SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, October 9, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on October 9)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 7:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Los Cerritos 5th grader, Elly Jang.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REVIEW OF AGENDA

F. PTA COUNCIL REMARKS

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

H. PERSONNEL COMMISSION

I. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

J. SUPERINTENDENT'S REPORT

a. Spruce ES Multilingual Language Learner Spotlight

b. Introduction of new colleagues

c. College & Career Fair

d. Other

K. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS
2. Isabelle "Izzy" Ruiz, Spring Student Trustee and ASB President ECHS

L. PUBLIC COMMENTS

For Items Not On the Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the

following link: https://bit.ly/10092025BoardMeeting beginning at 3:00 p.m. on Monday, October 6, until 3:00 p.m. on Thursday, October 9. These comments will be read by all Board members and posted on the District website's 2025-26 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. INFORMATION ONLY PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

1. TEACHING & LEARNING

a. Teaching and Learning presentation:
Los Cerritos Elementary School

Principal Karen Hong will present the educational priorities and programs at Los Cerritos Elementary School.

b. Teaching and Learning presentation:
District's Child Development Program

Coordinator Eric Claybon will share information on the District's Child Development Program.

2. BUSINESS SERVICES

a. Citizens' Bond Oversight Committee annual report 24-25

Chair member, John Sanna will share the CBOC Annual Report to inform the public and taxpayers about expenditures and use of bond funds.

N. PRESENTATION WITH POTENTIAL ACTION – None

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION

a. Minutes of the September 11, 2025 Regular Board Meeting. 1 – 35

b. Minutes of the September 25, 2025 Regular Board Meeting. 36 – 59

2. TEACHING & LEARNING

a. SSFHS staff member to attend the Worlds of Flavor International Conference and Festival in Napa, CA on November 5 – 7, 2025. 60

b. SSFHS staff member to attend the ACTFL Conference in New Orleans, LA on November 21 – 23, 2025. 61

c. Westborough MS staff & Leadership students to attend the Disney's Youth Education Program in Anaheim, CA on February 12 – 15, 2026. 62

d. Staff member(s) to attend the CTE Educating for Careers Conference in Sacramento, CA on March 1 – 3, 2026. 63

e. Staff member(s) to attend the CUE Conference in Palm Springs, CA on March 19 – 21, 2026. 64

3. HUMAN RESOURCES

a. Classified Personnel Assignment Order. 65

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4. STUDENT & FAMILY SERVICES

a. Approval to participate in the California Healthy Kids Survey for the 2025-26 Spring administration. 66 – 74

5. BUSINESS SERVICES

a. Gifts to the District. 75 – 76

b. Fundraising events for the 2025-26 school year. 77 – 78

c. Professional service agreements under $25,000. 79 – 81

PUBLIC HEARING

In accordance with California Government Code Section 3547, prior to commencing labor negotiations, all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records. The South San Francisco Unified School District ("District") and the South San Francisco Federation of Adult Educators ("SSFFAE") will be negotiating a successor collective bargaining agreement ("successor agreement") for the 2025-2028 term. 82

SSFUSD Initial Proposal

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At the public meeting on October 9, 2025, the District will submit its initial proposal to the Board of Trustees and the SSFFAE, and the Assistant Superintendent of Human Resources will present the District's initial proposal for information and discussion. Following the presentation, a public hearing will be conducted to provide an opportunity for members of the public to comment on the District's initial proposal.

SSFFAE Initial Proposal

At the next public meeting, the SSFFAE will submit its initial proposal to the Board of Trustees and the District, and the SSFFAE representative(s) will present the SSFFAE's initial proposal for information and discussion. Following the presentation, a public hearing will be conducted to provide an opportunity for members of the public to comment on the SSFFAE's initial proposal.

A Public Hearing will provide an opportunity for members of the public to comment on the SSFUSD proposal.

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INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Williams Uniform Complaints for First Quarter Ending 9/30/25 84 – 85

Assistant Superintendent J. Marwan Hannon will present to the Board, the Quarterly Report on Williams Uniform Complaints for the quarter ending 9/30/25, per Education Code Section 35186.

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ACTION

1. ADMINISTRATION

a. Resolution No. 25 – 61: Native American and Alaska Native Heritage Month 86

Staff recommends the adoption of Resolution #25-61: Honoring Native American and Alaska Native Heritage Month.

b. Resolution No. 25 – 62: Trustee Compensation 87

The Board will discuss the adoption of Resolution #25-62: To allow stipend payment for Trustee Murray who was absent from the September 25, 2025 Regular Board meeting.

2. TEACHING & LEARNING

a. Approval of Agreement with the Regents of the University of California, BAWP 88 – 103

Staff recommends approval of the agreement with the Regents of the University of California, Bay Area Writing Project (BAWP), to partner with Baden High School to support teacher inquiry into effective writing practices across disciplines, with a focus on cultivating teacher leadership and serving multilingual students during the 2025-26 school year.

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b. Approval of the Proposition 28 Annual Report for Arts and Music Education Funding for the 24-25 School Year 104 – 105

Staff recommends the approval of the 2024-25 annual report for Proposition 28 which provides funding allocated for arts and music education in SSFUSD.

3. HUMAN RESOURCES

a. Approval of Agreement with RPh on the Go, LLC d/b/a Spindle 106 – 116

Staff recommends approval of the agreement with RPh on the Go, LLC d/b/a Spindle, to provide certificated and classified substitute support during the 2025-26 school year, in an amount not to exceed $150,000.

b. Approval of Agreement with The Regents of the University of California on behalf of UC Merced Extension Education Programs 117 – 129

Staff recommends approval of the Teacher Preparation Program agreement with The Regents of the University of California, on behalf of UC Merced Extension Education Programs, to provide student teaching and intern placements for university students for the 2025–2028 school years.

c. Approval of MOU with Santa Clara University 130 – 137

Staff recommends approval of the Student Teaching MOU with Santa Clara University to provide student teacher placements for university students during the 2025–2028 school years.

d. Adoption of Tentative Agreement with CSEA Chapter 197 and Approval of AB 1200 Disclosure 138 – 155

Staff recommends adoption of the Tentative Agreement between SSFUSD and CSEA Chapter 197 for the 2025–2028 term, and approval of the related AB 1200 Public Disclosure of Collective Bargaining Agreement.

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e. Acceptance of Agreement with Unrepresented Employees and Approval of AB 1200 Disclosure 156 – 165

Staff recommends the acceptance of the agreement with the District's unrepresented employees for the 2025–2028 term, and approval of the corresponding AB 1200 Public Disclosure.

4. BUSINESS SERVICES

a. Approval of Agreement with Infinity Communications and Compliance, Inc. 166 – 174

Staff recommends approval of the 2025–26 agreement with Infinity Communications and Compliance, Inc. for E-Rate consulting services in the amount of $26,000.

b. Approval of Agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants 175 – 214

Staff recommends approval of the agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants for geotechnical and geologic hazard evaluation services for the Sunshine Gardens Elementary School Modernization Project in the amount of $77,350.

c. Approval of Amendment #1 with BESS Test Lab, Inc. 215 – 218

Staff recommends approval of Amendment No. 1 to the Independent Consultant Agreement with BESS Test Lab, Inc. for additional utility surveying services for the Spruce and Monte Verde Elementary School Modernization Projects under the Measure T Bond Program in the amount of $6,240.

d. Approval of Agreement with Cornerstone Earth Group 219 – 231

Staff recommends approval of the agreement with Cornerstone Earth Group to provide geotechnical services for the Monte Verde Elementary School TK Classroom Building Project in the amount of $38,150.

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e. Approval of Change Order #2 with Zone 4 Construction 232 – 236

Staff recommends approval of Change Order No. 2 to the agreement with Zone 4 Construction for additional construction services under Contract #07-24 for the District Office Accessibility Improvements Project in the amount of $13,627.50.

f. Approval of Agreement with AMS.NET, LLC. d/b/a MGT Impact Solutions 237 – 258

Staff recommends approval of the 2025–26 Managed Services Agreement with AMS.NET, LLC. to support District phone systems in the amount of $54,990.36.

g. Approval of Bid Rejection and CUPCCAA Authorization 259 – 260

Staff recommends that, having received public bids for the District Office Corp Yard Maintenance Shop Painting Project, the Board reject all bids and authorize staff to complete the project under California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures for a project valued under $75,000.

h. Resolution No. 25-63: Authorizing Lease or Purchase of Relocatable Modular Classroom Structure for Junipero Serra Elementary School 261 – 323

Staff recommends adoption of Resolution #25-63: Authorizing the purchase of a relocatable modular classroom building for Junipero Serra Elementary School pursuant to Public Contract Code Section 20118.

i. Resolution No. 25-64: Authorizing Lease or Purchase of Relocatable Modular Classroom Structure for Monte Verde Elementary School 324 – 386

Staff recommends adoption of Resolution #25-64: Authorizing the purchase of a relocatable modular classroom building for Monte Verde Elementary School pursuant to Public Contract Code Section 20118.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

October 23, 2025 - *Community Forum*
- Los Cerritos Modernization & Artificial Intelligence (AI)

November 13, 2025
- Presentation Teaching and Learning – Ponderosa ES
- Presentation Teaching and Learning – CAASPP, CAST, & AP
- Student Presentation – P.E. Requirements
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant
- Approval of Summer Programs Plan

December 11, 2025
- Presentation Teaching and Learning – Sunshine Gardens ES
- Presentation and approval of First interim budget report "positive certification"
- Attendance Update
- Multilingual Learner Master Plan
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- LCAP Public Budget Forum

December 16, 2025 - *Reorganization meeting*
- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

January 22, 2026
- Presentation Teaching and Learning – South San Francisco HS
- Presentation Teaching and Learning – LCAP Report – CA Dashboard
- Presentation on audited actuals report for the fiscal year ended June 30, 2025
- Approval of Migrant Ed MOU
- Recognition for outgoing Fall Student Trustee Ochoa
- Resolution honoring African American History Month (February)
- Williams report for 2nd quarter ending 12/31/25

February 12, 2026
- Presentation Teaching and Learning – Spruce Elementary

- Presentation Teaching and Learning – Multilingual Language Learners
- Report on Expanded Learning Opportunities Program (ELOP)
- Update on Governor's 2026-27 budget proposal
- Introduction of new Spring Student Trustee Ruiz
- Approval of DTS contract for 2026-27
- Approval of 2026 Young Audiences Professional Development MOU
- Approval of MOU w/ SVEF Elevate Math - 2026 Summer School Programs

February 26, 2026

- Presentation Teaching and Learning – Alta Loma Middle School
- Presentation Teaching and Learning – Special Education
- Presentation on supplement to the annual LCAP update for 2026-27
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2026 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2026-27

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Joanna Marcelino, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).
A recording is made of the Open Session of each meeting and can be found via YouTube at: https://www.youtube.com/@ssfusdmeetings

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of September 11, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators (Government Code § 54957.6)
   a. Agency Designated Representative: Assistant Superintendent of Human Resources and Student Services
   b. Employee Organization: California School Employee Association Ch. 197
2. To consider the appointment of one (1) public employee to the position of Director of Data, Educational Technology, and Accountability, in accordance with Government Code §54956
3. To consider the appointment of one (1) public employee to the position of Director of School Leadership, in accordance with Government Code §54956
4. Superintendent Evaluation

RECONVENE INTO OPEN SESSION - 7:02 p.m.

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Absent
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business Services – Present

C. PLEDGE OF ALLEGIANCE

Principal Covacha introduced fifth-grade student Alicia Merino, highlighting her as both a scholar and a leader. Alicia's teacher, Mr. Montgomery, praised her dedication to classwork, her advanced skills in computer programming, and her kindness and generosity toward peers. Alicia was recognized for making the school community stronger through her intellect and character. Principal Covacha also thanked Alicia and her family for attending the meeting.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

Mr. Hannon reported that, in accordance with Government Code 54957 and Closed Session Agenda Item 2, the board voted to appoint Cristelle Del Rosario to the position of Data Educational Technology and Accountability, effective for the 2025–2026 school year. Trustee Hsieh made the motion, Trustee Lam seconded, and the appointment was approved by a 4-0 roll call vote.

Mr. Hannon reported that, in accordance with Government Code 54957 and Closed Session Agenda Item 3, the board voted to appoint Roxanna Villasenor to the position of School Leadership, effective for the 2025–2026 school year. Trustee Hsieh made the motion, Trustee Lam seconded, and the appointment was approved by a 4-0 roll call vote.

F. REVIEW OF AGENDA

President Anthony announced that Human Resources item 3A would be pulled from the agenda because CTA has not yet had the chance to vote on the revised instructional calendars.

G. PTA COUNCIL REMARKS

Raquel Bautista, addressed President Anthony, trustees, Superintendent Moore, members of the cabinet, and members of the community. She introduced herself as a third-year PTA volunteer and first-year president at Martin Elementary. She noted her children attend Martin and shared upcoming district PTA activities: Buri Buri movie nights on September 12 and 19, Monte Verde movie night on September 12, Westborough sixth-grade bowling night on September 12, and Ponderosa carnival on October 18. Fundraisers include Martin's World's Finest

sale from September 15 to October 23, Buri Buri and South City High Panda Express nights on September 16, Ponderosa's Off the Grid event on September 23, Monte Verde's walk-a-thon on September 26, and Martin's Scholastic Book Fair from September 26 to October 3. She described Martin's PTA events such as the turkey trot, pictures with Santa, trunk or treat, and the Ruby Bridges Walk to School, which support community and student belonging. To fund outdoor education, the PTA is running the World's Finest fundraiser, and to support well-being they are planning a literacy workshop for parents of young children, with hopes to extend it districtwide. Bautista closed by emphasizing care for students and the joy of seeing them grow into confident, capable individuals.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – Elizabeth Bales-Stutes, president of the South San Francisco Federation of Adult Educators, addressed the board and community. She explained she was unable to attend the previous board meeting due to knee surgery but attended the welcome back rally, praising students for leading the event. She noted disappointment that union presidents were not given an opportunity to speak, especially with major changes occurring on the adult education campus. She outlined the shift from a 20-hour to a 12-hour daytime ESL schedule starting fall 2025, allowing for new 2-hour afternoon classes, and cited website vendor issues that hindered publicity for these changes. Adult Ed is now offering gateway to health careers in collaboration with Skyline College, a college and career transitions course, an office assistant pathway course, and additional ESL, literacy, and academic writing classes. She highlighted the diversity of her academic writing class and ongoing efforts to recruit students to maintain enrollment. Ms. Bales-Stutes invited the community to explore Adult Ed offerings, noting afternoon classes may fit better into parents' schedules, and provided the website ssfae.ssfusd.org for more information. She mentioned upcoming AFT unit meetings, the start of the sunshine proposal process, and hopes for positive CSEA negotiations. She emphasized the importance of classified workers and the need for competitive pay and benefits to retain staff.

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA addressed President Anthony, the board, SSFUSD cabinet, and community. She used the "What do you notice? What do you wonder?" approach to highlight concerns. She noted that K-2 math curriculum was not available until last week despite a hearing a month ago and asked if K-2 teachers could be compensated for lost planning time. She observed that some classrooms exceed class size limits outlined in the bargaining agreement and questioned whether sticking to those numbers would improve outcomes. Ms. Giusti raised concerns about technology, including nonfunctional printers, outdated equipment, and slow tech support, and wondered if there is a plan to purchase new technology or expand the tech department. She mentioned the return of learning walks and asked if the district would collaborate with SSFCTA to ensure teachers feel supported and receive sufficient training. Wearing blue in support of CSEA

colleagues, she noted that CSEA has not yet reached a bargaining agreement and asked if the district would negotiate a contract that reflects their value to school operations. She concluded by thanking the board and wishing a happy fall.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION

Mr. Hannon announced that the next Personnel Commission meeting will take place on Monday, September 15, 2025, at 5:00 p.m. in the district office boardroom.

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT'S REPORT

a. **Back to School Nights** – Dr. Moore reported that back-to-school nights were attended by cabinet, directors, coordinators, and board members over the past two weeks. She shared that all schools created welcoming environments for families, school leaders effectively communicated the district vision, Portrait of a Graduate, and yearly priorities, and translation services were provided as needed. Feedback noted great turnout, relevant and clear information, emphasis on attendance, strong community building, inclusion of food, and thoughtful involvement of PTA and SSF Ed Foundation leadership. Back-to-school nights were organized and successful overall. Dr. Moore expressed pride in school leaders and staff for fostering authentic relationships and creating conditions for students to learn and thrive.

b. **Cabinet School Visits** – Dr. Moore shared that cabinet members have prioritized informal school visits to connect with staff, observe teaching and learning, engage with students, and celebrate successes. These visits have allowed the team to see students navigating challenges and persevering, and have been valuable and rewarding. She expressed appreciation for the cabinet's dedication and looks forward to continuing these visits throughout the year.

c. **Other** – None

L. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS shared that South City began the school year with a welcome back assembly featuring guest speakers, a freshman assembly to meet counselors and Principal Balisi, and freshman elections. Senior officers held their annual senior sunrise with games, activities, and bonding traditions. The College and Career Center

hosted workshops on financial literacy and student passions, concluding with alumni panels. Back-to-school night featured teacher interactions and performances from the folklorico program and band. The ASB selected Disneyland as the homecoming theme, with each class adopting a sub-theme, and preparations are underway for the October 4 homecoming. Sports teams have started strong, including wins in flag football, cross country, girls golf, tennis, and volleyball. The Red Cross Club will host a blood drive on September 24. Club Rush, featuring more than 20 clubs, will be held on September 12 in the gym, and Ochoa invited board members to attend.

2. Isabelle “Izzy” Ruiz, Spring Student Trustee and ASB President ECHS reported that El Camino recently concluded freshman elections, welcoming new Class of 2029 representatives. The Class of 2026 held a successful Senior Sunrise, fostering unity and excitement for the year. Homecoming preparations are underway with the theme Avatar: The Last Airbender, culminating in a spirit week and dance on September 27. Fall sports are in full swing, with highlights including girls’ golf defeating South City and the flag football team winning their first-ever game. Ruiz also highlighted an upcoming wellness fair organized by counselors, featuring resources such as NAMI and support from peer counselors. Additionally, radio station 99.7 NOW will host a high school takeover event, bringing music, energy, and student interviews to the campus.

   Trustee Richardson praised the enthusiasm and hard work of both student trustees, noting their strong presence at back-to-school nights, fundraising efforts, and positive energy. She shared that their excitement was “infectious” and congratulated them on a strong start to the year.

M. PUBLIC COMMENTS

Aaron Haffner, a math teacher at El Camino High School, spoke on behalf of multilingual learner (MLL) students. He explained that El Camino has recently begun enrolling Level 1 and Level 2 MLL students, who require significant language support to access the curriculum. Currently, the school has only one MLL paraeducator, Ms. Vega, who he described as highly capable but unable to meet the needs of so many students across multiple classes. Haffner noted that during several periods, two classes with a dozen or more MLL students each require assistance at the same time, making additional staffing critical. He emphasized that equity is a core district value and compared the situation to providing students with glasses so they can see without appropriate support, MLL students will be left behind. Haffner requested that the district hire a second MLL paraeducator at El Camino to ensure these students can succeed. In addition, he pointed out a discrepancy in instructional models between the district’s two high schools: South San Francisco High School currently uses a sheltered class model (where classes consist solely of MLL students), while El Camino uses a cohort model (where MLL students are mixed with the general student

population). He stated that experienced teachers and paraeducators believe the sheltered model is more effective, and urged the district to allow El Camino to implement this approach both for the remainder of the current school year and moving forward. In summary, he requested that El Camino High School be provided with a second MLL aide and be allowed to adopt the sheltered class model for MLL students. He closed by thanking the board and district leadership for their time and consideration.

Kevin Bultema, Deputy Superintendent for Business Services at San Mateo County Office of Education, expressed appreciation to SSFUSD staff for their work implementing a new financial system (enterprise resource planning software) since March 2024. He acknowledged the extra effort required beyond their regular duties and thanked department leaders, including Mr. Ted O and Mr. Hannon, for guiding their teams. Mr. Bultema noted the implementation has been successful, with no major issues reported, and emphasized that the system will help the district manage payroll, retirement, employee leaves, budgeting, purchasing, and general accounting, ensuring accountability for community-provided resources.

Michael Harris, South San Francisco community member, reported that Equity Commission Director Devin Stenhouse is preparing a 529 presentation, with Harris, John Baker, and Stenhouse collaborating to share it citywide by early next year. He referenced his support for lowering the voting age, citing examples from Europe and past U.S. discussions. Harris also proposed that the district adopt two books for high school students: Connecticut Yankee in King Arthur's Court by Mark Twain as a dystopian novel for all four years, and The Rubaiyat by Omar Khayyam. He suggested students use these texts to highlight passages, take notes, and write articles connecting themes to contemporary issues.

Jace Marzan, wellness counselor at Los Cerritos Elementary School, shared reflections on back-to-school events across district schools and noted that September 4th was his birthday, which coincided with a sold-out taco fundraiser for the PTA and a festive back-to-school night celebration. He thanked attendees, including Assistant Superintendent Ted O and Trustee Richardson, for joining back-to-school night, noting that their presence made the events even more special. Marzan attended events at El Camino, Parkway, Sunshine Gardens, and Los Cerritos, highlighting the contributions of counselors Kate Espiritu Gonzalez, Mary Her, Stephanie Mikamo, and Alex Carrion, and College and Career Tech Mark Estrada at El Camino; counselors Barbara Quintero, Christine Pubill, and Allison Matteo, and community liaison Marillyn Avalos at Parkway; and counselor Elizabeth Saunders, Principal Leticia Gonzalez, and teacher Dorian Sun at Sunshine Gardens, as well as peer counselor Joie Lee at El Camino High School. He emphasized the district's core values of community, authentic relationships, and resilience, sharing that the warm and supportive environments created by staff during these events exemplified these values and

made a meaningful impact on students and families.

Megan Connery, Math Department Chair at El Camino High School, reported that the new math curriculum is going well and invited the cabinet and board members to visit her classroom during periods 5, 6, or 7. She shared that last Friday, her class had full attendance along with two teachers observing, and Mr. Hannon also visited to say hello. Ms. Connery highlighted challenges for multilingual learners (MLLs), echoing concerns raised by Aaron Haffner. She explained that El Camino currently has one bilingual para, Ms. Vega, supporting multiple MLL cohorts in Algebra 1, Geometry, and Algebra 2. Because the MLL cohorts must stay together, Miss Vega is required to move between two different classes during the same period, creating challenges in providing consistent support. She emphasized that the new math curriculum is word-heavy and structured with multiple activities per lesson, making it difficult for a single para to assist effectively in multiple classrooms simultaneously. Ms. Connery also noted that South City High School uses sheltered classes for MLLs, while El Camino does not, and stressed that the lack of additional para support or sheltered classes significantly impacts MLL student learning. She requested consideration for either adding another bilingual para or implementing sheltered classes at El Camino to ensure equitable support for these students.

Kate Espiritu-Gonzalez, co-head counselor at El Camino High School and in her seventh year in the district, spoke in support of school counselors regarding contracted days and salary schedules. She noted that counselors in California are required to hold a master's degree and PPS credential, equivalent to school psychologists and SLPs, but do not have a dedicated salary schedule and are contracted for the same 186 days as teachers, despite the increased responsibilities. Ms. Espiritu-Gonzalez highlighted that counselors are expected to complete critical tasks, such as master scheduling, before the school year begins and after it ends, often without sufficient time or compensation. She described the challenges of scheduling hundreds of students, balancing class sizes, auditing transcripts, and resolving conflicts, often in a single day, with additional hours sometimes unpaid or uncertain in funding. She advocated for additional contract days, fair compensation reflecting counselors' education and responsibilities, and the establishment of a salary schedule on par with school psychologists and SLPs. She emphasized that without these changes, counselors are being asked to work critical tasks outside of contract terms without adequate recognition.

Lucie Bradshaw, a kindergarten teacher at Junipero Serra with over 20 years of experience, spoke about site equity and the need for additional support. She expressed appreciation for the recent raises but noted that CSEA staff have not yet received raises, emphasizing their critical role in student care. She highlighted an example of staff responding quickly to a student who became ill, demonstrating their dedication. Ms. Bradshaw discussed the lack of a

Transitional Kindergarten (TK) at Junipero Serra, pointing out that many students at her site are age-eligible for TK, including siblings of current students, yet cannot access the program. Last year, 19 of her 24 students were TK-eligible, but only six attended TK, representing 25% of her class. She noted that other sites have higher TK participation rates. She expressed concern that limited access to TK reduces early learning opportunities and affects students' sense of belonging at the school. She also noted that the site's DIBELS and Brigance scores were lower than the previous year, while praising the school's strong attendance, motivation, and engagement. Ms. Bradshaw emphasized the importance of equitable early education to ensure students can begin learning as four-year-olds and maintain a sense of community and academic growth.

Alexis Limaye, wellness counselor at El Camino High School, echoed many points raised by Kate Espiritu-Gonzalez. She shared that this is her fourth year with the district, which now has 27 wellness counselors, a small but critical group making up roughly 6% of certificated staff outside of administration. Ms. Limaye highlighted the extensive responsibilities of counselors, including leading professional development, creating student schedules, ensuring safety, managing crises, and preparing students for college and careers. Despite these roles, counselors feel their voices are often unheard and their compensation does not reflect their education and workload. Counselors are required to have a master's degree and over 3,000 hours of internship for their PPS credential, yet the current salary schedule does not honor this level of preparation. She noted the high turnover among counselors due to feeling undervalued. She emphasized that student well-being, belonging, and mental health are key district priorities, yet wellness counselors lack dedicated supervisors, clear job descriptions, and evaluation criteria, showcasing the lack of systemic support. Ms. Limaye expressed hope that the district will continue to improve resources and recognition for counselors, enabling them to sustain their critical work. She concluded by expressing pride in being part of the El Camino staff and her desire for continued support.

N. INFORMATION ONLY PRESENTATIONS

1. TEACHING & LEARNING

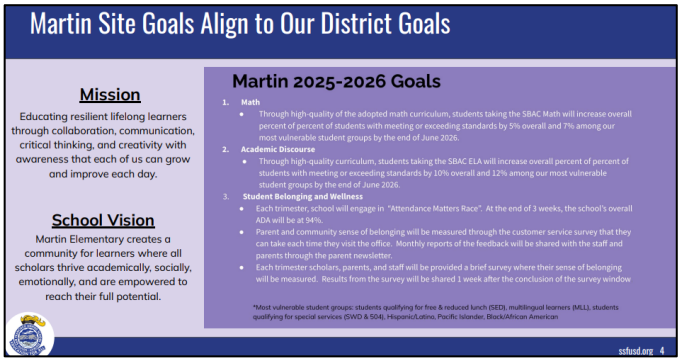
a. Teaching and Learning presentation: Martin Elementary School

President Anthony introduced Principal Jonathan Covacha who presented the educational priorities and programs at Martin Elementary School.

Introduction/Mission

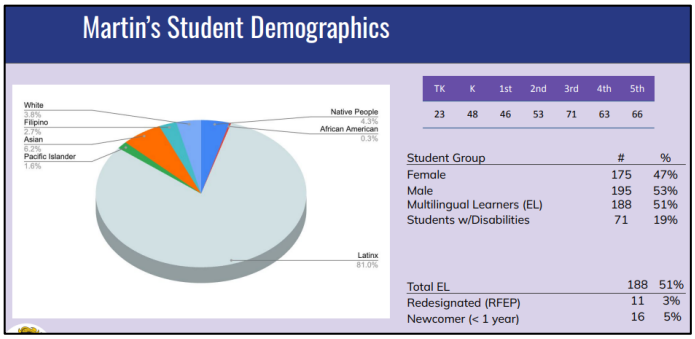
Principal Covacha shared highlights from his school, noting that the site's mission is closely aligned with the district's core

values and strategic plan. He emphasized the school's commitment to educating resilient, lifelong learners through collaboration, communication, critical thinking, and creativity, while encouraging students and staff alike to grow and improve each day. He reported that the school is implementing Illustrative Math in grades three through five and providing professional development to strengthen the use of math talks across content areas. In addition, the school is focused on increasing opportunities for academic engagement, fostering critical thinking and communication, and ensuring that scholars are exposed to diverse perspectives. Principal Covacha also stressed the importance of prioritizing scholar belonging and well-being, ensuring that every student feels valued, supported, and connected. He concluded by reaffirming the school's commitment to helping students thrive from preschool through high school so they can positively impact their families and communities.



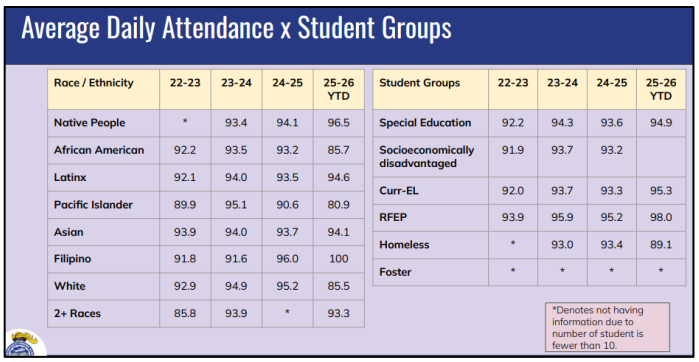
Student Demographics

Principal Covacha reported that the school currently serves 370 scholars. Of these, 51 percent are multilingual learners, including 16 newcomer families.

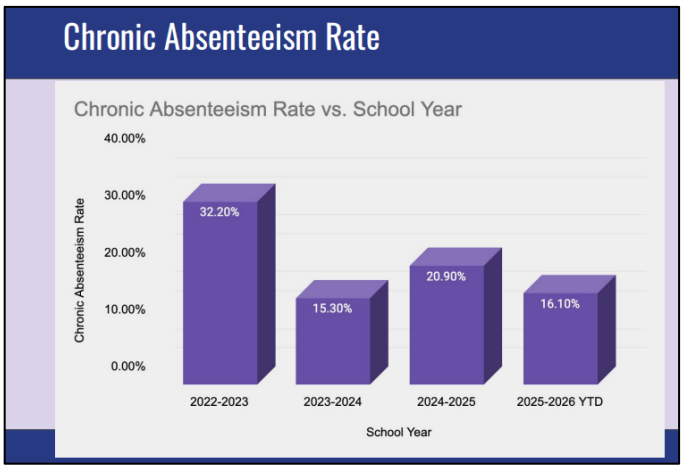


Attendance

Principal Covacha shared that the school is working to improve attendance by holding parent check-in meetings to collaborate on strategies and support for families. The school will also continue its "Attendance Matters Race," a friendly class competition that emphasizes the importance of daily attendance. Classes will compete for recognition by achieving the most days with 100% participation and maintaining the highest overall daily average.



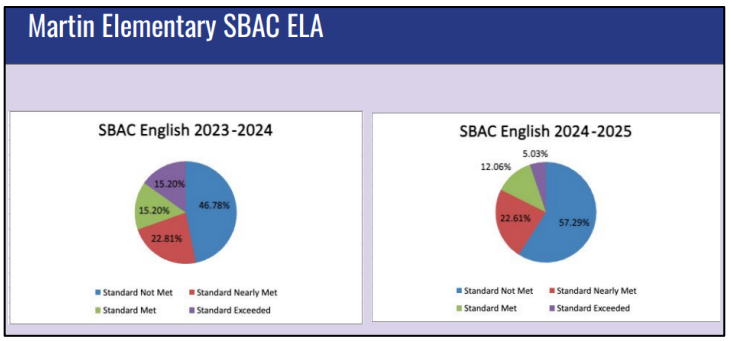
He noted that before the pandemic, Martin's chronic absenteeism rate averaged 13.7 percent. After the return from distance learning, the rate spiked to 32.2 percent. He expressed confidence that by continuing to strengthen systems that foster belonging, the school can reduce chronic absenteeism and move closer to the goal of keeping it below 15 percent.

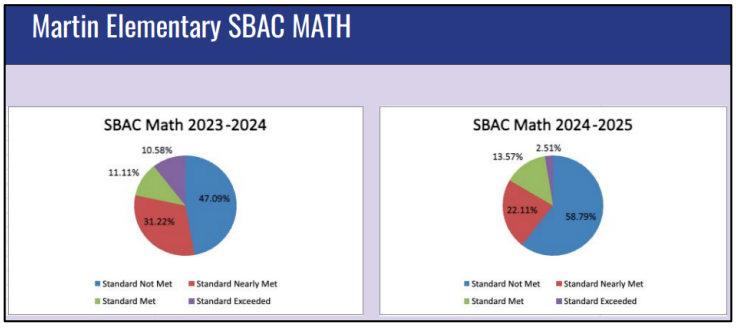


Statewide Assessments

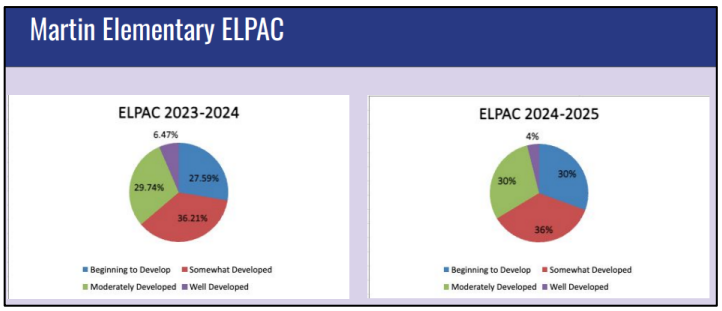
Principal Covacha explained that the California Assessment of Student Performance and Progress (CAASPP) is

administered to grades 3–5. Scholars who have been in the U.S. for less than 12 months are exempt from the ELA portion, though newcomer students must still take the math test. Both ELA and math results reveal significant areas for growth. To address these needs, the school is strengthening Tier 1 instruction to ensure all scholars receive high-quality core teaching and refining Tier 2 supports with targeted small-group instruction. These steps aim to drive meaningful progress and better meet the diverse needs of every scholar.



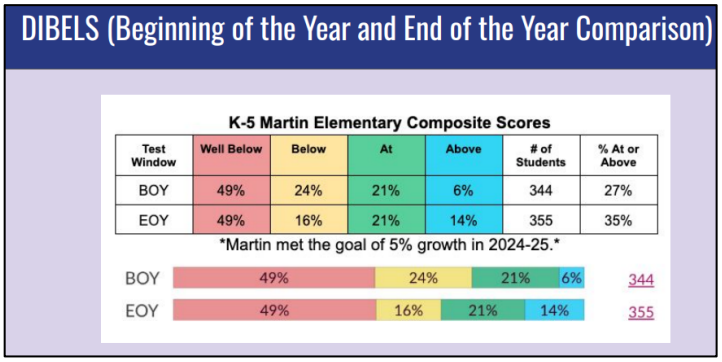


The English Language Proficiency Assessments for California (ELPAC) helps track the growth of multilingual learners and guide where additional support is needed. This year, the school is strengthening tier 2 services by using the ELD teacher to provide targeted small-group instruction for students at level two. The goal is to reduce the percentage of students in the “somewhat and beginning to develop” range to below 50%, helping more scholars make meaningful progress toward English proficiency and long-term academic success.



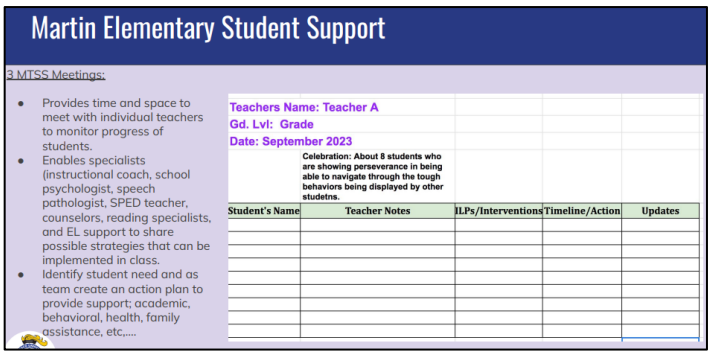
DIBELS

Principal Covacha shared that the school uses the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) to screen scholars for potential reading difficulties. The school met its goal of a 5% increase for the 2024–25 school year, with the percentage of students scoring at or above benchmark rising from 27% to 35%. Now in its third year of using the UFLI program, the school is strengthening foundational reading skills such as phonemic awareness, grapheme-phoneme correspondence, and decoding/encoding. He highlighted the dedication of reading specialists and classroom teachers which resulted in strong gains. Kindergarten scores at or above benchmark have increased by 20%, and first-grade scores have jumped by 34%.

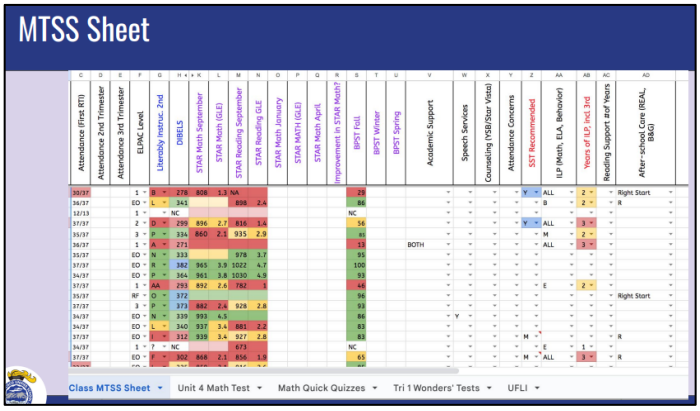


MTSS Student Support

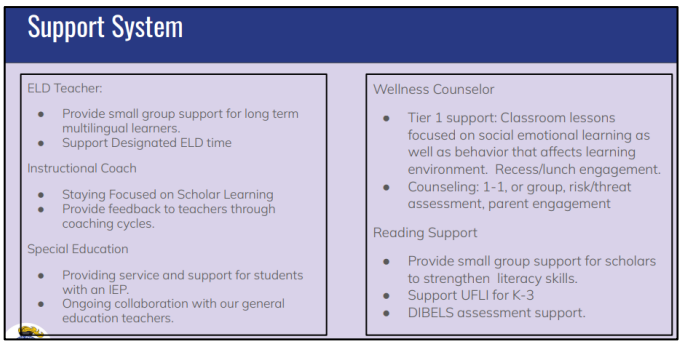
The school uses a multi-tiered system of support (MTSS) to closely monitor how scholars are progressing in their learning journey. As a team, staff review data from a variety of assessments to understand student growth and identify areas for improvement. Principal Covacha emphasized that the heart of the school's mission is to focus on continuous growth and improvement, using data to guide instruction and ensure every scholar moves forward academically.



He explained that MTSS meetings also serve as a space to celebrate areas of growth and identify strategies to further support scholars. These meetings go beyond academics, addressing social-emotional development and connecting families with resources or services they may need. This holistic approach ensures that students and their families feel supported and equipped to thrive both in school and beyond.



Principal Covacha expressed gratitude for the district and Board's commitment to the Portrait of a Graduate initiative. With the addition of a wellness counselor, instructional coach, and ELD teacher, Martin is better equipped to provide both academic and social-emotional support. These roles strengthen learning for multilingual learners, guide teachers through coaching and feedback, and enhance student well-being through classroom lessons, counseling, and family collaboration. All of these supports are integrated into the Instructional Leadership Team, which includes classroom teacher representatives and meets regularly to plan and align efforts toward achieving school goals.



PoG – THRIVE

Principal Covacha highlighted that learning at Martin extends beyond the classroom, with field trips and assemblies playing a vital role in scholars' educational journeys. These immersive experiences, whether visiting museums, historical sites, or attending arts assemblies, allow students to connect classroom lessons to the real world, deepening understanding and sparking curiosity. Programs like GENE Academy provide mentorship and hands-on STEAM activities for grades three through five, while Girls on the Run fosters confidence, healthy habits, and life skills through physical activity. These opportunities also help scholars develop leadership, creativity, and self-confidence.



PoG – IMPACT

Principal Covacha highlighted new enrichment opportunities that build creativity and leadership. Last year, the Drama Club encouraged self-expression through writing and acting, while the Martin Media Club gave young writers a platform to publish and share their voices. The school also continued its commitment to community impact with Ruby Bridges Day, where scholars actively advocate for positive change. This year's celebration will take place on November 14, with hopes of inspiring even broader participation from schools

nationwide. These programs help shape well-rounded, engaged, and inspired scholars, fostering lifelong learners and leaders beyond the classroom.



Gratitude

Principal Covacha expressed deep gratitude for the dedication and hard work of Martin's staff, emphasizing their role in providing learning beyond the classroom walls. He thanked all parents and guardians, whether attending in person or via YouTube, for their continued support and partnership in the education of their children. Principal Covacha also recognized the leadership team, including CSEA and CTA leaders, district administrators, and board members, for their guidance and encouragement. He invited parents, staff, and scholars to stand and be recognized, highlighting the contributions of the safety patrol program, which offers leadership opportunities while ensuring the safety of families during drop-off and pick-up times. Special recognition was given to parent volunteers for their essential support in making the school environment welcoming and engaging. Honored parents included Jocelyn Lindell, Vanessa Merino, Victoria Estrada, Carmen Franco, and PTA President Raquel Bautista. Principal Covacha concluded by acknowledging the safety patrol team.

Trustee Hsieh thanked Principal Covacha, the Martin staff, scholars, families, and the community for attending and participating. She praised the annual presentation as "amazing" and highlighted the effort of bringing the entire team together.

Trustee Richardson praised Principal Covacha as the "patriarch of Martin School" and a wonderful role model for

students. She highlighted the bright energy of the scholars and expressed gratitude to the teachers for their dedication year after year, specifically mentioning their leadership in Ruby Bridges Day. She noted that events like Ruby Bridges Day lift the whole district and recalled the memorable visit from the real Ruby Bridges a few years ago. She also thanked families, including parents and younger siblings, for their participation and support, emphasizing appreciation for everyone's efforts.

Trustee Lam expressed appreciation to Principal Covacha and the Martin Nation, jokingly noting that the school seemed like its own sovereign nation. She echoed Trustee Richardson's praise, highlighting the welcoming energy she experienced during her first campus visit over the summer for the "Big Lift" showcase, noting the excitement and large crowd. She thanked Principal Covacha and the staff for hosting the event and looked forward to future visits during the school year. She then inquired about the one-way street demonstration for drop-off and pick-up. Principal Covacha explained that the one-way street had been in effect for three weeks and would end the following day. He shared positive observations, noting reduced traffic congestion and fewer complaints from parents, while emphasizing the important contributions of the safety patrol and parent volunteers. He also mentioned that the survey for community feedback remains open, and a community meeting is scheduled for 6:00 PM October 1st at Paradise Valley to discuss the impact of the one-way street and other safety projects around the school. Trustee Richardson added that she had visited the area and noted a new infrastructure element, expressing interest in learning more at the upcoming community meeting.

President Anthony praised Martin School for its strong emphasis on student belonging, noting how visible the school's efforts are. She expressed appreciation for the focus on the Illustrative Mathematics curriculum and the overall math program this year. Acknowledging the complexity of academic achievement, she emphasized that test scores reflect many factors beyond a student's capability. She expressed hope for positive progress in math outcomes with the school's additional instructional focus this year.

The Board recessed at 8:25 p.m. and reconvened at 8:35 p.m.; Student Trustee Ochoa left the meeting at 8:25 p.m.

O. PRESENTATION WITH POTENTIAL ACTION

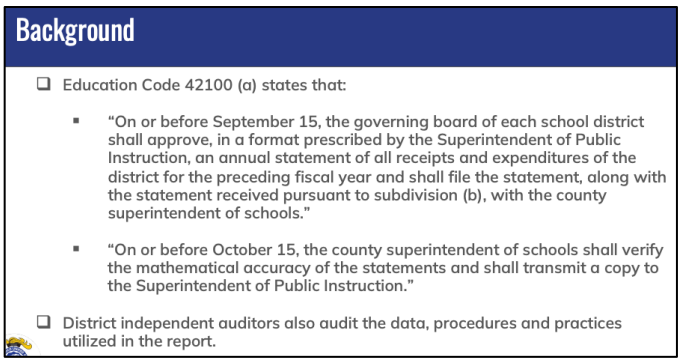
PRESENTATION

1. BUSINESS SERVICES

a. Report on Year-End Unaudited Actuals

President Anthony introduced Assistant Superintendent Ted O who presented the Unaudited Actuals Financial Report including revenues, expenditures, and ending balances for the 2024-25 fiscal year.

Mr. O began his presentation noting the report period covers July 1, 2024, through June 30, 2025. He explained that the purpose of the presentation is to show how the district closed out the school year. He referenced the relevant sections of the Education Code associated with the audit actuals and outlined the key areas that would be covered in the report.

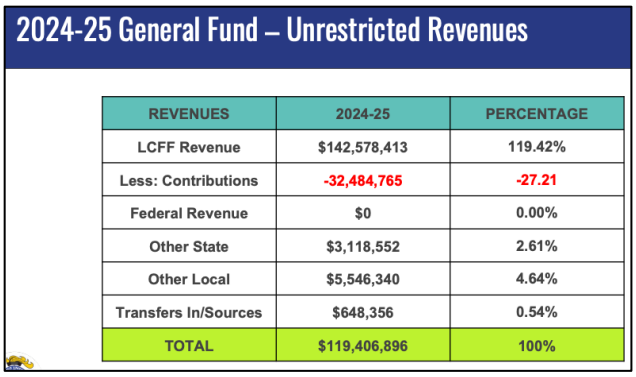


Mr. O explained that the district's general fund is its main operating fund, comparable to a primary bank account.

Unrestricted Revenues

The district ended the year with $151.9 million in unrestricted revenues. Of this, $32.5 million was transferred to the restricted side to cover unfunded special education expenditures and the routine restricted maintenance required by law for facility upkeep. The majority of the district's revenue comes from LCFF resources, primarily property taxes, as the district is classified as a basic aid, community-

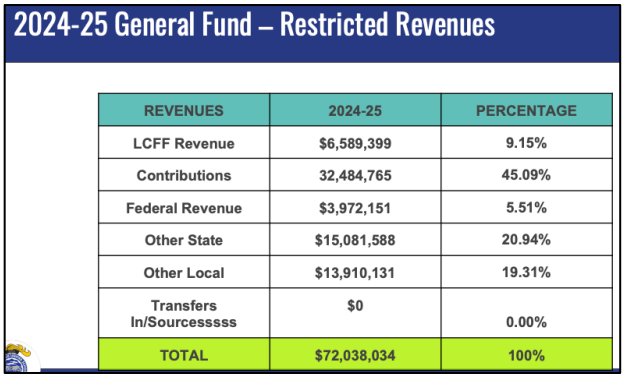
funded school district.



REVENUES	2024-25	PERCENTAGE
LCFF Revenue	$142,578,413	119.42%
Less: Contributions	-32,484,765	-27.21
Federal Revenue	$0	0.00%
Other State	$3,118,552	2.61%
Other Local	$5,546,340	4.64%
Transfers In/Sources	$648,356	0.54%
TOTAL	$119,406,896	100%

Restricted Revenues

The district's restricted revenues must be used for specific purposes. The district ended the year with $72 million in restricted revenues, including the $32.5 million transferred from the unrestricted general fund to cover special education and routine restricted maintenance.

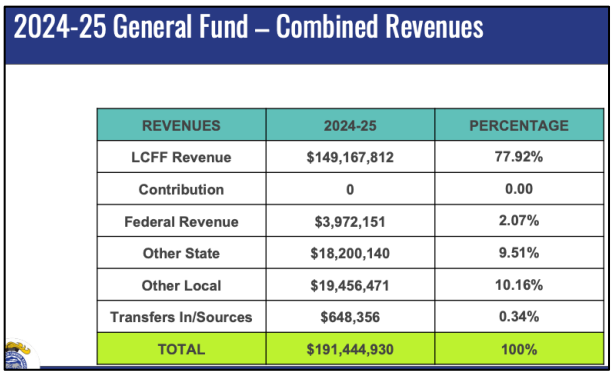


REVENUES	2024-25	PERCENTAGE
LCFF Revenue	$6,589,399	9.15%
Contributions	32,484,765	45.09%
Federal Revenue	$3,972,151	5.51%
Other State	$15,081,588	20.94%
Other Local	$13,910,131	19.31%
Transfers In/Sourcesssss	$0	0.00%
TOTAL	$72,038,034	100%

Combined Revenues

The district's total combined revenue for the 2024–25 fiscal year was approximately $191.4 million, which includes both

unrestricted and restricted funds.

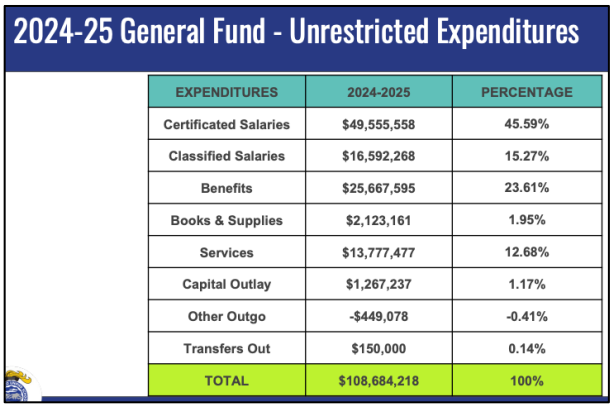


2024-25 General Fund – Combined Revenues

REVENUES	2024-25	PERCENTAGE
LCFF Revenue	$149,167,812	77.92%
Contribution	0	0.00
Federal Revenue	$3,972,151	2.07%
Other State	$18,200,140	9.51%
Other Local	$19,456,471	10.16%
Transfers In/Sources	$648,356	0.34%
TOTAL	$191,444,930	100%

Unrestricted Expenditures

The district's unrestricted general fund expenditures for 2024–25 totaled approximately $108.7 million.



2024-25 General Fund - Unrestricted Expenditures

EXPENDITURES	2024-2025	PERCENTAGE
Certificated Salaries	$49,555,558	45.59%
Classified Salaries	$16,592,268	15.27%
Benefits	$25,667,595	23.61%
Books & Supplies	$2,123,161	1.95%
Services	$13,777,477	12.68%
Capital Outlay	$1,267,237	1.17%
Other Outgo	-$449,078	-0.41%
Transfers Out	$150,000	0.14%
TOTAL	$108,684,218	100%

Restricted Expenditures

For the 2024–25 fiscal year, restricted general fund

expenditures totaled $68.3 million.

2024-25 General Fund - Restricted Expenditures

EXPENDITURES	2024-2025	PERCENTAGE
Certificated Salaries	$15,536,516	22.76%
Classified Salaries	$8,231,177	12.06%
Benefits	$15,215,790	22.29%
Books & Supplies	$2,756,405	4.04%
Services	$19,668,112	28.82%
Capital Outlay	$471,251	0.69%
Other Outgo	$1,640,662	2.40%
Transfers Out	$4,736,396	6.94%
TOTAL	$68,256,309	100%

Combined Expenditures

For the 2024–25 fiscal year, total district expenditures across all funds amounted to approximately $176.9 million.

2024-25 General Fund - Combined Expenditures

EXPENDITURES	2024-2025	PERCENTAGE
Certificated Salaries	$65,092,072	36.79%
Classified Salaries	$24,823,445	14.03%
Benefits	$40,883,385	23.11%
Books & Supplies	$4,879,566	2.76%
Services	$33,445,589	18.90%
Capital Outlay	$1,738,488	0.98%
Other Outgo	$1,191,586	0.67%
Transfers Out	$4,886,396	2.76%
TOTAL	$176,940,527	100%

Summary

Mr. O shared a high-level overview of the district's closing financial numbers for the 2024–25 fiscal year, breaking down the amounts into unrestricted and restricted general funds. The unrestricted general fund had a total fund balance of approximately $38.2 million. Of this, $19.6 million is set aside for anticipated expenditures, including employee raises that have not yet been settled or budgeted. An additional $8.8 million is the state-mandated reserve for economic uncertainty, leaving around $9.6 million to help balance the district's budget over the next two years. The district is currently deficit spending, meaning expenditures exceed revenue, and over $5 million of positions and programs are funded by one-time state and local funds that will need coverage in the upcoming school year. State law requires the district to maintain a balanced budget not only for the current

year but also for the following two years.

The restricted general fund ended the year with a balance of about $41.2 million. These funds, which include state categorical program allocations, must be carried over and spent for their intended purposes. The higher-than-usual balance reflects unspent one-time state and local grants. Examples of these funds include the Expanded Learning Opportunities Program, Arts and Music Instructional Materials Block Grant, Prop 28 arts and music funds, and gifts and donations for schools that were not fully expended during the year. These resources will be used in the upcoming school year to support designated programs and initiatives.

General Fund – Summary

General Fund Summary	2024-25 Unrestricted	2024-25 Restricted	Total
Revenues without Contribution	151,243,305	39,553,269	190,796,574
General Fund Contribution	(32,484,765)	32,484,765	-
Interfund Transfer In	648,356	-	648,356
Total Sources of Funds	**119,406,896**	**72,038,034**	**191,444,930**
Expenditures	108,534,218	63,519,913	172,054,131
Interfund Transfer Out	150,000	4,736,396	4,886,396
Total Usage of Funds	**108,684,218**	**68,256,309**	**176,940,527**
Net Increase/Decrease In Fund Balance	10,722,678	3,781,725	14,504,403
Beginning Fund Balance	27,523,848	37,389,218	64,913,066
Projected Ending Fund Balance	38,246,526	41,170,943	79,417,469
Nonspendable	191,134	-	191,134
Restricted (Program Carryovers)	-	41,170,943	41,170,943
Committed	-	-	-
Assigned/Designated			
Various Designations *	19,594,944	-	19,594,944
Unassigned/Unappropriated			
Designated for Economic Uncertainties	8,847,026	-	8,847,026
Undesignated Reserve	9,613,422	-	9,613,422

* District Designations - Details provided on Slide 17

<u>District Reserve Designations</u>

Of the $19.6 million set aside by the district for anticipated expenditures in 2024–25, $9.2 million is allocated for employee raises over the current and next two years. Another $8.5 million is reserved for litigation related to the Genentech case, and $1.9 million is designated for future district contributions to employee retirement systems. These allocations are part of the district's strategy to responsibly

manage its budget and plan for known financial obligations.

General Fund District Reserve Designations

	2024-25 Unrestricted General Fund
Assigned/Designated	
STRS/PERS Increases: 2028-29	860,408
STRS/PERS Increases: 2029-30	1,047,036
Property Tax Re-Payment - Litigation (Rough Estimate)	8,500,000
Set-Aside for 3-Year Raises - CSEA & Unrepresented	9,187,500
	19,594,944

Unrestricted Comparison

For the unrestricted general fund, the district compared estimated actuals, anticipated revenue and expenditures, to the final audited actuals after closing the books. A $3.9 million change in expenditures occurred due to the year-end shifting of special education costs from the restricted portion to the unrestricted portion of the budget. This shift was done to avoid increasing the district's maintenance of effort for the special education program. As a result, special education expenditures increased in the unrestricted budget and decreased in the restricted budget, which reduced the general fund contribution to the special education program by about $3.5 million. Overall, the net change in unrestricted general fund expenditures between estimated actuals and final audited actuals was only approximately $461,000. Out of the total $176.9 million budget, this represents a variance of less than 1%, indicating a very close alignment between projections and actual spending.

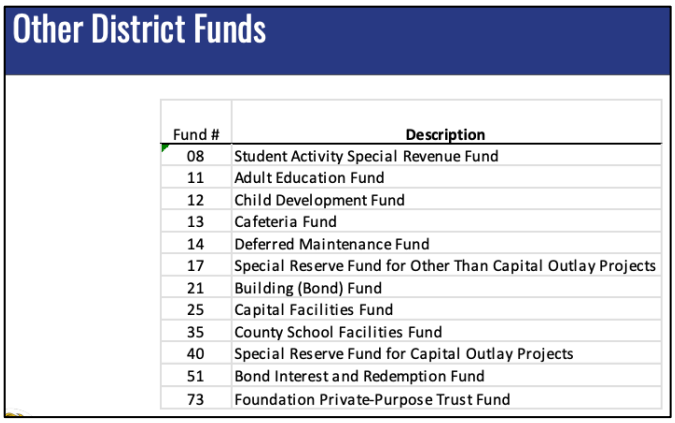
2024-25 General Fund Comparison (Unrestricted)

General Fund Summary	2024-25 Estimated Actuals	2024-25 Unaudited Actuals	Change
Revenues without Contribution	149,883,191	151,243,305	1,360,114
General Fund Contribution	(35,974,991)	(32,484,765)	3,490,226
Interfund Transfer In	13,301	648,356	635,055
Total Sources of Funds	**113,921,501**	**119,406,896**	**5,485,395**
Expenditures	104,621,073	108,534,218	3,913,145
Interfund Transfer Out	112,296	150,000	37,704
Total Usage of Funds	**104,733,369**	**108,684,218**	**3,950,849**
Net Increase/Decrease In Fund Balance	9,188,132	10,722,678	1,534,546
Beginning Fund Balance	27,523,848	27,523,848	-
Projected Ending Fund Balance*	36,711,980	38,246,526	1,534,546
* Before State required and district designations			

Other District Funds

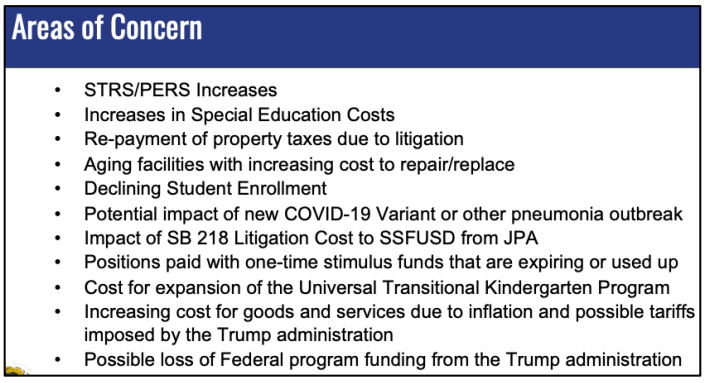
Mr. O shared a list of other district funds aside from the

general funds.



Areas of Concern

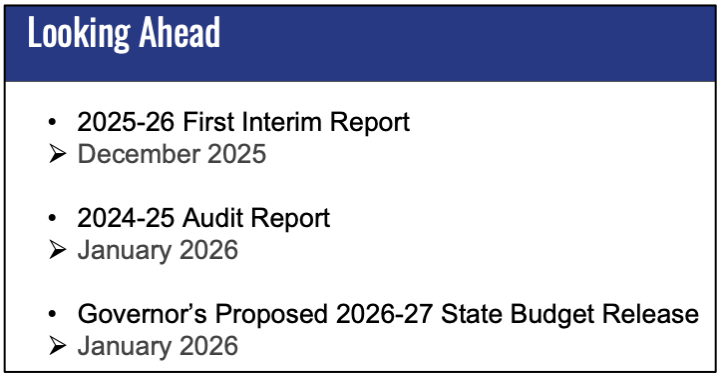
Mr. O highlighted two major financial concerns for the district. The first is over $5 million in positions and programs currently funded through one-time state or local grants, which will expire after this school year. Examples include Legarza sports, Air Tutor, and some wellness counselor positions. The reliance on these temporary funds raises uncertainty about how these programs will be sustained in the future. The second concern is potential federal funding cuts. The district currently has over $7 million in programs and positions supported by federal funds, and there is uncertainty about the level of reductions that may occur. While the State of California may attempt to backfill some or all of these federal cuts, this is contingent on the state's budget for 2025–26. The governor is already using all reserves to balance the budget, so if economic conditions worsen, California may not have the capacity to offset any federal reductions.



Looking Ahead

Mr. O concluded by providing a brief outlook on upcoming

items for the next three to four months, signaling ongoing financial monitoring and planning



Trustee Richardson asked Mr. O to clarify several points regarding the district's finances. She sought to understand the concept of carryovers, and Mr. O explained that unspent grant funds can be rolled over to the next year, as some grants allow multi-year spending. She also asked about deficit spending, and Mr. O confirmed that projected expenses, particularly after planned raises, may exceed revenues, requiring potential cuts or adjustments depending on incoming funds.

Trustee Richardson further inquired about SB 218 litigation costs. Mr. O explained that the statute of limitations was extended for certain sexual harassment cases, meaning past victims can still file lawsuits against school districts. The district participates in a San Mateo County JPA, where all member districts share the cost of such litigation. Trustee Richardson acknowledged the explanation and expressed appreciation for the clarification.

ACTION

5. BUSINESS SERVICES

a. Approval of Year-End Unaudited Actuals Report

MOTION #27 (Richardson/Hsieh) to approve the 2024-25 Unaudited Actuals Financial Report, as presented to the Board. Motion Carried. (Unanimous)

P. CONSENT AGENDA

Trustee Lam requested that agenda item 2D be considered separately and stated

her intention to recuse herself from voting on that item.

Trustee Richardson inquired why Trustee Lam was recusing herself and Trustee Lam explained that the Exploratorium is her employer.

MOTION #28 (Hsieh/Richardson) to approve item: 2d. Permission for staff to attend the NGSS Workshop at the Exploratorium in San Francisco, CA, November 5 – 7, 2025 and January 13, 2026. (AYES: Richardson, Hsieh, Anthony; NOES: None; ABSTAIN: Lam). Motion carried on a 3-0-1 vote.

Trustee Richardson asked for details about the planned 9-day student trip to Europe, specifically which countries the students would visit, noting that nine days is a long trip. Dr. Moore responded that the information is not yet available but assured that it would be shared once confirmed.

MOTION #29 (Lam/Hsieh) to approve items: 1a. Minutes of the August 14, 2025 Regular Board meeting; 2a. Permission for staff to attend the National Council of Supervisors of Mathematics (NCSM) Conference in Atlanta, GA, October 12 – 15, 2025; 2b. Permission for staff to attend the California Science Educators (CASE) Conference in Palm Springs, CA, October 17 – 19, 2025; 2c. Permission for staff to attend California Mathematics Community of Practice Convening (CAL-MSCS) in Monterey, CA, October 21 – 22, 2025 and January 2026 (Location & Date TBD); 2e. Permission for staff to attend the California Math Council Conference in Pacific Grove, CA, December 5 – 7, 2025; 2f. Permission for El Camino High School staff to attend the California Association of Work Experience Educators (CAWEE) Conference in Sacramento, CA, October 9 – 10, 2025; 2g. Permission for Martin Elementary staff to attend the National Association for Multicultural Education (NAME) Conference in New Orleans, LA, November 19 – 23, 2025; 2h. Permission for South San Francisco High School staff and students to travel to Europe, July 24 – August 2, 2026 (tentative dates); 2i. Permission for South San Francisco High School wrestling team to travel to Sacramento, CA, October 5, 2025; 2j. Permission for South San Francisco High School wrestling team to travel to Fresno, CA, October 10 – 12, 2025; 2k. Permission for South San Francisco High School wrestling team to travel to Corona, CA, December 28 – 30, 2025; 3a. Certificated Personnel Assignment Order; 3b. Classified Personnel Assignment Order; 4a. Permission for staff to attend the California PBIS Conference in Sacramento, CA, October 8 – 10, 2025; 4b. Permission for staff participating in Cohort V of the Community Engagement Initiative (CEI) to attend multiple in-person events: October 23-25, 2025 in Ontario, CA; March 12-13, 2026 in San Diego, CA; and April 30 – May 1, 2026 in Anaheim, CA; 5a. Gifts to the District, July 2025; 5b. Fundraising events for the 2025-26 school year; 5c. Professional service agreements under $25,000. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Discussion of Community Forum Topic(s)

Dr. Moore opened the discussion on potential topics for the upcoming community forum being held on October 23, 2025, recommending the board select one or two topics for the typical two-hour session from 6–8 p.m.

The board discussed several possible topics. Updates on the Los Cerritos modernization project were highlighted as important, with President Anthony and others emphasizing the need for community information. Trustee Lam suggested pairing the update with a brief summary of all bond and facilities projects, though Dr. Moore recommended focusing solely on Los Cerritos due to community interest. Math updates, particularly “Math through a parent lens” or early adoption updates, were proposed by President Anthony, but Trustee Lam noted that math likely requires multiple forums and recommended quarterly board updates instead.

Trustee Hsieh advocated for discussing the impact of artificial intelligence (AI) on teaching and learning, highlighting issues such as academic honesty, critical thinking, and student preparedness for the future. Dr. Campbell clarified that the forum could cover AI’s impact on students, staff, and families, with potential examples from other districts. The board agreed to prioritize AI’s impact on teaching and learning first, leaving comparisons to other districts for a later time.

Trustee Lam also suggested showcasing case studies of programs supporting belonging, well-being, and academic discourse across schools, though President Anthony recommended addressing these topics through quarterly board updates rather than at the community forum. Trustee Richardson raised the Foxridge property development, noting it as a future briefing rather than a current priority.

The board reached consensus that the primary topics for the community forum would be the Los Cerritos modernization update and the impact of AI on teaching and learning. Other topics such as math, belonging, and bond project updates would be addressed in separate board updates or future sessions, ensuring the forum focuses on immediate community interest and actionable updates.

ACTION *(continued)*

1. ADMINISTRATION

a. Approval of Superintendent's Contract Extension

President Anthony acknowledged that the extension under discussion is only for one year and agreed with the board's decision to delay any salary considerations until all bargaining units are settled. She expressed her anticipation for future discussions on raises and other compensation.

Trustee Lam added her support, noting the challenges of the superintendent role and expressing gratitude for the leadership, intentionality, and strategic thinking demonstrated. She emphasized that continued support for educators and staff will ultimately benefit student achievement. Trustee Hsieh echoed Trustee Lam's remarks, and President Anthony affirmed her agreement, noting that Trustee Lam had articulated it well.

MOTION #30 (Hsieh/Lam) to approve the Superintendent's contract extension through June 30, 2029. Motion Carried. (Unanimous)

b. Resolution No. 25-55 for Hispanic/Latinx Heritage Month

Trustee Lam read the resolution in English and Trustee Richardson read the resolution in Spanish.

MOTION #31 (Richardson/Hsieh) to approve the adoption of Resolution #25-55 (English and Spanish versions): Honoring Hispanic/Latinx Heritage Month (9/15 to 10/15). (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

2. TEACHING & LEARNING

a. Approval of agreement with Maria Verdin, LMFT, LPCC to provide Early Childhood Mental Health Consultation (ECMHC) for the 2025-26 School Year

MOTION #32 (Hsieh/Lam) to approve the agreement with Maria Verdin for ECMHC services at the Children's Center, Hillside, and Martin Elementary for the 2025-26 school year

in the amount of $38,500. Motion Carried. (Unanimous)

b. Approval of the SMCOE Teacher Induction (BTSA) Program Agreement for the 2025-26 School Year

MOTION #33 (Hsieh/Richardson) to approve the SMCOE Teacher Induction (BTSA) Program agreement with the District for the 2025-26 school year. Motion Carried. (Unanimous)

c. Approval of the MOU with the Exploratorium for the 2025-26 School Year

Trustee Lam recused herself from voting because the Exploratorium is her employer.

MOTION #34 (Hsieh/Richardson) to approve the MOU between the Exploratorium and SSFUSD to support the evaluation and development of instructional resources as part of the Elementary Science Instructional Innovators Cohort initiative for the 2025-26 school year. (AYES: Richardson, Hsieh, Anthony; NOES: None; ABSTAIN: Lam). Motion carried on a 3-0-1 vote.

3. HUMAN RESOURCES

a. Approval of Instructional Calendars

Item was pulled from the agenda.

b. Resolution No. 25-53 Education Code and Title V

MOTION #35 (Hsieh/Lam) to approve the adoption of Resolution #25-53 Education Code and Title V Options for Teaching Assignments for the 2025-26 school year and a waive of the reading. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

c. Amendment with Scoot Education

MOTION #36 (Lam/Hsieh) to approve the amendment with Scoot Education to incorporate hourly rates for certain additional Special Education positions for the 2025–26 school year. Motion Carried. (Unanimous)

d. Agreement with Reach University

MOTION #37 (Hsieh/Lam) to approve the agreement with Reach University, with oversight from Alternatives in Action (AIA), to provide candidates with opportunities to complete job-embedded graduate degree or credentialing programs. Motion Carried. (Unanimous)

e. Provisional Internship Permit (PIP) for Keyry Velasquez

MOTION #38 (Lam/Hsieh) to approve the PIP for Keyry Velasquez, Extensive Support Needs Teacher at Junipero Serra Elementary, for the 2025–26 school year. Motion Carried. (Unanimous)

f. Provisional Internship Permit (PIP) for Jessica Shnoudi

Trustee Richardson asked for clarification about how long participants must be in the program, who is eligible, and the extent of their training. Mr. Hannon explained that the program lasts one year and is available to any educator in a K–12 setting. He added that the specific grade levels depend on the position for which the educator is hired, and the PIP is applied for accordingly.

MOTION #39 (Hsieh/Richardson) to approve the PIP for Jessica Shnoudi, Teacher at Monte Verde Elementary, for the 2025–26 school year. Motion Carried. (Unanimous)

4. STUDENT & FAMILY SERVICES

a. Amendment with Right At School, LLC

Trustee Lam asked for clarification about the planned enrollment expansion to 200 students, specifically whether this increase would meet current demand for after-school care and how spots would be prioritized across sites. Dr. Garcia explained that the amendment raises capacity from 100 to 200 students and that providers use existing waitlists when enrolling families. Allocation will be based on need and each site's capacity; Alta Loma isn't expanding because it currently has enough space.

Trustee Lam noted the community's strong need for after-school programs. Dr. Garcia added that ELOP Coordinator Vincent Chandler is working with city partners on long-term

expansion to serve more families by the 2026–27 school year.

President Anthony praised Vincent's work to improve enrollment systems and early coordination. She noted this effort builds on recommendations from the Joint Advisory Committee for the Child Care and Master Plan (JACCCMP), which emphasized the need for better coordination so families know about after-school options before the first day of school.

MOTION #40 (Hsieh/Richardson) to approve Amendment #1 to the agreement with Right At School to accommodate increased ELOP student enrollment for the 2025–26 school year. Motion Carried. (Unanimous)

5. BUSINESS SERVICES

b. Amendment No. 3 with ProTech Consulting & Engineering for El Camino High School

MOTION #41 (Lam/Richardson) to approve Amendment #3 with ProTech Consulting & Engineering for hazardous materials consulting services for the El Camino High School Central Kitchen and Cafeteria Project under the Measure T Bond Program in the amount of $19,200. Motion Carried. (Unanimous)

c. Approval of Agreement with SIM Architects, Inc. for Monte Verde Elementary School

Trustee Lam expressed excitement about the addition of a transitional kindergarten (TK) classroom at Monte Verde, noting that many families would appreciate having the option closer to home. She confirmed with Mr. O that the project involves building one modular TK classroom, which will include an in-class restroom as required, and will accommodate 20–24 students.

She also clarified that the project is part of an agreement with SIM Architects, who are overseeing both bond and non-bond projects at Monte Verde. Although this particular TK project is not bond-funded, SIM was selected because they are already conducting the overall campus assessment. Mr. O explained that moving forward outside of the bond program allows the district to address immediate space needs more

quickly rather than waiting several years.

Trustee Richardson initially thought the project would be completed by next year, but acknowledged the broader progress the district has made in expanding TK. She highlighted that nearly all district schools now offer TK, with only Monte Verde and Junipero Serra remaining. Mr. O added that staff are exploring options at Junipero Serra, though space is very limited.

Trustee Richardson praised staff efforts, noting how popular and well-loved the TK program is among families. She emphasized the importance of continuing to expand access, saying the district can't build classrooms fast enough to meet parent demand. Mr. O agreed, reiterating that staff are moving quickly by taking this project outside the bond program to expedite construction.

MOTION #42 (Hsieh/Lam) to approve the agreement with SIM Architects, Inc. for architectural and engineering services for the new TK Classroom Building Project at Monte Verde Elementary School, in the amount of $168,400. Motion Carried. (Unanimous)

d. Approval of Agreement with SIM Architects, Inc. for El Camino High School

Trustee Lam noted that several recent items, including this one, were funded through the district's regular facilities fund rather than the bond program, and she asked for clarification on why that approach was being taken. She acknowledged hearing community comments about the need for these facilities and asked staff to speak to the urgency.

Mr. O explained that the decision to use facilities funds was tied to both timing and funding limitations. He emphasized that major high school construction projects will take several years to begin, and in the meantime, some immediate needs cannot wait. He also reminded the Board that the recently passed bond measure only covers a fraction of the district's overall facility needs, less than 50%, and possibly closer to 40% due to rising costs and tariffs. As a result, many projects, including some high school wings, may not be addressed under the bond. Given these constraints, the district chose to move this project forward using facilities funds to meet urgent needs.

Trustee Lam then asked about the expected completion timeline for the restroom upgrades. Mr. O responded that the goal is to have the work completed by or before the summer.

MOTION #43 (Hsieh/Richardson) to approve the agreement with SIM Architects, Inc. for architectural and engineering services for the El Camino High School Athletic Field Stadium Restroom Building, in the amount of $168,000. Motion Carried. (Unanimous)

e. Amendment No. 1 with 19six Architects for South San Francisco High School

President Anthony commented on the project requirements, noting how surprising it is that the district is required to complete tasks that don't directly relate to the project itself. She compared it to being required to repave a sidewalk that isn't even adjacent to the construction site, calling the requirements "wild."

MOTION #44 (Lam/Hsieh) to approve the Amendment #1 with 19six Architects for additional architectural and engineering services required by DSA for the two Special Education Classroom Renovations at South San Francisco High School, in the amount of $59,450. Motion Carried. (Unanimous)

f. Resolution No. 25-54 GANN Limits

MOTION #45 (Lam/Hsieh) to approve the adoption of Resolution #25-54: Certifying the actual Gann Limit for 2024-25 and the estimated Gann Limit for 2025-26 with a waive of the reading. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

September 25, 2025

- Teaching and learning presentation – Parkway Heights MS
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Update on enrollment for the 2025-26 school year
- Resolution honoring Filipino American History Month (October)
- Resolution honoring Dyslexia awareness Month (October)
- Resolution honoring Italian American Heritage Month (October)

- Resolution for California Week of the School Administrator (October)
- Approval of the Board Governance calendar for 2025-26

October 9, 2025

- Teaching and learning presentation – Los Cerritos ES
- Teaching and learning presentation – Children's Center
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/25
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2025-26

October 23, 2025 - *Community Forum*

- Topic(s) TBD

November 13, 2025

- Teaching and learning presentation – Ponderosa ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 11, 2025

- Teaching and learning presentation – Sunshine Gardens ES
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Presentation and approval of First interim budget report "positive certification"
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2026 Summer School Program

December 16, 2025 *- Reorganization meeting*

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Hsieh shared reflections from recent back-to-school nights, which someone had described as feeling like a party. At Buri Buri, a parent told her their child feels genuine excitement about coming to school every day. At Alta Loma, she observed a teacher and student working together with an energy of pure joy and connection. She emphasized that these moments are not accidental but the direct result of the district's commitment to Thrive, fostering wellness and belonging so every student feels seen, valued, and excited to learn.

Trustee Lam offered extended remarks, beginning by acknowledging the anniversary of 9/11 and calling for remembrance of those lost, as well as a recommitment to community and service in challenging times. She expressed deep concern over recent headlines, including the shootings at Utah Valley University and Evergreen High School, condemning such senseless violence. She reflected that the district's core values, community, authenticity, resilience, and equity, stand as a counterpoint to these negative societal forces, urging everyone to live by those values and choose to value one another. She then shared gratitude for the recent back-to-school nights, which she attended at South San Francisco High School, Westborough Middle School, Junipero Serra, and Monte Verde, thanking Principals Balisi, Rossi, Sampayan, and Mirt for their hospitality. She noted the excitement of families, including her own, as students began the school year. Trustee Lam also visited Los Cerritos with Dr. Moore and Trustee Richardson, where Principal Hong and staff welcomed them into classrooms and shared shifts being made to better support multilingual learners. She expressed enthusiasm for their progress. She further mentioned a recent visit to the Family Resource Center, where she spoke with Fatima Maldonado and learned that about 30 families had sought help at the start of the year. She encouraged donations, volunteering, and outreach to the center, noting the clear community need. Lastly, she acknowledged the passing of former board member Ray Latham, extending condolences to his family, and expressed gratitude for his many years of service. She remarked on the honor of serving alongside him and hoped the board would continue his legacy in the same spirit of community.

Trustee Richardson shared a series of community updates and reflections. She began by noting that she and Trustee Lam attended the recent Cultura Festival, which included a parade down Grand Avenue with families, children, community organizations, and cultural performances celebrating Latin American heritage. The South San Francisco Women's Club participated, along with the local response team and other groups. She reported that the mayor announced attendance of about 4,500 people at the event, underscoring its strong community turnout. She also highlighted the city council's recognition of Hispanic Heritage Month, where Antonio Lopez, a poet and former East Palo Alto mayor was present. In addition, she attended a local book signing for John Goodwin, a parent and El Camino High School alumnus who served with the National Park Service for 24 years. Trustee Richardson mentioned that she purchased his book and noted another local educator, Mr. McGowan of Baden High School, has recently published a second book available on Amazon. She reflected on the community's talent and enthusiasm, sharing lighter moments such as joking with Mr. Goodwin about whether Colma cemeteries might

be considered a national park. She described her experiences visiting several back-to-school nights, where families expressed joy about returning to campus. She noted the positive feedback on school meals, especially pepperoni pizza, and highlighted performances and activities, including the folklórico group at South San Francisco High School and culinary club displays at El Camino High School. She also purchased a t-shirt from the science club. Trustee Richardson closed by mentioning her conversation with Mr. Lopez, the mariachi teacher, who shared plans for a spring conference performance. She emphasized her appreciation for the vibrancy, talent, and dedication of the district's schools and community.

President Anthony acknowledged South San Francisco High School student Yunn Lee for their advocacy and leadership. Lee recently reached out to her regarding district PE policy, presenting a thoughtful case for changes, and had also previously advocated for immigrant family support. President Anthony commended the student for exemplifying the district's values of learning and impact.

ADJOURNMENT – 9:44 p.m

In memory of Raymond Latham - President Anthony adjourned the meeting in memory of former trustee Raymond "Ray" Latham, who dedicated much of his life to education, community service, and leadership. Mr. Latham's career began as an educator with San Francisco Unified before he spent two decades in the restaurant industry as a corporate partner and general manager. He later returned to education as a professor of culinary arts and hospitality at City College of San Francisco for 16 years. In addition, he served the South San Francisco Unified School District as a trustee, including multiple terms as board president. President Anthony highlighted that Mr. Latham was deeply respected for his thoughtfulness, dedication, and public service, and she extended condolences to his family on behalf of the district.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of September 25, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Legal Counsel – Anticipated Litigation. Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9.
2. Conference with Labor Negotiators (Government Code § 54957.6)
   a. Agency Designated Representative: Assistant Superintendent of Human Resources and Student Services
   b. Employee Organization: California School Employee Association Ch. 197

RECONVENE INTO OPEN SESSION - 7:01 p.m.

