Opt-Out of Graduation Credit for High School Course Completed in Middle School
Class of 2024 and Beyond

Student Name:_____ Student ID Number:_____

Address:_____ Phone:_____

Current School:_____ Current Grade Level:_____

Anticipated Year of Graduation: _____

Beginning with the class of 2024: All high school courses taken during 7th & 8th grade will automatically appear on the student's high school transcript unless this Opt-Out form is completed. A student and the student's parent or guardian must inform the school before the end of the 11th grade if they do not want credit for the course(s) taken before attending high school, or if they want to request that credit be transcribed with a nonnumerical grade. Once a course and grade have been entered onto the student's transcript they cannot be changed or removed.

List the course(s) for which you are opting out of high school graduation credit:

Course Name:_____ Year course was taken:_____

School at which the course was taken: _____

Course Name:_____ Year course was taken:_____

School at which the course was taken: _____

Course Name:_____ Year course was taken:_____

School at which the course was taken: _____

REQUESTED BY:

_____ _____

Student's Signature Date Parent's Signature Date

APPROVED BY:

Counselor Date Principal Date

Cc: Student/Parent
Counselor
Registrar

Revised 2/2022