



**Minutes from the Regular Meeting of the Board of Directors
Monday, March 23, 2026**

The Board of Directors held a Regular Board Meeting on Monday, March 23, 2026. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting, that began at 6 pm, was held at Union Event Center. Directors Gray, Nolan, Cannon, Killman and Woodworth were present. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Jay Jordan and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Gray asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Cannon made a motion to approve the meeting agenda, as presented. Director Nolan seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Nolan made a motion to approve the minutes of the February 23, 2026 Regular Board Meeting and March 9, 2026 Work Session, as presented. Director Cannon seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools

High School Updates

Mead High School - Noah Chavez, 2026-27 ASB President Elect, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. The ASB class has created a “timeline/calendar” that is posted in the Mall where all students can easily see what events and activities are upcoming and, with the goal of encouraging students to finish well, the school has been decorated for Spring.

Mt. Spokane High School - Nduta Chicoine, 2026-27 ASB President Elect, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. Following a school-wide Spirit Week there will be a Spring Dance taking place on Saturday, March 28th. The ASB class is currently working on the upcoming Blood Drive and Spring Recognition Assembly. Brendan Hughes is the 3A State Wrestling Champion for his weight class, Jazz I placed 2nd at the recent Jazz Festival hosted by Mead High School, and both DECA and FCCLA qualified students for Nationals. Several student artists placed at the NEWESD 101 Regional Art Competition and Debate, for the second year in a row, is the 3A Academic State Champion. The Mead vs. Mt. Spokane Unified Soccer game takes place on Friday, March 27th.

Farwell Elementary ASB Presentation

27 Farwell Elementary ASB students, using the letters F A R W E L L F A L C O N S, highlighted the many attributes that make Farwell Elementary a great place to go to school. Students (listed below) were accompanied by Principal Josh VanCleeef and teachers/advisors June Lamberd and Stephanie Feist. In thanking Ms. Lamberd and Ms. Feist for advising these student leaders, Mr. VanCleeef shared there are 90 students who are involved in leadership at Farwell Elementary.

Farwell Student Presenters

Lauren M	Taylor V	Avi P	Allison A
Ivy H	Zoey B	Vincent G	Quinn M
Piper E	Mikayla K	Sawyer B	Tessa P
Rowan K	Olivia F	Tia B	Rozlyn T
Oakland D	Harper V	Myles S	Regan B
Sebastian F	Skye P	Liam W	Maya E
Jackson M	Olivia B	Ellie V	

President Gray thanked the students for an excellent presentation.

Public Comments on Agenda Items

No individuals signed up to comment on agenda items.

Board/Staff Comments

Director Cannon, who attended the Mead High School Jazz Festival that took place on March 20th and March 21st, was very complimentary of this annual event. 26 middle school and high school bands took part in the competition. Performing as a guest ensemble, the Whitworth University Jazz Band performed at the competition finals in front of a packed auditorium audience.

In sharing a WSSDA legislative update, Director Cannon noted the lobbying efforts to amend legislation that was approved last year that applies sales tax to goods and services purchased by school districts that, in the past were not taxed, was successful. However, there will be reductions in the amount the district receives in LEA funding and for Transitional Kindergarten. All in all, the newly approved budget is not as negatively impactful to the district as it could have been.

Director Killman was also complimentary of the Mead High School Jazz Festival where she had the opportunity to listen to middle school bands. She additionally noted she recently toured the Mountainside kitchen facilities with Nutrition Services Director Kim Elkins. This was a great experience. She noted in particular Ms. Elkins' involvement at the state level and legislatively and shared she looks forward to hearing more from Ms. Elkins regarding the many ways Nutrition Services helps students.

Director Woodworth positively commented on time he recently spent with Technology Director Dave Willyard where he learned about the challenges Mr. Willyard and the department face as they make sure all things technology related run smoothly and meet the needs of staff and students.

Superintendent Hanson, noting this is the last board meeting for Jolene Andres, who is retiring after 30+ years working for the Mead School District, including the last 15+ years serving as the Executive Assistant to the Superintendent and Board, expressed sincere appreciation for the many behind the scenes contributions Ms. Andres has made to the district and community. He commended her on her dedication, work ethic and attention to detail. By way of illustration, he referenced the following quote from legendary basketball coach John Wooden and President Harry Truman: "It is amazing how much can be accomplished when no one cares who gets the credit."