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Absent
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business Services – Present

C. PLEDGE OF ALLEGIANCE was led by PHMS 8th grader, Brilla Casillas. Principal Nguyen shared that Brilla will be joining the Green Team this year. She plays soccer, plans to run for president, and her favorite subject is math. She is currently enrolled in Algebra.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

Mr. Hannon reported that in accordance with Government Code 54964.9 and in reference to Closed Session Agenda Item Number One, the Board took action to approve a settlement agreement with anticipation to exposure to litigation. Trustee Lam made a motion, Trustee Hsieh seconded the motion, and the roll call vote was 4 ayes and 0 nays.

F. REVIEW OF AGENDA

President Anthony announced that there would be one change in the agenda on Item 3B, Adoption of Tentative Agreement with CSEA Chapter 197. She noted that it could not be removed until it was approved, and stated that the Board would address it when the item was reached.

G. PTA COUNCIL REMARKS

Nalani Crivello shared that this is her fourth-year volunteering in PTA and her second year as PTA President at Parkway Heights Middle School, with her children attending Martin, Parkway, and San Francisco High School. On behalf of the South San Francisco PTA Council, she thanked the Board of Trustees for their continued support, noting that recognizing the value of PTAs strengthens the partnership between home and school and helps ensure student success. She expressed gratitude for their advocacy and looked forward to continuing to build strong schools and a thriving community together. She announced that the next PTA Council meeting will be held on Tuesday, October 7th. She highlighted district events including Skyline's online spirit wear store through October 13th, Martin's chocolate fundraiser and restaurant night on October 2nd, Spruce's pumpkin patch on October 6th, El Camino's unit meeting on September 23rd, Monte Verde's walk-a-thon on September 26th, South City's Disney-themed homecoming on October 4th, Ponderosa's fundraiser ending October 3rd and carnival on October 8th, and Buri Buri's fundraiser on October 1st at Societea Tea House in San Bruno. She then shared Parkway Heights PTA updates, thanking volunteers present and explaining that their goals are to grow membership, support students directly, and continue fundraising. Meetings will be held in person this year, with community speakers invited to share resources. Upcoming Parkway events include a Panda

Express fundraiser on October 8th, a community pop-up on October 4th, and the launch of their first no fuss fundraiser.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA explained that she speaks at every school board meeting to keep the Board updated on concerns and challenges teachers and students face. She noted that site representatives provide monthly reports and shared several positive highlights from September. Martin teachers were thankful to have substitutes so they could complete their individual DIBELS test scores. Spruce reported no teacher turnover from spring to fall this year and noted that over three years they have improved their EL dashboard scores from orange to green. The Children's Center at Martin shared that they are planning a parent engagement night for families of young children, during which all students will receive free books. Baden reported a great start to the year and expressed appreciation for a lunch provided by administration to support educators. For the second part of her report, Ms. Giusti shared a letter the SSFCTA executive board will be sending to members regarding anonymous comments made in the online comment forum during school board meetings that have targeted teachers on special assignment. The letter, titled "A Message of Unity and Support for Our Colleagues in Special Assignment Roles," expressed concern that such remarks are unproductive and harmful, undermining the solidarity essential to educators' collective strength. It emphasized the vital role that TOSAs play in supporting educators, serving as curriculum leaders, instructional coaches, data specialists, and mentors. The letter stated that anonymous comments breed division, distract from real issues such as staffing shortages and resources, and weaken the union's position in negotiations. It urged individuals to avoid hurtful anonymous comments and instead engage in constructive conversations. The letter also emphasized that TOSAs are colleagues who often advocate on behalf of teachers to district leaders, highlight classroom needs, and work to ensure educators' perspectives are valued. Supporting them, the letter said, strengthens the working environment and benefits students. It encouraged members to reach out to SSFCTA representatives or site supervisors to further discuss these issues and to focus on respectful collaboration that strengthens the profession.

California School Employees Association Chapter 197 – Jolene Malfatti, President of CSEA Chapter 197 began by noting that members were not happy with the outcome of negotiations. She had sent out a survey, and 46.9 percent of members wanted to protest and not sign a tentative agreement. The agreement was signed, but it still must be ratified at the September 30th meeting. She explained that in an effort to retain employees, the union had asked for something on the longevity step, initially requesting 1 percent every other year, then reducing the request to half a percent every other year, but were told no. They also asked

for hazard pay for campus security, but instead were given a day of training. She expressed disappointment, noting that many campus security staff have worked for the district for more than 11 years, and while training is useful, she believed they deserved compensation for the hazards they face daily. Ms. Malfatti stated that she had received a confidential communication from a campus security employee with 11 years of service, which she distributed to board members but did not read aloud. She highlighted one troubling sentence and urged board members to consider how it would feel to be denied hazard pay and offered training instead, suggesting it implied they did not know what they were doing. She stressed that in today's climate of turmoil and increased risk, campus security staff deserve recognition through hazard pay. She added that she hoped employees would ratify the agreement on September 30th, but could not guarantee it, and again emphasized the importance of movement on longevity to help retain employees rather than lose them to districts that pay more. She closed by thanking the Board and sharing that her report was intended to also reflect a day in the life of campus security, presented in a confidential way.

I. PERSONNEL COMMISSION

Mr. Hannon announced that the next Personnel Commission meeting will take place on Monday, October 20, 2025, at 5:00 p.m. in the district office boardroom.

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT'S REPORT

a. Educator Spotlight – Dr. Moore explained that one of the ways the district will acknowledge and celebrate staff this year is through these spotlights as part of strategic communication efforts. She shared her recent visit to Ms. Criswell's classroom at Alta Loma Middle School, where she observed the implementation of the new math adoption. Dr. Moore described listening to students as they worked together to find area by decomposing shapes, noting that while they struggled, it was in a productive way. She highlighted how Ms. Criswell encouraged students by telling them it was okay to solve problems in different ways because their brains all work differently, which reflected the beauty of learning together. She commended Ms. Criswell for implementing Illustrative Math in a way that elevated student voice, supported academic discourse, and created a positive classroom environment where students felt safe taking risks and supported even through challenges. Dr. Moore expressed her appreciation for the warm welcome and encouraged Ms. Criswell and all colleagues to continue their strong efforts. She concluded by noting that the district will be featuring the great work happening across school communities as part of communication efforts, with the first launch starting next week.

b. Student Advisory – Dr. Moore continued with an update on student

advisory. She explained that in past years the district has hosted a student advisory to gather ideas from secondary students and involve them in projects where they can be part of the solution. She was excited to share that the student advisory council launched last week with a small group of student leaders from South San Francisco High School and El Camino High School. During the meeting, the group reviewed California Healthy Kids data points that inform student wellness and belonging goals, discussed the use of impact surveys that will be administered in October, and considered how students might use that data to guide student-led initiatives. They also brainstormed ways to structure the council to elevate student focus, with particular attention to multilingual learners, African American students, and Pacific Islander students, and discussed outreach strategies to bring more students into the work. Dr. Moore noted that this effort aligns with Strategic Plan 2, engaging students, and Strategic Plan 3, purposeful partnerships. She emphasized the district's excitement to partner more closely with students to help inform improvements to the student experience so that all students can learn deeply and thrive.

c. **Honoring SSFHS Softball and Baseball Coaches** – Dr. Moore honored South San Francisco High School's softball and baseball coaches. She shared that in 2024 the baseball team broke the school record with 22 wins, and in 2025 they broke the record again with 23 wins, becoming Peninsula Athletic League champions for the 2024–2025 year. This marked the first time in school history that the baseball program made an appearance in the CCS finals. For softball, the Warriors earned their first CCS playoff game win and made their first CCS championship appearance. Dr. Moore acknowledged the Board and community for supporting the on-campus field since 2021, which she noted has contributed to the steady growth of the softball program. She expressed pride and congratulations to the coaches and student athletes, sharing excitement for their continued success and positive impact. She also recognized and appreciated the City of South San Francisco for honoring both programs at the city council meeting the night before.

d. **Other** – None

L. STUDENT TRUSTEE REPORTS

1. Jaimelyn Ochoa, Fall Student Trustee and ASB President SSFHS began with an update from ASB, noting that classes have been preparing for homecoming week. The sophomores held a Krispy Kreme donut fundraiser to help with dance expenses. The homecoming dance, titled "Once Upon a Homecoming," is scheduled for Saturday, October 4th in both the big and small gyms. Ticket sales began at $20 and increase by $5 each week, with a final price of $40 at the door. Students with an ASB sticker receive a $5 discount. Ochoa highlighted other homecoming activities, noting that students have been multitasking with

after-school meetings for rehearsals, dance meetings, and decorations. She then shared updates from the drama department, which is presenting their fall play, Blithe Spirit, with auditions completed and rehearsals underway. Opening night is October 10th through 11th. Earth Club participated in the Colma Creek Coastal Cleanup, and the Mock Trial Club has been preparing for the school year. The Red Cross Club hosted their first blood drive of the year, with participation from students and staff. In sports, the varsity football team defeated Sequoia High School 14–9 and will play their next home game and homecoming/pink-out game on October 3rd recognizing breast cancer awareness month. The flag football team won against Jefferson, girls tennis and golf teams are midway through their seasons, cross country competed at Halfmoon Bay, and girls volleyball won a recent tournament. Finally, Ochoa highlighted Hispanic Heritage Month activities. South City's Ballet Folklorico Alma de Mexico performed on September 16th to celebrate Fiesta Patrias, as well as at Genentech, and will perform at Sunshine Gardens. The program, celebrating its 34th anniversary, was started by Martin Cruz and Patricia Martinelli and connects students to their culture. The Latinos Club also held a meeting with over 20 participants playing and learning Mexican lotería. Ochoa concluded by recognizing the efforts of students and clubs for their contributions to the community.

Trustee Richardson asked Student Trustee Ochoa for the name of the fall play on October 10th, and Ochoa confirmed it is Blithe Spirit. Trustee Richardson added that she hopes to attend at least the golf event and expressed her appreciation for tennis.

2. Isabelle "Izzy" Ruiz, Spring Student Trustee and ASB President ECHS began by noting that it has been a busy week due to homecoming, sharing that this is her fourth and final year participating. Each class displayed creativity and spirit through decorations and skits inspired by Avatar: The Last Airbender. Monday featured the freshman Earthbenders, Tuesday the sophomore Airbenders, Wednesday the junior Water Nation, and Thursday the senior Fire Nation. The week will conclude with a homecoming rally on Friday, featuring class dances, games, and the announcement of homecoming winners. Ruiz highlighted the homecoming football game against Jefferson, with JV starting at 4:00 p.m. and varsity at 7:00 p.m. The student section will be themed "tropical," and students are encouraged to bring sunblock, sunglasses, and a positive attitude. The homecoming dance will take place Saturday from 7:00 to 10:00 p.m., featuring games like air hockey and foosball, food trucks, and class office fundraisers, with all grades welcome. She then provided updates on the visual and performing arts program. The El Camino Jazz Band performed at Concert in the Park at Orange Park, featuring a Stevie Wonder melody, and she thanked attendees. She noted that all band and choir performances this fall can be viewed during the Plaython fundraiser on October 3rd at 5:00 p.m., live streamed on Culture TV via YouTube. Ruiz also highlighted Freshman Field

Day, organized by Link Crew, which provided 9th graders the opportunity to bond through games, crafts, singing, and other activities to ease their transition into high school and foster a sense of community. She concluded by noting that September has been full of bonding moments and expressed excitement for the rest of the school year.

Trustee Lam thanked Student Trustee Izzy Ruiz for her report and shared that she has been following the homecoming theme on Instagram. She expressed regret that she could not attend in person due to her daughter's birthday party and encouraged photos of the decorations to be shared. She concluded by wishing everyone fun at the events.

M. PUBLIC COMMENTS

Jace Marzan, wellness counselor at Los Cerritos Elementary School, addressed the Board, beginning with a quote: "One does not see anything until one sees its beauty," which he shared he has been trying to apply in his work and personal growth. He explained that this school year, in alignment with the district's priority of exceptional instruction and academic discourse, he has incorporated academic discourse into Los Cerritos PBS assemblies and has been visiting classrooms to present his "Meet the Cub Counselor" lessons. He noted that he has three classes left to introduce himself to. Mr. Marzan emphasized the value of receiving feedback from multiple observers, including school staff such as the reading specialist, instructional coach, principal, school psychologist, EL para, and district staff including the COSA, POSA, and EdTech TOSA. He shared that one particular observation from reading specialist Stacy Alvarez stood out. Although he felt the lesson was one of his worst and was embarrassed, Ms. Alvarez identified many strengths he had not noticed. Her feedback helped him recognize his bright spots and continue developing as an empowered educator. He expressed appreciation for the time Ms. Alvarez spent debriefing the lesson and expressed hope that future district learning walks will similarly focus on recognizing the positive aspects of teaching, as she had done in his fifth-grade counseling lesson.

Yunn Lee, a junior at South San Francisco High School, addressed the Board and community regarding scheduling challenges that limit students' access to electives. She explained that PE requirements often prevent students from taking courses that inspire future careers or provide creative outlets. She cited other districts, such as Half Moon Bay, Hillsdale, and Aragon, which allow students to earn PE credit through sports participation after completing one year of foundational PE. In these districts, completing a full sports season counts as one semester of PE credit. Lee emphasized that students already dedicate significant time, about 15 hours per week during the season, not including weekends or summer conditioning yet this effort is not recognized academically. She argued that adopting a similar model in South San Francisco would provide opportunity,

equity, and recognition, relieve stress, allow students to explore passions, and potentially reduce summer school costs for PE credit completion. She concluded by submitting petitions she had collected with over a hundred signatures, advocating for the district to offer the same flexibility and recognition as neighboring districts.

Megan Connery, Math department chair at El Camino High school and Secretary of the South San Francisco Classroom Teachers Association, addressed the Board, Cabinet, President Anthony, and the public regarding anonymous written public comments. She stated that while written comments are convenient for those unable to attend meetings, the anonymous aspect should be eliminated. She recommended requiring commenters to provide their names, and if a name is not provided, the comment should not be posted on the website. Ms. Connery then addressed a recent anonymous public comment concerning Math TOSAs. She explained that due to a May 22nd Board decision, the Math TOSAs had to implement the math adoption for grades three through five, rather than following the original recommendation of a K–5 pilot program. As a result, the TOSAs had a shortened summer, canceling plans to ensure teachers received workbooks, teacher editions, and unit one materials. They also coordinated the June and August trainings and oversaw delivery and organization of materials at each school. Ms. Connery noted that, due to the Board's decision to adopt IM for grades K–2, the ordering of materials was overlooked which was the responsibility of a director or assistant superintendent, not the TOSAs. She concluded by addressing the anonymous commenter directly, reminding them that TOSAs are fellow union members and urging consideration of the TOSAs' contributions before criticizing them.

Alma Ruiz Soto, board member of the South San Francisco Education Foundation, addressed President Anthony, Dr. Moore, the Board, Cabinet, and community to invite participation in the Foundation's fall read-a-thon community book fair fundraiser. She explained that the SSF Education Foundation, founded three years ago by parent volunteers, supports the district with a focus on students with high needs and aligns its funding priorities with the district's Portrait of a Graduate and strategic plan. Ms. Ruiz Soto emphasized literacy as a key focus, noting that reading proficiency is tied to long-term success and encouraging families to read together. She invited the public, teachers, and Board members to participate in the read-a-thon during October by setting personal reading goals, sharing them with family and community, and collecting pledges in support of the fundraiser. Funds raised will be split 50/50 with the participating schools, which will use them for wellness programs, assemblies, social-emotional learning, and PTA community activities. She also announced a partnership with the South San Francisco Public Library for a community-wide Scholastic Book Fair, running October 2nd through 5th on the library's second floor during open hours. Ms. Ruiz Soto thanked the city and library for their support and encouraged the community to attend, noting that further information

would be shared via social media and the Foundation's website.

N. INFORMATION ONLY PRESENTATIONS

1. TEACHING & LEARNING

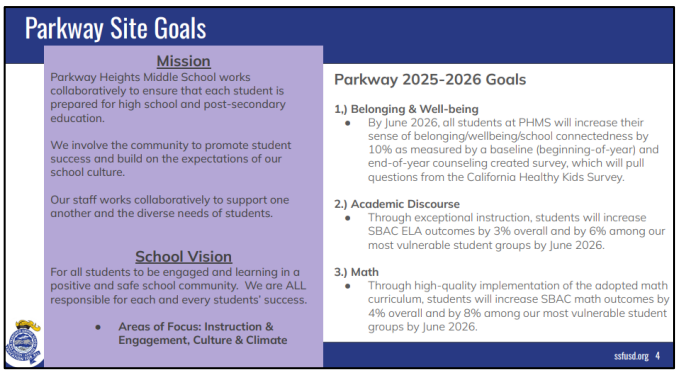
a. Teaching and Learning presentation: Parkway Heights Middle School

Dr. Campbell introduced Principal Kathie Nguyen who presented the educational priorities and programs at Parkway Heights Middle School.

Introduction/Mission

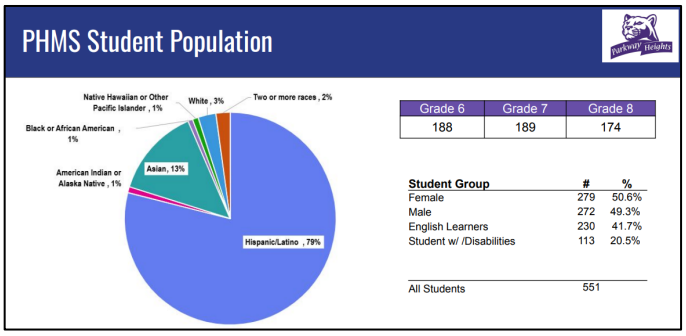
Principal Nguyen began her presentation sharing that the Portrait of a Graduate represents the district's vision and promise to students, committing that they will have opportunities to develop key characteristics and graduate meeting these aims. Principal Nguyen explained that Parkway Heights embodies the core value of community, believing that collaboration strengthens outcomes. She outlined that the Portrait of a Graduate focuses on four graduate aims: students who learn continuously as their life and world change, navigate their futures purposefully, thrive personally, and positively impact their communities.

She shared that Parkway Heights' mission is to work collaboratively to prepare each student for high school and post-secondary education, engaging families and community to promote student success and uphold school culture expectations. The staff works together to support the diverse needs of students in a positive and safe school environment, emphasizing that all are responsible for every student's success. Principal Nguyen highlighted the school's areas of focus, instruction and engagement, culture and climate, and noting that site goals align with district priorities of engaging students, fostering belonging and well-being, and promoting exceptional instruction with academic discourse and math.



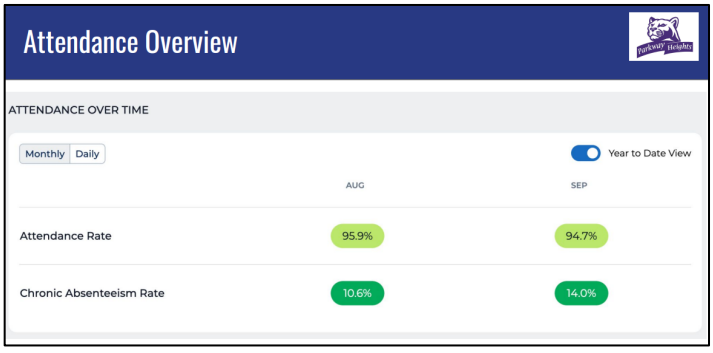
Student Population

Principal Nguyen shared that Parkway Heights Middle School's student population is 79% Hispanic/Latinx, with 41% identified as multilingual learners and 20.5% as students with disabilities.



Attendance

Parkway Heights' monthly attendance rates are in the mid-90s, with a focus on reducing chronic absenteeism.



Principal Nguyen noted that year-by-year comparisons show slight improvements in both attendance and chronic absenteeism rates compared to the 2023–24 school year.

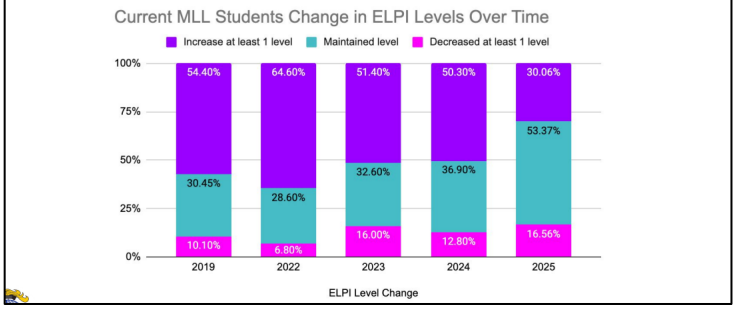
Attendance by Month Last Three Years

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	YEAR
Average Daily Attendance											
23-24 ADA	95.5%	94.6%	94.1%	93.9%	93.6%	93.5%	93.3%	93.3%	93.2%	93%	93%
24-25 ADA	95.7%	94.4%	94.2%	93.8%	93.4%	93.2%	92.5%	92.4%	92.4%	92.2%	92.2%
25-26 ADA YTD	95.9%	94.7%	-------	-------	-------	-------	-------	-------	-------	-------	94.7%
Chronic Absenteeism											
23-24 C.A.	17.2%	20.3%	21.2%	19.2%	21.3%	22.3%	20.3%	19.5%	20.8%	22.7%	22.7%
24-25 C.A.	9.7%	16.2%	16%	21.6%	21.7%	21%	24.7%	24.5%	25.4%	25.7%	25.7%
25-26 C.A. YTD	10.6%	14%	-------	-------	-------	-------	-------	-------	-------	-------	14%

ELPAC

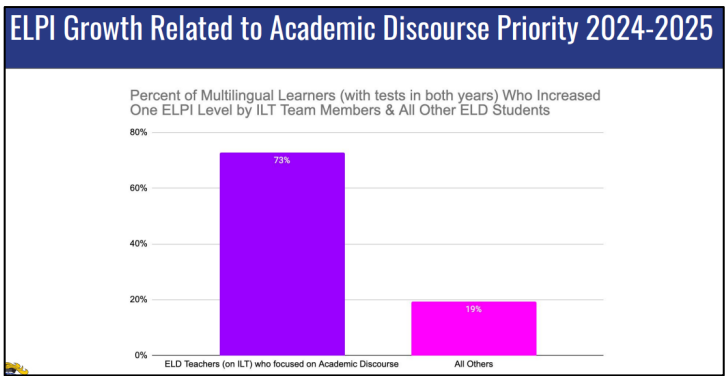
Parkway Heights' five-year ELPAC data reflects that 30% of students increased by at least one ELPI level, 53% maintained their level, and 16.5% decreased by at least one level.

English Language Proficiency Indicator (ELPI) Change Over Time



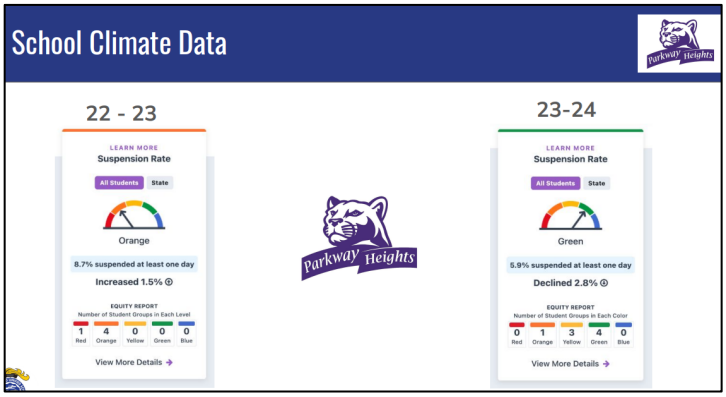
Academic Discourse

During the 2024–25 school year, the Instructional Leadership Team (ILT) focused on academic discourse by developing strategies and observing each other's classes. Students in the classes of the two ILT teachers who teach EL and ELA outperformed their peers in ELA, as measured by at least a one-level increase on the English Language Proficiency Index. The ILT continues this work, collaborating with their departments to spread best practices for academic discourse across the school.



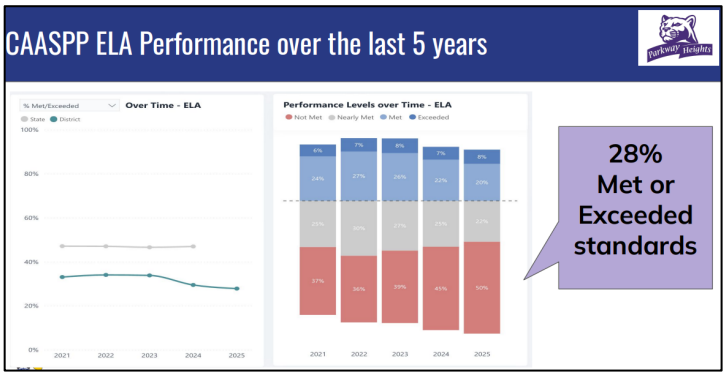
School Climate

Suspension rates for the 2022–23 and 2023–24 school years had a decline of 2.8%. Principal Nguyen highlighted that the school implemented weekly MTSS Kid Talk meetings to evaluate student outcome data, provide supports, and conduct home visits as needed, with the goal of proactively implementing positive interventions.

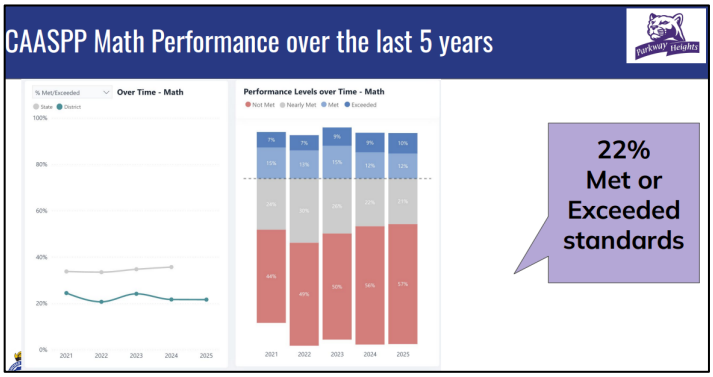


CAASPP

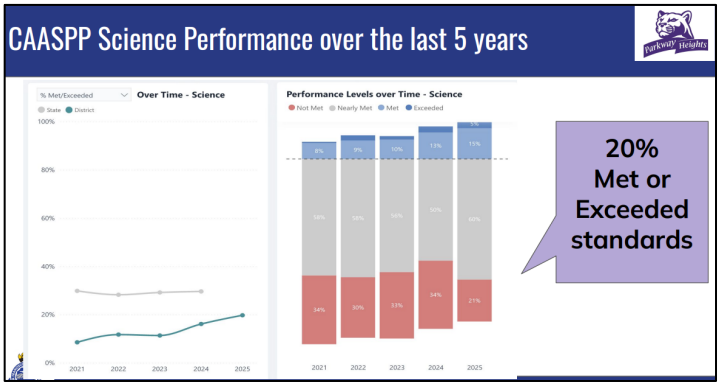
In ELA, 28% of students met or exceeded standards, reflecting a trend similar to overall district performance.



In math, 22% of Parkway Heights students met or exceeded standards.



In science, 20% of Parkway Heights students met or exceeded standards. Principal Nguyen emphasized that the percentage of students who did not meet standards decreased significantly.



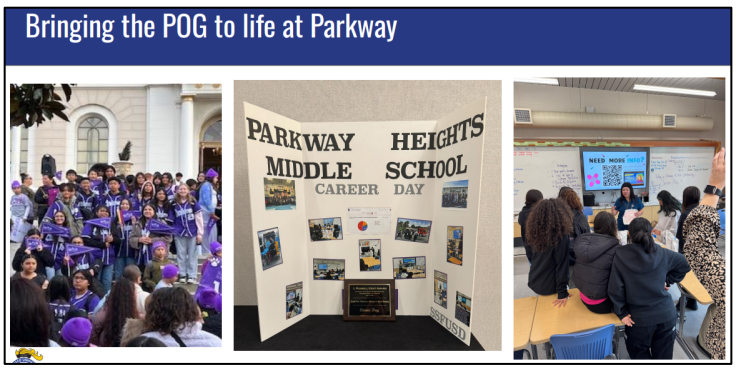
<u>Supports</u>

Principal Nguyen highlighted various supports at Parkway Heights designed to assist both staff and students, noting that this is not an exhaustive list as the team continually develops and implements new strategies to provide ongoing support.



Portrait of A Graduate

Principal Nguyen shared examples of how Parkway Heights brings the Portrait of a Graduate to life, including student participation in Ruby Bridges Day, Career Day with over 30 guest speakers which earned the school the Kent Award last spring, activities such as the Turkey Trot and Color Run in PE, access to the wellness center and library, eighth grade awards night, and performances by the mariachi band.



Gratitude

Principal Nguyen concluded her presentation by acknowledging Parkway Heights PTSA parents and volunteers, including Alma Ruiz Soto, Amanda Parker-Govea, Nalani Crivello, and Ivette Gomez. She also recognized the dedication and hard work of Parkway staff, families, and ASB leadership students attending in person or online. She invited everyone to Parkway's Community Pop-Up on Saturday, October 4th, from 10:00 a.m. to 3:00 p.m.

Trustee Lam thanked Principal Nguyen for the presentation and expressed interest in visiting Parkway Heights Middle School. She noted her previous experience seeing Parkway leadership students at the Spruce Science Fair and

appreciated the collaboration between Parkway and Spruce, highlighting the connection with younger students. She also acknowledged Parkway's recognition through the Kent Award for their career day program and expressed excitement to see the program continue to grow.

Trustee Hsieh thanked Principal Nguyen for the presentation and acknowledged the Parkway Heights team. She expressed anticipation for the June 2026 review of school goals, including belonging, well-being, math, and academic discourse. She highlighted positive trends in attendance, chronic absenteeism, and science performance, noting the increase from 13% to 20% of students meeting or exceeding standards. Principal Nguyen responded by emphasizing that these achievements are a team effort, recognizing science teacher Ms. Tam who was present in the audience.

Trustee Richardson praised Parkway Heights for its positive environment and high attendance, noting her Back-to-School Night experience. She inquired about the school menu, asking how students liked the meals. She also asked about the wellness center usage. Principal Nguyen shared that over the summer, AbbVie and Heart of America revamped the wellness center with new paint, furniture, and a STEAM lab addition. Trustee Richardson thanked Principal Nguyen for her continued dedication, acknowledging the challenges of working with this age group.

President Anthony thanked Parkway Heights for including her in last year's color run, joking about how long it lasted but noting it was fun. She praised the school community and acknowledged the work on student belonging, math, and academic discourse. She echoed Trustee Hsieh's comments on science growth and expressed optimism for similar progress in math and reading. She concluded by expressing appreciation for everyone attending and encouraged them to keep up their excellent work.

O. PRESENTATION WITH POTENTIAL ACTION – None

P. CONSENT AGENDA

MOTION #46 (Hsieh/Lam) to approve items: 1a. Approval of SMCOE CTE Advisory Notes held on November 7, 2024; April 25, 2024; and April 24, 2025; 2a. Classified Personnel Assignment Order; 3a. Permission for staff to attend the California Association of School Counselors (CASC) Conference in Riverside, CA, October 15

– 17 2025; 4a. Purchase Order Listing, July 2025; 4b. Warrant Register, July 2025; 4c. Cash Receipts, July 2025; 4d. Gifts to the District, July 2025; 4e. Fundraising events for the 2025-26 school year; 4f. Professional service agreements under $25,000. Motion Carried. (Unanimous)

ACTION

1. ADMINISTRATION

a. Resolution No. 25 – 56: Filipino American History Month

Trustee Lam read the resolution and expressed that she was honored to do so, noting that her husband is Filipino and her children are half Filipino.

MOTION #47 (Richardson/Hsieh) to approve the adoption of Resolution #25-56: Honoring Filipino American History Month. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 25 – 57: Dyslexia Awareness Month

The resolution was read by Trustee Richardson.

MOTION #48 (Lam/Hsieh) to approve the adoption of Resolution #25-57: Honoring Dyslexia Awareness Month. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

c. Resolution No. 25 – 58: National Bullying Prevention Month

The resolution was read by Trustee Richardson.

MOTION #49 (Lam/Hsieh) to approve the adoption of Resolution #25-58: Honoring National Bullying Prevention Month. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

d. Resolution No. 25 – 59: Italian American Heritage Month

The resolution was read by Trustee Richardson.

MOTION #50 (Lam/Richardson) to approve the adoption of Resolution #25-59: Honoring Italian American Heritage Month. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion

Carried. (Unanimous)

e. Approval of the 2025-26 SSFUSD Governance Calendar

MOTION #51 (Hsieh/Lam) to approve the SSFUSD 2025-26 Governance Calendar, which highlights when certain items come before the Board, categorized by department and month. Motion Carried. (Unanimous)

f. Approval of District's Response to Grand Jury Report on "'Who You Gonna Call?' Is Career Technical Education Preparing High School Students to Fill the Skilled Trade Gap?"

MOTION #52 (Hsieh/Richardson) to approve the proposed District's response to the Grand Jury report on "'Who You Gonna Call?' Is Career Technical Education Preparing High School Students to Fill the Skilled Trade Gap?" and authorizes staff to submit the response to the Grand Jury commission. Motion Carried. (Unanimous)

g. Approval of MOU with Bay Ed Fund

Trustee Hsieh expressed appreciation for Bay Ed Fund's partnership, noting that their support aligns with the district's vision without directing leadership. Trustee Richardson echoed gratitude for their generosity and acknowledged Superintendent Moore's leadership in making the collaboration possible, thanking her for taking it on.

MOTION #53 (Hsieh/Lam) to approve the Strategic Support Grant MOU with Bay Ed Fund for 2025-2028. Motion Carried. (Unanimous)

2. TEACHING & LEARNING

a. Approval of MOU with California Community Colleges Chancellor's Office

MOTION #54 (Lam/Hsieh) to approve the MOU with California Community Colleges Chancellor's Office to support data sharing under the K12 Strong Workforce Program. Motion Carried. (Unanimous)

b. Approval of Agreement with UnBoundEd

MOTION #55 (Hsieh/Lam) to approve the agreement with UnBoundEd for data sharing for the 2024-25, 2025-26, and 2026-27 school years. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Resolution No. 25 – 60: Week of the Administrator

The Resolution was read by Trustee Richardson.

MOTION #56 (Hsieh/Lam) to approve the adoption of Resolution #25-60: To honor the contributions of the District's school leaders during the week of October 12 – 18, 2025. (AYES: Richardson, Hsieh, Lam, Anthony; NOES: None). Motion Carried. (Unanimous)

b. Adoption of Tentative Agreement with CSEA Chapter 197 for 2025-2028 and Approval of AB 1200 Disclosure

President Anthony clarified that approval would include directing staff to bring back the AB 1200 disclosure at a future Board meeting, contingent upon ratification by CSEA Chapter 197.

MOTION #57 (Hsieh/Lam) to adopt the Tentative Agreement between the South San Francisco Unified School District and the California School Employees Association (CSEA) Chapter 197 for the 2025–2028 contingent upon ratification by CSEA Chapter 197 membership. Motion Carried. Unanimous)

The Board recessed at 8:30 p.m. and reconvened at 8:40 p.m.; Student Trustee Ochoa left the meeting at 8:30 p.m.

c. Approval of MOU with CSU Northridge for Unpaid Interns

MOTION #58 (Hsieh/Lam) to approve the MOU with California State University, Northridge for unpaid internship placements to university students during the 2025-2028 school years. Motion Carried. (Unanimous)

4. STUDENT & FAMILY SERVICES

a. Approval of Agreement with Robert Half Recruiters & Employment Agency

MOTION #59 (Lam/Hsieh) to approve the agreement with Robert Half Recruiters & Employment Agency for the temporary placement of a Receptionist for the South San Francisco Unified School District. Motion Carried. (Unanimous)

b. Approval of License Agreement with San Joaquin County Office of Education

MOTION #60 (Hsieh/Lam) to approve the License Agreement between the San Joaquin County Office of Education and the South San Francisco Unified School District for the use of the BEYOND SST web-based system to support the formulation, tracking, and reporting of Student Success Team and 504 forms for the 2025-2026 and 2026-2027 school years. Motion Carried. (Unanimous)

5. BUSINESS SERVICES

a. Approval of Change Order No. 1 with McGuire and Hester

Trustee Richardson asked if the project was still on schedule for spring completion. Mr. O explained that delays occurred due to an unexpected storm drain blockage and erosion. He noted the lower field is expected to be completed by February 2026, while half of the pavement will open for student use in October 2025.

Trustee Lam raised similar concerns about timing, asking about the impact on areas currently used for student drop-off. Mr. O confirmed that only half the pavement can be striped this fall, with the remainder delayed until summer due to weather constraints.

Trustee Lam also asked if the delay would increase costs. Ms. Shelton confirmed there will be additional costs for remobilization, though the exact amount is still under review.

MOTION #61 (Hsieh/Lam) to approve the Change Order No. 1 with McGuire and Hester for the Westborough Middle

School Field and Pavement Improvements Project in the amount of $261,427.00. Motion Carried. (Unanimous)

b. Approval of Amendment No. 2 with Atlas Technical Consultants LLC

MOTION #62 (Lam/Hsieh) to approve Amendment #2 with Atlas for Geotechnical and Geological Hazard Evaluation Services for Westborough Middle School Field and Pavement Improvements Project in the amount of $29,876.00. Motion Carried. (Unanimous)

c. Approval of Amendment No. 4 with Hamilton + Aitken Architects

MOTION #63 (Hsieh/Richardson) to approve Amendment #4 with Hamilton + Aitken Architects for architectural design services for the El Camino High School Central Kitchen and Cafeteria Project in the amount of $6,240.00. Motion Carried. (Unanimous)

d. Approval of Agreement with Gelfand Partners Architects

Trustee Lam expressed support for adding a TK classroom at Junipero Serra and asked whether the August 2026 occupancy goal was realistic. Mr. O confirmed the target is to open both the Junipero Serra and Monte Verde projects for the next school year but noted possible delays due to DSA approvals or unforeseen issues.

Trustee Lam asked how a delay might affect TK enrollment and whether contingency plans exist. Mr. O said that discussions on alternatives have not yet taken place, as the process is still at the architectural review stage.

Trustee Richardson asked if the exact site location at Junipero Serra had been finalized. Mr. O said the preferred area has been identified with the principal, but the final location will depend on the architect's review.

Trustee Lam asked about next steps following approval. Mr. O explained the district plans to use prefabricated modular buildings that will be delivered in sections, allowing quicker installation while still lasting 50–75 years. He said future board items will include contracts related to these projects.

MOTION #64 (Hsieh/Richardson) to approve the agreement with Gelfand Partners Architects for architectural services for the Junipero Serra ES TK building Project, in the amount of $208,100.00. Motion Carried. (Unanimous)

e. Approval of Change Order No. 1 & No. 2 with Wickman Construction

Trustee Richardson asked where Building J is located at El Camino High School. Mr. Chowdhury clarified that Building J refers to the former shop building, identified as such in the original DSA plans. He explained that room 63 was converted into two special education classrooms, along with a life skills classroom. He noted the project cost reflects a net adjustment: an addition for new work and a deduction for removing planned acoustical tile since the existing tiles were in good condition. The building is located next to the old auto shop.

MOTION #65 (Hsieh/Lam) to approve Change Order No. 1 and No. 2 with Wickman Construction for the El Camino High School Building J Alterations Project in the amount of $464.00. Motion Carried. (Unanimous)

f. Approval of Change Order No. 1 with Zone 4 Construction

Trustee Lam asked about the expected completion of the district office project, noting some visitors currently need to use side or back entrances. Mr. Chowdhury responded that the project should be finished by the end of the month. He mentioned a DSA inspector required a small asphalt overlay for accessible parking because the existing surface slope exceeded 2%, but they are still aiming to finish by the end of next week.

Trustee Richardson asked about the dome-shaped plant/topiary at the front entry. Mr. Chowdhury clarified that the tree remains, but some small hedges and bushes next to the low wall were removed. New landscaping will be installed, and a new marquee will be added after the contractor completes work, allowing scrolling messages and announcements to be displayed publicly. The updated entry will be ADA-compliant, addressing a longstanding

compliance issue.

MOTION #66 (Hsieh/Richardson) to approve Change Order No. 1 with Zone 4 Construction for the District Office Accessibility Improvements Project in the amount of $5,930.00. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Trustee Richardson asked if the details for the upcoming community meeting had been decided. President Anthony confirmed that the community forum is scheduled for October 23rd and that the topics are: "Los Cerritos Modernization and Artificial Intelligence."

October 9, 2025

- Teaching and learning presentation – Los Cerritos ES
- Teaching and learning presentation – Children's Center
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/25
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2025-26

October 23, 2025 - *Community Forum*

- Los Cerritos Modernization & Artificial Intelligence (AI)

November 13, 2025

- Teaching and learning presentation – Ponderosa ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 11, 2025

- Teaching and learning presentation – Sunshine Gardens ES
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Presentation and approval of First interim budget report "positive certification"
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2026 Summer School Program

December 16, 2025 - ***Reorganization meeting***

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Richardson shared that she attended a Concert in the Park featuring the El Camino High School Jazz Band under Mr. Gala, which was very well received. She noted it took place at Orange Park, near the district offices, and mentioned seeing Trustee Lam there. She highlighted that several community clubs and city departments were present, providing information about future parks at Genentech, a gift from the company, and concluded that it was a pleasant community event on a warm afternoon.

Trustee Lam began by acknowledging the busy start to the school year, including daily routines, field trips, conference week, homecoming, and PTA activities, and encouraged families to support their school PTAs. She praised the El Camino High School Jazz Band for their performance at the Concert in the Park, noting their solos and that they had opened for Ozomatli, and commended Mr. Raymond Galela and the student musicians. Trustee Lam also mentioned the South San Francisco Education Foundation's upcoming book fair from October 2nd to 4th, with funds benefiting all district schools. She acknowledged the value of partnerships that enhance school life, including the PTA, the SSF Education Foundation, the Bay Ed Fund, CTA President Shari Giusti, and the city of South San Francisco. Trustee Lam highlighted the Westborough Middle School demonstration project, which aims to improve student safety with temporary curb extensions, supported by public works and the county office of education. She celebrated the recognition of South City High School's baseball and softball teams by the city council. On a personal note, she expressed condolences for the passing of Pedro Gonzalez, the city's first Latino mayor and councilmember, emphasizing his lifelong support of youth and the community.

President Anthony recognized the South San Francisco Education Foundation for their partnership on the upcoming community book fair, highlighting it as an excellent example of purposeful collaboration and fostering student growth. She emphasized that the initiative supports the district's goals of thriving students and excellent instruction by helping build school libraries and giving children opportunities to see themselves represented in books, while also cultivating a love of reading. She encouraged attendance at the event the following weekend but noted that those unable to attend could still participate by ordering online through the 15th.

ADJOURNMENT – 9:04 p.m.

In memory of Pedro Gonzalez - President Anthony adjourned the meeting in memory of Pedro Gonzalez, who passed away peacefully on September 12, 2025, at the age of 92. Mr. Gonzalez was a devoted husband, father, grandfather, and great-grandfather who

lived in South San Francisco for over 70 years, dedicating his life to family, community, and public service. He served on the SSF Parks and Recreation Commission and was later appointed to the City Council in 2000, serving until 2013, including time as Mayor. His leadership contributed to numerous projects that strengthened the city, including the South San Francisco Ferry Terminal. President Anthony highlighted that Mr. Gonzalez will be remembered for his faith, love of family, and tireless commitment to the community, and she extended the Board's deepest condolences to his family.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning

DATE: October 9, 2025

RE: Approval of Culinary Art Teacher/s to attend the Worlds of Flavor Conference in Napa, CA on November 5 – 7, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Each year, the Worlds of Flavor conference welcomes distinguished chefs and experts from around the world. Attendance for the Worlds of Flavor conference is limited to senior-level chefs, supermarket foodservice operators, educators, world cuisine experts.

The Culinary Institute of America's Worlds of Flavor Int'l Conference & Festival is acknowledged as the most influential professional forum on world cuisines, food cultures and trends. The 2025 Worlds of Flavor International Conference will be designed in collaboration with a program advisory committee to be held in Napa, CA on November 5 – 7, 2025. Ms. Gabriela Ledford, Culinary Arts Teacher at SSFHS requests to attend the conference.

FISCAL IMPLICATIONS:

Estimated cost for one staff member to attend the Worlds Flavor Conference:

- **Registration:** $1,595.00
- **Lodging:** $300 w/ resort fees, per night x 2 nights = $600.00 + tax
- **Meals:** $140.00
- **Transportation (mileage):** 100 miles round trip x 0.70 = $70.00

Total Estimated Costs: $2,405.00 – CTE funds will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Ms. Ledford, Culinary Arts Teacher at SSFHS, to attend the Worlds of Flavor Conference in Napa, CA on November 5 – 7, 2025.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning
Sharimar Balisi Manalang, Principal, SSFHS

DATE: October 9, 2025

RE: Request for Staff Member to Attend the American Council for the Teaching of Foreign Languages (ACTFL) Conference in New Orleans, LA. November 21-23, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The ACTFL Conference is internationally recognized as the premier professional development event for language educators in the United States. It offers a wide range of learning opportunities for educators across all languages and levels of instruction. As a member of the Instructional Leadership Team, Kristin Bradley will be leading the implementation of a new instructional text and digital platform that is closely aligned with ACTFL standards. Ms. Bradley will bring back high-quality professional development to support and enhance the work of our World Language teachers.

FISCAL IMPLICATIONS:

- **Registration:** Early Bird: $370 for ACTFL members.
- **Lodging:** No lodging fee, only a $160 cleaning fee
- **Meals:** $325.00
- **Airfare:** $368.00 roundtrip

Total Estimated Costs: $1,223.00 – School Site Funds will be utilized

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the request for Ms. Kristin Bradley to attend the American Council for the Teaching of Foreign Languages Conference in New Orleans, LA on November 21 – 23, 2025.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning

DATE: October 9, 2025

RE: Approval for the Westborough Leadership team to attend Leadership Training in Anaheim, CA on February 12 – 15, 2026.

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The purpose of this trip is to provide Westborough Middle School Leadership students with the opportunity to participate in Disney's Youth Education Program at Disneyland Park. The trip is scheduled for February 12–15, 2026, and will include 34 students (12 male and 22 female), accompanied by two staff members—Angela Sealaw, Leadership Teacher and Director of Student Activities, and Ms. Corino Low, Teacher—as well as seven parent chaperones.

The group will travel to and from Westborough Middle School by chartered bus. During the trip, staff, chaperones, and students will be accommodated at the Del Sol Inn, located at 1600 South Harbor Boulevard in Anaheim, California.

FISCAL IMPLICATIONS:

The cost of the trip will be covered by a combination of fundraising, school ASB funds, site funds and student participants. No Leadership student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Westborough Middle School Leadership students and staff to travel to Anaheim, CA on February 12 – 15, 2026 to participate in the Disney's Youth Education Program at the Disneyland Park.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning

DATE: October 9, 2025

RE: Approval for staff to attend the Educating for Careers conference in Sacramento, CA on March 1 – 3, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND

The Educating for Careers Conference brings together educators, students, and industry professionals to connect academic learning with career readiness. The conference highlights innovative practices, shares success stories, and offers practical strategies to help participants create meaningful pathways for student achievement and future career opportunities. Attendees will have the chance to explore cutting-edge approaches, build connections, and gain insights to support education and workforce development within their own schools and communities. Five to six high school teachers (TBD) and Ms. Jennifer Rockett, CTE Coordinator requests to attend the conference in Sacramento, CA on March 1 – 3, 2026.

FISCAL IMPLICATIONS:

Estimated costs for seven staff members to attend the Educating for Careers conference in Sacramento, CA on March 1 – 3, 2026:

- **Registration:** $600 x 7 people = $4,200.00 (early bird ends 12/19/2025)
- **Lodging:** $350 per night x 2 nights = $700 x 7 people =$4,900
- **Meals:** $125 per person x 2 days = $250 x 7 people =$1,750.00
- **Transportation:** (mileage): 105 each way = 210 miles x 0.70 = $210.70 x 7 people = $1,474.90
- **Substitutes for 6 teachers:** $240 daily rate = $1,440.00

Total Estimated Costs: $13,764.90. CTE grant funds will be utilized to cover expenses for seven staff members to attend.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for seven staff members to attend the Educating for Careers conference in Sacramento, CA in March 1 – 3, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell., Ed.D., Assistant Superintendent of Teaching & Learning

DATE: October 9, 2025

RE: Approval for staff travel to attend the Computer-Using Educators (CUE) conference in Palm Springs, California on March 19-21, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

CUE is a nonprofit educational corporation founded in 1978 that transforms teaching by connecting educators with ideas, resources, and each other to leverage technology in preparing all students to succeed in a rapidly changing world.

Tech TOSA Genevieve Chan, along with nine additional staff members, request approval to attend the CUE Conference in Palm Springs, California, from March 19–21, 2026.

FISCAL IMPLICATIONS:

Estimated cost for ten staff members to attend the CUE Conference in Palm Springs, CA on March 19- 21, 2026:

- Registration $380 x 10 = $3,800.
- Hotel Accommodations: $189 x 2 nights x 10 = $3,780
- Food $75 X 2 days $150 ea x 10 = $1,500
- Transportation (airfare) $300 r/t x 10 = $3,000

TOTAL: $12,080 - General Funds will be utilized to cover costs.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve staff travel to attend the CUE conference in Palm Springs, California on March 19-21, 2026.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

TEMPORARY INCREASE IN HOURS

Bactad, Nenita - Paraprofessional II - Special Education, South San Francisco High School
6.0 to 6.5 hours per day | Range 29, Step 5 | Effective: October 1, 2025 through May 29, 2026

Christie, Loree - Paraprofessional I - Special Education, South San Francisco High School
6.0 to 6.5 hours per day | Range 26, Step 5 | Effective: October 1, 2025 through May 29, 2026

Hirsch, Kady - Paraprofessional II - Special Education, South San Francisco High School
6.0 to 6.5 hours per day | Range 29 A, Step 5 | Effective: October 1, 2025 through May 29, 2026

Ocon, Guisell - Paraprofessional II - Special Education, South San Francisco High School
6.0 to 6.5 hours per day | Range 29, Step 5 | Effective: October 1, 2025 through May 29, 2026

Wichmann, Spencer - Paraprofessional II - Special Education, South San Francisco High School
6.0 to 6.5 hours per day | Range 29, Step 2 | Effective: October 1, 2025 through May 29, 2026

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services
Luca Tirapelle, Ed.D., MTSS Coordinator

DATE: October 9, 2025

RE: California Healthy Kids Survey 2025-26

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The California Healthy Kids Survey is a state-sponsored survey that covers a number of topics related to school climate and student social, emotional, and behavioral health. The South San Francisco Unified School District has participated in the California Healthy Kids Survey for over 20 years, biannually. In addition to a student survey, there are corresponding surveys for staff and parents. The survey results provide valuable information for schools and the District regarding:

- student connectedness, learning engagement/motivation, and attendance;
- school climate, culture, and conditions;
- school safety, including violence perpetration and victimization/bullying;
- physical and mental well-being and social-emotional learning; and
- student supports, including resilience-promoting developmental factors (caring relationships, high expectations, and meaningful participation).

South San Francisco Unified School District will administer the survey to students in grades 5, 7, 9, and 11. Staff and parents for all grade levels are invited to participate in their respective surveys.

FISCAL IMPLICATIONS:

The San Mateo County Office of Education may partially fund the costs of the California Healthy Kids Survey (amount to be determined). The balance of the survey administration costs is covered through LCAP funds.

A summary of the estimated survey costs is below:

Item Description	Quantity	Unit Price	Amount
CSPS Administration			
CSPS Survey Set-up Fee	0	$ 200.00	$ 0.00
Processed Paper Copies	0	$ 0.40	$ 0.00
Parent Supplemental Modules Administered	0	$ 100.00	$ 0.00
Parent Existing Custom Modules Administered	0	$ 100.00	$ 0.00
Parent School Level Reports	0	$ 75.00	$ 0.00
Parent Raw Data File	0	$ 75.00	$ 0.00
Additional CalSCHLS Fees			
Other Fees	0	$ 100.00	$ 0.00
Total Costs			**$ 4520.00**
CalSCHLS Credits			
Biennial Fee Credit			$ 0.00
County Credit			$ 0.00
Other Credit			$ 0.00
Total Amount Due			**$ 4520.00**

Student Impact:
Students in grade 5 will take the California Healthy Kids Survey with a supplementary module for Mental Health Supports, and the elementary Tobacco survey as required by our District's participation in the county's Tobacco Use and Prevention Education (TUPE) grant.

Students in grades 7, 9, and 11 will take the California Healthy Kids Survey with supplementary modules for School Climate and Mental Health Supports, and the Tobacco Use survey as required by our District's participation in the county's Tobacco Use and Prevention Education (TUPE) grant.

Survey participation is voluntary, and participants do not have to answer any question they do not want to answer. Survey responses are anonymous. All schools will follow a District process for notifying parents/guardians of the survey prior to its administration this spring. For grade 5, parents/guardians must provide active consent for their student to participate in the survey administration; for all other grade levels, we use passive consent.

Monitor Progress & Success:
The data collected from the California Healthy Kids Surveys and all additional modules provide the District and schools with valuable insight related to the learning environments that we provide for our students, as well as their physical and social-emotional health. School sites and the District use these data to inform development and monitoring of school and District goals through the Single Plan for Student Achievement (SPSA), WASC Accreditation Self Study reports, Local Control Accountability Plan, and SSFUSD Strategic Plan Scorecard. The data is also used for monitoring and reporting on school climate and student health-related grants and programs.

RECOMMENDATION:

It is recommended to the South San Francisco Unified School District Board of Trustees approve the District to participate in the California Healthy Kids Surveys for the 2025-26 Spring Administration.

CalSCHLS
California School Climate, Health, and Learning Surveys

Sales Quote 2026-[4169070]-01

Do not pay off this Sales Quote

Date
09-26-2025

Bill To:

South San Francisco Unified
Luca Tirapelle
398 B Street, South San Francisco, CA 94080

Email:

lucapsy74@yahoo.com

Phone No :

617-750-8772

Remit To:

WestEd
Attn: WestEd Operating Account
P.O. Box 889001
Los Angeles, CA 90088-9001

Cost Code #:

00C500.00.01.001

Item Description	Quantity	Unit Price	Amount
CHKS Basic Administration			
Elementary Enrollment	650	$ 0.40	$ 260.00
Secondary Enrollment	1900	$ 0.40	$ 760.00
CHKS Survey Set-up Fee	1	$ 200.00	$ 200.00
Shipping of Paper Materials	0	$ 1.00	$ 0.00
CHKS Reporting			
Supplemental Modules Administered	4	$ 100.00	$ 400.00
Existing Custom Modules Administered	0	$ 100.00	$ 0.00
Password-Protected Data Dashboard	0	$ 75.00	$ 0.00
School Level Reports	16	$ 75.00	$ 1200.00
Other Customized Reports	0	$ 100.00	$ 0.00
Elementary Raw Data File	1	$ 75.00	$ 75.00
Secondary Raw Data File	1	$ 75.00	$ 75.00
New Custom Module			
CHKS Custom Questions	0	$ 200.00	$ 0.00
CSSS Custom Questions	0	$ 200.00	$ 0.00
CSPS Custom Questions	0	$ 200.00	$ 0.00
CSSS Administration			
CSSS Survey Set-up Fee	1	$ 200.00	$ 200.00
Staff Supplemental Modules Administered	0	$ 100.00	$ 0.00
Staff Existing Custom Modules Administered	0	$ 100.00	$ 0.00
Staff School Level Reports	17	$ 75.00	$ 1275.00
Staff Raw Data File	1	$ 75.00	$ 75.00

Item Description	Quantity	Unit Price	Amount
CSPS Administration			
CSPS Survey Set-up Fee	0	$ 200.00	$ 0.00
Processed Paper Copies	0	$ 0.40	$ 0.00
Parent Supplemental Modules Administered	0	$ 100.00	$ 0.00
Parent Existing Custom Modules Administered	0	$ 100.00	$ 0.00
Parent School Level Reports	0	$ 75.00	$ 0.00
Parent Raw Data File	0	$ 75.00	$ 0.00
Additional CalSCHLS Fees			
Other Fees	0	$ 100.00	$ 0.00
Total Costs			**$ 4520.00**
CalSCHLS Credits			
Biennial Fee Credit			$ 0.00
County Credit			$ 0.00
Other Credit			$ 0.00
Total Amount Due			**$ 4520.00**

CalSCHLS

California School Climate, Health, and Learning Surveys

MEMORANDUM OF UNDERSTANDING · 2025/26 SCHOOL YEAR

DISTRICT NAME: _____

This agreement outlines conditions to be met by the above-named district (the "District") and WestEd as they relate to access to and the administration of the California Healthy Kids Survey (CHKS), the California School Staff Survey (CSSS), and the California School Parent Survey (CSPS), which are part of the comprehensive CalSCHLS data system, developed by WestEd under contract with the California Department of Education (CDE). **Survey access will not be granted until a signed copy of this Memorandum of Understanding (MOU) is received.**

I. DISTRICT AGREES TO:

- **Coordination.** Provide one district–level contact person for each participating district.
- **Surveys.** Administer each CalSCHLS survey selected by District (CHKS, CSSS, and/or CSPS) according to the procedures in the CalSCHLS Administration Instructions. Ensure that each survey administered is the most recent version.
- **Data Submission and Report Preparation.** Notify CalSCHLS Regional Center staff upon completion of each survey administration per the guidelines provided at registration.

CALIFORNIA HEALTHY KIDS SURVEY (CHKS) ADMINISTRATION

- **Grades and Schools.** Survey Grades 3 through 12 as appropriate within the District. Provide current student enrollment figures for all schools by grade level.
- **Parent Consent.** Follow the active parental consent process with grades below seven, and passive parental consent with Grade 7 and above.
    - Follow written school board policy for active and/or passive consent and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Privacy of Students.** Preserve respondent privacy and the confidentiality of the responses by ensuring that the room set-up prevents anyone from observing how the respondent is answering the survey questions and ensure that reasonable measures are taken to protect the responses after they are collected.
- **Assurance of Confidentiality Agreement.** Ensure that all teachers/proctors assigned to administer the survey sign the Assurance of Confidentiality Agreement and read the Introductory Script to students.
- **Response Rates.** Make best efforts to obtain a response rate of at least 70% of students in surveyed grades.

CALIFORNIA SCHOOL STAFF SURVEY (CSSS) ADMINISTRATION

- Ensure that all staff at participating schools have the opportunity to complete the online survey (CSSS) at each school and for each grade level.

CALIFORNIA SCHOOL PARENT SURVEY (CSPS) ADMINISTRATION

- Coordinate with CalSCHLS staff regarding the administration of online and paper parent survey materials.

- Administer the CSPS to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- Each family (parent/guardian/caregiver) should complete only one survey per school regardless of number of children enrolled in that school.

PAYMENT

Make payment of all CalSCHLS fees, at the current rates for the applicable school year within thirty (30) days of completion of services and receipt of deliverables. See attached fee schedule for the 2025-2026 school year.

II. WESTED AGREES TO PROVIDE:

- Comprehensive technical assistance via email and phone.
- Access to the CHKS online system.
- Access to the CSSS online system.
- Access to the CSPS online system and master copy of the survey instrument for paper administration.
- Access to the CalSCHLS System website (calschls.org).
- Access to the integrated CalSCHLS Administration Instructions on each of the survey websites, which shall cover the tasks that need to be performed in conducting the surveys, and provide step-by-step instructions to District staff with responsibility for coordinating the survey.
- Access to the CalSCHLS Administration PowerPoint presentation, which shall be posted on the CalSCHLS website.
- Monthly editions of the School Climate Connection Newsletter during the school year.
- Scanning and online services.
- **District-level reports within six to ten weeks after receipt of accurate and complete survey information and materials.**

III. ACCESS

Under the Public Records Act, any third-party (for example, the media) can request existing district reports from CDE. Raw data may be provided to public agencies and research agencies by request for analyses only after the requesting agency has executed an agreement with WestEd and/or CDE and has agreed to conditions of strict confidentiality in compliance with state and federal regulations including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 et. seq.), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

CalSCHLS Regional Center staff post District CalSCHLS reports (CHKS and CSSS) to the CalSCHLS System websites in November of the year following survey administration.

IV. CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the CalSCHLS surveys (CHKS, CSSS, and CSPS), understand that data will be subject to the conditions stated above. Once produced, district-level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

District further agrees to use the CalSCHLS surveys only for use in its own district, and only for so long as this MOU is in effect.

V. GENERAL TERMS AND CONDITIONS

a. Terms. This MOU is effective on September 1, 2025 and expires on June 30, 2026.

b. Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.

c. Severability. The provisions of this MOU are severable and the unenforceability of any provision of this MOU shall not affect the enforceability of any other provision hereof.

d. Limitation of Liability. Each party shall bear all costs, risk, and liabilities incurred by it arising out if its obligations and efforts under this MOU. Neither party shall have any right to reimbursement, payment or compensation of any kind from the other party, unless expressly agreed to in writing.

e. Indemnification. District shall defend, indemnify, and hold WestEd, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

   WestEd shall defend, indemnify, and hold District, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of WestEd, its officers, agents, or employees.

f. Dispute resolution. District and WestEd shall exercise commercially reasonable efforts to settle any claim, controversy, or dispute (collectively, "Dispute") arising out of or relating to this MOU. The parties shall discuss any Dispute no later than thirty (30) days after either party gives written notice to the other party of a Dispute, including the legal and factual basis for such Dispute. No arbitration or other proceeding may be commenced before the parties have met pursuant to this provision. In the event that a Dispute cannot be resolved through good faith negotiations, the parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in San Francisco, California, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. Notwithstanding the foregoing, either party may seek injunctive or provisional relief to protect confidential information at any time.

g. Assignment. District shall not voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without prior written consent from WestEd. Any purported assignment in violation of this paragraph shall be void.

h. Execution. This MOU has been negotiated by all parties and shall not be strictly construed against the parties. This MOU may be executed in one or more original, electronic, or faxed counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.

California Survey Administration Fees 2025–2026

CalSCHLS

All Fees include CDE Subsidies

Questions? Email us at calschls@wested.org

Data Dashboard

Password-Protected Data Dashboard – *$75 per eligible school*

Districts may purchase a two-year subscription to a password-protected data dashboard that displays up to 10 years of CalSCHLS data at the district level and individual school level at the subsidized rate of $75 per eligible school.

Survey-Related Fees

	CHKS Student	CSSS Staff	CSPS Parent
Survey Set-up Fee – *per survey type*	$200	$200*	$200
Enrollment Fee – *per student enrolled*	$0.40		
Paper Processing Fee – *per parent survey paper copy returned for manual processing*			$0.40
Supplementary Modules – *per supplemental module*	$100	$100	$100
School Reports – *per school, includes school special reports* *(Elementary and secondary student reports are charged separately.)*	$75	$75	$75
District Raw Data – *per data set*	$75	$75	$75
Countywide Raw Data – *per data set*	$500	$500	$500
Countywide Report – *per report*	$500	$500	

** If you are a district surveying less than 100 students, the CSSS Survey Set-up Fee will be waived.*

Custom Services

Custom Modules – *$200 development fee for every three questions or fraction thereof; $100 for subsequent use of the same module (with no changes)*

Custom Workshops – *$125 per hour (for staffing-related costs), plus travel expenses*

Other Custom Requests – *$100 per hour*

By signing this document, the named District and WestEd signify that each party, has reviewed, understands, agrees to, and will comply with the terms and conditions stated above.

District Representative:	WestEd Staff:
_____	_____
Signature	Signature
_____	_____
Printed name	Printed name
_____	_____
Date	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: October 9, 2025

RE: Acceptance of Gifts

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of September 2025.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR SEPTEMBER 2025.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$100 donation from Lois and John Jacobson to El Camino High School in support of the school's football program.

$200 from various benefactors to El Camino High School in support of academic excellence, for use under the principal's discretion.

$1,000 from Samantha Yu to El Camino High School in support of the El Camino High Special Ed Programs.

$5,921 from SnapRaise $100 donation from Lois and John Jacobson to El Camino High School in support of the school's Link Crew activities, supplies, and events.

$100 (two $50 donations) from BlackBaud to Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$4,636.91 from American Online Giving Fund to SSFUSD in support of student and staff needs.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: October 9, 2025

RE: Acceptance of 2025-26 Fundraisers

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District. The following fundraisers are being submitted for approval:

Alta Loma Middle School

Art Club	Spam Musubi Sale – Selling spam musubi (a traditional Hawaiian snack made of rice, seaweed, and meat) during the Halloween Carnival and Day-on-the-Green event. Commencing October 31, 2025 and May 8, 2026.
Drama Club	Spring Musical Ticket Sale – Commencing April 2026 to May 2026.
Drama Club	Fall Play Ticket Sale – Commencing November 2025.
Japanime	Boba Sale – Selling boba drinks during the Halloween Carnival and Day-on-the-Green event. Commencing October 31, 2025 and May 8, 2026.

Westborough Middle School

Leadership	Restaurant Takeovers - Restaurant takeovers and gift card fundraisers in partnership with local restaurants such as Raising Cane's, Chipotle, Panda Express, and others in the surrounding area. Commencing throughout the 2025-26 school year.

Leadership	Gift Card Sale – Distribute promotional flyers to families to purchase BOGO (Buy One, Get One) cards from local franchises such as Jamba Juice, Dave & Buster's, Raising Cane's, and others as part of a fundraising initiative. Commencing throughout the remainder of the 2025-26 school year.

South San Francisco High School

ASB	Breakfast Fundraiser – Selling a continental-style breakfast before and after school as part of a fundraising activity. Commencing October 2025.
AVID	Fall Taco Feed – AVID Club will host an all-you-can-eat taco, torta, and quesadilla event in the cafeteria as part of a fundraising activity. Commencing October 24, 2025, from 4:30PM to 7PM.
Drama Club	Panda Express Restaurant Takeover – Commencing October 25, 2025.
Drama Club	Haunted House Ticket Sale – Tickets will be sold for $5 each for the Haunted House event taking place in the auditorium. The event will include a variety of activities, including face painting, cookie decorating, and more. Commencing October 24, 2025.
Earth Club	Dinner in the Dark – Earth Club will host a buffet-style event featuring activities and food, with plates available for purchase. Commencing October 29, 2025.

FISCAL IMPLICATIONS:

All funds from approved fundraisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: October 9, 2025

RE: Professional Services Agreements Under $25,000

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Superintendent

$3,700	CSBA/Luan Burman Rivera – Fee for May 2, 2026. Board/Superintendent Governance Workshop.

District Office – Business Services

$2,500	Foster & Foster consulting Actuaries, Inc. - This is for Prepare GASB 101 report on the District's liabilities for compensated absences (paid employee leave) like vacation and sick leave. This is a new State requirement, and this report is needed by our auditors. Commencing September 2025.
$9,600	Mega Electric & PV, Inc. - Electrical work at El Camino High School Rooms 62, 63A, and 63B includes removing four poles and relocating power and data outlets. The work also involves moving data outlets to the north and south walls of Room 62 using existing wire mold 5400, and installing new power and data outlets for TVs on the west walls of Rooms 62 and 63A, as well

	as a new power outlet next to an existing data outlet on the west wall of Room 63B. Commencing September 2025.
$3,500	Edlio – Annual subscription fees for the Edlio Website Content Management System (CMS), including both the district-wide solution and an add-on site. The subscription term runs from October 1, 2025, through December 31, 2025, and ensures continued access, hosting, and support for the district's web platform during the transition to our new website.
$24,530	SHI – District-wide subscription to Adobe Creative Cloud for Enterprise, including access to all apps across multiple platforms and languages. The license covers over 2,500 users under a K–12 education agreement and includes both named-user and shared-device licenses for use in labs and classrooms. This subscription ensures students and staff have access to industry-standard creative tools to support instruction and learning. Commencing October 2025.
$8,250	RMA Group – Non-destructive testing of completed welds will be performed as required at the District Office Annex. The inspector will utilize appropriate testing methods — including ultrasonic, magnetic particle, or dye penetrant testing — to examine the welds and verify their quality, integrity, and compliance with project specifications. Commencing September 2025.
$22,600	BKF Engineers - To support the planning and design of new Transitional Kindergarten (TK) programs at Monte Verde and Junipero Serra Elementary Schools, the District requires a comprehensive site survey to document existing conditions. The survey will map topography, utilities, boundaries, and site features to guide design decisions and provide essential base maps for DSA submission under the Pre-Checked (PC) modular approach. Commencing September 2025.
$20,254	GoTo Technologies – Renewal of 2025-26 agreement for remote desktop access for district-wide staff for troubleshooting under Technology department.

District Office - Teaching & Learning

$5,215	Emergenetics - Individual Profile Package for 35 team members ($149 each). This package includes a Virtual Emergenetics Profile, Virtual Narrative Report, access to the Participant Portal, and Emergenetics Fundamentals eLearning. The profiles and accompanying activities will provide insights into how team members prefer to think and behave, supporting team development, collaboration, and a stronger organizational culture.

Martin Elementary School

$3,548	Young Audience - Providing multiple in-person school assemblies with various guest performers/speakers. Commencing throughout the 2025-26 school year.

FISCAL IMPLICATIONS:

Listed above

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: October 9, 2025

RE: SSFUSD Initial Proposal to SSFFAE Local 6179 for Successor Agreement (FY 2025-2028)

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

In accordance with California Government Code Section 3547, prior to commencing labor negotiations, all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records. The South San Francisco Unified School District ("District") and the South San Francisco Federation of Adult Educators Local 6179 ("SSFFAE") will be negotiating a successor collective bargaining agreement ("successor agreement") for the 2025-2028 term.

At the public meeting on October 9, 2025, the District will submit its initial proposal to the Board of Trustees and the SSFFAE, and the Assistant Superintendent of Human Resources will present the District's initial proposal for information and discussion. Following the presentation, a public hearing will be conducted to provide an opportunity for members of the public to comment on the District's initial proposal.

FISCAL IMPLICATIONS:

To be determined.

RECOMMENDATION:

For Information and Discussion only.

Initial Proposal of the South San Francisco Unified School District to the South San Francisco Federation of Adult Educators Local 6179 for a Successor Agreement

Pursuant to Government Code Section 3547, the South San Francisco Unified School District ("District") hereby submits its initial proposal to the South San Francisco Federation of Adult Educators Local 6179 ("SSFFAE") for successor contract negotiations. The current three-year contract expired on June 30, 2025.

Our District's approach to negotiations will be guided by our Board-adopted strategic plan, "Fulfilling Our Promise to Learners," i.e., our mission, vision, and core values, our "Portrait of a Graduate," and our five priorities: exceptional instruction, engaged students, purposeful partnerships, empowered educators, and equity-centered systems.

We will present proposals and/or counter proposals on all articles identified by SSFFAE in its Sunshine Statement including, but not limited to, all of the following:

Article 10 – Evaluation Procedures

The District has an interest in reviewing and updating current contract language to reflect any and all changes in applicable law, including but not limited to, the revised California Standards for the Teaching Profession.

Article 11 – Leaves of Absence

The District has an interest in reviewing and updating current contract language to reflect any and all changes in applicable law.

Article 12 – Compensation; Article 13 – Benefits

The District has an interest in negotiating fair and reasonable compensation and benefits consistent with the District's financial capacity to make a payment, combined with the District's projected future financial stability, and taking into account the reality of local, state, and federal economic conditions.

Article 20 – Duration

The District has an interest in a multi-year successor agreement.

Any Appendices affected by contract modifications.

Specific modifications to current SSFFAE contract language will be developed during the negotiations process.

In addition, the District reserves its right to negotiate subjects and articles not specified above consistent with the applicable provisions of the Educational Employment Relations Act (Government Code section 3543 *et seq*.).

We look forward to collaborative, objective, and fact-based negotiations with SSFFAE Local 6179.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent of Human Resources

DATE: October 9, 2025

RE: Quarterly Report on Williams Uniform Complaints (July 1, 2025 through September 30, 2025)

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

In accordance with Education Code Section 35186, enacted following the Williams Case Settlement, all California school districts are required to prepare quarterly reports summarizing the nature and resolution of any Williams Uniform Complaints received. These reports must be submitted to the County Superintendent of Schools and publicly reported at a governing board meeting in April, July, October, and January even if no complaints were received.

For the first quarter (July 1, 2025 through September 30, 2025), no complaints were filed.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

For Information only.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education

Quarterly Report –*Williams* Uniform Complaints
[Education Code § 35186]

District: South San Francisco Unified School District

Name & Title of Preparer: J. Marwan Hannon, Assistant Superintendent of Human Resources

Quarter Reported: (check one)

- ☑ 1st Quarter: July 2025 through September 2025 – Due October 2025
- ☐ 2nd Quarter: October 2025 through December 2025 – Due January 2026
- ☐ 3rd Quarter: January 2026 through March 2026 – Due April 2026
- ☐ 4th Quarter: April 2026 through June 2026 – Due July 2026

Date for information to be reported publicly at governing board meeting: 10/09/2025

Please check the box that applies:

☑ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks	0	0	0
Facility Conditions	0	0	0
Teacher Vacancy or Misassignment	0	0	0
TOTAL	0	0	0

Name & Signature of Superintendent

Date: _____

Sign and date the report ***after*** it is presented at your board meeting. Please submit the executed report to Systems for District Improvement via email at sdi@smcoe.org.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #25-61

Recognizing November as Native American and Alaska Native Heritage Month

WHEREAS, the month of November was designated as American Indian Heritage Month by Presidential Proclamation in 1990 and has subsequently been referred to as "Native American and Alaska Native Heritage Month"; and

WHEREAS, November was chosen as it marks the conclusion of the traditional harvest season and was a time of giving thanks and celebration for Native peoples; and

WHEREAS, the purpose of Native American and Alaska Native Heritage Month is to recognize the original inhabitants of the lands that now constitute the United States, to honor the important role they have played in the history of our country, and to acknowledge the injustices they have suffered and the challenges they continue to overcome; and

WHEREAS, according to the 2020 U.S. Census, 9.7 million people identified as American Indian and Alaska Native, either alone or in combination with another race, representing an 86.5% increase from the 2010 Census; and

WHEREAS, in a Land Acknowledgement Statement read at each Board meeting, the South San Francisco Unified School District's Board of Trustees recognizes that the District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples, the original inhabitants of the San Francisco Peninsula; and

WHEREAS, California Education Code Section 51204.5 calls for instruction in the social sciences to include the study of the role and contributions of Native Americans to the economic, political, and social development of California and the nation, with particular emphasis on portraying the role of this group in contemporary society;

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes November 2025 as Native American and Alaska Native Heritage Month and encourages all schools, staff, and students to honor, celebrate, and learn about the rich histories, cultures, and contributions of Native peoples.

REGULARLY PASSED AND ADOPTED this 9th day of October, 2025.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #25-62

Trustee Compensation

WHEREAS, California Education Code Section 35120 (a) (9) (c) states:

"A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting the member is performing services outside the meeting for the school district or districts, the member was ill or on jury duty, or the absence was due to a hardship considered acceptable by the board."

Trustee Murray was absent from the Board meeting due to illness;

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees adopts Resolution #25-62 and approves payment for the absence at the following Board of Trustees' meeting in accordance with California Education Code Section 35120 (a) (9) (c) to:

Trustee Patricia Murray	September 25, 2025 Regular Board Meeting

REGULARLY PASSED AND ADOPTED this 9th day of October 2025.

AYES in Favor of Resolution	NOES Against Resolution
_____	_____
_____	_____
_____	_____
_____	_____

ATTEST:

_____
Clerk/Secretary of the Board

_____
Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning

DATE: October 9, 2025

RE: Approval of the MOU with the Bay Area Writing Project in Berkeley for the 2025/26 school year.

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The Bay Area Writing Project (BAWP) will partner with Baden High School (BHS) during the 2025-2026 school year to offer professional development series to support staff's year-long inquiry process into what it takes to motivate and advance student writing across disciplines and meet graduation requirements. The Series schedule for the 2025-26 school year will include:

- Coaching sessions (virtual): Dates TBD, 4-hours per term.
- On-site co-facilitation of PLCs (as requested): Dates TBD
- Classroom walk-through visits: Dates TBD
- Four Workshops, 2-hours: 1:30pm - 3:30pm:
  - Mid-October
  - Early December
  - Mid-February
  - May

This cost will also include:

- Provisions for two BAWP teacher presenters to co-lead, providing virtual and on-site planning, coaching, workshop deliveries.
- Substitute reimbursements.
- Travel costs.
- BAWP administrative costs.
- UC Berkeley administrative costs.

Teachers will establish “smart goals” toward addressing SSFUSD’s priority instructional focus on student collaborative learning and development of academic vocabulary. Toward meeting these goals, teachers will develop individual inquiries to assess impact of new approaches on student performance and refine inquiries from term to term, as appropriate.

FISCAL IMPLICATIONS:

The total cost of the professional learning sessions is $49,770.00. CSI grant funds will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with the Bay Area Writing Project in Berkeley for Baden School for the 2025-26 school year.

SERVICES AGREEMENT
Between
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
And
BADEN HIGH SCHOOL, SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

This Services Agreement ("**Agreement**"), effective as of the date of the parties' final signature below ("**Effective Date**"), is by and between The Regents of the University of California, a California public corporation ("**University**"), on behalf of its Bay Area Writing Project at its Berkeley campus, and Baden High School, South San Francisco Unified School District ("**Baden HS**"), a public high school having a principal place of business at 825 Southwood Drive, South San Francisco, CA 94080. "**Party**" hereinafter refers to each Party individually, or collectively as "**Parties**."

BACKGROUND

A. University has the experience and capabilities necessary to perform the services contemplated by this Agreement and the performance of such services is consistent with its educational, research, and public service activities ("**University Mission**"); and

B. Baden High School would like University to provide the services as set forth in this Agreement.

In consideration of the mutual covenants, terms and conditions in this Agreement, the Parties agree to the following:

AGREEMENT

1. Scope of Work

University will perform the services ("**Services**") and, if applicable, provide the deliverables ("**Deliverables**") set forth in the attached Exhibit A, incorporated by reference and made a part of this Agreement.

2. Fees

The fees or rates for the Services to be rendered by University are set forth in Exhibit A. Baden High School will pay University within 30 days from the date of University's invoices. Past due payments will accrue a 1% service charge per month. University will submit all invoices to Baden HS's representative listed in Section **15 (Notice)**. All payments from Baden HS to University will be made by check payable to "The Regents of the University of California" to an address specified in the invoice or by wire transfer to an account specified in the invoice.

3. Term and Termination

3.1 This Agreement commences on the Effective Date and will expire one year from the Effective Date or on June 30, 2026, whichever is later ("**Term**"), unless earlier terminated in accordance with the terms of this Agreement.

