTSS Coordinator, to provide interim Program Specialist support from November 14, 2025, through June 15, 2026, or until the position is permanently filled, whichever occurs first.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
PERSONAL SERVICES AGREEMENT

EMPLOYMENT INFORMATION

NAME: Crenshaw-Preising (Last) Carla (First) _____ (Middle)

ADDRESS: _____ (Number and Street) _____ (City) _____ (State) _____ (Zip Code)

TELEPHONE NUMBER (S): Home: _____ Business: _____
Cell: _____

GENDER: _____ Email: ccrenshaw2002@yahoo,com

RETIREMENT SYSTEM INFORMATION

Member or Former Member: STRS: _____ PERS: _____

Have retirement contributions been withdrawn? _____ Approximate Date: _____

Name of last public agency employment: _____ Termination Date: _____

The undersigned agrees to provide the following limited term services to the South San Francisco Unified School District Superintendent, 398 B St. South San Francisco, California, 94080.

Nature of Services:

Consultant will support Martin Elementary, Monte Verde Elementary, Spruce Elementary, and Los Cerritos Elementary School fulfilling the full scope of the Special Education Program Specialist duties.

Date(s) of Service: From: 11/16/2025 To: 06/13/2026 , Inclusive

PERSONAL SERVICES FEE:

Total Fee: 562.5 Day(s) ☐ Hour(s) ☒ @ $138.00 Per hour . . . . . $ 77,625.00

EXPENSES (Estimated)

Travel Expense . . . . . $ _____ All Other . . . . . $ _____

Per Diem (if applicable) . . . . . $ _____ Total Expenses . . . . . $ n/a

SIGNATURE: _____ DATE: _____ Social Security #: _____

ACCOUNT NUMBER (S)	AMOUNT (S)	
01-6500-0-5060-2490-1910-090-240	NOT TO EXCEED	Signature of Director of Human Resources
	$77,625.00	
		Signature of Chief Financial Officer
		Signature of Program Manager

The South San Francisco Unified School District Superintendent hereby agrees to employ the above-named individual under the terms stated.!
Reimbursement will be for the actual days/hours of service and service-connected expenses, not to exceed the stated total cost of services. The South San Francisco Unified School District Superintendent hereby agrees to employ the above-named individual under the terms stated.
Reimbursement will be for actual days/hours of service and service-connected expenses, not to exceed the stated total cost of services. The South San Francisco Unified School District Superintendent may, at any time, terminate the Agreement, in whole or in part, for the convenience of the Superintendent by giving written notice specifying the effective date and scope of such termination.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

By: _____ Title: ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES Date: _____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B St. South San Francisco, CA 94080
(650) 877-8700
www.ssfusd.org

Dr. Shawnterra Moore, Superintendent

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and between the **South San Francisco Unified School District** ("District") and **Jonathan Berg** ("EMPLOYEE") for the purpose of outlining a temporary assignment for the 2025–2026 school year.

Purpose

As part of this assignment, the EMPLOYEE shall perform the following duties:

Scope of Work

The EMPLOYEE shall perform the following duties as part of this assignment:

Nonpublic Schools (NPS)

- Serve as the primary point of contact and case manager for students placed in Nonpublic School (NPS) settings.
- Attend and serve as the Local Educational Agency (LEA) representative for all NPS IEP meetings.
- Conduct annual NPS site visits as required by the California Department of Education (CDE), and submit visit documentation and reports to the SELPA and/or CDE.
- Monitor and ensure all NPS IEP meetings are convened and completed within required timelines.

Projections and Planning

- Complete enrollment projections and related program planning tasks for Monte Verde, Martin, Los Cerritos, Spruce, and the Baden site programs in preparation for the 2026–27 school year.

Terms

- **Duration**: This assignment will begin on **November 14, 2025**, and conclude no later than **June 13, 2026**.
- **Compensation**: The EMPLOYEE will be compensated at a stipend amount of $16,000 for the duration of this assignment.

- **Funding Source**: Compensation for this assignment will have no impact on the current budget. It will be funded through savings incurred by vacant program specialist position. This is not an additional cost.

Stipends must be preapproved by the Business Services and Human Resources Departments prior to the start of the additional duties.

Employee	Date
Assistant Superintendent, Business Services	Date
Assistant Superintendent, Human Resources	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B St. South San Francisco, CA 94080
(650) 877-8700
www.ssfusd.org

Dr. Shawnterra Moore, Superintendent

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and between the **South San Francisco Unified School District** ("District") and **Luca Tirapelle** ("EMPLOYEE") for the purpose of outlining a temporary assignment for the 2025–2026 school year.

Purpose

The EMPLOYEE agrees to provide part-time support to assist with the responsibilities of the vacant Special Education Program Specialist position.

Scope of Work

As part of this assignment, the EMPLOYEE will:

- **Serve as lead for the Nursing Team, providing guidance and oversight to Certified School Nurses, Licensed Vocational Nurses, and Health Technicians, including support with evaluations, hiring, and leadership.**
    - Coordinate and schedule team meetings, including preparation of agendas.
    - Serve as the primary point of contact for nurses regarding questions, clarifications, and work-related guidance.
    - Collaborate with staffing agencies to ensure consistent and adequate coverage, including substitutes, outdoor education, and field trip assignments.

- **Fulfill the duties of a Program Specialist for Special Education programs at Baden High School.**
    - Attend IEP meetings as assigned.
    - Lead department meetings for Adult Transition Program (ATP), Moderate/Moderate-Severe (MM), and Therapeutic (Tx) teachers.
    - Support staff with problem-solving and daily operational needs.
    - Serve as the liaison for the Transition Coordinator when administrative support is required.

Terms

- **Duration**: This assignment will begin on **November 14, 2025**, and conclude no later than **June 13, 2026**.
- **Compensation**: The EMPLOYEE will be compensated at a stipend amount of $16,000 for the duration of this assignment.
- **Funding Source**: Compensation for this assignment will have no impact on the current budget. It will be funded through savings incurred by vacant program specialist position. This is not an additional cost.

Stipends must be preapproved by the Business Services and Human Resources Departments prior to the start of the additional duties.

Employee	Date
Assistant Superintendent, Business Services	Date
Assistant Superintendent, Human Resources	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: November 13, 2025

RE: Peninsula Conflict Resolution Center Contract Services Agreement 2025-2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The mission of the Peninsula Conflict Resolution Center (PCRC) is to partner with individuals, groups, and institutions to empower people, build relationships and reduce violence through collaborative and innovative processes. PCRC supports people to communicate and solve problems together, facilitates group meetings, builds skills for public participation, and, as a neutral third party, assists people in conflict to develop mutually acceptable agreements serving the entire County of San Mateo. The South San Francisco Unified School District (SSFUSD) contacted PCRC to discuss approaches to building a positive school climate at the Los Cerritos Elementary School. With outside support from a neutral organization like PCRC, SSFUSD believes the school staff would benefit from a restorative cultural reset with a component of capacity building to ensure sustainable outcomes. Those involved in escalated conflicts would be invited to receive direct support and interventions, as needed. SSFUSD envisions the engagement kicking off at the start of the school year and extending through May 2026.

FISCAL IMPLICATIONS:

The grand total cost of the PCRC Contract Services Agreement equals twenty-one thousand two-hundred twenty-five dollars ($21,225). Enclosed is a copy of the original proposal submitted by PCRC, which includes a detailed cost breakdown and description of services rendered.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Peninsula Conflict Resolution Center proposal for the South San Francisco Unified School District through June 30, 2026.

Contract for Consultative Services: South San Francisco Unified School District
Fiscal Year 2025-26

I. PCRC's Mission & Vision

The vision of the Peninsula Conflict Resolution Center (PCRC) is a future in which all members of society engage and collaborate to create a strong, vibrant community. Our mission is to partner with individuals, groups, and institutions to empower people, build relationships and reduce violence through collaborative and innovative processes. PCRC supports people to communicate and solve problems together, facilitates group meetings, builds skills for public participation, and, as a neutral third party, assists people in conflict to develop mutually acceptable agreements serving the entire County of San Mateo.

II. Background & Proposed Services

The South San Francisco Unified School District (SSFUSD) contacted PCRC to discuss approaches to building a positive school climate at the Los Cerritos Elementary School. With outside support from a neutral organization like PCRC, SSFUSD believes the school staff would benefit from a restorative cultural reset with a component of capacity building to ensure sustainable outcomes. Those involved in escalated conflicts would be invited to receive direct support and interventions, as needed. SSFUSD envisions the engagement kicking off at the start of the school year and extending through May 2026.

Based on collaboration time available (monthly staff meetings, starting in November), PCRC proposes a program of highly interactive “mini” trainings that blend skills building, team building, self-reflection, and small group dialogue on topics related to positive work culture, effective communication, collaboration, and conflict management. To encourage engagement, PCRC employs tools that offer anonymity so participants can focus on the ideas being shared. Possible topics include: Effective Listening and Speaking, Cultural Humility, Intention vs. Impact, Exploring Personal Hooks and Triggers, Analysis of the Root Cause of Problems, De-escalation Strategies, Proficiency in the Art of Apology, Forgiveness Tools, and The Art of Asking Questions.

For acute conflicts, PCRC reaches out discreetly to offer interventions such as restorative circles, mediation, and conflict coaching, as appropriate. All services are scheduled at a time convenient to participants and can be offered either in person or online (using Zoom).

III. Benefits of PCRC's Services

Utilizing PCRC services allows for the following benefits:

- Identify strengths, challenges and opportunities.
- Improve relationships among organizational stakeholders at multiple levels.
- Highly interactive and engaging experience.
- Ongoing learning experience for all.
- A balanced process supporting stronger group collaboration.
- Enact restitution and repair harm through dialogue and restorative practices.
- Increase productivity, buy-in, and group cohesion for those who engage restoratively.
- Provide a safe forum for strong feelings to be expressed and ensure all voices are heard.
- Reduce disparities exacerbated by institutionalized bias and discrimination.

IV. Confidentiality

Maintaining strict confidentiality is key to PCRC's effectiveness and ensures that sensitive issues are treated with the utmost discretion. In keeping with this principle, PCRC case managers, conflict coaches, mediators, facilitators and trainers maintain strict confidentiality from intake through all phases of service delivery and follow up. Confidentiality is also discussed as part of group processes, including how notes and resolution agreements are to be shared.

In summary, confidentiality and transparency are two of the key factors to PCRC's success. PCRC will only use the information from the sessions for the purpose of achieving the objectives described in this proposal.

V. Practitioners

Part of PCRC's philosophy is the belief in strengthening agencies and communities from within by supporting skills building. To reach this commitment, PCRC services are provided by both staff and committed, highly trained volunteer practitioners. Volunteers undergo rigorous formal training, as well as ongoing observation and mentorship from PCRC staff. At any part of this process, volunteers may be present as observers or practitioners.

VI. Time & Budget

PCRC charges a fee-for-service hourly rate for services. As a non-profit, PCRC's service fees

go into funding agency initiatives and thus are vital to the ongoing success of our work. Should additional services beyond the initial hours allocated within this proposal be warranted, an addendum may, at some future time, be included to support the initial services.

Note that final costs are determined by the modality of meetings, training, or coaching - in person or virtual; as well as any supportive language services that may be needed. These will be calculated at the time of service and billed in arrears following the delivery of said services and are not part of the baseline proposal costs.

PCRC's estimate for this project is as follows:

Task	**Description**	**Duration**	**Hourly Rate**	**Subtotal**
Intake	Initial discussions to determine needs, proposed services, and contract	1 hours	Complimentary	$0
Assessment	Orientation and follow up interviews, as needed	6 hours	$275	$1,650
Planning and Preparation	Process planning and scheduling Materials development, travel	18 hours 36 hours	$225 $225	$4,050 $8,100

Service Delivery	Trainings: Six, hour-long sessions at monthly staff meetings Interventions: Up to two mediations, one restorative circle, and one conflict coaching series	6 hours 12 hours	$275	$1650 $3,300
Service Follow-Up	Notes and post-service follow up	9 hours	$275	$2,475
Totals		87 hours		$21,225

VII. Invoice & Payment Terms

The total amount due to PCRC is ($21,225.00) for contracted services. An invoice of 40% ($8,490.00) of the total contracted fee will be sent upon agreement of services. The remaining 60% ($12,735.00) of the total contracted fee will be sent at the completion of services. All billing will be reflective of only those services delivered. Contracted fee does not include travel, technology, or language services or hours over and above the stated proposal amount. Any service costs over and above this fee will be billed in arrears.

NOTE: Payment is expected within thirty (30) days of the invoice date. An additional late fee of 10% of total contracted amount will be incurred each week until payment is received.

VIII. Indemnification

PCRC shall defend, indemnify and hold District and its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to

the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officials, agents, or employees.

District shall defend, indemnify and hold PCRC, its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officials, agents, or employees.

ADDITIONAL PROVISIONS

1. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the parties and neither party shall have the authority to bind the other party for any purpose.

2. This Agreement and the rights and obligations of the parties shall be governed and construed by the laws of the State of California. Any lawsuit concerning or arising out of this Agreement shall be venued in the county where the District is located.

3. This Agreement supersedes all prior and contemporaneous agreements and understandings between the parties, both oral and written, with respect to its subject matter and constitutes the complete agreement and understanding between the parties, unless modified in a writing executed by both parties.

4. In the event of a dispute between the parties arising from this Agreement, the parties agree to mediate the dispute before initiating litigation. The Parties agree that with regard to any dispute or claim related to this Agreement, prior to the initiation of a lawsuit or other legal action, they shall and must, in good faith, submit the claim or dispute to mediation with any mutually agreeable neutral. The costs of the neutral will be split equally between the Parties. The prevailing party shall be entitled to recovery from the losing party the prevailing party's reasonable expenses (attorney fees and costs) incurred in the lawsuit or legal action as allowed by law.

5. If any provision of this Agreement is determined to be invalid or unenforceable, that provision shall be amended to achieve as nearly as possible the same effect as the original provision, and the remainder of this Agreement shall remain in full force and effect.

6. No delay or failure by either party to act in the event of a breach or default hereunder shall be construed as a waiver of that or any succeeding breach or a waiver of the provision itself.

7. This Agreement may be executed in any number of counterparts, each of which shall be an original as against any party whose signature appears and all of which together shall constitute one and the same instrument.

INSURANCE REQUIREMENTS

PCRC shall procure and maintain for the duration of this contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by PCRC, its agents, representatives, employees or subcontractors. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amounts specified below:

☒ Comprehensive General Liability……. $1,000,000

☐ Motor Vehicle Liability Insurance……. $1,000,000

☐ Professional Liability……..……. $1,000,000

Do not check the second or third box if those insurance types are not relevant to your contract.

PCRC shall have in effect during the entire term of this MOU workers' compensation and employer's liability insurance providing full statutory coverage. In signing this MOU, PCRC certifies, as required by Section 1861 of the California Labor Code, that (a) it is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and (b) it will comply with such provisions before commencing the performance of work under this MOU.

PCRC and its officers, agents, employees, and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that (a) the insurance afforded thereby to the PCRC and its officers, agents, employees, and servants shall be primary insurance to the full limits of liability of the policy and (b) if the PCRC or its officers, agents, employees, and servants have other insurance against the loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the Organization, at its option, may, notwithstanding any other provision of this MOU to the contrary, immediately declare a material breach of this MOU and suspend all further work pursuant to this MOU.

Signatories:

_____

Malissa Netane-Jones, Executive Director Date

Peninsula Conflict Resolution Center

_____

Dr. Shawnterra Moore, Superintendent Date

South San Francisco Unified School District

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services

DATE: November 13, 2025

RE: Approval of the ELO Program Plan for SY 2025-26

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The Expanded Learning Opportunities Program Plan is a state-required document that outlines how SSFUSD will provide high-quality before-school, after-school, summer, and intersession programming that supports the whole child academically, socially, emotionally, and physically. The program describes program goals, activities, management, and outcomes. Per CDE guidance, the program plan must be adopted by the Governing Board in a public meeting and posted on the district website within 30 days of adoption. SSFUSD as the Local Educational Agency (LEA) reviews and updates the plan at least every three years with annual check-ins and earlier revisions if substantive changes occur.

FISCAL IMPLICATIONS:

None, the process is administrative.

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the Expanded Learning Opportunities Program Plan for SY 2025–26 and authorize its posting on the District

website within 30 days of approval. This action aligns with EC Section 46120(b)(2) and 8482.3(g)(1) and advances SSFUSD's commitment to whole-child development through safe, enriching before-/after-school, intersession, and summer programming in partnership with community providers. The proposed plan; Satisfies state requirements and establishes a clear roadmap for implementation; outlines pupil-centered, results-driven enrichment that complements, not replicates, the instructional day; commits to continuous quality improvement (CQI) using California's Quality Standards; and expands equitable access, supports SEL, and strengthens family engagement across sites.

Expanded Learning Opportunities Program Plan for SY 25-26

South San Francisco Unified School District

Department of Student and Family Services
South San Francisco Unified School District

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California Department of Education
Created October 22, 2025

Local Educational Agencies and Expanded Learning Opportunities Program Plan Sites

Local Educational Agency (LEA) Name: South San Francisco Unified School District

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Contact Title: ELOP Coordinator

Contact Phone: (650) 827-8417

School Sites Operating Expanded Learning Opportunities Programs:

1. Buri Buri Elementary School
2. Junipero Serra Elementary School
3. Los Cerritos Elementary School
4. Martin Elementary School
5. Monte Verde Elementary School
6. Ponderosa Elementary School
7. Skyline Elementary School
8. Spruce Elementary School
9. Sunshine Gardens Elementary School
10. Alta Loma Middle School
11. Parkway Heights Middle School
12. Westborough Middle School

Governing Board Approval Date:

Review/Revision Date:

Review/Revision Date:

1—Safe and Supportive Environment

Physical Safety

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the school site or off campus. If not onsite, describe where in the community it will be and how students will be supported to get there. Additionally, describe the elements such as staff training, incident reporting, and maintenance of health records.

The South San Francisco Unified School District (SSFUSD) is committed to providing a safe, caring, and inclusive environment where all students can learn, grow, and thrive both during and beyond the instructional day. Our Expanded Learning Opportunity Program (ELOP) reflects this commitment by ensuring that every student experiences safety, belonging, and meaningful engagement aligned with the district's Portrait of a Graduate competencies: *Learn, Impact, Navigate,* and *Thrive.*

The first tier of ELOP support is offered on students' home campuses, providing continuity with their regular school environment and trusted staff. Whenever possible, programs take place on-site to strengthen relationships between the school-day and after-school teams and to ensure students remain in a familiar, supportive setting. When enrichment opportunities are provided off campus, such as through partnerships with community-based organizations like the Boys & Girls Club of the Peninsula, the district will coordinate with partners and families to ensure equitable access, including transportation as needed.

Each student's safety and well-being are foundational to program operations. Upon enrollment, families provide emergency contact information, medical details, and dietary needs to help staff maintain a secure and inclusive environment. Daily sign-in and sign-out procedures are required, and only authorized adults listed on emergency cards may pick up students. Staff maintain a 1:10 ratio for transitional kindergarten & kindergarten (TK/K) and 1:20 for first through sixth grade, ensuring close supervision and meaningful student–adult connections.

All ELOP providers adhere to California Department of Education (CDE) and district safety requirements. Staff complete CPR, First Aid, and Mandated Reporter training and are fully cleared through fingerprinting and health screenings. Programs follow the Big 5 Emergency Response Protocols adopted

by the San Mateo County Office of Education and participate in regular safety drills and incident reporting to ensure continuous readiness.

Equally important is emotional safety. Through social-emotional learning (SEL), restorative practices, and mindfulness, programs nurture self-awareness, empathy, and conflict resolution, key aspects of the *Thrive* and *Impact* dimensions of the Portrait of a Graduate. Students are encouraged to take responsibility for their choices, care for others, and contribute positively to their communities.

By creating physically and emotionally secure spaces that mirror the values of the school day, SSFUSD's ELO Programs help students learn constantly, thrive as individuals, navigate their futures purposefully, and impact their communities for the better, the very goals embodied in our Portrait of a Graduate.

Emotionally Safe & Supportive

Describe how the program provides an emotionally safe and supportive environment for students. This may include how the program incorporates social emotional learning (SEL).

Providers embed SEL through daily structures. For example:

- Boys and Girls Club of the Peninsula (BGCP) uses weekly SEL lessons and Community Circles and offers on-site clinical support (mental-health social worker with regular student check-ins).
- CAMedu integrates SEL via inclusive norms, community circles, empathy/conflict-resolution modeling, and recognition systems.
- Daly City Recreation Services emphasizes student voice/choice, the mind-body connection, and alignment with school climate; communication with families reinforces belonging.
- District Extended Day Activities Program (DEDAP) builds an SEL-rich culture through daily check-ins, restorative practices, safe spaces, and explicit instruction in self-awareness, self-management, and relationship skills.
- Right At School (RAS) aligns SEL lessons with Collaborative for Academic, Social, and Emotional Learning (CASEL) standards and trains staff to build trusting, nurturing relationships.
- South San Francisco Parks & Recreation Department foregrounds conflict resolution, mindfulness, group agreements, and developmentally responsive room/schedule design to sustain an emotionally supportive environment.