V. Continuing Business

A. 2nd Reading Policy & Procedure 3207 Revision

Prohibition of Harassment, Intimidation and Bullying

Learning & Teaching Assistant Superintendent Jay Jordan presented a revision to Policy & Procedure 3207, Prohibition of Harassment, Intimidation and Bullying, for second reading consideration. The policy and procedure were adopted on June 9, 2003 and last revised on May

26, 2020. WSSDA Sample Policy 3207 and WSSDA Sample Procedure 3207 were used as templates for the presented revisions.

The revisions were a discussion topic at the January 12, 2026 Work Session and March 9, 2026 Work Session. A first reading of the proposed revisions took place on January 26, 2026. At the March 9th Work Session, the various avenues to report harassment, intimidation and bullying by staff were reviewed, as the presented revisions to Policy/Procedure 3207 remove all reference to staff. The presented draft policy/procedure now only addresses student to student issues.

At the March 9th Work Session President Gray confirmed the policy/procedure revision could be brought forward for second reading action at the March 23, 2026 Regular Board Meeting.

Director Cannon made a motion to approve the revisions to Policy & Procedure 3207, Prohibition of Harassment, Intimidation and Bullying, as presented. Director Killman seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

President Gray read aloud the donations listed in the Consent Agenda and thanked those individuals and organizations for their generosity and support of Mead School District students.

Director Nolan made a motion to approve the Consent Agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

Consent Agenda

1. Hired Certificated Personnel:

Emily Shick	Special Services/Brentwood	Cert	.2 FTE Non-Continuing Resource Room teacher 25/26 school year, in addition to .4 FTE Continuing and .2 FTE Non-Continuing effective 3/2/26
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2. Hired Classified Personnel:

Vonda Austin	Colbert	Class	6.03 hrs/day Para Ed effective 2/17/26
Melissa Delarosa	Evergreen	Class	6.5 hrs/day Para Ed effective 2/26/26
Amy Ferguson	Highland	Class	6.5 hrs/day Para Ed effective 3/4/26
Thomas Ferry	Mead HS	Class	6.5 hrs/day Para Ed effective 3/4/26
Sarah Huewe	MLO	Class	6.25 hrs/day Para Ed effective 2/26/26
Holly Johnson	District Office	Class	8 hrs/day Executive Assistant effective 4/1/26 (no longer in Accounts Payable position)
Kendra Juarez	Northwood	Class	6.5 hrs/day Para Ed effective 3/4/26
Nicolas Kusmirek	Meadow Ridge	Class	4 hrs/day Para Ed effective 2/25/26
Glenna Marquez	Meadow Ridge	Class	7 hrs/day Behavior Intervention Tech effective 2/19/26
Marcella Mayer	Human Resources	Class	8 hrs/day Benefits Specialist effective 2/26/26
Kierra Newberry	Student Services	Class	6.25 hrs/day Classified Nurse effective 2/26/26
Kimberly Payne	Nutrition Services/Mountainside	Class	6.75 hrs/day Cook effective 2/20/26
Jeffrey Reilly	Mt. Spokane	Class	8 hrs/day Custodian effective 2/4/26
Laura Hill	Highland	Class	6.5 hrs/day Para Ed effective 3/11/26

3. Hired Certificated Substitutes:

Zachary Johnson	Grace Oster	Kacy Hovde	Emily Kirk
Sarah Kenney			

4. Hired Classified Substitutes:

Alyson Harley	Rachel Roberge	Nicole Mercado	Rachel Johnson
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5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **March 23, 2026**, the Board, by a unanimous vote does

approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 126035 to 126489** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 2,715,905.53
General Fund - PR	12,958,671.18
ASB Fund	310,489.98
Capital Projects Fund	7,810.81

6. Approved Co-Curricular, Supplemental & Extra-Curricular contracts.

7. Accepted the Following Donations:

- \$500 from Coffman Engineers to Mead School District Bridge Building Competition
- \$700 from Denise Johnson to Evergreen Elementary to purchase two benches

8. Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):