3.2 This Agreement may be terminated, by either Party in the event the other Party is in breach of any material term of this Agreement and has failed to cure such breach within 30 days after

notice thereof. Baden HS's failure to pay any undisputed payment when due under this Agreement will constitute a material breach of this Agreement for the purposes of this provision.

3.3 University may terminate this Agreement with or without cause upon 30 days' written notice to Baden HS. In addition, University reserves the right to terminate this Agreement if University is no longer reasonably able to perform the Services or any other obligations under this Agreement.

3.4 In the event University terminates this Agreement pursuant to Section 3.3, Baden HS will pay University for all Services rendered, expenses incurred and non-cancellable obligations as of the date the notice of termination was sent. University will refund to Baden HS any prepaid amounts (a) not earned by University prior to the date of such termination, (b) not applicable to expenses incurred by University prior to the date of such termination and/or (c) not applicable to non-cancellable obligations of University made prior to the date of such termination. In the case of termination by University pursuant to Section 3.3, University's liability will be limited to the amount of any such refund.

3.5 All provisions which, by their nature, extend beyond the Term will survive termination of this Agreement, including but not limited to, Sections **4 (Copyright), 5 (University Name, Trademarks and Logos)**, **6 (Disclaimer of Warranty)**, **7 (Limitations of Liability)**, **8 (Indemnification)**, **9 (Insurance)**, **10 (Confidentiality), 12 (Materials Provided by Baden HS), and 13 (Data Security and Privacy)**.

4. Copyright

As between University and Baden HS, University owns all right(s), title, and interest in and to materials and information, including but not limited to course materials, images, text, data, illustrations, photos, audio, video, codes, logos, marketing plans, digital text, research, technical information, know-how, trade secrets, processes, algorithms, code, software, the derivatives thereof, and the selection, coordination and arrangement of such materials that is or was conceived, created, or developed prior to, or independent of the Services and Deliverables defined in Section 1 (collectively "**University Intellectual Property**") whether they are protected by copyrights, trademarks, service marks, patents, or other proprietary rights, either owned by University or licensed to University by other parties who own such intellectual property. This is not a work made-for-hire agreement under U.S. copyright law, and any and all intellectual property rights to any materials or information created in the performance of this Agreement, including the Deliverables ("**Works**") shall vest with University. To the extent that University is not the owner of such Works, Baden HS hereby irrevocably assigns to University all right, title, and interest (including copyright rights) to and in such Works. University grants to Baden HS a non-transferable, non-sublicensable, royalty-free, non-exclusive license to use the Works solely for internal business purposes. Baden HS will not use the Works for any other purpose without the prior written consent of University.

5. University Name, Trademarks and Logos

Baden HS will not use the name of the University of California ("**UC**"), any abbreviation thereof, any name of which "University of California" is a part, or any trademarks or logos of University ("**University Marks**"), in any commercial context (including, without limitation, on products, in media (including websites), and in advertisements), or in cases when such use may imply an endorsement or sponsorship of Baden HS, its products or services. All such uses of

University's name and trademarks must receive prior written consent from The Regents of the University of California through the Office of Business Contracts and Brand Protection, who can be reached at BCBP@berkeley.edu. At all times, Baden HS agrees to comply with California Education Code Section 92000.

University Marks are and will remain exclusively the property of University. Baden HS will not, either directly or indirectly, obtain or attempt to obtain during the Term hereof or at any time thereafter, any right, title or interest in or to University Marks, and Baden HS hereby expressly waives any right which it may have in University Marks. Baden HS recognizes University's exclusive ownership of University Marks.

6. Disclaimer of Warranty

Except as expressly set forth otherwise in this Agreement, University makes no warranties, either express or implied, as to the Services, the Deliverables, or the results provided under this Agreement, including, but not limited to, warranties of merchantability, fitness for a particular purpose, and non-infringement. Baden HS acknowledges that the Services, the Deliverables, and the results are provided on an "as is" basis and without warranties of any kind. Baden HS further acknowledges that it uses such Services, Deliverables, and results at its own risk. University will bear no responsibility for the success or failure of the Services, Deliverables, or results.

7. Limitations of Liability

Neither Party shall be liable for any indirect, consequential, incidental, special, punitive, or exemplary damages of any kind arising out of or in any way related to this agreement, whether in warranty, tort, contract, or otherwise, including, without limitation, loss of profits or loss of good will, whether or not the other Party has been advised of the possibility of such damages and whether or not such damages were foreseeable.

8. Indemnification

Each Party will defend, indemnify, and hold the other Party, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement (collectively, "**Claim**") but only in proportion to and to the extent such Claims are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party, its officers, agents, or employees. The Party seeking indemnification agrees to provide the other Party with prompt notice of any such Claim and to permit the indemnifying Party to defend any Claim or action, and to cooperate fully in such defense. The indemnifying Party will not settle or consent to the entry of any judgment in any Claim without the consent of the other Party, and such consent will not be unreasonably withheld, conditioned, or delayed.

9. Insurance

9.1 The Parties will keep in full force and effect during the Term, at each Party's own cost, expense, insurance or in the case of University, self-insurance with coverages as follows ("**Insurance**"):

A. Commercial Form General Liability Insurance with minimum limits as follows:

i. Each Occurrence $1,000,000

ii. Products/Completed Operations Aggregate	$2,000,000
iii. Personal and Advertising Injury	$1,000,000
iv. General Aggregate	$2,000,000

B. Workers Compensation as required by applicable law.

C. If a representative of Baden HS will be driving on campus, Business Automobile Insurance with insurance coverage amount of $1,000,000 per occurrence will be required.

9.2 If the Insurance is written on a claims-made form, it will continue for three (3) years following termination of this Agreement.

9.3 Upon execution of this Agreement, each Party will furnish the other Party with a Certificate of Insurance (**"Certificate of Insurance"**) evidencing compliance with the insurance provisions of this Agreement. Baden HS's Certificate of Insurance will be delivered to University's representative specified in the Section **15** (**Notice**). Each Party is required to give thirty (30) days' advance written notice to such other Party of any modification, change, or cancellation with respect to the Insurance

9.4 The insurance requirements set forth in this Section will not limit a Party's liability.

10. Confidentiality

Pursuant to the performance of this Agreement, the Parties do not anticipate exchanging or disclosing any "**Confidential Information**," defined as non-public information that a Party considers confidential or proprietary. However, if there will be any disclosure of Confidential Information, the information needs to be marked "Confidential" or "Proprietary at the time of disclosure," and if a Party discloses Confidential Information orally, the disclosing Party will indicate its confidentiality at the time of disclosure and will confirm such in writing within ten (10) days of the disclosure. Unless otherwise required by law (including a subpoena or California Public Records Act request) or court order or as otherwise authorized in writing by the other Party prior to the disclosure, each Party will not disclose the other Party's Confidential Information to any third party, and each Party will only use the other Party's Confidential Information to the extent necessary to perform this Agreement. Confidential Information will not include information that: (i) was legally in its possession or known to the receiving Party without any obligation of confidentiality prior to receiving it from the disclosing Party; (ii) is, or subsequently becomes legally and publicly available without breach of this Agreement by the receiving Party; (iii) is legally obtained by the receiving Party from a third party without any obligation or confidentiality; (iv) is independently developed by or for the receiving Party without use of the Confidential Information as demonstrated by competent evidence; or (v) is disclosed under the California Public Records Act or legal process. The receiving Party's confidentiality and use obligations will extend for a period of one (1) year from the date of receipt of the disclosing Party's Confidential Information.

11. Export Control and Biohazardous Materials

Baden HS WILL NOT provide to University any materials and/or information that are export-controlled under the International Traffic in Arms Regulations (22 CFR 120-130), the United States Munitions List (22 CFR 121.1), or Export Administration Regulations (15 CFR 730-774) 500 or 600 series; controlled on a military strategic goods list; Select Agent(s) under 42 CFR Part 73, et seq.; or subject to regulations governing access to such Export Materials

("**Export Materials**"). If Baden HS desires to provide any Export Materials to University, Baden HS must provide written notification that identifies such Export Materials, including their export classification to University contact in Section 15 (Notice) and receive confirmation and approval from University, prior to disclosure.

12. Materials Provided by Baden HS

In the event University is producing Deliverables or providing Services that require Baden HS to furnish or supply University with parts, goods, data, specifications, components, programs, practices, methods, Export Materials (if approved by University pursuant to Section 11 above), or other property under this Agreement (collectively, "**Baden HS Materials**"), such Baden HS Materials shall be identified in Exhibit A, and provided by Baden HS in a timely and secure manner so as to allow University to perform the Services. Baden HS warrants that Baden HS Materials will: (1) conform to the requirements of this Agreement, including all descriptions, specifications, and attachments made a part hereof, and (2) will not infringe any third-party rights. University's acceptance of Baden HS Materials will not relieve Baden HS from its obligations under this warranty.

If Baden HS is providing any materials to University in the performance of this Agreement, Baden HS will indemnify, defend, and hold harmless University, its officers, agents, and employees against all losses, damages, liabilities, costs, and expenses (including but not limited to attorneys' fees) resulting from any judgment or proceeding in which it is determined, or any settlement agreement arising out of the allegation, that Baden HS Materials or University's use of Baden HS Materials constitutes an infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. University retains the right to participate in the defense against any such suit or action, and Baden HS will not settle any such suit or action without University's consent.

13. Data Security and Privacy

13.1. Definition of Data Protection Law. For the purpose of this Agreement, "**Data Protection Law**" means applicable laws relating to privacy and data protection, including in the case of University, the Family Educational Rights and Privacy Act ("**FERPA**"), and other applicable U.S. federal and California state laws on privacy and data protection; and in the case of Baden HS, Baden HS's applicable national and local laws on privacy and data protection. In the event Baden HS collects data subject to international privacy laws, such as the General Data Protection Regulation (GDPR) and/or the Personal Information Protection Law (PIPL), if applicable, Baden HS agrees to comply with all applicable privacy requirements of such laws, including, but not limited to, notice, consent, access and data protection requirements. In the event any Protected Information is revealed, shared, or exchanged between the Parties, each Party agrees to comply with its obligations under all applicable Data Protection Law, and as required under this Agreement. To the extent that any laws or regulations of the home country or region of a Party has extra-territorial application such as to impose legal obligations on the other Party or its conduct outside such home country or region, the other Party upon request will provide reasonable assistance to such other Party in satisfying such obligation as necessary to implement this Agreement. Such reasonable assistance shall not include legal advice or opinion.

13.2. Protected Information. The Parties do not anticipate providing or exchanging any personally identifiable information or data identifiable to an individual ("**Protected**

Information") in the performance of this Agreement. In the event that any Protected Information is revealed, shared, or exchanged, Baden HS agrees to protect the privacy and security of Protected Information. Baden HS shall implement, maintain and use internationally recognized commercial data security standards regarding administrative, technical and physical security measures that meet or exceed these requirements, including information access and computer system security measures, to preserve the confidentiality, integrity and availability of the Protected Information. Baden HS shall not access, use or disclose Protected Information other than for the sole purpose granted by University as necessary to carry out the Services, or as required by applicable U.S. law, or as otherwise authorized in writing by University. Baden HS shall inform University of any confirmed or suspected unauthorized access or disclosure of Protected Information immediately upon discovery, both orally and in writing, and fully cooperate with University in investigating and remedying the effects of such breach.

13.3. Non-Disclosure. Neither Party shall use or disclose Protected Information for any purposes except as contemplated by this Agreement or as required by applicable U.S. law (such as pursuant to a subpoena or, for University, the California Public Records Act), or as otherwise authorized in writing by the other Party. In the event of expiration or termination of this Agreement, the requirements of this Section shall continue to apply to any Protected Information which continues to be stored, processed, or used by either Party following termination of this Agreement.

14. Miscellaneous

14.1 Governing Law and Venue. This Agreement will be governed by and interpreted according to the laws of the State of California, without regard to its conflict of laws provisions. Parties agree and consent to the exclusive jurisdiction and venue of the courts of the State of California of competent jurisdiction for all purposes regarding this Agreement and further agrees and consents that venue of any action brought will be exclusively situated in the County of Alameda, California.

14.2 Relationship of the Parties. The relationship of the Parties under this Agreement is that of independent contractors. Nothing in this Agreement will create, or be construed to be, a joint venture, association, partnership, franchise or other form of business relationship. At no time will the employees, agents or assigns of one Party be considered the employees of the other Party for any purpose, including but not limited to workers' compensation purposes.

14.3 Force Majeure. Neither Party shall be deemed to be in default of or to have breached any provision of this Agreement (other than payment obligations) due to a delay, failure in performance or interruption of service, if such performance or service are impossible to execute, illegal or commercially impracticable, because of the following "force majeure" occurrences: acts of God, acts of civil or military authorities, civil disturbances, wars, strikes or other labor disputes, transportation contingencies, freight embargoes, acts or orders of any government or agency or official thereof, earthquakes, fires, floods, unusually severe weather, epidemics, pandemics, quarantine restrictions and other catastrophes, or any other similar occurrences beyond such party's reasonable control. In every case, the delay or failure in performance or interruption of service must be without the fault or negligence of the Party claiming excusable delay and the Party claiming excusable delay must promptly notify the other Party of such delay. Performance time under this Agreement shall be considered extended for a

period of time equivalent to the time lost because of the force majeure occurrence; provided, however, that if any such delay continues for a period of more than thirty (30) days, University shall have the option of terminating this Agreement upon written notice to Baden HS.

14.4 Assignment. Neither Party may assign this Agreement without the written consent of the other Party. In case such consent is given, the assignee will be subject to all of the terms of the Agreement.

14.5 Modification. This Agreement may only be amended in a writing, signed by the authorized representatives of the Parties.

14.6 Severability. If a provision of the Agreement becomes, or is determined to be, illegal, invalid, unenforceable or void by a court of competent jurisdiction, that will not affect the legality, validity or enforceability of any other provision of the Agreement or of any portion of the invalidated provision that remains legal, valid, or enforceable.

14.7 Integration. This Agreement, including any exhibits and addenda, constitutes the entire understanding and agreement between the Parties as to all matters contained herein, and supersedes all prior agreements, representations and understandings of the Parties. The Parties may utilize their standard forms of purchase orders, invoices, quotations and other such forms in administering this Agreement, but any of the terms and conditions printed or otherwise appearing on such forms will not be applicable and will be void.

14.8 Waiver. No waiver of any provision of this Agreement will be effective unless made in writing and signed by the waiving Party. The failure of any Party to require the performance of any term or obligation of this Agreement, or the waiver by any Party of any breach of this Agreement, will not prevent any subsequent enforcement of such term or obligation or be deemed a waiver of any subsequent breach.

14.9 Counterparts. This Agreement may be executed in two or more counterparts, which may be transmitted via facsimile or electronically, each of which will be deemed an original and all of which together will constitute one instrument.

14.10 Headings. Article and Section headings used in this Agreement are for convenience of reference only, are not part of this Agreement and shall not affect the construction of, or be taken into consideration in interpreting, this Agreement.

14.11 No Third-Party Rights. Except as expressly provided in this Agreement, this Agreement is intended solely for the benefit of the Parties and is not intended to confer any benefits upon, or create any rights in favor of, any person other than the Parties.

15. Notice

All notices under this Agreement must be in writing, and must be mailed or emailed or delivered by hand or recognized overnight delivery service to the Party to whom such notice is being given. Any such notice will be considered to have been given upon receipt or refusal of delivery. Additionally, notices by email will be considered legal notice only: (i) if such communications include the following text in the subject field: FORMAL LEGAL NOTICE; and (ii) upon written acknowledgement by the recipient, such acknowledgement not to include automatically generated responses.

University's representative for all purposes will be:
Name: Tara Kaiser
Address: 2121 Berkeley Way, #4418, Berkeley, CA 94720
Phone: (510) 642-0971
Email: tarakaiser@berkeley.edu

Baden HS's representative for all purposes will be:
Name: Seemaa Prasad, Principal
Address: Baden High School, 825 Southwood Drive, South San Francisco, CA 94080
Phone: (650) 827-8455
Email: sprasad@ssfusd.org

16. Representation on Authority of Parties/Signatories

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute this Agreement. Each Party represents and warrants to the other that the execution of the Agreement and the performance of such Party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms.

[signature page follows]

IN WITNESS WHEREOF, the duly authorized Parties have executed this Agreement as of the Effective Date.

Baden High School, South San Francisco Unified School District

Signature: _____

Name: _____

Title: _____

Date: _____

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A

I. STATEMENT OF WORK

A. Services: Please see full scope of work below.

B. Deliverables: Please see full scope of work below.

C. Information/Materials provided by Baden High School: We ask that Baden High School provide chart paper, sticky-notes, and highlighters for all sessions. Also, if presenters need photocopying, we ask that Baden High School set a deadline for receiving electronic copies for duplication in advance of the workshops. If presenters miss the deadline, they will be responsible for photocopying.

D. Additional Baden High School Responsibilities:

E. Special Considerations: Includes all special considerations in this agreement.

i. Changing Dates: BAWP understands the tentative nature of calendaring professional development and will make best efforts to accommodate requests by schools and districts to change dates. Should modification of dates become necessary, BAWP requires six weeks notice to ensure presenter availability to customize content and maintain coherence from session to session.

ii. Amendment to Costs: In the event of any contract changes that will result in a price increase, (e.g., design, additional sessions, etc.) an amendment to the contract will need to be executed prior to delivery.

II. FEES AND PAYMENT SCHEDULE

A. Fees (i.e., Rates/Cost): $49,770
B. Payment Schedule: Payment due in lump sum upon completion of work

Baden High School address to which Invoices should be sent:

Ted O, Assistant Superintendent of Business Services
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080-4423
tedo@ssfusd.org

Form of Payment: Check made payable to “UC Regents”

The Bay Area Writing Project &
Baden High School, South San Francisco USD
Writing in the Disciplines
Scope of Work: 2025-2026

Project Description: The Bay Area Writing Project (BAWP) will partner with Baden High School (BHS) during the 2025-2026 school year to continue teacher inquiry into effective practices for teaching and using writing for learning in the disciplines.

This year's BAWP series will place priority on cultivating teacher leadership in addition to delivering new content. Last summer, two staff members, Phuong Nguyen (science) and Greg Gorley (ELA), participated in a BAWP 2-week institute—*Teachers of Writing and Language Inquiry Projec*t (TWLIP), a 5-year U.S. Department of Education National Professional Development grant awarded to UC Berkeley's School of Education and BAWP. The grant supports work and research on professional learning for secondary teachers working across disciplines to serve multilingual students.

One of the core goals of participation in this institute is developing teacher leadership and capacity to facilitate professional development for other educators. To this end, BAWP is providing an intensive coaching component for Ms. Nguyen and Mr. Gourley to share learning from the institute with site colleagues, how they're reshaping their own practice in response to new concepts, and leading on-going PLC sessions where teachers try and adapt new approaches for their disciplines.

As a focus, Ms. Nguyen and Mr. Gourley have chosen three instructional areas to spotlight over the year: genre study, translanguaging, and revision techniques to advance writing performance.

To support professional development further, BAWP will deliver periodic workshops to add to everyone's content knowledge and shared instructional goals.

Series goals include:

- **Big Picture Planning and On-going Check-ins: 26 hours over the year.**
  - Becoming acquainted with and remaining mindful of this year's district goals for *Academic Discourse and Belonging*
  - Planning with Baden's strategic plan in mind—developing teacher leadership, data collection; periodic walk-throughs, and co-planning the year-long rollout.
  - Connecting learning from prior BAWP PD to 2025-2026 instructional goals and new direction.

- **Coaching Phuong Nguyen and Greg Gourley's Capacities to Lead: 4 hours per six-week terms, with two BAWP teacher leaders co-coaching.**

  - Remaining aware of the new practices Ms. Nguyen and Mr. Gourley are implementing in their classrooms so they are encouraged to use their own results, reflections, and student work as part of PLC discussions throughout the year.
  - Supporting agenda development for leading PLCs.

- Planning for interactive tasks with teachers trying new approaches and adapting them for classroom practices that serve the disciplines.
- Supporting sessions for looking at student work and data collection.
- Hosting PLC debriefs to learn how sessions fared, what succeeded, what questions remain.
- Planning for co-facilitation of PLCs with a BAWP teacher-leader on board as requested or recommended.

- **Coaching in Response to Site Walk-throughs: 2 site visits over the year.**
  - Taking part in teacher walk-throughs twice during the school year.
  - Giving input into walk-through tools as requested, especially as "look-fors" connect to PD goals.
  - Meeting with Ms. Nguyen and Mr. Gourley for post-walk debriefs.

- **BAWP Workshops: Four 2-hour sessions over the year.**
  - Focusing on genre in the disciplines.
  - Advancing instruction for academic discourse.
  - Integrating attention to translanguaging.
  - Presenting relevant strategies for revision.
  - Building in planning time for content adaptations.

- **Sustaining a culture of collaborative and reflective practice.** Continuing the site goal of meeting periodically outside the workshop setting to review the impact of instruction on student achievement with Ms. Phuong and Mr. Gourley co-facilitating.

Series Schedule 2025-2026:

- Coaching sessions (virtual): Dates TBD, 4-hours per term.
- On-site co-facilitation of PLCs (as requested): Dates TBD
- Classroom walk-through visits: Dates TBD
- Four Workshops, 2-hours: 1:30pm - 3:30pm:
  - Mid-October
  - Early December
  - Mid-February
  - May

Series Location:

- Baden High School
  825 Southwood Dr.
  South San Francisco, CA 94080

Total cost: $49,770

Cost includes:

- Provisions for two BAWP teacher presenters to co-lead, providing virtual and on-site planning, coaching, workshop deliveries.
- Substitute reimbursements.
- Travel costs.
- BAWP administrative costs.
- UC Berkeley administrative costs.

Indirect costs:

- (1) Photocopying. We ask Baden High School to photocopy presenter handouts in time for workshops by a deadline BHS determines (master copies sent electronically). If BAWP's presenters miss the deadline, they are responsible for running off materials. In this day and age, however, many handouts can be accessed electronically on laptops during the workshops; (2) Other materials. We ask that BHS provides chart paper, sticky-notes, highlighters, etc., if requested by presenters for workshop delivery.

Professional development is provided by experienced BAWP teacher leaders who have research-based and classroom-proven practices in the teaching and uses of writing for learning.

Emergency Events:
Should a force majeure event occur (e.g., natural disasters, power outages, pandemic, etc.), BAWP will make good faith efforts to complete all agreed upon services. BAWP will also try to mitigate the effects of disrupted delivery of services once an event has occurred, and/or to resume services as soon as possible or practicable thereafter within the school year or years specified in the contract.

Cost includes administrative fees. In addition, BAWP asks that 826 Valencia provide chart paper, sticky-notes, and highlighters for all sessions. Also, if presenters need photocopying, we ask that presenters be permitted to arrive early to use the Center's copy machine. BAWP will give advanced notice to 826 if this will be the case for particular workshops.

Professional development is provided by experienced BAWP teacher leaders who have research-based and classroom-proven practices in the teaching and uses of writing for learning.

Emergency Events:
Should a force majeure event occur (e.g., natural disasters, power outages, pandemic, etc.), BAWP will make good faith efforts to complete all agreed upon services. BAWP will also try to mitigate the effects of disrupted delivery of services once an event has occurred, and/or to resume services as soon as possible or practicable thereafter within the school year or years specified in the contract.

Changing Dates:
BAWP understands the tentative nature of calendaring professional development and will make best efforts to accommodate requests to change dates. Should modification of dates become necessary, BAWP requires six weeks notice to ensure presenter availability to customize content and maintain coherence from session to session.

Amendment to Costs:
In the event of any contract changes that will result in a price increase, (e.g., design, additional sessions, etc.) an amendment to the contract will need to be executed prior to delivery.

BAWP Contact Persons

Rebekah Caplan, Associate Director for Professional Development
Bay Area Writing Project, School of Education
University of California, Berkeley
2121 Berkeley Way, #4418
Berkeley, CA 94720
rebekah22@me.com
Ph: (510) 642-0971

Tara Kaiser, Program Manager
Bay Area Writing Project, School of Education
University of California, Berkeley
2121 Berkeley Way, #4418
Berkeley, CA 94720
tarakaiser@berkeley.edu
Ph: (510) 642-0971

Hillary Walker, Director
Bay Area Writing Project, School of Education
University of California, Berkeley
2121 Berkeley Way, #4418
Berkeley, CA 94720
hillaryewalker@berkeley.edu
Ph: (510) 642-0971

Baden High School Contact Person:

Seemaa Prasad, Principal
Baden High School
825 Southwood Dr.
South San Francisco, CA 94080
(650) 827-8455
sprasad@ssfusd.org

Person Responsible for Contract Sign-Off:

Ted O, Assistant Superintendent of Business Services
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080-4423
(650) 866-4719
tedo@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent of Teaching & Learning

DATE: October 9, 2025

RE: Prop 28 SSFUSD, 2024 - 2025 Annual Report

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

This memo presents the annual report for Proposition 28 funding allocated for arts and music education in the South San Francisco Unified School District (SSFUSD) for the fiscal year 2024-25. Prop 28 provides annual funding to assist school districts/schools in creating and/or expanding Dance, Media Arts, Music, Theatre and Visual Arts programs. Prop 28 requires school districts/schools to spend the funds in the following manner:

- At least 80% of the funds are restricted to certified or classified school district employees to provide arts education instruction.
- Up to 20% are for arts education support, including training, supplies, materials, and arts educational partnership programs.
    - Up to 1% of total funds are allowable for LEA administrative costs to implement the proposition.

SSFUSD did not expend any Prop 28 funds in the 24 - 25 school year. School sites are in the process of making a Prop 28 implementation plan which will be included in their 24 - 26 SPSA's. School sites have until July 2027 to spend the funds.

FISCAL IMPLICATIONS:

SSFUSD has been allocated $1,077,923 for the 24 - 25 school year. Below is a breakdown by school site.

School	Amount Allocated
Buri Buri	$71,202
Hillside	$1,226
Junipero Serra	$40,827
Los Cerritos	$46,317
Martin	$62,432
Monte Verde	$64,848
Ponderosa	$48,551
Skyline	$50,448
Spruce	$65,482
Sunshine Gardens	$47,956
Alta Loma	$86,546
Parkway Heights	$88,250
Westborough	$65,686
Baden	$18,394
El Camino High	$136,135
South San Francisco High	$177,747
District Office	$5,876
TOTAL	**$1,077,923**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Prop 28 Annual Report for the 2024-25 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: October 9, 2025

RE: Approval of 1-Year Contract with RPh on the Go, LLC (d/b/a Spindle)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District has a continued need for substitutes to fill certificated and classified vacancies on a daily basis. To meet the staffing needs of our district, the Human Resources Department seeks to enter a one-year agreement with RPh on the Go, LLC (d/b/a Spindle). RPh on the Go, LLC (d/b/a Spindle) provides substitute staffing for a wide variety of essential certificated and classified positions, including positions that fall under the Special Education Department. RPh on the Go, LLC (d/b/a Spindle) provides comprehensive pre-employment screening of their substitutes to ensure that they are qualified and meet applicable professional standards. RPh on the Go, LLC (d/b/a Spindle) will be responsible to pay their substitutes directly and bill us for substitutes we use only. We anticipate using RPh on the Go, LLC (d/b/a Spindle) for district and site vacancies.

FISCAL IMPLICATIONS:

The current estimated cost is not to exceed $150,000.00. Personnel Services (715) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the contract with RPh on the Go, LLC (d/b/a Spindle) to support the South San Francisco Unified School District with our need for certificated and classified substitutes for the 2025-26 school year.

SPINDLE

RPh on the Go, LLC d/b/a **Spindle** (hereafter referred to as the "Company"), and **South San Francisco Unified School District** whose location is 398 B St., South San Francisco, CA 94080 (hereafter referred to as "Client") enter into this non-exclusive Client Services Agreement for the purpose of referring and placing its employees ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. SERVICES

1.1 Scope
The Company, a staffing agency in the business of providing supplemental staffing to the public and private education sector, will use commercially reasonable efforts to provide Consultants to Client on a temporary basis or, if specifically requested by Client, for permanent placements. The parties agree that Company cannot guarantee the result or performance of the Consultants placed on a temporary or permanent basis. Client attests that it currently holds and agrees it will maintain all requirements necessary to operate its business and to utilize the Consultants in the positions assigned. If a Consultant is unable to complete the specified assignment, Company may use its commercially reasonable efforts to find a replacement in a timely manner.

1.2 Term of Agreement
This Agreement begins on the date of the latest signature below ("Effective Date") and remains in effect for a period of one (1) year unless terminated earlier in accordance with the provisions of this Agreement. Following the initial term, this Agreement will automatically renew for successive one-year periods. If either party elects not to renew, all obligations under this Agreement will cease at the end of the current term, except for any provisions that expressly or by their nature survive termination.

1.3 Telepractice
Company, at Client's request, may provide telepractice services through its teletherapy provider VocoVision. Should utilization of VocoVision occur, Client will receive Addendum A – Teleservices Assignment Confirmation which outlines specific terms and conditions regarding VocoVision's telepractice services.

1.4 Applicable Professions, Disciplines
Company will present the following professions, disciplines for consideration under this Agreement: Special Education Teachers, Paraprofessionals, Nurses, Sign Language Interpreters.

1.5 Competency and Licensing
Company will make reasonable efforts to present only Consultants qualified for their discipline based on the applicable Department of Education licensing and certification requirements, professional standards, and Client requirements for the disciplines placed with Client. The Company will conduct pre-employment screenings to provide Consultants who meet the applicable standards and Client requirements. To assist in these efforts, Client will provide Company with all necessary standards and Client requirements for each discipline a Consultant may work in. Client acknowledges that it possesses the unique and necessary knowledge to assess the qualifications of any Consultant referred to work with Client, and Client agrees that it has the ultimate responsibility of approving a Consultant's licensure, certifications, and qualifications as acceptable for Client in the assigned discipline. To this end, Company will make available to Client all necessary Consultant records that Company may disclose and may, at Client's discretion, facilitate an interview between Client and Consultant to assist in the assignment decision. If Client becomes aware of any notices, findings, or information, including but not limited to fingerprint search results, that may negatively impact the start or continuation of an assignment, Client will notify Company in writing within three (3) business days of Client's knowledge of such information and will provide Company with all relevant and necessary details regarding the situation. Failure to notify Company may result in the termination of this Agreement and any current or future assignments.

1.6 Credentialing and Onboarding
Consultants assigned to Client must pass all required background checks, fingerprinting, and security screenings in accordance with federal, state, and local requirements as applicable to Client and the

assigned discipline. Client will confirm that Consultants meet these requirements prior to the start of an assignment.

Client acknowledges that Consultants must complete Company's onboarding and credentialing processes prior to the start of an assignment, and Client agrees that Consultants may not provide any services prior to their completion of onboarding and credentialing. Company will provide Client with written notice of Consultant's completion of onboarding and credentialing and Consultant's authorization to begin work. If Client authorizes a Consultant to begin work before completion of the onboarding and credentialing process, Client accepts full responsibility for such authorization. Client agrees to indemnify, defend, and hold harmless Company from all liabilities, losses, damages, costs, and expenses arising due to Consultant's performance of services during such period and agrees that in no instance is Company liable to Client for its decision to authorize work without Company's written approval and confirmation of completion of onboarding and credentialing.

2. ADMINISTRATION OF CONTRACT

2.1 Notices

All notices required to be given in writing will be sent to the names/addresses listed below.

To:	Spindle	To Client:	South San Francisco Unified School District
Address:	501 Brooker Creek Blvd Suite A-400 Oldsmar, FL 34677	Address:	398 B St., South San Francisco, CA 94080
Email:	ContractNotices@gospindle.com		

2.2 Insurance

Company will maintain at least the following minimum amounts of insurance - General Liability $2,000,000 per occurrence and $4,000,000 aggregate; Workers Compensation in accordance with state regulations; Employer's Liability $1,000,000; Excess Liability over General Liability and Employer's Liability $5,000,000 per occurrence, $5,000,000 aggregate, Professional Liability of $1,000,000 per occurrence and $3,000,000 aggregate and Sexual Abuse and Molestation - $1,000,000 per occurrence and $3,000,000 aggregate.

Company will provide Client with copies of Certificates of Insurance that reflect the minimum amounts listed above.

2.3 Independent Contractor

The parties agree that the relationship of each to the other is that of an independent contractor. All Consultants will remain employees of the Company, which is solely responsible for providing and maintaining payroll services for any Consultant placed with Client, maintaining payroll records, and withholding and remitting all payroll taxes and social security payments, unless the parties otherwise agreed to in writing. Company does not ordinarily use subcontractors in providing services. Should the need to use a subcontractor arise, the Company will notify Client in advance of the assignment to receive approval.

2.4 Limitation of Liability

NEITHER PARTY WILL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND WILL NOT BE LIMITED BY THESE PROVISIONS.

2.5 Indemnification

To the fullest extent permitted by law, each party (the "Indemnifying Party") will indemnify, defend, and hold harmless the other party, and each of their respective officers, directors, agents, and employees

(the “Indemnified Party”) against all liabilities, losses, damages, costs and expenses (“Losses”) to the extent caused by the actions or inactions of the Indemnifying Party. In no event will the Indemnifying Party’s obligations extend to Losses resulting solely from the negligent act or omission, willful misconduct, breach of this Agreement, or unlawful act of an Indemnified Party.

The Indemnified Party will notify the Indemnifying Party within 5 business days after receiving notice of a claim, lawsuit, demand, action, or threatened action (“Claim”) covered by the indemnity obligations in this Agreement and will provide the Indemnifying Party with all necessary documentation for the Indemnifying Party to assess its obligations under the Agreement. The parties will keep each other reasonably informed regarding the status of any Claim, will work in good faith in the defense and settlement of Claims, will provide notice to and consult with each other prior to settling any Claim. Neither party will, without the other’s written consent, settle or compromise any claim or consent to the entry of any judgment regarding any Claim which indemnification is being sought unless such settlement, compromise, or consent (i) includes an unconditional release of the other party from all liability arising out of such claim; (ii) does not include any admission or statement suggesting any wrongdoing or liability on behalf of the other party; (iii) does not contain any equitable order, judgment, or term that affects, restricts or interferes with the business of the other party; and (iv) does not place any monetary obligations or liabilities on the other party. Any omission or delay in complying with this paragraph by the Indemnified Party will relieve the Indemnifying Party of its obligations to the extent it is prejudiced by such omission or delay. This Section will survive any termination or expiration of this Agreement.

2.6 Conflict of Interest

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with the ability to perform under this Agreement. To that end, the parties hereby certify and represent that their officials, employees, and agents do not have any significant financial or other pecuniary interest in the other party’s business or operations, and no inducements of monetary or other value were offered or given to any officer, employee, or agent of the other party. Each party agrees to within 5 business days notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

3. FISCAL

3.1 Payment Terms, Default Charges, and Minimum Wage Increases

Company will submit invoices to Client on a weekly basis for all services provided during the previous week. Client’s payment is due within thirty (30) days of receipt of invoice.

Invoices are considered past due if not paid by the agreed upon due date. Client agrees to pay all necessary collection costs, including reasonable attorney's fees and costs. Company reserves the right to approve or discontinue any extension of credit and the terms governing such credit.

If Company is required to increase Consultant’s compensation due to minimum wage increases or experiences an increase in compensation costs as a direct result of any law, order, or other government action, Client agrees that Company may increase the bill rates at a proportional level. Company agrees it may only increase bill rates up to a level that places Company in the same position it was prior to such law, order, or action. Company will provide fifteen (15) days written notice to Client prior to any such change taking effect.

3.2 Timekeeping and Invoicing

Client will ensure that Consultants accurately record the start and stop times for all hours worked in accordance with Client’s policies and that Consultants utilize Client’s designated method for submission of Company’s timesheet. Timesheets and/or timesheet approvals are due weekly by 12:00 PM on the Monday following the end of Client’s designated workweek.

Company will generate an invoice based on timesheets submitted. Each invoice will contain a unique invoice number, date(s) of services provided, Consultant name, job title, hourly bill rate, total hours billed, and total amount due. Company pays overtime in compliance with federal, state, and local laws. Client agrees to be billed at one and one-half (1.5) times the regular bill rate for all hours when Company is required to pay overtime. Client must notify Company in writing if pre-approval is required

for overtime hours prior to any such hours being worked. Client attests that only Client employees with appropriate knowledge and authority will review and approve invoices and will notify Company of any errors within fifteen (15) days of the date of invoice, and Company agrees that all non-disputed amounts are due and payable according to the standard payment terms contained herein. Company and Client will work in good faith to resolve any errors, and Company will provide a corrected invoice mutually acceptable to both parties within ten (10) business days of a resolution. In the event Client fails to report errors within fifteen (15) days, disputes will not be accepted, and the invoice will be due and payable in full.

3.3 Employment of Consultants

Should Client wish to engage in a contingency search agreement for specific disciplines to help fulfil required staffing levels, the parties will work together to develop a separate agreement outlining the scope of such requested search.

3.4 Force Majeure and Unscheduled Facility Closure Policy

Neither party is liable for failure or delay in performing its obligations, if such failure or delay is due to natural disasters, pandemics, acts of war, government regulations, or other events or causes beyond the parties' control. Further, the parties agree that Company is not liable for failure or delay in performing its obligations, if such failure or delay is due to termination of Consultant or Consultant's resignation. If services are interrupted, both parties will make reasonable efforts to resume operations.

Notwithstanding the foregoing, the parties agree that in the event of an unforeseen or unexpected interruption resulting from a complete or partial unscheduled closure of Client's facilities due to natural or manmade events, including but not limited to fires, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will transition to virtual services all Consultants whose services can be performed in such a setting. Client agrees to be billed for virtual services at the regular contracted hourly bill rate for all hours worked by Consultant. Virtual service hours will be entered and processed according to the normal time submittal and approval process, unless otherwise requested in writing by Client and agreed upon by Company. Company and Client will work in good faith to determine which contracted disciplines qualify for virtual services, however Client may not decline virtual services of a Consultant if the same services are provided virtually by Client employee(s).

3.5 Multiple Locations

If Client requires Consultant to travel to and perform services at more than one location, Client will compensate Company for travel time between locations at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

3.6 Client Funding

The parties acknowledge that Client's obligations under this Agreement may be subject to budgetary constraints and appropriations by government authorities. If funding for services under this Agreement is reduced or eliminated by governmental action, Client will immediately notify Company in writing. In such cases, the parties will negotiate in good faith to modify the Agreement to allow for continuation of services. However, if Company, in its sole discretion, determines that it is not feasible to continue providing services at reduced costs, Company may immediately terminate this Agreement and all current and future assignments, without liability to Client.

4. CLIENT RESPONSIBILITIES

4.1 On-Site Responsibility

Client will provide Consultants with orientation to all Client specific policies, procedures, and processes necessary to provide services, including but not limited to safety policies and procedures, and Client will provide all necessary support, facilities, training, direction, and means for Consultants to satisfactorily complete the assignment. Client acknowledges that Company does not provide special education, therapy, nursing, or related services and only provides candidate identification and placement services. As such, the provision of Consultant's services is not supervised by Company. Client will provide Consultant and Company written notice and contact information of the Client supervisor assigned to each Consultant. At all times, Consultants are subject to Client's guidance, supervision, and control for the work performed and services provided. Client is responsible for

Consultant's adherence to the applicable standards of practice and Client requirements, and only Client is responsible for determining the appropriate services to be provided by Consultant. Client will not allow Consultant, at any time, to perform work or provide services that are outside the scope of the duties and responsibilities of their assigned position, and Client will not allow Consultant to perform work at any location other than the location(s) agreed upon with Company. Client will not allow, request, or require that Consultants use any automobile, regardless of ownership, or Consultant's personal devices in performance of any work for Client without the written consent of Company. Client acknowledges that any deviation from Client's policies and procedures, as orientated to Consultants, should be immediately reported in writing and directly to Company so it may offer correction and/or counseling to the Consultant.

4.2 Administrative Responsibilities

Client is responsible for orienting Consultants to Client's policies and procedures regarding the submission of any paperwork required for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. Should Consultant fail to submit paperwork as required by Client's policies and procedures, Client will notify Company in writing within three (3) business days of Client's knowledge of the alleged failure. Failure to timely notify Company or notify Company before an assignment ends negates any Client claim to withhold payment due to untimely work and/or paperwork non-compliance.

Where required by federal, state, or local law, Client acknowledges it is responsible for providing and administering meal and rest periods to Consultants in accordance with such laws because Company does not maintain control over Client's workplace. If Client operates in such a jurisdiction, Client will provide a written policy outlining Client's requirements and procedures to Company and Consultants, and Client will provide appropriate training to Consultants so they may comply with such policy. Client agrees to indemnify Company for any payments or other expenses incurred by Company relating to Client's failure to properly administer any legally required meal or rest breaks. Client will immediately notify Company in writing if it is unable or unwilling to provide or administer legally required meal and rest breaks. In such an event, Company may immediately terminate any or all current and future assignments with Client. In the event of any inquiries regarding meal and rest break compliance, Client and Company will cooperate in good faith to resolve the matter in accordance with applicable laws and best practices. If corrective action is necessary, the parties will work together to determine an appropriate resolution.

4.3 Incident and Error Tracking

Client will report to Company any performance issues, incidents, errors, or other similar events related to the work or services provided by Consultants. Company will document reported incidents and may track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of Client's knowledge of the occurrence.

4.4 Workplace Conditions and Reporting of Work-Related Injuries

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed necessary for the positions to which Consultants are assigned. Client warrants that its facilities and operations comply with all applicable federal, state, and local safety and health laws, regulations, and standards, including but not limited to all applicable workplace safety standards. Client agrees it is responsible for providing all necessary safety training and equipment to Consultants, and for each Consultant's compliance with applicable health and safety requirements, including those instituted by Client. Client ensures compliance with all applicable workplace safety obligations, including general training on the reporting of work-place injuries or incidents, and occupational exposure to bloodborne pathogens. Records of such occurrences will be maintained by Client and will be accessible to Company. In the event of a workplace injury, incident, or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the appropriate treating department as per Client protocol. Consultant will concurrently report any workplace injury, incident, or exposure to Company for the purpose of reporting such event to Company's workers' compensation carrier. If Client's reporting requirements change during the term of this Agreement, Client is responsible for providing written notification of such change to both Company and Consultants.

4.5 State Retirement System Notice

This notice is intended to clarify the manner of payment in contemplation of a Consultant's mandatory or permissive participation in a state teacher retirement system, school employees' retirement system, and/or any similar or successor system applicable to the professionals provided by Company. Client agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant and fulfilling all associated administrative duties. The parties agree that the applicable employee share paid to the system by Client shall be deducted from the amount due to Consultant by Company. Client and Company expressly acknowledge and agree that if any Consultant is required to or elects to participate in a retirement system/pension, Client is solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension. Client will immediately notify Company if any Consultant is required to or voluntarily elects to participate in any such system. In such event, Client will advise Company of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client will withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by Client will be deducted from the amount owed to Company by Client.

5. COMPANY RESPONSIBILITIES

5.1 Equal Opportunity and Workplace Harassment

Both parties agree to provide equal opportunity to all Consultants and agree that they will not discriminate against, harass, or retaliate against any Consultant based on race, religion, color, sex, national origin, age, disability, veteran status, or any other status or condition protected by applicable federal, state, or local laws. Client will promptly investigate all allegations of discrimination, harassment, and retaliation, and will immediately report to Company any such incident or suspected incident involving a Consultant and Client employees or agents or occurring at Client's worksites. Client will indemnify Company for all losses, liabilities, or damages associated with defending any charge, complaint, claim, cause of action or suit by any governmental or administrative agency and/or any Consultant or anyone acting on Consultant's behalf, arising in whole or in part due of Client or Client's employees or agents.

5.2 Issue Resolution

In the event Client encounters an issue that is not satisfactorily resolved by its Company representative, Client should escalate the issue to the appropriate Company manager by calling 847-588-7177. Please ask for your account representative's manager.

6. TERMINATION

6.1 Termination of Assignment With Cause

Immediately upon Client's knowledge, Client will report to Company any behavior issue, deviation from the accepted standards of practice, policies, and procedures as orientated to Consultant, or incident that would be considered adverse to Client's operations. In such an event, Client may request, in writing, that Company facilitate the immediate removal of Consultant. Client agrees it will not immediately remove a Consultant or terminate an assignment unless Company has been notified in writing or, based on Client's good faith assessment, that immediate dismissal is necessary to protect Client's operations. Upon termination of assignment or removal of a Consultant, Client will provide documentation specifying the reasons and facts of the termination to Company within forty-eight (48) hours. If Client does not report such deviation(s) and terminates an assignment or does not provide the required documentation following a termination, Client will be assessed an amount equal to five (5) days of billings at the bill rates and minimum hours agreed upon in the applicable Client Assignment Confirmation. The parties agree that Consultants are an integral part of Company's operations and a resource that may have been developed over years, and Client acknowledges that Company may not be able to find another position for Consultant, ultimately leading to termination of Consultant's

employment with Company. Accordingly, any delay or absence of written notice may result in lost revenue or other consequences not foreseen at this time. Therefore, the parties agree the liquidated damages in this Section are reasonable for the probable loss suffered by Company in the event of Client's breach of this provision.

Client is responsible for all costs and fees up to the point of termination. Client will provide Company a five (5) business days exclusivity period to refill the position in the event of termination with cause. Should Company identify a suitable Consultant, Client will agree to the original or extended terms of the terminated Consultant's assignment. In the event a replacement Consultant requires higher compensation, Client agrees that Company may proportionately increase the bill rate to put Company in the same position as it was before the termination.

6.2 Termination of Agreement and Termination of Assignment Without Cause

Client may terminate an assignment or this Agreement upon thirty (30) days written notice. Client is responsible for all charges and fees prior to notice date and through the 30-day period of notice. If Client is unable to or does not provide thirty (30) days written notice, Client will be billed for thirty (30) days at the agreed upon regular bill rate and minimum hours for all terminated assignments. In the event of termination without cause, Client is responsible for any housing and travel costs actually incurred by Company because of such termination.

7. CONFIDENTIALITY

7.1 Non-Disclosure

Each party acknowledges that, they (the "Receiving Party") will learn confidential information of the other party (the "Disclosing Party"). Confidential information (as defined here and below) is any information which is private to the Disclosing Party but is shared by to the Receiving Party as required to accomplish this Agreement and includes bill rates, fees for permanent placements, and terms and conditions of this Agreement. It is agreed that neither party will disclose any Confidential Information of the other party to any person or entity nor permit any person or entity to use Confidential Information, except as required to fulfill the party's obligations under this Agreement.

Confidential Information of Company also includes, but is not limited to, any and all information owned or controlled by Company and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Company and which is not generally disclosed to the public, including but not limited to employee and Consultant information and Company's technical data, policies, financial data, contract terms and provisions, billing rates, and permanent placement fees whether disclosed orally, in writing, or by inspection, and that should be reasonably understood to be confidential given the nature of the information.

If the Receiving Party attempts to use or dispose of any Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of this Agreement, the Disclosing Party has the right, in addition to other remedies which may be available to it, to obtain injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant. The parties acknowledge and agree that monetary damages may not be a sufficient remedy for any breach or threatened breach of this Section and, therefore, such injunctive relief is appropriate as a remedy and the breaching party waives any requirement for the securing or posting of any bond showing actual monetary damages in connection with such breach.

The parties understand and agree that nothing in this Section is meant to prevent any disclosure of Confidential Information required under federal, state, or local law, regulation, or a valid order issued by a court or governmental agency (each a "Legal Order"). Before making such disclosure, the Receiving Party will provide the Disclosing Party with (i) prompt written notice of such Legal Order so the Disclosing Party may seek, at its own costs and expense, a protective order or other remedy; and (ii) reasonable assistance, at the Disclosing Party's costs and expense, in opposing such disclosure. If, after providing notice, the Receiving Party remains subject to a Legal Order to disclose any Confidential Information, the Receiving Party will disclose only the portion of Confidential Information that such Legal Order specifically requires to be disclosed.

7.2 Family Education Rights and Privacy Act, Data Protection, and Cybersecurity

Where applicable, Company will comply with all laws, rules, and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g (“FERPA”) and acknowledges that certain information about Client's students may be contained in records maintained by Company and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect relevant records in accordance with FERPA and Client policy. If necessary, Consultants assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines. Notwithstanding the foregoing, Client will not, unless necessary in furtherance of this Agreement, disclose such information to Company or Consultant, and Client will not, under any circumstances, allow Consultant to remove such information from Client facilities. If such removal occurs, Client will immediately notify Company, and the parties will work in good faith to remedy the situation. Except where required by law, Company will not disclose to any third party, without prior consent of a parent/guardian and written consent of Client, any information regarding students that Company may learn or obtain during this Agreement.

The parties will implement and maintain reasonable security measures to protect data from unauthorized access, disclosure, or use and will comply with all applicable federal, state, and local laws regarding privacy and data protection. In the event of a data breach affecting the other party, the affected party must notify the other party within five (5) business days of its awareness of the breach. Upon termination of this Agreement or upon the other party’s request, each party will return or securely destroy records and data in accordance with applicable laws. Client agrees Company is free from any liability arising from or relating to Client’s failure to provide onsite supervision or to orient and train Consultant on Client’s policies, procedures, or oversight related to data protection.

8. FINAL PROVISIONS

8.1 Survival
The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

8.2 Governing Law
This Agreement shall be governed by and construed in accordance with the laws of the State where the services are provided, without regard to its conflict of laws principles. Any legal action or proceeding arising out of or relating to this Agreement shall be venued in San Mateo County, California.

8.3 Electronic Signatures, Counterparts, and Authority.
This Agreement and any related documents may be executed and delivered electronically, including by email or electronic signature software. Signatures transmitted electronically will be considered valid and binding as if they were original signatures.

This Agreement may be executed in one or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. A signed copy of this Agreement transmitted by electronic means (such as email or other software) will have the same legal effect as an original signed copy.

The persons signing this Agreement represent that they have the proper authority to bind their respective party. If Client is entering into this Agreement on behalf any additional affiliated facilities, Client represents that it has the proper authority to bind those facilities to the terms of this Agreement. As such, Client will be jointly and severally liable under this Agreement for the obligations of such additional affiliated facilities.

8.4 Severability and Waiver
If any provision of this Agreement is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the remaining provisions will continue in full force and effect. When possible, the parties agree to negotiate in good faith to replace any invalid or unenforceable provision with a legally valid alternative.

Failure or delay by either party to enforce any provision of this Agreement will not be considered a waiver of that provision or any other provision, and a waiver of any right(s) under this Agreement must be in writing and signed by the waiving party. No waiver of any default will be deemed a waiver of any subsequent default.

8.5 Entire Agreement

This Agreement and each duly executed Amendment or Exhibit represents the entire agreement between the parties and supersedes any prior understandings or agreements, whether written or oral, between the parties with respect to the subject matter herein. The parties acknowledge that they were given the opportunity to discuss this Agreement with legal counsel. Should any provision of this Agreement require judicial interpretation, the interpretation shall not apply any rule of construction to construe the provision(s) more strictly against one party. This Agreement will inure to the benefit of and will be binding upon the parties hereto and their respective heirs, personal representatives, successors, and assigns, subject to the limitations contained herein. This Agreement may not be modified, amended, suspended, or waived, except by the mutual written agreement of the parties.

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. ***(Please return all pages of this Client Services Agreement)***

CLIENT ID – CLIENT NAME

286143 South San Francisco Unified	**RPh on the Go USA, LLC dba Spindle**
_____	_____
Signature Date	Signature Date
_____	_____
Print Name	Print Name
_____	_____
Title	Title

SPINDLE

CLIENT HUMAN RESOURCES/CREDENTIALING REQUIREMENTS CHECKLIST

Client Name: **South San Francisco Unified School District**

Client Address: **398 B St., South San Francisco, CA 94080**

As part of our Standard Credentialing Package, Spindle will collect the following prior to the start of a contracted assignment. Subject to federal, state and local restrictions, copies may be made available to Client upon request.

Current CV / Resume
References
Form I-9
E-Verify
License and/or Certification Verification
Professional Certification, as applicable
Driver's License, State-issued Identification or Passport
Social Security Card
Criminal Background Check to include fingerprinting, as required
National Sexual Offender Search
Exclusion Searches for
- SAM
- HHS/OIG
- OFAC

9-panel Drug Screen
FERPA Statement of Understanding
CDC Guidelines for School Personnel

If you require any additional credentialing items above what is contained in the Standard Credentialing Package, please reach out to the Representative indicated below:

Spindle Account Executive and Company Representative

Name: Andrew Bechtold
Email: andrew.bechtold@gospindle.com
Phone: 678-580-4565

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: October 9, 2025

RE: UC Merced Teacher Preparation Program Agreement 2025-2028

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The District seeks Board-approval to enter into an agreement with The Regents of the University of California on behalf of University of California, Merced, Extension Education Programs.

The purpose of this Agreement is to address South San Francisco Unified School District's workforce needs and provide internship, practice teaching, and field experience learning opportunities for student and intern teachers enrolled in University of California, Merced, Extension Education Programs as Teacher Candidates. The student and intern teacher programs provide Teacher Candidates the opportunity to gain experience in a public-school setting in alignment with California Commission on Teacher Credentialing (CTC) requirements.

FISCAL IMPLICATIONS:

There is no cost to the District associated with this agreement.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with The Regents of the University of California on behalf of University of California, Merced, Extension Education Programs to provide student teaching and intern teacher placements to university students for the 2025-2028 school years.

TEACHER PREPARATION PROGRAM AGREEMENT
BY AND BETWEEN
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
AND
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

This Agreement is made and entered into on the date of last signature below in the State of California, by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California corporation on behalf of the University of California, Merced, Extension Education Programs (hereinafter referred to as "UNIVERSITY") and SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT (hereinafter referred to as "DISTRICT"), collectively referred to as PARTY OR PARTIES.

RECITALS

WHEREAS, various California Education Code Sections, including but not limited to 44259, 44320, 44321, 44452-44458, 44462 and 44466, authorize or govern a public school district in cooperation with an approved college or university to establish a student teaching program (fieldwork) meeting the provisions of applicable state law and regulations ("PROGRAM"); and

WHEREAS, DISTRICT is a California public school which operates schools suitable for internships, practice teaching and field experience needs; and

WHEREAS, UNIVERSITY has met all the requirements and preconditions established by state law, specifically those established by the California Commission on Teacher Credentialing ("COMMISSION") and/or Committee on Accreditation; and

WHEREAS, it is to the benefit of both the UNIVERSITY and DISTRICT that Teacher Candidates have opportunities to enhance their capabilities as practitioners and both UNIVERSITY and DISTRICT desire to partner together to make PROGRAM available.

WHEREAS, it is understood and agreed by and between the Parties of this Agreement that they wish to enter into this Agreement in order to ensure the requirements of the California Commission on Teacher Credentialing ("COMMISSION"), will be met and provided to the Teacher Candidates and shall complete their respective responsibilities in connection with this Agreement during its term. See attached the Teacher Preparation Program Handbooks.

AGREEMENT

NOW, THEREFORE, in consideration of the covenants and agreements, set forth herein, the receipt and sufficiency of which are hereby acknowledged, the PARTIES agree as follows:

I. TERM AND TERMINATION

A. This Agreement shall become effective as of the date first written above once both PARTIES have executed the Agreement and shall continue in full force and effect through June 30,

2028. The PROGRAM Year shall end in June, with the exact day varying from year to year as determined by the then-current applicable DISTRICT certificated work year calendar.

B. Notwithstanding anything to the contrary stated in this Agreement, either PARTY may terminate this Agreement for convenience upon thirty (30) days' written notice.

C. In the event DISTRICT chooses to terminate the Agreement for convenience in accordance with this Article, any Teacher Candidates assigned at DISTRICT schools when DISTRICT gives notice may continue to train until the end of the Teacher Candidates' current UNIVERSITY semester.

D. This Agreement may be terminated immediately by either PARTY hereto should the other PARTY fail substantially to perform in accordance with the terms hereof through no fault of the terminating PARTY and such failure continues for thirty (30) days after notice thereof is delivered by the non-defaulting PARTY.

II. PLACEMENT OF STUDENT & INTERN TEACHERS

A. DISTRICT and UNIVERSITY shall coordinate the process of placement of Teacher Candidates.

B. DISTRICT will use its best efforts within the constraints of available position openings to place Teacher Candidates in environments to maximize their success (i.e., supportive principal, available peer support, class selection).

C. DISTRICT reserves the right to make the final determination on any Teacher Candidate's placement or Intern Teacher's employment and placement by DISTRICT.

D. DISTRICT shall adhere to the COMMISSION's Criteria for School Placements (MS/SS Program Standards, 3(B)) including but not limited to permit video capture for candidate reflection and TPA completion.

E. Neither UNIVERSITY nor DISTRICT shall discriminate in the selection of, or participation by any Teacher Candidate pursuant to this Agreement because of ethnicity, religion, sex, sexual orientation, national origin, ancestry, age or disability, or any other protected class within the limits imposed by law and/or DISTRICT policy.

F. INTERN TEACHER ONLY: DISTRICT shall assign Intern Teachers to assume the functions that are authorized by the credential held by the Intern Teacher and shall be placed in an assignment that meets the instructional or service needs of the DISTRICT.

G. INTERN TEACHER ONLY: DISTRICT shall not displace a certificated DISTRICT employee with the placement of an Intern Teacher. This Agreement shall serve to certify such to UNIVERSITY in accordance with Commission requirements.

III. SUPERVISION OF STUDENT & INTERN TEACHERS

A. UNIVERSITY shall provide Site Supervisors (University Mentors) for all Teacher Candidates. UNIVERSITY shall have clearly defined qualifications for Site Supervisors to include: (1) current

knowledge in the content they teach; (2) understanding of the context of schooling; (3) ability to model best professional practices in teaching and learning, scholarship, and service; (4) knowledgeable about diverse abilities, cultural, language, ethnic, and gender diversity; and (5) thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools, and hold a valid California Clear Teaching Credential in the area of the credential the teacher candidate is seeking. (Note: One who holds a valid teaching credential has undergone livescan fingerprints and a background check.)

B. Such UNIVERSITY Site Supervisors (University Mentor) shall visit Teacher Candidates in their fieldwork placement six times per semester to provide support, mentoring and supervision.

C. DISTRICT shall provide a qualified supervisor (Cooperating Teacher) who will serve as the on-site guide, observing the teacher candidate at the classroom level and in collaboration with the UNIVERSITY'S Site Supervisors.

D. INTERN TEACHER ONLY: As an employee, intern candidates will also be supervised by the school site's principal or assistant principal, unless designated otherwise.

IV. CONDITIONS OF INTERN EMPLOYMENT (INTERN TEACHERS ONLY)

Intern Teachers are employees of DISTRICT and subject to all of the rights and obligations associated to such employment, including the normal teacher evaluation policies and practice. For employment purposes, the DISTRICT shall be the sole evaluator of the Intern Teacher, including the evaluation process, instrument, and content.

V. SELECTION AND QUALIFICATIONS OF SUPERVISORS/MENTORS

A. DISTRICT (cooperating teacher) and UNIVERSITY (university mentor) shall each provide a qualified supervisor to assist the Teacher Candidate. DISTRICT and UNIVERSITY shall independently determine the qualifications of their respective supervisors.

B. DISTRICT shall provide a qualified supervisor who will serve as the on-site guide (Cooperating Teacher), observing the Teacher Candidate at the classroom level and in collaboration with the UNIVERSITY'S Supervisors (University Mentors).

C. INTERN TEACHER ONLY: As an employee, the intern will also be supervised by the school site's principal or assistant principal, unless designated otherwise.

D. DISTRICT shall assign a Supervisor (Cooperating Teacher) to the Teacher Candidate prior to assuming daily teaching responsibilities. DISTRICT shall select and evaluate such Supervisor (Cooperating Teacher) in accordance with DISTRICT policy and practices and based on clearly defined description of qualifications to include: (1) valid corresponding Clear or Life credential; (2) Three (3) years successful teaching experience; and (3) English Learner Authorization (ELA) if responsible for providing specified ELA support. See attached the Teacher Preparation Program Handbooks.

E. UNIVERSITY shall provide Supervisors (University Mentors) for all Teacher Candidates. UNIVERSITY shall have clearly defined qualifications for UNIVERSITY Supervisors (University Mentors) to include: (1) current knowledge in the content they teach; (2) understanding of the context of schooling; (3) ability to model best professional practices in teaching and learning, scholarship, and service; (4) knowledgeable about diverse abilities, cultural, language, ethnic, and gender diversity; and (5) thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

VI. TIMING AND HOURS OF SUPERVISION OF STUDENT/INTERN TEACHERS

A. STUDENT TEACHER ONLY: UNIVERSITY Supervisors (University Mentors) shall visit Student Teachers, in the fieldwork placement environment six times during the semester.

B. INTERN TEACHER ONLY: The "COMMISSION" (CTC) requires a minimum of 144 hours of mentoring and supervision for Intern Teachers who have earned an English Learner Authorization (ELA). Intern Teachers who have not earned an ELA shall receive an additional 45 hours of support (CTC's Precondition for Internship Program).

C. INTERN TEACHER ONLY: Intern Teachers who assume daily teaching responsibilities after the beginning of a school year shall be provided the following minimum hours of mentoring and supervision: four hours times the number of instructional weeks remaining in the school year. A minimum of two hours of mentoring and supervision shall be provided to an Intern Teacher every five instructional days.

D. INTERN TEACHER ONLY: UNIVERSITY Supervisors (University Mentors) shall visit Intern Teachers, in the intern environment, a minimum of once every two weeks. The UNIVERSITY Supervisor (University Mentor) will provide a minimum of 90 hours of support per academic year through the combination of biweekly site visits and coursework. The DISTRICT will provide a minimum 54 hours of support, as determined by the DISTRICT and in accordance with activities satisfying the COMMISSIONS'S support and supervision requirements.

E. DISTRICT shall provide sufficient resources including the identification of protected time for the DISTRICT Supervisor (Cooperating Teacher) to work with Teacher Candidates during the school day to include clearly defined expectations for type and frequency of mentoring.

F. INTERN TEACHER ONLY:

Table 1: Minimum Number of Hours Required Annually:

Type of Hours	Total Hours Required (per Semester)	Intern & Cooperating Teacher Combined (per Semester)	University (per Semester)
General Support and Supervision	144	60	12
EL Specific Support and Supervision	45	15	7.5
Total Support and Supervision Hours	189	75	19.5

VII. ROLES AND RESPONSIBILITIES

A. DISTRICT and UNIVERSITY agree to adhere to the distribution of Teacher Candidate support and supervision responsibilities.

B. DISTRICT agrees to provide protected time for DISTRICT Mentor (Cooperating Teacher) to work with Teacher Candidate within the school day. DISTRICT Mentor (Cooperating Teacher) will log all support activities provided for Teacher Candidates.

C. DISTRICT and UNIVERSITY supervisors will meet regularly with Teacher Candidates to ensure Teacher Candidates are following the California Teaching Performance Expectations (TPE's) or other such standards as may be applicable to the specific regular standard credential each Teacher Candidate is seeking to obtain.

D. UNIVERSITY shall provide mandatory orientation and training for the DISTRICT Mentor (Cooperating Teacher) and UNIVERSITY Supervisor (University Mentor). UNIVERSITY shall provide DISTRICT Supervisors a minimum of 10 hours of initial orientation to the program curriculum, effective supervision approaches, and content-specific pedagogy and instructional practices. UNIVERSITY shall also provide ongoing development for DISTRICT Supervisors to remain current in the knowledge and skills for candidate supervision and program expectations (per COMMISSION MS/SS Program Standard 3(D)).

E. DISTRICT shall include Teacher Candidate in appropriate DISTRICT support programs and regularly scheduled staff development activities.

F. INTERN TEACHER ONLY: DISTRICT shall develop and implement a Professional Development Plan for Intern Teachers in consultation with the UNIVERSITY. The plan shall include all of the following: (1) Provisions for annual evaluation of the Intern Teacher; (2) A description of the courses to be completed by the Intern Teacher, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching; (3) Additional instruction during the first semester of service, for Intern Teachers in kindergarten or grade 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities; (4) Instruction, during the first year of service, for Intern Teachers teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.

VIII. PREPARATION TO TEACH ENGLISH LEARNERS

A. UNIVERSITY shall provide supervision, including in-classroom coaching, specific to the needs of English Learners (per COMMISSION PSA 13-06, Appendix B, See Exhibit 2).

B. STUDENT TEACHER ONLY: DISTRICT MENTORS (Cooperating Teachers) shall assist the Teacher Candidates, through in- classroom modeling and coaching as needed, with (1) planning lessons that are appropriately designed and differentiated for English Learners; (2) assessing language needs and progress; and (3) supporting language accessible instruction.

C. INTERN TEACHER ONLY: DISTRICT shall identify an individual who is immediately available to assist Intern Teachers, through in-classroom modeling and coaching as needed, with (1) planning

lessons that are appropriately designed and differentiated for English Learners; (2) assessing language needs and progress; and (3) supporting language accessible instruction. The identified individual may be the same Mentor (Cooperating Teacher) assigned pursuant to Section V: Selection and Qualifications of Supervisors/Mentors, provided the individual possesses an English Learner Authorization (ELA) and is immediately available to assist the Intern Teacher.

D. INTERN TEACHER ONLY: The minimum mentoring and supervision provided to an Intern Teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The mentoring and supervision should be distributed in a manner that sufficiently supports the Intern Teacher's development of knowledge and skills in the instruction of English Learners.

E. INTERN TEACHER ONLY: An individual who passes the California Teaching of English Learner (CTEL) examination (including all three subtests) prior or subsequent to the issuance of the intern credential may be exempted from the additional 45 hours of mentoring and supervision specific to the needs of the English Learners.

Table 2: Distribution of Responsibility for COMMISSION Required Hours of English Learner Support

RESPONSIBILITY	SHARED	UNIVERSITY	DISTRICT
45 hours of additional mentoring and supervision	X		
Supervision, including in-classroom coaching, specific to the needs of English Learners	X		
Identification of qualified individual who can immediately assist the Intern Teacher and provide in-class coaching and modeling of lessons for English Learners (as specified in Section VIII C, above).			X

IX. COMMUNICATION AND COLLABORATION

DISTRICT and UNIVERSITY shall work collaboratively together to provide the necessary support to the Teacher Candidate to ensure success.

A. DISTRICT and UNIVERSITY shall cooperate and collaborate in developing and maintaining a process of and procedures for access, communication, and collaboration between DISTRICT Supervisor, as employer (the school site's principal or assistant principal, unless designated otherwise), DISTRICT Mentor (Cooperating Teacher), and UNIVERSITY Supervisor (University Mentor).

B. DISTRICT and UNIVERSITY agree to cooperate in resolving problems related to Teacher Candidate performance or preparation following the procedures outlined in the Clinical Practice Handbook.

C. DISTRICT and UNIVERSTIY agree that changes cannot be made to the program or responsibilities of the parties unless the changes are made in writing and signed by both parties.

D. INTERN TEACHER ONLY: DISTRICT agrees to cooperate with UNIVERSITY managed documentation and monitoring processes to ensure that Intern Teachers receive the COMMISSION required minimum of 144 hours of mentoring and supervision.

E. INTERN TEACHER ONLY: DISTRICT agrees to cooperate with UNIVERSITY-managed documentation and monitoring processes for additional 45 hours of mentoring and supervision to Intern Teachers who have not yet earned the English Learner Authorization.

X. INTERN ADVISORY COMMITTEE AND PROGRAM EVALUATION (INTERN TEACHER ONLY)

A. If UNIVERSITY requires representation by DISTRICT on a UNIVERSITY Intern Advisory Committee, DISTRICT shall provide appropriate staff to serve on such committee. The selection of DISTRICT staff for this purpose is at the sole discretion of the DISTRICT.

B. If DISTRICT establishes a DISTRICT Intern Advisory Committee for the purpose of providing program evaluation or other collaborative process input on the subject of interns, and if DISTRICT requires representation by UNIVERSITY on such committee, UNIVERSITY shall provide appropriate staff to serve on such committee. The selection of UNIVERSITY staff for this purpose is at the sole discretion of the UNIVERSITY.

XI. RESPONSIBILITY OF UNIVERSITY'S ACADEMIC PROGRAM

UNIVERSITY shall have exclusive control over all academic and operational issues involving the UNIVERSITY'S programs, which shall include, without limitation: selection of course content and required textbooks, delivery of instructional programs, selection and approval of faculty, admission, registration and retention of Teacher Candidates, evaluation of Teacher Candidates' prior experience and education, evaluation of Teacher Candidates' academic progress, scheduling courses, awarding academic credit, and conferring degrees.

XII. RIGHTS AND RESPONSIBILITY OF INTERN TEACHERS (INTERN TEACHER ONLY)

Intern Teachers shall be DISTRICT employees for all purposes. As such, Intern Teachers shall be entitled to all rights and obligations normally afforded DISTRICT employees of like classification, assignment and working conditions.

A. Intern Teachers shall assume full teaching and legal responsibility for their classroom.

B. Intern Teachers shall be paid as commensurate with their assignment and the applicable collectively bargained agreement for the Certificated Bargaining Unit.

C. Intern Teachers shall not acquire tenure while serving on an internship credential or in a "non-credentialed" status. Acquiring tenure shall be governed by the then-applicable California Education Code provisions.

XIII. SITE SUPERVISOR RESPONSIBILTY WHEN VISITING DISTRICT

A. DISTRICT is proud to provide healthy, tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for by DISTRICT.

B. UNIVERSITY and UNIVERSITY'S staff shall at all times comply with the provisions and requirements of the Drug-Free Workplace Act of 1990 (Government Code Section8350 et seq.).

C. UNIVERSITY shall at all times enforce appropriate discipline and good order itself and among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement.

XIV. FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTFICATION

Teacher Candidates and the University Mentors shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1.

UNIVERSITY further agrees and acknowledges that if at any time during the Term of this Agreement UNIVERSITY learns or becomes aware of additional information which differs in any way from the representations set forth above, UNIVERSITY shall immediately notify DISTRICT and prohibit any new personnel from having any contact with DISTRICT students until the fingerprinting and background check requirements have been satisfied and District determines whether any contact is permissible.

XV. TUBERCULOSIS CERTIFICATION

Teacher Candidates and the University Mentors shall at all times comply with the tuberculosis ("TB") certification requirements of Education Code section 49406.

UNIVERSITY shall maintain on file the certificates showing that Teacher Candidates and University Mentors were examined and found free from active TB. These forms shall be regularly maintained and updated by UNIVERSITY and shall be available to District upon request or audit.

UNIVERSITY further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement by UNIVERSITY are subject to the TB certification requirements and shall be prohibited from having any contact with District students until the TB certification requirements have been satisfied and District determines whether any contact is permissible.

XVI. INDEMNIFICATION

A. DISTRICT shall defend, indemnify, and hold UNIVERSITY, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, employees or agents.

B. UNIVERSITY shall defend, indemnify, and hold DISTRICT, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officers, employees or agents.

XVII. INSURANCE

A. Each PARTY, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

i. University shall maintain a policy of commercial general liability insurance (including personal injury and property damage) with limits not less than one million dollars ($1,000,000) per occurrence, two million dollars ($2,000,000) aggregate, with no exclusion for sexual abuse or molestation. Further, University agrees to maintain professional liability insurance, for limits not less than three million dollars ($3,000,000) per occurrence, six million dollars ($6,000,000) aggregate on a claims-made basis and maintain coverage for 3 years after the Agreement terminates.

University shall provide certificates evidencing all coverage referred to in this Section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis. If the coverage is on a claims-made basis, University hereby agrees that not less than thirty (30) days prior to the effective date of termination of University's current insurance coverage or termination of this Agreement, University shall either purchase three (3) year tail coverage per claim or provide proof of continuous coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of University's current coverage or prior to termination of this Agreement, as applicable, and provide District a certificate of insurance evidencing such coverage.

University shall maintain Auto Liability limits of not less than one million dollars ($1,000,000) per accident.

The District shall be named as an additional insured or covered party on the liability coverages maintained by University set forth above

ii. Workers' Compensation as required under California State Law. The Parties agree that the District is not to assume, nor shall it assume by this Agreement, any liability under the California Workers' Compensation Insurance and Safety Act for, by or on behalf of any University employees while they are on the premises of the District or while performing any duty whatsoever under the terms of the Agreement or while going to or from any of the placement sites. University shall provide written notice to each University employee regarding the lack of coverage of Workers' Compensation insurance by the District.

iii. Such other insurance in such amount which from time to time may be reasonably required by the mutual consent of DISTRICT and UNIVERSITY against other insurable risks relating to the performance of this Agreement.

B. It should be expressly understood, however, that the coverage and limits required under this Article shall not in any way limit the liability of either PARTY.

C. Each PARTY shall further provide for thirty (30) days advance written notice of any modification, change or cancellation of any of the above insurance coverage.

XVIII. RESPONSIBILITY FOR OWN ACTS

Each PARTY will be responsible for its own acts or omissions and any and all claims, liabilities, injuries, suits, and demands and expenses of all kinds which may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by such PARTY, its employees or representatives, in the performance or omission of any act or responsibility of such PARTY under this Agreement. In the event that a claim is made against both PARTIES, it is the intent of both PARTIES to cooperate in the defense of said claim and to cause their insurers to do likewise. However, both PARTIES shall have the right to take any and all actions they believe necessary to protect their interests.

XIX. NOTICES

All notices, statements, demands, requests, consents, approvals, authorizations, appointments, or designations hereunder by either PARTY to the other will be in writing and will be deemed given and served upon the other PARTY, if delivered personally or three (3) days after depositing in the United States mail, postage prepaid, addressed to:

A. If to DISTRICT:

District Name: SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Address: 398 B Street
City, State, Zip: South San Francisco CA 94080
Attn: Allison Chow; achow@ssfusd.org

B. If to UNIVERSITY:

University of California, Merced
Extension Education Programs
5200 Lake Rd.
Merced, CA 95343
Attn: Procurement Services

XX. COVID-19 POLICY: University requires all members of the University community, including its Students, Trainees, and all others who work, live, and/or learn in any of the University locations or otherwise participate in person in University Programs, to comply with the following policies:

https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19

XXI. INDEPENDENT

None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between DISTRICT and UNIVERSITY other than that of independent entities contracting with each hereunder, solely for the purpose of effecting the provisions of this Agreement.

XXII. AUTHORIZATION WARRANTY

A. DISTRICT hereby represents and warrants that the person executing this Agreement for the DISTRICT is an authorized agent who has actual authority to bind DISTRICT to each and every term, condition and obligation set forth in this Agreement and that all requirements of DISTRICT have been fulfilled to provide such actual authority.

B. UNIVERSITY hereby represents and warrants that the person executing this Agreement for UNIVERSITY is an authorized agent who has actual authority to bind UNIVERSITY to each and every term, condition and obligation set forth in this Agreement and that all requirements of UNIVERSITY have been fulfilled to provide such actual authority.

XXIII. COOPERATION IN DISPOSITION OF CLAIMS

DISTRICT and UNIVERSITY agree to cooperate with each other in the investigation and disposition of audits, peer review matters, disciplinary actions and third party liability claims arising out of any services provided under this Agreement. It is the intention of the PARTIES to fully cooperate in the disposition of all such audits, actions or claims. Such cooperation may include, but is not limited to, joint investigation, defense, disposition of claims of third parties arising from services performed under this Agreement, and making witnesses available; provided, however, that nothing shall require either DISTRICT or UNIVERSITY to disclose any peer review documents, records or communications which are privileged under Section 1157 of the California Evidence Code, under the Attorney-Client Privilege or under Attorney Work-Product Privilege.

XXIV. NON-WAIVER

No waiver or breach of any term or provision of this Agreement shall be construed to be, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing signed by the PARTY waiving the breach.

XXV. SEVERABILITY

In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

XXVI. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California. In the event of any dispute or litigation concerning or arising out of this Agreement, both PARTIES agree to seek resolution of the dispute or litigation within the venue of the appropriate courts in the County of San Mateo, State of California.

XXVII. ASSIGNMENT

Neither PARTY shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other PARTY.

XXVIII. ENTIRE AGREEMENT/AMENDMENTS

This Agreement represents the PARTIES' final and complete agreement with regard to the subject matter contained herein. As such, it supersedes all other understandings, discussions and/or agreements between the PARTIES with regard to the subject matter of the Agreement. Any change in, modification of or addition, amendment or supplement to this Agreement shall be valid only if set forth in writing, signed and dated by all PARTIES hereto the Agreement.

XXIX. COUNTERPARTS

The PARTIES may execute this Agreement in two or more counterparts, which shall, in the aggregate be signed by all of the PARTIES; each counterpart shall be deemed an original instrument as against any PARTY who has signed it. The PARTIES further agree that signatures sent by electronic mail, in .PDF format, shall be treated as original signatures to this Agreement.

--- Signature Page to Follow ---

IN WITNESS WHERE OF, the PARTIES hereto on the day and year written below have executed this Agreement.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT	**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA**
_____	_____
Authorized Signature	Authorized Signature
_____	_____
Name (Printed or Typed)	Name (Printed or Typed)
_____	_____
Title	Title
_____	_____
Date	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: October 9, 2025

RE: Santa Clara University Student Teaching MOU

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The District seeks Board-approval to enter into an agreement with Santa Clara University.

The purpose of this Agreement is to address South San Francisco Unified School District's workforce needs and provide practice teaching experience to students enrolled in the teaching credential programs of Santa Clara University. The student and intern teacher programs provide Teacher Candidates the opportunity to gain experience in a public-school setting in alignment with California Commission on Teacher Credentialing (CTC) requirements.

FISCAL IMPLICATIONS:

There is no cost to the District associated with this MOU agreement.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with Santa Clara University to provide student teacher placements to university students for the 2025-2028 school years.

STUDENT TEACHING MOU

This Agreement ("Agreement") is entered into by and between Santa Clara University ("SCU") and **South San Francisco Unified School District** on **June 1, 2025**.

RECITALS

WHEREAS, The District is authorized to enter into Agreements with SCU, to provide teaching experience through practice teaching to SCU students enrolled in the teaching credential programs of SCU (hereinafter "SCU student teachers"); and

WHEREAS, this Agreement may provide for the payment for the services rendered by the District of an amount not to exceed the amounts described in this Agreement; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and in recognition of services performed for the student teacher in the supervising teacher's charge;

NOW THEREFORE, it is mutually agreed between SCU and the District as follows:

I. PARTIES

1. Santa Clara University and South San Francisco Unified School District ("District")

II. TERM and TERMINATION

1. Term shall be **June 1, 2025 – June 30, 2028**. This Agreement may be terminated at any time by either party by giving thirty (30) days written notice to the other party. In the event of a material breach of any term or provision of this Agreement by either party, this Agreement may be terminated immediately without penalty by providing written notice to the breaching party describing the breach. However, the breaching party will have thirty (30) days from the date of the written notice to cure any breach and avoid termination.