2—Active and Engaged Learning

Explain how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

Across all providers, daily activities supplement but do not duplicate the instructional day through project-based learning, enrichment, and homework support.

- BGCP features Mindworks/Playworks enrichment and BGCP Reads to broaden perspectives and foster collaboration.
- CAMedu offers project-based learning (PBL), STEM, enrichment, and homework help to extend classroom learning into creative, hands-on contexts.
- Daly City Rec blends academic support (ELA, math, science, social science) with arts, physical activity, and nutrition education, using school spaces/materials to extend learning.
- DEDAP uses games (Sudoku/word activities), STEM challenges, arts, and teambuilding to reinforce core skills in low-stakes, engaging ways with strong student choice.
- RAS's Right Club curriculum incorporates inquiry-based learning, differentiated instruction, gamification, fitness, service, leadership, and a short daily world-language component.
- SSF Parks & Rec provides daily homework support, small-group centers, STEAM-forward enrichment, and extended recreational learning blocks mid-week, intentionally reinforcing but not replicating the core day.

3—Skill Building

Detail how the program will provide opportunities for students to experience skill building.

Our providers collectively emphasize academic, social, and life-skill development.

- BGCP focuses on collaborative problem-solving and perspective taking.
- CAMedu develops academic, leadership, career-exploration, and digital-literacy skills through structured activities.
- Daly City Rec aligns skill building with school goals and uses local assessment data (CAASPP/ELPAC/benchmarks) to inform design; it also promotes health and civic engagement.

- DEDAP targets problem-solving, critical thinking, communication, creativity, goal setting, and resilience via enrichment projects and SEL practice.
- RAS ties all units to durable skills (teamwork, self-reflection, leadership) with varied grouping structures.
- SSF Parks & Rec individualizes activities based on observation to reinforce problem-solving, critical thinking, and literacy/STEAM, and partners with SSFPD's 8-week Police Youth Academy to build civic awareness and confidence.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership. Consider and describe what opportunities youth have to lead activities or provide mentorship within the program. Address how youth are included in program quality assessment and improvement.

All of our providers create avenues for student voice, reflection, and leadership.

- BGCP closes lessons with student reflection and uses youth surveys to inform improvement.
- CAMedu convenes youth advisory input, service-learning, peer leadership, and student-led projects, supplemented by regular feedback loops.
- Daly City Rec offers mentorship (older-to-younger support) and student-planned family/community events; ongoing surveys shape offerings.
- DEDAP assigns functional leadership roles (e.g., snack/materials monitors), facilitates team leadership and cross-grade mentorship, and uses those responsibilities to teach accountability and empathy.
- RAS integrates daily "Town Hall" meetings to set objectives and build community and runs a Junior Educator program where students plan/lead activities with staff mentorship.
- SSF Parks & Rec uses student quality assessments and frequent group/individual feedback to drive programming; older students lead reading activities for younger peers to build confidence and reinforce academics.

5—Healthy Choices and Behaviors

Explain how the program will provide opportunities for students to engage in healthy choices and behaviors. Include the plan to provide nutritious meals and

snacks and how opportunities for physical activity will be provided.

Nutrition and daily movement are consistent pillars within the SSFUSD ELOP.

- BGCP offers a daily snack (student choice) and a hot dinner prepared by a BGCP chef and transported to the site.
- CAMedu provides snacks aligned to federal guidelines, partners on state/federal meal service as needed, and trains staff in safe food handling; physical activity ranges from outdoor play to structured fitness.
- Daly City Rec serves two healthy snacks daily and incorporates cooking instruction to teach nutrition, food safety, and wellness.
- DEDAP provides daily CACFP-aligned snacks via SSFUSD Nutrition Services (milk/water/juice) and partners with ANTS for seasonal sports enrichment (13–14 sessions per term), plus daily recess.
- RAS supplies nut-free snacks consistent with Smart Snacks and runs a fitness curriculum with indoor/outdoor options to keep students active regardless of weather.
- SSF Parks & Rec weaves nutrition, hygiene, and emotional health into enrichment, ensures daily organized/self-directed physical activity, and posts monthly snack calendars with CACFP-compliant options.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Include how the ELO-P will provide access for students with disabilities.

Each provider deploys inclusive, culturally responsive design and access for students with disabilities.

- BGCP is building ties with nearby Baden High/Adult School and centers equitable access in its mission/vision.
- CAMedu ensures accessible facilities/materials, multilingual supports, and collaboration with community partners; activities are adapted for varied learning styles and abilities.
- Daly City Rec foregrounds multicultural programming, culturally responsive practice, and respectful collaboration among staff, students, and families.
- DEDAP provides multilingual materials/communication, implements IEP/504 accommodations in consultation with school-day teams, adapts spaces/activities, and trains staff in inclusive practices.

- RAS audits curriculum for cultural responsiveness (with Westchester Education Services), hires multilingual staff, translates materials, and deploys a dedicated Inclusion Team to align accommodations with IEP/504 guidance.
- SSF Parks & Rec removes financial barriers, places bilingual staff at each site, participates in IEP teams, trains staff on challenging behaviors and inclusion, and offers regular cultural appreciation curriculum and celebrations.

7—Quality Staff

Staff Engagement

Detail how the program will provide opportunities for students to engage with quality staff.

Providers staff programs with caring adults who lead enrichment, facilitate play and fitness, and provide individualized academic/SEL support.

- BGCP structures enrichment with an intro–activity–reflection arc and conducts ongoing coaching/observations.
- CAMedu hires qualified, caring staff, mentors continuously, and emphasizes relationships and communication.
- Daly City Rec staff lead games, enrichment, and academics to build strong student connections.
- DEDAP maintains low ratios, prioritizes trusting relationships, and uses ongoing staff reflection to improve practice.
- RAS balances indoor project-based learning and outdoor play with staff modeling positive interactions.
- SSF Parks & Rec uses a tiered staffing model (Supervisor→Coordinator→Site Specialists→Leaders/Aides), with many local alumni and high-school aides as a pipeline.

Minimum Staff Qualifications

What are the minimum qualifications of an instructional aide pursuant to the policies of the LEA? Describe the process for health and safety screening for staff. Describe how your program will maintain minimum staffing ratios. (See [EC Section 46120(b)(2)(D)]).

All after-school providers partnering with the SSFUSD have agreed to uphold the district's instructional aide standards to ensure safe, high-quality, and equitable

care for students. Each program will staff individuals who have successfully completed Department of Justice and FBI background checks, as required by Education Code section 45125.1, and maintain current tuberculosis clearances in compliance with section 49406. All staff must also complete mandated reporter training prior to working with students and renew it every two years.

Program personnel are expected to demonstrate effective classroom management, support students' academic growth through homework assistance, and exhibit strong cultural competency to meet the diverse needs of the district's student population, including unduplicated and special education students.

Staff will use walkie-talkies or other reliable means of communication to ensure quick response in emergencies, and all programs must maintain clear emergency procedures, including maps, routes, and protocols.

Each provider will submit a comprehensive staff list to the district by verifying compliance with fingerprinting, TB testing, and mandated reporter requirements, and all staff will sign the district's internet use agreement. Additionally, providers must submit a volunteer policy and a list of approved volunteers before any individual begins on-site service. Volunteers with frequent or ongoing student contact must also provide TB clearance and pass a criminal background check.

Staffing Ratios

The district maintains required pupil-to-staff ratios through close coordination with our providers. The site administrator ensures that each program maintains a 1:10 ratio for transitional kindergarten & kindergarten (TK/K) and 1:20 for first through sixth grade, ensuring close supervision and meaningful student–adult connections. Mixed groups that include TK/K pupils are also held to the 1:10 ratio requirement.

Staffing plans are reviewed and approved within providers' MOUs by the district prior to each term, and all staff must meet SSFUSD's instructional aide requirements, including background checks, tuberculosis screening, and mandated reporter training. To ensure safe and continuous operations, partners use staggered schedules, floating staff, and cross-trained site leads who can provide additional support as enrollment fluctuates. Through proactive staffing, compliance monitoring, and shared accountability, our partners ensure every ELOP site remains safely staffed and equipped to provide enriching, equitable, and high-quality care for all students.

Staff Development

Describe your staff training and development plan. Include the tools and resources offered to staff to provide them with the competencies needed to engage and enrich students. LEAs operating ASES, 21st CCLC, and/or the ELO Program, may close programs to offer up to 3 days of staff development. This activity is allowable during the instructional days or the nonschooldays. (See [EC Section 46120(b)(8)]).

- BGCP provides daily coaching/observations, quarterly training, and program quality assessments.
- CAMedu runs orientation plus ongoing PD (classroom management, SEL, curriculum, safety) and up to three PD days annually.
- Daly City Rec mandates a suite of compliance and youth-development training (e.g., harassment prevention, mandated reporter, DEI, First Aid, workplace safety) and encourages participation in school/district PD.
- DEDAP holds regular after-hours meetings for reflection and improvement across health/safety, behavior supports, academic enrichment, and SEL.
- RAS uses a blended PD model (online modules with assessment, real-time coaching, weekly PD, field leader observations and quality assessments, internal wiki resources).
- SSF Parks & Rec orients staff, provides ongoing mentoring/coaching, quarterly training (developmental stages, behavior, inclusion, medical/safety, water safety), CPR options, and biennial mandated reporter training.

8—Clear Vision, Mission, and Purpose

Explain the program's clear vision, mission, and purpose.

Our provider missions converge on equitable access and whole-child development.

- BGCP's mission is to empower youth with equitable access to social, academic, and career opportunities; its vision is that all youth lead fulfilling lives fueled by passion and a love of learning.
- CAMedu's mission is a safe, inclusive environment that nurtures academic and social-emotional growth to bridge opportunity gaps.
- Daly City Rec aims to enrich learning through arts, academics, technology, and health, cultivating team spirit and community participation.
- DEDAP emphasizes a loving, supportive environment that builds self-esteem, empathy, cooperation, and real-life learning.

- RAS's mission is to inspire a love of learning, support schools, and give parents peace of mind; its vision is to expand access to exceptional, affordable programs.
- SSF Parks & Rec's mission is a safe, high-quality experience that develops the whole child through academics, SEL, physical activity, and enrichment in strong partnership with families.

9—Collaborative Partnerships

Students and Families

Describe how students and families were involved in the creation of the program plan and how they are engaged throughout the year.

- BGCP hosts open houses, showcases, and community events (Spooktober, Friendsgiving, Breakfast with Santa) and year-end exhibitions.
- CAMedu engages families via meetings, family nights, and multilingual communication to co-design offerings.
- Daly City Rec communicates at pick-up, via email and flyers, and invites families to student-led events.
- DEDAP collaborates with families on behavior support, documents incidents, and uses conferences/referrals when needed.
- RAS partners through daily communication, family portal/boards, surveys, and built-in family engagement activities.
- SSF Parks & Rec surveys multiple stakeholder groups annually and runs signature family/community events (e.g., REAL Santa's Workshop), with high reported parent satisfaction.

Community Based Organizations and other Non-LEA Partners

Describe how the LEA engaged Community Based Organizations and other non-LEA partners to design the program plan and how they will be included in the administration/implementation of the program. Include how ELO-P will be coordinated with other initiatives such as Community Schools, Multi-Tiered Systems of Support.

All of our providers describe partnerships with schools and community organizations. For example:

- Daly City Rec integrates operations with school policies and supports campus functions/events; it also offers city sports/aquatics/enrichment and facility use.
- DEDAP coordinates closely with school-day teams and maintains district employment standards.
- RAS emphasizes ongoing meetings with district/school leadership and scalable operations.
- SSF Parks & Rec partners with the City Council, Parks & Rec Commission, Library, SSFPD (including the Youth Academy), nonprofits, businesses, and Genentech for STEM experiences; it operates under facility use agreements and in-kind custodial services with SSFUSD.
- BGCP is strengthening ties with Baden HS/Adult School.
- CAMedu collaborates with PTAs and local education foundations.

10—Continuous Quality Improvement

Describe the collection and use of student social, behavioral, or skill development data to support CQI, to engage in reflection and be intentional about program management practices and activities delivered to students. Data outcomes may relate to specific social-emotional competencies, including, but not necessarily limited to, social skills, self-control, academic mindset, perseverance, conflict resolution, and school connectedness. More information on CQI can be found on the CDE Quality Standards and CQI web page, as previously provided.

CQI practices include routine observations, stakeholder feedback, and action planning.

- BGCP conducts twice-yearly Program Quality Assessments (Q2/Q4) using an internal rubric.
- CAMedu reviews participation/attendance data and student/family feedback to iterate curriculum and training.
- Daly City Rec monitors via parent surveys, attendance, academic indicators, partnership feedback, staff plans, and walk-throughs; data inform budgets, staffing, and evaluation practices.
- DEDAP documents behavior incidents, uses core values to guide interventions, engages families early, and adjusts management practices to strengthen self-control, conflict resolution, and connectedness.
- RAS employs a Plan-Do-Study-Act cycle anchored to CDE Quality Standards, uses a walk-through tool across safety/operations,

engagement, and partnerships, and surveys families twice annually to drive program adjustments.
- SSF Parks & Rec conducts annual multi-stakeholder self-assessments and adjusts priorities; principals and parents report sustained satisfaction.

11—Program Management

Policies and Procedures

Include as an addendum (or hyperlink) any approved program policies, procedures, or manuals. This should include documentation and record-keeping practices, including enrollment/registration, attendance tracking, etc.

- BGCP maintains an OP Site Guidebook and daily incident workflows. CAMedu documents enrollment/pick-up, attendance logs, homework/progress practices, conduct, management, and safety protocols.
- Daly City Rec coordinates registration with schools, monitors via observations, reports, meetings, and uses parent surveys for improvement. Daly City Rec Services Youth and Teens Rec Handbook
- DEDAP enforces strict sign-in/out with adult verification, monthly family verification of attendance records, first-come enrollment with a no-cost ELOP-priority waitlist, and secure documentation practices.
- RAS references a 2025–2026 Family Handbook governing program operations. 2025-2026 Right At School Family Handbook
- SSF Parks & Rec delineates fiscal and attendance roles, runs dismissal–6:00 p.m. with defined early-release reasons at ASES sites, offers before-school care at some locations, conducts daily staff check-ins and quarterly trainings, and manages segregated ELOP accounts with annual external audits.

Budget

Provide your budget for the program including cost-share items. The LEA is required to ensure all costs charged to the program are reasonable, necessary, and allowable in accordance with applicable statutes, regulations, and program plans for the Expanded Learning Opportunities Program[3]. How does this budget reflect the needs of students and families within the community?

Budgets across our providers prioritize staffing, safety, and high-quality enrichment. For example:

- CAMedu allocates most funds toward qualified personnel, curriculum development, STEM resources, and arts and recreation supplies.
- Daly City Recreation budgets for personnel, snacks and nutrition, instructional materials, enrichment activities, professional development, transportation (for intersession only), and administrative costs. Its budget is community-driven, emphasizing safety, equity, and enrichment access.
- DEDAP directs resources toward tutoring, STEM and literacy programming, snacks, and structured supervision, aligning with both family needs and ELOP funding allowability.
- RAS proposed a capped contracted services model emphasizing financial stability and scalability, though detailed line-item breakdowns were not fully specified in its narrative.

The ELOP budget is intentionally designed to reflect the needs of working families and underserved students. Funds are used to offset the cost of care for families in need and to support staffing, nutritious snacks, enrichment programming, and equity-based services. Cost-sharing may occur through facilities use, food services, and collaborations with PTAs or community partners.

All budgets undergo review to ensure expenditures are reasonable, necessary, and aligned with program goals. Schools with higher concentrations of unduplicated students receive additional support to ensure equitable access and consistent program quality across sites.

Provide a detailed description of how the LEA will ensure the proper implementation of the above requirements.

Our goal is to make sure every dollar spent through the Expanded Learning Opportunities Program (ELOP) directly benefits students and families. The budget reflects SSFUSD's commitment to equity, access, and quality in our afterschool and summer programs, especially for students who are low-income, English learners, or in foster care.

ELOP funds are used only for costs that are reasonable, necessary, and allowable under state and federal guidelines. Most of our spending goes toward direct services for students, including site supervisors, instructional aides, and enrichment instructors to maintain low staff-to-student ratios and ensure strong relationships. We also fund academic and enrichment materials like STEM kits, art supplies, literacy supports, and recreational resources that complement, rather than repeat, the school day.

Other key budget areas include professional development for staff on youth

development, social-emotional learning, inclusion, and safety; program operations such as facility use and coordination; and nutrition services, ensuring all students have access to healthy snacks and meals that meet USDA standards.

The budget priorities are based on feedback from principals, families, and providers, as well as data on school needs and attendance trends. This ensures that resources are focused where they're needed most and that spending reflects the diverse needs of our community.

Implementation and Oversight

All ELOP funds are managed through the district's Business Services Division under existing fiscal controls to ensure accuracy, transparency, and compliance. Providers submit detailed budgets and quarterly expenditure reports, and their contracts include clear expectations about fiscal accountability. Each month, I review ELOP expenditures with Business Services to verify alignment with state requirements and district goals. The program is also included in the district's annual independent audit to ensure compliance with Education Code and the California School Accounting Manual (CSAM).

We take a continuous improvement approach using attendance data, family feedback, and program assessments to make sure funds are driving quality, not just compliance. Every decision we make about spending is tied to improving the student experience, strengthening family engagement, and ensuring our afterschool programs remain accessible, high-quality, and sustainable.

[1] (California Public Contract Code (CPCC) 20110- 20118; CSAM including but not limited to 101, 405, 410; California Code of Regulations (CCR) Title IV 70; GC 1090; EC 14500-14509; EC 41010-41024)

[2] (California School Accounting Manual (CSAM) Procedure 905; Education Code (*EC*) 14500-14509; EC 41010-41024; California Government Code (GC) 13401-13407)

[3] (*EC* 46120[b][8]; 46120 [d][3]; 46120 [d][8][A-B]

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent programmatic requirements will be adopted for program guidance.

Do you have an ASES Grant? ☐ Yes **X No**

Do you have a 21st CCLC Grant? ☐ Yes **X No**

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (See [EC Section 46120(b)(2)(D)]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally informed to address this younger age group?

All SSFUSD ELO providers are committed to maintaining the 1:10 ratio for transitional kindergarten & kindergarten (TK/K) students, as required by Education Code Section 46120(b)(2)(D). Each provider recruits and prepares staff to meet the developmental needs of early learners through intentional hiring, onboarding, and training practices.

- BGCP maintains 1:10 for kindergarten and structures its activities to promote early social-emotional and academic readiness.
- CAMedu recruits and trains staff in early-childhood education and staffs above minimum ratios to ensure consistent supervision.
- Daly City Recreation prioritizes hiring individuals with early-childhood experience and supports them through mentoring by veteran recreation leaders.
- DEDAP maintains 1:10 for TK/K and 1:20 for grades 1–5, embedding ongoing professional development focused on child development and safety.
- RAS and SSF Parks & Rec both recruit continuously to sustain 1:10 coverage and provide TK-specific training emphasizing nurturing routines and transitions.

The district monitors ratios and provides assistance to maintain compliance and quality across sites. Through proactive staffing, continuous training, and strong oversight, SSFUSD and its partners ensure every TK/K ELO Program offers a safe, structured, and enriching experience that supports the whole child.

Offer and Provide Access

Describe how your LEA will offer ELO-P to their pupils and families using culturally and linguistically effective/appropriate communication channels. Describe how your LEA will provide access to the ELO-P by describing the enrollment process. Include the distribution of the form, signature process, and how the forms are stored. Will transportation be provided?

- BGCP offers a required family orientation prior to enrollment to align all services and program details with family need; ELOP-eligible families receive priority, followed by returning students, new in-district students, then out-of-district students.
- CAMedu distributes multilingual enrollment materials through district channels and provides multilingual staff support.
- Daly City Rec uses the iPlay online portal and in-person registration at the City office; ELOP approvals are prioritized and enrolled for the school year; others join a timestamped waitlist.
- DEDAP maintains first-come enrollment with no-cost ELOP priority and a maintained waitlist; documentation and monthly attendance verification are standard.
- SSF Parks & Rec offers online and paper enrollment with one-to-one assistance, multilingual staffing, and secure on-site/off-site record storage per retention policy.

Field Trips

Field trips for entertainment purposes are not allowable. However, field trips can be a valuable educational and enrichment experience for youth. Field trips should be connected to the academic or enrichment program and provide an educational experience from which students can grow academically or culturally.

ELO-P funding can only be used for educational field trips that are coordinated and provided by the ELO-P. The educational field trips should be directly connected to the academic or enrichment components of the ELO-P. ELO-P funding cannot be used for field trips provided or coordinated by the core instructional day. ELO-P Field trips must follow ELO-P program requirements, such as maintaining ratios and ensuring staff meet the minimum requirements for an instructional aide based on district policies. The LEA should also follow local policies and procedures related to field trips.