Diane Mitchell	Northwood	Cert	2 days/week 3/12/26-6/16/26
Andrea Medrano	Creekside	Class	2 days/week 3/16/26-6/16/26
Tisha Jordan	Northwood	Class	4/13/26 - 4/21/26
Nicole Varnell	Mountainside	Class	4/13/26 - 4/17/26
Joel Pierce	Prairie View	Class	4/17/26 - 4/30/26
Susan Kuhlman	Highland	Class	5/21/26 - 5/26/26
Lacie Quade	Mt. Spokane	Class	3/6/26 & 3/16-19/26
Jodie Julagay	Shiloh Hills	Class	3 days/week 26/27 school year
Kendra Lunin	Mountainside	Cert	26/27 school year (1.0 FTE)
Kaitlin Nobbs	Highland	Cert	.4 FTE (1.0 FTE Contract) 26/27 school year
Tessa Julian	Special Services	Cert	.4 FTE (1.0 FTE Contract) 4/13/26 - 6/16/26
Rachel Black	Mead HS	Cert	26/27 school year (.8 FTE)
Kimberly Payne	Mountainside	Class	4/14-15/2026
Carisa Butters	Mt. Spokane	Class	5/13/26
Jaclyn Lamberty	Mead HS	Cert	.2 FTE (1.0 FTE Contract) 26/27 school year

9. Accepted Requests for Retirement/Resignation:

Jolene Andres	District Office	Class	Resignation effective 3/31/26 (Exec Asst)
Julie Barquist	Mead HS	Class	Resignation effective 2/27/26 (Para Ed)
Jason Keen	Transportation	Class	Resignation effective 3/16/26 (Driver)
Rachelle Pearson	Mt. Spokane	Class	Resignation effective 1/30/26 (Behavior Tech)
Diane Cromer	Shiloh Hills	Class	Retirement effective 8/21/26 (Cook)
Deborah Quade	Mt. Spokane	Class	Retirement effective 7/31/26 (Cook Mgr)
Jeffrey Rabel	Transportation	Class	Retirement effective 6/30/26 (Driver)
David Seim	Custodial Services	Class	Retirement effective 12/30/26 (Custodian)
Nola Sewell	Brentwood	Class	Retirement effective 8/25/26 (Para Ed)
Harriet (Marie) Toutant-Meredith	Skyline	Cert	Retirement effective 3/31/26 (teacher - currently on leave)
Nancy Phillips	Farwell	Cert	Retirement effective 6/30/26 (LIT)

B-C. Student Travel Proposals

Mead HS DECA Nationals & Mt. Spokane HS DECA Nationals

Learning & Teaching Assistant Superintendent Jay Jordan presented requests from Mead High School DECA (six qualifying students plus DECA advisor Brandon Butler and one additional chaperone, Jennifer Gentry) and Mt. Spokane High School DECA (three qualifying students plus DECA advisor Todd Slatter) to travel to Atlanta, Georgia, April 24-29, 2026, to take part in DECA Nationals.

Students will miss four days of school, April 24 and April 27-29, and Mr. Butler, Ms. Gentry and Mr. Slatter will need substitute teachers for those same four days. Copies of the two Student Travel Proposals, which included trip itineraries, were provided to board members.

The estimated per student cost for both schools is \$800 with fundraising opportunities available. ASB DECA funds will cover the remaining student trip expenses. Teacher sub costs and trips expenses will be covered by CTE funds.

Director Cannon made a motion to approve the request from Mead High School DECA to travel to Atlanta, Georgia, April 24-29, 2026, as presented. Director Killman seconded the motion. The motion carried unanimously.

Director Cannon made a motion to approve the request from Mt. Spokane High School DECA to travel to Atlanta, Georgia, April 24-29, 2026, as presented. Director Killman seconded the motion. The motion carried unanimously.

D. Student Travel Proposal

Mt. Spokane HS FCCLA Nationals

Learning & Teaching Assistant Superintendent Jay Jordan presented a request from Mt. Spokane High School FCCLA (four qualifying students plus FCCLA advisor Maureen Collins and one additional chaperone) to travel to Washington D.C., July 5-11, 2026, to take part in FCCLA Nationals.

The trip takes place during the summer so no school will be missed.

A copy of the Student Travel Proposal, which included the trip itinerary, was provided to board members.

The estimated per student cost is \$500 plus airfare with fundraising opportunities available. ASB FCCLA and district funds will cover the remaining student trip expenses. Advisor and chaperone trip expenses will be covered by CTE funds.

