



## TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE

### MEETING MINUTES

#### **Regular Meeting**

October 13, 2022

**7:00 PM**

#### **Call to Order**

**7:00 PM**

**Sue Sherman opens the meeting with a quote “Let’s get doing” – Walt Disney**

#### **Roll Call taken by Kerrie Ward**

**Present:** Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Julie Hammond  
Mark Sherwood

**Not in Attendance:** Todd McCormick, Kathryn Consalvo, Sierra Dolce

**Administrators Present:** Maria Watkins, CFO/Business Administrator, Lisa Oliver  
Assistant Business Administrator

**Mark Sherwood-** Lead the Pledge of Allegiance

Michael Mascola motioned to approve the regular meeting minutes from September 22, 2022

Mark Sherwood seconds the motion

#### **Motion to approve the Meeting Minutes from September 22, 2022**

**5-0-1**

**In Favor:** Sue Sherman, Kristi Auclair, Mark Sherwood Karen White, Michael Mascola

**Abstained:** Julie Hammond



## **Administrative Report: Maria Watkins**

Today marks the 30<sup>th</sup> operational day of school with students in the school. Strategic planning committee is looking for community input to develop the strategic plan for the district. Currently the district is looking to partner with post-secondary education programs to get interns into the school. Safety training will take place over the next couple of weeks for all the staff in each school. The district now has a digital bulletin board, if anyone is interested in posting something to the bulletin board they should email it to Kelly Salovitch.

## **Reports of Committees**

### **CIP – Kristi Auclair**

EEI came and spoke to the CIP committee about upcoming projects and prioritizing by urgency to recommend to the board.

Mark Sherwood adds that the most important things that are on the CIP are safety concerns and things that are essential to be fixed. What the committee has learned is schools in NH have about a 20-year life cycle so as a district we need to look at what would be the best path for the future to create safe facilities for our staff and students.

### **New Business:**

#### **Sandown Central Elementary Presentation – Patrice Liff**

Patrice Liff initiated a discussion on the increases and decreased +/- \$1,000. The overall proposed budget for Sandown Central increased \$1,000.

Multi-year playground project discussion Motor skills, balance beam.

Sue Sherman asks for clarification if the balance beam will be indoor or outdoor.

Patrice answered that it will be outdoors and build into the ground, so it is safe for the students.

Mark Sherwood asks for clarification on what the increase for the equipment will encompass.

Patrice responded that it is mainly equipment to start getting some of the equipment to put into the ground.



### **Sandown North Elementary Presentation – Nancy Stafford**

Nancy Stafford initiated a discussion on the increases and decreases +/- \$1,000. The overall proposed budget for Sandown North shows an increase of \$5,859.40. Nancy stated that a larger piece of the increase is due to potential need for an additional 3<sup>rd</sup> grade class next year. Another big item is the need to replace the overhead projector in the cafetorium. The projector is used daily and is of poor quality and is the main project for next year.

Sue Sherman inquired about the AV equipment if it can come out of technology budget.

Nancy answered that it can't come out of the technology budget at this time, but Dean has been involved with the project.

Sue Sherman stated that the AV equipment should have come out of the technology budget

Julie Hammond asked if all the school have this kind of equipment.

The principals answered that they have mobile AV equipment but not the overhead projectors.

Maria Watkins clarifies that with the copiers and toner, \$114,000 for the copier and toner, on top of that the district gets charged a per copy fee. The district pays for the lease and toner, but the schools pay per copy costs.

Nancy Stafford added every year with incoming 1<sup>st</sup> grade students, the school gets calls from families for a list of supplies they need. Sandown North supplies all students with their school supplies.

### **Pollard School Presentation – Stephanie**

Stephanie initiated a discussion on the increases and decreases +/- \$1,000. The overall proposed budget for Pollard School shows an increase of \$241. The two lines that have an increase or decrease of +/- \$1,000 are reallocations from general supplies to replacement equipment. The increase in equipment is for a new laminator.

Michael Mascola questions if student population trend is increases as a whole throughout the district.

Sue Sherman asked if Pollard could wait on the library project.



Stephanie responded that she is trying to prioritize the projects keeping in mind there are four union contracts going to the voters in March.

### **Danville Elementary Presentation – Christopher Snyder**

Christopher Snyder initiated a discussion on the increases and decreases +/- \$1,000. The overall proposed budget for Danville Elementary shows an increase of \$11,702. Chris started off his presentation by explaining how he created his budget and the reasoning for a higher increase.

One increase of \$1,700 is for mentor texts for the classrooms and would give a set amount of money to the teacher to be able to add to their in-classroom library.

In the new equipment line, the increase is for fire rated rugs for classrooms. This project has been started this year in replacing rug with FR rugs. This line also included a Gaga Pit for the playground.

Danville is also asking for AV equipment, this being a portable sound system to be used at the cafeteria, gym, or outdoor events.

Mark Sherwood asked how often Danville uses that kind of equipment now.

Christopher Snyder answered that they don't use it as often because it's not in the building, Danville Elementary borrows this equipment from one of the other schools.

Mark Sherwood asks all the principals present how often they utilize their AV equipment.

The principals were unanimous in stating that they use their AV equipment almost daily.

Sue Sherman stated that every school should have AV equipment in their building.

Sue Sherman questioned why the district doesn't bulk buy paper.

Maria Watkins clarifies that last year the SAU office did price out buying in bulk for the district and companies are not committed to bulk pricing.

### **Atkinson Academy Presentation – Steven Harris**

Steven Harris initiated a discussion on the increases and decreases +/- \$1,000. The overall proposed budget for Atkinson Academy shows an increase of \$16,789.30.



The largest increase in the Atkinson proposed budget is in the replacement equipment line in the amount of \$15,089.30 to be used for replacing five cafeteria tables and classroom whiteboards. Atkinson Academy uses ten cafeteria tables. Five of those tables work great and five are a safety issue for both the staff and the students. This would be a one-time expense.

Mark Sherwood questions what the break down is for tables vs whiteboard cost in that line.

Steven Harris stated that the tables make up approximately \$14,000 of the \$15,089.30 line increase.

Julie Hammond asked for clarification on the table costs.

Maria Watkins stated that she would be interested in investigating if it would be possible for a district wide purchase for the whiteboards.

Michael Mascola questioned if all the principals are looking to get Gaga pits for their playgrounds.

Maria Watkins stated that she asked the middle school principal to reach out to all the elementary schools to see if we could get bulk pricing on Gaga pits.

### **Other Business:**

Michael Mascola asks if Mark Sherwood talked to the school board about having a joint meeting on December 8<sup>th</sup>.

Mark Sherwood states that Todd McCormick is in contact with the board to set up a date.

### **Future Agenda:**

Next meeting is the 27<sup>th</sup> and we will hear from the Athletics Department, Music Department, Timberlane Regional Middle School, and the SAU office.

### **Adjournment:**

Meeting was adjourned at 8:22 PM by Sue Sherman

Minutes submitted by: Kerrie Ward