Describe the purpose of the field trip and learning outcomes intended. Include the specific knowledge and skills students will develop. Include the field trip location and its educational significance. Include the anticipated dates(s), duration of the trip, grade level(s) participating, and transportation arrangements.

- BGCP currently does not schedule field trips during the school year.
- CAMedu includes optional, educationally aligned field trips during summer (e.g., science museums, tech centers, cultural institutions).
- Daly City Rec may schedule field trips during intersession (winter/spring/summer) aligned to academic/cultural goals; district/city-approved transportation is used and ELOP ratios maintained.
- SSF Parks & Rec schedules school-year walking trips (library, Makerspace, parks/stores) tied to enrichment outcomes.

Program Fees

Every student attending a school operating a program is eligible to participate in the program. Programs may charge family fees. Programs that charge family fees shall waive the cost of these fees for students who are eligible for free or reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a), or for a child who the program knows is in foster care. A program that charges family fees shall schedule fees on a sliding scale that considers family income and ability to pay.

If applicable, describe your fee structure, including the process for waiving fees as outlined above and your sliding scale. If no fees will be collected please write that in the space provided.

- BGCP programs operate at no cost to families.
- CAMedu collects no fees from ELOP-eligible families and supports eligibility verification.
- Daly City Rec enrolls ELOP-verified students at no cost up to the verified cap; non-ELOP families may pay when space allows.
- SSF Parks & Rec lists N/A for fees (no cost for ELOP-funded participation). DEDAP collects no fees from ELOP-eligible families and supports eligibility verification.
- RAS collects no fees from ELOP-eligible families and supports eligibility verification.

Sample Program Schedule

Regular Schoolday

Please include a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, and all other grades, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports).

Programs are required to include both an educational and enrichment element; the sample program schedule should clearly identify that this requirement is met.

CAM Edu. Sample After School Program Schedule
2:40 - 3:00 Check-in & overview of the day's activities
3:00 - 3:15 Snack Time
3:15 - 4:00 Homework "Hack" Club (Homework help)
4:00 - 4:30 Outdoor Activities (SEL, team building, wellness)
4:30 - 5:30 S.T.E.A.M. Enrichment/ Tech Lab
5:30 - 5:50 Flex Learning (Homework Catch-Up or S.T.E.A.M. Discovery)
5:50 - 6:00 Clean up and Check-out

On minimum days and early dismissal days, our afterschool program begins at the school's dismissal bell and runs through 6:00 PM. Between the early dismissal time and the regular dismissal time, students will engage in S.T.E.A.M. Discovery Stations and Outdoor Activities. We will then resume our regular daily schedule at the regular dismissal time.For the 30 non-school days, our full-day program operates from 8:00 AM to 6:00 PM.

Daly City Sample Program Schedule
1:30 Sign in, restrooms, group meeting
2:00 Enrichment (art, science, recreation, dance, yoga, etc)
2:30 Group game (indoor/outdoor)
3:00 Snack
3:20 Academic support
4:00 Enrichment Options, combined with all program participants (art, science, recreation, dance, yoga, etc)
4:45 Cool Down/ sign out (reading, board games, cards, homework)
5:30 Sign out/end of program

South San Francisco Parks & Recreation Sample Program Schedule
12:30-12:45 TK Pick-Up
12:45-1:00 Snack
1:00-3:00 Naptime
1:20-1:40 Kindergarten Pick-Up
1:40-2:00 Circle Time
2:00-3:00 Snack/Inside Play
2:40-3:00 1st-5th Sign-in
3:00-3:45 Outside Play
3:45-4:30 Homework/Snack
4:30-5:15 Activity
5:15-6:00 Centers

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: November 13, 2025

RE: Denial of Claim

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

A claim was submitted by an individual seeking reimbursement for a damaged personal property and requesting that the District cover the replacement cost.

FISCAL IMPLICATIONS:

The claim request is $670.30.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees deny this claim in its entirety and refer it to the District's insurance carrier.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety
Lori Shelton, Director of Bond Program

DATE: November 13, 2025

RE: Approval of Amendment No. 2 to the Independent Consultant Agreement with Project Support Services, Inc. for DSA Project Close-out & Certification Services for the South San Francisco Unified School District

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District contracted with Project Support Services, Inc. (PSS) as approved by the Board on July 18, 2024 to provide DSA close-out & certification services for two dozen construction projects from 1993 that remained uncertified by the Division of the State Architect (DSA). Certification by DSA is essential for ensuring the safety and compliance of school facilities. Uncertified projects pose significant challenges, including delays in the approval of new construction projects, such as those funded by the Measure T bond programs. Project Support Services was selected to assist the District with the non-certified DSA projects based on their experience and outstanding work for other school districts.

It is important for the District to address certification issues promptly to avoid complications and delays with future construction projects. New construction at school sites with uncertified projects may not be approved by DSA until the issue of certification is resolved. Reasons for non-certification may include but are not limited to project teams

not taking the final steps in obtaining DSA certification, failure to submit all required documentation, failure to submit final payment, undocumented revisions, non-compliant scope of work, or failure of inspector or architect to sign off on project.

Phase I efforts resulted in the certification of fourteen (14) of the twenty-three (23) legacy projects under the agreement. Amendment No. 2 advances eight (8) uncertified legacy DSA projects into Phase II for close-out and certification. The additional Phase II scope includes activities requiring further verification, inspection, and approval beyond those completed in Phase I.

FISCAL IMPLICATIONS:

The cost of Amendment No. 2 is $134,465.00. This will be paid for through the Facilities Department (Fund 40).

Agreement	Date	Total
Original Agreement	July 18, 2024	$174,720.00
Amendment No. 1	August 14, 2025	$0.00
Amendment No. 2	November 13, 2025	$134,465.00
Total Amended Compensation		**$309,185.00**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment No. 2 to the independent consultant agreement with Project Support Services, Inc. for SSFUSD Phase II Legacy DSA project close-out in the amount of $134,465.

AMENDMENT NO. 2
TO
INDEPENDENT CONSULTANT AGREEMENT FOR DSA PROJECT CLOSE-OUT & CERTIFICATION SERVICES
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
WITH
PROJECT SUPPORT SERVICES, Inc.
(Agreement # 24022)

November 13, 2025

Amendment No. 2 to the Agreement for DSA Project Close-out & Certification Services for SSFUSD Legacy Uncertified DSA projects as approved by the Board on July 18, 2024.

The amendment incorporates additional Phase II scope items necessary to complete the remaining legacy project closeout activities that could not be finalized under Phase I due to the additional verification, inspection, and approval processes required.

No other sections of the Independent Consultant Agreement, unless specifically listed, are modified in any way.

Modified sections as follows:

- Term under the Agreement as stated in Item 2 is amended in its entirety and superseded by the replacement below.

Term. Consultant shall commence providing services under this Agreement on July 22, 2024, and will diligently perform as required and complete performance by May 28, 2027 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

- Compensation under the Agreement as stated in Item 4 and is updated and summarized below.

District agrees to pay Consultant for services satisfactory rendered pursuant to this Agreement a total fee not to exceed Three Hundred Nine Thousand One Hundred Eighty-Five Dollars ($309,185.00).

Agreement	Date	Total
Original Agreement	July 19, 2024	$174,720.00
Amendment No. 1	August 15, 2025	$0.00
Amendment No. 2	November 13, 2025	$134,465.00
Total Amended Compensation		**$309,185.00**

- EXHIBIT A – Description of Services to Be Performed by Consultant is amended to include additional scopes as attached.
- EXHIBIT B – Billing Rates is amended to include additional billing rates as attached.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment on the date indicated below.

By _____ _____
Ted O Date
Assistant Superintendent - Business Services
South San Francisco Unified School District

By _____ 11-3-2025
Natassia Melendrez Date
President & CEO
Project Support Services, Inc.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

ADDED SCOPE OF WORK:

Advance eight (8) uncertified projects into Phase II execution and closeout with the Division of the State Architect.

Scope of Services Phase II Execution & Closeout

This proposal specifically covers Phase II tasks. The level of effort, duration, and number of documents required will vary for each individual A#, depending on project-specific conditions, available records, and coordination needs with DSA, the Architect of Record, Inspector of Record, and the District. The following outlines the general scope of work to be performed by PSS in Phase II:

1. Preparation of DSA 312 Packet:

PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:

- PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP for Architect review and signature.
  - PSS will receive and review the signed documents from the Architect to ensure proper completion.
- PSS will draft the DSA 5 PI/SI forms and distribute them to the Inspector, District, and Architect for review and signature.
  - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
- PSS will draft the DSA 168 and DSA 311 to the District for review and signature.
  - PSS will receive and review the signed documents from the District to ensure proper completion.
- Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.

2. Processing of Reopening Fee:

PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.

3. Final Assembly and Submittal of the DSA 312 Packet:

PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:

- Transmittal with all required documents and proposed resolutions
- COF Letter
- DSA 302
- Located supporting documentation
- DSA 108 (if applicable)
- DSA 5 PI/SI

- DSA 312 and PCIP
- DSA 311
- DSA 168

4. DSA Review and Program Approval:

PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.

Upon DSA approval of the DSA 312 Program, PSS will review the CCDs with the Architect to determine if Construction Change Documents (CCDs) affect FLS, ACS, or SSS. PSS will then assist in preparing supporting information as needed, or drafting a DSA 310 if the CCDs do not affect FLS, ACS, or SSS. The Architect will submit any required CCDs directly to DSA for review and approval.

5. Team Coordination Meeting:

PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.

6. Final Site Coordination:

PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.

7. Final Assembly and Submittal of the DSA 314 Packet:

PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:

- New Transmittal with all required documents and resolutions.
  - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
- DSA 6 PI – IOR
  - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
  - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
  - PSS will send the completed DSA 6 PI to the Architect for review.
- DSA 6 PI – CWI
  - PSS will draft the DSA 6 PI form and coordinate with the CWI for completion and signature.
  - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
  - PSS will send the completed DSA 6 PI to the Architect for review.
- DSA 310, if applicable
  - PSS will work with the Architect to determine if the CCD's noted can be listed on a DSA 310. PSS will then draft and distribute the form to the Architect for review and signature.
- DSA 314
  - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
  - PSS will receive and review the signed documents from the Architect

to ensure proper completion.

- Certification of Modernization A#, if applicable.

Project List:

<u>01-120170 El Camino High School</u> - Alterations to 1-Building A1; Construction of 1-Pedestrian Bridge between Buildings A1 and K

1. **Preparation of DSA 312 Packet:**
   PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 312 Form, and PCIP for the original Architect review and approval.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 5 PI form and distribute them to the Inspector, District, and Architect for review and signature.
     - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
   - PSS will draft the DSA 168 and DSA 311 and distribute it to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.
2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.
3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
   - Transmittal with all required documents and proposed resolutions
   - COF Letter
   - DSA 302
   - Located supporting documentation
   - DSA 5 PI
   - DSA 312 and PCIP
   - DSA 311
   - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback on the DSA 312 + PCIP, if needed.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of

outstanding items identified in the DSA 312.

7. **Final Assembly and Submittal of the DSA 314 Packet:**
PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
    - New Transmittal with all required documents and resolutions.
        - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
    - DSA 6 PI – IOR
        - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
        - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
        - PSS will send the completed DSA 6 PI to the Architect for review.
    - DSA 314
        - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
        - PSS will receive and review the signed documents from the Architect to ensure proper completion.

01-113867 Parkway Heights Middle School - Alterations to 1-Locker Room building F, 1- Locker Room building E, **01- 100961 Baden Continuation High School** - Reconstruction/Rehabilitation of All Buildings (Except Relocatable)

1. **Preparation of DSA 312 Packet:**

PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:

- PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP for Architect review and signature.
    - PSS will receive and review the signed documents from the Architect to ensure proper completion.
- PSS will draft the DSA 5 PI forms as needed and distribute them to the Inspector, District, and Architect for review and signature.
    - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
- PSS will draft the DSA 168 and DSA 311 and distribute to the District for review and signature.
    - PSS will receive and review the signed documents from the District to ensure proper completion.
- Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.

2. **Processing of Reopening Fee:**
PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.

3. **Final Assembly and Submittal of the DSA 312 Packet:**
PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:

- Transmittal with all required documents and proposed resolutions
- COF Letter
- DSA 302
- Located supporting documentation
- DSA 108 (if applicable)
- DSA 5 PI/SI
- DSA 312 and PCIP
- DSA 311
- DSA 168

4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.

   Upon DSA approval of the DSA 312 Program, PSS will review the CCDs with the Architect to determine if Construction Change Documents (CCDs) affect FLS, ACS, or SSS. PSS will then assist in preparing supporting information as needed, or drafting a DSA 310 if the CCDs do not affect FLS, ACS, or SSS. The Architect will submit any required CCDs directly to DSA for review and approval.

5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
   - New Transmittal with all required documents and resolutions.
     - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
   - DSA 6 PI – IOR
     - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
     - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
     - PSS will send the completed DSA 6 PI to the Architect for review.
   - DSA 310 (if applicable)
     - PSS will work with the Architect to determine if the CCD's noted can be listed on a DSA 310. PSS will then draft and distribute the form to the Architect for review and signature.
   - DSA 314
     - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.

01-116522 Parkway Heights Middle School - Alterations to 1-Multi-purpose

Building, 1- Classroom Building H1, 1-campuswide painting and sitework

1. **Preparation of DSA 312 Packet:**
   PSS may need to draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP, for Architect review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 291 for Shop Welding for the Lab of Record to review and sign.
     - PSS will provide all supporting documentation as required for the Lab to complete the form.
     - PSS will receive and review the signed documents from the Lab to ensure proper completion.
   - PSS will draft the DSA 168 and DSA 311 to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.
2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.
3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile the DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
   - Transmittal with all required documents and proposed resolutions
   - COF Letter
   - DSA 302
   - Located supporting documentation
   - DSA 108 (if applicable)
   - DSA 5 PI/SI
   - DSA 312 and PCIP
   - DSA 311
   - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program, if applicable. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a

complete the DSA 314 close-out packet for DSA. This includes, but is not limited to:

- New Transmittal with all required documents and resolutions.
  - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
- DSA 6 PI – IOR
  - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
  - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
- DSA 6 PI – CWI
  - PSS will draft the DSA 6 PI form and coordinate with the CWI for completion and signature.
  - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
  - PSS will send the completed DSA 6 PI to the Architect for review.
- DSA 314
  - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
  - PSS will receive and review the signed documents from the Architect to ensure proper completion.

01-100938 Ponderosa Elementary School - Reconstruction/Rehabilitation Of: All Buildings (except relocatable), **01-101232 Alta Loma Middle School** - Reconstruction/Rehabilitation of Bldg. A-CR/admin, Bldg. B, C, E, G & J classrooms, Bldg. D-multipurpose, Bldg. F-lockers and Bldg. H-library., **01-100939 Monte Verde Elementary** - Reconstruction/Rehabilitation of All Buildings (except relocatable), **01-101306 South San Francisco High School** - Alterations to Library

1. **Preparation of DSA 312 Packet:**
   PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP for Architect review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 5 PI forms and distribute them to the Inspector, District, and Architect for review and signature.
     - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
   - PSS will draft the DSA 168 and DSA 311 and distribute to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.

2. **Processing of Reopening Fee:**
PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.

3. **Final Assembly and Submittal of the DSA 312 Packet:**
PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
    - Transmittal with all required documents and proposed resolutions
    - COF Letter
    - DSA 302
    - Located supporting documentation
    - DSA 108 (if applicable)
    - DSA 5 PI/SI
    - DSA 312 and PCIP
    - DSA 311
    - DSA 168

4. **DSA Review and Program Approval:**
PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
Upon DSA approval of the DSA 312 Program, PSS will review any outstanding site conditions or corrective items with the Architect to determine if Construction Change Documents (CCDs) are required. PSS will assist in preparing supporting information as needed, and the Architect will submit any required CCDs directly to DSA for review and approval.

5. **Team Coordination Meeting:**
PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.

6. **Final Site Coordination:**
PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.

7. **Final Assembly and Submittal of the DSA 314 Packet:**
PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
    - New Transmittal with all required documents and resolutions.
        - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
    - DSA 6 PI – IOR
        - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
        - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
        - PSS will send the completed DSA 6 PI to the Architect for review.
    - DSA 314
        - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.

- PSS will receive and review the signed documents from the Architect to ensure proper completion.

- Certification of Modernization A#, if applicable.

EXHIBIT B
HOURLY BILLING RATES

Rates for the fiscal years 2025-2026 and 2026-2027

Non-Certified Project List:

App Id	Site Name	Certified Letter Type	Project Hours	Project Controls	Project Schedule	Total Hours	Hourly Rate	Project Cost
01-101232	ALTA LOMA MIDDLE SCHOOL	#3-Close of File w/o Certification - Exceptions	80	13	12	105	$195.00	$20,475.00
01-100961	BADEN CONTINUATION HIGH SCHOOL	#3-Close of File w/o Certification - Exceptions	75	12	11	98	$195.00	$19,110.00
01-120170	EL CAMINO HIGH SCHOOL	DSA 301P Notification of Requirement for Certification	50	8	7	65	$195.00	$12,675.00
01-100939	MONTE VISTA ELEMENTARY	#3-Close of File w/o Certification - Exceptions	75	9	8	92	$195.00	$17,940.00
01-113867	PARKWAY HEIGHTS MIDDLE SCHOOL	DSA 301P Notification of Requirement for Certification	55	8	8	71	$195.00	$13,845.00
01-116522	PARKWAY HEIGHTS MIDDLE SCHOOL	DSA 301P Notification of Requirement for Certification	50	8	7	65	$195.00	$12,675.00
01-100938	PONDEROSA ELEMENTARY SCHOOL	#3-Close of File w/o Certification - Exceptions	75	12	11	98	$195.00	$19,110.00
01-101306	SOUTH SAN FRANCISCO HIGH SCHOOL	#3-Close of File w/o Certification - Exceptions	75	10	8	93	$195.00	$18,135.00
TOTAL			**535**	**80**	**72**	**687**	**$195.00**	**$133,965.00**

Reimbursable Expenses Allowance: $500.00

Total not to exceed project cost: $134,465.00

November 3, 2025

Lori Shelton
Director of Bond Program
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

RE: Proposal for DSA Project Closeout & Certification
Phase II: Execution & Closeout Fiscal Years

Dear Lori Shelton,

Thank you for allowing Project Support Services (PSS) to present this proposal for DSA project closeout and certification assistance. PSS is a minority woman-owned small business that saves our clients time and money by putting our expertise to work by:

- Managing the Division of the State Architect (DSA) process on new projects
- Resolving DSA issues with ongoing projects
- Achieving closeout on completed, but non-certified, projects
- Training client staff on DSA requirements
- Scanning, organizing, managing, and archiving plans and project files
- Maintaining inventory of relocatables

Project Support Services Qualifications

PSS Principal Natassia Melendrez has over 20 years of experience in working with the Division of the State Architect. PSS has helped California school districts complete the DSA closeout process for hundreds of non-certified K-12 and Higher Education projects. Many of these were projects the Districts and their consultant teams thought could not be closed, with some dating as far back as 1964.

The projects' closeouts had issues with documentation such as:

- Missing change orders
- Deferred approvals
- Revisions
- Non-compliant scopes of work
- Non-compliant test results
- Missing DSA-6 by the original Project Inspector
- Fire sprinkler systems
- Fire alarm systems
- ADA compliance
- Missing in-plant reports

Due to our expansive knowledge of DSA requirements, PSS is able to resolve project closeout issues quickly and efficiently. We have also worked hard to build and maintain a strong working relationship and positive reputation with DSA staff.

Clients

- ABC Unified School District
- Covina-Valley Unified School District
- Downey Unified School District
- Glendora Unified School District
- Hawthorne Elementary School District
- Inglewood Unified School District
- Manhattan Beach Unified School District
- Montebello Unified School District
- Norwalk-La Mirada Unified School District
- Palos Verdes Peninsula Unified School District
- Redondo Beach Unified School District
- San Marcos Unified School District
- Wiseburn Elementary School District
- Cerritos Community College District
- College of the Desert
- Long Beach Community College District
- Mt. San Jacinto Community College District
- Rancho Santiago Community College District
- South Orange County Community College District
- San Mateo Union High School District

Please visit our website at www.psscert.com for additional information about the firm.

[*This space is intentionally left blank, please continue to Page 3*.]

Background

The South San Francisco Unified School District (SSFUSD) serves approximately 8,000 students in the vibrant and diverse community of South San Francisco, California. Established in 1913, the district operates 15 schools, including 9 elementary schools, 3 middle schools, 2 comprehensive high schools, and 1 continuation high school. SSFUSD is committed to academic excellence, offering Advanced Placement (AP) courses, Career and Technical Education (CTE) programs, and a strong focus on STEM education. By fostering strong community partnerships and providing a wide range of extracurricular activities, SSFUSD ensures a well-rounded and inclusive educational experience, preparing students for future success in college, careers, and beyond.

