

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

MINUTES

Regular Meeting
February 11, 2026
Charles L. Spragg School
Library
601 Buffalo Avenue
6:00 PM

I. Regular Meeting

Mrs. DiGiacomo called the meeting to order at 6:05 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('28) -P	Ms. Caudo ('28) -P	Ms. Cramer ('27) -P
Mrs. DiGiacomo ('26) -P	Mr. Guercioni ('26) -P	Mrs. Nava ('27) -P
Mrs. Ortiz ('28) -P		

IV. Presentation of 2025-2026 Period 1 Summary of Violence, Vandalism, Substance Abuse, Harassment, Intimidation and Bullying Incidents by Mrs. Shulby

VI. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

Andrew Ross asked if there would still be an ongoing search for a highly qualified Science Teacher as a Leave Replacement. Dr. Gina Forester said the job remains posted, and we received no applicants, so that is why we moved staff accordingly.

VII. Comments for the Good of the Board

Mrs. DiGiacomo wanted to highlight that Board Committees for the 2026 school year have been selected. She wants each committee to meet at least once during the year. Next, she mentioned that after the March 18, 2026 BOE meeting, Michelle Kennedy from NJSBA would be presenting on the roles and responsibilities of the Board. Finally, she discussed that she wants the CSA evaluation to begin in March and be completed by May.

VIII. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Attachment

Mrs. Shulby mentioned that we had two snow days in January, but that we would wait to revise the district calendar, as we could have more snow days before winter is over. She noted an item under Personnel regarding allowing Aides to work the REACH Program, giving us more options for staffing the AM/PM Program. She also mentioned that we had a lot of our grade level class trips on for approval as well.

ii. Business Administrator Report

Mrs. Ziegler discussed the award for the Spragg Bathroom renovations was on the agenda for approval this evening. Four bids were received and R. Maxwell Construction was the lowest responsible bidder. She also mentioned that the budget was moving along. She discussed that due to the new Governor being elected, in statute they are given additional time to complete the State

Budget. Normally, the State Budget Address is at the end of February, and State Aid figures are released within 48 hours. This year, the Budget Address is scheduled to be on March 10, 2026, with State Aid tentatively scheduled to be released on March 12, 2026. The turnaround time to balance the budget will be tight, as the BOE meeting to approve submission of the budget is on March 18, 2026. Additionally, she discussed the new requirements for posting legal notices; newspaper postings will no longer be required, but rather legal notices will be on the district website. A bi-monthly Ad will need to be run for all of 2026 directing the public to the district website. Mrs. Ortiz asked for clarification and what our current newspaper was. Mrs. Ziegler said the Press of Atlantic City. Mrs. Nava also wanted some clarification on the Ad that was to be posted throughout 2026. Mrs. Ziegler said in January and February, she posted the Ad in the Press of AC, but that March-December, Atlantic County Schools banded together to do a mass posting of all the district's websites. Mrs. Ortiz asked if the Legal Notices could be posted to Facebook/social media. Mrs. Ziegler said she would look into that.

iii. Director of Special Projects Report

Mr. Lerch thanked the Board for the opportunity to be appointed as the Director of Special Projects. He mentioned that it has been an exciting first two days. He also discussed that he was keeping the PAC/SEPAG meeting dates that Ms. Williscroft had scheduled. He followed up with the invitees that Ms. Williscroft had left him. He wants to use the meeting as a meet and greet to get to know the parents in the community. He also wanted to use the meeting to review what a SEPAG is designed for as well as any future topics parents may be interested in.

iv. EHCCS Principal Report

Attachment

Dr. Forester wanted to thank the Pena family for their generous donation of \$400 to the Drama Program. She then discussed that grades 4-8 in Math for Lets Go Learn showed tremendous growth across all grade levels. She wanted to thank Mrs. Weigle for her contributions to this. She acknowledged that the new math series was also beneficial in contributing to this. Next, she highlighted a new club called "Blooming Together" which teaches some of the EHCCS girls topics like etiquette, good hygiene, and confidence.

She mentioned a Tea Party that was recently held that was a huge success. She wanted to thank Mrs. Lesette Jackson for bringing this program to EHCCS. Next, she discussed the 4th Grade Noodlemania trivia competition in Northfield from this past weekend. Our team won the best sportsmanship award. Mrs. Ortiz asked how we were implementing the cell phone ban that was required statewide. Dr. Forester mentioned that we have already banned cell phones for several years and have been very successful. Mrs. Ortiz asked how we handle that, as she thought the phones needed to be collected daily. Dr. Forester said from what she read, that may have been a suggestion but not required.

