

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of July 10, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

AND

Teleconference Location

Trustee Chialin Hsieh participated remotely from the following location, which was open to the public:

Delta Hotels Ontario Airport
Third Floor Foyer
2200 East Holt Boulevard
Ontario, CA 91761

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators ([Government Code § 54957.6](#))
 - Agency Designated Representative: Assistant Superintendent of Human Resources and Student Services
 - Employee Organization: California School Employee Association Ch. 197
2. Superintendent evaluation

RECONVENE INTO OPEN SESSION - 7:03 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony – Present Mrs. Amy Lam - Present Dr. Chialin Hsieh – Present <i>via teleconference</i> Mrs. Patricia Murray – Present Mrs. Mina Richardson - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent -

Present via teleconference

Mr. J. Marwan Hannon, Assistant Superintendent,
Human Resources – Present

Dr. Marcos Garcia, Assistant Superintendent,
Student & Family Services – Present

Dr. Nia Campbell, Assistant Superintendent,
Teaching & Learning – Present

Mr. Ted O, Assistant Superintendent,
Business Services - Excused

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

Assistant Superintendent Hannon mentioned there was nothing to report.

F. REVIEW OF AGENDA

President Anthony noted a change regarding Teaching & Learning Item 2A, the Board would only be considering the agreements with Partners in School Innovation. The contract with Learner-Centered Collaborative would not be considered at the time. President Anthony emphasized that when making a motion, the Board would need to ensure the change is reflected accordingly.

G. PTA COUNCIL REMARKS – None

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – President Shari Giusti addressed the board, SSFUSD community, and cabinet, noting her voice wasn't at full strength. She shared that, being mid-July, things had quieted between SSFCTA, the district, and members, so her remarks would be brief. She wished everyone a pleasant Fourth of July and noted that summer is a time to reflect and

plan for improvement. She mentioned repeatedly seeing posts from Principal Lamb of a middle school whose ideas stood out for supporting teachers and students. With August approaching, she offered a mix of those ideas and her own to support staff sustainability and student safety. She advised limiting gallery walks to essential content, skipping icebreakers, and avoiding tasks like chart paper and sticky notes, suggesting teachers would rather create anchor charts. She emphasized giving teachers time to prepare classrooms, encouraged daily admin check-ins, and recommended postponing annual trainings until after school starts. Prep time should remain protected. On safety, she said students need consequences for behaviors that hinder learning or safety. While restorative practices matter, consequences are necessary. Teachers should access discipline records to know what has worked. The violence prevention plan should be reviewed with all staff, and administrators should be visible during passing periods. She suggested timely consequences for issues like profanity, play fighting, tardiness, and absences. Finally, she encouraged administrators to step into classrooms or remove students when needed to protect learning, and concluded by thanking the audience and saying she would see them in August.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION

Assistant Superintendent Hannon announced that the first Personnel Commission meeting for the 2025-2026 school year will be held on Monday, August 18 in the District conference boardroom.

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT’S REPORT

- a. **TBD** – Dr. Moore began by welcoming Dr. Nia Campbell and Dr. Marcos Garcia to the cabinet, expressing her excitement and gratitude as the team continues working toward the goals of the district’s strategic plan. She then apologized for an error in her June remarks, where she mistakenly said the STEAM program was at Sunshine Gardens and Spruce. She clarified that it is actually at Alta Loma Middle School and noted that the information she had written was accurate but misspoke saying, “Please charge it to my head and not my heart.”

L. PUBLIC COMMENTS

Jace Marzan introduced himself as the new wellness counselor at Los Cerritos Elementary for the upcoming school year and respectfully requested support to attend the upcoming ASCA (American School Counselor Association) conference. He noted that a counselor from El Camino High School and the district’s counselor on special assignment would also be attending.

Jace shared that he previously served as head counselor at Westborough Middle School and highlighted how the three attendees would bring perspectives from elementary, middle, high school, and district levels. He hopes to exchange ideas at the conference and bring back valuable knowledge to support counselors across South City in the 2025–2026 school year. As the elementary counseling program is being built from the ground up, he emphasized the importance of using best practices to support students' needs, advance the Portrait of a Graduate, and grow as an empowered educator.

President Anthony thanked him and welcomed him to his new school.

Emily Ward, CEO of Cruz Media, thanked the board, cabinet, and school system for their warm welcome. She returned to share more about her work and meet new cabinet members. She told a brief personal story about adopting her son from China on her 50th birthday and how becoming a parent shifted her perspective. Her son is now 11 years old and isn't always engaged by schoolwork but thrives in creative activities, which inspired her and her husband to use their video streaming technology to support student creativity and confidence. Ward shared that Cruz Media offers a private video platform for schools, where only students, teachers, administrators, and families can view content. Unlike public platforms like TikTok or YouTube, it's secure and promotes media arts education. She emphasized that the program is eligible for Prop 28 funding, which is in its final year. She concluded by urging the district to take advantage of the opportunity and noted the platform also serves as a video yearbook.