The District is advancing **eight (8) uncertified projects** into Phase II execution and closeout with the Division of the State Architect, reflecting continued progress in fulfilling its capital improvement objectives under state and locally funded bond programs.

Scope of Services Phase II Execution & Closeout

This proposal specifically covers Phase II tasks. The level of effort, duration, and number of documents required will vary for each individual A#, depending on project-specific conditions, available records, and coordination needs with DSA, the Architect of Record, Inspector of Record, and the District. The following outlines the general scope of work to be performed by PSS in Phase II:

1. **Preparation of DSA 312 Packet:**
   PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP for Architect review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 5 PI/SI forms and distribute them to the Inspector, District, and Architect for review and signature.
     - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
   - PSS will draft the DSA 168 and DSA 311 to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.
2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.

3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
   - Transmittal with all required documents and proposed resolutions
   - COF Letter
   - DSA 302
   - Located supporting documentation
   - DSA 108 (if applicable)
   - DSA 5 PI/SI
   - DSA 312 and PCIP
   - DSA 311
   - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
   Upon DSA approval of the DSA 312 Program, PSS will review the CCDs with the Architect to determine if Construction Change Documents (CCDs) affect FLS, ACS, or SSS. PSS will then assist in preparing supporting information as needed, or drafting a DSA 310 if the CCDs do not affect FLS, ACS, or SSS. The Architect will submit any required CCDs directly to DSA for review and approval.
5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
   - New Transmittal with all required documents and resolutions.
     - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
   - DSA 6 PI – IOR
     - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
     - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
     - PSS will send the completed DSA 6 PI to the Architect for review.
   - DSA 6 PI – CWI

- PSS will draft the DSA 6 PI form and coordinate with the CWI for completion and signature.
- PSS will receive and review the signed documents from the Inspector to ensure proper completion.
- PSS will send the completed DSA 6 PI to the Architect for review.

- DSA 310, if applicable
  - PSS will work with the Architect to determine if the CCD's noted can be listed on a DSA 310. PSS will then draft and distribute the form to the Architect for review and signature.
- DSA 314
  - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
  - PSS will receive and review the signed documents from the Architect to ensure proper completion.
- Certification of Modernization A#, if applicable.

Please see below for an individual List of the Scope of work per A#:

<u>01-120170 El Camino High School</u> - Alterations to 1-Building A1; Construction of 1-Pedestrian Bridge between Buildings A1 and K

1. **Preparation of DSA 312 Packet:**
   PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 312 Form, and PCIP for the original Architect review and approval.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 5 PI form and distribute them to the Inspector, District, and Architect for review and signature.
     - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
   - PSS will draft the DSA 168 and DSA 311 and distribute it to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.
2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.

3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
   - Transmittal with all required documents and proposed resolutions
   - COF Letter
   - DSA 302
   - Located supporting documentation
   - DSA 5 PI
   - DSA 312 and PCIP
   - DSA 311
   - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback on the DSA 312 + PCIP, if needed.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
   - New Transmittal with all required documents and resolutions.
     - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
   - DSA 6 PI – IOR
     - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
     - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
     - PSS will send the completed DSA 6 PI to the Architect for review.
   - DSA 314
     - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.

01-113867 Parkway Heights Middle School - Alterations to 1-Locker Room building F, 1-Locker Room building E, **01- 100961 Baden Continuation High School** - Reconstruction/Rehabilitation of All Buildings (Except Relocatable)

1. **Preparation of DSA 312 Packet:**
   PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP for Architect review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 5 PI forms as needed and distribute them to the Inspector, District, and Architect for review and signature.
     - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
   - PSS will draft the DSA 168 and DSA 311 and distribute to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.
2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.
3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
   - Transmittal with all required documents and proposed resolutions
   - COF Letter
   - DSA 302
   - Located supporting documentation
   - DSA 108 (if applicable)
   - DSA 5 PI/SI
   - DSA 312 and PCIP
   - DSA 311
   - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
   Upon DSA approval of the DSA 312 Program, PSS will review the CCDs with the Architect to determine if Construction Change Documents (CCDs) affect FLS, ACS, or

SSS. PSS will then assist in preparing supporting information as needed, or drafting a DSA 310 if the CCDs do not affect FLS, ACS, or SSS. The Architect will submit any required CCDs directly to DSA for review and approval.

5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
   - New Transmittal with all required documents and resolutions.
     - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
   - DSA 6 PI – IOR
     - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
     - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
     - PSS will send the completed DSA 6 PI to the Architect for review.
   - DSA 310 (if applicable)
     - PSS will work with the Architect to determine if the CCD's noted can be listed on a DSA 310. PSS will then draft and distribute the form to the Architect for review and signature.
   - DSA 314
     - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.

<u>01-116522 Parkway Heights Middle School</u> - Alterations to 1-Multi-purpose Building, 1-Classroom Building H1, 1-campuswide painting and sitework

1. **Preparation of DSA 312 Packet:**
   PSS may need to draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP, for Architect review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.

- PSS will draft the DSA 291 for Shop Welding for the Lab of Record to review and sign.
    - PSS will provide all supporting documentation as required for the Lab to complete the form.
    - PSS will receive and review the signed documents from the Lab to ensure proper completion.
- PSS will draft the DSA 168 and DSA 311 to the District for review and signature.
    - PSS will receive and review the signed documents from the District to ensure proper completion.
- Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.

2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.
3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile the DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
    - Transmittal with all required documents and proposed resolutions
    - COF Letter
    - DSA 302
    - Located supporting documentation
    - DSA 108 (if applicable)
    - DSA 5 PI/SI
    - DSA 312 and PCIP
    - DSA 311
    - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program, if applicable. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a complete the DSA 314 close-out packet for DSA. This includes, but is not limited to:
    - New Transmittal with all required documents and resolutions.

- PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.

- DSA 6 PI – IOR
  - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.
  - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
- DSA 6 PI – CWI
  - PSS will draft the DSA 6 PI form and coordinate with the CWI for completion and signature.
  - PSS will receive and review the signed documents from the Inspector to ensure proper completion.
  - PSS will send the completed DSA 6 PI to the Architect for review.
- DSA 314
  - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
  - PSS will receive and review the signed documents from the Architect to ensure proper completion.

01-100938 Ponderosa Elementary School - Reconstruction/Rehabilitation Of: All Buildings (except relocatable), **01-101232 Alta Loma Middle School** - Reconstruction/Rehabilitation of Bldg. A-CR/admin, Bldg. B, C, E, G & J classrooms, Bldg. D-multipurpose, Bldg. F-lockers and Bldg. H-library., **01-100939 Monte Verde Elementary** - Reconstruction/Rehabilitation of All Buildings (except relocatable), **01-101306 South San Francisco High School** - Alterations to Library

1. **Preparation of DSA 312 Packet:**
   PSS will draft the entire DSA 312 Packet, and all required supporting forms. This includes, but is not limited to:
   - PSS will draft the DSA 108 (if applicable), DSA 312, and PCIP for Architect review and signature.
     - PSS will receive and review the signed documents from the Architect to ensure proper completion.
   - PSS will draft the DSA 5 PI forms and distribute them to the Inspector, District, and Architect for review and signature.
     - PSS will receive and review the signed documents, ensure proper completion, and distribute to the next stakeholder accordingly.
   - PSS will draft the DSA 168 and DSA 311 and distribute to the District for review and signature.
     - PSS will receive and review the signed documents from the District to ensure proper completion.
   - Once completed ALL DSA forms will be incorporated into the DSA 312 submittal packet.

2. **Processing of Reopening Fee:**
   PSS will request and coordinate the DSA reopening fee from the District, prepare the DSA 302 and DSA Transmittal Sheet with payment details, and mail the reopening fee and documents to DSA. All DSA fees are the District's responsibility and are excluded from PSS's fees.
3. **Final Assembly and Submittal of the DSA 312 Packet:**
   PSS will compile all required and completed documents into a single DSA 312 submittal packet and notify DSA of the submission via the DSA Box. The packet will include, but is not limited to, the following:
   - Transmittal with all required documents and proposed resolutions
   - COF Letter
   - DSA 302
   - Located supporting documentation
   - DSA 108 (if applicable)
   - DSA 5 PI/SI
   - DSA 312 and PCIP
   - DSA 311
   - DSA 168
4. **DSA Review and Program Approval:**
   PSS will coordinate with DSA for the review and approval of the submitted DSA 312 Program. Any comments or required clarifications from DSA will be tracked, and revisions will be issued as needed to ensure full acceptance.
   Upon DSA approval of the DSA 312 Program, PSS will review any outstanding site conditions or corrective items with the Architect to determine if Construction Change Documents (CCDs) are required. PSS will assist in preparing supporting information as needed, and the Architect will submit any required CCDs directly to DSA for review and approval.
5. **Team Coordination Meeting:**
   PSS will facilitate a coordination meeting with the District, Architect, Inspector, and other applicable team members to review DSA feedback, discuss site work required for completion, and establish a plan for any remaining deliverables.
6. **Final Site Coordination:**
   PSS will organize and coordinate any final site visits necessary to retrieve missing documentation, verify as-built conditions, or confirm resolution of outstanding items identified in the DSA 312.
7. **Final Assembly and Submittal of the DSA 314 Packet:**
   PSS will compile all final verified reports and supporting documentation into a complete DSA 314 close-out packet for DSA. This includes, but is not limited to:
   - New Transmittal with all required documents and resolutions.
     - PSS will draft a New Transmittal for the documentation included in the DSA 314 Packet.
   - DSA 6 PI – IOR
     - PSS will draft the DSA 6 PI form and coordinate with the Inspector for completion and signature.

- PSS will receive and review the signed documents from the Inspector to ensure proper completion.
- PSS will send the completed DSA 6 PI to the Architect for review.

- DSA 314
  - PSS will draft the DSA 314 form and coordinate with the Architect for review and signature.
  - PSS will receive and review the signed documents from the Architect to ensure proper completion.
- Certification of Modernization A#, if applicable.

Compensation & Completion:

The services described above will be provided for the fiscal years 2025-2026 & 2026-2027 at an hourly rate of **$195.00** per Project Closeout Manager and shall not exceed the amount of **$134,465.00** for Phase II unless authorized by the South San Francisco Unified School District.

This proposal amount includes the $500.00 reimbursable expense allowance, as seen on Page 14. This proposal amount expressly excludes all DSA re-opening fees and unpaid DSA invoices, that will be paid by the district.

[*This space is intentionally left blank, please continue to Page 13*.]

Non-Certified Project List:

App Id	Site Name	Certified Letter Type	Project Hours	Project Controls	Project Schedule	Total Hours	Hourly Rate	Project Cost
01-101232	ALTA LOMA MIDDLE SCHOOL	#3-Close of File w/o Certification - Exceptions	80	13	12	105	$195.00	$20,475.00
01-100961	BADEN CONTINUATION HIGH SCHOOL	#3-Close of File w/o Certification - Exceptions	75	12	11	98	$195.00	$19,110.00
01-120170	EL CAMINO HIGH SCHOOL	DSA 301P Notification of Requirement for Certification	50	8	7	65	$195.00	$12,675.00
01-100939	MONTE VISTA ELEMENTARY	#3-Close of File w/o Certification - Exceptions	75	9	8	92	$195.00	$17,940.00
01-113867	PARKWAY HEIGHTS MIDDLE SCHOOL	DSA 301P Notification of Requirement for Certification	55	8	8	71	$195.00	$13,845.00
01-116522	PARKWAY HEIGHTS MIDDLE SCHOOL	DSA 301P Notification of Requirement for Certification	50	8	7	65	$195.00	$12,675.00
01-100938	PONDEROSA ELEMENTARY SCHOOL	#3-Close of File w/o Certification - Exceptions	75	12	11	98	$195.00	$19,110.00
01-101306	SOUTH SAN FRANCISCO HIGH SCHOOL	#3-Close of File w/o Certification - Exceptions	75	10	8	93	$195.00	$18,135.00
TOTAL			**535**	**80**	**72**	**687**	**$195.00**	**$133,965.00**

Additional Services:

Should the District seek any additional services required beyond the original scope of work PSS will submit a separate proposal.

Terms & Conditions:

- Prices submitted are considered firm for 60 days until the contract is signed.
- Payment terms are net 30 days from invoice date. Invoices will be generated monthly throughout the duration of the project.

Reimbursable Expenses:
Reimbursable expenses shall be invoiced separately, on an as needed basis. The District shall reimburse PSS for reasonable out-of-pocket expenses incurred and paid by PSS while fulfilling its obligations under this agreement. *These reimbursable expenses will be subject to a 15% markup*. Reimbursement will be made only for expenses directly related to the operation of District-assigned projects. The total *shall not exceed* **$500.00**. Examples of reimbursable expenses are listed below:

- Scanning of plans retrieved by the Division of State Architect.
- Express shipping, overnight mail, messenger, courier, or delivery services.
- Printing of oversized files and documents for closeout.

Again, we appreciate the opportunity to provide you with this proposal. Please feel free to contact me at 714.602.8400 or my cell number, 909.538.3053, with any questions.

Respectfully,
Project Support Services

By: Natassia R Melendrez
Natassia Melendrez
President & CEO
Project Support Services Inc.

Accepted:
By: _____
Lori Shelton
Director of Bond Program
South San Francisco Unified School District

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: November 13, 2025

RE: Approval of Independent Consultant Agreement for Geotechnical Services with Cornerstone Earth Group for the Junipero Serra Elementary School New TK Classroom Project

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

To support the new Transitional Kindergarten (TK) modular classroom planned at Junipero Serra Elementary School, the District requires a geotechnical investigation to establish subsurface conditions, seismic design parameters, and earthwork/foundation recommendations for DSA submission under a Pre-Checked (PC) modular approach. Cornerstone Earth Group, Inc. (CEG) has submitted a proposal (dated October 22, 2025) for the new Junipero Serra ES TK modular classroom, which includes field exploration, laboratory testing, and a geotechnical report with recommendations meeting 2022 CBC/ASCE 7-16 requirements.

FISCAL IMPLICATIONS:

$35,450 – Capital Facilities Fund (Fund 25)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Agreement for Geotechnical Services with Cornerstone Earth Group for the new TK Classroom Project at Junipero Serra Elementary School.

INDEPENDENT CONSULTANT AGREEMENT FOR GEOTECHNICAL ENGINEERING SERVICES

This Independent Consultant Agreement for Geotechnical Engineer Services ("Agreement") is made and entered into as of the 14th Day of November 2025 by and between the South San Francisco Unified School District, ("District") and Cornerstone Earth Group ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of engineering services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide Geo Technical Services for the Junipero Serra Elementary School TK Project as further described attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on November 14th 2025, and will diligently perform as required and complete performance by June 1st, 2026 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   __X__ Signed Agreement
   __X__ Prevailing Wage Certification
   __X__ Insurance Certificates and Endorsements
   __X__ W-9 Form

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Thirty-Five Thousand Four Hundred Fifty Dollars 0/100 ($35,450). District shall pay Consultant according to the following terms and conditions:

   4.1 Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually

completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made.

The schedule of deliverable Services is as follows:

Geotechnical Investigation	$25,650	December 1st, 2025
Geological Hazards Evaluation	$5,000	February 1st, 2026
Future Plan Review	$4,800	June 1, 2026

The Services shall be performed at the hourly billing rates and/or unit prices included in Exhibit B. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.
If Consultant works at more than one site, Consultant shall invoice for each site separately.

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows regarding Disposal of Soil Cuttings:

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

9. **Performance of Services.**

   9.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and

currently accepted principles and practices of its profession for services to California school districts.

9.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

9.3. **Safety and Security**. Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible for ascertaining from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services, and as otherwise agreed upon by the Parties.

9.5. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

9.6. **District Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

9.7. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various Projects for District. Consultant shall obtain the approval of District prior to the commencement of a new Project.

10. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

In the event District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that District uses any fully or partially completed documents without Consultant's full involvement, District shall remove all title blocks and other information that might identify Consultant.

12. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

13. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

14. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

15. **Termination**.

    15.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant.

Notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

15.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

material violation of this Agreement by Consultant; or

any act by Consultant exposing District to liability to others for personal injury or property damage; or

Consultant is adjudged as bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination for cause, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15.3. Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification**.

16.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event that one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

16.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 16.1 above. Consultant's obligation pursuant to this Article includes reimbursing District

for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 16.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

16.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

17. **Insurance**.

17.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

Commercial General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

Workers' Compensation and Employer's Liability Insurance. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of District for all work performed by Consultant, its employees, agents and subcontractors. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Professional Liability (Errors and Omissions). Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

17.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

An endorsement stating that District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance.

An endorsement stating that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

An endorsement stating that there shall be a waiver of any subrogation.

Consultant's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

Insurance written on a "claims made" basis shall be retroactive to a date that coincides with or precedes Consultant's commencement of Work, including subsequent policies purchased as renewals or replacements.

17.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

17.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

18. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this

Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

19. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

    19.1. **[Reserved]**

20. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

21. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

    21.1. All site visits shall be arranged through District;

    21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

    21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

    21.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

    21.5. Consultant and Consultant's employees shall not use student restroom facilities; and

    21.6. If Consultant and Consultant's employees find themselves alone with a student,

Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

22. **RESERVED**

23. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

24. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District ATTN: Ted O 398 B Street South San Francisco, CA 94080 tedo@ssfusd.org	Cornerstone Earth Group ATTN: Erin Steiner 1259 Oakmead Pkwy, Sunnyvale, CA 94085 Erin Steiner esteiner@cornerstoneearth.com

Any notice personally given or sent by electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective on the business day next, following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **Amendments, Changes and Modifications.** This Agreement may not be amended, changed, modified, altered or terminated without the written agreement of both Parties hereto.

28. **o Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

29. **Governing Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent a to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

35. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

36. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

37. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

38. **Execution of Other Documents**. The parties to the Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: November 14th, 2025	Dated: November 3, 2025, 2025
South San Francisco Unified School District	
Signed By: _____	Signed By: 
Print Name: TED O.	Print Name: Erin L. Steiner, P.E., G.E.
Print Title: Assistant Superintendent-Business Services	Print Title: Senior Principal Engineer

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT
[REMAINDER OF PAGE INTENTIONALLY
LEFT BLANK; EXHIBIT FOLLOWS]

TABLE 1 – GEOTECHNICAL SERVICES

Task	Fees	Initial to Authorize
Geotechnical Investigation (Fixed Fee)	**$25,650**	RK
Optional – Geologic Hazards Evaluation (Fixed Fee)	**$5,000**	RK
Future - Plan Review and Consultation (Time and Expense)	**$4,800**	TBD

CORNERSTONE EARTH GROUP

Date:	October 22, 2025
Proposal No.:	P14394
Prepared For:	Mr. Robert Kitchens **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT** 398 B Street South San Francisco, California 94080
Re:	Geotechnical Investigation Junipero Serra Elementary School TK Classroom 151 Victoria Street Daly City, California

The Agreement

Thank you for requesting Cornerstone Earth Group to prepare and submit this agreement for geotechnical services. The following describes our understanding of the project and presents our proposed scope of work and our estimated cost and schedule for completing the work. This document will serve as our agreement to work together.

We understand this project and our report will be submitted to DSA for approval and will utilize a PC modular structure. Our report will include a limited geologic hazards evaluation but does not fully comply with the referenced Note 48 above. If this project will be subject to CGS review, we have provided an option below to meet current CGS Note 48 requirements.

The Project

The project site is located at the Junipero Serra Elementary School at 151 Victoria Street in Daly City, California. We have discussed the site with you, reviewed relatively recent aerial photographs of the site, and reviewed the provided site plans. We understand that a new PC modular structure is planned for the campus. We understand that the new structure will have a footprint of approximately 1,440 square feet and will likely be located in the play yard on the north side of the school. Appurtenant parking, utilities, landscaping and other improvements necessary for site development are also planned.

The site is bounded by Victora Street to the north, Gelert Boulevard to the east, slope leading up to a residential development to the south, and Simpson Drive to the west.

Structural loads are not currently known for the proposed structure; however, structural loads are expected to be light and typical of similar type structures. Grading plans are not available at this time; however, we assume grading will consist of minor cuts and fills on the order of 1 to 2 feet.

Our Experience

Our principal geotechnical group has over 150 years of combined geotechnical experience and has completed thousands of projects throughout the Bay Area and California. As you know, we completed the geotechnical investigation for the El Camino High School Kitchen project and are currently providing geotechnical observation and testing during construction. In addition, we are working on the geotechnical investigation report for the Monte Verde Elementary School Modular Classroom project. Our breadth of experience in the Bay Area will add value to your project in design and construction. Services we can provide include the following.

- ☑ Foundation Investigations
- ☑ Liquefaction Analysis
- ☑ Pavement Evaluation and Design
- ☑ Levee Evaluations
- ☑ Slope Stability Evaluation
- ☑ Geologic/Seismic Hazards Clearance
- ☑ Earthquake Engineering
- ☑ Retaining Structures
- ☑ Soil Stabilization
- ☑ Fault Investigations
- ☑ Subsurface Exploration
- ☑ Site Selection/EIR input
- ☑ Sustainable Development Input
- ☑ Failure Investigations
- ☑ Dewatering Review
- ☑ Field, Lab & InSitu Testing

If desired, our firm also provides a wide variety of environmental engineering services to help protect your investment during property development and property transfers. Please contact us should you need assistance in environmental assessment or mitigation of your property.