v. Supervisor of Early Childhood/LDTC Report *Attachment*

Mrs. Macchione highlighted the recent trip to Bright Stars Gymnastics for preschool. She also discussed that the third ECAC meeting was held before the BOE meeting this evening. She said we have been very successful with the first two Baby and Me classes provided by our LIFT grant and facilitated by Mrs. Laurie Derringer. Next, she discussed that we received a \$500 grant from Walmart that coupled with the recent Atlanticare grant allowed Spragg to create a coat closet for the winter months to provide coats to children. The Storybook Land field trip is scheduled for May. Finally, Mrs. Macchione said that she is completing an internship for her Principal certification under Mrs. Shulby.

vi. Board Solicitor's Report - NONE

b. Board Committee Reports

- i. Personnel - Mr. Guercioni said that the Personnel Committee met in January and discussed item 12e under Personnel and would like for it to be approved this evening.
- ii. Curriculum/Programs
- iii. Finance
- iv. Policy
- v. Buildings/Grounds

IX. Board Minutes

Motion: Mr. Guercioni

Second: Mr. Bouchard

a. **APPROVE (roll call):**

- i. January 7, 2026 Reorganization / Regular Meeting *Attachment*
- ii. January 7, 2026 Executive Session #1 *Attachment*
- iii. January 7, 2026 Executive Session #2 *Attachment*

Roll Call:

Mr. Bouchard ('28)-Y Ms. Caudo ('28)-Y Ms. Cramer ('27)-Y
 Mr. Guercioni ('26)-Y Mrs. Nava ('27)-Y Mrs. Ortiz ('28)-Y
 Mrs. DiGiacomo ('26)-Y

X. Financial Items

Motion: Mr. Bouchard

Second: Ms. Caudo

a. **APPROVE (roll call):**

- i. Board Secretary Report – December 2025 *Attachment*
- ii. Report of Receipts and Disbursements – December 2025 *Attachment*

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 12/31/25 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

Bills to be Approved for Payment	\$ 246,785.84
Checks to be Ratified	\$ 280,774.56
Payroll to be Ratified	\$ 759,957.41

- d. **RATIFY and AFFIRM (roll call):** Budget transfers for the 2025-2026 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
 - i. February 11, 2026 Fund 10 - \$25,957 *Attachment*
- e. **RATIFY and AFFIRM (roll call):** The acceptance of a donation from Luis and Megan Peña for the Drama Activity Fund in the amount of \$400. *Attachment*
- f. **RATIFY and AFFIRM (roll call):** The 2026-2027 School Budget Tentative Calendar. *Attachment*
- g. **APPROVE (roll call):** Be it resolved by the Board of Education to record and award the Lump Sum Bid received for the Renovations to Toilet Rooms at the Charles L. Spragg School to R. Maxwell Construction Co., Inc. in the amount of \$232,000. The bid is awarded as recommended by the district architect, Fraytak, Veisz, Hopkins, Duthie, P.C.
- h. **APPROVE (roll call):** Renewal of NJ Cooperative Pricing System Agreement for Participation in the Educational Cooperative Pricing System between Educational Services Commission of Morris County and the Egg Harbor City School District for the 2026-2027 school year:
 - Licensing and Maintenance Fee: \$1,850
 - e-PO Services: \$125

Roll Call:

Mr. Bouchard ('28)-Y	Ms. Caudo ('28)-Y	Ms. Cramer ('27)-Y
Mr. Guercioni ('26)-Y	Mrs. Nava ('27)-Y	Mrs. Ortiz ('28)-Y
Mrs. DiGiacomo ('26)-Y		

XI. Non-instructional Operations Items.

Motion: Mr. Guercioni

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Board Committees for 2026. *Attachment*
- b. **APPROVE (roll call):** A Resolution regarding publication of legal notices by public entities:

WHEREAS, P.L. 2025, c.72 modernizes the requirements for the publication of legal notices by public entities, including boards of education, by authorizing publication on official Internet websites; and

WHEREAS, the New Jersey Division of Local Government Services issued Local Finance Notice 2026-01 providing guidance for implementation of these requirements; and

WHEREAS, the Egg Harbor City Board of Education desires to ensure full compliance with all applicable legal notice publication requirements beginning January 1, 2026; and

WHEREAS, the Board has reviewed the proposed website language, archival procedures, and bi-monthly legal notice advertisement to be used during calendar year 2026;

NOW, THEREFORE, BE IT RESOLVED that the Egg Harbor City Board of Education hereby approves the District’s legal notice publication procedures, including:

- 1. The establishment and maintenance of a Current Legal Notices and Archived Legal Notices webpage on the District’s official website; and
- 2. The publication of legal notices in accordance with statutory timeframes; and
- 3. The placement of bi-monthly legal notice advertisements during calendar year 2026 in an eligible online news publication directing the public to the District’s legal notices webpage; and
- 4. Authorization for the School Business Administrator/Board Secretary to take all administrative actions necessary to implement and document compliance with P.L. 2025, c. 72 and Local Finance Notice 2026-01.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Roll Call:

Mr. Bouchard ('28)-Y	Ms. Caudo ('28)-Y	Ms. Cramer ('27)-Y
Mr. Guercioni ('26)-Y	Mrs. Nava ('27)-Y	Mrs. Ortiz ('28)-Y
Mrs. DiGiacomo ('26)-Y		

XII. Personnel Items – as recommended by the Superintendent of Schools

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree/Step	Salary	Notes
i.	Sean Caughey	Special Education In-Class Resource	EHCCS	3/13/2026 - End of 2025-2026 SY	MA Step 1	\$62,642 prorated	
ii.	Kristin DeClementi	Substitute Teacher/Aide	District	2/12/2026 - End of 2025-2026 SY	N/A	\$150 per diem	
iii.	Lesette Jackson	21st CCLC Program Coordinator	District	3/2/2026 - End of 2025-2026 SY	N/A	\$50,000 prorated	
iv.	Tina Scibilia	Middle School Science Teacher Leave Replacement	EHCCS	3/13/2026 - End of 2025-2026 SY	BA +15 Step 14	\$90,071 prorated	Transfer for Alexandra Boschetti

b. **APPROVE (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
i.	30689533	FMLA	5/4/2026	End of 2025-2026 SY	Unpaid	
		NJFLA	10/13/2026	1/18/2027	Unpaid	

c. **RATIFY and AFFIRM (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
i.	67688663	NJFLA	2/11/2026	3/12/2026	Unpaid	9/10/2025

d. **APPROVE (roll call):** All Aides as AM and PM REACH staff, as needed, for additional coverage for the remainder of the 2025-2026 school year at the rate specified in the grant application.

e. **APPROVE (roll call):** At the recommendation of the Personnel Committee, a stipend of \$5,000 to be paid to Jaelyn Williscroft for serving as 21st CCLC Project Director from September 16, 2025 through November 20, 2025, as that position was vacant.

Roll Call:

Mr. Bouchard ('28)-Y Ms. Caudo ('28)-Y Ms. Cramer ('27)-Y
Mr. Guercioni ('26)-Y Mrs. Nava ('27)-Y Mrs. Ortiz ('28)-Y
Mrs. DiGiacomo ('26)-Y

XIII. Student Items

Motion: Mr. Bouchard

Second: Mr. Guercioni

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDOE for Report Period 1: 9/1/25-12/31/25. *Attachment*
- c. **RATIFY and AFFIRM (roll call):** Admitting the following DCPD student from the State of NJ Division of Children and Families, to receive Homebound Services, where the State of New Jersey is responsible for the estimated costs:
 - i. #20331698, Grade 5, \$45 per hour of instruction plus 7.65% FICA, effective on or around January 5, 2025 through approximately June 30, 2026, pending placement.
- d. **RATIFY and AFFIRM (roll call):** The following student to be placed on Homebound Instruction:
 - i. #20331698, effective on or around January 5, 2026, through approximately June 30, 2026, pending placement.
- e. **RATIFY and AFFIRM (roll call):** Admitting the following DCPD student from Atlantic City Board of Education, to receive Homebound Services, where the prior district of residence is responsible for the estimated costs:
 - i. #20342206, Grade 4, \$45 per hour of instruction plus 7.65% FICA, effective December 15, 2025 through March 15, 2026.
- f. **APPROVE (roll call):** The following student enrichment trips:
 - Mrs. Ortiz asked about the Estell Manor Park trip on May 20, 2026. She asked what the students would be doing. Dr. Forester said it was for grades 4 and 5 and that they would have games and activities that will take place outdoors and BBQ. She then mentioned not BBQ, but rather bringing food from school.

	Grade	Location	Address	Date	Funded From
i.	Preschool	Storybook Land	Egg Harbor Twp., NJ	May 20, 2026	Preschool Funding
ii.	Kindergarten	Cape May Zoo	Cape May, NJ	June 12, 2026	Local Funding
iii.	1st Grade	Philadelphia Zoo	Philadelphia, PA	May 6, 2026	Local Funding
iv.	2nd Grade	Franklin Institute	Philadelphia, PA	May 22, 2026	Local Funding
v.	3rd Grade	Wheaton Arts & Cultural Center	Millville, NJ	June 5, 2026	Local Funding
vi.	4th and 5th Grade	Estell Manor Park	Mays Landing, NJ	May 20, 2026 (rain date May 27, 2026)	Local Funding
vii.	7th Grade	King Pin Bowling	Egg Harbor Twp., NJ	June 2, 2026	Local Funding
viii.	8th Grade	Morey's Pier	Wildwood, NJ	June 4, 2026	Local Funding
ix.	REACH Students	Young's Skating Center	Mays Landing, NJ	February 27, 2026	21st CCLC Funding

Roll Call:

Mr. Bouchard ('28)-Y Ms. Caudo ('28)-Y Ms. Cramer ('27)-Y
 Mr. Guercioni ('26)-Y Mrs. Nava ('27)-Y Mrs. Ortiz ('28)-Y
 Mrs. DiGiacomo ('26)-Y

XIV. Program Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **RATIFY and AFFIRM (roll call):** Acceptance of the Bilingual Program Waiver for the 2025-2026 school year. *Attachment*
- b. **APPROVE (roll call):** The following Stockton University student to volunteer/observe for the remainder of the 2025-2026 school year, not to exceed 20 hours:
 - i. Cierra Sansone to be placed with Tiffany Ljoka (SLP).

