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KENT MEMORIAL LIBRARY COMMISSION  
FINANCE SUBCOMMITTEE SPECIAL MEETING

REC'D BY: EWB

March 25, 2026, 7:00 PM Town Hall  
Upstairs Conference Room  
83 Mountain Road

MINUTES

**Members Present:** Ray Dalrymple (Chair), Michael Alexopoulos, Julie Bodnar, Claire Kawalec, Despina Tartsinis. **Not Present:** Christine Sinopoli  
**Also Invited:** Present: Amy Vessella. **Not Present:** Chris Childs

Meeting was called to order at 7:00 PM.

1. There was discussion of Finance Subcommittee by-Laws. It was thought perhaps that the by-laws were fine. Ray suggested there could be more policy or documentation related to initiation material given to new members.
2. It was decided that four meetings annually was just fine. Per Michael, due to turnover, it was difficult to hold four meetings a year in prior years. It was decided there was no need for the two representatives from Sky Investments to meet with the Sub-Committee other than the already planned annual meeting. Claire receives a quarterly report that she shares with the entire KMLC.
3. Ray reviewed the minutes of the last two Finance Sub-Committee meetings. Action item for Ray: Ask Mandi Moore about who is responsible for filing 990's for the entity.
4. Amy did a summary review of the Fiscal Year 2026/2027 Budget that was presented to the B of F last week at the Suffield Senior Center. Salaries had significant increases due to union contract increases, salary bumps to remain competitive and increase in hours for some staff. Ray inquired as to continuing education opportunities for Amy and staff. Discussion regarding perhaps beefing up that budget line item in future budgets.
5. Claire and Michael reviewed the Capital & Fuller Funds and the General Endowment and the mechanics thereof. Ray asked if there was sufficient information/records regarding donations made to the general endowment with special requests of how the money was to be spent. Michael indicated most likely not for all of the money in the account. Claire indicated she has kept good records since she has been Treasurer. Claire and Despina are members of the Suffield Public Library Foundation.

Motion to adjourn by Ray at 7:49 PM, Second by Michael, approved unanimously.