Project Team

Our project team will be led by Mr. Stephen C. Ohlsen, P.E., G.E., Senior Project Engineer. Mr. Ohlsen will be assisted by other members of our staff to complete the project. Mr. Ohlsen's contact information is shown here.

Project Manager	Stephen C. Ohlsen, P.E., G.E.
Email	sohlsen@cornerstoneearth.com
Office	(408) 245-4600
Cell	(408) 470-8875

Ms. Erin L. Steiner, P.E., G.E., Senior Principal Engineer will provide our internal quality assurance review on the project.

Anticipated Subsurface Conditions

Based on our review of available geologic maps and previous reports, the site is not located within an Alquist-Priolo Earthquake Hazard Zone or a California Geologic Survey mapped hazard zone, however, the slopes in the middle and the southern edge of the school are mapped as state-designated landslide hazard zones. Additionally, a state-designated liquefaction hazard zone crosses the northwestern corner of the site (California Geologic Survey, South San Francisco 7.5-Minute Quadrangle, 2001). We understand the proposed TK Classroom footprint is located outside of these hazard zones.

File Review

Prior to our investigation, we will review select information available in our files pertinent to the site conditions in the vicinity of the project. In addition, should prior site information be available, including geotechnical reports, subsurface information, grading information, test data, etc., please forward a copy for our review.

Field Exploration

Health and Safety Plan

We will prepare project-specific Health and Safety Plans (HSP) for the sites pertaining to the specific geotechnical on-site field activities. The HSPs will provide information including the proper personal safety equipment to be worn on-site, directions to the nearest public emergency room, and information for the key contact personnel involved in the project.

Exploratory Borings

To explore the subsurface conditions, we will drill, log and sample two (2) exploratory borings at the site using conventional drilling equipment. Our conventional borings will extend to depths of approximately 15 to 50 feet, or refusal. We will collect soil samples from our borings for visual classification and laboratory testing. The final depth and location of all explorations may be modified in the field, as needed.

Utility Clearance

We will mark our exploration locations at least two working days prior to beginning our explorations as required by law and notify the regional utility notification center – Underground Service Alert (USA), and you, so that public and private utilities can be identified and marked at the ground surface. Where practical we will mark our locations in white paint, or otherwise designate our exploration locations, as requested by USA. Utility operators/owners are required to mark their utilities at the ground surface prior to the start of work. California law requires that we receive notification that our marked exploration locations have been cleared by each subscribing utility operator with nearby facilities before we proceed with our exploration. Failure of these utility operators to respond with the status of their facilities may result in delays to our schedule that is outside of our control.

To reduce the risk of damaging unidentified underground utilities during site exploration, we will also contract with a private utility locator. We are not responsible for damage to utilities that are not clearly identified. We also request that you forward a copy of utility location plans or drawings, if available, to aid in determining our exploration locations.

Permits, Site Access and Disposal of Drill Spoils

Our explorations will be permitted and backfilled with cement grout in accordance with San Mateo Environmental Health Department guidelines.

We assume that clear site access will be provided for our equipment at the time of drilling. Exploration equipment is typically heavy, and drilling is a destructive process that disturbs surface soils and other improvements. For the purpose of this proposal, site restoration is limited to general clean-up and does not include the restoration of the site.

During our site exploration, drill spoils generated during drilling will be left near our explorations. If desired, we can move drill spoils on site to a location designated by you or the property owner. If it is desired to have the drill spoils drummed for testing and off-site disposal, an optional cost to dispose of drill spoils is presented below. Drumming, testing and disposal of drill spoils are outside of our current scope of work.

Environmental Conditions

If environmental contamination or other specific conditions exist at the site, please notify us prior to exploration so that we can take the proper health and safety precautions during our exploration of the site. This proposal specifically excludes the assessment of environmental characteristics at the site, particularly those involving hazardous substances. If obviously impacted materials are encountered during our geotechnical exploration, we will discontinue our work and notify you of the condition encountered. We will proceed with our geotechnical scope of work, once we mutually agree to do so. Added costs incurred because of suspected hazardous substances will be charged on a time-and-expense basis over and above the established fees for the site investigation.

Laboratory Testing

To evaluate the index and engineering properties of site soils, the following laboratory tests are anticipated:

- In-situ Moisture/Density tests, American Society for Testing and Materials (ASTM) D2216 and D7263 Test Procedures
- Grain Size Distribution tests, ASTM D1140 and D422
- Atterberg Limit tests, ASTM D4318

Engineering Analysis and Report Preparation

The engineering analysis phase of work will focus on developing site grading recommendations and geotechnical design parameters for foundations and pavement areas. The data obtained from the field investigation and the laboratory testing program will be utilized in the engineering analysis.

Following the completion of the engineering analysis, a report will be prepared with our conclusions and recommendations. The report will include the following items:

- Site plan showing exploratory boring locations
- Logs of exploratory borings, including depth to groundwater (if encountered)
- Laboratory test results
- A detailed discussion of our findings and recommendations, including:

  - ✓ Site conditions
  - ✓ Subsurface conditions
  - ✓ Limited geologic hazards and seismicity
  - ✓ Seismic Design Parameters in accordance with the 2022 CBC and ASCE 7-16
  - ✓ Site preparation and earthwork recommendations
  - ✓ Foundation type and design recommendations
  - ✓ Flexible asphalt and rigid concrete pavement recommendations

Schedule

As discussed, we have scheduled our field exploration for this Saturday, September 25, 2025. We will work to expedite the below schedule where possible support the accelerated project schedule and targeted DSA submission dates.

Our approximate schedule is as follows:

- Week 1: Permitting, Mark Locations, USA Notification
- Week 2: Field Exploration, Laboratory Testing
- Week 3: Engineering Analysis, Report Preparation
- Week 4: Internal QA Review, Issue Report

Optional Services

GEOLOGIC HAZARDS EVALUATION

Our certified engineering geologist will perform a geologic hazards review with DSA and CGS Note 48 requirements. Our geologic hazards review will include the following:

Geologic Reconnaissance

Our certified engineering geologist and engineer will perform a reconnaissance of the site and vicinity to evaluate the potential presence of geologic hazards, including fault rupture, slope instability, springs, expansive soils, and other features indicative of potential geologic hazards.

Geologic Hazards Review

- Review of site historical aerial photographs
- Summary of aerial photograph study, and site visit

- Summarize the project site geology
- Preparation of site geologic map and representative geologic cross sections, as required
- Evaluate geologic hazards including fault rupture, landslide hazards, strong ground shaking, liquefaction potential, flooding, and other geologic hazards as appropriate.

Laboratory Testing

- Soil corrosion tests, including pH, sulfate, resistivity and chloride, ASTM and Caltrans Test Methods

Report Preparation

Our geologic hazards evaluation will be incorporated into our geotechnical investigation report. As required, a Geotechnical Engineer, G.E. and Certified Engineering Geologist, C.E.G, will sign our report and meet the required items outlined in California Geological Survey – Note 48. We assume authorization is provided at time of our field investigation.

Future Services

Plan Review and Consultation

We will attend project meetings or provide supplemental consultation on an as-needed basis, and also review the foundation, civil, and landscape plans for conformance with the recommendations in our geotechnical report. These services are outside of our current scope of work. Our fee assumes up to 8 hours of Senior Principal Engineer time and 8 hours of Project Engineer time.

Geotechnical Observation and Testing During Construction

Once final design plans and/or a detailed project schedule are available, we will prepare a scope of work to observe the geotechnical aspects of construction, including temporary shoring, foundation excavations, utility trench backfill, mass grading, and flatwork and pavement subgrade and aggregate base compaction, as required.

Proposal Fees

We will perform our services for the fees shown in Table 1. Our services will be provided in accordance with our independent consultant agreement for geotechnical engineering services dated October 10, 2025. If unforeseen conditions are encountered, or if we experience delays or circumstances beyond our control, we will notify you immediately to discuss modifications to the scope of services and/or project fees. Payment for services shall be due upon receipt of Cornerstone Earth Group's Invoice. To be recognized, any dispute over charges must be claimed in writing within 30 days of the billing date. Disputes or questions about a statement shall not be cause for withholding payment for remaining portions due. Requested changes to this contract must be approved in writing before we proceed.

Additional services that are not outlined in this proposal shall be charged on a time-and-expense basis

TABLE 1 – GEOTECHNICAL SERVICES

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Geotechnical Investigation (Fixed Fee)	**$25,650**	
Optional – Geologic Hazards Evaluation (Fixed Fee)	**$5,000**	
Future - Plan Review and Consultation (Time and Expense)	**$4,800**	

Assumptions and Limitations

- The Client will coordinate site access/permission to enter.
- We assume that this project and our report will be submitted to DSA for review but no CGS review or CGS Note 48 compliance will be required. An optional task has been included to update the report to meet CGS Note 48. We assume authorization is provided at time of our field investigation.
- This project is subject to California Prevailing Wage law.
- A DIR number will be provided to CEG prior to performing exploratory borings.
- The site is accessible to truck-mounted drill rig.
- If available, site plans provided for our use will show the locations of all underground utility lines and structures. We will not be responsible for damage to any such lines or structures that are not shown accurately on the plans provided to us or properly marked by USA subscriber companies.
- Some disturbance to the ground surface and vegetation may occur as a result of accessing the desired locations of subsurface exploration. Although we will be careful to limit the extent of such occurrences, they cannot be avoided and this proposal does not include any costs to re-grade, re-vegetate, landscape or otherwise repair disturbed areas.
- This proposal assumes our field work will be performed on Saturday.
- This proposal does not include disposal of excess soil cuttings that may be generated during drilling. Drilling spoils will be spread in landscape areas.
- The structure will be subject to the provisions in the 2022 CBC including seismic ground motion values in accordance with ASCE 7-16.

Authorization

Please acknowledge your receipt of and agreement with the terms and conditions contained in this agreement by signing this agreement and returning one signed original to us.

We thank you for this opportunity and look forward to working with you on this important project. Should you have any questions regarding this proposal, or if we may be of further service, please contact us at your convenience.

Sincerely,

Cornerstone Earth Group, Inc.



Erin L. Steiner, P.E., G.E.
Senior Principal Engineer
GE 2910

BM:ELS

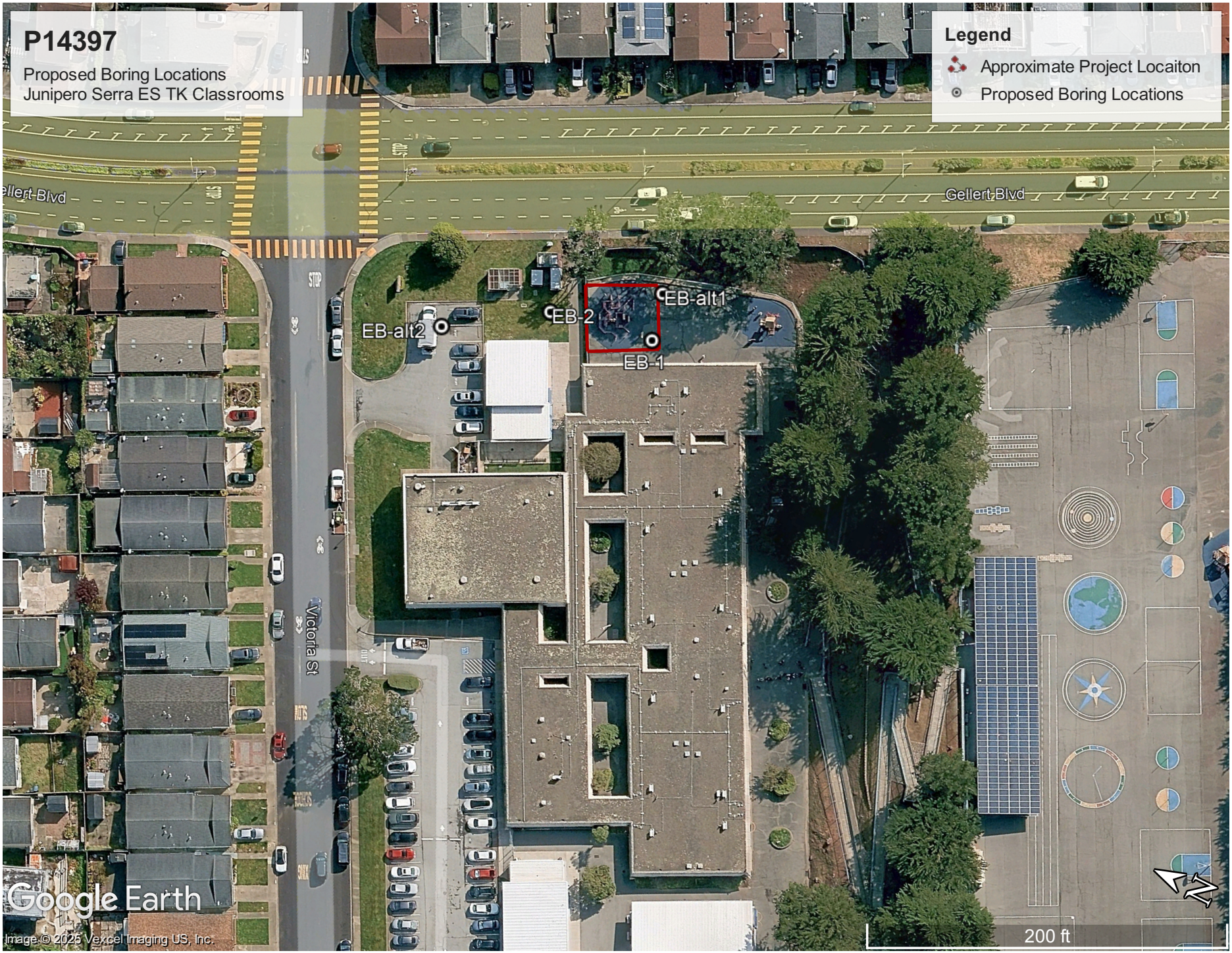
Copies: Addressee (PDF by email)

Attachments: Site Plan

South San Francisco Unified School District

_____
Name Date

_____
Please Print Name and Title


P14397
Proposed Boring Locations
Junipero Serra ES TK Classrooms
Legend
Approximate Project Locaiton
Proposed Boring Locations
Gellert Blvd
Victoria St
EB-alt1
EB-2
EB-alt2
EB-1
Google Earth
Image © 2025 Vexcel Imaging US, Inc.
200 ft

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: November 13, 2025

RE: Approval of Independent Consultant Agreement for Geotechnical Services with Cornerstone Earth Group for the El Camino HS Athletic Field Restroom Project

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District has launched a permanent restroom project at the El Camino HS Athletic Fields area.

The District is required to conduct a geotechnical investigation to establish subsurface conditions, seismic design parameters, and earthwork/foundation recommendations for DSA submission under a Pre-Checked (PC) modular approach.

Cornerstone Earth Group, Inc. (CEG) has submitted a proposal (dated October 28, 2025) for this project at the El Camino High School, including field exploration, laboratory testing, and a geotechnical report with recommendations meeting 2025 CBC/ASCE 7-22 requirements.

FISCAL IMPLICATIONS:

$ 39,545 will be paid from the Facilities Fund (Fund 40)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve independent Consultant Agreement for Geotechnical Services with Cornerstone Earth Group for the El Camino High School Athletic Field Restroom Project.

Date:	October 28, 2025
Proposal No.:	P14423
Prepared For:	Mr. Calvin Wong, Bond Project Manager **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT** 398 B Street South San Francisco, California 94080
Re:	Geotechnical Investigation El Camino High School Athletic Field Stadium Restroom Project 1320 Mission Road South San Fracisco, California 94080

The Agreement

Thank you for requesting Cornerstone Earth Group to prepare and submit this agreement for geotechnical services. The following describes our understanding of the project and presents our proposed scope of work and our estimated cost and schedule for completing the work. This document will serve as our agreement to work together.

We understand this project and our report will be submitted to DSA for approval and will utilize a PC modular structure. Our report will include a limited geologic hazards evaluation but does not fully comply with the referenced Note 48 above. If this project will be subject to CGS review, we have provided an option below to meet current CGS Note 48 requirements.

In addition, we understand the project will be submitted to DSA in 2026 therefore, subject to the 2025 California Building Code and ASCE 7-22.

The Project

The project site is located at the El Camino High School at 1320 Mission Road, in South San Francisco, California. We have discussed the site with you, reviewed relatively recent aerial photographs of the site, and reviewed the provided site plans. We understand that a new PC modular structure (Athletic Field Stadium Restroom) is planned for the campus. We understand that the new structure will have a footprint of approximately 960 square feet and will likely be located on a concrete pad located at the north side of the track. Appurtenant parking, utilities, landscaping and other improvements necessary for site development are also planned.

The site is bounded by Lawndale Boulevard to the northwest, residential developments to the northeast and southeast, and Mission Boulevard to the southwest.

Structural loads are not currently known for the proposed structure; however, structural loads are expected to be light and typical of similar type structures. Grading plans are not available at

this time; however, we assume grading will consist of minor cuts and fills on the order of 1 to 2 feet.

Our Experience

Our principal geotechnical group has over 150 years of combined geotechnical experience and has completed thousands of projects throughout the Bay Area and California. As you know, we completed the geotechnical investigation for the El Camino High School Kitchen project and are currently providing geotechnical observation and testing during construction. In addition, we are working on the geotechnical investigation report for the Monte Verde Elementary School Modular Classroom project. Our breadth of experience in the Bay Area will add value to your project in design and construction. Services we can provide include the following.

- ☑ Foundation Investigations
- ☑ Liquefaction Analysis
- ☑ Pavement Evaluation and Design
- ☑ Levee Evaluations
- ☑ Slope Stability Evaluation
- ☑ Geologic/Seismic Hazards Clearance
- ☑ Earthquake Engineering
- ☑ Retaining Structures
- ☑ Soil Stabilization
- ☑ Fault Investigations
- ☑ Subsurface Exploration
- ☑ Site Selection/EIR input
- ☑ Sustainable Development Input
- ☑ Failure Investigations
- ☑ Dewatering Review
- ☑ Field, Laboratory & InSitu Testing

If desired, our firm also provides a wide variety of environmental engineering services to help protect your investment during property development and property transfers. Please contact us should you need assistance in environmental assessment or mitigation of your property.

Project Team

Our project team will be led by Mr. Stephen C. Ohlsen, P.E., G.E., Senior Project Engineer. Mr. Ohlsen will be assisted by other members of our staff to complete the project. Mr. Ohlsen's contact information is shown here.

Project Manager	Stephen C. Ohlsen, P.E., G.E.
Email	sohlsen@cornerstoneearth.com
Office	(408) 245-4600
Cell	(408) 470-8875

Mr. Nicholas S. Devlin, P.E., Principal Engineer, will provide our internal quality assurance review on the project.

Anticipated Subsurface Conditions

Based on our review of available geologic maps and previous reports, the site is not located within an Alquist-Priolo Earthquake Hazard Zone or a California Geologic Survey mapped hazard zone, however, a state-designated liquefaction hazard zone crosses the southeast and southwest edges of the site (California Geologic Survey, South San Francisco 7.5-Minute

Quadrangle, 2001). We understand the proposed Athletic Field Stadium Restroom is located outside of this hazard zone.

Based on our previous borings at the site, we anticipate medium dense to dense silty sands and stiff sandy clays beneath fills, overlying Colma formation dense silty sands and very stiff to hard clays. We previously encountered Colma formation between 7 and 17 feet below the ground surface.

Geotechnical Services

File Review

Prior to our investigation, we will review select information available in our files pertinent to the site conditions in the vicinity of the project. In addition, should prior site information be available, including geotechnical reports, subsurface information, grading information, test data, etc., please forward a copy for our review.

Field Exploration

Health and Safety Plan

We will prepare project-specific Health and Safety Plans (HSP) for the sites pertaining to the specific geotechnical on-site field activities. The HSPs will provide information including the proper personal safety equipment to be worn on-site, directions to the nearest public emergency room, and information for the key contact personnel involved in the project.

Exploratory Borings

To explore the subsurface conditions, we will drill, log and sample two (2) exploratory borings at the site using conventional drilling equipment. Our conventional borings will extend to depths of approximately 15 to 50 feet, or refusal. We will collect soil samples from our borings for visual classification and laboratory testing. The final depth and location of all explorations may be modified in the field, as needed.

Utility Clearance

We will mark our exploration locations at least two working days prior to beginning our explorations as required by law and notify the regional utility notification center – Underground Service Alert (USA), and you, so that public and private utilities can be identified and marked at the ground surface. Where practical we will mark our locations in white paint, or otherwise designate our exploration locations, as requested by USA. Utility operators/owners are required to mark their utilities at the ground surface prior to the start of work. California law requires that we receive notification that our marked exploration locations have been cleared by each subscribing utility operator with nearby facilities before we proceed with our exploration. Failure of these utility operators to respond with the status of their facilities may result in delays to our schedule that is outside of our control.

