

TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE  
MEETING MINUTES

Budget Committee Organizational Meeting  
March 25, 2021  
7:00 PM

Teleconference via Webinar Link

Call to Order  
7:02 PM

Geoff Dowd opened the meeting of the Timberlane Regional School District Budget Committee Meeting with the reading of the Written Letter from the Governor that states the following check list to ensure meetings are compliant with right to know law during the State of Emergency:

As acting chair of TRSD Budget Committee board, I find that due to the State of Emergency declared by the Governor as a result of Covid19 Pandemic in according with governance emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. There is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the Governor's emergency order. However, in accordance with emergency order, I am confirming that we are:

A: Providing public access to meeting by audio and video utilizing a zoom webinar platform where all members of the board have the ability to communicate contemporaneously during the meeting. The public has access to contemporaneously listen and view by logging into [www.timberlane.net/zoombudcom](http://www.timberlane.net/zoombudcom).

B: We have given notice to the public of necessary informative for accessing this meeting. This information has been provided along with agenda and posted to the board website. [www.timberlane.net](http://www.timberlane.net).

C: We have provided a phone number for public to alert public body during meeting if there are problems with access. That phone number is (603) 382-6541 extension 3955.

D. We will adjourn the meeting and reschedule if public is unable to access the meeting. Additionally, all votes that are taken during this meeting should be done by roll call vote. We will begin meeting by roll call attendance. When member states presence they must also state if anyone is in the room during this meeting which is required under the Right to Know Law. That concludes.

Roll Call for Budget Committee taken by Jhalise Morales:

**Present:** Marissa Brown, Kathryn Consalvo, Julie Hammond, Michael Mascola, Todd McCormick, Susan Sherman and Mark Sherwood.

**Not in Attendance:** Kristi Auclair, Brian Boyle, and Julian Kiszka

**Administrators Present:** Geoff Dowd, CFO/Business Administrator and Maria Watkins, Business Operations Coordinator

**Lead the Pledge of Allegiance-**Todd McCormick

**Elections:**

**Chair-** Sue Sherwood nominated Todd McCormick as Chair of TRSB Budget Committee. Todd McCormick accepted nomination as Chair.

<b>Nomination:</b>	<b>To elect Todd McCormick as Chair of the TRSD Budget Committee. Nomination passed unanimously 7-0-0.</b>
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Meeting turned over to new Chair Todd McCormick.

**Vice Chair-** Michael Mascola nominated Sue Sherman as Vice Chair. Sue Sherman accepted nomination as Vice Chair.

<b>Nomination:</b>	<b>To elect Sue Sherman as Vice Chair of the TRSD Budget Committee. Nomination passed unanimously 7-0-0.</b>
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Todd McCormick welcomed the new members to the TRSD Budget Committee.

**Review/Discussion of RSA Chapters 32, 33,195, & Committee By-Laws:**

RSA Chapters 32, 33,195, & Committee By-Laws are presented and reviewed by Geoff Dowd.

Kristi Auclair joined the meeting.

**Appointments:**

**Recording Secretary-** Todd McCormick nominated Jhalise Morales as Recording Secretary. Jhalise Morales accepted nomination as Recording Secretary.

<b>Nomination:</b>	<b>To appoint Jhalise Morales as Recording Secretary by, Todd McCormick 2<sup>nd</sup> by Sue Sherman. Motion passed unanimously 8-0-0.</b>
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**CIP Committee**

Sue Sherman volunteered nomination as CIP Committee Representative. Kristi Auclair volunteered nomination as CIP Committee Representative stand-in.

<b>Nomination:</b>	<b>To appoint Sue Sherman as CIP Committee Representative. Motion passed unanimously 7-0-0.</b>
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Review and Adopt By-Laws

Motion:	To adopt Committee By-Laws by Sue Sherman, 2 <sup>nd</sup> by Michael Mascola. Motion passed unanimously 8-0-0.
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Todd McCormick adjourned meeting at 7:27 PM.

Future Agenda and Dates:

Thursday, April 8, 2021

Thursday, September 9, 2021

Thursday, October 14, 2021

Thursday, October 28, 2021

Respectfully submitted,

Jhalise Morales  
Recording Secretary

The meeting can be viewed by following this link:

<https://vimeo.com/showcase/255893/video/533308676>