

**TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE.  
MEETING MINUTES**

**Regular Meeting  
October 8, 2020  
7:00 PM**

**Teleconference via Webinar Link**

**Call to Order**

**7:03** Chairman Todd McCormick opened the meeting of the Timberlane Regional School District Budget Committee Meeting with the reading of the Written Letter from the Governor that states the following:

Check list to ensure meetings are compliant with right to know law during the State of Emergency. As chair of TRSD Budget.Com board, I find that due to the State of Emergency declared by the Governor as a result of Covid19 Pandemic in according with governance emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. There is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the Governor's emergency order. However, in accordance with emergency order, I am confirming that we are:

A: Providing public access to meeting by audio and video utilizing a zoom webinar platform where all members of the board have the ability to communicate contemporaneously during the meeting. The public has access to contemporaneously listen and view by logging into [www.timberlane.net/zoombudcom](http://www.timberlane.net/zoombudcom).

B: We have given notice to the public of necessary informative for accessing this meeting. This information has been provided along with agenda and posted to the board website. [www.timberlane.net](http://www.timberlane.net).

C: We have provided a phone number for public to alert public body during meeting if there are problems with access. That phone number is (603) 382-6541 extension 3955.

D. We will adjourn the meeting and reschedule if public is unable to access the meeting. Additionally, all votes that are taken during this meeting should be done by roll call vote. We will begin meeting by roll call attendance. When member states presence they must also state if anyone is in the room during this meeting which is required under the Right to Know Law. That concludes.

**Phil Sherwood – Lead the Pledge of Allegiance.**

**Roll Call taken by Jhalise Morales**

**Present:** Kristi Auclair, Peter Bealo, Brian Boyle, Michael Mascola, Todd McCormick, Susan Sherman, Phil Sherwood, Maria Watkins, and Interim Superintendent Brian Cochrane.

**Not in Attendance:** Alan David, Cathy Gorman, and Julie Hammond.

**Administrators Present:** Geoff Dowd, CFO/Business Administrator

## Approval of Minutes – September 24, 2020 Regular Meeting

<b>Motion:</b>	<b>To accept approval of minutes for the Regular Meeting on September 24, 2020. By, Peter Bealo, 2<sup>nd</sup> by Michael Mascola. The motion passed unanimously 7-0-0.</b>
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### Correspondence –

<b>Motion:</b>	<b>To accept the Regular Meeting September 24, 2020 minutes with corrections. Change contemporaneous to contemporaneously. By, Sue Sherman, 2nd by Michael Mascola. The motion passes 6-0-1. Peter Bealo abstained.</b>
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**Delegations and individuals** – None.

**Administrative Report** – Geoff Dowd-CIP committee met 10/07/2020.

### Reports of Committees:

Susan Sherman-CIP meeting discussed Facilities' project schedule due to COVID.

School Board Representative-Brian Boyle – Heading in the right direction for students to return to school at full capacity.

**Unfinished Business**- Out-of-District placement requested numbers from the last five years to be presented. Added to the agenda under new business for 10/22/2020 meeting.

### New Business:

**Atkinson Academy Budget Presentation**-Patrice Liff presented Atkinson Academy 2021-2022 proposed budget. Proposal includes an increase of \$6,061.00 due to the anticipated student enrollment from 338 to 364. This projected student increases thus increases supplies and curriculum needs. Clarification was given to whether this increase in enrollment was a trend or COVID related. This is unknown at this time as it is noted, some students were withdrawn due to COVID and may or may not return the following year.

**Sandown North Elementary Budget Presentation**- Nancy Stafford presented Sandown North Elementary 2021-2022 proposed budget. Proposal includes a decrease of (\$11,344.00) but it is difficult to project enrollment due to COVID. The decrease is due to upgrades being completed in the 2020-2021 budget. The audio upgrades are currently in process, no contractor selected at this time. A wall partition is currently in progress. It is noted that additional items are needed due to COVID guidelines changes such as personal white boards, so students do not carry supplies between school and home.

**Danville Elementary Budget Presentation-** Dr. Russell Marino presented Danville Elementary 2021-2022 proposed budget. Proposal includes a decrease of (\$5,981.00) as student enrollment is expected to remain at 272. This includes new equipment for small group usage due to COVID guidelines and new blinds as recommended by the Homeland Security review. This includes a decrease in new equipment for the Principal's office.

**Sandown Central (TLC) Budget Presentation-** Jennifer Marino presented Sandown Central (TLC) 2021-2022 proposal budget. Proposal includes a decrease of (\$5,794.21) with a projected student enrollment increase from 130 to 170. This includes a decrease due to a one-time purchase of playground equipment in the 2020-2021 budget. This also includes an increase in supplies due to COVID guidelines.

**Other Business-**None

**Future Agenda and Dates:**

**Thursday, October 22, 2020**

**Thursday, November 12, 2020**

**Tuesday, November 24, 2020**

**Thursday, December 10, 2020**

<b>Motion:</b>	<b>To adjourn meeting – motion made by Kristi Auclair, 2<sup>nd</sup> by Michael Mascola. Motion passed unanimously.</b>
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Respectfully submitted,

Jhalise Morales  
Recording Secretary

The meeting can be viewed by following this link: <https://vimeo.com/468955115>

Approved by the Budget Committee on 10/22/2020.