Michael Harris, a resident of South San Francisco, shared that he recently learned Measure J bonds were sold with a 5% interest rate and are currently reselling at 8.8% above par. The bonds are callable in 2031 and set to expire in 2038. He added that some Measure C bonds are still active, according to a broker in San Mateo, despite the belief, shared by him and Patty Murray, that they had been fully paid off. Citing Title 18 USC §1961, he suggested something seemed suspicious and called for a forensic audit of the Measure C and J bond processes. He explained that an audit can only be initiated through a request to the Assembly-Senate Joint Audit Committee. He referenced past efforts with Bob Richardson and Tom Carney to investigate similar matters, noting that Tom's third report was 56 pages and had been circulated publicly. He concluded with two quotes: one from Dr. Moore, "What have you learned today? What have you taught today?" and another: "Where everyone thinks alike, no one thinks very much."

M. INFORMATION ONLY PRESENTATIONS – None

N. PRESENTATION WITH POTENTIAL ACTION – None

O. CONSENT AGENDA

Assistant Superintendent Hannon noted a correction on page 43: a staff transfer should read from Westborough Middle School to Los Cerritos Elementary School.

MOTION# 1 (Murray/Lam) to approve items 1a. Minutes of the June 26, 2025 Regular Board meeting; 1b. Board members and the Superintendent to participate in the December 2025 annual CSBA conference; 1c. Superintendent to participate in 2025-26 professional development conferences; 2a. Certificated Personnel Assignment Order; 3a. Permission for Los Cerritos Counselor to attend the American School Counselor Association (ASCA) Conference in Long Beach, CA, July 12 – 15, 2025; 4a. Purchase Order Listing, May 2025; 4b. Warrant Register, May 2025; 4c. Cash Receipts, May 2025; 4d. Declaration of surplus items; 4e. Gifts to the District, June 2025; 4f. Professional service agreements under \$25,000. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion carried with a correction on page 43. (Unanimous)

INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Williams Uniform Complaints for 4th Quarter Ending 06/30/25

Assistant Superintendent Hannon reported that, per Education Code Section 35186 and the Williams case settlement, all districts must submit quarterly reports on Williams Uniform Complaints. For the fourth quarter (April 1– June 30, 2025), one facilities-related complaint was filed, but it did not require a response.

ACTION

1. ADMINISTRATION

a. Approval of District's New or Updated Board Bylaws and Policies

Trustee Richardson requested that item 1a.4. BP 3280 (Sale or Lease of District-Owned Real Property) and 1a.7. 3540, (Transportation) return for a second reading, citing the need for clarity. She raised concerns about unclear language regarding the sale or lease of district-owned property, specifically the terms “exempt surplus” and “surplus property”, and said the response she received raised more questions. She also noted the transportation policy lacked

clarity on eligibility for district-funded services, particularly for students with IEPs.

President Anthony responded that the board is not currently disposing of any property and that the policy is meant to establish procedures should that occur. Trustee Lam added that the policy updates were in line with current state law.

Trustee Richardson reiterated the need for clarity and suggested a study session to better understand property classifications and implications under the Surplus Land Act. She stressed the importance of informed voting.

Trustee Murray moved to approve all policies and waive the second reading. Trustee Hsieh seconded. Trustee Lam expressed interest in discussing the two items further but did not make a formal motion.

President Anthony clarified that Trustee Richardson's motion failed for lack of a second and the board would now vote on the motion to approve all policies without a second reading. Trustee Richardson continued to question the definition of exempt surplus property and emphasized her preference for additional review before approval.

A roll call vote was initiated on the motion to approve all policies and waive the second reading.

MOTION #2 (Murray/Hsieh) to approve the following new or updated District's Board Bylaw and Policies and waive a second reading (except where noted), as presented to the Board. (AYES: Hsieh, Murray, Anthony; NOES: Richardson, Lam). Motion Carried on a 3-2 vote.

1. BP 0460 – Local Control and Accountability Plan
2. BP 1250 – Visitors/Outsiders
3. BP 3100 – Budget
4. BP 3280 – Sale or Lease of District-Owned Real Property
5. BP 3320 – Claims and Actions Against the District
6. BP 3515.5 – Sex Offender Notification
7. BP 3540 – Transportation
8. BP 5113.1 – Chronic Absence and Truancy

2. TEACHING & LEARNING

a. Approval to renew Agreements with Partners in School (PSI) and ~~Learner-Centered Collaborative (LCC)~~

President Anthony reminded the Board that the item for approval was to renew the agreement with Partners in School Innovation and noted that it was a revised item. She clarified that any questions or comments should be directed solely to the contract with Partners in School Innovation.

