

Please list the organizations or schools that you are requesting letters of recommendations for.

Name of Organization	Due Date

Extra Curricular School Activities: Please include all academic organizations, sports, performance, and clubs you have been involved in.

[illegible]

Extra Curricular Community Activities: Please include all outside organization you have worked with or volunteered for. These may include church groups, youth sports, etc.

[illegible]

Awards and Recognition: Please list any awards and recognitions you have received while in high school.

[illegible]

Work Experience: Please list employment/jobs

Place of Employment	Date of Employment	Position Held

Organization Requesting Recommendation: Please list each organization you will need to submit a letter to and the due date.

Name of Organization	Due Date

Please answer one or more of the following questions you think would helpful to the person writing your letter of recommendation. Please use a separate sheet of paper for you answer.

1. How do you think you will be remembered at High School? What will your legacy be?
2. How do you display leadership in a classroom setting?
3. How has high school prepared you for life after graduation?