February 4, 2026 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Special Board Meeting (Ethics Training) and Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Dr. Simon at 6:30 p.m. at Old Turnpike School.

Dr. Simon read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. Effective March 1, 2026 onwards, all legal notices and board meeting dates shall only be posted on the district website in conformity with revised state code.

The Board pledged Allegiance to the Flag.

ROLL CALL

Ms. Dorcus	Mrs. Flood	Mr. Infusino	Mrs. Munoz	Ms. Ross
Ms. Russo	Mr. Schwartz	Mrs. Wygera	Dr. Simon	Dr. Shouffler Ms. Goguen

PRESENT: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent and Marc Zitomer, Esq.-Board Attorney

ABSENT: Ms. Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz Mrs. Wygera, Dr. Simon

SPECIAL MEETING BEGINS

Dr. Shouffler introduced Board Attorney, Marc Zitomer who presented the Ethics Training. Dr. Shouffler stated that Mr. Zitomer also presented to the administrators and HIB specialists earlier in the week for HIB training.

PRESENTATION: Ethics Training presented by Marc Zitomer, Esq.- Schenck Price Smith and King, LLP

COMMITTEE OF THE WHOLE MEETING BEGINS

Dr. Shouffler introduced the Health Benefits Broker, Brian Reilly, who is at the meeting to explain the health insurance increases.

PRESENTATION: Health Benefits update presented by Brian Reilly - Centric Benefits.

CORRESPONDENCE: A thank you note was received from the Anderson House for the Giving Tree gifts. Chocolate treats from Mrs. Krowl's craft club were given to the board.

SUPERINTENDENT'S REPORT: Dr. Shouffler congratulated the Girls Basketball team on their quarterfinal win over East Amwell. Championship games will be held on February 11th at North Hunterdon.

MINUTES: The board was sent the January minutes to review.

CURRICULUM: Dr. Shouffler discussed the strategic planning goal of reducing screen time and focusing more on hands-on learning in the classrooms. Currently, chromebooks are available to students in grades 1-4 to use in the school. Students in grades 5-8 have chromebooks assigned to them, and take them home. Next school year, charging carts will be purchased for the 5th grade, so they can leave their devices in school. If this is successful, they will move on to purchasing carts for grade 6 the following year. Teachers and administrators have been discussing how to increase engagement without the use of screens, while also linking technology integration into the units of study as required by the NJDOE. Mr. Infusino requested a committee to be created on chromebook usage. Dr. Simon will email the board members regarding interest in this committee. Dr. Shouffler informed the Board that she is working with other NH/Voorhees sending districts to look at some shared services to offset budget constraints and support better curriculum articulation through the grades. Dr. Shouffler shared research she has done on instructional coherence and the creation of an action plan she has shared with the other superintendents to begin some steps with instructional coherence. Dr. Shouffler also discussed the proposal to share Title 2 funds with the other sending districts that can be utilized for shared services.

POLICY: Dr. Shouffler updated the board on the formation of a shared lacrosse team with other districts and possible changes that could be made to our current policy. This policy will be readdressed at the next meeting.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following

1. Approve the following policies and regulations on second reading:

P 0142.1	Nepotism (M) (Revised)
P 1220	Employment of Chief School Administrator (M) (Revised)
P & R 1552	Sexual Harassment – Staff (M) (New)
P 3362	Sexual Harassment (M) (Abolished)
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure (Abolished)
P 4352	Sexual Harassment (M) (Abolished)
R 4352	Sexual Harassment of Support Staff Members Complaint Procedure (Abolished)

Final Resolution: Motion carried on a roll call vote.

Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

FINANCE: The budget will be an on-going conversation over the next few months. Ms. Goguen is still gathering information for the budget process, and awaiting information from the NJDOE on state benefits and on health insurance costs. Charging a fee for clubs and sports was discussed.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the rate for Hunterdon Health of $771.85 per psychiatric evaluation for the 2025-2026 School Year beginning February 5, 2026 through June 30, 2026.

2. Approve the rate for Hunterdon Health of $1,052.89 per NeuroDevelopmental Evaluation for the 2025-2026 School Year beginning February 5, 2026 through June 30, 2026.

3. Approve the rate for Mindspace Psychiatry, LLC of $1200.00 per psychiatric evaluation for the 2025-2026 School Year beginning February 5, 2026 through June 30, 2026.

4. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Eva Dorcus	3/20/26	$149.00	Mileage = $32.90	Women's Leadership Conference 2026 - NJ School Boards Association, Ewing, NJ
Mariz Desouza	2/17/25	$350.00	-0-	Fundations Level 2 Workshop - Wilson Language Training, Virtual
Faith Ross	3/20/26	$149.00	Mileage = $33.46	Women's Leadership Conference 2026 - NJ School Boards Association, Ewing, NJ
Jarret Magierowski	3/12/26	-0-	Mileage=$7.05	Hunterdon County Technology Leader Meeting, Califon NJ

*Mileage will be reimbursed according to board policy.

5. Approve the following grant from the Tewksbury Education Foundation:

Requestor/Contact	**School/ Grade**	**Description**	**Amount of Grant/Donation**
Nicole Amato	OTS Grade 5	BJ Ward Poetry Residency	$3,000.00

6. Approve the following grants from the Tewksbury PTA:

Requestor/Contact	**School/ Grade**	**Description**	**Amount of Grant/Donation**
Brianna Cresci	TES Kindergarten	Craft storage cart for kid-friendly supplies	$117.51

Eileen Callahan	TES	Dual Microphone to replace the current one in the cafeteria	$169.99
Sandra Brinkhoff	OTS	Printer Ink Cartridges to be used in the OTS Art Room	$899.28

7. Approve placement of student #5942219612 at Bethlehem Township School District for the 2025-2026 School Year beginning February 9, 2026 through June 30, 2026 at a prorated tuition rate of $37,175.00.

8. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Katherine Royer	2/20/26	-0-	Mileage = $27.54	Next Stop: Kindergarten! Transition Planning for Students with Hearing Loss - Summit Speech School, New Providence, NJ

*Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Abstain from #4: Ms. Dorcus, Ms. Ross

TECHNOLOGY: None.

FACILITIES: The board unanimously decided they do not wish to have the antique show held at Old Turnpike School next December.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the 2025-26 Extended School Year Program beginning Monday, June 29, 2026 through Thursday, July 30, 2026, 8:30 am to 12:00 noon, at Tewksbury Elementary School. The program will not be in session on July 2, 2026.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: A website committee will be formed. Dr. Simon will email board members to find out if they would be interested in serving on the committee. Dr. Shouffler recently spoke with Mayor Desiderio and updated her on previous conversations with the former Mayor regarding SROs.

LEGISLATIVE REVIEW: Mr. Zitomer stated that there is recent legislation on the usage of cell phones in schools and said a new policy will be developed.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz Mrs. Wygera, Dr. Simon

PERSONNEL: None.

OLD BUSINESS: Mrs. Wygera spoke about attending a council meeting and a discussion on health benefit costs as well as discussion on a school resource officer being added to an upcoming council agenda.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Motion was made by Dr. Simon and seconded by Mrs. Munoz to adjourn the meeting. The time was 8:50 p.m.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

Respectfully submitted,

Heather Goguen
Board Secretary