To reduce the risk of damaging unidentified underground utilities during site exploration, we will also contract with a private utility locator. We are not responsible for damage to utilities that are not clearly identified. We also request that you forward a copy of utility location plans or drawings, if available, to aid in determining our exploration locations.

Permits, Site Access and Disposal of Drill Spoils

Our explorations will be permitted and backfilled with cement grout in accordance with San Mateo Environmental Health Department guidelines.

We assume that clear site access will be provided for our equipment at the time of drilling. Exploration equipment is typically heavy, and drilling is a destructive process that disturbs surface soils and other improvements. For the purpose of this proposal, site restoration is limited to general clean-up and does not include the restoration of the site.

During our site exploration, drill spoils generated during drilling will be left near our explorations. If desired, we can move drill spoils on site to a location designated by you or the property owner. If it is desired to have the drill spoils drummed for testing and off-site disposal, an optional cost to dispose of drill spoils is presented below. Drumming, testing and disposal of drill spoils are outside of our current scope of work.

Environmental Conditions

If environmental contamination or other specific conditions exist at the site, please notify us prior to exploration so that we can take the proper health and safety precautions during our exploration of the site. This proposal specifically excludes the assessment of environmental characteristics at the site, particularly those involving hazardous substances. If obviously impacted materials are encountered during our geotechnical exploration, we will discontinue our work and notify you of the condition encountered. We will proceed with our geotechnical scope of work, once we mutually agree to do so. Added costs incurred because of suspected hazardous substances will be charged on a time-and-expense basis over and above the established fees for the site investigation.

Laboratory Testing

To evaluate the index and engineering properties of site soils, the following laboratory tests are anticipated:

- In-situ Moisture/Density tests, American Society for Testing and Materials (ASTM) D2216 and D7263 Test Procedures
- Grain Size Distribution tests, ASTM D1140 and D422
- Atterberg Limit tests, ASTM D4318

Engineering Analysis and Report Preparation

The engineering analysis phase of work will focus on developing site grading recommendations and geotechnical design parameters for foundations and pavement areas. The data obtained from the field investigation and the laboratory testing program will be utilized in the engineering analysis.

Following the completion of the engineering analysis, a report will be prepared with our conclusions and recommendations. The report will include the following items:

- Site plan showing exploratory boring locations
- Logs of exploratory borings, including depth to groundwater (if encountered)
- Laboratory test results
- A detailed discussion of our findings and recommendations, including:

    - ✓ Site conditions
    - ✓ Subsurface conditions
    - ✓ Limited geologic hazards and seismicity
    - ✓ Seismic Design Parameters in accordance with the 2025 CBC and ASCE 7-22
    - ✓ Site preparation and earthwork recommendations
    - ✓ Foundation type and design recommendations
    - ✓ Flexible asphalt and rigid concrete pavement recommendations

Schedule

We are prepared to begin scheduling our work upon receiving your written approval of this agreement.

Our approximate schedule is as follows:

- Week 1: Permitting, Mark Locations, USA Notification
- Week 2: Field Exploration, Laboratory Testing
- Week 3: Engineering Analysis, Report Preparation
- Week 4: Internal QA Review, Issue Report

Optional Services

GEOLOGIC HAZARDS EVALUATION

Our certified engineering geologist will perform a geologic hazards review with DSA and CGS Note 48 requirements. Our geologic hazards review will include the following:

Geologic Reconnaissance

Our certified engineering geologist and engineer will perform a reconnaissance of the site and vicinity to evaluate the potential presence of geologic hazards, including fault rupture, slope instability, springs, expansive soils, and other features indicative of potential geologic hazards.

Geologic Hazards Review

- Review of site historical aerial photographs
- Summary of aerial photograph study, and site visit
- Summarize the project site geology
- Preparation of site geologic map and representative geologic cross sections, as required
- Evaluate geologic hazards including fault rupture, landslide hazards, strong ground shaking, liquefaction potential, flooding, and other geologic hazards as appropriate.

Laboratory Testing

- Soil corrosion tests, including pH, sulfate, resistivity and chloride, ASTM and Caltrans Test Methods

Report Preparation

Our geologic hazards evaluation will be incorporated into our geotechnical investigation report. As required, a Geotechnical Engineer, G.E. and Certified Engineering Geologist, C.E.G, will sign our report. Our geotechnical report will be updated to meet the required items or parameters outlined in California Geological Survey – Note 48. We assume authorization is provided at time of our field investigation.

SHEAR WAVE VELOCITY SOIL CLASSIFICATION

Starting January 1, 2026, California's 2025 Building Code (ASCE/SEI 7-22) will require Site Class to be determined from the time-averaged shear-wave velocity (Vs) in the upper 100 ft. Other tests may still be used, but only to estimate Vs, not as independent classification criteria. Shear wave profiling will be completed using two lines of multichannel analysis of surface waves (MASW). This option services should be discussed with the structural engineer.

Future Services

Plan Review and Consultation

We will attend project meetings or provide supplemental consultation on an as-needed basis, and also review the foundation, civil, and landscape plans for conformance with the recommendations in our geotechnical report. These services are outside of our current scope of work. Our fee assumes up to 8 hours of Senior Principal Engineer time and 8 hours of Project Engineer time.

Geotechnical Observation and Testing During Construction

Once final design plans and/or a detailed project schedule are available, we will prepare a scope of work to observe the geotechnical aspects of construction, including temporary shoring, foundation excavations, utility trench backfill, mass grading, and flatwork and pavement subgrade and aggregate base compaction, as required.

Proposal Fees

We will perform our services for the fees shown in Table 1. Our services will be provided in accordance with our independent consultant agreement for geotechnical engineering services dated October 10, 2025. If unforeseen conditions are encountered, or if we experience delays or circumstances beyond our control, we will notify you immediately to discuss modifications to the scope of services and/or project fees. Payment for services shall be due upon receipt of Cornerstone Earth Group's Invoice. To be recognized, any dispute over charges must be claimed in writing within 30 days of the billing date. Disputes or questions about a statement shall not be cause for withholding payment for remaining portions due. Requested changes to this contract must be approved in writing before we proceed.

Additional services that are not outlined in this proposal shall be charged on a time-and-expense basis

TABLE 1 – GEOTECHNICAL SERVICES

Task	Fees	Initial to Authorize
Geotechnical Investigation (Fixed Fee)	**$23,650**	
Optional – Geologic Hazards Evaluation (Fixed Fee)	**$5,000**	
Optional – Shear Wave Velocity Site Classification (Fixed Fee)	**$6,095**	
Future - Plan Review and Consultation (Time and Expense)	**$4,800**	

Assumptions and Limitations

- The Client will coordinate site access/permission to enter.
- We assume that this project and our report will be submitted to DSA for review but no CGS review or CGS Note 48 compliance will be required. An optional task has been included to update the report to meet CGS Note 48. We assume authorization is provided at time of our field investigation.
- This project is subject to California Prevailing Wage law.
- A DIR number will be provided to CEG prior to performing exploratory borings.

- The site is accessible to truck-mounted drill rig.
- If available, site plans provided for our use will show the locations of all underground utility lines and structures. We will not be responsible for damage to any such lines or structures that are not shown accurately on the plans provided to us or properly marked by USA subscriber companies.
- Some disturbance to the ground surface and vegetation may occur as a result of accessing the desired locations of subsurface exploration. Although we will be careful to limit the extent of such occurrences, they cannot be avoided and this proposal does not include any costs to re-grade, re-vegetate, landscape or otherwise repair disturbed areas.
- This proposal assumes our field work will be performed during normal working hours Monday through Friday.
- This proposal does not include disposal of excess soil cuttings that may be generated during drilling. Drilling spoils will be spread in landscape areas.
- The structure will be subject to the provisions in the 2025 CBC including seismic ground motion values in accordance with ASCE 7-22.

Authorization

Please acknowledge your receipt of and agreement with the terms and conditions contained in this agreement by signing this agreement and returning one signed original to us.

We thank you for this opportunity and look forward to working with you on this important project. Should you have any questions regarding this proposal, or if we may be of further service, please contact us at your convenience.

Sincerely,

Cornerstone Earth Group, Inc.

Nicholas S. Devlin, P.E. 75613
Principal Engineer

BTM:ELS

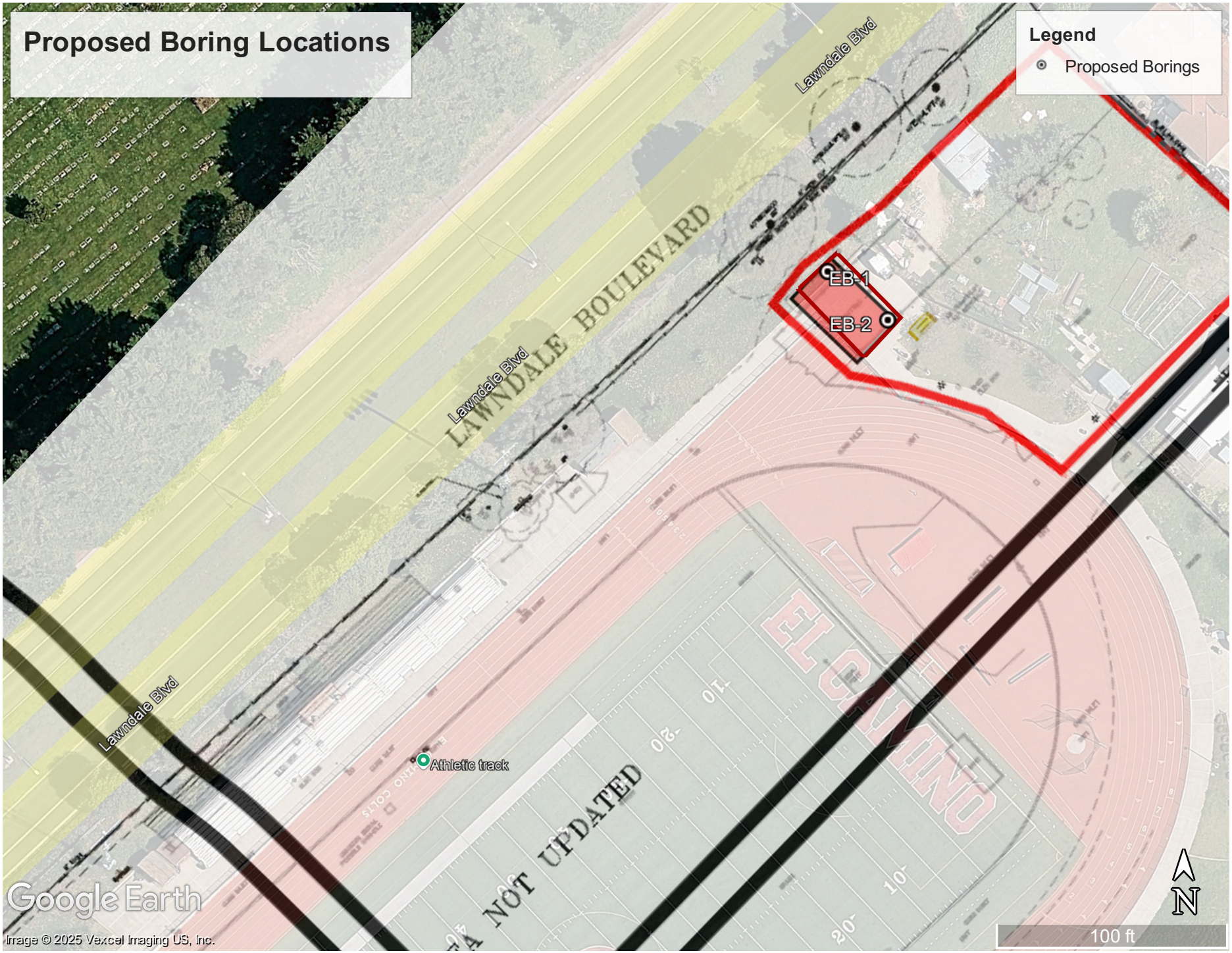
Copies: Addressee (PDF by email)

Attachments: Site Plan

South San Francisco Unified School District

_____
Name Date

_____
Please Print Name and Title

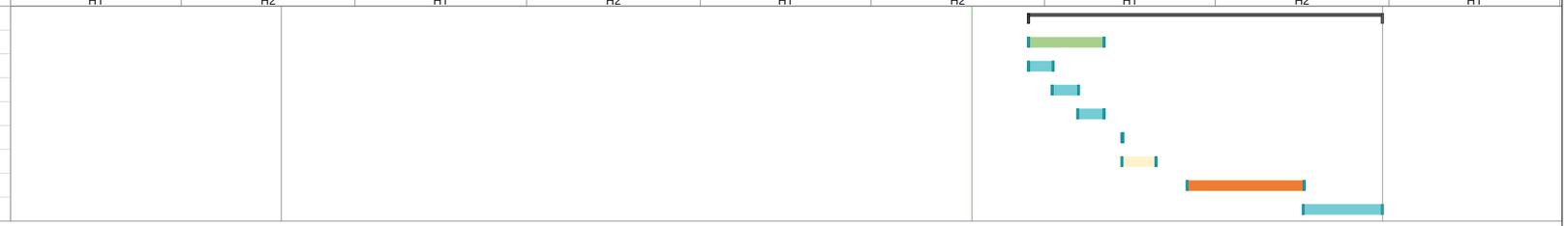

Proposed Boring Locations
Legend
Proposed Borings
EB-1
EB-2
Lawndale Blvd
LAWNDALE BOULEVARD
Athletic track
NOT UPDATED
Google Earth
Image © 2025 Vexcel Imaging US, Inc.
N
100 ft



Attachment A, El Camino High School Site Plan Geo-Technical Services RFP-Athletic Field RR Building
Diagram indicates areas of investigation as identified by the Architect,
This diagram is included within the RFP for ECHS atlehitc Geo-technical Services issued the week of October 20, 2025, Tthis diagram is dated October 20, 2025, BMT-KCEM

Attachment B-1, El Camino High School Site Plan Geo-Technical Services RFP

ID	Task Mode	Task Name	Duration	Start	Finish
1		**El Camino HS Project**	**269 days**	**Mon 12/15/25**	**Thu 12/24/26**
2		Design	58 days	Mon 12/15/25	Wed 3/4/26
3		Schematic Phase	20 days	Mon 12/15/25	Fri 1/9/26
4		Design Development Phase	20 days	Fri 1/9/26	Thu 2/5/26
5		Construction Document Phase	20 days	Thu 2/5/26	Wed 3/4/26
6		DSA Review	1 day	Tue 3/24/26	Tue 3/24/26
7		Bid/RFP	26 days	Tue 3/24/26	Tue 4/28/26
8		Construction	90 days	Mon 6/1/26	Fri 10/2/26
9		Project Close-out	60 days	Fri 10/2/26	Thu 12/24/26



Attachment B-1, El Camino High School Site Plan Geo-Technical Services RFP-Athletic Field RR Building
Diagram indicates areas of investigation as identified by the Architect,
This diagram is included within the RFP for ECHS atlehitc Geo-technical Services issued the week of October 20, 2025, Tthis diagram is dated October 20, 2025, BMT-KCEM

Project: 24-03-21 Program Sch
Date: Thu 10/16/25

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Manual Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Progress	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury – Director of Facilities and Safety

DATE: November 13, 2025

RE: Contract with Cumiskey Construction Corporation for Patching and Painting of the District Corp Yard Maintenance Building

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The Corp yard Metal Maintenance Building at the District Office location requires surface preparation and finish improvements to extend the life of the building and to maintain a safe, professional work environment. The project scope includes patching damaged wall and ceiling areas, repairing minor surface deficiencies, and applying new paint coatings to exterior surfaces to prevent it from rusting. These services are a critical step in preserving District assets, ensuring functional workspaces for staff, and providing a refreshed and durable finish aligned with District standards.

Facilities staff requested a proposal from Joseph Cumisky Construction Corporation for the work under the negotiated contract provisions of the California Uniform Construction Cost Accounting Act (“CUPCCAA”).

FISCAL IMPLICATIONS:

By this action: $65,790 will be paid from Fund 40 (Facilities Fund).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve a contract with Joseph Cumisky Construction Corporation in the amount of $65,790 for the patching and painting of the District Corp Yard Maintenance Building project at the District Office.

JOSEPH CUMISKEY CONSTRUCTION CORPORATION

P.O. BOX 27601
San Francisco, CA 94127

Tel (650) 591-2884
Fax (650) 591-2343

jcumiskey@yahoo.com

License # 965207 (A, B)

10/02/2025

Wazi Chowdrhury

Facilities Director

Liam Mc Closkey

Maintenance Supervisor

South San Francisco Unified School District

398 B Street, SSF CA 94080.

Re: Painting of Maintenance Building,

We hereby propose to supply all labor, material and equipment to prep and paint the maintenance building. This will include all procedures and methods and paint selections as called out in the specifications. This quote includes the cost for supplying a performance bond for this project. Total cost estimate is $65,790.00

Joseph Cumiskey

President

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury, Director of Facilities and Safety

DATE: November 13, 2025

RE: Contract with Casey Construction Inc. for Project - 06-25 Alta Loma MS: Partial Storm Drain Replacement

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The Alta Loma MS Locker room has been experiencing flooding at its locker room building during heavy rain. While there has been a project implemented in 2023 that helped in reducing the surface runoffs following heavy rains, it has failed to stop all the overflow from pipes and some of the flood waters entering the Boys' and Girls' Locker rooms.

Over the past year, the SSFUSD Facilities Department retained the services of a Utility locator company and has found substantial failure and disintegration in the existing piping systems. This project was undertaken to provide a brand-new path from the area drain near the locker room that will run the length of the athletic field before connecting to the last area drain as it discharges to the City Storm Sewer system. The hope is that with this project, the flooding into the Locker rooms will discontinue. The intent is to implement this project at the earliest to avoid the heavy rain that is expected in a few months as winter sets in.

The District conducted a public bid process for this project. Bids were opened on October 30, 2025. The eleven firms who submitted bids for this project include:

- A3 Pipeline $ 178,228
- Casey Construction, Inc. $ 138,700
- Ciari Plumbing $ 324,989
- Convergent Construction $ 559,180
- CWS Construction Group Inc. $ 385,000
- Galeb Paving, Inc. $ 297,950
- Interstate Grading and Paving $ 235,000
- John Boylan Engineering Inc. $ 248,250
- O'Connor Pipelines, Inc. $ 171,132.
- Redwood Engineering Construction $ 225,000
- Tri Valley Excavating Co., Inc. $ 316,945

The lowest responsive, responsible bidder is Casey Construction at $ 138,700.

FISCAL IMPLICATIONS:

By this action: $138,700 will be paid from Fund 40 (Facilities Fund)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract for the Partial Storm Drain Replacement (Project - 06-25) at Alta Loma MS to the lowest responsive, responsible bidder, Casey Construction, Inc. in the amount of $138,700.

Bid Opener: Wazi Chowdhury
Bid Recorder: Wazi Chowdhury

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

BID OPENING: October 30, 2025 3:00 PM

BID TABULATION: **SSFUSD PROJECT 06-25 ALTA LOMA MS PARTIAL STORM DRAIN REPLACEMENT**

BIDDERS	SIGNED BID FORM	BID BOND	SUBCON LIST	SITE VISIT CERT	NON-COLLUSION	ACCEPTANCE OF ADDENDA	BASE BID AMOUNT
A3 Pipeline	✓	✓	✓	✓	✓	✓	$178,228.00
Casey Construction	✓	✓	✓	✓	✓	✓	$138,700.00
Ciari Plumbing	✓	✓	✓	✓	✓	✓	$324,989.00
Convergent Construction	✓	✓	✓	✓	✓	✓	$559,180.00
CWS Construction Group, Inc.	✓	✓	✓	✓	✓	✓	$385,000.00
Galeb Paving, Inc.	✓	✓	✓	✓	✓	✓	$297,950.00
Interstate Grading & Paving	✓	✓	✓	✓	✓	✓	$235,000.00

John Boylan Engineering	✓	✓	✓	✓	✓	✓	**$248,250.00**
O'Connor Pipelines, Inc.	✓	✓	✓	✓	✓	✓	**$171,132.00**
Redwood Engineering Construction	✓	✓	✓	✓	✓	✓	**$225,000.00**
Tri-Valley Excavating	✓	✓	✓	✓	✓	✓	**$316,945.00**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: November 13, 2025

RE: Approval of Change Order No. 2 with McGuire and Hester for the Westborough Middle School Field and Pavement Improvements Project

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The athletic field located at Westborough Middle School is in disrepair and is not usable. Additionally, the current morning and afternoon drop-off queueing is significantly impacting the traffic on Westborough Blvd. and causing traffic congestion in the neighboring community. The scope of this project will be designed as one project and implemented in two phases. The scope will include but not limited to the reconstruction of the athletic field, installing accessible path of travel to the athletic field and drop-off locations, addition of pedestrian lighting and accessible parking, creation of a queuing zone for student drop-off, grading, and pavement improvements on the play yard.