Mrs. Nava asked if the student volunteer would be working independently/assisting with any caseloads, and Mrs. Shulby said that no, she would only be observing.

- c. **APPROVE (roll call):** Saint Joseph’s Academy Key Club students to volunteer as guest readers at CLS during Read Across America Week, March 2-6, 2026.
- d. **RATIFY and AFFIRM (roll call):** Approve Tara Macchione to complete 100 internship hours under the supervision of Adrienne Shulby, Superintendent, in fulfillment of Stockton University course EDUC 6935 - Internship I.

Roll Call:

Mr. Bouchard ('28)-Y	Ms. Caudo ('28)-Y	Ms. Cramer ('27)-Y
Mr. Guercioni ('26)-Y	Mrs. Nava ('27)-Y	Mrs. Ortiz ('28)-Y
Mrs. DiGiacomo ('26)-Y		

XV. Professional Development

Motion: Mr. Bouchard

Second: Ms. Caudo

Professional development activities have been recommended by building Principals, approved by the Director of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2025-2026 school year. *Attachment*

Roll Call:

Mr. Bouchard ('28)-Y	Ms. Caudo ('28)-Y	Ms. Cramer ('27)-Y
Mr. Guercioni ('26)-Y	Mrs. Nava ('27)-Y	Mrs. Ortiz ('28)-Y
Mrs. DiGiacomo ('26)-Y		

XVI. Policies / Regulations Items

No items.

XVII. New Business

No items.

XVIII. Informational Items

2/12/2026 CLS “Valentine’s” Spirit Day

2/18/2026 EHCCS Boys and Girls Basketball Team Game at Cedar Creek High

	School
2/19/2026	EHCCS Rowan-Virtua School of Osteopathic Medicine Science Presentation w/ Ms. Cullen's class.
2/27/2026	CLS Pep Rally
2/27/2026	EHCCS Grade 7 & 8 Black History Month Parent and Student Event
3/2/2026	CLS "Reading Gives Us a Bright Future" Spirit Day
3/2/2026	EHCCS Slimeology Science Fun Event
3/3/2026	CLS "Read to Succeed" Spirit Day
3/3/2026	EHCCS Escape the Vape Student Presentations
3/4/2026	CLS "Wacky Wednesday" Spirit Day
3/5/2026	CLS "Cozy Up With a Favorite Character" Spirit Day
3/5/2026	EHCCS Mrs. Baldini's Class Read Across America Trip to Spragg
3/6/2026	CLS "Family Friday" Spirit Day
3/14/2026	EHCCS Grade 5 & 6 Are You Smarter Than A Knight Trivia Competition
3/17/2026	CLS Preschool Drum 2B Fit

Mrs. Shulby mentioned that tomorrow (February 12) was the 100th day of school.

XIX. Open to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

Mr. Tanner Ortiz asked if we always vote on each section entirely or do we ever vote on items separately. Mrs. DiGiacomo explained that the Agenda is reviewed prior to each meeting and sometimes we separate certain items out, specifically for Personnel when someone is resigning or retiring, for example.

Andrew Ross said that the Honor Society induction ceremony would be held on March 26, 2026, and offered any members from the Board to attend. He then wanted to thank Mrs. Lorie Walsh (EHCCS) Nurse for everything they did with the incident that occurred yesterday. Mrs. Shulby chimed in and said that Mrs. Walsh, along with many staff all stepped up together and did a great job handling the situation.

XX. Calendar Dates

February 13, 2026 Staff Development, No School

February 16, 2026

President's Day, Buildings Closed

March 13, 2026

Staff Development, No School

March 18, 2026

Regular Board of Education Meeting - Mrs. DiGiacomo mentioned again that Michelle Kennedy from NJSBA would be presenting after the meeting.

XXI. Adjournment Time

Motion: Ms. Caudo

Second: Ms. Cramer

Time: 6:33 PM

All in Favor:

Mr. Bouchard ('28)-Y

Ms. Caudo ('28)-Y

Ms. Cramer ('27)-Y

Mr. Guercioni ('26)-Y

Mrs. Nava ('27)-Y

Mrs. Ortiz ('28)-Y

Mrs. DiGiacomo ('26)-Y