



MEADOWBROOK ELEMENTARY SCHOOL

Dr. Tabatha Gordon, Principal
Mrs. Jennifer Lickliger, Assistant Principal



School Council Meeting Minutes

November 4, 2025
5:00 p.m. – 6:00 p.m.
Meadowbrook Elementary Media Center

1. Welcome and Introductions (5:00 – 5:05 PM)

- Dr. Gordon opened the meeting with welcoming remarks.
- The purpose of the meeting was reviewed, emphasizing collaboration between school, families, and the community.
- Council members, staff, and attending parents introduced themselves.

2. Review of School Council Purpose and Roles (5:05 – 5:15 PM)

- The mission and responsibilities of the School Council were explained, highlighting its role in supporting student achievement and school improvement.
- Bylaws and decision-making procedures were reviewed to ensure clarity and transparency.
- Annual goals for the council were outlined, with a focus on academic growth and family engagement.
- The meeting schedule for the year was confirmed.

3. School Updates (5:15 – 5:35 PM)

a. Academic Progress and Goals

- Current student achievement data and trends were shared.
- Progress toward School Improvement Plan (SIP) goals was discussed.
- Updates on literacy and math initiatives were provided, including strategies to improve student outcomes.
- Support programs and intervention efforts were reviewed.

b. Upcoming Events and Initiatives

- Upcoming school-wide events were previewed, including literacy night, STEM fair, and holiday programs.
- New instructional and extracurricular programs were introduced.
- Updates on facility improvements and technology upgrades were shared.
- Volunteer opportunities for upcoming events were discussed.

4. Parent and Community Engagement Opportunities (5:35 – 5:50 PM)

- Strategies for parents to support academic success at home were discussed.
- Volunteer opportunities and committee involvement were shared.
- Community partnerships and collaborative projects were highlighted.
- Communication updates included information about newsletters, the school website, and social media platforms.



MEADOWBROOK ELEMENTARY SCHOOL

Dr. Tabatha Gordon, Principal
Mrs. Jennifer Licklider, Assistant Principal



5. Open Discussion / Questions (5:50 – 5:55 PM)

- Parents and community members were given the opportunity to ask questions and share feedback.
- Clarifications were provided on topics discussed earlier in the meeting.
- Suggestions and concerns were noted for follow-up.

6. Closing Remarks and Next Meeting Date (5:55 – 6:00 PM)

- Dr. Gordon summarized key takeaways from the meeting.
- Action items and next steps were outlined.
- The next meeting was announced for March 2026 at Meadowbrook Elementary.
- The meeting concluded with a thank-you to all participants for their time and involvement.