III. RATE AND PROGRAM REQUIREMENTS

1. Each supervising teacher shall be compensated in the following amount per SCU student teacher.

   Multiple Subject:

   $90 observation assignment, Clinical Practicum Experience I (Fall Quarter)

   $185 half day assignment, Clinical Practicum Experience II (Winter Quarter)

   $275 full day assignment, Clinical Practicum Experience III (Spring Quarter)

Single Subject:

$90 observation assignment, Clinical Practicum Experience I (Fall Quarter)

$92 per class, Clinical Practicum Experience II (Winter Quarter)

$92 per class, Clinical Practicum Experience III (Spring Quarter)

2. Program Requirements

SCU will pay the District, or supervising teachers directly upon request by the District, for the performance by the District of all services required to be performed under this Agreement at the rates set forth in Section III (1) for each quarter of practice teaching.

In Clinical Practicum Experience I (which typically occurs in fall quarter), SCU student teachers observe in placement classrooms for approximately five (5) hours per day, four (4) days per week, for a period of 10-16 weeks. During this experience, student teachers tutor pupils, present small group instruction, and teach supervised practice lessons.

In Clinical Practicum Experience II (which typically occurs in winter quarter), SCU student teachers participate in practice teaching in placement classrooms at least five (5) hours per day, five (5) days per week, for a period of approximately 10 weeks. During this experience, multiple-subject student teachers gradually assume teaching responsibilities and complete two weeks of independent student teaching in a particular subject area or class. Single-subject student teachers assume teaching responsibilities and complete approximately 10 weeks of independent student teaching for at least two (2) class periods.

In Clinical Practicum Experience III (which typically occurs in spring quarter), SCU student teachers are in their placement classrooms full time: eight (8) hours per day, five (5) days per week, for approximately 10 weeks. During this experience, multiple-subject student teachers build to a level of full responsibility for planning and teaching lessons, assessing pupil learning, maintaining records, and managing administrative obligations. Single-subject student teachers continue full responsibility and independent teaching of the two (2) class periods from Clinical Practicum Experience II, and add a third class period.

An assignment of an SCU student teacher to practice teaching in schools or classes of the District shall be, at the sole discretion of SCU, for Clinical Practicum Experience I, Clinical Practicum Experience II, and Clinical Practicum Experience III. An SCU student teacher may be given more than one assignment by SCU to practice teaching in such schools or classes. Student teachers shall not be full time employees of a district. Student teachers shall have duties and responsibilities appropriate to a pre-certified teacher. Student teacher may be hired for a part time employee role (i.e. paid substitute teacher).

IV. GENERAL TERMS

1. The District shall provide to SCU student teachers teaching experience through practice teaching in schools and classes of the District not to exceed program requirements set forth in Section III above. Such practice teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District, as the District and SCU through their duly-authorized representatives may agree upon.

In compliance with California Senate Bill 488 ("SB488"): Certification Process for Literacy Instruction Teacher Preparation in California, placement sites will provide candidates in clinical practice settings the opportunity to (1) engage in the Teaching Performance Expectations ("TPEs") related to oral and language, as set forth in SB488, (2) learn about, and where possible, observe, how schools/teachers are using screening and diagnostic techniques to inform teaching and assessment and early intervention techniques, as appropriate to the credential and as identified in the TPEs and standard, and (3) to observe and practice, to the extent practicable, the concepts and strategies included in the California Dyslexia Guidelines. Candidates in clinical practicum will also take and be expected to pass a literacy performance assessment approved by the California Commission on Teacher Credentialing that includes a focus on foundational literacy skills and the additional cross cutting themes in literacy.

For educational specialist candidates, candidates will have clinical practice opportunities in both general and special education classrooms.

2. All supervising teachers shall hold a Clear Credential in the content area for which they are providing supervision, have a minimum of three years of content area K-12 teaching experience, and be CLAD certified or hold equivalent certification.

3. SCU will verify that the teacher candidate meets the basic program criteria to become an intern: has a B.A. or B.S. degree; has met basic education skills competency (CBEST); has met subject matter competency (CSET); has obtained Certificate of Clearance, has received a tuberculosis test result showing that the student is free of infectious tuberculosis, and that the student meets criteria for admission to the University.

4. The District may, for good cause, refuse to accept for practice teaching any SCU student teacher assigned to practice teaching in the District, and upon request of the District, made for good cause, SCU shall terminate the assignment of any SCU student teacher to practice teaching in the District. SCU may, for good cause, refuse an assignment of a supervising teacher employed by the District.

5. "Practice teaching" as used herein and elsewhere in this Agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid credentials issued by the California Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided. "Quarter" as used herein and elsewhere in this Agreement means the academic term, as proscribed by the academic calendar, in which SCU [or District] students attend classes and sit for exams.

6. The assignment of an SCU student teacher to practice teaching in the District shall be deemed to be effective for purposes of this Agreement as of the date the SCU student teacher presents to the proper authorities of the District the placement document given by SCU effecting such assignment, but not earlier than the date of such assignment as shown on such placement document.

7. In the event the assignment of an SCU student teacher to practice teaching is terminated by SCU for any reason, the District shall receive payment on account of such SCU student teacher. If an SCU student teacher is assigned by SCU to another supervising teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

8. Each May, SCU shall submit to the District payment and supporting documentation for each supervising teacher, at the rate provided herein, for all practice teaching supervision provided by the District under and in accordance with this Agreement during said academic year. SCU shall provide duplicate copies of supporting documents to both Human Resources and Business Services at the District. The District agrees to transmit promptly to the supervising teachers the stipend at the rate provided herein. Upon request by the District, SCU can instead pay supervising teachers directly once supervising teachers provide written acknowledgment of their responsibility to report and pay any taxes owed when the acknowledgment is requested by SCU.

9. Notwithstanding any other provisions of this Agreement, SCU shall not be obligated by this Agreement to pay the District any amount in excess of the fee schedule set forth in Section III above.

10. SCU shall defend, indemnify and hold District and its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by

or result from the negligent or intentional acts or omissions of SCU, its officials, agents, or employees.

District shall defend, indemnify and hold SCU, its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officials, agents, or employees.

11. Insurance

SCU and District will procure and maintain in full force and effect adequate insurance or will self-insure their obligations under this Agreement.

A. District shall furnish to SCU an underwriter's endorsement with a Certificate of Insurance stating that there is liability insurance presently in effect for the Agreement with a single limit of not less than $1,000,000 per occurrence, and $2,000,000 aggregate; and that vehicle insurance (where applicable) is in effect with a minimum coverage of $1,000,000 per occurrence. Upon District request, SCU will provide its certificate evidencing the above insurance coverage.

B. The Certificate of Insurance shall provide:

   a. That the insurer will not cancel the insured's coverage without thirty (30) days prior notice to SCU.

   b. Santa Clara University, its Trustees, officers, employees and agents, must be added by endorsement as insured, but only insofar as the operations under the Agreement are concerned.

   c. That SCU will not be responsible for any premiums or assessments on the policy.

C. SCU shall maintain a policy of commercial general liability insurance (including personal injury and property damage with limits not less than $1 million per occurrence, $2,000,000 aggregate, with no exclusion for sexual abuse or molestation. SCU shall maintain an Excess Liability policy of $25,000,000 per occurrence, $25,000,000 aggregate including abuse. General Liability and Excess Liability policies will cover SCU student teachers and name District as an additional insured under such insurance policy or policies. Further, SCU agrees to maintain professional liability insurance, for limits not less than $3,000,000 per occurrence, $6,000,000 aggregate on a claims-made basis and maintain coverage for 3 years after the Agreement terminates.

Further, SCU shall provide written notice that should any of the above-described policies be cancelled before the expiration thereof, notice will be delivered in accordance with the policy provisions. SCU also agrees to maintain statutory Workers' Compensation

coverage on SCU student teachers, any individuals characterized as employees of SCU and instructors working at District pursuant to this Agreement at all times during the course of this Agreement.

SCU shall provide certificates evidencing all coverage referred to in this Section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis. If the coverage is on a claims-made basis, SCU hereby agrees that not less than thirty (30) days prior to the effective date of termination of SCU's current insurance coverage or termination of this Agreement, SCU shall either purchase three (3) year tail coverage per claim or provide proof of continuous coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of SCU's current coverage or prior to termination of this Agreement, as applicable, and provide District a certificate of insurance evidencing such coverage.

SCU shall maintain Auto Liability limits of not less than $1,000,000 per accident.

The District shall be named as an additional insured or covered party on the liability coverages maintained by the SCU set forth above.

D. SCU and the District shall maintain Workers Compensation coverage for their respective employees in statutory limits as required by California law.

12. District and SCU affirm that they follow all State and Federal laws regarding civil rights, including California Labor Code LAB § 1735, as well as internal anti-discrimination policies.

13. Governing Law

    This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions. Each article shall be independent and separable from all other articles, and the invalidity of an article shall not affect the enforceability of any of the articles.

14. Assignment

    This Agreement may not be assigned by either party without the express, written consent of the other party.

15. This Agreement contains the entire Agreement between the SCU and the District relating to the subject matter hereof, and supersedes all prior and contemporaneous negotiations, correspondence, understandings and Agreements between the parties. This Agreement may be modified or amended only by the mutual, written consent of both parties.

16. SCU and the District represent and warrant that the undersigned have the authority to act on behalf of the parties and to bind the parties and all who may claim through them to the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

South San Francisco Unified School District	Santa Clara University School of Education and Counseling Psychology
_____ Printed Name of District Representative	_____ Kathy Stoehr, Ph.D. Director of Teacher Education
_____ Signature	_____ Dean/Dean's Designee Printed Name/Signature
_____ Signature	_____ Dean/Dean's Designee Printed Name/Signature

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: October 9, 2025

RE: Adoption of Tentative Agreement between the SSFUSD and CSEA Chapter 197 for the 2025-2028 Term and Approval of the Corresponding Public Disclosure AB 1200

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Representatives of the South San Francisco Unified School District (District) and the Classified School Employees Association (CSEA) Chapter 197 negotiated a Tentative Agreement regarding all open Articles specified in the original Initial (Sunshine) Proposals that were presented at the public hearings during the March 13, 2025, May 8, 2025, and June 12, 2025, 2025 regular Board meetings. Attached to this memorandum is the signed Tentative Agreement dated September 15, 2025. This agreement shall resolve all reopener negotiation obligations for the 2025-2026 contract year and shall conclude negotiations for a successor contract covering the 2026-2027 and 2027-2028 contract years (successor contract term of July 1, 2026 through June 30, 2028) except that each party may reopen up to two (2) articles for the final (2027-2028) contract year only. Any proposed changes shall not have any economic impact.

FISCAL IMPLICATIONS:

Pursuant to Assembly Bill (AB) 1200, Government Code (GC) 3547.5, and California Code of Regulations (CCR), Title V, Section 15449, please refer to the enclosed corresponding Public Disclosure AB 1200. The San Mateo County Office of Education has already approved the enclosed Public Disclosure AB 1200.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt the Tentative Agreement between the South San Francisco Unified School District and the Classified School Employees Association Chapter 197 for the 2025-2028 term, and approve the corresponding Public Disclosure AB 1200.

Docusign Envelope ID: 55FE527A-3000-4B9E-BDE3-A2E37A98A7A2

TENTATIVE AGREEMENT
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 197

Reopener Negotiations for 2025-2026
and
Successor Negotiations for for July 1, 2026 through June 30, 2028

September 15, 2025

This agreement shall resolve all reopener negotiation obligations for the 2025-2026 contract year and shall conclude negotiations for a successor contract covering the 2026-2027 and 2027-2028 contract years (successor contract term of July 1, 2026 through June 30, 2028) except that each party may reopen up to two (2) articles for the final (2027-2028) contract year only. Any proposed changes shall not have any economic impact.

ARTICLE VII – COMPENSATION AND BENEFITS

A. Salaries for the ~~2022-2023, 2023-2024, and 2024-2025~~**, and 2025-2026, 2026-2027, and 2027-2028** School Years:

~~Effective July 1, 2022, the District will increase all classified salary schedules for current unit members by five percent (5%).~~

~~Effective July 1, 2023, the District will increase all classified salary schedules for current unit members by five percent (5%).~~

~~Effective July 1, 2024, the District will increase all classified salary schedules for current unit members by three percent (3%).~~

Effective July 1, 2025, the District shall increase all classified bargaining unit member salary schedules by four and one-half percent (4.5%).

Effective July 1, 2026, the District shall increase all classified bargaining unit member salary schedules by three and one-half percent (3.5%).

Effective July 1, 2027, the District shall increase all classified bargaining unit member salary schedules by four percent (4%).

~~Except those former unit members who retired for services under CalPERS after July 1, 2022 only those employed by the District as of the date of this Agreement is ratified by both parties shall be eligible to receive a retroactive salary placement under the terms of this Agreement.~~

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B. Longevity Increment

Longevity increments shall continue to be paid to an eligible unit member on the anniversary date of their ~~his/her~~ District employment in a probationary status, and upon the completion of the prescribed service requirement in the District following said initial employment.

After 6 years of service, 4% of annual salary per year.

After 8 years of service, 4.5% of annual salary per year.

After 10 years of service, 5% of annual salary per year.

After 12 years of service, 5.5% of annual salary per year.

After 14 years of service, 6% of annual salary per year.

After 16 years of service, 6.5% of annual salary per year.

After 18 years of service, 7% of annual salary per year.

After 20 years of service, 7.5% of annual salary per year.

After 22 years of service, 8% of annual salary per year.

After 24 years of service, 8.5% of annual salary per year.

After 26 years of service, 9% of annual salary per year.

After 28 years of service, 10% of annual salary per year.

After 30 years of service, 11% of annual salary per year.

Payment for longevity to be made monthly to the employee who meets the service requirement for longevity pay.

[Section C shall remain status quo]

D. Benefits

1. Medical Insurance. ~~Effective January 1, 1994, m~~Medical insurance shall be offered through the PERS Health Benefits Program (PEMH**C**~~E~~A). The District medical insurance contribution per ~~eligible~~ ~~FTE~~ unit member is determined annually by PEMH**C**~~E~~A; this amount shall be the basic District contribution for medical insurance.

   1.1 The per month contribution by the District for medical insurance shall be made on behalf of all unit members working ~~half-time~~ **20**

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hours per week or more. Enrollments in dental and life insurances shall be mandatory.

~~1.2 The District shall maintain its current practice regarding insurance contribution for unit members working less than half-time (20 hours per week), except that said employees shall not be eligible for participation in the PERS Health Plan. (see Appendix III).~~

2. Dental, Vision, and Life Insurance. ~~Effective July 1, 2019, the~~ **The** District's monthly contribution to ~~fringe~~ **dental, vision and life insurance** benefits for ~~full-time~~ **all** ~~active~~ unit members ~~(20 hours or more per week)~~ shall be ~~the basic District contribution for medical insurance plus such additional~~ **the** amount necessary to cover the cost of ~~employee-only coverage at the Kaiser HMO rate plus the cost of the~~ employee only vision, dental, and life **insurance** coverage**.** ~~or. All bargaining unit members who work at least 15 hours per week are required to participate in the dental and life insurance programs. The District shall continue its current practice of prorated contributions for unit members working less than full-time.~~

3. Every ~~full-time~~ unit member **working 20 hours per week or more** shall enroll in one of the health insurance plans offered by the District/PERS or provide proof of other health insurance coverage. If the unit member elects not to enroll in one of said plans, the District contribution amount shall be forfeited.

4. Any excess medical insurance premium for a unit member and dependents that is beyond the District contribution level~~s~~ specified in item~~s~~ **1** ~~2 and 3~~ above shall be the sole responsibility of said unit member.

5. The administrative and reserve costs charged to the District by PERS shall not exceed 1% of unit member health insurance premiums. Additional costs, if any, shall be subject to renegotiations between the parties. Failure to reach an agreement (within 90 days) on additional costs shall result in an automatic termination of the PERS Health Benefits Program.

6. Health insurance for retired unit members shall be provided under the following terms and conditions.

   6.1 The District agrees to contribute the lesser amount set by Government Code Section 22857 subdivision (B) of the California Public Employees' Retirement Law per eligible retiree (as defined herein) per month for the life of the employee, which at no time shall exceed the per month contribution amount established by PEMH**C**~~E~~A.

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6.2 If the District and Association agree to terminate participation in the PERS medical insurance plan, the District shall have no further obligation for payment of the basic contribution.

6.3 If the retiree elects not to enroll in the PERS Health Plan, the District premium contribution amount in Item ~~8~~ **6**.1 will be forfeited.

6.4 If the retiree becomes deceased, and **their** ~~his/her~~ surviving spouse continues to receive STRS/PERS pension benefits, the surviving spouse shall continue to receive the basic District contribution for medical insurance for the duration of receipt of the State retirement benefit.

[Sections E and F shall remain status quo]

~~G. Longevity Increment~~

~~Longevity increments shall continue to be paid to an eligible unit member on the anniversary date of his/her District employment in a probationary status, and upon the completion of the prescribed service requirement in the District following said initial employment.~~

[Sections H through N shall remain status quo]

***

ARTICLE XI – LEAVE OF ABSENCE WITH PAY

[Sections A through G shall remain status quo]

H. Personal Necessity Leave/Pressing Personal Business

1. An employee may be granted leave up to ~~seven (7)~~ **ten (10)** days with full pay within a school year for personal necessity. This leave shall be deducted from accumulated sick leave. Personal necessity is defined to cover situations that require absences over which the employee has no choice or suitable alternative. When possible, permission for such leave should be obtained in advance from the immediate supervisor. ~~Final approval will be made by the Assistant Superintendent - Human Resources.~~

   1.1 Five of the ~~seven~~ **ten** days may be used for other pressing personal business, subject to the following conditions:

      (1) Advance **written** notice to **and permission from** the appropriate administrator.

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~~(a) Employees in the following departments: Children's Center, Custodial, Full Inclusion Paraprofessionals, Nutrition Services and Warehouse, will use the Notification of Pressing Personal Business form as advance notice for PPB.~~

~~(b) All other employees shall notify their supervisors in advance of using PPB days.~~

(2) Verification that the absence is not for engaging in work for pay or profit or participating in any actions adverse to the District.

(3) No such leave shall be granted for purposes of personal convenience or the extension of a holiday or vacation. Advance permission shall not be required of any employee in cases involving the death of a member of the employee's immediate family, an accident involving the employee's person or property or the person or property of a member of his/her immediate family, or the serious illness of a member of his/her immediate family. However, the employee shall notify his/her immediate supervisor of the need for the leave as soon as practicable.

2. Confidentiality - Reasons for personal necessity leave shall remain confidential. Under all circumstances, a unit employee may be required to submit proof to substantiate that this leave was used only for purposes as set forth in Article XI, Section H - 1 and 1.1 above. A unit employee will be subject to appropriate discipline if the leave was used for purposes other than stipulated.

[Sections I through O shall remain status quo]

***

ARTICLE XIII – EMPLOYEE EXPENSES AND MATERIALS

[Section A shall remain status quo]

B. Reimbursement for Damage of Personal Property

1. The District will establish a funding procedure for the term of this agreement to reimburse a unit employee for damage, theft, or destruction of personal property brought by a unit employee to ~~school~~ **work** for ~~student instruction~~ **performance of duties.** This special program is subject to the following conditions:

   a. Approval from principal's office shall be obtained prior to use.

   b. Each item must be registered at the principal's office.

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c. The maximum value reimbursed shall not exceed ~~One Three~~ **Two** Hundred Dollars (~~$100.00~~ **$200.00**) per item.

2. Any such request for reimbursement under this program must be accompanied by a complete report of loss.

[Sections C through G shall remain status quo]

H. By July 1, 2025, the District shall determine which classifications are eligible for protective footwear that complies with District safety requirements. For those classifications, the District shall provide protective footwear to unit members in eligible classifications and replace, if requested, annually. Unit members who decline the District-provided protective footwear may wear personal footwear that complies with District safety requirements.

DocuSigned by: Jolene Malfatti 43EE16791D9F40E... 9/15/2025
Jolene Malfatti, CSEA 197 President

DocuSigned by: J. Marwan Hannon 9BE9E0D45FBA4EA... 9/15/2025
J. Marwan Hannon, Asst. Supt of HR

Signed by: Afsha Khan C2F3FB6AB1CA40B... 9/15/2025
Afsha Khan, CSEA 197 Secretary

Signed by: Jennifer Smith 5A0C721032784B1... 9/15/2025
Jennifer Smith, Director of HR

DocuSigned by: Deanna Moreno 4AFCE62A45DE4E0... 9/15/2025
Deanna Moreno, CSEA Bargaining Team

DocuSigned by: 1B5E50AF2BDD4D3... 9/15/2025
Lisa Mori, District Legal Counsel

DocuSigned by: Dustin Patenaude 40A47EEF29AC4C0... 9/15/2025
Dustin Patenaude, CSEA Labor Rep

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MEMORANDUM OF UNDERSTANDING

BETWEEN

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 197

CAMPUS SAFETY REFORMS

The South San Francisco Unified School District ("District") and California School Employees Association Chapter 197 ("CSEA") hereby agree to this Memorandum of Understanding ("MOU") to address concerns around student and staff safety on school campuses. This MOU aligns with the District's 2025-2026 priority: *By June 2026, 75% of students will agree they feel safe, welcomed, and like they belong in their school.* The terms of this agreement shall be in place from July 1, 2025 through June 30, 2026 unless extended by mutual agreement of the parties.

The parties agree as follows:

1. Administrators shall share disciplinary history and other student behavioral information pertinent to student and staff safety (subject to state and federal laws with Campus Security and In-School Suspension Assistants on a regular basis;
2. Unit members serving in the following classifications shall be offered **one (1) ~~two (2)~~** additional paid workday**s** for safety-related trainings:
    - Campus Security
    - In-School Suspension Assistant
    - Paraprofessional I – Special Education
    - Paraprofessional II – Special Education
3. Campus Security and In-School Suspension Assistants shall be offered the opportunity to meet with their school administrators on paid time for a total of at least sixty (60) minutes per month to discuss student and staff safety concerns. Administrators shall share with unit members how they addressed specific safety concerns within ten (10) workdays following the meeting;
4. The Safety Committee described in Article XVII of the contract may make recommendations at the conclusion of each meeting. The Superintendent or

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designee shall share with members of the Safety Committee how recommendations were addressed within ten (10) workdays following the meeting. Safety Committee meetings shall occur on paid time for unit members.

5. This MOU shall be subject to the Grievance Procedure as outlined in Article XIV of the Collective Bargaining Agreement.

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Jolene Malfatti 9/15/2025
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Jolene Malfatti, CSEA 197 President

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J. Marwan Hannon 9/15/2025
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J. Marwan Hannon, Asst. Supt of HR

Signed by:
Afsha Kha 9/15/2025
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Afsha Khan, CSEA 197 Secretary

Signed by:
Jennifer Smith 9/15/2025
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Jennifer Smith, Director of HR

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Deanna Moreno 9/15/2025
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Deanna Moreno, CSEA Bargaining Team

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Lisa Mori 9/15/2025
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Lisa Mori, District Legal Counsel

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Dustin Patenaude 9/15/2025
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Dustin Patenaude, CSEA Labor Rep

SAN MATEO COUNTY
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

in Accordance with AB 1200 (Chapter 1213/1991), AB 2756 (Statutes of 2004), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	**South San Francisco Unified School District**
Name of Bargaining Unit:	**California School Employees Association (C.S.E.A.)**
Certificated, Classified, Other:	**Classified**

The proposed agreement covers the period beginning: **July 1, 2025** (date) and ending: **June 30, 2028** (date)

The Governing Board will act upon this agreement at its meeting on: **10/9/2025** (date)

(Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.)

A. Proposed Change in Compensation

	Compensation	Annual Cost Prior to Proposed Agreement FY 2024-25	Fiscal Impact of Proposed Agreement: Year 1 Increase/(Decrease) FY 2025-26	Year 2 Increase/(Decrease) FY 2026 -27	Year 3 Increase/(Decrease) FY 2027 - 28
1	**Salary Schedule** Increase (Decrease)	$ 20,053,180	$ 902,393	$ 733,445	$ 867,561
			4.5000%	3.5000%	4.0000%
2	**Step and Column -** Increase (Decrease) Due to movement plus any changes due to settlement	$ -	$ -	$ -	$ -
			%	%	%
3	**Other Compensation -** Increase (Decrease) (**One-time Stipends**, Bonuses, Longevity, overtime, etc.)	$ -	$ -	$ -	$ -
			%	%	%
	Description of other compensation:	$ -	$ -	$ -	$ -
4	**Statutory Benefits -** STRS, PERS, FICA, WC, UI, Medicate etc.	$ 7,475,826	$ 336,412	$ 273,428	$ 323,427
			4.5000%	3.5000%	4.0000%
5	**Health/Welfare Plans:**	$ -	$ -	$ -	$ -
			%	%	%
	Description of health & welfare plans:				
6	**Total Compensation -** Increase (Decrease) (Total Lines 1-5)	$ 27,529,006	$ 1,238,805	$ 1,006,873	$ 1,190,987
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**411.80**			
8	**Total Compensation Average Cost per Employee**	66,850.43	3008.268577	2445.054371	2892.149976
			4.50%	3.50%	4.00%

9. Please provide summary of negotiated agreement. For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Three-year agreement with salary compensation increase as follows: 4.5% in 2025-26 (retro to July 1, 2025), 3.5% in 2026-27 and 4% in 2027-28. Yearly compensation includes annual salary schedule increases of 4.5%/3.5%/4% as noted in the tentative agreement.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Does this bargaining unit have any recipients of life time benefits? If so, please indicate number of FTEs and health & welfare amounts.

No

12. A. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes [X] No [ ]
If yes, please describe the cap amount.

Kaiser + Dental + Vision + Life for Single (Approximately $1,234 a month)

B. Describe any negotiated changes in non-compensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

Does the negotiated changes in non-compensation items impact the TK-3rd grade average class size requirements for Grade Span Adjustment (GSA) Yes [ ] No [X]
If yes, please describe the affects and if there's an alternative agreement for the TK-3rd grade average class size in the contract.

C. Are reduction to budget or program necessary to accommodate the settlement?
Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Possibility in the 2nd out-year (2026-27). Amount of cut will depend on the amount of additional revenue received and the Federal cuts. The District will be evaluating its staffing and programs in 2025-26 and reduce or eliminate those that are not working well to support our students.

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

No reopeners.

E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement will result in deficit spending in the current and subsequent years. The District will use its Unrestricted General Fund and Fund 17 reserves to cover the deficit spending. Staff will be reviewing the budget in 2025-26 to determine the one-time and on-going reductions in staffing and programs needed starting in 2026-27, should additional revenue not materialize.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement
1. Current Year

Funding from the Unrestricted General Fund and Fund 17 will be used to cover this proposed agreement.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. LCFF, COLA, property taxes, staffing reductions, staffing ratio changes, one-time sources, etc.?

Funding from the Unrestricted General Fund and Fund 17 will be used to cover this proposed agreement should additional revenue not materialize in the future. Staff will be monitoring the budget to determine the one-time and/or on-going reductions in staffing and programs in 2025-26 to reduce the deficit spending if additional revenue does not come in.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Funding from the Unrestricted General Fund and Fund 17 will be used to cover this proposed multi-year agreement should additonal revenue not materalize in the future years.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: _____**California School Employees Association (C.S.E.A.)**_____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/25)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 147,886,401	$ -	$ -	$ 147,886,401
Remaining Revenues (8100-8799)	$ 6,445,415	$ -	$ -	$ 6,445,415
TOTAL REVENUES	$ 154,331,816	$ -	$ -	$ 154,331,816
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 52,736,353	$ -	$ -	$ 52,736,353
Classified Salaries (2000-2999)	$ 17,297,267	$ 568,508	$ -	$ 17,865,775
Employee Benefits (3000-3999)	$ 28,481,107	$ 211,940	$ -	$ 28,693,047
Books and Supplies (4000-4999)	$ 4,188,251	$ -	$ -	$ 4,188,251
Services, Other Operating Expenses (5000-5999)	$ 13,529,699	$ -	$ -	$ 13,529,699
Capital Outlay (6000-6599)	$ 238,000	$ -	$ -	$ 238,000
Other Outgo (7100-7299) (7400-7499)	$ 275,000	$ -	$ -	$ 275,000
Direct Support/Indirect Cost (7300-7399)	$ (635,754)	$ -	$ -	$ (635,754)
Other Adjustments				
TOTAL EXPENDITURES	$ 116,109,923	$ 780,447	$ -	$ 116,890,370
OPERATING SURPLUS (DEFICIT)	$ 38,221,893	$ (780,447)	$ -	$ 37,441,446
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 13,301	$ -	$ -	$ 13,301
TRANSFERS OUT & OTHER USES (7610-7699)	$ 112,296	$ -	$ -	$ 112,296
CONTRIBUTIONS (8980-8999)	$ (39,768,228)	$ (458,358)	$ -	$ (40,226,586)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,645,330)	$ (1,238,805)	$ -	$ (2,884,135)
BEGINNING BALANCE	$ 36,711,979			$ 36,711,979
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 35,066,649	$ (1,238,805)	$ -	$ 33,827,844
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 250,100	$ -	$ -	$ 250,100
Restricted (9730-9749)	$ -	$ -	$ -	$ -
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ 11,533,389	$ (1,238,805)	$ -	$ 10,294,584
Unassigned (9789-9790)	$ 23,283,160	$ (0)	$ -	$ 23,283,160

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **California School Employees Association (C.S.E.A.)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/25)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 6,223,687	$ -	$ -	$ 6,223,687
Remaining Revenues (8100-8799)	$ 22,211,677	$ -	$ -	$ 22,211,677
TOTAL REVENUES	$ 28,435,364	$ -	$ -	$ 28,435,364
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 17,351,155	$ -	$ -	$ 17,351,155
Classified Salaries (2000-2999)	$ 12,041,011	$ 333,885	$ -	$ 12,374,896
Employee Benefits (3000-3999)	$ 18,824,116	$ 124,472	$ -	$ 18,948,588
Books and Supplies (4000-4999)	$ 6,847,633		$ -	$ 6,847,633
Services, Other Operating Expenses (5000-5999)	$ 6,781,266	$ -	$ -	$ 6,781,266
Capital Outlay (6000-6599)	$ 267,300	$ -	$ -	$ 267,300
Other Outgo (7100-7299) (7400-7499)	$ 1,008,000	$ -	$ -	$ 1,008,000
Direct Support/Indirect Cost (7300-7399)	$ 346,715	$ -	$ -	$ 346,715
Other Adjustments				
TOTAL EXPENDITURES	$ 63,467,196	$ 458,358	$ -	$ 63,925,554
OPERATING SURPLUS (DEFICIT)	$ (35,031,832)	$ (458,358)	$ -	$ (35,490,190)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 4,500,000	$ -	$ -	$ 4,500,000
CONTRIBUTIONS (8980-8999)	$ 39,768,228	$ 458,358	$ -	$ 40,226,586
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 236,396	$ 0	$ -	$ 236,396
BEGINNING BALANCE	$ 7,833,851			$ 7,833,851
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 8,070,247	$ 0	$ -	$ 8,070,247
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ -	$ -	$ -	$ -
Restricted (9730-9749)	$ 8,070,247	$ -	$ -	$ 8,070,247
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ -	$ 0	$ -	$ 0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: _____California School Employees Association (C.S.E.A.)_____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/25)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 154,110,088	$ -	$ -	$ 154,110,088
Remaining Revenues (8100-8799)	$ 28,657,092	$ -	$ -	$ 28,657,092
TOTAL REVENUES	$ 182,767,180	$ -	$ -	$ 182,767,180
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 70,087,508	$ -	$ -	$ 70,087,508
Classified Salaries (2000-2999)	$ 29,338,278	$ 902,393	$ -	$ 30,240,671
Employee Benefits (3000-3999)	$ 47,305,223	$ 336,412	$ -	$ 47,641,635
Books and Supplies (4000-4999)	$ 11,035,884	$ -	$ -	$ 11,035,884
Services, Other Operating Expenses (5000-5999)	$ 20,310,965	$ -	$ -	$ 20,310,965
Capital Outlay (6000-6599)	$ 505,300	$ -	$ -	$ 505,300
Other Outgo (7100-7299) (7400-7499)	$ 1,283,000	$ -	$ -	$ 1,283,000
Direct Support/Indirect Cost (7300-7399)	$ (289,039)	$ -	$ -	$ (289,039)
Other Adjustments				
TOTAL EXPENDITURES	$ 179,577,119	$ 1,238,805	$ -	$ 180,815,924
OPERATING SURPLUS (DEFICIT)	$ 3,190,061	$ (1,238,805)	$ -	$ 1,951,256
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 13,301	$ -	$ -	$ 13,301
TRANSFERS OUT & OTHER USES (7610-7699)	$ 4,612,296	$ -	$ -	$ 4,612,296
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,408,934)	$ (1,238,805)	$ -	$ (2,647,739)
BEGINNING BALANCE	$ 44,545,830			$ 44,545,830
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 43,136,896	$ (1,238,805)	$ -	$ 41,898,091
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 250,100	$ -	$ -	$ 250,100
Restricted (9730-9749)	$ 8,070,247	$ -	$ -	$ 8,070,247
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ 11,533,389	$ (1,238,805)	$ -	$ 10,294,584
Unassigned (9789-9790)	$ 23,283,160	$ 0	$ -	$ 23,283,160

*** If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase (Decrease) in Section A, Line 6, Page 1, explain the variance below:** _____

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT FISCAL YEARS

Multiyear Projection - Combined General Fund

Enter Bargaining Unit: _____California School Employees Association (C.S.E.A.)_____

	FY 2025 - 26 Total Current Budget After Settlement	FY 2026 - 27 First Subsequent Year After Settlement	FY 2027 - 28 Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	$ 154,110,088	$ 158,769,439	$ 163,693,579
Remaining Revenues (8100-8799)	$ 28,657,092	$ 27,899,302	$ 27,904,281
TOTAL REVENUES	$ 182,767,180	$ 186,668,741	$ 191,597,860
EXPENDITURES			
Certificated Salaries (1000-1999)	$ 70,087,508	$ 73,196,725	$ 76,391,330
Classified Salaries (2000-2999)	$ 30,240,671	$ 30,914,420	$ 32,221,160
Employee Benefits (3000-3999)	$ 47,641,635	$ 49,588,597	$ 52,098,672
Books and Supplies (4000-4999)	$ 11,035,884	$ 10,741,514	$ 10,368,990
Services, Other Operating Expenses (5000-5999)	$ 20,310,965	$ 20,619,759	$ 21,382,413
Capital Outlay (6000-6999)	$ 505,300	$ 549,562	$ 549,562
Other Outgo (7100-7299) (7400-7499)	$ 1,283,000	$ 1,288,663	$ 1,283,534
Direct Support/Indirect Cost (7300-7399)	$ (289,039)	$ (289,039)	$ (289,039)
Other Adjustments		$ -	$ -
TOTAL EXPENDITURES	$ 180,815,924	$ 186,610,201	$ 194,006,622
OPERATING SURPLUS (DEFICIT)	$ 1,951,256	$ 58,540	$ (2,408,762)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 13,301	$ 13,301	$ 13,301
TRANSFERS OUT & OTHER USES (7610-7699)	$ 4,612,296	$ 4,612,296	$ 4,612,296
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (2,647,739)	$ (4,540,455)	$ (7,007,757)
BEGINNING BALANCE	$ 44,545,830	$ 41,898,091	$ 37,357,636
CURRENT-YEAR ENDING BALANCE	$ 41,898,091	$ 37,357,636	$ 30,349,879
COMPONENTS OF ENDING BALANCE:			
Nonspendable (9711-9719)	$ 250,100	$ 250,100	$ 250,100
Restricted (9730-9749)	$ 8,070,247	$ 8,070,247	$ 8,070,247
Committed (9750-9769)	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -
Assigned (9770-9788)	$ 10,294,584	$ 19,476,164	$ 12,098,585
Unassigned (9789-9790)	$ 23,283,160	$ 9,561,125	$ 9,930,947

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 2025 - 26	FY 2026 - 27	FY 2027 - 28
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 185,428,220	$ 191,222,497	$ 198,618,918
b.	State Standard Minimum Reserve Percentage for this District: **(enter percentage)**:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR $50,000	$ 5,562,847	$ 5,736,675	$ 5,958,568

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund (Fund 01) Stabilization Arrangements, % Unassigned Fund Balance (includes Reserve for Economic Uncertainties)	$ 23,283,160	$ 9,561,125	$ 9,930,947
b.	Special Reserve Fund (Fund 17) Unassigned Fund Balance	$ -	$ -	$ -
c.	Total Available Reserves	$ 23,283,160	$ 9,561,125	$ 9,930,947
d.	Reserve for Economic Uncertainties Percentage	12.56%	5.00%	5.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 2025 - 26	Yes	X	No	
FY 2026 - 27	Yes	X	No	
FY 2027 - 28	Yes	X	No	

4. If no, how do you plan to restore your reserves? Provide comments/explanations below:

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

(The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.)

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and the Chief Business Officer of South San Francisco Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the California School Employees Association (CSEA), during the term of the agreement from July 1, 2025 to June 30, 2028.

Shawnterra Moore	
District Superintendent (Signature Over Printed Name)	**Date**
Ted O	
Chief Business Officer (Signature Over Printed Name)	**Date**

L. CERTIFICATION NO. 2

(The disclosure document must be signed by the district Superintendent or designee and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.)

The information provided in this document summarizes the financial implications of the proposed agreement and submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Shawnterra Moore	
District Superintendent (Signature Over Printed Name)	**Date**
Ted O	(650) 877-8702
Contact Person	Phone
President or Clerk of the Governing Board (Signature Over Printed Name)	**Date**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: October 9, 2025

RE: Acceptance of Recommended Agreement with Unrepresented Employees for the 2025-2028 Term and Approval of the Corresponding Public Disclosure AB 1200

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Following successful and collaborative negotiations, the Board of Education has recently adopted new collective bargaining agreements with our represented employee groups for the 2025-2028 term. These agreements include increases to the salary for all members of these bargaining units, effective July 1, 2025, through June 30, 2028, as follows: 4.5% (FY 2025-2026), 3.5% (FY 2026-2027), and 4.0% (FY 2027-2028).

FISCAL IMPLICATIONS:

Pursuant to Assembly Bill (AB) 1200, Government Code (GC) 3547.5, and California Code of Regulations (CCR), Title V, Section 15449, please refer to the enclosed corresponding Public Disclosure AB 1200. The San Mateo County Office of Education has already approved the enclosed Public Disclosure AB 1200.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accept the agreement with the District's unrepresented employees for the 2025-2028 term, and approve the corresponding Public Disclosure AB 1200.

SAN MATEO COUNTY
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

in Accordance with AB 1200 (Chapter 1213/1991), AB 2756 (Statutes of 2004), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	**South San Francisco Unified School District**
Name of Bargaining Unit:	**Unrepresented Certificated & Classified Members**
Certificated, Classified, Other:	**Certificated and Classified**

The proposed agreement covers the period beginning: **July 1, 2025** (date) and ending: **June 30, 2028** (date)

The Governing Board will act upon this agreement at its meeting on: **10/9/2025** (date)

(Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.)

A. Proposed Change in Compensation

	Compensation	Annual Cost Prior to Proposed Agreement FY 2024-25	Fiscal Impact of Proposed Agreement: Year 1 Increase/(Decrease) FY 2025-26	Year 2 Increase/(Decrease) FY 2026 -27	Year 3 Increase/(Decrease) FY 2027 - 28
1	**Salary Schedule** Increase (Decrease)	$ 10,498,775	$ 472,445	$ 383,993	$ 454,209
			4.5000%	3.5000%	4.0000%
2	**Step and Column -** Increase (Decrease) Due to movement plus any changes due to settlement	$ -	$ -	$ -	$ -
			%	%	%
3	**Other Compensation -** Increase (Decrease) (**One-time Stipends**, Bonuses, Longevity, overtime, etc.)	$ -	$ -	$ -	$ -
			%	%	%
	Description of other compensation:	$ -	$ -	$ -	$ -
4	**Statutory Benefits -** STRS, PERS, FICA, WC, UI, Medicate etc.	$ 2,919,328	$ 131,370	$ 106,774	$ 126,299
			4.5000%	3.5000%	4.0000%
5	**Health/Welfare Plans:**	$ -	$ -	$ -	$ -
			%	%	%
	Description of health & welfare plans:				
6	**Total Compensation -** Increase (Decrease) (Total Lines 1-5)	$ 13,418,103	$ 603,815	$ 490,767	$ 580,508
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**59.70**			
8	**Total Compensation Average Cost per Employee**	224,758.85	10114.1541	8220.559966	9723.752094
			4.50%	3.50%	4.00%

9. Please provide summary of negotiated agreement. For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Three-year agreement with salary compensation increase as follows: 4.5% in 2025-26 (retro to July 1, 2025), 3.5% in 2026-27 and 4% in 2027-28.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Does this bargaining unit have any recipients of life time benefits? If so, please indicate number of FTEs and health & welfare amounts.

No

12. A. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes [X] No [ ]
If yes, please describe the cap amount.

Kaiser + Dental + Vision + Life for Single (Approximately $1,234 a month)

B. Describe any negotiated changes in non-compensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

Does the negotiated changes in non-compensation items impact the TK-3rd grade average class size requirements for Grade Span Adjustment (GSA) Yes [ ] No [X]
If yes, please describe the affects and if there's an alternative agreement for the TK-3rd grade average class size in the contract.

C. Are reduction to budget or program necessary to accommodate the settlement?
Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Possibility in the 2nd out-year (2026-27). Amount of cut will depend on the amount of additional revenue received and the Federal cuts. The District will be evaluating its staffing and programs in 2025-26 and reduce or eliminate those that are not working well to support our students.

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

No reopeners.

E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement will result in deficit spending in the current and subsequent years. The District will use its Unrestricted General Fund and Fund 17 reserves to cover the deficit spending. Staff will be reviewing the budget in 2025-26 to determine the one-time and on-going reductions in staffing and programs needed starting in 2026-27, should additional revenue not materialize.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement
1. Current Year

Funding from the Unrestricted General Fund and Fund 17 will be used to cover this proposed agreement.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. LCFF, COLA, property taxes, staffing reductions, staffing ratio changes, one-time sources, etc.?

Funding from the Unrestricted General Fund and Fund 17 will be used to cover this proposed agreement should additional revenue not materialize in the future. Staff will be monitoring the budget to determine the one-time and/or on-going reductions in staffing and programs in 2025-26 to reduce the deficit spending if additional revenue does not come in.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Funding from the Unrestricted General Fund and Fund 17 will be used to cover this proposed multi-year agreement should additonal revenue not materalize in the future years.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: _____**South San Francisco Unrepresented Members**_____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/25)	Adjustments as a Result of Settlement	Other Revisions	Total Estimated 2025-26 Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 147,886,401	$ -	$ -	$ 147,886,401
Remaining Revenues (8100-8799)	$ 6,445,415	$ -	$ -	$ 6,445,415
TOTAL REVENUES	$ 154,331,816	$ -	$ -	$ 154,331,816
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 52,736,353	$ 357,593	$ -	$ 53,093,946
Classified Salaries (2000-2999)	$ 17,297,267	$ 53,434	$ 568,508	$ 17,919,208
Employee Benefits (3000-3999)	$ 28,481,107	$ 114,292	$ 211,940	$ 28,807,338
Books and Supplies (4000-4999)	$ 4,188,251	$ -	$ -	$ 4,188,251
Services, Other Operating Expenses (5000-5999)	$ 13,529,699	$ -	$ -	$ 13,529,699
Capital Outlay (6000-6599)	$ 238,000	$ -	$ -	$ 238,000
Other Outgo (7100-7299) (7400-7499)	$ 275,000	$ -	$ -	$ 275,000
Direct Support/Indirect Cost (7300-7399)	$ (635,754)	$ -	$ -	$ (635,754)
Other Adjustments				
TOTAL EXPENDITURES	$ 116,109,923	$ 525,319	$ 780,447	$ 117,415,689
OPERATING SURPLUS (DEFICIT)	$ 38,221,893	$ (525,319)	$ (780,447)	$ 36,916,127
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 13,301	$ -	$ -	$ 13,301
TRANSFERS OUT & OTHER USES (7610-7699)	$ 112,296	$ -	$ -	$ 112,296
CONTRIBUTIONS (8980-8999)	$ (39,768,228)	$ (78,496)	$ (458,358)	$ (40,305,082)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,645,330)	$ (603,815)	$ (1,238,805)	$ (3,487,950)
BEGINNING BALANCE	$ 36,711,979			$ 36,711,979
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 35,066,649	$ (603,815)	$ -	$ 33,224,029
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 250,100	$ -	$ -	$ 250,100
Restricted (9730-9749)	$ -	$ -	$ -	$ -
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ 11,533,389	$ (603,815)	$ (1,238,805)	$ 9,690,769
Unassigned (9789-9790)	$ 23,283,160	$ (0)	$ -	$ 23,283,160

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: _____**South San Francisco Unrepresented Members**_____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/25)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 6,223,687	$ -	$ -	$ 6,223,687
Remaining Revenues (8100-8799)	$ 22,211,677	$ -	$ -	$ 22,211,677
TOTAL REVENUES	$ 28,435,364	$ -	$ -	$ 28,435,364
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 17,351,155	$ 53,434	$ -	$ 17,404,589
Classified Salaries (2000-2999)	$ 12,041,011	$ 7,984	$ 333,885	$ 12,382,881
Employee Benefits (3000-3999)	$ 18,824,116	$ 17,078	$ 124,472	$ 18,965,667
Books and Supplies (4000-4999)	$ 6,847,633		$ -	$ 6,847,633
Services, Other Operating Expenses (5000-5999)	$ 6,781,266	$ -	$ -	$ 6,781,266
Capital Outlay (6000-6599)	$ 267,300	$ -	$ -	$ 267,300
Other Outgo (7100-7299) (7400-7499)	$ 1,008,000	$ -	$ -	$ 1,008,000
Direct Support/Indirect Cost (7300-7399)	$ 346,715	$ -	$ -	$ 346,715
Other Adjustments				
TOTAL EXPENDITURES	$ 63,467,196	$ 78,496	$ 458,358	$ 64,004,050
OPERATING SURPLUS (DEFICIT)	$ (35,031,832)	$ (78,496)	$ (458,358)	$ (35,568,686)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 4,500,000	$ -	$ -	$ 4,500,000
CONTRIBUTIONS (8980-8999)	$ 39,768,228	$ 78,496	$ 458,358	$ 40,305,082
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 236,396	$ 0	$ 0	$ 236,396
BEGINNING BALANCE	$ 7,833,851			$ 7,833,851
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 8,070,247	$ 0	$ -	$ 8,070,247
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ -	$ -	$ -	$ -
Restricted (9730-9749)	$ 8,070,247	$ -	$ -	$ 8,070,247
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ -	$ 0	$ -	$ 0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: _____South San Francisco Unrepresented Members_____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/25)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 154,110,088	$ -	$ -	$ 154,110,088
Remaining Revenues (8100-8799)	$ 28,657,092	$ -	$ -	$ 28,657,092
TOTAL REVENUES	$ 182,767,180	$ -	$ -	$ 182,767,180
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 70,087,508	$ 411,027	$ -	$ 70,498,535
Classified Salaries (2000-2999)	$ 29,338,278	$ 61,418	$ 902,393	$ 30,302,089
Employee Benefits (3000-3999)	$ 47,305,223	$ 131,370	$ 336,412	$ 47,773,005
Books and Supplies (4000-4999)	$ 11,035,884	$ -	$ -	$ 11,035,884
Services, Other Operating Expenses (5000-5999)	$ 20,310,965	$ -	$ -	$ 20,310,965
Capital Outlay (6000-6599)	$ 505,300	$ -	$ -	$ 505,300
Other Outgo (7100-7299) (7400-7499)	$ 1,283,000	$ -	$ -	$ 1,283,000
Direct Support/Indirect Cost (7300-7399)	$ (289,039)	$ -	$ -	$ (289,039)
Other Adjustments				
TOTAL EXPENDITURES	$ 179,577,119	$ 603,815	$ 1,238,805	$ 181,419,739
OPERATING SURPLUS (DEFICIT)	$ 3,190,061	$ (603,815)	$ (1,238,805)	$ 1,347,441
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 13,301	$ -	$ -	$ 13,301
TRANSFERS OUT & OTHER USES (7610-7699)	$ 4,612,296	$ -	$ -	$ 4,612,296
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,408,934)	$ (603,815)	$ (1,238,805)	$ (3,251,554)
BEGINNING BALANCE	$ 44,545,830			$ 44,545,830
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 43,136,896	$ (603,815)	$ -	$ 41,294,276
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 250,100	$ -	$ -	$ 250,100
Restricted (9730-9749)	$ 8,070,247	$ -	$ -	$ 8,070,247
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ 11,533,389	$ (603,815)	$ (1,238,805)	$ 9,690,769
Unassigned (9789-9790)	$ 23,283,160	$ 0	$ -	$ 23,283,160

*** If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase (Decrease) in Section A, Line 6, Page 1, explain the variance below:** _____

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT FISCAL YEARS

Multiyear Projection - Combined General Fund

Enter Bargaining Unit: _____South San Francisco Unrepresented Members_____

	FY 2025 - 26 Total Current Budget After Settlement	FY 2026 - 27 First Subsequent Year After Settlement	FY 2027 - 28 Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	$ 154,110,088	$ 158,769,439	$ 163,693,579
Remaining Revenues (8100-8799)	$ 28,657,092	$ 27,899,302	$ 27,904,281
TOTAL REVENUES	$ 182,767,180	$ 186,668,741	$ 191,597,860
EXPENDITURES			
Certificated Salaries (1000-1999)	$ 70,087,508	$ 73,941,826	$ 77,531,583
Classified Salaries (2000-2999)	$ 30,240,671	$ 31,025,757	$ 32,391,544
Employee Benefits (3000-3999)	$ 47,641,635	$ 49,826,741	$ 52,463,115
Books and Supplies (4000-4999)	$ 11,035,884	$ 10,741,514	$ 10,368,990
Services, Other Operating Expenses (5000-5999)	$ 20,310,965	$ 20,619,759	$ 21,382,413
Capital Outlay (6000-6999)	$ 505,300	$ 549,562	$ 549,562
Other Outgo (7100-7299) (7400-7499)	$ 1,283,000	$ 1,288,663	$ 1,283,534
Direct Support/Indirect Cost (7300-7399)	$ (289,039)	$ (289,039)	$ (289,039)
Other Adjustments		$ -	$ -
TOTAL EXPENDITURES	$ 180,815,924	$ 187,704,783	$ 195,681,702
OPERATING SURPLUS (DEFICIT)	$ 1,951,256	$ (1,036,042)	$ (4,083,842)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 13,301	$ 13,301	$ 13,301
TRANSFERS OUT & OTHER USES (7610-7699)	$ 4,612,296	$ 4,612,296	$ 4,612,296
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (2,647,739)	$ (5,635,037)	$ (8,682,837)
BEGINNING BALANCE	$ 44,545,830	$ 41,898,091	$ 36,263,054
CURRENT-YEAR ENDING BALANCE	$ 41,898,091	$ 36,263,054	$ 27,580,217
COMPONENTS OF ENDING BALANCE:			
Nonspendable (9711-9719)	$ 250,100	$ 250,100	$ 250,100
Restricted (9730-9749)	$ 8,070,247	$ 8,070,247	$ 8,070,247
Committed (9750-9769)	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -
Assigned (9770-9788)	$ 10,294,584	$ 18,326,853	$ 9,245,170
Unassigned (9789-9790)	$ 23,283,160	$ 9,615,854	$ 10,014,700

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 2025 - 26	FY 2026 - 27	FY 2027 - 28
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 185,428,220	$ 192,317,079	$ 200,293,998
b.	State Standard Minimum Reserve Percentage for this District: **(enter percentage)**:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR $50,000	$ 5,562,847	$ 5,769,512	$ 6,008,820

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund (Fund 01) Stabilization Arrangements, % Unassigned Fund Balance (includes Reserve for Economic Uncertainties)	$ 23,283,160	$ 9,615,854	$ 10,014,700
b.	Special Reserve Fund (Fund 17) Unassigned Fund Balance	$ -	$ -	$ -
c.	Total Available Reserves	$ 23,283,160	$ 9,615,854	$ 10,014,700
d.	Reserve for Economic Uncertainties Percentage	12.56%	5.00%	5.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 2025 - 26	Yes	X	No	
FY 2026 - 27	Yes	X	No	
FY 2027 - 28	Yes	X	No	

4. If no, how do you plan to restore your reserves? Provide comments/explanations below:

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

(The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.)

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and the Chief Business Officer of South San Francisco Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the South San Francisco Unrepresented Members, during the term of the agreement from July 1, 2025 to June 30, 2028.

Shawnterra Moore	
District Superintendent (Signature Over Printed Name)	**Date**
Ted O	
Chief Business Officer (Signature Over Printed Name)	**Date**

L. CERTIFICATION NO. 2

(The disclosure document must be signed by the district Superintendent or designee and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.)

The information provided in this document summarizes the financial implications of the proposed agreement and submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Shawnterra Moore	
District Superintendent (Signature Over Printed Name)	**Date**
Ted O	(650) 877-8702
Contact Person	Phone
President or Clerk of the Governing Board (Signature Over Printed Name)	**Date**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Nathan Sundaram, Director of Technology Services

DATE: October 9, 2025

RE: Approval of Agreement with Infinity for E-Rate Consulting Services

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

E-rate is a federal subsidy program that provides discounts of up to 90% to help schools and libraries obtain affordable telecommunication services and telecommunication hardware. The program resides within the authority of the FCC (Federal Communications Commission) and is administered through the Universal Services Administrative Company (USAC).

To qualify for E-rate, the entity has to be a US school, US school district, library, colleges, or non-profit. Discounted rates for telecommunications are provided through Free and Reduced Lunch information submitted to state agencies. For California, it is CALPADS data.

Infinity Communications and Consulting have been assisting SSFUSD for many years with various tasks in order to secure E-Rate discounts for our district. These include program updates and compliance, application management, Request for Proposal RFP) management Services, and audit assistance.

FISCAL IMPLICATIONS:

The cost of the 2025-26 agreement is $26,000. This will be paid for by the Technology Budget

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 2025-26 agreement with Infinity Communications and Compliance, Inc. in the amount of $26,000 for E-Rate consulting services.

INFINITY COMMUNICATIONS & COMPLIANCE

INFINITY COMMUNICATIONS AND COMPLIANCE, INC.
MASTER AGREEMENT FOR PROFESSIONAL SERVICES

Client No: 0174

This Agreement for Professional Services ("Agreement") is entered as of this day, September 15, 2025, between **Infinity Communications and Compliance, Inc**. hereinafter referred to as "Infinity," and **South San Francisco Unified School District** hereinafter referred to as the "Client." The parties agree as follows:

1. **SERVICES**
   Infinity agrees to perform Professional Services ("Services") on behalf of the Client as set forth in this Agreement, including the Project Attachment. Infinity's responsibilities and determination of reimbursable cost for Services are set forth in the Project Attachment, which is incorporated as a part of this Agreement. Infinity agrees to perform the Services in a professional, workmanlike manner consistent with industry standards and in substantial compliance with any service-level commitments set forth in the Project Attachment.

2. **BASIS OF COMPENSATION**
   Infinity will invoice and Client will pay for Services performed under the scope of work as described in the Project Attachment. Client must raise any invoice dispute in writing within fifteen (15) days of receipt; failure to do so shall constitute acceptance of the invoice. All fees are non-refundable. Notwithstanding termination, Client remains responsible for all fees for work performed and any non-cancellable commitments entered into on Client's behalf.

3. **TERM AND TERMINATION OF SERVICE**
   Infinity's services are provided for the term specified in the Project Attachments. The term commences on the later of the date of the execution of this Agreement and the Start Date described in the Project Attachment (the commencement date being the "Services Start Date").

   Either party may terminate this Agreement, without cause, by providing written notice to the other at least thirty (30) days before the intended termination date.

   Client agrees to compensate Infinity for all work, Service Fees, and reimbursable expenses completed prior to the date of termination, and release Infinity from all liability, claims and causes of action resulting from any actions (or inaction) taken (or not taken) after the date of termination, including (but not limited to) negligent acts or omissions by Client, its agents and/or employees.

   In the event that the Agreement is terminated, Client may request for Infinity to deliver copies of all data and files related to this Agreement to the Client within Thirty (30) days after termination. Infinity may retain copies for archival and compliance purposes.

4. **CLIENT'S RESPONSIBILITY**
   The Client agrees to fulfill all responsibilities and provide all necessary information as outlined in the Project Attachment(s) in a timely manner to facilitate the completion of Services by Infinity. Any delays due to the Client's failure to perform these responsibilities may result in adjustments to the timeline and incur additional costs payable by Client. Client expressly agrees to indemnify, hold harmless, and waive any right of action against Infinity for any action (or inaction) that occurs (or does not occur) as a result of Client not performing its responsibilities as described in the Project Attachment.

5. **RECORDS**
   Infinity will maintain full and accurate records in connection with this Agreement. The Client may inspect these records upon reasonable notice during normal business hours.

6. **STATUS OF INFINITY**
   The Client and Infinity agree that Infinity, in performing the services specified in this Agreement, shall act as an independent contractor, and shall have control of all work and the manner in which it is performed. Infinity shall

be free to contract for similar service to be performed for other parties while under contract with the Client. Infinity is not entitled to participate in any pension plan, insurance, bonus, or similar benefits the Client provides for its employees.

During the term and for one (1) year thereafter, Client shall not solicit or hire Infinity employees or subcontractors who performed Services under this Agreement.

7. **COPYRIGHTS AND LICENSES**
Infinity retains ownership of all intellectual property rights in its work product ("Instruments of Service"), including templates, forms, documents, specifications, and designs. Infinity grants the Client a non-exclusive, limited, perpetual, and irrevocable license to use these Instruments of Service solely for the specific purposes outlined in this Agreement and associated projects, provided the Client has fully compensated Infinity.

Unauthorized use of Infinity's Instruments of Service shall immediately terminate the granted license and relieve Infinity of all liabilities arising from such use.

8. **HOLD HARMLESS & LIMITATION OF LIABILITY**
Each party agrees to indemnify, defend, and hold harmless the other party, its officers, agents, employees, and affiliates from all suits, claims, liabilities, damages, losses, costs, and expenses resulting from negligent acts or omissions of the other party, its officers, agents, or employees under this Agreement (each agreeing to "Hold Harmless" the other). Neither party agrees to Hold Harmless with respect to any gross negligence or willful misconduct of the other.

In the event Infinity is found in breach of this Agreement and/or negligent, except in cases of gross negligence or willful misconduct, the parties agree that Infinity's maximum potential liability shall not exceed the aggregate payment(s) Infinity has actually received from Client under this Agreement in the twelve months preceding the claim. Any legal action arising from or taken by either party, shall be governed by the laws of the State of California / County of Kern, and shall be brought in its courts.

9. **COMPLIANCE WITH LAWS**
Infinity shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances involving its employees, including workers' compensation and tax laws.

10. **MODIFICATION, ASSIGNMENT & ATTORNEY'S FEES**
No modification or amendment of this Agreement will be effective unless agreed to in writing and signed by authorized representatives of both parties.

Neither party may assign or delegate this Agreement or any of its rights or obligations hereunder without the other party's prior written consent; provided, however, that Infinity may, without Client's consent, assign this Agreement in its entirety (including all rights and obligations) to (a) an Affiliate, or (b) a successor by way of merger, consolidation or the sale of substantially all of Infinity's assets, so long as such successor assumes all of Infinity's obligations under this Agreement. Any other purported assignment shall be null and void. This Agreement shall inure to the benefit of and be binding upon the permitted successors and assigns of the parties.

11. **GENERAL PROVISIONS**

a. **GOVERNING LAW & DISPUTES** This Agreement shall be governed by the laws of the State of California, with exclusive jurisdiction in Kern County, California, for any disputes arising from or related to this Agreement.

Any disputes arising from this Agreement, including the Project Attachment, or with respect to any Services relating to this Agreement shall first be subject to negotiation between representatives from both parties. If unresolved after thirty (30) days, disputes shall be settled by binding arbitration in Kern County, California, administered according to the Commercial Arbitration Rules of the American Arbitration Association. The prevailing party shall be entitled to reasonable attorney's fees and arbitration costs.

b. **SEVERABILITY**

If any provision is ruled invalid or unenforceable, the remainder shall remain in full force and effect, and the invalid provision shall be replaced by a valid one that most closely matches its economic and legal purpose.

c. **FORCE MAJEURE**

Neither Party shall be liable for delays or non-performance due to acts beyond its reasonable control, including natural disasters, acts of government, wars, terrorism, pandemics, labor disputes, or similar unforeseen events. The affected Party shall notify the other promptly and use commercially reasonable efforts to resume performance.

d. **CONFIDENTIALITY**

Both Parties agree to maintain the confidentiality of proprietary or sensitive information obtained in the performance of this Agreement. Such information shall not be disclosed to third parties without prior written consent, except when required by law or court order.

e. **NOTICE**

All notices must be in writing and addressed to the Parties' Authorized Contacts. Notices are effective upon (i) personal or courier delivery, (ii) three business days after deposit with U.S. certified mail (return receipt requested), or (iii) confirmed email transmission to the address on record.

Infinity Contact Information:

Sales Administration
sales@infinitycomm.com
661-716-1840
4909 Calloway Drive
Bakersfield, CA 93312

Client Contact Information:

Authorized Contact Name:_____Nathan Sundaram_____

Email:____Rsundaram@ssfusd.org_____

Phone:_____650-615-7927_____

Address:__398 B Street , South San Francisco, CA 94080_____

f. **ENTIRE AGREEMENT**

This Agreement, including all attachments, exhibits, and amendments, represents the entire understanding between Infinity and the Client, superseding any prior agreements, understandings, or representations. Any modification must be in writing and signed by authorized representatives of both Parties.

INFINITY COMMUNICATIONS & COMPLIANCE

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below.

Infinity Communications and Compliance, Inc.		**South San Francisco Unified School District**	
Signature	09/15/2025 Date	Signature	Date
Brittany Mosqueda Name	Finance/Compliance Manager Title	Ted O Name	Assistant Superintendent, Business Services Title
P.O. Box 999, Bakersfield, Ca. 93302 Address/City/State/Zip		398 B Street, South San Francisco, CA, 94080 Address/City/State/Zip	
99-4115379 Federal Tax ID#		Federal Tax ID#	

INFINITY COMMUNICATIONS & COMPLIANCE

PROJECT ATTACHMENT 0174-FY2026
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Client No. 0174

SERVICES: CATEGORY ONE E-RATE PROFESSIONAL SERVICES

INFINITY'S RESPONSIBILITIES

Infinity shall perform the following tasks for our Category One E-Rate Professional Services:

E-RATE AND CALIFORNIA TELECONNECT FUND (CTF) PROFESSIONAL SERVICES

1. Client Access – Infinity will be available to the Client by phone, email, or in person to address Client related E-Rate Funding issues. The client will provide Infinity with a minimum of 3 business days' notice of a request for onsite service.
2. Program Updates – Infinity will update the Client on changes in the E-Rate and CTF process and help staff to take advantage of newly eligible products and services.
3. Program Compliance – Infinity will assist the Client to verify that USAC rules are being followed and, if necessary, provide guidance on new processes or procedures to ensure program compliance, regarding Bid Evaluations, Procurement, Technology Budget, and Document Retention. For CIPA compliance, Infinity will provide an outline of best practices required in order to meet program requirements related to CIPA.
4. Appeals – Infinity will prepare and submit appeals to USAC and/or the FCC as needed to support the Client's E-Rate funding. Standard appeals related to funding denials or reductions will be included as part of the contracted services. However, if an appeal is required due to Client error, delay, or a situation that requires significant additional time or legal review (such as an FCC appeal stemming from non-compliance Infinity may assess additional fees with prior notice and Client approval. In cases where non-compliance is the exclusive result of Infinity's failure to perform its Services under this Agreement, Infinity will provide appeal services at no additional charge.

E-RATE APPLICATION MANAGEMENT

1. Needs Assessment and Strategic Planning – Infinity will assist the Client to determine a Filing Strategy that best meets the Client's needs to maximize the Client's E-Rate funding opportunities.
2. Determination of Funding Request Amount – Infinity will determine an estimate of the amount of the funding request net of estimated USF fees and taxes by: (a) reviewing one (1) month of the Client's bills from eligible Service Providers to determine an estimated annual funding request, (b) review Client's current annual contract(s) for eligible services, and/or (c) conducting a review of new contract(s) for eligible services.
3. File Forms – Infinity will prepare and file the following forms required by USAC's School and Library Division to receive E-Rate Category One Telecommunications and Internet Access funding: Form 470, Form 471, Form 486, and Form 500.Infinity will also prepare and file for service substitutions and SPIN changes.
4. Administration of PIA Process – Infinity will assist the Client in responses to and delivery of the required documentation for USAC's "Program Integrity Assurance" (PIA) information requests. Typically, Infinity will respond directly to PIA requests on behalf of the client.
5. Service Provider Collections – Infinity will prepare the Service Provider's required forms ("Discount Grids") to have the Client's eligible discounts added to the monthly Service Provider Bills (SPI Method) or prepare and file the Form 472 (BEAR Method) to facilitate payment of the eligible discount amount reimbursement.
6. Application Status – Infinity will provide the Client with progress status on applications, reviews, and modifications, for the Client's open funding requests.

REQUEST FOR PROPOSAL (RFP) MANAGEMENT SERVICES

1. Develop RFP Documents – Infinity will develop a Request for Proposal (RFP) for Category One Services in compliance with the Client's Local/State and the E-Rate Program's procurement requirements. If newspaper publication is required, Infinity will assist the Client with compliance at least 20 days prior to receipt of responses to Form 470. Infinity will coordinate the posting of newspaper ads for an additional fee, as described in the Fee Schedule.
2. RFP Tracking – Infinity will distribute and track, in electronic form only, the "RFP Documents" to prospective bidders through Infinity's "Projects" website.
3. Administration of RFP Process – Infinity will prepare and distribute project clarification(s) and/or addenda(s) to address questions from prospective bidders.

4. Bid Opening – Infinity will conduct the opening of bid response(s). All bid openings will be held at Infinity's offices, unless otherwise agreed upon between the Client and Infinity.
5. Bid Evaluation - Infinity will evaluate the bid responses based on the E-Rate Program's requirements for the "Evaluation of Bids" and provide the Client with recommendations for the award of contract(s).
6. Contract Administration – Infinity will collect the documents necessary for the award of contract from the successful bidder and coordinate the delivery to the Client for execution.
7. Document Provision – In addition to retaining a copy for itself to comply with E-Rate program rules, Infinity will provide a copy of material documents pertaining to the RFP and E-Rate filing process to the Client at least once per year.

AUDIT ASSISTANCE

1. Document Retention – Infinity will maintain a copy of the documents required for E-Rate Program's "Document Retention Policy", for up to 10 years from the last date of service.
2. Document Assistance – Infinity will assist the Client in the preparation and delivery of the Auditor requested documentation.
3. Support Services –Infinity will represent (under an LOAR) the Client during all E-Rate Audits.
4. Limitation of Audit Support - Infinity's obligations with respect to Audit Assistance are only applicable to funding years for which Infinity made the filing to USAC. Infinity can assist with additional audits as an additional service, as described in the Fee Schedule.

CLIENTS' RESPONSIBILITIES

The Client's responsibilities, for the successful completion of our **Category One E-Rate Professional Services**, shall include:

1. Appointing a representative to act on their behalf, with respect to this agreement and the subsequent projects, who has the authority to render decisions and approve requests from Infinity, in a timely manner as not to cause unreasonable delay in the progress of Infinity's service. Client (including through the representative) must sign and certify the E-Rate forms required for the Client's application for funding, in a timely manner, so as not to cause a failure to comply with the E-Rate Program's time sensitive deadlines.
2. Provide Infinity with reasonable access to any physical site, if applicable, to allow Infinity the ability to perform the work detailed in this agreement.
3. Provide Infinity with all information required for the successful completion of the agreed service, within 10 calendar days, after the receipt of a request from Infinity.
4. Provide a Letter of Agency and Representation ("LOAR"), authorizing Infinity to act on the Client's behalf to file and/or certify E-Rate forms and respond to the USAC's requests for information.
5. For the eligible services for which the Client is entitled to receive California Teleconnect Fund (CTF) support, to cause the Service Provider to invoice USAC by the SPI Method (Form 474).
6. Maintain and update an "Equipment Asset Register" (EAR). The EAR shall detail the make, model, serial number, and location of all equipment purchased with the support of the Universal Services Fund (E-Rate Program). Upon Infinity's request, the Client will provide Infinity with a copy of the EAR for compliance with the "Inventory" section of E-Rate's "Document Retention Policy".
7. Maintain and update a "Service Provider Reimbursement Reconciliation" (SPRR) spread sheet. The SPRR shall include, by FRN(s), the total amount of funds associated with each reimbursement, and/or the total amount of discounts (in the form of discounted bills, checks, or credits) received from the Service Provider. Upon Infinity's request, the Client will provide Infinity with a copy of the SPRR for compliance with the "Invoicing" section of E-Rate's "Document Retention Policy".
   Retain all documents and records, for each funding request, related to the "Pre-bidding Process", "Bidding Process", "Award of Contracts", Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance" for a period of at least 10 years from the last date of service. While Infinity will retain a copy of all documents provided to it, Client must (under E-Rate rules) maintain its own copy of these records and of any records related to the E-rate service or procurement independent of Infinity's data retention service.
8. Provide Infinity with a copy of any Local/State Procurement policies and procedures required for Client's procurement of E-Rate services.
9. Client agrees to provide accurate and timely information with respect to contact and administrative information to facilitate payment of invoices and to update Infinity at any point the contact or administrative information changes.

TIMELY SUBMISSION OF INFORMATION

Client agrees to submit information on time and in full to Infinity and agrees that Infinity may set a reasonable deadline in order to incorporate Client's information and authorization into its Services under this Agreement. To the extent that Client does not abide by its responsibilities as listed in this Agreement, Infinity shall not be liable for any damages or losses resulting therefrom.

Client covenants that it shall perform its responsibilities under this Agreement in a timely and complete fashion and acknowledges that any delays or inconsistencies resulting from its failure to perform its responsibilities listed in this Agreement put its E-Rate compliance and funding at risk. If Client provides tardy, missing, errant, or incomplete information or authorization after a reasonable deadline set by Infinity or USAC, ("Delayed Information"), Client agrees that Infinity's obligations to use that Delayed Information are on a "best efforts" basis and Infinity will undertake commercially reasonable steps to incorporate any Delayed Information into the work product it produces. Client acknowledges that its failure to furnish information or authorization prior to a reasonable deadline may impact Infinity's ability to complete Infinity's Services under this Agreement. Further, Client authorizes Infinity to act upon a duly executed LOAR to certify information on Client's behalf and Client agrees to Hold Harmless Infinity with respect to any good faith exercise of Infinity's authority to certify information on behalf of Client or otherwise meet a regulatory or legal deadline with respect to Delayed Information.

TERM OF CONTRACT:

This Agreement will begin on July 1, 2025, for a term of **One (1) year**, with an expiration date of **June 30, 2026**.
This agreement may be extended for **Two (2) additional One (1) year** terms with written acknowledgement from both parties.

BILLING

All invoices are due within 30 days (the "Invoice Due Date"). Infinity will invoice Client at Services Start Date and annually on the first day of the E-Rate funding year thereafter. If payment is not received by the Invoice Due Date, Client agrees any overdue and unpaid balances may be charged a late fee at a rate of 1.5% per month.

Infinity does not normally engage attorneys for help in preparing appeals; nevertheless, each appeal is unique, and Infinity does not guarantee any particular outcome. Infinity's Service Fee does not include the cost for any legal counsel or attorney's fees with respect to an appeal and Infinity will, prior to incurring billable services with respect to legal counsel, seek Client's approval for the incurrence thereof.

Infinity's fee for Category One services will be an annual base fee of: **$26,000.00**

Any service not explicitly detailed under Infinity's Responsibilities in this Project Attachment (an "Excluded Service") is not authorized by this Project Attachment. For any Excluded Service, the parties will need to execute a new Project Attachment to cover an Excluded Service at the fee stipulated in such new Project Attachment. Excluded Services could include, but are not limited to, C2 filing assistance, document reconstruction, Design/Project Administration services, or non-E-Rate professional services.

The parties agree that the Service Fee is fair and representative of the Client's anticipated E-rate activity. Client agrees that if its E-rate activity materially changes or is expected to materially change over the course of this Agreement, Infinity may require a re-setting of the fee for Client at the next annual billing date.

INFINITY COMMUNICATIONS & COMPLIANCE

Standard Hourly Rates Schedule

For additional work that is required outside the scope of the original project, the hourly rates listed will be charged. Standard Hourly Rates are subject to review and adjustment. The hourly rates effective on the date of the Agreement are:

Principal	$185.00/hour
Sr. Systems Designer	$165.00/hour
Systems Designer	$135.00/hour
CAD Operator	$85.00/hour
Sr. Project Manager	$165.00/hour
Project Manager	$105.00/hour
Design Team Coordinator	$85.00/hour
Compliance Manager	$150.00/hour
Client Services Specialist	$100.00/hour
Support Staff	$60.00/hour

Reimbursable Expenses Schedule

Reimbursable Expense rates are subject to annual review and adjustment. The rates effective on the date of the Agreement are:

Newspaper Advertisement	at cost + 15%
8"x11" Copies/Impression	$0.05/sheet
Blueprint Copies	at cost + 15%
Reproducible Copies (Mylar)	at cost + 15%
Reproducible Copies (Paper)	at cost + 15%
Legal Counsel	at cost + 15%
Travel Expenses:	
Mileage (auto)	$0.72/mile
Airfare	at cost + 15%
Meals	at cost + 15%
Lodging	at cost + 15%
Standard Labor Rate	See Hourly Rate Schedule Above

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below:

Infinity Communications and Compliance, Inc.

R Mosqueda — 09/15/2025
Signature — Date

Brittany Mosqueda — Finance/Compliance Manager
Name — Title

P.O. Box 999, Bakersfield, Ca. 93302
Address/City/State/Zip

99-4115379
Federal Tax ID#

South San Francisco Unified School District

Signature — Date

Ted O — Assistant Superintendent, Business Services
Name — Title

398 B Street, South San Francisco, CA, 94080
Address/City/State/Zip

Federal Tax ID#

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: October 9, 2025

RE: Approval of Agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

As part of the Measure T Bond Program, Sunshine Gardens Elementary School is undergoing a campus-wide modernization. The proposed improvements include but not limited to the construction of a new Exploratorium, site work, and utility improvements.

To support the design and permitting process, the District issued a Request for Proposal (RFP) for geotechnical engineering services. The scope of work includes subsurface investigation, laboratory testing, geotechnical reporting, geological hazards assessment, hazardous waste soil characterization, and design-phase support. Services for construction-phase geotechnical observation were also requested.

Three proposals were received in response to the RFP. After a thorough review, Ninyo and Moore emerged as the most cost-effective option, offering a competitive fee structure while meeting all the project requirements.

FISCAL IMPLICATIONS:

The cost of services is $77,350.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants for geotechnical and geologic hazard evaluation services for the Sunshine Gardens Elementary School Modernization Project in the amount of $77,350.00.