As demolition progressed, several concealed conditions and design coordination issues were uncovered, necessitating changes and additional work not included in the original design documents or scope.

Change Order No. 2 includes work to re-phase and re-sequence Area 1C due to unforeseen conditions with the existing storm drain system, electrical modifications for the Marquee sign due to unforeseen conditions, and additional grading and concrete work to address slope discrepancies discovered during grading.

FISCAL IMPLICATIONS:

The total cost of Change Order No. 2 with McGuire and Hester is $93,576.00. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	April 24, 2025	$5,800,000.00
Change Order No. 1	September 11, 2025	$261,427.00
Change Order No. 2	November 13, 2025	$93,576.00
Total Amended Compensation		**$6,155,003.00**
Percent Change from the Original Contract Amount		6.12%

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Change Order No. 2 to the contract with McGuire and Hester for the Westborough MS Field and Pavement Improvements project, in the amount of $93,576.00.

CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

CHANGE ORDER NO.:
02

CHANGE ORDER

Project: Westborough MS Field and Pavement Improvements **Date: 10.30.2025**
Project No.: 025-960 **DSA File No.: 41-28**
DSA Appl. No.: 01-122100

The following parties agree to the terms of this Change Order:

Owner:
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Contractor:
McGuire and Hester
9009 Railroad Avenue
Oakland, CA 94603

Architect:
Verde Design, Inc. STE 200
2455 The Alameda
Santa Clara, CA 95050

Project Inspector:
Pinelli Construction, Inc.
258 Cedar Street
San Carlos, CA 94070

Reference	Description	Cost	Calendar Days Ext.
PCO #008 Requested by: M&H COR#11.1 Performed by: M&H	Re-phasing portions of area 1C due to storm drain work. Reason: Unforeseen	$54,227.00	51
PCO # 009 Requested by: M&H COR#013 Performed by: M&H	Added concrete demo and replacement for slope issues at the admin entrance and handrail changes. Reason: RFI 006 and ASI 9 - Design Errors & Omissions	$13,544.00	2
PCO #010 Requested by: M&H COR#015 Performed by: M&H	Added Concrete curb facade to cover foundation wall. Reason: RFI 037 - Design Errors & Omissions	$3,254.00	2
PCO #011 Requested by: M&H COR#017 Performed by: M&H	Regrading work for elevation issue at bottom of ramp area of 1B. Reason: RFI 022 – Design Errors & Omissions	$3,721.00	2
PCO #012 Requested by: M&H COR#018.1 Performed by: M&H	Electrical work for the Marquee sign. Reason: Unforeseen	$18,830.00	5

Contract time will be adjusted as follows: Previous Completion Date: **January 12, 2026** **0** Calendar Days Extension (zero unless otherwise indicated) Current Completion Date: **January 12, 2026**	Original Contract Amount:	$5,800,000.00
	Amount of Previously Approved Change Order(s):001	$261,427.00
	Amount of this Change Order:	$93,576.00
	Contract Amount:	$6,155,003.00

	Total percentage of Change Order amounts to original contract sum to date:	6.12%

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

DISTRICT: SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT By: _____ Ted O, Assistant Superintendent Business Services Date: _____	**CONTRACTOR:** MCGUIRE AND HESTER By: _____ David Buffa, Area Manager Date: 10/31/2025
ARCHITECT: VERDE DESIGN, INC. By: _____ Devin Conway, Principal Date: 11/3/25	**PROJECT INSPECTOR** PINELLI CONSTRUCTION INSPECTION, INC. By: Tim Pinelli Tim Pinelli, Inspector of Record Date: 11/2/25

END OF DOCUMENT

PROPOSED CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

PCO NO.:
08

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960
RFI #: RFI 10, Phase 2 hillside erosion
M&H COR #11
Reason: Owner Direction

Date: 08.22.2025
DSA File No.: 41-28
DSA Appl. No.:01-122100

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

Proposed Change Order Summary:
Contractor to rephase a portion of the paving and striping scope for the playground area Phase 1C. Due to ongoing storm drain replacement within the Phase 1C area the owner directed to complete the paving scope in the front portion of the Phase 1C area to allow use of the site once school was back in session. This included temporary fencing rental, saw cutting of clod joint edges for uniform/clean transition, phase street bond striping into separate mobilizations to maintain access for school drop off.

	WORK PERFORMED OTHER THAN BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	$0.00	$0.00
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$0.00	$0.00
(c)	**Add Equipment** (attach suppliers' invoice)	$0.00	$0.00
(d)	**Subtotal**	$25,897.00	$0.00
(e)	**Add overhead and profit for any and all tiers of Subcontractor**, the total not to exceed ten percent (10%) of Item (d)	$0.00	$0.00
(f)	**Subtotal**	$25,897.00	$0.00
(g)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	$0.00
(h)	**Subtotal**	$25,897.00	$0.00
(i)	**Add Overhead and Profit for Contractor**, not to exceed five percent (5%) of Item (h)	$1,295.00	$0.00
(j)	**Subtotal**	$27,192.00	$0.00
(k)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (j)	$544.00	$0.00
(l)	**TOTAL**	$27,736.00	$0.00

(m)	**Time** (zero unless indicated; "TBD" not permitted)	**__N/A__ Calendar Days**

	WORK PERFORMED BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach itemized quantity and unit cost plus sales tax)	$0.00	
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$14,944.00	
(c)	**Add Equipment** (attach suppliers' invoice)	$7,640.00	
(d)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	
(e)	**Subtotal**	$22,584.00	
(f)	**Add Overhead and Profit for Contractor**, not to exceed fifteen percent (15%) of Item (e)	$3,388.00	
(g)	**Subtotal**	$25,972.00	
(h)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (g)	$519.00	
(i)	**TOTAL**	$26,491.00	
	Grand Total	**$54,227.00**	
(j)	**Time** (zero unless indicated; "TBD" not permitted)	**__51__ Calendar Days, Non-Compensable**	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project including, without limitation, cumulative impacts. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

SUBMITTED BY:

CONTRACTOR:
MCGUIRE AND HESTER
9009 RAILROAD AVENUE
OAKLAND, CA 94603

By: _____
Isaac Jeronimo, Project Manager

Date: 10/31/2025

END OF DOCUMENT

09/30/2025

Sent Via Email

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: M&H COR 011.1 – Phase 1C Rephasing Mobilization

Reference: Verde Field Directive #01
RFI 10 – Phase 2 Hillside Erosion
M&H COR 09 – Remove & Replace 16" SD System

General:
Attached is a lump sum proposal to rephase Phase 1C (upper courts) into two additional phases, due to unforeseen conditions with the existing storm drainage system and the related corrective work that was required. This proposal accounts for the additional temporary fencing necessary to separate school activities from the active construction zone. It also includes the saw-cutting and removal of previously installed asphalt to achieve a clean edge for the new asphalt tie-in.

As a result of this rephasing, the paving crew will require one additional mobilization to complete the remaining paving at the North end of the upper courts, including the final surface paving for the construction egress/ingress that was created at the South end of Phase 1C. The StreetBond striping must also be rephased to align with the phased work areas, as it is not feasible to stripe both sides of the upper court simultaneously. This work will be executed sequentially in two phases.

In consideration of the pending contractual work and the required rephasing of Phase 1C, M&H respectfully requests an extension of fifty-one (51) calendar days, measured from the completion of the removal and replacement of the 16-inch storm drain system at the north end of Phase 1C.

Inclusions:
1. Installation of temporary fence and rental.
2. Sawcut and removal of existing asphalt to achieve a clean edge for new asphalt.
3. Asphalt remobilization.
4. Rephasing of Streetbond striping into two sequential phases.
5. Remobilization of saw-cutter and hydro-vac for the remaining fence post footings at the South end of Phase 1C.

Clarifications/Exclusions:
1. Overtime/Premium Time
2. Testing and inspection by others.
3. Design, Permits and Fees.

4. Project schedule to be mutually agreeable and will allow M&H to perform its work in an efficient sequence and manner.

Cost Summary:

Description	Quantity	Unit	Cost	COR 011.1
Phase 1C Rephasing	1	LS	$54,227	$54,227
COR 011.1 Total				**$54,227.00**

Please feel free to contact the undersigned with any questions or if further clarification is needed.

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
Cell: 510.510.7710 | ijeronimo@mcguireandhester.com

PHASE 1 PAVING PLAN
DATE 08/05 - 08/07

DSA APPROVED - DOES NOT INCLUDE STRIPING INFORMATION FOR SOUTHERN HALF OF PLAY COURTS (CALLOUT 27). THESE LAYOUT DIMENSIONS STILL APPLY PER BID ADDENDUM 1.

MATERIAL LEGEND

SYM	DESCRIPTION	DTL
25	GUARDRAIL ON WALL	G D2.1
26	NUMBER GRID	D D4.1
17	CONCRETE RAMP	A,B,C D6.0 E,F D6.1 G D6.2
18	20' WIDE FIRE LANE	
19	CONCRETE THICKENED EDGE	F D2.1
20	CONCRETE THICKENED EDGE AT SYNTHETIC TURF	B D2.0
21	3 LANE 36" WIDE RUNNING TRACK STRIPING	
22	CONEX CONTAINER, REFER TO SPECIFICATIONS	
23d	BASKETBALL HOOP @ 10' TALL	J D4.1
23g	BASKETBALL GOAL @ 8' TALL	I D4.1
23g	BASKETBALL GOAL BACK-TO-BACK @ 10' AND 8' TALL	H D4.1
24	NEW BACKFLOW PREVENTOR CAGE	H D5.0
7	SOFTBALL FIELD STRI	
8	57 YD X 106 YD SOC STRIPING	
9	NOT USED	
10	FLAG FOOTBALL FIEL	
11	VOLLEYBALL COURT STRIPING	D4.1
12	BASKETBALL COURT STRIPING	A D4.1
13	PICKLEBALL COURT STRIPING	C D4.1
14	STAIRS HANDRAIL	B D2.1
15	CONCRETE STAIRS	7 S1.3, A D2.1
16	RAMP HANDRAIL	H D2.1, C D2.1
1	HEADER BOARD	D2.0
2	12" WIDE RETAINING WALL WITH FENCE	H D3.0 / K6
3	4" WIDE CURB	I D2.0
4	6" WIDE SYNTHETIC TURF EDGEBAND	H D2.0
5	CURB AND GUTTER (24" GUTTER PAN)	E D2.1
6	12" WIDE CONCRETE EDGEBAND	K D2.0
G1	8' TALL CHAIN LINK FENCE @ CURB AND GUTTER	A D3.1
G2	8' TALL X 4' WIDE CHAIN LINK SWING GATE	F D3.0
G3	8' TALL X 4' WIDE CHAIN LINK SWING GATE WITH PANIC HARDWARE	G D3.0
G4	8' TALL X 8' WIDE ACCESSIBLE CHAIN LINK DOUBLE SWING GATE	K D3.0
G5	42" TALL X 8' WIDE CHAIN LINK PEDESTRIAN DOUBLE SWING GATE	D D3.1
PREFABRICATED BACKSTOP		D3.1
PA	PLANTING AREA - REFER TO PLANTING PLAN	
	SCORE JOINT	C D2.0
	EXPANSION JOINT	
	STREETBOND COATING AND COURT STRIPING	
	(COLOR: GREEN)	F D2.0
	(COLOR: BLUE)	A D2.0
	NG	F D2.0
	G - VEHICULAR/ FIRE	F D2.0
	ASPHALT PAVING - PEDESTRIAN	F D2.0
	ASPHALT OVERLAY - REFER TO SPECIFICATIONS	
	MULCH AREA	

MATERIAL NOTES

1. THE CONTRACTOR SHALL COORDINATE ALL CONSTRUCTION ELEMENTS INCLUDING UTILITY LOCATIONS AND REQUIRED SLEEVING PRIOR TO INSTALLATION. VERIFY CRITICAL DIMENSIONS, REFERENCE POINT LOCATIONS AND CONSTRUCTION CONDITIONS PRIOR TO INITIATING CONSTRUCTION. TEMPORARY BENCHMARKS OR REFERENCE POINTS SHALL BE SET BY THE CONTRACTOR AS NECESSARY. NOTIFY THE OWNER'S REPRESENTATIVE IMMEDIATELY SHOULD DISCREPANCY ARISE AND REDIRECT WORK TO AVOID DELAYS.
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6. ASPHALT SHALL NOT BE INSTALLED UNTIL ALL EDGES AND SITE FURNISHING PADS ARE INSTALLED.

MATCHLINE - REFER TO SHEET L7.0

CONSTRUCTION ZONE

LEVEL COURSE
BASE COURSE
SURFACE COURSE

NOTE:
FOR NEW ADA PARKING IMPROVEMENTS AREA REFER TO SHEET L0.2

IDENTIFICATION STAMP
DIV. OF THE STATE ARCHITECT
APP: 01-122100 INC:
REVIEWED FOR
SS ☑ FLS ☑ ACS ☑
DATE: 4/9/2025

VERDE DESIGN
LANDSCAPE ARCHITECTURE
CIVIL ENGINEERING
SPORT PLANNING & DESIGN
2455 The Alameda
Santa Clara, CA 95050
tel: 408.985.7300
fax: 408.985.7260
www.VerdeDesigninc.com

STAMP

REGISTERED PROFESSIONAL LANDSCAPE ARCHITECT
MARTIN CORREA
No. C-56494
EXPIRATION June 30, 2025
STATE OF CALIFORNIA

KEY MAP

NORTH

SHEET TITLE
MATERIAL AND DETAIL REFERENCE PLAN

PROJECT NAME
WESTBOROUGH MIDDLE SCHOOL FIELD AND PAVEMENT IMPROVEMENTS

PROJECT ADDRESS
2570 WESTBOROUGH BLVD
SOUTH SAN FRANCISCO
CA 94080

SUBMITTAL	DATE
DSA SUBMITTAL	12/10/24
DSA BACKCHECK SUBMITTAL	03/13/25
DSA BACKCHECK SUBMITTAL V3	03/28/25

NO.	REVISIONS	DATE
1		
2		
3		
4		
5		
6		

DRAWN BY	CHECKED BY
KL/RC	JW
DATE ISSUED	SCALE
12/10/2024	1"=20'-0"
VDI PROJ. NO.	SSFUSD PROJ. NO.
2320400	025-960
SHEET NO.	
L7.1	

0' 10' 20' 40' 60'

MATERIAL AND DETAIL REFERENCE PLAN

ALL IDEAS, DESIGNS, ARRANGEMENTS, AND PLANS INDICATED OR REPRESENTED BY THIS DRAWING ARE OWNED BY AND THE PROPERTY OF VERDE DESIGN, INC. AND WERE CREATED, EVOLVED, AND DEVELOPED FOR USE ON AND IN CONNECTION WITH THE SPECIFIED PROJECT. NONE OF SUCH IDEAS, DESIGNS, ARRANGEMENTS OR PLANS SHALL BE USED, REPRODUCED, OR PUBLISHED BY ANY METHOD, IN WHOLE OR IN PART, OR DISCLOSED TO ANY PERSON, FIRM, OR CORPORATION FOR ANY PURPOSE WHATSOEVER WITHOUT WRITTEN PERMISSION OF VERDE DESIGN, INC.

DRAWING NAME: Y:\Projects-SC\2023\2320400 - Westborough MS Campus Improvements\CAD\...L7.0 MAT.dwg
PLOT DATE: 04-02-25 PLOTTED BY: stallent2

PHASE 2 PAVING PLAN
DATE TBD

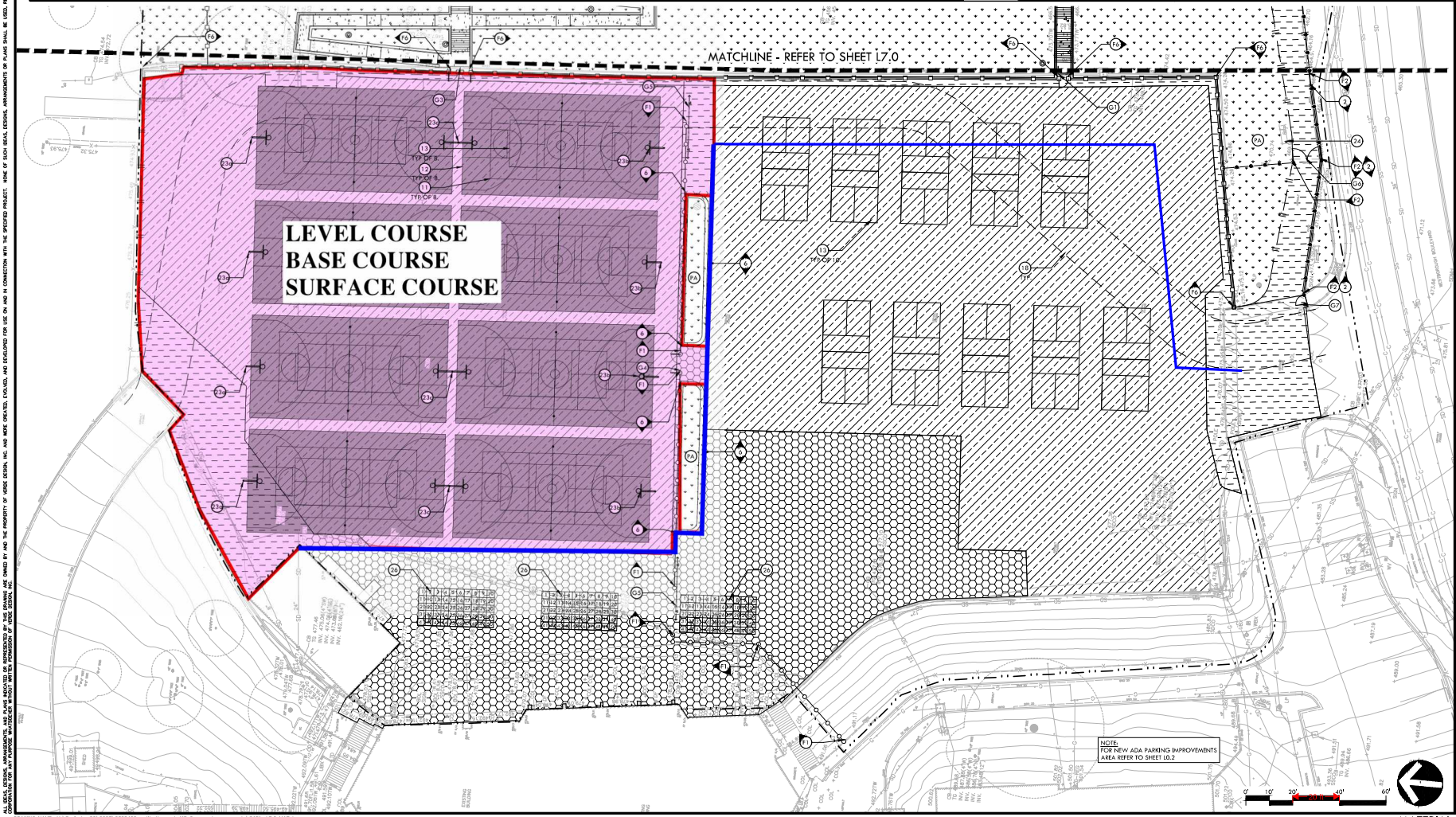
DSA APPROVED - DOES NOT INCLUDE STRIPING INFORMATION FOR SOUTHERN HALF OF PLAY COURTS (CALLOUT 27). THESE LAYOUT DIMENSIONS STILL APPLY PER BID ADDENDUM 1.

