



TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE

MEETING MINUTES

Regular Meeting

October 28, 2021

7:00 PM

Call to Order

7:02 PM

Roll Call taken by Kerrie Ward

Present: Todd McCormick, Julian Kiszka, Mark Sherwood, Marissa Brown, Kathryn Consalvo, Julie Hammond, Shawn O'Neil

Not in Attendance: Michael Mascola, Sue Sherman, Kristi Auclair

Administrators Present: Maria Watkins, CFO/Business Administrator, Chris Kellan Assistant Superintendent, Mitch Mencis (Middle School), Kurt Schweiss (Music), Angelo Fantasia (Athletics), Ken Henderson (Technology)

Shawn O'Neil- Lead the Pledge of Allegiance

Approval of Minutes-

Julian Kiszka makes an amendment to the minutes from October 14, 2021

Todd McCormick makes a motion to table the approval of the October 14, 2021 minutes until the next meeting on November 10, 2021

Correspondence: None

Delegations and Individuals: None



1 **Administrative Reports:**

2 Chris Kellan: Last Saturday the performance at the performing arts center had a
3 performance by former Danville student and high school graduate Sky Maddox. Sky
4 spent time working with the dance team on a dance they performed at the event. A very
5 well-done performance for Sky and the students.

6 Last evening, was the variety show, each class did a lip sync contest that was won by
7 Chester and the Cuties. The pep rally was today, everyone seemed to be having a great
8 time followed by the girls' soccer team winning and making it into the playoffs and are
9 off to Bedford for a game at 7:30pm on Sunday. Football has a game tomorrow night at
10 7:00pm for the last game of the regular season.

11 **Mark Sherwood- Performance contract**

12 The second company for the performance contract has interviewed. They had some
13 similarities to the first company interviewed but there were some concerns involved with
14 our historic relationship with them.

15 Maria Watkins: the school board has approved the performance contract contractor as
16 EEI.. Regarding the tax rate we will have it as soon as the DRA gives it to us.

17 The school board on Thursday approved the CIP list. There are some items on the CIP
18 list that will be included in the performance contract. We won't know what items will be
19 included in the performance contract until EEI does their initial audit of our buildings.

20 Todd McCormick: discusses the list of CIP projects

21 **Reports of Committees: Shawn O'Neil- School Board**

22 Shawn O'Neil discusses the special meeting on Oct. 28, 2021 where the towns voted to
23 accept the adequacy aid.

24 **New Business: Budget Presentations**



1 **Athletics: Angelo Fantasia**

2 Angelo presented a level budget with account reallocations. Athletics has partnered with
3 Exeter Hospital. Exeter Hospital doesn't charge us for services causing decreases in the
4 budget. Athletics department is adding boys and girls lacrosse. High school budget
5 increase is for two new field hockey goals. An Increase of 3,000 For new England travel
6 expensive, Hall of Fame, Increase in athletics facility usage, this is for ice rinks, and
7 gymnastics. Increase in the transportation cost, this is a standard 3% increase. Increase in
8 middle school health supply line, this is just a re-allocation from the health account.
9 Decrease in equipment repairs, we are on a contract until 2024 for the ropes course
10 repairs will be covered. Decrease in replacement equipment in high school, they are
11 looking at replacing kettle bells

12 Marissa Brown: What was the decrease with the athletic trainers from?

13 Angelo: it's part of Exeter Hospitals community service that they don't charge for their
14 services to the local schools.

15 Julie Hammond: Do the trainers now have the same certifications as the old trainers?

16 Angelo: Yes, they have to

17 Julie Hammond: The tennis courts have major cracks and need major repair, will that be
18 put in the budget?

19 Angelo: Karl Ingoldsby and his facilities team filled the cracks over the summer and in
20 the fall, but it does need more attention.

21 **Music, Kurt Schweiss:** Overall budget increase of \$1,431

22 The music budget was divided up by school, the budget has been re-allocated to the
23 district level accounts. Almost all the changes in the budget are re-allocations. T

24 Julian Kiszka: When a student graduates, does the instrument go back to the school?

25 Kurt: Yes, whether the kid graduates or leaves the music program the instrument is given
26 back and recirculated to students who don't have and need an instrument in the program.



1 Kathryn Consalvo: How do families know about the program?

2 Kurt: Tony started this program a few years ago but the program is still new and we're
3 finding ways to advertise better for those who need it.

4 Budget increase in repairs to equipment are re-allocations from the school level accounts.
5 Overall, the repairs to equipment decreases \$2,000. Increase in software from Smart
6 Music, Sound Trap. Our teachers have done an awesome job finding new software that is
7 less expensive and more intuitive for staff and the students.

