



TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE

MEETING MINUTES

Regular Meeting

October 14, 2021

7:00 PM

Call to Order

7:01 PM

Roll Call taken by Kerrie Ward

Present: Todd McCormick, Sue Sherman, Michael Mascola, Julian Kiszka, Kristi Auclair, Mark Sherwood, Marissa Brown, Kathryn Consalvo, Julie Hammond, Shawn O'Neil

Not in Attendance: None

Administrators Present: Maria Watkins, CFO/Business Administrator, Chris Kellan Assistant Superintendent, Nancy Stafford Sandown North, Douglas Blay Pollard, Christopher Snyder, Patrice Liff, Stephen HARRISES

Mark Sherwood- Lead the Pledge of Allegiance

Sue Sherman Makes an amendment to Minutes from August 26, 2021

Approval of Minutes- August 26, 2021 and September 30, 2021 Post

Motion: To approve as corrected Minutes for August 26, 2021

5-0-5

In Favor: Todd McCormick, Sue Sherman, Mark Sherwood, Kristi Auclair, Marissa Brown

Abstained: Michael Mascola, Kathryn Consalvo, Julian Kiszka, Julie Hammond, Shawn O'Neil

Motion: To approve as corrected Minutes for September 30, 2021

5-0-5

In Favor: Todd McCormick, Sue Sherman, Mark Sherwood, Kristi Auclair, Marissa Brown

Abstained: Michael Mascola, Kathryn Consalvo, Julian Kiszka, Julie Hammond, Shawn O'Neil



1 **Correspondence: None**

2 **Delegations and Individuals: None**

3 **Administrative Reports:**

4 Chris Kellan- Speaks about facilities committee, CIP committee, opening schools for
5 recreational sports to use gyms including at elementary schools. Right now, the only
6 applications they have are for basketball. TRSD needs subs on a daily basis and have
7 paraeducator vacancies. For more information visit
8 <https://www.applitrack.com/timberlane/onlineapp/default.aspx>.

9 Maria Watkins- Speaks about the first presentation and interview with EEI Systems for
10 the performance contract. EEI audit process takes about two months for no fee regardless
11 if they are given the contract or not.

12 Mark Sherwood- Attended the interview and states that the company was knowledgeable
13 and honest when answering questions. The testimonials Maria was able to get from other
14 school districts in the area that have worked with EEI were persuasive with those districts
15 being repeat customers with this company.

16 Chris Kellan- Reminder on October 21st there is a special meeting to receive adequacy
17 funds

18 Shawn O'Neil- Time is of the essence with the special meeting regarding setting tax rates
19 for each town.

20 **Reports of Committees: Sue Sherman- CIP meeting**

21 Talking about the performance contract, ESSER Funds, possible acceptance of adequacy
22 aid, and tax dollars in normal budget. With numerous possible funds to draw from and a
23 new director of facilities to get new projects and projects that have been on the CIP list
24 for years, things are being juggled around and seems to be almost straightened out as to
25 where the possible funds will be allocated. Dr. Farrah was at the CIP meeting and made
26 sure that the October 21st meeting will show the towns how the money will be applied to
27 the projects proposed. The performance contract and the CIP list are over the course of
28 many years, not just a one-year cost.



1 **Mark Sherwood- Performance contract interview**

2 Discussion on ways to contract with EEI if that is the company chosen whether it be by
3 lease or bond. EEI has a good deal of experience working with municipalities. EEI talked
4 about how the energy savings would protect both the districts and the towns.

5 **Shawn O'Neil- School Board**

6 Spoke about the email correspondence between School Board Chair Dr. Farrah and
7 Budget Committee Chair Todd McCormick about a joint meeting scheduled on
8 November 18, 2021.

9 **New Business:**

10 **Steve HARRISES, Atkinson Academy:**

11 The Atkinson budget was prepared with staff included reflecting on the overall goal of
12 achieving curricular objective while being fiscally responsible. Proposed budget request
13 is down approximately \$1,600 from the previous year.

14 Todd McCormick: The school tour at Atkinson was so helpful in seeing what is needed to
15 upkeep that building and preserve the historical features.

16 Julian Kiszka: Proposed coming up with a possible process in updating the buildings that
17 are in worse shape caught up with the other schools.

18 Todd McCormick: Proposed tours be open to the public in the future

19 Sue Sherman: Performance contract and CIP will help in so many ways to improve this
20 building.

21 Mark Sherwood: Heating costs and energy efficiency with the performance contract will
22 help this school tremendously.

23 Maria Watkins: Being able to address the issues with the performance contract with zero
24 impact to the taxpayers is the only way to fix the issues in all our buildings without
25 impacting the taxpayers.



1 **Nancy Stafford, Sandown North:**

2 Nancy speaks about the changes in the Sandown North Budget larger than \$1,000.00.

3 Overall budget decreased by \$1,798.

4 Bookflix is now a district wide budget 3

5 Todd: Was the budget created with the staff to anticipate what costs they're expecting?

6 Nancy Stafford: Yes, the budget includes the total supply costs for all teacher and staff
7 anticipated expenses.

8 Julian Kiszka initiated a brief discussion about the new wall and the need for more
9 bidders and asked school board representative O'Neil to bring to school board for
10 discussion.

11 **Patrice Liff, Sandown Central:**

12 Patrice speaks about the changes in the Sandown Central Budget larger than \$1,000.00.

13 Patrice presented a flat budget. TLC budget it a little trickier, it's hard to project the
14 number of students that will come to TLC next year. Child search has had 30 inquiries
15 since the posting (two days ago).

16 Added \$1,600 to buy reading materials, moved money that was allocated for new
17 furniture over to get new reading materials.

18 **Doug Blay, Pollard:**

19 Budget decrease from equipment line, ordered new desks this year. Focus of the budget is
20 getting the materials the kids need in their hands in order to learn.

21 **Chris Snyder, Danville:**

22 Budget proposed is a \$1,500 increase from the past years. The 5th grade class is the
23 largest in the school right now, making next year a possibility for a smaller enrolled
24 number. The supply line has some things that need to stay, most increases are just
25 reallocations from other accounts.



- 1 One increase is for classroom rugs. This is the larger cost with the standards the rugs
- 2 would have to meet. (FR rating and safety).

Other Business: None

Adjournment:

Meeting was adjourned at 8:09 PM by Todd McCormick

Future Agenda and Dates:

Thursday October 28, 2021 SAU Board Room

Wednesday November 10, 2021 SAU Board Room

Thursday November 18, 2021 Combined Meeting at the PAC

November 23, 2021 SAU Board Room

Minutes submitted by: Name Kerrie Ward

Approved by: Name

The meeting can be viewed at the following link:

<https://vimeo.com/showcase/255893/video/633108209>