MATERIAL LEGEND

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18	20' WIDE FIRE LANE	
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21	3 LANE 36" WIDE RUNNING TRACK STRIPING	
22	CONEX CONTAINER, REFER TO SPECIFICATIONS	
23d	BASKETBALL HOOP @ 10' TALL	J D4.1
23g	BASKETBALL GOAL @ 8' TALL	I D4.1
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2	12" WIDE RETAINING WALL WITH FENCE	H D3.0 / F6
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4	6" WIDE SYNTHETIC TURF EDGEBAND	H D2.0
5	CURB AND GUTTER (24" GUTTER PAN)	E D2.1
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G1	8' TALL CHAIN LINK FENCE @ CURB AND GUTTER	A D3.1
G1	8' TALL X 4' WIDE CHAIN LINK SWING GATE	I D3.0
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G4	42" TALL X 8' WIDE CHAIN LINK PEDESTRIAN DOUBLE SWING GATE	D D3.1
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	F (COLOR: GREEN)	F D2.0
	F (COLOR: BLUE)	F D2.0
	ING	A D2.0
	G - VEHICULAR/ FIRE	F D2.0
	ASPHALT PAVING - PEDESTRIAN	F D2.0
	ASPHALT OVERLAY - REFER TO SPECIFICATIONS	
	MULCH AREA	
PA	PLANTING AREA - REFER TO PLANTING PLAN	
	SCORE JOINT	C D2.0
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	STREETBOND COATING AND COURT STRIPING	

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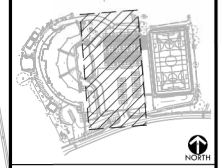
IDENTIFICATION STAMP
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APP: 01-122100 INC:
REVIEWED FOR
SS ☑ FLS ☑ ACS ☑
DATE: 4/9/2025

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STAMP

REGISTERED PROFESSIONAL LANDSCAPE ARCHITECT
JUSTIN CORREIA
No. C-56494
EXPIRATION June 30, 2025
STATE OF CALIFORNIA

KEY MAP



NORTH

SHEET TITLE
MATERIAL AND DETAIL REFERENCE PLAN

PROJECT NAME
WESTBOROUGH MIDDLE SCHOOL FIELD AND PAVEMENT IMPROVEMENTS

PROJECT ADDRESS
2570 WESTBOROUGH BLVD SOUTH SAN FRANCISCO CA 94080

SUBMITTAL	DATE
DSA SUBMITTAL	12/10/24
DSA BACKCHECK SUBMITTAL	03/13/25
DSA BACKCHECK SUBMITTAL V3	03/28/25

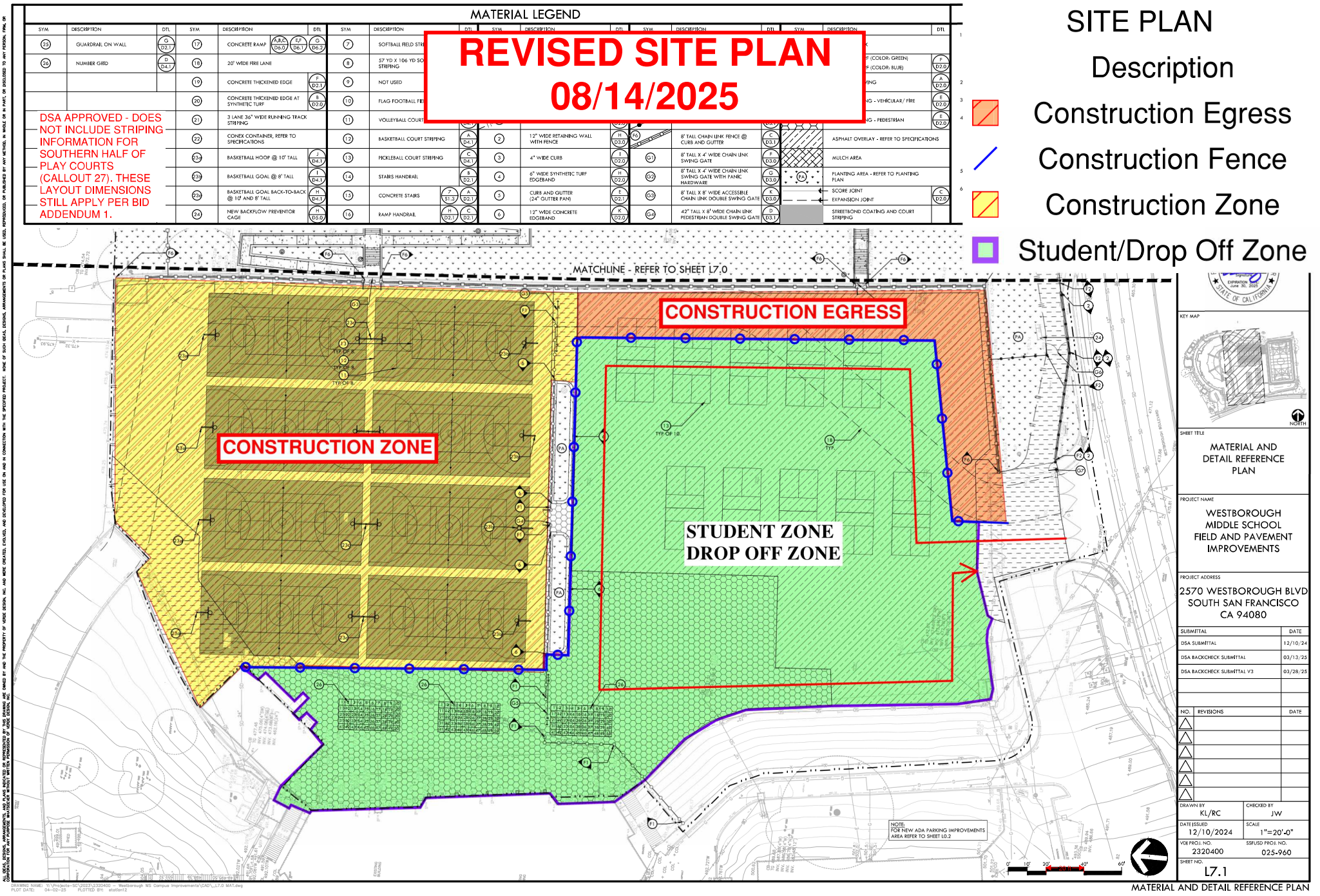
NO.	REVISIONS	DATE
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6		

DRAWN BY	CHECKED BY
KL/RC	JW
DATE ISSUED	SCALE
12/10/2024	1"=20'-0"
VDI PROJ. NO.	SSFUSD PROJ. NO.
2320400	025-960

SHEET NO.
L7.1

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DRAWING NAME: Y:\Projects-SC\2023\2320400 - Westborough MS Campus Improvements\CAD\...L7.0 MAT.dwg
PLOT DATE: 04-02-25 PLOTTED BY: stallent2


MATERIAL LEGEND
REVISED SITE PLAN
08/14/2025
DSA APPROVED - DOES NOT INCLUDE STRIPING INFORMATION FOR SOUTHERN HALF OF PLAY COURTS (CALLOUT 27). THESE LAYOUT DIMENSIONS STILL APPLY PER BID ADDENDUM 1.
SITE PLAN
Description
Construction Egress
Construction Fence
Construction Zone
Student/Drop Off Zone
MATCHLINE - REFER TO SHEET L7.0
CONSTRUCTION EGRESS
CONSTRUCTION ZONE
STUDENT ZONE
DROP OFF ZONE
NOTE:
FOR NEW ADA PARKING IMPROVEMENTS AREA REFER TO SHEET L0.2
KEY MAP
NORTH
SHEET TITLE
MATERIAL AND DETAIL REFERENCE PLAN
PROJECT NAME
WESTBOROUGH MIDDLE SCHOOL FIELD AND PAVEMENT IMPROVEMENTS
PROJECT ADDRESS
2570 WESTBOROUGH BLVD SOUTH SAN FRANCISCO CA 94080
SUBMITTAL
DATE
DSA SUBMITTAL
12/10/24
DSA BACKCHECK SUBMITTAL
03/13/25
DSA BACKCHECK SUBMITTAL V3
03/28/25
NO.
REVISIONS
DATE
DRAWN BY
KL/RC
CHECKED BY
JW
DATE ISSUED
12/10/2024
SCALE
1"=20'-0"
VDI PROJ. NO.
2320400
SSFUSD PROJ. NO.
025-960
SHEET NO.
L7.1
MATERIAL AND DETAIL REFERENCE PLAN

PROPOSED CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

PCO NO.:
009

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960
RFI #: RFI 006 ASI 9
M&H COR #13
Reason: Design Errors & Omissions

Date: 09.25.2025
DSA File No.: 41-28
DSA Appl. No.:01-122100

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

Proposed Change Order Summary:
At the ADA walkway to the administration building it was determined the existing to remain walkway cross slope was not in compliance, therefore additional removal of 14' of walkway was necessary, added grading, forming and pouring concrete per revised slopes and elevation and handrail changes per RFI 006 and ASI 9

	WORK PERFORMED OTHER THAN BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	$0.00	$0.00
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$0.00	$0.00
(c)	**Add Equipment** (attach suppliers' invoice)	$0.00	$0.00
(d)	**Subtotal**	$0.00	$0.00
(e)	**Add overhead and profit for any and all tiers of Subcontractor**, the total not to exceed ten percent (10%) of Item (d)	$0.00	$0.00
(f)	**Subtotal**	$0.00	$0.00
(g)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	$0.00
(h)	**Subtotal**	$0.00	$0.00
(i)	**Add Overhead and Profit for Contractor**, not to exceed five percent (5%) of Item (h)	$0.00	$0.00
(j)	**Subtotal**	$0.00	$0.00
(k)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (j)	$0.00	$0.00
(l)	**TOTAL**	$0.00	$0.00
(m)	**Time** (zero unless indicated; "TBD" not permitted)	**__N/A_ Calendar Days**	

	WORK PERFORMED BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach itemized quantity and unit cost plus sales tax)	$614.00	
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$7,504.00	
(c)	**Add Equipment** (attach suppliers' invoice)	$3,428.00	
(d)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	
(e)	**Subtotal**	$11,546.00	
(f)	**Add Overhead and Profit for Contractor**, not to exceed fifteen percent (15%) of Item (e)	$1,732.00	
(g)	**Subtotal**	$13,278.00	
(h)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (g)	$266.00	
(i)	**TOTAL**	$13,544.00	
	Grand Total	**$13,544.00**	
(j)	**Time** (zero unless indicated; "TBD" not permitted)	**__2__ Calendar Days, Non-Compensable**	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project including, without limitation, cumulative impacts. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

SUBMITTED BY:

CONTRACTOR:
MCGUIRE AND HESTER
9009 RAILROAD AVENUE
OAKLAND, CA 94603

By: _____
Isaac Jeronimo, Project Manager

Date: 10/31/2025

END OF DOCUMENT

09/25/2024

Sent Via Email

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: M&H COR 013 – PH1B Ramp & Handrail Revisions

Reference: ASI 09 - Phase 1B - Ramp and Handrail Revisions and Clarifications

General:
Attached is the T&M proposal for the demolition of 14' (87SF) of existing ADA walkway at the Admin Building entrance. Full removal of existing concrete, grading and concrete placement of new ADA concrete walkway per revised slopes and elevations.
M&H is requesting an additional 2 calendar days.

Inclusions:
1. Demo of existing concrete walkway.
2. Revised grading for new ADA walkway.
3. Form/Pour/Strip new ADA concrete walkway ~ 87SF.
4. Overtime cost.

Exclusion/Clarifications:
1. Testing and inspection by others.
2. Design, Permits and Fees.
3. Project schedule to be mutually agreeable and will allow M&H to perform its work in an efficient sequence and manner.

Cost Summary:

Description	Quantity	Unit	Cost	COR 013
ASI 09	1	LS	$13,544	$13,544.00
COR 013 Total				**$13,544.00**

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
Cell: 510.510.7710 | ijeronimo@mcguireandhester.com

PROPOSED CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

PCO NO.:
010

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960
RFI #: RFI 037
M&H COR #15
Reason: Design Errors & Omissions

Date: 10.01.2025
DSA File No.: 41-28
DSA Appl. No.:01-122100

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

Proposed Change Order Summary:
Form, pour and strip added 6" wide concrete curb façade to cover exposed footing per RFI 037

	WORK PERFORMED OTHER THAN BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	$0.00	$0.00
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$0.00	$0.00
(c)	**Add Equipment** (attach suppliers' invoice)	$0.00	$0.00
(d)	**Subtotal**	$0.00	$0.00
(e)	**Add overhead and profit for any and all tiers of Subcontractor**, the total not to exceed ten percent (10%) of Item (d)	$0.00	$0.00
(f)	**Subtotal**	$0.00	$0.00
(g)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	$0.00
(h)	**Subtotal**	$0.00	$0.00
(i)	**Add Overhead and Profit for Contractor**, not to exceed five percent (5%) of Item (h)	$0.00	$0.00
(j)	**Subtotal**	$0.00	$0.00
(k)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (j)	$0.00	$0.00
(l)	**TOTAL**	$0.00	$0.00
(m)	**Time** (zero unless indicated; "TBD" not permitted)	**__N/A_ Calendar Days**	

	WORK PERFORMED BY CONTRACTOR	**ADD**	**DEDUCT**

(a)	**Material** (attach itemized quantity and unit cost plus sales tax)	$364.00	
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$2,285.00	
(c)	**Add Equipment** (attach suppliers' invoice)	$125.00	
(d)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	
(e)	**Subtotal**	$2,774.00	
(f)	**Add Overhead and Profit for Contractor**, not to exceed fifteen percent (15%) of Item (e)	$416.00	
(g)	**Subtotal**	$3,190.00	
(h)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (g)	$64.00	
(i)	**TOTAL**	$3,254.00	
	Grand Total	**$3,254.00**	
(j)	**Time** (zero unless indicated; "TBD" not permitted)	**__2__ Calendar Days, Non-Compensable**	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project including, without limitation, cumulative impacts. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

SUBMITTED BY:

SUBMITTED BY:

CONTRACTOR:
MCGUIRE AND HESTER
9009 RAILROAD AVENUE
OAKLAND, CA 94603

By: _____
Isaac Jeronimo, Project Manager

Date: 10/31/2025

END OF DOCUMENT

10/01/2025

Sent Via Email

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: M&H COR 015 – Added 6" Vertical Curb at Building Façade

Reference: RFI 037 ADA Improvement Conflicts - PH1B

General:
Attached is the T&M proposal for the 38 linear feet of 6-inch vertical curb per RFI 037 ADA Improvement Conflicts PH1B.

Inclusions:
1. Form/Pour/Strip new added 6" Vertical Curb ~ 38 LF.

Exclusion/Clarifications:
1. Testing and inspection by others.
2. Design, Permits and Fees.
3. Project schedule to be mutually agreeable and will allow M&H to perform its work in an efficient sequence and manner.

Cost Summary:

Description	Quantity	Unit	Cost	COR 015
RFI 037	1	LS	$3,254	$3,254.00
COR 015 Total				**$3,254.00**

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
Cell: 510.510.7710 | ijeronimo@mcguireandhester.com

PROPOSED CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

PCO NO.:
011

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960
RFI #: RFI 022
M&H COR #17
Reason: Design Errors & Omissions

Date: 10.01.2025
DSA File No.: 41-28
DSA Appl. No.:01-122100

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

Proposed Change Order Summary:
Regrading work for low elevations at ADA parking and landing area in Phase 1B per RFI 022, contracted scope was already completed when revised finish grades were provided

	WORK PERFORMED OTHER THAN BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	$0.00	$0.00
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$0.00	$0.00
(c)	**Add Equipment** (attach suppliers' invoice)	$0.00	$0.00
(d)	**Subtotal**	$0.00	$0.00
(e)	**Add overhead and profit for any and all tiers of Subcontractor**, the total not to exceed ten percent (10%) of Item (d)	$0.00	$0.00
(f)	**Subtotal**	$0.00	$0.00
(g)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	$0.00
(h)	**Subtotal**	$0.00	$0.00
(i)	**Add Overhead and Profit for Contractor**, not to exceed five percent (5%) of Item (h)	$0.00	$0.00
(j)	**Subtotal**	$0.00	$0.00
(k)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (j)	$0.00	$0.00
(l)	**TOTAL**	$0.00	$0.00
(m)	**Time** (zero unless indicated; "TBD" not permitted)	**__N/A_ Calendar Days**	

	WORK PERFORMED BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach itemized quantity and unit cost plus sales tax)	$0.00	
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$2,656.00	
(c)	**Add Equipment** (attach suppliers' invoice)	$516.00	
(d)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	
(e)	**Subtotal**	$3,172.00	
(f)	**Add Overhead and Profit for Contractor**, not to exceed fifteen percent (15%) of Item (e)	$476.00	
(g)	**Subtotal**	$3,648.00	
(h)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (g)	$73.00	
(i)	**TOTAL**	$3,721.00	
	Grand Total	**$3,721.00**	
(j)	**Time** (zero unless indicated; "TBD" not permitted)	**__2__ Calendar Days, Non-Compensable**	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project including, without limitation, cumulative impacts. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

SUBMITTED BY:

CONTRACTOR:
MCGUIRE AND HESTER
9009 RAILROAD AVENUE
OAKLAND, CA 94603

By: _____
Isaac Jeronimo, Project Manager

Date: 10/31/2025

END OF DOCUMENT

10/06/2024

Sent Via Email

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: M&H COR 017 – Phase 1B Grading Adjustments

Reference: RFI #022- Phase 1B FG Elevation Clarification

General:
Attached is the T&M proposal for crew time associated with troubleshooting through layout and stringline to verify the proposed ADA grades. Additionally, the crew checked and verified the new proposed grades in accordance with the RFI 022 response and the corresponding grading adjustments.

Inclusions:
1. Stringline and layout for proposed grades.

Exclusion/Clarifications:
1. Relocation or removal of existing utilities (it is assumed that the proposed improvements is free of conflicts).
2. Testing and inspection by others.
3. Design, Permits and Fees.
4. Project schedule to be mutually agreeable and will allow M&H to perform its work in an efficient sequence and manner.

Cost Summary:

Description	Quantity	Unit	Cost	COR 017
Phase 1B ADA Grades	1	LS	$3,721	$3,721.00
COR 017 Total				**$3,721.00**

Please feel free to contact the undersigned with any questions or if further clarification is needed.

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
Cell: 510.510.7710 | ijeronimo@mcguireandhester.com

PROPOSED CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

PCO NO.:
012

Project: Westborough MS Field and Pavement Improvements
Project No.: 025-960
RFI #: ASI 014
M&H COR #18.1
Reason: Unforeseen

Date: 10.01.2025
DSA File No.: 41-28
DSA Appl. No.:01-122100

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

Proposed Change Order Summary:
Added electrical trenching, for new feeder conduit and conductors work to provide power to existing Marquee sign per ASI 014

	WORK PERFORMED OTHER THAN BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	$0.00	$0.00
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$0.00	$0.00
(c)	**Add Equipment** (attach suppliers' invoice)	$0.00	$0.00
(d)	**Subtotal**	$17,582.00	$0.00
(e)	**Add overhead and profit for any and all tiers of Subcontractor**, the total not to exceed ten percent (10%) of Item (d)	$0.00	$0.00
(f)	**Subtotal**	$17,582.00	$0.00
(g)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	$0.00
(h)	**Subtotal**	$17,582.00	$0.00
(i)	**Add Overhead and Profit for Contractor**, not to exceed five percent (5%) of Item (h)	$879.00	$0.00
(j)	**Subtotal**	$18,461.00	$0.00
(k)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (j)	$369.00	$0.00
(l)	**TOTAL**	$18,830.00	$0.00
(m)	**Time** (zero unless indicated; "TBD" not permitted)	**__N/A_ Calendar Days**	

	WORK PERFORMED BY CONTRACTOR	**ADD**	**DEDUCT**
(a)	**Material** (attach itemized quantity and unit cost plus sales tax)	$0.00	
(b)	**Add Labor** (attach itemized hours and rates, fully Burdened, and specify the hourly rate for each additional labor burden, for example, payroll taxes, fringe benefits, etc.)	$0.00	
(c)	**Add Equipment** (attach suppliers' invoice)	$0.00	
(d)	**Add General Conditions** (if Time is Compensable) (attach supporting documentation)	$0.00	
(e)	**Subtotal**	$0.00	
(f)	**Add Overhead and Profit for Contractor**, not to exceed fifteen percent (15%) of Item (e)	$0.00	
(g)	**Subtotal**	$0.00	
(h)	**Add Bond and Insurance**, not to exceed two percent (2%) of Item (g)	$0.00	
(i)	**TOTAL**	$0.00	
	Grand Total	**$18,830.00**	
(j)	**Time** (zero unless indicated; "TBD" not permitted)	**__5__ Calendar Days, Non-Compensable**	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project including, without limitation, cumulative impacts. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

SUBMITTED BY:

CONTRACTOR:
MCGUIRE AND HESTER
9009 RAILROAD AVENUE
OAKLAND, CA 94603

By: _____
Isaac Jeronimo, Project Manager

Date: 10/31/2025

END OF DOCUMENT

10/16/2024

Sent Via Email

Attention: Kitchell CEM, Inc.
Michael Carson, Senior Project Manager

Project: Westborough Middle School Field & Pavement Improvements
SSF Unified School District
Project #025-960

Subject: M&H COR 018.1 – ASI 014 Marquee Electrical Sign

Reference: ASI 014 Electrical Re-routing

General:
Attached is the lump sum proposal to perform additional electrical work per ASI 014 Marquee Electrical Sign.

Inclusions:
1. Utility locating of proposed area.
2. Labor, equipment and material cost to re-route the electrical conduit per ASI 014.

Exclusion/Clarifications:
1. Relocation or removal of existing utilities (it is assumed that the proposed improvements is free of conflicts).
2. Testing and inspection by others.
3. Design, Permits and Fees.
4. Project schedule to be mutually agreeable and will allow M&H to perform its work in an efficient sequence and manner.

Cost Summary:

Description	Quantity	Unit	Cost	COR 018.1
ASI 014	1	LS	$18,830	$18,830
COR 018.1 Total				**$18,830.00**

Please feel free to contact the undersigned with any questions or if further clarification is needed.

Sincerely,

McGuire & Hester

Isaac Jeronimo – Project Manager
Cell: 510.510.7710 | ijeronimo@mcguireandhester.com