8 Julian Kiszka: Does Sound Trap and Smart Music do the same thing?

9 Kurt: Not all the same things there are some significant differences in function..

10 Todd: I like the re-allocations; and talks about how this is a rebuilding year.

11 Kurt: We've had 26 students audition for the musical. We are really excited for the
12 positive momentum and having been here for a couple years has made the transition
13 smoother but there is still a lot that needs to be worked out.

14 Next Thursday, Friday, and Saturday is the fall production of the Crucible. There is
15 limited capacity only 100 seats so get your tickets soon!

16 **Timberlane Regional Middle School, Mitch Mencis:** Overall budget decrease of
17 \$23,604.96

18 Mitch Mencis: It has been great working with Kurt and Maria to moves the budgets to a
19 district wide budget #TimberlaneTogether. Most line items are re-allocations.

20 Increase for new microscope cabinets. Decrease from café tables that were purchased
21 past year. Increase in after school activity budget. Students are getting involved more and
22 more. Decrease from not purchasing encyclopedias in print, and CDs and DVDs are no
23 longer needed. Increase for recess area the kids want to have an improved place for the
24 kids to play. Getting kids excited to get back to school is the most important thing.
25 Decrease from furniture line.



1 **Ken Henderson Technology & Business Services:**

2 Technology: Overall decrease of \$15,500

3 Decrease from old equipment that is no longer needed before zoom other meeting
4 platforms were created. Moved servers in house. Software for the district went up 1,000.
5 New computers and equipment decrease, the wireless access points will not be in next
6 year's budget it will be funded by adequacy fund we received. Increase from the video
7 equipment, and projector in the PAC are very old and need upgrading.

8 Budgeting for new video cameras every year that use the cloud system and not in house
9 storage The cloud solution also helps us if anything happens.

10 Shawn O'Neil: With the cloud and having all the feed going in the data pipe, is that
11 accounted for?

12 Ken Henderson: We have been monitoring the usage, we are good and well below our
13 usage.

14 Business Services: Overall Increase of \$52,166.48.

15 We are looking at replacing our SIS (PowerSchool). We will evaluate the bid companies,
16 and if we decide to move from PowerSchool this will not be an overnight process. We
17 would have a year where we would run PowerSchool and the new company parallel to
18 get training throughout the district. LMS is another system we're looking at upgrading to
19 a more advanced platform. We are also upgrading Nutrikids, which will be Mosaic.
20 Increase in replacement of computers, for more devices for all staff.

21 Marissa Brown: What's causing the reevaluation of PowerSchool?

22 Ken: It's a lot of background problems and problems with the software and it's not as
23 user intuitive.

24 Todd: Are the replacement computers Chromebooks?

25 Ken: Yes they are the larger 14" Chromebook with more ports to hook up to things like a
26 projector. The Chromebooks have been a huge help and are more cost effective than a
27 laptop.



1 Shawn O’Neil: Talks about creating a process and emphasizing the meta data from
2 students on student laptops. Stating It’s something we need to really look at including the
3 school board.

4 Ken Henderson: We don’t allow software from companies that don’t have a data sharing
5 nondisclosure. If they don’t have that signed, we do not buy their software. We are very
6 sensitive to student information and Data.

7 **Maria Watkins CIP:**

8 The CIP committee has been looking line by line to see what needs to be done. As of
9 right now the board and the CIP are at a standstill until the company comes in and does a
10 full audit of our buildings telling us what projects will be in the performance contract and
11 what will not be included.

12 Todd McCormick: Is the track on the CIP list?

13 Maria Watkins: Yes, we found a grant for the track last year and we were preapproved
14 for the construction grant. It is a 50-50 cost match grant. Karl and Angelo are working on
15 the grant.

16 Todd McCormick: One of the things we noticed on our facilities tour is Danville,
17 Sandown North, and Sandown Central need sprinkler systems.

18 Julie Hammond: Where can I find the number to cross reference the lines that are being
19 re-allocated to the district wide budget?

20 Maria Watkins explains there were line items for music in multiple budget reports, and
21 where to cross reference re-allocated line items.

22 Shawn O’Neil: Talks about how good all the changes Maria Watkins has been making
23 since she has become BA and states they are changes he has been advocating for.

24 **Other Business:** None



Adjournment:

Meeting was adjourned at 8:36 PM by Todd McCormick

Future Agenda and Dates:

Wednesday November 10, 2021 SAU Board Room

Thursday November 18, 2021 Combined Meeting at the PAC

November 23, 2021 SAU Board Room

December 9, 2021 SAU Board Room

Minutes submitted by: Name Kerrie Ward

Approved by: Name

The meeting can be viewed at the following link:

<https://vimeo.com/641919923>