MOTION #3 (Murray/Hsieh) to approve the renewal agreements with PSI and ~~LCC~~ to support the continued design and implementation of the 2025–2026 professional learning plan, in an amount not to exceed \$598,000. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

b. Approval of UnboundEd Curriculum Implementation Proposal for 2025-2026

MOTION #4 (Murray/Hsieh) to approve the Year 1 implementation support proposal with UnboundEd to support the rollout of Illustrative Mathematics (IM) by Imagine Learning, in the amount of \$160,800. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

c. Approval of Silicon Valley Mathematics Initiative (SVMI) Professional Learning Proposal for 2025-2026

President Anthony noted that the first workshop is scheduled for the end of the month and expressed hope that the agreement would be approved.

MOTION #5 (Hsieh/Murray) to approve the SVMI Professional Learning Proposal to support the successful implementation of Illustrative Mathematics (IM) and strengthen math instruction and educator support across K–12 classrooms, in the amount of \$103,200. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

d. Approval of DIBELS mCLASS License Renewal and Lectura Purchase

MOTION #6 (Lam/Murray) to approve the renewal of a three-year license with Amplify for DIBELS mCLASS for Grades K–3 (2025-2028) and a one-year license for Grades 4–5 (2025–2026) and to purchase a three-year license (2025–2028) for DIBELS Lectura for Grades K–3, for a total cost amount of \$61,350. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Approval of Amendment No. 1 with Sandis Engineers, Inc.

MOTION #7 (Murray/Lam) to approve Amendment No. 1 to the Independent Consultant Agreement with Sandis Engineers, Inc. for additional topographic and utility surveying services related to the Sunshine Gardens Elementary School Modernization Project under the Measure T Bond Program, in the amount of \$43,855. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

b. Approval of Agreement with BESS Test Labs, Inc.

MOTION #8 (Lam/Hsieh) to approve the Agreement with BESS Test Labs, Inc. for Utility Survey Services for the Spruce Elementary School and Monte Verde Elementary School Modernization Projects under the Measure T Bond Program, in the amount of \$44,130. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

c. Approval of Amendment No. 1 with Multistudio, Inc.

MOTION #9 (Lam/Murray) to approve Amendment No. 1 to the Agreement for Architectural Services with Multistudio, Inc. for project assessment services related to the El Camino High School Modernization Project under the Measure T Bond Program, in the amount of \$6,170. (AYES: Hsieh, Richardson, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

President Anthony noted that October 23rd is the Community Forum.

August 14, 2025

- Introduction of Student Trustees/ASB High School Presidents
- Presentation on Summer School
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2024 data collection
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month (September)

September 11, 2025

- Teaching and learning presentation – Martin ES
- Presentation and approval of year end unaudited actuals
- Discussion of October 23 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Approval of Renaissance Learning agreement renewal for 2025-26
- Resolution on GANN limit

September 25, 2025

- Teaching and learning presentation – Parkway Heights MS
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Update on enrollment for the 2025-26 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2025-26
- Approval of SMCOE Induction Program (BTSA) agreement for services in 2025-26
- Resolution for California Week of the School Administrator (October)

October 9, 2025

- Teaching and learning presentation – Los Cerritos ES
- Teaching and learning presentation – Children's Center
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/25
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2025-26

October 23, 2025 - Community Forum

- Topic(s) TBD

November 13, 2025

- Teaching and learning presentation – Ponderosa ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2025-26
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 11, 2025

- Teaching and learning presentation – Sunshine Gardens ES
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Presentation and approval of First interim budget report “positive certification”
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2026 Summer School Program

December 16, 2025 - Reorganization meeting

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Murray welcomed Assistant Superintendents Garcia and Campbell and wished everyone a great summer. Trustee Lam noted that many summer school programs were wrapping up and shared plans to attend the end-of-summer event at Los Cerritos, confirming it would be held the following day. President Anthony added that she would be attending the event at Martin Elementary. Trustee Richardson stated she would attend the end-of-summer performance at Los Cerritos followed by the closing performance at Martin, mentioning she had missed the earlier performances but looked forward to seeing everyone on the first day of school, August 14th. Trustee Lam also gave a shout-out to Alta Loma and apologized for missing the STEAM presentations, expressing confidence that everyone did a great job.

ADJOURNMENT 7:40 p.m.