INDEPENDENT CONSULTANT AGREEMENT FOR
GEOTECHNICAL AND GEOLOGIC HAZARD EVALUATION SERVICES
(Agreement #26003)

This Independent Consultant Agreement for **GEOTECHNICAL AND GEOLOGIC HAZARD EVALUATION SERVICES** ("Agreement") is made and entered into as of the 10th day of October, 2025 by and between the South San Francisco Unified School District, ("District") and **Ninyo & Moore Geotechnical & Environmental Sciences Consultants** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of engineering services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide **GEOTECHNICAL AND GEOLOGICAL HAZARD EVALUATION SERVICES** as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **October 10, 2025,** and will diligently perform as required and complete performance by **August 31, 2028** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   X Signed Agreement
   X Workers' Compensation Certification
   _____ Prevailing Wage Certification
   X Fingerprinting/Criminal Background Investigation Certification
   X Insurance Certificates and Endorsements
   X W-9 Form
   _____ Other: _____

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **SEVENTY-SEVEN THOUSAND**

THREE HUNDRED FIFTY DOLLARS (**$77,350**). District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

Task 1 - Site Investigation						
Project Coordination and Background Review						
Principal Engineer/Geologist/Environmental Scientist	1 hour	@	$ 210.00	/hour	$	210.00
Project Engineer/Geologist/Environmental Scientist	2 hours	@	$ 185.00	/hour	$	370.00
			Subtotal		**$**	**580.00**
Permit Acquisition						
Senior Staff Engineer/Geologist/Environmental Scientist	1 hour	@	$ 170.00	/hour	$	170.00
Permit Fees (San Mateo County)			Lump Sum		$	-
			Subtotal		**$**	**170.00**
Site Reconnaissance, Markout for Utility Clearance, ReMi Survey						
Senior Staff Engineer/Geologist/Environmental Scientist	6 hours	@	$ 170.00	/hour	$	1,020.00
Field Vehicle Usage	6 hours	@	$ 15.00	/hour	$	90.00
Private Utility Locator	4 hours	@	$ 287.50	/hour	$	1,150.00
			Subtotal		**$**	**2,260.00**
Subsurface Evaluation and Geophysics (5 borings up to 20' in one day)						
Senior Staff Engineer/Geologist/Environmental Scientist	8 hours	@	$ 170.00	/hour	$	1,360.00
Field Vehicle Usage	8 hours	@	$ 15.00	/hour	$	120.00
Drill Rig (Subcontractor)	1 day	@	$ 8,050	/day	$	8,050.00
			Subtotal		**$**	**9,530.00**
Laboratory Analyses						
Tests to include moisture and dry density, proctor density, expansion index, sieve analysis, Atterberg limits, shear strength, R-value, and corrosivity.					$	2,010.00
			Subtotal		**$**	**2,010.00**
Task 2 - Geotechnical Report						
Data Compilation and Analysis						
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	$ 210.00	/hour	$	420.00
Senior Staff Engineer/Geologist/Environmental Scientist	8 hours	@	$ 170.00	/hour	$	1,360.00
			Subtotal		**$**	**1,780.00**
Report Preparation						
Principal Engineer/Geologist/Environmental Scientist	4 hours	@	$ 210.00	/hour	$	840.00
Project Engineer/Geologist/Environmental Scientist	8 hours	@	$ 185.00	/hour	$	1,480.00
Technical Illustrator/CAD Operator	2 hours	@	$ 110.00	/hour	$	220.00
Data Processor	2 hours	@	$ 75.00	/hour	$	150.00
			Subtotal		**$**	**2,690.00**
Task 3 - Geologic Hazards Evaluation						
Desktop Study and Data Compilation						
Principal Engineer/Geologist/Environmental Scientist	8 hours	@	$ 210.00	/hour	$	1,680.00
			Subtotal		**$**	**1,680.00**
TOTAL ESTIMATED FEE					**$**	**20,700.00**

Task 4 - Limited Site Assessment and Soil Characterization						
Project Coordination						
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	$ 210.00	/hour	$	420.00
Senior Staff Engineer/Geologist/Environmental Scientist	2 hours	@	$ 170.00	/hour	$	340.00
			Subtotal		**$**	**760.00**
Soil Characterization and Waste Disposal						
Senior Engineer/Geologist/Environmental Scientist	2 hours	@	$ 200.00	/hour	$	400.00
Senior Staff Engineer/Geologist/Environmental Scientist	6 hours	@	$ 170.00	/hour	$	1,020.00
Drum Disposal (assumes non-haz)	7 drum	@	$ 355.00	/drum	$	2,857.75
Supplies		Lump Sum				
			Subtotal		**$**	**4,277.75**
Laboratory Analyses						
CAM 17 Metals by 6020/7471	1 test	@	$ 230.00	/test	$	264.50
TPHg/VOCs by EPA Method 8260B	1 test	@	$ 165.00	/test	$	189.75
Organochlorine Pesticides & PCBs by EPA Method 8081A/8082	1 tests	@	$ 165.00	/test	$	189.75
SVOCs by EPA Method 8270C - Low Level	1 test	@	$ 275.00	/test	$	316.25
PAHs (PNAs) Low Level by EPA Method 8270 SIM	1 tests	@	$ 230.00	/test	$	264.50
STLC and TCLP	4 tests	@	$ 145.00	/test	$	667.00
Reporting on a Dry Weight basis	1 samples	@	$ 45.00	/sample	$	51.75
Composite Fee	4 samples	@	$ 20.00	/sample	$	92.00
EDD and Waste Disposal Fees	1 set	@	$ 110.00	/set	$	126.75
			Subtotal		**$**	**2,162.25**
Reporting						
Senior Engineer/Geologist/Environmental Scientist	3 hours	@	$ 200.00	/hour	$	600.00
			Subtotal		**$**	**600.00**
TOTAL ESTIMATED FEE					**$**	**7,800.00**

Task 5 - Design Phase (Document Review)						
Post Report Consultation and Plan Review						
Principal Engineer/Geologist/Environmental Scientist	8 hours	@	$ 210.00	/hour	$	1,680.00
Project Engineer/Geologist/Environmental Scientist	12 hours	@	$ 185.00	/hour	$	2,220.00
			Subtotal		**$**	**3,900.00**
TOTAL ESTIMATED FEE					**$**	**3,900.00**

Table 6 - Geotechnical Observation and Testing Services						
Geotechnical Observation and Materials Testing						
Senior Staff Engineer	Foundation and Drilled Pier Observation	20 hours	@ $ 170.00	/hour	$	3,400.00
Senior Technician	Sampling and Compaction Testing of Subgrade Soil and Aggregate Base	120 hours	@ $ 110.00	/hour	$	13,200.00
Laboratory Testing	Proctor Density Tests for Subgrade Soils and Aggregate Base	2 tests	@ $ 340.00	/test	$	680.00
			Subtotal		**$**	**17,280.00**
Reimbursables						
Equipment		140 hours	@ $ 15.00	/hour	$	2,100.00
Vehicle		140 hours	@ $ 15.00	/hour	$	2,100.00
			Subtotal			**$4,200.00**
Project Management						
Project Assistant	Dispatch	6 hours	@ $ 95.00	/hour	$	570.00
Project Manager	Meetings, Project Coordination and Progress Reports	12 hours	@ $ 185.00	/hour	$	2,220.00
Principal Engineer	Project Oversight, Consultation, Submittal/RFI Review, and Final Affidavit Letter	24 hours	@ $ 210.00	/hour	$	5,040.00
			Subtotal		**$**	**7,830.00**
TOTAL ESTIMATED FEE					**$**	**29,310.00**

Allowances:

1. Site investigation work performed on weekdays after 5:00PM $2,100
2. Site Investigation work performed on weekends $4,200
3. Disposal of Hazardous Material Soil (from Task 4) $3,000
4. Unforeseen Conditions $6,340

Grand Total Fee (Tasks 1-6 plus allowances): $77,350

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. [RESERVE]

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows: **NONE.**

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained.

Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

9. **Performance of Services.**

9.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

9.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

9.3. **Safety and Security**. Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services, and as otherwise agreed upon by the Parties.

9.5. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

9.6. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

9.6.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

9.6.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

9.7. [RESERVE]

10. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

    In the event District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that District uses any fully or partially completed documents without Consultant's full involvement, District shall remove all title blocks and other information that might identify Consultant.

12. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

13. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of

all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

14. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

15. **Termination**.

15.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

15.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

15.2.1. material violation of this Agreement by Consultant; or

15.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage; or

15.2.3. Consultant is adjudged as bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination for cause, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15.3. Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification**.

16.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

16.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 16.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 16.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

16.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

17. **Insurance**.

17.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

17.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.

17.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of District for all work performed by Consultant, its employees, agents and subcontractors. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

17.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus Five (5) years thereafter.

17.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

17.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

17.2.2. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

17.2.3. An endorsement stating that District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance.

17.2.4. An endorsement stating that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

17.2.5. An endorsement stating that there shall be a waiver of any subrogation.

17.2.6. Consultant's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

17.2.7. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

17.2.8. Insurance written on a "claims made" basis shall be retroactive to a date that coincides with or precedes Consultant's commencement of Work, including subsequent policies purchased as renewals or replacements.

17.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

17.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

18. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

19. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

19.1. **[Reserved]**

20. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section

1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

21. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

    21.1. All site visits shall be arranged through District;

    21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

    21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

    21.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

    21.5. Consultant and Consultant's employees shall not use student restroom facilities; and

    21.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

22. **[RESERVE]**

23. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

24. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District ATTN: Lori Shelton, Director-Bond Program 398 B Street South San Francisco, CA 94080 EMAIL: lshelton@ssfusd.org	Ninyo & Moore Geotechnical & Environmental Sciences Consultants ATTN: Ransom H. Hennefer, Principal Engineer 1301 Marina Village Parkway, Ste. 110 Alameda, CA 94501 EMAIL: rhennefer@ninyoandmoore.com

Any notice personally given or sent by electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **Amendments, Changes and Modifications.** This Agreement may not be amended, changed, modified, altered or terminated without the written agreement of both Parties hereto.

28. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

29. **Governing Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

35. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

36. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

37. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

38. **Execution of Other Documents**. The parties to the Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2025	Dated: September 24, 2025
South San Francisco Unified School District	**Ninyo & Moore Geotechnical & Environmental Sciences Consultants**
Signed By: _____	Signed By: _____
Print Name: Ted O	Print Name: Ransom Hennefer
Print Title: Assistant Superintendent – Business Services	Print Title: Principal Engineer

Information regarding Consultant:

License No.: 697063

Address: 1301 Marina Village Pkwy, Ste 110 Alameda, CA 94501

Telephone: 408 435 9000 x 15304

Facsimile: N/A

E-Mail: rhennefer@ninyo@moore.com

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
__x__ Corporation, State: CA
_____ Limited Liability Company
_____ Other: _____

33-0269828: Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Requested Services

Scope of Services shall be inclusive of, but not limited to the specific tasks referenced below:

A. Base Scope

Task 1 - Site Investigation

- Review of readily available geologic and seismic literature pertinent to the project area including geologic maps and reports, regional fault maps, seismic hazard maps, and aerial imagery.
- Coordinate with the District's architect and project team to confirm areas of proposed construction and sitework.
- Perform a site reconnaissance to observe the general site conditions and to mark the proposed locations for subsurface exploration.
- Review existing utility plans provided. Coordinate with Underground Service Alert to mark the underground utilities in the vicinity of the proposed locations for subsurface exploration.
- Conduct a private utility survey by ground penetrating radar and electro-magnetic scanning to check the exploration locations for potential conflicts with underground utilities.
- Obtain a boring permit from San Mateo County Health Environmental Health Service.
- Perform a subsurface exploration consisting five auger borings to depths of up to 20 feet below grade. The actual depth of exploration will be influenced by the subsurface conditions encountered. A representative of Ninyo & Moore will log the subsurface conditions exposed in the borings, and collect bulk and relatively undisturbed samples for laboratory testing. Soil cuttings will be drummed and tested prior to being disposed of offsite. Our proposed exploration location is included as an attachment to this proposal – see Figure 1 below.
- Perform laboratory tests on selected soil samples to evaluate in-situ soil moisture content and density, particle size distribution, Atterberg limits, expansion index, shear strength, and soil corrosivity, as appropriate for the subsurface materials encountered.
- Perform a geophysical survey utilizing the Refraction Microtremor (ReMi) technique to evaluate the variation of seismic shear wave velocity with depth. Utilize the findings from the geophysical survey to evaluate the seismic site classification and potentially justify a reduction in the seismic design criteria for short-period structures.

On-site activities, including soil boring and infiltration testing, must be scheduled during non-school hours (i.e., after 5:00 PM on weekdays or on weekends, staff development days or other non-school days) to avoid disruption to school operations.

Task 2 - Geotechnical Report

- Provide a draft and final geotechnical report that includes:
  - Site and subsurface conditions
  - Seismic design parameters in accordance with 2022 CBC
  - Soil bearing capacity.
  - Foundation design recommendations (including shallow and deep options, such as pier foundations)
  - Site grading and subgrade preparation
  - Lateral earth pressures for retaining wall design, as needed.
  - Temporary shoring design recommendations, as needed.
  - Slope stability, as needed.
  - Slab-on-grade design (interior and exterior)
  - Pavement sections (AC and PCC)
  - Subsurface drainage and moisture protection
  - Ground improvement strategies, if needed

Task 3 - Geological Hazards Evaluation

- A Certified Engineering Geologist shall perform a geological hazards evaluation in accordance with DSA and CGS (CGS Note 48) requirements. The evaluation and resulting documentation shall include, but not be limited to:
  - Review of site historical aerial photographs
  - Summary of aerial photographic study and site visit (Geologic Reconnaissance
  - Summary of regional geology and seismicity
  - Summary of project site geology
  - Preparation of a site geologic map and representative geologic cross sections, as required.
  - Evaluation of geologic hazards including, but not limited to:
    - Fault rupture
    - Historical ground failures
    - Landslide hazards
    - Strong ground shaking
    - Liquefaction potential (including ground deformation/rupture evaluation) and seismic (dry sand) settlement potential.
    - Lateral spreading potential
    - Flooding and reservoir inundation potential
    - Seismically induced waves – tsunami and seiche, as appropriate
    - Volcanic eruption (although pretty low here in the BA)
    - Potential for naturally occurring asbestos (NOA)

Task 4 - Hazmat Waste Characterization for Soil

- Conduct in situ soil testing for the purpose of hazardous waste characterization in support of offsite soil disposal. Ideally these samples would be taken during soil boring activities. Soil samples for hazardous waste classification in accordance with California Code of Regulations (CCR) Title 22.
  - Analysis of the following parameters shall be conducted:
    - CAM 17 Metals – EPA Methods 6020B/7471
    - Volatile Organic Compounds (VOCs) with Gasoline Range Organics (GRO) – EPA Method 8260B
    - Semi-Volatile Organic Compounds (SVOCs), Low Level – EPA Method 8270C
    - Polycyclic Aromatic Hydrocarbons (PAHs/PARs) – EPA Method 8310 (HPLC)
    - Polychlorinated Biphenyls (PCBs) – EPA Method 8082

- Organochlorine Pesticides – EPA Method 8081 (Low Level)
- Title 22 Soluble Threshold Limit Concentration (STLC), waste extraction test (WET) and Toxicity Characteristic Leaching Procedure (TCLP) analysis, if needed for solubility as required (up to 2 analyses for each). The need for these analyses will be based on initial sample results, and additional turn-around time of approximately 5-days past the initial 5-day turn-around will be required of these analyses are run.

Subsequent to receipt of all laboratory analytical data, Ninyo & Moore will review the lab report to determine if STLC or TCLP analyses are required for waste characterization based on the initial analytical results. We will prepare a brief email with a description of our sampling protocol, the sample analytical results, and a discussion of potential waste classification. The laboratory analytical report will be included with the email.

The drums of soil generated during the investigation will be profiled and disposed of at an appropriately licensed facility. Based on the number and depth of the borings, Ninyo & Moore anticipates that seven drums of soil will be generated that will require disposal.

Task 5 - Design Phase Support – Document Review

- Available to provide interpretations of geotechnical recommendations as requested by Architect, Structural Engineer, or other design consultants, as well as responses to DSA Plan Check comments.
- Provide clarifications and responses to CGS review comments.
- Review DSA Plan Check submittal grading, foundation, landscape, and utility plans and specifications to confirm conformance with the geotechnical recommendations and provide a plan review letter.

B. Additional Services

Task 6 – Geotechnical Observation and Testing Services

- Observe site preparation for foundation, excavation and removal of unsuitable materials.
- Drilled pier observation
- Sampling of subgrade soil and aggregate base from the job site and transportation to the laboratory for testing
- Maximum compacted density determinations in the laboratory accordance with ASTM D1557 for subgrade soils and aggregate base.
- In-place field density testing using a nuclear density gauge to determine the relative compaction of subgrade soils and aggregate base.
- Provide technical consultation during construction including submittal review and respond to requests for information
- Provide project management to include client liaison, work scheduling, quality review, and distribution of test data and daily field reports
- Final Affidavit at the conclusion of the project.



END OF EXHIBIT A

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	$ 210
Senior Engineer/Geologist/Environmental Scientist	$ 200
Senior Project Engineer/Geologist/Environmental Scientist	$ 195
Project Engineer/Geologist/Environmental Scientist	$ 185
Senior Staff Engineer/Geologist/Environmental Scientist	$ 170
Staff Engineer/Geologist/Environmental Scientist	$ 155
GIS Analyst	$ 130
Technical Illustrator/CAD Operator	$ 110

Field Staff

Certified Asbestos/Lead Technician	$ 195
Field Operations Manager	$ 130
Nondestructive Examination Technician (UT, MT, LP)	$ 125
Supervisory Technician	$ 120
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	$ 115
Senior Technician	$ 110
Technician	$ 110

Administrative Staff

Information Specialist	$ 90
Geotechnical/Environmental/Laboratory Assistant	$ 95
Data Processor	$ 75

Other Charges

Concrete Coring Equipment (includes technician)	$ 190/hr
Anchor Load Test Equipment (includes technician)	$ 190/hr
GPR Equipment	$ 180/hr
Inclinometer	$ 100/hr
Hand Auger Equipment	$ 80/hr
Rebar Locator (Pachometer)	$ 25/hr
Vapor Emission Kit	$ 65/kit
Nuclear Density Gauge	$ 15/hr
X-Ray Fluorescence	$ 70/hr
PID/FID	$ 25/hr
Air Sampling Pump	$ 10/hr
Field Vehicle	$ 15/hr
Equipment	$ 15/hr
Expert Witness Testimony	$ 450/hr
Direct Expenses	Cost plus 15 %

Special equipment charges will be provided upon request.

Ground Motion Hazard Analysis.....$4,300
Infiltration Testing $2,040

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	$ 170
California Bearing Ratio (CBR), D 1883	$ 550
Chloride and Sulfate Content, CT 417 & CT 422	$ 175
Consolidation, D 2435, CT 219	$ 300
Consolidation, Hydro-Collapse only, D 2435	$ 150
Consolidation – Time Rate, D 2435, CT 219	$ 200
Direct Shear – Remolded, D 3080	$ 350
Direct Shear – Undisturbed, D 3080	$ 300
Durability Index, CT 229	$ 175
Expansion Index, D 4829, IBC 18-3	$ 190
Expansion Potential (Method A), D 4546	$ 170
Geofabric Tensile and Elongation Test, D 4632	$ 200
Hydraulic Conductivity, D 5084	$ 350
Hydrometer Analysis, D 6913, CT 203	$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	$ 120
Moisture Only, D 2216, CT 226	$ 35
Moisture and Density, D 2937	$ 45
Permeability, CH, D 2434, CT 220	$ 300
pH and Resistivity, CT 643	$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	$ 220
Proctor Density with Rock Correction D 1557	$ 340
R-value, D 2844, CT 301	$ 375
Sand Equivalent, D 2419, CT 217	$ 125
Sieve Analysis, D 6913, CT 202	$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	$ 100
Specific Gravity, D 854	$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	$ 925
Triaxial Shear, C.D, D 4767, T 297	$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	$ 350
Triaxial Shear, U.U., D 2850	$ 250
Unconfined Compression, D 2166, T 208	$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	$ 70
Brick Compression Test, C 67	$ 55
Brick Efflorescence, C 67	$ 55
Brick Modulus of Rupture, C 67	$ 50
Brick Moisture as received, C 67	$ 45
Brick Saturation Coefficient, C 67	$ 60
Concrete Block Compression Test, 8x8x16, C 140	$ 70
Concrete Block Conformance Package, C 90	$ 500
Concrete Block Linear Shrinkage, C 426	$ 200
Concrete Block Unit Weight and Absorption, C 140	$ 70
Cores, Compression or Shear Bond, CA Code	$ 70
Masonry Grout, 3x3x6 prism compression, C 39	$ 45
Masonry Mortar, 2x2 cube compression, C 109	$ 35
Masonry Prism, half size, compression, C 1019	$ 120
Masonry Prism, Full size, compression, C 1019	$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	$ 135
Fireproofing Density Test, UBC 7-6	$ 90
Hardness Test, Rockwell, A 370	$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	$ 175
Pre-Stress Strand (7 wire), A 416	$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	$ 35
Concrete Mix Design Review, Job Spec	$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	$ 850
Concrete Cores, Compression (excludes sampling), C 42	$ 120
Drying Shrinkage, C 157	$ 400
Flexural Test, C 78	$ 85
Flexural Test, C 293	$ 85
Flexural Test, CT 523	$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	$ 275
Lightweight Concrete Fill, Compression, C 495	$ 80
Petrographic Analysis, C 856	$ 2,000
Restrained Expansion of Shrinkage Compensation	$ 450
Splitting Tensile Strength, C 496	$ 100
3x6 Grout, (CLSM), C 39	$ 55
2x2x2 Non-Shrink Grout, C 109	$ 55

ASPHALT

Air Voids, T 269	$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	$ 4,500
Asphalt Mix Design Review, Job Spec	$ 180
Dust Proportioning, CT LP-4	$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	$ 150
Film Stripping, CT 302	$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	$ 225
Marshall Stability, Flow and Unit Weight, T 245	$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	$ 150
Moisture Content, CT 370	$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	$ 1,000
Slurry Wet Track Abrasion, D 3910	$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	$ 4,900
Superpave, Gyratory Unit Wt., T 312	$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	$ 1,000
Unit Weight sample or core, D 2726, CT 308	$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	$ 90
Voids filled with Asphalt, (VFA) CT LP-3	$ 90
Wax Density, D 1188	$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	$ 180
Cleanness Value, CT 227	$ 180
Crushed Particles, CT 205	$ 175
Durability, Coarse or Fine, CT 229	$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	$ 180
Flat and Elongated Particle, D 4791	$ 220
Lightweight Particles, C 123	$ 180
Los Angeles Abrasion, C 131 or C 535	$ 200
Material Finer than No. 200 Sieve by Washing, C 117	$ 90
Organic Impurities, C 40	$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	$ 475
Sand Equivalent, T 176, CT 217	$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	$ 145
Sodium Sulfate Soundness, C 88	$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	$ 250
Roofing Tile Strength Test, (set of 5), C 67	$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

END OF EXHIBIT B

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: September 24, 2025

Name of Consultant: Ninyo & Moore Geotechnical & Environmental Sciences Consultants

Signature: 

Print Name and Title: Ransom Hennefer, Principal Engineer

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

☒ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☐ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code section 45122.1.

A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

Date: September 24, 2025

Name of Consultant: Ninyo & Moore Geotechnical & Environmental Sciences Consultants

Signature: 

Print Name: Ransom Hennefer

Title: Principal Engineer

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: _____

Name of Consultant: _____

Signature: _____

Print Name: _____

Title: _____

September 22, 2025
Proposal No. 08SJO02-03316

Calvin Wong
Bond Project Manager
South San Francisco Unified School District
398 B Street
South San Francisco, California

Subject: Proposal for Geotechnical Evaluation & Geologic Hazards Assessment
Campus-wide Modernization Project
Sunshine Gardens Elementary School
1200 Miller Avenue
South San Francisco, California 94080

Dear Mr. Wong:

In accordance with your request, Ninyo & Moore is pleased to submit this proposal to perform a geotechnical evaluation and geologic hazards assessment for the proposed campus-wide modernization project at the Sunshine Gardens Elementary School in South San Francisco, California. Based on our review of the provided RFP dated August 11, 2025, we understand that the proposed design includes the construction of a new approximately 2,000 square foot building, installation of a new outdoor shade structure positioned adjacent to existing facilities, and comprehensive site improvements featuring redesigned hardscape elements and the addition of covered walkway systems.

The purpose of our geotechnical evaluation will be to evaluate the subsurface conditions at the site, assess the geologic hazards that may impact the proposed project, and to provide geotechnical recommendations for the design and construction of the proposed improvements. Our evaluation and geologic hazards assessment will be conducted in accordance with California Geological Survey (CGS) Note 48 (November 2022) and Special Publication 117A. As part of our proposal preparation, reviewed regional seismic hazard reports and maps and applicable codes governing public school construction in California. Based on our preliminary review, the proposed location of construction is mapped as being underlain by the Pleistocene aged, Colma Formation. The project site is not located within a State of California Earthquake Fault Zone and not in a landslide zone. The project site has been mapped by the CGS to be outside of a liquefaction zone.

A. BASE SCOPE OF SERVICES

Based on our understanding of the project, we propose the following scope of services:

Task 1 – Site Investigation

- Review of readily available geologic and seismic literature pertinent to the project area including geologic maps and reports, regional fault maps, seismic hazard maps, and aerial imagery.
- Coordinate with the District's architect and project team to confirm areas of proposed construction and sitework.
- Perform a site reconnaissance to observe the general site conditions and to mark the proposed locations for subsurface exploration.
- Review existing utility plans provided. Coordinate with Underground Service Alert to mark the underground utilities in the vicinity of the proposed locations for subsurface exploration.
- Conduct a private utility survey by ground penetrating radar and electro-magnetic scanning to check the exploration locations for potential conflicts with underground utilities.
- Obtain a boring permit from San Mateo County Health Environmental Health Service.
- Perform a subsurface exploration consisting five auger borings to depths of up to 20 feet below grade. The actual depth of exploration will be influenced by the subsurface conditions encountered. A representative of Ninyo & Moore will log the subsurface conditions exposed in the borings, and collect bulk and relatively undisturbed samples for laboratory testing. Soil cuttings will be drummed and tested prior to being disposed of offsite. Our proposed exploration location is included as an attachment to this proposal.
- Perform laboratory tests on selected soil samples to evaluate in-situ soil moisture content and density, particle size distribution, Atterberg limits, expansion index, shear strength, and soil corrosivity, as appropriate for the subsurface materials encountered.
- Perform a geophysical survey utilizing the Refraction Microtremor (ReMi) technique to evaluate the variation of seismic shear wave velocity with depth. Utilize the findings from the geophysical survey to evaluate the seismic site classification and potentially justify a reduction in the seismic design criteria for short-period structures.

Task 2 – Geotechnical Report

- Compile and analyze the field and laboratory data and the results of our geologic review to provide draft and final geotechnical reports that include:
    - Site and subsurface conditions
    - Seismic design parameters in accordance with 2022 CBC
    - Soil bearing capacity.
    - Foundation design recommendations (including shallow and deep options, such as pier foundations)
    - Site grading and subgrade preparation
    - Lateral earth pressures for retaining wall design, as needed.

- Temporary shoring design recommendations, as needed.
- Slope stability, as needed.
- Slab-on-grade design (interior and exterior)
- Pavement sections (AC and PCC)
- Subsurface drainage and moisture protection
- Ground improvement strategies, if needed

Task 3 – Geological Hazards Evaluation

Our Certified Engineering Geologist will perform a geological hazards evaluation in accordance with DSA and CGS (CGS Note 48) requirements. The evaluation and resulting documentation will include, but not be limited to:

- Review of site historical aerial photographs
- Summary of aerial photographic study and site visit (Geologic Reconnaissance)
- Summary of regional geology and seismicity
- Summary of project site geology
- Preparation of a site geologic map and representative geologic cross sections, as required.
- Evaluation of geologic hazards including, but not limited to:
  - Fault rupture
  - Historical ground failures
  - Landslide hazards
  - Strong ground shaking
  - Liquefaction potential (including ground deformation/rupture evaluation) and seismic (dry sand) settlement potential.
  - Lateral spreading potential
  - Flooding and reservoir inundation potential
  - Seismically induced waves – tsunami and seiche, as appropriate
  - Volcanic eruption (although pretty low here in the BA)
  - Potential for naturally occurring asbestos (NOA)

Task 4 – Hazmat Waste Characterization for Soil

Our proposed scope of services to evaluate site soil for disposal characterization is as follows:

- Coordinate with a California-certified analytical laboratory;
- Procure field sampling supplies;
- At each of the boring locations (five borings total), collect four soil samples at depths of approximately 2.5-, 5-, 7.5-, and 10-feet below the ground surface and field composite the samples into a 16-ounce glass jar. The soil samples will be collected from the Geotechnical borings discussed in Task 1. Once the samples are collected, they will be placed directly into clean laboratory glassware, and sampling equipment will be decontaminated between sample locations. The soil samples will be placed in a cooler with ice and transported via courier under chain-of-custody documentation to a California-certified analytical laboratory. The samples from each boring location will be composited by the laboratory into a 5-point composite sample, and the sample will be analyzed for the following compounds on a normal 5-day turn-around time:
    - CAM 17 Metals – United States Environmental Protection Agency (EPA) Method 6020B/7471
    - Volatile Organic Compounds (VOCs) with Gasoline Range Organics (GRO) – EPA Method 8260B
    - Semi-Volatile Organic Compounds (SVOCs), Low Level – EPA Method 8270C SIM
    - Polycyclic Aromatic Hydrocarbons (PAHs) – EPA Method 8270C SIM
    - Polychlorinated Biphenyls (PCBs) – EPA Method 8082
    - Organochlorine Pesticides – EPA Method 8081 (Low Level)
    - Title 22 Soluble Threshold Limit Concentration (STLC), waste extraction test (WET) and Toxicity Characteristic Leaching Procedure (TCLP) analysis, if needed for solubility as required (up to 2 analyses for each). The need for these analyses will be based on initial sample results, and additional turn-around time of approximately 5-days past the initial 5-day turn-around will be required if these analyses are run.

Subsequent to receipt of all laboratory analytical data, Ninyo & Moore will review the lab report to determine if STLC or TCLP analyses are required for waste characterization based on the initial analytical results. We will prepare a brief email with a description of our sampling protocol, the sample analytical results, and a discussion of potential waste classification. The laboratory analytical report will be included with the email.

The drums of soil generated during the investigation will be profiled and disposed of at an appropriately-licensed facility. Based on the number and depth of the borings, Ninyo & Moore anticipates that seven drums of soil will be generated that will require disposal.

Task 5 – Design Phase Support (Document Review)

- Provide interpretations of geotechnical recommendations as requested by Architect, Structural Engineer, or other design consultants, as well as responses to DSA Plan Check comments.
- Provide clarifications and responses to CGS review comments.
- Review DSA Plan Check submittal grading, foundation, landscape, and utility plans and specifications

to confirm conformance with the geotechnical recommendations and provide a plan review letter.

B. ADDITIONAL SERVICES

Task 6 – Geotechnical Observation and Testing Services

- Observe site preparation for foundation, excavation, and removal of unsuitable materials.
- Drilled pier observation.
- Sampling of subgrade soil and aggregate base from the job site and transportation to our laboratory for testing.
- Maximum compacted density determinations in the laboratory accordance with ASTM D1557 for subgrade soils and aggregate base.
- In-place field density testing using a nuclear density gauge to determine the relative compaction of subgrade soils and aggregate base.
- Provide technical consultation during construction including submittal review and respond to requests for information.
- Provide project management to include client liaison, work scheduling, quality review, and distribution of test data and daily field reports.
- Final Affidavit at the conclusion of the project.

C. ADDITIONAL RECOMMENDATIONS

Task 7 – Ground Motion Hazard Analysis

- Performance of site-specific ground motion hazard analysis are not included in the proposed scope of services. The project Structural Engineer should be consulted in regards to their desire to have site-specific ground motion hazard analysis performed.

Task 8 – Infiltration Testing

- Perform infiltration testing at 2 designated locations at about 2 feet below existing grade in accordance to SFPUC requirements. Double Ring Infiltrometer method will be used.

ASSUMPTIONS

Our fee is based upon the following assumptions:

- Our subsurface exploration may be performed during typical weekday construction hours when school session is not in progress. If the work is to be performed on weekdays after 5:00 PM, the additional fee is $2,100. If the work to be perform is on the weekend, the additional fee is $4,200.
- Our firm will contact Underground Service Alert prior to performing our subsurface evaluation. However, the client will provide our firm with any additional information regarding the presence of utilities within

the project areas. Ninyo & Moore will not be responsible for utilities encountered during drilling that have not been marked out or shown on the plans.

- Hazardous materials will not be encountered during the subsurface evaluation. If the soil is found to be classified as California (non-RCRA) Hazardous from Task 4, the additional fee will be $3,000.

SCHEDULE

Ninyo & Moore is prepared to begin our services immediately upon receipt of written authorization. We anticipate that our report will be issued about 4 weeks after completion of our field investigation. Preliminary design parameters can be provided after completion of our field investigation if requested.

FEE

We propose to perform the base scope of services described above and subject to the listed assumptions, for a fee of $32,400. The table below shows the breakdown of our fee.

Estimated Fee Summary	
Services	**Fee**
Task 1 – Site Investigation	$14,550
Task 2 – Geotechnical Report	$4,470
Task 3 – Geologic Hazards Evaluation	$1,680
Task 4 – Hazmat Waste Characterization for Soil	$7,800
Task 5 – Design Phase Support (Document Review)	$3,900
Total of the Base Scope Services	**$32,400**

We can provide Task 6 on a times and material basis fee of $29,310. If requested, we can perform optional Task 7 for a fee of $4,300 and optional Task 8 for a fee of $2,040.

AUTHORIZATION

Grand Total: $77,350.00

If the scope of services and proposed fee contained in this proposal are acceptable, please provide the appropriate written authorization at your earliest convenience.

We appreciate the opportunity to submit this proposal, and look forward to working with you.

Respectfully submitted,
NINYO & MOORE

Ransom H. Hennefer, PE, GE
Principal Engineer

Kenneth C. Celino, EIT
Project Engineer

RH/WGH/KCC/rk

Attachments: Table 1 - Breakdown of Estimated Fee for Task 1 - Site Investigation
Table 2 - Breakdown of Estimated Fee for Task 2 - Geotechnical Report
Table 3 - Breakdown of Estimated Fee for Task 3 - Geologic Hazards Evaluation
Table 4 - Breakdown of Estimated Fee for Task 4 - Limited Site Assessment and Soil Characterization
Table 5 - Breakdown of Estimate Fee for Task 5 - Design Phase
Table 6 - Breakdown of Estimated Fee for Task 6 - Geotechnical Observation and Testing Services
Table 7 - Breakdown of Estimated Fee for Task 7 - Ground Motion Hazards Analysis
Table 8 – Breakdown of Estimated Fee for Task 8 – Infiltration Testing
Schedule of Fees
Figure 1 – Proposed Exploration Location Plan

Task 1 - Site Investigation						
Project Coordination and Background Review						
Principal Engineer/Geologist/Environmental Scientist	1 hour	@	$ 210.00	/hour	$	210.00
Project Engineer/Geologist/Environmental Scientist	2 hours	@	$ 185.00	/hour	$	370.00
			Subtotal		**$**	**580.00**
Permit Acquisition						
Senior Staff Engineer/Geologist/Environmental Scientist	1 hour	@	$ 170.00	/hour	$	170.00
Permit Fees (San Mateo County)			Lump Sum		$	-
			Subtotal		**$**	**170.00**
Site Reconnaissance, Markout for Utility Clearance, ReMi Survey						
Senior Staff Engineer/Geologist/Environmental Scientist	6 hours	@	$ 170.00	/hour	$	1,020.00
Field Vehicle Usage	6 hours	@	$ 15.00	/hour	$	90.00
Private Utility Locator	4 hours	@	$ 287.50	/hour	$	1,150.00
			Subtotal		**$**	**2,260.00**
Subsurface Evaluation and Geophysics (5 borings up to 20' in one day)						
Senior Staff Engineer/Geologist/Environmental Scientist	8 hours	@	$ 170.00	/hour	$	1,360.00
Field Vehicle Usage	8 hours	@	$ 15.00	/hour	$	120.00
Drill Rig (Subcontractor)	1 day	@	$ 8,050	/day	$	8,050.00
			Subtotal		**$**	**9,530.00**
Laboratory Analyses						
Tests to include moisture and dry density, proctor density, expansion index, sieve analysis, Atterberg limits, shear strength, R-value, and corrosivity.					$	2,010.00
			Subtotal		**$**	**2,010.00**
Task 2 - Geotechnical Report						
Data Compilation and Analysis						
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	$ 210.00	/hour	$	420.00
Senior Staff Engineer/Geologist/Environmental Scientist	8 hours	@	$ 170.00	/hour	$	1,360.00
			Subtotal		**$**	**1,780.00**
Report Preparation						
Principal Engineer/Geologist/Environmental Scientist	4 hours	@	$ 210.00	/hour	$	840.00
Project Engineer/Geologist/Environmental Scientist	8 hours	@	$ 185.00	/hour	$	1,480.00
Technical Illustrator/CAD Operator	2 hours	@	$ 110.00	/hour	$	220.00
Data Processor	2 hours	@	$ 75.00	/hour	$	150.00
			Subtotal		**$**	**2,690.00**
Task 3 - Geologic Hazards Evaluation						
Desktop Study and Data Compilation						
Principal Engineer/Geologist/Environmental Scientist	8 hours	@	$ 210.00	/hour	$	1,680.00
			Subtotal		**$**	**1,680.00**
TOTAL ESTIMATED FEE					**$**	**20,700.00**

Task 4 - Limited Site Assessment and Soil Characterization						
Project Coordination						
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	$ 210.00	/hour	$	420.00
Senior Staff Engineer/Geologist/Environmental Scientist	2 hours	@	$ 170.00	/hour	$	340.00
			Subtotal		**$**	**760.00**
Soil Characterization and Waste Disposal						
Senior Engineer/Geologist/Environmental Scientist	2 hours	@	$ 200.00	/hour	$	400.00
Senior Staff Engineer/Geologist/Environmental Scientist	6 hours	@	$ 170.00	/hour	$	1,020.00
Drum Disposal (assumes non-haz)	7 drum	@	$ 355.00	/drum	$	2,857.75
Supplies		Lump Sum				
			Subtotal		**$**	**4,277.75**
Laboratory Analyses						
CAM 17 Metals by 6020/7471	1 test	@	$ 230.00	/test	$	264.50
TPHg/VOCs by EPA Method 8260B	1 test	@	$ 165.00	/test	$	189.75
Organochlorine Pesticides & PCBs by EPA Method 8081A/8082	1 tests	@	$ 165.00	/test	$	189.75
SVOCs by EPA Method 8270C - Low Level	1 test	@	$ 275.00	/test	$	316.25
PAHs (PNAs) Low Level by EPA Method 8270 SIM	1 tests	@	$ 230.00	/test	$	264.50
STLC and TCLP	4 tests	@	$ 145.00	/test	$	667.00
Reporting on a Dry Weight basis	1 samples	@	$ 45.00	/sample	$	51.75
Composite Fee	4 samples	@	$ 20.00	/sample	$	92.00
EDD and Waste Disposal Fees	1 set	@	$ 110.00	/set	$	126.75
			Subtotal		**$**	**2,162.25**
Reporting						
Senior Engineer/Geologist/Environmental Scientist	3 hours	@	$ 200.00	/hour	$	600.00
			Subtotal		**$**	**600.00**
TOTAL ESTIMATED FEE					**$**	**7,800.00**

Task 5 - Design Phase (Document Review)						
Post Report Consultation and Plan Review						
Principal Engineer/Geologist/Environmental Scientist	8 hours	@	$ 210.00	/hour	$	1,680.00
Project Engineer/Geologist/Environmental Scientist	12 hours	@	$ 185.00	/hour	$	2,220.00
			Subtotal		**$**	**3,900.00**
TOTAL ESTIMATED FEE					**$**	**3,900.00**

Table 6 - Geotechnical Observation and Testing Services							
Geotechnical Observation and Materials Testing							
Senior Staff Engineer	Foundation and Drilled Pier Observation	20	hours	@	$ 170.00	/hour	$ 3,400.00
Senior Technician	Sampling and Compaction Testing of Subgrade Soil and Aggregate Base	120	hours	@	$ 110.00	/hour	$ 13,200.00
Laboratory Testing	Proctor Density Tests for Subgrade Soils and Aggregate Base	2	tests	@	$ 340.00	/test	$ 680.00
					Subtotal		**$ 17,280.00**
Reimbursables							
Equipment		140	hours	@	$ 15.00	/hour	$ 2,100.00
Vehicle		140	hours	@	$ 15.00	/hour	$ 2,100.00
					Subtotal		**$4,200.00**
Project Management							
Project Assistant	Dispatch	6	hours	@	$ 95.00	/hour	$ 570.00
Project Manager	Meetings, Project Coordination and Progress Reports	12	hours	@	$ 185.00	/hour	$ 2,220.00
Principal Engineer	Project Oversight, Consultation, Submittal/RFI Review, and Final Affidavit Letter	24	hours	@	$ 210.00	/hour	$ 5,040.00
					Subtotal		**$ 7,830.00**
TOTAL ESTIMATED FEE							**$ 29,310.00**

Task 7 - Ground Motion Hazards Analysis						
GHMA						
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	$ 210.00	/hour	$	420.00
Senior Engineer/Geologist/Environmental Scientist	12 hours	@	$ 200.00	/hour	$	2,400.00
Project Engineer/Geologist/Environmental Scientist	8 hours	@	$ 185.00	/hour	$	1,480.00
			Subtotal		**$**	**4,300.00**
TOTAL ESTIMATED FEE					**$**	**4,300.00**

Task 8 - Infiltration Testing						
Double Ring Infiltrometer Test (2 locations)						
Senior Staff Engineer/Geologist/Environmental Scientist	12 hours	@	$ 170.00	/hour	$	2,040.00
			Subtotal		**$**	**2,040.00**
TOTAL ESTIMATED FEE					**$**	**2,040.00**

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	$ 210
Senior Engineer/Geologist/Environmental Scientist	$ 200
Senior Project Engineer/Geologist/Environmental Scientist	$ 195
Project Engineer/Geologist/Environmental Scientist	$ 185
Senior Staff Engineer/Geologist/Environmental Scientist	$ 170
Staff Engineer/Geologist/Environmental Scientist	$ 155
GIS Analyst	$ 130
Technical Illustrator/CAD Operator	$ 110

Field Staff

Certified Asbestos/Lead Technician	$ 195
Field Operations Manager	$ 130
Nondestructive Examination Technician (UT, MT, LP)	$ 125
Supervisory Technician	$ 120
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	$ 115
Senior Technician	$ 110
Technician	$ 110

Administrative Staff

Information Specialist	$ 90
Geotechnical/Environmental/Laboratory Assistant	$ 95
Data Processor	$ 75

Other Charges

Concrete Coring Equipment (includes technician)	$ 190/hr
Anchor Load Test Equipment (includes technician)	$ 190/hr
GPR Equipment	$ 180/hr
Inclinometer	$ 100/hr
Hand Auger Equipment	$ 80/hr
Rebar Locator (Pachometer)	$ 25/hr
Vapor Emission Kit	$ 65/kit
Nuclear Density Gauge	$ 15/hr
X-Ray Fluorescence	$ 70/hr
PID/FID	$ 25/hr
Air Sampling Pump	$ 10/hr
Field Vehicle	$ 15/hr
Equipment	$ 15/hr
Expert Witness Testimony	$ 450/hr
Direct Expenses	Cost plus 15 %

Special equipment charges will be provided upon request.

Notes

Technicians and special inspectors, are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours. Overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	$ 170
California Bearing Ratio (CBR), D 1883	$ 550
Chloride and Sulfate Content, CT 417 & CT 422	$ 175
Consolidation, D 2435, CT 219	$ 300
Consolidation, Hydro-Collapse only, D 2435	$ 150
Consolidation – Time Rate, D 2435, CT 219	$ 200
Direct Shear – Remolded, D 3080	$ 350
Direct Shear – Undisturbed, D 3080	$ 300
Durability Index, CT 229	$ 175
Expansion Index, D 4829, IBC 18-3	$ 190
Expansion Potential (Method A), D 4546	$ 170
Geofabric Tensile and Elongation Test, D 4632	$ 200
Hydraulic Conductivity, D 5084	$ 350
Hydrometer Analysis, D 6913, CT 203	$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	$ 120
Moisture Only, D 2216, CT 226	$ 35
Moisture and Density, D 2937	$ 45
Permeability, CH, D 2434, CT 220	$ 300
pH and Resistivity, CT 643	$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	$ 220
Proctor Density with Rock Correction D 1557	$ 340
R-value, D 2844, CT 301	$ 375
Sand Equivalent, D 2419, CT 217	$ 125
Sieve Analysis, D 6913, CT 202	$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	$ 100
Specific Gravity, D 854	$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	$ 925
Triaxial Shear, C.D, D 4767, T 297	$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	$ 350
Triaxial Shear, U.U., D 2850	$ 250
Unconfined Compression, D 2166, T 208	$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	$ 70
Brick Compression Test, C 67	$ 55
Brick Efflorescence, C 67	$ 55
Brick Modulus of Rupture, C 67	$ 50
Brick Moisture as received, C 67	$ 45
Brick Saturation Coefficient, C 67	$ 60
Concrete Block Compression Test, 8x8x16, C 140	$ 70
Concrete Block Conformance Package, C 90	$ 500
Concrete Block Linear Shrinkage, C 426	$ 200
Concrete Block Unit Weight and Absorption, C 140	$ 70
Cores, Compression or Shear Bond, CA Code	$ 70
Masonry Grout, 3x3x6 prism compression, C 39	$ 45
Masonry Mortar, 2x2 cube compression, C 109	$ 35
Masonry Prism, half size, compression, C 1019	$ 120
Masonry Prism, Full size, compression, C 1019	$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	$ 135
Fireproofing Density Test, UBC 7-6	$ 90
Hardness Test, Rockwell, A 370	$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	$ 175
Pre-Stress Strand (7 wire), A 416	$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	$ 35
Concrete Mix Design Review, Job Spec	$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	$ 850
Concrete Cores, Compression (excludes sampling), C 42	$ 120
Drying Shrinkage, C 157	$ 400
Flexural Test, C 78	$ 85
Flexural Test, C 293	$ 85
Flexural Test, CT 523	$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	$ 275
Lightweight Concrete Fill, Compression, C 495	$ 80
Petrographic Analysis, C 856	$ 2,000
Restrained Expansion of Shrinkage Compensation	$ 450
Splitting Tensile Strength, C 496	$ 100
3x6 Grout, (CLSM), C 39	$ 55
2x2x2 Non-Shrink Grout, C 109	$ 55

ASPHALT

Air Voids, T 269	$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	$ 4,500
Asphalt Mix Design Review, Job Spec	$ 180
Dust Proportioning, CT LP-4	$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	$ 150
Film Stripping, CT 302	$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	$ 225
Marshall Stability, Flow and Unit Weight, T 245	$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	$ 150
Moisture Content, CT 370	$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	$ 1,000
Slurry Wet Track Abrasion, D 3910	$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	$ 4,900
Superpave, Gyratory Unit Wt., T 312	$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	$ 1,000
Unit Weight sample or core, D 2726, CT 308	$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	$ 90
Voids filled with Asphalt, (VFA) CT LP-3	$ 90
Wax Density, D 1188	$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	$ 180
Cleanness Value, CT 227	$ 180
Crushed Particles, CT 205	$ 175
Durability, Coarse or Fine, CT 229	$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	$ 180
Flat and Elongated Particle, D 4791	$ 220
Lightweight Particles, C 123	$ 180
Los Angeles Abrasion, C 131 or C 535	$ 200
Material Finer than No. 200 Sieve by Washing, C 117	$ 90
Organic Impurities, C 40	$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	$ 475
Sand Equivalent, T 176, CT 217	$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	$ 145
Sodium Sulfate Soundness, C 88	$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	$ 250
Roofing Tile Strength Test, (set of 5), C 67	$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

Figure 1 - Proposed Exploration Location Plan

Sunshine Gardens Elementary Scool



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: October 9, 2025

RE: Approval of Amendment No. 1 to the Agreement with BESS Test Lab, Inc.

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

On July 11, 2025 the Board of Trustees approved the independent consultant agreement with Best Test Lab, Inc. for Utility Survey Services for Spruce and Monte Verde Elementary School Projects.

Amendment No. 1 to the existing agreement includes additional compensation for work associated with the original scope of services that must be performed during nights and/or weekends while school is not in session. The adjusted compensation reflects only the premium time differential necessary to perform this work outside of regular hours.

FISCAL IMPLICATIONS:

The total cost of the additional utility surveying services is $6,240.00. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	July 11, 2025	$44,130.00
Amendment No. 1	October 9, 2025	$6,240.00
Total Amended Compensation		**$50,370.00**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment No. 1 to the Independent Consultant Agreement with BESS Test Lab, Inc. for additional Utility Surveying Services for Spruce ES & Monte Verde ES Modernization Projects under the Measure T Bond Program in the amount of $6,240.

BESS TESTLAB, INC.
Hayward (Corporate) | Fresno | Los Angeles | T. (408) 988-0101 | F. (408) 988-0103
Utility Locating - Ground Penetrating Radar (GPR) - Electromagnetic Pipe Locators
Structural Concrete Scanning - Potholing Vacuum Excavation - CCTV Pipe Inspection
Mobile LiDAR Scanning - 3D Scanning - 3D Utility Mapping - www.besstestlab.com

Date:	September 18, 2025	**Quote No.:**	KK-061825-06
Customer:	South San Francisco School District		
Site:	Spruce Elementary School	**City:**	South San Francisco
Ref. No.:	SSFUSD CCTV Survey	**County:**	San Mateo
Requestor:	Robert Begonia	**Phone No.:**	415.385.5491
Email:	(rbegonia@kitchell.com)	**Fee Rate:**	Prevailing Wage

Project Description:

Bess will perform Hydro Flushing/Jetting and CCTV Pipeline Inspection to verify pipe size, material, and location of the required sewer and storm systems w/ attached scope of work in the designated work area. If Hydro Flushing/Jetting is not required prior to video inspection, we will disregard service from final invoice. This project is subjected to PW and CPR requirements. DIR # will need to provided prior to start of project. Please allow a budget for disposal fees if needed, if not we will bill accordingly. Traffic control plans, and encroachment permit services are not included, these services are available if needed. Please bill to client information below.
Lori Shelton: Director of Bond Program
South San Francisco Unified School District 398 B Street, South San Francisco, CA 94080

Code	Service Description	Qty	Unit	Unit Price	Sub-Total
SC-100	2 Person CCTV Pipe Inspection w/ Main Line Crawler Unit	-16	HR	387.00	$ (6,192.00)
SC-100	2 Person CCTV Pipe Inspection w/ Main Line Crawler Unit	16	HR	542.00	$ 8,672.00
SC-103	2-Person Hydro Flushing w/ hydro vacuum truck	-16	HR	409.00	$ (6,544.00)
SC-103	2-Person Hydro Flushing w/ hydro vacuum truck	16	HR	644.00	$ 10,304.00
			TOTAL	**$**	**6,240.00**

CCTV - Work Conditons

- Overtime applies after 8 hours of work and weekends / 4-Hour Minimums required per project.
- Hourly rates are portal to portal from our nearest office with in 50 miles. Travel rates apply over 50 miles
- Hourly rates apply to day shift (typical BESS day shift hours are 7:00 AM to 4:30 PM).
- Hydro-Flushing mains and laterals is recommended prior to any CCTV Video Inspection of pipelines.
- Quality of CCTV video and equipment breakage will be affected by debris, excessive flow, and obstructions in the pipes.
- If dirty, heavy flow, or obstructed pipes are encountered, CCTV survey will be stopped. Hourly rate applies to re-attemp
- If needed, we will use a push camera to video inspect any smaller pipelines if accessible and available cleanout or access

points are present. Field delays caused by weather, limited/cover access points, obstructions, and other debris issues may

- Payment Terms Net 30

I, the undersigned, have read, reviewed and accept the attached proposal, including attachments, and authorize Bess Testlab, Inc. to proceed with the work described above as witnessed and attested by my signature below.

By: _____ Title: _____

(Print or Type Name) (Print or Type Title)

_____ _____

(Signature) (Date)

AMENDMENT NO. 1
TO
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT
FOR UTILITY SURVEY SERVICES
(AGREEMENT # 25022)
WITH
BESS TEST LAB, INC.

October 9, 2025

Amendment No. 1 to the Agreement for Utility Survey Services for Spruce and Monte Verde Elementary School Projects as approved by the Board on July 10, 2025.

The contract with BESS Test Lab, Inc. has been amended to provide additional compensation for work associated with the original scope of services that must be performed during nights and/or weekend at Spruce Elementary School. The adjusted compensation reflects the premium time differential necessary to perform this work outside of regular school hours. No new scope has been added under this amendment.

Section 2 Term, is amended to read in its entirety as follows:

Consultant shall commence providing services under this Agreement on **October 10, 2025** and will diligently perform as required and complete performance by **December 19, 2025** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

Section 4 Compensation, compensation under section 4.0 is amended and summarized below to reflect the added fees associated with the Spruce Elementary School Modernization project.

District agrees to pay Consultant for services satisfactorily rendered pursuant to this Amendment a total fee not to exceed **Six Thousand Two Hundred Forty Dollars ($6,240.00).** District shall pay Consultant according to the following terms and conditions:

SPRUCE ELEMENTARY SCHOOL

CODE	Service Description	Qty	Unit	Unit Price	Sub-Total
SC-100	2 person CCTV Pipe Inspection w/ Main Line Crawler Unit	-16	HR	$ 387.00	$ (6,192.00)
SC-103	2 Person Hydro Flushing w/ hydro vacuum truck	-16	HR	$ 409.00	$ (6,544.00)
SC-100	2 person CCTV Pipe Inspection w/ Main Line Crawler Unit	16	HR	$ 542.00	$ 8,672.00
SC-103	2 Person Hydro Flushing w/ hydro vacuum truck	16	HR	$ 644.00	$ 10,304.00
				Total	$ 6,240.00

Compensation under the Agreement as stated in Section 4.0; and is updated and summarized below.

Agreement	Date	Total
Original Agreement	July 10, 2025	$44,130.00
Amendment #1	October 9, 2025	$6,240.00
Total Amended Compensation		$50,370.00

No other sections of the Independent Consultant Agreement, unless specifically listed, are modified in any way.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment.

By_____ _____
Ted O Date
Assistant Superintendent - Business Services
South San Francisco Unified School District

By Klay Kliest 09/19/25
Date

BESS Test Lab, Inc.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury – Director of Facilities and Safety

DATE: October 9, 2025

RE: Approval of Agreement with Cornerstone Earth Group

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

To support the new Transitional Kindergarten (TK) modular classroom planned at Monte Verde Elementary School, the District requires a geotechnical investigation to establish subsurface conditions, seismic design parameters, and earthwork/foundation recommendations for DSA submission under a Pre-Checked (PC) modular approach. Cornerstone Earth Group, Inc. (CEG) has submitted a proposal for the Monte Verde ES TK classroom modular at 2551 St. Cloud Drive, including field exploration, laboratory testing, and a geotechnical report with recommendations meeting the 2022 CBC/ASCE 7-16 requirements.

FISCAL IMPLICATIONS:

The cost of the agreement is $38,150.00. This will be paid for by the Facilities Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Cornerstone Earth Group to provide Geotechnical Services for the Monte Verde Elementary School TK Classroom Building Project in the amount of $38,150.

INDEPENDENT CONSULTANT AGREEMENT FOR GEOTECHNICAL ENGINEERING SERVICES

This Independent Consultant Agreement for Geotechnical Engineer Services ("Agreement") is made and entered into as of the 10th of October 2025 by and between the South San Francisco Unified School District, ("District") and Cornerstone Earth Group ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of engineering services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide Geo Technical Services for the Monte Verde Elementary School TK Project as further described attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on October 10th 2025, and will diligently perform as required and complete performance by June 1st 2026 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   ___X___ Signed Agreement
   ___X___ Prevailing Wage Certification
   ___X___ Insurance Certificates and Endorsements
   ___X___ W-9 Form

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Thirty Eight Thousand One Hundred Fifty Dollars 0/100 ($38,150). District shall pay Consultant according to the following terms and conditions:

   4.1 Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually

completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made.

The schedule of deliverable Services is as follows:

Geotechnical Investigation	$27,650	November 1, 2025
Disposal of Cutting	$4,500	November 1 , 2025
Geological Hazards Evaluation	$6,000	March 1, 2026
Future Plan Review	$4,800	June 1, 2026

The Services shall be performed at the hourly billing rates and/or unit prices included in Exhibit B. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.
If Consultant works at more than one site, Consultant shall invoice for each site separately.

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows regarding Disposal of Soil Cuttings:

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

9. **Performance of Services.**

9.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

9.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

9.3. **Safety and Security**. Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services, and as otherwise agreed upon by the Parties.

9.5. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

9.6. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

9.7. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various Projects for District. Consultant shall obtain the approval of District prior to the commencement of a new Project.

10. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other

documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

In the event District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that District uses any fully or partially completed documents without Consultant's full involvement, District shall remove all title blocks and other information that might identify Consultant.

12. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

13. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

14. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

15. **Termination**.

15.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

15.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

material violation of this Agreement by Consultant; or

any act by Consultant exposing District to liability to others for personal injury or property damage; or

Consultant is adjudged as bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination for cause, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15.3. Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification**.

16.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to

bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

16.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 16.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 16.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

16.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

17. **Insurance**.

17.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

Commercial General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

Workers' Compensation and Employer's Liability Insurance. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of District for all work performed by Consultant, its employees, agents and subcontractors. If any class of employee or employees engaged in performing any portion of the Services under this

Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Professional Liability (Errors and Omissions). Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

17.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

An endorsement stating that District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance.

An endorsement stating that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

An endorsement stating that there shall be a waiver of any subrogation.

Consultant's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

Insurance written on a "claims made" basis shall be retroactive to a date that coincides with or precedes Consultant's commencement of Work, including subsequent policies purchased as renewals or replacements.

17.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

17.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby

acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

18. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

19. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

    19.1. **[Reserved]**

20. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

21. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

    21.1. All site visits shall be arranged through District;

    21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

    21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

    21.4. Once at such location, Consultant and Consultant's employees shall not change

locations without contacting District;

21.5. Consultant and Consultant's employees shall not use student restroom facilities; and

21.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

22. **RESERVED**

23. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

24. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail, addressed as follows:

District:	**Consultant:**
South San Francisco Unified School District ATTN: Ted O 398 B Street South San Francisco, CA 94080 tedo@ssfusd.org	Cornerstone Earth Group ATTN: Erin Steiner 1259 Oakmead Pkwy, Sunnyvale, CA 94085 Erin Steiner esteiner@cornerstoneearth.com

Any notice personally given or sent by electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **Amendments, Changes and Modifications.** This Agreement may not be amended, changed, modified, altered or terminated without the written agreement of both Parties hereto.

28. **o Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

29. **Governing Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

35. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

36. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

37. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

38. **Execution of Other Documents**. The parties to the Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicat

Dated October 10th 2025	Dated:, September 26th 2025
South San Francisco Unified School District	**CORNERSTONE EARTH GROUP**
Signed By:	Signed By:
TED O	ERIN STEINER P.E , G.E.
Assistant Superintendent- Business Services	Senior Principal Engineer GE 2910

EXHIBIT A

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

TABLE 1 – GEOTECHNICAL SERVICES

Task	Fees	Initial to Authorize
Geotechnical Investigation (Fixed Fee)	$27,650	RK
Additional – Disposal of Soil Cuttings (Fixed Fee)	$4,500	RK
Optional - Geologic Hazards Evaluation (Fixed Fee)	$6,000	RK
Future – Plan Review and Consultation (Time and Expense)	$4,800	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury - Director of Facilities & Safety

DATE: October 9, 2025

RE: Approval of Change Order No. 2 with Zone 4 Construction

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The Board of Trustees approved an agreement with Zone 4 Construction on May 22 to provide accessible entry to the District Office in meeting all State and Federal laws. The project ran into some unanticipated sub-surface conditions that the Geotech consultant worked with the design team to resolve and keep the project going, as discovery happened at two intervals. This Change Order is to address some of the additional costs incurred by the Contractor as well as for the delays incurred in the interruption of the work due to unforeseen soil condition. The project is substantially complete, and no other surprises are anticipated.

FISCAL IMPLICATIONS:

The total cost for the additional work is $13,627.50 and paid for from the Facilities Fund 40.

Agreement	Date	Total
Original Agreement	May 22, 2025	$544,813.00
Amendment No. 1	September 25, 2025	$5,930.00
Amendment No.2	October 9, 2025	$13,627.50
Total Amended Compensation		**$564,370.50**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Change Order No. 2 to the Agreement with Zone 4 Construction for additional Construction Services under Contract # 07-24 for the District Office Accessibility Improvements Project in the amount of $13,627.50.

CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

CHANGE ORDER NO.:
2

CHANGE ORDER

Project: SSFUSD District Office: Accessibility Improvements
Bid No.:07-24

Date: 9/26/25
DSA File No.: 41-28
DSA Appl. No.: 01-122147

The following parties agree to the terms of this Change Order:

Owner:		**Contractor:**	
South San Francisco USD	398 B Street, South San Francisco, CA-94080	**Zone 4 Construction**	1022 Center Street, San Carlos, CA 94070
Architect:		**Project Inspector:**	
CAW Architects	703 Market Street, Suite 2100 San Francisco, CA 94103	**Paul Stevens**	125 Mazie Drive, Pleasant Hill, CA 94523

Reference	Description	Cost	Days Ext.
PCO #3 Requested by: Reason:	Additional Clean Outs Architect Design error created necessity to adjust pipe size and locations	$1,597.50	0
PCO #4 Requested by: Reason:	Extended GC Due to Unforeseen Soil Conditions Contractor Due to an unforeseen condition, additional testing and soils reports were necessary which halted progress and pushed the schedule out by 17 days	$ 12,030.00	17

Contract time will be adjusted as follows: Previous Completion Date: August 12, 2025 17 Calendar Days Extension (zero unless otherwise indicated) Current Completion Date: August 29, 2025.	Original Contract Amount:	$544,813.00
	Amount of Previously Approved Change Order(s):	$5,930.00
	Amount of this Change Order:	$13,627.50
	Contract Amount:	$564,370.50

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:		Contractor:	
Wazi Chowdhury	Date	Ricardo Espinoza	Date

Architect:

Matt Dohrmann — 9/26/25 (Date)

END OF DOCUMENT

ZONE 4 CONSTRUCTION
Lic #797500

CHANGE ORDER PROPOSAL

PROJECT: SSFUSD District Office Accessibility Improvements

DATE: **28-Aug-25**

ZONE 4 JOB# **25078**

CONTRACTOR: **ZONE 4 CONSTRUCTION**

COR# **03**

CHANGE ORIGINATION: RFI#08

DESCRIPTION: Below you will find our cost to supply and install (2) V64 Old Castle Area Drain and (2) Zurn Cleanouts.

A DIRECT MATERIAL & DIRECT COSTS

MGMT & Administration	$260	
TOTAL ZONE 4 DIRECT COST:		**$260**

B SUBCONTRACTORS - (SEE ATTACHED BREAK-OUTS)

Mid Peninsula Plumbing	$1,250	
TOTAL SUBCONTRACTOR COST:		**$1,250.00**

C INDIRECTS

Mark-Up	5%	
Bond	2%	

D TOTAL INDIRECT COSTS: **$87.50**

TOTAL COST OF CHANGE (Items A through E) → **$1,597.50**

E TIME

Activities/Time added to CPM schedule:

1 _____ Add days: _____ wd

2 _____ Add days: _____ wd

TOTAL TIME EXTENSION REQUIRED (DAYS): 0 working days added to the Construction Schedule

Submitted By: _____ Date: 28-Aug-25

Project Manager

Approved By: _____ Date: _____

EXCLUSIONS & QUALIFICATIONS & APPROPRIATE DOCUMENTATION, IF ANY, ARE ENCLOSED

ZONE 4
CONSTRUCTION
Lic #797500

CHANGE ORDER PROPOSAL

PROJECT: SSFUSD District Office Accessibility Improvements

DATE: **11-Sep-25**

ZONE 4 JOB# **25078**

CONTRACTOR: **ZONE 4 CONSTRUCTION**

COR# **04-R1**

CHANGE ORIGINATION: RFI#04-Additional General Conditions.

DESCRIPTION: Below you will find our cost for additional general conditions. The time to complete the project was extended (17 Days) due to soil conditions (Soft Spots). There was a 4-week waiting period until soil conditions were approved by special inspector.

A DIRECT MATERIAL & DIRECT COSTS

MGMT & Administration	$260	
TOTAL ZONE 4 DIRECT COST:		**$260**

B SUBCONTRACTORS - (SEE ATTACHED BREAK-OUTS)

GC per day = $647.00		
$647.00 X 17 Days	$11,000	
TOTAL SUBCONTRACTOR COST:		**$11,000.00**

C INDIRECTS

Mark-Up	5%	
Bond	2%	

D TOTAL INDIRECT COSTS: **$770.00**

TOTAL COST OF CHANGE (Items A through E) → **$12,030.00**

E TIME

Activities/Time added to CPM schedule:

1 *Unforseen Soil Conditions* Add days: 17 wd

2 Add days: wd

TOTAL TIME EXTENSION REQUIRED (DAYS): 17 working days added to the Construction Schedule

Submitted By: _____ Date: 11-Sep-25

Project Manager

Approved By: _____ Date: _____

EXCLUSIONS & QUALIFICATIONS & APPROPRIATE DOCUMENTATION, IF ANY, ARE ENCLOSED

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Nathan Sundaram, Director of Technology Services

DATE: October 9, 2025

RE: Approval of Agreement with AMS.NET, LLC. to support District Phone Systems

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District Office and school site phone system operates on a Cisco telecommunications platform hosted in the District Office Data Center. This system is essential to district operations, providing parents, community members, and external partners with a reliable means of communication. Due to its critical role, the system requires continuous monitoring and support, 24 hours a day, 7 days a week. AMS.NET has been assisting SSFUSD for many years to provide phone system support. Services have included 24/7 monitoring and issue resolution, software updates and compliance, application management, managed services, and audit assistance.

The management and maintenance of this platform require specialized technical expertise. Currently, Technology Department staff do not possess the advanced technical skills necessary to administer this system, nor are they available to provide around-the-clock monitoring. To address this gap, the Technology Department will be exploring the recruitment of dedicated staff to support the district's phone system and other key technological areas in the department in the future. Bringing this expertise in-house would reduce reliance on outside vendors and has the potential to generate long-term cost savings for the district.

FISCAL IMPLICATIONS:

The cost of the 2025-26 agreement is $54,990.36. This will be paid for by the Technology Budget.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 2025-26 Managed Services Agreement with AMS.NET, LLC. in the amount of $54,990.36.





Managed Services Agreement

MGT Managed Communications 25-26

South San Francisco USD
Quote #Q-00084188







AMS.NET, LLC. D/B/A
MGT Impact Solutions

AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
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www.mgt.us

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Introduction

At AMS.NET, LLC. D/B/A MGT Impact Solutions, we are trusted advisors driven by social impact. Our specialized technology and advisory solutions address the mission-critical problems that live at the top of our client's leadership agenda. From aging technology and cybersecurity threats to budgetary constraints, we take on the toughest challenges – and succeed together.

Our suite of comprehensive technology solutions, spanning **cybersecurity**, **managed services**, **SaaS**, **physical security**, **network infrastructure**, **cloud and data**, **communications**, and more empower you to effortlessly conquer your toughest technology obstacles. Please refer to our customer price quote for specific manufacturers, parts, pricing and professional services proposed as a part of this solution.

A Social Impact Commitment

DEFINED BY IMPACT

AMS.NET, LLC. recognizes that a reliable voice solution is crucial for South San Francisco USD's operations. That's why we offer MGT Managed Communications to support and maintain your communications solution. MGT Managed Communications allows you to reduce costs, simplify management, and focus on activities that better serve your communities.

MGT's Expertise

MGT brings **50 years** of experience and more than 900 professionals driving positive social change with technology and advisory solutions for education, government, and enterprise companies. We have a national presence with local engineering and cabling resources.

Strategy & Implementation

Working alongside an organization's C-suite, we help leaders co-create strategy through organizational reviews and data analytics to create actionable roadmaps for success.

IT Infrastructure & Digital

We provide engineering expertise to modernize IT infrastructure and ensure your technology implementation is properly designed, integrated, modernized, and maintained.

Cybersecurity & Resilience

From real-time, 24/7 monitoring to proactive threat detection and rapid incident response, we can give you the tools to heighten your network's security posture and keep it there.

Performance & Operations

Bridging the gap between strategy and enduring change, we support efficient revenue allocation, promote economic development, and create fairness in hiring and contracting systems.

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Overview

Delivering voice services is a necessity but not where IT wants to or can afford to spend its time. Many organizations are using managed services to take care of routine maintenance of their on-premise or cloud-based voice solutions. MGT Managed Communications can free up IT resources for other innovative projects and delivers hosted voice maintenance benefits for your on-premise and cloud-based solutions.

MGT Managed Communications Agreement Features

Our Managed Communications agreement is designed specifically to provide our customers with complete technical support and assistance for your Cisco Unified Communications, Cisco Webex Calling, Zoom Phones and all voice service-related issues.

Our Managed Communications agreement provides:

- Professional technical support
- Full access to MGT's TAC Department
- Remote support
- Replacement equipment preparation and drop ship
- Yearly billing per phone payment options
- Minimum 1 year contract
- Quarterly business reviews and lifecycle management including infrastructure end-of-life, health, software, backups, and manufacturer support/licensing

Our service offerings include, but are not limited to:

- Troubleshooting
- Break/Fix issues
- Latency issue
- Software updates and upgrades
- Configuration changes with Configuration Management option
- Monitoring
- Moves, adds, and changes with Configuration Management option

See eligible/non-eligible technical support on page 10

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MGT Managed Communications Agreement Options

Services	Bronze	Silver	Gold
Performance Monitoring			
Web Based Dashboard (2 Year Data Retention)	Included	Included	Included
Performance Monitoring – SNMP/WMI/API/VMware	Included	Included	Included
Availability and Customized Direct Alerting	Included	Included	Included
Configuration and Application Backup (if applicable)	Included	Included	Included
Offsite Backups	Included	Included	Included
Quarterly Business Reviews/Lifecycle Management	Included	Included	Included
Custom Playbook Defined NOC Alerting/Triage		Included	Included
”Manufacturer Support – Support Case/RMA Assistance (Limited Lifetime Warranty or Valid Support Contract required)”		Included	Included
Flow Monitoring and Syslog Collection			Included
PSTN/Trunk Carrier Support			Included
Configuration Management			
Normal System Software/Firmware Upgrades	Included	Included	Included
”Manufacturer Support – Support Case/RMA Assistance (Limited Lifetime Warranty or Valid Support Contract required) – PSTN/Trunk Carrier Support”	Included	Included	Included
Standard Moves/Adds/Changes/Deletions (MACD)	Included	Included	Included
Business Hours: Monday-Friday 8am-5pm EST – NBD change guarantee	Included	Included	Included
Non-Business Hours (excludes Holidays) – 24-hour change guarantee		Included	Included
911/SRST Testing and Certifications			Included

Please refer to price quote for specific Managed Services plan included.

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Managed Service Elements

MGT will provide monitoring and management of the following elements, with the attached service level defined above. Once this contract has been instantiated, the following chart will be completed for the managed elements. Customization may not be complete prior to onboarding.

Managed Elements

Device Name	Device Type	QTY	MON	MGMT	CC/OP
Application/Servers (Singlewire Fusion Cloud)	Singlewire Fusion	1	Silver	Bronze	CC
Application/Servers (CER)	Various	2	Silver	Gold	OP
Application/Servers	Various	15	Silver	Bronze	OP
SBC/CUBE/PRI Gateway	Various	1	Silver	Gold	OP
Voice Gateway	Cisco	16	Silver	Gold	OP
Mass Notification Appliances	Singlewire Fusion	1	Silver	Gold	OP

The Account and Operations Center team will work with the customer to onboard managed service elements into the monitoring and network performance management tooling. Information needed to successfully complete onboarding should include:

- List of Sites and location addresses
- IP Subnets per site
- SNMP attributes (v2 or v3) per device type / manufacturer (gateway, server, etc…)
- Read-only admin credentials for device configuration backup and additional monitoring enrichment

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How to Reach Us

Sales:
For sales-based inquiries, please contact our Support Contract Specialist, Michael Bruington at mbruington@mgt.us or (925) 245-6165.

Support and Network Operations:
To open a case against an existing MGT Voice Agreement, please contact our 24x7x365 Support and Network Operations Center using the following methods:

Phone
(844) 352-9373
(770) 225-5279

Email
support@mgt.us

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502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

West Coast Office Locations

Livermore Regional Office
502 Commerce Way
Livermore, CA 94551
Telephone: 800-893-3660
Fax: (925) 245-6150

Sacramento Regional Office
1200 Creekside Drive
Folsom, CA 95630

Central Valley Regional Office
North Pointe Business Park
1155 E. North Ave., Suite 106
Fresno, CA 93725
Telephone: (800) 893-3660

Southern California Regional Office
5437 E La Palma
Anaheim, CA 92806
Telephone: (800) 893-3660

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Response Time and Escalation Schedule

MGT provides a customer service number as well as an online portal to review service requests. The following response applies during standard working hours.

Support/Element Management SLAs

Priority Matrix Table		Urgency			
		Urgent	High	Normal	Low
Impact	High	P1	P1	P2	P2
	Medium	P2	P2	P3	P3
	Low	P3	P3	P4	P4

Priority 1	P1	Entire Business Down/Company-wide outage. The client is unable to operate their business and is impacting company reputation. Firewall is completely offline, etc.
Priority 2	P2	A major component of the client's ability to operate is affected or impacting 25 or more users. SSL VPN down, etc.
Priority 3	P3	Degraded performance of a business component. Impacts 5 or more users. Firewall rule change, URL filtering, etc.
Priority 4	P4	All other issues or incidents
Priority 5	P5	Scheduled moves, adds, changes, deletions
Monitoring		Monitoring incident notifications within 30 minutes

Service Level Objectives (Mean Response Time)

Priority	Business Hours	Non-Business Hours
P1	2 hours	4 hours
P2	4 hours	8 hours
P3	24 hours	24 hours
P4	2 business days	2 business days
P5	3 business days	N/A

Coverage:
Standard: 8:00am to 5:00pm Monday through Friday PST

Holidays:
New Year's Day, Martin Luther King Jr. Day, Memorial Day, Juneteenth Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day

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Eligible Technical Support

Remote Troubleshooting/Repair- Troubleshooting, Repair, Reconfiguration (see below), Preventative Maintenance on UC Applications, voice gateway routers*, and analog gateways*. *Refer to quote for included hardware.

Upgrades/Updates- Minor software configuration changes, UC Application upgrades, and voice gateway routers as needed to keep systems up and running to optimum performance. New major software upgrade and configuration changes will require approval from MGT's NOC to validate compatibility with current hardware and stability of the product. MGT may delay upgrade to new version until it has been approved by MGT. NOC technical standards and hardware compatibility review.

Moves, Adds, Changes, and Deletions- MGT will perform all MACD's with Configuration Management contracts. *Refer to quote for included hardware.

Staging and Drop Ship of Replacement Equipment- If replacement hardware is received from manufacturer support contracts on UC Appliances, voice gateway routers, and analog gateways. *Refer to quote for included hardware.

Non-Eligible Technical Support

Reconfiguration Changes- Reconfiguration changes of existing Hardware or Software due to misuse, virus removal, vandalism, or replacement of new Upgraded hardware.

Replacement of Phone - Customer will physically replace faulty phone with (Spare, New, or RMA Phone) but can call MGT for configuration assistance of new or replacement phone. MGT can assist in RMA for faulty phone if under warranty. Customer can purchase manufacturer support from MGT for faulty phone (if available). *Refer to quote for included hardware.

Repair of Voice Applications- Voice applications rebuild or repair due to an unstable environment.

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Guidelines and Limitations

MGT Managed Communications Agreements are billed annually. Response time is determined from service level.

Regular business hours are Monday to Friday, 8am to 5pm PST. Service requests opened after hours will be handled on the next open business day.

Service requests opened on weekends or Holidays will be handled the next open business day.

Customer is subject to Early Termination fees for the remaining value on contract if contract is terminated before the contract end date.

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Customer Responsibilities

- Customer must provide MGT with remote access to their network.
- Customer must provide MGT with all password and usernames that are required.
- Customer must designate a resource to be the technical contact for MGT engineers.
- Any additional hardware and materials needed to resolve issues will be the responsibility of the customer.
- Customer must have the necessary manufacturer warranties/support agreements in place to provide troubleshooting and hardware replacement. This entails valid manufacturer contracts on UC servers and Voice Gateways, and software support, and licensing for all collaboration applications.
- Customer must provide MGT with vendor account numbers, contract numbers, serial numbers, circuit ID's and contacts for third-party vendors.
- Customer must provide MGT with any additional information that is requested in order to resolve UC issues.

MGT is not responsible for service or SLA agreement degradation delays due to lack of customer compliance with the above item

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Quote# Q-00084188

Customer
South San Francisco USD
398 B St
South San Francisco CA, 94080-4423 US
ATTN: Jolene Malfatti

Quote Description
MGT Managed Communications 25-26

Estimated Contract Start	9/6/2025
Estimated Contract Expiration	9/5/2026
Contract Term	1 Year
Billing Term	Prepaid
Modified	7/10/2025
Account Mgr.	Dave Zieker (925) 245-6160 dzieker@mgt.us
Inside Account Mgr.	Mike Bruington (925) 245-6165 mbruington@mgt.us

Line	Item Description	Qty	Service Term	Unit Price	Qty Months	Extended Price
1	**TSG-MS-VOICE-SERVER-MNS** Silver Voice Server monitoring service covers physical or virtual servers that provide VoIP management, mailbox or other telephony services (2) CUCM, (2) CUC, (2) IMP, PCD, (2) CER, SFTP, Fusion Cloud Instance, (4) UCS-B200-M5, (2) FI-6248UP, UCS 5108 Manager	18	1 Year	$41.67	12	$9,000.72
2	**TSG-MS-VOICE-SERVER-EMB** Bronze Voice Server management service covers physical or virtual servers that provide VoIP management, mailbox or other telephony services (2) CUCM, (2) CUC, (2) IMP, PCD, SFTP, Fusion Cloud Instance, (4) UCS-B200-M5, (2) FI-6248UP, UCS 5108 Manager	16	1 Year	$125.00	12	$24,000.00
3	**TSG-MS-VOICE-SERVER-EMG** Gold Voice Server management service covers physical or virtual servers that provide VoIP management, mailbox or other telephony services (2) CER	2	1 Year	$233.33	12	$5,599.92

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Quote# Q-00084188

4	**TSG-MS-ROUTER-BRANCH-MNS** Silver Branch Router monitoring service cover network devices that provide branch routing (e.g. PA ION SD-WAN router). (16) Cisco Voice Gateways	16	1 Year	$24.58	12	$4,719.36
5	**TSG-MS-ROUTER-BRANCH-EMG** Gold Branch Router management service cover network devices that provide branch routing (e.g. PA ION SD-WAN router). (16) Cisco Voice Gateways	16	1 Year	$36.12	12	$6,935.04
6	**TSG-MS-VOICE-GW-MNS** Silver Voice Gateway monitoring service cover analog & digital voice gateway (e.g.FXO, FXS) on a per port basis. (16) FXO for SRST-911	16	1 Year	$0.83	12	$159.36
7	**TSG-MS-VOICE-GW-EMG** Gold Voice Gateway management service cover analog & digital voice gateway (e.g.FXO, FXS) on a per port basis. (16) FXO for SRST-911	16	1 Year	$5.00	12	$960.00
8	**TSG-MS-VOICE-SBC-MNS** Silver SBC / CUBE / PRI monitoring service cover devices that protect SIP based VoIP networks and provide connectivity and QoS services between providers. PRI Trunk	1	1 Year	$5.83	12	$69.96
9	**TSG-MS-VOICE-SBC-EMG** Gold SBC / CUBE / PRI management service cover devices that protect SIP based VoIP networks and provide connectivity and QoS services between providers. PRI Trunk	1	1 Year	$150.00	12	$1,800.00
10	**TSG-MS-VOICE-FUSION-MNS** Silver Fusion monitoring service covers physical or virtual fusion appliances that provides VOIP announcement, bells, and emergency communications Fusion VM	1	1 Year	$6.67	12	$80.04

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Quote# Q-00084188

11	**TSG-MS-VOICE-FUSION-EMG** Gold Fusion manangement service covers physical or virtual fusion appliance that provides VOIP announcement, bells, and emergency communications Fusion VM	1	1 Year	$58.00	12	$696.00
12	**TSG-MS-CPE-MON** Monitoring Service requires the installation of a collector to ingest data from devices (billed over the term of the contract).	1	1 Year	$80.83	12	$969.96

Order Summary

Monthly Total	**$4,582.53**
Contract Total	**$54,990.36**

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Quote# Q-00084188

Sign and return this page to your account manager to accept this proposal for MGT Managed Communications.

I, the undersigned ("Customer"), hereby accept this proposal for MGT Managed Communications as detailed in the quote number **Q-00084188.** I also agree to the following:

Terms and Conditions

Payment Conditions	
☐	**Yes**, Customer chooses to purchase MGT Managed Communications from AMS.NET, LLC. Customer understands that Customer will be responsible to pay the full costs of the services until contract has expired. Fees are non-refundable and payment obligations are non-cancelable, except as provided in your purchase terms or where prohibited by law.

Term: 1 Year
Customer has the option to renew after this contract expires using the terms of the Master Services Agreement. Incremental increases in the quantity of any of the MGT Managed Communications services provided are allowed under the terms of this agreement.

