



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

Ph. (757)925-6762 Fax (757)942-4333

NOTICE OF AWARD

TO: William Joyner, Jr., Owner
Chip's Repair & Towing Service
1137 Myrtle Street
Suffolk, VA 23434

Date: March 26, 2026

Topic: IFB 1950-B – Towing Service

This Notice of Award is to Chip's Repair & Towing Service, as specified for Suffolk Public Schools, based on the criteria listed in the IFB. Performance of all services related to this award shall be in accordance with RFP 1950-B, your proposal received on 03/26/2026, all made a part of this award by reference. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, NIGP-CPP, VCO, VCA
Coordinator of Purchasing

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Acknowledged this the _____ day of _____, 2025

By _____ Title _____

Copies: Dr. John B. Gordon, III, Superintendent
Jessica Allen, Interim Director of Transportation
Bid File

**IFB 1950-B
Towing Services
March 26, 2026**

Terms of Agreement:

- 1. The initial term of the agreement shall begin on July 1, 2026 and continue through June 30, 2027. This contract shall automatically be renewed for four (4) additional one-year periods, beginning on July 1st and ending on June 30th of each subsequent year unless otherwise terminated by either party by giving written notice by June 1st. The School Board may approve a price increase for each subsequent year. This request shall be presented in writing by May 1st of each year and the cost increases shall not exceed the consumer Price Index (CPI) as developed by the Bureau of Labor Statistics U. S. Department of Labor, for all Urban consumers (CPI-U) South, for the preceding calendar year.**
- 2. The Transportation Department must approve cost of any additional mileage charge prior to tow service.**

Pricing details:

	Description	Cost
1.	Emergency Tow Service response time fifteen (15) minutes	\$ 178.50 per tow
2.	Non-Emergency Tow Service	\$ 178.50 per tow
3.	Additional mileage charge for tow service outside the City of Suffolk	\$ 5.95 per mile

Initials _____

Date _____