

Questions, Answers, and Clarifications to RFP 26-112 Community Partners

- 1) Will services be scheduled with advance notice through site agreements, or are partners expected to be available on short notice or “on demand”?
Services will be established through the site agreements. Partners are not expected to be available on short notice nor “on demand” unless specified in the contract.
- 2) Are engagements typically structured as defined-term projects (e.g., workshops, short-term initiatives), or are partners expected to provide ongoing, continuous services over time?
Service Agreements are typically set up as a year long contract starting in August and finishing in June. This does not preclude if a site wanted to go into contract with a partner for a specified period of time or workshop.
- 3) Are local vendors preferred for this RFP or will the district consider out-of-area service suppliers?
This depends on the type of service the site is requesting.
- 4) Should services be delivered during school hours, after school, or both? If after school, are schedules determined at the site level?
Services may be offered either during school hours or after school. Schedules will be determined in collaboration with the school site regardless of whether it is during or after school.
- 5) Are services also expected to be provided during school breaks (e.g., summer break winter break etc.)?
No, not necessarily.
- 6) Will the district facilitate introductions and coordination with school sites, or should partners coordinate directly with each site, if approved?
Yes, facilitation between sites and those who are selected for the pool of partners will be coordinated through the district. More information to be provided after review.
- 7) To what extent will sites provide access to basic resources (e.g., classroom, printing, storage, stationary)? Should any associated site costs be incorporated into the fee proposal?
Sites will need to provide access to a classroom yet not necessarily any additional resources needed. This is something that should be incorporated into the fee proposal.
- 8) Is there an estimated number of students to be served? Are there expectations regarding the number of sites a provider may serve?
Estimated number of students will depend on the site’s request and the number of sites



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will also depend on the requests from the sites as well as consultation with the Partner.

- 9) Should services primarily target K-12 Students?

Yes.

- 10) Is the district open to programs that focus on a single academic subject area (e.g., Reading and writing or mathematics), or is a multi-subject approach preferred?

The specifics of what we are looking for with the proposals has been provided in the Request.

- 11) What is the preferred invoicing process (submission method and frequency), and who serves as the final approval authority?

Invoices will be sent to the Equity Department email address which will be provided, should be submitted monthly, and Crista Koch will have the final approval authority.

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