



## TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE

### MEETING MINUTES

#### **Organizational Meeting**

March 24, 2022

**7:00 PM**

#### **Call to Order**

**7:05 PM**

#### **Roll Call taken by Kerrie Ward**

**Present:** Todd McCormick, Sue Sherman, Michael Mascola, Kristi Auclair, Kathryn Consalvo, Julie Hammond, Julian Kiszka, Mark Sherwood, Michael Boucher

**Not in Attendance:** Sierra Dolce

**Administrators Present:** Maria Watkins, CFO/Business Administrator, Chris Kellan Assistant Superintendent

#### **Kristi Auclair- Lead the Pledge of Allegiance**

Maria Watkins opens the meeting by going over the Budget Committee Handbook. This included bylaws and RSAs.

Maria calls for nominations for Budget Committee chair.

Sue Sherman nominates Todd McCormick.

Todd McCormick is willing to serve.

**Nomination: Todd McCormick for Budget Committee Chair**

**6-0-1**

**In Favor: Kristi Auclair, Kathryn Consalvo, Julie Hammond, Todd McCormick, Sue Sherman, Michael Mascola**

**Abstained: Julian Kiszka**



Todd McCormick calls for a nomination for Vice-Chair

Michael Mascola nominates Sue Sherman.

Julie Hammond seconds the nomination.

Sue Sherman is willing to serve.

Julian Kiszka nominates Kathryn Consalvo for Vice-Chair.

Kathryn is not willing to serve.

**Nomination: Sue Sherman for Budget Committee Vice-Chair**

**6-0-1**

**In Favor: Kristi Auclair, Kathryn Consalvo, Julie Hammond, Todd McCormick, Sue Sherman, Michael Mascola**

**Abstained: Julian Kiszka**

Kristi Auclair nominates Kerrie Ward for Budget Committee recording secretary.

Julie Hammond seconds the nomination.

**Nomination: Kerrie Ward for Budget Committee Recording Secretary**

**7-0-0**

**In Favor: Kristi Auclair, Kathryn Consalvo, Julie Hammond, Todd McCormick, Sue Sherman, Michael Mascola, Julian Kiszka**

**Review and Adopt Bylaws -**

Maria discusses the Budget Committee Bylaws and proposes one change to the bylaws by changing “SAU 55” to “SAU 106”.

Todd McCormick proposes to alter the regular Budget Committee meetings by putting “(optional)” after April.

Sue Sherman initiates a discussion on changing the verbiage to be less strict with location.



Todd McCormick makes a motion to strike “on the second Thursday of each month at 7:00 p. m.” from section II part A and replace it with “as needed” to read as “The Budget Committee shall meet as needed at the School Administrative Unit No. 106 Office (or upon adequate notice, at another location or time) during the months of April, September, February;”

Sue Sherman seconds the motion

Kathryn Consalvo states that section II part A also references October through January.

Todd McCormick states he will make an amendment to his motion.

Sue Sherman withdraws her second.

Todd McCormick amends the motion to add a period after February and add “They” in the next sentence.

Sue Sherman seconds the motion.

Maria Watkins asks the committee if they would like to add the meeting time to this second.

Kathryn Consalvo states that we should keep the time in the section II to avoid future conflict with deciding the next meeting time at each meeting.

Sue Sherman withdraws her second, but also states that it is not necessary to include the time because the Chair reserves the right to choose the time of the meeting.

Todd restates his motion to strike “on the second Thursday of each month at 7:00 p. m.” from section II part A and replace it with “as needed” and to add a period after February, and add “They” in the next sentence

Sue seconds the motion

Section II part A will read as follows;

“The Budget Committee shall meet as needed at the School Administrative Unit No. 106 Office (or upon adequate notice, at another location or time) during the months of April, September, February. They shall hold two meetings a month during the months of October through January with the second meeting of the month held on the fourth



Thursday of the month. The Budget Committee shall also hold one meeting in March immediately following the organization meeting.”

**Motion: strike “on the second Thursday of each month at 7:00 p. m.” from section II part A and replace it with “as needed” to read as “The Budget Committee shall meet as needed at the School Administrative Unit No. 106 Office (or upon adequate notice, at another location or time) during the months of April, September, February;”**

**7-0-0**

**In Favor: Kristi Auclair, Kathryn Consalvo, Julie Hammond, Todd McCormick, Sue Sherman, Michael Mascola, Julian Kiszka**

Kristi Auclair makes a motion to adopt the bylaws.

Kathryn Consalvo seconds the motion.

Michael Mascola notes that at any point going forward the committee can talk about the bylaws again and make propose changes as needed.

Julian Kiszka asked what the purpose is of the regular meeting after the organizational meeting and why we have to separate them.

Todd McCormick clarifies that both meetings are held tonight, and the committee does not need to come back on a separate day for the regular meeting.

**Motion: To adopt the bylaws**

**7-0-0**

**In Favor: Kristi Auclair, Kathryn Consalvo, Julie Hammond, Todd McCormick, Sue Sherman, Michael Mascola, Julian Kiszka**

**Adjournment:**

Organizational Meeting was adjourned at 7:34 PM by Todd McCormick

Minutes submitted by: Kerrie Ward

The meeting can be viewed at the following link:

<https://vimeo.com/showcase/255893/video/655493544>