Director Cannon made a motion to approve the request from Mt. Spokane HS FCCLA to travel to Washington D.C., July 5-11, 2026, as presented. Director Nolan seconded the motion. The motion carried unanimously.

E. Facility Use Extension

Facilities & Planning Director Ned Wendle presented a request from a local church to extend their rental agreement beyond the two-year maximum set forth in Policy 6113.

As set forth in Policy 6113, Use of School Facilities, nonprofit groups “who wish to use district facilities on a regular, but temporary, basis may do so under a fixed hourly rental rate, but for no more than two years and may not average more than nine hours of use per week.”

The local church in question began renting Prairie View Elementary on March 31, 2024. Their two years expires on March 31, 2026. The organization has been actively looking for a permanent space to relocate but needs additional time. They are, therefore, requesting a six months extension (September 30, 2026) beyond the two year limit set forth in policy.

The church has been a good tenant, taking exceptionally good care of the areas of Prairie View they access, and the church always pays rental invoices in a timely manner.

Director Nolan made a motion to approval a six months rental extension (September 30, 2026), for the local church that has rented Prairie View Elementary since March 31, 2024, as presented. Director Cannon seconded the motion. The motion carried unanimously.

F. Superintendent Contract Extension

July 1, 2026 - June 30, 2029

Following comments from President Gray affirming the board’s desire to extend the term of Superintendent Travis Hanson’s contract, Director Cannon made a motion to extend the contract through June 30, 2029. Director Killman seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the Month of February 2026

Chief Financial Officer Heather Ellingson presented a brief financial report for the month of February 2026, that included information on enrollment, cash flow, expenditures and revenue.

Referencing the ongoing pattern of lower kindergarten enrollment numbers, Ms. Ellingson noted budgeted enrollment for the 2026/2027 school year will be slightly lower than in the current school year. While not as financially impactful as when there was a funding cap, Special Education enrollment is currently 100+ students over last year at this time. Overall, cash flow, expenditures and revenue are in line with expectations.

Adding to information previously shared by Director Cannon on legislative changes impacting next year's budget, Ms. Ellingson noted the depreciation schedule for buses is now 15 years (previously 13 years). This means the district will need to adjust its purchasing cycle.

The annual state audit is nearly complete and work continues on the 2026/2027 budget. Business Services plans to share 2026/2027 budget information with the board at the upcoming April Work Session.

B. Asset Preservation Report

Facilities & Planning Director Ned Wendle, in presenting the district's annual Asset Preservation Report, referenced Resolution 10-14 adopted on November 10, 2010. This resolution authorized the district to participate in the state's Asset Preservation Program. All schools accepted after 1994 are a part of this program. Mr. Wendle reported that all district buildings included in the program are performing better than required/anticipated.

C. Superintendent's Report

Noting there are many initiatives the district is currently working on, Superintendent Hanson highlighted the following:

- Ongoing curriculum work and associated standards
- MTSS including the efforts taking place to more clearly define Tier I, Tier II and Tier III interventions
- Summer trainings being planned for primarily elementary teachers

He additionally referenced the piloting of *Renaissance Star Assessments* by Shiloh Hills and Midway (this was shared at the last Work Session), the ongoing work to implement *Parent Square* the new parent communication tool and the continuing work associated with the three-year rollout of new security cameras. Superintendent Hanson emphasized the importance of making sure the district communicates well with families and staff regarding each of these new initiatives.

Midway Elementary, in conjunction with the school's PTO, recently hosted an inaugural *Art Gala* featuring student art that was available for purchase. The event raised approximately \$4,000 which was donated to Family Promise. Large boxes donated by Fred's Appliance were used to hang/display student art.

Mead High School's *Pantera* Yearbook (advisor Makena Busch) was one of only 15 publications nationwide to be recognized by Columbia University with a prestigious Gold Crown Award.

VIII. Remarks for the Good of the Schools – Public Comment on Non-Agenda Items

No one signed up to comment on non-agenda items.

IX. Adjourn

Before adjourning the meeting President Gray and Director Cannon added their personal thanks/appreciation to retiring Executive Assistant Jolene Andres, noting the many ways she has assisted them personally, and the board as a whole, during her tenure in the position.

The meeting was adjourned at 6:55 pm.

President

Secretary