

**MANCHESTER PUBLIC SCHOOLS
MANCHESTER, CONNECTICUT**

STUDENT WITHDRAWAL/RELEASE FORM

Please complete 1 form per student

Student Name	Student ID	Date of Birth	School	Grade

Withdraw above student from Manchester Public Schools effective:	
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Withdrawing for the following reason:	
☐	Education at public school within Connecticut (02)
☐	Education at public school in a different State (03)
☐	Education at private, non-religious school (05/06)
☐	Education at religious-affiliated school (07/08/09)
☐	Education outside of USA (10)
☐	Transfer to Odyssey or other Charter School (12)
☐	Home Schooling (13)
☐	Discontinue School (Must be less than 7 years old or 18 years of age or older) (21)
☐	Education at GED program/EDP – Additional documentation required (23)
☐	Education at Magnet school (26)
☐	Other:

New School (Address/Telephone)

Best way to contact you (Address/Telephone):

Authorization to Release Records (all records will be released unless noted below):	
Do <u>not</u> release the following:	

This information and the documents provided are accurate. As part of this process, I understand that all electronics, textbooks and other educational materials lent to the student must be returned upon withdrawal. I understand that I am responsible for the cost of educational materials that are not returned and that the school district may withhold grades, transcripts or report cards until the materials are returned or paid for.

I/we also understand that if I/we move within Manchester I/we must complete re-enrollment process and provide updated proof and residency.

Signature (parent/legal guardian)	Date

OFFICE USE ONLY: Registrar Complete all that Apply:				
Homeless (code)	Special Ed/Gifted	504	ESL (Code)	Expelled