

**TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE  
MEETING MINUTES**

**Organizational Meeting  
May 14, 2020  
7:10PM**

**Teleconference via Webinar Link**

**Call to Order**

Chairman Mascola opened meeting of the Timberlane Regional School District Budget Committee Meeting at **7:10PM** which is being done electronically through Zoom.

Geoff Dowd, CFO/Business Admin – asked Chairman Michael Mascola to recite the Chairman Statement prior to roll Call.

Michael Mascola read the Written Letter from the Governor that states the following:  
Check list to ensure meetings are compliant with right to know law during the State of Emergency. As chair of TRSD Budget.Com board, I find that due to the State of Emergency declared by the Governor as a result of Covid-19 Pandemic in according with governance emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. There is no physical location to observe and listen contemporaneous to this meeting which was authorized pursuant to the Governor’s emergency order. However, in accordance with emergency order, I am confirming that we are:

A: Providing public access to meeting by audio and video utilizing a zoom webinar platform where all members of the board have the ability to communicate contemporaneous during the meeting. The public has access contemporaneous listen and view by logging into [www.timberlane.net/zoombudcom](http://www.timberlane.net/zoombudcom).

B: We have given notice to the public of necessary informative for accessing this meeting. This information has been provided along with agenda and posted to the board website. [www.timberlane.net](http://www.timberlane.net).

C: We have provided a phone number for public to alert public body during meeting if there are problems with access. That phone number is (603) 382-6541 extension 3955.

D. We will adjourn the meeting and reschedule if public is unable to access the meeting.

Additionally, all votes that are taken during this meeting should be done by roll call vote. We will begin meeting by roll call attendance. When member states presence they must also state if anyone is in the room during this meeting which is required under the Right to Know Law. That concludes.

**Roll Call- Geoff Dowd**

**Present:** Kristi Auclair, Peter Bealo, Brian Boyle, Alan David, Cathy Gorman, Julie Hammond, Michael Mascola, Todd McCormick, Susan Sherman

All are present with other family members in the household, but not present in room. Exception, Michael Mascola has no family members in household at time of meeting.

**Not in Attendance:** Phil Sherwood

**Administrators Present:** Geoff Dowd, CFO/Business Administrator

**Pledge of Allegiance**

Michael Mascola led the Pledge of Allegiance.

**Election of Officers-** Michael Mascola turned meeting over to Geoff Dowd

Geoffrey Dowd - First seat to be elected is the TRSD Budget Committee chair. Once Chair is elected, I will turn remainder of nominations and elections over to the Chair to conduct the rest of that portion and rest of meeting. Recall this is an election and I will accept nominations. I don't need a second. If nominations are made and hopefully the said nominee will be present. I will ask that the nominee to accept that nomination and move on to further nominations. If multiple nominations for chair, I will call one Yea or Nay, and then call a second. Only one favorable vote per candidate. Put out call, "Any nominees for chair?"

Peter Bealo Nominated Todd McCormick, "Todd do you accept nomination?" "I do," replied, Todd.

All votes will be taken by Roll call, though we appear to have one nomination, a call is still to be taken.

**Roll Call taken by Geoff Dowd:** Kristi Auclair-**Yes**, Peter Bealo-**Yes**, Brian Boyle-**Yes**, Alan David-**Yes**, Cathy Gorman-**Yes**, Julie Hammond-**Yes**, Michael Mascola-**Yes**, Todd McCormick-**Yes**, Susan Sherman-**Yes**

<b>Nomination:</b>	<b>To elect Todd McCormick for Chair of the TRSD Budget Committee by Roll Call. Nomination passed unanimously 9-0-0.</b>
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Meeting turned over to new Chair Todd McCormick.

**Nomination for Vice Chair-** Michael Mascola nominated Phil Sherwood. Todd McCormack nominated Julie Hammond and nomination was declined by Julie Hammond.

Phil Sherwood accepted nomination via Cell phone text message on Susan Sherman's phone.

**Roll Call taken by Geoff Dowd:** Kristi Auclair-**Yes**, Peter Bealo-**Yes**, Brian Boyle-**Yes**, Alan David-**Yes**, Cathy Gorman-**Yes**, Julie Hammond-**Yes**, Michael Mascola-**Yes**, Todd McCormick-**Yes**, Susan Sherman-**Yes**

<b>Nomination:</b>	<b>To elect Phil Sherwood for Vice Chair by Roll Call. Nomination passed unanimously 9-0-0.</b>
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**CIP Committee nominee** - Todd McCormack nominated Sue Sherman

**Roll Call taken by Geoff Dowd:** Kristi Auclair-**Yes**, Peter Bealo-**Yes**, Brian Boyle-**Yes**, Alan David-**Yes**, Cathy Gorman-**Yes**, Julie Hammond-**Yes**, Michael Mascola-**Yes**, Todd McCormick-**Yes**, Susan Sherman-**Yes**

<b>Nomination:</b>	<b>To elect Susan Sherman for CIP liaison by Roll Call. Nomination passed unanimously 9-0-0.</b>
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**Appointment of Recording Secretary** - No nominee for Recording Secretary.

**Review and Adopt By-Laws** - Discussing order of agenda. Tabled under parking lot, until first fall meeting.

**7:34PM** Michael Mascola made motion to adjourn organization meeting at 7:34 by general consent.

Respectfully submitted,

Geoffrey Dowd  
Recording Secretary Pro-tem

The meeting can be viewed by following this link: <https://vimeo.com/419607454>

Approved by the Budget Committee on September 10, 2020.