Year 1 Cost - Quote Total	Qty	Service Term	Unit Price	Qty Months	Extended Price
TSG-MS-VOICE-SERVER-MNS Silver Voice Server monitoring service covers physical or virtual servers that provide VoIP management, mailbox or other telephony services (2) CUCM, (2) CUC, (2) IMP, PCD, (2) CER, SFTP, Fusion Cloud Instance, (4) UCS-B200-M5, (2) FI-6248UP, UCS 5108 Manager	18	1 Year	$41.67	12	$9,000.72
TSG-MS-VOICE-SERVER-EMB Bronze Voice Server management service covers physical or virtual servers that provide VoIP management, mailbox or other telephony services (2) CUCM, (2) CUC, (2) IMP, PCD, SFTP, Fusion Cloud Instance, (4) UCS-B200-M5, (2) FI-6248UP, UCS 5108 Manager	16	1 Year	$125.00	12	$24,000.00
TSG-MS-VOICE-SERVER-EMG Gold Voice Server management service covers physical or virtual servers that provide VoIP management, mailbox or other telephony services (2) CER	2	1 Year	$233.33	12	$5,599.92

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TSG-MS-VOICE-GW-EMG Gold Voice Gateway management service cover analog & digital voice gateway (e.g.FXO, FXS) on a per port basis. (16) FXO for SRST-911	16	1 Year	$5.00	12	$960.00
TSG-MS-VOICE-SBC-MNS Silver SBC / CUBE / PRI monitoring service cover devices that protect SIP based VoIP networks and provide connectivity and QoS services between providers. PRI Trunk	1	1 Year	$5.83	12	$69.96
TSG-MS-VOICE-SBC-EMG Gold SBC / CUBE / PRI management service cover devices that protect SIP based VoIP networks and provide connectivity and QoS services between providers. PRI Trunk	1	1 Year	$150.00	12	$1,800.00
TSG-MS-VOICE-FUSION-MNS Silver Fusion monitoring service covers physical or virtual fusion appliances that provides VOIP announcement, bells, and emergency communications Fusion VM	1	1 Year	$6.67	12	$80.04
TSG-MS-VOICE-FUSION-EMG Gold Fusion manangement service covers physical or virtual fusion appliance that	1	1 Year	$58.00	12	$696.00

Impacting communities **for good.** 800.893.3660 | www.mgt.us

AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote# Q-00084188

provides VOIP announcement, bells, and emergency communications Fusion VM					
TSG-MS-CPE-MON Monitoring Service requires the installation of a collector to ingest data from devices (billed over the term of the contract).	1	1 Year	$80.83	12	$969.96

Monthly Total	**$4,582.53**
Annual Total	**$54,990.36**
Contract Total	**$54,990.36**

Impacting communities **for good.** 800.893.3660 | www.mgt.us

AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote# Q-00084188

This Agreement may be executed in one or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by facsimile, .pdf or other electronic means will be as binding and effective as delivery of a manually executed counterpart to the Agreement.

By signing below, each of the Parties, intending to be legally bound thereby, agrees to the terms of this Agreement.

Submitted by	Acknowledged and Agreed
AMS.NET, LLC.	South San Francisco USD
Signature	Signature
Name	Name
Title	Title
Date	Date

Impacting communities **for good.** 800.893.3660 | www.mgt.us

AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Terms and Conditions

1. AMS.NET, LLC. will require a purchase order referencing this Quote # or if a purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET, LLC. accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the Customer, the Customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, LLC. D/B/A MGT Impact Solutions and shipped to destinations where sales tax is applicable will be subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET, LLC. D/B/A MGT Impact Solutions will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET, LLC. within 24 hours of delivery.

7. Returns. Returns for credit will be accepted at AMS.NET, LLC. D/B/A MGT Impact Solutions' discretion and are subject to manufacturer returns policies as well. Cisco and Meraki orders cannot be modified starting at 50 days prior to the current estimated ship date. Cisco and Meraki have a no return for credit RMA policy. Please make sure your order is accurate before AMS.NET, LLC. D/B/A MGT Impact Solutions places the order with the manufacturer. Returns for credit must be initiated within 20 days of customer receipt of goods. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 20% of the purchase price, unless waived by the manufacturer. All shipments must have a valid RMA number from AMS.NET, LLC. D/B/A MGT Impact Solutions before returning. To make a returns for credit request, please contact your Account Manager listed on page one of this quote.

A copy of AMS.NET, LLC.'s full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/.

8. The laws of the state where the item is shipped will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS.NET, LLC. D/B/A MGT Impact Solutions warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or

encumbrances. AMS.NET, LLC. D/B/A MGT Impact Solutions further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship during the products' manufacturer warranty period. AMS.NET, LLC. D/B/A MGT Impact Solutions warrants Installation for a period of thirty (30) days commencing upon when AMS.NET, LLC. D/B/A MGT Impact Solutions completes the installation under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS.NET, LLC. D/B/A MGT Impact Solutions does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS.NET, LLC. D/B/A MGT Impact Solutions shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS.NET, LLC. D/B/A MGT Impact Solutions hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS.NET, LLC. D/B/A MGT Impact Solutions any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.NET, LLC. D/B/A MGT Impact Solutions. Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase. For repair or replacement requests, please contact our Customer Service Department at (800) 893-3660 Option 2,2. Email requests should be sent to tac@ams.net.

11. Cisco Cloud services purchased from AMS.NET, LLC. D/B/A MGT Impact Solutions requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET, LLC. D/B/A MGT Impact Solutions full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

AMS.NET, LLC.
Tax ID: 94-3291626

C7 License: 763508

Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Purchase Order

Please make your purchase order to AMS.NET, LLC. and email it to Dave Zieker at dzieker@mgt.us. You may also return it by mail to 502 Commerce Way, Livermore, CA 94551.

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury – Director of Facilities and Safety

DATE: October 9, 2025

RE: Repainting of Corp Yard Maintenance Shop – Rejection of all Bids and Authorization to Proceed with CUPCCAA Procedures for this Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District solicited bids for the painting of the District Office Corp Yard Maintenance Shop and received five (5) bids on September 23, 2025. After bid opening, staff identified a technical issue with the posting platform from our vendor, which created confusion regarding "prequalification" due to the settings on the vendor's dashboard. The District's bid advertisement and instructions expressly stated there was no prequalification deadline, and this project's value is under $75,000, which falls within the CUPCCAA threshold requirement, in which bidding and prequalification are not required.

To avoid any dispute arising from the platform artifact and to protect the integrity of the procurement, District counsel recommends rejection of all bids and proceed under CUPCCAA procedures, since this project is under $75,000.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees, having received public bids for the District Office Corp Yard Maintenance Shop Painting Project, reject all bids and authorize staff to complete the project proceeding under CUPCCAA procedures for a project with a value under $75,000.

Repainting of the Maintenance Department Building Bids:

Joseph Cumiskey Inc	$64,450
Color New Corp	$68,000
Dominick Dunne Painting	$83,000
Prestige Custom Painting	$85,884
Diamond Painting Co. KK	$94,499

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury – Director of Facilities and Safety

DATE: October 9, 2025

RE: Approval of Resolution #25-63 for Piggyback Procurement with Silver Creek Modular for the Purchase of a Relocatable Modular Classroom for Junipero Serra Elementary School Pursuant to Public Contract Code Section 20118

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

There is a need for a new Transitional Kindergarten (TK) building at Junipero Serra Elementary School to support early learning expansion and ensure age-appropriate, dedicated space for TK students. This existing campus does not have a permanent classroom facility specifically designed for the unique needs of TK instruction.

To help expedite delivery and ensure DSA compliance, the District will be using a Pre-Checked (PC) modular building design. Facilities staff is purchasing a 36’ x 40’ relocatable modular classroom building from Silver Creek Modular through a piggyback contract pursuant to Public Contract Code Section 20118. This method leverages an existing competitively awarded contract to accelerate delivery, ensure compliance, and reduce the administrative burden.

FISCAL IMPLICATIONS:

$ 897,625.90– Capital Facilities Fund (Fund 25)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustee approve, pass, and adopt Resolution #25-63, authorizing the purchase of a relocatable modular classroom building for Junipero Serra Elementary School pursuant to Public Contract Code Section 20118.

RESOLUTION NO. 25-63

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT AUTHORIZING LEASE OR PURCHASE OF RELOCATABLE MODULAR CLASSROOM STRUCTURE FOR JUNIPERO SERRA ELEMENTARY SCHOOL PURSUANT TO PUBLIC CONTRACT CODE SECTION 20118

WHEREAS, the South San Francisco Unified School District ("District") desires to procure a Relocatable Modular Classroom for Junipero Serra Elementary School ("Relocatable Structure") in a cost-effective manner; and

WHEREAS, pursuant to Public Contract Code section 20111, a school district is required to competitively bid "the purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district," that exceed $114,800"; and

WHEREAS, Public Contract Code section 20118 is an exception to this requirement and states:

> Notwithstanding Sections 20111 and 20112, the governing board of any school district without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract.

WHEREAS, the District wishes to procure a Relocatable Modular Classroom by utilizing an existing contract between a public corporation or agency and a vendor; and

WHEREAS, the Hesperia Unified School District ("HUSD") published a notice for bids for the purchase of portable classrooms; obtained a bid from Silver Creek Industries, Inc. ("Vendor"); and awarded the contract ("Piggyback Contract") to Vendor on November 8, 2021, which HUSD subsequently extended through November 2022, November 2023, November 2024 and November 2025; and

WHEREAS, the Piggyback Contract includes a provision, pursuant to Public Contract Code section 20118, allowing other public agencies, including the District, to procure the Relocatable Structure from the Vendor under the same terms and conditions of the Piggyback Contract; and

WHEREAS, the District staff has researched the costs and terms of the Piggyback Contract and believes that the prices under the Piggyback Contract are reasonable and that it is in the best interests of the District to utilize the Piggyback Contract to procure the Relocatable Structure from Vendor.

NOW THEREFORE, the Board of Trustees of the South San Francisco Unified School District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true.

2. That the Board of Trustees hereby declares that it is in the best interests of the District to procure the Relocatable Structure from Vendor via the Piggyback Contract.

3. That the Board of Trustees hereby authorizes the District's Superintendent and/or designee to take all further action necessary to otherwise carry out, give effect to, and comply with the terms and intent of this Resolution.

ADOPTED AND APPROVED by the Board of Trustees of the South San Francisco Unified School District this 9th Day of October 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Amanda Anthony
President of the Board of Trustees

Attest:

By: _____
Mina Richardson
Clerk of the Board of Trustees

AGREEMENT INCORPORATING PIGGYBACK CONTRACT
FOR RELOCATABLE MODULAR CLASSROOM WITH SILVER CREEK INDUSTRIES, INC.

This Agreement ("Agreement") is entered into between the South San Francisco Unified School District ("District") and Silver Creek Industries, Inc. ("Vendor") (each a "Party" and, together, "Parties") in order to incorporate a piggyback contract for the procurement of one (1) 36' x 40' relocatable modular classroom building, and related accessories (collectively, the "Equipment") as follows:

RECITALS

WHEREAS, District seeks to procure the Equipment for its Junipero Serra Elementary School from Vendor in a cost-effective manner;

WHEREAS, California Public Contract Code section 20118 provides that:

> Notwithstanding Sections 20111 and 20112, the governing board of any school district without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract.

WHEREAS, on or about September 9, 2021, Hesperia Unified School District ("Piggyback Public Agency") published a notice of bids for the purchase of portable classrooms as advertised in a newspaper of general circulation in the City of Hesperia;

WHEREAS, Vendor timely submitted a Bid Form and Proposal in response to the notice inviting bids, which is incorporated herein by this reference;

WHEREAS, by governing board action on November 8, 2021, Piggyback Public Agency awarded a bid for Equipment item ("Award") to Vendor based upon certain criteria as detailed in the Piggyback Public Agency's Bid Documents for the procurement of Equipment;

WHEREAS, Piggyback Public Agency and Vendor entered into a contract concerning the Award on November 8, 2021 (the "Piggyback Contract"), a copy of which is attached hereto as **Exhibit A** and incorporated herein by this reference;

WHEREAS, the Piggyback Public Agency and Vendor subsequently extended the Piggyback Contract through November 8, 2022, November 8, 2023, November 8, 2024, and November 8, 2025;

WHEREAS, the Piggyback Contract contains a "piggyback" provision, pursuant to Public Contract Code section 20118, allowing other public agencies, including District, to purchase the Equipment from Vendor under the same terms and conditions as set forth in the Piggyback Contract;

WHEREAS, District has determined that, under the circumstances it is in its best interest to utilize the Piggyback Contract to procure the Equipment from Vendor; and

WHEREAS, Vendor wishes to provide District with the Equipment under the same terms as the Piggyback Contract.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein, and for other good and valuable consideration, the Parties agree as follows:

TERMS AND CONDITIONS

1. Incorporation of Piggyback Contract:

   1.1. This Agreement fully incorporates by this reference the following documents:

      1.1.1. The Bid Form and Proposal incorporated herein by this reference.

      1.1.2. The Piggyback Contract attached hereto as **Exhibit A**, including all other documents incorporated therein by reference or operation of law, and excluding only Piggyback Public Agency-specific drawings, if any.

      1.1.3. The Vendor Quote, dated October 2nd 2025, attached hereto as **Exhibit B**.

   1.2. For the purposes of this Agreement, the following references in the Piggyback Contract shall have the following meanings:

      1.2.1. All references to "District" or "Owner" in the Piggyback Contract shall mean South San Francisco Unified School District.

      1.2.2. All references to "Project" shall mean the undertakings described in **Exhibit B**.

   1.3. To the extent any term or condition of this Agreement is inconsistent with the Piggyback Contract, the Piggyback Contract shall control, except for provisions of this Agreement regarding the Products (as defined below), price, or delivery, which shall control over any contradictory provisions regarding Products, price, payment, or delivery in the Piggyback Contract.

2. Products and Prices:

   2.1. Vendor hereby agrees to sell and supply, and deliver to, the Equipment identified in **Exhibit B** ("Products") and incorporated herein by this reference, at the prices stated therein.

2.2. Vendor hereby acknowledges and certifies that the Equipment indicated in **Exhibit B** is the same as those offered under the Piggyback Contract and the prices indicated in **Exhibit B** are equal to or less than those offered under the Piggyback Contract.

3. Delivery:

3.1. Vendor shall deliver the Equipment, according to a mutually agreeable schedule with delivery completed on or before June 1, 2026 Shipping (F.O.B. Destination) is included in the Contract Price.

4. Payment:

4.1. The Contract Price shall not exceed Eight Hundred Ninety-Seven Thousand Six Hundred Twenty-Five Dollars and 90/100 ($897,625.90). The Contract Price consists of the cost of all Equipment, including, without limitation, shipping, taxes, and all work according to the Piggyback Contract.

4.2. District shall pay Vendor the Contract Price according to the payment provisions stated in the General Conditions of the Piggyback Contract.

5. Miscellaneous Provisions:

5.1. The Parties acknowledge that each of them has fully discussed the contents of this Agreement with their chosen representatives and/or legal counsel and has had the benefit of legal counsel in negotiating and drafting the terms of this Agreement. Accordingly, this Agreement shall not be construed as having been drafted by one Party or the other.

5.2. This Agreement and the attachments hereto and the documents specifically incorporated into the Agreement by reference, constitute the entire agreement between the District and Vendor. No other promises, agreements, or statements between the Parties shall be binding unless made in writing and signed by the Parties.

5.3. This Agreement and the rights and obligations of the Parties hereunder shall be construed and interpreted in accordance with the laws of the State of California. Any action or proceeding to enforce this agreement shall be commenced and maintained in Los Angeles County.

5.4. The Parties hereby agree to execute all such other documents and to take all such other action as may be reasonably necessary to affect the purposes of this Agreement.

5.5. This Agreement may be executed in several counterparts and shall be deemed legally effective at such time as counterparts thereof have been duly executed on behalf of all Parties. Signature of copies and facsimile or electronic versions of this Agreement shall have the same force and effect as signature of the original.

5.6. All notices to be given under this Agreement shall be in writing to the address of the appropriate Party as set forth below or as provided by written notice to the other Party.

ACCEPTED AND AGREED on the date indicated below:

Dated: _____, 2025	Dated: _____, 2025
South San Francisco Unified School District	**Silver Creek Industries, Inc.**
Sign: _____	Sign: _____
Print Name: Ted O.	Print Name: _____
Print Title: Assistant Superintendent Business Services	Print Title:

EXHIBIT A

Piggyback Contract

[REMAINDER OF PAGE INTENTIONALLY BLANK; EXHIBIT FOLLOWS]

HESPERIA UNIFIED SCHOOL DISTRICT
ADMINISTRATION & EDUCATIONAL SUPPORT CENTER

David Olney
Superintendent

Dr. George Landon
Deputy Superintendent
Business Services

Isaac Newman-Gomez
Assistant Superintendent
Innovative Technology and Communication

Daniel Polmounter
Assistant Superintendent
Personnel Services

Dr. Michelle Smith
Assistant Superintendent
Educational Services

Jon Billings
Chief
School Police

Board of Trustees
Mark Dundon
Maria T. Gómez
Cody C. Gregg
Christian Steen
Eric Swanson

Elementary Schools
Carmel•947-3188
Cottonwood•949-1390
Cypress•949-2596
Eucalyptus•949-0815
Hollyvale•947-3484
Joshua Circle•244-6133
Juniper•244-6161
Kingston•244-8869
Krystal•948-3611
Lime Street•244-0512
Maple•244-3096
Mesa Grande•244-3709
Mesquite Trails•949-3149
Mission Crest•949-8265
Topaz•244-4622

Secondary Schools
Adult Ed Center•244-1771
Canyon Ridge•244-6530
Cedar Middle•244-6093
Community Day•244-5751
Hesperia High•244-9898

September 5, 2024

Silver Creek Modular
2830 Barrett Avenue
Perris, CA 92571

Attn: Jonathan Kendrick, President

RE: Bid # 22-001, Portable Classroom Building – Renewal Letter

Dear Mr. Kendrick,

Bid # 22-001, Portable Classroom Buildings was awarded to Silver Creek Modular on November 8, 2021 and the initial term will expire on November 8, 2022. Hesperia Unified School District would like to recommend to exercise the option to renew the contract for an additional one-year term; November 8, 2024 through November 8, 2025 at the 4.3% CPI increase per attached.

Please confirm the extension of the agreement through November 8, 2025 by signing below and forwarding the signed letter to Virginia Gutierrez: virginia.gutierrez@hesperiausd.org Hesperia Unified looks forward to continuing its relationship with Silver Creek Modular.

Hesperia Unified School District
Dr. George Landon
Deputy Superintendent

Sign _____

Date 11-1-24

Silver Creek Modular
Jonathan Kendrick
President

Sign _____

Date 11/5/24

15576 MAIN STREET • HESPERIA, CA 92345 • WWW.HESPERIAUSD.ORG • PHONE (760) 244-4411 • FAX (760) 244-2806

PC #04-119220

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		A	B	C	D	E	F	G
		24x40 → 120x40 PC						
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	60X40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, dual slope roof, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
1	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge single slope roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, 5-Ton wall mount heat pump	$ 97,727.46	$ 145,063.98	$ 205,047.05	$ 245,378.40	$ 29,648.74	$ 126,108.05	$ 216,881.31
2	50+15# Wood Floor	$ 1,753.55	$ 2,290.41	$ 3,121.38	$ 2,398.14	$ 884.73	$ 1,117.19	$ 2,369.78
3	100# Wood Floor	$ 3,636.28	$ 5,363.31	$ 6,820.23	$ 4,430.86	$ 1,818.33	$ 2,272.91	$ 4,409.45
4	150# Wood Floor	$ 6,119.76	$ 9,564.31	$ 12,320.09	$ 6,646.31	$ 3,338.52	$ 4,254.18	$ 8,265.28
5	50# Concrete Floor	$ 20,680.38	$ 30,409.26	$ 45,707.06	$ 48,282.73	$ 10,012.58	$ 11,007.39	$ 21,327.64
6	50+15# Concrete Floor	$ 24,671.25	$ 35,878.70	$ 47,639.07	$ 50,498.41	$ 10,650.96	$ 11,450.54	$ 22,211.55
7	100# Concrete Floor	$ 26,551.63	$ 38,783.92	$ 57,322.66	$ 61,978.64	$ 11,305.44	$ 12,115.24	$ 23,537.40
8	150# Concrete Floor	$ 29,266.30	$ 42,511.66	$ 62,545.29	$ 67,877.87	$ 11,869.43	$ 13,223.08	$ 25,747.17
9	50# 7.5" Wood Foundation	$ 3,748.85	$ 5,047.04	$ 5,799.50	$ 7,169.58	$ -	$ 2,207.85	$ 4,460.78
10	50+15# 7.5" Wood Foundation	$ 3,991.20	$ 5,388.82	$ 6,377.86	$ 8,103.09	$ -	$ 2,594.28	$ 5,188.57
11	100# 7.5" Wood Foundation	$ 4,598.17	$ 5,926.24	$ 7,979.95	$ 9,298.90	$ -	$ 2,790.95	$ 5,581.92
12	150# 7.5" Wood Foundation	$ 5,009.27	$ 6,513.79	$ 7,919.27	$ 9,520.15	$ -	$ 3,161.21	$ 6,261.61
13	50# 11" Wood Foundation	$ 4,290.17	$ 5,980.51	$ 8,650.13	$ 11,488.49	$ -	$ 2,762.61	$ 5,254.36
14	50+15# 11" Wood Foundation	$ 4,734.19	$ 6,374.01	$ 9,115.51	$ 12,283.50	$ -	$ 2,813.84	$ 6,033.77
15	100# 11" Wood Foundation	$ 4,984.72	$ 7,191.79	$ 10,473.46	$ 14,243.92	$ -	$ 3,337.99	$ 6,485.20

Bid Form-2 Attachment A

PC #04-119220

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		A	B	C	D	E	F	G
		24x40 → 120x40 PC						
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	60 x 40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
16	150# 11" Wood Foundation	$ 5,824.61	$ 7,331.48	$ 10,866.11	$ 13,966.09	$ -	$ 3,536.37	$ 7,003.41
17	50# 18" Wood Foundation	$ 6,244.01	$ 8,364.16	$ 10,310.28	$ 12,703.89	$ -	$ 3,902.50	$ 7,805.02
18	50+15# 18" Wood Foundation	$ 6,619.68	$ 9,063.82	$ 10,869.51	$ 12,713.60	$ -	$ 3,978.19	$ 8,274.61
19	100# 18" Wood Foundation	$ 6,932.03	$ 9,797.87	$ 14,458.48	$ 19,118.08	$ -	$ 4,553.56	$ 9,195.55
20	150# 18" Wood Foundation	$ 7,952.61	$ 10,297.65	$ 12,970.34	$ 15,799.47	$ -	$ 4,731.43	$ 9,654.01
21	R-38 Roof Insulation	$ 1,769.25	$ 2,265.60	$ 2,174.62	$ 3,495.63	$ 1,250.38	$ 1,563.02	$ 3,126.02
22	2x8 walls with R-30 insulation	$ 2,743.63	$ 2,920.53	$ 4,787.11	$ 6,445.08	$ 2,621.51	$ 3,342.43	$ 6,881.47
23	Dual slope roof	$ 474.64	$ 649.49	$ 1,033.05	$ 1,444.87	$ 259.79	$ 337.87	$ 479.20
24	Installation on wood foundation	$ 15,678.20	$ 16,695.78	$ 22,897.63	$ 24,141.79	$ 5,895.36	$ 22,015.69	$ 43,981.05
25	Installation on concrete foundation	$ 23,060.20	$ 26,684.15	$ 36,076.36	$ 37,906.91	$ 11,962.12	$ 31,526.06	$ 50,917.25
26	9' ceiling	$ 1,128.58	$ 1,545.69	$ 1,920.03	$ 2,210.16	$ 642.44	$ 803.04	$ 1,654.79
27	9'6" ceiling	$ 1,686.44	$ 2,165.12	$ 2,692.45	$ 3,283.53	$ 932.41	$ 1,142.19	$ 1,702.65
28	10' ceiling	$ 3,076.42	$ 3,345.30	$ 5,777.39	$ 8,222.63	$ 1,443.58	$ 1,822.90	$ 3,137.95

Bid Form-2 Attachment A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR P.C# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		H	I
		30x32 → 150x32 PC	
ITEM	DESCRIPTION	30 X 32	10 X 32 MODULE
29	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge single slope roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation; no foundation, no ramps/landing, 5-Ton wall mount heat pump	$ 116,342.34	$ 27,195.23
30	50+15# Wood Floor	$ 2,082.63	$ 798.34
31	100# Wood Floor	$ 4,633.11	$ 1,779.84
32	150# Wood Floor	$ 8,174.52	$ 3,341.78
33	50# Concrete Floor	$ 22,111.91	$ 7,321.16
34	50+15# Concrete Floor	$ 26,251.94	$ 7,449.03
35	100# Concrete Floor	$ 27,512.98	$ 7,774.60
36	150# Concrete Floor	$ 30,051.29	$ 8,205.28
37	50# 7.5" Wood Foundation	$ 4,686.07	$ 1,741.23
38	50+15# 7.5" Wood Foundation	$ 5,240.46	$ 1,786.24
39	100# 7.5" Wood Foundation	$ 5,920.14	$ 2,086.27
40	150# 7.5" Wood Foundation	$ 6,575.30	$ 2,337.15
41	50# 11" Wood Foundation	$ 5,689.88	$ 2,043.62
42	50+15# 11" Wood Foundation	$ 6,154.45	$ 2,220.39
43	100# 11" Wood Foundation	$ 6,480.13	$ 2,481.17

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

ITEM	DESCRIPTION	H	I
		30x32 → 150x32 PC	
		30 X 32	10 X 32 MODULE
44	150# 11" Wood Foundation	$ 7,572.00	$ 2,658.41
45	50# 18" Wood Foundation	$ 8,277.96	$ 2,719.15
46	50+15# 18" Wood Foundation	$ 8,026.36	$ 3,067.46
47	100# 18" Wood Foundation	$ 9,563.36	$ 3,446.55
48	150# 18" Wood Foundation	$ 10,139.58	$ 3,729.92
49	R-38 Roof Insulation	$ 3,284.58	$ 925.31
50	2x8 walls with R-30 insulation	$ 6,679.61	$ 901.48
51	Dual slope roof	$ 579.45	$ 233.31
52	Installation on wood foundation	$ 20,256.67	$ 4,801.58
53	Installation on concrete foundation	$ 35,314.69	$ 9,089.06
54	9' ceiling	$ 1,737.84	$ 502.50
55	9'6" ceiling	$ 2,424.25	$ 754.36
56	10' ceiling	$ 3,791.61	$ 1,224.78

PC# 04-119540

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		J	K	L	M	N	O
		24x40 → 120x40 PC | 2:12 Roof Slope					
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
57	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, flat ceiling, 22 gauge single slope roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, wall mount heat pump	$ 103,035.59	$ 144,357.89	$ 205,047.05	$ 35,903.27	$ 129,696.81	$ 218,609.32
58	50+15# Wood Floor	$ 1,736.36	$ 2,361.24	$ 3,090.48	$ 902.78	$ 1,128.47	$ 2,256.93
59	100# Wood Floor	$ 3,359.22	$ 5,107.91	$ 6,955.29	$ 1,818.33	$ 2,272.91	$ 4,409.45
60	150# Wood Floor	$ 6,498.31	$ 9,376.77	$ 12,320.09	$ 3,241.28	$ 4,051.60	$ 8,265.28
61	50# Concrete Floor	$ 20,680.38	$ 30,409.26	$ 45,707.06	$ 10,012.58	$ 11,007.39	$ 21,327.64
62	50+15# Concrete Floor	$ 24,671.25	$ 35,878.70	$ 47,639.07	$ 10,650.96	$ 11,450.54	$ 22,211.55
63	100# Concrete Floor	$ 26,551.63	$ 38,783.92	$ 57,322.66	$ 11,305.44	$ 12,115.24	$ 23,537.40
64	150# Concrete Floor	$ 29,266.30	$ 42,511.66	$ 62,545.29	$ 11,869.43	$ 13,223.08	$ 25,747.17
65	50# 7.5" Wood Foundation	$ 4,792.01	$ 4,995.39	$ 5,920.00	$ 1,783.89	$ 2,229.86	$ 4,548.91
66	50+15# 7.5" Wood Foundation	$ 4,979.03	$ 6,318.19	$ 6,833.23	$ 1,975.17	$ 2,468.97	$ 4,937.95
67	100# 7.5" Wood Foundation	$ 5,341.17	$ 5,866.60	$ 7,898.30	$ 2,188.03	$ 2,735.04	$ 5,688.89
68	150# 7.5" Wood Foundation	$ 6,003.33	$ 6,188.36	$ 7,919.03	$ 2,406.82	$ 3,008.51	$ 6,137.36

Bid Form-2 Attachment A

PC# 04-119540

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		J	K	L	M	N	O
		24x40 → 120x40 PC | 2:12 Roof Slope					
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
69	50# 11" Wood Foundation	$ 4,246.83	$ 5,866.60	$ 8,563.63	$ 2,708.43	$ 2,708.43	$ 5,579.39
70	50+15# 11" Wood Foundation	$ 4,734.19	$ 6,188.36	$ 9,297.81	$ 2,900.86	$ 2,900.86	$ 5,685.67
71	100# 11" Wood Foundation	$ 5,137.31	$ 6,842.67	$ 10,368.73	$ 3,179.03	$ 3,179.03	$ 6,230.89
72	150# 11" Wood Foundation	$ 5,547.25	$ 7,555.92	$ 10,757.44	$ 3,467.03	$ 3,467.03	$ 6,726.05
73	50# 18" Wood Foundation	$ 6,244.01	$ 8,444.58	$ 10,310.28	$ 3,863.86	$ 3,863.86	$ 7,727.74
74	50+15# 18" Wood Foundation	$ 6,237.77	$ 8,373.24	$ 10,869.51	$ 3,978.19	$ 3,978.19	$ 8,035.91
75	100# 18" Wood Foundation	$ 7,285.70	$ 10,086.05	$ 15,181.39	$ 4,420.93	$ 4,420.93	$ 9,283.97
76	150# 18" Wood Foundation	$ 7,952.61	$ 10,091.70	$ 12,581.23	$ 4,779.22	$ 4,779.22	$ 9,749.59
77	R-38 Roof Insulation	$ 1,721.21	$ 2,294.96	$ 2,055.96	$ 1,275.89	$ 1,594.85	$ 3,094.02
78	2x8 walls with R-30 insulation	$ 2,534.59	$ 2,980.13	$ 4,559.15	$ 2,621.51	$ 3,276.89	$ 6,357.17
79	Installation on wood foundation	$ 16,080.90	$ 17,017.18	$ 23,787.63	$ 6,177.93	$ 22,354.77	$ 43,429.07
80	Installation on concrete foundation	$ 24,190.48	$ 28,379.57	$ 39,870.39	$ 12,527.26	$ 32,204.23	$ 53,549.64
81	9' ceiling	$ 1,083.51	$ 1,522.62	$ 1,920.03	$ 648.93	$ 811.16	$ 1,671.00
82	Vaulted ceiling	$ 2,668.70	$ 4,003.06	$ 5,555.27	$ 1,361.59	$ 1,361.59	$ 2,777.64
83	40# Snow Load - 8'6" ceiling	$ 18,471.84	$ 27,993.41	$ 38,848.00	$ 9,521.56	$ 9,521.56	$ 18,471.84
84	40# Snow Load - 9' ceiling	$ 25,708.24	$ 38,947.99	$ 52,444.80	$ 12,854.12	$ 12,854.12	$ 24,936.99

Bid Form-2 Attachment A

PC# 04-119539

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC#. NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		P	Q
		30x32 → 150x32 PC	**2:12 Roof Slope**
ITEM	DESCRIPTION	30 X 32	10 X32 MODULE
85	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, flat ceiling, 22 gauge roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, wall mount heat pump	$ 119,464.82	$ 27,994.41
86	50+15# Wood Floor	$ 2,103.88	$ 798.34
87	100# Wood Floor	$ 4,822.20	$ 1,762.22
88	150# Wood Floor	$ 8,174.52	$ 3,276.26
89	50# Concrete Floor	$ 22,111.91	$ 7,321.16
90	50+15# Concrete Floor	$ 26,251.94	$ 7,449.03
91	100# Concrete Floor	$ 27,512.98	$ 7,774.60
92	150# Concrete Floor	$ 30,051.29	$ 8,205.28
93	50# 7.5" Wood Foundation	$ 4,153.31	$ 1,657.76
94	50+15# 7.5" Wood Foundation	$ 5,883.53	$ 1,804.04
95	100# 7.5" Wood Foundation	$ 5,656.10	$ 2,168.19
96	150# 7.5" Wood Foundation	$ 5,744.40	$ 2,313.24
97	50# 11" Wood Foundation	$ 5,858.89	$ 1,925.72
98	50+15# 11" Wood Foundation	$ 6,033.77	$ 2,220.39

Bid Form-2 Attachment A

PC# 04-119539

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

ITEM	DESCRIPTION	P 30x32 → 150x32 PC 30 X 32	Q 2:12 Roof Slope 10 X32 MODULE
99	100# 11" Wood Foundation	$ 6,612.37	$ 2,384.81
100	150# 11" Wood Foundation	$ 6,995.08	$ 2,684.22
101	50# 18" Wood Foundation	$ 8,438.70	$ 2,857.88
102	50+15# 18" Wood Foundation	$ 8,026.36	$ 3,097.24
103	100# 18" Wood Foundation	$ 9,195.53	$ 3,313.99
104	150# 18" Wood Foundation	$ 10,139.58	$ 3,623.74
105	R-38 Roof Insulation	$ 1,576.04	$ 2,479.43
106	2x8 walls with R-30 insulation	$ 6,747.78	$ 937.53
107	Installation on wood foundation	$ 20,737.67	$ 5,411.30
108	Installation on concrete foundation	$ 37,377.58	$ 10,816.96
109	9' ceiling	$ 1,754.71	$ 497.37
110	Vaulted ceiling	$ 5,664.19	$ 2,737.14
111	40# Snow Load - 8'6" ceiling	$ 28,564.70	$ 9,521.56
112	40# Snow Load - 9' ceiling	$ 37,405.49	$ 13,239.75

Bid Form-2 Attachment A

PC# 04-119541

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		R	S	T	U	V	W
		24x60 → 72x60 PC					
ITEM	DESCRIPTION	24 X 60	36 X 60	48 X 60	60 X 60	72 X 60	12 X 60 RESTROOM END MODULE
113	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge roof w/ 2'6" front and rear overhangs, R-19 floors/walls and R-30 attic insulation, no interior walls, no foundation, no ramps/landing, wall mount heat pumps. (Note at RR end unit no heat pump, or flooring)	$ 162,316.99	$ 206,508.86	$ 288,926.10	$ 329,462.98	$ 398,396.50	$ 178,070.54
114	50+15# Wood Floor	$ 2,518.02	$ 3,492.05	$ 4,438.67	$ 5,658.22	$ 679.12	$ 1,344.58
115	100# Wood Floor	$ 4,875.37	$ 7,626.73	$ 9,314.41	$ 12,363.20	$ 15,108.18	$ 2,843.97
116	150# Wood Floor	$ 9,151.00	$ 14,000.66	$ 17,519.37	$ 22,120.44	$ 27,467.95	$ 5,082.39
117	50# Concrete Floor	$ 29,785.09	$ 44,509.23	$ 59,233.39	$ 73,901.68	$ 88,707.43	$ 17,034.54
118	50+15# Concrete Floor	$ 31,223.29	$ 46,666.54	$ 62,109.80	$ 77,497.20	$ 93,022.05	$ 17,834.59
119	100# Concrete Floor	$ 33,104.64	$ 49,488.55	$ 65,872.48	$ 82,200.55	$ 98,666.07	$ 17,565.86
120	150# Concrete Floor	$ 36,867.33	$ 55,132.59	$ 73,397.86	$ 91,607.26	$ 109,954.13	$ 20,737.55
121	50# 7.5" Wood Foundation	$ 5,382.19	$ 6,766.88				$ 2,762.84
122	50+15# 7.5" Wood Foundation	$ 5,845.83	$ 7,813.27				$ 3,246.42
123	100# 7.5" Wood Foundation	$ 6,538.68	$ 9,029.15				$ 3,354.22
124	150# 7.5" Wood Foundation	$ 6,984.98	$ 8,984.84				$ 3,803.71
125	50# 11" Wood Foundation	$ 9,650.08	$ 8,423.40				$ 3,457.06
126	50+15# 11" Wood Foundation	$ 6,864.12	$ 8,711.97				$ 3,775.27
127	100# 11" Wood Foundation	$ 7,450.01	$ 9,928.97				$ 3,858.82
		Q	R	S	U	V	W

Bid Form-2 Attachment A

PC# 04-119541

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		24x60 → 72x60 PC					
ITEM	DESCRIPTION	24 X 60	36 X 60	48 X 60	60 X 60	72 X 60	12 X 60 RESTROOM END MODULE
128	150# 11" Wood Foundation	$ 7,888.30	$ 10,906.61				$ 4,512.11
129	50# 18" Wood Foundation	$ 9,230.74	$ 11,436.52				$ 4,786.80
130	50+15# 18" Wood Foundation	$ 9,503.83	$ 12,643.43				$ 4,928.41
131	100# 18" Wood Foundation	$ 10,058.63	$ 14,061.49				$ 5,753.53
132	150# 18" Wood Foundation	$ 11,200.02	$ 14,204.13				$ 6,029.10
133	R-38 Roof Insulation	$ 2,491.02	$ 3,288.14	$ 4,151.69	$ 3,219.86	$ 5,081.66	$ 1,823.54
134	2x8 walls with R-30 insulation	$ 3,752.86	$ 4,280.18	$ 5,138.33	$ 6,807.37	$ 7,282.77	$ 3,494.44
135	Dual slope roof	$ 636.01	$ 923.60	$ 1,410.84	$ 1,854.45	$ 1,980.49	$ 346.24
136	Credit to deduct overhangs	$ 1.37	$ 1.41	$ 1.35	$ 1.44	$ 1.38	$ 1.44
137	Increase overhang on one end to 5'	$ 2,103.25	$ 3,029.93	$ 4,206.50	$ 5,049.88	$ 6,767.89	$ 1,009.97
138	Increase both overhangs to 5'	$ 4,289.79	$ 6,247.28	$ 8,163.10	$ 10,620.36	$ 12,885.00	$ 2,124.08
139	Installation on wood foundation	$ 15,295.33	$ 20,207.35				$ 30,939.05
140	Installation on concrete foundation	$ 33,420.74	$ 43,621.23	$ 52,262.12	$ 71,894.69	$ 81,625.10	$ 42,018.86
141	9' ceiling	$ 2,064.88	$ 2,641.80	$ 3,380.06	$ 5,358.54	$ 4,775.82	$ 1,330.12
142	9'6" ceiling	$ 2,881.53	$ 3,653.49	$ 4,506.03	$ 7,960.77	$ 5,913.79	$ 1,995.23
143	10' ceiling	$ 3,606.52	$ 5,096.85	$ 6,004.70	$ 7,581.69	$ 9,902.48	$ 2,701.17

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		X	Y	Z	AA	AB	AC	AD
		12X40 PC						
ITEM	DESCRIPTION	12X40 TOILET A-1	12X40 TOILET A-2	12X40 TOILET B-1	12X40 TOILET B-2	12X40 TOILET C-1	12X40 TOILET C-2	12X40 TOILET D-1
144	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, sheet vinyl w/ 6" self cove, 2x4 wood studs, Duratemp, frp wall covering, Armstrong 2910 ceiling tile, 22 gauge single slope roof w/ 2'6" side of building overhangs, R-19 floors, R-13 walls, and R-30 attic insulation, no foundation, no ramps/landing, plumbing waste drops stubbed below floor, fans only (no a/c), metal partitions where applicable.	$ 117,153.31	$ 114,362.80	$ 128,661.01	$ 132,684.05	$ 134,677.67	$ 136,576.10	$ 122,360.47
145	Upgrade floor covering to porcelain tile with 6" base.	$ 17,695.75	$ 18,049.67	$ 21,737.53	$ 21,737.53	$ 22,551.84	$ 22,551.84	$ 17,164.88
146	Upgrade to porcelain tile floor with ceramic tile wainscot to 4'.	$ 30,281.92	$ 29,676.29	$ 35,949.17	$ 35,949.17	$ 40,503.41	$ 39,288.30	$ 29,676.29
147	Upgrade to porcelain tile floor with ceramic tile walls ceiling.	$ 36,058.54	$ 37,861.46	$ 41,933.03	$ 41,933.03	$ 45,632.42	$ 44,263.44	$ 35,337.37
148	50+15# Wood Floor	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19
149	100# Wood Floor	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45
150	150# Wood Floor	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05
151	50# Concrete Floor	$ 10,955.05	$ 10,955.05	$ 11,214.65	$ 11,324.05	$ 11,147.85	$ 11,270.24	$ 11,146.05
152	50+15# Concrete Floor	$ 9,542.73	$ 9,542.73	$ 11,657.78	$ 11,767.18	$ 11,590.99	$ 11,713.38	$ 11,589.18
153	100# Concrete Floor	$ 12,153.02	$ 12,153.02	$ 12,322.49	$ 12,431.88	$ 12,255.70	$ 12,378.09	$ 12,253.88
154	150# Concrete Floor	$ 13,709.26	$ 13,709.26	$ 13,430.33	$ 13,539.73	$ 13,363.53	$ 13,485.92	$ 13,361.73
155	50# 18" Wood Foundation	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50
156	50+15# 18" Wood Foundation	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		X	Y	Z	AA	AB	AC	AD
		12X40 PC						
ITEM	DESCRIPTION	12X40 TOILET A-1	12X40 TOILET A-2	12X40 TOILET B-1	12X40 TOILET B-2	12X40 TOILET C-1	12X40 TOILET C-2	12X40 TOILET D-1
157	100# 18" Wood Foundation	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56
158	150# 18" Wood Foundation	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43
159	R-38 Roof Insulation	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 1,357.55	$ 1,357.55	$ 1,357.55
160	2x6 walls with R-19 insulation							
161	2x8 walls with R-30 insulation							
162	Dual slope roof	$ 568.73	$ 568.73	$ 568.73	$ 568.73	$ 568.73	$ 568.73	$ 568.73
163	Manifold waste drops to one POC under the building	$ 8,413.00	$ 8,413.00	$ 10,516.24	$ 11,363.95	$ 9,560.22	$ 10,532.94	$ 10,193.85
164	Installation on wood foundation	$ 22,689.36	$ 22,689.36	$ 26,230.12	$ 26,886.71	$ 26,502.57	$ 27,523.74	$ 25,184.67
165	Installation on concrete foundation	$ 32,007.43	$ 32,007.43	$ 35,784.72	$ 37,674.90	$ 36,081.36	$ 37,102.52	$ 34,126.53

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		AE	AF	AG	AH	AI
		12X40 PC	8-6x15-6 → 8-6x30 PC			
ITEM	DESCRIPTION	12X40 WORKROOM E (carpet, tackboard, 3 ton heat pump)	8'6"X15'6" TOILET	8'X21'6" TOILET	8'6"X30 TOILET	10'X32' TOILET
166	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, sheet vinyl w/ 6" self cove, 2x6 wood studs, Duratemp, frp wall covering, Armstrong 2910 ceiling tile, 22 gauge single slope roof w/ 2'6" side of building overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, plumbing waste drops stubbed below floor, fans only (no a/c), metal partitions where applicable.	$ 63,792.83	$ 53,642.10	$ 66,920.06	$ 87,052.39	$ 105,679.62
167	Upgrade floor covering to porcelain tile with 6" base.	$ 54,048.62	$ 10,332.95	$ 15,155.77	$ 20,701.87	$ 23,118.52
168	Upgrade to porcelain tile floor with ceramic tile wainscot to 4'.	$ 86,294.70	$ 16,831.65	$ 24,903.82	$ 33,699.26	$ 37,267.60
169	Upgrade to porcelain tile floor with ceramic tile walls ceiling.	$ 103,062.49	$ 19,923.95	$ 29,542.28	$ 39,883.87	$ 44,127.02
170	50+15# Wood Floor	$ 884.73	N/A	N/A	N/A	$ 797.98
171	100# Wood Floor	$ 1,629.87	N/A	N/A	N/A	$ 1,562.05
172	150# Wood Floor	$ 3,338.52	N/A	N/A	N/A	$ 3,115.05
173	50# Concrete Floor	$ 10,525.01	N/A	N/A	N/A	$ 8,282.37
174	50+15# Concrete Floor	$ 10,968.15	N/A	N/A	N/A	$ 8,564.94
175	100# Concrete Floor	$ 11,632.84	N/A	N/A	N/A	$ 8,852.55
176	150# Concrete Floor	$ 12,821.64	N/A	N/A	N/A	$ 9,110.38
177	50# 18" Wood Foundation	$ 3,580.28	$ 3,580.28	$ 3,580.28	$ 3,580.28	$ 2,719.15
178	50+15# 18" Wood Foundation	$ 3,686.20	$ 3,686.20	$ 3,686.20	$ 3,686.20	$ 3,067.46
179	100# 18" Wood Foundation	$ 4,748.52	$ 4,748.52	$ 4,748.52	$ 4,748.52	$ 3,446.55

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

ITEM	DESCRIPTION	AE 12X40 PC 12X40 WORKROOM E (carpet, tackboard, 3 ton heat pump)	AF 8-6x15-6 → 8-6x30 PC 8'6"X15'6" TOILET	AG 8'X21'6" TOILET	AH 8'6"X30 TOILET	AI 10'X32' TOILET
180	150# 18" Wood Foundation	$ 4,428.45	$ 4,654.50	$ 4,824.04	$ 5,050.10	$ 3,730.33
181	R-38 Roof Insulation	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 2,479.43
182	2x8 walls with R-30 insulation	$ 3,036.39	$ -	$ -	$ -	$ -
183	Dual slope roof	$ 303.95	$ -	$ -	$ -	$ -
184	Manifold waste drops to one POC under the building		$ 8,413.00	$ 8,413.00	$ 8,413.00	$ 8,413.00
185	Installation on wood foundation	$ 12,554.78	$ 12,554.78	$ 14,412.18	$ 15,433.34	$ 22,356.32
186	Installation on concrete foundation	$ 24,065.49	$ 24,065.49	$ 24,065.49	$ 28,940.88	$ 32,298.44

Bid Form-2 Attachment A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

ITEM	DESCRIPTION	AJ 48x40 → 192x40 PC 48X40 TWO STORY CLASSROOM	AK 12X40 TWO-STORY MODULE	AL 12 X 40 RESTROOM END MODULE
187	BUILDING BASE BID PRICE: 50# concrete first and second floor, 20# roof, no flooring, 2x8 wood studs, Duratemp, TPO single slope roof w/ 8' front overhangs, insulation per PC, no foundation, 5 ton roof mounted units in each classroom, includes elevator and 1 set of type A stair.	$ 1,042,441.42	$ 227,626.45	$ 511,526.40
188	50+15# Concrete First Floor	$ 2,662.71	$ 665.17	$ 665.17
189	R-38 Roof Insulation	$ 5,037.94	$ 3,058.56	$ 3,670.27
190	Additional Stair System	$ 61,736.86		
191	Installation on concrete foundation	$ 201,248.49	$ 40,554.68	$ 97,087.53
192	9' ceiling	$ 4,238.89	$ 1,607.45	$ 1,607.45
193	9'6" ceiling	$ 7,447.44	$ 3,439.90	$ 3,439.90
194	10' ceiling	$ 11,171.22	$ 5,155.06	$ 5,155.06

PC# ___N/A_____

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

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ITEM	DESCRIPTION	AM	AN	AO	AP	AQ	AR	AS
		High Performance w/Barrel & Clerestory 30x32	High Performance w/Barrel & Clerestory 60x32	High Performance w/Barrel & Clerestory 90x32	High Performance w/Barrel & Clerestory 120x32	High Performance w/Barrel & Clerestory 20x32 + 9x40	High Performance w/Barrel & Clerestory 40x32 + 18x40	High Performance w/Barrel & Clerestory 80x32 + 36x40
195	BUILDING BASE BID PRICE: 50+15# wood floor, 20# roof, no flooring, 2x8 wood studs, Stucco on 10' mods, metal siding on 9' mods, 24 gauge kynar roof on 10' mods, 45 mil TPO at 9x40 mods, R-19 floors, R-30 walls/attic insulation, no foundation, no ramps/landing, 9' ceiling line	$ 293,699.20	$ 559,584.77	$ 867,356.39	$ 1,190,516.60	$ 291,306.20	$ 536,949.02	$ 1,011,008.79
196	100# Wood Floor	$ 4,925.78	$ 10,434.00	$ 15,942.24	$ 21,450.46	$ 3,608.25	$ 7,035.69	$ 15,244.01
197	50+15# Concrete Floor	$ 18,117.20	$ 39,442.95	$ 59,391.70	$ 80,208.49	$ 15,578.10	$ 26,754.29	$ 57,967.62
198	100# Concrete Floor	$ 19,387.53	$ 41,764.87	$ 64,317.85	$ 86,870.84	$ 16,738.44	$ 28,990.87	$ 62,813.55
199	Increase to R-38 Roof Insulation	$ 1,579.48	$ 3,158.93	$ 4,738.41	$ 6,317.89	$ 1,825.15	$ 2,335.84	$ 5,060.97
200	Add R-20 Poly-iso on top of roof.	$ 5,057.39	$ 10,519.38	$ 16,199.84	$ 22,107.53	$ 5,522.67	$ 11,487.16	$ 23,893.30
201	9' ceiling	$ 1,757.93	$ 3,360.65	$ 4,963.37	$ 6,566.09	N/A	N/A	N/A
202	9'6" ceiling	$ 2,525.85	$ 4,837.54	$ 7,149.23	$ 9,460.91	$ 2,626.87	$ 5,463.89	$ 11,364.91
203	10' ceiling	$ 3,990.42	$ 7,671.51	$ 11,352.60	$ 15,033.70	$ 4,150.04	$ 8,632.07	$ 17,954.70
204	Add drop ceiling to the 10' barrel modules	$ 2,320.38	$ 4,640.78	$ 6,961.16	$ 9,281.56	$ 2,320.38	$ 4,640.78	$ 9,281.56
205	Add drop ceiling to the 10' clerestory modules	$ 2,320.38	$ 4,640.78	$ 6,961.16	$ 9,281.56	$ 2,320.38	$ 4,640.78	$ 9,281.56
206	Installation on concrete foundation	$ 43,563.25	$ 89,928.65	$ 138,070.76	$ 188,026.63	$ 42,808.33	$ 90,075.61	$ 182,485.99

Bid Form-2 Attachment A

PC# ____N/A_____

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

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		AT	AU	AV
		60x60 → 144x60 Multipurpose PC		
ITEM	DESCRIPTION	MULTI- PURPOSE ROOM PC 60X60	MULTI-PURPOSE ROOM PC 12x60 RESTROOM	MULTI- PURPOSE ROOM PC ADD 12X60 MODULE
207	BUILDING BASE BID PRICE: 100# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge roof w/ 5' front and 2'-6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no interior walls, no foundation, no ramps/landing, wall mount heat pumps	$ 473,463.30	$ 158,668.98	$ 49,430.78
208	150# Wood Floor	$ 24,332.48	$ 5,427.80	$ 5,427.80
209	100# Concrete Floor	$ 76,576.13	$ 16,627.73	$ 14,911.73
210	150# Concrete Floor	$ 86,306.66	$ 19,038.43	$ 16,515.19
211	R-38 Roof Insulation	$ 4,566.87	$ 1,928.74	$ 1,928.74
212	2x8 walls with R-30 insulation	$ 4,697.02	$ 2,792.28	$ 2,792.28
213	Installation on concrete foundation	$ 91,907.03	$ 23,450.70	$ 20,219.54
214	9' ceiling	$ 4,158.89	$ 970.93	$ 970.93
215	9'6" ceiling	$ 6,139.79	$ 1,619.15	$ 1,619.15
216	10' ceiling	$ 8,339.87	$ 2,203.99	$ 2,203.99

Bid Form-2 Attachment A

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
	FLOORING		
217	CARPET NYLON	SQUARE FOOT	$ 8.16
218	CARPET UPGRADE	SQUARE FOOT	$ 12.90
219	CARPET UPGRADE- COLLINS & AIKMAN/ TANDUS CARPET TILES (	SQUARE FOOT	$ 14.56
220	CARPET UPGRADE - BENTLEY CARPET TILES/TANDUS EQUAL (ST	SQUARE FOOT	$ 15.57
221	MODULAR CARPET TILES 24"X24" SHAW/TANDUS (STANDARD LA	SQUARE FOOT	$ 13.17
222	LVT	SQUARE FOOT	$ 25.02
223	LVT UPGRADE BENTLEY MILLS	SQUARE FOOT	$ 9.45
224	LVT UPGRADE ARMSTRONG	SQUARE FOOT	$ 20.51
225	HVT-HYBRID VINYL TILE	SQUARE FOOT	$ 30.68
226	GEO TILES	SQUARE FOOT	$ 43.06
227	CERAMIC TILE FLOOR WITH THIN SET OVER 1/2" BACKING - 2"X2"	SQUARE FOOT	$ 57.75
228	CERAMIC TILE BASE	LINEAR FOOT	$ 57.18
229	ARMSTRONG EXCELLON 12"X12"	LINEAR FOOT	$ 14.08
230	LUXURY VT - CENTIVA 24"X24"	LINEAR FOOT	$ 24.76
231	STANDARD VCT	SQUARE FOOT	$ 10.75
232	VCT WAXING/BURNISHING	SQUARE FOOT	$ 2.96
233	QUARRY TILE - 6"X6"	SQUARE FOOT	$ 52.50
234	STANDARD FLAT LAY SHEET VINYL	SQUARE FOOT	$ 16.81
235	STANDARD SHEET VINYL WITH SELF COVE	SQUARE FOOT	$ 23.39
236	FORBO MARMOLEUM SHEET LINOLEUM	SQUARE FOOT	$ 33.14
237	ALTRO FLOORING	SQUARE FOOT	$ 30.37
238	EPOXY FLOORING	SQUARE FOOT	$ 47.77
239	FLOOR PREP	SQUARE FOOT	$ 5.10
240	ANTI STATIC VCT FLOORING	SQUARE FOOT	$ 29.24
241	ADDITIONAL TOP SET BASE	LINEAR FOOT	$ 6.11
242	UPGRADED FLOOR INSULATION	SQUARE FOOT	$ 0.64
	WALLS		
243	INTERIOR NON-RATED 2X4 WALL, 16" OC FLOOR TO RAFTERS W/	LINEAR FOOT	$ 186.83
244	UPGRADE 2x6 EXTERIOR WALL WITH R19 INSULATION	LINEAR FOOT	$ 21.12
245	UPGRADE 2x8 EXTERIOR WALL WITH R30 INSULATION	LINEAR FOOT	$ 38.96
246	INTERIOR 1 HOUR FIRE RATED WALL, 16"OC FLOOR TO RAFTERS	LINEAR FOOT	$ 346.30
247	INTERIOR 2 HOUR FIRE RATED WALL, 16"OC FLOOR TO RAFTERS	LINEAR FOOT	$ 565.72
248	UPGRADE EXTERIOR 1 HOUR FIRE RATED WALL	LINEAR FOOT	$ 300.39
249	UPGRADE EXTERIOR 2 HOUR FIRE RATED WALL	LINEAR FOOT	$ 381.60
250	TAPE TEXTURE AND PAINT LEVEL 3	SQUARE FOOT	$ 11.95
251	TAPE TEXTURE AND PAINT LEVEL 4	SQUARE FOOT	$ 14.34
252	TAPE TEXTURE AND PAINT LEVEL 5	SQUARE FOOT	$ 17.20
253	FIBER GLASS WALL PANELS (3/32 FRP) IN LIEU OF VINYL COVER	SQUARE FOOT	$ 1.58
254	WALL VINYL UPGRADE 'A'	SQUARE FOOT	$ 9.11
255	WALL VINYL UPGRADE 'B'	SQUARE FOOT	$ 11.74
256	FULL PANEL WALL CLOSE-OFFS	EACH	$ 575.81
257	CERAMIC TILE WALL - 4"X4" DALTILE, SEMI-GLOSS	SQUARE FOOT	$ 64.53
258	OPERABLE WALL STC 51 PAIRED PANELS - MANUAL OPERATED	LINEAR FOOT	$ 1,586.97

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
259	OPERABLE WALL - ADD PASS THROUGH MAN DOOR	EACH	$ 4,534.01
260	EXTERIOR 7/16 SMART PANEL OR HARDIE PANEL - WUI CODE PR	SQUARE FOOT	$ 16.57
261	CEMENTITIOUS PANEL - MANUFACTURER STANDARD	SQUARE FOOT	$ 16.57
262	WINDOW AND DOOR TRIM	EACH	$ 193.99
263	EXTERIOR CORRUGATED METAL	SQUARE FOOT	$ 18.68
264	EXTERIOR HARDI BOARD SIDING W/ RIGGLETS - FIELD INSTALLE	SQUARE FOOT	$ 50.46
265	EXTERIOR HARDI LAPSIDING	SQUARE FOOT	$ 39.89
266	BRICK OR THIN STONE VENEER	SQUARE FOOT	$ 94.37
267	STUCCO ACRYLIC	SQUARE FOOT	$ 33.79
268	STUCCO DIAMOND WALL	SQUARE FOOT	$ 8.88
269	ELASTROMERIC ACRYLIC FINISH	SQUARE FOOT	$ 39.77
270	EXTERIOR DRY VIT	SQUARE FOOT	$ 36.27
271	UPGRADE PAINT	SQUARE FOOT	$ 1.75
272	ON SITE PAINTING OF EXTERIOR SIDING	SQUARE FOOT	$ 8.59
273	ADD FOR CUSTOM EXTERIOR COLORS	LINEAR FOOT	$ 365.15
274	10# ABC WALL HUNG FIRE EXTINGUISHER	EACH	$ 251.28
275	FIRE EXTINGUISHER IN SEMI-RECESSED WALL CABINET	EACH	$ 502.56
276	WHITE PORCELAIN ENAMEL STEEL MARKER BOARD (4X8)	EACH	$ 425.54
277	STEEL MARKER BOARD (4X4)	EACH	$ 131.25
278	STC RATED WALLS LEVEL-40	EACH MODULE	$ 27,491.06
279	TV BRACKET WITH BACKING AND POWER.	EACH	$ 609.80
	ROOF/ CEILING		
280	UPGRADE HARD CEILINGS	SQUARE FOOT	$ 49.16
281	1 HOUR FIRE RATED T-GRID SYSTEM	SQUARE FOOT	$ 7.13
282	1 HOUR FIRE RATED ROOF STRUCTURE	SQUARE FOOT	$ 32.70
283	TECTUM DIRECT ATTACHED CEILING PANELS	SQUARE FOOT	$ 15.71
284	VINYL FACED FIBERGLASS 2910 CEILING TILE	SQUARE FOOT	$ 2.01
285	UPGRADED ACOUSTICAL CEILING TILE	SQUARE FOOT	$ 11.05
286	ADD POLYISOCYANURATE ROOF INSULATION R-19	SQUARE FOOT	$ 16.76
287	ADD POLYISOCYANURATE ROOF INSULATION R-30	SQUARE FOOT	$ 18.87
288	FACTORY STANDARD TPO ROOF SYSTEM .45 MIL	SQUARE FOOT	$ 12.45
289	FACTORY STANDARD TPO ROOF SYSTEM .60 MIL	SQUARE FOOT	$ 13.02
290	HEAT WELD SEAMS ON SITE	LINEAR FOOT	$ 18.87
291	PVC ROOF SYSTEM .50 MIL	SQUARE FOOT	$ 16.96
292	PVC ROOF SYSTEM .60 MIL	SQUARE FOOT	$ 17.53
293	UPGRADE PREFINISHED STANDING SEAM ROOF	SQUARE FOOT	$ 36.95
294	20 YEAR ROOF WARRANTY	EACH	$ 3,980.45
295	15 YEAR ROOF WARRANTY	EACH	$ 3,384.34
296	MANSARD - METAL	LINEAR FOOT	$ 533.75
297	MANSARD - TILE	LINEAR FOOT	$ 603.75
298	OVERHANGS - MANUFACTURER STANDARD	SQUARE FOOT	$ 175.87
299	18" PARAPET	LINEAR FOOT	$ 259.45
300	24" PARAPET	LINEAR FOOT	$ 288.17
301	36" PARAPET	LINEAR FOOT	$ 301.19

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
302	42" PARAPET	LINEAR FOOT	$ 321.58
303	30" FASCIA METAL	LINEAR FOOT	$ 498.75
304	30" FASCIA STUCCO	LINEAR FOOT	$ 498.75
305	BOX SOFFIT STUCCO	LINEAR FOOT	$ 481.25
306	BOX SOFFIT WOOD PRODUCT SIDING	LINEAR FOOT	$ 344.75
307	2X4 SKYLIGHT WITH LIGHT SHAFT	EACH	$ 2,916.15
308	14" TUBULAR SKYLIGHT	EACH	$ 5,547.55
309	21" TUBULAR SKYLIGHT	EACH	$ 6,101.17
310	TUBULAR SKYLIGHT DIMMERS	EACH	$ 466.14
311	TUBULAR SKYLIGHT SECURITY BARS	EACH	$ 306.25
312	R38 FIBERGLASS INSULATION IN LIEU OF R30	SQUARE FOOT	$ 5.70
313	MECHANICAL SCREENS	SQUARE FOOT	$ 190.60
314	INTERIOR ROOF LADDER ACCESS	EACH	$ 4,672.46
315	EXTERIOR ROOF LADDER ACCESS	EACH	$ 9,907.52
316	ROOF DRAINS	LINEAR FOOT	$ 1,293.47
317	WALK-OFF PADS	LINEAR FOOT	$ 17.36
318	AWNINGS/CANOPIES - MANUFACTURER STANDARD AND PER PC	SQUARE FOOT	$ 304.95
319	GUTTERS/DOWNSPOUTS - MANUFACTURER STANDARD	LINEAR FOOT	$ 25.99
320	SEAMLESS GUTTERS	LINEAR FOOT	$ 58.91
321	SCUPPERS AND DOWNSPOUTS	EACH	$ 1,238.87
	DOORS		
322	EXTERIOR HOLLOW METAL DOOR PACKAGE - STEEL 3070	EACH	$ 4,021.40
323	UPGRADE TO WELDED DOOR FRAME 3070	EACH	$ 730.50
324	EXTERIOR HOLLOW METAL DOUBLE DOOR PACKAGE - STEEL 60	EACH	$ 13,007.34
325	UPGRADE TO WELDED DOOR FRAME 6070	EACH	$ 1,218.50
326	DUTCH DOORS	EACH	$ 2,314.06
327	SINGLE STOREFRONT GLASS DOOR	EACH	$ 14,837.48
328	DOUBLE STOREFRONT GLASS DOOR	EACH	$ 27,515.65
329	EXTERIOR 1 HR FIRE RATED DOOR	EACH	$ 4,137.99
330	INTERIOR 1 HR FIRE RATED DOOR	EACH	$ 2,238.42
331	EXTERIOR HOLLOW METAL DOOR W/ 18" SIDE LITE	EACH	$ 5,963.50
332	EXTERIOR DOUBLE HOLLOW METAL DOOR W/ SIDE LITES	EACH	$ 16,699.27
333	ADD 7"X36" TALL VIEW KIT	EACH	$ 425.82
334	ADD 24"X36" TALL VIEW KIT	EACH	$ 480.30
335	HOLLOW METAL DOOR WITH TOP TRANSOM	EACH	$ 5,289.80
336	HOLLOW METAL DOOR WITH TOP TRANSOM AND SIDE LITE	EACH	$ 7,512.31
337	INTERIOR DOOR PACKAGE - WOOD	EACH	$ 2,271.39
338	INTERIOR DOOR PACKAGE - BIRCH CLEAR COAT	EACH	$ 2,839.24
339	UPGRADED INTERIOR DOOR	EACH	$ 2,291.15
340	POCKET DOOR	EACH	$ 1,084.72
341	SLIDING DOOR	EACH	$ 2,314.06
342	EXTERIOR DOOR PACKAGE WITH LOUVER	EACH	$ 4,031.39
343	INTERIOR DOOR PACKAGE WITH LOUVER	EACH	$ 2,261.11
344	ROLLUP OVERHEAD DOOR	SQUARE FOOT	$ 206.82

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION
OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
345	ROLLUP OVERHEAD DOOR FIRE RATED	SQUARE FOOT	$ 286.37
346	MOTORIZED DOOR OPERATOR	EACH	$ 262.50
347	FLOOR ACCESS HATCH	EACH	$ 3,943.51
348	STEEL ROOF HATCH W/ LADDER	EACH	$ 6,756.63
349	PANIC HARDWARE IN LIEU OF STANDARD LOCKSET	EACH	$ 3,873.33
350	SCHLAGE VANDAL GUARD OR EQUAL IN LIEU OF STANDARD	EACH	$ 1,452.51
351	CARD READER	EACH	$ 2,324.19
352	ELECTRIFIED HARDWARE	EACH	$ 7,580.91
353	HARDWARE UPGRADE "A" LOW	EACH	$ 2,300.47
354	HARDWARE UPGRADE "B" MEDIUM	EACH	$ 4,200.02
355	HARDWARE UPGRADE "C" HIGH	EACH	$ 7,042.99
	WINDOWS		
356	8040 XOX /DG SLIDING ALUMINUM WINDOW 46%	EACH	$ 2,298.88
357	6040 XOX /DG SLIDING ALUMINUM WINDOW 46%	EACH	$ 2,298.15
358	4040 XO /DG SLIDING ALUMINUM WINDOW 46%	EACH	$ 1,454.10
359	HOLLOW METAL GLAZING	SQUARE FOOT	$ 155.91
360	8040 HOLLOW METAL WINDOW	EACH	$ 5,679.58
361	6040 HOLLOW METAL WINDOW	EACH	$ 4,492.75
362	4040 HOLLOW METAL WINDOW	EACH	$ 3,358.43
363	8020 HOLLOW METAL WINDOW	EACH	$ 3,700.48
364	6020 HOLLOW METAL WINDOW	EACH	$ 3,495.68
365	4020 HOLLOW METAL WINDOW	EACH	$ 2,826.70
366	4040 FIXED INTERIOR WINDOW	EACH	$ 1,207.51
367	UPGRADE TO LEXAN GLASS	SQUARE FOOT	$ 78.59
368	WINDOW MOLDING	LINEAR FOOT	$ 7.95
369	SECURITY SCREENS	SQUARE FOOT	$ 78.59
370	FIRE RATED GLAZING	SQUARE FOOT	$ 76.87
371	1" INSET METAL BLINDS ON EXTERIOR WINDOWS	SQUARE FOOT	$ 22.95
372	MANUAL OPERATING ROLLER SHADES	SQUARE FOOT	$ 42.06
373	HORIZONTAL BLINDS	SQUARE FOOT	$ 74.37
374	ALUMINUM INSERT IN HOLLOW METAL FRAME	LINEAR FOOT	$ 70.81
375	TICKET WINDOW W/ SHELF	LINEAR FOOT	$ 5,493.44
376	SERVING WINDOW	LINEAR FOOT	$ 3,431.97
377	ALUMINUM STOREFRONT WINDOW	SQUARE FOOT	$ 384.48
	ELECTRICAL		
378	150 AMP SINGLE PHASE PANEL	EACH	$ 2,486.60
379	200 AMP SINGLE PHASE PANEL	EACH	$ 2,457.25
380	225 AMP SINGLE PHASE PANEL	EACH	$ 2,457.25
381	250 AMP SINGLE PHASE PANEL	EACH	$ 3,150.02
382	400 AMP SINGLE PHASE PANEL	EACH	$ 3,150.02
383	100 AMP THREE PHASE PANEL	EACH	$ 2,131.20
384	150 AMP THREE PHASE PANEL	EACH	$ 2,750.70
385	200 AMP THREE PHASE PANEL	EACH	$ 2,723.46
386	250 AMP THREE PHASE PANEL	EACH	$ 3,683.70

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION
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	ADDITIVE ALTERNATES	UNIT	PRICE
387	225 AMP THREE PHASE PANEL	EACH	$ 3,067.58
388	400 AMP THREE PHASE PANEL	EACH	$ 3,805.60
389	6X6X6 EXTERIOR SIGNAL BOX W/3/4"CONDUIT TO ATTIC	EACH	$ 255.21
390	12X12X6 EMPTY BOX	EACH	$ 218.75
391	EXTERIOR WALL PACK	EACH	$ 506.20
392	3 COMPARTMENT EMPTY GUTTER TRAY	EACH	$ 1,109.51
393	4 COMPARTMENT EMPTY GUTTER TRAY	EACH	$ 1,421.01
394	110V DUPLEX WALL RECEPTACLE WITH COVER	EACH	$ 327.92
395	110V DUPLEX WALL RECEPTACLE WITH COVER- DEDICATED	EACH	$ 533.75
396	110V DUPLEX WALL GFI RECEPTACLE WITH COVER	EACH	$ 346.85
397	110V DUPLEX FLOOR RECEPTACLE WITH COVER	EACH	$ 1,069.26
398	110V FOUR PLEX FLOOR BOX	EACH	$ 1,220.67
399	DATA FLOOR BOX	EACH	$ 812.00
400	220V DUPLEX WALL RECEPTACLE WITH COVER	EACH	$ 707.96
401	30 AMP CIRCUIT - WALL	EACH	$ 525.00
402	40 AMP CIRCUIT - WALL	EACH	$ 525.00
403	50 AMP CIRCUIT - WALL	EACH	$ 525.00
404	60 AMP CIRCUIT - WALL	EACH	$ 526.59
405	DEDICATED FOUR PLEX WALL RECEPT	EACH	$ 496.37
406	WIRE MOLD SERIES 5500	LINEAR FOOT	$ 176.75
407	DATA WALL BOX WITH BLANK COVER PLATE	EACH	$ 180.20
408	INTERIOR LIGHT SWITCH WITH OCCUPANCY SENSOR	EACH	$ 338.37
409	INTERIOR LIGHT SWITCH WITH SINGLE BUTTON (DIMMING)	EACH	$ 268.42
410	INTERIOR LIGHT SWITCH WITH TWO BUTTON	EACH	$ 212.73
411	INTERIOR LIGHT SWITCH WITH SCENE CONTROLLER	EACH	$ 360.43
412	LED LIGHTING WITH BATTERY BACK-UP	EACH	$ 1,391.86
413	LIGHTING ROOM CONTROLLER: PHOTOCELL	EACH	$ 553.56
414	LIGHTING ROOM CONTROLLER: OCCUPANCY SENSOR	EACH	$ 390.63
415	LIGHTING ROOM CONTROLLER: PLUG LOAD CONTROLLER	EACH	$ 315.72
416	LIGHTING ROOM CONTROLLER: REMOTE CONTROL	EACH	$ 374.96
417	LIGHTING CONTROL PANEL	EACH	$ 2,314.06
418	EMERGENCY LIGHT W/ BATTERY BACKUP-INTERIOR WALL MOUN	EACH	$ 429.39
419	EXIT LIGHT W/ BATTERY BACK UP - INTERIOR WALL MOUNT (LOW	EACH	$ 805.00
420	EXTERIOR LED FIXTURE WITH INTEGRAL PHOTO	EACH	$ 296.99
421	UPGRADED EXTERIOR LIGHTS	EACH	$ 819.09
422	CAN LIGHTS - MANUFACTURER STANDARD	EACH	$ 231.41
423	SOFFIT LIGHTS MANUFACTURER STANDARD	EACH	$ 231.41
424	INTERIOR LIGHTS - LIGHTING OUTPUT INVERTER (IN LIEU OF EMI	EACH	$ 1,218.36
425	SMOKE/HEAT DETECTOR	EACH	$ 297.50
426	CO2 DETECTOR	EACH	$ 1,400.01
427	PENDANT LIGHTING - MANUFACTURER STANDARD	LINEAR FOOT	$ 1,764.33
428	TRACK LIGHTING MANUFACTURER STANDARD	LINEAR FOOT	$ 621.90
429	CONDUIT 1-3/4"	LINEAR FOOT	$ 3.62
430	CONDUIT 2"	LINEAR FOOT	$ 6.51

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
431	CONDUIT 3"	LINEAR FOOT	$ 9.04
432	CONDUIT 4"	LINEAR FOOT	$ 12.58
433	HOME RUNS	LINEAR FOOT	$ 99.79
434	TRANSFORMER	EACH	$ 15,909.18
435	IDF CABINET	EACH	$ 1,590.92
436	DIRECT INDIRECT LIGHTING	EACH	$ 940.09
	HEATING AND COOLING		
437	ADD 5 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 11,180.81
438	UPGRAE TO 5T ROOF MOUNT HEAT PUMP UNIT	EACH	$ 41,329.98
439	UPGRADE 5T ROOF MOUNT GAS PACK UNIT	EACH	$ 43,176.24
440	UPGRADE 5T INTERIOR HEAT PUMP UNIT	EACH	$ 29,363.41
441	ADD 2 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 8,074.54
442	ADD 3.5 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 9,381.80
443	ADD 4 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 10,269.06
444	ADD 3.5 TON ROOF MOUNT HEAT PUMP UNIT	EACH	$ 37,136.96
445	ADD 4 TON ROOF MOUNT HEAT PUMP UNIT	EACH	$ 39,931.72
446	ADD 3.5 TON ROOF MOUNT GAS PACK UNIT	EACH	$ 38,981.47
447	ADD 4 TON ROOF MOUNT GAS PACK UNIT	EACH	$ 41,777.98
448	ADD 7T ROOF MOUNT GAS PACK UNIT	EACH	$ 54,917.05
449	ADD 10T ROOF MOUNT GAS PACK UNIT	EACH	$ 64,398.61
450	2 TON MINI SPLIT SYSTEM	EACH	$ 8,799.27
451	WAG 40 GAS HVAC UNIT IN LIEU OF 4 TON WALL MOUNT HEAT PU	EACH	$ 5,190.53
452	ROOF MOUNT UNIT CURBS METAL/WOOD	EACH	$ 6,091.80
453	PIPE SUPPORT BLOCK (GAS & ELECTRICAL LINES AT ROOF)	EACH	$ 2,199.82
454	RESTROOM CEILING HEATER	EACH	$ 1,701.01
455	PER UNIT 3PHS UPGRADE	EACH	$ 2,093.08
456	PER UNIT BARD UPGRADE	EACH	$ 1,750.01
457	SUPPLY REGISTER AND 12' OF DUCT	EACH	$ 386.75
458	RETURN AIR REGISTER AND 12' OF DUCT	EACH	$ 313.25
459	ADD DUCTING BY LF	LINEAR FOOT	$ 27.93
460	ADD GALVANIZED DUCTING BY LF	LINEAR FOOT	$ 160.83
461	SMOKE/FIRE DAMPERS	EACH	$ 3,753.77
462	BAROMETRIC RELIEF DAMPER	EACH	$ 887.25
463	HVAC RETURN AIR PLENUM CHASE WALL(12FEET)	EACH	$ 3,235.77
464	FIRE RATED SHAFT	LINEAR FOOT	$ 253.75
465	CEILING EXHAUST FAN (120 CFM) WITH DUCT	EACH	$ 694.75
466	KITCHEN EXHAUST FAN, COOK VCR-XP-300 2750 CFM	EACH	$ 18,670.85
467	KITCHEN EXHAUST FAN, COOK VCR-XP-180 2050 CFM	EACH	$ 18,392.60
468	KITCHEN SUPPLY FAN, COOK 120KSP-B 2200 CFM	EACH	$ 17,970.85
469	EXHAUST FAN COOK ACEB 70C2B	EACH	$ 9,446.55
470	EXHAUST FAN COOK ACEB 60C2B	EACH	$ 9,166.55
471	INSECT CONTROL FAN	EACH	$ 5,671.78
472	ADD QUIET CLIMATE I	EACH	$ 14,547.83
473	ADD QUIET CLIMATE II	EACH	$ 22,198.87

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	ADDITIVE ALTERNATES	UNIT	PRICE
474	UPGRADE TO QTEC 5T PACKAGED HEAT PUMP	EACH	$ 20,142.61
475	UPGRADE TO ITEC 5T INDOOR HEAT PUMP	EACH	$ 28,113.91
476	SPLIT SYSTEM	EACH	$ 52,500.29
477	VRF HAVC SYSTEM	EACH	$ 108,298.74
478	SAFETY RAILS FOR HVAC	EACH	$ 1,613.51
479	MAKE-UP AIR	EACH	$ 10,124.02
480	VENTILATION HOOD	EACH	$ 2,892.58
481	UPGRADED WIRELESS THERMOSTAT	EACH	$ 723.14
482	ENERGY MANAGEMENT SYSTEM	EACH	$ 4,111.83
	PLUMBING		
483	INTERIOR SINGLE UNISEX TOILET ROOM	EACH	$ 14,603.83
484	INTERIOR DOUBLE UNISEX TOILET ROOM	EACH	$ 15,478.84
485	ELECTRIC TANKLESS WATER HEATER	EACH	$ 1,163.76
486	6 GAL WATER HEATER	EACH	$ 3,123.77
487	10 GAL WATER HEATER	EACH	$ 2,768.83
488	30 GAL WATER HEATER	EACH	$ 4,628.12
489	50 GAL ELECT/GAS WATER HEATER	EACH	$ 6,345.54
490	GAS PIPING	LINEAR FOOT	$ 43.75
491	GAS TURRETS	EACH	$ 894.25
492	CAST IRON DRAIN LINES	LINEAR FOOT	$ 78.75
493	ACID RESISTANT WASTE PIPING	LINEAR FOOT	$ 164.50
494	FLOOR DRAINS	EACH	$ 1,748.28
495	NON FREEZE PROOF HOSE BIB WITH PLUMBERS KEY	EACH	$ 302.75
496	PLUMB WALL FOR FIXTURE WITH SUPPLY LINE(S) AND DRAIN LIN	EACH	$ 1,617.01
497	DRINKING FOUNTAIN DUAL WALL MOUNTED INTERIOR	EACH	$ 6,116.28
498	DRINKING FOUNTAIN DUAL WALL MOUNTED EXTERIOR	EACH	$ 8,779.80
499	BOTTLE FILLER - MANUFACTURER STANDARD	EACH	$ 5,379.97
500	BOTTLE FILLER CHILLED - MANUFACTURER STANDARD	EACH	$ 5,577.39
501	BOTTLE FILLER/DRINKING FOUNTAIN COMBO - MANUFACTURER	EACH	$ 6,452.86
502	BOTTLE FILLER/DRINKING FOUNTAIN COMBO - CHILLED	EACH	$ 6,622.08
503	SAFETY RAILS FOR DRINKING FOUNTAIN	EACH	$ 1,764.01
504	BUBBLER FOR SINK	EACH	$ 645.75
505	TROUGH SINK	EACH	$ 7,231.45
506	BABYBATH SINK	EACH	$ 3,615.72
507	CHANGING TABLE	EACH	$ 1,012.40
508	LAVATORY WALL HUNG VITREOUS CHINA 19" X 17" WITH CARRIE	EACH	$ 1,609.66
509	TOILET WALL HUNG VITREOUS CHINA FLUSH VALVE· ADA / STAN	EACH	$ 2,436.01
510	FLUSH VALVE TOILET OR URINAL	EACH	$ 1,919.76
511	15X22 COFFEE BAR SINK W/GOOSE NECK FAUCET & WRIST BLAD	EACH	$ 3,515.77
512	CLASSROOM 17X25 SINK	EACH	$ 2,698.51
513	SINGLE STAINLESS STEEL SINK	EACH	$ 1,446.29
514	DOUBLE BOWL STAINLESS STEEL WITH 8" SINGLE LEVER FAUCE	EACH	$ 4,159.77
515	THREE BOWL SS COMM. SINK INCLUDES DRAIN BOARDS AND FA	EACH	$ 13,051.57

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
516	MOP SINK W/ LEGS &. SWING FAUCET	EACH	$ 2,576.01
517	MOP SINK 24- X 24" FLOOR MOUNTED WITH WALL FAUCET	EACH	$ 2,815.77
518	36" X 36" FIBERGLASS SHOWER UNIT WITH FLOOR DRAIN	EACH	$ 7,362.29
519	FIBERGLASS ADA SHOWER STALL WITH ADA LIP AND SEAT	EACH	$ 9,087.80
520	GARBAGE DISPOSAL	EACH	$ 1,492.76
521	EMERGENCY EYE WASH	EACH	$ 14,208.33
522	MIRROR	EACH	$ 306.47
523	TOILET PAPER DISPENSER	EACH	$ 213.62
524	PAPER TOWEL DISPENSER	EACH	$ 236.93
525	SOAP DISPENSER	EACH	$ 113.13
526	TOILET SEAT COVER DISPENSER	EACH	$ 94.05
527	UPGRADE SOLID PLASTIC PARTITIONS NON-ADA COMPARTMENT	EACH	$ 1,610.01
528	UPGRADE SOLID PLASTIC PARTITIONS ADA COMPARTMENT	EACH	$ 1,764.01
529	UPGRADE SOLID PLASTIC PARTITIONS URINAL SCREEN	EACH	$ 708.75
530	MODESTY PARTITIONS	EACH	$ 1,373.97
531	FULL-HEIGHT PARTITIONS	EACH	$ 2,241.75
532	WATERLESS URINALS	EACH	$ 2,271.51
533	UPGRADE TO ELECTRIC FLUSH VALVE TOILET OR URINAL	EACH	$ 1,246.01
534	UPGRADE TO ELECTRONIC SENSOR FAUCETS	EACH	$ 1,134.01
535	FLOOR MOUNTED FLUSH VALVE TOILET	EACH	$ 1,743.08
536	WALL MOUNTED FLUSH VALVE TOILET	EACH	$ 2,555.01
537	NEUTRALIZATION TANK	EACH	$ 6,095.28
538	EXPANSION TANK	EACH	$ 1,568.01
539	ADD FLOOR SINK	EACH	$ 3,080.02
540	ADD FOR POINT OF CONNECTIONS	EACH	$ 3,442.27
541	PLUMBING MANIFOLD	EACH	$ 1,590.92
542	ABS PLUMBING PIPING	EACH	$ 551.31
543	TEMPERED WATER SYSTEM VALVE	EACH	$ 723.14
	CABINETRY		
544	PLUMBED SINK AND CABINET W/BUBBLER	EACH	$ 5,251.76
545	BASE CABINET - WIC #102 L36 X H36 X D24	EACH	$ 1,834.01
546	BASE CAB WIC #142	EACH	$ 1,912.76
547	DRAWER BASE CAB WIC #222	EACH	$ 2,080.76
548	DRAWER BASE CAB WIC #240	EACH	$ 1,774.51
549	DRAWER BASE CAB WIC #230	EACH	$ 1,746.51
550	WALL HUNG CAB WIC #312	EACH	$ 1,214.51
551	OPEN UPPER CABINET - WIC #300 L36 X H30 X D12	EACH	$ 1,162.01
552	UPPER CABINET WITH DOORS - WIC # 302 L36 X H30 X D12	EACH	$ 1,162.01
553	OPEN TALL STORAGE CABINET - WIC #400 L36 X H84 X 024	EACH	$ 1,961.76
554	LOCKABLE TALL STORAGE CABINET - WIC#402 L36 X H84 X D24	EACH	$ 2,065.01
555	TALL STORAGE WIC #440	EACH	$ 1,543.51
556	7' CORNER TV CABINET	EACH	$ 2,770.27
557	TALL TEACHER CABINET WIC #530 L48 X H84 X 024	EACH	$ 2,381.76
558	16' TEACHING WALL	EACH	$ 18,074.10

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
559	20' TEACHING WALL	EACH	$ 26,457.07
560	30' TEACHER'S WALL	EACH	$ 33,071.72
561	30' SPECIAL TECH WALL	EACH	$ 33,402.44
562	BENCHES	LINEAR FOOT	$ 180.79
563	LOCKERS	SQUARE FOOT	$ 65.08
564	SCIENCE WORK STATION/ISLAND	EACH	$ 12,733.07
565	STAINLESS STEEL COUNTERS	LINEAR FOOT	$ 318.18
566	KITCHEN	EACH	$ 34,562.69
567	WARDROBE RACK WIC #540M L60 WITH 15 HOOKS (INTERIOR)	EACH	$ 1,755.26
568	WARDROBE RACK WIC #540M L60 WITH 15 HOOKS (EXTERIOR)	EACH	$ 2,035.26
569	CUBBY STORAGE WIC #544 L48 X H66 X 012 (48 CUBICLES)	EACH	$ 3,031.02
570	LOW BOOK SHELVES- WIC #600 L36 X H 42 X 09	EACH	$ 1,610.01
571	HIGH PRESSURE LAMINATE COUNTER TOP	LINEAR FOOT	$ 173.25
572	HARD SURFACE COUNTER TOP	LINEAR FOOT	$ 259.88
573	EPOXY COUNTER TOP	LINEAR FOOT	$ 91.00
574	EPOXY COUNTER TOP W/ SINK	LINEAR FOOT	$ 920.51
575	CABINET BLOCKING - UPPER 4X4	LINEAR FOOT	$ 25.38
576	CABINET BLOCKING - LOWER	LINEAR FOOT	$ 25.38
577	ADD FOR WIC CERTIFICATION	EACH	$ 4,761.78
	APPLIANCES		
578	RESIDENTIAL RANGE HOOD	EACH	$ 1,347.51
579	RESIDENTIAL FREE STANDING 30" ELECTRIC RANGE	EACH	$ 5,421.53
580	RESIDENTIAL REFRIGERATOR (18 CU FT) FROST-FREE	EACH	$ 3,699.52
581	24" UNDER COUNTER RESIDENTIAL REFRIGERATOR 6.0 CU FT	EACH	$ 1,820.36
582	RESIDENTIAL DISHWASHER (2 CYCLE)	EACH	$ 3,752.02
583	RESIDENTIAL WASHER	EACH	$ 4,838.78
584	RESIDENTIAL DRYER	EACH	$ 3,758.37
585	COMM. RANGE HOOD 5X21 WITH FIRE SUPPRESSION SYSTEM	EACH	$ 176,287.23
586	VULCAN 36L COMMERCIAL 6 BURNER RANGE WITH OVEN	EACH	$ 9,721.30
587	SINGLE DOOR 27" COMM. FREEZER 23 CU FT	EACH	$ 9,210.30
588	SINGLE DOOR 27" COMM. REFER 23 CU FT	EACH	$ 9,731.80
589	COMMERCIAL DISHWASHER	EACH	$ 30,853.67
590	8X8 WALK IN REFRIGERATOR	EACH	$ 28,596.91
591	12X17 WALK IN REFRIGERATOR	EACH	$ 56,884.07
592	10X20 WALK IN FREEZER	EACH	$ 66,062.87
593	DISPOSER 1-1/2 HP	EACH	$ 6,766.61
594	FAUCET PRE-RINSE	EACH	$ 2,014.94
595	SINK- FOOD PREP 1 COMPARTMENT	EACH	$ 11,900.07
596	MICROWAVE	EACH	$ 1,149.84
597	STANDARD FUME HOOD	EACH	$ 57,278.77
	MISC. ITEMS		
598	CONCRETE FOUNDATIONS	SQUARE FOOT	$ 67.86
599	SLAB ON GRADE FOUNDATION	SQUARE FOOT	$ 63.31
600	FOUNDATION VENTS AND GRATES	EACH	$ 2,127.62

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DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
601	FOUNDATION EMBED PLATES	EACH	$ 200.85
602	FOUNDATION DETERIORATION PROTECTION SYSTEM	LINEAR FOOT	$ 46.48
603	CONCRETE BOOM PUMP	PER HOUR	$ 1,443.76
604	CRANE PER HOUR MINIMUM OF 4 HRS	PER HOUR	$ 2,195.78
605	AREA DRAINS (UNDER BUILDING)	SQUARE FOOT	$ 5,983.28
606	EXCAVATION FOR FOUNDATION	CUBIC YARD	$ 182.00
607	LIGHT WEIGHT CONCRETE WATER PROOF COATING	SQUARE FOOT	$ 8.75
608	RODENT SLAB	SQUARE FOOT	$ 11.82
609	VAPOR BARRIER	SQUARE FOOT	$ 10.85
610	METAL 4X11 RAMP AND 5X7 LANDING WITH HANDRAILS	SQUARE FOOT	$ 41.94
611	UPGRADE RAMP MATERIALS TO DIAMOND PLATE	SQUARE FOOT	$ 53.51
612	CONCRETE 4X11 RAMP AND 5X7 LANDING WITH HANDRAILS	EACH	$ 17,739.46
613	CONCRETE RAMP W/HANDRAILS	EACH	$ 17,707.64
614	EXTEND CONCRETE RAMP OR LANDING WITH HANDRAILS	LINEAR FOOT	$ 856.57
615	EXTEND METAL RAMP OR LANDING WITH HANDRAILS	LINEAR FOOT	$ 449.75
616	36X15 STAGE WITH STAIR SYSTEM	EACH	$ 31,220.17
617	CAISSON STAIR SUPPORT SYSTEM	EACH	$ 14,700.08
618	WHEEL CHAIR LIFT FOR STAGE	EACH	$ 53,524.05
619	PERFORATED HANDRAILS	LINEAR FOOT	$ 586.25
620	UPGRADED HANDRAILS	LINEAR FOOT	$ 586.25
621	WIRE MESH HANDRAILS	LINEAR FOOT	$ 708.75
622	TWO STORY ELEVATOR MODULE	EACH	$ 207,031.10
623	TWO STORY BRIDGING	LINEAR FOOT	$ 2,380.01
624	TWO STORY BALCONY	LINEAR FOOT	$ 2,182.59
625	TWO STORY STRAIGHT RUN STAIR SYSTEM	EACH	$ 74,342.16
626	TWO STORY SWITCH BACK STAIR SYSTEM	EACH	$ 80,654.45
627	ADD FOR ENERGY AND ENVIRONMENT BUILDING PACKAGE	SQUARE FOOT	$ 73.50
628	ADDITIONAL 10x32 MODULE	SQUARE FOOT	$ 48,175.60
629	ADDITIONAL 9x40 MODULE	EACH	$ 127.27
630	CONTRACT AND PROJECT SUPERVISION	PER HOUR	$ 216.59
631	ONSITE PLUMBER	PER HOUR	$ 381.39
632	ONSITE ELECTRICIAN	PER HOUR	$ 243.04
633	CONTROL FOR UTILITY COMPANY OVERRIDE	EACH	$ 28,925.78
634	DAILY CREW PER DIEM OUTSIDE 150 MILES	PER DAY	$ 1,571.51
635	DRYWELL FOR CONDENSATION LINES	EACH	$ 1,916.26
636	DSA APPOINTMENTS	PER HOUR	$ 262.50
637	ENGINEERING AND DESIGN	PER HOUR	$ 259.90
638	ENGINEERING AND OUTSIDE CALCS (SE, HVAC, ETC.)	PER HOUR	$ 325.42
639	FIRE ALARM SYSTEM BY BLDG SF	SQUARE FOOT	$ 26.25
640	FIRE SPRINKLER IN OPEN BLDG BY SF	SQUARE FOOT	$ 66.50
641	GENERAL CLEANING	SQUARE FOOT	$ 1.92
642	INCLUDE % SUPERVISION AND % OVERHEAD AND PROFIT.	PERCENT	$ 23.86
643	METAL GALVANIZING	LINEAR FOOT	$ 516.25
644	SIGNAGE	EACH	$ 444.50

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION
OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
645	SOIL REPORT	EACH	$ 13,125.07
646	SPOIL REMOVAL	CUBIC YARD	$ 89.25
647	SUBMITTALS	PER HOUR	$ 131.25
648	SURVEY (MINIMUM 4 HOURS)	PER HOUR	$ 953.76
649	UNFORESEEN ITEMS NOT ITEMIZED, WILL BE INVOICED TO	%	$ 21.69
650	PERFORMANCE/PAYMENT BONDS	%	$ 1.72
651	COURSE OF CONSTRUCTION/BUILDERS RISK INSURANCE	%	$ 0.72
	ADDITIVE. ALTERNATE DELIVERY SERVICE CAL TRANS APPROVED ROUTES		
	RATES FOR UP TO 40' MODULE		
	MILES		
652	0·30	EACH	$ 2,151.82
653	31-40	EACH	$ 2,292.86
654	41-50	EACH	$ 2,433.90
655	51-60	EACH	$ 2,573.03
656	61-70	EACH	$ 2,714.07
657	71-80	EACH	$ 2,855.11
658	61-90	EACH	$ 2,996.16
659	91-100	EACH	$ 3,135.29
660	101-115	EACH	$ 3,346.85
661	116-130	EACH	$ 3,558.41
662	131-145	EACH	$ 3,769.97
663	146-160	EACH	$ 4,050.15
664	161-180	EACH	$ 4,332.23
665	181-200	EACH	$ 4,612.40
666	201-225	EACH	$ 4,965.00
667	226-250	EACH	$ 5,315.70
668	251-275	EACH	$ 5,670.20
669	276-300	EACH	$ 6,018.99
670	301-325	EACH	$ 6,371.59
671	326-350	EACH	$ 6,722.29
672	351-375	EACH	$ 7,072.98
673	376-400	EACH	$ 7,425.59
674	401-425	EACH	$ 7,776.28
675	426-450	EACH	$ 8,128.88
676	451-475	EACH	$ 8,479.58
677	476-500	EACH	$ 8,832.18
678	501·525	EACH	$ 9,182.87
679	526-550	EACH	$ 9,535.47
680	551-575	EACH	$ 9,886.17
681	576-600	EACH	$ 10,238.77
682	ADD FOR 60' MODULAR/OVERSIZE 12'+	EACH	$ 1,190.01
683	ADD FOR 64'?MODULAR/OVERSIZED 12'+	EACH	$ 1,785.01
684	ADD FOR OVERSIZED 12' PLUS LOAD	EACH	$ 3,213.02
685	PILOT CAR PER MILE PER PILOT CAR	EACH	$ 16.27

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
686	CHP ESCORT	EACH	$ 4,530.76
687	CABLE TRAILERS	EACH	$ 3,652.27
688	PERMITS AND FEES	EACH	$ 1,293.26
689	POLE CAR PER MILE	EACH	$ 16.27
690	SIDE LOADS	EACH	$ 910.01
691	REVERSE LOADS	EACH	$ 801.82
692	3 POINT UNLOAD	EACH	$ 801.82
693	MODULE SHUTTLE SERVICE AT SITE PER MODULE	EACH	$ 700.00
694	ROLL-ON SET - PER UNIT	EACH	$ 3,442.23
695	2' WOOD CLOSE OFF BETWEEN BUILDINGS	EACH	$ 1,333.51
696	2" EXPANDED METAL CLOSE OFF BETWEEN BUILDINGS	EACH	$ 4,555.28
697	6" EXPANDED METAL CLOSE OFF BETWEEN BUILDINGS	EACH	$ 1,786.76

EXHIBIT B

Vendor Quote

[REMAINDER OF PAGE INTENTIONALLY BLANK; EXHIBIT FOLLOWS]

Silver Creek

October 2, 2025

Attn: Mr. Kitchens

RE: Proposal for (1) 36'x40' TK Classroom Building at Junipero Serra ES

Thank you for the opportunity to provide a proposal for (1) 36'x40' TK Classroom Building for Junipero Serra ES. Silver Creek Modular (SCM) has been awarded a piggyback contract with Hesperia Unified School District. This allows us to utilize its piggyback provisions to contract with other School Districts. This proposal is based on PC #04-121999 and floor plan received October 10th,2025 and district specs All terms and conditions shall be per the Hesperia Unified School District contract. Appendices A & B attached hereto.

(1) 36'x40' TK Classroom Building	$795,548.00
Installation of Building including electrical (Labor only)	$ 16,234.00
Installation of Flooring (Labor only)	$ 4,230.00
Completion of Building on Site (Labor only)	$ 15,324.00
Color Coated Plaster (Labor only)	$ 24,022.00
Total Dollar Amount Including Site Installation and Completion	$855,358.00
District Allowance to Integrate District Standards	$ 42,267.90
Total Building Cost and District Allowance	$897,625.90

Silver Creek

Proposed Construction Schedule:

DSA approval is needed prior to manufacturing. Manufacturing will be based on 2022 CBC. Installation and Completion will be negotiated upon Notice of Award. All concepts and/or files are to be considered instruments of services and intellectual property of Silver Creek Modular.

The actual dates may vary based upon the District's Architect receipt of DSA approval for the building(s) and the site. Any changes by DSA may create additional charges. In addition, the availability of the site to begin construction may change the proposed construction schedule.

Sample schedule will vary, depending on project. This is for a "range" reference only. However, it is imperative these durations are factored into your production schedule. Please note – any delay can affect your production date.

Sample Schedule from Notice to Proceed

DSA approval package to submit to AOR *(Electronic Copies Only – No Hard Copies will be provided)*	*8 weeks from NTP/contract*
DSA Approval Submittals	*Not in SCM's control* *4 weeks*
Material Procurement from Approved Submittals	*4 weeks*
Fabrication	*4 weeks* *(Fabrication pending SCM production line availability)*
Delivery Installation	*1 day* *w/o any obstruction* *2 weeks w/o any obstruction*
Completion	*90 Days*

Payment Schedule:

Monthly progress billings and payment based on approved Schedule of Values, as well as 5% retention.

Disclaimer:

This proposal is valid for 60 days. Due to the potential for price fluctuations, we reserve the right to review this quote prior to the execution of a contract and request a change to the pricing and terms of this proposal with appropriate substantiation.

Due to current market volatility, especially concerning extraordinary governmental actions including, but not limited to, imposition of new or increased tariffs. If any materials or components directly used in the production of the modular buildings delineated in this proposal are subject to such actions or volatility, Silver Creek Modular, LLC shall have the right to immediately adjust the total price upward by an amount equal to the percentage increase in the cost of such materials or components as verified by appropriate supporting substantiation.

This proposal is based on the 2022 California Building Code. If the project is resubmitted due to DSA expiration or any other reason, it may become subject to the 2025 California Building Code. Any resulting design modifications or scope revisions required to meet the updated code shall be treated as a change order, with all associated costs to be addressed accordingly.

Important Note: The actual dates may vary based upon the District's Architect receipt of DSA approval for the modular building and the site. Any non-standard changes by DSA may create additional charges. In addition, the availability of the project site to begin construction may impact the proposed schedule. Delays in the schedule may impact the project cost.

Sales tax is calculated based on the rate in effect at the time this proposal is issued. If there is a supplemental increase imposed by the State, County, or City after this date, any additional tax liability will be addressed as a change order.

INCLUSIONS:

GENERAL

- Delivery w/o any Obstructions
- Crane w/o any Obstructions – Possibility of a Saturday Crane, included in the base price
- Installation w/o any Obstructions
- Engineering and Design
- Engineering for Concrete Foundation per PC – Below Grade Concrete Foundations and Weld Plates by others
- Contract and Project Supervision
- 1-Year Manufacturer Warranty
- Payment and Performance Bonds
- Code Required Signage including Egress (Exit) Restroom Bruel, Illuminated Exits Signs (Room Signage by others)

INTERIOR

- Lightweight Concrete Floors
- Wood Stud Framing per PC
- Dex-O Tex Epoxy Flooring in Restroom
- Allura Decibel .8 AD8 LVT Flooring Storage and Classroom
- Koroseal Tackboard School Collection at Classroom and Storage
- Corian at Restroom Walls – Full height
- Corian behind all Sinks and Water Bottle Fillers
- 9’ – 0” Ceiling Main Grid w/ 2x4 1938 Armstrong lay-in Tiles – Installed at Factory
- Hard Lid Ceilings at Restroom
- Solid Birch Interior Door w/KD Frame
- Insulation per PC
- Semi Recessed Fire Extinguishers
- 4” Deep Vertical Alabaster Vinyl Window Coverings (not per District Spec)
- 24 Coat Hooks
- Blocking – 6’x 8’ for future 80” TV

Silver Creek

EXTERIOR

- Single-Slope Roof
- Color Kynar Standing Seam Roofing System
- Overhangs Front 5’ & Rear 2’-6” w/ Enclosed Box Soffit
- Standard Gutters & Downspouts per PC (To be Tie into the Storm Drain Underground by others)
- Dunn Edward Paint
- Wood Stud Framing per PC
- Color Coated Smooth Finish Exterior Plaster w/Reveals per Drawings Oct 2nd,2025
- Insulation per PC
- Exterior Doors Aluminum Storefronts w/ Continuous Hinges, Dual Pane, 0.36 VT and Low E
- (1)3070 Storefront w/2 Panes, Transom and Side Light w/2 Panes
- (1)3070 Storefront w/2 Panes and Transom
- District Door Hardware
- Storefront Windows – Per Elevations Oct 2nd, 2025 Dual Pane, 0.36 VT and Low E
- (3) 8’x7’ w/6 Panes, (1)6’-8” x 7’ w/4 Panes, (3)2’x7’ w/2 Panes, (1)6’x18” w/2 Panes, 8’x18” w/2 Panes, (2)8’x1’-11” w/2 Panes and (1)6’x1’-11” w/2 Panes
- 1 Hour Fire Rating @ 40’ Left Side Wall

MECHANICAL

- (1) 5 Ton Three Phase 3-Stage Quiet Climate Wall Mounted HVAC equipped with:
  - Phase Protector
  - Condenser and Evaporator coil with phenolic coating
  - SCM to provide and install the following conduit runs with pull strings:
  - (1) conduit stubbed outside the building to access the SCM Building.
  - (1) conduit run entering the building at the thermostat location.
  - (1) conduit run from the thermostat to the BACnet connection located adjacent to the wall-mounted HVAC unit.
- Thermostat to be provided by others.
- SCM to coordinate with HA and District for EMS (MDF on Site)
- Exhaust Fan at Restroom per PC

ELECTRICAL

SCM Standard LED Exterior Lights per PC

- SCM Standard LED Interior Lights per PC
- Three Phase 150amp Load Center
- 24 Data Pathways Stubbed Above Ceiling
- Child Proof Receptacles
- Electrical Per Floor Plan
- District Spec Programmable Clock
- (2) Provisions for Future Lighting

PLUMBING

American Standard Baby Devore Water Closets w/HE Royal Sloan

- Hi/Lower Classroom Casework American Standard Utility sink 34" Chicago 1100 Series Faucet Hi/Low Corian bullnose countertop to shift up from 24" to 34" to accommodate knee clearance and temper insta hot
- Children Sink Cabinet (Elkay DRKAD2517C Sink w/Corian Bull Nose Countertop w/1100)
- SCM Standard Toilet Accessories (ADA Grab Bars, TP Dispenser)
- Black Translucent Hillyard Electronic PAP4301190 Paper Towel Dispenser
- **Drinking Fountain – Haws 1119-1920 ADA Dual w/ Bottle Filler w/Stainless Backing**

CASEWORK

- Casework PL per floor plan dated Oct 2nd w/ Corian Solid Surface countertops w/ bullnose
- All Casework to be lockable and WIC Included
- Teaching Wall w/Tray, Corian Counter Top and Sliding Markerboard (w/80" TV and Bracket by others)
- WIC - included

(Note: foundation engineering does not include shop drawing and/or submittal review/approval for contractors providing the foundation. Site GC is responsible for reviewing its subcontractor's submittals to ensure compliance with the foundation design.)

EXCLUSIONS: SITEWORK

- Site preparation and access
- Spoils, asphalt or sod removal from site
- Engineered pad
- Connection of all utilities
- Walkways, landscaping and irrigation
- Concrete curb and flatwork
- Soil testing and reports
- Survey and Staking
- Grading, excavating
  Backfill and compaction around buildings
- Special unloading or craning
- Fees for blocking streets
- Special transportation routing
- Local permits, pilot cars, police escorts, if required
- Concrete stem wall foundation
- Concrete Foundation embeds, vents and grates
- Concrete slurry
- Weld plates for concrete foundation
- Shop drawing, submittal, or plan review for contractors or consultants that are not SCM's own subcontractors. This includes but is not limited to foundation and/or rebar shop drawings, civil and utility plans
- Special provisions required for foundation specifications when the Owner elects to install foundation
- Installation of a wood foundation on a concrete slab
- Custom extended stem walls and footing, concrete ramps, landings, handrails, or walkways required due to poor or unleveled site conditions or soils reports requirements
- Under building drainage / drywells
- Site construction fences and gates
- Secure staging area
- Staging site damages due to unknown conditions

Silver Creek

FIRE

- Any fire rating requirements due to building sighting
- Fire rated assemblies

MECHANICAL

- HVAC finished exposed ducting
- HVAC hard ducting at mod-line crossovers
- Condensate lines for roof mount units
- HVAC Screens

ELECTRICAL

- All wire, controls, devices, equipment and connections for all low voltage systems including but not limited to energy management system, fire alarm, communication, signal, smoke and heat detector and security systems
- Low voltage sleeves from building to building
- PV system and/or any accommodations for a future PV system
- Special back boxes for phone system, FA, security and intercom system
- Conduit, raceways, boxes, cable trays above ceiling

  Electrical grounding system or components
- Wire mold
- EMS system
- Exterior lighting other than standard door way lights
- Lighting control panel
- Motion sensors (exception: sensors for interior lighting controls)
- Utility meters, pressure regulators and shut-off valves
- Electrical transformers and main switch gear

PLUMBING

- Water system Chlorination testing / certification
- Roof water testing/ Door flood test / Flood test

LABOR

- LEED Silver Creek or CHPS Requirements/Certification
- Skilled and Trained Workforce Requirements
- PSA/PLA Labor Union Agreements – all site labor will be non-union
- Federal Davis Bacon Wage Requirements
- Working weekends and/or holidays

OTHER

- Field Installed Ceiling Tiles w/ the exception of mod lines
- WUI Code
- In-plant / Field project inspectors
- Architect fees
- All appliances
- Non-code related Signage
- Seamless gutters
- Furniture or equipment
- Full time superintendent
- Professional cleaning – including waxing floors, stripping and sealing
- All permanent or temporary power, telephone, fencing, security, dust control, project trailer, and toilets

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NOTE: All materials, finishes, equipment, systems and products shall be per SCM's standard selection unless specifically noted otherwise. Any items(s) not listed in the assumed scope, inclusions and exclusions shall not be construed to be included in this pricing

Thank you again for the opportunity to provide this proposal. Should you have any questions, concerns or require additional information, please do not hesitate to contact me on my cell at (951) 545-0643 or via email at dtavarez@silvercreekmodular.com

Sincerely,

Diana Tavarez
Business Development Manger

Silver Creek

APPENDIX: A

Structural / Foundation System Disclaimer:

This proposal has been prepared based upon the information provided to Silver Creek Modular (SCM) by the client. In the event that documentation regarding the Structural Design Parameters and the Geotechnical features for the site have not been provided this proposal utilizes the following assumptions (unless otherwise noted within the proposal):

Site Class	**=**	**D (Stiff Soil)**
Ss	**=**	**1.875 g (Non-Reduced Value)**
Risk Category	**=**	**II (Single Story Structures)**
		III (Multi Story Structures)
Soil Bearing Pressure	**=**	**1,000 psf (Wood Foundations)**
		1,500 psf (Concrete Foundations)
Continuous Footing Width	**=**	**12” (minimum)**
Isolated Footing Width	**=**	**36” square (minimum)**
Footing Depth	**=**	**12” below lowest adjacent grade**
Liquefaction Potential	**=**	**None**
Seismic Settlement	**=**	**None**
Differential Settlement	**=**	**None**
Soil Corrosivity	**=**	**Low (No Special Measures / Protection Required)**
Mapped Seismic Hazards	**=**	**None**

Wind Speed	=	129 (Ultimate, 3 Second Gust)
Wind Exposure	=	C
Floor Live Load	=	50 psf (50+15 psf at partition locations)
Roof Live Load	=	20 psf
Roof Snow Load	=	None

In the event that additional information is provided to SCM, following the preparation of the proposal, which conflicts with the values indicated above the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

APPENDIX: B

Fire / Life Safety and Energy Compliance Features Disclaimer:

This proposal has been prepared based upon the information provided to SCM by the client. This proposal reflects the relevant requirements of the California Code of Regulations (Title 24), any local amendments or modifications are excluded unless specifically noted other in this proposal. In the event that a partial set of design documentation was provided by the client SCM has prepared this proposal utilizing the following assumptions (unless otherwise noted within the proposal):

Type of Construction	=	V-B
Unspecified Construction Materials	=	Any type of material permitted by code
Occupancy Group	=	E (Any School Structure)
	=	B (Any Non-school Structure)
Mixed Occupancies	=	Nonseparated
Automatic Fire Sprinkler System	=	None (Single Story Structure)
	=	Yes (Multi-story “E Occupancy” Structure)
	=	None (Multi-story “B Occupancy” Structure)
Fire Alarm System Pathways	=	Yes (“E Occupancy” Structure)
	=	None (“B Occupancy” Structure)
Fire Resistance Rated Construction:		
Exterior Walls	=	None
Interior Walls	=	None
Floors	=	None
Roofs	=	None
Structural Frame	=	None

Fire Separation Distance	=	10’ Minimum
Fire Hazard Severity Zone	=	No
Wildland Urban Interface Fire Area	=	No
Electrical Service	=	120/208 1-Phase
Circuit Breaker AIC Rating	=	5k
Climate Zone	=	CZ 15
EMS Controls / Interface	=	None
Thermal Insulation	=	Per applicable PC or minimum required by code
Cool Roof	=	None
HVAC System Efficiency	=	Minimum required by code

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Silver Creek

October 2, 2025

Attn: Robert Kitchens

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District Allowance to Integrate District Standards	**$ 42,267.90**
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Silver Creek

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Silver Creek

Payment Schedule:

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This proposal is valid for 60 days. Due to the potential for price fluctuations, we reserve the right to review this quote prior to the execution of a contract and request a change to the pricing and terms of this proposal with appropriate substantiation.

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INCLUSIONS:

GENERAL

- Delivery w/o any Obstructions
- Crane w/o any Obstructions – Possibility of a Saturday Crane, included in the base price
- Installation w/o any Obstructions
- Engineering and Design
- Engineering for Concrete Foundation per PC – Below Grade Concrete Foundations and Weld Plates by others
- Contract and Project Supervision
- 1-Year Manufacturer Warranty
- Payment and Performance Bonds
- Code Required Signage including Egress (Exit) Restroom Bruel, Illuminated Exits Signs (Room Signage by others)

Silver Creek

INTERIOR

- Lightweight Concrete Floors
- Wood Stud Framing per PC
- Dex-O Tex Epoxy Flooring in Restroom
- Allura Decibel .8 AD8 LVT Flooring Storage and Classroom
- Koroseal Tackboard School Collection at Classroom and Storage
- Corian at Restroom Walls – Full height
- Corian behind all Sinks and Water Bottle Fillers
- 9' – 0" Ceiling Main Grid w/ 2x4 1938 Armstrong lay-in Tiles – Installed at Factory
- Hard Lid Ceilings at Restroom
- Solid Birch Interior Door w/KD Frame
- Insulation per PC
- Semi Recessed Fire Extinguishers
- 4" Deep Vertical Alabaster Vinyl Window Coverings (not per District Spec)
- 24 Coat Hooks
- Blocking – 6'x 8' for future 80" TV

EXTERIOR

- Single-Slope Roof
- Color Kynar Standing Seam Roofing System
- Overhangs Front 5' & Rear 2'-6" w/ Enclosed Box Soffit
- Standard Gutters & Downspouts per PC (To be Tie into the Storm Drain Underground by others)
- Dunn Edward Paint
- Wood Stud Framing per PC
- Color Coated Smooth Finish Exterior Plaster w/Reveals per Drawings Oct 2nd,2025
- Insulation per PC
- Exterior Doors Aluminum Storefronts w/ Continuous Hinges, Dual Pane, 0.36 VT and Low E
- (1)3070 Storefront w/2 Panes, Transom and Side Light w/2 Panes
- (1)3070 Storefront w/2 Panes and Transom
- District Door Hardware
- Storefront Windows – Per Elevations Oct 2nd, 2025 Dual Pane, 0.36 VT and Low E
- (3) 8'x7' w/6 Panes, (1)6'-8" x 7' w/4 Panes, (3)2'x7' w/2 Panes, (1)6'x18" w/2 Panes, 8'x18" w/2 Panes, (2)8'x1'-11" w/2 Panes and (1)6'x1'-11" w/2 Panes
- 1 Hour Fire Rating @ 40' Left Side Wall

Silver Creek

MECHANICAL

- (1) 5 Ton Three Phase 3-Stage Quiet Climate Wall Mounted HVAC equipped with:
  - Phase Protector
  - Condenser and Evaporator coil with phenolic coating
  - SCM to provide and install the following conduit runs with pull strings:
  - (1) conduit stubbed outside the building to access the SCM Building.
  - (1) conduit run entering the building at the thermostat location.
  - (1) conduit run from the thermostat to the BACnet connection located adjacent to the wall-mounted HVAC unit.
- Thermostat to be provided by others.
- SCM to coordinate with HA and District for EMS (MDF on Site)
- Exhaust Fan at Restroom per PC

ELECTRICAL

SCM Standard LED Exterior Lights per PC

- SCM Standard LED Interior Lights per PC
- Three Phase 150amp Load Center
- 24 Data Pathways Stubbed Above Ceiling
- Child Proof Receptacles
- Electrical Per Floor Plan
- District Spec Programmable Clock
- (2) Provisions for Future Lighting

PLUMBING

American Standard Baby Devore Water Closets w/HE Royal Sloan

- Hi/Lower Classroom Casework American Standard Utility sink 34" Chicago 1100 Series Faucet Hi/Low Corian bullnose countertop to shift up from 24" to 34" to accommodate knee clearance and temper insta hot
- Children Sink Cabinet (Elkay DRKAD2517C Sink w/Corian Bull Nose Countertop w/1100)
- SCM Standard Toilet Accessories (ADA Grab Bars, TP Dispenser)
- Black Translucent Hillyard Electronic PAP4301190 Paper Towel Dispenser
- **Drinking Fountain – Haws 1119-1920 ADA Dual w/ Bottle Filler w/Stainless Backing**

CASEWORK

- Casework PL per floor plan dated Oct 2nd w/ Corian Solid Surface countertops w/ bullnose
- All Casework to be lockable and WIC Included
- Teaching Wall w/Tray, Corian Counter Top and Sliding Markerboard (w/80" TV and Bracket by others)
- WIC - included

(Note: foundation engineering does not include shop drawing and/or submittal review/approval for contractors providing the foundation. Site GC is responsible for reviewing its subcontractor's submittals to ensure compliance with the foundation design.)

EXCLUSIONS: SITEWORK

- Site preparation and access
- Spoils, asphalt or sod removal from site
- Engineered pad
- Connection of all utilities
- Walkways, landscaping and irrigation
- Concrete curb and flatwork
- Soil testing and reports
- Survey and Staking
- Grading, excavating
  Backfill and compaction around buildings
- Special unloading or craning
- Fees for blocking streets
- Special transportation routing
- Local permits, pilot cars, police escorts, if required
- Concrete stem wall foundation
- Concrete Foundation embeds, vents and grates
- Concrete slurry
- Weld plates for concrete foundation
- Shop drawing, submittal, or plan review for contractors or consultants that are not SCM's own subcontractors. This includes but is not limited to foundation and/or rebar shop drawings, civil and utility plans
- Special provisions required for foundation specifications when the Owner elects to install foundation
- Installation of a wood foundation on a concrete slab
- Custom extended stem walls and footing, concrete ramps, landings, handrails, or walkways required due to poor or unleveled site conditions or soils reports requirements
- Under building drainage / drywells
- Site construction fences and gates
- Secure staging area
- Staging site damages due to unknown conditions

Silver Creek

FIRE

- Any fire rating requirements due to building sighting
- Fire rated assemblies

MECHANICAL

- HVAC finished exposed ducting
- HVAC hard ducting at mod-line crossovers
- Condensate lines for roof mount units
- HVAC Screens

ELECTRICAL

- All wire, controls, devices, equipment and connections for all low voltage systems including but not limited to energy management system, fire alarm, communication, signal, smoke and heat detector and security systems
- Low voltage sleeves from building to building
- PV system and/or any accommodations for a future PV system
- Special back boxes for phone system, FA, security and intercom system
- Conduit, raceways, boxes, cable trays above ceiling
  Electrical grounding system or components
- Wire mold
- EMS system
- Exterior lighting other than standard door way lights
- Lighting control panel
- Motion sensors (exception: sensors for interior lighting controls)
- Utility meters, pressure regulators and shut-off valves
- Electrical transformers and main switch gear

PLUMBING

- Water system Chlorination testing / certification
- Roof water testing/ Door flood test / Flood test

LABOR

- LEED or CHPS Requirements/Certification
- Skilled and Trained Workforce Requirements
- PSA/PLA Labor Union Agreements – all site labor will be non-union
- Federal Davis Bacon Wage Requirements
- Working weekends and/or holidays

OTHER

- Field Installed Ceiling Tiles w/ the exception of mod lines
- WUI Code
- In-plant / Field project inspectors
- Architect fees
- All appliances
- Non-code related Signage
- Seamless gutters
- Furniture or equipment
- Full time superintendent
- Professional cleaning – including waxing floors, stripping and sealing
- All permanent or temporary power, telephone, fencing, security, dust control, project trailer, and toilets

---

NOTE: All materials, finishes, equipment, systems and products shall be per SCM's standard selection unless specifically noted otherwise. Any items(s) not listed in the assumed scope, inclusions and exclusions shall not be construed to be included in this pricing

Thank you again for the opportunity to provide this proposal. Should you have any questions, concerns or require additional information, please do not hesitate to contact me on my cell at (951) 545-0643 or via email at dtavarez@silvercreekmodular.com

Sincerely,

Diana Tavarez
Business Development Manger

Silver Creek

APPENDIX: A

Structural / Foundation System Disclaimer:

This proposal has been prepared based upon the information provided to Silver Creek Modular (SCM) by the client. In the event that documentation regarding the Structural Design Parameters and the Geotechnical features for the site have not been provided this proposal utilizes the following assumptions (unless otherwise noted within the proposal):

Site Class	=	**D (Stiff Soil)**
Ss	=	**1.875 g (Non-Reduced Value)**
Risk Category	=	**II (Single Story Structures)**
		III (Multi Story Structures)
Soil Bearing Pressure	=	**1,000 psf (Wood Foundations)**
		1,500 psf (Concrete Foundations)
Continuous Footing Width	=	**12" (minimum)**
Isolated Footing Width	=	**36" square (minimum)**
Footing Depth	=	**12" below lowest adjacent grade**
Liquefaction Potential	=	**None**
Seismic Settlement	=	**None**
Differential Settlement	=	**None**
Soil Corrosivity	=	**Low (No Special Measures / Protection Required)**
Mapped Seismic Hazards	=	**None**
Wind Speed	=	**129 (Ultimate, 3 Second Gust)**
Wind Exposure	=	**C**
Floor Live Load	=	**50 psf (50+15 psf at partition locations)**

Roof Live Load	=	**20 psf**
Roof Snow Load	=	**None**

In the event that additional information is provided to SCM, following the preparation of the proposal, which conflicts with the values indicated above the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

APPENDIX: B

Fire / Life Safety and Energy Compliance Features Disclaimer:

This proposal has been prepared based upon the information provided to SCM by the client. This proposal reflects the relevant requirements of the California Code of Regulations (Title 24), any local amendments or modifications are excluded unless specifically noted other in this proposal. In the event that a partial set of design documentation was provided by the client SCM has prepared this proposal utilizing the following assumptions (unless otherwise noted within the proposal):

Type of Construction	=	**V-B**
Unspecified Construction Materials	=	**Any type of material permitted by code**
Occupancy Group	=	**E (Any School Structure)**
	=	**B (Any Non-school Structure)**
Mixed Occupancies	=	**Nonseparated**
Automatic Fire Sprinkler System	=	**None (Single Story Structure)**
	=	**Yes (Multi-story "E Occupancy" Structure)**
	=	**None (Multi-story "B Occupancy" Structure)**
Fire Alarm System Pathways	=	**Yes ("E Occupancy" Structure)**
	=	**None ("B Occupancy" Structure)**
Fire Resistance Rated Construction:		
Exterior Walls	=	**None**
Interior Walls	=	**None**

Floors	=	**None**
Roofs	=	**None**
Structural Frame	=	**None**
Fire Separation Distance	=	**10’ Minimum**
Fire Hazard Severity Zone	=	**No**
Wildland Urban Interface Fire Area	=	**No**
Electrical Service	=	**120/208 1-Phase**
Circuit Breaker AIC Rating	=	**5k**
Climate Zone	=	**CZ 15**
EMS Controls / Interface	=	**None**
Thermal Insulation	=	**Per applicable PC or minimum required by code**
Cool Roof	=	**None**
HVAC System Efficiency	=	**Minimum required by code**

In the event that additional information is provided to SCM, following the preparation of the proposal, which conflicts with the values indicated above, the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Wazi Chowdhury – Director of Facilities and Safety

DATE: October 9, 2025

RE: Approval of Resolution #25-64 for Piggyback Procurement with Silver Creek Modular for the Purchase of a Relocatable Modular Classroom for Monte Verde Elementary School Pursuant to Public Contract Code Section 20118

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

There is a need for a new Transitional Kindergarten (TK) building at Monte Verde Elementary School to support early learning expansion and ensure age-appropriate, dedicated space for TK students. This existing campus does not have a permanent classroom facility specifically designed for the unique needs of TK instruction.

To help expedite delivery and ensure DSA compliance, the District will be using a Pre-Checked (PC) modular building design. Facilities staff is purchasing a 36' x 40' relocatable modular classroom building from Silver Creek Modular through a piggyback contract pursuant to Public Contract Code Section 20118. This method leverages an existing competitively awarded contract to accelerate delivery, ensure compliance, and reduce the administrative burden.

FISCAL IMPLICATIONS:

$887,625.90– Capital Facilities Fund (Fund 25)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve, pass, and adopt Resolution #25-64 authorizing the purchase of a relocatable modular classroom building for Monte Verde Elementary School pursuant to Public Contract Code Section 20118.

RESOLUTION NO. 25-64

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT AUTHORIZING LEASE OR PURCHASE OF RELOCATABLE MODULAR CLASSROOM STRUCTURE FOR MONTE VERDE ELEMENTARY SCHOOL PURSUANT TO PUBLIC CONTRACT CODE SECTION 20118

WHEREAS, the South San Francisco Unified School District ("District") desires to procure a Relocatable Modular Classroom for Monte Verde Elementary School ("Relocatable Structure") in a cost-effective manner; and

WHEREAS, pursuant to Public Contract Code section 20111, a school district is required to competitively bid "the purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district," that exceed $114,800"; and

WHEREAS, Public Contract Code section 20118 is an exception to this requirement and states:

> Notwithstanding Sections 20111 and 20112, the governing board of any school district without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract.

WHEREAS, the District wishes to procure a Relocatable Modular Classroom by utilizing an existing contract between a public corporation or agency and a vendor; and

WHEREAS, the Hesperia Unified School District ("HUSD") published a notice for bids for the purchase of portable classrooms; obtained a bid from Silver Creek Industries, Inc. ("Vendor"); and awarded the contract ("Piggyback Contract") to Vendor on November 8, 2021, which HUSD subsequently extended through November 2022, November 2023, November 2024 and November 2025; and

WHEREAS, the Piggyback Contract includes a provision, pursuant to Public Contract Code section 20118, allowing other public agencies, including the District, to procure the Relocatable Structure from the Vendor under the same terms and conditions of the Piggyback Contract; and

WHEREAS, the District staff has researched the costs and terms of the Piggyback Contract and believes that the prices under the Piggyback Contract are reasonable and that it is in the best interests of the District to utilize the Piggyback Contract to procure the Relocatable Structure from Vendor.

NOW THEREFORE, the Board of Trustees of the South San Francisco Unified School District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true.

2. That the Board of Trustees hereby declares that it is in the best interests of the District to procure the Relocatable Structure from Vendor via the Piggyback Contract.

3. That the Board of Trustees hereby authorizes the District's Superintendent and/or designee to take all further action necessary to otherwise carry out, give effect to, and comply with the terms and intent of this Resolution.

ADOPTED AND APPROVED by the Board of Trustees of the South San Francisco Unified School District this 9th Day of October 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Amanda Anthony
President of the Board of Trustees

Attest:

By: _____
Mina Richardson
Clerk of the Board of Trustees

AGREEMENT INCORPORATING PIGGYBACK CONTRACT
FOR RELOCATABLE MODULAR CLASSROOM WITH SILVER CREEK INDUSTRIES, INC.

This Agreement ("Agreement") is entered into between the South San Francisco Unified School District ("District") and Silver Creek Industries, Inc. ("Vendor") (each a "Party" and, together, "Parties") in order to incorporate a piggyback contract for the procurement of one (1) 36' x 40' relocatable modular classroom building, and related accessories (collectively, the "Equipment") as follows:

RECITALS

WHEREAS, District seeks to procure the Equipment for its Monte Verde Elementary School from Vendor in a cost-effective manner;

WHEREAS, California Public Contract Code section 20118 provides that:

> Notwithstanding Sections 20111 and 20112, the governing board of any school district without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract.

WHEREAS, on or about September 9, 2021, Hesperia Unified School District ("Piggyback Public Agency") published a notice of bids for the purchase of portable classrooms as advertised in a newspaper of general circulation in the City of Hesperia;

WHEREAS, Vendor timely submitted a Bid Form and Proposal in response to the notice inviting bids, which is incorporated herein by this reference;

WHEREAS, by governing board action on November 8, 2021, Piggyback Public Agency awarded a bid for Equipment item ("Award") to Vendor based upon certain criteria as detailed in the Piggyback Public Agency's Bid Documents for the procurement of Equipment;

WHEREAS, Piggyback Public Agency and Vendor entered into a contract concerning the Award on November 8, 2021 (the "Piggyback Contract"), a copy of which is attached hereto as **Exhibit A** and incorporated herein by this reference;

WHEREAS, the Piggyback Public Agency and Vendor subsequently extended the Piggyback Contract through November 8, 2022, November 8, 2023, November 8, 2024, and November 8, 2025;

WHEREAS, the Piggyback Contract contains a "piggyback" provision, pursuant to Public Contract Code section 20118, allowing other public agencies, including District, to purchase the Equipment from Vendor under the same terms and conditions as set forth in the Piggyback Contract;

WHEREAS, District has determined that, under the circumstances it is in its best interest to utilize the Piggyback Contract to procure the Equipment from Vendor; and

WHEREAS, Vendor wishes to provide District with the Equipment under the same terms as the Piggyback Contract.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein, and for other good and valuable consideration, the Parties agree as follows:

TERMS AND CONDITIONS

1. Incorporation of Piggyback Contract:

   1.1. This Agreement fully incorporates by this reference the following documents:

      1.1.1. The Bid Form and Proposal incorporated herein by this reference.

      1.1.2. The Piggyback Contract attached hereto as **Exhibit A**, including all other documents incorporated therein by reference or operation of law, and excluding only Piggyback Public Agency-specific drawings, if any.

      1.1.3. The Vendor Quote, dated October 2nd , 2025, attached hereto as **Exhibit B**.

   1.2. For the purposes of this Agreement, the following references in the Piggyback Contract shall have the following meanings:

      1.2.1. All references to "District" or "Owner" in the Piggyback Contract shall mean South San Francisco Unified School District.

      1.2.2. All references to "Project" shall mean the undertakings described in **Exhibit B**.

   1.3. To the extent any term or condition of this Agreement is inconsistent with the Piggyback Contract, the Piggyback Contract shall control, except for provisions of this Agreement regarding the Products (as defined below), price, or delivery, which shall control over any contradictory provisions regarding Products, price, payment, or delivery in the Piggyback Contract.

2. Products and Prices:

   2.1. Vendor hereby agrees to sell and supply, and deliver to, the Equipment identified in **Exhibit B** ("Products") and incorporated herein by this reference, at the prices stated therein.

2.2. Vendor hereby acknowledges and certifies that the Equipment indicated in **Exhibit B** is the same as those offered under the Piggyback Contract and the prices indicated in **Exhibit B** are equal to or less than those offered under the Piggyback Contract.

3. Delivery:

3.1. Vendor shall deliver the Equipment, according to a mutually agreeable schedule with delivery completed on or before June 1st ,2026 Shipping (F.O.B. Destination) is included in the Contract Price.

4. Payment:

4.1. The Contract Price shall not exceed Eight Hundred Eighty-Seven Thousand, Six Hundred Twenty-Five Dollars and 90/100 ($887,625.90). The Contract Price consists of the cost of all Equipment, including, without limitation, shipping, taxes, and all work according to the Piggyback Contract.

4.2. District shall pay Vendor the Contract Price according to the payment provisions stated in the General Conditions of the Piggyback Contract.

5. Miscellaneous Provisions:

5.1. The Parties acknowledge that each of them has fully discussed the contents of this Agreement with their chosen representatives and/or legal counsel and has had the benefit of legal counsel in negotiating and drafting the terms of this Agreement. Accordingly, this Agreement shall not be construed as having been drafted by one Party or the other.

5.2. This Agreement and the attachments hereto and the documents specifically incorporated into the Agreement by reference, constitute the entire agreement between the District and Vendor. No other promises, agreements, or statements between the Parties shall be binding unless made in writing and signed by the Parties.

5.3. This Agreement and the rights and obligations of the Parties hereunder shall be construed and interpreted in accordance with the laws of the State of California. Any action or proceeding to enforce this agreement shall be commenced and maintained in Los Angeles County.

5.4. The Parties hereby agree to execute all such other documents and to take all such other action as may be reasonably necessary to affect the purposes of this Agreement.

5.5. This Agreement may be executed in several counterparts and shall be deemed legally effective at such time as counterparts thereof have been duly executed on behalf of all Parties. Signature of copies and facsimile or electronic versions of this Agreement shall have the same force and effect as signature of the original.

5.6. All notices to be given under this Agreement shall be in writing to the address of the appropriate Party as set forth below or as provided by written notice to the other Party.

ACCEPTED AND AGREED on the date indicated below:

Dated: _____, 2025	Dated: _____, 2025
South San Francisco Unified School District	**Silver Creek Industries, Inc.**
Sign: _____	Sign: _____
Print Name: Ted O.	Print Name: _____
Print Title: Assistant Superintendent Business Services	Print Title:

EXHIBIT A

Piggyback Contract

[REMAINDER OF PAGE INTENTIONALLY BLANK; EXHIBIT FOLLOWS]

HESPERIA UNIFIED SCHOOL DISTRICT
ADMINISTRATION & EDUCATIONAL SUPPORT CENTER

David Olney
Superintendent

Dr. George Landon
Deputy Superintendent
Business Services

Isaac Newman-Gomez
Assistant Superintendent
Innovative Technology and Communication

Daniel Polmounter
Assistant Superintendent
Personnel Services

Dr. Michelle Smith
Assistant Superintendent
Educational Services

Jon Billings
Chief
School Police

Board of Trustees
Mark Dundon
Maria T. Gómez
Cody C. Gregg
Christian Steen
Eric Swanson

Elementary Schools
Carmel•947-3188
Cottonwood•949-1390
Cypress•949-2596
Eucalyptus•949-0815
Hollyvale•947-3484
Joshua Circle•244-6133
Juniper•244-6161
Kingston•244-8869
Krystal•948-3611
Lime Street•244-0512
Maple•244-3096
Mesa Grande•244-3709
Mesquite Trails•949-3149
Mission Crest•949-8265
Topaz•244-4622

Secondary Schools
Adult Ed Center•244-1771
Canyon Ridge•244-6530
Cedar Middle•244-6093
Community Day•244-5751
Hesperia High•244-9898

September 5, 2024

Silver Creek Modular
2830 Barrett Avenue
Perris, CA 92571

Attn: Jonathan Kendrick, President

RE: Bid # 22-001, Portable Classroom Building – Renewal Letter

Dear Mr. Kendrick,

Bid # 22-001, Portable Classroom Buildings was awarded to Silver Creek Modular on November 8, 2021 and the initial term will expire on November 8, 2022. Hesperia Unified School District would like to recommend to exercise the option to renew the contract for an additional one-year term; November 8, 2024 through November 8, 2025 at the 4.3% CPI increase per attached.

Please confirm the extension of the agreement through November 8, 2025 by signing below and forwarding the signed letter to Virginia Gutierrez: virginia.gutierrez@hesperiausd.org Hesperia Unified looks forward to continuing its relationship with Silver Creek Modular.

Hesperia Unified School District
Dr. George Landon
Deputy Superintendent

Sign _____

Date 11-1-24

Silver Creek Modular
Jonathan Kendrick
President

Sign _____

Date 11/5/24

15576 MAIN STREET • HESPERIA, CA 92345 • WWW.HESPERIAUSD.ORG • PHONE (760) 244-4411 • FAX (760) 244-2806

PC #04-119220

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		A	B	C	D	E	F	G
		24x40 → 120x40 PC						
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	60X40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, dual slope roof, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
1	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge single slope roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, 5-Ton wall mount heat pump	$ 97,727.46	$ 145,063.98	$ 205,047.05	$ 245,378.40	$ 29,648.74	$ 126,108.05	$ 216,881.31
2	50+15# Wood Floor	$ 1,753.55	$ 2,290.41	$ 3,121.38	$ 2,398.14	$ 884.73	$ 1,117.19	$ 2,369.78
3	100# Wood Floor	$ 3,636.28	$ 5,363.31	$ 6,820.23	$ 4,430.86	$ 1,818.33	$ 2,272.91	$ 4,409.45
4	150# Wood Floor	$ 6,119.76	$ 9,564.31	$ 12,320.09	$ 6,646.31	$ 3,338.52	$ 4,254.18	$ 8,265.28
5	50# Concrete Floor	$ 20,680.38	$ 30,409.26	$ 45,707.06	$ 48,282.73	$ 10,012.58	$ 11,007.39	$ 21,327.64
6	50+15# Concrete Floor	$ 24,671.25	$ 35,878.70	$ 47,639.07	$ 50,498.41	$ 10,650.96	$ 11,450.54	$ 22,211.55
7	100# Concrete Floor	$ 26,551.63	$ 38,783.92	$ 57,322.66	$ 61,978.64	$ 11,305.44	$ 12,115.24	$ 23,537.40
8	150# Concrete Floor	$ 29,266.30	$ 42,511.66	$ 62,545.29	$ 67,877.87	$ 11,869.43	$ 13,223.08	$ 25,747.17
9	50# 7.5" Wood Foundation	$ 3,748.85	$ 5,047.04	$ 5,799.50	$ 7,169.58	$ -	$ 2,207.85	$ 4,460.78
10	50+15# 7.5" Wood Foundation	$ 3,991.20	$ 5,388.82	$ 6,377.86	$ 8,103.09	$ -	$ 2,594.28	$ 5,188.57
11	100# 7.5" Wood Foundation	$ 4,598.17	$ 5,926.24	$ 7,979.95	$ 9,298.90	$ -	$ 2,790.95	$ 5,581.92
12	150# 7.5" Wood Foundation	$ 5,009.27	$ 6,513.79	$ 7,919.27	$ 9,520.15	$ -	$ 3,161.21	$ 6,261.61
13	50# 11" Wood Foundation	$ 4,290.17	$ 5,980.51	$ 8,650.13	$ 11,488.49	$ -	$ 2,762.61	$ 5,254.36
14	50+15# 11" Wood Foundation	$ 4,734.19	$ 6,374.01	$ 9,115.51	$ 12,283.50	$ -	$ 2,813.84	$ 6,033.77
15	100# 11" Wood Foundation	$ 4,984.72	$ 7,191.79	$ 10,473.46	$ 14,243.92	$ -	$ 3,337.99	$ 6,485.20

Bid Form-2 Attachment A

PC #04-119220

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		A	B	C	D	E	F	G
		24x40 → 120x40 PC						
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	60 x 40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
16	150# 11" Wood Foundation	$ 5,824.61	$ 7,331.48	$ 10,866.11	$ 13,966.09	$ -	$ 3,536.37	$ 7,003.41
17	50# 18" Wood Foundation	$ 6,244.01	$ 8,364.16	$ 10,310.28	$ 12,703.89	$ -	$ 3,902.50	$ 7,805.02
18	50+15# 18" Wood Foundation	$ 6,619.68	$ 9,063.82	$ 10,869.51	$ 12,713.60	$ -	$ 3,978.19	$ 8,274.61
19	100# 18" Wood Foundation	$ 6,932.03	$ 9,797.87	$ 14,458.48	$ 19,118.08	$ -	$ 4,553.56	$ 9,195.55
20	150# 18" Wood Foundation	$ 7,952.61	$ 10,297.65	$ 12,970.34	$ 15,799.47	$ -	$ 4,731.43	$ 9,654.01
21	R-38 Roof Insulation	$ 1,769.25	$ 2,265.60	$ 2,174.62	$ 3,495.63	$ 1,250.38	$ 1,563.02	$ 3,126.02
22	2x8 walls with R-30 insulation	$ 2,743.63	$ 2,920.53	$ 4,787.11	$ 6,445.08	$ 2,621.51	$ 3,342.43	$ 6,881.47
23	Dual slope roof	$ 474.64	$ 649.49	$ 1,033.05	$ 1,444.87	$ 259.79	$ 337.87	$ 479.20
24	Installation on wood foundation	$ 15,678.20	$ 16,695.78	$ 22,897.63	$ 24,141.79	$ 5,895.36	$ 22,015.69	$ 43,981.05
25	Installation on concrete foundation	$ 23,060.20	$ 26,684.15	$ 36,076.36	$ 37,906.91	$ 11,962.12	$ 31,526.06	$ 50,917.25
26	9' ceiling	$ 1,128.58	$ 1,545.69	$ 1,920.03	$ 2,210.16	$ 642.44	$ 803.04	$ 1,654.79
27	9'6" ceiling	$ 1,686.44	$ 2,165.12	$ 2,692.45	$ 3,283.53	$ 932.41	$ 1,142.19	$ 1,702.65
28	10' ceiling	$ 3,076.42	$ 3,345.30	$ 5,777.39	$ 8,222.63	$ 1,443.58	$ 1,822.90	$ 3,137.95

Bid Form-2 Attachment A

PO# 04-119219

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED, AT THE TIME OF THE BID, ENTER THE A# OR P.C# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER, BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		H	I
		30x32 → 150x32 PC	
ITEM	DESCRIPTION	30 X 32	10 X 32 MODULE
29	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge single slope roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation; no foundation, no ramps/landing, 5-Ton wall mount heat pump	$ 116,342.34	$ 27,195.23
30	50+15# Wood Floor	$ 2,082.63	$ 798.34
31	100# Wood Floor	$ 4,633.11	$ 1,779.84
32	150# Wood Floor	$ 8,174.52	$ 3,341.78
33	50# Concrete Floor	$ 22,111.91	$ 7,321.16
34	50+15# Concrete Floor	$ 26,251.94	$ 7,449.03
35	100# Concrete Floor	$ 27,512.98	$ 7,774.60
36	150# Concrete Floor	$ 30,051.29	$ 8,205.28
37	50# 7.5" Wood Foundation	$ 4,686.07	$ 1,741.23
38	50+15# 7.5" Wood Foundation	$ 5,240.46	$ 1,786.24
39	100# 7.5" Wood Foundation	$ 5,920.14	$ 2,086.27
40	150# 7.5" Wood Foundation	$ 6,575.30	$ 2,337.15
41	50# 11" Wood Foundation	$ 5,689.88	$ 2,043.62
42	50+15# 11" Wood Foundation	$ 6,154.45	$ 2,220.39
43	100# 11" Wood Foundation	$ 6,480.13	$ 2,481.17

Bid Form- 2 Attachment A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

ITEM	DESCRIPTION	H	I
		30x32 → 150x32 PC	
		30 X 32	10 X 32 MODULE
44	150# 11" Wood Foundation	$ 7,572.00	$ 2,658.41
45	50# 18" Wood Foundation	$ 8,277.96	$ 2,719.15
46	50+15# 18" Wood Foundation	$ 8,026.36	$ 3,067.46
47	100# 18" Wood Foundation	$ 9,563.36	$ 3,446.55
48	150# 18" Wood Foundation	$ 10,139.58	$ 3,729.92
49	R-38 Roof Insulation	$ 3,284.58	$ 925.31
50	2x8 walls with R-30 insulation	$ 6,679.61	$ 901.48
51	Dual slope roof	$ 579.45	$ 233.31
52	Installation on wood foundation	$ 20,256.67	$ 4,801.58
53	Installation on concrete foundation	$ 35,314.69	$ 9,089.06
54	9' ceiling	$ 1,737.84	$ 502.50
55	9'6" ceiling	$ 2,424.25	$ 754.36
56	10' ceiling	$ 3,791.61	$ 1,224.78

PC# 04-119540

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		J	K	L	M	N	O
		24x40 → 120x40 PC | 2:12 Roof Slope					
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
57	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, flat ceiling, 22 gauge single slope roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, wall mount heat pump	$ 103,035.59	$ 144,357.89	$ 205,047.05	$ 35,903.27	$ 129,696.81	$ 218,609.32
58	50+15# Wood Floor	$ 1,736.36	$ 2,361.24	$ 3,090.48	$ 902.78	$ 1,128.47	$ 2,256.93
59	100# Wood Floor	$ 3,359.22	$ 5,107.91	$ 6,955.29	$ 1,818.33	$ 2,272.91	$ 4,409.45
60	150# Wood Floor	$ 6,498.31	$ 9,376.77	$ 12,320.09	$ 3,241.28	$ 4,051.60	$ 8,265.28
61	50# Concrete Floor	$ 20,680.38	$ 30,409.26	$ 45,707.06	$ 10,012.58	$ 11,007.39	$ 21,327.64
62	50+15# Concrete Floor	$ 24,671.25	$ 35,878.70	$ 47,639.07	$ 10,650.96	$ 11,450.54	$ 22,211.55
63	100# Concrete Floor	$ 26,551.63	$ 38,783.92	$ 57,322.66	$ 11,305.44	$ 12,115.24	$ 23,537.40
64	150# Concrete Floor	$ 29,266.30	$ 42,511.66	$ 62,545.29	$ 11,869.43	$ 13,223.08	$ 25,747.17
65	50# 7.5" Wood Foundation	$ 4,792.01	$ 4,995.39	$ 5,920.00	$ 1,783.89	$ 2,229.86	$ 4,548.91
66	50+15# 7.5" Wood Foundation	$ 4,979.03	$ 6,318.19	$ 6,833.23	$ 1,975.17	$ 2,468.97	$ 4,937.95
67	100# 7.5" Wood Foundation	$ 5,341.17	$ 5,866.60	$ 7,898.30	$ 2,188.03	$ 2,735.04	$ 5,688.89
68	150# 7.5" Wood Foundation	$ 6,003.33	$ 6,188.36	$ 7,919.03	$ 2,406.82	$ 3,008.51	$ 6,137.36

Bid Form-2 Attachment A

PC# 04-119540

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		J	K	L	M	N	O
		24x40 → 120x40 PC | 2:12 Roof Slope					
ITEM	DESCRIPTION	24 X 40	36 X 40	48 X 40	12 X 40 MODULE	12 X 40 RESTROOM END MODULE (no heat pump, vinyl flooring)	24 X 40 TOILET BUILDING (no heat pump, dual slope roof, vinyl flooring)
69	50# 11" Wood Foundation	$ 4,246.83	$ 5,866.60	$ 8,563.63	$ 2,708.43	$ 2,708.43	$ 5,579.39
70	50+15# 11" Wood Foundation	$ 4,734.19	$ 6,188.36	$ 9,297.81	$ 2,900.86	$ 2,900.86	$ 5,685.67
71	100# 11" Wood Foundation	$ 5,137.31	$ 6,842.67	$ 10,368.73	$ 3,179.03	$ 3,179.03	$ 6,230.89
72	150# 11" Wood Foundation	$ 5,547.25	$ 7,555.92	$ 10,757.44	$ 3,467.03	$ 3,467.03	$ 6,726.05
73	50# 18" Wood Foundation	$ 6,244.01	$ 8,444.58	$ 10,310.28	$ 3,863.86	$ 3,863.86	$ 7,727.74
74	50+15# 18" Wood Foundation	$ 6,237.77	$ 8,373.24	$ 10,869.51	$ 3,978.19	$ 3,978.19	$ 8,035.91
75	100# 18" Wood Foundation	$ 7,285.70	$ 10,086.05	$ 15,181.39	$ 4,420.93	$ 4,420.93	$ 9,283.97
76	150# 18" Wood Foundation	$ 7,952.61	$ 10,091.70	$ 12,581.23	$ 4,779.22	$ 4,779.22	$ 9,749.59
77	R-38 Roof Insulation	$ 1,721.21	$ 2,294.96	$ 2,055.96	$ 1,275.89	$ 1,594.85	$ 3,094.02
78	2x8 walls with R-30 insulation	$ 2,534.59	$ 2,980.13	$ 4,559.15	$ 2,621.51	$ 3,276.89	$ 6,357.17
79	Installation on wood foundation	$ 16,080.90	$ 17,017.18	$ 23,787.63	$ 6,177.93	$ 22,354.77	$ 43,429.07
80	Installation on concrete foundation	$ 24,190.48	$ 28,379.57	$ 39,870.39	$ 12,527.26	$ 32,204.23	$ 53,549.64
81	9' ceiling	$ 1,083.51	$ 1,522.62	$ 1,920.03	$ 648.93	$ 811.16	$ 1,671.00
82	Vaulted ceiling	$ 2,668.70	$ 4,003.06	$ 5,555.27	$ 1,361.59	$ 1,361.59	$ 2,777.64
83	40# Snow Load - 8'6" ceiling	$ 18,471.84	$ 27,993.41	$ 38,848.00	$ 9,521.56	$ 9,521.56	$ 18,471.84
84	40# Snow Load - 9' ceiling	$ 25,708.24	$ 38,947.99	$ 52,444.80	$ 12,854.12	$ 12,854.12	$ 24,936.99

Bid Form-2 Attachment A

PC# 04-119539

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC#. NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		P	Q
		30x32 → 150x32 PC	**2:12 Roof Slope**
ITEM	DESCRIPTION	30 X 32	10 X32 MODULE
85	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, flat ceiling, 22 gauge roof w/ 5' front overhangs and 2'6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, wall mount heat pump	$ 119,464.82	$ 27,994.41
86	50+15# Wood Floor	$ 2,103.88	$ 798.34
87	100# Wood Floor	$ 4,822.20	$ 1,762.22
88	150# Wood Floor	$ 8,174.52	$ 3,276.26
89	50# Concrete Floor	$ 22,111.91	$ 7,321.16
90	50+15# Concrete Floor	$ 26,251.94	$ 7,449.03
91	100# Concrete Floor	$ 27,512.98	$ 7,774.60
92	150# Concrete Floor	$ 30,051.29	$ 8,205.28
93	50# 7.5" Wood Foundation	$ 4,153.31	$ 1,657.76
94	50+15# 7.5" Wood Foundation	$ 5,883.53	$ 1,804.04
95	100# 7.5" Wood Foundation	$ 5,656.10	$ 2,168.19
96	150# 7.5" Wood Foundation	$ 5,744.40	$ 2,313.24
97	50# 11" Wood Foundation	$ 5,858.89	$ 1,925.72
98	50+15# 11" Wood Foundation	$ 6,033.77	$ 2,220.39

Bid Form-2 Attachment A

PC# 04-119539

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		P	Q
		30x32 → 150x32 PC	2:12 Roof Slope
ITEM	DESCRIPTION	30 X 32	10 X32 MODULE
99	100# 11" Wood Foundation	$ 6,612.37	$ 2,384.81
100	150# 11" Wood Foundation	$ 6,995.08	$ 2,684.22
101	50# 18" Wood Foundation	$ 8,438.70	$ 2,857.88
102	50+15# 18" Wood Foundation	$ 8,026.36	$ 3,097.24
103	100# 18" Wood Foundation	$ 9,195.53	$ 3,313.99
104	150# 18" Wood Foundation	$ 10,139.58	$ 3,623.74
105	R-38 Roof Insulation	$ 1,576.04	$ 2,479.43
106	2x8 walls with R-30 insulation	$ 6,747.78	$ 937.53
107	Installation on wood foundation	$ 20,737.67	$ 5,411.30
108	Installation on concrete foundation	$ 37,377.58	$ 10,816.96
109	9' ceiling	$ 1,754.71	$ 497.37
110	Vaulted ceiling	$ 5,664.19	$ 2,737.14
111	40# Snow Load - 8'6" ceiling	$ 28,564.70	$ 9,521.56
112	40# Snow Load - 9' ceiling	$ 37,405.49	$ 13,239.75

Bid Form-2 Attachment A

PC# 04-119541

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		R	S	T	U	V	W
		24x60 → 72x60 PC					
ITEM	DESCRIPTION	24 X 60	36 X 60	48 X 60	60 X 60	72 X 60	12 X 60 RESTROOM END MODULE
113	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge roof w/ 2'6" front and rear overhangs, R-19 floors/walls and R-30 attic insulation, no interior walls, no foundation, no ramps/landing, wall mount heat pumps. (Note at RR end unit no heat pump, or flooring)	$ 162,316.99	$ 206,508.86	$ 288,926.10	$ 329,462.98	$ 398,396.50	$ 178,070.54
114	50+15# Wood Floor	$ 2,518.02	$ 3,492.05	$ 4,438.67	$ 5,658.22	$ 679.12	$ 1,344.58
115	100# Wood Floor	$ 4,875.37	$ 7,626.73	$ 9,314.41	$ 12,363.20	$ 15,108.18	$ 2,843.97
116	150# Wood Floor	$ 9,151.00	$ 14,000.66	$ 17,519.37	$ 22,120.44	$ 27,467.95	$ 5,082.39
117	50# Concrete Floor	$ 29,785.09	$ 44,509.23	$ 59,233.39	$ 73,901.68	$ 88,707.43	$ 17,034.54
118	50+15# Concrete Floor	$ 31,223.29	$ 46,666.54	$ 62,109.80	$ 77,497.20	$ 93,022.05	$ 17,834.59
119	100# Concrete Floor	$ 33,104.64	$ 49,488.55	$ 65,872.48	$ 82,200.55	$ 98,666.07	$ 17,565.86
120	150# Concrete Floor	$ 36,867.33	$ 55,132.59	$ 73,397.86	$ 91,607.26	$ 109,954.13	$ 20,737.55
121	50# 7.5" Wood Foundation	$ 5,382.19	$ 6,766.88				$ 2,762.84
122	50+15# 7.5" Wood Foundation	$ 5,845.83	$ 7,813.27				$ 3,246.42
123	100# 7.5" Wood Foundation	$ 6,538.68	$ 9,029.15				$ 3,354.22
124	150# 7.5" Wood Foundation	$ 6,984.98	$ 8,984.84				$ 3,803.71
125	50# 11" Wood Foundation	$ 9,650.08	$ 8,423.40				$ 3,457.06
126	50+15# 11" Wood Foundation	$ 6,864.12	$ 8,711.97				$ 3,775.27
127	100# 11" Wood Foundation	$ 7,450.01	$ 9,928.97				$ 3,858.82
		Q	R	S	U	V	W

Bid Form-2 Attachment A

PC# 04-119541

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		24x60 → 72x60 PC					
ITEM	DESCRIPTION	24 X 60	36 X 60	48 X 60	60 X 60	72 X 60	12 X 60 RESTROOM END MODULE
128	150# 11" Wood Foundation	$ 7,888.30	$ 10,906.61				$ 4,512.11
129	50# 18" Wood Foundation	$ 9,230.74	$ 11,436.52				$ 4,786.80
130	50+15# 18" Wood Foundation	$ 9,503.83	$ 12,643.43				$ 4,928.41
131	100# 18" Wood Foundation	$ 10,058.63	$ 14,061.49				$ 5,753.53
132	150# 18" Wood Foundation	$ 11,200.02	$ 14,204.13				$ 6,029.10
133	R-38 Roof Insulation	$ 2,491.02	$ 3,288.14	$ 4,151.69	$ 3,219.86	$ 5,081.66	$ 1,823.54
134	2x8 walls with R-30 insulation	$ 3,752.86	$ 4,280.18	$ 5,138.33	$ 6,807.37	$ 7,282.77	$ 3,494.44
135	Dual slope roof	$ 636.01	$ 923.60	$ 1,410.84	$ 1,854.45	$ 1,980.49	$ 346.24
136	Credit to deduct overhangs	$ 1.37	$ 1.41	$ 1.35	$ 1.44	$ 1.38	$ 1.44
137	Increase overhang on one end to 5'	$ 2,103.25	$ 3,029.93	$ 4,206.50	$ 5,049.88	$ 6,767.89	$ 1,009.97
138	Increase both overhangs to 5'	$ 4,289.79	$ 6,247.28	$ 8,163.10	$ 10,620.36	$ 12,885.00	$ 2,124.08
139	Installation on wood foundation	$ 15,295.33	$ 20,207.35				$ 30,939.05
140	Installation on concrete foundation	$ 33,420.74	$ 43,621.23	$ 52,262.12	$ 71,894.69	$ 81,625.10	$ 42,018.86
141	9' ceiling	$ 2,064.88	$ 2,641.80	$ 3,380.06	$ 5,358.54	$ 4,775.82	$ 1,330.12
142	9'6" ceiling	$ 2,881.53	$ 3,653.49	$ 4,506.03	$ 7,960.77	$ 5,913.79	$ 1,995.23
143	10' ceiling	$ 3,606.52	$ 5,096.85	$ 6,004.70	$ 7,581.69	$ 9,902.48	$ 2,701.17

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA)
APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		X	Y	Z	AA	AB	AC	AD
		12X40 PC						
ITEM	DESCRIPTION	12X40 TOILET A-1	12X40 TOILET A-2	12X40 TOILET B-1	12X40 TOILET B-2	12X40 TOILET C-1	12X40 TOILET C-2	12X40 TOILET D-1
144	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, sheet vinyl w/ 6" self cove, 2x4 wood studs, Duratemp, frp wall covering, Armstrong 2910 ceiling tile, 22 gauge single slope roof w/ 2'6" side of building overhangs, R-19 floors, R-13 walls, and R-30 attic insulation, no foundation, no ramps/landing, plumbing waste drops stubbed below floor, fans only (no a/c), metal partitions where applicable.	$ 117,153.31	$ 114,362.80	$ 128,661.01	$ 132,684.05	$ 134,677.67	$ 136,576.10	$ 122,360.47
145	Upgrade floor covering to porcelain tile with 6" base.	$ 17,695.75	$ 18,049.67	$ 21,737.53	$ 21,737.53	$ 22,551.84	$ 22,551.84	$ 17,164.88
146	Upgrade to porcelain tile floor with ceramic tile wainscot to 4'.	$ 30,281.92	$ 29,676.29	$ 35,949.17	$ 35,949.17	$ 40,503.41	$ 39,288.30	$ 29,676.29
147	Upgrade to porcelain tile floor with ceramic tile walls ceiling.	$ 36,058.54	$ 37,861.46	$ 41,933.03	$ 41,933.03	$ 45,632.42	$ 44,263.44	$ 35,337.37
148	50+15# Wood Floor	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19	$ 1,117.19
149	100# Wood Floor	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45	$ 2,227.45
150	150# Wood Floor	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05	$ 3,930.05
151	50# Concrete Floor	$ 10,955.05	$ 10,955.05	$ 11,214.65	$ 11,324.05	$ 11,147.85	$ 11,270.24	$ 11,146.05
152	50+15# Concrete Floor	$ 9,542.73	$ 9,542.73	$ 11,657.78	$ 11,767.18	$ 11,590.99	$ 11,713.38	$ 11,589.18
153	100# Concrete Floor	$ 12,153.02	$ 12,153.02	$ 12,322.49	$ 12,431.88	$ 12,255.70	$ 12,378.09	$ 12,253.88
154	150# Concrete Floor	$ 13,709.26	$ 13,709.26	$ 13,430.33	$ 13,539.73	$ 13,363.53	$ 13,485.92	$ 13,361.73
155	50# 18" Wood Foundation	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50	$ 3,902.50
156	50+15# 18" Wood Foundation	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19	$ 3,978.19

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

		X	Y	Z	AA	AB	AC	AD
		12X40 PC						
ITEM	DESCRIPTION	12X40 TOILET A-1	12X40 TOILET A-2	12X40 TOILET B-1	12X40 TOILET B-2	12X40 TOILET C-1	12X40 TOILET C-2	12X40 TOILET D-1
157	100# 18" Wood Foundation	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56	$ 4,553.56
158	150# 18" Wood Foundation	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43	$ 4,731.43
159	R-38 Roof Insulation	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 1,357.55	$ 1,357.55	$ 1,357.55
160	2x6 walls with R-19 insulation							
161	2x8 walls with R-30 insulation							
162	Dual slope roof	$ 568.73	$ 568.73	$ 568.73	$ 568.73	$ 568.73	$ 568.73	$ 568.73
163	Manifold waste drops to one POC under the building	$ 8,413.00	$ 8,413.00	$ 10,516.24	$ 11,363.95	$ 9,560.22	$ 10,532.94	$ 10,193.85
164	Installation on wood foundation	$ 22,689.36	$ 22,689.36	$ 26,230.12	$ 26,886.71	$ 26,502.57	$ 27,523.74	$ 25,184.67
165	Installation on concrete foundation	$ 32,007.43	$ 32,007.43	$ 35,784.72	$ 37,674.90	$ 36,081.36	$ 37,102.52	$ 34,126.53

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		AE	AF	AG	AH	AI
		12X40 PC	8-6x15-6 → 8-6x30 PC			
ITEM	DESCRIPTION	12X40 WORKROOM E (carpet, tackboard, 3 ton heat pump)	8'6"X15'6" TOILET	8'X21'6" TOILET	8'6"X30 TOILET	10'X32' TOILET
166	BUILDING BASE BID PRICE: 50# wood floor, 20# roof, sheet vinyl w/ 6" self cove, 2x6 wood studs, Duratemp, frp wall covering, Armstrong 2910 ceiling tile, 22 gauge single slope roof w/ 2'6" side of building overhangs, R-19 floors/walls and R-30 attic insulation, no foundation, no ramps/landing, plumbing waste drops stubbed below floor, fans only (no a/c), metal partitions where applicable.	$ 63,792.83	$ 53,642.10	$ 66,920.06	$ 87,052.39	$ 105,679.62
167	Upgrade floor covering to porcelain tile with 6" base.	$ 54,048.62	$ 10,332.95	$ 15,155.77	$ 20,701.87	$ 23,118.52
168	Upgrade to porcelain tile floor with ceramic tile wainscot to 4'.	$ 86,294.70	$ 16,831.65	$ 24,903.82	$ 33,699.26	$ 37,267.60
169	Upgrade to porcelain tile floor with ceramic tile walls ceiling.	$ 103,062.49	$ 19,923.95	$ 29,542.28	$ 39,883.87	$ 44,127.02
170	50+15# Wood Floor	$ 884.73	N/A	N/A	N/A	$ 797.98
171	100# Wood Floor	$ 1,629.87	N/A	N/A	N/A	$ 1,562.05
172	150# Wood Floor	$ 3,338.52	N/A	N/A	N/A	$ 3,115.05
173	50# Concrete Floor	$ 10,525.01	N/A	N/A	N/A	$ 8,282.37
174	50+15# Concrete Floor	$ 10,968.15	N/A	N/A	N/A	$ 8,564.94
175	100# Concrete Floor	$ 11,632.84	N/A	N/A	N/A	$ 8,852.55
176	150# Concrete Floor	$ 12,821.64	N/A	N/A	N/A	$ 9,110.38
177	50# 18" Wood Foundation	$ 3,580.28	$ 3,580.28	$ 3,580.28	$ 3,580.28	$ 2,719.15
178	50+15# 18" Wood Foundation	$ 3,686.20	$ 3,686.20	$ 3,686.20	$ 3,686.20	$ 3,067.46
179	100# 18" Wood Foundation	$ 4,748.52	$ 4,748.52	$ 4,748.52	$ 4,748.52	$ 3,446.55

Bid Form-2 Attachment A

PC# N/A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

ITEM	DESCRIPTION	AE 12X40 PC 12X40 WORKROOM E (carpet, tackboard, 3 ton heat pump)	AF 8-6x15-6 → 8-6x30 PC 8'6"X15'6" TOILET	AG 8'X21'6" TOILET	AH 8'6"X30 TOILET	AI 10'X32' TOILET
180	150# 18" Wood Foundation	$ 4,428.45	$ 4,654.50	$ 4,824.04	$ 5,050.10	$ 3,730.33
181	R-38 Roof Insulation	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 1,493.07	$ 2,479.43
182	2x8 walls with R-30 insulation	$ 3,036.39	$ -	$ -	$ -	$ -
183	Dual slope roof	$ 303.95	$ -	$ -	$ -	$ -
184	Manifold waste drops to one POC under the building		$ 8,413.00	$ 8,413.00	$ 8,413.00	$ 8,413.00
185	Installation on wood foundation	$ 12,554.78	$ 12,554.78	$ 14,412.18	$ 15,433.34	$ 22,356.32
186	Installation on concrete foundation	$ 24,065.49	$ 24,065.49	$ 24,065.49	$ 28,940.88	$ 32,298.44

Bid Form-2 Attachment A

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

ITEM	DESCRIPTION	AJ 48x40 → 192x40 PC 48X40 TWO STORY CLASSROOM	AK 12X40 TWO-STORY MODULE	AL 12 X 40 RESTROOM END MODULE
187	BUILDING BASE BID PRICE: 50# concrete first and second floor, 20# roof, no flooring, 2x8 wood studs, Duratemp, TPO single slope roof w/ 8' front overhangs, insulation per PC, no foundation, 5 ton roof mounted units in each classroom, includes elevator and 1 set of type A stair.	$ 1,042,441.42	$ 227,626.45	$ 511,526.40
188	50+15# Concrete First Floor	$ 2,662.71	$ 665.17	$ 665.17
189	R-38 Roof Insulation	$ 5,037.94	$ 3,058.56	$ 3,670.27
190	Additional Stair System	$ 61,736.86		
191	Installation on concrete foundation	$ 201,248.49	$ 40,554.68	$ 97,087.53
192	9' ceiling	$ 4,238.89	$ 1,607.45	$ 1,607.45
193	9'6" ceiling	$ 7,447.44	$ 3,439.90	$ 3,439.90
194	10' ceiling	$ 11,171.22	$ 5,155.06	$ 5,155.06

PC# ___N/A_____

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

ITEM	DESCRIPTION	AM	AN	AO	AP	AQ	AR	AS
		High Performance w/Barrel & Clerestory 30x32	High Performance w/Barrel & Clerestory 60x32	High Performance w/Barrel & Clerestory 90x32	High Performance w/Barrel & Clerestory 120x32	High Performance w/Barrel & Clerestory 20x32 + 9x40	High Performance w/Barrel & Clerestory 40x32 + 18x40	High Performance w/Barrel & Clerestory 80x32 + 36x40
195	BUILDING BASE BID PRICE: 50+15# wood floor, 20# roof, no flooring, 2x8 wood studs, Stucco on 10' mods, metal siding on 9' mods, 24 gauge kynar roof on 10' mods, 45 mil TPO at 9x40 mods, R-19 floors, R-30 walls/attic insulation, no foundation, no ramps/landing, 9' ceiling line	$ 293,699.20	$ 559,584.77	$ 867,356.39	$ 1,190,516.60	$ 291,306.20	$ 536,949.02	$ 1,011,008.79
196	100# Wood Floor	$ 4,925.78	$ 10,434.00	$ 15,942.24	$ 21,450.46	$ 3,608.25	$ 7,035.69	$ 15,244.01
197	50+15# Concrete Floor	$ 18,117.20	$ 39,442.95	$ 59,391.70	$ 80,208.49	$ 15,578.10	$ 26,754.29	$ 57,967.62
198	100# Concrete Floor	$ 19,387.53	$ 41,764.87	$ 64,317.85	$ 86,870.84	$ 16,738.44	$ 28,990.87	$ 62,813.55
199	Increase to R-38 Roof Insulation	$ 1,579.48	$ 3,158.93	$ 4,738.41	$ 6,317.89	$ 1,825.15	$ 2,335.84	$ 5,060.97
200	Add R-20 Poly-iso on top of roof.	$ 5,057.39	$ 10,519.38	$ 16,199.84	$ 22,107.53	$ 5,522.67	$ 11,487.16	$ 23,893.30
201	9' ceiling	$ 1,757.93	$ 3,360.65	$ 4,963.37	$ 6,566.09	N/A	N/A	N/A
202	9'6" ceiling	$ 2,525.85	$ 4,837.54	$ 7,149.23	$ 9,460.91	$ 2,626.87	$ 5,463.89	$ 11,364.91
203	10' ceiling	$ 3,990.42	$ 7,671.51	$ 11,352.60	$ 15,033.70	$ 4,150.04	$ 8,632.07	$ 17,954.70
204	Add drop ceiling to the 10' barrel modules	$ 2,320.38	$ 4,640.78	$ 6,961.16	$ 9,281.56	$ 2,320.38	$ 4,640.78	$ 9,281.56
205	Add drop ceiling to the 10' clerestory modules	$ 2,320.38	$ 4,640.78	$ 6,961.16	$ 9,281.56	$ 2,320.38	$ 4,640.78	$ 9,281.56
206	Installation on concrete foundation	$ 43,563.25	$ 89,928.65	$ 138,070.76	$ 188,026.63	$ 42,808.33	$ 90,075.61	$ 182,485.99

Bid Form-2 Attachment A

PC# ____N/A_____

BID FORM 2 ATTACHMENT A
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

NOTE: FOR BID TO BE DEEMED VALID, PROOF OF DSA APPROVAL (PC) FOR CONFIGURATIONS LISTED PER SECTION B GENERAL REQUIREMENTS FOR THE BUILDINGS DESCRIBED IN ITEMS ONE AND TWO MUST BE PRESENTED. AT THE TIME OF THE BID, ENTER THE A# OR PC# NEAR THE TOP OF EACH PAGE OF THE BID FORM FOR THE APPLICABLE REQUIRED PCs. PROVIDE APPROVED PLANS, OR OTHER BACK-UP WITHIN 24 HOURS OF THE BID OPENING. FAILURE TO PROVIDE THIS DATA WITHIN THIS TIME FRAME WILL CAUSE THE BID TO BE DECLARED NON-RESPONSIVE.

		AT	AU	AV
		60x60 → 144x60 Multipurpose PC		
ITEM	DESCRIPTION	MULTI- PURPOSE ROOM PC 60X60	MULTI-PURPOSE ROOM PC 12x60 RESTROOM	MULTI- PURPOSE ROOM PC ADD 12X60 MODULE
207	BUILDING BASE BID PRICE: 100# wood floor, 20# roof, no flooring, 2x6 wood studs, Duratemp, 22 gauge roof w/ 5' front and 2'-6" rear overhangs, R-19 floors/walls and R-30 attic insulation, no interior walls, no foundation, no ramps/landing, wall mount heat pumps	$ 473,463.30	$ 158,668.98	$ 49,430.78
208	150# Wood Floor	$ 24,332.48	$ 5,427.80	$ 5,427.80
209	100# Concrete Floor	$ 76,576.13	$ 16,627.73	$ 14,911.73
210	150# Concrete Floor	$ 86,306.66	$ 19,038.43	$ 16,515.19
211	R-38 Roof Insulation	$ 4,566.87	$ 1,928.74	$ 1,928.74
212	2x8 walls with R-30 insulation	$ 4,697.02	$ 2,792.28	$ 2,792.28
213	Installation on concrete foundation	$ 91,907.03	$ 23,450.70	$ 20,219.54
214	9' ceiling	$ 4,158.89	$ 970.93	$ 970.93
215	9'6" ceiling	$ 6,139.79	$ 1,619.15	$ 1,619.15
216	10' ceiling	$ 8,339.87	$ 2,203.99	$ 2,203.99

Bid Form-2 Attachment A

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
	FLOORING		
217	CARPET NYLON	SQUARE FOOT	$ 8.16
218	CARPET UPGRADE	SQUARE FOOT	$ 12.90
219	CARPET UPGRADE- COLLINS & AIKMAN/ TANDUS CARPET TILES (	SQUARE FOOT	$ 14.56
220	CARPET UPGRADE - BENTLEY CARPET TILES/TANDUS EQUAL (ST	SQUARE FOOT	$ 15.57
221	MODULAR CARPET TILES 24"X24" SHAW/TANDUS (STANDARD LA	SQUARE FOOT	$ 13.17
222	LVT	SQUARE FOOT	$ 25.02
223	LVT UPGRADE BENTLEY MILLS	SQUARE FOOT	$ 9.45
224	LVT UPGRADE ARMSTRONG	SQUARE FOOT	$ 20.51
225	HVT-HYBRID VINYL TILE	SQUARE FOOT	$ 30.68
226	GEO TILES	SQUARE FOOT	$ 43.06
227	CERAMIC TILE FLOOR WITH THIN SET OVER 1/2" BACKING - 2"X2"	SQUARE FOOT	$ 57.75
228	CERAMIC TILE BASE	LINEAR FOOT	$ 57.18
229	ARMSTRONG EXCELLON 12"X12"	LINEAR FOOT	$ 14.08
230	LUXURY VT - CENTIVA 24"X24"	LINEAR FOOT	$ 24.76
231	STANDARD VCT	SQUARE FOOT	$ 10.75
232	VCT WAXING/BURNISHING	SQUARE FOOT	$ 2.96
233	QUARRY TILE - 6"X6"	SQUARE FOOT	$ 52.50
234	STANDARD FLAT LAY SHEET VINYL	SQUARE FOOT	$ 16.81
235	STANDARD SHEET VINYL WITH SELF COVE	SQUARE FOOT	$ 23.39
236	FORBO MARMOLEUM SHEET LINOLEUM	SQUARE FOOT	$ 33.14
237	ALTRO FLOORING	SQUARE FOOT	$ 30.37
238	EPOXY FLOORING	SQUARE FOOT	$ 47.77
239	FLOOR PREP	SQUARE FOOT	$ 5.10
240	ANTI STATIC VCT FLOORING	SQUARE FOOT	$ 29.24
241	ADDITIONAL TOP SET BASE	LINEAR FOOT	$ 6.11
242	UPGRADED FLOOR INSULATION	SQUARE FOOT	$ 0.64
	WALLS		
243	INTERIOR NON-RATED 2X4 WALL, 16" OC FLOOR TO RAFTERS W/	LINEAR FOOT	$ 186.83
244	UPGRADE 2x6 EXTERIOR WALL WITH R19 INSULATION	LINEAR FOOT	$ 21.12
245	UPGRADE 2x8 EXTERIOR WALL WITH R30 INSULATION	LINEAR FOOT	$ 38.96
246	INTERIOR 1 HOUR FIRE RATED WALL, 16"OC FLOOR TO RAFTERS	LINEAR FOOT	$ 346.30
247	INTERIOR 2 HOUR FIRE RATED WALL, 16"OC FLOOR TO RAFTERS	LINEAR FOOT	$ 565.72
248	UPGRADE EXTERIOR 1 HOUR FIRE RATED WALL	LINEAR FOOT	$ 300.39
249	UPGRADE EXTERIOR 2 HOUR FIRE RATED WALL	LINEAR FOOT	$ 381.60
250	TAPE TEXTURE AND PAINT LEVEL 3	SQUARE FOOT	$ 11.95
251	TAPE TEXTURE AND PAINT LEVEL 4	SQUARE FOOT	$ 14.34
252	TAPE TEXTURE AND PAINT LEVEL 5	SQUARE FOOT	$ 17.20
253	FIBER GLASS WALL PANELS (3/32 FRP) IN LIEU OF VINYL COVER	SQUARE FOOT	$ 1.58
254	WALL VINYL UPGRADE 'A'	SQUARE FOOT	$ 9.11
255	WALL VINYL UPGRADE 'B'	SQUARE FOOT	$ 11.74
256	FULL PANEL WALL CLOSE-OFFS	EACH	$ 575.81
257	CERAMIC TILE WALL - 4"X4" DALTILE, SEMI-GLOSS	SQUARE FOOT	$ 64.53
258	OPERABLE WALL STC 51 PAIRED PANELS - MANUAL OPERATED	LINEAR FOOT	$ 1,586.97

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION
OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
259	OPERABLE WALL - ADD PASS THROUGH MAN DOOR	EACH	$ 4,534.01
260	EXTERIOR 7/16 SMART PANEL OR HARDIE PANEL - WUI CODE PR	SQUARE FOOT	$ 16.57
261	CEMENTITIOUS PANEL - MANUFACTURER STANDARD	SQUARE FOOT	$ 16.57
262	WINDOW AND DOOR TRIM	EACH	$ 193.99
263	EXTERIOR CORRUGATED METAL	SQUARE FOOT	$ 18.68
264	EXTERIOR HARDI BOARD SIDING W/ RIGGLETS - FIELD INSTALLE	SQUARE FOOT	$ 50.46
265	EXTERIOR HARDI LAPSIDING	SQUARE FOOT	$ 39.89
266	BRICK OR THIN STONE VENEER	SQUARE FOOT	$ 94.37
267	STUCCO ACRYLIC	SQUARE FOOT	$ 33.79
268	STUCCO DIAMOND WALL	SQUARE FOOT	$ 8.88
269	ELASTROMERIC ACRYLIC FINISH	SQUARE FOOT	$ 39.77
270	EXTERIOR DRY VIT	SQUARE FOOT	$ 36.27
271	UPGRADE PAINT	SQUARE FOOT	$ 1.75
272	ON SITE PAINTING OF EXTERIOR SIDING	SQUARE FOOT	$ 8.59
273	ADD FOR CUSTOM EXTERIOR COLORS	LINEAR FOOT	$ 365.15
274	10# ABC WALL HUNG FIRE EXTINGUISHER	EACH	$ 251.28
275	FIRE EXTINGUISHER IN SEMI-RECESSED WALL CABINET	EACH	$ 502.56
276	WHITE PORCELAIN ENAMEL STEEL MARKER BOARD (4X8)	EACH	$ 425.54
277	STEEL MARKER BOARD (4X4)	EACH	$ 131.25
278	STC RATED WALLS LEVEL-40	EACH MODULE	$ 27,491.06
279	TV BRACKET WITH BACKING AND POWER.	EACH	$ 609.80
	ROOF/ CEILING		
280	UPGRADE HARD CEILINGS	SQUARE FOOT	$ 49.16
281	1 HOUR FIRE RATED T-GRID SYSTEM	SQUARE FOOT	$ 7.13
282	1 HOUR FIRE RATED ROOF STRUCTURE	SQUARE FOOT	$ 32.70
283	TECTUM DIRECT ATTACHED CEILING PANELS	SQUARE FOOT	$ 15.71
284	VINYL FACED FIBERGLASS 2910 CEILING TILE	SQUARE FOOT	$ 2.01
285	UPGRADED ACOUSTICAL CEILING TILE	SQUARE FOOT	$ 11.05
286	ADD POLYISOCYANURATE ROOF INSULATION R-19	SQUARE FOOT	$ 16.76
287	ADD POLYISOCYANURATE ROOF INSULATION R-30	SQUARE FOOT	$ 18.87
288	FACTORY STANDARD TPO ROOF SYSTEM .45 MIL	SQUARE FOOT	$ 12.45
289	FACTORY STANDARD TPO ROOF SYSTEM .60 MIL	SQUARE FOOT	$ 13.02
290	HEAT WELD SEAMS ON SITE	LINEAR FOOT	$ 18.87
291	PVC ROOF SYSTEM .50 MIL	SQUARE FOOT	$ 16.96
292	PVC ROOF SYSTEM .60 MIL	SQUARE FOOT	$ 17.53
293	UPGRADE PREFINISHED STANDING SEAM ROOF	SQUARE FOOT	$ 36.95
294	20 YEAR ROOF WARRANTY	EACH	$ 3,980.45
295	15 YEAR ROOF WARRANTY	EACH	$ 3,384.34
296	MANSARD - METAL	LINEAR FOOT	$ 533.75
297	MANSARD - TILE	LINEAR FOOT	$ 603.75
298	OVERHANGS - MANUFACTURER STANDARD	SQUARE FOOT	$ 175.87
299	18" PARAPET	LINEAR FOOT	$ 259.45
300	24" PARAPET	LINEAR FOOT	$ 288.17
301	36" PARAPET	LINEAR FOOT	$ 301.19

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
302	42" PARAPET	LINEAR FOOT	$ 321.58
303	30" FASCIA METAL	LINEAR FOOT	$ 498.75
304	30" FASCIA STUCCO	LINEAR FOOT	$ 498.75
305	BOX SOFFIT STUCCO	LINEAR FOOT	$ 481.25
306	BOX SOFFIT WOOD PRODUCT SIDING	LINEAR FOOT	$ 344.75
307	2X4 SKYLIGHT WITH LIGHT SHAFT	EACH	$ 2,916.15
308	14" TUBULAR SKYLIGHT	EACH	$ 5,547.55
309	21" TUBULAR SKYLIGHT	EACH	$ 6,101.17
310	TUBULAR SKYLIGHT DIMMERS	EACH	$ 466.14
311	TUBULAR SKYLIGHT SECURITY BARS	EACH	$ 306.25
312	R38 FIBERGLASS INSULATION IN LIEU OF R30	SQUARE FOOT	$ 5.70
313	MECHANICAL SCREENS	SQUARE FOOT	$ 190.60
314	INTERIOR ROOF LADDER ACCESS	EACH	$ 4,672.46
315	EXTERIOR ROOF LADDER ACCESS	EACH	$ 9,907.52
316	ROOF DRAINS	LINEAR FOOT	$ 1,293.47
317	WALK-OFF PADS	LINEAR FOOT	$ 17.36
318	AWNINGS/CANOPIES - MANUFACTURER STANDARD AND PER PC	SQUARE FOOT	$ 304.95
319	GUTTERS/DOWNSPOUTS - MANUFACTURER STANDARD	LINEAR FOOT	$ 25.99
320	SEAMLESS GUTTERS	LINEAR FOOT	$ 58.91
321	SCUPPERS AND DOWNSPOUTS	EACH	$ 1,238.87
	DOORS		
322	EXTERIOR HOLLOW METAL DOOR PACKAGE - STEEL 3070	EACH	$ 4,021.40
323	UPGRADE TO WELDED DOOR FRAME 3070	EACH	$ 730.50
324	EXTERIOR HOLLOW METAL DOUBLE DOOR PACKAGE - STEEL 60	EACH	$ 13,007.34
325	UPGRADE TO WELDED DOOR FRAME 6070	EACH	$ 1,218.50
326	DUTCH DOORS	EACH	$ 2,314.06
327	SINGLE STOREFRONT GLASS DOOR	EACH	$ 14,837.48
328	DOUBLE STOREFRONT GLASS DOOR	EACH	$ 27,515.65
329	EXTERIOR 1 HR FIRE RATED DOOR	EACH	$ 4,137.99
330	INTERIOR 1 HR FIRE RATED DOOR	EACH	$ 2,238.42
331	EXTERIOR HOLLOW METAL DOOR W/ 18" SIDE LITE	EACH	$ 5,963.50
332	EXTERIOR DOUBLE HOLLOW METAL DOOR W/ SIDE LITES	EACH	$ 16,699.27
333	ADD 7"X36" TALL VIEW KIT	EACH	$ 425.82
334	ADD 24"X36" TALL VIEW KIT	EACH	$ 480.30
335	HOLLOW METAL DOOR WITH TOP TRANSOM	EACH	$ 5,289.80
336	HOLLOW METAL DOOR WITH TOP TRANSOM AND SIDE LITE	EACH	$ 7,512.31
337	INTERIOR DOOR PACKAGE - WOOD	EACH	$ 2,271.39
338	INTERIOR DOOR PACKAGE - BIRCH CLEAR COAT	EACH	$ 2,839.24
339	UPGRADED INTERIOR DOOR	EACH	$ 2,291.15
340	POCKET DOOR	EACH	$ 1,084.72
341	SLIDING DOOR	EACH	$ 2,314.06
342	EXTERIOR DOOR PACKAGE WITH LOUVER	EACH	$ 4,031.39
343	INTERIOR DOOR PACKAGE WITH LOUVER	EACH	$ 2,261.11
344	ROLLUP OVERHEAD DOOR	SQUARE FOOT	$ 206.82

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION
OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
345	ROLLUP OVERHEAD DOOR FIRE RATED	SQUARE FOOT	$ 286.37
346	MOTORIZED DOOR OPERATOR	EACH	$ 262.50
347	FLOOR ACCESS HATCH	EACH	$ 3,943.51
348	STEEL ROOF HATCH W/ LADDER	EACH	$ 6,756.63
349	PANIC HARDWARE IN LIEU OF STANDARD LOCKSET	EACH	$ 3,873.33
350	SCHLAGE VANDAL GUARD OR EQUAL IN LIEU OF STANDARD	EACH	$ 1,452.51
351	CARD READER	EACH	$ 2,324.19
352	ELECTRIFIED HARDWARE	EACH	$ 7,580.91
353	HARDWARE UPGRADE "A" LOW	EACH	$ 2,300.47
354	HARDWARE UPGRADE "B" MEDIUM	EACH	$ 4,200.02
355	HARDWARE UPGRADE "C" HIGH	EACH	$ 7,042.99
	WINDOWS		
356	8040 XOX /DG SLIDING ALUMINUM WINDOW 46%	EACH	$ 2,298.88
357	6040 XOX /DG SLIDING ALUMINUM WINDOW 46%	EACH	$ 2,298.15
358	4040 XO /DG SLIDING ALUMINUM WINDOW 46%	EACH	$ 1,454.10
359	HOLLOW METAL GLAZING	SQUARE FOOT	$ 155.91
360	8040 HOLLOW METAL WINDOW	EACH	$ 5,679.58
361	6040 HOLLOW METAL WINDOW	EACH	$ 4,492.75
362	4040 HOLLOW METAL WINDOW	EACH	$ 3,358.43
363	8020 HOLLOW METAL WINDOW	EACH	$ 3,700.48
364	6020 HOLLOW METAL WINDOW	EACH	$ 3,495.68
365	4020 HOLLOW METAL WINDOW	EACH	$ 2,826.70
366	4040 FIXED INTERIOR WINDOW	EACH	$ 1,207.51
367	UPGRADE TO LEXAN GLASS	SQUARE FOOT	$ 78.59
368	WINDOW MOLDING	LINEAR FOOT	$ 7.95
369	SECURITY SCREENS	SQUARE FOOT	$ 78.59
370	FIRE RATED GLAZING	SQUARE FOOT	$ 76.87
371	1" INSET METAL BLINDS ON EXTERIOR WINDOWS	SQUARE FOOT	$ 22.95
372	MANUAL OPERATING ROLLER SHADES	SQUARE FOOT	$ 42.06
373	HORIZONTAL BLINDS	SQUARE FOOT	$ 74.37
374	ALUMINUM INSERT IN HOLLOW METAL FRAME	LINEAR FOOT	$ 70.81
375	TICKET WINDOW W/ SHELF	LINEAR FOOT	$ 5,493.44
376	SERVING WINDOW	LINEAR FOOT	$ 3,431.97
377	ALUMINUM STOREFRONT WINDOW	SQUARE FOOT	$ 384.48
	ELECTRICAL		
378	150 AMP SINGLE PHASE PANEL	EACH	$ 2,486.60
379	200 AMP SINGLE PHASE PANEL	EACH	$ 2,457.25
380	225 AMP SINGLE PHASE PANEL	EACH	$ 2,457.25
381	250 AMP SINGLE PHASE PANEL	EACH	$ 3,150.02
382	400 AMP SINGLE PHASE PANEL	EACH	$ 3,150.02
383	100 AMP THREE PHASE PANEL	EACH	$ 2,131.20
384	150 AMP THREE PHASE PANEL	EACH	$ 2,750.70
385	200 AMP THREE PHASE PANEL	EACH	$ 2,723.46
386	250 AMP THREE PHASE PANEL	EACH	$ 3,683.70

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION
OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
387	225 AMP THREE PHASE PANEL	EACH	$ 3,067.58
388	400 AMP THREE PHASE PANEL	EACH	$ 3,805.60
389	6X6X6 EXTERIOR SIGNAL BOX W/3/4"CONDUIT TO ATTIC	EACH	$ 255.21
390	12X12X6 EMPTY BOX	EACH	$ 218.75
391	EXTERIOR WALL PACK	EACH	$ 506.20
392	3 COMPARTMENT EMPTY GUTTER TRAY	EACH	$ 1,109.51
393	4 COMPARTMENT EMPTY GUTTER TRAY	EACH	$ 1,421.01
394	110V DUPLEX WALL RECEPTACLE WITH COVER	EACH	$ 327.92
395	110V DUPLEX WALL RECEPTACLE WITH COVER- DEDICATED	EACH	$ 533.75
396	110V DUPLEX WALL GFI RECEPTACLE WITH COVER	EACH	$ 346.85
397	110V DUPLEX FLOOR RECEPTACLE WITH COVER	EACH	$ 1,069.26
398	110V FOUR PLEX FLOOR BOX	EACH	$ 1,220.67
399	DATA FLOOR BOX	EACH	$ 812.00
400	220V DUPLEX WALL RECEPTACLE WITH COVER	EACH	$ 707.96
401	30 AMP CIRCUIT - WALL	EACH	$ 525.00
402	40 AMP CIRCUIT - WALL	EACH	$ 525.00
403	50 AMP CIRCUIT - WALL	EACH	$ 525.00
404	60 AMP CIRCUIT - WALL	EACH	$ 526.59
405	DEDICATED FOUR PLEX WALL RECEPT	EACH	$ 496.37
406	WIRE MOLD SERIES 5500	LINEAR FOOT	$ 176.75
407	DATA WALL BOX WITH BLANK COVER PLATE	EACH	$ 180.20
408	INTERIOR LIGHT SWITCH WITH OCCUPANCY SENSOR	EACH	$ 338.37
409	INTERIOR LIGHT SWITCH WITH SINGLE BUTTON (DIMMING)	EACH	$ 268.42
410	INTERIOR LIGHT SWITCH WITH TWO BUTTON	EACH	$ 212.73
411	INTERIOR LIGHT SWITCH WITH SCENE CONTROLLER	EACH	$ 360.43
412	LED LIGHTING WITH BATTERY BACK-UP	EACH	$ 1,391.86
413	LIGHTING ROOM CONTROLLER: PHOTOCELL	EACH	$ 553.56
414	LIGHTING ROOM CONTROLLER: OCCUPANCY SENSOR	EACH	$ 390.63
415	LIGHTING ROOM CONTROLLER: PLUG LOAD CONTROLLER	EACH	$ 315.72
416	LIGHTING ROOM CONTROLLER: REMOTE CONTROL	EACH	$ 374.96
417	LIGHTING CONTROL PANEL	EACH	$ 2,314.06
418	EMERGENCY LIGHT W/ BATTERY BACKUP-INTERIOR WALL MOUN	EACH	$ 429.39
419	EXIT LIGHT W/ BATTERY BACK UP - INTERIOR WALL MOUNT (LOW	EACH	$ 805.00
420	EXTERIOR LED FIXTURE WITH INTEGRAL PHOTO	EACH	$ 296.99
421	UPGRADED EXTERIOR LIGHTS	EACH	$ 819.09
422	CAN LIGHTS - MANUFACTURER STANDARD	EACH	$ 231.41
423	SOFFIT LIGHTS MANUFACTURER STANDARD	EACH	$ 231.41
424	INTERIOR LIGHTS - LIGHTING OUTPUT INVERTER (IN LIEU OF EMI	EACH	$ 1,218.36
425	SMOKE/HEAT DETECTOR	EACH	$ 297.50
426	CO2 DETECTOR	EACH	$ 1,400.01
427	PENDANT LIGHTING - MANUFACTURER STANDARD	LINEAR FOOT	$ 1,764.33
428	TRACK LIGHTING MANUFACTURER STANDARD	LINEAR FOOT	$ 621.90
429	CONDUIT 1-3/4"	LINEAR FOOT	$ 3.62
430	CONDUIT 2"	LINEAR FOOT	$ 6.51

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
431	CONDUIT 3"	LINEAR FOOT	$ 9.04
432	CONDUIT 4"	LINEAR FOOT	$ 12.58
433	HOME RUNS	LINEAR FOOT	$ 99.79
434	TRANSFORMER	EACH	$ 15,909.18
435	IDF CABINET	EACH	$ 1,590.92
436	DIRECT INDIRECT LIGHTING	EACH	$ 940.09
	HEATING AND COOLING		
437	ADD 5 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 11,180.81
438	UPGRAE TO 5T ROOF MOUNT HEAT PUMP UNIT	EACH	$ 41,329.98
439	UPGRADE 5T ROOF MOUNT GAS PACK UNIT	EACH	$ 43,176.24
440	UPGRADE 5T INTERIOR HEAT PUMP UNIT	EACH	$ 29,363.41
441	ADD 2 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 8,074.54
442	ADD 3.5 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 9,381.80
443	ADD 4 TON WALL MOUNT HEAT PUMP UNIT	EACH	$ 10,269.06
444	ADD 3.5 TON ROOF MOUNT HEAT PUMP UNIT	EACH	$ 37,136.96
445	ADD 4 TON ROOF MOUNT HEAT PUMP UNIT	EACH	$ 39,931.72
446	ADD 3.5 TON ROOF MOUNT GAS PACK UNIT	EACH	$ 38,981.47
447	ADD 4 TON ROOF MOUNT GAS PACK UNIT	EACH	$ 41,777.98
448	ADD 7T ROOF MOUNT GAS PACK UNIT	EACH	$ 54,917.05
449	ADD 10T ROOF MOUNT GAS PACK UNIT	EACH	$ 64,398.61
450	2 TON MINI SPLIT SYSTEM	EACH	$ 8,799.27
451	WAG 40 GAS HVAC UNIT IN LIEU OF 4 TON WALL MOUNT HEAT PU	EACH	$ 5,190.53
452	ROOF MOUNT UNIT CURBS METAL/WOOD	EACH	$ 6,091.80
453	PIPE SUPPORT BLOCK (GAS & ELECTRICAL LINES AT ROOF)	EACH	$ 2,199.82
454	RESTROOM CEILING HEATER	EACH	$ 1,701.01
455	PER UNIT 3PHS UPGRADE	EACH	$ 2,093.08
456	PER UNIT BARD UPGRADE	EACH	$ 1,750.01
457	SUPPLY REGISTER AND 12' OF DUCT	EACH	$ 386.75
458	RETURN AIR REGISTER AND 12' OF DUCT	EACH	$ 313.25
459	ADD DUCTING BY LF	LINEAR FOOT	$ 27.93
460	ADD GALVANIZED DUCTING BY LF	LINEAR FOOT	$ 160.83
461	SMOKE/FIRE DAMPERS	EACH	$ 3,753.77
462	BAROMETRIC RELIEF DAMPER	EACH	$ 887.25
463	HVAC RETURN AIR PLENUM CHASE WALL(12FEET)	EACH	$ 3,235.77
464	FIRE RATED SHAFT	LINEAR FOOT	$ 253.75
465	CEILING EXHAUST FAN (120 CFM) WITH DUCT	EACH	$ 694.75
466	KITCHEN EXHAUST FAN, COOK VCR-XP-300 2750 CFM	EACH	$ 18,670.85
467	KITCHEN EXHAUST FAN, COOK VCR-XP-180 2050 CFM	EACH	$ 18,392.60
468	KITCHEN SUPPLY FAN, COOK 120KSP-B 2200 CFM	EACH	$ 17,970.85
469	EXHAUST FAN COOK ACEB 70C2B	EACH	$ 9,446.55
470	EXHAUST FAN COOK ACEB 60C2B	EACH	$ 9,166.55
471	INSECT CONTROL FAN	EACH	$ 5,671.78
472	ADD QUIET CLIMATE I	EACH	$ 14,547.83
473	ADD QUIET CLIMATE II	EACH	$ 22,198.87

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	ADDITIVE ALTERNATES	UNIT	PRICE
474	UPGRADE TO QTEC 5T PACKAGED HEAT PUMP	EACH	$ 20,142.61
475	UPGRADE TO ITEC 5T INDOOR HEAT PUMP	EACH	$ 28,113.91
476	SPLIT SYSTEM	EACH	$ 52,500.29
477	VRF HAVC SYSTEM	EACH	$ 108,298.74
478	SAFETY RAILS FOR HVAC	EACH	$ 1,613.51
479	MAKE-UP AIR	EACH	$ 10,124.02
480	VENTILATION HOOD	EACH	$ 2,892.58
481	UPGRADED WIRELESS THERMOSTAT	EACH	$ 723.14
482	ENERGY MANAGEMENT SYSTEM	EACH	$ 4,111.83
	PLUMBING		
483	INTERIOR SINGLE UNISEX TOILET ROOM	EACH	$ 14,603.83
484	INTERIOR DOUBLE UNISEX TOILET ROOM	EACH	$ 15,478.84
485	ELECTRIC TANKLESS WATER HEATER	EACH	$ 1,163.76
486	6 GAL WATER HEATER	EACH	$ 3,123.77
487	10 GAL WATER HEATER	EACH	$ 2,768.83
488	30 GAL WATER HEATER	EACH	$ 4,628.12
489	50 GAL ELECT/GAS WATER HEATER	EACH	$ 6,345.54
490	GAS PIPING	LINEAR FOOT	$ 43.75
491	GAS TURRETS	EACH	$ 894.25
492	CAST IRON DRAIN LINES	LINEAR FOOT	$ 78.75
493	ACID RESISTANT WASTE PIPING	LINEAR FOOT	$ 164.50
494	FLOOR DRAINS	EACH	$ 1,748.28
495	NON FREEZE PROOF HOSE BIB WITH PLUMBERS KEY	EACH	$ 302.75
496	PLUMB WALL FOR FIXTURE WITH SUPPLY LINE(S) AND DRAIN LIN	EACH	$ 1,617.01
497	DRINKING FOUNTAIN DUAL WALL MOUNTED INTERIOR	EACH	$ 6,116.28
498	DRINKING FOUNTAIN DUAL WALL MOUNTED EXTERIOR	EACH	$ 8,779.80
499	BOTTLE FILLER - MANUFACTURER STANDARD	EACH	$ 5,379.97
500	BOTTLE FILLER CHILLED - MANUFACTURER STANDARD	EACH	$ 5,577.39
501	BOTTLE FILLER/DRINKING FOUNTAIN COMBO - MANUFACTURER	EACH	$ 6,452.86
502	BOTTLE FILLER/DRINKING FOUNTAIN COMBO - CHILLED	EACH	$ 6,622.08
503	SAFETY RAILS FOR DRINKING FOUNTAIN	EACH	$ 1,764.01
504	BUBBLER FOR SINK	EACH	$ 645.75
505	TROUGH SINK	EACH	$ 7,231.45
506	BABYBATH SINK	EACH	$ 3,615.72
507	CHANGING TABLE	EACH	$ 1,012.40
508	LAVATORY WALL HUNG VITREOUS CHINA 19" X 17" WITH CARRIE	EACH	$ 1,609.66
509	TOILET WALL HUNG VITREOUS CHINA FLUSH VALVE· ADA / STAN	EACH	$ 2,436.01
510	FLUSH VALVE TOILET OR URINAL	EACH	$ 1,919.76
511	15X22 COFFEE BAR SINK W/GOOSE NECK FAUCET & WRIST BLAD	EACH	$ 3,515.77
512	CLASSROOM 17X25 SINK	EACH	$ 2,698.51
513	SINGLE STAINLESS STEEL SINK	EACH	$ 1,446.29
514	DOUBLE BOWL STAINLESS STEEL WITH 8" SINGLE LEVER FAUCE	EACH	$ 4,159.77
515	THREE BOWL SS COMM. SINK INCLUDES DRAIN BOARDS AND FA	EACH	$ 13,051.57

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
516	MOP SINK W/ LEGS &. SWING FAUCET	EACH	$ 2,576.01
517	MOP SINK 24- X 24" FLOOR MOUNTED WITH WALL FAUCET	EACH	$ 2,815.77
518	36" X 36" FIBERGLASS SHOWER UNIT WITH FLOOR DRAIN	EACH	$ 7,362.29
519	FIBERGLASS ADA SHOWER STALL WITH ADA LIP AND SEAT	EACH	$ 9,087.80
520	GARBAGE DISPOSAL	EACH	$ 1,492.76
521	EMERGENCY EYE WASH	EACH	$ 14,208.33
522	MIRROR	EACH	$ 306.47
523	TOILET PAPER DISPENSER	EACH	$ 213.62
524	PAPER TOWEL DISPENSER	EACH	$ 236.93
525	SOAP DISPENSER	EACH	$ 113.13
526	TOILET SEAT COVER DISPENSER	EACH	$ 94.05
527	UPGRADE SOLID PLASTIC PARTITIONS NON-ADA COMPARTMENT	EACH	$ 1,610.01
528	UPGRADE SOLID PLASTIC PARTITIONS ADA COMPARTMENT	EACH	$ 1,764.01
529	UPGRADE SOLID PLASTIC PARTITIONS URINAL SCREEN	EACH	$ 708.75
530	MODESTY PARTITIONS	EACH	$ 1,373.97
531	FULL-HEIGHT PARTITIONS	EACH	$ 2,241.75
532	WATERLESS URINALS	EACH	$ 2,271.51
533	UPGRADE TO ELECTRIC FLUSH VALVE TOILET OR URINAL	EACH	$ 1,246.01
534	UPGRADE TO ELECTRONIC SENSOR FAUCETS	EACH	$ 1,134.01
535	FLOOR MOUNTED FLUSH VALVE TOILET	EACH	$ 1,743.08
536	WALL MOUNTED FLUSH VALVE TOILET	EACH	$ 2,555.01
537	NEUTRALIZATION TANK	EACH	$ 6,095.28
538	EXPANSION TANK	EACH	$ 1,568.01
539	ADD FLOOR SINK	EACH	$ 3,080.02
540	ADD FOR POINT OF CONNECTIONS	EACH	$ 3,442.27
541	PLUMBING MANIFOLD	EACH	$ 1,590.92
542	ABS PLUMBING PIPING	EACH	$ 551.31
543	TEMPERED WATER SYSTEM VALVE	EACH	$ 723.14
	CABINETRY		
544	PLUMBED SINK AND CABINET W/BUBBLER	EACH	$ 5,251.76
545	BASE CABINET - WIC #102 L36 X H36 X D24	EACH	$ 1,834.01
546	BASE CAB WIC #142	EACH	$ 1,912.76
547	DRAWER BASE CAB WIC #222	EACH	$ 2,080.76
548	DRAWER BASE CAB WIC #240	EACH	$ 1,774.51
549	DRAWER BASE CAB WIC #230	EACH	$ 1,746.51
550	WALL HUNG CAB WIC #312	EACH	$ 1,214.51
551	OPEN UPPER CABINET - WIC #300 L36 X H30 X D12	EACH	$ 1,162.01
552	UPPER CABINET WITH DOORS - WIC # 302 L36 X H30 X D12	EACH	$ 1,162.01
553	OPEN TALL STORAGE CABINET - WIC #400 L36 X H84 X 024	EACH	$ 1,961.76
554	LOCKABLE TALL STORAGE CABINET - WIC#402 L36 X H84 X D24	EACH	$ 2,065.01
555	TALL STORAGE WIC #440	EACH	$ 1,543.51
556	7' CORNER TV CABINET	EACH	$ 2,770.27
557	TALL TEACHER CABINET WIC #530 L48 X H84 X 024	EACH	$ 2,381.76
558	16' TEACHING WALL	EACH	$ 18,074.10

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DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
559	20' TEACHING WALL	EACH	$ 26,457.07
560	30' TEACHER'S WALL	EACH	$ 33,071.72
561	30' SPECIAL TECH WALL	EACH	$ 33,402.44
562	BENCHES	LINEAR FOOT	$ 180.79
563	LOCKERS	SQUARE FOOT	$ 65.08
564	SCIENCE WORK STATION/ISLAND	EACH	$ 12,733.07
565	STAINLESS STEEL COUNTERS	LINEAR FOOT	$ 318.18
566	KITCHEN	EACH	$ 34,562.69
567	WARDROBE RACK WIC #540M L60 WITH 15 HOOKS (INTERIOR)	EACH	$ 1,755.26
568	WARDROBE RACK WIC #540M L60 WITH 15 HOOKS (EXTERIOR)	EACH	$ 2,035.26
569	CUBBY STORAGE WIC #544 L48 X H66 X 012 (48 CUBICLES)	EACH	$ 3,031.02
570	LOW BOOK SHELVES- WIC #600 L36 X H 42 X 09	EACH	$ 1,610.01
571	HIGH PRESSURE LAMINATE COUNTER TOP	LINEAR FOOT	$ 173.25
572	HARD SURFACE COUNTER TOP	LINEAR FOOT	$ 259.88
573	EPOXY COUNTER TOP	LINEAR FOOT	$ 91.00
574	EPOXY COUNTER TOP W/ SINK	LINEAR FOOT	$ 920.51
575	CABINET BLOCKING - UPPER 4X4	LINEAR FOOT	$ 25.38
576	CABINET BLOCKING - LOWER	LINEAR FOOT	$ 25.38
577	ADD FOR WIC CERTIFICATION	EACH	$ 4,761.78
	APPLIANCES		
578	RESIDENTIAL RANGE HOOD	EACH	$ 1,347.51
579	RESIDENTIAL FREE STANDING 30" ELECTRIC RANGE	EACH	$ 5,421.53
580	RESIDENTIAL REFRIGERATOR (18 CU FT) FROST-FREE	EACH	$ 3,699.52
581	24" UNDER COUNTER RESIDENTIAL REFRIGERATOR 6.0 CU FT	EACH	$ 1,820.36
582	RESIDENTIAL DISHWASHER (2 CYCLE)	EACH	$ 3,752.02
583	RESIDENTIAL WASHER	EACH	$ 4,838.78
584	RESIDENTIAL DRYER	EACH	$ 3,758.37
585	COMM. RANGE HOOD 5X21 WITH FIRE SUPPRESSION SYSTEM	EACH	$ 176,287.23
586	VULCAN 36L COMMERCIAL 6 BURNER RANGE WITH OVEN	EACH	$ 9,721.30
587	SINGLE DOOR 27" COMM. FREEZER 23 CU FT	EACH	$ 9,210.30
588	SINGLE DOOR 27" COMM. REFER 23 CU FT	EACH	$ 9,731.80
589	COMMERCIAL DISHWASHER	EACH	$ 30,853.67
590	8X8 WALK IN REFRIGERATOR	EACH	$ 28,596.91
591	12X17 WALK IN REFRIGERATOR	EACH	$ 56,884.07
592	10X20 WALK IN FREEZER	EACH	$ 66,062.87
593	DISPOSER 1-1/2 HP	EACH	$ 6,766.61
594	FAUCET PRE-RINSE	EACH	$ 2,014.94
595	SINK- FOOD PREP 1 COMPARTMENT	EACH	$ 11,900.07
596	MICROWAVE	EACH	$ 1,149.84
597	STANDARD FUME HOOD	EACH	$ 57,278.77
	MISC. ITEMS		
598	CONCRETE FOUNDATIONS	SQUARE FOOT	$ 67.86
599	SLAB ON GRADE FOUNDATION	SQUARE FOOT	$ 63.31
600	FOUNDATION VENTS AND GRATES	EACH	$ 2,127.62

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	ADDITIVE ALTERNATES	UNIT	PRICE
601	FOUNDATION EMBED PLATES	EACH	$ 200.85
602	FOUNDATION DETERIORATION PROTECTION SYSTEM	LINEAR FOOT	$ 46.48
603	CONCRETE BOOM PUMP	PER HOUR	$ 1,443.76
604	CRANE PER HOUR MINIMUM OF 4 HRS	PER HOUR	$ 2,195.78
605	AREA DRAINS (UNDER BUILDING)	SQUARE FOOT	$ 5,983.28
606	EXCAVATION FOR FOUNDATION	CUBIC YARD	$ 182.00
607	LIGHT WEIGHT CONCRETE WATER PROOF COATING	SQUARE FOOT	$ 8.75
608	RODENT SLAB	SQUARE FOOT	$ 11.82
609	VAPOR BARRIER	SQUARE FOOT	$ 10.85
610	METAL 4X11 RAMP AND 5X7 LANDING WITH HANDRAILS	SQUARE FOOT	$ 41.94
611	UPGRADE RAMP MATERIALS TO DIAMOND PLATE	SQUARE FOOT	$ 53.51
612	CONCRETE 4X11 RAMP AND 5X7 LANDING WITH HANDRAILS	EACH	$ 17,739.46
613	CONCRETE RAMP W/HANDRAILS	EACH	$ 17,707.64
614	EXTEND CONCRETE RAMP OR LANDING WITH HANDRAILS	LINEAR FOOT	$ 856.57
615	EXTEND METAL RAMP OR LANDING WITH HANDRAILS	LINEAR FOOT	$ 449.75
616	36X15 STAGE WITH STAIR SYSTEM	EACH	$ 31,220.17
617	CAISSON STAIR SUPPORT SYSTEM	EACH	$ 14,700.08
618	WHEEL CHAIR LIFT FOR STAGE	EACH	$ 53,524.05
619	PERFORATED HANDRAILS	LINEAR FOOT	$ 586.25
620	UPGRADED HANDRAILS	LINEAR FOOT	$ 586.25
621	WIRE MESH HANDRAILS	LINEAR FOOT	$ 708.75
622	TWO STORY ELEVATOR MODULE	EACH	$ 207,031.10
623	TWO STORY BRIDGING	LINEAR FOOT	$ 2,380.01
624	TWO STORY BALCONY	LINEAR FOOT	$ 2,182.59
625	TWO STORY STRAIGHT RUN STAIR SYSTEM	EACH	$ 74,342.16
626	TWO STORY SWITCH BACK STAIR SYSTEM	EACH	$ 80,654.45
627	ADD FOR ENERGY AND ENVIRONMENT BUILDING PACKAGE	SQUARE FOOT	$ 73.50
628	ADDITIONAL 10x32 MODULE	SQUARE FOOT	$ 48,175.60
629	ADDITIONAL 9x40 MODULE	EACH	$ 127.27
630	CONTRACT AND PROJECT SUPERVISION	PER HOUR	$ 216.59
631	ONSITE PLUMBER	PER HOUR	$ 381.39
632	ONSITE ELECTRICIAN	PER HOUR	$ 243.04
633	CONTROL FOR UTILITY COMPANY OVERRIDE	EACH	$ 28,925.78
634	DAILY CREW PER DIEM OUTSIDE 150 MILES	PER DAY	$ 1,571.51
635	DRYWELL FOR CONDENSATION LINES	EACH	$ 1,916.26
636	DSA APPOINTMENTS	PER HOUR	$ 262.50
637	ENGINEERING AND DESIGN	PER HOUR	$ 259.90
638	ENGINEERING AND OUTSIDE CALCS (SE, HVAC, ETC.)	PER HOUR	$ 325.42
639	FIRE ALARM SYSTEM BY BLDG SF	SQUARE FOOT	$ 26.25
640	FIRE SPRINKLER IN OPEN BLDG BY SF	SQUARE FOOT	$ 66.50
641	GENERAL CLEANING	SQUARE FOOT	$ 1.92
642	INCLUDE % SUPERVISION AND % OVERHEAD AND PROFIT.	PERCENT	$ 23.86
643	METAL GALVANIZING	LINEAR FOOT	$ 516.25
644	SIGNAGE	EACH	$ 444.50

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	ADDITIVE ALTERNATES	UNIT	PRICE
645	SOIL REPORT	EACH	$ 13,125.07
646	SPOIL REMOVAL	CUBIC YARD	$ 89.25
647	SUBMITTALS	PER HOUR	$ 131.25
648	SURVEY (MINIMUM 4 HOURS)	PER HOUR	$ 953.76
649	UNFORESEEN ITEMS NOT ITEMIZED, WILL BE INVOICED TO	%	$ 21.69
650	PERFORMANCE/PAYMENT BONDS	%	$ 1.72
651	COURSE OF CONSTRUCTION/BUILDERS RISK INSURANCE	%	$ 0.72
	ADDITIVE. ALTERNATE DELIVERY SERVICE CAL TRANS APPROVED ROUTES		
	RATES FOR UP TO 40' MODULE		
	MILES		
652	0·30	EACH	$ 2,151.82
653	31-40	EACH	$ 2,292.86
654	41-50	EACH	$ 2,433.90
655	51-60	EACH	$ 2,573.03
656	61-70	EACH	$ 2,714.07
657	71-80	EACH	$ 2,855.11
658	61-90	EACH	$ 2,996.16
659	91-100	EACH	$ 3,135.29
660	101-115	EACH	$ 3,346.85
661	116-130	EACH	$ 3,558.41
662	131-145	EACH	$ 3,769.97
663	146-160	EACH	$ 4,050.15
664	161-180	EACH	$ 4,332.23
665	181-200	EACH	$ 4,612.40
666	201-225	EACH	$ 4,965.00
667	226-250	EACH	$ 5,315.70
668	251-275	EACH	$ 5,670.20
669	276-300	EACH	$ 6,018.99
670	301-325	EACH	$ 6,371.59
671	326-350	EACH	$ 6,722.29
672	351-375	EACH	$ 7,072.98
673	376-400	EACH	$ 7,425.59
674	401-425	EACH	$ 7,776.28
675	426-450	EACH	$ 8,128.88
676	451-475	EACH	$ 8,479.58
677	476-500	EACH	$ 8,832.18
678	501·525	EACH	$ 9,182.87
679	526-550	EACH	$ 9,535.47
680	551-575	EACH	$ 9,886.17
681	576-600	EACH	$ 10,238.77
682	ADD FOR 60' MODULAR/OVERSIZE 12'+	EACH	$ 1,190.01
683	ADD FOR 64'?MODULAR/OVERSIZED 12'+	EACH	$ 1,785.01
684	ADD FOR OVERSIZED 12' PLUS LOAD	EACH	$ 3,213.02
685	PILOT CAR PER MILE PER PILOT CAR	EACH	$ 16.27

BID FORM 2 ATTACHMENT B
DISTRICT-WIDE CONTRACT FOR THE PURCHASE AND INSTALLATION OF DIVISION OF THE STATE (DSA) APPROVED PORTABLE BUILDINGS.

	ADDITIVE ALTERNATES	UNIT	PRICE
686	CHP ESCORT	EACH	$ 4,530.76
687	CABLE TRAILERS	EACH	$ 3,652.27
688	PERMITS AND FEES	EACH	$ 1,293.26
689	POLE CAR PER MILE	EACH	$ 16.27
690	SIDE LOADS	EACH	$ 910.01
691	REVERSE LOADS	EACH	$ 801.82
692	3 POINT UNLOAD	EACH	$ 801.82
693	MODULE SHUTTLE SERVICE AT SITE PER MODULE	EACH	$ 700.00
694	ROLL-ON SET - PER UNIT	EACH	$ 3,442.23
695	2' WOOD CLOSE OFF BETWEEN BUILDINGS	EACH	$ 1,333.51
696	2" EXPANDED METAL CLOSE OFF BETWEEN BUILDINGS	EACH	$ 4,555.28
697	6" EXPANDED METAL CLOSE OFF BETWEEN BUILDINGS	EACH	$ 1,786.76

EXHIBIT B

Vendor Quote

[REMAINDER OF PAGE INTENTIONALLY BLANK; EXHIBIT FOLLOWS]

Silver Creek

October 2, 2025

Monte Verde ES
398 B. Street
South San Francisco, CA 94080

Attn: Robert Kitchens

RE: Proposal for (1) 36'x40' TK Classroom Building at Monte Verde ES

Thank you for the opportunity to provide a proposal for (1) 36'x40' TK Classroom Building for Monte Verde ES. Silver Creek Modular (SCM) has been awarded a piggyback contract with Hesperia Unified School District. This allows us to utilize its piggyback provisions to contract with other School Districts. This proposal is based on PC #04-121999 and floor plan received October 10th,2025 and district specs All terms and conditions shall be per the Hesperia Unified School District contract. Appendices A & B attached hereto.

(1) 36'x40' TK Classroom Building	$ 785,548.00
Installation of Building including electrical (Labor only)	$ 16,234.00
Installation of Flooring (Labor only)	$ 4,230.00
Completion of Building on Site (Labor only)	$ 15,324.00
Color Coated Plaster (Labor only)	$ 24,022.00
Total Dollar Amount Including Site Installation and Completion	$ 845,358.00
District Allowance to Integrate District Standards	$ 42,267.90
Total Building Cost and District Allowance	$ 887,625.90
Add Alternate – Drinking Fountain – Haws 1119-1920 ADA Dual w/ Bottle Filler	$ 8,801.46

Proposed Construction Schedule:

DSA approval is needed prior to manufacturing. Manufacturing will be based on 2022 CBC. Installation and Completion will be negotiated upon Notice of Award. All concepts and/or files are to be considered instruments of services and intellectual property of Silver Creek Modular.

The actual dates may vary based upon the District's Architect receipt of DSA approval for the building(s) and the site. Any changes by DSA may create additional charges. In addition, the availability of the site to begin construction may change the proposed construction schedule.

Sample schedule will vary, depending on project. This is for a "range" reference only. However, it is imperative these durations are factored into your production schedule. Please note – any delay can affect your production date.

Sample Schedule from Notice to Proceed

DSA approval package to submit to AOR *(Electronic Copies Only – No Hard Copies will be provided)*	*8 weeks from NTP/contract*
DSA Approval	*Not in SCM's control*
Submittals	*4 weeks*
Material Procurement from Approved Submittals	*4 weeks*
Fabrication	*4 weeks* *(Fabrication pending SCM production line availability)*
Delivery	*1 day* *w/o any obstruction*
Installation	*2 weeks w/o any obstruction*
Completion	*90 Days*

Payment Schedule:

Monthly progress billings and payment based on approved Schedule of Values, as well as 5% retention.

Disclaimer:

This proposal is valid for 60 days. Due to the potential for price fluctuations, we reserve the right to review this quote prior to the execution of a contract and request a change to the pricing and terms of this proposal with appropriate substantiation.

Due to current market volatility, especially concerning extraordinary governmental actions including, but not limited to, imposition of new or increased tariffs. If any materials or components directly used in the production of the modular buildings delineated in this proposal are subject to such actions or volatility, Silver Creek Modular, LLC shall have the right to immediately adjust the total price upward by an amount equal to the percentage increase in the cost of such materials or components as verified by appropriate supporting substantiation.

This proposal is based on the 2022 California Building Code. If the project is resubmitted due to DSA expiration or any other reason, it may become subject to the 2025 California Building Code. Any resulting design modifications or scope revisions required to meet the updated code shall be treated as a change order, with all associated costs to be addressed accordingly.

Important Note: The actual dates may vary based upon the District's Architect receipt of DSA approval for the modular building and the site. Any non-standard changes by DSA may create additional charges. In addition, the availability of the project site to begin construction may impact the proposed schedule. Delays in the schedule may impact the project cost.

Sales tax is calculated based on the rate in effect at the time this proposal is issued. If there is a supplemental increase imposed by the State, County, or City after this date, any additional tax liability will be addressed as a change order.

INCLUSIONS:

GENERAL (edit, add or remove line items to match your project)

- Delivery w/o any Obstructions
- Crane w/o any Obstructions – Possibility of a Saturday Crane, included in the base price
- Installation w/o any Obstructions
- Engineering and Design
- Engineering for Concrete Foundation per PC – Below Grade Concrete Foundations and Weld Plates by others
- Contract and Project Supervision
- 1-Year Manufacturer Warranty
- Payment and Performance Bonds
- Code Required Signage including Egress (Exit) Restroom Bruel, Illuminated Exits Signs (Room Signage by others)

INTERIOR (edit, add or remove line items to match your project)

- Lightweight Concrete Floors
- Wood Stud Framing per PC
- Dex-O Tex Epoxy Flooring in Restroom
- Allura Decibel .8 AD8 LVT Flooring Storage and Classroom
- Koroseal Tackboard School Collection at Classroom and Storage
- Corian at Restroom Walls – Full height
- Corian behind all Sinks and Water Bottle Fillers
- 9’ – 0” Ceiling Main Grid w/ 2x4 1938 Armstrong lay-in Tiles – Installed at Factory
- Hard Lid Ceilings at Restroom
- Solid Birch Interior Door w/KD Frame
- Insulation per PC
- Semi Recessed Fire Extinguishers
- 4” Deep Vertical Alabaster Vinyl Window Coverings (not per District Spec)
- 24 Coat Hooks
- Blocking – 6’x 8’ for future 80” TV

Silver Creek

EXTERIOR

- Single-Slope Roof
- Color Kynar Standing Seam Roofing System
- Overhangs Front 5’ & Rear 2’-6” w/ Enclosed Box Soffit
- Standard Gutters & Downspouts per PC (To be Tie into the Storm Drain Underground by others)
- Dunn Edward Paint
- Wood Stud Framing per PC
- Color Coated Smooth Finish Exterior Plaster w/Reveals per Drawings Oct 2nd,2025
- Insulation per PC
- Exterior Doors Aluminum Storefronts w/ Continuous Hinges, Dual Pane, 0.36 VT and Low E
- (1)3070 Storefront w/2 Panes, Transom and Side Light w/2 Panes
- (1)3070 Storefront w/2 Panes and Transom
- District Door Hardware
- Storefront Windows – Per Elevations Oct 2nd, 2025 Dual Pane, 0.36 VT and Low E
- (3) 8’x7’ w/6 Panes, (1)6’-8” x 7’ w/4 Panes, (3)2’x7’ w/2 Panes, (1)6’x18” w/2 Panes, 8’x18” w/2 Panes, (2)8’x1’-11” w/2 Panes and (1)6’x1’-11” w/2 Panes
- 1 Hour Fire Rating @ 36’ Rear Wall

MECHANICAL

- (1) 5 Ton Three Phase 3-Stage Quiet Climate Wall Mounted HVAC equipped with:
  - Phase Protector
  - Condenser and Evaporator coil with phenolic coating
  - SCM to provide and install the following conduit runs with pull strings:
  - (1) conduit stubbed outside the building to access the SCM Building.
  - (1) conduit run entering the building at the thermostat location.
  - (1) conduit run from the thermostat to the BACnet connection located adjacent to the wall-mounted HVAC unit.
- Thermostat to be provided by others.
- SCM to coordinate with HA and District for EMS
- Exhaust Fan at Restroom per PC

Silver Creek

ELECTRICAL

SCM Standard LED Exterior Lights per PC
- SCM Standard LED Interior Lights per PC
- Three Phase 150amp Load Center
- 24 Data Pathways Stubbed Above Ceiling
- Child Proof Receptacles
- Electrical Per Floor Plan
- District Spec Programmable Clock
- (2) Provisions for Future Lighting

PLUMBING

- American Standard Baby Devore Water Closets w/HE Royal Sloan
- Hi/Lower Classroom Casework American Standard Utility sink 34" Chicago 1100 Series Faucet Hi/Low Corian bullnose countertop to shift up from 24" to 34" to accommodate knee clearance and temper insta hot
- Children Sink Cabinet (Elkay DRKAD2517C Sink w/Corian Bull Nose Countertop w/1100)
- SCM Standard Toilet Accessories (ADA Grab Bars, TP Dispenser)
- Black Translucent Hillyard Electronic PAP4301190 Paper Towel Dispenser

CASEWORK

- Casework PL per floor plan dated Oct 2nd w/ Corian Solid Surface countertops w/ bullnose
- All Casework to be lockable and WIC Included
- Teaching Wall w/Tray, Corian Counter Top and Sliding Markerboard (w/80" TV and Bracket by others)
- WIC - included

(Note: foundation engineering does not include shop drawing and/or submittal review/approval for contractors providing the foundation. Site GC is responsible for reviewing its subcontractor's submittals to ensure compliance with the foundation design.)

EXCLUSIONS: SITEWORK

- Site preparation and access
- Spoils, asphalt or sod removal from site
- Engineered pad
- Connection of all utilities
- Walkways, landscaping and irrigation
- Concrete curb and flatwork
- Soil testing and reports
- Survey and Staking
- Grading, excavating
  Backfill and compaction around buildings
- Special unloading or craning
- Fees for blocking streets
- Special transportation routing
- Local permits, pilot cars, police escorts, if required
- Concrete stem wall foundation
- Concrete Foundation embeds, vents and grates
- Concrete slurry
- Weld plates for concrete foundation
- Shop drawing, submittal, or plan review for contractors or consultants that are not SCM's own subcontractors. This includes but is not limited to foundation and/or rebar shop drawings, civil and utility plans
- Special provisions required for foundation specifications when the Owner elects to install foundation
- Installation of a wood foundation on a concrete slab
- Custom extended stem walls and footing, concrete ramps, landings, handrails, or walkways required due to poor or unleveled site conditions or soils reports requirements
- Under building drainage / drywells
- Site construction fences and gates
- Secure staging area
- Staging site damages due to unknown conditions

Silver Creek

FIRE

- Any fire rating requirements due to building sighting
- Fire rated assemblies

MECHANICAL

- HVAC finished exposed ducting
- HVAC hard ducting at mod-line crossovers
- Condensate lines for roof mount units
- HVAC Screens

ELECTRICAL

- All wire, controls, devices, equipment and connections for all low voltage systems including but not limited to energy management system, fire alarm, communication, signal, smoke and heat detector and security systems
- Low voltage sleeves from building to building
- PV system and/or any accommodations for a future PV system
- Special back boxes for phone system, FA, security and intercom system
- Conduit, raceways, boxes, cable trays above ceiling

  Electrical grounding system or components
- Wire mold
- EMS system
- Exterior lighting other than standard door way lights
- Lighting control panel
- Motion sensors (exception: sensors for interior lighting controls)
- Utility meters, pressure regulators and shut-off valves
- Electrical transformers and main switch gear

PLUMBING

- Water system Chlorination testing / certification
- Roof water testing/ Door flood test / Flood test

LABOR

- LEED or CHPS Requirements/Certification
- Skilled and Trained Workforce Requirements
- PSA/PLA Labor Union Agreements – all site labor will be non-union
- Federal Davis Bacon Wage Requirements
- Working weekends and/or holidays

OTHER

- Field Installed Ceiling Tiles w/ the exception of mod lines
- WUI Code
- In-plant / Field project inspectors
- Architect fees
- All appliances
- Non-code related Signage
- Seamless gutters
- Furniture or equipment
- Full time superintendent
- Professional cleaning – including waxing floors, stripping and sealing
- All permanent or temporary power, telephone, fencing, security, dust control, project trailer, and toilets

NOTE: All materials, finishes, equipment, systems and products shall be per SCM's standard selection unless specifically noted otherwise. Any items(s) not listed in the assumed scope, inclusions and exclusions shall not be construed to be included in this pricing

Thank you again for the opportunity to provide this proposal. Should you have any questions, concerns or require additional information, please do not hesitate to contact me on my cell at (951) 545-0643 or via email at dtavarez@silvercreekmodular.com

Sincerely,

Diana Tavarez
Business Development Manger

Silver Creek

APPENDIX: A

Structural / Foundation System Disclaimer:

This proposal has been prepared based upon the information provided to Silver Creek Modular (SCM) by the client. In the event that documentation regarding the Structural Design Parameters and the Geotechnical features for the site have not been provided this proposal utilizes the following assumptions (unless otherwise noted within the proposal):

Site Class	**=**	**D (Stiff Soil)**
Ss	**=**	**1.875 g (Non-Reduced Value)**
Risk Category	**=**	**II (Single Story Structures)**
		III (Multi Story Structures)
Soil Bearing Pressure	**=**	**1,000 psf (Wood Foundations)**
		1,500 psf (Concrete Foundations)
Continuous Footing Width	**=**	**12” (minimum)**
Isolated Footing Width	**=**	**36” square (minimum)**
Footing Depth	**=**	**12” below lowest adjacent grade**
Liquefaction Potential	**=**	**None**
Seismic Settlement	**=**	**None**
Differential Settlement	**=**	**None**
Soil Corrosivity	**=**	**Low (No Special Measures / Protection Required)**
Mapped Seismic Hazards	**=**	**None**

Wind Speed	=	129 (Ultimate, 3 Second Gust)
Wind Exposure	=	C
Floor Live Load	=	50 psf (50+15 psf at partition locations)
Roof Live Load	=	20 psf
Roof Snow Load	=	None

In the event that additional information is provided to SCM, following the preparation of the proposal, which conflicts with the values indicated above the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

Silver Creek

APPENDIX: B

Fire / Life Safety and Energy Compliance Features Disclaimer:

This proposal has been prepared based upon the information provided to SCM by the client. This proposal reflects the relevant requirements of the California Code of Regulations (Title 24), any local amendments or modifications are excluded unless specifically noted other in this proposal. In the event that a partial set of design documentation was provided by the client SCM has prepared this proposal utilizing the following assumptions (unless otherwise noted within the proposal):

Type of Construction	=	V-B
Unspecified Construction Materials	=	Any type of material permitted by code
Occupancy Group	=	E (Any School Structure)
	=	B (Any Non-school Structure)
Mixed Occupancies	=	Nonseparated
Automatic Fire Sprinkler System	=	None (Single Story Structure)
	=	Yes (Multi-story “E Occupancy” Structure)
	=	None (Multi-story “B Occupancy” Structure)
Fire Alarm System Pathways	=	Yes (“E Occupancy” Structure)
	=	None (“B Occupancy” Structure)
Fire Resistance Rated Construction:		
Exterior Walls	=	None
Interior Walls	=	None
Floors	=	None
Roofs	=	None
Structural Frame	=	None
Fire Separation Distance	=	10’ Minimum

Fire Hazard Severity Zone	=	No
Wildland Urban Interface Fire Area	=	No
Electrical Service	=	120/208 1-Phase
Circuit Breaker AIC Rating	=	5k
Climate Zone	=	CZ 15
EMS Controls / Interface	=	None
Thermal Insulation	=	Per applicable PC or minimum required by code
Cool Roof	=	None
HVAC System Efficiency	=	Minimum required by code

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Silver Creek

October 2, 2025

Monte Verde ES
398 B. Street
South San Francisco, CA 94080

Attn: Robert Kitchens

RE: Proposal for (1) 36'x40' TK Classroom Building at Monte Verde ES

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District Allowance to Integrate District Standards	**$ 42,267.90**
Total Building Cost and District Allowance	$887,625.90

Silver Creek Modular, LLC
Lic. # 1106686
2830 Barrett Avenue
Perris, CA 92571
(951) 943.5393 P 122
silvercreekmodular.com

Silver Creek

Proposed Construction Schedule:

DSA approval is needed prior to manufacturing. Manufacturing will be based on 2022 CBC. Installation and Completion will be negotiated upon Notice of Award. All concepts and/or files are to be considered instruments of services and intellectual property of Silver Creek Modular.

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Silver Creek

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Monthly progress billings and payment based on approved Schedule of Values, as well as 5% retention.

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INCLUSIONS:

GENERAL (edit, add or remove line items to match your project)

- Delivery w/o any Obstructions
- Crane w/o any Obstructions – Possibility of a Saturday Crane, included in the base price
- Installation w/o any Obstructions
- Engineering and Design
- Engineering for Concrete Foundation per PC – Below Grade Concrete Foundations and Weld Plates by others
- Contract and Project Supervision
- 1-Year Manufacturer Warranty
- Payment and Performance Bonds
- Code Required Signage including Egress (Exit) Restroom Bruel, Illuminated Exits Signs (Room Signage by others)

Silver Creek

INTERIOR (edit, add or remove line items to match your project)

- Lightweight Concrete Floors
- Wood Stud Framing per PC
- Dex-O Tex Epoxy Flooring in Restroom
- Allura Decibel .8 AD8 LVT Flooring Storage and Classroom
- Koroseal Tackboard School Collection at Classroom and Storage
- Corian at Restroom Walls – Full height
- Corian behind all Sinks and Water Bottle Fillers
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- Hard Lid Ceilings at Restroom
- Solid Birch Interior Door w/KD Frame
- Insulation per PC
- Semi Recessed Fire Extinguishers
- 4" Deep Vertical Alabaster Vinyl Window Coverings (not per District Spec)
- 24 Coat Hooks
- Blocking – 6'x 8' for future 80" TV

EXTERIOR (edit, add or remove line items to match your project)

- Single-Slope Roof
- Color Kynar Standing Seam Roofing System
- Overhangs Front 5' & Rear 2'-6" w/ Enclosed Box Soffit
- Standard Gutters & Downspouts per PC (To be Tie into the Storm Drain Underground by others)
- Dunn Edward Paint
- Wood Stud Framing per PC
- Color Coated Smooth Finish Exterior Plaster w/Reveals per Drawings Oct 2nd,2025
- Insulation per PC
- Exterior Doors Aluminum Storefronts w/ Continuous Hinges, Dual Pane, 0.36 VT and Low E
- (1)3070 Storefront w/2 Panes, Transom and Side Light w/2 Panes
- (1)3070 Storefront w/2 Panes and Transom
- District Door Hardware
- Storefront Windows – Per Elevations Oct 2nd, 2025 Dual Pane, 0.36 VT and Low E
- (3) 8'x7' w/6 Panes, (1)6'-8" x 7' w/4 Panes, (3)2'x7' w/2 Panes, (1)6'x18" w/2 Panes, 8'x18" w/2 Panes, (2)8'x1'-11" w/2 Panes and (1)6'x1'-11" w/2 Panes
- 1 Hour Fire Rating @ 36' Rear Wall

Silver Creek

MECHANICAL (edit, add or remove line items to match your project)

- (1) 5 Ton Three Phase 3-Stage Quiet Climate Wall Mounted HVAC equipped with:
  - Phase Protector
  - Condenser and Evaporator coil with phenolic coating
  - SCM to provide and install the following conduit runs with pull strings:
  - (1) conduit stubbed outside the building to access the SCM Building.
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- Thermostat to be provided by others.
- SCM to coordinate with HA and District for EMS
- Exhaust Fan at Restroom per PC

ELECTRICAL (edit, add or remove line items to match your project)

SCM Standard LED Exterior Lights per PC

- SCM Standard LED Interior Lights per PC
- Three Phase 150amp Load Center
- 24 Data Pathways Stubbed Above Ceiling
- Child Proof Receptacles
- Electrical Per Floor Plan
- District Spec Programmable Clock
- (2) Provisions for Future Lighting

PLUMBING (edit, add or remove line items to match your project)

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- Hi/Lower Classroom Casework American Standard Utility sink 34" Chicago 1100 Series Faucet Hi/Low Corian bullnose countertop to shift up from 24" to 34" to accommodate knee clearance and temper insta hot
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CASEWORK (edit, add or remove line items to match your project)

- Casework PL per floor plan dated Oct 2nd w/ Corian Solid Surface countertops w/ bullnose
- All Casework to be lockable and WIC Included
- Teaching Wall w/Tray, Corian Counter Top and Sliding Markerboard (w/80" TV and Bracket by others)
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(Note: foundation engineering does not include shop drawing and/or submittal review/approval for contractors providing the foundation. Site GC is responsible for reviewing its subcontractor's submittals to ensure compliance with the foundation design.)

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- Site preparation and access
- Spoils, asphalt or sod removal from site
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- Site construction fences and gates
- Secure staging area
- Staging site damages due to unknown conditions

Silver Creek

FIRE

- Any fire rating requirements due to building sighting
- Fire rated assemblies

MECHANICAL

- HVAC finished exposed ducting
- HVAC hard ducting at mod-line crossovers
- Condensate lines for roof mount units
- HVAC Screens

ELECTRICAL

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- PV system and/or any accommodations for a future PV system
- Special back boxes for phone system, FA, security and intercom system
- Conduit, raceways, boxes, cable trays above ceiling
  Electrical grounding system or components
- Wire mold
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- Lighting control panel
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- Utility meters, pressure regulators and shut-off valves
- Electrical transformers and main switch gear

PLUMBING

- Water system Chlorination testing / certification
- Roof water testing/ Door flood test / Flood test

LABOR

- LEED or CHPS Requirements/Certification
- Skilled and Trained Workforce Requirements
- PSA/PLA Labor Union Agreements – all site labor will be non-union
- Federal Davis Bacon Wage Requirements
- Working weekends and/or holidays

Silver Creek

OTHER

- Field Installed Ceiling Tiles w/ the exception of mod lines
- WUI Code
- In-plant / Field project inspectors
- Architect fees
- All appliances
- Non-code related Signage
- Seamless gutters
- Furniture or equipment
- Full time superintendent
- Professional cleaning – including waxing floors, stripping and sealing
- All permanent or temporary power, telephone, fencing, security, dust control, project trailer, and toilets

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NOTE: All materials, finishes, equipment, systems and products shall be per SCM's standard selection unless specifically noted otherwise. Any items(s) not listed in the assumed scope, inclusions and exclusions shall not be construed to be included in this pricing

Thank you again for the opportunity to provide this proposal. Should you have any questions, concerns or require additional information, please do not hesitate to contact me on my cell at (951) 545-0643 or via email at dtavarez@silvercreekmodular.com

Sincerely,

Diana Tavarez
Business Development Manger

Silver Creek

APPENDIX: A

Structural / Foundation System Disclaimer:

This proposal has been prepared based upon the information provided to Silver Creek Modular (SCM) by the client. In the event that documentation regarding the Structural Design Parameters and the Geotechnical features for the site have not been provided this proposal utilizes the following assumptions (unless otherwise noted within the proposal):

Site Class	=	**D (Stiff Soil)**
Ss	=	**1.875 g (Non-Reduced Value)**
Risk Category	=	**II (Single Story Structures)**
		III (Multi Story Structures)
Soil Bearing Pressure	=	**1,000 psf (Wood Foundations)**
		1,500 psf (Concrete Foundations)
Continuous Footing Width	=	**12" (minimum)**
Isolated Footing Width	=	**36" square (minimum)**
Footing Depth	=	**12" below lowest adjacent grade**
Liquefaction Potential	=	**None**
Seismic Settlement	=	**None**
Differential Settlement	=	**None**
Soil Corrosivity	=	**Low (No Special Measures / Protection Required)**
Mapped Seismic Hazards	=	**None**
Wind Speed	=	**129 (Ultimate, 3 Second Gust)**
Wind Exposure	=	**C**

Floor Live Load	=	**50 psf (50+15 psf at partition locations)**
Roof Live Load	=	**20 psf**
Roof Snow Load	=	**None**

In the event that additional information is provided to SCM, following the preparation of the proposal, which conflicts with the values indicated above the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

APPENDIX: B

Fire / Life Safety and Energy Compliance Features Disclaimer:

This proposal has been prepared based upon the information provided to SCM by the client. This proposal reflects the relevant requirements of the California Code of Regulations (Title 24), any local amendments or modifications are excluded unless specifically noted other in this proposal. In the event that a partial set of design documentation was provided by the client SCM has prepared this proposal utilizing the following assumptions (unless otherwise noted within the proposal):

Type of Construction	=	**V-B**
Unspecified Construction Materials	=	**Any type of material permitted by code**
Occupancy Group	=	**E (Any School Structure)**
	=	**B (Any Non-school Structure)**
Mixed Occupancies	=	**Nonseparated**
Automatic Fire Sprinkler System	=	**None (Single Story Structure)**
	=	**Yes (Multi-story "E Occupancy" Structure)**
	=	**None (Multi-story "B Occupancy" Structure)**
Fire Alarm System Pathways	=	**Yes ("E Occupancy" Structure)**
	=	**None ("B Occupancy" Structure)**
Fire Resistance Rated Construction:		
Exterior Walls	=	**None**

Interior Walls	=	**None**
Floors	=	**None**
Roofs	=	**None**
Structural Frame	=	**None**
Fire Separation Distance	=	**10' Minimum**
Fire Hazard Severity Zone	=	**No**
Wildland Urban Interface Fire Area	=	**No**
Electrical Service	=	**120/208 1-Phase**
Circuit Breaker AIC Rating	=	**5k**
Climate Zone	=	**CZ 15**
EMS Controls / Interface	=	**None**
Thermal Insulation	=	**Per applicable PC or minimum required by code**
Cool Roof	=	**None**
HVAC System Efficiency	=	**Minimum required by code**

In the event that additional information is provided to SCM, following the preparation of the proposal, which conflicts with the values indicated above, the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.